

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

The School Board will reconvene at 7:10 pm

Regular Meeting of the Board of Directors
Aberdeen High School and via webinar

September 6, 2022, 6 p.m.

AGENDA

Instructions for joining the meeting:

https://asd5-org.zoom.us/webinar/register/WN_aV5G0KmPSM6-JwXAWfc-2Q

You will receive a confirmation email containing information about joining the webinar.

Join by phone: 1-253-215-8782; Meeting ID 892 9180 7949

6:00 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Contracts
3. Overnight Trip Request

Comments from Board Members

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to schoolboard@asd5.org.

Old Business

Superintendent's Report

1. First Day of School
2. DOH Water Testing
3. Missoula Children's Theatre

New Business

1. [Outdoor School](#)
2. [Detention Center Agreement](#)
3. [Skills Center Agreement](#)
4. [Attendance and Reengagement Program](#)

Board Meeting Agenda
September 6, 2022

5. [Propel Insurance](#)
6. [DocuSign](#)
7. [Behavior Health Resources](#)
8. [Basics NW](#)
9. [Athletic Trainer Services](#)
10. [Soliant Addendum](#)
11. [Surplus Equipment](#)
12. [Next Meeting](#)

Executive Session / Closed Session

Personnel Matters

1. [Personnel Report](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

September 6, 2022, 6 p.m.

Link to join the meeting:

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You will receive a confirmation email containing information about joining the webinar.

Or, join by phone: 1-253-215-8782; Meeting ID: 892-9180-7949

Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on August 16, 2022, are enclosed for your review and approval.
2. Contracts – The following agreements are presented for your information:
 - a. ECEAP Agreements – Interdistrict agreements with the Elma, Hoquiam, McCleary and Ocosta school districts for the Early Childhood Education and Assistance Program are presented for your information.
 - b. ESD Academy – A contract with ESD 113 for our district to participate in the fiscal management support program with other districts is enclosed for your information.
 - c. Quinalt TANF Program – Renewal of the agreement with the Quinalt Indian Nation for the continued provision of the Temporary Assistance for Needy Families program is enclosed for your information.
3. Overnight Trip Request – Miller Junior High School is requesting permission to send sixth-graders to Outdoor School at the YMCA’s Camp Bishop on Oct. 2-7.

Comments from the Board

Comments from the Public

The Board welcomes public comment on agenda items at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes.

Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to schoolboard@asd5.org before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent’s Office or board president should be contacted directly.

Old Business

Superintendent's Report

1. First Day of School – Superintendent Thake will share information about the start of the new school year and provide preliminary enrollment information.
2. DOH Water Testing – Superintendent Thake will discuss a new law that requires the Department of Health to test water in schools for lead.
3. Missoula Children's Theatre – Again this year, the Grays Harbor Community Foundation is making grants available to schools that wish to bring in the Missoula Children's Theatre.

New Business

1. Outdoor School – An agreement with the YMCA of Grays Harbor for Outdoor School at Camp Bishop is presented for your review and approval. [Enclosure 2](#)
2. Detention Center Agreement – The annual agreement with Grays Harbor County for the district to provide educational services at the Juvenile Detention Center is presented for your review and approval. [Enclosure 3](#)
3. Skills Center – Renewal of the agreement with the New Market Skills Center at Tumwater for the operation of the Twin Harbors Branch of the Skills Center in Aberdeen is presented for your review and approval. [Enclosure 4](#)
4. Attendance and Reengagement Program – An agreement with ESD 113 to continue the Attendance and Reengagement Program using ESSER funds is presented for your review and approval. [Enclosure 5](#)
5. Propel Insurance – An agreement with Propel to serve as the district's insurance broker for property/casualty insurance is presented for your review and approval. [Enclosure 6](#)
6. DocuSign – An agreement with DocuSign for managing the District's electronic signature files is presented for your information. [Enclosure 7](#)
7. Behavioral Health Resources – An agreement allowing BHR staff to provide comprehensive behavioral and mental health services in the district in 2022-2023 is presented for your review and approval. [Enclosure 8](#)
8. Basics NW – An agreement with Basics NW, LLC to provide behavioral health services for qualifying students in 2022-2023 is presented for your review and approval. [Enclosure 9](#)
9. Athletic Trainer Services – A personal services contract with Trinity Parris to provide athletic training and concussion protocol services for student athletes in 2022-2023 is presented for your review and approval. [Enclosure 10](#)
10. Soliant Addendum – An agreement with Soliant to place Andria Hainey in the district as a certified occupational therapy assistant is presented for your review and approval. [Enclosure 11](#)

Board Information
September 6, 2022

11. Surplus Equipment – The Maintenance Department is recommending that the items on the enclosed inventory be declared surplus. [Enclosure 12](#)
12. Next Meeting – The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, Sept. 20, 2022, in the Community Room at Aberdeen High School and via webinar.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 30 minutes under RCW 42.30.110 (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 13](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – August 16, 2022

Vice President Suzy Ritter convened the regular meeting of the Aberdeen School District Board of Directors at 6:00 p.m. Tuesday, August 16, 2022, in the Community Room at Aberdeen High School and via webinar following guidance for conducting remote meetings in compliance with the Open Public Meetings Act. In attendance were Directors Annica Mizin and Jeremy Wright, along with Superintendent Jeffrey Thake, 15 patrons and staff in person, and four attending remotely. President Jennifer Durney and Director Jessica Jurasin were excused.

CALL TO ORDER

The meeting began with the flag salute.

On a motion by Annica Mizin and seconded by Jeremy Wright, the Board approved the Consent Agenda, which the minutes from the regular meeting on Aug. 2, 2022; payroll vouchers 833029 through 833086 for July in the amount of \$4,146,142.93; General Fund vouchers 833092 through 833174 in the amount of \$1,303,729.73; a Capital Projects Fund voucher in the amount of \$197,666.84, and ASB Fund vouchers 833088 through 833087 and 833175 in the amount of \$5,651.45.

CONSENT AGENDA

Superintendent Jeff Thake reported that back-to-school events are kicking into high gear; that the Leadership Team’s back-to-school meetings August 4-5 were both inspiring and productive; that he’s paying close attention to the construction projects in the district, especially Stewart Field turfing and Stevens Elementary School repainting. He also noted that schools are sending information home this week and he encourages families to also keep an eye on the website.

SUPERINTENDENT
REPORT

BACK-TO-SCHOOL

Superintendent Thake and the School Board reaffirmed Policy 1620 and the accompanying procedures governing the board-superintendent relationship.

POLICY 1620
BOARD-
SUPERINTENDENT
RELATIONSHIP

Following a presentation by Superintendent Thake, on a motion by Annica Mizin and seconded by Jeremy Wright, the Board approved the Basic Education Compliance Report attesting that the District is in compliance with basic education requirements and instructional minutes.

BASIC EDUCATION
COMPLIANCE

Following a presentation by Career and Education Director Lynn Green, on a motion by Jeremy Wright and seconded by Annica Mizin, the Board approved the annual CTE report and the four-year plan for CTE programs.

CTE ANNUAL
REPORT

Following a presentation by CTE Director Green, on a motion by Annica Mizin and seconded by Jeremy Wright, the Board approved the 2022-23 contract, year six of a seven-year contract, with the Washington Student Achievement Council for year six of the GEARUP grant for the Class of 2023.

GEARUP
CONTRACT

Following a presentation by CTE Director Green, on a motion by Jeremy Wright and seconded by Annica Mizin, the Board approved renewal of the personal services contract with Mary Margaret Doherty to provide compliance services as part of the 21st Century After School Program.

21ST CENTURY
CONTRACT

Following a presentation by CTE Director Green about the consortium and dual credit opportunities, on a motion by Jeremy Wright and seconded by Annica Mizin, the Board approved an agreement with the Pierce County Careers Connections consortium that will allow Aberdeen CTE students to earn dual credit from certain colleges and programs in Pierce County.

PIERCE COUNTY
CAREERS
AGREEMENT

Following presentations by Superintendent Thake and Executive Director of Business and Operations Shannon Ramsey, the Board approved Resolution 2022-10 adopting the 2022-2023 budget; fixing the appropriations as follows: General Fund at \$62,580,840; Capital Projects Fund at \$9,900,000, Transportation Vehicle Fund at \$325,000; Debt Service Fund at \$3,195,782; and the Associated Student Body Fund at \$457,750; adopting the four-year budget plan summary and the four-year enrollment projection.

RESOLUTION
2022-10 BUDGET
ADOPTION

Executive Director of Business and Operations Shannon Ramsey presented the Fiscal Status Report for July. She reported an ending fund balance of \$2,118,638 in the General Fund, \$2,858,296 in the Capital Projects Fund, \$2,502,980 in the Debt Service Fund, \$269,810 in the ASB Fund and \$364,061 in the Transportation Vehicle Fund.

FISCAL STATUS
REPORT

On a motion by Jeremy Wright and seconded by Annica Mizin, the Board approved a resolution requesting a waiver from the Office of Superintendent of Public Instruction from the 180-day school day requirement in Grades 6-12 to allow for fall and spring conferences, thereby reducing the number of early release days.

RESOLUTION
2022-11
CONFERENCE
WAIVER

On a motion by Annica Mizin and seconded by Jeremy Wright, the Board approved an interlocal agreement with Capital Region ESD 113 for student enrollment in the Olympic Academy at Chehalis.

OLYMPIC
ACADEMY

On a motion by Jeremy Wright and seconded by Annica Mizin, the Board approved a contract with the state Department of Children, Youth and Families for operation of the Early Childhood Education and Assistance Program (ECEAP preschool).

DCYF AGREEMENT
FOR ECEAP

On a motion by Annica Mizin and seconded by Jeremy Wright, the Board approved an affiliation agreement with Grand Canyon University for placement of a student teacher in the district in 2022-23.

GRAND CANYON
UNIVERSITY

On a motion by Jeremy Wright and seconded by Annica Mizin, the Board approved an affiliation agreement with Eastern Washington University for placement of student teachers in the district in 2022-23.

EASTERN
WASHINGTON
UNIVERSITY

On a motion by Annica Mizin and seconded by Jeremy Wright, the Board approved renewal of the agreement with Capital Region ESD 113 for network services.

ESD 113 NETOWRK
SERVICES

On a motion by Jeremy Wright and seconded by Annica Mizin, the Board awarded the 2022-2023 fuel bid to PetroCard, Inc. of Tacoma.

2022-23 FUEL BID

On a motion by Annica Mizin and seconded by Jeremy Wright, the Board awarded the 2022-2023 Propane Bid to Ferrellgas of Vancouver, WA.

2022-23 PROPANE
BID

The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, Sept. 6, 2022, in the Community Room at Aberdeen High School and via webinar.

NEXT MEETING

At 6:40 p.m., President Durney recessed the meeting for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The meeting reconvened in regular session at 7:10 p.m.

EXECUTIVE
SESSION

On a motion by Jeremy Wright and seconded by Annica Mizin, the Board approved the Personnel Report, as amended to correct Megan Elway's FTE to 0.5 on a motion by Mizin and seconded by Wright, and to correct Jason Garmon's position to head coach on a motion by Mizin and seconded by Wright.

PERSONNEL
REPORT

CERTIFICATED

Under certificated matters, the Board approved the hiring of Brian Dyson as the dean of students at Aberdeen High School, Jennifer Morrison as an art teacher at Miller Junior High School, Hayden Carnell-Schmidt as an elementary music teacher for the district, Rachel Johnson as a teacher at A.J. West Elementary School, and Sam Schneider as a teacher at McDermoth Elementary School, all effective August 31; approved 2021-2022 National Board Certification stipends for Judith McBride, Heidi Armenta, Joseph Fagerstedt, Doris Hatton, Myka Jugum, Dianne King, Martha Lennier, Maria Mays, Amber Melville, Cindy Miller, Julie Niemi, Donna Portmann, Jolene Powell, Marnie Ranheim, Melissa Smith, Stacy Swinhart, Patricia Timmons, Sara Verde, Rachel Wenzel and Jessie Winter; approved 2022-2023 supplemental contracts of 10 additional days for psychologists Jennifer Clark, Judith McBride and Autumn Schreiber, two additional days for elementary counselors Katherine Kim, Tracy Miner, Marnie Ranheim and Jenny Sturgill; approved 10 additional days for counselors Andrew Gwinn and Jessica Madison at Aberdeen High School; approved 2022-23 supplemental contracts for Shelbie Dickson, Tracy Ecklund, Molly Houk, Eric Jackson, Ashley Kohlmeier, Tiffany Lessard, Mike Machowek, Matthew Mahon, Cory Martinsen, Anne Ramsey, Cami Revel, Faith Taylor-Eldred, Travis Wheeler and Charles Vloni to perform CTE related activities at Aberdeen High School;

CLASSIFIED

approved 2022-23 supplemental contracts at Aberdeen High School for Eric Jackson for the school store and AHS Almost Live, Shelbie Dickson for catering services, Ashley Kohlmeier for business procedures, Cory Martinsen for the AHS Sign Shop, Cami Revel for the Twin Star Credit Union, and Charles Veloni for KAHS Radio Station; approved a 2022-23 supplemental contract of 10 additional days for counselor Kasi Turner at the Harbor Learning Center; approved 2022-23 supplemental contracts at Harbor High School for Larry Fleming, Tammy Heth and Kayla Sturm for CTE related activities; approved supplemental contracts for 2022-23 at Twin Harbors Skills Center for Rebekah Fruh for CTE related activities and nursing clinicals and for Jan Gravley for CTE related activities; approved 2022-23 supplemental contracts at Miller Junior High School for Robert Burns, Janet Dayton, Jason Garman, Hailey Pfeifer and Darcy Williams for CTE related activities, and 10 additional days for counselors Catherine Trusty and Thaddeus Williams; approved a supplemental contract for Cynthia Mitby of 20 additional days as the preschool coordinator; approved 2022-23 co-curricular contracts at Aberdeen High School for Tracy Ecklund for Skills USA .5 FTE and Distributive Ed-Work Based Learning, Ryan Eyre for Knowledge Bowl, Kacy Karnath for Outdoor School .5 FTE, Ashley Kohlmeier for ASB and AVID, Mike Machowek for FFA, Mary Lang for Link Crew .5 FTE, Cory Martinsen for PBIS, Daniel Patterson for Band (Marching and Pep), Erik Peterson for Orchestra, Ann Ramsey for Link Crew .5 FTE, Cami Revel for FBLA, Rick Stallo as Events Manager, Robert Sutlovich for Outdoor School .5 FTE, Jeremy Totten for Choral, and Charles Veloni for Skills USA and Robotics; approved 2022-23 co-curricular contracts at Miller Junior High School for Robert Burns as Yearbook Advisor, Ashley Emmett as ASB Advisor, David Mills for Band, Erik Peterson for Orchestra, Lori Snyder as AVID Coordinator, and Jeremy Totten for Choral; approved elementary co-curricular contracts for Hayden Carnell-Schmidt for Vocal .25 FTE and Band .5 FTE, Troy George for Vocal .25 FTE, Spencer McConnachie for Vocal .25 FTE, Gordon Shaw for Vocal .25 FTE and Band .5 FTE.

Under classified matters, the Board approved the hiring of Joan Hoehn as the garden coordinator for the District effective Aug. 3, Heidi Burgess as a custodian at Aberdeen High School effective Sept. 6, Ann Dejka as an online education technician at Aberdeen High School effective Aug. 31, Shilo Todd as a para-educator and 21st Century site coordinator .5 FTE at Central Park Elementary School effective Aug. 31, Trisha Sims as a current-year-only para-educator at Robert Gray Elementary School effective Aug. 31, Tori Zaknich as a para-educator at Snug Harbor Daycare effective Aug. 31, and Craig Lund and Lauren Smith as bus drivers effective Aug. 31; approved a change of assignment for Troy Kaufman from custodian at Miller Junior High School and Maintenance to Aberdeen High School effective Aug. 22; approved a leave of absence for Stephany Murray, a para-educator at A.J. West Elementary School effective Aug. 31 to June 14, 2023; accepted resignations from Nikki Jones, as the LRC technician at Robert Gray Elementary School effective Aug. 3 and Shari VanBlaricom as a para-educator at Stevens Elementary School effective Aug. 12; approved extra-curricular hirings at Aberdeen High School for Todd Bridge as the

head coach for Football effective Aug. 17, Brandyn Brooks, John Bowers and David Terrence as assistant coaches for Football effective Aug. 17, Dillen Espana, Macoy Gronseth, Kyle Melinkovich and John Takagi as 0.5 FTE assistant coaches for Football effective Aug. 17, Rees Sturm as assistant coach for Girls' Volleyball effective Aug. 22, Steve Reed as the head coach and Kimberly (Ivy) Lyles as the assistant coach for Cross Country effective Aug. 22, Larry Fleming as the head coach and Lindsey Scott as the assistant coach for Girls' Soccer effective Aug. 22, Dan Sundstrom as the head coach and Brian King as the assistant coach for Boys' Golf effective Aug. 22, Tiffany Montoure as the head coach and Tanya Bowers-Anderson and Megan Elway (0.5 FTE) as assistant coaches for Girls' Swim effective Aug. 22, and Summer Powell as the head coach and Kaycee Short as the assistant coach for Cheer effective Oct. 31; and approved extra-curricular hiring at Miller Junior High School for Joe Fagerstedt and Jason Garman as head coaches and Carl Howard as assistant coach for Football effective Aug. 29, Ashley Aschim and Breanna Gentry as head coaches for Girls' Soccer effective Aug. 29, Jeff Hatton as the head coach and James Daly as the assistant coach for Cross Country at Miller Junior High School effective Aug. 29.

On a motion by Jeremy Wright and seconded by Annica Mizin, the Board agreed to add corrected salary schedules for Maintenance and Operations for 2021-2022 and 2022-2023.

On a motion by Jeremy Wright and seconded by Annica Mizin, the Board approved an updated 2021-2022 Salary Schedule for Maintenance and Operations.

On a motion by Annica Mizin and seconded by Jeremy Wright, the Board approved an updated 2022-2023 Maintenance and Operations Salary Schedule.

There being no further business, the regular meeting was adjourned at 7:18 p.m.

ADJOURN

Jeffrey Thake, Secretary

Jennifer Durney, President

AGREEMENT FOR ABERDEEN SCHOOL DISTRICT

Early Childhood Education and Assistance Program

ECEAP

2022-2023

This agreement is hereby entered into by and between Aberdeen School District No. 5, Grays Harbor County, Washington, hereinafter referred to as the "managing district" and the following Washington State school district, each hereinafter referred to as the "resident district".

Elma School District No. 68,

Grays Harbor County

16 children

NOW THEREFORE, BE IT RESOLVED that the parties hereto agree as follows:

1. That an Interdistrict Cooperative be formed and the managing district, Aberdeen, be designated as the applicant district to secure approval of this agreement by the Department of Children, Youth, and Families (DCYF). The general purpose of such Cooperative shall be to provide Early Childhood Education and Assistance Programs and services to students of the parties to the Cooperative.
2. The administration of the Cooperative, including filing such documents and obtaining such approvals as are necessary to receive all appropriate funding is vested in the managing district and the policies and procedures adopted by the managing district Board of Directors.
3. It is the responsibility of the managing and resident district to adhere to the current ECEAP Program Standards as developed by DCYF. It is also the responsibility of the managing district to adhere to the Client Services Contract with the DCYF.
4. The resident district will send to the ECEAP office of the managing district written proof of insurance.
5. It is the responsibility of the managing district to insure and collect from the resident district all required deliverables (see contract- Statement of Work #5). Those deliverables will be maintained and sent to the state ECEAP office at DCYF within the required timeframe(s).
6. This agreement is for the 2022-2023 regularly scheduled school program year, as scheduled by the school building in which each child attends classes, and excludes extensions of the program beyond such regularly scheduled program school year.

AGREEMENT FOR ABERDEEN SCHOOL DISTRICT

Early Childhood Education and Assistance Program

ECEAP

2022-2023

This agreement is hereby entered into by and between Aberdeen School District No. 5, Grays Harbor County, Washington, hereinafter referred to as the "managing district" and the following Washington State school district, each hereinafter referred to as the "resident district".

Hoquiam School District No. 28, Grays Harbor County

28 children

NOW THEREFORE, BE IT RESOLVED that the parties hereto agree as follows:

1. That an Interdistrict Cooperative be formed and the managing district, Aberdeen, be designated as the applicant district to secure approval of this agreement by the Department of Children, Youth, and Families (DCYF). The general purpose of such Cooperative shall be to provide Early Childhood Education and Assistance Programs and services to students of the parties to the Cooperative.
2. The administration of the Cooperative, including filing such documents and obtaining such approvals as are necessary to receive all appropriate funding is vested in the managing district and the policies and procedures adopted by the managing district Board of Directors.
3. It is the responsibility of the managing and resident district to adhere to the current ECEAP Program Standards as developed by DCYF. It is also the responsibility of the managing district to adhere to the Client Services Contract with the DCYF.
4. The resident district will send to the ECEAP office of the managing district written proof of insurance.
5. It is the responsibility of the managing district to insure and collect from the resident district all required deliverables (see contract- Statement of Work #5). Those deliverables will be maintained and sent to the state ECEAP office at DCYF within the required timeframe(s).
6. This agreement is for the 2022-2023 regularly scheduled school program year, as scheduled by the school building in which each child attends classes, and excludes extensions of the program beyond such regularly scheduled program school year.

AGREEMENT FOR ABERDEEN SCHOOL DISTRICT

Early Childhood Education and Assistance Program

ECEAP

2022-2023

This agreement is hereby entered into by and between Aberdeen School District No. 5, Grays Harbor County, Washington, hereinafter referred to as the "managing district" and the following Washington State school district, each hereinafter referred to as the "resident district".

McCleary School District No. 65, Grays Harbor County

6 children

NOW THEREFORE, BE IT RESOLVED that the parties hereto agree as follows:

1. That an Interdistrict Cooperative be formed and the managing district, Aberdeen, be designated as the applicant district to secure approval of this agreement by the Department of Children, Youth, and Families (DCYF). The general purpose of such Cooperative shall be to provide Early Childhood Education and Assistance Programs and services to students of the parties to the Cooperative.
2. The administration of the Cooperative, including filing such documents and obtaining such approvals as are necessary to receive all appropriate funding is vested in the managing district and the policies and procedures adopted by the managing district Board of Directors.
3. It is the responsibility of the managing and resident district to adhere to the current ECEAP Program Standards as developed by DCYF. It is also the responsibility of the managing district to adhere to the Client Services Contract with the DCYF.
4. The resident district will send to the ECEAP office of the managing district written proof of insurance.
5. It is the responsibility of the managing district to insure and collect from the resident district all required deliverables (see contract- Statement of Work #5). Those deliverables will be maintained and sent to the state ECEAP office at DCYF within the required timeframe(s).
6. This agreement is for the 2022-2023 regularly scheduled school program year, as scheduled by the school building in which each child attends classes, and excludes extensions of the program beyond such regularly scheduled program school year.

AGREEMENT FOR ABERDEEN SCHOOL DISTRICT

Early Childhood Education and Assistance Program

ECEAP

2022-2023

This agreement is hereby entered into by and between Aberdeen School District No. 5, Grays Harbor County, Washington, hereinafter referred to as the "managing district" and the following Washington State school district, each hereinafter referred to as the "resident district".

Ocosta School District No. 172, Grays Harbor County

17 children

NOW THEREFORE, BE IT RESOLVED that the parties hereto agree as follows:

1. That an Interdistrict Cooperative be formed and the managing district, Aberdeen, be designated as the applicant district to secure approval of this agreement by the Department of Children, Youth, and Families (DCYF). The general purpose of such Cooperative shall be to provide Early Childhood Education and Assistance Programs and services to students of the parties to the Cooperative.
2. The administration of the Cooperative, including filing such documents and obtaining such approvals as are necessary to receive all appropriate funding is vested in the managing district and the policies and procedures adopted by the managing district Board of Directors.
3. It is the responsibility of the managing and resident district to adhere to the current ECEAP Program Standards as developed by DCYF. It is also the responsibility of the managing district to adhere to the Client Services Contract with the DCYF.
4. The resident district will send to the ECEAP office of the managing district written proof of insurance.
5. It is the responsibility of the managing district to insure and collect from the resident district all required deliverables (see contract- Statement of Work #5). Those deliverables will be maintained and sent to the state ECEAP office at DCYF within the required timeframe(s).
6. This agreement is for the 2022-2023 regularly scheduled school program year, as scheduled by the school building in which each child attends classes, and excludes extensions of the program beyond such regularly scheduled program school year.

7. The managing district only will report all students on appropriate forms for the purpose of receiving approval to conduct an ECEAP program and determination of the extent that program costs are approved and funded from state funds.
8. The resident district agrees that all ECEAP eligible children will have the opportunity to participate in a preschool program operated by the district.
9. Each resident district agrees to share the burden of any costs of the program, which are not funded from the ECEAP grant. An open dialog between contractor and the resident district will be expected in order to problem solve any financial concerns that may arise.
10. Each party to this agreement acknowledges that entering into this Inter-district Cooperative arrangement may result in financial commitments by other parties to this agreement, and therefore, agree they will not terminate this agreement without the consent of the managing district and any other party to this agreement that would suffer financially thereby. In the event of such unilateral termination without consent, the terminating party agrees to indemnify and pay other parties that have not agreed thereto for any financial loss, which results from such termination.
11. All assets acquired by the managing district and placed in service for the Cooperative during this agreement shall remain the property of the managing district. Any asset purchased by a resident district and used in the program, because a program component is situated within the resident district, will remain the property of the resident district unless the value of the asset is applied to the amount owed to the managing district, in which case the asset will become the property of the managing district.
12. Each district that is party to this agreement acknowledges that while this agreement is for one school program year only, program development is continuous and long-range planning a requisite; that their entering into this agreement may carry implications for succeeding school years. Any district may withdraw from the Cooperative at the end of a school year. A district intending to withdraw must notify the managing district, in writing, no later than February 1 or by mutual agreement beyond that date.
13. Each of the parties agree that this Inter-district Cooperative arrangement is necessary and desirable for the following reasons:
 - a. Combined student population permits diversification and flexibility of programs and services without unnecessary duplication.

- b. Centralized administration ensures compliance with state and federal statutes and regulations and allows for efficient reporting and record-keeping procedures.
 - c. The Cooperative facilitates dissemination of information and maintenance of effective relations with parent groups and educational and social agencies.
 - d. The Cooperative allows districts working together to provide comprehensive services as required by the individual students.
14. The responsibilities retained by the individual parties to this agreement shall include, but not be limited to, the responsibility to assure that their particular students are receiving an appropriate education
15. The managing district will provide: a coach for the Early Achievers rating, management of the Contract with DCYF, collection of information required to maintain accurate reporting, provide the requested Deliverables to DCYF and supervise and employ the ECEAP Family Support Staff. The resident district will: provide requested information by the ECEAP director to fulfill the requirements of the ECEAP contract and provide supervision of the teaching staff serving ECEAP children. Both parties must follow the established ECEAP standards.
16. The responsibilities retained by the individual parties to this agreement shall include, but not be limited to, adhering to the requirements of the Department of Children, Youth, and Families (DCYF) contract as written.
17. In accordance with the passing of the Early Start Act in July 2015, all ECEAP programs are required to participate in the state Early Achievers evaluation program and receive a rating of 4 or 5. Any ECEAP site that does not achieve this rating will have one chance to be re-rated within 6 months. Should a site not receive the required rating during the second evaluation, DCYF may reduce or eliminate ECEAP funding. The formal rating period takes place every 3 years. The Resident District, as party to this agreement, acknowledges that if ECEAP funding is eliminated or reduced by the state, this contract may be voided.
18. ECEAP family service workers will work with the resident district to fill all ECEAP slots. All ECEAP slots must be filled within 30 days of the first day of school. Furthermore, if a child moves and vacates a slot, the district must re-fill the slot within 30 days. If slots are not filled within this time frame, the slots will return to DCYF and funding for those slots will be reallocated at the state level.
19. Modifications for Covid-19 restrictions will follow allowable modifications set by DCYF and the state of Washington in regards to ECEAP programs.

IN WITNESS WHEREOF, the following school districts have executed this agreement as of the day and year set forth below.

Aberdeen School District

By:

Cyndy Mitby, ECEAP Director

Date

Shannon Ramsey, Executive Director
of Business and Operations

Date

Ocosta School District

By:

Date

Name & Title:

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team Outdoor School

School: ATIS + Miller

Advisor Kacy Karnath / Robert Sutlovich Phone 360-538-2040 ext 4316

Date(s) of Trip Oct 2 - Oct 7 Destination YMCA Camp Bishop

Lodging Location YMCA Camp Bishop Lodging Phone 360-888-9538

Objective of Trip Outdoor/environmental education

Number of Students 220 - 6th graders Number of Chaperones 14

Cost per Student 30 - high schoolers Cost per Chaperone _____

Funding Source and/or Account Code 0168

Type of Transportation District bus Bus form required YES NO

ASB Approval _____ Date _____

Principal Approval Janis Ranko Date 8/22/22

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

Aberdeen School Board
Public Comment
September 6, 2022

- Michelle Reed, Miller Junior High emergency response, via email



Board, School <schoolboard@asd5.org>

Dr. Thake

1 message

Reed, Michelle <mreed@asd5.org>

Thu, Sep 1, 2022 at 7:45 AM

To: School Board <schoolboard@asd5.org>

Dear Board,

I would like to take a moment and let you know of an incident that occurred yesterday. As you know Miller went into a modified lockdown. Dr. Thake came quickly to the school to help with whatever was needed. It was very refreshing and something we have not seen here recently. It was reassuring to see our district leader right there with us helping to solve the problem.

--

Thank you,
Michelle Reed
8th Grade U.S. History
Miller Junior High School

FACILITY USE AGREEMENT

THIS FACILITY USE AGREEMENT is by and between YMCA of Grays Harbor ("YMCA") and **ABERDEEN SCHOOL DISTRICT** ("Licensee"). YMCA and Licensee agree as follows:

1. **RIGHT TO USE PREMISES.** YMCA is the owner of real estate and buildings, more commonly known as Camp Bishop, located at 1476 W. Lost Lake Road; Shelton, Washington 98584, and more fully described as:

SW1/4 OF GOV LOT 2 AND W 1/2 OF GOV LOT 5 DOR # 03485 001

Situate in the County of Mason, State of Washington.

YMCA hereby gives Licensee a right to use Camp Bishop herein described above.

2. **AGREEMENT TERMS.** The term of this Agreement shall be for **ABERDEEN SCHOOL DISTRICT**, beginning **10/02/2022** and ending **10/07/2022**. YMCA shall have the right to terminate this Agreement for any material breach of the Agreement.

3. **USE FEE.** Licensee agrees to pay as a minimum use fee for the premises the sum of \$600 (per day). The payment of this sum shall allow Licensee the non-exclusive use of the premises herein. YMCA shall pay for any utilities, janitorial services, and the up-keep of the premises. Any and all use of supplies on the premises, long distance charges, and any and all other expenses not related to the up-keep of the building and the paying of the utilities for the building shall be the sole responsibility of Licensee. Schedule A, attached hereto and incorporated by this reference, sets for the Use Fees.

Total Expected Fee: **\$10,088.00**, additional fees may be incurred per Schedule A.

4. **LIST OF FURNISHINGS PROVIDED IN USE AGREEMENT.** YMCA has certain furnishings on the premises which are listed in Exhibit A, attached hereto and incorporated herein by this reference. Said furnishings are the property of YMCA, but are there for the use of Licensee during the life of this use agreement.

5. **ALCOHOL USE AGREEMENT.** Licensee may poses and use alcohol on Camp Bishop premise if they have obtained a legal banquet permit from Mason County. Proof of the permit must be submitted to the camp director at least (14) days prior to use of the camp.

6. **USE OF PREMISES.** Premises shall be used by Licensee for **ABERDEEN SCHOOL DISTRICT** purposes and for no other purpose without the prior written consent of YMCA. It is hereby understood that this Agreement is a non-exclusive use agreement. Licensee shall not knowingly use or permit the premises or any part thereof to be used for any purpose in violation of any federal, state, or local statute, ordinance, rule, or regulation. Licensee shall, together with all other persons entering and/or occupying the premises at Licensee's request or with YMCA's permission, shall abide by, keep, and observe all reasonable rules and regulations which YMCA may make from time to time for the management, safety, care, and cleanliness of the building, and the preservation of good order therein, as well as the convenience of other occupants of the building.

7. **ADVERTISING.** Licensee shall not in any manner display any signs, notice, picture, or poster, or any advertising matter whatsoever which shall be visible outside the property without obtaining YMCA's written consent. Licensee shall be prohibited from representing in advertising material that it is in any way affiliated with YMCA.

8. **UTILITIES AND OTHER SERVICES FURNISHED BY YMCA.** YMCA shall, at its expense and during normal business hours, furnish electric current for normal lighting and medical use, common restroom facilities with hot and cold running water, heating, hot and cold water, janitorial and cleaning services, routine maintenance, and building security services. Normal business hours will be 7:00 a.m. to 7:00 p.m., Monday through Friday.

9. **TAXES.** YMCA shall pay any real property taxes and assessments payable on the property.

10. **ALTERNATIONS AND IMPROVEMENTS.** Licensee shall not make any alternations, additions, or improvements in or to the premises, except for installation of business communications and diagnostic or therapeutic equipment as set forth in Paragraph 6 hereto.

11. **MAINTENANCE AND REPAIR.** YMCA shall, at its own expense, maintain and keep in good repair the foundation, exterior walls, roof, and other structural portions of all the buildings and all common areas, and shall maintain the electrical, plumbing, heating, and ventilating equipment in the building. At the expiration of term herein, Licensee shall surrender the premises in good conditions, normal wear and tear and damage by fire or other casualty excepted. YMCA shall have access to the premises during normal business hours to perform any requested maintenance on the building, foundation, exterior walls, roof, and other structural areas. If access to the premises is requested, YMCA shall use its best effort not to disturb Licensee and the services it provides to its guests or patrons.

12. **BEHAVIOR COMPLIANCE.** Licensee and any and all guests shall comply with all Rental Policies attached as Schedule B.. Licensee shall be responsible for ensuring and maintaining compliance. YMCA reserves the absolute right to evict licensee or any of its guests for non-compliance. Licensee will not be entitled to refund of any fees or costs paid to YMCA as part of this agreement.

13. **ASSIGNMENT.** Licensee shall not assign or transfer this Agreement or any interest hereunder, or permit any assignment hereof by operation of law, or allow the use of the premises or any portion thereof, or permit the use or occupancy of said premises by other than Licensee, without the prior written consent of YMCA.

14. **LIABILITY FOR INJURY OR DAMAGE.** YMCA shall not be liable to Licensee or to any other persons for any injury to or death of persons or for loss or damage to property occurring in the premises from any cause whatsoever except to the extent caused by YMCA's negligence or intentional misconduct.

Licensee shall indemnify and hold harmless YMCA for any loss, damage, liability, and expense (including reasonable attorney fees), relating to any actual or alleged injury to or death of any person or loss or damage to property cause by or resulting from Licensee's use of the premises, except to the extent caused by YMCA's negligence or intentional misconduct.

15. **INSURANCE.** Licensee shall, at Licensee's expense, maintain comprehensive general liability insurance with an insurance company satisfactory to YMCA with minimum limits of \$1 million per accident for property damage and \$1 million per person and \$3 million per accident or occurrence for bodily injuries and death, to indemnify both YMCA and Licensee with

respect to the items which Licensee has herein agreed to indemnify and hold YMCA harmless. Licensee shall furnish YMCA with a copy of said policy or policies or other acceptable evidence that says insurance is in effect. YMCA shall maintain fire and catastrophic insurance covering the building in the amount no less than the full replacement value of the building, and shall maintain general liability coverage in an amount being reasonable by YMCA. YMCA shall furnish Licensee with a copy upon request of said policy or policies or other acceptable evidence that said insurance is effect. If alcohol will be present at a function, the renter must obtain a permit from the Washington State Liquor Control Board online at <http://liq.wa.gov/licensing/banquet-permits>. A Copy of the permit must be provide to the Camp Director a minimum of (14) days prior to the event and a copy must be posted in the building where alcohol will be consumed. A certificate of insurance for comprehensive liability with a minimum amount of \$1 million per occurrence, naming the YMCA of Grays Harbor as an additional insured, is required a minimum of (2) weeks before the scheduled event.

16. **LIENS AND ENCUMBRANCES**. Licensee shall keep the premises free and clear from any liens and encumbrances including, without limitation, mechanics' and material man's liens, arising or growing out of the use and occupancy of the premises by Licensee. Licensee shall not be liable for liens and encumbrances resulting from or relating to work performed by or on behalf of YMCA.

17. **FIRE AND OTHER CASUALTY**. If all or any portion of the premises is damaged or destroyed by fire, wind, flood, earthquake, or such other cause so that in the reasonable opinion of YMCA or Licensee, the premises cannot be used for the purpose set forth herein, either party may upon written notice to the other party terminate this Agreement effective upon the date of such damage or destruction. If this Agreement is not so terminated, it shall remain in full force and effect, with a pro rata reduction in use fees until YMCA has completed the repairs and the premises can be used for its intended purposes. All insurance proceeds payable as a result of any damage or destruction will be the sole property of YMCA. Nothing in this section will prevent Licensee from obtaining its own insurance to cover personal property items in the premises.

18. **INSPECTION**. YMCA may retain a key to the premises and YMCA shall have the right to inspect the premises at all reasonable times and to enter the same whenever reasonably necessary to exercise any right or privilege of the YMCA under this Agreement.

19. **WAIVER OF SUBROGATION**. Licensee and YMCA hereby mutually release each other from liability and waive all right of recovery against each other for any loss from perils insured against under their respective fire insurance policies, including any extended coverage and endorsements thereto.

20. **DEFAULT AND INSOLVENCY**. If Licensee fails to keep or perform any of the covenants or conditions of this Agreement within thirty (30) days after written notice of default (or fails to commence cure of said default within thirty (30) days and fails in good faith to prosecute cure of correction said default until completion) or if the agreement shall be attached or levied on under execution, or if a receiver shall be appointed for Licensee's property or any part thereof, or a petition of bankruptcy shall be filed by or against Licensee, or if Licensee shall be declared insolvent according to law, or if an assignment of Licensee's property shall be made for the benefit of creditors, or otherwise, then, in any of said events, YMCA may, at YMCA's option, at once terminate this Agreement, and upon termination of the Agreement, at the option of YMCA, or at the expiration of termination of this Agreement by its term, Licensee shall at once surrender possession of the premises to YMCA and remove all of Licensee's effects there from and, if such possessions are not to be immediately surrendered, YMCA may enter into and upon the premises and repossess them and expel Licensee or those claiming under Licensee and remove the effects

of any of them, and lock the premises without being deemed guilty in any manner of trespass and without prejudice to any of the remedies which might be used in any such event. Licensee expressly waives service of any notice of intention so to terminate its agreement or to retake the premises and hereby waives service of any demand of payment or rent or possession and of any and every other notice of demand prescribed by any law of the State of Washington and hereby waives any claim for damages by reason of such possession. No right or remedy herein conferred upon or reserved to YMCA is intended to be exclusive of any other right or remedy given hereunder for now or hereafter existing at law or in equity or statute.

If YMCA fails to keep or perform any of the covenants or conditions of this Agreement within thirty (30) days after written notice of default from Licensee, (or fails to commence cure of said default within (30) days and fails in good faith to prosecute cure or correction of such default until completion) Licensee may, at Licensee's option, either terminate this Agreement, or Licensee may proceed to cure such default and shall deduct any costs incurred by Licensee from future use payments under the terms of this Agreement.

21. **DAMAGES.** On default, YMCA may exercise any and all remedies herein provided or otherwise provided by law, and shall be entitled to reasonable attorney fees and costs incurred in collecting any amounts due hereunder from Licensee. Without limiting the other rights or remedies hereunder, YMCA may terminate this Agreement and take possession of the premises. YMCA's rights and remedies hereunder are cumulative in nature, and pursuit of a particular remedy by YMCA shall not be deemed an election of remedies or a waiver of any other remedies available hereunder or otherwise provided by law.

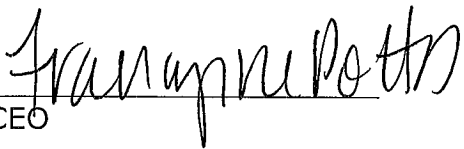
22. **SUCCESSORS AND ASSIGNS.** Subject to the restrictions on assignment provided herein, all the terms, conditions, covenants and agreements of this Agreement shall extend to and be binding upon YMCA, Licensee, and their respective successors and assigns and upon any person, firm or corporation coming into ownership or possession of any interest in the premises by operation of law or otherwise, and shall be construed as covenants running with the land.

23. **AUTHORITY.** If either YMCA or Licensee is a corporation or partnership, each individual executing this Agreement on behalf of said corporation or partnership represents and warrants that he is duly authorized to execute and deliver this Agreement on behalf of said corporation or partnership and that this Agreement is binding upon said corporation or partnership.

24. **ENTIRE AGREEMENT.** This Agreement contains the entire agreement of YMCA and Licensee. There are not promises, terms, conditions, or obligations other than those contained herein; and this Agreement shall supersede all previous communications, representations or agreements, either verbal or written between the parties hereto. This Agreement may be modified only by a written agreement executed by both YMCA and Licensee.

25. **ACTION OR SUIT.** If any suit or action is instituted by either party for the enforcement of any covenant contained in this Agreement, the prevailing party shall recover all costs and attorney's fees as the court may judge reasonable to be allowed in such suit or action. Venue at the option of YMCA shall be in the superior court in Grays Harbor County, Washington.

26. **NOTICES.** Any notice shall be sufficient if in writing and deposited in the United States mail whether registered or certified, postage prepaid, or personally delivered to the addresses listed below:


CEO

YMCA of Grays Harbor
2500 Simpson Avenue
Hoquiam, WA 98550

Shannon Ramsey

Aberdeen School District

216 N G Street

Aberdeen, WA 98520

Notices so mailed out will be deemed to have been given forty-eight (48) hours after the deposit of such notice in any United States Post Office mailbox. The above addresses may be changed in the manner provided in this paragraph for giving notice.

EXECUTED this 12 day of MONTH, 2022.

YMCA of Grays Harbor

By: Francine Potts

Its: CEO

Date: 8/25/22

(Group Name)

By: _____

Its: _____

Date: _____

SCHEDULE A: 2022 USE YEAR FEES

Minimum DAY USE (First 50 people)*	\$ 450.00
DAY USE (Each additional person)*	\$ 9.00
Minimum OVERNIGHT USE (First 50 people)	\$ 600.00
OVERNIGHT USE (Each additional person)	\$ 12.00
Boat Use Deposit and Usage Fee (Excludes motorized ski-boat. 50% of deposit may be applied total fee, less any damages)	\$ 200.00
Certified YMCA Lifeguard (4 hours)	\$ 125.00
Additional Lifeguard Hour (After 4 hour minimum)	\$30.00
Certified Challenge Course Facilitator (3 hours / 12 people)	\$150.00
Certified Challenge Course Facilitator (3 hours / 24 people)	\$275.00
Pet Fee (Non-refundable)	\$50 per cabin \$250 max per weekend rental
Cleaning Fee (Optional) (50% of deposit refundable towards rental fee)	\$300 deposit \$35 per staff hour

- *A 35% deposit is required for all reservations. If you cancel a reservation 30 days or more prior to your arrival, you forfeit 25% of the original 35% deposit. If you cancel your reservation closer than 30 days prior to your arrival, the entire 35% deposit is forfeited. Once you have checked in, should you decide to leave early you are financially responsible for each night you had reserved.*
- *If camp facilities are returned without damage or cleaning fees, all deposits will be applied towards rental balance due.*
- *Lifeguards are mandatory for any aquatic activities. There must be one lifeguard for every 25 people in the aquatics area.*

***As of the 2020 rental year, Day Use fees only apply to entire groups. If your group is using the facility overnight, all attending persons will be charged at the Overnight Use price.**

SCHEDULE B: 2022 RENTAL POLICIES

General

Renters are responsible for providing their own:

- Programs, equipment, food, kitchen staff, and appropriate supervision for youth and event attendees.
- First Aid supplies, including ice packs and bandages.
- 911 emergency services will respond to all emergencies. Renters shall provide all first aid, medical, and emergency transportation. Emergency must be reported to Camp Director immediately.

Cleaning

Renters are responsible for cleanup of all facilities used and their immediate surrounding areas. This includes all cabins, meeting spaces, bath houses, kitchen, dining hall, grounds, trails, and activity areas.

Basic Clean Up includes:

- Sweeping
- Mopping
- Vacuuming (in buildings with carpets)
- Wiping of mattresses
- Washing of toilets, sinks, and walls (if necessary)
- Litter pick up in used areas
- All garbage to dumpsters
- Returning camp to its check-in state

Cleaning services for the Davis Dining Hall, Bishop Lodge, and bathhouses is available at an additional charge. Contact person or designee must be checked out by Camp Staff before departing.

Parking & Road

- Speed limits must be obeyed both within property gates and on adjacent travelling street W Lost Lake Rd.
- The posted speed limit within camp gates is 5 MPH and the posted speed limit on Lost Lake Rd is 20 MPH (15 MPH on hill at fork)
- Anyone not following posted speed limits within camp may be asked to remove their vehicle from the premises.
- Parking is only allowed in the designated parking lot. This parking lot is located on the left-hand side of the main camp road just past our dumpsters. (Map included)
- No parking will be allowed in front of any camp buildings (i.e. Lodge, kitchen, dining hall, cabins, etc.). This is for fire safety.
 - Exceptions: There is single car parking in the following areas: Davis Dining Hall (across road, next to pump house), Cooks Cabin (on gravel), Directors Cabin (south slope).
 - No parking on basketball courts or grass area in Valley.
 - Handicap accommodations can and will be made on a case by case basis with the Camp Director.
 - If deliveries or hauling equipment requires drop off at or near camp buildings, please see Camp Director for approval and assistance.
- Camp main entrance gate will be locked nightly at 10:00 pm PST and reopen the following morning at 8:00 am PST. No vehicles may enter camp between those hours.
 - If you require a late entry or exit prior accommodations must be made with Camp Director.
 - In case of emergency services, entry or exit, please contact on-site staff immediately by phone, (360)581-2330.
 - Any late arrivals may park outside the gate and enter on foot providing they check in with camp host/responsible party. Car must be moved to the parking lot promptly once gate reopened. Parking in unauthorized areas outside of main gate is at vehicle owners own risk and subject to county removal and fines.
- Renters are responsible for their vehicles and guest vehicles; YMCA of Grays Harbor is not liable for any damages or theft of vehicles or personal possessions.
- No barricades or cones shall be moved without direct permission from the Camp Director.

- Failure to comply with parking rules and regulations may result in vehicle removal, rental termination and eviction, or refusal to offer rental in the future depending on severity of infraction.

Waterfront

Use of boats, paddles, and PFDs requires a security deposit in addition to facility deposit. Please see Fee Schedule for cost.

Initial for use of boats: _____ Initial for NO use of boats: _____

- All boaters, regardless of boat ownership, must comply with Washington State Boater Laws.
- Boats may only be used during daylight hours.
- YMCA Boats are restricted to the north half of Lost Lake, visible from camp.
- Lifejackets must be worn by all boaters age 17 and under.
- A lifejacket must be in the boat for boaters ages 18 and over, in accordance with Washington State Boating Laws.
- In addition, Washington State Law requires all boats (including paddle boats, kayaks, and Stand Up Paddle Boards) to carry/wear the following:
 - Coast Guard Approved life jacket
 - Sounding device, such as a horn, whistle, or bell
 - White navigation light, such as a beacon or flashlight
- Renter owned boats and watercrafts may be docked at camp in designated docking areas, outside of swimming areas.
- Trailered and motorized boats must launch from WDFW Boat Launch.

Renters choosing not to rent YMCA approved, American Red Cross certified lifeguards may do so at their own risk. Choosing not to rent lifeguard are solely responsible for any injury or damage done during swimming and water activities.

Initial for use waterfront without lifeguards: _____

Initial for use waterfront with lifeguards: _____

- There no diving in any portion of Camp Bishop waterfront, accept where designated. The lake depth changes weekly and areas that may be deep enough for diving likely won't be later in the summer.
- Swimming is restricted to marked/roped areas of the waterfront.
- One lifeguard may supervise up to 25 bathers at a time.
- Additional restrictions do to swim area or toy use may require additional guards.
 - Additional guards are required for the following activities:
 - Large Trampoline
 - Aqua glide Obstacle Course
- Use of waterfront outside of these policies is at users own risk and will result in termination of rental.

Alcohol, Tobacco, and Drug Use

- The use of tobacco or marijuana products (e-cig, smoking, chew, edibles, oils, vape, etc.) is NOT PERMITTED on or in any Camp Bishop Property or Facility. Designated smoking area can be found outside property gate. NO EXCEPTIONS.

Initial: _____

- Consumption of alcohol permitted in non-glass containers in the dining hall, dining adjacent picnic area, and fire pit area.
 - Alcohol not permitted in sleeping facilities or activity areas. All local, state, and federal laws with regards to consumption must be followed. Additional fees or permits are be required.
- A Washington State Banquet is required for any group to consume alcohol on property.
 - **Order your banquet permit online here**
 - A copy must be sent to the YMCA 14 days prior to event.
- Firearms or concealed weapons of any kind may not be used or carried on YMCA property regardless of permits.

Animals

- Non-service animals (including social/emotional and comfort animals) are not allowed inside Davis Dining Hall, Bishop Lodge, Cheney STEAM Yurt, or bath houses.
- Dogs may be allowed inside of designated cabins with a \$50 per cabin non-refundable deposit. A maximum of \$250 per weekend rental applies.
- Animals shown to be aggressive or non-compliant with staying outdoors will be asked to be kenneled or removed from the property.
- Services animals, as defined by RCW 49.60.040 are exempt from animal guidelines, accept where allowed under the law.

Additional Information

- Rental groups must return a signed copy of the Rental Agreement within 30 days of the contract issuance.
- Rental groups are expected to include the rental deposit with their contract.
- Rental group needs to provide the YMCA with a Certificate of Insurance, naming the YMCA of Grays Harbor as an additional insured. Proof must be supplied within 14 days of event date.

Initial: _____

- The YMCA of Grays Harbor or YMCA Camp Bishop staff reserve the right to evict non-compliant renters. The right is also reserved to refuse refund and additional rental agreements.
- All local, State, and Federal laws must be obeyed.

SCHEDULE C: 2022 COVID-19 Rental Updates

YMCA of Grays Harbor cannot completely prevent the spread of COVID-19. It is imperative that all guests of YMCA Camp Bishop do their part to prevent the spread of COVID-19. Please review the following information. If you have questions about how these guidelines may affect your group, please contact the Camp Director.

COVID-19 Entering Camp, Cancellations, Refunds

- Visitors and campers will be asked to sign the YMCA of Grays Harbor waiver. This can be done ahead of your stay or upon arrival.
- Before leaving to come to the camp all individuals will need to do a self-evaluation.
- Are you in a high-risk category for contracting COVID 19?
- Are you displaying any symptoms of COVID 19 – (fever, cough, loss of smell or taste)?
- Have you been exposed to someone that either has been exposed, displays symptoms or is infected with COVID 19 within the last 14 days?
 - If you answered yes to any of these questions, it would be best for you and your group to not come to the camp/ property.
 - If your group is cancelled due to COVID 19 circumstances we can reschedule you for another time or provide a refund.

Daily Health Checks

All visitors to camp should have a daily health check. Checks should include the following, as recommended by the CDC and American Camp Association.

- Temperature Check
- Symptom self-check, such as fever, cough, loss of smell/taste, vomiting, headache.

Medical Services

We would recommend that your group provide a qualified nurse or medical staff to attend your camp and monitor campers.

COVID-19 Health and Safety Guidelines

- Please follow Washington State's Safe Start Phased Reopening guidance. Camp Bishop is located in Mason County and guidance should be followed as applicable for Mason County.
- One of the most effective ways to minimize the spreading of the virus is to practice social distancing, personal contact and increased sanitization.
- Daily activities should support social distancing, striving to maintain at least 6 feet between campers whenever possible.

Some examples for use would be as follows:

- Eliminate large group activities
- Plan activities that do not require close physical contact between multiple people/children
- Limit item sharing. If items must be shared, remind children to wash their hands and not touch their faces after using the item.
- Minimize time standing in lines

- Incorporate additional outside time.
- Minimize personal contact between campers
- No hugging, handholding, piggybacks, wrestling, etc.
- Increase the frequency of cleaning, sanitizing, and disinfecting the facilities.

The cabins, lodge, bathhouses, and dining hall have been sanitized before your group has arrived at the camp. We have provided cleaning/ sanitizing items in these areas so that if you would like to make sure it has been sanitized you can re-sanitize those areas before you utilize them.

- Door handles, crash bars, doorknobs
- Light switches
- Entry windows
- Counters, tables, and surfaces
- Bathrooms

Encourage good hygiene practices

- Frequent hand washing for at least 20 seconds
- Use of Hand Sanitizer
- Cover cough or sneeze
- Visitors of camp are asked to wear face coverings anytime they are indoors or cannot maintain social distancing, indoors or outdoors.

Illness Policies

- Everyone should evaluate their health and parents should evaluate the health of their children before coming to camp. If you or your child display any symptoms of the illness or are in a "high-risk category" you should not attend the camp.
- If someone becomes ill while at camp, they should be isolated and asked to go home immediately. And everyone in your group should be notified that someone went home sick and that they should all self-quarantine for 14 days upon returning home.

Food Service

For use with the commercial kitchen in the dining hall it is required that you have a food handlers certificate to help reduce the possibilities of food borne illnesses.

- Again, all dishes and cooking items have been washed and sanitized before your use but it would be highly recommended to re-wash all items before use to make sure your party is safe.
- Policies for food service operations.
- Cafeteria style serving with social distancing
- Outside dining with social distancing
- Single serve food items rather than self-serve
 - Examples: Serve salad – no salad bar, Individual condiment packages – salad dressing, ketchup, mustard, mayo, etc., served drinks – no pitchers on tables.
- Increased sanitation procedures including using:
 - Handwashing stations
 - Hand sanitizer upon entering dining area
 - Sanitizing surfaces

**2022-2023
Interagency Agreement Between**

**ABERDEEN SCHOOL DISTRICT NO. 5
and
GRAYS HARBOR DETENTION CENTER**

PREAMBLE

WHEREAS, the Division of Juvenile Rehabilitation and the Office of State Superintendent of Public Instruction (OSPI) have jointly assumed responsibility for the education of juvenile offenders committed to state institutions; and

WHEREAS, the **Grays Harbor Detention Center** (Detention Center) focuses on incarcerated youth and operates under the combined auspices of the **Aberdeen School District No. 5**, (District) and the **Grays Harbor County Juvenile Courts**; and

WHEREAS, the purpose of this agreement is to set forth the operational framework within which the program will function and to describe the involvement of each of the cooperating agencies;

NOW THEREFORE BE IT RESOLVED, in consideration of the covenants contained herein that the parties hereby mutually agree as follows:

I. ADMINISTRATION

A. Program Supervision

The overall managerial responsibility will rest with the Juvenile Court Administrator, but internal program policies will be decided in consultation with supervisory personnel from the involved agencies.

The Aberdeen School District Superintendent will hire qualified personnel to implement the education phase of the Detention Center program. According to agreement between the Superintendent and the Administrator,* sufficient administrative personnel will be provided within the resources available to the participating agencies to serve their respective functions.

The Superintendent and the Administrator shall meet as may be deemed appropriate or at least once yearly for the purposes of evaluating the educational philosophy, the established goals, the utilization of personnel, and the effectiveness of the program.

B. Role and Responsibilities of the Detention Center Supervisor

The role of the Detention Center Supervisor is to implement the policies of the

**“Superintendent” and “Administrator” shall also mean any individual designated to act on their behalf.*

Superintendent and Administrator made within guidelines contained herein or any other policy made by joint action of the involved agencies. The goal of this Agreement is to provide a program of instruction that will meet the needs of the students.

The Detention Center Supervisor supervises all program operations and is responsible to the Juvenile Court Administrator for policy compliance. The Detention School Principal shall act as the District's direct liaison to the educational components of the program. The District may, at its discretion or at the request of the Juvenile Court Administrator, appoint an administrative person to audit or otherwise review the educational program for compliance with district standards.

Primary responsibility for the educational budget preparation and administration rests with the District after consultation with appropriate Detention Center personnel. The budget shall be processed through established District and OSPI channels.

The Aberdeen School District Superintendent is responsible for district personnel and their educational responsibilities.

The Juvenile Court Administrator shall be responsible for maintaining an accurate inventory of all equipment and materials assigned to the Youth Learning Center.

C. Administrative Controls of Personnel

It shall be the responsibility of the Superintendent to employ certificated and classified personnel for the Detention Center. Number of personnel to be employed will be determined by the Superintendent as needed and as space is available at the Detention Center.

- D. Establishing, implementing, and monitoring curricula shall be the responsibility of the District. Matters pertaining to general on-site operation, supervision, safety, and security of the educational program shall be the responsibility of the Grays Harbor Detention Center Administrator who will take actions deemed necessary when unusual circumstances arise; this action will be reported as soon as possible to the District for evaluation and disposition.

Implementing and administering the instructional program is the responsibility of the District. Evaluation of district employees assigned to the Detention Center shall be in accordance with the applicable evaluative criteria and procedures of the District

E. Personnel Problems

Should problems involving County Corrections staff arise, the Detention Center Supervisor will take such action as is deemed advisable. Should problems involving educational staff members arise, resolution of the problem and any disciplinary action shall be the responsibility of the District.

F. Review and Affirmation of Agreement

The Superintendent and the Administrator shall review the contents of this agreement each year, or more frequently should it appear desirable, and shall make such changes as may be deemed necessary.

G. Severability

If any provision of the Agreement contravenes any state or federal statute or regulation, the statute or regulation shall control. If any item or condition of this Agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect the terms, conditions, or applications of the Agreement which can be given effect without the invalid term, condition or application; to this end, the terms and conditions of the Agreement are severable.

II. PROGRAM FUNDING

A. Instruction

The financing of the instructional program shall be from those funds allocated to the Local Education Agency by the Office of State Superintendent of Public Instruction. No other district funds shall be required for the program.

The District shall be responsible for an educational program up to 220 days if funded fully by the state, but not less than 180 days per school year.

B. Facilities and Support Services

Grays Harbor County will provide the physical plant and utilities necessary to house the educational program, together with the basic furniture and other facility equipment necessary to program operation.

When it is feasible and appears appropriate, the District may make available to Grays Harbor County space and equipment that contributes to the educational program.

Grays Harbor County shall provide necessary clerical and vehicular time, program monitoring, technical assistance, and consultation.

Where appropriate, the Grays Harbor County Juvenile Court shall provide technical assistance and social service staff.

C. Property

All property purchased by the District with district funds shall remain the property of the District. All property purchased by the County Detention Center with county funds shall remain the property of the County.

III. Miscellaneous

A. Integration

This Agreement contains the entire understanding between the parties and shall not be modified in any manner except by a writing executed by all parties.

B. Dispute Resolution

In cases of unresolved disputes in areas covered by this agreement, a representative from the Aberdeen School District Board of Directors and a representative from the Grays Harbor Juvenile Court will select a third member to form a three-person committee to resolve the dispute.

C. Duration

This agreement is effective as of July 1, 2022, and will terminate unless renewed on August 31, 2023.

Administrator, Grays Harbor County Juvenile Court

Superintendent, Aberdeen School District No. 5

INTERDISTRICT COOPERATIVE AGREEMENT

Regarding Operation of the Western Area Educational Cooperative for Twin Harbors, A Branch Campus of New Market Skills Center

THIS AGREEMENT is made and entered into this _____ day of August, 2022 by and between Tumwater School District No. 33, the Host District for New Market Skills Center and Aberdeen School District No. 5, the Host District for the Western Area Educational Cooperative for Twin Harbors (herein after referred to as Twin Harbors), a branch campus of New Market Skills Center.

SECTION 1: BACKGROUND

The 2007 Washington State Legislature through passage of 2SSB 5790 authorized skills centers to conduct feasibility studies to explore opportunities to provide students in rural and remote areas with access to skill center programming through satellite programs and branch campuses. In 2008, New Market Skills Center completed and submitted a feasibility study to the Office of Superintendent of Public Instruction which determined that development of a skill center branch providing access to identified selected high-demand occupations was a viable career and college preparation opportunity for students in Grays Harbor County.

SECTION 2: PURPOSE OF THE AGREEMENT

The purpose of this agreement is to establish the conditions for the creation of a branch campus of New Market Skills Center to be operated by the Western Area Educational Cooperative for Twin Harbors (Twin Harbors) in accordance with the Office of Superintendent Public Instruction's (hereinafter known as OSPI) WAC 392-600-010-8 (Skills Center Definitions).

SECTION 3: DURATION OF AGREEMENT

This agreement will be renewed from year to year for a period of not less than ten (10) years beginning with the operation of Twin Harbors in June 2010 subject to the provisions for withdrawal outlined in WAC 392-600-120 and contained herein. This agreement, annual renewal and revisions to this agreement shall be submitted to the OSPI's Department of Career and Technical Education (CTE).

SECTION 4: MUTUAL AGREEMENTS

The Tumwater School District, Aberdeen School District, and New Market Skills Center mutually agree to the following terms and conditions:

- A. Aberdeen School District #5 will establish Twin Harbors in accordance with Chapter 392-600 WAC.
- B. Aberdeen School District #5 will serve as the host district for Twin Harbors.
- C. As the host district, the Aberdeen School District will provide the site and facility for Twin Harbors, and will serve as the fiscal agent for all revenues and expenditures of Twin Harbors.
- D. Aberdeen School District will provide fiscal an operational management, including staffing and collection of student apportionment for Twin Harbors.

- E. All students served by Twin Harbors must meet the definition of a K-12 student. Twin Harbors will predominately serve high school juniors and seniors, and students who have not earned their high school diploma and have not reached the age of 21.
- F. Students from districts not participating in the Twin Harbors cooperative may be considered for enrollment on a space available basis. These may include students from school districts outside the Twin Harbors cooperative, private school students, home-schooled students, students who have completed or are currently enrolled in a GED program and out-of state students.
- G. School districts participating in the Twin Harbors cooperative shall be responsible for providing services directly to Twin Harbors. These shall include, but are not limited to:
 - 1) Transportation;
 - 2) Special education;
 - 3) Other noncore skill center needs of the student.
- H. Twin Harbors programs eligible for consideration and approval by OSPI shall be:
 - 1) Voluntary student enrollment;
 - 2) Tuition-free;
 - 3) Necessary for the express purpose of:
 - i. Providing educational programs not otherwise available;
 - ii. Avoiding unnecessary duplications of specialized or unusually expensive programs and facilities.
- I. All programs considered for offering by Twin Harbors will be reviewed and approved by the Twin Harbors and New Market Skills Center Administrative Councils prior to submission for approval by OSPI's Department of Career and Technical Education.
- J. Twin Harbors will remain a branch campus of New Market Skills Center until such time that it meets 150 FTE and/or other requirements of WAC 392-600-50. At such time that Twin Harbors meets the state requirement of 150 FTEs, the Twin Harbors Administrative Council may submit a request to OSPI to become a standalone skills center.
- K. Tumwater School District will assess the Aberdeen School District (Twin Harbors Host District) an annual supervision fee equal to one (1) percent of the total FTE state CTE apportionment for students attending Twin Harbors for the school year for costs incurred by the Tumwater School District and New Market Skills Center for provision of technical and administrative assistance, program coordination, and onsite supervision. New Market Skills Center will invoice the Aberdeen School District for the annual supervision fee at the end of each school year for the following:
 - 1) The New Market Skills Center administrator will provide a minimum of one (1) onsite visit per month to Twin Harbors to provide technical assistance to the Twin Harbor director/principal.
 - 2) Technical assistance will include, but is not limited to, branch campus administration and financing, OSPI reporting requirements, program management, curriculum development, and instructional delivery.

SECTION 5: ADMINISTRATIVE OVERSIGHT OF TWIN HARBORS

- A. Twin Harbors shall be responsible for forming an Administrative Council comprised of the Superintendents, or their designees, of the participating districts for Twin Harbors. An additional voting member shall be the President of Grays Harbor College or his/her

designee in the event a program(s) resides on the college campus, and the Director of New Market Skills Center as a non-voting member.

- B. The Superintendent of Aberdeen School District, the host district for Twin Harbors, shall preside over all meetings of the council.
- C. Duties of the Administrative Council as described in WAC 392-600-030 shall include:
 - 1) Establishing policies and procedures.
 - 2) Responsibility for equipment acquisition, equipment replacement, facility maintenance, and ongoing operation of the Twin Harbors to meet current industry and educational standards.
 - 3) Offering programs that are approved by the OSPI for career and technical education enhancement as defined in WAC 392-121-138 or provide basic support to students enrolled in Twin Harbors programs: Programs that are approved by OSPI for vocational enhancement shall provide a minimum of five hundred forty hours of instruction per year;
 - 4) Providing Twin Harbors programs that are less than the equivalent of three consecutive fifty-minute periods if offered as an extension of the student's one whole full-time equivalent-funded school year;
 - 5) Within three years from the date of approval from OSPI for operation of Twin Harbors establish a financial plan, including the operation and capital funds which will contribute to the ongoing site, facility, equipment, and maintenance and operation of the skill center to be reviewed annually;
 - 6) Serve the majority of Twin Harbor student enrollment at its primary campus. If Twin Harbors serves or intends to serve less than a majority of students at its primary campus, the council shall submit a waiver request to the OSPI Department of Career and Technical Education.
- D. The duties of the council will include receiving recommendations and make decisions regarding budgets, rules and regulations of operations, and other pertinent information from participating districts' staff, citizens, boards of directors, Twin Harbor's staff, the General Advisory Council, and others with concern for the Twin Harbors cooperative and its operations.
- E. Further, the Twin Harbors Administrative Council will provide the Superintendent of the Aberdeen School District with guidance for management decisions and for issues, which must be presented to the host district Board of Directors. The Aberdeen School District Board of Directors has the final authority on all matters concerning Twin Harbors unless otherwise provided in this agreement.

SECTION 6: RIGHTS AND OBLIGATIONS OF TWIN HARBORS HOST DISTRICT

As host district for Twin Harbors, the Aberdeen School District agrees to the following terms and conditions:

- A. Hiring a director/principal as administrator of Twin Harbors: The Twin Harbors director/principal will report to the Superintendent or his/her designee of the host district;
- B. Hiring of Twin Harbors instructional staff;
- C. Report and claim FTE apportionment pursuant with WAC 392-121-136;
- D. Assume responsibility for verifying and reporting of P-223 and P-223H data directly to OSPI.
- E. Ensure that students enrolled in classes at Twin Harbor and at a participating high school are reported for a **maximum combined 1.6 FTE**. A student's resident high school FTE cannot exceed 1.00 and the student's skills center FTE cannot exceed 1.0 (WAC 392-121-

136). The Aberdeen School District and the student's resident school district shall collaborate to ensure that the student is not reported for more than the allowable FTE.

- F. Assist the Twin Harbors director in forming a General Advisory Council (GAC). The GAC shall:
 - 1) Serve the primary function of an advisor to the director of Twin Harbors for the operations of the Twin Harbors;
 - 2) Adopt bylaws, which shall reflect the composition of the GAC;
 - 3) Be responsible for making recommendations concerning program, rules and regulations, and operational procedures as related to Twin Harbors;
 - 4) Receive information and will provide advice on any recommendations received from staff and patrons of the districts in the cooperative as well as from other advisory committees as outlined in their bylaws.
- G. The Aberdeen School District will be responsible for the facilities, furnishings and equipment for any/all Twin Harbors' programs.

SECTION 7: INDEMNIFICATION AND INSURANCE

- A. The Aberdeen School District and Twin Harbors indemnifies and agrees to defend and hold harmless the Tumwater School District and New Market Skills Center, and all of its affiliates, directors, trustees, officers, agents and employees, from and against any and all claims, demands, damages, losses, actions, costs, expenses and liabilities of whatever nature, including, without limitations, all court costs and reasonable attorney's fees, which may arise from the operation and actions of Twin Harbors.
- B. Twin Harbors will procure and maintain in force during the term of this agreement, at its sole cost and expense, insurance to protect it against liability arising from any and all negligent acts or incidents caused by the Twin Harbors faculty members and students. Coverage under such professional and commercial general liability insurance will not be less than \$5,000,000 for each occurrence and \$10,000,000 in the aggregate. Twin Harbors will maintain workers' compensation insurance as required by law for all of its employees. Twin Harbors shall name Tumwater School District and New Market Skills Center as an Additional Insured. A certificate of insurance will be provided to Tumwater School District prior to the beginning of each school year including the Additional Insured Endorsement.

SECTION 8: FINANCING ARRANGEMENTS FOR TWIN HARBORS

- A. The Twin Harbors Administrative Council shall request capital funding for the Twin Harbors facilities construction and/or renovation through the Aberdeen School District and in compliance with RCW 28A.245.030, Revised guidelines for skills center – Satellite and branch campus programs – Capital plan- Studies-Master Plan-Rules.
- B. Should facilities construction or renovation of facilities be necessary, the Twin Harbors Administrative Council will initiate a request through the Aberdeen School District to OSPI School Facilities and Organization, for a capital plan for predesign, design and subsequent capital construction by May 1st of each year.

SECTION 9: DISPUTE RESOLUTION

- A. It is hereby agreed that whenever an issue arises between Tumwater School District, New Market Skills Center and Twin Harbors concerning this agreement, it shall be resolved in accordance with the following procedures:

- 1) The matter will be presented to the Twin Harbors and New Market Skills Center Administrative Councils.
 - 2) If the matter is not resolved, it shall be submitted to the Boards of Directors of the Aberdeen and Tumwater School Districts.
 - 3) If the matter is still not resolved, a committee will be appointed by OSPI and the recommendation of this committee will be binding to all parties. The committee would consist of a representative from each of the parties and a neutral party.
- B. It is hereby agreed that whenever an issue arises between Twin Harbor member districts concerning the operation or program offerings at Twin Harbors, it shall be resolved in accordance with the following procedure:
- 1) The matter will be presented to the Twin Harbors Administrative Council.
 - 2) If the matter is not resolved, it shall be submitted to the Administrative Council of New Market Skills Center who shall advise the Twin Harbors Administrative Council on such matter.
 - 3) If the matter is still not resolved, it shall be submitted to the Board of Directors of the Aberdeen School District.
 - 4) If the matter is still not resolved, a committee will be appointed by OSPI and the recommendation of this committee will be binding to all parties.

SECTION 10: WITHDRAWAL AND DISSOLUTION

It is hereby agreed that Twin Harbors cannot withdraw from this agreement without a minimum of one year's notice to the New Market Skills Center Administrative Council, Tumwater School District and OSPI in accordance with WAC 392-600-010.

SECTION 11: OUTSIDE ASSISTANCE

Twin Harbors may receive assistance from other sources provided no conflict of interest or residual obligations exist.

SECTION 12: ASSIGNMENT/WAIVER/SERVERABILITY

No rights or responsibilities required and authorized by this Agreement can be assigned by any party hereto unless otherwise allowed in this Agreement. No provision of this Agreement, or the right to receive reasonable performance or any act called for by its teams, shall be deemed waived by a breach thereof as to the particular transaction or occurrence.

If any term or condition of this Agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Agreement that can be given effect without the invalid term, condition, or application; to this end the terms and conditions of this Agreement are declared severable.

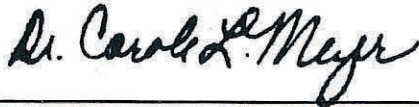
SECTION 13: AMENDMENTS

This agreement may be amended by mutual agreement of all districts party hereto.

SECTION 14: SIGNATURES

By signing below, each party affirms that this Agreement has been approved by his/her Board of Directors or he/she has been given authority by such Board to enter into this Agreement. If this approval is provided through a resolution, a copy of said resolution will be attached hereto.

IN WITNESS THEREOF, the parties have hereunto set their hands:



Date 8-16-2022

Carole Meyer, Ed.D., Superintendent
Tumwater School District No. 5
621 Linwood Avenue
Tumwater, WA 98512

Date _____

Jeffrey Thake, Ed.D. Superintendent
Aberdeen School District No. 5
216 North G Street
Aberdeen, WA 98520



Date _____

Matt Ishler, Executive Director
New Market Skills Center
7299 New Market Street SW
Tumwater, WA 98501

Memorandum of Understanding related to the operation of

ESD113 Attendance & Reengagement Program

Operated in partnership with

Aberdeen School District

This document is a commitment by the Aberdeen School District (hereafter referred to as District) to operate **ESD113 Attendance & Reengagement Program** (hereafter referred to as Program) upon approval from the Office of the Superintendent of Public Instruction (OSPI). Funding is through the ESSER Attendance and Reengagement Grant.

A. Purpose.

The purpose of this Memorandum of Understanding (MOU) is to ensure that the District and Program:

1. Support the statewide attendance and truancy system.
2. Comply with requirements to provide multitiered systems of support for attendance to address barriers to student attendance, provide timely interventions and best practices to reduce chronic absenteeism and truancy.

B. Duration of Memorandum of Understanding.

This MOU will be in effect from **Aug 1, 2022** to **September 30, 2023**. OSPI will be responsible for notifying the program when they are required to reapply for grant funding and of the approval process. The program is responsible for notifying OSPI if they decide to discontinue the program.

C. Case Management and Student Support.

The Program will work in partnership with the district for the provision of attendance and reengagement services to enrolled and withdrawn students which include the following:

Case management staff will be assigned by the Program to provide consistent support to students as they reengage in education, support accessing services, referrals to DSHS and other community partners.

The Program will maintain a case management staff to student ratio not to exceed 1:20 (one case manager to twenty (20) enrolled students) on a full-time continuous basis throughout the year.

D. District Responsibilities.

The District will provide staff who will be part of the Attendance Tiered Support Team along with representatives from the Program. The team is a requirement of the ESSER Attendance and Reengagement grant.

The District will partner with Program staff to ensure collaboration with the district truancy liaison and/or district attendance lead.

The District will be responsible for notifying the program if they decide to discontinue attendance support services.

E. Data Access

The District will enter into a data sharing agreement with the Program in order for Program staff to access student information regarding students who are referred for support by the District. Additionally, this agreement will enable and inform support on attendance trends as well as the assessment of outcomes. For much of the requested work, identified staff at ESD113 will need to have access to:

- a. School district and/or school data (i.e. student performance/behavior for MTSS technical assistance and planning of support) and state administered surveys (i.e. Healthy Youth Survey, OSPI School Safety etc...) or evaluation for the purpose of needs assessment, grant writing and program support/services.
- b. Students' educational records for ESD staff to perform their professional responsibilities. Specific student identifying information that may be accessed include: attendance records; grades and other student progress reports; results of tests of school achievement, aptitude and interest; scores on standardized intelligence and psychological tests; health and immunization reports; family information; school or district surveys; demographic information; or other pertinent data. These records may also include verified reports of serious or recurrent behavior patterns reported by school personnel, records of disciplinary action taken, and legal documents. In accessing or receiving this information, ESD113 agrees that all school district records and data, or information related to individual students, will be treated as confidential and maintained in a manner that will assure the privacy of students and their family. In addition, we agree to only use the data and information for legitimate educational purposes, and will not disclose the information to another party without prior written consent.

F. Required Documentation and Reporting

The Program and District will maintain the following documentation.

- 1. Number of students contacted
- 2. Number of students engaged with a case manager
- 3. Number of students re-enrolled in the District or other educational programs
- 4. Demographic information on each student (name, age, gender, race/ethnicity, income status, IEP status, gang affiliation)
- 5. Student voice (reason for disengagement, hope for reengagement)

District/Agency: _____

Educational Service District 113

By: _____

By:  _____

Date: _____

Date: 8/16/22 _____

Initials

PROPOSED BROKER AND OTHER SERVICES AGREEMENT

This BROKER AND OTHER SERVICES AGREEMENT (the "Agreement") is made effective as of the 31th day of August, 2022 by and between Propel Insurance Agency LLC. dba Propel Insurance ("Broker"), and Aberdeen School District ("Client").

NOW, THEREFORE, in consideration of the mutual promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. Scope of Services. Client hereby appoints Broker as its broker of record with respect Property/Casualty Insurance and retains Broker to perform, and Broker hereby agrees to provide, the services set forth in Exhibit 1.(The "Services"), which include, as expressly acknowledged by Broker, services that must be performed for Broker to receive full Compensation as set out In section two (2) of this Agreement.
2. Compensation. As consideration for Broker's performance of the Services hereunder Client shall compensate Broker in the amount \$15,000 annually. Fee shall be paid no later than 9/1/2022.
 - (a) The compensation established as part of this agreement shall be reviewed on an annual basis and reflects the mutual agreement between both parties with respect the anticipated overall services provided Client by Broker.
 - (b) Broker warrants that it does not receive any commissions, contingent commissions, fees from financing companies or profit sharing income as a result of the placement of any insurance policies which are the subject of this agreement and that the fees received herein is Broker sole compensation for Services.
3. Term. This Agreement will expire on August 31, 2023.
4. Governing Law. The validity and construction of this Agreement, and all acts and payments required hereunder, will be determined and governed, in all respects, by the laws of the State of Washington, without regard to conflicts of laws principles.
5. Arbitration. Any controversy or claim arising out of or relating to this Agreement shall be settled by binding arbitration, to be conducted in the state of Washington, in accordance with the Commercial Arbitration Rules of the American Arbitration Association. In connection with any such proceeding, the prevailing party shall, in addition to such other relief as the arbitration panel may award, be entitled to recover all of its expenses incurred in enforcing the provisions of this Agreement, including reasonable attorneys' fees.
6. Severability. All provisions of this Agreement are intended to be interpreted and construed in a manner to make such provisions valid, legal, and enforceable. The invalidity or unenforceability of any phrase or provision will in no way affect the validity or enforceability of any other portion of this Agreement, which will be deemed modified, restricted, or omitted to the extent necessary to make this Agreement enforceable.

7. Entire Agreement. This Agreement, including all Exhibits represents the entire understanding between the parties with respect to the specific subject matter of this agreement, superseding all previous understanding, written or oral, between the parties.
8. Amendment and Waiver. This Agreement may only be amended by a writing signed by both parties. Failure by either party to insist upon the other party's compliance with any provision in this Agreement will not be deemed a waiver of such provision.
9. Assignment. Neither party will assign any of its rights or obligations under this Agreement without the other party's prior written consent.

IN WITNESS WHEREOF, the parties hereto have executed and delivered this Agreement on this {insert date} day of {insert month/year}.

BROKERS:

Propel Insurance Agency LLC. dba
Propel Insurance, An Alera Group Co.

By: _____ Date: _____ Name: Rhonda Ross Title: Broker

Client: Aberdeen School District
By: _____ Date: _____ Name: Title:

The Services:

A. Insurance Services

1. Provide ongoing daily administrative services including certificates of insurance and other required documentation of issued coverage.
2. Review and analyze insurance policies; negotiate coverage and premiums.
3. Market various insurance programs to achieve maximum cost savings, specified limits and within minimum coverage structure.
4. Develop underwriting submissions and collection and analysis of data to facilitate such underwriting submissions as required for the effective marketing of insurance programs.
5. Coordinate service meetings as needed to review status of open items and review client service requirements.
6. Customer Service and Administration
 - a. Return Client calls, respond to email or other correspondence within two (2) business days and include a substantive response to the inquiry or request or provide a detailed timeline when a substantive response will be received.
 - b. Take all further actions that result from or are intended to supplement something done before or within the terms of this Agreement within the timeframe mutually agreed upon, either verbally or in writing, by Client and Broker.

B. Claims/Risk Management Services

1. Provide claims oversight on all open claims.
2. Coordinate and conduct open claims reviews.
3. Provide access and training to Propel Port risk management library.
4. Provide tools and resources for developing Best Practices
5. Provide Contract View as it pertains to insurance requirements.
6. Provide training and assistance with facility use management
7. Provide on going risk assessment and risk transfer as needed.



DocuSign, Inc.
221 Main Street, Suite 1000
San Francisco, CA 94105

Offer Valid Through: Aug 23,
2022

Prepared By: Addy Haffouda
Quote Number: Q-00875263

ORDER FORM

Address Information

Bill To:

Aberdeen School District 5
216 N G St,
Aberdeen, WA, 98520
United States

Ship To:

Aberdeen School District 5
216 N G St,
Aberdeen, WA, 98520
United States

Billing Contact Name:

Shannon Ramsey

Billing Email Address:

shramsey@asd5.org

Billing Phone:

+13605382000

Shipping Contact Name:

Shannon Ramsey

Shipping Email Address:

shramsey@asd5.org

Shipping Phone:

+13605382000

Order Details

Order Start Date: Aug 23, 2022

Order End Date: Aug 22, 2023

Billing Frequency: Annual

Payment Method: Check

Payment Terms: Net 30

Currency: USD

Products

Product Name	Start Date	End Date	Quantity	Net Price
eSignature Business Pro Edition - Envelope Subs. (Adopt.Accel.)	Aug 23, 2022	Aug 22, 2023	4,000	\$8,448.00
Premier Support	Aug 23, 2022	Aug 22, 2023	1	\$1,267.20

Grand Total: \$9,715.20

Product Details

eSignature Envelope Allowance: 4,000

Order Special Terms

For the Adoption Accelerator package(s) purchased in this Order Form, for the duration of the contract Term, no overage charges shall apply for reasonable use of the Subscription Services that exceeds the specified Seat and/or Envelope Allowance. Reasonable use is defined as 125% of the specified seat and/or envelope allowance. Usage is limited to a single use case, to a single site ID, and is a non-transferrable in the event that Customer acquires an entity or is acquired. The Adoption Accelerator package is not renewable; however, upon renewal, Customer may elect to purchase the same functionality with the same number of Seats and/or Envelopes listed as estimated usage on this Order Form at the same annual fee plus 7%.

Terms & Conditions

This Order Form is governed by the terms Master Services Agreement available online at: <https://www.docusign.com/company/terms-and-conditions/msa> and the applicable Service Schedule(s) and Attachments for the DocuSign Services described herein available online at <https://www.docusign.com/company/terms-and-conditions/msa-service-schedules>.

Billing Information

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final Invoice.

Is the contracting entity exempt from sales tax?

Please select Yes or No: NO

If yes, please send the required tax exemption documents immediately to taxexempt@docusign.com.

Invoices for this order will be emailed automatically from invoicing@docusign.com. Please make sure this email is on an approved setting or safe senders list so notifications do not go to a junk folder or caught in a spam filter.

Purchase Order Information

Is a Purchase Order (PO) required for the purchase or payment of the products on this Order Form?

Please select Yes or No: NO

If yes, please complete the following:

PO Number:

PO Amount: \$

By signing this Agreement, I certify that I am authorized to sign on behalf of the Customer and agree to the Terms and Conditions of this Order Form and any documents incorporated herein.

Customer

DocuSigned by:
Signature: *Shannon Ramsey*
0B6A555C0F17471...

Name: Shannon Ramsey
Job Title: Executive Director of Business and Operations
Date: August 23, 2022

DocuSign, Inc.

DocuSigned by:
Signature: *Frank Parish*
F06C8C5487294E5...

Name: Frank Parish
Job Title: Manager, Revenue Operations
Date: August 23, 2022

DS
BC

Certificate Of Completion

Envelope Id: 511BDDF7E0E24FDCA53A150471F77EC5	Status: Completed
Subject: [DocuSign] Request for eSignatures: Aberdeen School District 5 - New Customer fcorgid: 00D300000000bS4EAI	
Source Envelope:	
Document Pages: 3	Signatures: 2
Certificate Pages: 5	Initials: 1
AutoNav: Disabled	Envelope Originator:
Envelopeld Stamping: Enabled	Addy Haffouda
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	221 Main Street
	Suite 1000
	San Francisco, 94105
	Addy.Haffouda@docusign.com
	IP Address: 13.110.74.8


Record Tracking

Status: Original 8/22/2022 5:43:56 PM	Holder: Addy Haffouda Addy.Haffouda@docusign.com	Location: DocuSign
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Signer Events

Shannon Ramsey
shramsey@asd5.org
Executive Director of Business and Operations
Security Level: Email, Account Authentication (None)

Signature


DocuSigned by:

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Signature Adoption: Pre-selected Style
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Timestamp

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Signed: 8/23/2022 6:20:15 AM

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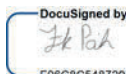
Ben Chester
Ben.Chester@docusign.com
DocuSign, Inc.
Signing Group: AOR
Security Level: Email, Account Authentication (None)


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Electronic Record and Signature Disclosure:
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Frank Parish
Frank.Parish@docusign.com
Manager, Revenue Operations
DocuSign, Inc.
Signing Group: AOA
Security Level: Email, Account Authentication (None)

DocuSigned by:

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Electronic Record and Signature Disclosure:
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In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	8/22/2022 5:44:08 PM
Certified Delivered	Security Checked	8/23/2022 10:05:29 AM
Signing Complete	Security Checked	8/23/2022 10:06:09 AM
Completed	Security Checked	8/23/2022 10:06:09 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, DocuSign, Inc. (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact DocuSign, Inc.:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by paper mail, please send correspondence to:

DocuSign, Inc.
221 Main St.,
Suite 1000
San Francisco, CA 94105

To advise DocuSign, Inc. of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at and in the body of such request you must state: your previous e-mail address, your new e-mail address. Please reach out to the sender of the envelope if you want to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from DocuSign, Inc.

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any. Please reach out to the sender of the envelope if you want to request paper copies.

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- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. Please reach out to the sender of the envelope if you want to withdraw your consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)

PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the ‘I agree’ button below.

By checking the ‘I agree’ box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify DocuSign, Inc. as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by DocuSign, Inc. during the course of my relationship with you.

BEHAVIORAL HEALTH RESOURCES PROPOSAL FOR COMPREHENSIVE DISTRICT WIDE MENTAL HEALTH SERVICES

The Aberdeen School District (ASD) has engaged in an enhanced partnership with Behavioral Health Resources (BHR) to provide comprehensive programming to meet the social, emotional and health needs of students in the ASD during the 21-22 school year. This service package has allowed BHR to support more students, teachers and parents with information and support on mental health issues.

This plan is a recap of the combination of mental health services, consultation, and training provided during the 21-22 school year and serves as the proposal for the 22-23 school year.

Mental Health Services:

BHR continued to provide and was able to increase access for mental health services to youth and families of the ASD that had an interest in receiving outpatient mental health services, had Integrated Managed Care Medicaid insurance and a qualifying diagnosis to receive services. BHR provided outpatient mental health services to open clients on-site at all schools within the district. The student received outpatient mental health services on site at their school when this venue was chosen by either the student or their family. Completed Release of Information forms allowed BHR providers to consult with ASD staff about clients. BHR will continue to provide outpatient services on-site at each of the schools within the district.

In addition to services provided to open clients, BHR was available for “drop-in time” at the schools. Drop-in times were provided by BHR staff already assigned to the school. BHR staff extended their time at the school to be available for students who were not currently open with BHR but wanted to see a mental health provider for a check-in. Check-ins were and will continue to be limited to 3 times for every student. Check-in/Drop-in time are not a crisis service. This service functions as a brief outpatient mental service or as the precursor to engagement in long-term outpatient services. BHR must have parental permission for students under 12 years of age. Mobile Crisis services should continue to be utilized for crisis situations. If a student needs services beyond this level, they will continue to be referred for an intake and opened for outpatient services.

BHR will provide an intake assessment and ongoing outpatient mental health services to students who self-refer or to families who refer themselves to outpatient mental health services regardless of insurance status. The ASD enhanced service package includes coverage of outpatient services with BHR for students and families who do not have Integrated Managed Care Medicaid. Students/Families receive an intake assessment and ongoing outpatient services. Services offered are based on client need and can include individual services (for both the parent with an adult clinician or the child with a children’s clinician), family services, and case management services.

Consultation:

Consultation will be provided to two populations: staff and guardians.

BHR will provide mental health consultation throughout the week for all ASD employees. This will be in addition to the consultation that already occurs with ASD staff for clients who are open and receiving outpatient services. Consultation time will be scheduled by the school to allow employees of that facility to have contact a mental health professional.

BHR will provide mental health consultation for families of ASD students. This would be an open time for families whose students are **not** currently enrolled with BHR's outpatient services. Families with open clients are eligible for consultation services as part of their outpatient service delivery system with their assigned clinician. Consultation would include general mental health information and local system education. Family consultation would be limited to 3 services prior to the family being referred for outpatient mental health services.

Trainings:

BHR will provide a monthly training (September-May of the school year) on a mental health topic to District staff.

Trainings have been recorded and placed on a district site to allow for availability to all District staff and families.

BHR staff was available for group trainings at the schools with a focus on student social, emotional health.

BHR support of student outreach:

BHR staff would be available for consultation of each of the District's Connection Team. The consultation would include training for identification of potential mental health symptoms of a student. BHR proposes training the Connection Teams on the use of the Pediatric Symptom Checklist-17 (PSC-17) and development of a referral system of connection to mental health services outlined above should the student screen for having a behavioral health disorder.

BHR is requesting \$315,348 per year to provide the service package outlined above to the Aberdeen School District.

**Service Contract Between BASICS NW and Aberdeen School District
6/23/2022 to 6/30/2023**

This Contract for Services is offered by BASICS NW to Aberdeen School District, referred to as “District” from this point forward.

1. Duration:
 - a. This Contract is effective through the remainder of the 2022-2023 school year.

2. Reimbursement:
 - a. Certified Behavior Technician – Direct Service - \$75.00/hr
 - b. Board Certified Behavior Analyst (Master’s Level) - \$0/hr
 - c. Licensed Assistant Behavior Analyst (Master’s Level) - \$0/hr
 - d. Comprehensive service costs are built into the direct service cost of the Behavior Technician

3. Authority:
 - a. BASICS NW offers educational support services that, in collaboration with the District, meet the requirements of a student’s Free and Appropriate Public Education (FAPE).
 - b. All services must comply with all regulatory requirements set forth by the Behavior Analyst Certification Board in the Professional and Ethical Compliance Code.

4. Purpose:
 - a. To meet the FAPE needs of a District identified student who requires Applied Behavior Analytic supports in order to make effective progress in the Least Restrictive Environment.

5. Services to be provided by BASICS NW:

BASICS NW will provide educational services to meet the FAPE needs of the identified student(s) of the District. Services will include the following:

 - a. Functional Behavior Assessment and Treatment Plan Development
 - b. Data Collection and Review (bi-weekly)
 - c. Quarterly updates for student progress reporting
 - d. Training of district staff who may have a working relationship with the identified student
 - e. Delivery of daily instruction by a Certified Behavior Technician
 - f. Regular (weekly) supervision of assigned Certified Behavior Technician by a Board Certified Behavior Analyst and/or Licensed Assistant Behavior Analyst
 - g. BASICS NW will do its best to be responsible for substitute services should the primary Behavior Technician be unable to attend. Should no Certified Behavior Technician be available, the

supervising Behavior Analyst will provide direct service for the identified student when possible.

- h. If a conflict arises with regard to District directives that violate any licensure or ethical requirements of behavior analytic treatment, BASICS NW staff will immediately notify the CEO. The CEO will reach out to the District Administrator of Special Services and attempt to problem-solve any issues in collaboration with the District Administrator of Special Services

6. Services to be provided by the District:

The District will ensure its staff provides direction and guidance with regard to content in delivery of any academic instruction related to the identified students IEP goals/objectives.

7. Record Keeping:

- a. All BASICS NW records will be housed in the BASICS NW Electronic Health Record under BASICS NW policy and procedures.
- b. BASICS NW will utilize Central Reach, a HIPPA compliant cloud-based practice management software system, to maintain all records.
- c. Clinical records will be shared between agencies for the purpose of progress reporting on behalf of the district at least as often as often as non-disabled peers.

8. Communication:

- a. All communication between BASICS NW and the District will be guided by applicable federal and state laws including the Health Information Privacy and Portability Act and the Family Educational Rights and Privacy Act.

9. Confidentiality:

In providing services under this Contract, BASICS NW may have access to personally identifiable education records and confidential information regarding District students or staff (collectively referred to as "Confidential Information"). BASICS NW agrees that it and its personnel will maintain the confidentiality of Confidential Information. The use or disclosure of any Confidential Information for any purpose not directly connected to BASICS NW's services under this Contract is strictly prohibited except where required or authorized by law.

10. Nondiscrimination:

The District is an equal opportunity employer. By entering into this Contract, BASICS NW assures the District that BASICS NW complies with all laws and regulations pertaining to nondiscrimination. No person shall, on the grounds of race, creed, religion, color, national origin, sex, sexual orientation including gender expression or identity, age, marital status, veterans' status, disability, or use of a trained guide dog or service animal by a person with a disability, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under and activity performed pursuant to this Contract.

11. Background Checks:

- a. BASICS NW will perform a record check, including a fingerprint check, through the Washington State Patrol and through the Federal Bureau of Investigation for each employee or agency of BASICS NW before assigning any such employees or agents to work at a District site where students are present.
- b. BASICS NW will complete this record check prior to the commencement of services by any new or existing employee or agent for which said record check has not been completed or for whom said record check is more than two (2) years old. BASICS NW shall pay any costs associated with the record check. BASICS NW shall keep and maintain record check files and make said information available to the District upon request.
- c. BASICS NW shall prohibit any of its employees or agents from working at any District site where students are present if the employee or agency has pled guilty to or been convicted of a felony crime involving the physical neglect of a child under chapter 9A.42 RCW, the physical injury or death of a child under chapter 9A.32 or 9A.35 RCW (except motor vehicle violations under chapter 46.61 RCW), sexual exploitation of a child under chapter 9.68A RCW, sexual offenses under chapter 9A.44 RCW where a minor is the victim, promoting prostitution of a minor under chapter 9A.88 RCW, the sale or purchase of a minor child under RCW 9A.64.030, or violation of similar laws of another jurisdiction.
- d. Failure to comply with this section shall be grounds for the District to immediately terminate this Contract. Termination based on this section shall supersede any other termination clause in this Contract.

12. Licenses, Permits, and Warranty:

BASICS NW warrants that it has the requisite training, skill, and experience necessary to provide the services under this Contract and is appropriately accredited and licensed by all applicable agencies and governmental entities. BASICS NW shall be responsible for maintaining any and all licenses, permits, or other requirements for doing business or providing services under this Contract.

13. Compliance with Law:

BASICS NW agrees to comply with all applicable laws, orders, rules, regulations and ordinances.

14. Insurance:

See Addendum A

15. Indemnification:

BASICS NW agrees to defend, indemnify, and hold harmless the District and its employees from and against any and all claims, losses, damages, liabilities, costs, and attorneys' fees and other legal expenses arising out of or in any way connected with BASICS NW's performance of or

failure to perform under this Contract. The provisions of this paragraph shall survive the expiration or termination of this Contract with respect to any event occurring prior to such expiration or termination. It is further specifically and expressly understood that the indemnification provided herein constitutes BASICS NW's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

16. Termination:

This Contract be terminated by either party without cause with a 30-day written notice.

17. Dispute Resolution Process:

- a. When a dispute arises concerning the terms of the Contract, the parties agree to the following process to address the dispute.
 - i. BASICS NW and the District shall meet in an attempt to resolve the dispute through informal means.
 - ii. If the informal meeting process does not result in resolution, the CEO or designee shall meet to resolve the dispute.
 - iii. If the process results in dissatisfaction by either part, the Contract will be revisited and may be terminated by either party with a 30-day notice.

18. Entire Agreement and Modification:

This written Contract constitutes the entire agreement between BASICS NW and the District. No alterations or variations of the terms of this Contract shall be effective unless reduced to writing and executed by both parties.

19. Severability:

Each numbered clause of this Contract stands independent of all other numbered clauses. If any clause of this Contract or the application thereof to any persons or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application. Should any clause be adjudged invalid, that judgment shall not invalidate the total Contract; only clauses judged invalid shall not be enforced.

20. Governing Law:

Any legal action that may arise from this Contract shall be governed by the laws of the State of Washington.

In witness whereof, the parties hereto caused this Contract to be executed by the dates and signatures herein affixed. The persons signing this Contract on behalf of the parties represent that each has authority to execute this Contract on behalf of the party entering into this Contract.

Approved:

DISTRICT Representative Date

BASICS NW Clinical Supervisor Date

BASICS NW Administrator Date

BASICS NW Behavior Technician Date

BASICS NW Behavior Technician Date

BASICS NW Behavior Technician Date



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“**MOU**”) is between the Aberdeen School District (“**District**”) and BASICS NW, LLC (“**Agency**”) and is effective upon execution by both parties.

1. **Purpose.** The purpose of this MOU is to enable Agency to provide necessary treatment funded through outside sources to students at District facilities to allow greater access to treatment across different settings or environments.
2. **Duration.** This MOU is effective for the 2022-2023 school year, unless terminated earlier in accordance with this MOU.
3. **Services.** Agency may provide the following necessary treatment or services for students who Agency has determined are eligible for such treatment or services at District facilities:
 - a. Applied Behavior Analysis
4. **Service Delivery.** All services provided by Agency under this MOU will be performed under the direction and supervision of Agency. Agency agrees to ensure that the delivery of services authorized by this MOU does not interfere with the District’s educational program or provision of instruction and services to students, including the provision of a free, appropriate public education under the Individuals with Disabilities Education Act (“**IDEA**”) to eligible students with disabilities.
5. **Educational Services.** The District maintains full responsibility and authority for the educational programs of its students. Treatment or services authorized by this MOU are not educational services and may not be construed as a component of a student’s educational program.
6. **Parent Consent.** Before providing services to a student at a District facility, Agency must provide the District with evidence that the student’s parent/guardian has provided written consent for the student to receive the services. The student’s parent/guardian must also sign a release of information form authorizing the District and Agency to exchange information and records related to the student.
7. **Compensation.** Agency is responsible for all costs and expenses associated with the services authorized by this MOU. The District will not provide Agency with any compensation for services authorized by this MOU.
8. **Compliance with Laws.** Agency and its employees must comply with all laws, rules, regulations, and other requirements applicable to the treatment or services provided by Agency at District facilities.
9. **Proof of Vaccination.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility attests that the Agency has verified proof of full vaccination against COVID-19, or an applicable exemption before initiating services.
10. **Health and Safety Measures.** When providing services at a District facility, Agency and its employees must comply with all COVID-19 health and safety measures required by the Department of Health, the Governor, and the District, including wearing a mask/face covering.



MEMORANDUM OF UNDERSTANDING

11. **Criminal Background Check**. Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility must complete and pass a background check through the Washington state patrol criminal identification system, including a fingerprint check, and through the Federal Bureau of Investigation criminal justice information systems. Background checks must be completed at Agency's expense prior to the start of services. Agency will maintain record reports and make them available to the District upon request.
 - a. **Disqualifying Criminal Records**. Agency and any of its employees, agents, volunteers, and contractors who have pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 are prohibited from providing services at a District facility.
12. **Confidentiality**. Agency and all of its employees, agents, volunteers, and contractors must comply with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; WAC 392-172A- 05180 through 392-172A-05245; and the Health Insurance Portability and Accountability Act of 1996 with respect to the confidentiality of personally identifiable information and education, health, and medical records.
13. **License and Certification Requirements**. Agency must ensure that it and any of its employees, agents, volunteers, and contractors who provide services at District facilities comply with all Washington state licensing, accreditation, and/or certification requirements applicable to the services.
14. **Insurance**. Agency will provide the District with evidence of Professional Liability insurance in the amount of at least one million dollars (\$1,000,000.00).
15. **Independent Contractor**. This MOU may not be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Agency or any of its employees, agents, volunteers, and contractors.
16. **Workers' Compensation**. Agency expressly waives any immunity or limitations (e.g., on the type or amount of damages, compensation, benefits, or liability payable by Agency) under any industrial insurance, workers' compensation, disability benefit or similar law, rule, regulation or order of any governmental authority having jurisdiction (including, but not limited to, the Washington Industrial Insurance Act, Title 51 of the Revised Code of Washington).
17. **Indemnification**. All activities performed by Agency and its employees, agents, volunteers, and contractors are done under Agency's supervision at its own risk. Agency agrees to indemnify, defend, and hold the District harmless from any liability, claim, loss, damages, injuries, or expenses arising out of Agency's provision of services authorized by this MOU.
18. **Termination**. Either party may terminate this MOU for any reason by providing written notice 30 days prior to the termination. The District may terminate this MOU effective immediately if the District determines that termination is necessary for the health, safety, welfare, or education of students or staff members.
19. **Governing Law**. This MOU shall be construed and interpreted in accordance with the laws of the State of Washington and the United States.



MEMORANDUM OF UNDERSTANDING

By signing below, each party certifies its agreement to the terms of this MOU.

ABERDEEN SCHOOL DISTRICT

BASICS NW, LLC

Signature

Date

Name

Title

Matthew J. Woodard, CEO

Signature

6/27/2021

Date

Matthew J. Woodard

Name

CEO

Title

**CONTRACT FOR PERSONAL SERVICES
BETWEEN
ABERDEEN SCHOOL DISTRICT #5**
(hereinafter referred to as ASD #5)
216 North "G" Street
Aberdeen, WA 98520

And:

Dr. Trinity Parris
(hereinafter referred to as Consultant)

In consideration of the promises and conditions contained herein, ASD #5 and Consultant do mutually agree as follows:

I. DUTIES OF CONSULTANT

Consultant shall perform the following duties to the satisfactions of ASD #5's designee:

- The consultant shall provide the following services for the 2022-2023 school year:
 - Athletic training
 - Concussion evaluation and release to play
 - COVID return to play
- In order to accomplish the general objectives(s) of this agreement, Consultant shall perform the following specific duties:
 - Athletic training for the following athletic events
 - Home and away varsity football games
 - Home boys' and girls' varsity soccer matches
 - Home varsity cheer events
 - Concussion evaluation, parent contact and student release to play
 - Athlete pre game sports medicine services
 - Prepare annual order of medical supplies for AD to order
 - Distribute medical supplies to various team coaches
 - On call as needed for student injury assessment with parent permission
 - Other duties as mutually agreed upon through a contract addendum between contractor and ASD #5
- The time schedule for completion of Consultant's duties shall be as follows:

September 1, 2022 through August 31, 2023
- The contractor shall be responsible for:
 - Certificate of Liability Insurance in the amount of \$1,000,000 naming the Aberdeen School District as the Certificate Holder.
 - Any expenses incurred for Formal Physical Therapy services due to a referral specifically for physical therapy (MD, DO, ARNP, PA-C, DC).
 - All costs associated with the place of business for services provided within the duties of this contract when services are performed at the Doctor's clinic
 - Criminal background check for employees working with students of ASD as a part of this agreement.
 - Vaccination status on file with the HR department of ASD.
 - Maintaining all professional licenses and certifications in order to carry out the duties of this position.

II. DUTIES OF ASD #5

In consideration of Consultant's satisfactory performance of the duties set forth herein, ASD #5 shall compensate and / or reimburse the expenses of Consultant as follows:

- A. Consultant shall be compensated in the following amount: \$ 11,715 dollars.
- a. Payment shall be made within a reasonable period following termination of this agreement and upon Consultant's compliance with the terms and conditions of this agreement.
 - b. Progress payments shall be made, in the following amounts, upon the dates specified and in return for the partial performance, all as set forth as follows:

<u>Number of Payments</u>	<u>Date</u>	<u>Amount</u>
12	Last business day of month	1/12 of contract

- B. All payments of compensation and expenses to consultant shall be conditioned upon Consultant's:
- a. Submission of detailed vouchers which support the performance which has been rendered or pre-approved expenses incurred, for which payment is requested; and
 - b. Performance to the satisfaction of Superintendent's designee: PROVIDED, that approval shall not be unreasonably withheld.
- C. Any date specified for payment(s) to Consultant shall be considered extended as necessary to process and deliver an ASD #5 warrant for the amount(s).
- D. Except for expressly provided herein, all expenses necessary to the Consultant's satisfactory performance of this agreement shall be borne in full by the Consultant.
- E. Expenses directly related to travel for away league events will be reimbursed by the district in accordance with district policy and procedure 6213. Expenses related to travel for non-league events will be reimbursed by ASB upon their approval of travel for the team.

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. OWNERSHIP OR WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION

All correspondence, papers, documents, reports, files, films, work products (inclusive of intellectual concepts and properties) and all copies thereof, which are received or developed by Consultant and Consultant's employee(s) and agent(s) in the course of performing, or as incident thereto, Consultant's duties pursuant to this agreement shall, immediately upon receipt, preparation, or development, become the exclusive property of ASD #5 in perpetuity for any and all purposes. All items described above shall be provided to and left with ASD #5 upon the termination of this agreement by ASD #5 and upon Consultant's performance, whichever shall occur first.

Consultant and Consultant's employee(s) and agent(s) shall not, without prior written approval of ASD #5, either during the term of this agreement or at any time thereafter, directly or indirectly, disclose or give to any state or federal government, or corporation,

agency or political subdivision of any state or federal government, or any educational agency, institution or organization, any portion of the above described items and properties or any information acquired in the course of or as an incident to the performance of Consultant's duties hereunder, for any purpose or reason.

Under this section, any work of the Consultant that is produced independently of the relationship with the District will remain the property of the Consultant.

V. INDEPENDENT CONTRACTOR STATUS OF CONSULTANT

Consultant and Consultant's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. Superintendent shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes in behalf of Consultant or Consultant's employee(s) or agent(s).

VI. INDEMNIFICATION

Any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of Consultant's or its employee's(') or agent's(') performance or failure to perform duties pursuant to this agreement, shall be the Consultant's sole obligation and the Consultant shall indemnify and hold harmless the Superintendent and ASD #5 in full for any and all such acts or failures to act on the part of Consultant or its employee(s) or agent(s).

VII. TERMINATION

This agreement may be terminated by ASD #5 or any designee thereof, at any time, with or without reason, upon written notification thereof to the Consultant. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered to and received by Consultant as of midnight of the second day following the date of its posting in the United States mail – addressed as first noted herein in the absence of proof of actual delivery to and receipt by Consultant by mail or other means at an earlier date and / or time.

In the event of termination by ASD #5, Consultant shall be entitled to an equitable portion of the total compensation provided herein for uncompensated services which have been performed as of termination and to the reimbursement of expenses incurred as of termination by solely to the extent such expenses are reimbursable pursuant to the provisions of this Agreement.

VIII. VERBAL AGREEMENT

This written Agreement constitutes the mutual agreement of Consultant and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

IX. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

X. NON-DISCRIMINATION

No person shall, discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and

provides equal access to the Boy Scouts and other designated youth groups. No student shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

XI. CONFLICT OF INTEREST

Neither the Consultant nor Consultant's employee(s) shall perform any duty pursuant to this Agreement in which duty he / she may have participated as an employee of ASD #5.

XII. EFFECTIVE DATE-DURATION

This Agreement shall commence on the 1st day of September 2022. This agreement shall terminate at midnight on the last day of August 2023 with the sole exception of Sections IV (Ownership of Work Products and Restriction Against Dissemination) and VI (Indemnification) which shall continue to bind the parties, their heirs and successors.

XIII. FEDERAL BACKUP WITHHOLDING INFORMATION

The consultant certifies to ASD #5 that the Consultant is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. The Consultant agrees to notify ASD #5 in writing if this information is not true.

IN WITNESS THEREOF, ASD #5 and Consultant have executed this Agreement consisting of 4 pages.

XIV. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION, SUPERVISION AND ELIGIBILITY

The contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency.

CONSULTANT

The undersigned certifies that he/she is the person duly qualified and authorized to bind the Consultant so identified to the foregoing Agreement and under penalty of perjury, certifies the Social Security Number or Federal Identification Number provided is Correct.

Consultant Signature

Date

Social Security Number or Federal ID#

Are you incorporated?
Yes _____ No _____

Aberdeen School District Superintendent/Designee

Date



CLIENT ASSIGNMENT CONFIRMATION

This Client Assignment Confirmation is entered into on the date first signed below and supplements the Client Services Agreement between Soliant Health, LLC and the Client named below. The Soliant Consultant has been placed with Client and Client will pay Soliant Health for hours worked by Consultant according to the terms outlined in this confirmation.

ASSIGNMENT DETAILS

CLIENT NAME: Aberdeen School District

Consultant: Andria Hainey Position: COTA

Assignment Start Date: 8/29/22 (tentative) Assignment End Date: 6/14/23 (tentative)

Bill Rate per hour: \$ 66.95 Overtime Bill Rate per hour: \$ 100.43

Minimum Hours: 37.5 per week

Miscellaneous:

Teaching Certification: Teaching certification

DESIGNATED APPROVERS

District Personnel designated by Client to approve Timesheets. *If not applicable, respond with N/A.*

Name	Title	Phone	Email Address

Please note: Sales tax will be added to professional fees if required by state law and client is not a tax-exempt entity.

If Soliant Consultant should be required to travel to other locations at the specific request of the Client, the Client will be responsible for all expenses incurred.

Client agrees that it will not directly or indirectly, personally or through another agent or agency, contract with or employ Consultant for a period of one year after the latest date of introduction, referral, or completion of the assignment.

Option of virtual services will be offered by Soliant in lieu of onsite services.

All precautions will be taken by the Client to create a safe and healthy environment.

Client Signature

Client Printed Name

Client Title

DocuSigned by:

Sean Vere
7E3FFA80C1B64C2...
Signature

8/18/2022

Sean Vere

Soliant Health, LLC Printed Name

Senior Associate

Soliant Health, LLC Title

***Terms and conditions outlined in this Client Assignment Confirmation will be considered agreed upon by all parties unless Soliant is notified of changes by Client within forty-eight (48) hours of client's receipt of this Client Assignment Confirmation.**

Surplus Equipment
June/July 2022

Quantity	Description	Manufacturer	Model #	Color or Detail	Condition	Administrator	Building	Date added to list
2	Grade 8 Math TE set	Open-Up Resources		multi	used	Meers	MJH	6/15/22
1	Grade 7 Math TE set	Open-Up Resources		multi	used	Meers	MJH	6/15/22
5	Algebra 1 student tex	Pearson	2010 edition	blue	used	Meers	MJH	6/15/22
2	Teacher Edition Alge	Pearson	2010 edition	blue	used	Meers	MJH	6/15/22
1	Journey Across Time	Glencoe/McGrawHill	2005 edition	blue	used	Meers	MJH	6/15/22
1	Journey Across Time	Glencoe/McGrawHill	2005 edition	blue	used	Meers	MJH	6/15/22
1	Step Up to Writing	Maureen Auman	2003 edition	blue	used	Meers	MJH	6/15/22
1	metal rolling chair	Ajusto Equipment Co	1970?	beige	used	Meers	MJH	6/15/22
2	Sanyo TV's and wall	Sanyo		Black	used	McKinney	Mcdermoth	6/15/22
1	Projector screen			white grey	used	McKinney	Mcdermoth	6/15/22
1	Air Compressor	DeWalt		black	doesn't work	Roiko	AHS	6/15/22
1	Planer	DeWalt	13"	black	doesn't work	Roiko	AHS	6/15/22
1	Wood Lathe	Delta		black?	Good	Roiko	AHS	6/15/22
1	Compound sliding m	DeWalt	12"	black?	doesn't work	Roiko	AHS	6/15/22
1	Pen Lathe	unkown		?	Good	Roiko	AHS	6/15/22
194	Algebra I textbooks	Pearson			used	Roiko	AHS	6/16/22
160	Algebra II textbooks	Pearson			used	Roiko	AHS	6/16/22
174	Geometry textbooks	Pearson			used	Roiko	AHS	6/16/22
24	Implementing the Co	Pearson			used	Roiko	AHS	6/16/22
5	alphasmart keyboard	Neo2			used	Stotler	Stevens	6/27/22
8	ipads	Apple			used	Stotler	Stevens	6/21/22
1	ipad	apple	ipad 3	brown cover	used	Stotler	Stevens	6/22/22
8	ipad 1	Apple	ipad 1	black/purple covers	used	Stotler	Stevens	6/22/22
1	document camera	Avermedia	300AF+		used	Stotler	Stevens	6/21/22
6	ipad charging cords	apple			used	Stotler	Stevens	6/27/22
1	Macbook Pro charge	Apple	apple charge cord		used	Stotler	Stevens	6/21/22
1	Antique wooden bull	unknown	unknown	brown wood	great, but glass door	Griebel	HLC lobby	6/22/22
1	Giant wood brown ta	unknown	unknown	brown wood	good, but heavy!	Griebel	HLC lobby	6/22/22
1	Giant evcen more gi	unknown	unkonown	brown wood	fair	griebel	HLC hallway by rm 1	6/22/22
1	large mid century md	unknown	unknown	metal and aqua	good	Griebel	HLC Room 13 and 1	6/22/22
1	8 ft brtown metal fold	unknown	unknown	meta	good	grievel	HLC- in hall outside	6/22/22

Surplus Equipment
June/July 2022

1	auto temp station			metal and aqua	great	Griebel	HLC- room 12	6/22/22
28	4th grade math book	McGraw-Hill			new	Hoehn	Library	6/22/22
4	metal folding tables	unknown	unknown	metal/brown	good	Griebel	HLC Room 12	6/22/22
1 set	teachers manuals 1s	McGraw-Hill			used	Hoehn	Library	6/22/22
13	3rd grade math book	McGraw-Hill			new	Hoehn	Library	6/22/22
15	3rd grade math book	McGraw-Hill			new	Hoehn	Library	6/22/22
1 set	3rd grade math teach	McGraw-Hill			used	Hoehn	Library	6/22/22
24	4th grade maath boo	McGraw-Hill			new	Hoehn	Library	6/22/22
2 set	4th grade math teach	McGraw-Hill			used	Hoehn	Library	6/22/22
15	Kindergarten math b	McGraw-Hill			new	Hoehn	Library	6/22/22
1 set	Kindergarten teacher	McGraw-Hill			used	Hoehn	Library	6/22/22
25	Kindergaten math bo	McGraw-Hill			new	Hoehn	Library	6/22/22
51	2nd grade math book	McGraw-Hill			new	Hoehn	Library	6/22/22
3	Math assessment Ma	McGraw-Hill			used	Hoehn	Library	6/22/22
11	1st grade math #1	McGraw-Hill			new	Hoehn	Library	6/22/22
24	1st grade math #2	McGraw-Hill			new	Hoehn	Library	6/22/22
16	5h grade math #1	McGraw-Hill			new	Hoehn	Ball's room	6/22/22
1 set	Teachers manuals 5	McGraw-Hill			used	Hoehn	Ball's room	6/22/22
40	5th grade #2 student	McGraw-Hill			new	Hoehn	Ball's room	6/22/22
1 set	My Math problem so	McGraw-Hill			good	Hoehn	Ball's room	6/22/22
1 set	Social Studies VHS (Houghton Mifflin			new/good	Hoehn	Ball's room	6/22/22
2	Kilns			Grey	good	Griebel	HLC- boiler room	6/22/22
1	Potting station			Grey- and covered w	Fair	Griebel	HLC- boiler room	6/22/22
1	Misc Pottery tools			white	good	Griebel	HLC Boiler room	6/22/22
6	charging cords	Apple	ipad 1 cords		used	Stotler	Stevens	6/22/22
8	calculators	Texas Instrument			used	Stotler	Stevens	6/22/22
4	ipad covers	apple			used/old	Stotler	Stevens	6/22/22
14	My Math grades k-5	McGraw-Hill			used/new/good	McKinney	McDermoth	6/23/22
16	My Math Kinder V1	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
16	My Math Kinder V2	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
1 set	My Math teacher edit	McGraw-Hill			used	Northington	Robert Gray	6/23/22
14	1st Grade My Math V	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
28	1st grade My Math V	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
1	1st grade My Math V	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
1set	1st grade My Math te	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
2 sets	2nd grade My Math t	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
2sets	2nd grade impact lea	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
1	2nd grade My Learni	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
18	2nd Grade My Math	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
63	2nd grade My Math V	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22

Surplus Equipment
June/July 2022

1	2nd grade My math v	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
4	2nd grade my math v	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
15	3rd Grade My Math v	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
30	3rd grade My math v	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
2 set	3rd grade my math te	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
2	3rd grade real world	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
1	3rd grade impact ma	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
25	4th grade My Math v	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
36	4th grade My Math v	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
2 sets	4th grade My math te	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
17	5th grade My Math v	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
21	5th grade My Math V	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
1 set	5th grade teachers n	McGraw-Hill			used/new/good	Northington	Robert Gray	6/23/22
1	Large green table in room #19				used	Hoehn	Hopkins	6/23/22
1	Gray computer desk romo #19				used/good	Hoehn	Hopkins	6/23/22
4	Gray "heavy" 1998-1999 folding legs table				used	Hoehn	Hopkins	6/23/22
1	Brown "heavy" 98-99 folding legs table				used	Hoehn	Hopkins	6/23/22
2 sets	1 English 1 Spanish	McGraw-Hill			used/good	Northington	Robert Gray	6/23/22
1 box	math tools/materials				used/good	Northington	Robert Gray	6/23/22
1 box	headphones, doucment cameras, dvd player and remote controls				used/goog	Northington	Robert Gray	6/23/22
1 box	Speaker, cords, Ipad	Creative(Speaker) dongle(Apple)			used	Northington	Robert gray	6/23/22
1set	Large Book Social S	Houghton Mifflin			used/good	Northington	Robert gray	6/23/22
1	Book- 98,00,02, 04 B	Mayer Johnson LLC			used/good	Nortington	Rober Gray	6/23/22
1	Ipod shuffle	Apple	FAMP12744	silver	unknown	McKinney	McDermoth	6/23/22
1	JVC remote control	JVC			unknown	McKinney	McDermoth	6/23/22
1	Nikon cool pix digital	Nikon	33163663	red	unknown	McKinney	McDermoth	6/23/22
1	Midland All Hazards	Midland			good	McKinney	McDermoth	6/23/22
3	Hitachi Projectors	Hitachi			unknown	McKinney	McDermoth	6/23/22
6	misc. cords, dongle a	various			good/used	McKinney	McDermoth	6/23/22
1	Brother copier	Brother	HL 5250 DN	gray black	good/used	McKinney	McDermoth	6/23/22
1	Aver Media Docume	Aver	6660	black	used/unknown	McKinney	McDermoth	6/23/22
1	Set of wooden juggling set				Used	Brady	West	6/24/22
14	Football Stands plastic				used	Brady	West	6/24/22
1	Net ball bag with drawstrings				used	Brady	West	6/24/22
1	Net ball bag with drawstrings				used	Brady	West	6/24/22
1	Net ball bag with drawstrings				used	Brady	West	6/24/22
1	Net ball bag with drawstrings				used	Brady	West	6/24/22
3	Net ball bag with drawstrings				used	Brady	West	6/24/22
7	Leather mitts				used	Brady	West	6/24/22

Surplus Equipment
June/July 2022

23	Small hand held ball pumps		purple	new	Brady	West	6/24/22
2	Pro kick metal football holders		orange	new	Brady	West	6/24/22
12	Gopher sticks plastic (PE)		green	used	Brady	West	6/24/22
4	Shuffle board sets			used	Brady	West	6/24/22
9	Octopuses on a stick game (PE)		Multi	used	Brady	West	6/24/22
3	Metal Frisbee Golf Stand		red	used	Brady	West	6/24/22
1	Hoopholder (PE) obstacle/movement		red/white	used	Brady	West	6/24/22
1	Football	Mikasa	brown	used	Brady	West	6/24/22
2	Baseballs		white	used	Brady	West	6/24/22
1	Wooden ball		brown	used	Brady	West	6/24/22
15	Bowling pins		white	used	Brady	West	6/24/22
3	Plastic Pureshot paddles (PE)		Clear	used	Brady	West	6/24/22
19	Plastic frisbees		Multi	used	Brady	West	6/24/22
1	Plastic cart		brown	used	Brady	West	6/24/22
1	Metal file cabinet		tan	used	Brady	West	6/24/22
1	Football yard marker			used	Brady	West	6/24/22
1	Football down marker			used	Brady	West	6/24/22
14	Scooter plastic connector bars		black	used	Brady	West	6/24/22
18	calculators	Texas Instruments	Blue	used	Brady	West	6/24/22
1	Mesh baggie of pizza and popcorn erasers			new	Brady	West	6/24/22
1	Flip book of opposite	Trend		used	Brady	West	6/24/22
1	Flip book of sorting	Trend		used	Brady	West	6/24/22
1	Jewels manipulatives			used	Brady	West	6/24/22
1	Preposition Cards	DLM		used	Brady	West	6/24/22
1	Ready to add and subtract magnetic book			used	Brady	West	6/24/22
1	Wooden box counting game w/another box of numbers and slots			used	Brady	West	6/24/22
1	Fit a fraction circles	Lauri inc		used	Brady	West	6/24/22
2	Large net bags		white	new	Brady	West	6/24/22
1	Box of colored waist bands for team colors (PE)		Multi	used	Brady	West	6/24/22
5	Plastic face guard	Macgregor	white	used	Brady	West	6/24/22
1 set	Algebra, Geometry, Algebra II TE			New	G Hagen	Stewart Warehouse	6/24/22
1 set	K-5 My Math TE			New	G Hagen	Stewart Warehouse	6/24/22
17	My Math student workbooks			New	G Hagen	Stewart Warehouse	6/24/22
1 set	KNOW binders			Used	G Hagen	Stewart Warehouse	6/24/22
1	My Math: My Learnin	McGraw-Hill		Used	Stotler	Stevens	6/27/22
2	My Math: Real Word	McGraw-Hill		Used	Stotler	Stevens	6/27/22
3	My Math: Impact Ma	McGraw-Hill		used	Stotler	Stevens	6/27/22
1	My Math: Made for y	McGraw-Hill		used	Stotler	Stevens	6/27/22
1	My Math TE (spanish	McGraw-Hill		used	Stotler	Stevens	6/27/22
3	My Math: Kinder TE	McGraw-Hill		used	Stotler	Stevens	6/27/22

Surplus Equipment
June/July 2022

2	My Math: Kinder TE	McGraw-Hill			used	Stotler	Stevens	6/27/22
1	My Math: Kinder Imp	McGraw-Hill			used	Stotler	Stevens	6/27/22
4	My Math: Kinder Ass	McGraw-Hill			used	Stotler	Stevens	6/27/22
2	My Math: Real Word	McGraw-Hill			used	Stotler	Stevens	6/27/22
5	My Math: Kinder wor	McGraw-Hill			used	Stotler	Stevens	6/27/22
52	My Math: Kinder wor	McGraw-Hill			used	Stotler	Stevens	6/27/22
3	My Math: 1st TE vol.	McGraw-Hill			used	Stotler	Stevens	6/27/22
4	My Math: 1st TE vol.	McGraw-Hill			used	Stotler	Stevens	6/27/22
1	My Math: 1st Assess	McGraw-Hill			used	Stotler	Stevens	6/27/22
11	My Math: 1st workbo	McGraw-Hill			used	Stotler	Stevens	6/27/22
29	My Math: 1st Workbo	McGraw-Hill			used	Stotler	Stevens	6/27/22
4	My Math: 2nd TE vol	McGraw-Hill			used	Stotler	Stevens	6/27/22
4	My Math: 2nd TE vol	McGraw-Hill			used	Stotler	Stevens	6/27/22
3	My Math: 2nd Impact	McGraw-Hill			used	Stotler	Stevens	6/27/22
2	My Math: 2nd assess	McGraw-Hill			used	Stotler	Stevens	6/27/22
3	My Math: 2nd Read V	McGraw-Hill			used	Stotler	Stevens	6/27/22
34	My Math: 2nd workbo	McGraw-Hill			used	Stotler	Stevens	6/27/22
23	My Math: 2nd workbo	McGraw-Hill			used	Stotler	Stevens	6/27/22
3	My Math: 3rd TE vol.	McGraw-Hill			used	Stotler	Stevens	6/27/22
3	My Math: 3rd TE vol.	McGraw-Hill			used	Stotler	Stevens	6/27/22
3	My Math: 4th TE vol.	McGraw-Hill			used	Stotler	Stevens	6/27/22
1	My Math: 3rd assess	McGraw-Hill			used	Stotler	Stevens	6/27/22
2	My Math: 3rd Real W	McGraw-Hill			used	Stotler	Stevens	6/27/22
3	My Math: 3rd workbo	McGraw-Hill			used	Stotler	Stevens	6/27/22
15	My Math: 3rd workbo	McGraw-Hill			used	Stotler	Stevens	6/27/22
1	My Math: 4th Real W	McGraw-Hill			used	Stotler	Stevens	6/27/22
28	My Math: 4th workbo	McGraw-Hill			used	Stotler	Stevens	6/27/22
30	My Math: 4th workbo	McGraw-Hill			used	Stotler	Stevens	6/27/22
1	My Math: 5th Real W	McGraw-Hill			used	Stotler	Stevens	6/27/22
32	My Math: 5th workbo	McGraw-Hill			used	Stotler	Stevens	6/27/22
50	My Math: 5th workbo	McGraw-Hill			used	Stotler	Stevens	6/27/22
1 set	Pair It Books TE				used	Stotler	Stevens	6/27/22
1 set	Pair It Emergent stage 1				used	Stotler	Stevens	6/27/22
1 set	Pair It Emergent stage 2				used	Stotler	Stevens	6/27/22
1	Making Send of Problem Solving Level A				used	Stotler	Stevens	6/27/22
1	Teaching with Foldat	McGraw-Hill			used	Stotler	Stevens	6/27/22
1	cassette rerecorder/player			grey	used	Stotler	Stevens	6/27/22
1	Bridges K Suppleme	Bridges			used	Stotler	Stevens	6/27/22
1	Financial Fitness for	McGraw-Hill			used	Stotler	Stevens	6/27/22
1	Financial Fitness for	McGraw-Hill			used	Stotler	Stevens	6/27/22

Surplus Equipment
June/July 2022

1	Financial Fitness for	McGraw-Hill		used	Stotler	Stevens	6/27/22
2	My Math: Kinder Rea	McGraw-Hill		used	Stotler	Stevens	6/27/22
4	My Math: Kinder wor	McGraw-Hill		used	Stotler	Stevens	6/27/22
1	My Math: Kinder wor	McGraw-Hill		used	Stotler	Stevens	6/27/22
1	My Math Kinder CD r	McGraw-Hill		used	Stotler	Stevens	6/27/22
1	My Math: Kinder CD	McGraw-Hill		used	Stotler	Stevens	6/27/22
9	My Math:L 1st workb	McGraw-Hill		used	Stotler	Stevens	6/27/22
1	My Math: 1st workbo	McGraw-Hill		used	Stotler	Stevens	6/27/22
3	My Math: 2nd workbo	McGraw-Hill		used	Stotler	Stevens	6/27/22
6	My Math: 2nd workbo	McGraw-Hill		used	Stotler	Stevens	6/27/22
2	My Math: 2nd CD ror	McGraw-Hill		used	Stotler	Stevens	6/27/22
2	My Math: 2nd CD rod	McGraw-Hill		used	Stotler	Stevens	6/27/22
2	My Math: 3rd workbo	McGraw-Hill		used	Stotler	Stevens	6/27/22
3	My Math: 3rd workbo	McGraw-Hill		used	Stotler	Stevens	6/27/22
8	My Math: 4th workbo	McGraw-Hill		used	Stotler	Stevens	6/27/22
14	My Math: 4th workbo	McGraw-Hill		used	Stotler	Stevens	6/27/22
1	My Math: 5th workbo	McGraw-Hill		used	Stotler	Stevens	6/27/22
1	My Math: 5th workbo	McGraw-Hill		used	Stotler	Stevens	6/27/22
2	My Math: 5th supplr	McGraw-Hill		used	Stotler	Stevens	6/27/22
3	My Math: 4th TE vol.	McGraw-Hill		used	Stotler	Stevens	6/28/22
1	My Math: 4th Real W	McGraw-Hill		used	Stotler	Stevens	6/28/22
7	5th: Story Town Student edition			used	Stotler	Stevens	6/28/22
2	Story Town Supplemental Resources			used	Stotler	Stevens	6/28/22
15	6th: Math Triumphs			used	Stotler	Stevens	6/28/22
2	Flashcards/puzzles			used	Stotler	Stevens	6/28/22
1	Write Path			used	Stotler	Stevens	6/28/22
2	5th: Story Town anthologies			used	Stotler	Stevens	6/28/22
1	6th: Math Triumphs TE			used	Stotler	Stevens	6/28/22
2	Weekday Workouts	McGraw-Hill		used	Stotler	Stevens	6/28/22
5	Young Novelist work	McGraw-Hill		used	Stotler	Stevens	6/28/22
6	Spiral Daily Languag	McDougal		used	Stotler	Stevens	6/28/22
1 set	Everyday Math Char	McGraw-Hill		used	Stotler	Stevens	6/28/22
12	Everyday Math Patte	McGraw-Hill		used	Stotler	Stevens	6/28/22
1	Big Wall pocket chart			old/torn	Stotler	Stevens	6/28/22
1 tub	Everyday Math	McGraw-Hill		used	Stotler	Stevens	6/28/22
1	Early Science big bo	McMillan		used	Stotler	Stevens	6/28/22
1 set	Specific Skills series			used	Stotler	Stevens	6/28/22
1	Globe			used	McKinney	McDermoth	6/29/22
2	jvc vcr	jvc		used	McKinney	McDermoth	6/29/22
1	bag of optional modem connectors			used	McKinney	McDermoth	6/29/22

Surplus Equipment
June/July 2022

5	blank unused VHS tapes	various			new	McKinney	McDermoth	6/29/22
1	thunderwolves software for macintosh				used	McKinney	McDermoth	6/29/22
1	Projector	Hitachi	CP-DX301	white	used	McKinney	McDermoth	6/29/22
1	Lacie USB CD Rewriter	Lacie			used	McKinney	McDermoth	6/29/22
3	Digital Mavica Camera	Sony	#33961002780405 #33961002780694#33		Used	Roiko	AHS	7/1/22
8	IBM Diskettes	IBM			used	Roiko	AHS	7/1/22
1	Piano				Very used	Meers	Miller	7/1/22
31	Binders	various	no such thing	just binders	used	Bates	Admin/Sped	7/6/22
2	Cannon Adding							
1	Webster Dictionary	Riverside Publishing Co	none	Red	used	Bates	Admin/Sped	7/6/22
1	Webster New World	Collins World	none	Blue	used	Bates	Admin/Sped	7/6/22
1	The American	Houghton Mifflin Co	none	black/blue	used	Bates	Admin/Sped	7/6/22
1	Signing Exact	G. Gustason	none	Yellow	used	Bates	Admin/Sped	7/6/22
1	Buenos	Barron's	ISBN 0-8120-8118-	Green/Yellow	used	Bates	Admin/Sped	7/6/22
1	desk tray	unknown	none	gray	used	Bates	Admin/Sped	7/6/22
1	hand puppet	unknown	none	brown/tan	used	Bates	Admin/Sped	7/6/22
1	Spring Decoration	unknown	none	Spring colors	used	Bates	Admin/Sped	7/6/22
4	Free-Standing	unknown	none	Yellow	used	Meers	Miller	7/7/22
1	Laminate Table			Pink	used	Brady	West	7/7/22
1	Large laminate			Blue	used	Brady	West	7/7/22
1	Large wood grain			brown/tan	used	Brady	West	7/7/22
2	Wood and laminate			brown/tan	used	Brady	West	7/7/22
6	Fabric Teacher			Red	used	Brady	West	7/7/22
1	Fabric Teacher			Tan	used	Brady	West	7/7/22
1	Metal 2 drawer file			Black	used	Brady	West	7/7/22
9	Small plastic			Blue	used	Brady	West	7/7/22
1	Wooden book			blue	used	Brady	West	7/7/22
1	Wooden rectangle			brown/tan	used	Brady	West	7/7/22
1	Metal cart			Gray	used	Brady	West	7/7/22
1	Wooden spindle	JonTi Craft		brown/tan	used	Brady	West	7/7/22
1	Plastic/Fabric			blue	used	Brady	West	7/7/22
1	Laminate 2 drawer			gray	used	Brady	West	7/7/22
11	Wooden small			brown/tan	used	Brady	West	7/7/22
1	Metal cart			black	used	Brady	West	7/7/22
5	Fabric Teacher			Red	used	Brady	West	7/7/22
1	Large wooden			brown/tan	used	Brady	West	7/7/22
1	Fabric Teacher			Blue/gray	used	Brady	West	7/7/22

CERTIFICATED

HIRE: We recommend the Board approve the following certificated hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
James Martin	Aberdeen High School	Teacher – CYO	09/08/22
Michelle Lawson	Stevens Elementary	Teacher – CYO	08/31/22

CHANGE OF ASSIGNMENT: We recommend the Board approve the following certificated change of assignment:

<u>Name</u>	<u>Location</u>	<u>To:</u>	<u>From:</u>	<u>Effective Date</u>
Doris Hatton	Miller Junior High	MTSS Coach	Teacher .8 FTE	08/31/22

CO-CURRICULAR CONTRACT: We recommend the Board approve the following co-curricular contract:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Faith Taylor-Eldred	Aberdeen High School	Yearbook	2022-23

RESIGNATION: We recommend the Board approve the following certificated resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Brandy Fitzgerald	Miller Junior High	MTSS Coach	08/30/22

Classified Substitute Hire:

Arthur Hoover

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Michelle Caskey	District	SLP Tech	08/31/22
Michaela Hoover	Aberdeen High School	Counseling Center Secretary-CYO	09/08/22
Tiffany Montoure	AJ West Elementary	Garden Steward	09/01/22
Jessica Nelson	AJ West Elementary	Garden Steward	09/01/22
Michael Smith	AJ West Elementary	Paraeducator	09/12/22
Melissa Veach	AJ West Elementary	Garden Steward	09/01/22
Bailee Green	Central Park Elementary	Garden Steward	09/01/22
Indigo Evensen	Central Park Elementary	21 st Century Site Coordinator	09/01/22
Crystal Sanchez	Stevens Elementary	Paraeducator	09/14/22
Morgan Kersker	Robert Gray Elementary	LRC Tech	09/01/22
Carla White	Robert Gray Elementary	Garden Steward	09/01/22
Molly Leithold	Hopkins	Garden Steward	09/01/22

CHANGE OF ASSIGNMENT: We recommend the Board approve the following classified change of assignments:

<u>Name</u>	<u>Location</u>	<u>To:</u>	<u>From:</u>	<u>Effective Date</u>
Brianda Arias	Aberdeen High School	MTSS Assistant	Paraeducator	08/31/22
Adair Ramirez	Aberdeen High School	MTSS Assistant	Paraeducator	08/31/22
Tanya Bowers-Anderson	AJ West Elementary	Paraeducator	SpEd Paraeducator	08/31/22
Brenda Camp	AJ West Elementary	Paraeducator CYO	Paraeducator	08/31/22

CHANGE OF ASSIGNMENT: We recommend the Board approve the following classified change of assignments:

<u>Name</u>	<u>Position</u>	<u>To:</u>	<u>From:</u>	<u>Effective Date</u>
Kathryn Boyer	Food Service Worker	Stevens Elementary	Miller Junior High	08/31/22

CLASSIFIED (Cont'd)

RESIGNATIONS: We recommend the Board approve the following classified resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Suzzana Ntalikas	District	SLPA	08/17/22
Megan Burn	Aberdeen High School	MTSS Assistant	08/22/22
Trisha Sims	Robert Gray Elementary	Paraeducator	08/31/22

TERMINATION: We recommend the Board approve the following classified termination:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Lauren Smith	Transportation	Bus Driver	09/01/22

EXTRA-CURRICULAR HIRE: We recommend the Board approve the following extra-curricular hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Annette Duvall	Aberdeen High School	Assistant Coach – Boys' Tennis	08/22/22

Classified Substitute Hire:

Basil Lee
Wade Watkins