



**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Aberdeen High School and via webinar

November 15, 2022, 6 p.m.

AGENDA

Instructions for joining the meeting:

https://asd5-org.zoom.us/webinar/register/WN_gvZNfIoaTyKO4TWHIUqrug

You will receive a confirmation email containing information about joining the webinar.

Join by phone: 1-253-215-8782; Meeting ID 821 9180 7949

6:00 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Accounts Payable
3. Trip Requests
4. Gifts to the District

Comments from Board Members

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to schoolboard@asd5.org.

Old Business

Superintendent's Report

1. [Superintendent Update](#)

Instructional Services

1. [Prisms Agreement](#)

Financial Services

1. [Fiscal Status Report](#)
2. [2021-2022 Year-End Budget Report](#)

Board Meeting Agenda
November 15, 2022

3. [2022-13 Resolution Certifying Property Taxes](#)

New Business

1. [Policy 3424 Overdose Reversal](#)
2. [PLU Direct Admission](#)
3. Next Meeting

Executive Session / Closed Session

Personnel Matters

1. [Personnel Report](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

November 15, 2022, 6 p.m.

Link to join the meeting:

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You will receive a confirmation email containing information about joining the webinar.

Or, join by phone: 1-253-215-8782; Meeting ID: 821 9180 7949

Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on November 1, 2022, are enclosed for your review and approval.
2. Accounts Payable – The payroll and accounts payable for October are presented for your review and approval.
3. Trip Requests
 - a. Aberdeen High School sent a state qualifier to the Cross Country championships in Pasco on Nov. 4-5.
 - b. Aberdeen High School sent members of the Swim Team to the state championships at Federal Way on Nov. 9-11.
4. Gifts to the District
 - a. The Community Foundation has awarded an \$11,000 grant to the elementary music program to purchase instruments.
 - b. A contract with the Missoula Children's Theatre funded by the Community Foundation is enclosed for your review and approval.

Comments from the Board

Comments from the Public

The Board welcomes public comment on agenda items at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes.

Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to schoolboard@asd5.org before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Old Business

Superintendent's Report

1. Superintendent Update – Superintendent Thake will present a report on his first 90 days in the district. [Enclosure 2](#)

Instructional Services

1. Prisms Agreement – Teaching and Learning Director Traci Sandstrom will present a proposal from Prisms of Reality, which is a virtual reality platform for teaching math. Board approval is recommended. [Enclosure 3](#)

Financial Services

1. Fiscal Status Report – Executive Director of Business and Operations Shannon Ramsey will present the Fiscal Status Report for October. [Enclosure 4](#)
2. 2021-22 Final Report – Director Ramsey will present the year-end report (F-196) on the 2021-2022 budget. [Enclosure 5](#)
3. Resolution 2022-13 Certifying 2023 Property Taxes – Resolution 2022-13 certifying the amount of excess property taxes for collection in 2023 is presented for your review and approval. [Enclosure 6](#)

New Business

1. Policy 3424 Overdose Reversal – A new required policy, Policy 3424 Opioid Related Overdose Reversal, is presented for first reading as recommended by the Washington State School Directors' Association. [Enclosure 7](#)
2. PLU Direct Admission – An agreement with Pacific Lutheran University to offer direct admission to Aberdeen students based on their grade-point average is presented for your review and approval. [Enclosure 8](#)
3. Next Meeting – The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, December 13, 2022, in the Community Room at Aberdeen High School and via webinar.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 10 minutes under RCW 42.30.110 (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 9](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – November 1, 2022

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 6:00 p.m. Tuesday, November 1, 2022, in the library at McDermoth Elementary School and via webinar following guidance for conducting remote meetings in compliance with the Open Public Meetings Act. In attendance were Directors Jessica Jurasin, Suzy Ritter and Jeremy Wright, along with Superintendent Jeffrey Thake, 18 patrons and staff in person, and four attending remotely. Director Annica Mizin was excused.

CALL TO ORDER

The meeting began with the flag salute.

On a motion by Suzy Ritter and seconded by Jessica Jurasin, the Board approved the Consent Agenda, which included the minutes from the regular meeting on October 18, 2022 and approval of a trip request for 6th Graders at Miller Junior High School to travel to Seattle to see the Pacific Northwest Ballet’s performance of The Nutcracker on Dec. 1, Dec. 2 and Dec. 8.

CONSENT AGENDA

President Jennifer Durney and the Board expressed condolences to the family of former director Jamie Walsh, who died unexpectedly on Oct. 24.

COMMENTS FROM
THE BOARD

Director Suzy Ritter encouraged everyone to attend the Westside Pizza takeover event after the meeting in support AHS Football.

Director Jessica Jurasin praised the camaraderie of the AHS Cross Country team and noted that Will Boling, a runner on the team, has qualified for the state tournament.

McDermoth Principal Mindi Hammill and teachers Ana Farias and Theresa Fleming presented information about the school and the school’s improvement initiatives.

MCDERMOTH
SCHOOL
PRESENTATION

On a motion by Suzy Ritter and seconded by Jessica Jurasin, the Board adopted an update to Policy 2005 School Improvement Plans.

POLICY 2005
SCHOOL
IMPROVEMENT

Superintendent Jeffrey Thake reported on his attendance at the National Center for Education Research and Technology (NCERT) Conference, noting that innovations in STEAM and STEM through robotics and animatronics were especially exciting to learn about. He observed that PBIS strategies are being improved and employed as schools settle back into the routine of full-time, in person instruction. He also noted that principals are preparing quarterly reports to share their data-driven, building specific improvement efforts with him and district directors, and he expects the effort will be an excellent example of a

SUPERINTENDENT
REPORT

Professional Learning Community in action working on a cycle of continuous improvement.

Superintendent Thake discussed upcoming site visits for teachers to schools and classrooms that have been identified as exemplary and innovative, probably in January. The intent is for teachers to return with ideas for their own innovative classroom pilot projects to propose in the district. The intent is to create opportunities for teachers to be free to try new things in the classroom tied to student growth and their professional development.

Following a presentation by Career and Technical Education Director Lynn Green, on a motion by Suzy Ritter and seconded by Jessica Jurasin, the Board approved the annual Carl Perkins Grant submittal.

Following a presentation by Principal Mindi Hammill, on a motion by Jessica Jurasin and seconded by Jeremy Wright, the Board approved the annual Highly Capable Program report and application for state funding.

On a motion by Suzy Ritter and seconded by Jessica Jurasin, the Board approved the purchase of two 30-passenger Thomas Built school buses.

On a motion by Jessica Jurasin and seconded by Suzy Ritter, the Board approved the 2022-2023 agreement with Rainier Lanes as the site for the Aberdeen High School Bowling Team practices and matches.

On a motion by Jessica Jurasin and seconded by Suzy Ritter, the Board approved an agreement with Catholic Community Services to provide counseling services for their clients at school.

The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, Nov. 15, 2022, in the Community Room at Aberdeen High School and via webinar.

At 6:39 p.m., President Durney recessed the meeting for an executive session expected to last 15 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The meeting reconvened in regular session at 6:54 p.m.

On a motion by Jessica Jurasin and seconded by Jeremy Wright, the Board approved the Personnel Report.

Under certificated matters, the Board approved the hiring of Jason Dore as a 21st Century teacher at Aberdeen High School effective Oct. 20 and James Martin effective Oct. 21; approved a leave of absence for Brandy Fernandez, a teacher at Robert Gray Elementary School, effective Oct. 26 to Jan. 10, 2023; approved a revision to the leave of absence for Susan Ball, a teacher at Central Park Elementary School, to Oct. 4 to Jan. 1, 2023, and approved the hiring of Tiffany Redick as a substitute for the District.

CARL PERKINS
GRANT

HIGHLY CAPABLE
PROGRAM

BUS PURCHASE

RAINIER LANES
AGREEMENT

CATHOLIC
COMMUNITY
SERVICES

NEXT MEETING

EXECUTIVE
SESSION

PERSONNEL
REPORT

CERTIFICATED

CLASSIFIED

Under classified matters the Board approved the hiring of Teresa Glasscock as the camp cook at Outdoor School effective Oct. 4, Brittany Byrd as a para-educator at A.J. West Elementary School effective Nov. 10, and William Rattie as the garden steward at Stevens Elementary School effective Oct. 21; approved changes of assignment for Adair Ramirez from MTSS assistant to speech language pathologist technician at Aberdeen High School effective Oct. 28, and Nicole Jelovich-Stover from counseling and ASB secretary to assistant secretary at Miller Junior High School effective Oct. 24; approved the retirement of Helene Ennor from her position as the GearUp secretary at Aberdeen High School effective Nov. 1; approved the hiring of Robert Burns as head coach for Boys Swim and Anne Eisele as assistant coach, Robert Burton as assistant coach for Boys' Basketball, Jeff Hatton as head coach for Boys' Wrestling and Jason Garman and Kyle Strode as assistant coaches, Iliana Mercado-George as assistant coach for Girls' Bowling, Rachel Wenzel as head coach for Girls' Basketball and Gienelle Harless and Erin Pehl as assistant coaches, and Craig Yakovich as head coach for Girls' Wrestling and Tamar Yakovich as assistant coach, all at Aberdeen High School effective Nov. 14; approved the hiring of Caleb Lock and Jeremy Roberts as assistant coaches for wrestling at Miller Junior High School effective Oct. 26; accepted resignations from Alexie Darst as assistant coach for Girls' Wrestling at Aberdeen High School effective Oct. 24 and Macoy Gronseth as head coach for Boys' Basketball at Miller Junior High School effective Oct. 17, and approved the hiring of Xander Burgess as a substitute for the District.

There being no further business, the regular meeting was adjourned at 6:55 p.m.

ADJOURN

Jeffrey Thake, Secretary

Jennifer Durney, President

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 15, 2022, the board, by a _____ vote, approves payments, totaling \$2,745.24. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: COMP TAX
Warrant Numbers 833665 through 833666, totaling \$2,745.24

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833665	Bank Of The Pacific (use Tax)	11/16/2022	1,800.86 GF
833666	Bank Of The Pacific (use Tax)	11/16/2022	944.38 ASB
2	Computer	Check(s) For a Total of	2,745.24

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As of November 15, 2022, the board, by a _____ vote, approves payments, totaling \$717,753.93. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 833574 through 833664, totaling \$717,753.93

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833574	1ST SECURITY BANK PAYROLL/PERS	11/16/2022	7,239.75
833575	Aberdeen School Dist-Cte Impre	11/16/2022	397.00
833576	Aberdeen Office Equipment Inc	11/16/2022	13,745.42
833577	Aberdeen Sanitation	11/16/2022	8,532.78
833578	Aberdeen Sd #5 Revolving Fund	11/16/2022	653.00
833579	Airgas Usa, Llc	11/16/2022	3.29
833580	Amazon Capital Services	11/16/2022	1,612.65
833581	Aramark Uniform Services	11/16/2022	94.56
833582	BASICS NW LLC	11/16/2022	14,100.00
833583	Bsn Sports	11/16/2022	3,574.34
833584	Builders Hardware & Supply	11/16/2022	1,220.12
833585	CareerSafe	11/16/2022	480.00
833586	Cascade Natural Gas	11/16/2022	3,480.78
833587	Caskey Industrial Supply Co In	11/16/2022	83.17
833588	Consolidated Electrical Distri	11/16/2022	150.27
833589	Centurylink	11/16/2022	1,862.90
833590	CHARLIES PRODUCE	11/16/2022	8,857.26
833591	Cintas Corporation	11/16/2022	6,606.72
833592	Colwell, Tricia M	11/16/2022	18.63
833593	Comcast	11/16/2022	353.55
833594	Copeland, Carla Marie	11/16/2022	2,700.00
833595	Creative Office	11/16/2022	4,306.37
833596	Daily Journal Of Commerce	11/16/2022	717.60
833597	Dairy Fresh Farms	11/16/2022	12,823.71
833598	Dancing Goats Coffee	11/16/2022	170.20
833599	Dawnsignpress	11/16/2022	850.00
833600	Domino's Pizza	11/16/2022	1,008.74
833601	ESD 112	11/16/2022	13,760.00
833602	ESD 113	11/16/2022	60.00
833603	Espresso Products Direct (epd	11/16/2022	978.87
833604	Ferrellgas	11/16/2022	1,259.96
833605	Franz Family Bakeries	11/16/2022	1,919.62
833606	G12 Communications LLC	11/16/2022	831.93

Check Nbr	Vendor Name	Check Date	Check Amount
833607	Garland/DBS, Inc.	11/16/2022	26,253.97
833608	Grays Harbor Equipment	11/16/2022	25.51
833609	Grays Harbor Community Hospita	11/16/2022	11,798.36
833610	Guardian Security Systems, Inc	11/16/2022	2,068.80
833611	Harbor Auto & Truck Parts	11/16/2022	1,294.69
833612	Harbor Disposal Co Inc	11/16/2022	2,031.32
833613	HB Portables	11/16/2022	520.00
833614	Health Care Authority	11/16/2022	312.66
833615	HENRY SCHEIN, INC	11/16/2022	189.40
833616	Herff Jones Inc	11/16/2022	9,760.00
833617	Hobart Service	11/16/2022	4,632.55
833618	Home Depot	11/16/2022	3,340.55
833619	Home Depot Pro Institutional	11/16/2022	570.38
833620	Imagine Learning, Inc	11/16/2022	13,363.20
833621	Johnstone, Mia	11/16/2022	2,875.00
833622	Johnson Controls Inc (pay)	11/16/2022	938.08
833623	Jostens Inc	11/16/2022	52.03
833624	KCDA Purchasing Coop.	11/16/2022	923.49
833625	Lemay Mobile Shredding	11/16/2022	179.70
833626	Louderback, Elyssa L	11/16/2022	4,087.50
833627	McGregor, Joy	11/16/2022	240.00
833628	Nasco Arts And Crafts	11/16/2022	6,008.31
833629	Natl Assoc For Music Edu-Membe	11/16/2022	150.00
833630	Northsound Refrigeration	11/16/2022	228.96
833631	Northwest Textbook Depository	11/16/2022	80,803.96
833632	NW Foodservice Distribution	11/16/2022	395.40
833633	O'Reilly Auto Parts	11/16/2022	18.93
833634	OSPI	11/16/2022	4,663.92
833635	Pacifica Law Group LLP	11/16/2022	3,172.00
833636	Pape	11/16/2022	11,745.65
833637	Parris, Trinity A	11/16/2022	976.25
833638	Pbs Engineering And Enviroment	11/16/2022	3,042.50
833639	Petrocard Inc	11/16/2022	22,567.95
833640	Pud #1 Of Grays Harbor Co	11/16/2022	44,021.99
833641	Ricoh Usa Inc	11/16/2022	168.31
833642	Safeware, Inc.	11/16/2022	32,451.07
833643	Scholastic Magazines	11/16/2022	693.72
833644	Scrubs 365	11/16/2022	1,850.52
833645	Smith & Losli Sheet Metal Inc	11/16/2022	167.94
833646	Soliant Health	11/16/2022	21,599.92
833647	Sound Publishing, Inc.	11/16/2022	934.38
833648	SOUTHWEST WASHINGTON FOOD HUB	11/16/2022	4,010.10
833649	The Children's Health Market/	11/16/2022	15,318.01
833650	Tke Corp	11/16/2022	2,256.59
833651	United Schools Insurance Progr	11/16/2022	101.06
833652	US Foods - Seattle	11/16/2022	92,092.87
833653	Us Postal Service (cmrs-Ep)	11/16/2022	2,000.00
833654	Verizon Wireless	11/16/2022	2,866.42
833655	Viking Automatic Sprinkler Co	11/16/2022	5,464.39
833656	WASA	11/16/2022	1,902.50

Check Nbr	Vendor Name	Check Date	Check Amount
833657	Wasbo	11/16/2022	375.00
833658	Wcp Solutions	11/16/2022	269.85
833659	Weatherwax Asb Fund	11/16/2022	210.00
833660	West Coast Mechanical Solution	11/16/2022	821.54
833661	Western Washington Constructio	11/16/2022	25,366.03
833662	WSIPC	11/16/2022	323.48
833663	YMCA	11/16/2022	124,495.37
833664	YouScience	11/16/2022	4,308.66
91	Computer	Check(s) For a Total of	717,753.93

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As of November 15, 2022, the board, by a _____ vote, approves payments, totaling \$338,218.92. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: CAPITAL PROJECTS
Warrant Numbers 833573 through 833573, totaling \$338,218.92

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833573	Rognlins Inc	11/16/2022	338,218.92
1	Computer	Check(s) For a Total of	338,218.92

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As of November 15, 2022, the board, by a _____ vote, approves payments, totaling \$23,747.72. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND
Warrant Numbers 833560 through 833572, totaling \$23,747.72

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833560	Aberdeen School District #5	11/16/2022	497.22
833561	Aberdeen School District #5	11/16/2022	38.34
833562	Aberdeen High School (asb)	11/16/2022	414.00
833563	AWSL	11/16/2022	100.00
833564	Barefoot Campus Outfitter	11/16/2022	769.25
833565	Bsn Sports	11/16/2022	2,573.97
833566	Harbor Awards & Engraving	11/16/2022	54.18
833567	Jacknut Apparel	11/16/2022	5,529.73
833568	Micheau, Josie Kay	11/16/2022	248.13
833569	PNW Printworks, Llc	11/16/2022	1,349.87
833570	US Foods - Seattle	11/16/2022	176.43
833571	Washington Officials Associati	11/16/2022	11,109.50
833572	Weatherwax Asb Fund	11/16/2022	887.10
13	Computer	Check(s) For a Total of	23,747.72

ABERDEEN HIGH SCHOOL ASB

Accounts Payable November 2022

The following bills were submitted for payment by the Comptroller's office for the month of November:

DATE	CLUB/ACCOUNT	PAYEE	DESCRIPTION	AMOUNT
10-31-2022	Various	Aberdeen School District	Office Copies October	\$ 38.34
10-28-2022	InvestED	AHS - ASB	InvestED Billing	\$ 414.00
10-31-2022	Various	ASD5 - CTE	Print Shop October	\$ 472.22
10-24-2022	FFA	ASD5 - CTE	Forestry Competition Plaques	\$ 25.00
10-01-2022	ASB Reserve	AWSL	Membership Dues	\$ 100.00
09-13-2022	FFA	Barefoot Campus Outfitter	FFA Shirts	\$ 526.75
09-13-2022	FFA	Barefoot Campus Outfitter	Forestry Shirts	\$ 242.50
10-07-2022	Uniforms/Officials	BSN	Boys Basketball Uniforms	\$ 2,573.97
10-26-2022	Foodball	Harbor Awards	Trophies for Football Events	\$ 54.18
09-28-2022	Uniforms/Officials	Jacknut Apparel	Boys Wrestling Uniforms	\$ 5,126.54
10-06-2022	Cheerleading	Jacknut Apparel	Mini Camp T-Shirts	\$ 403.19
11-02-2022	Volleyball	Micheau, Josie	Reimbursement Concessions Supplies	\$ 248.13
09-18-2022	ASB Reserve	PNW Printworks	Boys Tennis Shirts	\$ 981.72
10-19-2022	FFA	PNW Printworks	Forestry Shirts Green Safety Stripes	\$ 368.15
10-25-2022	Choir	U.S. Bank	VISA Procurement Card Purchases	\$ 288.43
10-24-2022	Uniforms/Officials	Washington Officials Assn	Winter Sports Officials	\$ 11,109.50
11-02-2022	Various	Weatherwax ASB Fund	Imprest Reimbursement 14938-14944	\$ 887.10
Total:				\$ 23,859.72

Motion / Tabled By: <i>Hadley Ritter</i>
Seconded By: <i>Kadence Braaten</i>
ASB Meeting Date: NOV - 3 2022

<i>Laura Sanz</i>	<i>11/3/22</i>
Laura Sanz, Comptroller	Date
<i>Isai Renteria</i>	<i>11/3/22</i>
Isai Renteria, ASB Treasurer	Date

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As of November 15, 2022, the board, by a _____ vote, approves payments, totaling \$42,654.98. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL & ASB FUNDS
Warrant Numbers 833558 through 833559, totaling \$42,654.98

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833558	1ST SECURITY BANK PC	11/16/2022	41,702.56 GF
833559	1ST SECURITY BANK PC	11/16/2022	952.42 ASB
2	Computer	Check(s) For a Total of	42,654.98

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As of November 15, 2022, the board, by a _____ vote, approves payments, totaling \$2,077,715.07. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 833530 through 833557, totaling \$2,077,715.07

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833530	1st Security Bank-Child Suppo	10/31/2022	1,657.13
833531	Aberdeen High School-AHS Schol	10/31/2022	85.00
833532	Aberdeen Sd #5 Revolving Fund	10/31/2022	0.22
833533	Aberdeen School District-SERS	10/31/2022	172,633.96
833534	Aberdeen School District-TRS	10/31/2022	427,168.39
833535	Aberdeen School District Defer	10/31/2022	23,020.00
833536	Bank Of The Pacific	10/31/2022	701,858.49
833537	Cnty/city Mun Ees	10/31/2022	3,169.94
833538	Dynamic Collectors	10/31/2022	500.00
833539	E.S.D.#113 Unemployment Coop	10/31/2022	10,122.81
833540	Ed.Serv.Dist.#113	10/31/2022	38,465.61
833541	Employment Security	10/31/2022	17,293.82
833542	First Choice Health	10/31/2022	1,416.25
833543	GESA	10/31/2022	6,635.00
833544	HCA-SEBB BENEFITS-600D01	10/31/2022	606,730.86
833545	HCA-SEBB FLEX SPEND-600D01	10/31/2022	3,533.39
833546	Legal Shield	10/31/2022	63.80
833547	Pse Of Wa	10/31/2022	5,857.95
833548	The Standard Insurance Company	10/31/2022	6,774.52
833549	Tsa Consulting Group Inc	10/31/2022	12,122.00
833550	Twin Star Credit Union	10/31/2022	260.00
833551	Twin Star Scholarship Acct	10/31/2022	62.00
833552	Twinstar Pse Local Dues	10/31/2022	61.50
833553	United Way	10/31/2022	372.38
833554	Veba Contributions-Y1286.001	10/31/2022	14,979.21
833555	Wa State School Ret Assn	10/31/2022	28.00
833556	Wea Chinook	10/31/2022	49.30
833557	Wea Payroll Deductions	10/31/2022	22,793.54

28 Computer Check(s) For a Total of 2,077,715.07

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 15, 2022, the board, by a _____ vote, approves payments, totaling \$2,025,576.62. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 833529 through 833529, totaling \$2,025,576.62

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833529	1ST SECURITY BANK PAYROLL/PERS	10/28/2022	2,025,576.62
1	Computer	Check(s) For a Total of	2,025,576.62

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 15, 2022, the board, by a _____ vote, approves payments, totaling \$981.72. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND
Warrant Numbers 833528 through 833528, totaling \$981.72

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833528	HUDL	10/19/2022	981.72
1	Computer	Check(s) For a Total of	981.72

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team Cross County

School Aberdeen High School

Advisor Steve Reed Phone (360) 593-0912

Date(s) of Trip 11/4/22 - 11/5/22 Destination PASCO, WA

Lodging Location Best Western Premier Inn & Suites

2811 N. 20th Avenue, Pasco 99301 (509) 543-7722

Objective of Trip State Championships

Number of Students 1 Number of Chaperones 2

Cost per Student \$ 338.00 Cost per Chaperone \$ 316.00

Funding Source/Account Code 2120-00-0000-4310 Lodging

Funding Source/Account Code 0125-28-8580-4310-0000-0000-1 Meals

Type of Transportation District Van Bus Form required: Yes No

ASB Approval  Date 11/3/22

Principal Approval  Date 11/3/22

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

Cross County State Championships
November 4-5, 2022
Pasco, Washington

Cost Estimate Worksheet

Coach Hotel Room (nights)	<u>2</u>	x	<u>246.00</u>	=	<u>492.00</u>
Student Hotel Room (nights)	<u>1</u>	x	<u>268.00</u>	=	<u>268.00</u>
2-Day Meal Allowance	<u>3</u>	x	<u>70.00</u>	=	<u>210.00</u>
			Total		<u>970.00</u>

Estimated per person cost

Students	<u>1</u>	x	<u>338.00</u>	=	<u>338.00</u>
Chaperones	<u>2</u>	x	<u>316.00</u>	=	<u>632.00</u>
			Total		<u>970.00</u>

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team Girls Swim & Dive

School Aberdeen High School

Advisor Tiffany Montoure Phone (360) 581-5204

Date(s) of Trip 11/09/22 - 11/12/22 Destination Federal Way, WA

Lodging Location La Quinta Inn & Suites Seattle - Federal Way

31611 Pete von Reichbauer Way South (253) 941-6000

Objective of Trip State Championships

Number of Students 11 Number of Chaperones 3

Cost per Student \$ 208.00 Cost per Chaperone \$ 270.00

Funding Source/Account Code 2120-00-0000-4310 Lodging

Funding Source/Account Code 0125-28-8580-4310-0000-0000-1 Meals

Type of Transportation District Vans Bus Form required: Yes No

ASB Approval Kate Givind Date 11/3/22

Principal Approval Carrie R. Ho Date 11/3/22

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

Girls Swim & Dive State Championships
November 10-12, 2022
Federal Way, Washington

Cost Estimate Worksheet

Coach Hotel Room (nights)	<u>3</u>	x	<u>158.80</u>	=	<u>476.40</u>
Student Hotel Room (nights)	<u>7</u>	x	<u>158.80</u>	=	<u>1,111.60</u>
4-Day Meal Allowance	<u>2</u>	x	<u>125.00</u>	=	<u>250.00</u>
3-Day Meal Allowance	<u>12</u>	x	<u>105.00</u>	=	<u>1,260.00</u>
			Total		<u>3,098.00</u>

Estimated per person cost

Students	<u>11</u>	x	<u>208.00</u>	=	<u>2,288.00</u>
Chaperones	<u>3</u>	x	<u>270.00</u>	=	<u>810.00</u>
			Total		<u>3,098.00</u>



Grays Harbor Community Foundation

P.O. Box 615, 705 J Street, Hoquiam WA 98550 | Phone: (360) 532-1600 | E-mail: info@gh-cf.org

Board of Directors

OFFICERS

Wes Peterson
Chair
Kathryn Skolrood
Vice Chair
George Donovan
Secretary
Mike Stony
Treasurer

ELECTED MEMBERS

Dr. Donald Arima
Molly Bold
Dr. Edward Brewster
David Burnett
Judith Davis
Michelle Morrison
Jon Parker
Tom Quigg
Mike Sand
Mark Stensager
Bill Stewart
Richard Vroman
Maryann Welch

EMERITUS MEMBERS

Todd Lindley
Stan Pinnick
Randy Rust

Staff

Eric Potts
Executive Director
Jessica Hoover
Senior Program Officer
Jim G. George
Finance Officer
Lyndsie Winter
Administrative Assistant

October 27, 2022

ABERDEEN SCHOOL DISTRICT
ATTN: Traci Sandstrom
216 N G St.
Aberdeen, WA 98520

Dear Traci,

The Grays Harbor Community Foundation is excited to share that you have been approved a grant in the amount of **\$11,000.00** for **Instrument Purchase**. This grant is awarded from the Donald and Vera McCaw Family Fund held at the Grays Harbor Community Foundation.

Enclosed, please find a copy of our Grant Award Agreement Form. Have an authorized individual of your organization sign the included Agreement Form and return it to the Foundation. Upon our receipt of the signed Agreement, we will issue your check.

We ask that you submit a final report for use of funds by May 1, 2023 through our online portal. The final report is necessary to be eligible for future grants.

The board and staff of the Foundation appreciates your organization for the work it does to improve the lives of our community. Congratulations and good luck with your work in the coming year.

Sincerely,

Eric Potts
Executive Director



Grays Harbor Community Foundation

P.O. Box 615, 705 J Street, Hoquiam WA 98550 | Phone: (360) 532-1600 | E-mail: info@gh-cf.org

October 27, 2022

Aberdeen School District Instrument Purchase

Grant Award Agreement

Congratulations! The Grays Harbor Community Foundation is pleased to inform you that you have been awarded a grant in the amount of \$11,000.

By signing this grant award agreement, you agree to the following terms and conditions:

- Your organization continues to be a nonprofit public charity as verified by the most recent IRS documents publicly available through Guidestar Charity Check.
- This grant will be expended for the purposes you outlined in your application.
- A final report is submitted within 6 months of your award. All reporting requirements will be put into consideration for future grant opportunities for your organization.
- Funds are used within the calendar year.

If you announce or acknowledge this grant publicly, please indicate that support was provided by Grays Harbor Community Foundation.

Thank you for the great work you do for Grays Harbor and our citizens. We are proud to partner with you on this project.

IN WITNESS WHEREOF, this grant Agreement is signed

On _____ for _____
Date Organization

By _____
Signature Print Name Title

Please list contact information in which to submit payment:

Contact Name _____

Address _____

MISSOULA CHILDREN'S THEATRE

A PRODUCTION OF MCT, INC.

MCT, Inc.
200 North Adams
Missoula, MT 59802-4718

Direct Line 406-829-5202
Invoicing 406-829-5242

tour@MCTinc.org
www.MCTinc.org

TOURING CONTRACT • 2022-2023 SCHOOL YEAR

TOWN: **ABERDEEN** STATE: **WA** **A J WEST ELEM - GRAYS HARBOR**

PRESENTING ORGANIZATION: **A J WEST ELEM - GRAYS HARBOR**

SHOW TITLE: **KING ARTHURS QUEST (KA-3)**

ACCT#: **WA-ABAJ**

RESIDENCY WEEK: **1/30/2023-2/4/2023**

FIRST TIME: **N**

SPECIAL CIRCUMSTANCES:

BOOKING ID: **27858**

PLEASE COMPLETE THE FOLLOWING INFORMATION:

AUDITION DAY (MON. OR *TUES.): _____ AUDITION DATE: _____ TIME: _____
 (*To accommodate a Tuesday audition, performances must be scheduled on Saturday)

AUDITION LOCATION: _____

REHEARSAL TIME: 1ST SESSION (i.e. 3-5 PM) _____ 2ND SESSION (i.e. 5:15-7:15 PM) _____
 (Two 2-hour sessions with a 15-minute break between sessions)

REHEARSAL LOCATIONS (2 SEPARATE SPACES REQUIRED): _____ AND _____

PERFORMANCE DAY(S) & DATE(S): _____ AND _____

TIME(S): _____ AND _____ LOCATION: _____
 (Suggested 3:00PM & 5:30PM on Saturday–Friday performances cannot be scheduled prior to 12PM)

PHYSICAL PERFORMANCE ADDRESS: _____

GRADE LEVELS: **KINDERGARTEN THROUGH** **5** **6** **7** **8** **9** **10** **11** **12**
 (*Required Minimum Grade Range)

INTERGENERATIONAL WEEK (Assisted Living Center, Senior Residence, etc.): Yes No

PRE-REGISTRATION OF CAST (within MCT guidelines-see online presenter materials): Yes No

BASE RESIDENCY FEE: **\$3450.00 US**

DVD LICENSING FEE created & sold (by MCT presenter) \$25 (by professional video org.) \$50 \$ _____

ADDITIONAL WORKSHOPS (3 included in residency fee) ___ @ \$75.00US \$ _____

ADDITIONAL PERFORMANCES (2 included in residency fee) ___ @ \$300.00US
 (extra services may be scheduled at time of residency) \$ _____

TOTAL PAYABLE TO MCT: \$ _____

A \$500 DEPOSIT WITH SIGNED AND COMPLETED CONTRACT DUE TO MCT BY: 11/28/2022

For Office Use
Contract
Received
Entered
Deposit
Received
Amount
Check#

I have read and understand this entire agreement:

PRESENTER SIGNED _____

PRINTED _____ **TITLE** _____

DATE _____

MCT SIGNED _____

DATE _____

**PLEASE COMPLETE OPPOSITE SIDE AND MAKE A COPY FOR YOUR RECORDS
RETURN THIS DOCUMENT TO MCT VIA EMAIL OR MAIL**

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CHILDREN'S
THEATRE

A PRODUCTION OF MCT, INC.

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Missoula, MT 59802-4718

Direct Line 406-829-5202
Invoicing 406-829-5242

tour@MCTinc.org
www.MCTinc.org

TOURING CONTRACT • 2022-2023 SCHOOL YEAR

TOWN: **ABERDEEN** STATE: **WA** *A J WEST ELEM - GRAYS HARBOR*

PRESENTING ORGANIZATION: **A J WEST ELEM - GRAYS HARBOR**

MAIN CONTACT: **NANI VILLARREAL** TITLE: **INTERIM BUILDING LEADER**

MAILING ADDRESS: **1801 BAY AVE**

TOWN: **ABERDEEN** STATE: **WA** ZIP: **98520**

PHONE #1: **360-538-2130** PHONE #2:

E-MAIL: **nvillarreal@asd5.org**

TEAM CONTACT: **NANI VILLARREAL** TITLE: **INTERIM BUILDING LEADER**

MAILING ADDRESS: **1801 BAY AVE**

TOWN: **ABERDEEN** STATE: **WA** ZIP: **98520**

PHONE #1: **360-538-2130** PHONE #2:

E-MAIL: **nvillarreal@asd5.org**

BILLING CONTACT: **NANI VILLARREAL** TITLE: **INTERIM BUILDING LEADER**

BILLING ADDRESS: **1801 BAY AVE**

TOWN: **ABERDEEN** STATE: **WA** ZIP: **98520**

PHONE #1: **360-538-2130** PHONE #2:

E-MAIL: **nvillarreal@asd5.org**

PLEASE INDICATE ANY CHANGES TO CONTACT INFORMATION BELOW:

PRESENTING ORGANIZATION:	_____
MAIN CONTACT:	_____ TITLE: _____
MAILING ADDRESS:	_____
TOWN, STATE, ZIP:	_____
PHONE #1:	_____ PHONE#2: _____ E-MAIL: _____
TEAM CONTACT:	_____ TITLE: _____
MAILING ADDRESS:	_____
TOWN, STATE, ZIP:	_____
PHONE #1:	_____ PHONE#2: _____ E-MAIL: _____
BILLING CONTACT:	_____ TITLE: _____
BILLING ADDRESS:	_____
TOWN, STATE, ZIP:	_____
PHONE #1:	_____ PHONE#2: _____ E-MAIL: _____

90+ Day Report to the Aberdeen School Board

Dr. Jeff Thake, Superintendent
November 15, 2022



Since My Arrival:

1. I frequently visit schools and interact with students, staff, community, and board members.
2. I continue to evaluate critical issues through feedback from students, staff, community, and board members.
3. I am continuing to focus on good working relationships with students, staff, community, and board members. This is a process that will continue to develop over time.
4. We have collaboratively established a quarterly report procedure that addresses multiple measures of data collection, analysis, and plans of action to strengthen our student outcomes and operating procedures as we come out of the pandemic.

Create a structure for the Superintendent to listen broadly and learn comprehensively about the Aberdeen School District.

- I continue to visit schools and meet with building administration, labor representatives, students, staff, parents, and community members.
- School visits have equipped me with knowledge of what's happening in our schools through the lens of students, staff, and building leadership.
- The on-site feedback I receive from staff and community members has been positive and welcoming.
- I also interact with students when invited by teachers into classrooms.
- I continue to provide guidance and support to building leadership and staff on-site when applicable.

Begin to establish a strong working relationship with the school board, city council, cultural, educational, and political community.

- I have met with members of the school board, the mayor, our chief of police, the media, parents, Rotary, ASD5 Staff, Labor Representatives, members of the Lion's Club, members of Cabinet, legislators, area superintendents, city administrator Ruth Clemens, and building leaders.
- The resounding feedback I continue to receive centers on the importance of building positive relationships across the district, re-establishing post-pandemic processes and procedures, introducing innovative practices, and being visible within the schools and the community.

Learn in depth the status of the district's financial operation while developing an understanding of the financial parameters of the Aberdeen School District

- Organized 10 years of AUDITED enrollment trends, financial data (local, state, and federal), and hired a new Executive Director of Business and Operations.
- Shannon Ramsey, Elyssa Louderback, and I continue to work through some tight financial parameters.
- This has also allowed us to build strong working relationships with ESD 113, the county, and the rest of the business department.

Establish a collaborative effort with the Aberdeen School Board to discuss the mission of Our Children, Our Schools, Our Future.

- These conversations have been ongoing as I have been listening and learning about our district and our district needs.
- We reaffirmed policies 1005, 1620, and 1620P concerning board-superintendent relations.

Evaluate identified critical issues that may represent barriers and opportunities to enhance academic performance.

1. Evaluate district protocols through Relationship-Centered Learning, Right Response, and MTSS while introducing innovative practices.
2. Focus on working relationships with and between district administrators, building leaders, teachers, classified staff, higher education, and the community.
3. Continue weekly communication protocols through our Aberdeen Newsletter, social media, visits to schools, Cabinet, Leadership Teams, contract maintenance, community leaders, and attendance at school and community events.
4. Re-establish post-pandemic protocols through board policy and administrative procedures.

Evaluate identified critical issues that may represent barriers and opportunities to enhance academic performance.

5. Establish quarterly reports using multiple units of measurement for each building leader to ensure progress towards academic and behavioral growth.
6. Review and evaluate guiding principles to augment and update our long range facilities plan.
7. Begin laying the groundwork to renew our Levy for the years to come.

Secure public trust and confidence through open, honest communication and positive relationships.

- These communications have been ongoing through formal and informal conversations, meetings, and building visits.
- I have committed to continuously learning about the culture of Aberdeen and the Grays Harbor area. Students, staff, and community members have been open and honest about our district and extended community.
- I have been inducted into the Aberdeen Rotary Club and look forward to increasing my involvement in the community. I am also a member of the GH Concert Band and the Dukes of Swing.
- Demonstrate and model the guidance, support, professionalism, and work ethic that is expected from the superintendent.

Promote a Culture of Excellence.

- We will closely evaluate our student outcomes through multiple measures, identify and address any achievement gaps, reflect on the sense of belonging we establish through the lens of equity, and ensure fiscal responsibility in a district where high expectations and high accountability represent the norm.
- The board will hear from each of our building leaders as they share how they are working toward a culture of excellence and continuous improvement.

Looking Ahead

- Second semester will consist of creating opportunities for Aberdeen Staff to participate in and pilot innovative practices that stem from site visits, Zoom meetings, staff meetings, and observations.
- The development of these pilots will focus on the answer to the fundamental question: How does each student learn best?
- Strategic plan
- Long-range facility plan
- Levy

Questions?

PRISMS OF REALITY PROPOSAL CONTRACT FOR **ABERDEEN SCHOOL DISTRICT (ASD)**.



ABOUT PRISMS

Prisms of Reality is an experiential learning platform for math that uses adaptive Immersive Virtual Reality (IVR) to transform the math learning experience. Designed for tactile, kinesthetic, and visual sense-making while solving compelling real-world problems, our solution is designed to help school districts efficiently bridge learning losses and boost interest in STEM in a fun, engaging and delightful way while adhering to rigorous pedagogical standards.

Our Algebra and Geometry courses in IVR each consist of 5 standards-aligned modules on core topics. Each student-led module comprises two interrelated IVR experiences (approximately 60 minutes of VR content per module). A synchronous teacher dashboard allows teachers to monitor student progress and strategically intervene while students are in VR. Offline instructional activities and materials help students build and make connections across mathematical representations to develop the ingenuity, persistence, and fluency required for future STEM success.

Unlike other technological solutions, Prisms' platform provides student-centered, active learning mechanisms that maximize engagement as well as performance. We provide teachers with unit-specific instructional toolkits that foster fearless implementation before, during, and after each IVR module for enduring student success. Prisms is the new paradigm in math learning, empowering teachers and students to teach and learn math through movement, experience, and discovery.

SCOPE OF PROJECT

Overview

The partnership between Prisms and **ASD** involves the implementation of Prisms' VR content & related materials to provide administrators and educators with a platform that rapidly improves student proficiencies on key bottleneck topics in Algebra I and Geometry. Prisms' platform can be woven into regular or hybrid classroom instruction and can also serve as a remediation tool for in-school intervention or after-school tutoring. Our comprehensive hint system for each IVR module utilizes multimodal sense-making data to provide just-in-time, responsive feedback to students at critical moments of confusion or productive struggle. Prisms' synchronous teacher dashboard enables educators to immediately identify struggling students and provide high-impact interventions while they are in the IVR environment. It also provides high-impact analysis of student progress and performance on standards over time to support strategic, data-driven instructional planning.

Each unit's aligned Module Toolkit provides 1) lesson guides to anchor and frame VR experiences, anticipate student misconceptions, lead active and engaging dialogues, and stamp key mathematical takeaways; 2) post-module instructional materials to solidify student understanding from the VR modules and form connections to adjacent topics for deep conceptual understanding and procedural fluency; 3) module overviews to develop instructor confidence and preparedness.

All student sessions within the IVR modules and transcripts of all teacher/student communications in VR can be accessed for the full transparency, security, and safety of all teachers and students using the platform.

Teachers can use single sign on (SSO) through Google, Clever, OneRoster, Schoology, ClassLink, or an LTI Advantage-based LMS (e.g., Canvas) to log into our web-based Teacher Dashboard. Use of these platforms may require coordination with your Clever/Google/LMS administrators during initial setup. The dashboard can also be accessed directly using new credentials in cases where none of these options is available to schools.

Professional Development & Program Management

Prisms will offer onboarding & professional development to ensure that teachers are prepared with the technical and pedagogical know-how to implement Prisms in their classrooms. Our onboarding PD will focus on acquainting educators with the hardware and IVR modules, equipping teachers with the skills to effectively utilize the teacher dashboard, and leveraging Prisms' suite of curriculum materials. Throughout the year, Prisms may provide additional professional development workshops for educators, along with periodic seminars with district leaders to ensure that leaders are set up to use Prisms' data to rapidly improve student learning outcomes across their systems. Prisms will offer additional in-person and/or remote PD as outlined in the Description of Platform, Services, and Fees.

Software Licenses

Prisms will provide a fixed quantity of software licenses as outlined in the Description of Platform, Services, and Fees. Each license gives 1 student unlimited access to Prisms' IVR modules for the entire term of partnership.

Throughout the year Prisms will update its software and teacher toolkit materials at no additional cost to schools. Prisms' licenses are available at a fixed price of \$12/student/year with an annual option to opt-out unless otherwise stated below in the Description of Licenses, Services, and Fees.

Headsets

Prisms has a partnership with Meta, and Prisms VR content is available on the Meta Quest 2 headsets. These headsets run an MDM service that will ensure that all module updates are automatically installed on the headsets. Setup time for headsets once delivered is approximately 15 minutes per device, depending on local WiFi. Provisioning services are available for an additional fee as outlined below in the Description of Licenses, Services, and Fees.

Headset Storage

To keep all headsets safely stored and fully charged, Prisms recommends purchasing a headset storage cart. If your school does not already have charging carts specifically designed for VR hardware storage, we recommend purchasing the Quest15 cart made in the US by [Spectrum Industries](#). Each Quest15 cart stores, charges, and secures 15 Quest 2s.

Meta Quest 2



Spectrum Industries Storage Cart
(likeness; actual product may vary)



Charging

Prisms recommends districts purchase additional AA batteries for the Meta Quest 2 controllers, each of which requires 1 AA battery (2 AAs total per headset).

Administrative Rights and Privileges

ASD will have complete and full access to Prisms' teacher dashboard to monitor student learning progress and outcomes. Our teacher dashboard tracks and monitors student growth in engagement and proficiency in standards in real-time.

Designated Coordinator

Prisms requests that **ASD** provides a designated coordinator to oversee the implementation of the partnership project. This coordinator's responsibilities may include coordinating hardware deliveries, supervising the scheduling of administrator and teacher onboarding, streamlining communication between Prisms and the district, and the like.

Minimum Student Age

ASD will ensure that all student users educated through the Prisms services provided herein will be 13 years of age or older. **ASD** agrees to take reasonable measures to restrict use of Prisms services to students 13 years of age or older.

Data Privacy Policy and Subscription Terms and Conditions

Please thoroughly review our [Data Privacy Policy](#) and our [Subscription Terms and Conditions](#).

DESCRIPTION OF SEAT LICENSES, SERVICES, AND FEES

HARDWARE			
Description	Cost per Unit (\$)	Number of Units	Total Cost (\$)
Meta Quest 2 Headsets	\$399	30	\$ 11,970.00
Spectrum Quest15 VR Charging Carts	\$2,300	2	\$ 4,600.00
Hardware Subtotal			\$ 16,570.00

PLATFORM			
Description	Cost per Unit (\$)	Number of Units	Total Cost (\$)
Student software licenses for IVR content libraries	\$18	450	\$ 8,100.00
ManageXR MDM service	\$18	30	\$ 540.00
Administrator and teacher licenses	Included	N/A	\$ -
LMS Integration (e.g., Clever, Canvas, Google)	Included	N/A	\$ -
Teacher Dashboard Access and Reporting	Included	N/A	\$ -
Platform Subtotal			\$ 8,640.00

SUPPORT			
Description	Cost per Unit (\$)	Number of Units	Total Cost (\$)
Professional Development Days	\$2,500	2	\$ 5,000.00
Prisms Site Support	\$1,000	1	\$ 1,000.00
Headset Setup	\$100	30	\$ 3,000.00
Data reviews with district / school leadership	Included	N/A	\$ -
Support Subtotal			\$ 9,000.00

Total donation (30 Quests)			\$ (11,970.00)
Total one-time cost (hardware + headset setup)			\$ 7,600.00
Total annualized recurring cost (software & services)			\$ 11,760.00
Total			\$ 22,240.00

Pricing valid for 30 days from date received

- Student Licenses.** Full IVR content access for a single student for the term of partnership. Unused licenses are non-refundable.
- Administrator and Teacher Licenses.** Provides named administrators and teachers access to the teacher dashboard and offline teacher toolkit materials. These licenses come at no additional cost. Licenses for staff members can be revoked by designated senior administrators at any time.
- MDM.** District will have administrative access to the ManageXR service to see, monitor, and manage devices.
- Ongoing Hardware & Software Support.** Spectrum offers a 2-year manufacturer's warranty for electrical components and a 10-year manufacturer's warranty for craftsmanship on all Spectrum carts. In addition, Prisms will provide ongoing hardware & software troubleshooting and support for your district throughout your implementation of the Prisms product, including coordinating Prisms software updates remotely through our MDM partner.



- 5. **Term of Partnership.** The partnership term is **20 months**, beginning on **November 1, 2022** and ending on **June 30, 2024.**
- 6. All invoices are to be paid within Net 30 terms from the date of headset delivery.

My signature below indicates that I am an authorized representative of my organization; I have reviewed, understand, and accept all terms outlined in this proposal describing the partnership between Prisms of Reality Inc. and **APS.**

Prisms of Reality Inc.

DISTRICT

X _____

X _____

Name:

Name:

Title:

Title:

Date:

Date:

Implementation Coordinator

Designated Coordinator

Same as above

Name: Nathan LaBarba

Name:

Title: Head, Customer Success

Title:

Email: nathan@prismsvr.com

Email:

Billing Contact

Name:

Email:

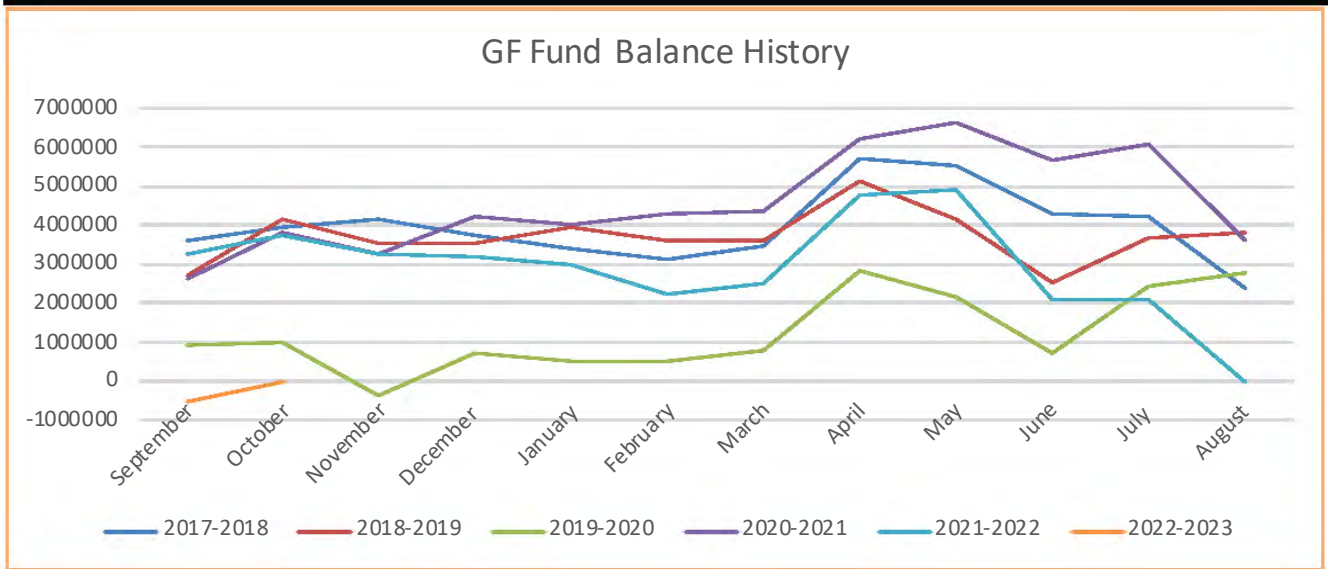
Billing Address:



TO: Dr. Jeff Thake, Superintendent
 FROM: Shannon Ramsey, Executive Director of Business & Operations
 SUBJECT: Finance Report~October 2022 Month End
 DATE: November 9, 2022

October Snapshot

Revenues	Expenditures	Salaries/ Benefits	% of Mo.Exp.	Fund Balance
\$4,868,925	\$6,656,787	\$4,105,613	61.68%	(\$8,572)



REVENUE BY MAJOR CATEGORY

Revenue Source	Budget	Actual YTD	% Actual	Largely Comprised of
Local Taxes	\$ 4,171,639	\$ 1,358,520	32.57%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 880,250	\$ 32,136	3.65%	Donations, Food Service, Misc
State, General	\$ 31,813,386	\$ 5,159,708	16.22%	Apportionment and LEA
State, Special	\$ 11,998,772	\$ 1,459,040	12.16%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 25,000	\$ 0	0.00%	Federal Forest; deducted from apportionment
Federal, Special	\$ 23,267,444	\$ 323,792	1.39%	Food Service, Fed Grants (Titles, ESSER, etc)
Other Districts	\$ 67,000	\$ 96	0.14%	Non high payments - Cosmoplis
Other Agencies	\$ 52,000	\$ 3,260	6.27%	Private Foundations, ESD 113
Other Fin Sources	0	0		
Totals	\$ 72,275,491	\$ 8,336,553	11.53%	

General Fund Expenditures by Activity: (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

<u>Activity</u>	<u>Budget</u>	<u>Actual YTD</u>	<u>Actual %</u>	<u>District payroll and/or:</u>
Board	\$ 88,000	\$ 15,396	17.50%	Dues, audits, elections, legal, travel, etc
Superintendent Office	\$ 411,519	\$ 75,945	18.45%	General Admin/ Supt Office
Business Office	\$ 548,168	\$ 108,320	19.76%	Fiscal operations
Human Resources	\$ 524,166	\$ 74,473	14.21%	Personnel, recruitment, labor relations
Public Relations	\$ 40,000	\$5,298	13.25%	Educational/admin info to public
Supervision of Instruction	\$ 1,426,263	\$ 210,783	14.78%	Includes secretarial support
Learning Resources	\$ 384,932	\$ 58,476	15.19%	Library resources & staffing
Principal's Office	\$ 3,176,098	\$ 534,999	16.84%	Includes secretaries
Guidance/Counsel.	\$ 2,611,774	\$ 350,328	13.41%	Counselors/support services
Pupil Management & Safety	\$ 0	\$ 1,326		Bus & playground paras, etc
Health Services	\$ 2,285,790	\$ 402,593	17.61%	Nursing, OT/PT/SLP, etc
Teaching	\$ 36,186,001	\$ 5,510,311	15.23%	Classroom teachers/para support
Extra-curricular	\$ 1,157,179	\$ 402,743	34.80%	Coaching, advising, ASB supervision
Instructional Prof Dev	\$ 850,161	\$ 78,312	9.21%	Prof development; instructional staff
Instructional Tech	\$ 1,219,958	\$ 23,313	1.91%	Classroom technology
Curriculum	\$ 795,389	\$ 639,771	80.43%	Materials adoptions/purchases; staff
PD-State Funded	\$ 401,769	\$ 224,704	55.93%	3 days of PD funded by the state
Food Services	\$ 2,778,552	\$ 378,614	13.63%	Mgmt of food service for district
Transportation	\$ 1,397,036	\$ 239,361	17.13%	Co-op payments, fuel, insurance
Maint &	\$ 3,990,750	\$ 705,361	17.67%	Custodial/maint/grounds, security
Other Services	\$ 2,307,552	\$ 776,287	33.64%	Insurance, utilities, information systems, printing, warehouse
Transfers	\$119,750	\$788	0.66%	In district use of transportation, vehicles, food service
Interfund	-\$ 120,000	-\$ 4,531	3.78%	Transfers to CP and DS
Totals	\$ 62,580,806	\$ 10,812,972	17.28%	

CAPITAL PROJECTS FUND YEAR-TO-DATE SUMMARY

Revenues	Expenditures	Fund Balance
\$10,498	\$ 4,632	\$1,626,556

DEBT SERVICE FUND YEAR-TO-DATE SUMMARY

Revenues	Expenditures	Fund Balance
\$921,223	\$ 770	\$3,454,399

ASSOCIATED STUDENT BODY FUND YEAR-TO-DATE SUMMARY

Revenues	Expenditures	Fund Balance
\$66,509	\$27,938	\$308,321

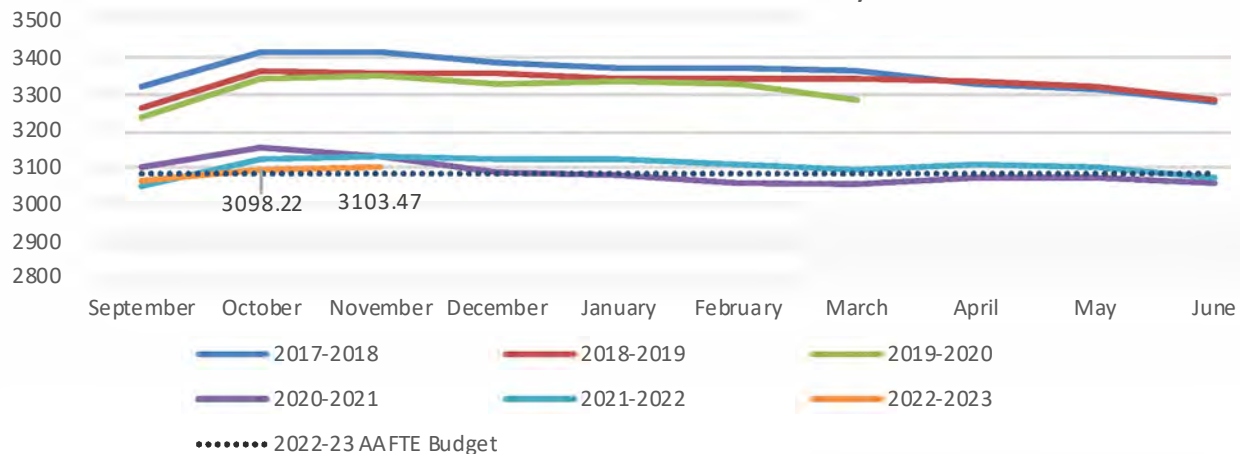
TRANSPORTATION VEHICLE FUND YEAR-TO-DATE SUMMARY

Revenues	Expenditures	Fund Balance
\$7,050	\$ 156,002	\$402,104

SUMMARY OF BUDGET EXPENDITURE CAPACITY

Fund	Budget	Expenditures YTD	Balance	%Spent	Remaining
General	\$ 62,580,840	\$10,812,972	\$51,767,868	17.28%	82.72%
Capital Projects	\$ 9,900,000	\$ 4,632	\$9,895,368	0.05%	99.95%
Debt Service	\$ 3,195,782	\$ 770	\$3,195,012	0.02%	99.98%
ASB	\$ 457,750	\$27,938	\$429,812	6.10%	93.90%
Trans Vehicle	\$ 325,000	\$ 156,002	\$168,998	48.00%	52.00%

Six Year Enrollment Summary



Six Year Enrollment History

Annual Average Full	Gr K – 5	Gr 6 – 8	HS	Run Start/ Open Doors	+/- (Budget) **
2022-2023 Bud	1246.00	773.00	981.00	100.00	3085
2021-22 Actual	1299.42	775.68	1021.41	75.13	3,171.64
2020-21 Actual	1,287.98	777.52	943.61	85.44	-5.54 (3100)
2019-20 Actual	1,445.35	805.48	980.66	98.98	+ 40.47 (3,290)
2018-19 Actual	1,778.50	496.06	993.69	82.30	+ 60.54 (3,290)
2017-18 Actual	1,800.62	484.33	1,000.19	47.83	+ 120.13

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REPORT F196

Aberdeen School District No. 005

RUN DATE: 11/9/2022

E.S.D. 113

F-196 Annual Financial Statements

RUN TIME: 7:51:24 PM

COUNTY: 14 Grays Harbor

Fiscal Year 2021-2022

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District Expenditure Summary by Location

The Annual Financial Statements (Report F-196) for Aberdeen School District of Grays Harbor County for the fiscal year ended August 31, 2022, were prepared on the modified accrual basis of accounting in accordance with the appropriate accounting principles as stated in the Accounting Manual for Public School Districts in the State of Washington. School was conducted for 180 days. (If school was operated fewer than 180 days, please include a statement covering the reasons and effort to make up days lost.) The indirect cost rate proposal has been reviewed and the data reflects allowable costs in accordance with federal requirements and 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards: Subpart E.

The school district Annual Financial Statement has been reviewed and submitted to OSPI in accordance with WAC 392-117-035 for the fiscal year September 1, 2021-August 31, 2022

Approved:

School District Superintendent or Authorized Official

Date

Reviewed:

ESD Superintendent or Authorized Official

Date

REPORT F-196 SUMMARY	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Total Revenues and Other Financing Sources	58,473,960.71	200,985.79	3,202,499.33	1,025,810.92	193,184.71	34,352.52	63,130,793.98
Total Expenditures	58,341,284.01	181,578.18	3,121,942.50	1,241,100.92	0.00	15,907.18	62,901,812.79
Other Financing Uses	1,282,552.50	0.00	0.00	0.00	0.00	0.00	1,282,552.50
Excess of Revenues/Other Financing Sources Over/(Under) Expenditures and Other Financing Uses	-1,149,875.80	19,407.61	80,556.83	-215,290.00	193,184.71	18,445.34	-1,053,571.31
Beginning Total Fund Balance	3,617,722.24	269,810.06	2,453,389.86	1,835,979.24	357,870.96	117,574.52	8,652,346.88
Prior Year(s) Corrections or Restatements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Total Fund Balance	2,467,846.44	289,217.67	2,533,946.69	1,620,689.24	551,055.67	136,019.86	7,598,775.57

Not Locked

The Annual Financial Statements (Report F-196) for Aberdeen School District of Grays Harbor County for the fiscal year ended August 31, 2022, were prepared on the modified accrual basis of accounting in accordance with the appropriate accounting principles as stated in the Accounting Manual for Public School Districts in the State of Washington. School was conducted for 180 days. (If school was operated fewer than 180 days, please include a statement covering the reasons and effort to make up days lost.) The indirect cost rate proposal has been reviewed and the data reflects allowable costs in accordance with federal requirements and 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards: Subpart E.

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REPORT F-196 SUMMARY	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
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Prior Year(s) Corrections or Restatements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Total Fund Balance	2,467,846.44	289,217.67	2,533,946.69	1,620,689.24	551,055.67	136,019.86	7,598,775.57

Not Locked

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Assets							
Cash and Cash Equivalents	3,687,995.81	45,051.97	28,493.22	841,890.57	197,055.67	18,960.54	4,819,447.78
Minus Warrants Outstanding	-4,504,812.08	-25.00	0.00	0.00	0.00	0.00	-4,504,837.08
Taxes Receivable	1,970,481.83		1,337,721.96	0.00	0.00		3,308,203.79
Due From Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Due From Other Governmental Units	3,637,593.21	0.00	0.00	0.00	0.00	0.00	3,637,593.21
Accounts Receivable	15,992.07	5,600.15	0.00	0.00	0.00	0.00	21,592.22
Interfund Loans Receivable	0.00			0.00			0.00
Accrued Interest Receivable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inventory	113,869.64	0.00		0.00			113,869.64
Prepaid Items	0.00	5,634.44			0.00	0.00	5,634.44
Investments	780,601.93	257,955.22	2,505,453.47	1,822,822.75	354,000.00	117,059.32	5,837,892.69
Investments/Cash With Trustee	0.00		0.00	0.00	0.00	0.00	0.00
Investments-Deferred Compensation	0.00			0.00			0.00
Self-Insurance Security Deposit	0.00						0.00
TOTAL ASSETS	5,701,722.41	314,216.78	3,871,668.65	2,664,713.32	551,055.67	136,019.86	13,239,396.69
DEFERRED OUTFLOWS OF RESOURCES:							
Deferred Outflows of Resources - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEFERRED OUTFLOWS OF RESOURCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	5,701,722.41	314,216.78	3,871,668.65	2,664,713.32	551,055.67	136,019.86	13,239,396.69
LIABILITIES							
Accounts Payable	1,040,273.96	5,449.66	0.00	1,043,434.08	0.00	0.00	2,089,157.70
Contracts Payable Current	0.00	0.00		0.00	0.00	0.00	0.00
Accrued Interest Payable			0.00				0.00

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Aberdeen School District No. 005

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Approved:

 School District Superintendent or Authorized Official _____
Date

Reviewed:

 ESD Superintendent or Authorized Official _____
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REPORT F-196 SUMMARY	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
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Total Expenditures	58,341,284.01	181,578.18	3,121,942.50	1,241,100.92	0.00	15,907.18	62,901,812.79
Other Financing Uses	1,282,552.50	0.00	0.00	0.00	0.00	0.00	1,282,552.50
Excess of Revenues/Other Financing Sources Over/(Under) Expenditures and Other Financing Uses	-1,149,875.80	19,407.61	80,556.83	-215,290.00	193,184.71	18,445.34	-1,053,571.31
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Prior Year(s) Corrections or Restatements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Total Fund Balance	2,467,846.44	289,217.67	2,533,946.69	1,620,689.24	551,055.67	136,019.86	7,598,775.57

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Excess of Revenues/Other Financing Sources Over/(Under) Expenditures and Other Financing Uses	-1,149,875.80	19,407.61	80,556.83	-215,290.00	193,184.71	18,445.34	-1,053,571.31
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Not Locked

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Assets							
Cash and Cash Equivalents	3,687,995.81	45,051.97	28,493.22	841,890.57	197,055.67	18,960.54	4,819,447.78
Minus Warrants Outstanding	-4,504,812.08	-25.00	0.00	0.00	0.00	0.00	-4,504,837.08
Taxes Receivable	1,970,481.83		1,337,721.96	0.00	0.00		3,308,203.79
Due From Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Due From Other Governmental Units	3,637,593.21	0.00	0.00	0.00	0.00	0.00	3,637,593.21
Accounts Receivable	15,992.07	5,600.15	0.00	0.00	0.00	0.00	21,592.22
Interfund Loans Receivable	0.00			0.00			0.00
Accrued Interest Receivable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inventory	113,869.64	0.00		0.00			113,869.64
Prepaid Items	0.00	5,634.44			0.00	0.00	5,634.44
Investments	780,601.93	257,955.22	2,505,453.47	1,822,822.75	354,000.00	117,059.32	5,837,892.69
Investments/Cash With Trustee	0.00		0.00	0.00	0.00	0.00	0.00
Investments-Deferred Compensation	0.00			0.00			0.00
Self-Insurance Security Deposit	0.00						0.00
TOTAL ASSETS	5,701,722.41	314,216.78	3,871,668.65	2,664,713.32	551,055.67	136,019.86	13,239,396.69
DEFERRED OUTFLOWS OF RESOURCES:							
Deferred Outflows of Resources - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEFERRED OUTFLOWS OF RESOURCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	5,701,722.41	314,216.78	3,871,668.65	2,664,713.32	551,055.67	136,019.86	13,239,396.69
LIABILITIES							
Accounts Payable	1,040,273.96	5,449.66	0.00	1,043,434.08	0.00	0.00	2,089,157.70
Contracts Payable Current	0.00	0.00		0.00	0.00	0.00	0.00
Accrued Interest Payable			0.00				0.00

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Accrued Salaries	0.00	0.00		0.00			0.00
Anticipation Notes Payable	0.00		0.00	0.00	0.00		0.00
LIABILITIES:							
Payroll Deductions and Taxes Payable	79,074.16	0.00		0.00			79,074.16
Due To Other Governmental Units	0.00	0.00		0.00	0.00	0.00	0.00
Deferred Compensation Payable	0.00			0.00			0.00
Estimated Employee Benefits Payable	0.00						0.00
Due To Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interfund Loans Payable	0.00		0.00	0.00	0.00		0.00
Deposits	140,251.02	0.00		0.00			140,251.02
Unearned Revenue	0.00	0.00	0.00	0.00	0.00		0.00
Matured Bonds Payable			0.00				0.00
Matured Bond Interest Payable			0.00				0.00
Arbitrage Rebate Payable	0.00		0.00	0.00	0.00		0.00
TOTAL LIABILITIES	1,259,599.14	5,449.66	0.00	1,043,434.08	0.00	0.00	2,308,482.88
DEFERRED INFLOWS OF RESOURCES							
Unavailable Revenue	3,795.00	19,549.45	0.00	590.00	0.00	0.00	23,934.45
Unavailable Revenue - Taxes Receivable	1,970,481.83		1,337,721.96	0.00	0.00		3,308,203.79
TOTAL DEFERRED INFLOWS OF RESOURCES	1,974,276.83	19,549.45	1,337,721.96	590.00	0.00	0.00	3,332,138.24
FUND BALANCE:							
Nonspendable Fund Balance	113,869.64	0.00	0.00	0.00	0.00	5,000.00	118,869.64
Restricted Fund Balance	939,097.59	289,217.67	2,533,946.69	0.00	551,055.67	0.00	4,313,317.62
Committed Fund Balance	14,070.00	0.00	0.00	0.00	0.00	0.00	14,070.00
Assigned Fund Balance	0.00	0.00	0.00	1,620,689.24	0.00	131,019.86	1,751,709.10

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Unassigned Fund Balance	1,400,809.21	0.00	0.00	0.00	0.00	0.00	1,400,809.21
TOTAL FUND BALANCE	2,467,846.44	289,217.67	2,533,946.69	1,620,689.24	551,055.67	136,019.86	7,598,775.57
TOTAL LIABILITIES, DEFERRED INFLOW OF RESOURCES, AND FUND BALANCE	5,701,722.41	314,216.78	3,871,668.65	2,664,713.32	551,055.67	136,019.86	13,239,396.69

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Assets							
Cash and Cash Equivalents	3,687,995.81	45,051.97	28,493.22	841,890.57	197,055.67	18,960.54	4,819,447.78
Minus Warrants Outstanding	-4,504,812.08	-25.00	0.00	0.00	0.00	0.00	-4,504,837.08
Taxes Receivable	1,970,481.83		1,337,721.96	0.00	0.00		3,308,203.79
Due From Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Due From Other Governmental Units	3,637,593.21	0.00	0.00	0.00	0.00	0.00	3,637,593.21
Accounts Receivable	15,992.07	5,600.15	0.00	0.00	0.00	0.00	21,592.22
Interfund Loans Receivable	0.00			0.00			0.00
Accrued Interest Receivable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inventory	113,869.64	0.00		0.00			113,869.64
Prepaid Items	0.00	5,634.44			0.00	0.00	5,634.44
Investments	780,601.93	257,955.22	2,505,453.47	1,822,822.75	354,000.00	117,059.32	5,837,892.69
Investments/Cash With Trustee	0.00		0.00	0.00	0.00	0.00	0.00
Investments-Deferred Compensation	0.00			0.00			0.00
Self-Insurance Security Deposit	0.00						0.00
TOTAL ASSETS	5,701,722.41	314,216.78	3,871,668.65	2,664,713.32	551,055.67	136,019.86	13,239,396.69
DEFERRED OUTFLOWS OF RESOURCES:							
Deferred Outflows of Resources - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEFERRED OUTFLOWS OF RESOURCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	5,701,722.41	314,216.78	3,871,668.65	2,664,713.32	551,055.67	136,019.86	13,239,396.69
LIABILITIES							
Accounts Payable	1,040,273.96	5,449.66	0.00	1,043,434.08	0.00	0.00	2,089,157.70
Contracts Payable Current	0.00	0.00		0.00	0.00	0.00	0.00
Accrued Interest Payable			0.00				0.00

	General Fund	ASB Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund	Permanent Fund	Total
Accrued Salaries	0.00	0.00		0.00			0.00
Anticipation Notes Payable	0.00		0.00	0.00	0.00		0.00
LIABILITIES:							
Payroll Deductions and Taxes Payable	79,074.16	0.00		0.00			79,074.16
Due To Other Governmental Units	0.00	0.00		0.00	0.00	0.00	0.00
Deferred Compensation Payable	0.00			0.00			0.00
Estimated Employee Benefits Payable	0.00						0.00
Due To Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interfund Loans Payable	0.00		0.00	0.00	0.00		0.00
Deposits	140,251.02	0.00		0.00			140,251.02
Unearned Revenue	0.00	0.00	0.00	0.00	0.00		0.00
Matured Bonds Payable			0.00				0.00
Matured Bond Interest Payable			0.00				0.00
Arbitrage Rebate Payable	0.00		0.00	0.00	0.00		0.00
TOTAL LIABILITIES	1,259,599.14	5,449.66	0.00	1,043,434.08	0.00	0.00	2,308,482.88
DEFERRED INFLOWS OF RESOURCES							
Unavailable Revenue	3,795.00	19,549.45	0.00	590.00	0.00	0.00	23,934.45
Unavailable Revenue - Taxes Receivable	1,970,481.83		1,337,721.96	0.00	0.00		3,308,203.79
TOTAL DEFERRED INFLOWS OF RESOURCES	1,974,276.83	19,549.45	1,337,721.96	590.00	0.00	0.00	3,332,138.24
FUND BALANCE:							
Nonspendable Fund Balance	113,869.64	0.00	0.00	0.00	0.00	5,000.00	118,869.64
Restricted Fund Balance	939,097.59	289,217.67	2,533,946.69	0.00	551,055.67	0.00	4,313,317.62
Committed Fund Balance	14,070.00	0.00	0.00	0.00	0.00	0.00	14,070.00
Assigned Fund Balance	0.00	0.00	0.00	1,620,689.24	0.00	131,019.86	1,751,709.10

ABERDEEN SCHOOL DISTRICT NO. 5
GRAYS HARBOR COUNTY, WASHINGTON

RESOLUTION NO. 2022-13

CERTIFICATION OF 2023 EXCESS PROPERTY TAXES

A RESOLUTION of the Board of Directors of Aberdeen School District No. 5, Grays Harbor County, Washington, certifying to the Board of County Commissioners of Grays Harbor County, Washington and the Superintendent of Capital Region Educational Service District 113, the amount of excess property taxes to be levied in year 2022 and collected in year 2023 for the District's General Fund and Debt Service Fund; and providing for related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF ABERDEEN SCHOOL DISTRICT NO. 5, GRAYS HARBOR COUNTY, WASHINGTON, as follows:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of Aberdeen School District No. 5, Grays Harbor County, Washington (the "District") takes note of the following facts and makes the following findings and determinations:

(a) By Resolution No. 2022-10, the Board adopted a budget for Fiscal Year 2022-23 (the "2022-23 Budget") that included certified General Fund educational programs and operations excess property taxes in the amount of \$4,153,726 to be levied in 2022 and collected in 2023. The Board has determined that the amount of the District's General Fund educational programs and operations excess tax levy previously certified in the 2022-23 Budget of \$4,153,726 should now be increased to \$5,200,000 as approved by the voters on February 11, 2020.

(b) The 2022-23 Budget also included certified Debt Service Fund excess property taxes to pay debt service on all of the District's outstanding unlimited tax general obligation bonds in the amount of \$2,950,000 to be levied in 2022 and collected in 2023.

Section 2. Certification of General Fund Excess Property Tax Levy. Pursuant to RCW 84.52.020, the Board certifies to the Board of County Commissioners of Grays Harbor County, Washington and the Superintendent of Capital Region Educational Service District 113, an excess property tax levy in the amount of \$5,200,000 to be levied in calendar year 2022 and collected in calendar year 2023 for the District's General Fund.

Section 3. Certification of Debt Service Fund Excess Property Tax Levy. Pursuant to RCW 84.52.020, the Board certifies to the Board of County Commissioners of Grays Harbor County, Washington and the Superintendent of Capital Region Educational Service District 113, an excess property tax levy in the amount of \$2,950,000 to be levied in calendar year 2022 and collected in calendar year 2023 for the District's Debt Service Fund.

Section 4. Execution; General Authorization and Ratification. This resolution may be executed by the Directors being present and voting in favor of the resolution, or only the President of the Board (the "President"), and attested by the Secretary to the Board (the "Secretary"), in tangible medium, manual, facsimile or electronic form under any security procedure or platform,

and notwithstanding any other District resolution, rule, policy or procedure, or in any other manner evidencing its adoption. The Secretary, the District’s Executive Director of Business & Operations, and the President are hereby further severally authorized and directed to take such actions and to create, accept, execute, send, use and rely upon such tangible medium, manual, facsimile or electronic documents, records and signatures under any security procedure or platform, and notwithstanding any other District resolution, rule, policy or procedure, as in their judgment may be necessary or desirable to effectuate the provisions of this resolution. All actions taken prior to the effective date of this resolution in furtherance of and not inconsistent with the provisions of this resolution are ratified and confirmed in all respects.

Section 5. Effective Date. This resolution takes effect from and after its adoption.

ADOPTED by the Board of Directors of Aberdeen School District No. 5, Grays Harbor County, Washington, at a regular open public meeting held this 15th day of November, 2022.

ABERDEEN SCHOOL DISTRICT NO. 5
GRAYS HARBOR COUNTY, WASHINGTON

President and Director

Vice President and Director

Director

Director

Director

ATTEST:

JEFFREY THAKE, Ed.D.
Secretary to the Board of Directors

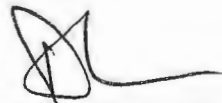
Preliminary Values

2022 FOR 2023 TAXES

SCHOOL DISTRICT	1983 TIMBER	100%	REAL & PERSONAL	TOTAL	1/2 T.A.V.	TOTAL M & O	INFORMATION ONLY Included in Totals 2022 UTILITIES
	ROLL	T.A.V.	ASSESSED VALUE	BOND BASE		BASE	
005 ABERDEEN	8,326,178	\$25,985,530	1,862,177,134	1,888,162,664	12,992,765	1,875,169,899	19,066,452
028 HOQUIAM	32,120,199	\$67,775,349	909,650,186	977,425,535	33,887,675	943,537,861	12,177,031
061 ROCHESTER	3,914	\$149,922	1,814,778	1,964,700	74,961	1,889,739	6,077
064 NORTH BEACH	8,636,074	\$32,806,104	3,587,699,245	3,620,505,349	16,403,052	3,604,102,297	7,156,709
065 McCLEARY	608,661	\$11,235,559	470,447,513	481,683,072	5,617,779	476,065,292	6,938,239
066 MONTESANO	10,703,233	\$75,503,907	1,197,141,775	1,272,645,682	55,976,790	1,253,118,565	11,132,232
068 ELMA	3,958,184	\$69,613,532	1,380,102,177	1,449,715,709	34,806,766	1,414,908,943	24,852,983
077 TAHOLAH	7,425,634	\$10,939,100	14,092,899	25,031,999	5,469,550	19,562,449	306,342
079 MARY M KNIGHT	1,687,616	\$31,668,202	34,091,993	65,760,195	15,834,101	49,926,094	338,388
097 QUINALT	9,223,771	\$167,013,865	144,396,280	311,410,145	83,506,933	227,903,213	2,720,313
099 COSMOPOLIS	8,505,275	\$29,035,599	259,285,340	288,320,939	14,517,799	273,803,139	4,419,152
104 SATSOP	46,367	\$2,920,078	859,954,558	862,874,636	1,460,039	861,414,597	1,588,308
117 WISHKAH	12,628,844	\$58,707,967	101,910,684	160,618,651	29,353,984	131,264,668	1,129,080
172 OCOSTA	8,950,086	\$40,375,505	1,058,728,959	1,099,104,464	20,187,753	1,078,916,712	7,270,368
300 NORTH RIVER	3,079,509	\$30,133,285	28,620,076	58,753,361	15,066,642	43,686,718	543,042
400 OAKVILLE	3,002,795	\$38,302,183	269,238,744	307,540,927	19,151,091	288,389,835	7,416,104

Timber Assessed Value (TAV) is used in the base to set levies for voted bonds and capital projects for schools, fire districts and cities. One-half (1/2) of the TAV (or 80% of the 1983 timber roll) is used in figuring school district maintenance and operation levies, whichever is greater.

I hereby certify the above is the **Preliminary assessed valuation** of the various taxing districts in Grays Harbor County



October 27, 2022

Dan Lindgren, Grays Harbor County Assessor

OPIOID RELATED OVERDOSE REVERSAL

The Aberdeen School District Board of Directors recognizes that the opioid epidemic is a public health crisis and access to opioid-related overdose reversal medication can be life-saving. To assist a person at risk of experiencing an opioid-related overdose, the district will seek to obtain and maintain at least one set of opioid overdose reversal medication doses in each of its high schools.

The district has authority to obtain and maintain opioid overdose reversal medication either through a standing order, prescribed and dispensed according to RCW 69.41.095(5), or through one or more donation sources. The district will seek at least one set of opioid reversal medication doses for each of its high schools. However, if the district documents a good faith effort to obtain and maintain opioid overdose reversal medication through a donation source, and is unable to do so, the district is exempt from the obligation to have a set of opioid reversal medication doses for each high school.

The following personnel may distribute or administer the school-owned opioid overdose reversal medication to respond to symptoms of an opioid-related overdose:

1. A school nurse,
2. School personnel who become designated trained responders, or
3. A health care professional or trained staff person located at a health care clinic on public school property or under contract with the school district.

Training for school personnel to become designated trained responders and distribute or administer opioid overdose reversal medication must meet the requirements for training described in the statute and any rules or guidelines for such training adopted by the Office of Superintendent Public Instruction. If a district high school does not have a full-time school nurse or trained health care clinic staff, the district shall identify at least one member of each high school's personnel to become a designated trained responder who can distribute and administer opioid overdose reversal medication.

Opioid overdose reversal medication may be used on school property, including the school building, playground, and school bus, as well as during field trips or sanctioned excursions away from school property. A school nurse or a designated trained responder may carry an appropriate supply of school-owned opioid overdose reversal medication on in-state field trips and sanctioned in-state excursions.

Individuals who have been directly prescribed opioid overdose reversal medication according to RCW 69.41.095 lawfully possess and administer opioid overdose reversal medication, based on their personal prescription. However, such "self-carrying" individuals must show proof of training as verified by a licensed registered professional nurse employed or contracted by the district or participate in district training as specified in the accompanying procedure.

If any type of overdose is suspected, including an opioid related overdose, district staff will call 9-1-1 and alert a first responder. The school nurse, designated trained responder, or trained staff person located at a health care clinic on public school property or under contract with the school district will follow the Washington Department of Health steps for administering naloxone for a suspected opioid related overdose.

Cross References:	Policy	3416 3418	Medication at School Response to Student Injury or Illness
Legal References:	RCW	69.50.315 69.50.315 28A.210	Drug-related overdose Health Screening and Requirements Health Screening and Requirements

Adopted: _____

PLU Automatic Admission Partnership
Program Overview
2022-2023

The partnership was created out of a call the Washington Student Achievement Council (WSAC) issued for universities across the state to be innovative and think about post-secondary attainment a little differently - particularly as challenges with college going rates in Washington were exacerbated by the pandemic. Pacific Lutheran University (PLU) responded and became the first university in the state to offer an **Automatic Admission Partnership** (plu.edu/admission/aap). We were lucky enough to find an eager and willing partner to launch a late spring 2021 pilot program.

Because of the success of that pilot and our hope to build opportunities for Washington students, we expanded our Automatic Admission Partnership to 11 districts during the 2021-2022 school year and are now planning to maintain those partnerships and add a few new ones for 2022-2023.

This document outlines the automatic admission criteria and the proposed process and requirements for districts and schools to participate in the Automatic Admission Partnership for the 2022-2023 school year.

Admission Criteria

The Automatic Admission Partnership requires two main criteria to be met for a student to be eligible: (1) a minimum GPA of a 3.3 and (2) completion of 2nd year algebra or an agreed upon equivalent (if in progress, we can look at past grades in math courses and likelihood to complete). We will also work with the districts and schools to make decisions related to students enrolled in ELL courses, on IEP/504 Plans, International students, and other special populations.

Student Expectations

If a student meets the criteria or is on track to meet the criteria by high school completion, they are guaranteed admission to PLU. Upon receiving the automatic admission offer, a student will need to complete:

- An Acceptance Form to let us know they are interested - this is NOT the university application and will not require an essay or letters of recommendation. It takes most students around 5 minutes to complete.
- A FAFSA or WASFA for full financial aid consideration.

Students will also need to maintain their high school GPA during their senior year and are encouraged to be engaged and active within their high school environment.

How Districts and Schools Participate

To participate in the Automatic Admission Partnership identified above, districts and schools will be required to complete these steps:

- Approve a Data Sharing Agreement (DSA) between the district or school and PLU. Eligible students will be notified by PLU once data is shared with the institution through the DSA.
 - Provide the data identified through the DSA to PLU to identify students eligible for automatic admission each semester or quarter to ensure students who may become eligible throughout the year are identified.
- Complete a Memorandum of Understanding (MOU) between the district or school and PLU.
- Meet the objectives and requirements identified in the MOU and DSA.
- Identified staff from the school or district will participate in at least three meetings. The first meeting will be a kickoff meeting to answer initial questions and go over the expectations and criteria, the second will be a meeting to go over the logistics of the launch once more details are ready and in place, and the third will be in the spring to debrief the program and help inform changes for the future.

- Provide a main point(s) of contact for PLU to communicate with throughout the year.
- Engage throughout the school year and provide updates as needed.

PLU's Role and Responsibilities

- Provide a Data Sharing Agreement (DSA) to be completed by the district or school.
- Provide a Memorandum of Understanding (MOU) to be completed by the district or school.
- Upon receipt of the data identified in the DSA, PLU will identify eligible students for automatic admission.
- Be the primary communicator with students and families regarding eligibility for automatic admission. PLU will send a letter to the student, both in electronic and written form, regarding a student's eligibility for automatic admission and their next steps.
- PLU will provide the district or school with a list of students eligible for automatic admission each quarter or semester data is received.
- PLU will also provide the district or school with a list of students who filled out the acceptance form on a monthly basis.
- Meet the objectives and requirements identified in the MOU and DSA.
- Identified staff from PLU will participate in at least three meetings. The first meeting will be a kickoff meeting to answer initial questions and go over the expectations and criteria, the second will be a meeting to go over the logistics of the launch once more details are ready and in place, and the third will be in the spring to debrief the program and help inform changes for the future.
- Engage throughout the school year and provide updates as needed.

Contact

The main contact at PLU will be Melody Ferguson (fergusma@plu.edu), Associate Dean of Admission. Once a partnership is created, each school and/or district will be assigned a PLU Admission Counselor who will work directly with their students. Our Director of Admission Operations & Systems, Brandon Bruan (bruanbj@plu.edu), will become the direct contact for all data files and IT district staff.

Ideal Timeline for 2022-2023

This list does not contain every key date and there may be changes based on the needs of a school or district. These are provided for a general idea.

Date	
October 1 st	Automatic Admission Acceptance Form Opens
October 15 th	Electronic and written communication will be sent by PLU
November 15 th	Around 4 weeks after the acceptance is sent will be the Acceptance Form Priority Date (NOT a deadline)
December 1 st	FAFSA and WASFA Priority Date (NOT a deadline)
Mid-December	Financial aid awards are mailed to students
April 1 st	Deadline for Automatic Admission Acceptance Form
May 1 st	National College Decision Day

PACIFIC LUTHERAN UNIVERSITY
AUTOMATIC ADMISSION
PARTNERSHIP

Memorandum of Understanding
August 2022 – August 2025

Parties

This memorandum of understanding (hereinafter “MOU”) has been developed between PACIFIC LUTHERAN UNIVERSITY (hereinafter “PLU”) and the Aberdeen School District (hereinafter “School District”) to govern their relationship in administering the Automatic Admission Partnership for the 2022-23, 2023-2024 and 2024-25 academic years. It is intended to define the conditions under which students may be eligible for PLU Automatic Admission Partnership and establish operational rules.

Purpose

The Automatic Admission Partnership operated by PLU is intended to provide access to and improve academic achievement of eligible high school students. This MOU refers to the Automatic Admission Partnership with the Washington public school district throughout this document.

A. Eligibility

- 1) High school students are eligible to participate in the Automatic Admission Partnership if they meet the PLU criteria for eligibility outlined below; and if
- 2) High school students subsequently complete an admission application and any additional admissions requirements by PLU.
- 3) Eligibility criteria:
 - i) A minimum GPA of 3.3.
 - ii) Completion of 2nd year algebra or an agreed upon equivalent. (If the student is currently enrolled in 2nd year algebra, PLU will review past grades in math courses to determine likelihood of successful completion.
 - iii) PLU will work with School District to review decisions related to students enrolled in ELL courses, on IEP/504 Plans, international students, and other designated student populations.

B. ABERDEEN SCHOOL DISTRICT Responsibilities for Automatic Admission Partnership

School District will:

- Approve a Data Sharing Agreement (DSA) between the district and PLU.
- Complete a Memorandum of Understanding (MOU) between the district PLU.

C. Term

1. This Agreement shall commence upon full execution and continue through August 31, 2025.
2. The parties may decide to extend this Agreement via an amendment signed by both parties, or may choose to enter a new Memorandum of Understanding.
3. Early Termination: Either Party may terminate this agreement by giving the other Party 30 days notice. Termination will not impact School District students who have been offered Automatic Admission and meet the eligibility requirements in Section 1.

D. Conditions / Compliance

1. This Agreement is intended to provide direction in the administration of Automatic Admission Partnership for PLU and the School District. Any changes must be in writing and agreed to by both parties prior to any amendments.
2. PLU and School District shall comply with all laws, ordinances, RCWs and WACs and regulations of governmental bodies applicable to the program as well as applicable local policies and procedures. If any part of this agreement conflicts with current RCWs and WACs, the RCWs and WACs will govern the agreement.
3. The parties acknowledge that regular ongoing communication is vital to the success of the collaborative nature of this Agreement. It is understood that team meetings will be held, as needed, between School District and PLU staff to communicate issues regarding delivery of services under this Agreement.
4. Coordinator of Services. Each party hereby designates the following to be their coordinator of services under this Agreement:

School District

Printed Name:
Title:
Email:
Phone

Pacific Lutheran University

Printed Name: Melody Ferguson

Title: Associate Dean of Admission

Email: fergusma@plu.edu

Phone: 253.535.7161

5. Nondiscrimination/Anti-Harassment. In the performance of this Agreement, the parties assure compliance with all local, state and federal guidelines and regulations regarding nondiscrimination and harassment involving any employee/student on the basis of age, sex, marital status, race, color, creed, national origin, the presence of any sensory mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability, sexual orientation including gender expression or gender identity, or honorably discharged veteran or military status.

6. No Dual Employment. Nothing contained in this Agreement, or related documents shall be construed as creating any form of an employment relationship between the School District and PLU or the agents, officers, volunteers or employees of PLU. The officers, agents, employees or volunteers of PLU shall not be entitled to any rights or privileges of employment with School District. School District employees and students do not, by this Agreement, become agents or employees of PLU. Accordingly, School District employees and its students shall not be *entitled* to any rights or privileges established for employees of PLU, such as vacation, sick leave with pay, paid days off, life, accident and health insurance or severance pay upon termination of this Agreement.

7. Indemnification. Each party to this Agreement will be responsible for its own acts or omissions and for those of its directors or trustees, officers, employees, agents, and volunteers. Neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm or corporation not a party to this Agreement. Neither party to this Agreement shall be considered the agent of the other party.

8. Confidentiality. Both parties acknowledge the obligations for maintaining the confidentiality of student records and access to the parents/guardian and students of such records. Parties will confer and agree to the content of any official announcements regarding this Agreement, its contents, objectives and results in accordance with the Family Education Rights and Privacy Act (FERPA).

9. Student Eligibility for Automatic Admission Partnership. Conflict regarding a student's eligibility for the Automatic Admission Partnership will be mutually resolved between the parties.

10. Assignment/Binding Effect. Performance of any or all aspects of this Agreement may not be assigned without written authorization by the other party. Likewise, neither party may assign their respective rights to any claims or actions arising out of or relating to this Agreement without written authorization.

11. Integration/Modification. This Agreement constitutes the entire and exclusive agreement between the parties regarding this matter and no deviations from its terms shall be allowed unless a formal, written, mutual agreement occurs between the parties.

12. Waiver of Breach. No waiver of any breach of any term of this Agreement shall be construed, nor shall be, a waiver of any other breach of this Agreement. No waiver shall be binding unless it is in writing and signed by the party waiving the breach.

13. Severability. If any provision of this Agreement is determined to be invalid or ultra vires under any applicable statute or rule of law, it is to that extent to be deemed omitted and the balance of the Agreement shall remain enforceable.

14. Governing Law/Venue. The terms of this Agreement shall be governed by the laws of the State of Washington. If legal action is commenced to resolve a dispute arising out of this Agreement, the venue of such action shall be in Pierce County.

15. Authority to Sign and Obligate. The undersigned represent and warrant that they are authorized to enter into this Agreement on behalf of the parties.

Agreed to by Pacific Lutheran University and Aberdeen School District No. 5

DATED this 15th day of November, 2022_

Aberdeen School District

Name: Jennifer Durney

Title: President, Board of Directors

Signature:

Date

Pacific Lutheran University

Name: Joanna Gregson

**Title: Provost and Senior Vice President for
Academic Affairs**

Signature:

Date:



DATA SHARING AGREEMENT

between

PACIFIC LUTHERAN UNIVERSITY

and

Aberdeen School District No. 5

This Data Sharing Agreement is entered into by and between **PACIFIC LUTHERAN UNIVERSITY**, a Washington nonprofit corporation (the University) and Aberdeen School District No. 5 (School District) to establish the content, use, and protection of data needed by School District to support the contracted service, whether such data is provided by University or collected by School District on behalf of the University as of the 15th day of November, 2022.

1. Period of Agreement

The period of this Agreement shall be in effect from **November 15, 2022** until terminated in writing by either organization.

2. Intended Use of Data

Data will be used to administer the University Automatic Admission Partnership.

3. Constraints on Use

Data supplied by the School District and shared with the University shall not be sold or used, internally or externally, for any purpose not directly related to the scope of work defined in this agreement without the written permission of the School District.

School District recognizes that 34 C.F.R.99.30 requires prior written consent of the data subject prior to the release of personally identifiable information (PII) from student's educational records. School District shall not release PII to the University without prior written consent of the parent/guardian or student (if student is at least 18 years old) except in cases that constitute exceptions to the consent requirements of the FERPA. School Districts are responsible for obtaining a written consent form that specifies the records that may be disclosed, the purpose of the disclosure, and to whom the disclosures will be made.

Intentionally Left Blank

4. Data Security

School District and University shall employ industry best practices, both technically and procedurally, to protect the School District data from unauthorized physical and electronic access. Methods employed are subject to annual review and approval by the University.

4.1. Data Elements

Data shared with the University shall be limited to the data elements specifically defined and authorized by the School District.

Data to be shared or collected shall be limited to the following elements: See Exhibit A.

4.2. Data Categories

The following definitions shall be used to classify data for security purposes:

Public: The least restrictive class of data. Although it must be protected from unauthorized disclosure and/or modification, it is often public information or generally releasable under the University procedures for processing public records requests. Examples of this class of data are: class schedules, course catalogs, general ledger data, and employee demographic statistics.

Private: This class includes data for which specific protections are required by law or for which agencies are obligated to prevent identity theft or similar crimes or abuses. Examples of this class are: peoples' names in combination with any of the following: birth date, student or employee ID number, address, e-mail addresses, telephone numbers. Also included are: education records including papers, grades, and test results, or information identifiable to an individual that relates to any of these types of information.

Restricted: This class includes those data elements that are either passwords in the traditional sense of function in the role of an access control such as a credit card number, expiration date, PIN, and card security code. All data classified as Restricted shall be encrypted in storage and in transit. Access to these elements are tightly controlled and audited. Examples of these data are: Social Security Numbers (SSN), driver's license number, credit card numbers, expiration dates, PINs, card security codes, financial profiles, bank routing numbers, medical data, and law enforcement records.

4.3. Data Handling Requirements

Data handling requirements may vary depending on the classification of data shared with the University. However, it is anticipated that most data shared with the University will involve a mix of data classes including Private and possibly Restricted information. Therefore, whenever data elements are aggregated for collection, transmission, or storage, the aggregate data shall be handled using the protocols that apply to the most sensitive data element.

Intentionally Left Blank

5. Network Security

5.1. Internet Access

Connections to University computers utilizing the Internet, whether from client access or remote administration, must be protected using any of the following industry standard cryptographic technologies: TLS, IPsec, SSH/SCP, PGP.

5.2. Data Storage

Regardless of the media employed (i.e., disk, tape, etc.), Restricted data must be stored in an encrypted format. Encryption algorithms shall be AES-128 or better, or Triple-DES (TDEA). The use of other encryption algorithms for data storage must be approved in writing by the University.

6. Compliance with Applicable Laws and Regulations

School District shall comply with all applicable federal laws and regulations protecting the privacy of citizens including the Family Educational Rights and Privacy Act (FERPA), the Health Insurance Portability and Accountability Act (HIPAA), Gramm Leach Bliley Act (GLBA) and General Data Protection Regulation (GDPR).

7. Amendments and Alterations to this Agreement

The University and School District may amend this Agreement by mutual consent, in writing at any time.

THIS AGREEMENT, consisting of 3 pages, and 1sssss exhibit(s), is executed by the persons signing below who certify that they have the authority to execute this Agreement.

Address: _____

Contact: _____
Title: _____
Telephone: _____
Fax: _____
E-mail: _____

Signature: _____
Date: _____

PACIFIC LUTHERAN UNIVERSITY, a
Washington nonprofit corporation

Address: 12180 Park Avenue South
Tacoma, WA 98447
Contact: Patrick D. Gehring
Title: Associate Vice President for Finance
Telephone: (253) 535-7121
Fax: (253) 536-5047
E-mail: fadmin@plu.edu

Signature: _____
Date: _____

EXHIBIT A

Student First Name
Student Last Name
Student Date of Birth
Student Street Address
Student City
Student State
Student Postal Code
Student Phone Number
Student Email Address
Parent or Guardian First Name
Parent or Guardian Last Name
Parent or Guardian Phone Number
Parent or Guardian Email Address
High School Unweighted, Cumulative GPA
Transcripts (sent separately from data)

CERTIFICATED

Certificated Substitute Hire:

Christopher Frye
Brenden Greenfield
Joan Hildreth
Rebeca Moreno Perez

CLASSIFIED

CHANGE OF ASSIGNMENTS: We recommend the Board approve the following classified change of assignments:

<u>Name</u>	<u>Position</u>	<u>To:</u>	<u>From:</u>	<u>Effective Date</u>
Kaycee Short	MTSS Assistant	Aberdeen High School	Miller Junior High	11/07/22

LEAVE OF ABSENCE: We recommend the Board approve the following classified leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Mike Anderson	Hopkins	Custodian	11/02/22-01/26/23

Classified Substitute Hire:

Angela Evans
Richard Osborn
Elaine Rydman
Juliana Sanchez
Kayla Smith