

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Remote Public Meeting

March 2, 2021 – 5 p.m.

AGENDA

Instructions for joining the meeting:

https://asd5-org.zoom.us/webinar/register/WN_CYylGT9oSYGtIFm00wRP-A

You will receive a confirmation email containing information about joining the webinar.

5:00 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Surplus

Comments from Board Members

1. **Meeting Format**

Comments from Student Representative

Comments from the Public

Under the emergency provisions of Resolution 2020-02, public comment is welcome via email and should be submitted to schoolboard@asd5.org by 3:30 p.m. the day of the meeting.

Old Business

Superintendent's Report

1. Distance and In-Person Learning Update
2. COVID-19 Response
3. Mid-Year Retreat

Teaching and Learning

1. **Network Equipment Bid**

Financial Services

1. **Facilities Preparation**
2. Stewart Field

Board Meeting Agenda
March 2, 2021

3. [Asset Preservation Program](#)

New Business

1. [Equivalency Credits](#)
2. [Waiver of Graduation Requirements](#)
3. [2021-2022 Calendar](#)
4. Next Meeting

Executive Session

Personnel Matters

1. [Personnel Report](#)
 - a. Certificated
 - b. Classified

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

March 2, 2021, 5 p.m.

Link to join the meeting:

https://asd5-org.zoom.us/webinar/register/WN_CYyIGT9oSYGtIFm00wRP-A

You will receive a confirmation email containing information about joining the webinar.

5:00 p.m. – Regular Meeting Call to Order

This meeting is being conducted remotely in compliance with the governor’s emergency provisions of the Open Public Meetings Act.

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on February 16, 2021, are enclosed for your review and approval.

Comments from the Board

1. Meeting Format – Consideration of resuming in-person School Board meetings under new guidance from the state on the Open Public Meetings Act.
[Enclosure 2](#)

Comments from Student Representative

Comments from the Public

1. Under the emergency provisions of Resolution 2020-02, written public comment is welcome via email and should be submitted to schoolboard@asd5.org before 3:30 p.m. on the day of the meeting.

Old Business

Superintendent’s Report

1. Distance and In-Person Update – Superintendent Henderson will provide an update on the plans for an in-person component for instruction.
2. COVID-19 Response – Superintendent Henderson will provide an update on the district’s response to the pandemic.
3. Mid-Year Retreat – Superintendent Henderson will discuss planning for the Mid-Year Retreat set for March 27, 2021.

Teaching and Learning

1. Network Equipment Bid – Technology Director Traci Sandstrom will present results of the bid to purchase new network equipment from B&H Photo Video, which is E-rate eligible. [Enclosure 3](#)

Financial Services

1. Facilities Preparation – Executive Director of Business and Operations Elyssa Louderback and Mike Pauley will provide an update on the facility accommodations that have been made due to COVID-19, including an L&I walk through, risk management assessment, and an update to the facility plan. [Enclosure 4](#)
2. Stewart Field – Director Louderback will discuss options and a timeline for the replacement of the turf at Stewart Field and updates to the stadium restrooms.
3. Asset Preservation – Maintenance and Operations Manager Mike Pauley will present the annual report for the state Asset Preservation Program. [Enclosure 5](#)

New Business

1. Equivalency Credits – Principal David Glasier and CTE Director Lynn Green will present a new policy, Policy 2413 Equivalency Credits, for first reading. [Enclosure 6](#)
2. Waiver of Graduation Requirements – Principal David Glasier and CTE Director Lynn Green will present an update to Policy 2418 Waiver of Graduation Requirements. [Enclosure 7](#)
3. Calendar – The calendar establishing the 180 days of the academic year for 2021-2022 is presented for your review and approval. [Enclosure 8](#)
4. Next Meeting – The next regular meeting of the Board is scheduled for 5 p.m. Tuesday, March 16, 2021, to be conducted remotely with notice and access provided under the emergency provisions of the Open Public Meetings Act.

Executive Session

At this time the meeting will recess for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee).

1. Personnel Matters [Enclosure 9](#)
 - a. Certificated
 - b. Classified

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – February 16, 2021

President Sandra Bielski convened the regular meeting of the Aberdeen School District Board of Directors at 5:00 p.m. Tuesday, February 16, 2021, via webinar following guidance for conducting remote meetings in compliance with the Open Public Meetings Act. Directors present were Bill Dyer, Jessica Jurasin and Suzy Ritter, along with Student Representative Brooke Solan, Superintendent Alicia Henderson and 26 patrons and staff watching remotely. Director Jennifer Durney was excused.

The meeting began with the Flag salute.

On a motion by Bill Dyer and seconded by Jessica Jurasin, the board approved the consent agenda, which included the minutes from the meeting on February 2, 2021; January payroll vouchers 830486 through 830514 totaling \$2,844,667.27; General Fund vouchers 830515 and 830524 through 830592 totaling \$553,378.26, and ASB Fund vouchers 830516 through 830523 totaling \$9,341.01.

Director Jessica Jurasin commented that she is looking forward to attending the WSSDA Legislative Conference on Sunday, which is being conducted remotely.

Director Suzy Ritter commented that she enjoyed watching sporting events on the new NFHS network.

Student Representative Brooke Solan provided an update. She also commented on watching sports via NFHS network and said students are ecstatic to be playing and supporting sports. She said students have continued to hold social zooms, the yearbook staff is reaching out to students, and students are awaiting spring trimester and the beginning of the hybrid plan.

Superintendent Henderson provided an update on school operations. She discussed how “snow days” are different in the distance and hybrid learning models because students were able to access school from home and she praised the Food Service staff for ensuring that students had food for the missed days and for the weekend, and noted that staff would be working with students again this year on taste-testing food. She also discussed the Professional Development day for teachers, which was building-based and noted that hybrid instruction begins for Grades 4-6 on Feb. 18, which will mean grades PreK-6 have an in-person option for instruction.

Superintendent Henderson announced that the district is planning for a robust summer program and is hopeful students will take advantage of opportunities to continue learning at their grade level. High school students will have opportunities to complete course work so they can stay on track for graduation. She noted that

CALL TO ORDER

CONSENT AGENDA

COMMENTS FROM
BOARD MEMBERS

COMMENT FROM
STUDENT
REPRESENTATIVE

SUPERINTENDENT
REPORT

DISTANCE AND IN-
PERSON LEARNING
UPDATE

SUMMER PROGRAM

the goal is to be innovative and be creative in offering a program that will reconnect students to school while also working to fill learning gaps.

Superintendent Henderson provided an update on the pandemic response. She noted that the case rates are going down, with the rate currently at 176 per 100,000 over a two-week period, which keeps the district on track for implementing the hybrid model for all grade levels. She noted that sports are moving forward with adjusted seasons thanks to the work of the athletic director and coaches, and that there is considerable demand in the region to use Stewart Field. The district has entered into several shared use agreements with neighboring districts and it's clear the turf is valuable to the whole region, she said.

COVID-19
RESPONSE

Superintendent Henderson noted that the Legislature is about a third of the way through its session and schools are keeping an eye on bills that will help mitigate the impacts of reduced enrollment and the impact on school budgets due to the pandemic.

LEGISLATIVE
UPDATE

Superintendent Henderson and the board discussed a mid-year retreat for discussion about planning for 2021-2022, preferably to be scheduled on a Saturday in March.

MIDYEAR RETREAT

CTE Director Lynn Green, who is also principal for Grays Harbor Academy, provided an overview of the school and an update on 2020-2021 operations. There was discussion about the academy being a separate school, but that students can be shared between schools; how the academy might be a fit for students in the summer, and how the district may also be looking to retain more students who might otherwise choose to go the Gravity program for their GED.

GRAYS HARBOR
ACADEMY

Executive Director of Business and Operations Elyssa Louderback presented the Fiscal Status Report for January. She reported the ending fund balance was \$4,007,650.77 in the General Fund; \$324,912.63 in the Capital Projects Fund; \$793,367.73 in the Debt Service Fund; \$276,896.29 in the ASB Fund, and \$334,760.62 in the Transportation Vehicle Fund. With 41.67 percent of the fiscal year elapsed, the district is at 38.06 percent of revenue and 35.72 percent of expenditures.

FISCAL STATUS
REPORT

Under enrollment, Director Louderback reported that the annual average enrollment of 3,113.68 FTE for February is 115.32 less than budgeted.

Director Louderback discussed how one-time federal funds are being used to prepare schools for a safe reopening and that they will be the key funding source for summer school. Superintendent Henderson announced that Maintenance & Operations Manager Mike Pauley will provide a more detailed facilities report at

the next meeting that will include how buildings are being adapted to meet COVID 19 safety protocols.

The next regular meeting for 5 p.m. Tuesday, March 2, 2021, to be conducted remotely with proper notice and access provided under the governor’s emergency provisions of the Open Public Meetings Act.

At 5:53 p.m., President Sandra Bielski recessed the meeting for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The regular meeting reconvened at 6:23 p.m.

On a motion by Bill Dyer and seconded by Suzy Ritter, the board approved the Personnel Report. Under certificated matters, the board approved the hiring of Rees Sturm as a 3rd Grade teacher at Stevens Elementary School effective February 8, and approved the hiring of Melinda Bratsch-Horsager as a substitute.

Under classified matters, the board approved the hiring of Carissa Handly as a Health assistant for the District effective February 17, Jasmine Gilmore as a para-educator (CYO) at Aberdeen High School effective February 17, Evelyn Hamilton as a para-educator (CYO) at Aberdeen High School effective February 10, Robert Allen as an MTSS assistant at Miller Junior High School effective February 9, and Ryan Muma as a para-educator at McDermoth Elementary School effective February 8; clarified that assignments for para-educators Michelle Stallo at Miller Junior High School, Dawn Inocenio-Black at A.J. West Elementary School, Shari VanBlaricom at McDermoth Elementary School, and Rosanne Jacobs at Robert Gray Elementary School are current-year only; reinstated bus drivers Paul Butler, Kim Johnsen, Tammy Johnson, Mercades Lash, Kevin Oleson, Dawn Peckler, Theodore Peckler, Donna Probstfield, Casey Schumacher, John Shaw, Art Somers, and John Stanley from furlough effective February 1; approved a leave of absence for Jeanie Yale, a Student Family Support assistant at Robert Gray Elementary School, effective February 24 to March 12; accepted the resignation of Charlotte Mao as a bus driver for the district effective February 9, and approved the hiring of Mark Larson as a substitute for the district.

There being no further business, the regular meeting was adjourned at 6:24 p.m.

NEXT MEETING

EXECUTIVE
SESSION

PERSONNEL
REPORT

CERTIFICATED

CLASSIFIED

ADJOURN

Alicia Henderson, Secretary

Sandra Bielski, President

Introduction

This FAQ provides guidance regarding the possible resumption of in-person school board director meetings and the intersection of the Healthy Washington – Roadmap to Recovery plan, applicable state guidance, and the Open Public Meetings Act (OPMA).

Background

On January 11, 2021, the [Healthy Washington — Roadmap to Recovery](#) plan became the governing structure for Washington state's reopening efforts. This new plan divides the state into eight regions and uses a two-phase approach to reopening. As of February 15, 2021, all eight regions of the state are in Phase 2. However, it is important to remember that the phase designation is fluid and subject to change.

Regions in Phase 2 can resume in-person public meetings, subject to certain requirements and restrictions found in Proclamation 20-28.14, Open Public Meetings Act and Public Records Act Proclamations (December 8, 2020) and the state's Miscellaneous Venues – COVID-19 Requirements, which was revised on February 1, 2021.

For Phase 2 regions in general, public agencies such as school boards can now add an in-person component to their public meetings if they:

- Limit occupancy in each room to either 25 percent of capacity, or 200 people (excluding staff), whichever is fewer;
- Require that all attendees wear proper face coverings;
- Require that all attendees maintain six feet of physical distance from each other; and
- Sanitize the meeting rooms.

The Miscellaneous Venues guidance identifies 16 requirements, which the guidance calls General Requirements that a venue must satisfy before it can operate, including the four listed above. Some of these requirements may not apply to your board's public meeting or the venue in which it will be held. For example, if the board will not be serving food or beverages during its meeting, then it need not comply with the requirements applicable to food service.

Before holding an in-person meeting, please review all 16 General Requirements and evaluate the availability of meeting venues that allow for implementation of the applicable safety requirements. Work with your legal counsel, health and safety advisors, facility staff, and others to determine:

- Which of the 16 requirements are applicable to your board's meeting and venue;

- Whether there's a meeting venue where the board can implement the applicable safety requirements and;
- How your board will ensure that it is complying with those requirements.

And if your board cannot meet the applicable requirements, then the public meeting must be recessed until compliance is restored, or, if compliance can't be restored, then the public meeting must be adjourned to be continued another time.

General Considerations

If your board decides that it will continue to hold its public meetings entirely remotely, you do not need to make any changes. However, if your board opts to resume in-person meetings, keep in mind that it must continue offering a virtual or remote participation option. Additionally, please consider the following:

- Can you arrange seating areas to maintain a six-foot physical distance?
- Does the venue offer multiple entrance and exit points that are accessible under the Americans with Disabilities Act (ADA) to avoid groups gathering?
- Does your district have a plan for registering attendees safely? Don't forget to retain registration information, such as sign-in sheets, for up to 28 days following the meeting.
- Do you have hand sanitizer and face coverings for attendees who may need them?
- Have you considered how staff will participate in the meeting? Can they do so safely?
- Does your venue have overflow areas with physically distanced seating, hand sanitizer, and real-time audio and video connections so attendees seated in an overflow area can still observe and participate in the meeting?
- Do you have a plan for sanitizing and disinfecting shared spaces and equipment, such as tables, podiums, and microphones, between users?

Frequently Asked Questions

Q: Must school boards in Phase 2 implement an in-person option?

A: No. Offering an in-person option is subject to stringent requirements that many school districts might not be able to fulfill.

Q: Can school boards in Phase 2 hold meetings subject to the OPMA exclusively in-person?

A: No. The provisions for an in-person option in Proclamation 20-28.14 describe it as "an addition to hosting the remote meeting."

Q: Can members of the school board meet in-person while the public participates exclusively via remote methods?

A: No. A public body that has chosen to hold an in-person meeting must accommodate, to the extent practicable, those wishing to attend in-person. And any person who wants to attend a public meeting with an in-person component "must be able to do

so at a physical location meeting the [applicable requirements], either in a primary meeting location or an overflow physical location...” Proclamation 20-28.14.

Q: If offering an in-person option, can the school board restrict public comment period to either the in-person venue or the remote method exclusively?

A: No. Public comment periods have First Amendment protections. To the extent feasible, your interactions with the public should be equivalent, regardless of whether they are participating remotely or in-person.

Q: What is the standard for “feasible” when ensuring all attendees are pre-registered and retaining contact information for all attendees for 28 days?

A: The state doesn’t explain what it means by “feasible,” but it probably meant something that could be done without an unreasonable amount of time, effort, or money. Look for technological options your board may already have available to it, or that’s readily available, to pre-register attendees. Consider adding a registration widget or tool to the board’s website, using an easily available online form builder, such as Google form, having interested persons email a staff member, and other low-cost, easy-to-implement options.

Q: Does the contact information of members of the public who pre-register to attend a meeting become a public record, subject to disclosure?

A: Contact information provided as part of the pre-registration process is intended to assist public health authorities with contact tracing – the process of identifying and reaching out to people who may have been exposed to a person with COVID-19. Because that contact information is being provided for a public health purpose, it is not subject to disclosure under [the Public Records Act \(PRA\)](#). [Proclamation 20-64, et seq.](#) Governor Inslee extended [Proclamation 20-64, et seq.](#), until the COVID-19 state of emergency is either terminated or rescinded, whichever occurs first. [Proclamation 20-64.5 \(January 19, 2021\)](#).

To encourage individuals to share their contact information and assist public health authorities’ contact tracing efforts, [Proclamation 20-64, et seq.](#), exempts the following information from disclosure when collected for a public health purpose. A person’s:

- Name;
- Date of birth;
- Photograph;
- Telephone numbers;
- Email addresses;
- Mailing or residential addresses; and
- Other contact information, including but not limited to any information found in a customer, visitor, or employee log.

If it is feasible to do so, school districts should collect the information listed above to assist public health authorities. School districts should consider including in their pre-registration process several notices informing attendees that their contact information is not subject to disclosure, will only be used for contact tracing, and will

be destroyed after it is no longer needed. Doing so may encourage attendees to share their contact information, which will help public health authorities.

Attendees' contact information is only exempt from disclosure when collected for public health purposes related to the COVID-19 emergency. If a school district wants to use attendees' contact information for some other purpose – for example, to add attendees' email addresses to the news and announcements listserv – then it should request that information separately. For example, the district could provide a check box that says, “may we add you to our email list – Yes/No.”

Contact information collected to assist public health authorities' contact tracing efforts may not be disclosed “for any discretionary purposes not related to public health.” Proclamation 20-64. For that reason, school districts should consider treating attendees' contact information collected for public health purposes similar to confidential information. This would include implementing physical, electronic, and managerial safeguards to prevent unauthorized access to or use of attendees' contact information.

Q: Would contact information be subject to archiving requirements (lasting much longer than 28 days)?

A: In August of 2020, the Washington State Archives updated its [records management advice](#) addressing how long public agencies must keep logs, such as visitor logs, containing contact information when collected for the purpose of assisting public health authorities with contact tracing. Public agencies must keep contact information collected solely for contact-tracing purposes until no longer needed for that purpose and then destroy it.

Under the most recent [Miscellaneous Venues](#) guidance, public agencies hosting in-person meetings “should...retain contact information for all attendees for 28 days.” School districts should revise or update their records retention policies accordingly.

The State Archives has other resources to assist public agencies manage records concerning the COVID19 pandemic.

Q: Does “staff” include any district employee? Including those who participate in board meetings as cabinet members?

A: As used in [the Miscellaneous Venues guidance](#), “staff” are responsible for monitoring seating areas to ensure physical distancing is maintained between attendees, cleaning high-touch surfaces, and ensuring that cloth face covering and social distancing practices are enforced and practiced by all attendees. Members of a school district's cabinet participating in a board of directors meeting would generally not be expected to perform such tasks. Nor are they generally responsible for the tasks more commonly performed by employees who staff meetings of the district's board of directors, such as taking minutes, managing any audio-visual equipment, and supporting the directors and district administrators participating in the board meeting.

Another reason for concluding that cabinet members should not be included among the district employees staffing a board meeting is that, under the Miscellaneous Venues guidance, staff are not included in any occupancy calculations. To ensure that:

1. The number of people in the same room does not exceed either 25 percent of the room's capacity, or 200, whichever is fewer; and
2. That there is adequate physical distance among those participating in the meeting and those attending it

Therefore, the number of district personnel attending a board meeting who are considered to be "staff" who are excluded from the occupancy calculation should be kept to a minimum.

As always, you might need to consult with your district's legal counsel to resolve specific questions or concerns.

Published Feb 2021



FAQ: In-Person Board Meetings



Public Comment for March 2, 2021

Public comment is received up to 3:30 p.m. the day of the meeting and should be submitted to schoolboard@asd5.org to ensure deliver to board members prior to the meeting.

Public comment was received from:

- Cathleen Wilder, Aberdeen Education Association – Board meeting format



Board, School <schoolboard@asd5.org>

Board meetings

1 message

Aberdeen EA <aberdeeneducationassoc@gmail.com>

Tue, Mar 2, 2021 at 3:24 PM

To: "schoolboard@asd5.org" <schoolboard@asd5.org>

As I have done in the past, I want to encourage the board to open up any Zoom to public comment at the beginning and end of the meetings as has been the practice at prior in person board meetings. It is important that the public have the opportunity to address the board during the meeting, especially since the board has agreed that it is in the best interest of the district to have a well-informed board that maintains open communication.

I also encourage you to beginning meeting in a hybrid format as the schools are all in hybrid format for instruction as of this month.

I also request that this email be read into the meetings minutes as it serves as my comment to the board.

Thank you,
Cathleen Wilder
President AEA

Bid Tabulation
ASD5 Network 2021 RFP

Bidder	Qualifying documents			Cost of Equipment (45)	Integration with Existing Architecture (25)	Technical Specifications /Management (15)	Customer References (15)	Total (100)
	Bid Form	Susp/Debar Certification (Y/N)	Price					
Zones	Y	Not submitted	15,117.78					0
B&H Photo Video	Y	Y	14,921.05	40	25	15	15	95
MicroK12	Y	Not submitted	16,427.46					0
Reinloc	Y	Y	12,260.00	45	25	15	5	90
								0

Bids opened and read on Zoom by Amber Diel and Matt Mahon at 1:30 p.m., February 19, 2021.

Of the 4 bids received, two were qualified bids, and were considered for the project.

The recommendation is that the Board award the bid to B & H Photo Video.

2-22-2021

RE: Erate 470 #210013365 - Network and Wireless Access Point Equipment

B&H Photo Video
420 Ninth Avenue
New York, NY 10001

The purpose of this letter agreement ("Letter") is to confirm a purchase of eligible products ("Sales Offerings") by Aberdeen School District #5 ("Customer") from **VENDOR** ("Seller"), as specified in the bid response for Erate 470 #210013365 for the following E-rate funding year (FY2021).

Customer agrees to purchase **\$14,921.05** (Quote/Ref #884525183) of sales offerings from the Seller during the next E-rate funding year (FY2021) as specified in the attached quotation, subject to conditions stated herein.

The purchase of these Sales Offerings will be dependent upon the following conditions:

1. Final approval of next year's fiscal budget;
2. Contract confirmation by next year's school board;
3. Award of Associated E-rate funding;

Customer's billing method:

Service Provider Invoice (SPI); or

Billed Entity Applicant Reimbursement (BEAR).

To accept all the terms and conditions stated in this Letter, please sign below and return a copy by email to elouderback@asd5.org.

We look forward to working with you on this project.

Sincerely,

Elyssa Louderback
Executive Director of Business & Operations

Aberdeen School District #5
216 N. G Street
Aberdeen WA, 98520

Seller Acknowledgement

E-rate Spin #: 143036274

Signature: 

Name: Shea Gold

Title: Bid Officer

Date: 02/23/21

(Signee acknowledges they have the authority to represent and agree to this Letter on behalf of the Seller)



Aberdeen
School District

*Our Children,
Our Schools,
Our Future*

Facilities Updates

March 2, 2021

Presented by:

Mike Pauley, Custodial/Maintenance Supervisor

Elyssa Louderback, Executive Director of Business & Operations

COVID Building Adjustments

- Ventilation system review - SAZAN (during Christmas Break)
 - Recommendations:
 - Filters upgraded to MERV 13 (completed)
 - Adjusted controls on air exchanges, due to DOH/CDC recommendations
 - Individual HEPA air filters in each classroom/work space (completed)
 - Air scrubbers - working with vendors to get inventory - in process
- PPE
 - Plexiglas barriers for office staff, teachers and students in labs
 - Masks
 - Cloth (for staff and students)
 - Disposable
 - N-95 masks - 3 staff trained at district to FIT Test our staff
 - KN-95 masks as requested
 - Face shields
 - Gowns
 - Hand wash stations
 - Bottle fill stations for drinking water

More improvements unique to COVID

Outdoor Areas (need for outdoor open space areas)

- Purchased an event tent from City of Westport
- Intended use at Miller JH to provide covered outdoor space; inside track
- Lighting improvements at the elementary schools in covered areas

Reader boards

- Replacement of reader boards for AHS and Robert Gray (communication)

Containers for storage

- Purchased storage containers 40' for equipment (tables, etc.)
- After COVID, we will utilize for evacuation/tsunami preparedness supplies

Labor & Industries walk through

McDermoth - completed on 2/10/2021.

- Findings: Need to put signs at the eyewash stations; Confined space labels (HVAC units).

AHS - we have an additional day scheduled due to the size of the building on March 3rd.

- Findings: CTE program staff will need to complete some additional training.

MJH - Will be scheduled after AHS is complete.

Accident Prevention Program - We need to update a few sections and make some additional procedures and building specific. The additional trainings can all be completed through SafeSchools.

Risk Assessment - Playgrounds

- Robert Gray -
 - Wear on the rubber underlayment; Recommend replacing underlayment of play structure
- Central Park -
 - Minor adjustments to the current structure were recommended.
- McDermoth
 - Minor adjustments to length of rings
- Stevens
 - Due to age, post caps have worn. Recommend replacing or cutting at an angle.
 - Due to age, “S” hooks on swings have become loose. Recommend tightening
 - Due to use, underlayment at the slide is not thick enough. Recommend adding underlayment
- AJ West and Hopkins -
 - Relatively new structures; good condition; no recommendations.

Risk Assessment - Stewart Field

Stewart Field history

- Artificial Turf
 - life expectancy is approx. 10 years
 - Summer maintenance done in 2020 - turf cleaned and additional infill added and swept in and Geo-shock testing (impact)
 - NFL grant was previously utilized for funding
- Bleachers
 - All bleachers are checked annually during the summer
 - Boards are replaced and painted, as needed

Recommendations -

- Artificial Turf -
 - Plan for replacement, establish timeline and begin applying for grant funding
- Bleachers -
 - Replacement of boards in most sections of the bleachers;
 - Installation of guardrails where they are absent
 - Install non-skid surface on aisles
 - “JH” section - recommend demolition
- Restrooms
 - If JH bleachers are removed, addition of restroom facility would be recommended

Improvements on 5- or 10-year plans

- Aberdeen HS -
 - Curtains for Sam Benn gym
 - LED light fixture replacement (gyms, Commons and 2nd floor hall)
- Miller JH -
 - Walk in freezer
 - Replaced carpet in office
 - Evaluating electrical upgrades (outlets, light fixtures)
 - Black top area for an outdoor space
 - Evaluate siding
 - Discuss replacement of bleachers
- AJ West
 - Boiler upgrade
 - Repair kitchen hood
- Robert Gray
 - Replace playground underlayment (rubber tiles)
- McDermoth
 - Brick maintenance
- Central Park
 - Carpet in halls/entry
- Stevens
 - Upgrade to boiler control
 - Discuss HVAC

ICOS report for Asset Preservation Program

Review of facilities that have been upgraded utilizing State match funds

- Report is due annually by April 1
- Requires Board approval
- Robert Gray and Aberdeen HS buildings only

Facilities that are reviewed for this process

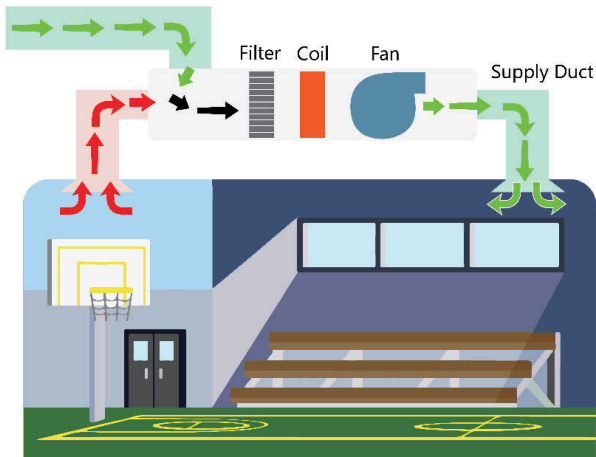
- Robert Gray - 89.5%; outdoor play area underlayment deterioration, wear/tear on built in furniture
- AHS - 89.5%; continued maintenance on outside louvers, stair treads fade with age and wear/tear



Aberdeen School District

School HVAC Systems and COVID-19

January 2021



“A risk reduction strategy is different from a goal of achieving zero cases. **There is no such thing as ‘zero risk’ in anything we do, and certainly not during a pandemic.**”

Schools for Health:

Risk Reduction Strategies for Reopening Schools, June 2020
Harvard, T.H. Chan School of Public Health

As the Aberdeen School District prepares to welcome students and staff back to school, our facilities staff is fielding questions about COVID-19 airborne transmission risk associated with school mechanical systems.

Frequently Asked Questions



Can modifications to HVAC systems prevent the spread of COVID-19?

No. In the context of educational facilities, it is not possible to eliminate the spread of COVID-19 with alterations to HVAC systems or any other building modifications. While HVAC modifications might be able to reduce (though not eliminate) airborne transmission of COVID-19, they will have little to no impact on person-to-person transmission.

What happens if COVID-19 gets in an HVAC system?

There is a chance viral particles will be distributed to all spaces the system serves. Filtration may reduce, but not eliminate, the likelihood of viral transmission.

If classes open windows, are they safer?

Classrooms are pressurized by the HVAC system, so opening windows will not allow outdoor air into the space. Running the HVAC system to provide additional outdoor air will be more effective than opening windows.

Can COVID-19 get transmitted from a bathroom to a classroom through the HVAC system?

No. Though it is true fecal particles can spread COVID-19, all Aberdeen SD bathrooms are exhausted directly outdoors to achieve negative pressure in bathrooms. Indoor bathroom air is never mixed to other spaces.

Preparing for School Reopenings



While schools are unoccupied, Aberdeen SD is evaluating HVAC systems to determine how most effectively to reduce risk in each building. The district intends to:

- Increase the flow of fresh outside air during occupancy.
- Flush buildings nightly with high volumes of outside air.
- Install air filters with a MERV-13 rating, where possible.
- Add HEPA filters for areas where unit heaters and radiant heat is being used.
- Provide portable washing stations in the schools for frequent hand washing by students and staff.

Aberdeen SD will do everything practicable to reduce risk and needs your help.

- We are relying on every member of the community to minimize the risk of transmission.
- When schools reopen, we will perform daily attestations and health checks.
- Masks and social distancing will be strictly enforced.
- The best tool is source control: Stay home if you are sick or have been exposed to someone sick.



J. M. WEATHERWAX HIGH SCHOOL - MAIN BUILDING

Building Details

PROFILE TYPE	High School - Multi-Story
NUMBER OF FLOORS	3
BOARD ACCEPTANCE DATE	8/19/2008
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	District
COMMENTS	Main Building

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2020-2021	12	89.85	District	Not Reported
2019-2020	11	89.85	District	3/3/2020
2018-2019	10	89.99	District	3/29/2019
2017-2018	9	89.85	Consultant	2/6/2018
2016-2017	8	89.85	Consultant	2/7/2017
2015-2016	7	Not Reviewed	Incomplete	Not Reported

The next certified BCA is due: **2022**

Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
1964	Sam Benn Gym	27,409	27,409	27,409	9/1/1964	12/15/1964
2007	JM Weatherwax	173,011	173,011	173,011	9/4/2007	8/19/2008
Building Totals		200,420	200,420	200,420		

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Slabs on Grade	Standard Slabs on Grade	A4010		90.00% Good
	Pits and Bases	A4040		90.00% Good



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
Detailed Condition Assessment by Building
 Reporting Year 2020-2021

ABERDEEN

89.85%

J. M. WEATHERWAX HIGH SCHOOL - MAIN BUILDING

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Water and Gas Mitigation	Building Subdrainage	A6010		90.00% Good
Superstructure	Floor Construction	B1010		90.00% Good
	Roof Construction	B1020		90.00% Good
	Stairs	B1080	Low	62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Other		
	<i>Comments:</i>	fixed tactile strips failing		
Exterior Vertical Enclosures	Exterior Walls	B2010		90.00% Good
	Exterior Windows	B2020		90.00% Good
	Exterior Doors and Grilles	B2050		90.00% Good
	Exterior Louvers and Vents	B2070	Medium	62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Material Condition, Other		
	<i>Comments:</i>	rusty soffit vents		
Exterior Horizontal Enclosures	Roofing	B3010		90.00% Good
	Roof Appurtenances	B3020		90.00% Good
	Horizontal Openings	B3060		90.00% Good
	Overhead Exterior Enclosures	B3080		90.00% Good
Interior Construction	Interior Partitions	C1010		90.00% Good
	Interior Windows	C1020		90.00% Good
	Interior Doors	C1030		90.00% Good
	Interior Grilles and Gates	C1040		90.00% Good
	Suspended Ceiling Construction	C1070		90.00% Good
Interior Finishes	Wall Finishes	C2010		90.00% Good



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
Detailed Condition Assessment by Building
 Reporting Year 2020-2021

ABERDEEN

89.85%

J. M. WEATHERWAX HIGH SCHOOL - MAIN BUILDING

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Interior Finishes	Interior Fabrications	C2020		90.00% Good
	Flooring	C2030		90.00% Good
	Stair Finishes	C2040		90.00% Good
	Ceiling Finishes	C2050		90.00% Good
Conveying	Vertical Conveying Systems	D1010		90.00% Good
Plumbing	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
	General Service Compressed-Air	D2050		90.00% Good
HVAC	Heating Systems	D3020		90.00% Good
	Cooling Systems	D3030		90.00% Good
	Facility HVAC Distribution Systems	D3050		90.00% Good
	Ventilation	D3060		90.00% Good
Fire Protection	Fire Suppression	D4010		90.00% Good
	Fire Protection Specialties	D4030		90.00% Good
Electrical	Facility Power Generation	D5010		90.00% Good
	Electrical Services and Distribution	D5020		90.00% Good
	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		90.00% Good
Communications	Data Communications	D6010		90.00% Good
	Voice Communications	D6020		90.00% Good



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
Detailed Condition Assessment by Building
 Reporting Year 2020-2021

ABERDEEN

89.85%

J. M. WEATHERWAX HIGH SCHOOL - MAIN BUILDING

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Communications	Audio-Video Communications	D6030		90.00% Good
	Distributed Communications and Monitoring	D6060		90.00% Good
Electronic Safety and Security	Access Control and Intrusion Detection	D7010		90.00% Good
	Electronic Surveillance	D7030		90.00% Good
	Detection and Alarm	D7050		90.00% Good
Integrated Automation	Integrated Automation Facility Controls	D8010		90.00% Good
Equipment	Commercial Equipment	E1030		90.00% Good
	Institutional Equipment	E1040		90.00% Good
	Entertainment and Recreational Equipment	E1070		90.00% Good
	Other Equipment	E1090		90.00% Good
Furnishings	Fixed Furnishings	E2010		90.00% Good
	Movable Furnishings	E2050		90.00% Good



ROBERT GRAY ELEMENTARY SCHOOL - MAIN BUILDING

Building Details

PROFILE TYPE	Elementary School - Multi-Story
NUMBER OF FLOORS	2
BOARD ACCEPTANCE DATE	9/25/2002
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	District
COMMENTS	Has elevator loacted by adminstration office

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2020-2021	18	89.47	District	Not Reported
2019-2020	17	89.47	District	3/3/2020
2018-2019	16	89.47	District	3/29/2019
2017-2018	15	84.69	Consultant	2/6/2018
2016-2017	14	84.69	Consultant	2/7/2017
2015-2016	13	Not Reviewed	Incomplete	Not Reported

The next certified BCA is due: **2022**

Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
2002	Main Bldg Floor 1&2	41,907	41,907	41,907		11/18/2003
2002	covered play	4,908	4,908	2,454		11/18/2003
Building Totals		46,815	46,815	44,361		

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Slabs on Grade	Standard Slabs on Grade	A4010		90.00% Good
Water and Gas Mitigation	Building Subdrainage	A6010		90.00% Good



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
Detailed Condition Assessment by Building
 Reporting Year 2020-2021

ABERDEEN

89.47%

ROBERT GRAY ELEMENTARY SCHOOL - MAIN BUILDING

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Superstructure	Floor Construction	B1010		90.00% Good
	Roof Construction	B1020		90.00% Good
	Stairs	B1080		90.00% Good
Exterior Vertical Enclosures	Exterior Walls	B2010		90.00% Good
	Exterior Windows	B2020		90.00% Good
	Exterior Doors and Grilles	B2050		90.00% Good
	Exterior Louvers and Vents	B2070		90.00% Good
Exterior Horizontal Enclosures	Roofing	B3010		90.00% Good
	Roof Appurtenances	B3020		90.00% Good
	Horizontal Openings	B3060		90.00% Good
	Overhead Exterior Enclosures	B3080		90.00% Good
Interior Construction	Interior Partitions	C1010		90.00% Good
	Interior Windows	C1020		90.00% Good
	Interior Doors	C1030		90.00% Good
	Interior Grilles and Gates	C1040		90.00% Good
	Raised Floor Construction	C1060		90.00% Good
	Suspended Ceiling Construction	C1070		90.00% Good
Interior Finishes	Wall Finishes	C2010		90.00% Good
	<i>Deficiencies:</i>	Cracking, Peeling, Flaking		
	<i>Causes:</i>	Other		
	<i>Comments:</i>	Rating commensurate with age		
	Interior Fabrications	C2020		62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Other		



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
Detailed Condition Assessment by Building
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ABERDEEN

89.47%

ROBERT GRAY ELEMENTARY SCHOOL - MAIN BUILDING

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Interior Finishes	<i>Comments:</i>	Rating commensurate with age		
	Flooring	C2030		90.00% Good
	<i>Deficiencies:</i>	Stains, Discoloration		
	<i>Causes:</i>	Other		
	<i>Comments:</i>	rating commensurate with age		
	Stair Finishes	C2040		90.00% Good
	Ceiling Finishes	C2050		90.00% Good
Conveying	Vertical Conveying Systems	D1010		90.00% Good
Plumbing	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
HVAC	Heating Systems	D3020		90.00% Good
	Cooling Systems	D3030		90.00% Good
	Facility HVAC Distribution Systems	D3050		90.00% Good
	<i>Comments:</i>			
	Ventilation	D3060		90.00% Good
Fire Protection	Fire Suppression	D4010		90.00% Good
	Fire Protection Specialties	D4030		90.00% Good
Electrical	Electrical Services and Distribution	D5020		90.00% Good
	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		90.00% Good
Communications	Data Communications	D6010		90.00% Good



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
Detailed Condition Assessment by Building
 Reporting Year 2020-2021

ABERDEEN

89.47%

ROBERT GRAY ELEMENTARY SCHOOL - MAIN BUILDING

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Communications	Voice Communications	D6020		90.00% Good
	Audio-Video Communications	D6030		90.00% Good
	Distributed Communications and Monitoring	D6060		90.00% Good
Electronic Safety and Security	Access Control and Intrusion Detection	D7010		90.00% Good
	Electronic Surveillance	D7030		90.00% Good
	Detection and Alarm	D7050		90.00% Good
Integrated Automation	Integrated Automation Facility Controls	D8010		90.00% Good
Equipment	Commercial Equipment	E1030		90.00% Good
	Institutional Equipment	E1040		90.00% Good
	Entertainment and Recreational Equipment	E1070	High	62.00% Fair
	<i>Deficiencies:</i>	Unsightly		
	<i>Causes:</i>	Equipment Obsolescence		
	Other Equipment	E1090		90.00% Good
Furnishings	Fixed Furnishings	E2010		62.00% Fair
	<i>Deficiencies:</i>	Surface Deterioration		
	<i>Causes:</i>	Deterioration		
	Movable Furnishings	E2050		90.00% Good

EQUIVALENCY CREDIT OPPORTUNITIES

A. Experiential Education Opportunities

The district may grant credit, including high school graduation credit, for school planned or approved learning experiences which may be conducted away from the facilities owned, operated, or supervised by the district or conducted primarily by individuals not employed by the district. To grant credit for such experiences, a proposal for approval of credit must be submitted to the district's designated team.

The proposal shall include the following elements:

1. Name of program or planned learning experience;
2. Length of time for which approval is desired;
3. Objectives of the program or planned learning experience;
4. Which one or more of the state learning goals and related essential academic learning requirements are part of the program or planned learning experience;
5. Description of how credits shall be determined (completion of a district-defined course or satisfactory demonstration of proficiency/mastery in the related state learning standards in accord with WAC [180-51-050\(1\)](#)) and WAC 180-51-051;
6. Content outline of the program and/or major learning activities and instructional materials to be used;
7. Description of how student performance will be assessed;
8. Qualifications of instructional personnel;
9. Plans for evaluation of program; and
10. How and by whom the student will be supervised.

Approved experiences may include, but are not limited to, the following: School planned or approved learning experiences such as travel study, work study, private lessons, and education programs sponsored by governmental agencies.

B. Career and Technical Education Courses Provided by the District

Until September 1, 2021, the district will offer high school students with the opportunity to access at least one career and technical education course that is considered a statewide equivalency course as determined by the Office of Superintendent of Public Instruction under RCW 28A.700.070.

On or after September 1, 2021, any statewide equivalency course offered by the district or accessed at a skill center will be offered for academic credit.

The district may also adopt local course equivalencies for career and technical education courses that are not on the list of courses approved by the superintendent of public instruction under RCW 28A.700.070.

Each high school will adopt core academic course equivalencies for high school career and technical courses, provided that the career and technical course has been reviewed and approved for equivalency credit by a district team appointed by the superintendent or a designee.

The district team will include a school administrator, the career and technical administrator, an instructor from the core academic subject area, an instructor from the appropriate career and technical course, a school counselor, and a representative from the curriculum department.

Career and technical courses approved for equivalency will be:

1. Aligned with the state's essential academic learning requirements and grade level expectations; and
2. Aligned with current industry standards, as evidenced in the curriculum frameworks. The local career and technical advisory committee will certify that courses meet industry standards.
3. Recorded on the student's transcripts as the academic course the equivalence credit fulfills.

C. III. Computer Science Courses

AP courses

The board will approve Advanced Placement (AP) computer science courses as equivalent to high school mathematics or science. The superintendent or designee will adopt procedures to denote on the student's transcript that AP computer science qualifies as a math-based quantitative course for students who complete it in their senior year.

Mastery-based credits

Students may obtain up to 1.0 computer science credit for passing a district-created assessment that is aligned to state learning standards for computer science or mathematics and course equivalency requirements adopted by the office of the superintendent of public instruction (OSPI). Students do not need to have attempted and failed a course before being eligible for these options. The following options may be available:

- Locally created written test;
- Student-designed portfolio of work with a student presentation and defense of their learning in the course;
- Hands-on demonstration of knowledge and skills; or
- A combination of assessment approaches, as defined by the district.

Successful completion of next higher-level course: Credit may be awarded for a course when the student successfully completes the next higher-level course with a C or higher grade. The next higher level course must be in a sequence that includes a natural progression of the state learning standards from the previous course. State or locally determined learning standards will be used as the guide when making decisions regarding what courses should qualify.

In awarding academic credit for computer science, the district will follow the course equivalency approval procedure described above for career and technical courses.

To ensure cultural responsiveness and equity in awarding mastery-based credit, the district will collect and annually review disaggregated data to see which subgroups of students are receiving mastery-based credit. If disproportionality is found, the district will take appropriate actions to ensure equitable access to these crediting opportunities.

Courses taken before attending high school

The district will award high school credit for computer science courses taken before attending high school if either of following occurs:

1. The course was taken with high school students, if the academic level of the course exceeds the requirements for seventh and eighth grade classes, and the student has successfully passed by completing the same course requirements and examinations as the high school students enrolled in the class; or
2. The academic level of the course exceeds the requirements for seventh and eighth grade classes and the course would qualify for high school credit, because the course is similar or equivalent to a course offered at a high school in the district determined by the board.

Students who have taken and successfully completed high school courses under the circumstances above shall not be required to take an additional competency examination or perform any other additional assignment to receive credit.

Cross References:	Policy 2170 2410	Career and Technical Education High School Graduation Requirements
Legal References:	Laws of 2019, ch. 180, 2 RCW 28A.230.010	High school computer science courses—Availability— Competency testing Course content requirements— Access to career and technical course equivalencies—Duties of school

RCW 28A.230.097	boards of directors—Waivers Career and technical high school course equivalencies.
RCW 28A.230.120	High School Diplomas – Issuance- Option to receive final transcripts – Notice
WAC 180-51	High school graduation requirements
WAC 392-410	Courses of study and equivalencies

Adopted: _____

WAIVER OF HIGH SCHOOL GRADUATION CREDITS

The board seeks to provide all students with the opportunity to complete graduation requirements without discrimination and without disparate impact on groups of students. In so doing, the board acknowledges that circumstances may arise that prevent a student from earning all credits required for high school graduation. Such circumstances may include, but are not limited to:

1. Homelessness;
2. A health condition resulting in an inability to attend class;
3. Limited English proficiency;
4. Disability, regardless of whether the student has an individualized education program or a plan under Section 504 of the federal Rehabilitation Act of 1973;
5. Denial of an opportunity to retake classes or enroll in remedial classes free of charge during the first four years of high school;
6. Transfer during the last two years of high school from a school with different graduation requirements; or
7. Other circumstances (e.g., emergency, natural disaster, trauma, personal or family crisis) that directly compromised a student's ability to learn.

The board delegates to the superintendent or his/her designee discretion to grant a waiver of a maximum of two elective credits required for graduation. A student's parent/guardian or an adult student must file the district's Application for Waiver of High School Graduation Credits (*Form 2418F*) with the superintendent's or designee's office no later than thirty (30) days prior to the student's scheduled graduation date. In order to graduate, students granted a waiver must earn seventeen required subject credits (four English, three Math, three Science, three Social Studies, two Health and Fitness, one Arts, one Career and Technical Education) which may be by satisfactory demonstration of competence as provided by WAC 180-51-050.

Cross References: Policy 2410

High School Graduation Requirements

Legal References: RCW 28A.230.090

High school graduation requirements or equivalencies—High school and beyond plans—Career and college ready graduation requirements and waivers—Reevaluation of graduation requirements—Language requirements—Credit for courses taken before attending high school
Postsecondary credit equivalencies
Model policy and procedure for granting waivers of credit for high school graduation

RCW 28A.345.080

RCW 28A.345.080

Model policy and procedure for granting waivers of credit for high school graduation.

WAC 180-51-068

State subject and credit requirements for high school graduation—Students entering the ninth grade on or after July 1, 2015.

WAC 180-51-050

High school credit—Definition.

Adopted: 05/04/20

Revised: _____

Waiver of High School Graduation Credits

An adult student or a student and his/her parents/guardians may request a waiver of up to two elective credits during his/her year of expected graduation from high school due to the student's circumstances. The superintendent or designee will review each request on a case-by-case basis and use his or her judgment, experience and knowledge of the student to determine whether the circumstances exist to justify the waiver.

A. Request Process

Requests will be made using the district's form made available for this purpose and will include any materials (e.g., letter from the student's licensed physician) that document the student's circumstances. Requests must be received by the superintendent or designee's office no less than thirty days prior to graduation. The superintendent or designee may waive the thirty-day deadline in cases of catastrophic events occurring within thirty days of graduation that have a direct effect on the student or students requesting a waiver.

B. Determination

In determining whether to grant the request for waiver based on a student's circumstances such as those listed in Policy 2418, the superintendent or designee will consider factors such as:

1. Unique limitations directly affecting the student as a result of the unusual circumstances;
2. Whether the unusual circumstances were beyond the student's control;
3. Whether the unusual circumstances compromised the student's ability to learn;
4. The student's efforts to cope with the unusual circumstances;
5. Documentation provided by the student's parents or guardians;
6. Possible discriminatory effects on the student and/or possible disparate impact on a group of students if the waiver is not granted; and
7. Significant decline in the student's academic performance following the occurrence of the unusual circumstances.

In considering whether to grant the waiver, the superintendent or designee may, in his or her discretion, consult with school staff who have knowledge of the student and with any person identified in the application as having knowledge of the student's unique circumstances.

C. Response Process

The superintendent or designee will provide a response to a request for waiver within ten (10) business days. A response granting the waiver will include the number of elective credits that will be waived and notification that completion of the remainder of required credits is required for graduation. A response denying the waiver will state the reason(s) therefore, which may include, but are not limited to the following:

1. The request was received less than thirty days of graduation and does not concern a catastrophic event;
2. The request did not include sufficient information to justify waiver of high school graduation credit; and
3. The request was not based on documented or verifiable events that would justify waiver of high school graduation credit.

The superintendent or designee's decision is final and will only apply to the student's current graduation year.

2021-2022 Aberdeen School District Calendar

Additional information to be added when dates are set

August 2021				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
September 2021				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
21/180				
October 2021				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
42/180				
November 2021				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			
60/180				
December 2021				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
73/180				
January 2022				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
93/180				

August 2021

- 30 Professional Development
- 31 Professional Development

September 2021

- 01 First Day of School
- 06 Labor Day-No School

October 2021

November 2021

- 11 Veterans Day-No School
- 24-26 Thanksgiving Holiday

December 2021

- 20-31 Winter Break

January 2022

- 17 Martin Luther King, Jr Holiday-No School

February 2022

- 21 Presidents Day Holiday-No School
- 22 Professional Development, No School

March 2022

April 2022

- 4-8 Spring Break

May 2022

- 06 Possible Weather Makeup Day
- 30 Memorial Day Holiday-No School

June 2022

- 13 Early Release
- 14 Last Day of School / Early Release

- Collaboration-Early Release
- Collaboration-Early Release
- Collaboration- Early Release
- Collaboration-Early Release
- Collaboration-Early Release
- Collaboration-Early Release
- Collaboration- Early Release
- Collaboration-Early Release
- Early Release (3)

♣ Denotes Board meeting

February 2022				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				
111/180				
March 2022				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
134/180				
April 2022				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
150/180				
May 2022				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			
170/180				
June 2022				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	
180/180				
July 2022				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

CERTIFICATED

HIRES: We recommend the Board approve the following administrator hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jamie Stotler	District – Elementary	Extended Learning Principal	03/01/21
Aaron Roiko	District – Secondary	Extended Learning Principal	03/01/21

HIRES: We recommend the Board approve the following certificated hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Shelbie Dickson	Aberdeen High School	CTE Baking & Pastry Teacher .073FTE	03/17/21
Janet Dayton	Miller Junior High	CTE STEM Science Teacher	02/18/21

RETIREMENT: We recommend the Board approve the following certificated retirement:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Randy Cole	AJ West Elementary	Teacher	06/30/21

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Tyna Waters	District	Health Assistant	03/09/21
Emily Delanoy	Miller Junior High	Paraeducator – CYO	03/04/21
Terrence Kehn	Miller Junior High	Paraeducator – CYO	03/10/21
Mark Larson	AJ West Elementary	Custodian – CYO	02/26/21
Gary Rhoads	AJ West Elementary	Custodian	03/05/21

CHANGE OF ASSIGNMENT: We recommend the Board approve the following classified change of assignment:

<u>Name</u>	<u>Position</u>	<u>To:</u>	<u>From:</u>	<u>Effective Date</u>
Jasmine Gilmore	Paraeducator	A. J. West Elementary	Aberdeen High School	2/26/21

REINSTATED FURLOUGH: We recommend the Board approve the following reinstated classified furlough:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Kayla Sturm	Snug Harbor	Childcare Coordinator	03/08/21

LEAVE OF ABSENCE: We recommend the Board approve the following classified leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Stephanie (Liz) Simmons	District	Certified Occupational Therapy Asst.	01/27/21-03/31/21

RESIGNATION: We recommend the Board approve the following classified resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Taprina Ervin	Central Park Elementary	Paraeducator	03/05/21

CLASSIFIED (Cont'd)

EXTRA-CURRICULAR HIRES: We recommend the Board approve the following extra-curricular hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Benjamin Barene	Aberdeen High School	Boys' Soccer – Assistant Coach	03/22/21
Alfie Bensinger	Aberdeen High School	Boys' Soccer – Assistant Coach	03/22/21
Brandyn Brooks	Aberdeen High School	Football – Assistant Coach	02/25/21
David Bruncke	Aberdeen High School	Girls' Tennis – Assistant Coach	03/22/21
Aaron Cleverly	Aberdeen High School	Baseball – Assistant Coach	03/22/21
Larry Fleming	Aberdeen High School	Boys' Soccer – Head Coach	03/22/21
Desiree Glanz	Aberdeen High School	Track and Field – Assistant Coach	03/22/21
David Hinchin	Aberdeen High School	Baseball – Head Coach	03/22/21
Ashley Kohlmeier	Aberdeen High School	Girls' Tennis – Head Coach	03/22/21
Kimberly (Ivy) Lyles	Aberdeen High School	Track and Field – Assistant Coach	03/22/21
April Meissner	Aberdeen High School	Track and Field – Head Coach	03/22/21
Katelynn Reeson	Aberdeen High School	Fastpitch – Assistant Coach .5 FTE	03/22/21
Brandon Siano	Aberdeen High School	Fastpitch – Assistant Coach	03/22/21
Dan Sundstrom	Aberdeen High School	Girls' Golf – Head Coach	03/22/21
Craig Yakovich	Aberdeen High School	Baseball – Assistant Coach	03/22/21
Andre Cisneros	Miller Junior High	Football – Assistant Coach	03/22/21
Jason Garman	Miller Junior High	Football – Assistant Coach	03/22/21
Breanna Gentry	Miller Junior High	Girls' Soccer – Head Coach	03/22/21

EXTRA-CURRICULAR RESIGNATIONS: We recommend the Board approve the following extra-curricular resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Joesph Marchie	Aberdeen High School	Boys' Wrestling – Head Coach	02/19/21
Janice Simons	Aberdeen High School	Girls' Swimming – Head Coach	03/21/21
Nikkol Wirta-Daniels	Aberdeen High School	Fastpitch – Assistant Coach	02/01/21

Substitute Classified Hire:

Jeffrey Steuben
Sierra Hammond