

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Remote Public Meeting

https://zoom.us/webinar/register/WN_9SHB9n19Tq2XXyXG8AbImQ

April 21, 2020 – 5 p.m.

AGENDA

5:00 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Accounts Payable
3. Correspondence

Comments from Board Members

Written Comments to schoolboard@asd5.org by 3:30 p.m. Tuesday, April 21.

Old Business

Superintendent's Report

1. Pandemic Update
2. **Budget Update**

Financial Services

1. **Fiscal Status Report**

New Business

1. **Resolution 2020-04 Reduced Education Program**
2. **Emergency Waiver for Graduation Requirements**
3. CARES Act Waiver
4. **Teletherapy Services Contract**
5. **SLPA Services Contract**
6. Electronic Signature Agreement
7. Next Meeting

Comments from the Audience

Board Meeting Agenda
April 17, 2020

Executive Session

Personnel Matters

1. Personnel Report
 - a. Certificated
 - b. Classified

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

April 21, 2020, 5 p.m.

5:00 p.m. – Regular Meeting Call to Order. This meeting is being conducted remotely in compliance with the governor’s emergency provisions of the Open Public Meetings Act.

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on March 16, 2020, are enclosed for your review and approval.
2. Accounts Payable – March payroll and the accounts payable are enclosed for your review and approval.
3. Correspondence – The annual letter from Grays Harbor County regarding the availability of the Juvenile Detention Center is enclosed for your information.

Comments from Board Members

Comments from the Audience via email to schoolboard@asd5.org by 3:30 p.m. 4/21.

Old Business

Superintendent’s Report

1. Pandemic Update – Superintendent Henderson will discuss measures the district has put into place for distance learning and food service in response to the COVID-19 crisis and the governor’s order extending the statewide school closures through the remainder of the school year.
2. Budget Update – Superintendent Henderson will update the Board on revised budget projections and provide a recommendation for a reduced educational program in 2020-2021. [Enclosure 2](#)

Financial Services

1. Fiscal Status Report – Elyssa Louderback, executive director of business and operations, will provide the Fiscal Status Report for March. [Enclosure 3](#)
2. CARES Act Waiver – Elyssa Louderback will share information about an application to the U.S. Department of Education to allow carryover of unspent Title 1 funds into 2020-2021 due to the pandemic.

New Business

1. Resolution 2020-04 Reduced Educational Program – A resolution directing the superintendent to prepare for a reduced educational program and reduced staffing for 2020-2021 has been prepared for your consideration. Board approval is recommended. [Enclosure 4](#)

Board Information

April 21, 2020

2. Emergency Waiver for Graduation Requirements – An application to the State Board of Education for an emergency waiver of credit based graduation requirements due to the COVID-19 pandemic has been prepared for your consideration. Board approval is recommended. [Enclosure 5](#)
3. Teletherapy Services Contract – A contract with the Hello Foundation to provide school psychology, occupational therapy, physical therapy and speech language pathology services in the district in 2020-2021 has been prepared for your review and approval. Board approval for the contract and placement of the following individuals is requested. [Enclosure 6](#)
 - a. Sandra Lucas, SLP
 - b. Kelsey Baggs, SLP
 - c. Kayla Jordan, SLP
4. SLPA Services – A contract with Soliant Health LLC of Tucker, Ga., to place speech language pathologists in the district is presented for your review and approval. [Enclosure 7](#)
5. Contract with DocuSign – Board approval authorizing the superintendent to enter into a contract with DocuSign of San Francisco, Calif., for the management of electronic agreements and e-signatures is recommended.
6. Next Meeting – The next regular meeting of the Board is set for 5 p.m. Tuesday, May 5, 2020, to be conducted remotely with proper notice and access provided under the governor's emergency provisions of the Open Public Meetings Act.

Executive Session

At this time the meeting will recess for an executive session expected to last 20 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee).

1. Personnel Matters [Enclosure 8](#)
 - a. Certificated
 - b. Classified

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – March 16, 2020 (rescheduled)

President Sandra Bielski convened the regular meeting of the Aberdeen School District Board of Directors at 5:00 p.m. Monday, March 16, 2020, in the Board Room of the Administration Building. Directors present were Jennifer Durney, Bill Dyer, and Suzy Ritter, along with Superintendent Alicia Henderson, student representative Molly Scroggs and three patrons and staff. Director Jessica Jurasin joined the meeting remotely. President Bielski noted that the Board of Directors was complying with the state Open Public Meetings Act for rescheduled meetings, that the new date and location were properly advertised, and that it was rescheduled so that it could occur before the statewide school closure begins on March 17.

The meeting began with the Flag salute.

On a motion by Jennifer Durney and seconded by Suzy Ritter, the Board approved the Consent Agenda, which included minutes of the regular meeting on March 3, 2020, and from the workstudy on March 7; February payroll vouchers 829147 through 829181 totaling \$3,589,339.82; General Fund vouchers 829184 and 829202 through 829311 totaling \$694,611.07; ASB Fund vouchers 829185, 829187 through 829201 and 829312 totaling \$33,026.47; Transportation Fund vouchers 829182 and 829183 totaling \$217,111.97, and a Private Purpose Trust Fund voucher 829186 in the amount of \$32.96.

Directors Suzy Ritter and Jennifer Durney thanked Superintendent Henderson and her staff for the hard work that went into expediting readiness for a districtwide closure.

President Bielski noted the hard work is not over yet as the pandemic has yet to peak in Washington state.

Student Representative Molly Scroggs commented that the planned closure is baffling for students but they understand the decision that needed to be made. She spoke highly of the effort at the high school, junior high and elementary schools to ensure that all students have access to a device, and noted that teachers have been flexible in giving the opportunities for continued learning with optional assignments. She said students are hopeful that school and activities can resume April 24.

Molly Leithold, president of the local chapter of the Public School Employees' union, thanked Dr. Henderson, board members and administrators who attended the PSE's recognition reception. She also thanked the district for "putting this craziness" together for a pandemic closure that is sensitive to staff, students and families. She thanked the administration for "bending over backwards to do what is best for each and every one of my members. It is appreciated."

CALL TO ORDER

CONSENT AGENDA

COMMENTS FROM
BOARD MEMBERS

COMMENTS FROM
STUDENT
REPRESENTATIVE

COMMENTS FROM
THE AUDIENCE

Superintendent Alicia Henderson provided the Superintendent’s Report, focusing on the district’s response to directives from Gov. Jay Inslee and the OSPI for school closures at least until April 24. She said the district has done its best to ensure students stay connected to school during the closure. Food Service, breakfast and lunch, will be offered at city parks in a model much like the Summer Lunch program. Child care for first responders and health care workers who have students in the district will be offered beginning Monday at the Rotary Log Pavilion. She reported that the governor stated apportionment will continue with the expectation that districts offer meaningful work to employees so they can continue to be employed. She said the administration has worked with the bargaining groups to ensure that employees will continue to be paid as long as they are available for meaningful work that respects the limitations of those who may have compromised immune systems. Essential services have been identified, centered mostly at the District Office, primarily in the Business Office. She said the school closure is intended to continue the rhythm of the school year as much as possible, albeit virtually. Following adjournment of the board meeting, all buildings will be closed and doors locked. A handful of employees will have access to buildings. She noted the closure will take a heavy toll on the community, with the biggest impact being on children and students who rely on the district for structure in their lives. She added that unfortunately, all students will lose instruction time and the district will do what it can to ensure supports are in place so instruction and learning can resume at the earliest opportunity.

SUPERINTENDENT
REPORT

Executive Director of Business and Operations Elyssa Louderback presented the Fiscal Status Report for February. She reported that with 50 percent of the fiscal year elapsed the revenue was at 45.78 percent of budget and expenditures at 49.06 percent. She reported ending fund balances of \$544,155.85 in the General Fund, \$303,469.37 in the Capital Projects Fund, \$1,034,180.66 in the Debt Service Fund, \$319,237.26 in the ASB Fund, and \$349,602.95 in the Transportation Vehicle Fund. In addition, Mrs. Louderback reported that Aberdeen will not receive additional LEA funds in 2020-2021 despite efforts advocating for property poor districts, but the effort appears to have raised awareness about funding inequities. Clearly there’s an understanding that there is an inequity; disappointed at the minimal investment leg put back in to fix the problem.

FISCAL STATUS
REPORT

Regarding enrollment, Mrs. Louderback reported the district has experienced a decline in enrollment this year will budget for reduced enrollment in 2020-2021. With transactions being carefully monitored, she still expects to end the year with a fund balance at or near 5 percent.

On a motion by Jennifer Durney and seconded by Bill Dyer, the Board unanimously adopted by roll call vote Resolution 2020-02 Emergency Suspension of Policy, which suspends certain policies in response to emergency guidance for the Office of Superintendent of Public Instruction and the Office of the Governor.

RESOLUTION
2020-02
EMERGENCY

The next meeting of the board is set for 5 p.m. Tuesday, April 21, with President Bielski noting that governor’s emergency order is through April 24, so the

NEXT MEETING

location will be determined depending on whether the school closure and social distancing measures remain in place.

At 5:15 p.m., President Sandra Bielski recessed the meeting for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The session began at 5:17 p.m. The regular meeting reconvened at 5:47 p.m.

EXECUTIVE
SESSION

On a motion by Bill Dyer and seconded by Suzy Ritter, the board adopted the Personnel Report. Under certificated matters, the board approved the hiring of Sara Verde as a Title 1/LAP teacher and Darcy Williams as a CTE/Science teacher at Miller Junior High School for 2020-21, and Salvatore Abruscato as a teacher and Monica Shay as a Special Education teacher at Robert Gray Elementary School for 2020-21; accepted resignations from Lisa Carney as a teacher at Miller Junior High School effective August 31 (revised) and from Hannah Martell as a teacher at Stevens Elementary School effective June 10; approved a leave of absence for Shawn Stevenson, a teacher at Harbor High School, effective March 2-31, and approved the hiring of Thomas Floch and Samantha Yucha as substitutes for the district.

PERSONNEL
REPORT

CERTIFICATED

Under classified matters, the Board approved the reinstatement of Dominique Gebauer-Levao as a para-educator for the district in 2020-21; accepted the resignation of Gage Martell as a para-educator at Aberdeen High School effective June 10; approved a leave of absence for Felicia Sanchez, a para-educator at Aberdeen High School, effective March 4-17; accepted the resignation of Gage Martell as an assistant coach for football at Aberdeen High School effective February 28; approved the hiring of Christina Bienapfl, Juliana Sanchez and Evanne Sanders as substitutes for the district, and accepted the resignation of Ashley Harmon as a substitute for the district effective March 29.

CLASSIFIED

Prior to adjournment, the board discussed whether to continue with the bond election for a new Stevens Elementary School given the school closure and development emergency due to the COVID-19 pandemic. A special meeting, to be conducted remotely, was scheduled for 5:30 p.m. Wednesday, March 18, to consider a resolution removing the measure from the ballot.

STEVENS BOND

There being no further business, the regular meeting was adjourned at 5:58 p.m.

ADJOURN

Alicia Henderson, Secretary

Sandra Bielski, President

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – March 18, 2020 (rescheduled)

President Sandra Bielski convened the special meeting of the Aberdeen School District Board of Directors at 5:37 p.m. Wednesday, March 18, 2020, in the Board Room of the Administration Building. Participants joined remotely in response to Governor Jay Inslee’s directive to maintain social distancing due to the COVID 19 coronavirus pandemic. Directors present were Jennifer Durney, Bill Dyer, and Suzy Ritter, along with Superintendent Alicia Henderson, and any patrons who dialed in remotely to listen.

President Bielski noted that the Board of Directors was complying with the state Open Public Meetings Act for conducting remote meetings, and that the Board Room in the Administration Building was open to members of the public to hear the proceedings. The meeting began with the Flag salute.

Members of the public had been invited to offer written comments prior to the meeting. President Bielski accepted into the record an email from Kris Koski, chairman of the Citizens for Aberdeen Schools, in support of removing the bond measure for a new Stevens Elementary School from the April 28 ballot.

On a motion by Jennifer Durney and seconded by Bill Dyer, the Board unanimously adopted by roll call vote Resolution 2020-03 repealing Resolution 2020-01 and withdrawing the Aberdeen School District’s request of the Grays Harbor County Auditor to submit a proposition to the district’s voters on the April 28, 2020, special election.

There being no further business, the special meeting was adjourned at 5:45 p.m.

CALL TO ORDER

COMMENTS FROM
THE PUBLIC

RESOLUTION
2020-03
WITHDRAWING
APRIL SPECIAL
ELECTION NOTICE

ADJOURN

Alicia Henderson, Secretary

Sandra Bielski, President

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 21, 2020, the board, by a _____ vote, approves payments, totaling \$1,145.52. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: COMP TAX
Warrant Numbers 829445 through 829446, totaling \$1,145.52

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
829445	Bank Of The Pacific (use Tax)	04/21/2020	1,089.52 GF
829446	Bank Of The Pacific (use Tax)	04/21/2020	56.00 ASB
2	Computer	Check(s) For a Total of	1,145.52

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 21, 2020, the board, by a _____ vote, approves payments, totaling \$702,371.16. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 829373 through 829444, totaling \$702,371.16

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
829373	1ST SECURITY BANK PAYROLL/PERS	04/21/2020	1,256.44
829374	Aberdeen Office Equipment Inc	04/21/2020	6,488.51
829375	Aberdeen Sanitation	04/21/2020	6,578.47
829376	Aberdeen School District-Cash	04/21/2020	199.70
829377	Airgas Usa, Llc	04/21/2020	3.00
829378	Amazon Capital Services	04/21/2020	11,262.54
829379	Aps, Inc	04/21/2020	536.81
829380	Aramark Uniform Services	04/21/2020	24.76
829381	B & H Photo Video	04/21/2020	216.82
829382	Batdorf & Bronson	04/21/2020	63.22
829383	Cascade Natural Gas	04/21/2020	23,228.68
829384	Caskey Industrial Supply Co In	04/21/2020	51.77
829385	Consolidated Electrical Distri	04/21/2020	37.60
829386	Centurylink (business Serv)	04/21/2020	362.42
829387	Centurylink	04/21/2020	4,524.28
829388	Cintas Corporation	04/21/2020	9,147.59
829389	City Of Aberdeen	04/21/2020	5,701.96
829390	Comcast	04/21/2020	290.69
829391	Cts Language Link	04/21/2020	39.90
829392	Dairy Fresh Farms	04/21/2020	7,923.89
829393	Dept Of Retirement Systems	04/21/2020	172.30
829394	Doherty, Mary M	04/21/2020	3,200.00
829395	Domino's Pizza	04/21/2020	71.51
829396	Dunsire Printers	04/21/2020	32.69
829397	ESD 112	04/21/2020	787.50
829398	ESD 113	04/21/2020	39,792.21
829399	Ferrellgas	04/21/2020	1,472.97
829400	Franz Family Bakeries	04/21/2020	1,403.04
829401	Gh County Water District #2	04/21/2020	428.00
829402	Grainger Inc	04/21/2020	709.31
829403	Grays Harbor College - Kathy K	04/21/2020	226,470.38
829404	Harbor Auto & Truck Parts	04/21/2020	114.83
829405	Harbor Disposal Co Inc	04/21/2020	1,475.31

Check Nbr	Vendor Name	Check Date	Check Amount
829406	Health Care Authority	04/21/2020	2,019.69
829407	Home Depot	04/21/2020	2,554.94
829408	Hoquiam School District #28	04/21/2020	57,032.18
829409	Jostens Inc	04/21/2020	471.94
829410	Jw Pepper And Son Inc	04/21/2020	53.13
829411	KCDA Purchasing Coop.	04/21/2020	360.19
829412	Lakeshore Curriculum Materials	04/21/2020	890.32
829413	LD Products, Inc.	04/21/2020	165.04
829414	Lemay Mobile Shredding	04/21/2020	55.00
829415	Marshall's Garden & Pet Store	04/21/2020	148.06
829416	Montesano School District	04/21/2020	9,000.00
829417	Montesano Internal Medicine	04/21/2020	180.00
829418	Office of Financial Recovery (04/21/2020	3,458.06
829419	Pacific Science Center	04/21/2020	1,463.75
829420	Pacifica Law Group	04/21/2020	2,670.00
829421	Parris, Trinity A	04/21/2020	1,833.32
829422	Petrocard Inc	04/21/2020	5,881.03
829423	Pioneer Healthcare Services LL	04/21/2020	9,194.25
829424	PowerSchool Group LLC	04/21/2020	3,973.97
829425	Pud #1 Of Grays Harbor Co	04/21/2020	45,562.20
829426	Rc Fence Construction Inc	04/21/2020	2,941.11
829427	Refrigeration Supplies Distrib	04/21/2020	258.69
829428	Ricoh Usa Inc	04/21/2020	1,046.18
829429	Soliant Health	04/21/2020	8,970.00
829430	Sound Publishing, Inc.	04/21/2020	479.16
829431	South Sound Parent To Parent	04/21/2020	17,261.92
829432	Swanson's Food	04/21/2020	1,873.42
829433	Terrapin -- Tools for Thinking	04/21/2020	7,835.35
829434	The Hello Foundation	04/21/2020	53,016.00
829435	Thermal Supply Inc	04/21/2020	317.08
829436	US Foods - Seattle	04/21/2020	73,463.98
829437	Us Postal Service (cmrs-Fp)	04/21/2020	1,500.00
829438	Valley Cleaners	04/21/2020	240.00
829439	Verizon Wireless	04/21/2020	4,281.40
829440	Wal Mart (pay To)	04/21/2020	50.96
829441	Washington State Treasurer	04/21/2020	204.12
829442	Water Walkers Inc DbA Health-E	04/21/2020	4,776.83
829443	Western Governors University	04/21/2020	3,685.00
829444	YMCA	04/21/2020	19,133.79

72 Computer Check(s) For a Total of 702,371.16

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 21, 2020, the board, by a _____ vote, approves payments, totaling \$5,143.30. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: CAPITAL PROJECTS Warrant Numbers 829372 through 829372, totaling \$5,143.30

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
829372	KCDA Purchasing Coop.	04/21/2020	5,143.30
1	Computer	Check(s) For a Total of	5,143.30

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 21, 2020, the board, by a _____ vote, approves payments, totaling \$11,238.22. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND
Warrant Numbers 829359 through 829371, totaling \$11,238.22

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
829359	Aberdeen Sd #5 Revolving Fund	04/21/2020	1,060.00
829360	Aberdeen School District #5 -	04/21/2020	363.94
829361	Aberdeen School District #5	04/21/2020	18.67
829362	Bsn Sports	04/21/2020	4,537.91
829363	Dunsire Printers	04/21/2020	76.29
829364	Gh Volleyball Officials Assn	04/21/2020	615.00
829365	Grays Harbor Officials Associa	04/21/2020	2,156.00
829366	Instrumentalist Awards, LLC -	04/21/2020	328.00
829367	Pnta	04/21/2020	135.70
829368	Sims, Trisha E	04/21/2020	145.73
829369	US Foods - Seattle	04/21/2020	295.71
829370	Valley Athletics	04/21/2020	445.27
829371	Weatherwax Asb Fund	04/21/2020	1,060.00
13	Computer	Check(s) For a Total of	11,238.22

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 21, 2020, the board, by a _____ vote, approves payments, totaling \$102.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: PRIVATE PURPOSE TRUST Warrant Numbers 829357 through 829358, totaling \$102.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
829357	Aberdeen School District #5	- 04/21/2020	62.00
829358	Aberdeen High School (asb)	04/21/2020	40.00
2	Computer	Check(s) For a Total of	102.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 21, 2020, the board, by a _____ vote, approves payments, totaling \$26,821.94. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 829354 through 829356, totaling \$26,821.94

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
829354	1ST SECURITY BANK PC	04/15/2020	24,211.40 GF
829355	1ST SECURITY BANK PC	04/15/2020	1,729.75 ASB
829356	1ST SECURITY BANK PC	04/15/2020	880.79 PPT
3	Computer	Check(s) For a Total of	26,821.94

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 21, 2020, the board, by a _____ vote, approves payments, totaling \$3,020.50, and voids/cancellations, totaling \$3,434.50. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 829352 through 829353, totaling \$3,020.50
Voids/Cancellations, totaling \$3,434.50

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
829352	Hermenegildo, Edgar	04/07/2020	1,921.50
829353	NAPA COMMERCIAL SYTEMS GROUP	04/07/2020	1,099.00
2	Computer	Check(s) For a Total of	3,020.50

Check Nbr	Vendor Name	Check Date	Check Amount
828939	NAPA COMMERCIAL SYTEMS GROUP	04/07/2020	1,099.00
829251	Hermenegildo, Edgar	04/07/2020	1,921.50
829272	Northwest Trek Wildlife Park	04/07/2020	414.00
3	Void	Check(s) For a Total of	3,434.50

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As of April 21, 2020, the board, by a _____ vote, approves payments, totaling \$2256.34. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 829347 through 829351, totaling \$2256.34

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
829347	Helland Tamara	03/31/2020	1822.61
829348	Bank Of The Pacific	03/31/2020	385.29
829349	E.S.D.#113 Unemployment Coop	03/31/2020	3.70
829350	Ed.Serv.Dist.#113	03/31/2020	36.52
829351	Employment Security	03/31/2020	8.22
	Computer	Check(s) For a Total of	2256.34

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 21, 2020, the board, by a _____ vote, approves payments, totaling \$1,828,841.44. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 829314 through 829346, totaling \$1,828,841.44

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
829314	1st Security Bank-Child Suppo	03/31/2020	1,150.94
829315	Aberdeen High School-AHS Schol	03/31/2020	110.00
829316	Aberdeen Sch Dist Kitchen Fund	03/31/2020	30.00
829317	Bank Of The Pacific	03/31/2020	601,924.47
829318	Chapter 13 Trustee	03/31/2020	540.00
829319	Cnty/city Mun Ees	03/31/2020	3,226.01
829320	Deferred Compensation Program	03/31/2020	22,825.15
829321	Delta Management Associates In	03/31/2020	567.85
829322	Dynamic Collectors	03/31/2020	1,036.44
829323	E.S.D.#113 Unemployment Coop	03/31/2020	4,210.59
829324	Ed.Serv.Dist.#113	03/31/2020	34,660.68
829325	Employment Security	03/31/2020	9,162.40
829326	HCA-SEBB BENEFITS	03/31/2020	531,551.00
829327	HCA-SEBB FLEX SPEND	03/31/2020	5,175.92
829328	HEALTH EQUITY HSA	03/31/2020	776.25
829329	Inspirus	03/31/2020	12,137.56
829330	Legal Shield	03/31/2020	97.70
829331	Pse Of Wa	03/31/2020	6,715.20
829332	Pse Of Washington	03/31/2020	57.00
829333	Public Employees Retirement	03/31/2020	1,192.91
829334	School Employees Retirement Sy	03/31/2020	150,514.06
829335	The Standard Insurance Company	03/31/2020	1,848.07
829336	Teacher Retirement System-Dc	03/31/2020	389,692.06
829337	Tsa Consulting Group Inc	03/31/2020	12,744.00
829338	Twin Star Credit Union	03/31/2020	220.00
829339	Twin Star Scholarship Acct	03/31/2020	83.50
829340	Twinstar Pse Local Dues	03/31/2020	84.00
829341	United Way	03/31/2020	602.38
829342	Us Department Of Education	03/31/2020	861.76
829343	Veba Contributions-Y1286.001	03/31/2020	12,029.80
829344	Wa State School Ret Assn	03/31/2020	42.00
829345	Wea Chinook	03/31/2020	19.62
829346	Wea Payroll Deductions	03/31/2020	22,952.12

Check Nbr	Vendor Name	Check Date	Check Amount
33	Computer	Check(s) For a Total of	1,828,841.44

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of April 21, 2020, the board, by a _____ vote, approves payments, totaling \$1,748,113.74. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 829313 through 829313, totaling \$1,748,113.74

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
829313	1ST SECURITY BANK PAYROLL/PERS	03/30/2020	1,748,113.74
1	Computer	Check(s) For a Total of	1,748,113.74

103 Hagara Street
Aberdeen, WA 98520



Phone: (360) 533-3919
(Fax) 533-3927

GRAYS HARBOR COUNTY

STATE OF WASHINGTON

JUVENILE COURT SERVICES

March 31, 2020

ALICIA HENDERSON
SUPERINTENDENT
ABERDEEN SCHOOL DISTRICT #5
216 NORTH G ST
ABERDEEN WA 98520

Dear Ms. Henderson,

I am writing to you pursuant to the requirements RCW28A.190.090; Educational programs for residential school residents. Grays Harbor County Juvenile Detention Center is not planning any reduction in the number of beds available or any reduction in the number of juveniles served. Juvenile Detention plans on serving the same approximate number of students in the 2020-2021 school year as were served in the 2019-2020 school year.

Thank you for providing instruction to the juveniles who are detained in our facility. Working collaboratively, we have a greater chance of impacting their lives in a positive way.

Very Truly Yours,

A handwritten signature in blue ink, which appears to read "Kisa Foley". The signature is fluid and cursive.

KISA FOLEY
Executive Director
Grays Harbor County Juvenile Court

KF:dd



Aberdeen
School District

*Our Children,
Our Schools,
Our Future*

Budget Advisory Committee

April 16, 2020

Alicia Henderson, Ph.D., Superintendent
Elyssa Louderback, Executive Director of Finance and Operations

Agenda



*Our Children,
Our Schools,
Our Future*

1. Welcome
2. Recap from March 7 Budget Workshop
3. **Impact of COVID-19 Pandemic:**
Update to Budget Assumptions
 - a. Revenues
 - i. State
 - ii. Local
 - iii. Federal
 - b. Expenditures
 - i. Salaries & Benefits
 - ii. MSOCs
 - c. Updated 4-Year Projection
4. 2020-21 Staffing: Prototypical School Model
5. Next Steps

Adjourn

Budget Advisory Committee (BAC) Members

Carrie Erwin, ASD5

Michelle Reed, ASD5

Patrick Farwell, Community Member

Mike Toy, ASD5

Jan Gravley, ASD5

Sarah Teveliet Channel, Parent

Jessie Winter, ASD5

Deborah Ross, Community Member

Molly Leithold, ASD5

Kasi Turner, ASD5

Adelaide Curley, Parent

Rick Stallo, ASD5

Thomas (TJ) West, Community Member

Nick Barene, ASD5

David Glasier, ASD5

Kris Koski, Community Member

Derek Cook, ASD5

Lynn Green, ASD5

Kim Malizia, ASD5

Kim Edwards, ASD5

Hunter Larson, Community Member

Tyson Burgess, Parent



*Our Children,
Our Schools,
Our Future*

Norms



*Our Children,
Our Schools,
Our Future*

Committee Members:

- Attend meetings
(~~Sept. 25, Nov. 6, Jan. 28, Mar. 25~~ -> Apr 16)
- Submit comments / questions in chat box
- Assume positive intent
- Respect & civility at all times

Members of the Public:

- Observe / listen to BAC meeting

All attendees are requested to remain on mute

Recap from March 7 Budget Workshop

Identified need to reduce expenses by

\$2 Million in order to maintain a 5% fund balance in 2020-21

March 7: Assumptions for 2020 - 24

- a. Enrollment: **Decreasing for 4 years (3240)**
- b. Staffing (salaries & benefits): **Status Quo for 4 years**
- c. Inflationary factors for Revenue
 - 1. Implicit Price Deflator (IPD) - **2.0% for each of the 4 years (cumulative)**
- d. Salary increases
 - 1. Step & Column: **1% of total salaries added year to cover step & column increases**
 - 2. Consumer Price Index (CPI): **OSPI factors used for each year (cumulative)**
 - 3. Negotiated increases: **2020-21: AEA & PSE = 3%, FS/Trans = IPD**
2021-22: PSE = 3%
2022-23: No groups have settled
2023-24: “
- e. Benefit increases
 - 1. Health (SEBB): **2.0% increase 4 years**
 - 2. Retirement contributions: **1.5% increase for 4 years**
- f. Debt Service: **AHS bond for 3.5 years (final payment December, 2023), Miller bond for 4 years**
- g. Anticipated capital expenses: **Stevens Elementary School Bond (election April, 2020)**

Total 3.5% increase

March 7: 4-Year Projection

School Year		2019-2020	2020-2021	2021-2022	2022-2023	2022-2024
Enrollment	w/ RS & GRAVITY	3,290	3,240	3,240	3,240	3,240
Beginning Fund Balance		2,468,716	2,665,780	686,278	(2,320,644)	(5,449,417)
Plus Revenue		53,265,354	52,062,826	53,027,866	54,128,975	55,276,309
Transfers	GL 536	(317,429)	(285,000)	(285,000)	(290,000)	(285,000)
Minus Expenditures		(52,750,861)	(53,757,327)	(55,749,788)	(56,967,748)	(58,216,361)
Ending/Projected Fund Balance (800's)		2,665,780	686,278	(2,320,644)	(5,449,417)	(8,674,469)
	Fund Balance Percentage	5.05%	1.28%	-4.16%	-9.57%	-14.90%
	Difference Rev to Exper	197,064	(1,979,501)	(3,006,922)	(3,128,773)	(3,225,052)
	5% Min FB =	2,637,543.04	2,687,866.36	2,787,489.41	2,848,387.39	2,910,818.03
	Amt needed to 5%=	Goal Met	2,001,588.10	5,108,133.14	8,297,804.23	11,585,286.85

March 7 Concerns

Decrease in Enrollment

There has been a decrease of 50 students at the secondary level in the past 2 months.

This reduces our AAFTE, upon which Basic Ed. apportionment is based.

We have been significantly impacted by the cosmetology program closing, along with students who leave AHS for Running Start and GRAVITY.

Low Fund Balance

Based on current assumptions:

2020-21: 1.28%

2021-22: - 4.16%

2022-23: - 9.57%

Needed amount for a 5% fund balance in 2020-21:

\$2,001,588

March 7: Strategy

1. Reduce Expenditures
 - a. MSOCs
 - Technology purchase
 - Review insurance carrier for more cost-effective options
 - b. Staff
 - Attrition
 - Fill vacancies from within
 - Hiring freeze (with exceptions only for necessary endorsements)
 - Explore options for reduced working hours
2. Restructure
 - a. Redistribute responsibilities
 - b. Eliminate unnecessary redundancies (LEAN)
3. Increase Revenues
 - a. Recapture students who leave the district (esp. HS)
 - b. Continued efforts for legislation

Impact of COVID-19 Pandemic: Update to Budget Assumptions

Revenues

1. Local
2. State
3. Federal

Expenditures

1. Salaries & Benefits
2. MSOCS

Revised Assumptions for 2020-24

- The state requires us to build a budget that is balanced, based on current assumptions. We are required to develop a *4-Year Projection* that incorporates all known assumptions to project fiscal sustainability of the district beyond the current year.
- As a result of the COVID-19 Pandemic, we must make significant revisions to our assumptions about Revenues to ASD5 in 2020-21 and beyond.
- Local revenues are expected to be reduced in 2020-21 due to defaults in property tax collection. Property taxes are expected to be further reduced due to reduced property values in the following years.
- State revenues are expected to be reduced in 2020-21 due to significantly reduced state tax collections (\$4 - 6 Billion loss). “Basic Education” is protected in the state budget. The definition of “Basic Education” is being debated now.

Local Revenues for 2020-21



Our Levy is expected to be affected as follows:

2020-21:

- Delayed property tax collections (affects our cash flow)
- Defaults on property tax collections (10-15% loss in revenues)

2021-24:

- Continued delays and defaults in property tax collections
- Reduced property taxes due to reduced property values

	March 7	April 16
Local Enrichment (formerly “M & O”) Levy	\$ 3,715,890	\$ 3,158,507
State Excise Tax	\$ 15,000	\$ 15,000
Non-Tax Revenues	\$ 763,882	\$ 763,882
Total	\$ 4,494,772	\$ 3,934,389

Federal Revenues for 2020-21



	March 7	April 16
Title Programs	\$ 2,800,000	\$ 2,800,000
USDA Food Service	\$ 1,267,043	\$ 1,267,043
Medicaid Admin Match	\$ 22,150	\$ 22,150
Special Education	\$ 864,000	\$ 864,000
Carl Perkins Voc.Ed Grants	\$ 42,000	\$ 42,000
Gear Up	\$ 150,000	\$ 150,000
Other Special Purpose	\$ 330,202	\$ 330,202
Federal Forests	\$ 50,000	\$ 50,000
Total	\$ 5,525,395	\$ 5,525,395

State Revenues

- K-12 funding (“Basic Education”) is constitutionally protected in Washington. It is 1/3 of the state budget.
- Double-digit cuts are expected in most non-protected state expenditures. Many non-protected state expenditures will be totally cut.
- The definition of “Basic Education” is currently being defined.
- Levy Equalization (LEA) is definitely not part of “Basic Education”, and is not constitutionally protected. We have been advised to budget with no LEA.
- There is a \$3 Billion state rainy day fund, which will be needed for all sectors in the state. We have been advised that the state priority will be unemployment, health & family support services.
- There is a potential for mid-year cuts in 2020-21. The financial risks for 2021-22 are significant. Financial risks for 2022-24 are unknown.
- Federal dollars for education in WA thus far: \$250 million (for 300 districts based on student count)

State Revenues: General Apportionment for 2020-21



	March 7	April 16
Levy Equalization (LEA)	\$ 2,923,635	\$ 0
Special Education	\$ 1,032,371	\$ 1,032,371
Career Technical Education (CTE)	\$ 2,863,662	\$ 2,863,662
Dropout Reengagement	\$ 243,398	\$ 243,398
Running Start	\$ 625,879	\$ 625,879
General Apportionment	\$ 19,645,397	\$ 19,645,397
MSOCs	\$ 3,791,114	\$ 3,791,114
Total	\$ 31,125,456	\$ 28,201,821

State Revenues: Special Purpose for 2020-21



	March 7	April 16
Special Education	\$ 4,515,060	\$ 4,053,241
Learning Assistance Program (LAP)	\$ 2,383,857	\$ 2,072,659
Bilingual (TBIP)	\$ 652,651	\$ 586,550
Transportation	\$ 1,173,629	\$ 1,056,266
Highly Capable	\$ 91,052	\$ 81,831
School Lunch	\$ 0	\$ 0
Early Childhood Education (ECEAP)	\$ 1,775,955	\$ 1,775,955
Detention	\$ 325,000	\$ 325,000
Total	\$ 10,917,203	\$9,933,318

Summary of Revenue Assumptions for 2020-21

	March 7		April 16	
Local	\$ 4,494,772	8.63%	\$ 3,934,389	8.03%
Federal	\$ 5,525,395	10.62%	\$ 5,525,395	11.64%
State	\$ 42,042,659	80.75%	\$ 38,135,139	80.33%
Total	\$ 52,062,826	100.00%	\$ 47,474,922	100.00%

Difference in Revenue Assumptions: \$ 4,398,143

Revised Revenue Assumptions for 2020 - 24

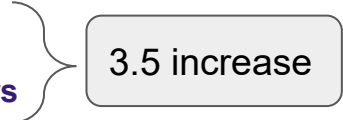
Enrollment: *Tentatively 3240*

- 1) Local Revenues: 15% reduction in levy collection
- 2) State Revenues:
 - a) Inflationary factors for Revenue:
Implicit Price Deflator (IPD) - ~~2.0% annually~~ 2020-21: 1.6%, 2021-22: 1.9%, 2022-24: 2%
 - b) LEA eliminated (annual loss: \$2.9 million)
 - c) 10 % reduction to other enhancements (annual loss: \$900,000)
 - d) Stable generated salary allocation (FTE per Prototypical School Model)

Position	2020-21	2021-22	2022-23	2023-24
Certificated	\$ 67,584	\$ 68,868	\$ 70,246	\$ 71,651
Administrative	\$ 100,321	\$ 102,227	\$ 104,271	\$ 106,357
Classified	\$ 48,484	\$ 49,405	\$ 50,393	\$ 51,401

- 3) Federal Revenues: *Status unknown*

Revised Expense Assumptions for 2020 - 24

- 1) Salary increases
 - a) Step & Column: **1% of total salaries added year to cover step & column increases**
 - i) Consumer Price Index (CPI): **OSPI factors used for each year (cumulative)**
 - ii) Negotiated increases:
 - (1) **2020-21: AEA & PSE = 3%, FS/Trans = IPD**
 - (2) **2021-22: PSE = 3%**
 - (3) **No additional increases: 2022-24**
- 2) Benefit increases
 - i) Health (SEBB): **2.0% increase for 4 years**
 - ii) Retirement contributions: **1.5% increase for 4 years**
- 3) Debt Service: **AHS bond for 3.5 years (final payment December, 2023), Miller bond for 4 years**
- ~~4) Anticipated capital expenses: **Stevens Elementary School Bond (election April, 2020)**~~

Salary Assumptions for 2020-24

Position	2020-21		2021-22		2022-23		2023-24	
	State Allocation	Aberdeen Cost	State Allocation	Aberdeen Cost	State Allocation	Aberdeen Cost	State Allocation	Aberdeen Cost
Certificated	\$ 67,584	\$ 86,160	\$ 68,868	\$ 87,021	\$ 70,246	\$ 87,892	\$ 71,651	\$ 88,771
Gap	\$ 18,576		\$ 18,153		\$ 17,646		\$ 17,120	
Administrative	\$ 100,321	\$ 121,204	\$ 102,227	\$ 122,416	\$ 104,271	\$ 123,640	\$ 106,357	\$ 124,877
Gap	\$ 20,883		\$ 20,189		\$ 19,369		\$ 18,520	
Classified	\$ 48,484	\$ 46,798	\$ 49,405	\$ 48,670	\$ 50,393	\$ 49,157	\$ 51,401	\$ 49,648
Gap	-	\$ 1,686	-	\$ 735	-	\$ 1,236	-	\$ 1,753

Revenue sources to fill the funding gap for staff: Local levy, State enhancements (*LEA*, *LAP*, *TBIP*, etc), Federal (Title 1, 2, 3, 4, Special Ed)

Updated 4-Year Projection

School Year		2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Enrollment	w/ RS & GRAVITY	3,290	3,240	3,240	3,240	3,240
Beginning Fund Balance		2,468,716	2,318,447	(3,649,276)	(5,483,794)	(7,442,272)
Plus Revenue		52,918,019	47,474,963	52,928,620	54,027,743	55,173,053
Transfers	GL 536	(317,429)	(285,000)	(285,000)	(290,000)	(285,000)
Minus Expenditures		(52,750,859)	(53,157,686)	(54,478,137)	(55,696,222)	(57,109,495)
Ending/Projected Fund Balance (800's)		2,318,447	(3,649,276)	(5,483,794)	(7,442,272)	(9,663,714)
	Fund Balance Percentage	4.40%	-6.87%	-10.07%	-13.36%	-16.92%
	Difference Rev to Expend	(150,269)	(5,967,723)	(1,834,518)	(1,958,478)	(2,221,442)
	5% Min FB =	2,637,542.95	2,657,884.28	2,723,906.87	2,784,811.08	2,855,474.74
	Amt needed to 5%=	319,096.20	6,307,160.58	8,207,700.92	10,227,083.35	12,519,189.24

\$6.3 million = 12% of total budget

Reduced Revenue Assumptions (April 16): **\$ 4,398,143**

Previously Identified Reduction Needed: (March 7): **\$2,001,588**

Projected Enrollment Assumptions

March 7:

3240

April 16:

2697

Note: We will continue to reach all ASD5 families

2020-21 Staffing

The following slides were developed based March 7 enrollment assumptions

Prototypical School Model



The Legislature enacted the Basic Education Act (BEA) to define the state's program of basic education and to determine funding allocations for it.

This funding formula is based on the **annual average number of students enrolled (AAFTE)**.

“Prototypical School” Model Defines Basic Education by:

- Assumed levels of staff
- Assumed need for materials, supplies and operating costs (MSOCs)
- Assumed need for facility repairs / maintenance
- Does not include extra-curriculars

Staffing: State Allocation vs. ASD Cost

BLUE:

The state allocation for funding for staff FTE according to the Prototypical Model

BLACK:

The current FTE staffing

GREEN:

The allocation of staff FTE based on actual cost in ASD (“Aberdeen dollars”)

RED:

The *difference* between current FTE staffing and the staffing based on actual cost in ASD

FTE = Full Time Equivalent

Note: Classified FTE = 12 month, 8 hours/day

Example:

The state prototypical allocation is to fund 6 teachers

position	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Teacher	6.0	6.0	5.0	+1.0

The school currently has 6 teachers

The state allocation pays for 5 teachers based on the true (actual) cost in ASD (in “Aberdeen dollars”)

There is a difference of 1 teacher, which means the school has 1 unfunded teacher (i.e., an “overage”)

Aberdeen High School



Grade	2020-21 Enrollment
9th	245
10th	240
11th	200
12th	170
Total	855



2020-21 Staffing

Certificated	State Prototypical Allocation	<i>Current Staff 2019-20</i>	Actual Allocation in ASD \$	Current - ASD
Principals	1.94	2	1.64	+.36
Teachers 4-12	25.77	34.57	20.21	+14.36
Counselors	2.62	2.0	2.06	-.06
Librarians (cert)	.54	0	.42	-.42
Social Workers	.02	0	.01	-.01



2020-21 Staffing

Classified	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Para Ed	.67	20.03	.72	+19.31
Office Support	3.37	4.01	3.65	+.36
Custodians	3.06	5	3.31	+1.69
Safety & Security	.15	0	.19	0
Family Involvement Coord	0	0	0	0



2020-21 Staffing

Skills Center & CTE (HS)	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Principals	.99	.75	.82	-.07
Teachers	12.50	12.96	9.80	+3.16
Other Cert Support Staff	.48	0	.38	-.38
Class Support Staff	3.40	1.00	3.52	-2.52

Grade	Enrollment
CTE	205
SC	30
Total	235

Harbor High School



Grade	2020-21 Enrollment
9th	4
10th	15
11th	15
12th	50
Total	84



2020-21 Staffing

Certificated	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Principals	.20	.90	.17	+.73
Teachers 4-12	2.71	3.89	2.13	+1.76
Counselors	.28	0	.22	-.22
Librarians (cert)	.06	0	.06	-.06
Social Workers	.001	0	0	0



2020-21 Staffing

Classified	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Para Ed	.07	3.02	.07	+2.39
Office Support	.35	0.81	.37	+.44
Custodians	.32	1.56	.33	+1.23
Safety & Security	.01	0	.01	-.01
Family Involvement Coord	0	0	0	0



2020-21 Staffing

Skills Center & CTE (HS)	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Principals	.10	0	.09	-.09
Teachers	1.30	1.8	1.02	+0.78
Other Cert Support Staff	.05	0	.04	-.04
Class Support Staff	.36	.10	.38	-.28

Grade	2020-21 Enrollment
CTE	25
Total	25

Miller Junior High School



Grade	2020-21 Enrollment
6th	260
7th	280
8th	260
Total	800



2020-21 Staffing

Certificated	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Principals	2.31	2.0	1.91	+.09
Teachers 4-12 *	31.09	35.98	24.39	+11.59
Counselors	2.07	2.0	1.63	+.37
Librarians (cert)	.88	0	.69	-.69
Social Workers	.01	0	.01	-.01



2020-21 Staffing

Classified	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Para Ed	1.19	16.58	1.24	+15.34
Office Support	3.96	3.12	4.10	-.98
Custodians	3.31	4.17	3.43	+.75
Safety & Security	.16	0	.16	-.16
Family Involvement Coord	0	0	0	0



2020-21 Staffing

Skills Center & CTE (MS)	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Principals	.26	.25	.22	+.03
Teachers	3.34	3.20	2.62	+.58
Other Cert Support Staff	.13	0	.10	-.10
Class Support Staff	.93	0	.96	-.96

Grade	2020-21 Enrollment
MS CTE	64
Total	64

A.J. West Elementary School



Grade	2020-21 Enrollment
K	50
1st	51
2nd	65
3rd	50
4th	50
5th	51
Total	317



2020-21 Staffing

Certificated	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Principals	.993	1.0	.82	+.18
Teachers K-3	14.69	16.18	11.52	+4.66
Teachers 4-12	4.32	6.96	3.39	+3.57
Counselors	.39	.80	.31	+.49
Librarians (cert)	.53	0	.41	-.41
Social Workers	.03	0	.03	-.03



2020-21 Staffing

Classified	State	Current	ASD	Difference
Para Ed	.74	11.92	.77	+11.15
Office Support	1.59	.83	1.65	-.82
Custodians	1.31	1.91	1.36	+.55
Safety & Security	.06	0	.07	-.07
Family Involvement Coord	.07	0	.07	-.07

Central Park Elementary School



Grade	2020-21 Enrollment
K	21
1st	21
2nd	30
3rd	26
4th	17
5th	29
Total	144



2020-21 Staffing

Certificated	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Principals	.45	1.0	.37	+.63
Teachers K-3	6.67	6.54	5.23	+1.31
Teachers 4-12	1.97	3.73	1.55	+2.18
Counselors	.21	.20	.17	+.03
Librarians (cert)	.28	0	.23	-.23
Social Workers	.01	0	.01	-.01



2020-21 Staffing

Classified	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Para Ed	.34	3.83	.35	+3.48
Office Support	.72	.80	.75	+.05
Custodians	.60	1.38	.62	+.76
Safety & Security	.03	0	.03	-.03
Family Involvement Coord	.03	0	.03	-.03

McDermoth Elementary School



Grade	2020-21 Enrollment
K	46
1st	49
2nd	46
3rd	54
4th	51
5th	53
Total	299



2020-21 Staffing

Certificated	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Principals	.94	1.0	.76	+.24
Teachers K-3	13.26	13.34	10.40	+2.94
Teachers 4-12	4.45	5.38	3.49	+1.89
Counselors	.37	.5	.29	+.21
Librarians (cert)	.49	0	.50	-.50
Social Workers	.03	0	.03	-.03



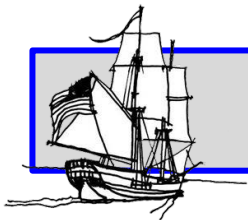
2020-21 Staffing

Classified	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Para Ed	.70	5.8	.73	+5.07
Office Support	1.50	.83	1.56	-.73
Custodians	1.24	2.0	1.28	+.72
Safety & Security	.06	0	.06	-.06
Family Involvement Coord	.06	0	.07	-.06

Robert Gray Elementary School

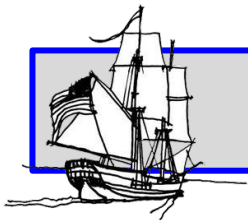


Grade	2020-21 Enrollment
K	46
1st	48
2nd	48
3rd	42
4th	55
5th	51
Total	290



2020-21 Staffing

Certificated	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Principals	.91	1.0	.75	+.25
Teachers K-3	12.5	12.87	9.81	+3.06
Teachers 4-12	4.53	5.38	3.55	+1.83
Counselors	.36	.5	.29	+.21
Librarians (cert)	.48	0	.39	-.39
Social Workers	.03	0	.02	-.02



2020-21 Staffing

Classified	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Para Ed	.68	6.85	.70	+6.15
Office Support	1.46	.82	1.51	-.69
Custodians	1.21	2	1.25	+.75
Safety & Security	.06	0	.06	-.06
Family Involvement Coord	.06	0	.06	-.06

Stevens Elementary School



Grade	2020-21 Enrollment
K	46
1st	50
2nd	59
3rd	60
4th	58
5th	57
Total	330



2020-21 Staffing

Certificated	State Prototypical Allocation	<i>Current Staff 2019-20</i>	Actual Allocation in ASD \$	Current - ASD
Principals	1.03	1.0	.86	+.14
Teachers K-3	14.62	14.63	11.47	+3.16
Teachers 4-12	4.92	5.95	3.86	+2.89
Counselors	.41	.8	.32	+.48
Librarians (cert)	.55	0	.43	-.43
Social Workers	.03	0	.03	-.03



2020-21 Staffing

Classified	State Prototypical Allocation	Current Staff 2019-20	Actual Allocation in ASD \$	Current - ASD
Para Ed	.77	10.32	.80	+9.52
Office Support	1.66	.83	1.72	-.89
Custodians	1.37	2.25	1.42	+.83
Safety & Security	.07	0	.07	-.07
Family Involvement Coord	.07	0	.07	-.07

Aberdeen School District

Projected 2020-21 Enrollment



Grade	2020-21 Enrollment
K	209
1st	219
2nd	248
3rd	232
4th	232
5th	242

Grade	2020-21 Enrollment
6th	260
7th	280
8th	263
9th	251
10th	258
11th	232
12th	214
Total	3,140*

* Add 100 for Running Start & GRAVITY students



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Our Children,
Our Schools,
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Grays Harbor Juvenile Detention Center

	State Prototypical Allocation	<i>Current Staff 2019-20</i>	Actual Allocation in ASD \$	Current - ASD
Administrator	0	.10	0	+ .10
Teachers	2.54	2.0	2.14	- .14
Para Ed	0	.61	0	+ .61

- 1 teacher is allocated per 10 AAFTE students
- Enrollment is taken from September to July
- AAFTE is used to allocate funds for certificated staff units and MSOC's only
- Current AAFTE is 25.43



Aberdeen
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Aberdeen School District

District Level Staffing & Central Administration

	State Prototypical Allocation	<i>Current Staff 2019-20</i>	Actual Allocation in ASD \$	Current - ASD
Technology	1.96	4.00	2.03	+1.97
Facilities/Maint/ Grounds	5.67	9.13	5.87	+3.26
Warehouse/Laborer/ Mechanic	1.04	.94	1.08	-.14
Certificated Admin	3.00	3	2.49	+.51
Classified Staff	8.79	17.12	9.10	+8.02



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District Level Staffing

	State Prototypical Allocation	<i>Current Staff 2019-20</i>	Actual Allocation in ASD \$	Current - ASD
Nurse	.47	3.58	.37	+3.21
SLP & SLPA	0	5.53	0	+5.53
OT & COTA	0	2.74	0	+2.74
Psychologist	.07	3.5	.06	+3.44
Assessment TOSA	0	1.0	0	+1.0
Athletic Director	0	1.0	0	+1.0

Additional Programs

- Food Service -
 - Based on reimbursement per meal
- Transportation
 - Transportation allocation based on expenses of prior year
- ECEAP Preschool
 - Dept. Of Children Youth & Families (DCYF) funded
- Extra-Curriculars (athletics, music, drama, field trips, etc)
 - Levy funded

Next Steps



*Our Children,
Our Schools,
Our Future*

*Plan for the worst, hope for the best
Ensure continuity of ASDs*

- Communicate
- Initiate reduced education plan
- Monitor fiscal updates and revise education plan



Our Children,
Our Schools,
Our Future

TO: Dr. Alicia Henderson, Superintendent
 FROM: Elyssa Louderback, Executive Director of Business & Operations
 SUBJECT: Monthly Budget Report for March 2020
 DATE: April 21, 2020

GENERAL FUND SUMMARY:

Revenue--Receipts were \$ 4,445,810.83.

Expenditures – Expenditures and transfers totaled \$ 4,221,865.87. Expenditures for teaching and instructional support activities account for 81.45% of all expenditures to date. Salaries and benefits accounted for 84.76% of the month’s total expenditures.

Fund Balance—Current month ending fund balance is \$ 768,100.81. We had a **positive** cash flow of \$ 223,944.96 for the month. We will continue to monitor cash flow. State priorities have recently shifted and we are doing our best to continue to provide the requested services within our ability.

Additional General Fund Information

Revenue by Major Category:

<u>Revenue Source</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of:</u>
Local Taxes	\$ 2,465,299	\$ 1,184,506	48.05%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 823,390	\$ 314,228	38.16%	Donations, Traffic Safety, Food Service, Misc
State, General	\$ 31,863,724	\$ 17,867,317	56.07%	Apportionment and LEA
State, Special	\$ 11,325,966	\$ 6,341,853	55.99%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 25,000	\$ -	0.00%	Federal Forest; deducted from apportionment
Federal, Special	\$ 6,097,608	\$ 2,784,489	45.67%	Food Service, Fed Grants (Title I, Title 2,etc)
Other Districts	\$ 77,292	\$ 77,701	100.53%	Non high payments from Cosmopolis SD
Other Agencies	\$ 78,200	\$ 29,318	37.49%	Private Foundations, ESD 113
Other Fin Sources	\$ -	\$ -		
Totals	\$ 52,756,479	\$ 28,599,412	54.21%	
			58.33%	% of fiscal year elapsed

General Fund Expenditures by Activity: (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

<u>Activity</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>Actual %</u>	<u>District payroll and/or:</u>
Board of Directors	\$ 133,093	\$ 74,373	55.88%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	\$ 363,544	\$ 204,786	56.33%	General Admin/ Supt Office
Business Office	\$ 509,613	\$ 266,820	52.36%	Fiscal operations
Human Resources	\$ 422,082	\$ 235,823	55.87%	Personnel & recruitment, labor relations
Public Relations	\$ 40,000	\$ 35,519	88.80%	Educational/admin info to public
Supervision of Instruction	\$ 972,460	\$ 562,549	57.85%	includes secretarial support
Learning Resources	\$ 310,084	\$ 188,929	60.93%	Library resources & staffing
Principal's Office	\$ 2,464,455	\$ 1,465,268	59.46%	includes Secretarial support
Guidance/Counseling	\$ 1,183,107	\$ 634,886	53.66%	Counselors/support services
Pupil Management	\$ 22,500	\$ 1,309	5.82%	Bus & playground aides, etc
Health Services	\$ 1,628,053	\$ 1,078,940	66.27%	Health including: nursing, OT/PT/SLP, etc
Teaching	\$ 33,434,172	\$ 17,715,872	52.99%	classroom teachers/para support/other district
Extra-curricular	\$ 1,076,352	\$ 583,002	54.16%	Coaching, advising, ASB supervision
Instructional Prof Dev	\$ 337,444	\$ 405,842	120.27%	Prof development; State funded PD
Instructional Technology	\$ 326,315	\$ 290,312	88.97%	classroom technology
Curriculum	\$ 560,285	\$ 677,816	120.98%	District materials adoptions/purchases; staff
Food Services	\$ 2,426,344	\$ 1,381,155	56.92%	Mgmt of food service for district
Transportation	\$ 1,320,441	\$ 776,838	58.83%	Co-op payments, fuel, insurance
Maint & Operations	\$ 3,977,254	\$ 2,092,401	52.61%	SRO, custodial/maint/grounds
Other Services	\$ 1,938,876	\$ 1,476,703	76.16%	Insurance, utilities, tech, print, motor pool
Transfers	\$ (295,616)	\$ (134,546)	45.51%	in district use of buses, vehicles, food service
Interfund Transfers	\$ 300,000	\$ 285,429	95.14%	Transfers (to Cap Proj/ Debt Service)
Totals	\$ 53,150,858	\$ 30,300,027	57.01%	
			58.33%	% of fiscal year elapsed

CAPITAL PROJECTS FUND SUMMARY:

Revenue--Total receipts were \$ 6,360.63 and consist of interest payments and rental fees.

Expenditures— There were no expenditures the month.

Fund Balance—Current monthly ending fund balance is \$ 309,830.00.

DEBT SERVICE FUND SUMMARY:

Revenue--Total receipts were \$ 238,469.84 and consists of interest/tax payments.

Expenditures— There were no expenditures for the month.

Fund Balance—Current month ending fund balance is \$ 1,272,650.50. Funds in this account are held for bond principal and interest payments.

The next payments are due in June. We have been notified by the County Treasurer’s Office to prepare for the possibility that tax revenues for our Bond payments will likely be impacted due to the current economic issues.

ASSOCIATED STUDENT BODY FUND SUMMARY:

Revenue--Total receipts for the month were \$ 7,705.81 and consist of fundraising and interest payments.

Expenditures-- Expenditures totaled 46.11% of the budgeted expenditures for this fiscal year.

Fund Balance—Current month ending fund balance is \$ 304,320.16.

TRANSPORTATION VEHICLE FUND SUMMARY:

Revenue--Total receipts were \$ 436.65, and consist of interest payments.

Expenditures— There were no expenditures for the month.

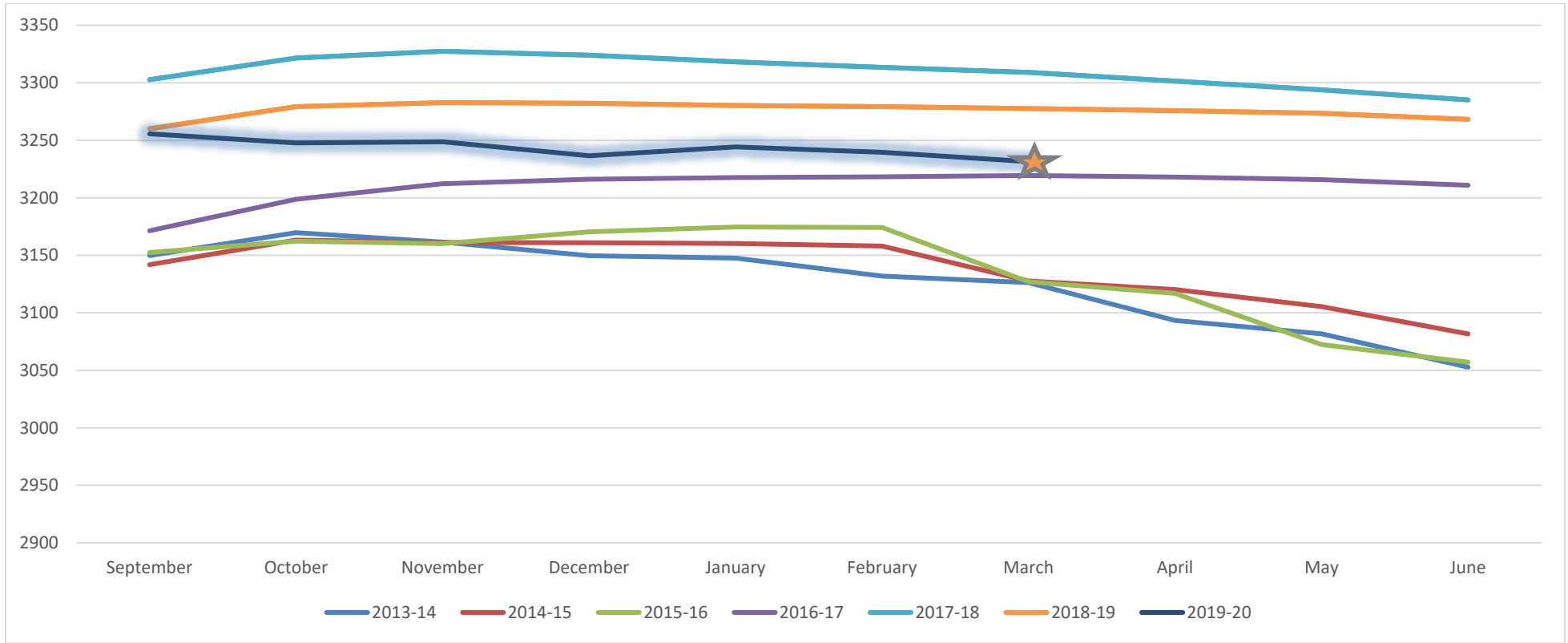
Fund Balance—Current month ending fund balance is \$ 350,039.60.

SUMMARY OF BUDGET EXPENDITURE CAPACITY

Budget Capacity as of March, 2020:

Fund	Budget	Expenditures YTD	Balance	% Expenditures	% Remaining
General	\$ 53,150,858	\$ 30,211,600	\$ 22,939,258	56.84%	43.16%
Capital Projects	\$ 1,015,087	\$ 944,293	\$ 70,794	93.03%	6.97%
Debt Service	\$ 2,948,583	\$ 2,822,822	\$ 125,761	95.73%	4.27%
ASB	\$ 458,085	\$ 211,212	\$ 246,873	46.11%	53.89%
Trans Vehicle	\$ 300,000	\$ -	\$ 300,000	0.00%	100.00%

ENROLLMENT TRENDS as of March, 2020



AAFTE	Grades K - 5	Grade 6 – 8	HS	Subtotal	Run Start/ Open Door	+/- (Budget) **
2019-20 Budget	1,453	817	955	3,225	65	3,290
2019-20 Actual	1,445.36	805.48	980.66	3,231.49	98.75	+ 40.24 (3,290)
2018-19 Actual	1,778.50	496.06	993.69	3,268.24	82.30	+ 60.54 (3,290)
2017-18 Actual	1,800.62	484.33	1,000.19	3,285.13	47.83	+ 120.13 (3,165)
2016-17 Actual	1,775.14	478.49	957.34	3,210.97	62.58	+ 100.97 (3,110)
2015-16 Actual	1,726.24	457.17	937.05	3,118.86	62.25	+32.86 (3,086)
2014-15 Actual	1,724.11	442.34	969.95	3,136.40	33.64	+ 50.40 (3,086)

** New to the 2018-19 school year, RS/Open Doors are being included in the Budget enrollment data. They had not been included in budget projections as the funds “pass through” to other entities.

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of March, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	2,465,299	317,292.82	1,184,505.73		1,280,793.27	48.05
2000 LOCAL SUPPORT NONTAX	823,390	108,524.51	314,228.23		509,161.77	38.16
3000 STATE, GENERAL PURPOSE	31,863,724	2,569,136.23	17,867,316.84		13,996,407.16	56.07
4000 STATE, SPECIAL PURPOSE	11,325,966	995,032.11	6,341,852.59		4,984,113.41	55.99
5000 FEDERAL, GENERAL PURPOSE	25,000	.00	.00		25,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	6,097,608	453,112.65	2,784,489.25		3,313,118.75	45.67
7000 REVENUES FR OTH SCH DIST	77,292	2,205.75	77,701.35		409.35-	100.53
8000 OTHER AGENCIES AND ASSOCIATES	78,200	506.76	29,317.97		48,882.03	37.49
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	52,756,479	4,445,810.83	28,599,411.96		24,157,067.04	54.21
B. EXPENDITURES						
00 Regular Instruction	23,221,348	1,831,705.27	13,388,974.47	15,903.93	9,816,469.60	57.73
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	7,482,314	603,446.55	4,290,460.00	1,668.65	3,190,185.35	57.36
30 Voc. Ed Instruction	2,480,293	199,808.53	1,373,584.17	8,550.91	1,098,157.92	55.72
40 Skills Center Instruction	366,112	25,104.60	202,950.19	0.00	163,161.81	55.43
50+60 Compensatory Ed Instruct.	6,568,974	449,112.86	3,117,722.92	23,220.26	3,428,030.82	47.81
70 Other Instructional Pgms	412,274	34,530.57	278,519.92	13,938.02	119,816.06	70.94
80 Community Services	1,763,457	157,016.03	952,710.47	1,103.65	809,642.88	54.09
90 Support Services	10,856,130	921,141.46	6,409,675.57	132,617.15	4,313,837.28	60.26
<u>Total EXPENDITURES</u>	53,150,902	4,221,865.87	30,014,597.71	197,002.57	22,939,301.72	56.84
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	300,000	.00	285,429.17			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	694,423-	223,944.96	1,700,614.92-		1,006,191.92-	144.90
F. <u>TOTAL BEGINNING FUND BALANCE</u>	3,368,014		2,468,715.73			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u>	2,673,591		768,100.81			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	540,750	984,165.17
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	250,000	935,960.74
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	13,370	14,070.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	710,775-	3,743,394.73-
G/L 891 Unassigned Min Fnd Bal Policy	2,580,246	2,577,299.63
<u>TOTAL</u>	2,673,591	768,100.81

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of March, 2020

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	38,500	6,360.63	32,000.17		6,499.83	83.12
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	38,500	6,360.63	32,000.17		6,499.83	83.12
B. EXPENDITURES						
10 Sites	1,015,087	.00	770,052.18	0.00	245,034.82	75.86
20 Buildings	0	.00	99,315.05	0.00	99,315.05-	0.00
30 Equipment	0	.00	74,926.00	0.00	74,926.00-	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	1,015,087	.00	944,293.23	0.00	70,793.77	93.03
C. OTHER FIN. USES TRANS. OUT (GL 536)						
	0	.00	.00			
D. OTHER FINANCING USES (GL 535)						
	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	976,587-	6,360.63	912,293.06-		64,293.94	6.58-
F. TOTAL BEGINNING FUND BALANCE						
	1,931,916		1,222,123.06			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE						
<u>(E+F + OR - G)</u>	955,329		309,830.00			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	32,250	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Rsrv Of Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	108,048	113,625.06
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	815,031	196,204.94
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	955,329	309,830.00

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of March, 2020

	ANNUAL	ACTUAL	ACTUAL		BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>		
1000 Local Taxes	2,608,022	237,209.83	1,399,746.29		1,208,275.71	53.67
2000 Local Support Nontax	41,000	1,260.01	22,323.36		18,676.64	54.45
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	300,000	.00	285,429.17		14,570.83	95.14
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>2,949,022</u>	<u>238,469.84</u>	<u>1,707,498.82</u>		<u>1,241,523.18</u>	<u>57.90</u>
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	2,527,000	.00	2,585,000.00	0.00	58,000.00-	102.30
Interest On Bonds	420,683	.00	236,417.92	0.00	184,265.08	56.20
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	900	.00	1,404.07	0.00	504.07-	156.01
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>2,948,583</u>	<u>.00</u>	<u>2,822,821.99</u>	<u>0.00</u>	<u>125,761.01</u>	<u>95.73</u>
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>D. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	<u>439</u>	<u>238,469.84</u>	<u>1,115,323.17-</u>		<u>1,115,762.17-</u>	<u>< 1000-</u>
<u>F. TOTAL BEGINNING FUND BALANCE</u>	<u>2,328,739</u>		<u>2,387,973.67</u>			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	<u>XXXXXXXXX</u>		<u>.00</u>			
<u>H. TOTAL ENDING FUND BALANCE</u>	<u>2,329,178</u>		<u>1,272,650.50</u>			
<u>(E+F + OR - G)</u>						
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	2,329,178		1,272,650.50			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>2,329,178</u>		<u>1,272,650.50</u>			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of March, 2020

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	99,745	1,420.54	55,215.61		44,529.39	55.36
2000 Athletics	98,160	620.00	71,857.38		26,302.62	73.20
3000 Classes	2,500	.00	.00		2,500.00	0.00
4000 Clubs	173,535	5,665.27	73,666.87		99,868.13	42.45
6000 Private Moneys	85,150	.00	86,535.37		1,385.37-	101.63
<u>Total REVENUES</u>	459,090	7,705.81	287,275.23		171,814.77	62.57
B. EXPENDITURES						
1000 General Student Body	70,720	1,817.21	19,119.56	0.00	51,600.44	27.04
2000 Athletics	131,840	16,534.25	65,252.02	0.00	66,587.98	49.49
3000 Classes	3,000	.00	.00	0.00	3,000.00	0.00
4000 Clubs	167,265	14,477.10	40,830.49	0.00	126,434.51	24.41
6000 Private Moneys	85,260	.00	86,009.97	0.00	749.97-	100.88
<u>Total EXPENDITURES</u>	458,085	32,828.56	211,212.04	0.00	246,872.96	46.11
C. EXCESS OF REVENUES						
<u>OVER (UNDER) EXPENDITURES</u> (A-B)	1,005	25,122.75-	76,063.19		75,058.19	> 1000
D. TOTAL BEGINNING FUND BALANCE						
	172,603		228,256.97			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE						
<u>C+D + OR - E)</u>	173,608		304,320.16			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	7,500		7,500.00			
G/L 819 Restricted for Fund Purposes	165,708		296,572.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	173,208		304,072.00			
Differences	400		248.16-			

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of March, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	3,800	436.65	3,272.03		527.97	86.11
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	155,027	.00	.00		155,027.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	20,000	.00	.00		20,000.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	<u>178,827</u>	<u>436.65</u>	<u>3,272.03</u>		<u>175,554.97</u>	<u>1.83</u>
<u>B. 9900 TRANSFERS IN FROM GF</u>	<u>0</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0.00</u>
<u>C. Total REV./OTHER FIN. SOURCES</u>	<u>178,827</u>	<u>436.65</u>	<u>3,272.03</u>		<u>175,554.97</u>	<u>1.83</u>
<u>D. EXPENDITURES</u>						
Type 30 Equipment	300,000	.00	.00	0.00	300,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>300,000</u>	<u>.00</u>	<u>.00</u>	<u>0.00</u>	<u>300,000.00</u>	<u>0.00</u>
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>F. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	<u>121,173-</u>	<u>436.65</u>	<u>3,272.03</u>		<u>124,445.03</u>	<u>102.70-</u>
<u>H. TOTAL BEGINNING FUND BALANCE</u>	<u>346,449</u>		<u>346,767.57</u>			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	<u>XXXXXXXX</u>		<u>.00</u>			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	<u>225,276</u>		<u>350,039.60</u>			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	225,276		132,927.63			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>225,276</u>		<u>132,927.63</u>			
Differences	0		217,111.97-			

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.

Aberdeen School District No. 5

RESOLUTION NO. 2020-04

**A Resolution Authorizing Reduced Educational Program
and Reduction of Staff**

WHEREAS, the impact of the COVID-19 pandemic and subsequent school closure is negatively affecting the economic forecast of the District; and

WHEREAS declining student enrollment has had an additional negative impact on the operating revenues received by the District; and

WHEREAS, the Aberdeen School District is currently projecting that expenditures for current staffing levels will exceed revenues for 2020-2021; and

WHEREAS, in order to reduce the District expenditures to the level of reasonably anticipated revenues, it is necessary to make certain reductions in the District's educational programs, including reductions in certificated and classified positions for the 2020-2021 school year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Aberdeen School District No. 5, that:

1. The Superintendent is directed to prepare a 2020-2021 operating budget that reduces expenditures to the level of reasonably anticipated revenues;
2. The Superintendent is directed to take such action as may be required by law to notify certificated and classified employees who will be affected by reductions in positions; and
3. The Superintendent is authorized to make such other plans to implement such reductions as are necessary to comply with the legal obligations of the District.

ADOPTED by the Board of Directors of Aberdeen School District No. 5, Grays Harbor County, Washington, at a regular meeting thereof held on the 21st day of April, 2020.

ABERDEEN SCHOOL DISTRICT NO. 5,
GRAYS HARBOR COUNTY, WASHINGTON

Sandra Bielski, President

William Dyer, Vice President

Jennifer Durney, Director

Jessica Jurasin, Director

Suzy Ritter, Director

ATTEST:

Alicia Henderson, Secretary of the Board



Aberdeen School District

216 North G Street
Aberdeen, WA 98520
360-538-2000
Fax 360-538-2014
www.asd5.org

Alicia Henderson, Ph.D.
Superintendent
360-538-2002

David Glasier
Human Resources
360-538-2222

Elyssa Louderback
Executive Director
Business & Operations
360-538-2007

Traci Sandstrom
Teaching and Learning
Technology
360-538-2123

Richard K. Bates, Ed.D.
Special Education
360-538-2017

Lynn Green
Career & Technical Education
Secondary Curriculum
360-538-2038

TO: Alicia Henderson, Superintendent
Board of Directors, ASD5

FROM: Lynn Green, CTE Director
Sherri Northington, Aberdeen High School Principal
Derek Cook, Harbor High School Principal

RE: State Board of Education Graduation Waiver

DATE: April 15, 2020

In light of the COVID-19 school closure status for the remainder of the 2019-2020 school year, the Washington State Board of Education has released a form package through the OSPI iGrants system titled Application for Emergency Waiver of Credit Based Graduation Requirements.

The emergency waiver application, once approved, would allow districts the option to waive graduation requirements beyond what current Board policy allows. Any graduation requirement credit waivers would be considered on an individual basis only after ensuring a good faith effort to help each student address credit deficiencies and meet core course requirements.

In consideration of equity for our students, we ask the Board for approval to submit the application package and seek the emergency waiver described above to provide us the flexibility to work with our Class of 2020 seniors in completing their graduation requirements.

956 Application for Emergency Waiver of Credit-Based Graduation Requirements**Fiscal Year:** 19-20**Milestone: Completed** (Printed 4/15/2020)**District:** Aberdeen School District**Organization Code:** 14005**ESD:** Capital Region ESD 113**Page 1****STATE BOARD OF EDUCATION****Application for Emergency Waiver of Credit-Based Graduation Requirements**

The authority for this waiver is sections 10 through 12, chapter 7, Laws of 2020 (EHB 2965) which authorizes the State Board of Education to administer an emergency waiver program.

The purpose of the emergency waiver program is to grant Local Education Agencies flexibility so that students in the graduating Class of 2020 or earlier who were on track to graduate before the gubernatorial declaration of emergency of February 29, 2020, the proclamation of statewide school closures on March 13, 2020, and any subsequent amendments to these proclamations, are not negatively impacted by measures taken by the Local Education Agency in response to the novel coronavirus (COVID-19). **This waiver authority expires July 31, 2020.**

NOTE: A Local Education Agency that is granted this emergency waiver is considered in compliance with the program of basic education provided that the Local Education Agency meets the requirements of this emergency waiver and the other provisions of the program of basic education.

In order to be granted the waiver authority, the Local Education Agency must certify compliance with each of the following requirements.

Please indicate "Yes" or "No" to each statement below:

- Yes** **No** The local education agency has considered equity in applying for the waiver and will consider equity in administering the waiver. This may include, but is not limited to, an equity analysis, community outreach, or other means to assess and mitigate potential disparate impacts of this waiver.
- Yes** **No** The local education agency will grant waivers on an individual student basis to eligible students in accordance with section WAC 180-111-040
- Yes** **No** The local education agency will demonstrate a good faith effort, as defined in WAC 180-111-020, to help the individual student address credit deficiencies and meet core course requirements prior to granting a waiver.
- Yes** **No** The local education agency will administer the waiver in accordance with program rules as outlined in this chapter.

If you answered "**No**" to any of the statements above you **MUST** answer the following.

If your district is unable to meet any of the requirements above, please explain why.

CERTIFICATION OF COMPLIANCE

The following persons named below certify that the information stated herein is true and correct and that **Aberdeen School District** will implement the requirements for this emergency waiver of the credit-based graduation requirements set forth in **Chapter 180-51 WAC** as provided in Chapter 180-111 WAC. Districts are also encouraged to waive any local graduation requirements due to the Coronavirus (COVID-19) emergency situation. Full details on the waiver program may be found in Chapter 180-111 WAC.

The undersigned further acknowledges that a copy of this document has been provided to the district's Board of Directors and that the district has maintained records in its possession supporting this certification for auditing purposes.

**School District Superintendent
or Head of Local Education Agency:**

Alicia Henderson

Date: (MM/DD/YY)

04/21/2020

**ABERDEEN SCHOOL DISTRICT
216 NORTH G STREET
ABERDEEN, WASHINGTON**

SPECIAL SERVICES CONTRACT

In consideration of the promises and conditions contained herein, Aberdeen School District (the “District”) and The HELLO Foundation (the “Provider”) mutually agree as follows:

1. **Services.** The District hereby contracts with the Provider to perform the services identified in paragraph 2 hereof.

2. **Description of Services:**

(a) Provide School Psychology Services, Occupational Therapy Services, Physical Therapy Services, and/or Speech Language Pathology Services for the 2020-21 school year and/or extended school year as needed.

(b) Such other related services as the District may request.

Said services shall be provided in a manner consistent with the accepted practices for other similar services, performed to the District’s satisfaction, within the time period prescribed by the District.

3. **Insurance.** Contracting agency or individual will maintain (at its expense), a valid policy of insurance evidencing general and professional liability coverage of not less than \$1,000,000 per occurrence covering acts or omissions and general liability which may give rise to liability for services under this Agreement. Provider shall provide a certificate of insurance evidencing such coverage upon request by the District. Provider will provide the District with assurance of this insurance coverage in writing before commencement of services under this Contract. Provider will notify the District within three (3) days in the event of cancellation or modification of such insurance. Provider’s failure to maintain such insurance policies shall be grounds for the District’s immediate termination of this Contract. The provisions of this paragraph shall survive the expiration or termination of this Contract for cause with respect to any event occurring prior to such expiration or termination.

4. **Certification and Licensing Requirements.** Provider warrants that all individuals providing services under this Agreement (“Service Providers”) meet applicable licensing and certification requirements. Provider must obtain and provide evidence to the District of current appropriate state certification and licensure at least 30 days prior to the beginning of each school year. Providers should have or be able to obtain an NPI number.

5. **Background Checks.** Pursuant to RCW 28A. 400. 303, any Service Providers under this Contract shall be required to have successfully completed a criminal history record check through the Washington State Patrol Criminal Identification System, under RCW 43.43.830-834 and RCW 10.97.030-050, and through the Federal Bureau of Investigation prior to providing any services under this Agreement. Provider will be responsible for securing these criminal history record checks and payment of all costs for obtaining such background checks. Results of the background checks must be made available to the District prior to a Service Provider providing services to the District.

6. **Prohibited Employment.** The nature of the work performed under this Contract involves services provided to children and disabled adults. Therefore, no assigned Service Provider shall have pled guilty

or been convicted of any felony crime specified under RCW 28A.400.322. Any failure to comply with this paragraph shall be grounds for immediate termination of this Contract for cause.

7. **Failure to Report.** Service Providers will inform Provider and the District of any inability to provide services no later than one (1) hour prior to reporting time. The District will notify Provider as soon as possible should any Service Provider assigned to the District fail to report to work as scheduled. Provider shall be responsible for providing substitute coverage without a lapse in service to the District for Service Providers who are absent for more than 5 consecutive days.

8. **Contemporaneous Log of Service Time.** Each Service Provider shall complete a log of the names (or initials) of the students served and the amount of time for each student. Any deviation from the amount of service time shall be noted and explained. Such log shall be submitted weekly (or monthly as agreed upon) via email to the District's Special Education Director.

9. **Record Access.** Provider and Service Providers shall be responsible for maintaining and securing any records or logs necessary to justify, support, and document the services provided under this Contract. Provider shall retain such records for not less than the period prescribed by law. All duly authorized auditors of Provider and the District shall have access to examine said records.

10. **Confidentiality.** In providing services under this Contract, Provider and Service Providers may have access to personally identifiable education records and confidential information regarding District students, parents/guardians, or staff (collectively referred to as "Confidential Information"). Provider agrees that it and its Service Providers will maintain the confidentiality of Confidential Information. The use or disclosure of any Confidential Information for any purpose not directly connected to Provider's services under this Contract is strictly prohibited except where required or authorized by law.

Provider and Service Providers agree to maintain the confidentiality of student records and provide access to the parents/guardians and students of such records in accordance with the Family Education Rights and Privacy Act (FERPA) and the Health Information Privacy and Accountability Act (HIPAA).

11. **Independent Contractor.** The Provider shall perform all duties pursuant to this Contract as an independent contractor. The District shall not control or supervise the manner in which this Contract is performed, except as expressly provided herein. Nothing in this Contract shall be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Provider or its personnel. Neither party may incur debts or make commitments for the other party. Provider and its personnel shall not represent himself, herself, or itself as an employee, representative, or spokesperson for the District.

12. **Provider and Service Providers Not Employees of District.** Employees of Provider shall not be entitled to any rights or privileges of District employment. Provider assumes exclusive responsibility for any and all acts or omissions of its agents, officers, or employees. Provider will maintain direct responsibility as the employer of Service Providers for payment of wages, benefits, and other compensation, and for any applicable mandatory withholdings and contributions such as federal, state, and local income taxes, social security taxes, workers' compensation, and unemployment insurance. Provider acknowledges that the District is not withholding federal income tax or FICA (Social Security) tax from Provider's payment or paying Washington State unemployment, industrial insurance, or any other taxes on behalf of Provider or Provider's personnel. Provider shall be solely responsible for the payment of any taxes imposed by any lawful jurisdiction as a result of the performance and payment of this Contract.

13. **Quality of or Need for Services.** If the District's Special Education Director determines that the services of Provider's personnel is unable to perform or has failed to perform the services required by the District in a manner satisfactory to the District within the first sixty (60) days of service, the Director will communicate any concerns with the Provider. The Provider will work with the District's Special Education Director to facilitate improvement. If improvement is not made in the noted time period, the District will notify Provider and such assignment will end immediately. The District's obligation to compensate for such Service Provider's services will be limited to the number of hours actually worked.

14. **Orientation.** Provider will cooperate with the District to provide Service Providers with an adequate and timely orientation to the assigned school(s).

15. **Billing, Payment, and Accounting.** Provider will submit invoices to the District's Business Office. Each invoice must identify the District purchase order number. Provider will be paid based on the rate sheet attached as Addendum A. Payment shall be made on a monthly basis after the District's Business Office receives Provider's billing statement in the form specified by the District, which statement shall include the services performed, the dates such services were rendered, and the name(s) and location(s) of the Provider's personnel performing such services. Each such billing statement must be approved before submission to the District's Business Office by the District's Special Education Director.

Invoices must be submitted one (1) time per month by the 5th of each month and payments will be made after the second school board meeting of the following month. The District will send all payments to the address printed on acceptable invoices.

Upon request, Provider shall provide to the District with an accounting of services, which shall detail the services performed on each invoice and such other information as the District may reasonably request. Upon request, Provider shall provide the District with access to the books and records related to the services of Provider for inspection, audit, and reproduction.

16. **Nondiscrimination.** By entering into this Contract, Provider assures the District that Provider complies with all laws and regulations pertaining to nondiscrimination. No person shall, on the grounds of race, creed, religion, color, national origin, sex, sexual orientation including gender expression or identity, age, marital status, veterans' status, disability, or use of a trained guide dog or service animal by a person with a disability, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any activity performed pursuant to this Contract.

17. **Indemnification and Hold Harmless.** Each party ("Indemnifying Party") shall defend, indemnify, and hold harmless the other party and such other parties officers, directors, employees, agents and contractors (the "Indemnified Parties") from and against any and all liabilities, claims, losses, costs, judgments, penalties, fines, damages and expenses arising from or connected with any act or omissions of the Indemnifying Party, its officers, directors, agents, employees or contractors. Additionally, and notwithstanding the previous sentence, the District shall indemnify the Provider for all costs incurred and associated with any suits or other causes or action brought by an HCP against the District.

18. **Debarment and Suspension.** Provider certifies that to the best of its knowledge and belief, its principals and assigned service providers are not presently debarred, suspended, proposed for debarment, declared ineligible, or involuntarily excluded for the award of contracts by a federal government agency or department. Further, Provider certifies that it is not presently indicted for and has not within three (3) year period preceding this Contract been convicted of or had a civil judgment rendered against it for commission of performing a public transaction or contract. If it is later determined that Provider knowingly rendered an

erroneous certification, in addition to any other remedies available to the District, the District may terminate this Contract for cause.

19. **Contract Default.** Provider's failure to provide the services as indicated in this Contract in accordance with the terms and conditions of this Contract will constitute contract default, and, after due written notification, allows the District to terminate the Agreement for cause.

When Provider fails to furnish services in accordance with the terms and conditions of this Contract and the District must purchase replacement services at a price greater than the contract price, the difference may be charged to Provider. The District may exercise this charge as a credit against invoices due Provider.

20. **Termination.** In addition to the District's other rights under this Agreement, the District may terminate this Agreement for cause upon seven (7) days' written notice to Provider should Provider breach any of the terms of this Agreement, in which case the District shall pay Provider for all services performed through the effective date of the termination less any costs incurred by the District resulting from the breach(es). The District may terminate this Agreement for its convenience upon sixty (60) days' written notice to Provider, in which case the District shall pay Provider for all services performed through the effective date of the termination. In the event that earmarked funding is withdrawn, reduced, or limited after the effective date of this contract but prior to completion, the District may terminate the Agreement without the required notice.

21. **Compliance with Rules and Laws.** Provider agrees to comply with all applicable laws, orders, rules, regulations and ordinances of governmental bodies applicable to this Contract as well as applicable District policies and procedures. All services provided will be in accordance with local, state and federal laws and regulations.

22. **Severability.** Each numbered clause of this Contract stands independent of all other numbered clauses. If any clause of this Contract or the application thereof to any persons or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application. Should any clause be adjudged invalid, that judgment shall not invalidate the total Contract; only clauses judged invalid shall not be enforced.

23. **Term.** Unless terminated earlier pursuant to provisions stated herein, this Contract shall commence on **August 1, 2020 and shall terminate on July 31, 2021** or the completion of the services identified in paragraph 2 hereof, whichever should first occur. This contract may be renewed annually by the District for up to three additional years.

24. **Assignment.** This Agreement may not be assigned without written authorization by the other party.

25. **Licenses, Permits, and Warranty.** Provider warrants that it and its personnel have the requisite training, skill, and experience necessary to provide the services under this Contract and are appropriately accredited and licensed by all applicable agencies and governmental entities. Provider shall be responsible for maintaining any and all licenses, permits, or other requirements for doing business or providing services under this Contract.

26. **Entire Agreement and Modification.** This written Contract constitutes the entire agreement between Provider and the District. No alterations or variations of the terms of this Contract shall be effective unless reduced to writing and signed by both parties.

27. **Governing Law.** The terms of this Contract shall be governed by the laws of the State of Washington. In the event that a dispute arises under the terms and conditions of this Contract, the parties agree to mediate the dispute prior to taking any formal legal action. In the event that legal action is commenced to resolve a dispute arising out of this Contract, the prevailing party shall be entitled to its reasonable costs and attorneys' fees.

Executed this ___ day of _____, 20__.

ABERDEEN SCHOOL DISTRICT

PROVIDER

By _____

By Sharon SS W

Its _____

Its VP of Operations



CONTRACTED EMPLOYEE

This is made part of the Account Services Contract entered by and between Aberdeen School District and the Account identified below.

PROVIDER PLACEMENT DETAILS:

Provider Name: The HELLO Foundation **Term:** August 1, 2020 – July 31, 2021

Services Provided: School Psychologist **Hours:** not to exceed 1448 hours

RATE & PAYMENT DETAILS:

Contracted Employee: Autumn Schreiber **Position:** Psychologist
(Example: OT, PT, PTA, SLP)

Bill Rate: \$ 88/hour

Payment: Invoices submitted by the 5th of the month, paid after the 2nd Board meeting of the month

ADDITIONAL INFORMATION:

Comments:

There will be 9-10 travel weeks (approximately 1 per month); each travel week consists of 4-5 travel days to be compensated at a rate of \$167/day.

VENDOR:

ABERDEEN SCHOOL DISTRICT

By: 

By: _____
Superintendent or Designee

Date: 4/16/2020

Date: _____



CONTRACTED EMPLOYEE

This is made part of the Account Services Contract entered by and between Aberdeen School District and the Account identified below.

PROVIDER PLACEMENT DETAILS:

Provider Name: The HELLO Foundation **Term:** August 1, 2020 to July 31, 2021

Services Provided: School Psychologist **Hours:** not to exceed 1448 hours

RATE & PAYMENT DETAILS:

Employee Name: Jennifer Cockrell **Position:** Psychologist
(Example: OT, PT, PTA, SLP)

Bill Rate: \$ 88/ hour

Payment: Invoices submitted by the 5th of the month, paid after the 2nd Board meeting of the month

ADDITIONAL INFORMATION:

Comments:

There will be 9-10 travel weeks (approximately 1 per month); each travel week consists of 4-5 travel days to be compensated at a rate of \$167/day.

VENDOR:

ABERDEEN SCHOOL DISTRICT

By: 

By: _____
Superintendent or Designee

Date: 4/16/2020

Date: _____

CLIENT SERVICES AGREEMENT

Soliant Health, LLC (hereafter referred to as "Soliant"), and

Aberdeen School District

whose location is

(Client Name)

Aberdeen

(Street Address)

Washington

(City, State, Zip)

(hereafter referred to as "Client")

enter into this non-exclusive Client Services Agreement for the purpose of referring and placing its employees ("Consultants") with Client. This Agreement shall govern the overall terms of the relationship, while a separate Assignment Confirmation (Addendum A) for each placement will outline specifics as to bill rates, personnel, and assignment lengths.

1. Scope of Services.

Soliant, a licensed staffing agency in the business of providing supplemental staffing to the public and private education sector and not a healthcare provider, will use its commercially reasonable efforts to provide Consultants for assignment with Client. Soliant will be responsible for payment of each Consultant's wages and applicable payroll taxes, deductions, and insurance, including workers' compensation, general liability and professional liability coverage for the benefit of the Consultants. If a Consultant is unable to complete the specified assignment, Soliant will use its commercially reasonable efforts to find a replacement in a timely manner.

2. Independent Contractor.

The parties hereto specify and intend that the relationship of each to the other is that of an independent contractor, that each Consultant shall be an employee of Soliant and that no qualified Consultant shall at any time be an employee of Client, unless the parties shall otherwise agree in writing. Soliant agrees to provide and maintain all payroll services for any qualified Consultant placed with Client, to maintain payroll records and to withhold and remit all payroll taxes and social security payments. Soliant does not ordinarily use subcontractors in providing services. Should the need to use a separate staffing firm or independent contractor arise, Soliant will notify Client in advance of the assignment in order to receive approval of this arrangement.

3. Telepractice Services.

Soliant, at Client's specific request, may provide telepractice services through VocoVision. Should utilization of VocoVision occur, Client shall, at that time, receive in addition to Addendum A – Client Assignment Confirmation, an Addendum B – Teleservices Provisions, Addendum C – Duties and Responsibilities and Addendum D – VocoVision Equipment Policies which, collectively, outline specific terms and conditions regarding VocoVision's telepractice services.

4. Insurance.

Soliant will maintain at least the following minimum amounts of insurance:

General Liability - \$2,000,000 per occurrence and \$4,000,000 aggregate.

Workers Compensation - in accordance with state regulations.

Employers Liability - \$1,000,000.

Excess Liability over General Liability and Employer's Liability - \$5,000,000 per occurrence and \$5,000,000 aggregate.

Professional Liability of \$1,000,000 per occurrence and \$3,000,000 aggregate.

5. Competency and Licensing.

Soliant will conduct comprehensive pre-employment screening to provide licensed Consultants who meet applicable professional standards. Soliant will endeavor to present only Consultants who are qualified for Client's open position(s) on job requirements established by Client either verbally or in writing. While Soliant will make every effort to pre-screen job candidates based on these requirements, Client acknowledges the candidate assignment decision is ultimately the responsibility of the Client. To this end, Soliant will make available to Client all appropriate Consultant records that Soliant may permissibly disclose and will facilitate an interview between Client and Consultant in order to assist Client in the hiring decision. Soliant will do its due diligence to ascertain the professional and applicable Department of Education licensing and certification requirements for the Consultant discipline placed with Client, however, it is ultimately the responsibility of the Client to approve the Consultant's licensure and certifications as acceptable.

6. On-Site Responsibility.

Client is responsible for providing all orientation, support, facilities, training, direction, and means for the Consultant to complete the assignment. Client acknowledges that Soliant is not providing nursing or healthcare services, but rather is providing candidate identification and placement services. As such, Client is responsible for the Consultant's adherence to the applicable standard of practice and acknowledges that Soliant is not responsible for the Consultant's on-site performance given that Soliant does not have the capacity to provide direct, on-site supervision of daily activity. Client

CLIENT SERVICES AGREEMENT



acknowledges that any deviation of the Client's policies and procedures as orientated to Soliant's Consultant should be reported in writing and directly to Soliant immediately so that Soliant may be provided an opportunity to offer correction and/or counseling of unacceptable practices by Consultant. Client warrants that its facilities and operations will comply at all times with all federal, state and local safety and health laws, regulations and standards, including OSHA standards, and that Client will be responsible for providing all safety training and equipment, and for each Consultant's compliance with health and safety requirements, including those instituted by Client.

7. Employment of Consultants.

Client agrees that it will not directly or indirectly, personally or through an agent or agency, contract with or employ any Consultant introduced or referred by Soliant for a period of one year after the latest date of introduction, referral, placement, or end of the contract assignment. If Client or its affiliate enters into such a relationship or refers Consultant to a third party for employment, Client agrees to pay an amount equal to \$21,500 or thirty-five (35) percent (whichever is greater) of the Consultant's first year's annual salary, including any signing bonus, as agreed upon at the time of hiring. Payment is due and payable to Soliant upon start date.

8. Equal Opportunity.

It is the policy of Soliant to provide equal opportunity to all Consultants for employment. Soliant and Client will screen based on merit only. All Consultants will be free from discrimination due to race, religion, color, sex, national origin, age, or disability.

9. Payment Terms.

Client will be billed on a weekly basis for all services provided during the previous week. Client will pay Soliant based on the service charges specified in the Consultant Assignment Confirmation included as an addendum to this Agreement. All hours worked over forty (40) hours in a one-week work period will be billed at one and one-half times the regular bill rate. It is Client's responsibility to notify Soliant if pre-approval is required for any or all overtime hours prior to any such hours being worked. **Payment is due within fifteen (15) days of receipt of invoice.**

10. Default Charges.

Invoices shall be considered past due if not paid by the agreed-upon due date. Client agrees to pay all necessary collection costs of amounts past due, including reasonable attorney's fees and costs. Additionally, Soliant reserves the right to approve or to discontinue any extension of credit and the terms governing such credit.

11. Limitation of Liability.

NEITHER PARTY SHALL BE LIABLE TO THE OTHER WHATSOEVER FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING ANY DAMAGES ON ACCOUNT OF LOST PROFITS, LOST DATA, LOSS OF USE OF DATA, OR LOST OPPORTUNITY, WHETHER OR NOT PLACED ON NOTICE OF ANY SUCH ALLEGED DAMAGES AND REGARDLESS OF THE FORM OF ACTION IN WHICH SUCH DAMAGES MAY BE SOUGHT. THE FEES AND BILLINGS DUE UNDER THIS AGREEMENT ARE NOT CONSIDERED SPECIAL DAMAGES OR LOST PROFITS AND SHALL NOT BE LIMITED BY THESE PROVISIONS.

12. Administrative Responsibilities.

Client shall be responsible for orienting Consultant to Client's policies and procedures regarding the submission of any requisite paperwork which must be tendered for reimbursement by funding entities such as Medicare, Medicaid, or health insurance. Such paperwork may include, but is not limited to, patient care plans, comprehensive patient histories, individual education plans, or Client specific program plans. During the contracted assignment, should Consultant fail to submit paperwork as required per Client's policies and procedures, Client must notify Soliant in writing within three (3) business days of alleged failure. Failure to notify Soliant before assignment ends shall negate any Client claim to withhold payment due to untimely work and/or paperwork non-compliance by Consultant. Client agrees that all approved time sheets by Client's assigned representative are not subjected to billing dispute if Client fails to notify Soliant of time sheet and work performed discrepancies.

13. Incident and Error Tracking.

Client will report to Soliant any performance issues, incidents, errors and other events related to the care and services provided by Soliant employees. Soliant will document reported incidents in employee's personnel file and track all such events for quality assurance purposes. All supporting documentation is required within seventy-two (72) hours of the occurrence.

14. Reporting of Work-Related Injuries.

Client will maintain a safe working environment and provide all appropriate personal protective equipment as deemed appropriate for unit to which Soliant's Consultant has been assigned. Client ensures compliance with all applicable OSHA or state Department of Labor obligations to include general training on the reporting of work-place injuries, incidents, and occupational exposure to bloodborne pathogens occurring at Client facility. Records of such occurrences must be maintained by the Client and accessible to Soliant within guidelines set forth by governing entities. In the event of work-

CLIENT SERVICES AGREEMENT



place injury, incident or exposure, each affected Consultant will contact their immediate Client-appointed supervisor and report to the applicable treating department as per Client protocol. Consultant shall also report work-place injury, incident or exposure to Soliant concurrently with Client for the purpose of reporting such event to Soliant's workers compensation carrier. If Client's reporting requirements change during the term of this Agreement, Client is responsible for written notification of such information to both Soliant and Soliant's Consultant.

15. Termination of Contracted Assignment with Cause.

Immediately upon occurrence, Client has the obligation to report each deviation from the accepted standard of practice, policies and procedures as orientated to Consultant, behavior, and or any incident that would be considered adverse to the overall operation of Client. Client may request that Soliant facilitate the immediate removal of Consultant due to any of the issues preceding with written and/or verbal notice. The Client, however, may not immediately terminate a Consultant unless Soliant has been notified prior to final incident or unless a single incident warrants immediate dismissal prior to Soliant's notification. All supporting documentation specifying the reasons and facts of the termination is required within forty-eight (48) hours of termination. If the Client does not report such deviation(s) and subsequently terminates Consultant or if Client does not provide required documentation following a termination within the required timeframe, Client will be assessed as liquidated damages and not as a penalty, an amount equal to one (1) week of billing. The parties agree that Soliant's Consultant s are an integral part of its operation and a resource that may have been developed over a number of years. Any delay or absence of a written and verbal notice could result in lost revenue or other consequences not foreseen at this time and therefore the liquidated damages are not unreasonable to the probable loss to be suffered by Soliant in the event of your breach of this provision. Client will be responsible for all professional fees (and expenses if applicable) up to the point of termination. Termination with cause must be documented prior to termination in accordance with the Incident and Error Tracking procedures set forth in paragraph 13 of this agreement. Soliant shall have five (5) business days to refill the position in the event of termination with cause. Should Soliant identify a suitable Consultant, Client agrees to original terms or extended terms of the terminated Consultant s assignment.

16. Termination of Contracted Assignment without Cause.

Client may cancel an assignment with thirty (30) days written notice. Client is responsible for all charges and fees prior to cancellation date and through the 30-day period of notice. In the event Client is unable to provide thirty (30) days' notice of termination, Client will be billed for thirty (30) days at the agreed upon regular bill rate and minimum hours. In the event of termination without cause, Client will be responsible for any housing and travel costs actually incurred by Soliant as a result of such cancellation.

17. Guaranteed Minimum Hours.

Client agrees to provide Consultant the guaranteed number of work hours per week specified in the attached Assignment Confirmation Addendum A. Cancellation of prescheduled workdays or reduction in work hours by Client will be billed reflecting the guaranteed minimum work hours. Minimum work hours shall be reduced to reflect scheduled school closings for holidays and planning days.

18. Paid Sick Leave.

For those jurisdictions that have passed or will pass legislation requiring Paid Sick Leave, Paid Sick Time will be billed back to Client at the straight-time bill rate for all hours taken by any Consultant assigned to Client. This section is not applicable until the effective date of such legislation has been reached.

19. Unscheduled Facility Closure Policy.

Soliant will incur fixed expenses over the entire course of a Consultant's contract assignment with Client related to the Consultant's housing and per diem costs. The parties agree that in the event of an unforeseen or unexpected interruption in a Consultant's assignment resulting from an unscheduled closure, complete or partial, of Client's facilities due to natural or manmade disasters, such as, and without limiting the generality of the foregoing, fire, storms, flooding, earthquake, labor unrest, riots, and/or acts of terrorism or war (each an "Unscheduled Closure"), Client will be invoiced and shall pay for each such affected Consultant's services at the reduced rate of \$200/day for each day that the Consultant (s) is unable to work by virtue of such Unscheduled Closure.

20. Multiple Locations.

If client requires Consultant to travel to and perform services at more than one location, Client will compensate Soliant for travel time between facilities at the regular hourly bill rate and for mileage up to the current acceptable IRS reimbursement rate.

21. Issue Resolution.

In the event Client encounters an issue that is not satisfactorily resolved by its Soliant representative, Client should escalate the issue to the appropriate Soliant manager by calling 800-849-5502. Please ask for your account representative's manager.

CLIENT SERVICES AGREEMENT



22. Indemnification.

To the extent permitted by law, each party will indemnify, defend and hold harmless the other against third party claims arising from breaches of the parties' respective obligations under this Agreement.

23. Confidentiality.

Each party acknowledges that as a result of this Agreement, they will learn confidential information of the other party. Confidential information is defined as that information which is private to each party but is shared by one to the other party as required to accomplish this Agreement and **includes bill rates, fees for permanent placements and terms and conditions of this Agreement.** It is agreed that neither party will disclose any confidential information of the other party to any person or entity. Neither will it permit any person nor entity to use said confidential information. The only exceptions will be: (a) Information shared to the appropriate individuals within the respective organizations as necessary to execute this Agreement, (b) disclosures as required by law. Confidential Information of Soliant shall include, but is not limited to, any and all unpublished information owned or controlled by Soliant and/or its employees, that relates to the clinical, technical, marketing, business or financial operations of Soliant and which is not generally disclosed to the public including but not limited to employee information, technical data, policies, financial data and information to include contract terms and provisions, billing rates, permanent placement fees whether disclosed orally, in writing or by inspection. If the receiving party shall attempt to use or dispose of any of the Confidential Information, or any duplication or modification thereof, in any manner contrary to the terms of the foregoing, the disclosing party shall have the right, in addition to such other remedies which may be available to it, to obtain an injunctive relief enjoining such acts or attempts as a court of competent jurisdiction may grant, it being acknowledged that legal remedies are inadequate.

24. Family Education Rights and Privacy Act.

Soliant shall comply with all laws, rules and regulations pursuant to the Family Educational Rights and Privacy Act, 20 USC 1232g ("FERPA") and acknowledges that certain information about the Client's students is contained in records maintained by Soliant and the Consultant and that this information can be confidential by reason of FERPA and related Client policies. Both parties agree to protect these records in accordance with FERPA and Client policy. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities. As it applies, Consultant s assigned to Client will execute a FERPA Statement of Understanding outlining appropriate guidelines.

25. State Retirement System Notice.

This notice is intended to clarify the manner of payment in contemplation of a Consultant's mandatory or permissive participation in a state teacher retirement system, school employees' retirement system, and/or any similar or successor system applicable to the professionals provided by Soliant. Client acknowledges and agrees that if formal notice is required to be given to any Consultant that participation in any such retirement system/pension is either: 1) permitted by Consultant's election; or 2) is required by law, then Client is solely responsible for providing such notice to Consultant s and fulfilling all associated administrative duties. Client shall immediately notify Soliant if any Consultant is required to, or voluntarily elects to participate in any such system. In such event, Client shall advise Soliant of the withholding obligation percentages (both employer and employee share) so that invoices to Client and payment to the Consultant may be adjusted accordingly. The parties agree that Client shall withhold and pay to the retirement/pension both the employee and employer shares. The parties agree that the applicable employee and employer shares paid to the system by the Client shall be deducted from the amount owed to Soliant by the Client hereunder. The parties agree that the applicable employee share paid to the system by the Client shall be deducted from the amount due the Consultant by Soliant. The Client and Soliant expressly acknowledge and agree that if any Consultant is required to, or elects to participate in a retirement system/pension, the Client shall be solely responsible for: 1) creating an account for Consultant with the appropriate retirement system/pension; 2) all present and/or future obligations to make employee and employer cash payments/ contributions to the retirement system/pension as required by law and/or set by the retirement system/pension; and 3) otherwise administering all employer functions pertaining to the Consultant's interest in retirement system/pension..

26. Conflicts of Interest.

The parties acknowledge their respective obligation to report any conflict of interest and/or apparent conflict of interest that may interfere with their ability to perform their obligations hereunder objectively and effectively. To that end, the Parties hereby certify and represent that their officials, employees and agents do not have any significant financial or other pecuniary interest in the other party's business enterprise, and that no inducements of monetary or other value were offered or given to any officer, employee or agent of the other party. Each party agrees to promptly notify the other in the event it becomes aware of any conflict of interest or apparent conflict of interest.

27. Survival.

The parties' obligations under this Agreement which by their nature continue beyond termination, cancellation or expiration of this Agreement, shall survive termination, cancellation or expiration of this Agreement.

28. Governing Law.

This Agreement shall be governed by the laws of the state of Delaware.

CLIENT REQUIRED DOCUMENTS CHECKLISTClient: Aberdeen School DistrictCity, State: Washington

In an effort to provide all necessary documentation for travel healthcare professionals assigned to your facility, we ask that you complete this form to be used as a reference for all personnel placed in your facility.

Standard Credentialing Package

As part of our Standard Credentialing Package, Soliant will provide the following prior to the start of a contracted assignment.

PROFESSIONAL:

Current CV / Resume
Current Skills Checklist, if applicable
References

LICENSURE

Professional License, as applicable
Professional Certification, as applicable
License and/or Certification Verification

EDUCATION:

CDC Guidelines for School Professionals
FERPA Guidelines

BACKGROUND:

Criminal Background Check
GSA Exclusion Search
HHS/OIG Search
Sexual Offender Search

MEDICAL:

Hepatitis B Vaccination / Declination form
MMR Declination
Physical Examination Waiver
10-Panel Drug Screen

Optional Credentialing

If your district requires any additional credentialing items above what is contained in the Standard Credentialing Package, please indicate below. If no additional items are noted, the Standard Credentialing Package will be provided.

Credentialing Documents will be held on file at Soliant and unless specifically requested, will not be forwarded to Client.

Orientation Details

Will the contracted professional be permitted to attend Orientation while license is in process? YES NO

Will the contracted professional be permitted to start their assignment while license is in process? YES NO



CLIENT INFORMATION REQUEST

CLIENT

In an effort to increase efficiency for our Clients, Soliant Health will email service invoices. Should you wish to opt out of this process, please check here

Client Name: _____

Invoice Contact: _____

Invoice Email: _____

Invoice Email CC: _____

Billing Address: _____

City, State, Zip: _____

Telephone: _____

Placement Contact Name: _____ Email: _____

Phone: _____ Fax: _____

Accts Payable Contact Name: _____ Email: _____

Phone: _____ Fax: _____

Credentialing Contact Name: _____ Email: _____

Phone: _____ Fax: _____

SOLIANT HEALTH, LLC

Correspondence Address
Contracts, Notices, etc.

1979 Lakeside Parkway, Suite 800
Tucker GA 30084
Attention: Meredith Brown
Email: meredith.brown@soliant.com
Telephone: 770-325-0332

Remittance Address

Only payments should be sent to this address

Dept. CH 14430
Palatine IL 60055-4430

**Soliant**[®]**CLIENT ASSIGNMENT CONFIRMATION**

This Client Assignment Confirmation is entered into on the date first signed below and supplements the Client Services Agreement between Soliant Health, LLC and the Client named below:

The Soliant Consultant named below has been placed with Client and Client will pay Soliant Health for hours worked by Consultant according to the terms outlined below:

ASSIGNMENT DETAILS

CLIENT NAME: Aberdeen School District

Consultant: Suzzanna Ntilikas Position: SLPA

Assignment Start Date: 8/31/2020 Assignment End Date: 6/15/2021

Bill Rate per hour: \$ 65 Overtime Bill Rate per hour: \$ 97.5

Minimum Hours: 37.5

Miscellaneous:

NA

Teaching Certification: Teaching certification

DESIGNATED APPROVERS

District Personnel designated by Client to approve Timesheets. *If not applicable, respond with N/A.*

Name	Title	Phone	Email Address

WORK SITE LOCATIONS

District Schools to which Consultant will be assigned: *Client to complete. If not applicable, respond with N/A.*

School 1: _____
Location: _____

School 2: _____
Location: _____

Please note: Sales tax will be added to professional fees if required by state law and client is not a tax-exempt entity.

Client agrees that it will not directly or indirectly, personally or through another agent or agency, contract with or employ Consultant for a period of one year after the latest date of introduction, referral, or completion of the assignment.

<p>_____ <i>Client Signature</i></p> <p>Richard Bates <i>Client Printed Name</i></p> <p>_____ <i>Client Title</i></p>	<p>DocuSigned by: Soliant Health, LLC Signature <small>1B26F7B575394D6...</small></p> <p style="text-align: right;">4/17/2020</p> <p>_____ Meredith Brown <i>Soliant Health, LLC Printed Name</i></p> <p>_____ Senior Associate <i>Soliant Health, LLC Title</i></p>
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***Terms and conditions outlined in this Client Assignment Confirmation will be considered agreed upon by all parties unless Soliant is notified of changes by Client within forty-eight (48) hours of client's receipt of this Client Assignment Confirmation. If no changes are needed, a signature response is not required.**

SAM Search Results
List of records matching your search for :

Search Term : soliant*
Record Status: Active

ENTITY SOLIANT CONSULTING INC	Status: Active
DUNS: 139782572 +4:	CAGE Code: 4ZE51 DoDAAC:
Expiration Date: 08/19/2020	Has Active Exclusion?: No Debt Subject to Offset?: No
Address: 14 N PEORIA ST APT 2G City: CHICAGO ZIP Code: 60607-2645	State/Province: ILLINOIS Country: UNITED STATES
ENTITY Soliant Health, Inc	Status: Active
DUNS: 802680595 +4:	CAGE Code: 4UBQ6 DoDAAC:
Expiration Date: 08/18/2020	Has Active Exclusion?: No Debt Subject to Offset?: No
Address: 1979 Lakeside Pkwy Ste 800 City: Tucker ZIP Code: 30084-5856	State/Province: GEORGIA Country: UNITED STATES
ENTITY SOLIANT PHYSICIAN STAFFING, LLC	Status: Active
DUNS: 828326848 +4:	CAGE Code: 5UYG7 DoDAAC:
Expiration Date: 01/29/2021	Has Active Exclusion?: No Debt Subject to Offset?: No
Address: 1979 LAKESIDE PKWY STE 800 City: TUCKER ZIP Code: 30084-5935	State/Province: GEORGIA Country: UNITED STATES

Executive Session

CERTIFICATED

RESIGNATION: We recommend the Board approve the following certificated resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Lindsey Kargbo	Twin Harbors Skills Center	Professional Medical Careers Teacher	08/31/20

RETIREMENT: We recommend the Board approve the following certificated retirement:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Connie Chicano	Central Park Elementary	Teacher	08/31/20

Substitute Certificated Resignation:

Teri Herold-Prayer – Effective 03/30/20

CLASSIFIED

HIRE: We recommend the Board approve the following classified hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Pamela McCauley	District	Speech Language Pathologist Assistant	09/02/20

RETIREMENT: We recommend the Board approve the following classified retirement:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Pamela Alstrom	Robert Gray Elementary	Para-educator	07/01/20

LEAVES OF ABSENCE: We recommend the Board approve the following classified leave of absences:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
John Shaw	Transportation	Bus Driver	03/17/20-06/19/20
Dawn Borns	Robert Gray Elementary	Para-educator	04/02/20-06/10/20