

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Aberdeen High School and via webinar

September 20, 2022, 6 p.m.

AGENDA

Instructions for joining the meeting:

https://asd5-org.zoom.us/webinar/register/WN_gvZNFloaTyKO4TWHIUqrug

You will receive a confirmation email containing information about joining the webinar.

Join by phone: 1-253-215-8782; Meeting ID 821 7059 5034

6:00 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Financial Matters
3. Out-of-State and Overnight Trip Requests

Comments from Board Members

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to schoolboard@asd5.org.

Old Business

Superintendent's Report

1. Non-Resident Student Report

Financial Services

1. [Fiscal Status Report](#)

New Business

1. [Resolution 2022-12 Authority to Seek Bids](#)
2. [Policy 2000 Student Learning Goals](#)
3. [Policy 2004 Accountability Goals](#)

Board Meeting Agenda
September 20, 2022

4. Policy 6000 Program Planning, Budget Preparation, Adoption and Implementation
5. Policy 6020 System of Funds and Accounts
6. South Sound Parent-to-Parent
7. Next Meeting

Executive Session / Closed Session

Personnel Matters

1. Personnel Report

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

September 20, 2022, 6 p.m.

Link to join the meeting:

You will receive a confirmation email containing information about joining the webinar.

https://asd5-org.zoom.us/webinar/register/WN_gvZNfloaTyKO4TWHIUqrug

Or, join by phone: 1-253-215-8782; Meeting ID: 892-9180-7949

Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on September 6, 2022, are enclosed for your review and approval.
2. Financial Matters – The payroll and accounts payable for August are enclosed for your review and approval.
3. Gifts to the District
 - a. The J.M. Weatherwax Scholarship Fund has received a gift of \$100,000 from the estate of James N. Erickson of Aberdeen.
 - b. The Automotive Program at Aberdeen High School has received a 2000 Audi station wagon valued at \$1,418 from Jonathan Mitchell of Aberdeen.
4. Out-of-State and Overnight Trip Requests
 - a. The Cross Country team at Aberdeen High School is requesting permission to travel to Seaside, Ore., to participate in an invitational race on Sept. 24.
 - b. The Highly Capable program is requesting permission to travel with 5th-8th grade students to Mount St. Helens for an outdoor science and overnight experience on Oct. 24-25.

Comments from the Board

Comments from the Public

The Board welcomes public comment on agenda items at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes.

Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to schoolboard@asd5.org before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Old Business

Superintendent's Report

1. Non-Resident Student Report – Superintendent Thake will share information on the numbers of students attending choosing to attend school in a district other than their resident district.

Financial Services

1. Fiscal Status Report – Executive Director of Business and Operations Shannon Ramsey will present the Fiscal Status Report for August and an update on September enrollment. [Enclosure 2](#)

New Business

1. Resolution 2022-12 Authority to Seek Bids – A resolution authorizing the administration to seek bids to replace the windows at the Administration Building is presented for your review and approval. [Enclosure 3](#)
2. Policy 2000 Student Learning Goals – An update to Policy 2000 Student Learning Goals is presented for first reading. No action required at this time. [Enclosure 4](#)
3. Policy 2004 Accountability Goals – An update to Policy 2004 Accountability Goals is presented for first reading. No action is required at this time. [Enclosure 5](#)
4. Policy 6000 Program Planning, Budget Preparation, Adoption and Implementation – An update to Policy 6000 is presented for first reading. No action is required at this time. [Enclosure 6](#)
5. Policy 6020 System of Funds and Accounts – An update to Policy 6020 is presented for first reading. No action is required at this time. [Enclosure 7](#)
6. South Sound Parent-to-Parent – An interagency agreement with the SSP2P program to provide early intervention services in the Birth-to-3 program is presented for your review and approval. [Enclosure 8](#)
7. Next Meeting – The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, October 4, 2022, in the Community Room at Aberdeen High School and via webinar.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 15 minutes under RCW 42.30.110 (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 9](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – September 6, 2022

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 6:00 p.m. Tuesday, September 6, 2022, in the Community Room at Aberdeen High School and via webinar following guidance for conducting remote meetings in compliance with the Open Public Meetings Act. In attendance were Directors Annica Mizin and Jeremy Wright, along with Superintendent Jeffrey Thake, 13 patrons and staff in person, and seven attending remotely. Vice President Suzy Ritter and Director Jessica Jurasin were excused.

CALL TO ORDER

The meeting began with the flag salute.

On a motion by Annica Mizin and seconded by Jeremy Wright, the Board approved the Consent Agenda, which included the minutes from the regular meeting on August 16, 2022; interdistrict agreements with the Elma, Hoquiam, McCleary and Ocosta school districts for the Early Childhood Education and Assistance Program, a contract with ESD 113 for the district to participate in the fiscal management support program; renewal of the agreement with the Quinault Indian Nation for the continued provision of the Temporary Assistance for Needy Families program, and an overnight trip request for Miller Junior High School sixth-graders to attend Outdoor School at the YMCA's Camp Bishop on Oct. 2-7.

CONSENT AGENDA

Directors Annica Mizin and Jennifer Durney offered comment that the tradition of seniors gathering in August before school begins to paint their parking lot spaces was a very fun, positive event this year.

COMMENTS FROM
THE BOARD

Director Jeremy Wright commented that the Aberdeen/Hoquiam rivalry game lived up to its billing with an amazing atmosphere. Aberdeen won this year, and he expressed appreciation for the performances of the student section, band and dance team.

Director Wright praised the staff at Miller Junior High School for the welcoming atmosphere. Both of his students came home enthused about school. President Durney agreed and added that there's also an atmosphere of anticipation and excitement at Aberdeen High School.

The Board received written public comment from Michelle Reed expressing appreciation for the district response to a safety situation at Miller Junior High School on the first day of school.

COMMENTS FROM
THE PUBLIC

Superintendent Thake discussed the events that took place leading up to the start of the new school year, including the staff trainings and the "Welcome Back" assembly with staff where the response has been very positive. Dr. Thake also

SUPERINTENDENT
REPORT

praised the work taking place at the schools, said the open houses were very well done, and praised the response at Miller Junior High School to a safety issue.

FIRST DAY OF
SCHOOL

Superintendent Thake reported that he continues to monitor the major construction projects taking place, including the painting at Stevens Elementary School and the new field turf at Stewart Field. The field is on schedule to be ready for the home game on Friday, Sept. 16.

Superintendent Thake commented that his first Aberdeen/Hoquiam football game was the “most amazing football environment for high school” that he’s ever seen.

Superintendent Thake discussed a new law that required the Department of Health to test the water in schools. Aberdeen High School was the first to be tested and one fixture needs to be replaced. The results are being shared with families this week.

DOH WATER
TESTING

Superintendent Thake reported that again this year the Grays Harbor Community Foundation is making grants available to schools that wish to bring in the Missoula Children’s Theatre, and that our elementary schools are taking part.

MISSOULA
CHILDREN’S
THEATRE

On a motion by Annica Mizin and seconded by Jeremy Wright, the Board approved an agreement with the YMCA of Grays Harbor for Outdoor School at Camp Bishop for sixth-graders in October.

OUTDOOR SCHOOL

On a motion by Jeremy Wright and seconded by Annica Mizin, the Board approved the annual agreement with Grays Harbor County for the district to provide educational services at the Juvenile Detention Center.

DETENTION
CENTER

On a motion by Jeremy Wright and seconded by Annica Mizin, the Board approved renewal of the agreement with the New Market Skills Center at Tumwater for the Aberdeen School District to operate the Twin Harbors Branch of the Skills Center for Grays Harbor and Pacific County students.

NEW MARKET
SKILLS CENTER

Following discussion about enrollment declines during the pandemic and a request for more information on the numbers of non-resident students, on a motion by Jeremy Wright and seconded by Annica Mizin, the Board approved renewal of an agreement with ESD 113 to continue the Attendance and Reengagement Program using ESSER funds.

ESD 113
ATTENDANCE AND
RE-ENGAGEMENT

On a motion by Jeremy Wright and seconded by Annica Mizin, the Board approved an agreement with Propel to serve as the district’s insurance broker for property/casualty insurance.

PROPEL
INSURANCE

On a motion by Annica Mizin and seconded by Jeremy Wright, the Board approved an agreement with DocuSign for managing the District’s electronic signature files.

DOCUSIGN

Following discussion on the scope of services to be provided, on a motion by Jeremy Wright and seconded by Annica Mizin, the Board approved an agreement allowing BHR staff to provide comprehensive behavioral and mental health services in the district in 2022-2023.

BEHAVIORAL
HEALTH
RESOURCES

Following discussion by Special Education Director Rick Bates, on a motion by Jeremy Wright and seconded by Annica Mizin, the Board approved an agreement with Basics NW, LLC to provide behavioral health services for qualifying students in 2022-2023.

BASICS
NORTHWEST

On a motion by Annica Mizin and seconded by Jeremy Wright, the Board approved a personal services contract with Trinity Parris to provide athletic training and concussion protocol services for student athletes in 2022-2023.

ATHLETIC
TRAINER SERVICES

On a motion by Jeremy Wright and seconded by Annica Mizin, the Board approved an agreement with Soliant to place Andria Hainey in the district as a certified occupational therapy assistant.

SOLIANT
ADDENDUM

On a motion by Annica Mizin and seconded by Jeremy Wright, the Board approved a recommendation from the Maintenance Department declaring property surplus as presented.

SURPLUS
EQUIPMENT

The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, Sept. 20, 2022, in the Community Room at Aberdeen High School and via webinar.

NEXT MEETING

At 6:40 p.m., President Durney recessed the meeting for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The meeting reconvened in regular session at 7:10 p.m.

EXECUTIVE
SESSION

On a motion by Annica Mizin and seconded by Jeremy Wright, the Board approved the Personnel Report.

PERSONNEL
REPORT

Under certificated matters, the Board approved the hiring of James Martin as a current-year teacher at Aberdeen High School effective September 8 and Michelle Lawson as a current-year teacher at Stevens Elementary School effective August 31; approved a change of assignment for Doris Hatton from teacher (.8 fte) to MTSS coach at Miller Junior High School effective August 31; approved a co-curricular contract for Faith Taylor-Eldred as the Yearbook advisor at Aberdeen High School for 2022-23; accepted the resignation of Brandy Fitzgerald as the MTSS coach at Miller Junior High School effective August 30, and approved the hiring of Arthur Hoover as a substitute for the District.

CERTIFICATED

Under classified matters, the Board approved the hiring of Michelle Caskey as a SLP technician for the District effective August 31; Michaela Hoover as the Counseling Center secretary (current year) at Aberdeen High School effective

CLASSIFIED

September 8; Tiffany Montoure, Jessica Nelson and Melissa Veach as garden stewards at A.J. West Elementary School, Bailee Green as the garden steward at Central Park Elementary School, Carla White as the garden steward at Robert Gray Elementary School and Molly Leithold as the garden steward at Hopkins, all effective September 1; Michael Smith as a para-educator at A.J. West Elementary School effective September 12 and Crystal Sanchez as a para-educator at Stevens Elementary School effective September 14; Indigo Evensen as the 21st Century site coordinator at Central Park Elementary School effective September 1 and Morgan Kersker as an LRC technician at Robert Gray Elementary School effective September 1; approved changes of assignment for Brianda Arias and Adair Ramirez from para-educators to MTSS assistants at Aberdeen High School effective August 31, Tanya Bowers-Anderson from special education para-educator to para-educator at A.J. West Elementary School effective August 31 and Brenda Camp from para-educator to para-educator (current year) effective August 31, Kathryn Boyer from Miller Junior High School to Stevens Elementary School as a Food Service worker effective August 31; accepted resignations from Suzzana Ntalikas as a SLPA for the District effective August 17, Megan Burn as an MTSS assistant at Aberdeen High School effective August 22, and Trisha Sims as a para-educator at Robert Gray Elementary School effective August 31; approved the termination of Lauren Smith as a bus driver effective September 1; approved an extra-curricular contract for Annette Duvall as the assistant coach for Boys' Tennis at Aberdeen High School effective August 22, and approved the hiring of Basil Lee and Wade Watkins as substitutes for the District.

There being no further business, the regular meeting was adjourned at 7:11 p.m.

ADJOURN

Jeffrey Thake, Secretary

Jennifer Durney, President

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 20, 2022, the board, by a _____ vote, approves payments, totaling \$3,548.47. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: COMP TAX LY
Warrant Numbers 833293 through 833293, totaling \$3,548.47

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	

Check Nbr	Vendor Name	Check Date	Check Amount
833293	Bank Of The Pacific (use Tax)	09/21/2022	3,548.47
1	Computer	Check(s) For a Total of	3,548.47

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As of September 20, 2022, the board, by a _____ vote, approves payments, totaling \$759,744.03. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND LY
Warrant Numbers 833239 through 833292, totaling \$759,744.03

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833239	1ST SECURITY BANK PAYROLL/PERS	09/21/2022	3,861.12
833240	Aberdeen School Dist-Cte Impre	09/21/2022	474.00
833241	Aberdeen Sanitation	09/21/2022	5,909.14
833242	Airgas Usa, Llc	09/21/2022	28.69
833243	Amplify Education Inc	09/21/2022	95.00
833244	Apple Computer Inc	09/21/2022	1,744.19
833245	BEHAVIORAL HEALTH RESOURCES	09/21/2022	185,905.81
833246	Cascade Natural Gas	09/21/2022	1,919.69
833247	Caskey Industrial Supply Co In	09/21/2022	795.62
833248	Centurylink	09/21/2022	1,878.13
833249	Cintas Corporation	09/21/2022	5,283.72
833250	City Of Aberdeen	09/21/2022	14,470.08
833251	COASTAL INTERPRETIVE CENTER	09/21/2022	410.00
833252	Cts Language Link	09/21/2022	8.27
833253	Dairy Fresh Farms	09/21/2022	761.80
833254	Dawson, Kenneth Michael	09/21/2022	41.93
833255	Dept Of Labor And Indust	09/21/2022	2,366.40
833256	Dept Of Licensing	09/21/2022	182.00
833257	Doherty, Mary M	09/21/2022	6,100.00
833258	Edward Don & Company	09/21/2022	577.25
833259	ENNS, LIONEL	09/21/2022	8,300.00
833260	ESD 113	09/21/2022	70.00
833261	Francotyp-Postalia, Inc	09/21/2022	234.00
833262	Garland/DBS, Inc.	09/21/2022	80,866.00
833263	Grays Harbor College	09/21/2022	133,680.83
833264	Grays Harbor Historical Seapor	09/21/2022	2,786.00
833265	Harbor Disposal Co Inc	09/21/2022	1,508.31
833266	HB Portables	09/21/2022	180.00
833267	Hoquiam School District #28	09/21/2022	114,760.09
833268	James Bennett DBA Olympic Pen	09/21/2022	45.00
833269	JMB Consulting Group, LLC	09/21/2022	1,067.00
833270	KCDA Purchasing Coop.	09/21/2022	73,638.81
833271	KRUEGER POTTERY SUPPLY	09/21/2022	690.99

Check Nbr	Vendor Name	Check Date	Check Amount
833272	Lakeshore Curriculum Materials	09/21/2022	1,416.95
833273	Louderback, Elyssa L	09/21/2022	3,000.00
833274	MinuteMan Press	09/21/2022	172.42
833275	Northsound Refrigeration	09/21/2022	717.40
833276	O'Reilly Auto Parts	09/21/2022	20.26
833277	Pacifica Law Group LLP	09/21/2022	8,208.00
833278	Parris, Trinity A	09/21/2022	916.66
833279	Perkins Coie Llp	09/21/2022	1,798.00
833280	Petrocard Inc	09/21/2022	5,350.91
833281	Pioneer Healthcare Services LL	09/21/2022	2,880.00
833282	Pud #1 Of Grays Harbor Co	09/21/2022	34,365.98
833283	Sound Publishing, Inc.	09/21/2022	268.33
833284	SOUTHWEST WASHINGTON FOOD HUB	09/21/2022	1,070.10
833285	Tumwater School District #33	09/21/2022	2,842.15
833286	US Foods - Seattle	09/21/2022	1,972.02
833287	Verizon Wireless	09/21/2022	3,511.13
833288	WCEPS Inc	09/21/2022	5,000.00
833289	Wcp Solutions	09/21/2022	156.57
833290	Western Washington Constructio	09/21/2022	25,366.03
833291	WSIPC	09/21/2022	322.33
833292	YMCA	09/21/2022	9,748.92
54	Computer	Check(s) For a Total of	759,744.03

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 20, 2022, the board, by a _____ vote, approves payments, totaling \$11,439.25. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: CAPITAL PROJECTS LY Warrant Numbers 833236 through 833238, totaling \$11,439.25

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833236	Berglund, schmidt & Associates	09/21/2022	8,982.50
833237	JMB Consulting Group, LLC	09/21/2022	2,133.00
833238	Materials Testing & Consulting	09/21/2022	323.75
3	Computer	Check(s) For a Total of	11,439.25

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 20, 2022, the board, by a _____ vote, approves payments, totaling \$981.72. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND
Warrant Numbers 833235 through 833235, totaling \$981.72

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833235	HUDL	09/21/2022	981.72
1	Computer	Check(s) For a Total of	981.72

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 20, 2022, the board, by a _____ vote, approves payments, totaling \$1,031,994.83. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: CAPITAL PROJECTS
Warrant Numbers 833234 through 833234, totaling \$1,031,994.83

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833234	KCDA Purchasing Coop.	09/21/2022	1,031,994.83
1	Computer	Check(s) For a Total of	1,031,994.83

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 20, 2022, the board, by a _____ vote, approves payments, totaling \$20,700.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:PRIVATE PURPOSE TRUST Warrant Numbers 833221 through 833233, totaling \$20,700.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833221	Aberdeen High School (asb)	09/21/2022	1,000.00
833222	COLORADO MESA UNIVERSITY	09/21/2022	1,500.00
833223	Eastern Washington University	09/21/2022	500.00
833224	Grand Canyon University	09/21/2022	1,000.00
833225	Grays Harbor College	09/21/2022	6,500.00
833226	IDAHO STATE UNIVERSITY- FINANC	09/21/2022	200.00
833227	Jimenez, Alex	09/21/2022	100.00
833228	University Of Washington-Schol	09/21/2022	500.00
833229	UNIVERSITY OF MIAMI - STUDENT	09/21/2022	750.00
833230	UNIVERSITY OF MISSISSIPPI	09/21/2022	2,250.00
833231	Washington State University	09/21/2022	200.00
833232	Western Washington University	09/21/2022	700.00
833233	Western Governors University	09/21/2022	5,500.00

13 Computer Check(s) For a Total of 20,700.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 20, 2022, the board, by a _____ vote, approves payments, totaling \$18,486.12. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND
Warrant Numbers 833215 through 833220, totaling \$18,486.12

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833215	District 3 Ffa C/o Michael Jes	09/21/2022	60.00
833216	Soccer .Com	09/21/2022	536.12
833217	Swvla League	09/21/2022	500.00
833218	Washington Officials Associati	09/21/2022	11,080.00
833219	Weatherwax Asb Fund	09/21/2022	1,265.00
833220	WIAA	09/21/2022	5,045.00
6	Computer	Check(s) For a Total of	18,486.12

ABERDEEN HIGH SCHOOL ASB

Accounts Payable September 2022

The following bills were submitted for payment by the Comptroller's office for the month of September:

DATE	CLUB/ACCOUNT	PAYEE	DESCRIPTION	AMOUNT
09-08-2022	FFA	District 3 FFA	FFA Chapter Dues	\$ 60.00
08-11-2022	Boys Soccer	Soccer.com	Navy Socks	\$ 261.52
08-16-2022	Girls Soccer	Soccer.com	Navy Socks	\$ 274.60
09-01-2022	ASB Reserve	SWWAA	District IV Enrollment Fees	\$ 500.00
08-25-2022	Girls Swim & Dive	U.S. Bank	Team Swimsuits	\$ 2,450.20
07-05-2022	Uniforms/Officials	Washington Officials Assn	2022-23 Fall Sports Officials	\$ 11,080.00
09-09-2022	Cheer	Weatherwax ASB Imprest Fund	Cheer Camp Refund	\$ 115.00
09-09-2022	Volleyball	Weatherwax ASB Imprest Fund	Volleyball Camp Payment	\$ 1,150.00
08-01-2022	ASB Reserve	WIAA	2022-23 Membership Fees	\$ 4,195.00
Total:				\$ 20,086.32

Motion / Tabled By: <div style="font-size: 1.2em; font-family: cursive;">Kyle Miller</div>
Seconded By: <div style="font-size: 1.2em; font-family: cursive;">Isai Renteria</div>
ASB Meeting Date: <div style="text-align: center; font-weight: bold; font-size: 1.1em;">SEP 12 2022</div>

<div style="font-size: 1.5em; font-family: cursive; margin-bottom: 5px;">Laura Sanz</div> _____ Laura Sanz, Comptroller	<div style="font-size: 1.2em; font-family: cursive; margin-bottom: 5px;">9/12/22</div> _____ Date
<div style="font-size: 1.5em; font-family: cursive; margin-bottom: 5px;">Isai Renteria</div> _____ Isai Renteria, ASB Treasurer	<div style="font-size: 1.2em; font-family: cursive; margin-bottom: 5px;">9-12-22</div> _____ Date

ABERDEEN HIGH SCHOOL ASB

Accounts Payable August 2022

The following bills were submitted for payment by the Comptroller's office for the month of August:

DATE	CLUB/ACCOUNT	PAYEE	DESCRIPTION	AMOUNT
08-05-2022	Musical	Eddy, Alex	Expense Reimbursement	\$ 2,366.32
07-05-2022	SkillsUSA Nationals	Seguin, Christina	Expense Reimbursement	\$ 100.89
07-25-2022	Girls Swim & Dive	U.S. Bank (L. Sanz)	VISA Procurement Card Purchases	\$ 224.46
07-25-2022	SkillsUSA Nationals	U.S. Bank (C. Seguin)	VISA Procurement Card Purchases	\$ 146.12
Total:				\$ 2,837.79

Motion / Tabled By: <div style="font-size: 1.2em; font-family: cursive;">Luke Niemi</div>
Seconded By: <div style="font-size: 1.2em; font-family: cursive;">Hadley Ritter</div>
ASB Meeting Date: <div style="text-align: center; font-weight: bold; font-size: 1.1em;">SEP - 8 2022</div>

<div style="font-size: 1.5em; font-family: cursive; margin-bottom: 5px;">Sanz</div> <hr style="border: 0.5px solid black;"/> Laura Sanz, Comptroller	<div style="font-size: 1.2em; font-family: cursive; margin-bottom: 5px;">8/5/22</div> <hr style="border: 0.5px solid black;"/> Date
<div style="font-size: 1.2em; font-family: cursive; margin-bottom: 5px;">Isai Renteria</div> <hr style="border: 0.5px solid black;"/> Isai Renteria, ASB Treasurer	<div style="font-size: 1.2em; font-family: cursive; margin-bottom: 5px;">9-8-22</div> <hr style="border: 0.5px solid black;"/> Date

ABERDEEN HIGH SCHOOL ASB

Accounts Payable July 2022

The following bills were submitted for payment by the Comptroller's office for the month of July:

DATE	CLUB/ACCOUNT	PAYEE	DESCRIPTION	AMOUNT
07-01-2022	Cheerleading	Aberdeen School District	Photocopies	\$ 2.10
07-01-2022	Various	AHS - CTE	Print Shop	\$ 1,221.40
06-24-2022	Boys Soccer	Soccer.com	Soccer Gear (2022-23)	\$ 1,410.54
06-24-2022	Girls Soccer	Soccer.com	Soccer Gear (2022-23)	\$ 1,048.34
07-11-2022	Cheerleading	Teamleader	Pom-Poms (2022-23)	\$ 664.98
06-27-2022	Various	U.S. Bank (L. Sanz)	VISA procurement card purchases	\$ 8,041.70
06-27-2022	SkillsUSA Nationals	U.S. Bank (C. Seguin)	VISA procurement card purchases	\$ 1,406.64
04-22-2022	Track	WF West High School	Activators Track Meet	\$ 125.00
06-22-2022	Tournaments	WIAA	State Entry Fees	\$ 160.00
Total:				\$ 14,080.70

Motion / Tabled By: <i>Luke Niemi</i>
Seconded By: <i>Hadley Ritter</i>
ASB Meeting Date: SEP - 8 2022

<i>L. Sanz</i>	<i>7/14/22</i>
Laura Sanz, Comptroller	Date
<i>Isai Renteria</i>	<i>9-8-22</i>
Isai Renteria, ASB Treasurer	Date

ABERDEEN HIGH SCHOOL ASB

Accounts Payable June 2022

The following bills were submitted for payment by the Comptroller's office for the month of June:

DATE	CLUB/ACCOUNT	PAYEE	DESCRIPTION	AMOUNT
02-28-2022	Boys Golf	Aberdeen School District	Photocopies	\$ 1.20
06-07-2022	ASB Reserve	Aberdeen School District	Postage	\$ 32.50
06-15-2022	InvestED	AHS - ASB	Student Expenses	\$ 625.00
06-09-2022	Track	AHS - CTE	Culinary Services	\$ 200.00
05-11-2022	Class Reserve	AHS - CTE	Sign Shop - Bobcat Pride Projects	\$ 150.50
06-10-2022	SkillsUSA	AHS - CTE	Sign Shop - Plaques	\$ 26.50
06-15-2022	InvestED	AHS - CTE	Yearbooks	\$ 390.00
05-15-2022	Musical	Amazon	Costume Accessories	\$ 49.05
05-18-2022	Musical	Amazon	Costume Accessories	\$ 41.42
06-03-2022	Girls Golf	Brian's Golf Shop	Golf Balls	\$ 261.36
05-23-2022	Class Reserve	D4 Sports	Senior Gift - Laminated Sign	\$ 1,415.70
06-06-2022	Girls Golf	Grays Harbor Stamp Works	GGO Team Awards	\$ 266.65
05-27-2022	Boys Soccer	Harbor Awards	BSO Team Awards	\$ 448.61
05-27-2022	Girls Tennis	Harbor Awards	GTN Team Awards	\$ 97.85
06-07-2022	Track	Harbor Awards	TRK Team Awards	\$ 492.66
05-31-2022	SkillsUSA	Harbor Awards	Medals	\$ 54.89
06-07-2022	Volleyball	Harbor Awards	Dive Into Summer Award	\$ 17.97
06-10-2022	Band/Choir/Orch	Harbor Awards	Perpetual Awards Engraving	\$ 22.00
05-23-2022	Various	Instrumentalist Awards	Combination Awards	\$ 374.14
06-13-2022	SkillsUSA	Jacknut Apparel, LLC	Embroidery Services	\$ 104.72
06-01-2022	ASB Reserve	PNW Printworks	Senior Shirts - Class of 2023	\$ 1,134.43
05-19-2022	Track	Shelton High School	Shelton Invitational	\$ 135.00
04-30-2022	Cheer	Universal Cheerleaders Assn	Camp Deposit	\$ 2,800.00
06-16-2022	Track	Reimbursement - D. Glanz	Track BBQ Dinner	\$ 96.26
06-16-2022	Musical	Reimbursement - J. McNeal	Costume Making Supplies	\$ 942.35
06-15-2022	Musical	Reimbursement - L. Sanz	Promotional Photographs	\$ 763.56
06-15-2022	SkillsUSA Nationals	Reimbursement - C. Seguin	Parking and Shipping Fees	\$ 289.23
06-15-2022	Musical	Reimbursement - S. Weidman	Set and Prop Supplies and Materials	\$ 496.54
05-25-2022	Various	U.S. Bank	VISA Procurement Card Purchases	\$ 1,823.55
06-13-2022	Various	Weatherwax ASB Fund	Imprest Reimbursement	\$ 2,043.33
Total:				\$ 15,596.97

Motion / Tabled By:

Luke Niemi

Seconded By:

Hadley Ritter

ASB Meeting Date:

SEP - 8 2022

<i>Sanz</i>	<i>6/10/22</i>
_____ Laura Sanz, Comptroller	_____ Date
<i>Isai Renteria</i>	<i>9-8-22</i>
_____ Isai Renteria, ASB Treasurer	_____ Date

ABERDEEN HIGH SCHOOL ASB

Accounts Payable September 2022

The following bills were submitted for payment by the Comptroller's office for the month of September:

DATE	CLUB/ACCOUNT	PAYEE	DESCRIPTION	AMOUNT
05-31-2022	Cheer	Aberdeen School District	Photocopies (May 2022)	\$ 13.50
05-31-2022	Cheer	AHS - CTE	Print Shop (May 2022)	\$ 5.39
05-31-2022	FBLA	"	"	\$ 4.80
05-31-2022	Musical	"	"	\$ 567.00
05-31-2022	SkillsUSA	"	"	\$ 9.77
Total:				\$ 600.46

Motion / Tabled By: <div style="font-size: 1.2em; font-family: cursive;">Kyle Miller</div>
Seconded By: <div style="font-size: 1.2em; font-family: cursive;">Isai Renteria</div>
ASB Meeting Date: <div style="font-size: 1.2em; font-weight: bold;">SEP 12 2022</div>

<div style="font-size: 1.5em; font-family: cursive;">Laura Sanz</div> Laura Sanz, Comptroller	<div style="font-size: 1.2em; font-family: cursive;">9/12/22</div> Date
<div style="font-size: 1.2em; font-family: cursive;">Isai Renteria</div> Isai Renteria, ASB Treasurer	<div style="font-size: 1.2em; font-family: cursive;">9-12-22</div> Date

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 20, 2022, the board, by a _____ vote, approves payments, totaling \$1,734.46. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASBLY
Warrant Numbers 833212 through 833214, totaling \$1,734.46

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833212	Aberdeen School District #5	09/21/2022	586.96
833213	Aberdeen School District #5	09/21/2022	13.50
833214	Washington Officials Associati	09/21/2022	1,134.00
3	Computer	Check(s) For a Total of	1,734.46

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 20, 2022, the board, by a _____ vote, approves payments, totaling \$156,001.66. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: TRANSPORTATION FUND
Warrant Numbers 833211 through 833211, totaling \$156,001.66

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833211	Schetky Nw Sales Inc	09/21/2022	156,001.66
1	Computer	Check(s) For a Total of	156,001.66

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 20, 2022, the board, by a _____ vote, approves payments, totaling \$83,314.03. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL & ASB FUNDS
Warrant Numbers 833209 through 833210, totaling \$83,314.03

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833209	1ST SECURITY BANK PC	09/21/2022	80,863.83 GF
833210	1ST SECURITY BANK PC	09/21/2022	2,450.20 ASB
2	Computer	Check(s) For a Total of	83,314.03

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 20, 2022, the board, by a _____ vote, approves payments, totaling \$2,784,608.48. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 833179 through 833208, totaling \$2,784,608.48

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833179	1st Security Bank-Child Suppo	08/31/2022	2,351.00
833180	Aberdeen High School-AHS Schol	08/31/2022	90.00
833181	Aberdeen S.D.#5	08/31/2022	1,203.45
833182	Aberdeen Sd #5 Revolving Fund	08/31/2022	11.17
833183	Aberdeen School District-SERS	08/31/2022	184,798.66
833184	Aberdeen School District-TRS	08/31/2022	689,970.31
833185	Aberdeen School District Defer	08/31/2022	22,392.00
833186	AllState	08/31/2022	3,770.45
833187	Bank Of The Pacific	08/31/2022	1,146,711.70
833188	Cnty/city Mun Ees	08/31/2022	3,356.47
833189	Dynamic Collectors	08/31/2022	1,291.03
833190	E.S.D.#113 Unemployment Coop	08/31/2022	3,173.46
833191	Ed.Serv.Dist.#113	08/31/2022	20,449.95
833192	Employment Security	08/31/2022	24,596.10
833193	First Choice Health	08/31/2022	3,025.00
833194	GESA	08/31/2022	6,635.00
833195	GORDON, AYLWORTH, & TAMI	08/31/2022	777.29
833196	HCA-SEBB BENEFITS-600D01	08/31/2022	525,563.00
833197	HCA-SEBB FLEX SPEND-600D01	08/31/2022	3,433.39
833198	Legal Shield	08/31/2022	63.80
833199	Pse Of Wa	08/31/2022	6,464.61
833200	The Standard Insurance Company	08/31/2022	9,358.62
833201	Tsa Consulting Group Inc	08/31/2022	13,622.00
833202	Twin Star Credit Union	08/31/2022	260.00
833203	Twin Star Scholarship Acct	08/31/2022	64.50
833204	Twinstar Pse Local Dues	08/31/2022	64.00
833205	United Way	08/31/2022	492.38
833206	Veba Contributions-Y1286.001	08/31/2022	88,288.46
833207	Wa State School Ret Assn	08/31/2022	42.00
833208	Wea Payroll Deductions	08/31/2022	22,288.68

30 Computer Check(s) For a Total of 2,784,608.48

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	30	Computer	Checks For a Total of	2,784,608.48
Total For	30	Manual, Wire Tran, ACH & Computer	Checks	2,784,608.48
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	2,784,608.48

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 20, 2022, the board, by a _____ vote, approves payments, totaling \$2,837,191.75. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 833176 through 833178, totaling \$2,837,191.75

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833178	1ST SECURITY BANK PAYROLL/PERS	08/30/2022	2,837,191.75
	Computer	Check(s) For a Total of	2,837,191.75

Aberdeen School District #5

Career and Technical Education

410 North 'G' Street
Aberdeen, WA 98520
Fax (360) 538-2057
E-mail lgreen@asd5.org

Lynn Green, Director
Phone (360) 538-2038
Mona Dilley, Secretary
Phone (360) 538-2039

September 8, 2022

Jonathan Cameron Mitchell
422 3rd Avenue
Aberdeen, WA 98520

Re: Vehicle Donation

Dear Jonathan:

Thank you for your donation of a 2000 Audi station wagon, VIN #WAUKC28D5YA134413, valued at \$1,418.00. This donation helps to educate our automotive technology students. We appreciate your support at Aberdeen High School.

Sincerely,



Lynn Green
Aberdeen School District No. 5
360-538-2038

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team AHS Cross Country

School AHS - Aberdeen High School

Advisor Steve Reed Phone _____

Date(s) of Trip 9/24/22 Destination Seaside Oregon

Lodging Location _____ Lodging Phone _____

Objective of Trip 3 course Race - Invitational

• Annual event - coming back post covid-

Number of Students 20 Number of Chaperones 2

Cost per Student _____ Cost per Chaperone _____

Funding Source and/or Account Code general Fund

Type of Transportation Bus Bus form required YES NO

ASB Approval _____ Date _____

Principal Approval [Signature] Date 9/12/22

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

PRELIMINARY BUILDING FIELD TRIP REQUEST

School: Aberdeen SD Hi-Cap Students

Trip destination(s): Mt. St. Helens

Date(s) of trip(s): 10/24/22

Departure time: 12:00 Return time: Drop off at 2:00

Club/Sponsor(s): Hi-Cap No Child left indoors

Educational benefit of the trip: Hands on outdoor/overnight learning

experience to enrich Hi-Cap Students

Activities planned during the trip: (be specific and note all) Outdoor school material

attached Supports Next Generation Science Standards

Related brochures/information attached? Yes No

Preliminary trip itinerary attached? Yes No

Does field trip involve any of the following: Yes No

*Swimming, boats, or in/around water

*Animals

*Remote locations/hiking

*Air travel

*Outdoor education

*Motorized activities

Estimated # of students: 30 Age level of students: 5th - 8th grade

Student/chaperone ratio: 15:1 # of chaperones needed: 2

Any special qualifications of chaperones needed? Yes No

List those special qualifications: _____

Means of travel: 1 School bus (preferred), # needed? _____

Other (list): _____

Food provided, how? Provided by MSHI

Details of budget code or financing: Hi-Cap pays transportation Charges

Will fundraising be needed? Yes No

(If yes, attach a fundraising plan)

Sponsor's Signature: [Signature] Date: 9/13/22

Administrator's Signature: [Signature] Date: _____

Submit to Superintendent or School Board for approval? Yes No

Outdoor School

Washington State Funding for Overnight Outdoor School

The WA State Legislature set aside \$10 million of the ESSER funds for OSPI to contract with WA Schools Principals' Education Foundation to support outdoor learning and overnight outdoor school experiences for 20,000 5th and 6th grade students. [Subsection of Engrossed Substitute Senate Bill 5092](#). This is a pilot year as [Outdoor Schools Washington](#) (a Program of the Washington Principals Education Foundation) seeks a permanent funding source.

What is Outdoor School and why is it important:

Outdoor school is a multi-day hands-on and outdoor learning experience for students. Immersed in nature, Outdoor School is an opportunity to bring science to life, work as a team and be in community. As a real-world experience, it positively engages students, especially those who may not thrive in a traditional classroom.

Outdoor school is known to support the whole student - academically, socially and emotionally. Learn more about the [benefits](#). See the [2019 Oregon Outdoor School Evaluation Report](#) based on Oregon's statewide outdoor school program.

How it works:

5th and 6th grade students can attend outdoor school in WA for up to 5 nights. Schools receive reimbursement (through the Principals' Education Foundation's Outdoor Schools WA) for the experience up to \$75/student/night for instruction, lodging, meals and supplies, and \$50/student for transportation.

1. Reserve reimbursement
2. Sign up for Outdoor School and work with the site to plan the experience
3. After the outdoor school experience, submit for reimbursement.

[Learn more about the Outdoor School Washington process for Schools and Districts.](#)

Mount St. Helens Institute's Volcano Outdoor School:

For the last 10 years, The Mount St. Helens Institute has offered overnight outdoor school ([Volcano Outdoor School](#)) experiences for youth throughout the Pacific Northwest focusing on STEM experiences (aligned with NGSS). We worked closely with ESD112 to design curricula that supports three-dimensional and interdisciplinary learning. See an overview of [Volcano Outdoor School Activities](#). Volcano Outdoor School programs are either one night, two day experiences or two night, three day experiences. We provide instruction, meals and lodging for groups up to 40.

Mount St. Helens Institute's overnight Volcano Outdoor School qualifies for State Reimbursement of up to \$75/student/night and \$50/student for transportation through Outdoor Schools WA, a program of the Washington Principals Education Foundation.

Mount St. Helens Institute

Physical Address: 42218 NE Yale Bridge Rd, Amboy, WA 98601
 Remit Check Payments to: Mount St. Helens Institute, 42218 NE Yale Bridge Road, Amboy WA 98601

INVOICE

INVOICE Date 6/14/2022
 Invoice # 086-2022-ED

Bill to

Group Name Aberdeen School District Hi-Cap
 Group Coordinator Amber Melville
 Address 409 North K Street
 City, State Zip Aberdeen, WA 98520
 Email amelville@asd5.org
 Phone Number 360-538-2120

Program Information	Program 1	Program 2	Program 3	Program 4
Arrival Date	October 24, 2022			
Arrival/Start Time	2:00 PM			
Departure Date	October 25, 2022			
Departure/End Time	12:00 PM			
Youth in Attendance	30			
Adults in Attendance	5			
Program Type	Volcano Outdoor School Overnight			

Program Services	Price	Subtotal
Volcano Outdoor School Overnight (meals & 8 hours of ed. time included)	\$145.00/person/night (\$2,500.00 total/night minimum)	\$4,930.00
Nights	1	
Billable People in Attendance	34	
Amount to Meet Minimum	\$0.00	\$0.00
Volcano Outdoor School Day	\$12.00/person/hour (\$500.00 total/day minimum)	\$0.00
Hours	0	
Billable People in Attendance	34	
Amount to Meet Minimum	\$0.00	\$0.00
Coldwater Camp Overnight Rental (meals NOT included)	\$600.00/night	\$0.00
Nights	0	0
Science and Learning Center Overnight Rental (meals NOT included)	\$1600.00/night	\$0.00
Nights	0	0
Science and Learning Center Day Rental (meals NOT included)	\$600.00/day	\$0.00
Days	0	
Meal Service	\$10.00/person/meal	\$0.00
People	35	
Meals	0	

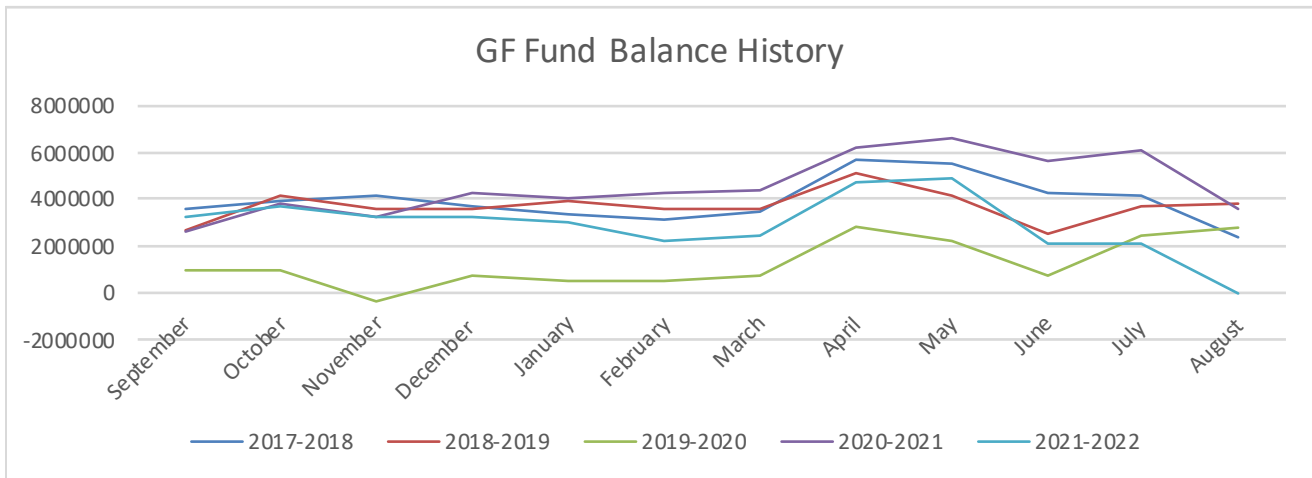
Program Subtotal	\$4,930.00
Financial Aid	\$4,930.00
Program Total Amount Due	\$0.00
Booking Deposit Payment	\$0.00
Final Payment	\$0.00
Remaining Balance	\$0.00



TO: Dr. Jeff Thake, Superintendent
 FROM: Shannon Ramsey, Executive Director of Business & Operations
 SUBJECT: Monthly Budget Report for August 2022
 DATE: September 14, 2022

SUMMARY

<u>Revenues</u>	<u>Expenditures</u>	<u>Salaries/ Benefits</u>	<u>% of Mo.Exp.</u>	<u>Fund Balance</u>
\$4,979,494	\$7,124,650	\$5,630,242	79.02%	(\$26,519)



REVENUE BY MAJOR CATEGORY

<u>Revenue Source</u>	<u>Budget</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of:</u>
Local Taxes	\$ 4,115,438	\$ 4,051,967	98.46%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 653,151	\$ 396,321	60.68%	Donations, Traffic Safety, Food Service, Misc
State, General	\$ 30,047,146	\$ 30,160,401	100.38%	Apportionment and LEA
State, Special	\$ 10,949,518	\$ 10,713,106	97.84%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 25,000	\$ 46,037	184.15%	Federal Forest; deducted from apportionment
Federal, Special	\$ 14,068,092	\$ 9,283,239	65.99%	Food Service, Fed Grants (Title I, Title 2, ESSER, etc)
Other Districts	\$ 71,871	\$ 151,027	210.14%	Non high payments - Cosmoplis
Other Agencies	\$ 52,000	\$ 37,192	71.52%	Private Foundations, ESD 113
Other Fin	\$ -	\$ -		
Totals	\$ 59,982,216	\$ 54,839,289	91.43%	

General Fund Expenditures by Activity: (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

<u>Activity</u>	<u>Revised Budget</u>	<u>Actual YTD</u>	<u>Actual %</u>	<u>District payroll and/or:</u>
Board	\$ 137,094	\$ 184,519	134.59%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	\$ 366,310	\$ 453,059	123.68%	General Admin/ Supt Office
Business Office	\$ 619,325	\$ 770,035	124.33%	Fiscal operations
Human Resources	\$ 243,016	\$ 226,210	93.08%	Personnel, recruitment, labor relations
Public Relations	\$ 34,500	\$31,477	91.24%	Educational/admin info to public
Supervision of Instruction	\$ 1,164,540	\$ 1,134,500	97.42%	Includes secretarial support
Learning Resources	\$ 327,346	\$ 331,211	101.18%	Library resources & staffing
Principal's Office	\$ 2,776,583	\$ 2,905,224	104.63%	Includes secretaries
Guidance/Counsel.	\$ 1,477,140	\$ 1,711,784	115.89%	Counselors/support services
Pupil Management	\$ 119,815	\$ 13,528	11.29%	Bus & playground paras, etc
Health Services	\$ 2,606,341	\$ 2,323,133	89.13%	Nursing, OT/PT/SLP, etc
Teaching	\$ 30,614,176	\$ 32,818,355	107.20%	Classroom teachers/para support
Extra-curricular	\$ 1,011,158	\$ 1,389,595	137.43%	Coaching, advising, ASB supervision
Instructional Prof Dev	\$ 493,194	\$ 485,125	98.36%	Prof development; instructional staff
Instructional Tech	\$ 1,469,996	\$ 1,080,536	73.51%	Classroom technology
Curriculum	\$ 817,211	\$ 1,218,609	149.12%	Materials adoptions/purchases; staff
PD-State Funded	\$ 312,486	\$ 320,947	102.71%	3 days of PD funded by the state
Food Services	\$ 2,008,208	\$ 2,588,587	128.90%	Mgmt of food service for district
Transportation	\$ 1,269,477	\$ 1,283,914	101.14%	Co-op payments, fuel, insurance
Maint & Operations	\$ 9,205,167	\$ 4,191,162	45.53%	Custodial/maint/grounds, security
Other Services	\$ 2,499,756	\$ 1,965,440	78.63%	Insurance, utilities, informtion systems, print, motor pool, warehouse
Transfers	(\$280,841)	(\$139,190)	49.56%	In district use of transportation, vehicles, food service
Interfund Transfers	\$ 285,000	\$ 1,282,553	450.02%	Transfers to CP and DS
Totals	\$ 59,576,997	\$ 58,570,314	98.31%	

CAPITAL PROJECTS FUND SUMMARY

<u>Revenues</u>	<u>Expenditures</u>	<u>Fund Balance</u>
\$1,025,811	\$ 197,667	\$2,664,123

DEBT SERVICE FUND SUMMARY

<u>Revenues</u>	<u>Expenditures</u>	<u>Fund Balance</u>
\$3,202,499	\$ 3,121,943	\$2,533,947

ASSOCIATED STUDENT BODY FUND SUMMARY

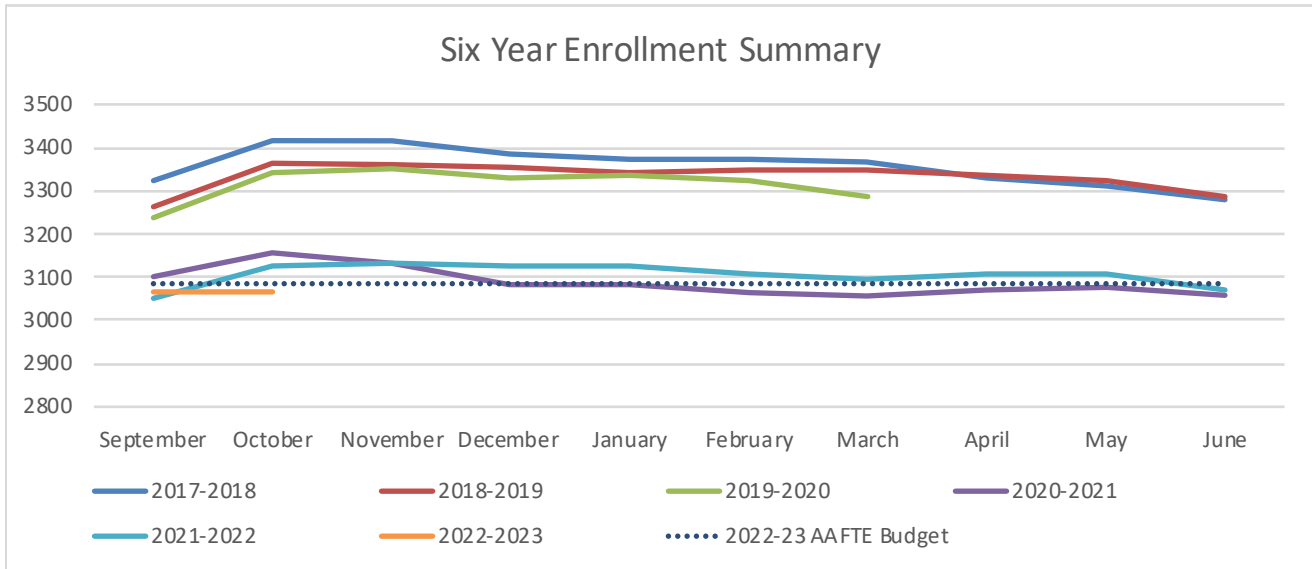
<u>Revenues</u>	<u>Expenditures</u>	<u>Fund Balance</u>
\$195,386	\$178,433	\$286,763

TRANSPORTATION VEHICLE FUND SUMMARY

<u>Revenues</u>	<u>Expenditures</u>	<u>Fund Balance</u>
\$193,185	\$ -	\$551,056

SUMMARY OF BUDGET EXPENDITURE CAPACITY

<u>Fund</u>	<u>Budget</u>	<u>Expenditures YTD</u>	<u>Balance</u>	<u>%Spent</u>	<u>Remaining</u>
General	\$ 59,576,997	\$58,570,314	\$1,006,684	98.31%	1.69%
Capital Projects	\$ 1,450,000	\$ 197,667	\$1,252,333	13.63%	86.37%
Debt Service	\$ 3,206,583	\$ 3,121,943	\$84,641	97.36%	2.64%
ASB	\$ 430,765	\$178,433	\$252,332	41.42%	58.58%
Trans Vehicle	\$ 200,000	\$ -	\$200,000	0.00%	100.00%



Six Year Enrollment History

Annual Average Full	Grades K – 5	Gr. 6 – 8	HS	Run Start/ Open Doors	+/- (Budget) **
2022-2023 Bud	1246.00	773.00	981.00	100.00	3085
2021-22 Actual	1299.42	775.68	1021.41	75.13	3,171.64
2020-21 Actual	1,287.98	777.52	943.61	85.44	-5.54 (3100)
2019-20 Actual	1,445.35	805.48	980.66	98.98	+ 40.47 (3,290)
2018-19 Actual	1,778.50	496.06	993.69	82.30	+ 60.54 (3,290)
2017-18 Actual	1,800.62	484.33	1,000.19	47.83	+ 120.13

** New to the 2018-19 school year, RS/Open Doors are being included in the Budget enrollment data. They had not been included in budget projections as the funds “pass through” to other entities.

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of August, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	4,115,438	30,713.39	4,051,966.71		63,471.29	98.46
2000 LOCAL SUPPORT NONTAX	653,151	11,713.40	396,321.37		256,829.63	60.68
3000 STATE, GENERAL PURPOSE	30,047,146	3,217,209.93	30,160,401.64		113,255.64-	100.38
4000 STATE, SPECIAL PURPOSE	10,949,518	953,992.73	10,713,105.75		236,412.25	97.84
5000 FEDERAL, GENERAL PURPOSE	25,000	.00	46,036.97		21,036.97-	184.15
6000 FEDERAL, SPECIAL PURPOSE	14,068,092	761,961.61	9,283,238.82		4,784,853.18	65.99
7000 REVENUES FR OTH SCH DIST	71,871	.00	151,026.57		79,155.57-	210.14
8000 OTHER AGENCIES AND ASSOCIATES	52,000	3,902.80	37,191.78		14,808.22	71.52
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	59,982,216	4,979,493.86	54,839,289.61		5,142,926.39	91.43
B. EXPENDITURES						
00 Regular Instruction	22,754,799	2,975,050.08	23,874,302.36	154,676.61	1,274,179.97-	105.60
10 Federal Stimulus	8,673,247	577,550.90	3,157,318.91	371,739.38	5,144,188.71	40.69
20 Special Ed Instruction	6,721,451	681,431.10	7,321,306.83	131.35-	599,724.48-	108.92
30 Voc. Ed Instruction	2,010,647	416,409.37	2,695,093.28	19,667.41-	664,778.87-	133.06
40 Skills Center Instruction	371,988	71,799.79	365,739.60	500.00	5,748.40	98.45
50+60 Compensatory Ed Instruct.	6,636,495	903,006.10	5,793,536.97	63,268.72	779,689.31	88.25
70 Other Instructional Pgms	55,055	28,266.77	455,205.17	90,509.25	490,659.42-	991.22
80 Community Services	1,866,329	290,404.31	2,050,426.77	14,835.17-	169,262.60-	109.07
90 Support Services	10,202,010	1,180,731.72	11,488,048.05	544,546.27	1,830,584.32-	117.94
Total EXPENDITURES	59,292,021	7,124,650.14	57,200,977.94	1,190,606.30	900,436.76	98.48
C. OTHER FIN. USES TRANS. OUT (GL 536)	285,000	.00	1,282,552.50			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	405,195	2,145,156.28-	3,644,240.83-		4,049,435.83-	999.38-
F. TOTAL BEGINNING FUND BALANCE	3,243,883		3,617,722.24			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	3,649,078		26,518.59-			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	370,513	1,162,042.81
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	250,000	219,505.33
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	13,370	14,070.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	405,195	3,940,369.21-
G/L 891 Unassigned Min Fnd Bal Policy	2,610,000	2,518,232.48
<u>TOTAL</u>	3,649,078	26,518.59-

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of August, 2022

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	30,500	3,494.26	25,810.92		4,689.08	84.63
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	1,000,000.00		1,000,000.00-	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	30,500	3,494.26	1,025,810.92		995,310.92-	> 1000
<u>B. EXPENDITURES</u>						
10 Sites	1,450,000	197,666.84	197,666.84	1,381,225.54	128,892.38-	108.89
20 Buildings	0	.00	.00	0.00	.00	0.00
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	1,450,000	197,666.84	197,666.84	1,381,225.54	128,892.38-	108.89
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	1,419,500-	194,172.58-	828,144.08		2,247,644.08	158.34-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	1,832,044		1,835,979.24			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	412,544		2,664,123.32			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restricted For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	124,465	1,250,000.00
G/L 866 Restricted from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	288,079	1,414,123.32
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	412,544	2,664,123.32

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of August, 2022

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	2,945,330	28,493.22	2,910,911.58		34,418.42	98.83
2000 Local Support Nontax	41,000	2,473.00	9,035.25		31,964.75	22.04
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	285,000	.00	282,552.50		2,447.50	99.14
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>3,271,330</u>	<u>30,966.22</u>	<u>3,202,499.33</u>		<u>68,830.67</u>	<u>97.90</u>
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	2,885,000	.00	2,885,000.00	0.00	.00	100.00
Interest On Bonds	320,683	.00	236,172.50	0.00	84,510.50	73.65
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	900	.00	770.00	0.00	130.00	85.56
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>3,206,583</u>	<u>.00</u>	<u>3,121,942.50</u>	<u>0.00</u>	<u>84,640.50</u>	<u>97.36</u>
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>D. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	<u>64,747</u>	<u>30,966.22</u>	<u>80,556.83</u>		<u>15,809.83</u>	<u>24.42</u>
<u>F. TOTAL BEGINNING FUND BALANCE</u>	<u>2,300,000</u>		<u>2,453,389.86</u>			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	<u>XXXXXXXXXX</u>		<u>.00</u>			
<u>H. TOTAL ENDING FUND BALANCE</u>	<u>2,364,747</u>		<u>2,533,946.69</u>			
<u>(E+F + OR - G)</u>						
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	2,364,747		2,533,946.69			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>2,364,747</u>		<u>2,533,946.69</u>			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of August, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	82,940	580.62	52,953.44		29,986.56	63.85
2000 Athletics	81,400	224.46	67,106.74		14,293.26	82.44
3000 Classes	2,000	.00	.00		2,000.00	0.00
4000 Clubs	160,550	7,064.40	72,445.56		88,104.44	45.12
6000 Private Moneys	80,200	.00	2,879.90		77,320.10	3.59
<u>Total REVENUES</u>	407,090	7,869.48	195,385.64		211,704.36	48.00
B. EXPENDITURES						
1000 General Student Body	67,020	48.49	19,046.71	0.00	47,973.29	28.42
2000 Athletics	106,195	224.46	81,157.20	1,636.51-	26,674.31	74.88
3000 Classes	2,000	.00	2,238.47	0.00	238.47-	111.92
4000 Clubs	175,350	2,467.21	72,744.97	44.87	102,560.16	41.51
6000 Private Moneys	80,200	.00	3,245.25	0.00	76,954.75	4.05
<u>Total EXPENDITURES</u>	430,765	2,740.16	178,432.60	1,591.64-	253,924.04	41.05
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)						
	23,675-	5,129.32	16,953.04		40,628.04	171.61-
D. TOTAL BEGINNING FUND BALANCE						
	270,108		269,810.06			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)						
	XXXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE (C+D + OR - E)						
	246,433		286,763.10			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	7,500		7,500.00			
G/L 819 Restricted for Fund Purposes	238,933		279,263.10			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	246,433		286,763.10			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of August, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	2,300	453.72	6,643.80		4,343.80-	288.86
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	134,083	186,540.91	186,540.91		52,457.91-	139.12
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	30,000	.00	.00		30,000.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)	166,383	186,994.63	193,184.71		26,801.71-	116.11
B. 9900 TRANSFERS IN FROM GF	0	.00	.00		.00	0.00
C. Total REV./OTHER FIN. SOURCES	166,383	186,994.63	193,184.71		26,801.71-	116.11
D. EXPENDITURES						
Type 30 Equipment	200,000	.00	.00	0.00	200,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	200,000	.00	.00	0.00	200,000.00	0.00
E. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
F. OTHER FINANCING USES (GL 535)	0	.00	.00			
G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)	33,617-	186,994.63	193,184.71		226,801.71	674.66-
H. TOTAL BEGINNING FUND BALANCE	183,415		357,870.96			
I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	149,798		551,055.67			
K. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	149,798		551,055.67			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	149,798		551,055.67			

***** End of report *****

Aberdeen School District No. 5

RESOLUTION No. 2022-12
TO ADVERTISE THE ADMINISTRATION
WINDOW REPLACEMENT PROJECT FOR PUBLIC BID

A RESOLUTION providing Aberdeen School District No. 5 Board of Directors' approval to advertise the Administration Window Replacement project for Public Bid.

WHEREAS, The Administration Building was constructed as the main Post Office in Aberdeen in 1916 and has since become the School District's Administrative Office. The original windows in the building have exceeded their useful life and require replacement.

WHEREAS, the Aberdeen School District has engaged Harbor Architects with the design services for Administration Window Replacement and the design documents will be completed and ready for soliciting public bids by early October 2022.

THEREFORE, be it resolved that the Board of Directors of Aberdeen School District No. 5, Grays Harbor County, hereby approves advertising the Administration Window Replacement Project for public bid, with bids to be received and opened on or about the November 1, 2022, pending completion of the bidding phase of the project.

Dated this 20th day of September , 2022 at a regular meeting of the Aberdeen School District Board of Directors

ABERDEEN SCHOOL DISTRICT No. 5
Grays Harbor County

President Jennifer Durney

Vice President Suzy Ritter

Director Jessica Jurasin

Director Annica Mizin

Director Jeremy Wright

Attest: Jeffrey Thake
Secretary to the Board

Project Background on Request to Advertise Administration Building window replacement for public bid.

Presented at the 09/20/2022 meeting of the School Board

- Harbor Architects has been developing project documents for replacing the windows at the administration building.
- The building is over 100 years old, and the ornate windows are original construction.
- The windows have endured the ravages of the marine environment in Aberdeen and have far exceeded their useful life.
- The single-pane, double-hung sash windows are energy inefficient, sills and supports show significant signs of wood rot and full replacement is required.
- In addition to window replacement, there is an architectural feature on the front of the building that has been covered for many decades due to wood rot and water damage. With the aid of facilities, the design team removed the panels to ascertain the condition of this feature and have determined it can be replicated with modern, weather resistant material which will return to its historic look upon completion.
- Due to the age and uniqueness of the windows, especially the front facing Palladian Style windows, with its intricate framing and large arched sections above both front windows and door, these are going to be a custom/special order anticipated to take at least six months to fabricate from date of order.
- The project would bid and award this fall to allow a contractor to measure, provide shop drawings back to the architect and obtain final reviews to allow contractor to place order windows.
- A hazardous material assessment has been performed on the windows, paint, related putties and caulks. This assessment will be included in the scope of work as the contractor will have to mitigate any hazardous material upon demolition and prior to replacement.
- The project timeline includes an extended period from about the end of December to July of 2023 to have windows fabricated/delivered with an eye to a mid-summer install.
- The project was provided an opinion of probable project cost in May of this year at approximately \$677,420. This does not include the hazardous abatement portion of the work, permitting, insurance, administrative fees. It is anticipated that the excluded items will add another \$80,000 in project costs. For an opinion of probable project cost of about \$758,000.
- The entire construction supply chain market is experiencing unusual cost volatility, and supply chain shortages.
- The bid package is developed to protect the project budget. The base project includes only the windows on the G Street side (Southwest Elevation) and the elevation facing the alley (Southeast elevation). Additive alternate bid prices will be listed for replacing the windows on the other two building elevations (Northwest and Northeast).
- Further base pricing is for Vinyl Clad Windows. Additive alternate pricing will be listed to provide option for selecting Fiberglass clad window frames. The difference is the longevity of the window framing material.
- We are requesting School Board of Directors permission to advertise for public bidding.

STUDENT LEARNING GOALS

~~The goal of the school district shall be to provide opportunities for all students~~ **A basic education is an evolving program of instruction that is intended** to become responsible and respectful global citizens, to contribute to their economic well-being and that of their families and communities, to explore and understand different perspectives and to enjoy productive and satisfying lives. ~~Additionally, a~~ **With the involvement of parent and community members, the** goal of the district is to provide opportunities for ~~each~~ **every** student to develop ~~specific~~ **academic and technical** ~~the~~ skills and knowledge essential to ~~meeting four student learning goals:~~

- A. Read with comprehension, write effectively, and communicate successfully in a variety of ways and settings **and with a variety of audiences;**
- B. Know and apply the core concepts and principles of mathematics; social, physical, and life sciences; civics and history; including different cultures and participation in representative government; geography; arts; and health and fitness;
- C. Think analytically, logically, and creatively, and to integrate **technology literacy and fluency as well as** different experiences and knowledge to form reasoned judgments and solve problems; and
- D. Understand the importance of work and finance and how performance, effort, and decisions directly affect future career and educational opportunities.

These goals will be placed within a context of a performance-based educational system in which high standards are set for all students. Parents are primary partners in the education of their children, and students take responsibility for their learning. How instruction is provided to meet these learning goals is the decision of the school board and district educators. An assessment system for determining if students have successfully learned the essential academic learning requirements based on the student learning goals shall be adopted by the district as ~~the state board of education implements these assessments~~ **required by state law.**

Legal References:	RCW 28A.150.210 28A.655.010	Basic Education Act – <u>Goals of school districts</u> Washington commission on student learning - Definitions
Adoption Date:	04/16/96	
Revised:	03/16/99, 06/06/06, 2/05/08, _____	

Adopting Performance Improvement Goals

Annually, the board will do the following:

1. Adopt district-wide performance improvement goals for the measures included in the Washington school improvement framework.
2. Direct each school in the district that enrolls students in grades three through eight and/or high school to establish goals to increase the measures included in the Washington school improvement framework consistent with state and district goals.

The district and each school in the district will establish English language arts and mathematics improvement goals using the requirements of the Elementary and Secondary Education Act (the “ESEA”) to determine the increase in requirements described above for all students and for each of the groups required by the ESEA.

The district and each school will establish annual performance improvement goals in accordance with the following:

1. As a starting point for determining annual performance improvement goals, the district and each school will use the most recently available results of the school improvement framework.
2. The performance improvement goals for assessments administered in the spring of 2027 must be consistent with the goals outlined in the state consolidated plan. At a minimum, the district and each school must adopt the following goals:
 - a. Ninety percent of students eligible to be assessed will meet standard on the required state assessments.
 - b. The graduation rate for all students and each of the groups required by the ESEA will not be less than ninety percent.
 - c. Performance improvement goals using the requirements of the ESEA to determine the increase in the percentage of students making progress toward English language proficiency included in the Washington school improvement framework. [The language in 2.c. is only necessary if the district administers the English language proficiency assessment described in the Washington accountability plan approved by the U.S. Department of Education.]
3. The district and each school must establish goals for each of the Washington school improvement framework indicators for all students and for each of the groups required by the ESEA.

Reporting Progress

Annually, the board will report the following information at a public meeting and in writing:

1. The district’s performance improvement goals;

2. Student performance relative to the goals; and
3. District and building plans to achieve the goals, including curriculum and instruction, parent and guardian involvement, and resources available to parents and guardians to assist students in meeting the state standards.

Annually, the district will report the district's progress toward meeting the district and building goals in a news release to local media.

In each school's annual performance report, the district will include school-level goals, student performance relative to the goals, and a summary of school-level plans to achieve the goals.

Cross References:	Policy 4000	Public Information Program
Legal References:	RCW 28A.655.100	Performance goals – Reporting requirements
	WAC 180-105-020	Reading and mathematics
	WAC 180-105-060	High school graduation
	RCW 28A.655.110	Annual school performance report—Model report form
	WAC 180-105-040	Definitions

Adoption Date: 10/19/99
 Revised: 11/15/00, 12/04/01, 12/16/03, 06/06/06, 12/03/13, _____

ACCOUNTABILITY GOALS

A. High School Graduation Rate Goals

The board will annually adopt district-wide graduation goals and direct each high school to annually establish goals subject to board approval, to increase the percentage of on-time graduates receiving a high school diploma.

The minimum graduation rate goals through 2013 shall be as defined in WAC 180-105-060. Graduation rate goals in 2014 and each year thereafter for each group of students, identified in federal requirements, shall not be less than eighty-five percent (85%).

B. District and School Reading and Mathematics Improvement Goals

The board will adopt district-wide performance improvement goals for reading and mathematics and direct each school in the district that administers the statewide assessment to adopt performance improvement goals to increase the percentage of students meeting the standard in reading and mathematics.

The following goals and calculation methodologies will be established to measure and improve student achievement in reading and mathematics within the grade-level bands as measured by the statewide assessment and will be administered as required by state and federal law.

1. The baseline of achievement for the district and schools within the grade-level bands on the reading and mathematics assessments are the starting points established using the federal requirements in the Washington State No Child Left Behind (NCLB) Accountability Plan.
2. The goal for the district and for each school is to increase the percentage of students in the following categories that meet or exceed the reading and mathematics improvement goals on the state uniform bar as established using the federal requirements in the Washington State No Child Left Behind (NCLB) Accountability Plan:
 - a. All students;
 - b. Students of each major racial and ethnic group;
 - c. Economically disadvantaged students;
 - d. Students served in Special Education; and
 - e. Students served in the state's Transitional Bilingual Instructional Program.

3. The district and all schools will demonstrate satisfactory progress toward the performance improvement goals by meeting the federal requirements or by showing improvements using the alternative “Safe Harbor” calculation.

Once a year the board will issue a report to parents and present it in a public meeting. The report shall include the following:

1. The district’s and buildings’ improvement goals.
2. Student performance relative to the goals.
3. District and building plans to achieve the goals, including, curriculum and instruction, parent and guardian involvement, and resources available to parents and guardians to assist students in meeting the state standards.

Annually, the district will report in a news release the district’s progress toward meeting the district and building goals. The report will also be included in each school’s annual school report.

Legal References:	RCW 28A.655.100	Performance goals—Reporting requirements
	WAC 180-105-020	Reading and Mathematics
	180-105-060	High School Graduation

Adoption Date: 10/19/99
Revised: 11/15/00, 12/04/01, 12/16/03, 06/06/06; 12/03/13

PROGRAM PLANNING, BUDGET PREPARATION, ADOPTION AND IMPLEMENTATION

A district's annual budget is tangible evidence of the board's commitment toward fulfilling the aims and objectives of the instructional program and providing for the efficient and effective operation of the district. The budget expresses in specific terms the services to be provided, consistent with immediate and long-range goals and resources available and establishes priorities within broad program areas such as basic education, other separately funded programs, and support services. Each year a budget will be prepared for the ensuing fiscal year. The budget will set forth the complete financial plan of the district for the ensuing fiscal year.

Prior to presentation of the proposed budget for adoption, the superintendent or designee will prepare for the board's study and consideration appropriate documentation supporting his/her recommendations, which will be designed to meet the needs of students within the limits of anticipated revenues consistent with reasonable management practices. Program planning and budget development will provide for staff participation and the sharing of information with community members prior to action by the board.

Fiscal Year

The district fiscal year will begin September 1 each year and will continue through August 31 of the succeeding calendar year.

Notice and Conduct of Budget Hearings

Budget Preparation, Notice, and Submission to ESD and OSPI

On or before the 10th day of July in each year, the district shall prepare the budget for the ensuing fiscal year. The annual budget development process shall include the development or update of a four-year budget plan that includes a four-year enrollment projection. The four-year budget plan must include an estimate of funding necessary to maintain the continuing costs of program and service levels and any existing supplemental contract obligations.

The completed budget must include a summary of the four-year budget plan and set forth the complete financial plan of the district for the ensuing fiscal year.

~~Upon completion of the proposed district budget, for the ensuing school year, notice shall be published in a local paper of general circulation I two successive weeks announcing the date, time and place of the budget hearing as required by law. The notice shall also stat that any person may appear and be heard for or against any part of such budget. The last notice shall be published no less than seven days prior to the hearing. the district will electronically publish a notice stating that the district has completed the budget, posted it electronically, placed it on file in the district administration office, and that a copy of the budget and a summary of the four-year budget plan will be furnished to any person who calls upon the district for it.~~

~~The district shall submit one (1) copy of its budget to its educational service district for review and comment.~~

By July 10th, the district will submit a copy of the budget and four-year budget plan to its educational service district and to the Office of the Superintendent of Public Instruction for review and comment, unless the superintendent of public instruction has delayed the date because the state operating budget was not adopted by June 1st.

Budget Notice, Hearing, Adoption, and Filing

~~No later than August 31, the budget for the ensuing school year shall be adopted by board resolution following a public hearing. Such action shall be recorded in the official minutes of the board. Copies of the budget as adopted shall be filed with the educational service district by September 3. Copies of the budget will be filed with the Superintendent of Public Instruction by September 10.~~

The board of directors will meet to fix and adopt the budget for the ensuing fiscal year. The district will provide notice of the meeting. The notice will designate the date, time, and place of the meeting. The notice will also state that any person may appear at the meeting and be heard for or against any part of the budget, the four-year budget plan, or any proposed changes to uses of enrichment funding. The district will publish the notice electronically and will publish it at least once each week for two consecutive weeks in a newspaper of general circulation in the district (or if there is none in the district, in a newspaper of general circulation in the county or counties in which the district is a part). The last notice will be published no later than seven days before the meeting.

On the day given in the notice, the board of directors will meet at the time and place designated. At the meeting, the board of directors will fix and determine the appropriation from each fund contained in the budget separately; will by resolution adopt the budget, the four-year budget plan summary, and the four-year enrollment projection; and will record its action in the official minutes. (First Class District Provision: Copies of the budget as adopted will be filed with the education service district for review.) (Second Class District Provision: Copies of the budget as adopted will be filed with the educational service district for review, alteration, and approval by the budget review committee.) Copies of the budget will be filed with the superintendent of public instruction.

The dates for adoption and filing are as follows:

1. Budget adopted by August 31;
2. Budget filed with ESD by September 3, and
3. Budget filed with OSPI by September 10.

Budget Implementation

The board places responsibility with the superintendent or designee for administering the operating budget, once adopted. All actions of the superintendent or designee in executing the programs and/or activities as set forth in the adopted operating budget are authorized subject to the following provisions:

- A. Expenditure of funds for the employment and assignment of staff meet the legal requirements of the state of Washington and adopted board policies;
- B. Funds held in reserve accounts (General fund #810-890) for self-insurance and other such contingencies may not be expended unless approved for purposes designated by the board;
- C. Complete listing of expenditures for supplies, materials and services is presented for board approval and/or ratification;
- D. Purchases are made according to the legal requirements of the state of Washington and adopted board policy;
- E. Funds may be transferred from one budget classification to another subject to such restrictions as may be imposed by the board;
- F. The superintendent ~~or designee shall~~ will be responsible for establishing procedures to authorize and control the payroll operations of the district; ~~and the board may act on behalf of individual staff to deduct a certain amount from the staff member's paycheck and remit an agreed amount to a designee of the staff member. No involuntary deduction may be made from the wages of a staff member except for federal income tax, social security, medical aid, and state retirement or in compliance with a court order such as garnishment.~~
- G. Financial reports are submitted to the board each month.

Policy References:	<p>5111 — Employment of Staff</p> <p>5313 — Payroll Deductions</p> <p><u>6213</u> <u>Reimbursement for Travel Expenses</u></p> <p><u>5005</u> <u>Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval</u></p>
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Legal References: classifications	<p>RCW28A.300.060 Studies and adoption of</p> <p>For school district budgets — Publication</p> <p>RCW 28A.320.010 Corporate powers</p> <p>RCW 28A.320.020 Liability for debts and judgments</p> <p>RCW28A.320.090 Preparing & distributing information</p> <p>on district's instructional program, operation and maintenance — Limitation</p> <p>RCW 28A.330.100 Additional powers of the board</p> <p>RCW 28A.400.300 Hiring and discharging employees</p> <p>—</p> <p>Written leave policies — Seniority</p>
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	and leave benefits of employees transferring between school districts and other educational employers.
RCW 28A.505.040	Budget — Notice of completion — Copies — Review by ESD
RCW 28A.505.050	Budget — Notice of meeting to adopt
RCW 28A.505.060	Budget — Hearing and adoption of — Copies filed with ESDs
RCW 28A.505.080	Budget — Disposition of copies
RCW 28A.505.150	Budgeted expenditures as appropriations — Interim expenditures — Transfer between budget classes — Liability for nonbudgeted expenditures
Chapter 28A.510 RCW	Apportionment to District — District Accounting
WAC 392-123-054	Time Schedule for Budget
<u>RCW 28A.400.240</u>	<u>Deferred compensation plan for school district or educational service district employees— Limitations.</u>
<u>RCW 28A.400.250</u>	<u>Tax deferred annuities—Regulated company stock</u>
<u>RCW 28A.400.280</u>	<u>Employee benefits—Employer contributions—Optional benefits— Annual report</u>
<u>RCW 28A.405.400</u>	<u>Payroll deductions authorized for employees</u>
<u>RCW 28A.405.410</u>	<u>Payroll deductions authorized for certificated employees—Savings</u>
<u>RCW 41.04.020</u>	<u>Public employees—Payroll deductions authorized</u>
<u>RCW 41.04.035</u>	<u>Salary and wage deductions for contributions to charitable agencies—United Fund defined— Includes Washington state combined fund drive</u>
<u>RCW 41.04.036</u>	<u>Salary and wage deductions for contributions to charitable agencies—Deduction and payment to United Fund or Washington state combined fund drive—Rules, procedures</u>
<u>RCW 41.04.230</u>	<u>Payroll deductions authorized</u>
<u>RCW 41.04.233</u>	<u>Payroll deductions for capitation</u>

RCW 41.04.245

payment to health maintenance organizations
Payroll deductions to a bank, savings bank, credit union, or savings and loan association

Adoption Date: 02/06/96
Revised: 08/17/04; _____

SYSTEM OF FUNDS AND ACCOUNTS

The district will maintain a system of funds with the county treasurer in accordance with state law and the accounting manual approved by the State Superintendent of Public Instruction. Below is a description of the district's system of funds.

A-~~General~~ Fund

The General Fund (GF) is financed primarily from local taxes, state support funds, federal grants, and local receipts. These revenues are used specifically for financing the ordinary and legally authorized operations of the district for all grades. The GF fund includes moneys ~~which have that has~~ been segregated for the purpose of carrying on specific activities including, but not limited to, such as the basic program, the program for the handicapped and so on and special education programs. The GF fund is managed in accordance with special regulations, restrictions, and limitations- and constitutes an independent fiscal and accounting entity.

As a part of its GF, the district has a local revenue subfund to account for the district's operations that are paid for with local revenues.

The following local revenues will be deposited in the district's local revenue subfund:

1. Enrichment levies and transportation levies collected under RCW 82.52.053;
2. Local assistance funding received under chapter RCW 28A.500 RCW; and
3. Other local revenues such as, but not limited to, grants, donations, and state and federal payment in lieu of taxes, or local revenues that operate as an offset to the district's basic education allocation under RCW 28A.150.250.

The district will track expenditures from the subfund to account for the expenditures based on each of the streams of revenue described above.

B~~Capital~~ Projects Fund

The Capital Projects Fund (CPF) contains ~~the~~:

1. Proceeds from the sale of voted bonds (unlimited tax general obligation bonds) and non-voted bonds (limited general obligation bonds);
2. ~~school construction matching moneys,~~ State of Washington financing assistance (state matching moneys);
3. Transfers from the district's basic education allotment;
4. The proceeds of special levies earmarked for building purposes;
5. Earnings from Capital Projects Fund investments, ~~growth management impact fees, state environmental protection act mitigation payments;~~ and
6. Rental or lease proceeds and proceeds from the sale of property.

~~Permissible expenditures from the sale of bonds, including the interest earnings, thereof may include the acquisition of land or existing buildings improvements to buildings and/or remodeling of buildings, or initial equipment, provided the proposition approved by the voters authorizing the raising of such moneys includes these items.~~

The district may use proceeds from the sale of bonds, including the interest earnings, thereof, for capital purposes including, but not limited to, the following purposes:

1. Funding outstanding indebtedness or bonds already issued;
2. Purchasing sites for buildings, playgrounds, physical education, and athletic facilities;
3. Erecting buildings and furnishing those buildings with the necessary furniture, apparatuses, and equipment;
4. Improving the energy efficiency of the district's buildings and/or installing systems and components to utilize renewable and/or inexhaustible energy resources; and
5. Making major or minor structural changes and structural additions to buildings, structures, facilities, and sites.

~~Proceeds from other sources may be used for major renovation and replacement including but not limited to roofing, heating and ventilating systems, floor covering and electrical systems; renovation of play fields and other district real property; and energy audits and capital improvements and major items of equipment, furniture, and implementing technology systems, facilities and projects, including acquiring hardware, licensing software, and online applications that are an integral part of the district's technology systems. Any residue within the fund left over exclusively from an excess levy for a specific purpose must be transferred to the general fund and subsequent tax collections shall be credited to the general fund by the county treasurer. Any residue from the sale of bonds and interest on investments must be transferred to the debt service fund when no longer needed for the purpose for which it was raised.~~

All other money deposited into the CPF may be used for the following purposes:

1. Making major renovations to and replacing facilities and systems where periodical repairs are no longer economical or to extend the useful life of the facility or system beyond its original planned useful life, including but not limited to replacing or refurbishing roofs, exterior walls, windows, heating and ventilating systems, floor covering in classrooms and public common areas, and electrical and plumbing systems;
2. Renovating and rehabilitating playfields, athletic fields, and other district real property;
3. Conducting preliminary energy audits and energy audits of district buildings and making energy capital improvements that are identified as being cost-effective in the audits;
4. Purchasing or installing additional major items of equipment and furniture;
5. Paying the costs associated with implementing technology systems, facilities, and projects—including acquiring hardware licenses, licensing software, and online applications—and paying the costs associated with training related to the installation of such systems, facilities, and projects;

6. Paying the costs associated with the application and modernization of technology systems for operations and instruction—including, but not limited to, the ongoing fees for online applications, subscriptions, or software licenses, including upgrades and incidental services—and paying for ongoing training related to the installation and integration of such products and services (to the extent funds are used for this purpose, the district will transfer the portion of the capital project funds used to the district’s GF); and
7. Repairing major equipment, painting facilities, and performing other preventative maintenance (to the extent funds are used for this purpose, the district will transfer the portion of the capital project funds used to the district’s GF).

After holding a public hearing, the board may determine by resolution to use any money from the sale of voted bonds and investment earnings thereon remaining after the authorized capital improvements have been completed to acquire, construct, install, equip and make other capital improvements to the district’s facilities or to retire and/or defease a portion of voted bonds.

Investment earnings derived from other sources in the CPF should be retained in the CPF and used for statutorily authorized purposes. The district may transfer investment earnings in the CPF that have not been derived from voted bond proceeds to a different fund if the earnings are used only for instructional supplies, equipment, or capital outlay purposes. The superintendent should consult the board and appropriate district staff prior to altering the use of voted bond proceeds and transferring investment earnings out of the CPF.

Debt Service Fund

The money in the Debt Service Fund (DSF) is for the redemption of outstanding bonds and the payment of bond interest. used to pay for the principal of and interest on outstanding voted and non-voted bonds. The fund is not a warrant fund Disbursements are made, by the county treasurer, by means of treasurer’s checks. Provision ~~shall~~ will be made annually for the making of a levy sufficient to meet the annual payments of principal and semiannual payments of interest. The district may transfer surplus investment earnings from the DSF to any other school district fund as long as such earnings are spent only for instructional supplies, equipment, or capital outlay purposes. The district may transfer such investment earnings to other school district funds unless the resolution authorizing the voted bonds requires investment earnings to remain in the DSF to secure payment of voted bonds, thereby reducing future tax collections and the corresponding tax levy rate. The superintendent should consult with the board and appropriate staff prior to transferring interest earnings out of the DSF.

Non-voted bonds are required to be repaid from the school district’s DSF, rather than the fund that actually received the non-voted bond proceeds. As a result, to pay the principal of and interest on the non-voted bond, an operating transfer must be used from the CPF (or other fund) to the DSF. The school district should create a separate account within the DSF to repay the non-voted bond. The district should internally segregate the money pledged to repay the non-voted bond from any excess property taxes deposited in the DSF for the repayment of voted bonds.

Prior to the issuance of a non-voted bond, the superintendent or a designee will review the repayment process with the board and the county treasurer. The proceeds from the sale of real

property may be placed in the DSF or CPF, except for the amount required to be expended for the costs associated with the sale of such property.

Associated Student Body Program Fund

The board is responsible for the protection and control of student body financial resources just as it is for other public funds placed in its custody. The financial resources of the Associated Student Body Program Fund (ASB Fund) are for the benefit of students. Student involvement in the decision-making processes related to the use of ~~these funds~~ this money is an integral part of the associated student body, except that the board may delegate the authority to a staff member to act as the associated student body for any school that does not contain a grade higher than grade six.

Money in the ASB Fund funds are is public funds money and may not be used to support or oppose any political candidate or ballot measure. Moneys raised by students through recognized student body organizations will be deposited in and disbursed from the fund maintained by the county treasurer. The ASB Fund is subject to management and accounting procedures ~~which~~ that are similar to those required for all other district moneys. ASB constitutions ~~shall~~ will provide for participation by ASB representatives in the decisions to budget for and disburse ASB Fund moneys. Private non-associated student body fund moneys raised for scholarships, student exchanges, and charitable purposes will be held in trust by the district.

Transportation Vehicle Fund

The Transportation Vehicle Fund (TVF) includes:

1. The proceeds from the sale of transportation vehicles;
2. Lease, rental, or occasional use of surplus buses;
3. Depreciation reimbursement for district-owned buses;
4. Proceeds of TVF levies;
5. Optional transfers from the GF; and
6. Investment funds coming from the TVF.

The TVF may be used to purchase ~~and/or rebuild buses on a contract or cash basis.~~ school buses or to pay for major repairs to school buses. Money may be transferred from the TVF to the DSF exclusively for the payment of debt and interest ~~incurred by the transportation vehicle fund.~~ associated with purchase agreements for school buses, including lease purchase agreements. ~~Such a transfer of moneys from the transportation vehicle fund with the meaning of RCW 28A.160.130~~

Skill Center Minor Repair and Maintenance Capital Account

A host district of a cooperative skill center must maintain a separate minor repair and maintenance capital account for facilities constructed or renovated with state funding. Participating districts must make annual deposits into the account to pay for future minor repair and maintenance costs of those facilities. The host district has authority to collect those deposits by charging participating districts an annual per-pupil facility fee.

Bank Accounts

The district ~~shall~~will maintain a system of bank accounts as follows:

1. A district depository and/or transmittal bank account;
2. An associated student body imprest bank account for each school having an associated student body organization approved by the board; and
3. Petty cash accounts in such numbers as are necessary to meet the petty cash needs of the schools and divisions of the district.

The board may authorize the establishment of such accounts. Each petty cash account will be approved by the board. A custodian ~~shall~~will be appointed for these accounts, who ~~shall~~will be independent of invoice processing, check signing, general accounting and cash receipt functions. If this separation of functions is not feasible, another employee who is independent of those functions ~~shall~~will be responsible for reviewing the management of each account.

<u>Cross References:</u>	<u>6030</u> <u>3510</u> <u>6100</u>	<u>Financial Reports</u> <u>Associated Student Bodies</u> <u>Revenues From Local, State and Federal Sources</u>
<u>Legal References:</u>	<u>WAC 392-142-260</u> <u>WAC 392-142-255</u> <u>RCW 28A.245.100</u> <u>RCW 28A.160.130</u> <u>RCW 28A.320.320</u> <u>RCW 39.44</u> <u>RCW 42.17.130</u> <u>RCW 28A.320.330</u> <u>RCW 28A.325.010</u> <u>RCW 28A.325.020</u>	<u>Allowable use of the transportation vehicle fund</u> <u>Deposit of payments in the transportation vehicle fund</u> <u>Minor repair and maintenance capital accounts</u> <u>Transportation vehicle fund—</u> <u>Deposits in—Use—Rules for establishment and use</u> <u>Investment of funds of district—</u> <u>Service fee</u> <u>Bonds—Form, Terms of sale, Payment, etc.</u> <u>Forbids use of public office or agency facilities in campaigns</u> <u>School funds enumerated —</u> <u>Deposits — Uses</u> <u>Fees for optional noncredit extracurricular events —</u> <u>Disposition</u> <u>Associated student bodies — Powers</u>

RCW 28A.325.030	and responsibilities affecting Associated Student Body program fund — Fund — raising activities — Non associated student body program fund moneys
RCW 28A.335.060	Surplus school property — Rental, lease or use of — disposition of moneys received from
RCW 28A.505.140	Rules for budgetary procedures— Review by superintendent— Separate accounting of state and local revenues—Notice of irregularity—Budget revisions
<u>RCW 28A.530.010</u>	<u>Directors may borrow money, issue bonds</u>
<u>RCW 28A.530.020</u>	<u>Bond issuance — Election — Resolution to specify purposes</u>
<u>RCW 28A.530.080</u>	<u>Additional authority to contract indebtedness--Notice</u>
<u>RCW 42.17A.555</u>	<u>Use of public office or agency facilities in campaigns — Prohibition — Exceptions</u>
RCW 43.09.200	Local Government Accounting — Uniform system of accounting
RCW 43.09.210	Local Government Accounting Separate accounts for each fund or activity — Exemptions
<u>RCW 84.52.053</u>	<u>Levies by school districts authorized — When — Procedure</u>
<u>RCW 84.52.056</u>	<u>Excess levies for capital purposes authorized</u>
WAC 392-123	Finance — School District Budgeting
WAC 392-138	Finance — ASB Moneys
WAC 392-138-055	Imprest bank checking account
WAC 392-138-060	Petty cash funds

Adopted: 08/17/04
Revised: 02/21/06; _____



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Interagency Agreement

Between

South Sound Parent to Parent

And

Aberdeen School District

This Interagency Agreement is made and entered into by and is between South Sound Parent to Parent, hereinafter referred to as “SSP2P” and Aberdeen School District, hereinafter referred to as “the District.”

It is the purpose of this agreement to:

- A. Outline the procedures for the transition of toddlers with developmental delays and qualifying disabilities from Part C to Part B services, ensuring that Part B eligible toddlers shall experience a smooth and effective transition to preschool services, as authorized in 34 CFR 303.209(a)(3)(i)(A).

It is mutually agreed that:

1. SSP2P is responsible for oversight of EIS provider compliance of transition requirements for children ages birth through three years of age under IDEA Part C.
2. The District is responsible for LEA compliance with IDEA Part B and OSPI policies.
3. SSP2P and the District will promote individualized, family-centered, and culturally responsive early childhood transition planning in preparation, implementation and reflection of transition planning conferences.

Period of Performance:

This agreement shall become effective on July 1, 2022 and shall remain in effect until June 30, 2023, unless terminated or further amended with thirty days’ notice by either Party. This agreement will be reviewed annually to determine if modifications are needed.

Scope of Work:

The Parties agree to coordinate at the local level to ensure that implementation of the following transition steps occur, so that toddlers who are potentially eligible receive timely transitions:

1. Transition Timeline and Procedures: Throughout an infant or toddler's enrollment in early intervention, the family and the child's IFSP Team discuss the transition steps to be taken to ensure a smooth transition for the toddler when early intervention services end, by the

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toddler's third birthday. The provision of a FAPE through an IEP is required no later than the eligible toddler's third birthday. The toddler is no longer enrolled in and eligible for early intervention services after the toddler's third birthday. For those toddlers who are not potentially eligible for Part B special education, SSP2P shall make reasonable efforts to identify other possible and appropriate resources in the community to assist the toddler and family in transitioning out of early intervention services.

2. Transition Notification

- a. At least 90 days prior to the toddler's third birthday, ESIT shall send an electronic notification to the District where the toddler receiving Part C services resides for all toddlers who are potentially eligible for services under Part B and who shall shortly turn 3 years old and exit the Part C program.
- b. The electronic notification data report is transmitted by ESIT to the District on a monthly basis. The report covering the prior month is for toddlers potentially eligible for Part B, who shall shortly turn 3 years old (i.e., between 2 years and 3 months and 2 years and 9 months), will have a transition planning conference offered, and will be exiting the Part C program, according to Section 2.2(a). The report lists the toddler's name, date of birth, and parent contact information. IDEA 20 USC 1437 §637(a)(9)(A)(ii)(I) and 34 CFR §303.401 (d)
- c. If a toddler is determined eligible for Part C less than 90 days but more than 45 days before the third birthday, ESIT shall provide the notification to the District as soon as possible after determining the toddler's eligibility for Part C and potential eligibility for the Part B. IDEA 20 USC 1437 §637(a)(9)(A)(ii)(I) and 34 CFR §303.209(b)(ii).
- d. If a toddler is referred to Part C less than 45 days before the toddler's third birthday SSP2P, with parental consent, shall refer the family to the District. SSP2P is not required to conduct an evaluation, assessment, or initial IFSP meeting. IDEA 20 USC 1437 §637(a)(9)(A)(ii)(I) and 34 CFR §303.209(b)(iii)

3. Transition Conference

- a. If the parent has provided approval, SSP2P's FRC shall convene a transition conference no later than 90 days before the toddler's third birthday, regardless of the availability of each invitee. IDEA 20 USC 1437 §637(a)(9)(A)(ii) {II} - {III} and 34 CFR §303.209(c)
- b. The transition conference shall be held no later than 90 days before the toddler's third birthday, but at the discretion of all Parties, the transition conference may occur up to 9 months before the toddler's third birthday. The transition conference is reported in the Data Management System (DMS) as an IFSP meeting, held to develop the transition plan. The transition conference shall be held at a time and location convenient for the family and in the native language of the family or other mode of communication used by the family, unless it is clearly not feasible



Olympia Office:
 2108 Caton Way SW
 Olympia, WA 98502
 (360) 352-1126
 (360) 352-0761 - Fax
 (360) 742-3061 - Admin

Aberdeen Office:
 418 E First St. #207A&B
 Aberdeen, WA 98520
 (360) 637-8586
 (360) 612-3951 - Fax

Shelton Office:
 2505 Olympic Hwy N. #140
 Shelton, WA 98584
 (360) 462-0383
 (360) 462-0362 (Español)

The connection for families caring for people with special needs - visit us at www.ssp2p.org

- to do so. Meeting arrangements shall be made with, and written notice provided to, the family and other participants early enough before the meeting date to ensure that they shall be able to attend. IDEA 20 USC 1437 §637 (a)(9)(A)(ii) - (III) and 34 CFR §§303.209(c) and 303.342(d) - (e)
- c. The Part C FRC is responsible for inviting meeting participants to the transition conference.
 - i. For the toddler who may be eligible for preschool services under Part B, the transition conference must include the Part C Family Resources Coordinator, family of the toddler, and the District representative. The District representative will participate (in person or virtually) in the transition planning conference to provide an overview of the types of preschool special education services that may be available and a description of the evaluation and eligibility process. 34 CFR §300.124(c) and WAC 392-172A-02080(2)
 - ii. If the transition conference is for a toddler who is not potentially eligible for preschool services under Part B, meeting participants include the family, the FRC, and representatives of the other early childhood program option(s) of interest to the family. 34 CFR §303.209(c) and (e) and §303.343(a) (d) Any transition conference must meet the requirements in 34 CFR §§303.432(d) and (e); §303.343(a) and §303.209(e).

In Witness Whereof, the Parties have executed this Agreement.

**South Sound Parent to Parent
 Early Intervention Provider Agency**

Aberdeen School District

 Signature

 Signature

 Printed Name

 Printed Name

 Title

 Title

CERTIFICATED

HIRE: We recommend the Board approve the following certificated hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jenna Doll	Elementary	PE Teacher .8 FTE	TBD

Certificated Substitute Hires:

Sarah Durham
Hunter Birdsall

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Indigo Evensen	Hopkins	ECEAP Family Service Worker	09/19/22
Jeff Johnson	Transportation	Bus Driver	09/19/22
Rachel White	St. Mary's School	MTSS Assistant	09/06/22

RETIREMENT: We recommend the Board approve the following classified retirement:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Ken Ashlock	Harbor Learning Ctr	Family Service Worker	09/30/22

RESIGNATION: We recommend the Board approve the following classified resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Indigo Evensen	AJ West Elementary	Paraeducator	09/16/22

Classified Substitute Hires:

Brandi Bonillas
Rachel Bowen
Erick Hayter-Ramsey