

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Remote Public Meeting

December 15, 2020 – 5 p.m.

AGENDA

Instructions for joining the meeting:

https://asd5-org.zoom.us/webinar/register/WN_g3v2rBd7TgOJnd08WFDyba

You will receive a confirmation email containing information about joining the webinar.

5:00 p.m. Regular Meeting Call to Order

Star Spangled Banner

Consent Agenda

1. Minutes
2. Accounts Payable

Annual Organization / Election of Officers

1. Election of President
2. Election of Vice President
3. WSSDA Legislative Representative
4. WEAA Representative

Comments from Board Members

Comments from Student Representative

Comments from the Public

Under the emergency provisions of Resolution 2020-02, public comment is welcome via email and should be submitted to *schoolboard@asd5.org* by 3:30 p.m. the day of the meeting.

Old Business

1. [Policy 3510 – ASB](#)

Superintendent's Report

1. Budget Advisory Committee
2. Distance Learning Update
3. [COVID-19 Response](#)

Board Meeting Agenda
December 15, 2020

Teaching and Learning

1. English Language Learning Report

Financial Services

1. 2019-2020 Year-End Report
2. Fiscal Status Report

New Business

1. Skills Center Interdistrict Agreement
2. QIN Agreement
3. Athletic Services Contract
4. Health & Wellness Contracts
5. Audio/Electronic Services Contract
6. Next Meeting

Executive Session

Personnel Matters

1. Personnel Report
 - a. Certificated
 - b. Classified

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

December 15, 2020, 5 p.m.

Link to join the meeting:

https://asd5-org.zoom.us/webinar/register/WN_g3v2rBd7TgOJnd08WFDybA

You will receive a confirmation email containing information about joining the webinar.

5:00 p.m. – Regular Meeting Call to Order

This meeting is being conducted remotely in compliance with the governor's emergency provisions of the Open Public Meetings Act.

Star Spangled Banner – Recording by cellist Eli Pratt, a 7th Grade student at Miller Junior High School.

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on November 17, 2020, are enclosed for your review and approval.
2. Accounts Payable – Payroll and the accounts payable for November are enclosed for your review and approval.

Annual Organization / Election of Officers

1. Election of President – President Sandra Bielski will call for nominations for a president to serve during the ensuing year. Following a roll call vote, the president will assume office.
2. Election of Vice President – The president will call for nominations for a vice president to serve during the ensuing year. Election will be by roll call vote.
3. WSSDA Legislative Representative – The president will call for nominations for a WSSDA legislative representative to serve for the next two years. Election of representative by roll call vote.
4. WIAA Representative – The president will call for nominations for a representative to the Washington Interscholastic Activities Association to serve during the ensuing year.

Comments from the Board

Comments from Student Representative

Comments from the Public

1. Under the emergency provisions of Resolution 2020-02, written public comment is welcome via email and should be submitted to schoolboard@asd5.org before 3:30 p.m. on the day of the meeting.

Board Information
December 15, 2020

Old Business

1. Policy 3510 ASB – A required update to Policy 3510 – Associated Student Bodies – is presented for second reading and adoption. [Enclosure 2](#)

Superintendent's Report

1. Budget Advisory Committee – Superintendent Alicia Henderson will provide an update on the committee, which met December 10.
2. Distance Learning Update – Superintendent Henderson will provide a general update on distance learning.
3. COVID-19 Response – Superintendent Henderson will provide an update on the district's ongoing response to the COVID-19 crisis. [Enclosure 3](#)

Teaching and Learning

1. English Language Learning – Principal Jamie Stotler will present a report on the district's English Language Learning (ELL) program. [Enclosure 4](#)

Financial Services

1. 2019-2020 Year-End Report – Executive Director of Business and Operations Elyssa Louderback will present the year-end fiscal report for 2019-2020. [Enclosure 5](#)
2. Fiscal Status Report – Elyssa Louderback will present the Fiscal Status Report for November and enrollment update for November. [Enclosure 6](#)

New Business

1. Skills Center Interdistrict Agreement – CTE Director Lynn Green will present the interdistrict agreement with the Tumwater School District for operation of the Twin Harbors Branch of the New Market Skills Center is presented for your review and approval. [Enclosure 7](#)
2. QIN Agreement – Principal Sherri Northington will present an agreement with the Quinault Indian Nation to provide services in the district for your review and approval. [Enclosure 8](#)
3. Athletic Services Contract – A personal services contract with Trinity Parris to provide concussion protocol and other athletic services in the district is presented for your review and approval. [Enclosure 9](#)
4. Health & Wellness Activities Contract – Contracts with the YMCA of Grays Harbor to provide staffing and support for implementation of a Health and Wellness Program for students is presented for your review and approval.
 - a. YMCA Health & Wellness Contract Grades 6-12 [Enclosure 10](#)
 - b. YMCA Health & Wellness Contract Grades K-5 [Enclosure 11](#)

Board Information
December 15, 2020

5. Audio/Electronic Services Contract – A personal services contract with William Rabung to provide support for athletic conditioning in the Health & Wellness Program, especially operation of all electronics from the announcer's booth at Stewart Field, is presented for your review and approval. [Enclosure 12](#)
6. Next Meeting – The next regular meeting of the Board is scheduled for 5 p.m. Tuesday, January 5, 2021, to be conducted remotely with notice and access provided under the emergency provisions of the Open Public Meetings Act.

Executive Session

At this time the meeting will recess for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee).

1. Personnel Matters [Enclosure 13](#)
 - a. Certificated
 - b. Classified

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – November 17, 2020

President Sandra Bielski convened the regular meeting of the Aberdeen School District Board of Directors at 5:00 p.m. Tuesday, November 17, 2020, via webinar following guidance for conducting remote meetings in compliance with the Open Public Meetings Act. Directors present were Jennifer Durney, Bill Dyer, Jessica Jurasin and Suzy Ritter, along with Student Representative Katlynn Smith, Superintendent Alicia Henderson and 41 patrons and staff watching remotely.

The meeting began with the Flag salute.

On a motion by Bill Dyer and seconded by Jessica Jurasin, the board approved the consent agenda, which included The Board approved the Consent Agenda, which included The minutes from the meeting on November 3, 2020; October payroll vouchers totaling \$2,808,340.76; General Fund vouchers totaling \$984,067.74; ASB Fund vouchers totaling \$393.60, and Private Purpose Trust Fund vouchers totaling \$500.00.

President Sandra Bielski noted that under Policy 1210, the annual organization and election of officers will take place at the December 15 meeting.

Director Jessica Jurasin said she wanted to encourage the board, staff and students to remain strong and steadfast because the pandemic is far from over and it's taking a toll on everyone. She urged everyone to take care of themselves, find things to do that bring joy, to stay strong and show grace, and to be reassured that schools will be back in session as soon as it is safe.

Student Representative Katlynn Smith reported that the Bobcats are proud of the money and food they were able to collect during Football. She noted that the combined total was 656,399.5lbs. She also noted that finals will take place before the Thanksgiving break, with Trimester 2 starting when students return.

Superintendent Henderson noted board members are registered for the annual conference, which will take place remotely Nov. 19-21.

Superintendent Henderson reported that a small group of special education students have begun coming to their school to receive support for instruction; that the district is preparing socially distanced spaces in the gym at AHS for students who need access to reliable internet, and that the district is planning for the possibility that there will be new restrictions issued by the state because COVID case counts continue to climb. In the event buildings must be closed, she said the district will establish one site, probably the high school, that will be available for staff who live in remote areas who don't have internet.

CALL TO ORDER

CONSENT AGENDA

COMMENTS FROM
BOARD MEMBERS

COMMENT FROM
STUDENT
REPRESENTATIVE

SUPERINTENDENT
REPORT

WSSDA
CONFERENCE

DISTANCE
LEARNING
UPDATE

Superintendent Henderson reported that the new restrictions announced over the weekend by Gov. Jay Inslee did not change guidance for schools, so there are no changes in district operations at this time. She added that the rate of community transmission has increased to 35 percent, which has county health officials preparing for a possible surge in cases. She explained that the community transmission rate is derived from the number of cases where the source of infection can't be pinpointed through contact tracing.

COVID-19
RESPONSE

Teaching and Learning Director Traci Sandstrom shared a web page that was developed in response to the recent survey. The site features information on professional development opportunities that staff can access, and how they can request specific training.

TEACHING AND
LEARNING

Executive Director of Business and Operations Elyssa Louderback presented the Fiscal Status Report for October, including expenditures of \$3.83 million. With 16.67 percent of the year elapsed, budgeted revenue is 16.41 percent received, and expenditures are at 14.38 percent.

FISCAL STATUS
REPORT

An update to Policy 3510 – Associated Student Bodies – was presented for first reading. The update incorporates a requirement that district's offer reduced ASB fees to students who qualify for free and reduced lunch.

POLICY 3510 -- ASB

On a motion by Jessica Jurasin and seconded by Jennifer Durney, the board renewed a contract for teacher services through the Washington State School for the Blind for 2020-2021.

WASHINGTON
SCHOOL FOR THE
BLIND

On a motion by Suzy Ritter and seconded by Bill Dyer, the board declared an inventory of supplies no longer needed for instruction and equipment that is no longer needed due to age or condition as surplus

SURPLUS
EQUIPMENT

The next regular meeting of the board is set for 5 p.m. Tuesday, December 15, 2020, to be conducted remotely with proper notice and access provided under the governor's emergency provisions of the Open Public Meetings Act.

NEXT MEETING

At 5:38 p.m., President Sandra Bielski recessed the meeting for an executive session expected to last 10 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The session was extended for 5 minutes. The regular meeting reconvened two minutes late due to technical difficulties at 5:55 p.m.

EXECUTIVE
SESSION

On a motion by Bill Dyer and seconded by Jennifer Durney, the board approved the Personnel Report. Under certificated matters, the board approved the hiring of Shelbie Dickson as the 21st Century Culinary Arts Specialist at Aberdeen High School effective Nov. 9 and Janet Dayton as a 21st Century teacher at Miller Junior High School effective Nov. 16.

PERSONNEL
REPORT

CERTIFICATED

Aberdeen School Board Minutes
November 17, 2020

Under classified matters, the board approved the hiring of Katie Petrina as a MTSS Assistant for the District effective Nov. 9, Robert Burton as a Behavior Support Specialist at Aberdeen High School effective Nov. 12, and Nancy Benner as the Office Coordinator at Central Park Elementary School effective Jan. 4; approved a leave of absence for Nikki Jones, an LRC technician at Robert Gray Elementary School, effective Nov. 17 to Dec. 25; accepted the resignation of Stephanie Pellegrini as an MTSS assistant at Aberdeen High School effective Nov. 13, and approved the hiring of Jim McDaniel as the head coach for fast pitch at Aberdeen High School effective April 26, 2021.

CLASSIFIED

There being no further business, the regular meeting was adjourned at 5:56 p.m.

ADJOURN

Alicia Henderson, Secretary

Sandra Bielski, President

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 15, 2020, the board, by a _____ vote, approves payments, totaling \$1,350,772.01. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 830265 through 830265, totaling \$1,350,772.01

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
830265	1ST SECURITY BANK PAYROLL/PERS	11/25/2020	1,350,772.01
1	Computer	Check(s) For a Total of	1,350,772.01

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 15, 2020, the board, by a _____ vote, approves payments, totaling \$1,472,159.37. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 830266 through 830291, totaling \$1,472,159.37

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
830266	1st Security Bank-Child Suppo	11/30/2020	945.00
830267	Aberdeen High School-AHS Schol	11/30/2020	85.00
830268	Aberdeen School District -PERS	11/30/2020	331.04
830269	Aberdeen School District-SERS	11/30/2020	101,657.09
830270	Aberdeen School District-TRS	11/30/2020	345,152.47
830271	Bank Of The Pacific	11/30/2020	486,091.57
830272	Cnty/city Mun Ees	11/30/2020	1,631.32
830273	Deferred Compensation Program	11/30/2020	17,663.68
830274	Dynamic Collectors	11/30/2020	150.00
830275	E.S.D.#113 Unemployment Coop	11/30/2020	522.02
830276	Ed.Serv.Dist.#113	11/30/2020	17,359.15
830277	Employment Security	11/30/2020	7,673.82
830278	GESA	11/30/2020	11,535.00
830279	HCA-SEBB BENEFITS-600D01	11/30/2020	428,388.00
830280	HCA-SEBB FLEX SPEND-600D01	11/30/2020	4,469.85
830281	Legal Shield	11/30/2020	97.70
830282	Pse Of Wa	11/30/2020	4,530.06
830283	The Standard Insurance Company	11/30/2020	1,480.10
830284	Tsa Consulting Group Inc	11/30/2020	13,572.00
830285	Twin Star Credit Union	11/30/2020	200.00
830286	Twin Star Scholarship Acct	11/30/2020	55.50
830287	Twinstar Pse Local Dues	11/30/2020	55.50
830288	United Way	11/30/2020	542.38
830289	Veba Contributions-Y1286.001	11/30/2020	8,075.52
830290	Wa State School Ret Assn	11/30/2020	49.00
830291	Wea Payroll Deductions	11/30/2020	19,846.60

26 Computer Check(s) For a Total of 1,472,159.37

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 15, 2020, the board, by a _____ vote, approves payments, totaling \$26,803.76. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL & ASB FUND
Warrant Numbers 830292 through 830293, totaling \$26,803.76

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
830292	1ST SECURITY BANK PC	12/16/2020	26,198.09 GF
830293	1ST SECURITY BANK PC	12/16/2020	605.67 ASB
2	Computer	Check(s) For a Total of	26,803.76

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As of December 15, 2020, the board, by a _____ vote, approves payments, totaling \$2,000.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: PRIVATE PURPOSE TRUST Warrant Numbers 830294 through 830296, totaling \$2,000.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
830294	Grays Harbor College	12/16/2020	1,000.00
830295	Washington State University	12/16/2020	500.00
830296	Western Oregon University - Ca	12/16/2020	500.00
3	Computer	Check(s) For a Total of	2,000.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 15, 2020, the board, by a _____ vote, approves payments, totaling \$40,359.13. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB Fund
Warrant Numbers 830297 through 830304, totaling \$40,359.13

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
830297	Aberdeen School District #5	12/16/2020	68.83
830298	Aberdeen School District #5	12/16/2020	60.00
830299	Aberdeen Foodbank	12/16/2020	16,909.56
830300	Harbor Pacific Bottling Co	12/16/2020	62.83
830301	Hoquiam Food Bank	12/16/2020	5,398.36
830302	Miller Junior High Asb Imprest	12/16/2020	450.00
830303	Salvation Army- Foodbank	12/16/2020	16,909.55
830304	Weatherwax Asb Fund	12/16/2020	500.00
8	Computer	Check(s) For a Total of	40,359.13

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 15, 2020, the board, by a _____ vote, approves payments, totaling \$500.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: PRIVATE PURPOSE TRUST Warrant Numbers 830305 through 830305, totaling \$500.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
830305	Whitworth University-Student A	12/16/2020	500.00
1	Computer	Check(s) For a Total of	500.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 15, 2020, the board, by a _____ vote, approves payments, totaling \$532,399.59. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 830306 through 830369, totaling \$532,399.59

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
830306	1ST SECURITY BANK PAYROLL/PERS	12/16/2020	1,289.64
830307	Aberdeen Office Equipment Inc	12/16/2020	3,658.19
830308	Aberdeen Sanitation	12/16/2020	3,937.73
830309	Aberdeen Sd #5 Revolving Fund	12/16/2020	252.37
830310	Acme Fast Fuel	12/16/2020	514.16
830311	Airgas Usa, Llc	12/16/2020	6.00
830312	Amazon Capital Services	12/16/2020	3,674.32
830313	Aperture Education	12/16/2020	14,959.50
830314	Apple Computer Inc	12/16/2020	3,206.95
830315	Ascd	12/16/2020	49.00
830316	Berc Group Inc	12/16/2020	279.00
830317	Cascade Natural Gas	12/16/2020	17,577.89
830318	Consolidated Electrical Distri	12/16/2020	1,576.48
830319	Centurylink	12/16/2020	1,738.11
830320	Cintas Corporation	12/16/2020	703.56
830321	City Of Aberdeen	12/16/2020	3,785.09
830322	Cts Language Link	12/16/2020	12.94
830323	Dairy Fresh Farms	12/16/2020	5,014.01
830324	Doherty, Mary M	12/16/2020	3,300.00
830325	Economy Cleaners Inc	12/16/2020	597.86
830326	ESD 113	12/16/2020	30,497.10
830327	Ferrellgas	12/16/2020	2,758.09
830328	G12 Communications LLC	12/16/2020	831.18
830329	Gh County Water District #2	12/16/2020	428.00
830330	Grays Harbor Community Hospita	12/16/2020	13,298.59
830331	Greater Grays Harbor, Inc	12/16/2020	1,817.00
830332	Harbor Disposal Co Inc	12/16/2020	1,475.36
830333	Hoquiam School District #28	12/16/2020	68,188.19
830334	INNOSEAL	12/16/2020	568.00
830335	Johnson Controls Inc (pay)	12/16/2020	4,125.00
830336	Kaplan Early Learning Company	12/16/2020	127.26
830337	KCDA Purchasing Coop.	12/16/2020	13,369.46
830338	Leader Services	12/16/2020	187.60

Check Nbr	Vendor Name	Check Date	Check Amount
830339	Lemay Mobile Shredding	12/16/2020	180.15
830340	Metromedia Inc	12/16/2020	300.00
830341	N1 Critical Technologies Inc	12/16/2020	14,401.68
830342	National Association of Gifted	12/16/2020	238.00
830343	Natl Assoc For Music Edu-Membe	12/16/2020	450.00
830344	Ocosta School Dst #172	12/16/2020	17,000.00
830345	Office Depot	12/16/2020	89.26
830346	OSPI	12/16/2020	6,436.25
830347	PresenceLearning Inc	12/16/2020	10,890.50
830348	PRO CARE THERAPY	12/16/2020	2,656.00
830349	Professional Plastics Inc	12/16/2020	3,511.59
830350	Public Services Education Mate	12/16/2020	387.00
830351	Pud #1 Of Grays Harbor Co	12/16/2020	34,467.06
830352	Ricoh Usa Inc	12/16/2020	101.66
830353	Riddell/all American	12/16/2020	2,917.84
830354	SILKE COMMUNICATIONS	12/16/2020	679.72
830355	Soliant Health	12/16/2020	7,312.50
830356	Staples Office Supply	12/16/2020	117.29
830357	Swanson's Food	12/16/2020	6,873.33
830358	The Hello Foundation	12/16/2020	55,547.58
830359	Titan School Solutions	12/16/2020	18,804.40
830360	US Cellular	12/16/2020	5,513.24
830361	US Foods - Seattle	12/16/2020	29,568.62
830362	Us Postal Service (cmrs-Fp)	12/16/2020	3,000.00
830363	Verizon Wireless	12/16/2020	2,208.27
830364	Wash State Skills Ctr Direct A	12/16/2020	434.00
830365	West Coast Mechanical Solution	12/16/2020	5,726.70
830366	WESTPORT INSURANCE CORP	12/16/2020	75,000.00
830367	White MD, Sean R	12/16/2020	7.70
830368	YMCA	12/16/2020	11,083.29
830369	Zones, Inc	12/16/2020	12,692.33

64 Computer Check(s) For a Total of 532,399.59

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 15, 2020, the board, by a _____ vote, approves payments, totaling \$11,532.66. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 830370 through 830375, totaling \$11,532.66

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
830370	BUDGET CHALLENGE	12/16/2020	275.00
830371	Comcast	12/16/2020	328.66
830372	Pacifica Law Group LLP	12/16/2020	770.00
830373	Pioneer Healthcare Services LL	12/16/2020	5,460.00
830374	PRO CARE THERAPY	12/16/2020	1,286.50
830375	Soliant Health	12/16/2020	3,412.50
6	Computer	Check(s) For a Total of	11,532.66

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 15, 2020, the board, by a _____ vote, approves payments, totaling \$197.97. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: COMP TAX
Warrant Numbers 830376 through 830376, totaling \$197.97

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
830376	Bank Of The Pacific (use Tax)	12/15/2020	197.97
1	Computer	Check(s) For a Total of	197.97

ASSOCIATED STUDENT BODIES

An Associated Student Body (ASB) shall be formed in each school within the district whenever one or more students in that school engage in money-raising activities with the approval, and at the direction or under the supervision of, the district.

An Associated Student Body shall submit a constitution and bylaws to the board for approval. The constitution and bylaws shall identify how student activities become approved as student body activities and establish standards for their supervision, governance, and financing. Subject to such approval process, any lawful activity, which promotes the educational, recreational, or cultural growth of students, as an optional extra-curricular, co-curricular or non-curriculum activity may be considered for recognition as an associated student body activity. Any lawful fund raising practices that are consistent with the goals of the district and which do not bring disrespect to the district or its students may be acceptable methods and means of raising funds for student body activities. The board of directors may act or delegate the authority to a staff member to act as the Associated Student Body for any school, which contains no grade higher than grade six.

The principal shall designate a staff member as the primary advisor to the ASB and assure that all groups affiliated with the ASB have an advisor assigned to assist them. Advisors shall have the authority and responsibility to intervene in any activities that are inconsistent with district policy, ASB standards, student safety, or ordinarily accepted standards of behavior in the community. When in doubt, advisors shall consult the principal regarding the propriety of proposed student activities. Student activities cannot include support or opposition to any political candidate or ballot measures.

Each ASB shall prepare and submit annually a budget for the support of the ASB program to the board for approval. All property and money acquired by ASB's, except private non-associated student body funds, shall be district funds and shall be deposited and disbursed from the district's Associated Student Body program fund.

All fees acquired by non-curriculum related groups shall be considered non-associated student body fees. Money acquired by associated student body groups through fund raising and donations for scholarships, student exchanges and charitable purposes shall be private non-associated student body fund moneys.

Solicitation of funds for non-associated student body fund purposes must be voluntary and must be accompanied by notice of the intended use of the proceeds and the fact that the district will hold the funds in trust for their intended purpose. Non-associated student body fund moneys shall be disbursed as determined by the group raising the money. The district shall hold private, non-associated student body funds in trust for the purposes indicated during the fund raising activities and until the student group doing the fund raising requests disbursement of the funds and the accounts of the fund-raising are complete and reconciled.

The board may establish and collect a fee from students and nonstudents as a condition to their attendance at, or participation in, any optional noncredit extracurricular district event of a cultural, social, recreational, or athletic nature. If the board establishes such a fee or fees, the superintendent or designee will establish a procedure for waiving fees for students who are eligible to participate in the federal free or reduced-price meals program and for reducing fees for students' family members and other nonstudents sixty-five or older who, by reason of their low income, would have difficulty in paying the entire amount of such fees. Fees collected pursuant to this paragraph shall be deposited in the ASB program fund of the district.

Cross References:	Board Policy	<u>7415 6020</u>	System of Funds and Accounts
Legal References:	RCW	28A.325.010	Fees for optional noncredit extracurricular events—Disposition
		28A.325.020	Associated student bodies—powers and responsibilities affecting
		28A.325.030	Associated student body program fund—Created—Source of funds – Expenditures—Budgeting—Care of other moneys received by students for private purposes
	WAC	392-138	Finance – Associated student body moneys

Adopted: 01/08/96
Revised: 12/19/00, 11/20/01, 06/21/05, _____



COVID-19 DISEASE ACTIVITY

Data as of December 09, 2020 11:59PM PT

Select a key metric

Rate per 100K newly diagnosed cases

New hospitalizations per 100K people

Effective reproductive number (R)

Select a County

Grays Harbor



75 or more
50 to <75
25 to <50
10 to <25
0 to <10
zero cases

Chart View

Tabular View

COVID-19 disease activity

Rate of newly diagnosed COVID-19 cases

This graph shows the trend of the rate of newly diagnosed COVID-19 cases per 100,000 people during a two week period. The most recent period is from Nov 16 through Nov 29. The Department of Health defines low disease activity as having fewer than 25 cases per 100,000 people during the prior two weeks.

Learn More



Grays Harbor County

7 Day 14 Day

Rate per 100K of newly diagnosed cases during the prior two weeks

215.7

Meeting goal of fewer than 25 cases per 100,000 people

No

Supporting detail

Population

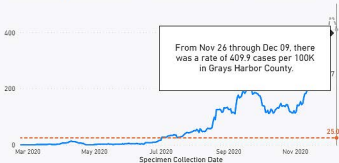
74,160

Confirmed cases in the prior two weeks

160

Rate of newly diagnosed cases per 100K people

Case rate Latest case rate Case rate (incomplete data) Goal <25 case rate



Sources: Washington State Department of Health and the Washington State Office of Financial Management



English Language Learning (ELL)

Aberdeen School District #5



	<i>Students Qualified for Services</i>		
<i>School</i>	<i>2018 - 2019</i>	<i>2019 - 2020</i>	<i>2020 - 2021</i>
Aberdeen High School	69	81	92
Harbor High School	4	6	3
Miller Junior High	46	70	78
AJWest Elementary	64	66	58
Central Park	7	8	4
McDermoth Elementary	47	38	34
Robert Gray	65	44	59
Stevens	73	63	69
Saint Mary's	-	-	16
Total Qualified Students:	377	375	413

2020-2021 District Wide Supports

- Leveled English Language-MTSS Intervention Matrix development
- Imagine Learning ~ Language & Literacy
- Imagine Reading
- Imagine Math and Math Facts
- MTSS-Assistant Supports by grade level
- K-8 English Language Teacher on Special Assignment (TOSA)
- English Language student data tracking
 - Currently qualified students
 - Exited students
- Bilingual Student Family Support Assistant
- **NEW POSITION COMING ~ DISTRICT EL MTSS ASSISTANT**

2020-2021 Outreach Services



- Imagine Learning Informational Family Letter
- Connections Team Outreach
 - Bilingual Staff
- **COMING: EL PROGRAM FAMILY NIGHTS**
 - **Partner with Migrant Program**
 - **JANUARY ~ ELPA 21 INFORMATION NIGHT**
 - **Program Family Newsletters**

K-8 English Language Teacher On Special Assignment ~ Megan Cox-Orosz

- Tracking & data recording of ELPA21 testing K-8
- Monitoring of academic progress for exited TBIP students
- Planning of weekly for Action Area support
- Supporting MTSS-A with Imagine Learning Action Area grouping & interventions
- Assisting with new enrollment notifications & supports
- Identification of Kindergarten English Language students
- Providing English Language Learner support & expertise for school based SST meeting
- Presenting of staff professional development for ELPA 21
- Supporting K-8 staff with EL student academic interventions & supports
- Providing Newcomer group lessons

English Language Learner Matrix

Grades K - 5

TIER ONE	TIER TWO	TIER THREE
<ul style="list-style-type: none"> • Imagine Learning ~ 20 min. per day (Gen. Ed teacher) • Family communication as needed (SFSW) • PD for teachers • ELPA results w/targeted domains (EL TOSA) • List of Universal Strategies 	<ul style="list-style-type: none"> • Imagine Learning Action Area support (MTSS-A) • Support through Title/LAP intervention groups (MTSS-A) • Review and tracking of student progress with classwork and Imagine Learning (Teacher, District TOSA) • SST &/or Connection Team referrals (Gen Ed teacher & building teams) 	<ul style="list-style-type: none"> • SST referral and individual support plan (Gen Ed teacher; building teams; EL TOSA) • Possible referral for Special Education • Newcomer support group (3rd-8th grades - EL TOSA) • Intervention Materials: Wonders; Wonders ELD; Newcomer Curriculum; Imagine Learning; Rosetta Stone • Family contact (SFSW)

English Language Learner Matrix

Grades 6 - 8

TIER ONE	TIER TWO	TIER THREE
<ul style="list-style-type: none"> ● Imagine Learning ~ 20 min. per day (Gen. Ed teacher) ● Family communication as needed (SFSW) ● PD for teachers ● ELPA results w/targeted domains (EL TOSA) ● Family contact (SFSW) ● List of Universal Strategies 	<ul style="list-style-type: none"> ● Imagine Learning Action Area support (MTSS-A) ● MTSS-Assistant support for P3 students twice per week ● Review and tracking of student progress with classwork and Imagine Learning (Teacher, District TOSA) ● SST &/or Connection Team referrals (Gen Ed teacher & building teams) ● One Hour Tutor Time 	<ul style="list-style-type: none"> ● Intervention Materials: Wonders; Wonders ELD; Newcomer Curriculum; Imagine Learning; Rosetta Stone ● Newcomer support group (3rd-8th grades - EL TOSA) ● SST referral and individual support plan (Gen Ed teacher; building teams; EL TOSA) ● Possible referral for Special Education

English Language Learner Matrix

Grades 9 - 12

TIER ONE	TIER TWO	TIER THREE
<ul style="list-style-type: none">• Imagine Learning Language and Literacy (SPED teacher)• Push-In Content Support for ELA (MTSS-A)• PD for teachers• ELPA results w/targeted domains• Student Data Tracking• List of Universal Strategies	<ul style="list-style-type: none">• Student Check-In for students without an EL class (MTSS-A)• MTSS-A support for P3 students that tested out of Imagine Learning• Beginning, Intermediate, Advanced EL English Courses• Evening Tutor Hour	<ul style="list-style-type: none">• SST referral and individual support plan (Gen Ed teacher; building teams; EL TOSA)• SPED class support• EL Support Class (Trimester 2)• Evening Tutor Hour• Possible referral for Special Education

Elementary

- Newcomer Support Class
 - Grades 3rd-5th
- After School Program Support
- Weekly Usage Reports
 - Imagine Language & Learning
- MTSS-Assistant Support
 - One per grade level
- ELPA 21 & ELP Standards Professional Development
- Monthly Program Meeting with Principals



Miller Junior High

- EL MTSS Assistant
- Newcomer Support Class
- One-Hour Tutor Session
- ELPA 21 Professional Development
- Monthly Program Meetings



Aberdeen High School

- LATINX Youth Summit
- Refined process for student/class placement
- EL MTSS Assistant Student Support
- 1-hour Evening Tutor Session
- Student Support Class
- Online Textbooks & Workbooks
- ELPA 21 Professional Development
- Monthly Program Meetings



COVID ~ DISTANCE LEARNING UPDATES

2020 - 2021

- ELPA 21 Testing is currently still required (February - March)
- ELP Screening for newly enrolled students
 - 10 days to start services from enrollment date
 - 30 days to administer ELP screener from in-person learning opportunities

Contact Information:

- Director of EL Programming: Jamie Stotler
- Director of T&L: Traci Sandstrom
- K-8 EL TOSA: Megan Cox-Orosz
- Title I District TOSA's: Amber Melville & Amber Metke
- Assessment Coordinator: Tricia Matisons
- Program Secretary: Melissa Kost



*Our Children,
Our Schools,
Our Future*

FY 2019-20
F-196 YEAR END
FINANCIAL REPORT

Presented by:
Elyssa Louderback
Executive Director of Business & Operations

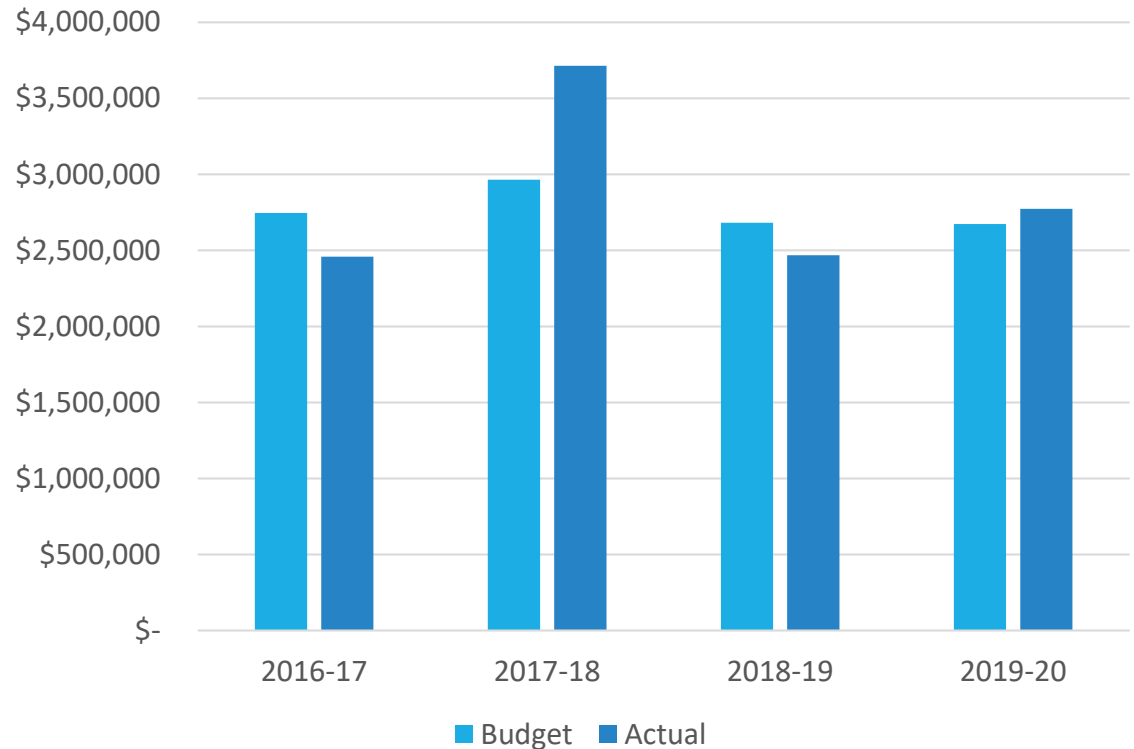
2019-20 General Fund

Beginning Fund Balance	\$ 2,468,715.73
Revenues and Other Financing Sources	\$ 52,687,915.53
Expenditures	- \$ 52,066,247.61
Transfers Out	- \$ 316,346.42
Ending Fund Balance	\$ 2,774,037.23

The ending fund balance for the 2019-20 fiscal year was 5.33% of the expenditures. This is very close to what we planned at the beginning of the year.

Fund Balance – 4 Year history

Year	Budget	Actual	Percent
2016-17	\$2,746,294	\$2,459,075	5.59%
2017-18	\$2,965,212	\$3,714,615	7.89%
2018-19	\$2,681,524	\$2,468,716	4.79%
2019-20	\$2,673,613	\$2,774,037	5.33%



The Board of Directors passed a resolution to maintain a 5% minimum fund balance in 2015-16, upon recommendation from the Washington State Auditor’s Office.

COVID-19 expenses

Savings

Substitute Pay:

Certificated: \$ 140k

Classified: \$ 200k

Transportation:

Fuel: \$ 30k

Total: \$ 370k

Additional Expenses

Health/Safety

Supplies/ PPE: \$ 146k

Total: \$ 146k

Approximate Net Savings of:

\$ 224k

Revenue – 3 Year Comparison

Description	2017-18	%	2018-19	%	2019-20*	%
Local Tax	5,261,861	11	3,420,693	7	2,883,399	5
Local Non-Tax (Fees, Fines, Food Service)	504,449	1	540,088	1	461,115	1
State General (Apportionment)	27,606,830	57	30,593,745	61	31,986,823	61
State Special (SpEd, Transport)	9,433,281	20	10,958,852	22	11,476,148	22
Federal (Federal Forest)	51,587	0	43,864	0	40,269	0
Federal (Special Ed, Title I)	5,179,257	11	4,542,188	9	5,689,690	11
Other Sources (Non-High, Grants)	278,358	0	200,959	0	150,471	0
Total Revenue	\$48,315,623	100	\$50,300,096	100	\$52,687,916	100

* 2019-20 had a Hold Harmless for State Apportionment based on enrollment due to COVID-19.

Hold Harmless

Enrollment Hold Harmless – The impact of reduced enrollment was not felt during the 2019-20 school year. Thus, the loss of students did not impact revenues last year.

However, the 2020-21, the state has been clear there will be no such hold harmless for reduced enrollment.

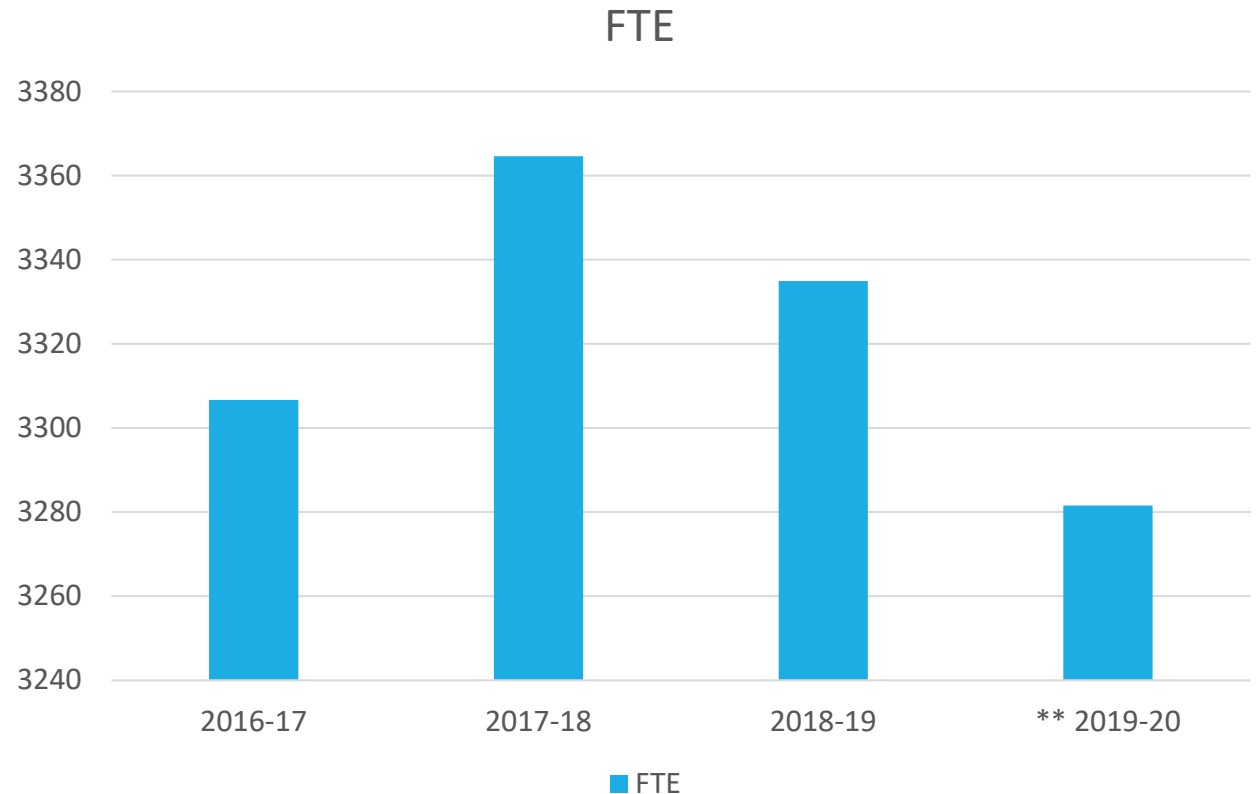
Transportation Hold Harmless – OSPI is seeking a Hold Harmless for transportation. There is a very complex funding formula that includes students transported and miles driven. This funding formula is largely based on prior year expenditures.

The effects of COVID-19 on school transportation could be felt for years to come.

Enrollment – 4 year history

Year	FTE
2016-17	3306.66
2017-18	3364.6
2018-19	3334.95
** 2019-20	3281.56

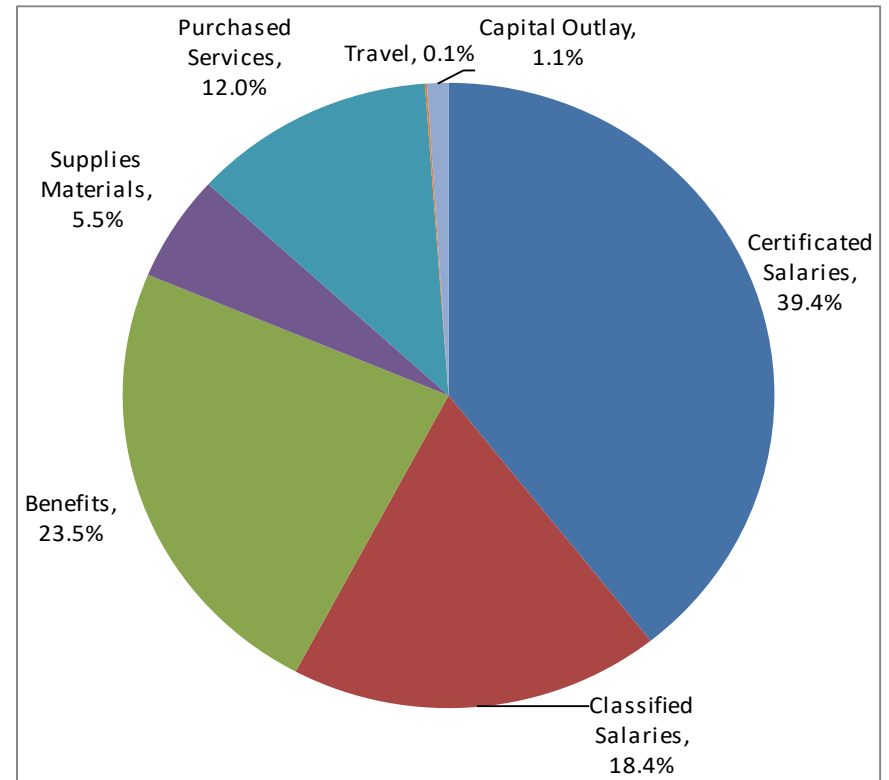
**2019-20 had a Hold Harmless for enrollment apportionment.



2020-21 Budgeted Enrollment = 3,229; Current AAFTE is 3,133.86

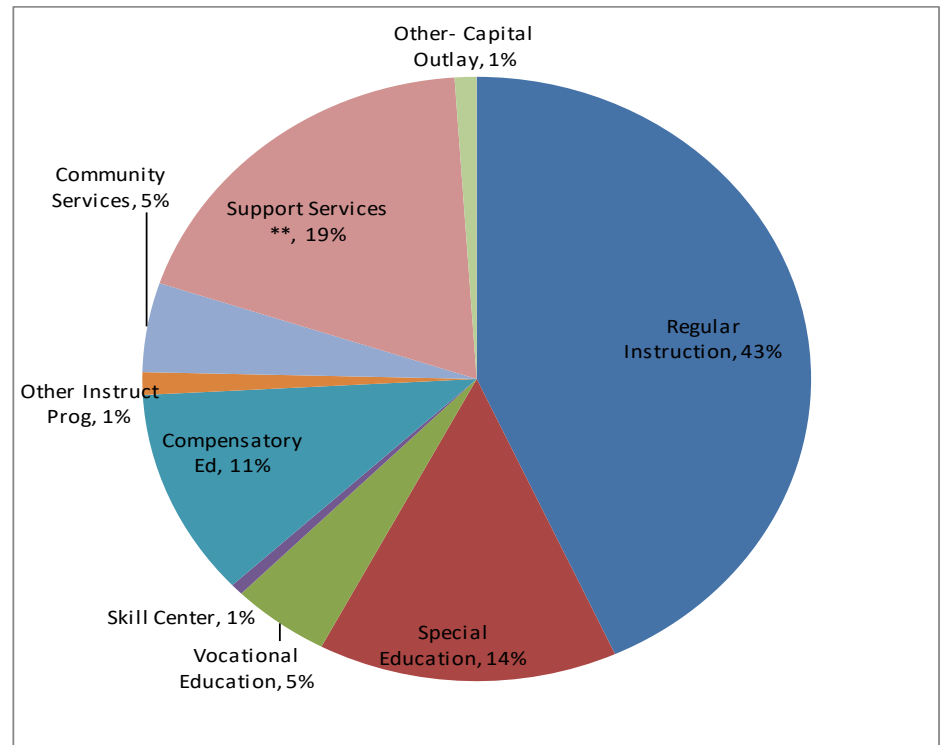
EXPENDITURES BY OBJECT

Object	Expense	Percent
Certificated Salaries	20,489,904	39.4%
Classified Salaries	9,591,267	18.4%
Benefits	12,252,677	23.5%
Supplies Materials	2,864,740	5.5%
Purchased Services	6,263,122	12.0%
Travel	53,041	0.1%
Capital Outlay	551,497	1.1%
Total	52,066,248	
Personnel Costs Percent		81.3%
MSOC's Percent (Materials, Supplies, Operating Costs)		18.7%



EXPENDITURES BY PROGRAM

Program	Expenses	
	2019-20	Percent
Regular Instruction	22,498,437	43%
Special Education	7,536,485	14%
Vocational Education	2,471,991	5%
Skill Center	319,915	1%
Compensatory Ed	5,782,728	11%
Other Instruct Prog	628,871	1%
Community Services	2,484,922	5%
Support Services **	9,791,402	19%
Other- Capital Outlay	551,497	1%
Total	52,066,248	



**Support Services include:
 Maintenance/Custodial, Transportation, Food Service
 Technology and Administrative support

CAPITAL PROJECTS FUND

REVENUE

- Interest
- Rental/Use fees
- Proceeds from Bond sales

EXPENDITURES

- Completion of Miller JH expansion

Beginning Fund Balance	\$ 1,222,123.06
Revenues and Other Financing Sources	\$ 44,109.05
Expenditures	- \$ 949,436.53
Ending Fund Balance	\$ 316,795.58

DEBT SERVICE FUND

REVENUE

- Local Property Tax
- Timber Excise Tax
- Transfer from General Fund

EXPENDITURES

- Principal & Interest payments for Voted/Non-voted Debt (Bonds)
- Non-voted debt payments

Beginning Fund Balance	\$ 2,387,973.67
Revenues and Other Financing Sources	\$ 3,008,408.17
Expenditures	- \$ 3,003,261.74
Ending Fund Balance	\$ 2,393,120.10

ASSOCIATED STUDENT BODY (ASB) FUND

REVENUE

- Clubs
- Athletics
- Fundraisers

EXPENDITURES

- Cultural
- Athletic
- Recreational
- Social

Beginning Fund Balance	\$ 228,256.97
Revenues and Other Financing Sources	\$ 320,154.37
Expenditures	- \$ 272,222.36
Ending Fund Balance	\$ 276,188.98

ASB ENDING FUND BALANCE BY SCHOOL

2018-19

Total	\$ 228,256.97
Central Park	\$ 2,613.99
Robert Gray	\$ 1,093.51
McDermoth	\$ 9,921.04
Stevens	\$ 7,807.46
AJ West	\$ 4,740.25
Miller Jr High	\$ 34,690.70
Aberdeen High	\$ 143,615.41

2019-20

Total	\$ 276,188.98
Central Park	\$ 2,559.78
Robert Gray	\$ 844.96
McDermoth	\$ 8,186.56
Stevens	\$ 7,569.76
AJ West	\$ 2,842.64
Miller Jr High	\$ 41,131.13
Aberdeen High	\$ 195,917.82

TRANSPORTATION VEHICLE FUND

REVENUE

- State Depreciation
- Interest
- Grants (Dept of Energy)

EXPENDITURES

- Purchase of 1 new bus

Beginning Fund Balance	\$ 346,767.57
Revenues and Other Financing Sources	\$ 169,437.82
Expenditures	- \$ 217,111.97
Ending Fund Balance	\$ 299,093.42

What's coming?

Very close monitoring of
the 2020-21 school
year:

Enrollment

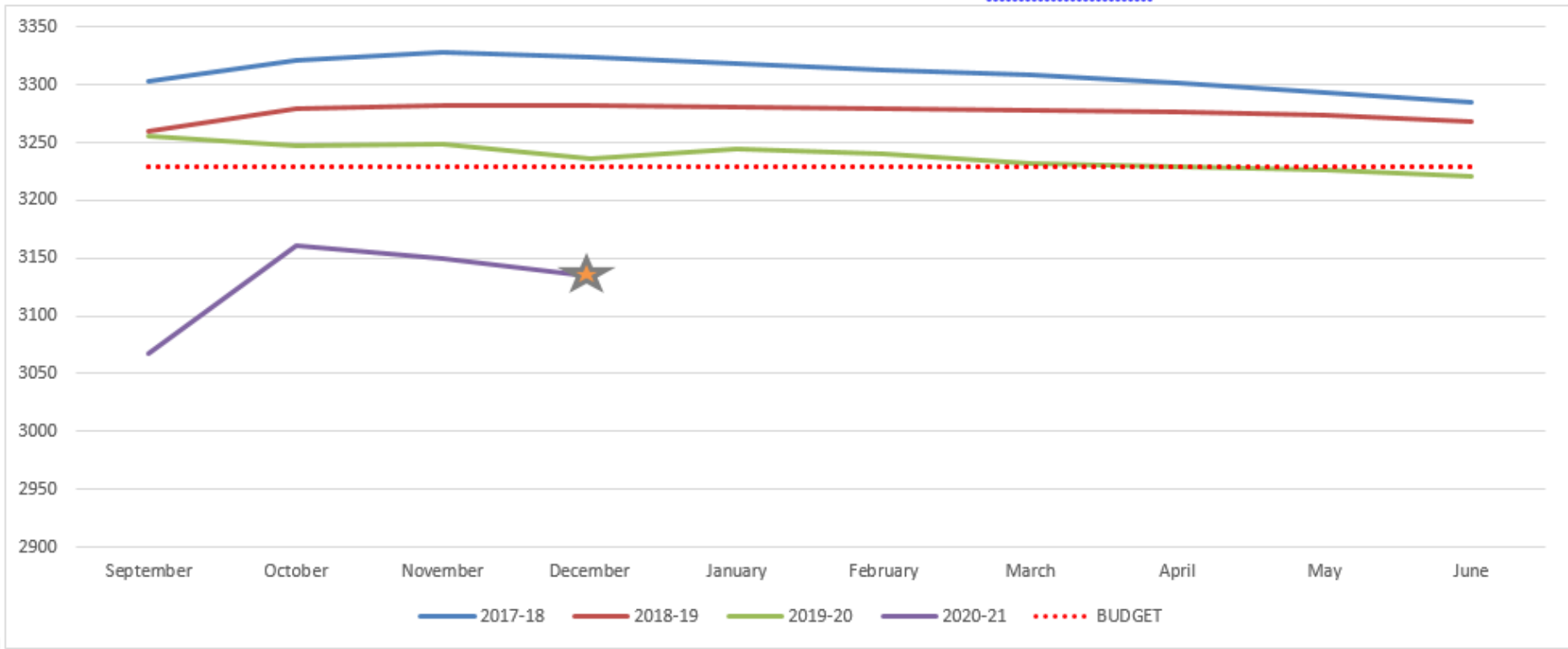


What's coming?

o Enrollment	<u>Budget</u>	<u>YTD- AAFTE</u>	<u>Dec. count</u>
o K – 5 enrollment	1,345	1,290.00	1,273.10
o 6 - 8 enrollment	803	781.34	772.00
o 9 - 12 enrollment	966	941.90	932.23
o ALE	15	32.77	30.42
o SUBTOTAL	3,129	3,046.01	3,007.74
o Running Start	75	62.60	60.97
o GRAVITY	25	25.25	17.00
TOTAL	3,229*	3,133.86	3,085.71

*Enrollment Projections were based on information staff collected from families regarding return to school in the fall.

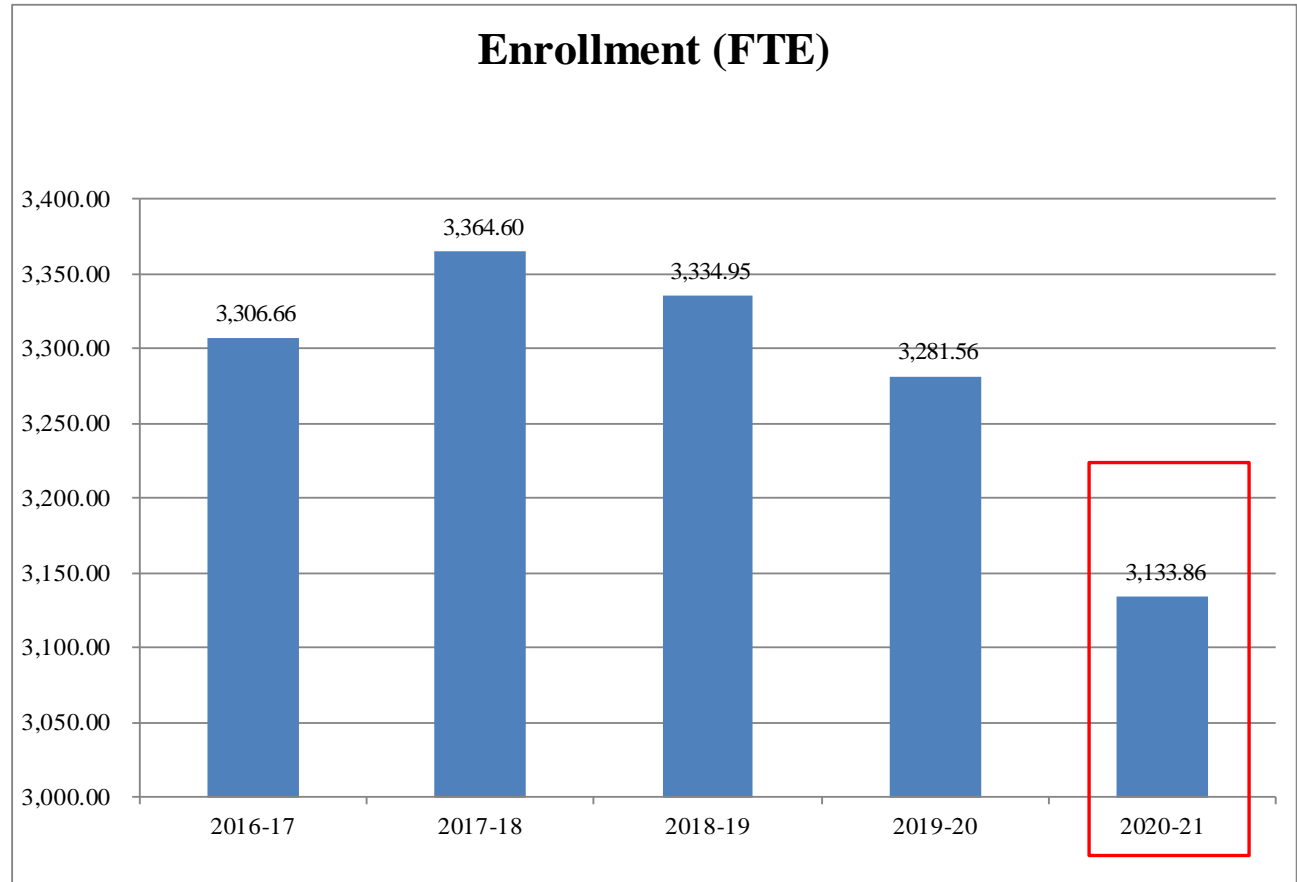
ENROLLMENT TRENDS as of December, 2020



AAFTE	Grades K – 5	Gr. 6 – 8	HS	Subtotal	Run Start/ Open Door	+/- (Budget) **
2020-21 Budget	1332	803	979	3,129	100	(-95.14) 3,229
2020-21 Actual	1292.00	787.69	966.34	3,046.01	87.85	3,133.86

Enrollment Trends

2016-17	3,306.66
2017-18	3,364.60
2018-19	3,334.95
2019-20	3,281.56
2020-21	3,133.86



2020-21 Budgeted Enrollment = 3,229; current AAFTE is 3,133.86

What's coming?

- Very close monitoring of the 2020-21 school year:
 - Monitoring enrollment;
 - Adjust MSOC's as year progresses;
 - Facility needs (ventilation, outdoor options)
 - Technology evaluation
 - Social/ Emotional needs
 - Special Education & English Learner needs
- Planning for 2021-22 year:
 - Closely monitor staffing and facility needs
 - Monitor fiscal updates and revise to reflect new information
 - Preparing to address learning losses, interventions needed

Preliminary – Revised Assumptions for 2020-24

- The state requires us to build a budget that is balanced, based on current assumptions. We are required to develop a *4-year Projection* that incorporates all known assumptions to project fiscal sustainability of the district beyond the current year.
- As a result of the COVID-19 pandemic, enrollment throughout the state has decreased. Many parents are holding off on enrolling Kindergarten students. Many students are engaging in Private or Homeschool options. It is unknown if they will return when an “in-person” component.
- State revenues – “Basic Education” is largely protected in the state budget. There are areas that are not protected. LEA “Levy Equalization” continues to be discussed as an area that is not protected. The 2020-21 school year does not have a Hold Harmless for apportionment based on enrollment. Transportation has become a hot topic.
- Federal revenues – There is a concern that ESSER funds (CARES Act) could be recovered by the state to balance budgets (which has been done with previous federal bailout funds).



TO: Dr. Alicia Henderson, Superintendent
 FROM: Elyssa Louderback, Executive Director of Business & Operations
 SUBJECT: Monthly Budget Report for November, 2020
 DATE: December 15, 2020

GENERAL FUND SUMMARY:

Revenue--Receipts were \$ 3,201,985.19.

Expenditures-- Expenditures totaled \$ 3,803,401.41. Expenditures for teaching and teaching support activities account for 76.37% of all expenditures to date. Salaries and benefits accounted for 74.22% of the month's total expenditures.

Fund Balance— Preliminary current month ending fund balance is \$ 3,228,762.36. We had a negative cash flow of \$ 601,416.22 for the month.

Additional General Fund Information

Revenue by Major Category:

<u>Revenue Source</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of:</u>
Local Taxes	\$ 3,327,401	\$ 1,386,218	41.66%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 653,151	\$ 47,855	7.33%	Donations, Traffic Safety, Food Service, Misc
State, General	\$ 29,796,562	\$ 6,840,922	22.96%	Apportionment and LEA
State, Special	\$ 11,543,757	\$ 2,380,844	20.62%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 25,000	\$ -	0.00%	Federal Forest; deducted from apportionment
Federal, Special	\$ 6,077,232	\$ 1,007,230	16.57%	Food Service, Fed Grants (Title I, Title 2,etc)
Other Districts	\$ 71,871	\$ 81	0.11%	Non high payments from Cosmopolis SD
Other Agencies	\$ 52,000	\$ -	0.00%	Private Foundations, ESD 113
Other Fin Sources	\$ -	\$ -		
Totals	\$ 51,546,974	\$ 11,663,150	22.63%	
			25.00%	% of fiscal year elapsed

General Fund Expenditures by Activity: (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

<u>Activity</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>Actual %</u>	<u>District payroll and/or:</u>
Board of Directors	\$ 125,096	\$ 4,940	3.95%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	\$ 446,535	\$ 89,639	20.07%	General Admin/ Supt Office
Business Office	\$ 486,448	\$ 108,113	22.22%	Fiscal operations
Human Resources	\$ 355,448	\$ 100,691	28.33%	Personnel & recruitment, labor relations
Public Relations	\$ 34,500	\$ 631	1.83%	Educational/admin info to public
Supervision of Instruction	\$ 1,237,993	\$ 240,928	19.46%	includes secretarial support
Learning Resources	\$ 408,515	\$ 75,780	18.55%	Library resources & staffing
Principal's Office	\$ 2,558,427	\$ 532,208	20.80%	includes Secretarial support
Guidance/Counseling	\$ 1,802,597	\$ 308,121	17.09%	Counselors/support services
Pupil Management	\$ 36,520	\$ 14,705	40.26%	Bus & playground aides, etc
Health Services	\$ 2,141,900	\$ 411,646	19.22%	Health including: nursing, OT/PT/SLP, etc
Teaching	\$ 29,119,169	\$ 6,442,243	22.12%	classroom teachers/para support
Extra-curricular	\$ 895,846	\$ 67,135	7.49%	Coaching, advising, ASB supervision
Payments to Other Districts	\$ -	\$ 5,387	0.00%	Payments to other districts/ Skills Center
Instructional Prof Dev	\$ 1,134,513	\$ 268,965	23.71%	Prof development; instructional staff
Instructional Technology	\$ 662,548	\$ 186,422	28.14%	classroom technology
Curriculum	\$ 783,559	\$ 442,271	56.44%	District materials adoptions/purchases; staff
Food Services	\$ 2,131,965	\$ 335,427	15.73%	Mgmt of food service for district
Transportation	\$ 1,524,437	\$ 124,703	8.18%	Co-op payments, fuel, insurance
Maint & Operations	\$ 3,765,862	\$ 532,996	14.15%	custodial/maint/grounds/security
Other Services	\$ 2,109,981	\$ 915,473	43.39%	Insurance, utilities, tech, print, motor pool
Transfers	\$ (281,966)	\$ -	0.00%	in district use of buses, vehicles, food service
Interfund Transfers	\$ 285,000	\$ -	0.00%	Transfers (to Cap Proj/ Debt Service)
Totals	\$ 51,479,893	\$ 11,208,425	21.77%	
			25.00%	% of fiscal year elapsed

CAPITAL PROJECTS FUND SUMMARY:

Revenue--Total receipts were \$ 1,622.63 and consist of interest payments and rental fees.

Expenditures— There were no expenditures for this month.

Fund Balance—Current monthly ending fund balance is \$ 321,682.60.

DEBT SERVICE FUND SUMMARY:

Revenue--Total receipts were \$ 152,474.50 and consists of interest/tax payments.

Expenditures— There were no expenditures for the month.

Fund Balance—Current month ending fund balance is \$ 3,421,757.22. Funds in this account are held for bond principal and interest payments.

The next payments are due in December.

ASSOCIATED STUDENT BODY FUND SUMMARY:

Revenue--Total receipts for the month were \$ 40,187.23 and consist of fundraising and interest payments.

Expenditures-- Expenditures totaled 2.69% of the budgeted expenditures for this fiscal year.

Fund Balance—Current month ending fund balance is \$ 313,940.54.

TRANSPORTATION VEHICLE FUND SUMMARY:

Revenue--Total receipts were \$ 39.26 and consist of interest.

Expenditures— There were no expenditures for the month.

Fund Balance—Current month ending fund balance is \$ 334,681.38.

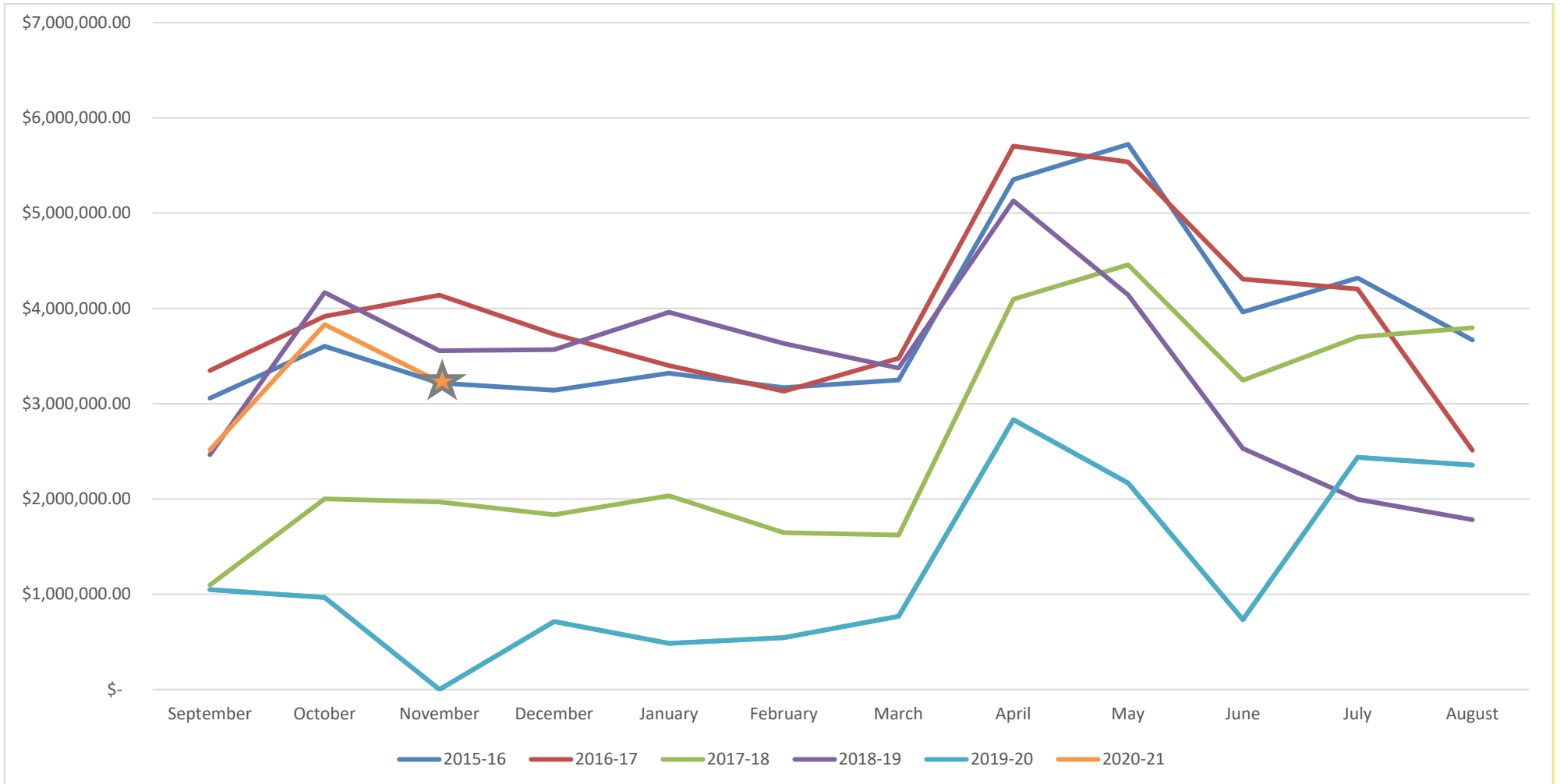
SUMMARY OF BUDGET EXPENDITURE CAPACITY

Budget Capacity as of November, 2020:

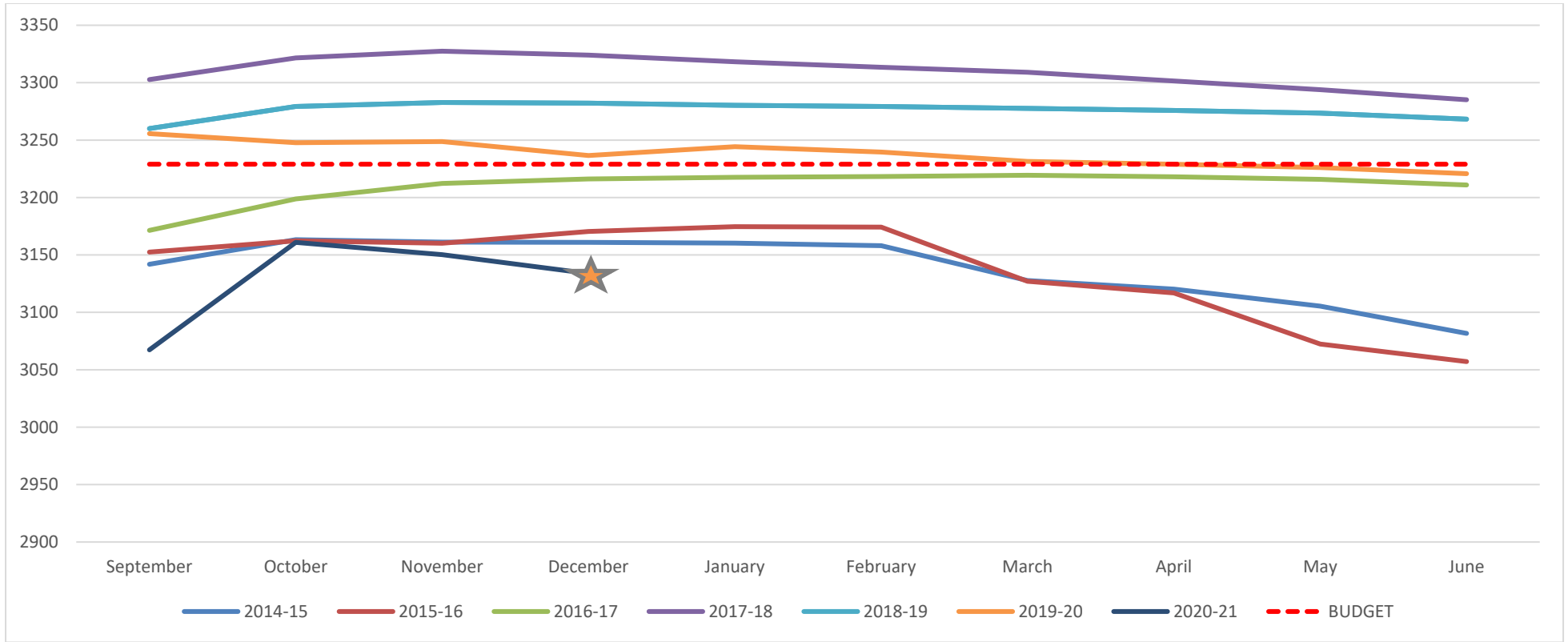
Fund	Budget	Expenditures YTD	Balance	% Expenditures	% Remaining
General	\$ 51,479,927	\$ 11,208,425	\$ 40,271,502	21.77%	78.23%
Capital Projects	\$ 185,000	\$ -	\$ 185,000	0.00%	100.00%
Debt Service	\$ 3,066,583	\$ -	\$ 3,066,583	0.00%	100.00%
ASB	\$ 436,744	\$ 11,756	\$ 424,988	2.69%	97.31%
Trans Vehicle	\$ 300,000	\$ -	\$ 300,000	0.00%	100.00%

GENERAL FUND FUND BALANCE TRENDS

End of November, 2020



ENROLLMENT TRENDS as of December, 2020



AAFTE	Grades K – 5	Gr. 6 – 8	HS	Subtotal	Run Start/ Open Door	+/- (Budget) **
2020-21 Budget	1332	803	979	3,129	100	(-95.14) 3,229
2020-21 Actual	1292.00	787.69	966.34	3,046.01	87.85	3,133.86
2019-20 Actual	1445.35	805.48	980.66	3,231.49	98.98	+ 40.47 (3,290)
2018-19 Actual	1778.50	496.06	993.69	3,268.24	82.30	+ 60.54 (3,290)
2017-18 Actual	1800.62	484.33	1000.19	3,285.13	47.83	+ 120.13 (3,165)
2016-17 Actual	1775.14	478.49	957.34	3,210.97	62.58	+ 100.97 (3,110)
2015-16 Actual	1726.24	457.17	937.05	3,118.86	62.25	+32.86 (3,086)

** New to the 2018-19 school year, RS/Open Doors are being included in the Budget enrollment data. They had not been included in budget projections as the funds “pass through” to other entities.

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of November, 2020

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 LOCAL TAXES	3,327,401	203,353.62	1,386,218.20		1,941,182.80	41.66
2000 LOCAL SUPPORT NONTAX	653,151	15,827.64	47,854.93		605,296.07	7.33
3000 STATE, GENERAL PURPOSE	29,796,562	1,823,537.55	6,840,921.55		22,955,640.45	22.96
4000 STATE, SPECIAL PURPOSE	11,543,757	482,548.86	2,380,843.76		9,162,913.24	20.62
5000 FEDERAL, GENERAL PURPOSE	25,000	.00	.00		25,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	6,077,232	676,651.52	1,007,230.24		5,070,001.76	16.57
7000 REVENUES FR OTH SCH DIST	71,871	66.00	81.00		71,790.00	0.11
8000 OTHER AGENCIES AND ASSOCIATES	52,000	.00	.00		52,000.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	51,546,974	3,201,985.19	11,663,149.68		39,883,824.32	22.63
<u>B. EXPENDITURES</u>						
00 Regular Instruction	22,642,217	1,682,157.63	5,044,866.49	57,358.19	17,539,992.32	22.53
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	6,660,053	537,432.62	1,381,593.34	26,691.07	5,251,768.59	21.15
30 Voc. Ed Instruction	1,684,762	136,558.34	385,902.06	2,973.87	1,295,886.07	23.08
40 Skills Center Instruction	310,042	25,843.87	68,505.45	0.00	241,536.55	22.10
50+60 Compensatory Ed Instruct.	6,335,102	523,650.17	1,320,264.59	2,825.99	5,012,011.42	20.89
70 Other Instructional Pgms	1,417,231	139,462.33	511,953.44	33,738.55	871,539.01	38.50
80 Community Services	1,732,218	125,887.58	353,408.62	220.14	1,378,589.24	20.41
90 Support Services	10,698,303	632,408.87	2,141,930.56	196,068.77	8,360,303.67	21.85
<u>Total EXPENDITURES</u>	51,479,928	3,803,401.41	11,208,424.55	319,876.58	39,951,626.87	22.39
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	285,000	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	217,954-	601,416.22-	454,725.13		672,679.13	308.63-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	3,243,883		2,774,037.23			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	3,025,929		3,228,762.36			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	370,513	998,988.66
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	250,000	586,580.40
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	13,370	14,070.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	217,954-	974,189.08-
G/L 891 Unassigned Min Fnd Bal Policy	2,610,000	2,603,312.38
<u>TOTAL</u>	3,025,929	3,228,762.36

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of November, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	30,500	1,622.63	4,887.02		25,612.98	16.02
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	30,500	1,622.63	4,887.02		25,612.98	16.02
<u>B. EXPENDITURES</u>						
10 Sites	185,000	.00	.00	0.00	185,000.00	0.00
20 Buildings	0	.00	.00	0.00	.00	0.00
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	185,000	.00	.00	0.00	185,000.00	0.00
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	154,500-	1,622.63	4,887.02		159,387.02	103.16-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	315,579		316,795.58			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	161,079		321,682.60			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	115,000	124,465.64
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	46,079	197,216.96
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	161,079	321,682.60

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of November, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	2,734,089	152,107.39	1,027,408.07		1,706,680.93	37.58
2000 Local Support Nontax	41,000	367.11	1,229.05		39,770.95	3.00
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	285,000	.00	.00		285,000.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>3,060,089</u>	<u>152,474.50</u>	<u>1,028,637.12</u>		<u>2,031,451.88</u>	<u>33.61</u>
B. EXPENDITURES						
Matured Bond Expenditures	2,745,000	.00	.00	0.00	2,745,000.00	0.00
Interest On Bonds	320,683	.00	.00	0.00	320,683.00	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	900	.00	.00	0.00	900.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>3,066,583</u>	<u>.00</u>	<u>.00</u>	<u>0.00</u>	<u>3,066,583.00</u>	<u>0.00</u>
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXPENDITURES (A-B-C-D)						
	6,494-	152,474.50	1,028,637.12		1,035,131.12	< 1000-
F. TOTAL BEGINNING FUND BALANCE						
	2,300,000		2,393,120.10			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)						
	2,293,506		3,421,757.22			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	2,293,506		3,421,757.22			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>2,293,506</u>		<u>3,421,757.22</u>			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of November, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	97,990	230.18	716.37		97,273.63	0.73
2000 Athletics	88,960	.00	1,020.00		87,940.00	1.15
3000 Classes	1,000	.00	.00		1,000.00	0.00
4000 Clubs	170,525	534.05	1,792.05		168,732.95	1.05
6000 Private Moneys	80,150	39,423.00	45,978.85		34,171.15	57.37
<u>Total REVENUES</u>	438,625	40,187.23	49,507.27		389,117.73	11.29
B. EXPENDITURES						
1000 General Student Body	71,770	20.90	5,025.90	0.00	66,744.10	7.00
2000 Athletics	109,940	30.00	4,723.26	0.00	105,216.74	4.30
3000 Classes	1,000	.00	.00	0.00	1,000.00	0.00
4000 Clubs	173,974	202.00	1,740.61	0.00	172,233.39	1.00
6000 Private Moneys	80,060	140.70	265.94	0.00	79,794.06	0.33
<u>Total EXPENDITURES</u>	436,744	393.60	11,755.71	0.00	424,988.29	2.69
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)						
	1,881	39,793.63	37,751.56		35,870.56	> 1000
D. TOTAL BEGINNING FUND BALANCE						
	283,300		276,188.98			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE C+D + OR - E)						
	285,181		313,940.54			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	7,500		7,500.00			
G/L 819 Restricted for Fund Purposes	277,681		306,440.54			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	285,181		313,940.54			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of November, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	5,000	39.26	35,587.96		30,587.96-	711.76
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	165,675	.00	.00		165,675.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	30,000	.00	.00		30,000.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	200,675	39.26	35,587.96		165,087.04	17.73
<u>B. 9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
<u>C. Total REV./OTHER FIN. SOURCES</u>	200,675	39.26	35,587.96		165,087.04	17.73
<u>D. EXPENDITURES</u>						
Type 30 Equipment	300,000	.00	.00	149,949.14	150,050.86	49.98
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	300,000	.00	.00	149,949.14	150,050.86	49.98
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>F. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	99,325-	39.26	35,587.96		134,912.96	135.83-
<u>H. TOTAL BEGINNING FUND BALANCE</u>	133,415		299,093.42			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXX		.00			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	34,090		334,681.38			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	34,090		334,681.38			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	34,090		334,681.38			

***** End of report *****

INTERDISTRICT COOPERATIVE AGREEMENT

Regarding Operation of the Western Area Educational Cooperative for Twin Harbors, A Branch Campus of New Market Skills Center

THIS AGREEMENT is made and entered into this _____ day of December, 2020 by and between Tumwater School District No. 33, the Host District for New Market Skills Center and Aberdeen School District No. 5, the Host District for the Western Area Educational Cooperative for Twin Harbors (herein after referred to as Twin Harbors), a branch campus of New Market Skills Center.

SECTION 1: BACKGROUND

The 2007 Washington State Legislature through passage of 2SSB 5790 authorized skills centers to conduct feasibility studies to explore opportunities to provide students in rural and remote areas with access to skill center programming through satellite programs and branch campuses. In 2008, New Market Skills Center completed and submitted a feasibility study to the Office of Superintendent of Public Instruction which determined that development of a skill center branch providing access to indentified selected high-demand occupations was a viable career and college preparation opportunity for students in Grays Harbor County.

SECTION 2: PURPOSE OF THE AGREEMENT

The purpose of this agreement is to establish the conditions for the creation of a branch campus of New Market Skills Center to be operated by the Western Area Educational Cooperative for Twin Harbors (Twin Harbors) in accordance with the Office of Superintendent Public Instruction's (hereinafter known as OSPI) WAC 392-600-010-8 (Skills Center Definitions).

SECTION 3: DURATION OF AGREEMENT

This agreement will be renewed from year to year for a period of not less than ten (10) years beginning with the operation of Twin Harbors in June 2010 subject to the provisions for withdrawal outlined in WAC 392-600-120 and contained herein. This agreement, annual renewal and revisions to this agreement shall be submitted to the OSPI's Department of Career and Technical Education (CTE).

SECTION 4: MUTUAL AGREEMENTS

The Tumwater School District, Aberdeen School District, and New Market Skills Center mutually agree to the following terms and conditions:

- A. Aberdeen School District #5 will establish Twin Harbors in accordance with Chapter 392-600 WAC.
- B. Aberdeen School District #5 will serve as the host district for Twin Harbors.
- C. As the host district, the Aberdeen School District will provide the site and facility for Twin Harbors, and will serve as the fiscal agent for all revenues and expenditures of Twin Harbors.
- D. Aberdeen School District will provide fiscal an operational management, including staffing and collection of student apportionment for Twin Harbors.

- E. All students served by Twin Harbors must meet the definition of a K-12 student. Twin Harbors will predominately serve high school juniors and seniors, and students who have not earned their high school diploma and have not reached the age of 21.
- F. Students from districts not participating in the Twin Harbors cooperative may be considered for enrollment on a space available basis. These may include students from school districts outside the Twin Harbors cooperative, private school students, home-schooled students, students who have completed or are currently enrolled in a GED program and out-of state students.
- G. School districts participating in the Twin Harbors cooperative shall be responsible for providing services directly to Twin Harbors. These shall include, but are not limited to:
 - 1) Transportation;
 - 2) Special education;
 - 3) Other noncore skill center needs of the student.
- H. Twin Harbors programs eligible for consideration and approval by OSPI shall be:
 - 1) Voluntary student enrollment;
 - 2) Tuition-free;
 - 3) Necessary for the express purpose of:
 - i. Providing educational programs not otherwise available;
 - ii. Avoiding unnecessary duplications of specialized or unusually expensive programs and facilities.
- I. All programs considered for offering by Twin Harbors will be reviewed and approved by the Twin Harbors and New Market Skills Center Administrative Councils prior to submission for approval by OSPI's Department of Career and Technical Education.
- J. Twin Harbors will remain a branch campus of New Market Skills Center until such time that it meets 150 FTE and/or other requirements of WAC 392-600-50. At such time that Twin Harbors meets the state requirement of 150 FTEs, the Twin Harbors Administrative Council may submit a request to OSPI to become a standalone skills center.
- K. Tumwater School District will assess the Aberdeen School District (Twin Harbors Host District) an annual supervision fee equal to one (1) percent of the total FTE state CTE apportionment for students attending Twin Harbors for the school year for costs incurred by the Tumwater School District and New Market Skills Center for provision of technical and administrative assistance, program coordination, and onsite supervision. New Market Skills Center will invoice the Aberdeen School District for the annual supervision fee at the end of each school year for the following:
 - 1) The New Market Skills Center administrator will provide a minimum of one (1) onsite visit per month to Twin Harbors to provide technical assistance to the Twin Harbor director/principal.
 - 2) Technical assistance will include, but is not limited to, branch campus administration and financing, OSPI reporting requirements, program management, curriculum development, and instructional delivery.

SECTION 5: ADMINISTRATIVE OVERSIGHT OF TWIN HARBORS

- A. Twin Harbors shall be responsible for forming an Administrative Council comprised of the Superintendents, or their designees, of the participating districts for Twin Harbors. An additional voting member shall be the President of Grays Harbor College or his/her

designee in the event a program(s) resides on the college campus, and the Director of New Market Skills Center as a non-voting member.

- B. The Superintendent of Aberdeen School District, the host district for Twin Harbors, shall preside over all meetings of the council.
- C. Duties of the Administrative Council as described in WAC 392-600-030 shall include:
 - 1) Establishing policies and procedures.
 - 2) Responsibility for equipment acquisition, equipment replacement, facility maintenance, and ongoing operation of the Twin Harbors to meet current industry and educational standards.
 - 3) Offering programs that are approved by the OSPI for career and technical education enhancement as defined in WAC 392-121-138 or provide basic support to students enrolled in Twin Harbors programs: Programs that are approved by OSPI for vocational enhancement shall provide a minimum of five hundred forty hours of instruction per year;
 - 4) Providing Twin Harbors programs that are less than the equivalent of three consecutive fifty-minute periods if offered as an extension of the student's one whole full-time equivalent-funded school year;
 - 5) Within three years from the date of approval from OSPI for operation of Twin Harbors establish a financial plan, including the operation and capital funds which will contribute to the ongoing site, facility, equipment, and maintenance and operation of the skill center to be reviewed annually;
 - 6) Serve the majority of Twin Harbor student enrollment at its primary campus. If Twin Harbors serves or intends to serve less than a majority of students at its primary campus, the council shall submit a waiver request to the OSPI Department of Career and Technical Education.
- D. The duties of the council will include receiving recommendations and make decisions regarding budgets, rules and regulations of operations, and other pertinent information from participating districts' staff, citizens, boards of directors, Twin Harbor's staff, the General Advisory Council, and others with concern for the Twin Harbors cooperative and its operations.
- E. Further, the Twin Harbors Administrative Council will provide the Superintendent of the Aberdeen School District with guidance for management decisions and for issues, which must be presented to the host district Board of Directors. The Aberdeen School District Board of Directors has the final authority on all matters concerning Twin Harbors unless otherwise provided in this agreement.

SECTION 6: RIGHTS AND OBLIGATIONS OF TWIN HARBORS HOST DISTRICT

As host district for Twin Harbors, the Aberdeen School District agrees to the following terms and conditions:

- A. Hiring a director/principal as administrator of Twin Harbors: The Twin Harbors director/principal will report to the Superintendent or his/her designee of the host district;
- B. Hiring of Twin Harbors instructional staff;
- C. Report and claim FTE apportionment pursuant with WAC 392-121-136;
- D. Assume responsibility for verifying and reporting of P-223 and P-223H data directly to OSPI.
- E. Ensure that students enrolled in classes at Twin Harbor and at a participating high school are reported for a **maximum combined 1.6 FTE**. A student's resident high school FTE cannot exceed 1.00 and the student's skills center FTE cannot exceed 1.0 (WAC 392-121-

136). The Aberdeen School District and the student's resident school district shall collaborate to ensure that the student is not reported for more than the allowable FTE.

- F. Assist the Twin Harbors director in forming a General Advisory Council (GAC). The GAC shall:
 - 1) Serve the primary function of an advisor to the director of Twin Harbors for the operations of the Twin Harbors;
 - 2) Adopt bylaws, which shall reflect the composition of the GAC;
 - 3) Be responsible for making recommendations concerning program, rules and regulations, and operational procedures as related to Twin Harbors;
 - 4) Receive information and will provide advice on any recommendations received from staff and patrons of the districts in the cooperative as well as from other advisory committees as outlined in their bylaws.
- G. The Aberdeen School District will be responsible for the facilities, furnishings and equipment for any/all Twin Harbors' programs.

SECTION 7: INDEMNIFICATION AND INSURANCE

- A. The Aberdeen School District and Twin Harbors indemnifies and agrees to defend and hold harmless the Tumwater School District and New Market Skills Center, and all of its affiliates, directors, trustees, officers, agents and employees, from and against any and all claims, demands, damages, losses, actions, costs, expenses and liabilities of whatever nature, including, without limitations, all court costs and reasonable attorney's fees, which may arise from the operation and actions of Twin Harbors.
- B. Twin Harbors will procure and maintain in force during the term of this agreement, at its sole cost and expense, insurance to protect it against liability arising from any and all negligent acts or incidents caused by the Twin Harbors faculty members and students. Coverage under such professional and commercial general liability insurance will not be less than \$5,000,000 for each occurrence and \$10,000,000 in the aggregate. Twin Harbors will maintain workers' compensation insurance as required by law for all of its employees. Twin Harbors shall name Tumwater School District and New Market Skills Center as an Additional Insured. A certificate of insurance will be provided to Tumwater School District prior to the beginning of each school year including the Additional Insured Endorsement.

SECTION 8: FINANCING ARRANGEMENTS FOR TWIN HARBORS

- A. The Twin Harbors Administrative Council shall request capital funding for the Twin Harbors facilities construction and/or renovation through the Aberdeen School District and in compliance with RCW 28A.245.030, Revised guidelines for skills center – Satellite and branch campus programs – Capital plan- Studies-Master Plan-Rules.
- B. Should facilities construction or renovation of facilities be necessary, the Twin Harbors Administrative Council will initiate a request through the Aberdeen School District to OSPI School Facilities and Organization, for a capital plan for predesign, design and subsequent capital construction by May 1st of each year.

SECTION 9: DISPUTE RESOLUTION

- A. It is hereby agreed that whenever an issue arises between Tumwater School District, New Market Skills Center and Twin Harbors concerning this agreement, it shall be resolved in accordance with the following procedures:

- 1) The matter will be presented to the Twin Harbors and New Market Skills Center Administrative Councils.
 - 2) If the matter is not resolved, it shall be submitted to the Boards of Directors of the Aberdeen and Tumwater School Districts
 - 3) If the matter is still not resolved, a committee will be appointed by OSPI and the recommendation of this committee will be binding to all parties. The committee would consist of a representative from each of the parties and a neutral party.
- B. It is hereby agreed that whenever an issue arises between Twin Harbor member districts concerning the operation or program offerings at Twin Harbors, it shall be resolved in accordance with the following procedure:
- 1) The matter will be presented to the Twin Harbors Administrative Council.
 - 2) If the matter is not resolved, it shall be submitted to the Administrative Council of New Market Skills Center who shall advise the Twin Harbors Administrative Council on such matter.
 - 3) If the matter is still not resolved, it shall be submitted to the Board of Directors of the Aberdeen School District.
 - 4) If the matter is still not resolved, a committee will be appointed by OSPI and the recommendation of this committee will be binding to all parties.

SECTION 10: WITHDRAWAL AND DISSOLUTION

It is hereby agreed that Twin Harbors cannot withdraw from this agreement without a minimum of one year's notice to the New Market Skills Center Administrative Council, Tumwater School District and OSPI in accordance with WAC 392-600-010.

SECTION 11: OUTSIDE ASSISTANCE

Twin Harbors may receive assistance from other sources provided no conflict of interest or residual obligations exist.

SECTION 12: ASSIGNMENT/WAIVER/SERVERABILITY

No rights or responsibilities required and authorized by this Agreement can be assigned by any party hereto unless otherwise allowed in this Agreement. No provision of this Agreement, or the right to receive reasonable performance or any act called for by its teams, shall be deemed waived by a breach thereof as to the particular transaction or occurrence.

If any term or condition of this Agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Agreement that can be given effect without the invalid term, condition, or application; to this end the terms and conditions of this Agreement are declared severable.

SECTION 13: AMENDMENTS

This agreement may be amended by mutual agreement of all districts party hereto.

SECTION 14: SIGNATURES

By signing below, each party affirms that this Agreement has been approved by his/her Board of Directors or he/she has been given authority by such Board to enter into this Agreement. If this approval is provided through a resolution, a copy of said resolution will be attached hereto.

IN WITNESS THEREOF, the parties have hereunto set their hands:

_____ Date _____

Sean Dotson, Superintendent
Tumwater School District No. 5
621 Linwood Avenue
Tumwater, WA 98512

_____ Date _____

Alicia Henderson, Ph.D., Superintendent
Aberdeen School District No. 5
216 North G Street
Aberdeen, WA 98520

_____ Date _____

Matt Ishler, Executive Director
New Market Skills Center
7299 New Market Street SW
Tumwater, WA 98501

*Memorandum of Agreement
Between
Quinault Indian Nation Education Department
And
Aberdeen School District*

This agreement will be in effect: **November 5, 2020 to August 31, 2021** and will be due for review of continuation for the next fiscal year during the month of **May 2021**.

I. Purpose of Interagency Agreement:

The purpose of this agreement is to establish the best cooperative method of providing quality services to QIN eligible children and their families.

It is the intent of this agreement to:

1. Define the services to be provided by each agency.
2. Ensure that all eligible children who require Educational Services receive free and appropriate services from the Aberdeen School District.
3. Ensure that each agency assumes the responsibility to communicate with the other, share leadership responsibilities and ensure that available information/resources are utilized in the most effective manner/benefit to all eligible children.
4. Ensure that this cooperative agreement between the above named agencies are developed, implemented, and reviewed at least on an annual basis.
5. Maintain professionalism and confidentiality at all times.

II. Agency Responsibilities:

Responsibility of the Aberdeen School District:

1. Maintain the Independent Student Status Accreditation, Progress Reporting, Instructor/Student Relationship, Material/Assignment Distribution, and Parent/Instructor Conferences for all eligible children.
2. Provide well-balanced meal services for all eligible children.
3. Provide educational progress reports, academic assessment information, attendance, discipline and credit accrual to QIN Education Department upon request for students whose parents/guardians have signed the QIN Education Departments Consent to Disclose Personally Identifiable Information form.
4. Provide appropriate implementation of Individualized Education Plan (IEP) in the Least Restrictive Environment (LRE), as necessary.
5. Provide all volunteer guidelines and application forms to QIN Education, to ensure their staff are following all requirements.

Responsibility of the QIN Education Program:

1. To the best of the program’s ability, coordinate with the school to provide or locate additional resources for tutorial service, computer access, and basic educational supplies to all eligible children upon request.
2. To ensure all QIN staff who volunteer within Aberdeen School District are following the volunteer guidelines – finger printing, background check, forms, etc.
3. To ensure all QIN staff who are working on behalf of QIN as an agency, can conduct with identified students within the district.
4. To schedule check-in meetings with the district to check-in on how volunteer staff and staff working on behalf of QIN are doing within the district.
5. Provide all required documentation upon request for enrollment and eligibility purposes.
6. Provide a copy of the Consent to Disclose Personal Information form to the Aberdeen School District.

QIN Education Manager

Date

Aberdeen School District Superintendent

Date

**CONTRACT FOR PERSONAL SERVICES
BETWEEN
ABERDEEN SCHOOL DISTRICT #5**
(hereinafter referred to as ASD #5)
216 North "G" Street
Aberdeen, WA 98520
And:

Trinity Parris
(hereinafter referred to as Consultant)

In consideration of the promises and conditions contained herein, ASD #5 and Consultant do mutually agree as follows:

I. DUTIES OF CONSULTANT

Consultant shall perform the following duties to the satisfactions of ASD #5's designee:

- A. The general objectives(s) of this contract shall be as follows:
Consultant will provide trainer services for sports and review of concussion protocol data.
- B. In order to accomplish the general objectives(s) of this agreement, Consultant shall perform the following specific duties:
Athletic training/evaluation services for student athletes.
- C. The time schedule for completion of Consultant's duties shall be as follows:
2020-21 school year
- D. The Consultant will also provide ASD #5 copies of all current licenses and certifications.

II. DUTIES OF ASD #5

In consideration of Consultant's satisfactory performance of the duties set forth herein, ASD #5 shall compensate and / or reimburse the expenses of Consultant as follows:

- A. Consultant shall be compensated based on a full contract amount of : \$11,000 dollars.

Payment shall be made based on a monthly stipend amount of \$916.66 (1/12th), only for months when work has been performed and documented.
Compensation shall be within a reasonable period following termination of this agreement and upon Consultant's compliance with the terms and conditions of this agreement.

Payments shall be made following the 2nd Board meeting of the month.

- B. All payments of compensation and expenses to consultant shall be conditioned upon Consultant's:

1. Submission of summarized vouchers which support the performance which as been rendered or expenses incurred for which payment is requested, and
 2. Performance to the satisfaction of Superintendent's designee: PROVIDED, that approval shall not be unreasonably withheld.
- C. Except for expressly provided herein, all expenses necessary to the Consultant's satisfactory performance of this agreement shall be borne in full by the Consultant.
- D. Any date specified for payment(s) to Consultant shall be considered extended as necessary to process and deliver an ASD #5 warrant for the amount(s).

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. OWNERSHIP OR WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION

All correspondence, papers, documents, reports, files, films, work products (inclusive of intellectual concepts and properties) and all copies thereof, which are received or developed by Consultant and Consultant's employee(s) and agent(s) in the course of performing, or as incident thereto, Consultant's duties pursuant to this agreement shall, immediately upon receipt, preparation, or development, become the exclusive property of ASD #5 in perpetuity for any and all purposes. All items described above shall be provided to and left with ASD #5 upon the termination of this agreement by ASD #5 and upon Consultant's performance, whichever shall occur first.

Consultant and Consultant's employee(s) and agent(s) shall not, without prior written approval of ASD #5, either during the term of this agreement or at any time thereafter, directly or indirectly, disclose or give to any state or federal government, or corporation, agency or political subdivision of any state or federal government, or any educational agency, institution or organization, any portion of the above described items and properties or any information acquired in the course of or as an incident to the performance of Consultant's duties hereunder, for any purpose or reason.

V. INDEPENDENT CONTRACTOR STATUS OF CONSULTANT

Consultant and Consultant's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. Superintendent shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes in behalf of Consultant or Consultant's employee(s) or agent(s).

VI. INDEMNIFICATION

Any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of Consultant's or its employee's(') or agent's(') performance or failure to perform duties pursuant to this agreement, shall be the Consultant's sole obligation and

the Consultant shall indemnify and hold harmless the Superintendent in full for any and all such acts or failures to act on the part of Consultant or its employee(s) or agent(s).

VII. TERMINATION

This agreement may be terminated by ASD #5 or any designee thereof, at any time, with or without reason, upon written notification thereof to the Consultant. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered to and received by Consultant as of midnight of the second day following the date of its posting in the United States mail – addressed as first noted herein in the absence of proof of actual delivery to and receipt by Consultant by mail or other means at an earlier date and / or time.

In the event of termination by ASD #5, Consultant shall be entitled to an equitable portion of the total compensation provided herein for uncompensated services which have been performed as of termination and to the reimbursement of expenses incurred as of termination by solely to the extent such expenses are reimbursable pursuant to the provisions of this Agreement.

VIII. VERBAL AGREEMENT

This written Agreement constitutes the mutual agreement of Consultant and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding,

IX. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

X. NON-DISCRIMINATION

No person shall, on the ground of race, creed, color, national origin, mental/physical/sensory handicap, or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

XI. CONFLICT OF INTEREST

Neither the Consultant nor Consultant's employee(s) shall perform any duty pursuant to this Agreement in which duty he / she may have participated as an employee of ASD #5.

XII. EFFECTIVE DATE-DURATION

This Agreement shall commence on the 1st day of November, 2020. This agreement shall terminate at midnight on the last day of August, 2021, with the sole exception of Sections IV (Ownership of Work Products and Restriction Against Dissemination) and VI (Indemnification) which shall continue to bind the parties, their heirs and successors.

XIII. FEDERAL BACKUP WITHHOLDING INFORMATION

The consultant certifies to ASD #5 that the Consultant is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. The Consultant agrees to notify ASD #5 in writing if this information is not true.

IN WITNESS THEREOF, ASD #5 and Consultant have executed this Agreement consisting of 5 pages.

CONSULTANT

The undersigned certifies that he/she is the person duly qualified and authorized to bind the Consultant so identified to the foregoing Agreement and under penalty of perjury, certifies the Social Security Number or Federal Identification Number provided is Correct.

Signed this ^{7th} _____ day of December, 2020.

Trinity Paris

Consultant Signature

Social Security Number or Federal ID#

Are you incorporated?

Yes _____ No _____

ABERDEEN SCHOOL DISTRICT #5

Signature of Superintendent

Signed this _____ day of December, 2020.

**CONTRACT FOR SERVICES
BETWEEN
ABERDEEN SCHOOL DISTRICT #5**
(hereinafter referred to as ASD #5)
216 North "G" Street
Aberdeen, WA 98520

And

The YMCA of Grays Harbor
(hereinafter referred to as YMCA)

In consideration of the promises and conditions contained herein, ASD #5 and YMCA do mutually agree as follows:

I. DUTIES OF YMCA

YMCA shall perform the following duties to the satisfactions of ASD #5's designee:

- A. The general objectives(s) of this contract shall be as follows:
 - Provide staffing and support for implementation of Health and Wellness Pods.

- B. In order to accomplish the general objectives(s) of this agreement, YMCA shall perform the following specific duties:
 - Provide a Program Coordinator to recruit, hire, oversee and train YMCA staff working with the Health and Wellness program.
 - Administer background checks on all YMCA Health and Wellness program staff members.
 - Provide a list of all staff hired for Health and Wellness Program positions to the Aberdeen School District Personnel office by the 1st of each month, and updated as needed throughout the remainder of the school year.
 - Collaborate with the District Staff regarding staffing, schedules and activities.
 - Plan activities for each site in accordance with the Health and Wellness Program.
 - Proved enrollment procedures are in place for students to access Health and Wellness programs.
 - Provide records of daily attendance, contact tracing procedures and any other procedures necessary to be in alignment with local public health and CDC guidelines for health and safety due to COVID-19.
 - The Program Coordinator will work closely with District staff to procure any necessary supplies.

- C. The time schedule for completion of YMCA's duties shall be within the program dates:

- Sessions:
 - High School/Junior High- December 2020 through June 2021
 - High School/Junior High Swim team conditioning- January 2021-June 2021

II. DUTIES OF ASD #5

In consideration of YMCA's satisfactory performance of the duties set forth herein, ASD #5 shall partner with the YMCA program as follows:

- A. Except for expressly provided herein, expenses necessary to YMCA's satisfactory performance of this agreement shall be invoiced to ASD #5 on the first day of each month; the total amount billed for the duration of this contract to fulfill said obligations shall not exceed \$ 77,764.12. The final billing will be dated August 31, 2021 or before.
- B. ASD #5 will provide facilities, handwashing stations, and program supplies for the Health and Wellness programming.
- C. Transportation **may** be provided before and/or after the program for students enrolled in the Health and Wellness program.
- D. ASD #5 will ensure an enrollment procedure is in place for students to access Health and Wellness programs and keep records of daily attendance procedures, sign-in/sign-out procedures and withdrawal procedures aligned with district policies.

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. INDEPENDENT CONTRACTOR STATUS

YMCA and YMCA's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. District shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes on behalf of YMCA or YMCA's employee(s) or agent(s).

V. INDEMNIFICATION

To the fullest extent permitted by law, YMCA agrees to defend, indemnify and hold harmless ASD, its directors, volunteers, students and employees from and against all expenses, damages, losses, claims, and liabilities, direct, indirect or consequential (including attorney fees incurred on such claims and in proving the right to indemnification), arising out of or resulting from the acts or omissions of YMCA or the operation of the Health and Wellness program at ASD.

Similarly, ASD agrees to defend, indemnify and hold harmless YMCA, its directors, officers, and employees from and against all expenses, damages, losses, claims brought by third parties, and liabilities, direct, indirect, or consequential (including attorneys fees incurred) arising out of or resulting from the acts or omissions of ASD and/or its employees relating to the operation and use of the Health and Wellness program at Aberdeen High School.

VI. TERMINATION

This Agreement may be terminated by either party, at any time, upon written notification thereof to the other party. The notice shall specify the date of termination. This written Agreement constitutes the mutual agreement of YMCA and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

VI. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

VII. NON-DISCRIMINATION

No person shall, on the ground of race, creed, color, national origin, religion, sex, sexual orientation including gender expression or identity, the presence of any mental or physical disability, marital status, pregnancy, previous arrest (unless a clear and present danger exists) or incarceration be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

VIII. EFFECTIVE DATE-DURATION

This Agreement shall commence on the 1st day of December 2020. This agreement shall terminate at midnight on the 31st day of August 2021, with the sole exception of Section V (Indemnification) which shall continue to bind the parties.

IX. FEDERAL BACKUP WITHHOLDING INFORMATION

YMCA certifies to ASD #5 that YMCA is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. YMCA agrees to notify ASD #5 in writing if this information is not true.

X. CERTIFICATION REGARDING DEBARMENT, SUPERVISION, AND ELIGIBILITY

The contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency.

IN WITNESS THEREOF, ASD #5 and YMCA have executed this Agreement consisting of five pages.

YMCA of GRAYS HARBOR

Franzine Potts, Executive Director/CEO Date

ABERDEEN SCHOOL DISTRICT #5

Alicia Henderson, Superintendent Date

**CONTRACT FOR SERVICES
BETWEEN
ABERDEEN SCHOOL DISTRICT #5**
(hereinafter referred to as ASD #5)
216 North "G" Street
Aberdeen, WA 98520

And

The YMCA of Grays Harbor
(hereinafter referred to as YMCA)

In consideration of the promises and conditions contained herein, ASD #5 and YMCA do mutually agree as follows:

I. DUTIES OF YMCA

YMCA shall perform the following duties to the satisfactions of ASD #5's designee:

- A. The general objectives(s) of this contract shall be as follows:
 - Provide staffing and support for implementation of Health and Wellness Pods.

- B. In order to accomplish the general objectives(s) of this agreement, YMCA shall perform the following specific duties:
 - Provide a Program Coordinator to recruit, hire, oversee and train YMCA staff working with the Health and Wellness program.
 - Administer background checks on all YMCA Health and Wellness program staff members.
 - Provide a list of all staff hired for Health and Wellness Program positions to the Aberdeen School District Personnel office by the 1st of each month, and updated as needed throughout the remainder of the school year.
 - Collaborate with the District Staff regarding staffing, schedules and activities.
 - Plan activities for each site in accordance with the Health and Wellness Program.
 - Proved enrollment procedures are in place for students to access Health and Wellness programs.
 - Provide records of daily attendance, contact tracing procedures and any other procedures necessary to be in alignment with local public health and CDC guidelines for health and safety due to COVID-19.
 - The Program Coordinator will work closely with District staff to procure any necessary supplies.

- C. The time schedule for completion of YMCA's duties shall be within the program dates:

- Sessions:
 - Elementary- December 2020 through June 2021

II. DUTIES OF ASD #5

In consideration of YMCA's satisfactory performance of the duties set forth herein, ASD #5 shall partner with the YMCA program as follows:

- A. Except for expressly provided herein, expenses necessary to YMCA's satisfactory performance of this agreement shall be invoiced to ASD #5 on the first day of each month; the total amount billed for the duration of this contract to fulfill said obligations shall not exceed \$ 56,200.00. The final billing will be dated August 31, 2021 or before.
- B. ASD #5 will provide facilities, handwashing stations, and program supplies for the Health and Wellness programming.
- C. Transportation **may** be provided before and/or after the program for students enrolled in the Health and Wellness program.
- D. ASD #5 will ensure an enrollment procedure is in place for students to access Health and Wellness programs and keep records of daily attendance procedures, sign-in/sign-out procedures and withdrawal procedures aligned with district policies.

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. INDEPENDENT CONTRACTOR STATUS

YMCA and YMCA's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. District shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes on behalf of YMCA or YMCA's employee(s) or agent(s).

V. INDEMNIFICATION

To the fullest extent permitted by law, YMCA agrees to defend, indemnify and hold harmless ASD, its directors, volunteers, students and employees from and against all expenses, damages, losses, claims, and liabilities, direct, indirect or consequential (including attorney fees incurred on such claims and in proving the right to indemnification), arising out of or resulting from the acts or omissions of YMCA or the operation of the Health and Wellness program at ASD.

Similarly, ASD agrees to defend, indemnify and hold harmless YMCA, its directors, officers, and employees from and against all expenses, damages, losses, claims brought by third parties, and liabilities, direct, indirect, or consequential (including attorney fees incurred) arising out of or resulting from the acts or omissions of ASD and/or its employees relating to the operation and use of the Health and Wellness program at Aberdeen High School.

VI. TERMINATION

This Agreement may be terminated by either party, at any time, upon written notification thereof to the other party. The notice shall specify the date of termination. This written Agreement constitutes the mutual agreement of YMCA and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

VI. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

VII. NON-DISCRIMINATION

No person shall, on the ground of race, creed, color, national origin, religion, sex, sexual orientation including gender expression or identity, the presence of any mental or physical disability, marital status, pregnancy, previous arrest (unless a clear and present danger exists) or incarceration be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

VIII. EFFECTIVE DATE-DURATION

This Agreement shall commence on the 1st day of December 2020. This agreement shall terminate at midnight on the 31st day of August 2021, with the sole exception of Section V (Indemnification) which shall continue to bind the parties.

IX. FEDERAL BACKUP WITHHOLDING INFORMATION

YMCA certifies to ASD #5 that YMCA is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. YMCA agrees to notify ASD #5 in writing if this information is not true.

X. CERTIFICATION REGARDING DEBARMENT, SUPERVISION, AND ELIGIBILITY

The contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal

department or agency.

IN WITNESS THEREOF, ASD #5 and YMCA have executed this Agreement consisting of four pages.

YMCA of GRAYS HARBOR

Franzine Potts, Executive Director/CEO Date

ABERDEEN SCHOOL DISTRICT #5

Alicia Henderson, Superintendent Date

**CONTRACT FOR PERSONAL SERVICES
BETWEEN
ABERDEEN SCHOOL DISTRICT #5**
(hereinafter referred to as ASD #5)
216 North "G" Street
Aberdeen, WA 98520
And:

William Rabung
(hereinafter referred to as Consultant)

In consideration of the promises and conditions contained herein, ASD #5 and Consultant do mutually agree as follows:

I. DUTIES OF CONSULTANT

Consultant shall perform the following duties to the satisfactions of ASD #5's designee:

- A. The general objectives(s) of this contract shall be as follows:
Consultant will provide support for athletic conditioning pods and supervision as needed.
- B. In order to accomplish the general objectives(s) of this agreement, Consultant shall perform the following specific duties:
Operation of all electronic equipment in the announcer's booth.
- C. The time schedule for completion of Consultant's duties shall be as follows:
2020-21 school year

II. DUTIES OF ASD #5

In consideration of Consultant's satisfactory performance of the duties set forth herein, ASD #5 shall compensate and / or reimburse the expenses of Consultant as follows:

- A. Consultant shall be compensated in the following amount: \$40 dollars per event.

Payment shall be made within a reasonable period following termination of this agreement and upon Consultant's compliance with the terms and conditions of this agreement.
- B. All payments of compensation and expenses to consultant shall be conditioned upon Consultant's:
 - 1. Submission of summarized vouchers which support the performance which as been rendered or expenses incurred for which payment is requested, and
 - 2. Performance to the satisfaction of Superintendent's designee: PROVIDED, that approval shall not be unreasonably withheld.

- C. Except for expressly provided herein, all expenses necessary to the Consultant's satisfactory performance of this agreement shall be borne in full by the Consultant.
- D. Any date specified for payment(s) to Consultant shall be considered extended as necessary to process and deliver an ASD #5 warrant for the amount(s).

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. OWNERSHIP OR WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION

All correspondence, papers, documents, reports, files, films, work products (inclusive of intellectual concepts and properties) and all copies thereof, which are received or developed by Consultant and Consultant's employee(s) and agent(s) in the course of performing, or as incident thereto, Consultant's duties pursuant to this agreement shall, immediately upon receipt, preparation, or development, become the exclusive property of ASD #5 in perpetuity for any and all purposes. All items described above shall be provided to and left with ASD #5 upon the termination of this agreement by ASD #5 and upon Consultant's performance, whichever shall occur first.

Consultant and Consultant's employee(s) and agent(s) shall not, without prior written approval of ASD #5, either during the term of this agreement or at any time thereafter, directly or indirectly, disclose or give to any state or federal government, or corporation, agency or political subdivision of any state or federal government, or any educational agency, institution or organization, any portion of the above described items and properties or any information acquired in the course of or as an incident to the performance of Consultant's duties hereunder, for any purpose or reason.

V. INDEPENDENT CONTRACTOR STATUS OF CONSULTANT

Consultant and Consultant's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. Superintendent shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes in behalf of Consultant or Consultant's employee(s) or agent(s).

VI. INDEMNIFICATION

Any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of Consultant's or its employee's(') or agent's(') performance or failure to perform duties pursuant to this agreement, shall be the Consultant's sole obligation and the Consultant shall indemnify and hold harmless the Superintendent in full for any and all such acts or failures to act on the part of Consultant or its employee(s) or agent(s).

VII. TERMINATION

This agreement may be terminated by ASD #5 or any designee thereof, at any time, with or without reason, upon written notification thereof to the Consultant. The notice shall specify the date of termination and shall be conclusively deemed to have been

delivered to and received by Consultant as of midnight of the second day following the date of its posting in the United States mail – addressed as first noted herein in the absence of proof of actual delivery to and receipt by Consultant by mail or other means at an earlier date and / or time.

In the event of termination by ASD #5, Consultant shall be entitled to an equitable portion of the total compensation provided herein for uncompensated services which have been performed as of termination and to the reimbursement of expenses incurred as of termination by solely to the extent such expenses are reimbursable pursuant to the provisions of this Agreement.

VIII. VERBAL AGREEMENT

This written Agreement constitutes the mutual agreement of Consultant and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding,

IX. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

X. NON-DISCRIMINATION

No person shall, on the ground of race, creed, color, national origin, mental/physical/sensory handicap, or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

XI. CONFLICT OF INTEREST

Neither the Consultant nor Consultant's employee(s) shall perform any duty pursuant to this Agreement in which duty he / she may have participated as an employee of ASD #5.

XII. EFFECTIVE DATE-DURATION

This Agreement shall commence on the 1st day of December 2020. This agreement shall terminate at midnight on the last day of June 2021, with the sole exception of Sections IV (Ownership of Work Products and Restriction Against Dissemination) and VI (Indemnification) which shall continue to bind the parties, their heirs and successors.

XIII. FEDERAL BACKUP WITHHOLDING INFORMATION

The consultant certifies to ASD #5 that the Consultant is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. The Consultant agrees to notify ASD #5 in writing if this information is not true.

IN WITNESS THEREOF, ASD #5 and Consultant have executed this Agreement consisting of 4 pages.

CONSULTANT

The undersigned certifies that he/she is the person duly qualified and authorized to bind the Consultant so identified to the foregoing Agreement and under penalty of perjury, certifies the Social Security Number or Federal Identification Number provided is Correct.

Signed this _____ day of December, 2020.

Consultant Signature

Social Security Number or Federal ID#

Are you incorporated?

Yes _____ No _____

ABERDEEN SCHOOL DISTRICT #5

Signature of Superintendent

Signed this _____ day of December, 2020.

CERTIFICATED

CO-CURRICULAR CONTRACT: We recommend the Board approve the following co-curricular contract:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Richard Stallo	Aberdeen High School	Events Manager	12/07/20

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Megan Burn	Aberdeen High School	MTSS Assistant	12/07/20
Margaret Garrison	Stevens Elementary	After School Program Para	12/07/20
Delores Onasch	Stevens Elementary	After School Program Para	12/07/20
Bridget Onasch	Stevens Elementary	After School Program Para	12/07/20
Bridget Onasch	Stevens Elementary	After School Program Site Coordinator	12/07/20

RESIGNATION: We recommend the Board approve the following classified resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Nancy Benner	Administration	Payroll Specialist	01/01/21

EXTRA-CURRICULAR RESIGNATION: We recommend the Board approve the following extra-curricular resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Tim Pelan Jr.	Aberdeen High School	Track – Assistant Coach	11/24/20