



**ABERDEEN SCHOOL DISTRICT NO. 5  
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors  
Aberdeen High School and via webinar

August 16, 2022, 6 p.m.

**AGENDA**

Instructions for joining the meeting:

[https://asd5-org.zoom.us/webinar/register/WN\\_gvZNfIoaTyKO4TWHIUqrug](https://asd5-org.zoom.us/webinar/register/WN_gvZNfIoaTyKO4TWHIUqrug)

You will receive a confirmation email containing information about joining the webinar.

Join by phone: 1-253-215-8782; Meeting ID 821 7059 5034

6:00 p.m. Regular Meeting Call to Order

Flag Salute

**Consent Agenda**

1. Minutes
2. Accounts Payable

Comments from Board Members

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to [schoolboard@asd5.org](mailto:schoolboard@asd5.org).

Old Business

Superintendent's Report

1. Back-to-School
2. [Policy 1620 Board-Superintendent Relationship](#)

Teaching and Learning

1. [Basic Education Compliance](#)
2. [CTE Annual Report](#)
3. [GEARUP Contract](#)
4. [Century 21 Contract](#)
5. [Pierce County Careers Agreement](#)

Board Meeting Agenda  
August 16, 2022

Financial Services

1. [Resolution 2022-10 Budget Adoption](#)
2. [Fiscal Status Report](#)

New Business

1. [Resolution 2022-11 Conference Waiver](#)
2. [Olympic Academy](#)
3. [ECEAP Agreement](#)
4. [Grand Canyon University](#)
5. [Eastern Washington University](#)
6. [Network Services Agreement](#)
7. [Fuel Bid 2022-23](#)
8. [Propane Bid 2022-23](#)
9. [Next Meeting](#)

Executive Session / Closed Session

Personnel Matters

1. [Personnel Report](#)
2. [2021-2022 M&O Salary Schedule \(Added 8/16\)](#)
3. [2022-2023 M&O Salary Schedule \(Added 8/16\)](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5  
BOARD INFORMATION AND BACKGROUND

August 16, 2022, 6 p.m.

Link to join the meeting:

[https://asd5-org.zoom.us/webinar/register/WN\\_gvZNfloaTyKO4TWHIUqrug](https://asd5-org.zoom.us/webinar/register/WN_gvZNfloaTyKO4TWHIUqrug)

You will receive a confirmation email containing information about joining the webinar.

Or, join by phone: 1-253-215-8782; Meeting ID: 821-7059-5034

Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on August 2, 2022, are enclosed for your review and approval.
2. Accounts Payable – The accounts payable and payroll for July are enclosed for your review and approval.

Comments from the Board

Comments from the Public

The Board welcomes public comment on agenda items at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes.

Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to [schoolboard@asd5.org](mailto:schoolboard@asd5.org) before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Old Business

Superintendent's Report

1. Back-to-School – Superintendent Thake will discuss the various back-to-school events and activities planned. The first day of school is Wednesday, Aug. 31.
2. Policy 1620 Board-Superintendent Relationship – An update to Policy 1620 governance procedures is presented for review and approval. [Enclosure 2](#)

Teaching and Learning

1. Basic Education Compliance – The annual report attesting to the district's compliance with the state's minimum basic education requirements and instructional minutes is attached for your review and approval. [Enclosure 3](#)

Board Information  
August 16, 2022

2. CTE Update – CTE Director Lynn Green will present an annual report and four-year plan for the Career and Technical Education program in the district. [Enclosure 4](#)
3. GEARUP Contract – Director Green will present the 2022-23 contract with the Washington Student Achievement Council for the GEARUP grant. [Enclosure 5](#)
4. Century 21 Contract – A personal services contract with Mary Margaret Doherty to provide compliance services as part of the Century 21 After School Program grant is presented for your review and approval. [Enclosure 6](#)
5. Pierce County Careers Agreement – An agreement allowing Aberdeen CTE students to earn dual credit at certain Pierce County colleges is presented for your review and approval. [Enclosure 7](#)

Financial Services

1. Resolution 2022-10 Budget Adoption – The 2022-2023 budget resolution and budget documents are presented for your review and adoption. [Enclosure 8](#)
2. Fiscal Status Report – Executive Director of Business and Operations Shannon Ramsey will present the Fiscal Status Report for July. [Enclosure 9](#)

New Business

1. Resolution 2022-11 Conference Waiver – A resolution requesting an OSPI waiver from the 180-day school day requirement in Grades 6-12 to allow for fall and spring conferences is presented for your review and approval. [Enclosure 10](#)
2. Olympic Academy Agreement – An interlocal agreement with ESD 113 for student enrollment in the Olympic Academy at Chehalis is presented for your review and approval. [Enclosure 11](#)
3. ECEAP Agreement – A contract with the state Department of Children, Youth and Families for the district to operate the Early Childhood Education and Assistance Program (ECEAP preschool) is presented for your review and approval. [Enclosure 12](#)
4. Grand Canyon University – An affiliation agreement with Grand Canyon University for placement of a student teacher in the district in 2022-23 is presented for your review and approval. [Enclosure 13](#)
5. Eastern Washington University – An affiliation agreement with Eastern Washington University for placement of student teachers in the district in 2022-23 is presented for your review and approval. [Enclosure 14](#)
6. Network Services Agreement – Renewal of the agreement with ESD 113 for network services is enclosed for your review and approval. [Enclosure 15](#)
7. Fuel Bid 2022-23 – Bids to provide transportation fuel in 2022-23 were opened Aug. 5. One qualified bid was received from PetroCard, the current vendor, and is presented for your review and approval. [Enclosure 16](#)

Board Information  
August 16, 2022

8. Propane Bid 2022-23 – Bids to provide propane in 2022-23 were opened Aug. 5 and it is recommended that the contract be awarded to Ferrellgas, the only qualified bidder. [Enclosure 17](#)
9. Next Meeting – The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, Sept. 6, 2022, in the Community Room at Aberdeen High School and via webinar.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 30 minutes under RCW 42.30.110 (b) and (g): To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price and to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 18](#)
2. 2021-2022 M&O Salary Schedule [Enclosure 19](#)
3. 2022-2023 M&O Salary Schedule [Enclosure 20](#)

ADJOURN

**ABERDEEN SCHOOL DISTRICT NO. 5**

Minutes of the Regular Meeting of the  
Board of Directors – August 2, 2022

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 6:00 p.m. Tuesday, August 2, 2022, in the Community Room at Aberdeen High School and via webinar following guidance for conducting remote meetings in compliance with the Open Public Meetings Act. Directors Annica Mizin and Suzy Ritter joined the meeting remotely. Directors Jeremy Wright and Jessica Jurasin were excused. Superintendent Jeffrey Thake and 12 patrons and staff were in attendance, and 11 attended remotely.

CALL TO ORDER

The meeting began with the flag salute.

President Durney opened the public hearing, which began with a presentation from Executive Director of Business and Operations Shannon Ramsey. She provided an overview of General Fund revenues from local, state and federal sources totaling \$72,275,491, an overview of budgeted General Fund expenditures totaling \$62,580,840, ASB Fund expenditures of \$457,750, Debt Service Fund expenditures of \$3,195,782 and Transportation Vehicle Fund expenditures of \$325,000.

PUBLIC HEARING  
2022-2023 BUDGET

Director Ramsey reported that the budget is constructed on projected enrollment of 3,085, which continues a trend of declining enrollment. She stressed that while the budget is healthy this year, the federal Elementary and Secondary Education Relief funds must be spent over the next two years and when they expire, there will be a significant impact on the budget.

Director Ramsey also provided information on the cost of materials, supplies and operating costs (MSOC) provided a four-year projection, and a summary of all other funds – Capital Projects, Debt Service, ASB and Transportation Vehicle.

There was no public comment.

On a motion by Annica Mizin and seconded by Suzy Ritter, the Board approved the Consent Agenda, which included the minutes from the regular meeting on July 19, 2022, a gift to the district from Brian Young of Aberdeen who donated a 2005 Chevrolet Trailblazer valued at \$1,308.00 for use in the Automotive Technology program, and correspondence from the Superintendent of Public Instruction praising the Transportation Department for outstanding bus maintenance and inspection results.

CONSENT AGENDA

Superintendent Jeff Thake reported that he attended a conference for incoming superintendents put on by the Washington Association of School Administrators in Des Moines.

SUPERINTENDENT  
REPORT

Superintendent Thake provided an update on the capital projects taking place this summer, including an update on the turf replacement project at Stewart Field. He reaffirmed that the field is expected to be complete by Sept. 15. The Aberdeen/Hoquiam game will be played Sept. 2 at Olympic Stadium, and in 2023 and 2024 the game will be played at Stewart Field.

MAINTENANCE /  
FACILITIES  
UPDATE

Mike Pauley, maintenance and operations manager, shared information about summer maintenance projects. Maintenance Department staff were thanked for their outstanding work in the district.

The Board set 5 p.m. Tuesday, August 9, in the Community Room for goal-setting and governance discussion.

WORKSTUDY  
SCHEDULE

On a motion by Suzy Ritter and seconded by Annica Mizin, the Board approved a professional development agreement with the National Center for Education, Research and Technology.

NCERT  
AGREEMENT

On a motion by Annica Mizin and seconded by Suzy Ritter, the Board approved a change order in the amount of \$41,620 to the contract to paint the exterior of Stevens Elementary School for repairs after rot was revealed in several places.

STEVENS CHANGE  
ORDER

On a motion by Annica Mizin and seconded by Suzy Ritter, the Board approved an affiliation agreement with Walden University allowing a student teacher's field experience education to take place in the district.

WALDEN  
AFFILIATION  
AGREEMENT

On a motion by Annica Mizin and seconded by Suzy Ritter, the Board approved renewal of the interlocal agreement with Capital Region ESD 113 for Miller Junior High School to participate in the True North Student Assistance and Treatment program in 2022-2023.

TRUE NORTH

On a motion by Annica Mizin and seconded by Suzy Ritter, the Board awarded the 2022-23 contract to provide paper in the district to the low bidder, Aberdeen Office Equipment.

2022-2023 PAPER  
BID

The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, August 16, 2022, in the Community Room at Aberdeen High School and via webinar. A workstudy is scheduled for 5 p.m. Tuesday, August 9, in the Community Room.

NEXT MEETING

At 6:58 p.m., President Durney recessed the meeting for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The meeting reconvened in regular session at 7:28 p.m.

EXECUTIVE  
SESSION

On a motion by Suzy Ritter and seconded by Annica Mizin, the Board approved the personnel report.

PERSONNEL  
REPORT

Under certificated matters, the Board approved the hiring of Tracy Adams for SLP teletherapy services (.5 FTE) and Christine Popowich as an ECEAP teacher (.5 FTE) at Central Park Elementary School, both effective August 31, and revised the hiring assignment of \_Mariah Fuller to be a current-year-only teacher at A.J. West Elementary School effective August 31.

CERTIFICATED

Under classified matters, the Board approved the hiring of Jessica Sison as a certified occupational therapy assistant effective August 24, Kyle Miller and Luke Niemi as summer help in the Maintenance Department effective July 19, Michelle Caskey as a para-educator at the Hopkins Preschool effective August 31, Christina Bienapfl as a para-educator for Kinder Academy Sessions 1-2 and Indigo Evensen as a para-educator for Kinder Academy Session 1, both effective August 15; a change of assignment for Tedd White from online education technician to Family Service Worker at the Harbor Learning Center effective August 29; the hiring of Layne Bruner as the head baseball coach at Aberdeen High School effective February 27 and the hiring of Jeffery Johnson as a substitute for the district.

CLASSIFIED

There being no further business, the regular meeting was adjourned at 7:29 p.m.

ADJOURN

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Jeffrey Thake, Secretary

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Jennifer Durney, President



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 16, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$273.68. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: COMP TAX  
Warrant Numbers 833174 through 833175, totaling \$273.68

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
833174	Bank Of The Pacific (use Tax)	08/16/2022	213.30 GF
833175	Bank Of The Pacific (use Tax)	08/16/2022	60.38 ASB
2	Computer	Check(s) For a Total of	273.68

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As of August 16, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$1,303,516.43. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND  
Warrant Numbers 833092 through 833173, totaling \$1,303,516.43

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
833092	1ST SECURITY BANK PAYROLL/PERS	08/16/2022	6,484.97
833093	Aberdeen Sanitation	08/16/2022	10,555.75
833094	Aberdeen Sd #5 Revolving Fund	08/16/2022	207.50
833095	Aberdeen High School (asb)	08/16/2022	7,064.40
833096	ACME VISIBLE	08/16/2022	590.70
833097	Amazon Capital Services	08/16/2022	25,580.96
833098	Apple Computer Inc	08/16/2022	25,622.89
833099	ASCD	08/16/2022	1,304.33
833100	Avid Center	08/16/2022	9,728.78
833101	Blackboard Inc	08/16/2022	31,477.43
833102	Bsn Sports	08/16/2022	15,245.85
833103	Builders Hardware & Supply	08/16/2022	843.77
833104	CARNEGIE LEARNING	08/16/2022	166,800.00
833105	Cascade Natural Gas	08/16/2022	3,756.57
833106	Caskey Industrial Supply Co In	08/16/2022	62.78
833107	Centurylink	08/16/2022	1,877.36
833108	CHARACTER STRONG	08/16/2022	45.31
833109	Cintas Corporation	08/16/2022	5,283.72
833110	City Of Aberdeen	08/16/2022	7,569.81
833111	COASTAL INTERPRETIVE CENTER	08/16/2022	235.00
833112	Comcast	08/16/2022	363.87
833113	Cts Language Link	08/16/2022	11.35
833114	D4 Sports Llc	08/16/2022	133.40
833115	Dairy Fresh Farms	08/16/2022	1,649.35
833116	Dell Usa Lp	08/16/2022	3,302.56
833117	Deluxe	08/16/2022	1,774.13
833118	Dept of Ecology	08/16/2022	60.00
833119	Ds Hardwood Corporation	08/16/2022	11,266.11
833120	Elma School District	08/16/2022	71,334.70
833121	ESD 112	08/16/2022	6,880.00
833122	ESD 113	08/16/2022	17,539.55
833123	Ferrellgas	08/16/2022	13.07
833124	Franz Family Bakeries	08/16/2022	106.09

Check Nbr	Vendor Name	Check Date	Check Amount
833125	G12 Communications LLC	08/16/2022	834.21
833126	Gh County Water District #2	08/16/2022	512.00
833127	Grays Harbor Fire Protection	08/16/2022	154.20
833128	hand2mind, Inc.	08/16/2022	30,350.30
833129	HANDS ON CHILDREN'S MUSEUM	08/16/2022	477.00
833130	Harbor Architects	08/16/2022	1,087.50
833131	Harbor Disposal Co Inc	08/16/2022	1,524.82
833132	HB Portables	08/16/2022	180.00
833133	Health Care Authority	08/16/2022	12,474.40
833134	Home Depot	08/16/2022	685.37
833135	Home Depot Pro Institutional	08/16/2022	17.02
833136	Imagine Learning, Inc	08/16/2022	52,344.62
833137	INNOSEAL	08/16/2022	519.00
833138	Jostens Inc	08/16/2022	29.32
833139	KCDA Purchasing Coop.	08/16/2022	75,695.57
833140	Lakeshore Curriculum Materials	08/16/2022	1,159.51
833141	LEARNING WITHOUT TEARS	08/16/2022	1,421.86
833142	Lemay Inc	08/16/2022	99.83
833143	Lemay Mobile Shredding	08/16/2022	294.25
833144	Louderback, Elyssa L	08/16/2022	3,000.00
833145	McCleary School District #65	08/16/2022	3,000.00
833146	Mystery Science, Inc	08/16/2022	6,625.00
833147	Northsound Refrigeration	08/16/2022	896.76
833148	Office Depot	08/16/2022	277.88
833149	Pacifica Law Group LLP	08/16/2022	5,132.00
833150	Pbs Engineering And Enviroment	08/16/2022	4,148.95
833151	Petrocard Inc	08/16/2022	5,426.31
833152	Public Services Education Mate	08/16/2022	387.00
833153	Pud #1 Of Grays Harbor Co	08/16/2022	31,658.14
833154	R.S. Means Company LLC	08/16/2022	6,578.52
833155	Ricoh Usa Inc	08/16/2022	1,046.47
833156	Rochester 100 Inc	08/16/2022	1,993.75
833157	Rognlins Inc	08/16/2022	117,141.01
833158	Safeware, Inc.	08/16/2022	112,767.67
833159	School Health Corporation	08/16/2022	3,000.00
833160	School Nutrition Association	08/16/2022	138.00
833161	SNAP-ON INDUSTRIAL	08/16/2022	18,551.37
833162	Soliant Health	08/16/2022	3,012.75
833163	Sound Electronics Inc	08/16/2022	2,085.34
833164	Sound Publishing, Inc.	08/16/2022	771.46
833165	Staples Business Advantage	08/16/2022	305.40
833166	Ted Brown Music	08/16/2022	1,308.95
833167	US Cellular	08/16/2022	5,603.10
833168	US Foods - Seattle	08/16/2022	8,179.88
833169	Us Postal Service (cmrs-Fp)	08/16/2022	2,000.00
833170	Wcp Solutions	08/16/2022	503.64
833171	Western Washington Constructio	08/16/2022	67,957.57
833172	YMCA	08/16/2022	99,879.03
833173	Zones, Inc	08/16/2022	175,507.64

Check Nbr	Vendor Name	Check Date	Check Amount
82	Computer	Check(s) For a Total of	1,303,516.43

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 16, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$5,591.07. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND  
Warrant Numbers 833088 through 833091, totaling \$5,591.07

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
833088	Eddy, Alexander James	08/16/2022	2,366.32
833089	Seguin, Christina M	08/16/2022	100.89
833090	Soccer .Com	08/16/2022	2,458.88
833091	Teamleader	08/16/2022	664.98
4	Computer	Check(s) For a Total of	5,591.07

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 16, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$197,666.84. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: CAPITAL PROJECTS  
Warrant Numbers 833087 through 833087, totaling \$197,666.84

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
833087	KCDA Purchasing Coop.	08/17/2022	197,666.84
1	Computer	Check(s) For a Total of	197,666.84

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As of August 16, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$57,129.23. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:  
Warrant Numbers 833066 through 833086, totaling \$57,129.23

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
833066-833084	PAYROLL WARRANTS	08/2/2022	7927.19
833085	1ST SECURITY BANK PC	08/17/2022	48,977.58
833086	1ST SECURITY BANK PC	08/17/2022	224.46
21	Computer	Check(s) For a Total of	57,129.23

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 16, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$1,312.40. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:  
Warrant Numbers 833062 through 833065, totaling \$1,312.40

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
833062	Aberdeen School District-TRS	07/29/2022	625.22
833063	Bank Of The Pacific	07/29/2022	668.70
833064	E.S.D.#113 Unemployment Coop	07/29/2022	0.96
833065	Employment Security	07/29/2022	17.52
4	Computer	Check(s) For a Total of	1,312.40



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As of August 16, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$2,260.35. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:  
Warrant Numbers 833061 through 833061, totaling \$2,260.35

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
833061	1ST SECURITY BANK PAYROLL/PERS	07/28/2022	2,260.35
1	Computer	Check(s) For a Total of	2,260.35

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As of August 16, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$1,996,060.89. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:  
Warrant Numbers 833030 through 833060, totaling \$1,996,060.89

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
833030	1st Security Bank-Child Suppo	07/29/2022	2,351.00
833031	Aberdeen High School-AHS Schol	07/29/2022	90.00
833032	Aberdeen S.D.#5	07/29/2022	799.47
833033	Aberdeen Sd #5 Revolving Fund	07/29/2022	1,195.00
833034	Aberdeen School District-SERS	07/29/2022	178,425.45
833035	Aberdeen School District-TRS	07/29/2022	396,134.24
833036	Aberdeen School District Defer	07/29/2022	21,108.00
833037	AllState	07/29/2022	1,970.65
833038	Bank Of The Pacific	07/29/2022	734,602.08
833039	Cnty/city Mun Ees	07/29/2022	3,332.33
833040	Dynamic Collectors	07/29/2022	973.01
833041	E.S.D.#113 Unemployment Coop	07/29/2022	3,164.52
833042	Ed.Serv.Dist.#113	07/29/2022	18,604.61
833043	Employment Security	07/29/2022	16,913.58
833044	First Choice Health	07/29/2022	1,512.50
833045	GESA	07/29/2022	6,635.00
833046	GORDON, AYLWORTH, & TAMI	07/29/2022	777.29
833047	HCA-SEBB BENEFITS-600D01	07/29/2022	521,100.00
833048	HCA-SEBB FLEX SPEND-600D01	07/29/2022	3,433.39
833049	Legal Shield	07/29/2022	63.80
833050	Pse Of Wa	07/29/2022	6,672.49
833051	The Standard Insurance Company	07/29/2022	6,422.66
833052	Tsa Consulting Group Inc	07/29/2022	13,622.00
833053	Twin Star Credit Union	07/29/2022	260.00
833054	Twin Star Scholarship Acct	07/29/2022	64.50
833055	Twinstar Pse Local Dues	07/29/2022	64.00
833056	United Way	07/29/2022	492.38
833057	Veba Contributions-Y1286.001	07/29/2022	33,016.21
833058	Wa State School Ret Assn	07/29/2022	42.00
833059	Wea Chinook	07/29/2022	42.38
833060	Wea Payroll Deductions	07/29/2022	22,176.35

Check Nbr	Vendor Name	Check Date	Check Amount
31	Computer	Check(s) For a Total of	1,996,060.89

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 16, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$2,089,380.06. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:  
Warrant Numbers 833029 through 833029, totaling \$2,089,380.06

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
833029	1ST SECURITY BANK PAYROLL/PERS	07/28/2022	2,089,380.06
1	Computer	Check(s) For a Total of	2,089,380.06

### **THE BOARD-SUPERINTENDENT RELATIONSHIP**

The successful operation of schools requires a close, effective working relationship between the board and the superintendent. The relationship must be one of trust, good will and candor. As the legally designated governing body, the board retains final authority within the district. The board exercises those powers that are expressly required by law and those implied by law. The superintendent is the board's professional advisor to whom the board delegates executive responsibility, and such powers as may be required to manage the district in a manner consistent with board policy and state and federal law.

The superintendent, as executive officer of the board, shall be responsible for the administration of the schools under applicable laws and policies of the district. The board shall delineate the duties of the superintendent and shall use them as the basis for evaluating the superintendent's performance. Unless specifically limited, the superintendent may delegate to other staff the exercise of any powers and the discharge of any duties imposed by district policy or a vote of the board. The delegation of power or duty shall not relieve the superintendent of responsibility for the action taken under such delegation.

In order to perform their responsibilities, board members must be familiar with the operations within the schools. The superintendent shall establish communication procedures, which can enhance the board member's understanding of student programs and school operations.

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Cross Reference:	Board Policy 6120	The Superintendent
Legal References:	RCW 28A.320.010 28A.330.100 28A.400.010  28A.400.030	Corporate powers Additional powers of board Employment of superintendent--Superintendent's qualifications, general powers, term, contract renewal Superintendent's duties
Adoption Date:	05/18/99	
Revised:	06/20/00, 03/16/04, 04/17/18	

## Board-Superintendent Relationship

Citizen oversight of government is the cornerstone of democracy in the United States. To assure a quality operation, the Aberdeen School District Board of Directors and superintendent agree to the governance principles and protocols outlined in these procedures because we believe that the manner in which the board and superintendent conduct the district's business becomes a model for students, teachers, parents and staff.

The Aberdeen School District Board of Directors is mindful that this governing body's authority is granted to the board as a whole and we understand that individual board members possess no authority. The Board of Directors fulfills its responsibilities by working as a governance team with the superintendent. The Board will emphasize planning, policy making, holding the district accountable and communication. The superintendent is responsible for carrying out the direction set by the Board of Directors and for the day-to-day management of the schools.

## Our Governing Norms

The Aberdeen School District Board of Directors agrees to:

- Focus *first* on the best interests of students;
- Be informed and prepared;
- Follow the chain of command;
- Maintain open communication;
- Do our homework;
- Stay on task;
- Be on time;
- Honor our commitments;
- Speak with one voice;
- Maintain confidentiality;
- Be respectful to others;
- Focus *always* on the best interests of students.

## Our Operating Protocols

The principles and protocols outlined here support a philosophy of cooperative behavior that is agreed upon by the board and superintendent. Our purpose is to enhance teamwork among members of the board and between the board and the superintendent.

Board Decisions	<ul style="list-style-type: none"> <li>• We agree to respect each other's opinions during discussion and debate. We also agree the superintendent needs the support of the full board once a majority vote or decision has been taken.</li> <li>• The Board seeks to respect minority opinions and to allow the minority opinion to influence the majority opinion in a positive</li> </ul>
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	<p>manner. To this end, we agree to share our reasons for a “no” vote either during deliberations or before voting.</p>
<p>Communications/ Cooperation and Support</p>	<p>We agree open communication requires trust, respect and a fundamental belief in goodwill among board members and the superintendent. We agree that the board president and superintendent are responsible for communicating official district positions to the media. When dealing with the media, individual directors agree to make it clear they are not speaking for the Board or the District.</p> <p>The board president is the official spokesperson for the Board of Directors and the superintendent is the official spokesperson for areas of district operation.</p> <p>We recognize the need to be a team once decisions are made and to support Board decisions in the community and in the media. We will work to minimize misunderstandings and reduce conflict by:</p> <ul style="list-style-type: none"> <li>• Supporting each other constructively and courteously.</li> <li>• Maintaining confidentiality.</li> <li>• Focusing our discussions on issues, not personalities.</li> <li>• Encouraging constructive disagreement.</li> <li>• Expressing our opinions and positions on issues honestly and openly while being receptive to others’ opinions.</li> </ul>
<p>Visiting Schools</p>	<p>Directors are welcome in the schools and are encouraged to observe the practical application of their policy decisions. When planning to visit a school in the role of a director, we agree to:</p> <ul style="list-style-type: none"> <li>• Contact the principal ahead of time, 24 hours when possible.</li> <li>• If we want to observe a specific classroom or program, we let the principal know in advance.</li> <li>• We check in at the office when arriving and check out when leaving.</li> </ul>
<p>Handling Concerns from the Public and Staff</p>	<p>We understand the importance of our relationships with staff and members of the community. These relationships allow us to perform the important role of being eyes and ears both for our community and for the district. We agree empowering the superintendent to manage the district is paramount and that it is important to promptly share information and concerns with the superintendent regarding issues related to district administration, programs or personnel.</p> <p>We also agree that a consistent pattern of handling concerns from the public and staff will ensure everyone is treated fairly, equally and expeditiously, and that the process and procedures of the district are upheld. We understand that a consistent pattern of assistance will also clarify for stakeholders that individual board members do not have authority to direct staff. When someone comes to us with a complaint or a concern:</p>

	<ul style="list-style-type: none"> <li>• We listen carefully and then direct the individual(s) to the person in the district most appropriate and able to resolve the concern.</li> <li>• We make sure they understand who to contact (teacher, then principals, then district staff) and are aware of any forms or policies that might assist them. As directors, we are aware that what we are hearing is just one side and are cautious about giving the appearance of agreeing with the individual, knowing that that anything we say might be misunderstood as the “position of the Board.”</li> <li>• We then contact the superintendent to share the concern and the action we took.</li> </ul>
Individual Board member Requests for Information	<p>The superintendent agrees to keep the full Board informed to the best of his ability. When an individual board member requests information, it will be provided to all board members.</p> <p>As directors, we agree to let the superintendent know ahead of time, as much as possible, when a request for information will be made in public, so staff can be prepared to provide a thorough answer.</p> <p>As directors, we will self-monitor to ensure requests are reasonable and do not divert an inordinate amount of staff time.</p>
Board Member Requests for Action	<p>We agree there should be no surprises during meetings. We agree to avoid bringing topics up unexpectedly at the meeting that require/request Board action.</p> <p>We understand that the only authority to direct action rests with the full Board through a majority vote. Once a final decision has been made on a proposal, the superintendent and Board of Directors agree to individually and collectively support successful implementation.</p>
Setting the Agenda	<p>Board agendas are developed by the Board president and the superintendent. Individual board members requesting items for the agenda will contact the superintendent.</p> <p>The superintendent agrees that all materials for the meeting will be provided to the Board at least two (2) days before the meeting. On those rare occasions when immediate action is required, the superintendent agrees to consult with the Board president prior to the meeting. As directors, we will do our best to review all material provided and seek clarification or additional information as needed from the superintendent prior to the Board meeting.</p> <p>We agree to be prepared to share opinions and engage in discussion at the Board meeting.</p>



Board Meeting Management	<p>We agree to follow Robert’s Rules of Order for parliamentary procedure.</p> <p>We understand that Board meetings are meetings of the Board that are conducted in public, not open forum, town hall meetings.</p> <p>We agree to allocate time during the meeting for members of the public to provide input to ensure that the multiple voices of our community help inform Board deliberations.</p> <p>We agree that attending all meetings and taking responsibility to obtain information when absences are unavoidable is critical to remaining actively informed of school district issues and trends. We each agree to inform the superintendent when an absence is unavoidable. Remote attendance as allowed under Policy 1450 is encouraged.</p> <p>We agree that meetings will begin on time.</p> <p>We agree to be listeners during public comment and understand that it is ill advised to debate or argue with members of the public during Board meetings. Directors may ask clarifying questions and the president may choose to factually respond to simple questions or request the superintendent to take note of the issue and respond to the person later.</p> <p>The president will thank the public for their comments.</p> <p>We agree that requests for changes to the minutes should be communicated to the superintendent prior to the meeting.</p> <p>As directors, we agree to give our full attention to the business at hand and to forego texting, emailing or sidebar conversations during the meeting.</p> <p>The superintendent and Board agree that all discussion during executive session is privileged and shall not be shared unless it is the express decision of the Board to do so.</p>
Internal Board Relationships and Communication	<p>The superintendent and president will meet with new directors and provide an orientation.</p>
Evaluation	<p>The superintendent, the Board president and the Human Resources director will insure timely and periodic evaluation of the superintendent according to Board Policy 1630, the superintendent’s contract, job description, and any agreed-upon frameworks.</p>

	The board of directors agrees to conduct a self-evaluation and review operating procedures annually in July or August revising or reaffirming them as appropriate.
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The Aberdeen School District Board of Directors and Superintendent Jeffrey Thake accept the challenge of good governance and pursuing a common intent through a review of opinions and fact, to an end that is understood and defensible by all. We agree to the governing norms and operating protocols presented above.

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Jennifer Durney

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Date

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Jessica Jurasin

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Annica Mizin

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Suzy Ritter

---

Jeremy Wright

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Jeffrey Thake, Superintendent

08/16/2022

# 2022-23 - Minimum Basic Education Requirement Collection

## 1. Minimum Basic Education Requirement Compliance and District Survey

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### 1. District Name and Leadership

**Name of the School District**

Aberdeen School District

**What is the name of your School District/LEA?**

**Superintendent's Name**

Dr. Jeffrey Thake

**Superintendent's Email Address**

jthake@asd5.org

### 2. Name and contact information of you or the person we should contact if we have questions about survey responses

**First Name**

Traci

**Last Name**

Sandstrom

**Email**

tsandstrom@asd5.org

## 2. Grades Offered

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### 3. Which of the following best describes the range of grades offered in your school district?

K-12

### 4. How many schools in the district serve 12th grade students?

4

## 3. Days of Instruction and Waivers

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### 5. Minimum 180-Day School Year

[\(RCW 28A.150.220\)](#), [RCW 28A.150.203](#), [RCW 28A.150.315](#))

The school year is accessible to all legally eligible students and consists of at least 180 school days for students in grades K-12, inclusive of any waivers granted by the Superintendent of Public Instruction. A district that has been granted a waiver of the minimum 180-day school year requirement is considered in compliance, provided the district meets the conditions of the waiver.

**Will your school district make accessible to all legally eligible students 180 days of instruction?**

No, we have a waiver to offer less than 180 days for the 2022-23 school year

6. Which waiver(s) from the 180-day requirement did the district receive? Please choose "Yes" for each type of waiver that applies to your school district and select "No" for the others.

	Yes	No
180-Day Waiver for improvement of student learning (i.e. professional development, parent-teacher conferencing beyond five days, transition days, alternative calendar, etc.)		X
Economy and Efficiency Waiver (i.e. four day school week for districts under 500 students)		X
A Parent-Teacher Conferencing Waiver	X	
A Waiver due to emergency closure		X
A Waiver for other reasons		X

7. How many school days will the district offer in the regular school year after the use of any and all waivers from the 180-day requirement?

176

#### 4. Instructional Hours and Climate Surveys

### 8. Kindergarten Minimum Instructional Hour Offering

([RCW 28A.150.220](#), [RCW 28A.150.205](#), [RCW 28A.150.315](#))

Will the school district make available to students enrolled in kindergarten at least a minimum instructional hour offering of 1,000 hours?

Yes

9. How will your school district meet the minimum instructional hour offering?

Approach B (District-wide average of at least 1,027 hours.)

10. How many credits does a typical high school student have the opportunity to earn in your district in a single calendar year?

6.5

11. Has the district adopted a Continuity of Operations Plan to transition to modalities other than in-person in the event of an emergency? ([WAC 180-16-212](#))

Yes

12. Will your school district administer the Healthy Youth Survey to students at the next statewide administration?

Yes

13. Will your school district administer a school climate survey (other than the Healthy Youth Survey)?

Yes

14. For each of the following, please let us know if they will be included in your school climate survey. Please answer "Yes" or "No" for each group.

	Yes	No
Students	X	
Parents	X	
Teachers	X	
Other school staff	X	
Other survey recipients		X

**15. Which grade levels participate in the school climate survey? (Mark all that apply)**

- 3rd Grade
- 4th Grade
- 5th Grade
- 6th Grade
- 7th Grade
- 8th Grade
- 9th Grade
- 10th Grade
- 11th Grade
- 12th Grade

**16. Who supports the survey creation, collection, and analysis of your school climate survey data?**

Panorama

**5. Elementary Science Instruction**

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**17. Please indicate whether your school district has each of the following in place regarding your elementary science instructional program by answering "Yes" or "No" to each prompt.**

	Yes	No
The district has a policy requiring a certain number of instructional minutes for science in grades K-5.		X
Elementary schools allocate specific time for science instruction in their master schedule.		X
The district has a policy to prevent elementary students from being pulled out for learning support during science instructional time.		X
All elementary teachers are provided with professional learning on teaching science aligned to state standards.	X	
All elementary teachers have access to a science curriculum aligned to state standards.	X	
All elementary teachers have access to hands-on materials needed to teach science aligned to state standards.	X	
The district expects elementary science will be included as part of each elementary school's improvement plan.		X

**6. Graduation Requirements: Subject Areas and Credits and Local Graduation Requirements**

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**18. For the Class of 2023, will the school district require at least the state minimum core subject area requirements (WAC 180-51-210) to earn a diploma? (Note: Individual students may be awarded certain waivers of graduation requirements, such as the graduation requirement emergency waiver due to the COVID-19 pandemic (GREW)).**

4 credits of English

3 credits of math (including the courses specified in WAC 180-51-210)

3 credits of social studies (including the courses specified in WAC 180-51-210)

3 credits of science (including at least 2 credits of lab science)

0.5 credits of health

1.5 credits of physical education

1 credit of arts

1 credit of Career and Technical Education (or a course that meets program standards for an exploratory Career and Technical Education course)

Yes

**19. Does the school district offer the opportunity for high school students to earn flexible subject area requirements, including personalized pathway requirements and electives (WAC 180-51-210)? Including at minimum:**

2 credits of world languages (which may include American Sign Language)

1 arts credit (in addition to 1 core credit in arts)

Yes

20. For the Class of 2023, does the district require at least 24 credits for a student to graduate from high school under the framework in Chapter 180-51 WAC? (Note: Individual students may be awarded certain waivers of graduation requirements, such as a waiver of up to two flexible credits for individual circumstances or the graduation requirement emergency waiver due to the COVID-19 pandemic (GREW))

Yes

## 7. High School and Beyond Planning

---

21. Does the district offer an electronic or online High School and Beyond Plan (HSBP) platform? [WAC 180-51-220](#)

Yes

22. To which electronic or online HSBP platform is your district providing students access? [WAC 180-51-220](#)

School Data Solutions/WOIS/Homeroom

23. What grade does the district start each student's High School and Beyond Plan?

Grade 8

## 8. HSBP Delivery and Graduation Pathways

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24. How does the district offer the High School and Beyond Plan (HSBP)?

It is offered through Advisory, Homeroom or a series of HSBP activities completed annually

25. Has your school district developed and implemented a district-wide formal plan, policy, or communication protocol for the 2022-23 school year to inform students of the graduation pathway options?

Yes

26. In communicating with students about their graduation pathway options, please mark the check boxes of the strategies that will be most commonly used in the 2022-23 school year? Please answer "Yes" or "No" to each prompt.

	Yes	No
Graduation pathway information will be shared primarily with students who do not meet the graduation standard on the state assessment.	X	
Graduation pathway information will be discussed with all students during their annual High School and Beyond Planning process.	X	
Graduation pathway information will be discussed with some students during their High School and Beyond Planning process.		X
Students will have information about pathways shared with them at least once during high school in a formalized manner to be developed by the high school counselors or administration.	X	
Graduation pathway information will be shared with all incoming high school students.	X	
We will encourage all students to take the ASVAB.	X	
We will encourage all students to take the ACT or SAT.	X	
In addition to the above or instead of the above, we address graduation pathways in other ways		X

**27. Which of the following graduation pathway options were available to students in your district for the Class of 2022? Please answer "Yes" or "No" to each prompt.**

	Yes	No
Advanced Placement (AP) course(s) that qualify as graduation pathway options	X	
International Baccalaureate (IB) course(s) that qualify as graduation pathway options		X
Cambridge Advanced Course(s) that qualify as graduation pathway options		X
Dual Credit: Running Start courses in ELA or Math	X	
Dual Credit: College in the High School course(s) that qualify as a graduation pathway option		X
Dual Credit: Career and Technical Education course(s) in ELA or math that qualify as graduation pathway options	X	
Sequence of Career and Technical Education Courses that qualify as graduation pathway options	X	
State Assessments in ELA and Math	X	
SAT	X	
ACT	X	
Bridge to College/Transition course in math		X
Bridge to College/Transition course in ELA		X
Armed Services Vocational Aptitude Battery (ASVAB)	X	

**28. How are Advanced Placement (AP) costs paid, by the district or by families?**

The district covers the costs for all students

**29. How many of the 4 high schools offer AP Courses?**

3

**30. How are Running Start costs paid, by the district or by families?**

The district covers the costs for all students

**31. How many of the 4 high schools offer access to Running Start?**

3

**32. How are Career and Technical Education Dual Credit course fees paid, by the district or by families?**

The district covers the costs for all students

**33. How many of the 4 high schools offer Career and Technical Education Dual Credit courses?**

2

**34. How many CTE course sequence graduation pathway options are available in your district?**

10

**35. Are students from your district able to access a skill center?**

Yes

**36. Who pays for student transportation to and from the skill center?**

Transportation is free for some students

**37. How are SAT costs paid, by the district or by families?**

The district covers the costs for some students

38. Does the district offer the SAT during the school day?

No

39. How are ACT costs paid, by the district or by families?

The district covers the costs for some students

40. Does the district offer the ACT during the school day?

No

41. Does the district offer the ASVAB during the school day?

No

42. Local high school graduation requirement: Does the district require community service?

Yes

43. Local high school graduation requirement: Does the district require a culminating project?

Yes

## 9. State-Recommended Educational Offerings and Activities

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44. Every public middle school, junior high school, and high school is strongly encouraged to include in its curriculum instruction of the events of the period in modern world history known as the Holocaust, which may include other examples of genocide and crimes against humanity. ([RCW 28A.300.115](#)). Does the school district provide Holocaust education?

Yes

45. School districts are encouraged to commemorate the history of civil rights at least once a year, "providing an opportunity for students to learn about the personalities and convictions of heroes of the civil rights movement and the importance of the fundamental principle and promise of equality under our nation's Constitution." ([RCW 28A.230.178](#)). Does the school district commemorate the history of civil rights at least once a year?

No, the recommendation has not been implemented

46. You are seeing this prompt because you responded that the school district does not commemorate the history of civil rights at least once a year, which is encouraged. If you deliver this offering, please go back and change your response. If you do not deliver the encouraged offering, please select the best response to continue.

We will consider implementing the recommended offering.

47. Public schools in grades K-6 are encouraged to incorporate ethnic studies materials and resources. ([RCW 28A.300.112](#)) Has the school district incorporated ethnic studies materials and resources in grades K-6?

No, the recommendation has not been implemented.

48. You are seeing this prompt because you responded that the school district does not incorporate ethnic studies materials and resources in grades K-6, which is encouraged. If you deliver this offering, please go back and change your response. If you do not deliver the encouraged offering, please select the best response to continue.

We will consider implementing the recommended offering.

49. Public schools in grades 7 to 12 are encouraged to offer a course in ethnic studies. ([RCW 28A.300.112](#)) Does the school district offer at least one course in ethnic studies in grades 7 to 12?

No, the recommendation has not been implemented

50. You are seeing this prompt because you responded that the school district does not offer a course in ethnic studies in grades 7-12, which is encouraged. If you offer this course, please go back and change your response. If you do not deliver the encouraged course, please select the best response to continue.

We will consider implementing the recommended offering.

51. School districts are encouraged to award the seal of biliteracy to graduating high school students who meet the criteria established by the Office of Superintendent of Public Instruction. ([RCW 28A.300.575](#)). Does the school district award the seal of biliteracy to qualifying graduating high school students?

Yes



## 10. State Mandated Educational Offerings (All School Districts)

---

52. Has the school district adopted a Tribal History and Culture curriculum (i.e. Since Time Immemorial) [RCW 28A.320.170](#)? State law requires this to be done when the school district updates the social studies curriculum.

Yes

53. Does the school district provide instruction at all grade levels about conservation, natural resources, and the environment in an interdisciplinary manner through science, the social studies, the humanities, and other appropriate areas with an emphasis on solving the problems of human adaptation to the environment? ([RCW 28A.230.020](#) and [WAC 392-410-115](#))

Yes

54. The Office of Superintendent of Public Instruction adopted social-emotional learning standards and benchmarks on January 1, 2020. ([RCW 28A.300.478](#)). Has the school district implemented social-emotional learning-specific policies or procedures?

Yes

55. Under the comprehensive sexual health education requirement, the school district must provide social emotional learning (SEL) to all students in grades K–3 at least once in the 2022–23 school year. ([RCW 28A.300.475](#)) will the district provide SEL to all students in grades K-3 at least once?

Yes

56. Will the school district provide comprehensive sexual health education to all students at least once in grades 4–5 in the 2022–23 school year? ([RCW 28A.300.475](#))

Yes

57. Will the school district provide comprehensive sexual health education to all students at least twice in grades 6–8 in the 2022-2023 school year? ([RCW 28A.300.475](#))

Yes

58. Will the school district provide comprehensive sexual health education to all students at least twice in grades 9–12 in the 2022-23 school year? This is required in [RCW 28A.300.475](#).

Yes

59. Each school district board of directors shall adopt an AIDS prevention education program. [RCW 28A.230.070](#). Does the school district have an AIDS prevention education program?

Yes

60. In the 2022-23 school year, will each student receive instruction in at least one arts discipline as described in [SB 5878](#) throughout their elementary and middle education experience?

Yes

61. In the 2022-23 school year and for grades 9 through 12, will each student be given the opportunity to take arts coursework as specified in [SB 5878](#) each academic year?

Yes

## 11. State-Mandated Educational Offerings (School Districts with High School Grades)

---

62. Does the school district provide the opportunity to all students in grades nine through twelve to access financial education under [RCW 28A.300.468](#)?

Yes, we offer it embedded in a for-credit course.

63. Will the school district provide an opportunity to access an elective computer science course that is available to all high school students under [RCW 28A.230.300](#) in the 2022-2023 school year?

Yes

64. Does your school district provide a mandatory one-half credit stand-alone course in civics for each high school student? Civics content and instruction that is embedded in other social studies courses does not meet this requirement unless the social studies courses are for dual credit, offering students the opportunity to earn both high school and postsecondary credit. ([RCW 28A.230.094](#))

Yes

65. The study of the U.S. and Washington Constitutions is a prerequisite to graduation ([RCW 28A.230.170](#) and [WAC 392-410-120](#)). Does the school district provide the opportunity to study the U.S. and Washington constitutions to all students?

Yes

66. Each school district that operates a high school must offer instruction in cardiopulmonary resuscitation (CPR) to students. Beginning with the 2013-14 school year, instruction in CPR must be included in at least one health class necessary for graduation. ([RCW 28A.230.179](#)) Does the school district offer instruction in CPR in at least one health class required for graduation?

Yes

67. By the 2021-22 school year, each school district board of directors shall adopt an academic acceleration policy for high school students. ([RCW 28A.320.195](#)) Does the school district have an academic acceleration policy for high school students?

Yes

## 12. State-Mandated Educational Activities

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68. Beginning with the 2020-21 school year, all school districts with a high school must provide a financial aid advising day and notification of financial aid opportunities at the beginning of each school year to parents and guardians of any student entering the twelfth grade. ([RCW 28A.300.815](#), [RCW 28A.230.310](#)) Does the school district provide a financial aid advising day?

Yes

69. On January 16th of each year (or the preceding Friday when January 16th falls on a non-school day), each public school shall observe "Temperance and Good Citizenship Day." Social studies teachers must, as resources allow, coordinate a voter registration event in each history or social studies class attended by high school seniors. Voter sign up and registration must be available to all students who will be 18 by the next general election. ([RCW 28A.230.150](#)). Does the school district provide the opportunity for voter registration for all students who will be 18 by the next general election?

Yes

70. During the school week preceding November 11 of each year, every school will present educational activities suitable to the observance of Veterans' Day. ([RCW 28A.230.160](#)) Does the school district provide educational activities in observance of Veterans' Day each year?

Yes

71. Annually, during the month of October, each public school shall conduct or promote educational activities that provide instruction, awareness, and understanding of disability history and people with disabilities. ([RCW 28A.230.158](#)). Does the school district conduct or promote educational activities for Disability History Month?

Yes

## 13. Mastery-Based Learning (MBL) and Washington Integrated Student Supports Protocol (WISSP)

---

72. Does your school district have a written policy to award mastery/competency-based credit?

Yes, the school district has a permanent policy.

73. Does the policy apply to:

Some subject areas

74. Which subject areas does your policy apply to? (Please check all that apply.)

World Language  
Physical Education  
Math  
Science  
English Language Arts  
Social Studies  
The Arts  
Health

75. Does your school district have a school that offers a fully mastery/competency-based program? A mastery/competency-based program includes the following ([WAC 180-51-051\(1\)\(b\)](#)):

**Student agency.** Students help direct their own learning. MBL values the knowledge, skills, and interests of every student.

**Relevance.** Students are empowered to make interdisciplinary connections and use their learning in many ways. Learning is relevant and engaging for students and can be applied outside of the classroom.

**Differentiation.** Students receive help based on their individual interests and needs. Students move forward at their own pace.

**Inclusion.** Students experience compassion and belonging. MBL honors the unique contributions of every student and the knowledge they bring from their diverse cultures and communities.

**Innovative assessment tools.** Students demonstrate mastery of skills or concepts through tests, portfolios, projects, or other demonstrations. Students and educators are encouraged to try new tools. Assessments are aligned to standards and allow students to show what they know as well as provide valuable feedback on the areas in which students need to deepen their learning.

No

76. Does the school district offer credit for Work-Integrated Learning (e.g. internships or other work experience)

Yes

77. In 2016, the Washington State Legislature created the [Washington Integrated Student Supports Protocol](#) (WISSP) when it passed 4SHB 1541. Integrated student supports (ISS) are a school-based approach to promoting students' academic success by developing or securing and coordinating supports that target academic and nonacademic barriers to achievement. Integrated student supports are also known as full-service community schools, school community partnerships, community schools, school-based services, school-linked services, or full-service schools.

To what degree does the school district utilize the Washington Integrated Student Supports Protocol? (Choose the most fitting response for your school district)

I have heard of the protocol, but we do not use it.

78. Why does your school district never or rarely use the protocol?

We are implementing an MTSS Framework.

79. Does your school district have a formal policy to award credit by subject area for students currently or formerly in institutionalized educational settings who pass all or part of the General Educational Development (GED) assessment?

Yes, the school district has a formal policy.

## 14. 2020-2021 Graduation Requirement Emergency Waiver Administration

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80. Our records show that your school district received authority to grant emergency waivers for certain graduation requirements for students graduating in the 2020-21 school year. Is this correct?

Yes

81. Did the school district grant any students an emergency waiver from high school graduation requirements in 2020-21?

Yes

82. Did the school district administer the emergency waiver of graduation requirements in accordance with program rules established in [Chapter 180-111 WAC](#)?

Yes

**83. Please describe the actions the school district took to ensure equity in administration of the graduation requirement emergency waiver program.**

Any student in danger of not graduating met with a school counselor to see if they were eligible for the waiver.

**84. The following question seeks information on your school district's good faith efforts to support each student who was considered for the waiver in meeting the credit and pathway requirements. To what degree did the school district provide individual student advising on the following topics to students being considered for the emergency waiver?**

	Not Provided	Provided for Some	Provided for Most	Provided for All
What supports the individual student needs to be successful				X
How the individual student might meet the graduation requirements, including the feasibility of summer or a partial or full additional year of high school enrollment				X
Whether the emergency waiver is appropriate for the individual student				X

**15. Certification by Respondent**

**85. Certification**

	Yes	No
Do you certify that the school district Superintendent or designee has or will review and provide a copy of this Basic Education Compliance document to the local School Board of Directors?	X	
Do you certify that the school district has maintained records supporting this certification for auditing purposes?	X	

**86. Name of Person Responsible for this Submission**

Traci Sandstrom

**87. Title of Person Responsible for this Submission**

Director of Teaching, Learning and Technology

**88. Email of Person Responsible for this Submission**

tsandstrom@asd5.org

**89. Telephone Number of Person Responsible for this Submission (Please enter the 10 digit number with no spaces or dashes (e.g., 3601239876))**

3605382123

**90. Date of Submission (select today from the calendar or enter the date as mm/dd/yyyy)**

08/10/2022

# Aberdeen School District Career and Technical Program Update/Evaluation

August, 2022

# What is CTE?

- ▶ Career and Technical Education - Washington (CTE) promotes and supports locally-based middle and high school programs that provide 21st century, academic and technical skills for all students. Whether you plan to go to work straight out of high school or eventually earn a PhD, whether you have a clear career goal or just want to learn something practical and new, you can benefit from CTE

# Through CTE, students . . .

- ▶ Explore careers in middle and high school, especially careers in high-demand, high-growth fields such as healthcare and STEM technologies
- ▶ Identify a career goal
- ▶ Work on a [High School and Beyond Plan](#), with help from counselors, that identifies the high school and college-level academic and skills-based classes, training programs and apprenticeships that will best prepare them for their career path of choice
- ▶ Take classes in high school, the skills center and at Grays Harbor College and technical colleges that apply math, science and other academic subjects in real-life, hands-on ways
- ▶ Pursue a rigorous [Programs of Study](#) to a registered apprenticeship, industry certifications and two- and four-year college options.
- ▶ Earn tuition-free college credits as well as high school credits required for graduation through Tech Prep
- ▶ Become leaders by participating in skills competitions and service learning

# CTE Standards (since 2011)

- ▶ Occupational skills AND core academic skills
- ▶ Leadership skills (21<sup>st</sup> Century skills)
- ▶ Employability skills
- ▶ Career guidance
- ▶ Industry standard facilities, equipment, materials
- ▶ Safety standards
- ▶ CTE certification held by each instructor
- ▶ Appreciation for diversity
- ▶ Advisory committees
- ▶ Annual program evaluation



# Annual Requirements (unique to CTE teachers)

- ▶ Curriculum Framework Updates - meet core content standards, industry standards, leadership and 21<sup>st</sup> Century skill standards
- ▶ Leadership Program of Work documentation
- ▶ Hold Advisory Committee Meetings (3 per year)
- ▶ Conduct program evaluations with advisory committees
- ▶ Review labor data annually
- ▶ Prepare four year plans with advisory committees
- ▶ Tech Prep college student registrations and grade input
- ▶ Incorporate work-based learning opportunities in all classes
- ▶ Incorporate industry recognized certifications for students

# Programs and Staffing

- ▶ **Aberdeen High School**

- ▶ 18 CTE programs
- ▶ 16 CTE certificated staff
- ▶ 2 classified staff members

- ▶ **Harbor High School**

- ▶ 3 CTE programs
- ▶ 3 CTE certificated staff
- ▶ Snug Harbor Childcare - 3 staff members

- ▶ **Twin Harbors Skills Centers (4 staff)**

- ▶ Electrical Engineering, Automotive, Criminal Justice, PMC, Medical Assistant

- ▶ **Miller Junior High (5 staff)**

- ▶ Robotics, STEM, STEM Science - 8<sup>th</sup> grade, Technical Arts, Medical Fitness

# CTE Funding

- ▶ State Allocation (middle school, high school and skills center)
- ▶ Program Accounts - revenue generating (9-12 only)
- ▶ Carl Perkins Federal Funding
- ▶ Grants
  - ▶ Grays Harbor Community Foundation
  - ▶ Robotics
  - ▶ Snug Harbor Childcare Funding
    - ▶ United Way agency
    - ▶ DSHS reimbursements

Questions?



# CTE Four Year Planning Requirement Template

(formerly "District Wide Plan")

District Goal: The mission of the Aberdeen School District is to provide a collaborative learning community, which engages all students in learning the academic and work-life skills needed to achieve their individual potential and become responsible citizens. (Quality Criteria indicators are referenced on the Career & Technical Education Evaluation Form.)

Quality Criteria	2021-2022	2022-2023	2023-2024	2024-2025
<b>Educator Licensing</b> <a href="#">WAC 181-77-014</a> (Criteria 1)	Create MOU for tuition reimbursement for CTE courses  Document clock hours required for conditional certifications  Ensure current First Aid/CPR certification for all CTE instructors	Continue MOU for tuition reimbursement for CTE courses  Document clock hours required for conditional certifications  Support new automotive teacher in national certification renewals - Master Auto ASE  Ensure current First Aid/CPR certification for all CTE instructors	Collaborate with teachers to support necessary coursework for initial CTE certification  Document clock hours required for conditional certifications  Ensure current First Aid/CPR certification for all CTE instructors	Collaborate with teachers to support necessary coursework for initial CTE certification  Document clock hours required for conditional certifications  Ensure current First Aid/CPR certification for all CTE instructors
<b>Curriculum, Instruction, and Evaluation</b> <a href="#">RCW 28A.700.010</a> (Criteria 2)	Pilot Knowledge Matters Virtual Business  Explore Imagine Academy for Microsoft Certifications  Incorporate iCEV in relevant programs including construction	Explore Adobe Final Cut Pro software  Introduce CORE Plus curriculum in advanced construction program	Identify Universal Service Officer (USO) skills and training for banking and finance program	Monitor materials and software available across content areas for piloting, adoptions





# PUBLIC INSTRUCTION CTE Four Year Planning Requirement Template (formerly "District Wide Plan")

Quality Criteria	2021-2022	2022-2023	2023-2024	2024-2025
<b>Academic Integration</b> <a href="#">RCW 28A.700.010(2)(a)</a> (Criteria 3)	Incorporate Step up to Writing across the CTE programs  Submit all Business and Marketing courses to OSPI for re-approval	Continue Step up to Writing integration  Continue to explore cross crediting options for students across the curriculum  Submit all Agricultural Science courses to OSPI for re-approval	Continue to explore cross crediting options for students across the curriculum  Update state standard integration as needed  Submit all Skilled and Technical courses to OSPI for re-approval	Continue to explore cross crediting options for students across the curriculum  Update state standard integration as needed  Submit all STEM and Health Science courses to OSPI for re-approval
<b>Student Access to Program</b> <a href="#">RCW 28A.700.010</a> (Criteria 4)	Continue open entry in exploratory programs  Connect to after school programs for access and exposure to CTE content areas	Continue open entry in exploratory programs  Connect to after school programs for access and exposure to CTE content areas  Explore ADA accessibility to the greenhouse facilities	Continue open entry in exploratory programs  Connect to after school programs for access and exposure to CTE content areas	Continue open entry in exploratory programs  Connect to after school programs for access and exposure to CTE content areas
<b>Accountability</b> <a href="#">RCW 28A.700.040(1)(c)</a> (Criteria 5)	Conduct CLNA process and review relevant demographic and student performance data as available	Conduct CLNA process and review relevant demographic and student performance data as available	Conduct CLNA process and review relevant demographic and student performance data as available	ClickConduct CLNA process and review relevant demographic and student performance data as available
<b>Safe Practices</b> <a href="#">RCW 28A.700.010</a> (Criteria 6)	Safety testing in all lab/shop facilities required for student use	Explore OSHA training for various lab/shop facilities including CAT's Cave, Construction	Continue Food Handler certifications, training in proper handwashing,	Continue Food Handler certifications, training in proper handwashing,



# CTE Four Year Planning Requirement Template

(formerly "District Wide Plan")

Quality Criteria	2021-2022	2022-2023	2023-2024	2024-2025
	Food Handler certification required for FACSE, Marketing classes	Replace tools for student use in auto and wood shop facilities	safety practices and testing in lab facilities  Provide intentional orientation to all safety practices in content areas  Incorporate any new guidelines for respective areas	safety practices and testing in lab facilities  Provide intentional orientation to all safety practices in content areas  Incorporate any new guidelines for respective areas
<b>Facilities</b> <a href="#">RCW 28A.700.010</a> (Criteria 7)	Meet with maintenance on future plans for culinary kitchen including exhaust system and oven replacement  Address automotive needs: roof leak, hoist, hose reel replacement, re-striping and lettering in classroom and shop, lighting, air lines  Fix 2D art table tops at AHS	Continue to address automotive needs until complete: roof leak, hoist, hose reel replacement, re-striping and lettering in classroom and shop, lighting, air lines  Install greenhouse siding  Construct overhang outside of wood shop area for covered outside work area  Purchase furniture for 3D art room at AHS	Explore purchase of venting system for gas fired furnaces for HVAC program  Culinary program plans - pursue grant funding and contract for kitchen revisions	Complete culinary kitchen revisions
<b>Instructional Materials</b> <a href="#">RCW 28A.700.010</a> (Criteria 8)	Replace planer in construction program	Implement "A Loss for Words" as supporting materials in ASL II class	Explore computer aided drafting program for construction classes	Review materials across the curriculum





# PUBLIC INSTRUCTION CTE Four Year Planning Requirement Template (formerly "District Wide Plan")

Quality Criteria	2021-2022	2022-2023	2023-2024	2024-2025
	Access to Criminal Justice curriculum for incorporate into skills center program	Explore STEM Lab curriculum at Miller	Explore Medical Fitness materials for Miller	
<b>Leadership and Employability</b> <a href="#">RCW 28A.700.010</a> (Criteria 9)	Resume in person student based enterprises and CTSO in person participation	Expand SkillsUSA to culinary arts, health care  Resume ASL work with Grays Harbor Emergency Management to create deaf awareness in emergency situations  Resume student based enterprises at Harbor Learning Center	Explore additional CTSO options through FBLA, DECA, HOSA or SkillsUSA  Continue student based enterprises on campuses  Explore expansion into any new student based enterprises	Evaluate leadership activities and incorporate options for all students in annual Program of Work
<b>Long Range Planning</b> <a href="#">RCW 28A.700.010(2)(b)</a> (Criteria 10)	Purchase of alignment machine in auto shop  Purchase of new beds/stations for medical program  Apply for FCC renewal for the KAHS  Replace laptops in auto shop, for yearbook editors and for video production	Replace espresso machine in CAT's CAVE  Reinstate business and marketing courses at Harbor Learning Center  Expand CTE offerings at Miller to include Medical Fitness, all 8th grade science	Determine needs for Dragon Cafe at Harbor Learning Center  Complete wood shop overhang and greenhouse siding projects as needed	Utilize program evaluation data to determine program needs including facilities, equipment and program





# CTE Four Year Planning Requirement Template

(formerly "District Wide Plan")

Quality Criteria	2021-2022	2022-2023	2023-2024	2024-2025
	<p>Replace lab in Room 148</p> <p>Purchase a CTE Suburban for CTSO/Field Trip purposes</p> <p>Replace Mac lab at AHS</p> <p>Replace Mac lab at Miller Junior High</p>	<p>Explore Forensic Lab opportunities for Criminal Justice</p> <p>Apply for FCC frequency change if necessary due to local station changes</p>		
<p><b>Advisory Committee</b>  <a href="#">RCW 28A.700.020(1)</a>            (Criteria 11)</p>	<p>Resume some in person meetings; some remain in Zoom</p> <p>Resume annual spring dinner</p>	<p>Ensure all staff have access to advisory committee templates and are trained in use</p> <p>Annual dinner hosted by Hoquiam</p>	<p>Schedule all meetings and conduct annual business including program evaluations</p> <p>Annual dinner hosted by Montesano</p>	<p>Revise any templates and forms per state updates</p> <p>Annual dinner returns to Aberdeen</p>
<p><b>Program of Study</b>  <a href="#">RCW 28A.700.020(2)(a)(b)</a>            (Criteria 12)</p>	<p>Join Pierce County Careers Consortium to expand articulation agreements - access to 37 new credits</p> <p>Renew expiring GHC articulations</p>	<p>Renew all Grays Harbor College articulations</p> <p>Support vertical alignment 7-12 of CTE programming to create clear pathways for students</p>	<p>Continue vertical alignment 7-12 for CTE pathways</p> <p>Seek out any possible articulation opportunities for expansion</p>	<p>Continue vertical alignment 7-12 for CTE pathways</p> <p>Renew all Grays Harbor College articulations</p>
<p><b>Certification Work based Learning</b>  <a href="#">RCW 28A.700.060(2)(c)(d)</a>            (Criteria 13A, 13B)</p>	<p>Implement early childhood pathway at Harbor Learning Center supporting students in meeting all childcare</p>	<p>Create intentional plans for all students to experience work-based learning across CTE programs</p>	<p>Evaluate and modify work based learning plans in all CTE programs to allow all students opportunities</p>	<p>Evaluate and modify work based learning plans in all CTE programs to allow all students opportunities</p>



# PUBLIC INSTRUCTION

## CTE Four Year Planning Requirement Template

(formerly "District Wide Plan")

Quality Criteria	2021-2022	2022-2023	2023-2024	2024-2025
	<p>employment requirements</p> <p>Explore certifications in banking and finance program</p>	<p>Identify all possible industry certifications that align with Aberdeen programs - work toward implementation</p> <p>Partner with United Way of Grays Harbor for collaborative catering event</p>	<p>Expand formal partnerships with local industry for work-based learning options</p> <p>Implement industry certifications in all advanced programs and any exploratory programs where relevant</p>	<p>Expand formal partnerships with local industry for work-based learning options</p>
<p><b>Career Guidance</b> <a href="#">RCW 28A.700.010(3)</a> <b>(Criteria 14)</b></p>	<p>Continue virtual options as needed to conduct career research; learn from speakers, schools and industry sites</p> <p>Re-engage in field trips and host guest speakers as safety protocols allow</p>	<p>Resume annual career fair events and guest speakers in the classroom</p> <p>Support work on resumes across CTE classes</p> <p>Align with advisory lessons to connect to CTE courses and career pathways</p> <p>Encourage job shadow experiences in advanced high school and skills center CTE courses</p>	<p>Continue implementation of portfolios in various classes; expand use across CTE programs</p> <p>Field trips and guest speakers expose students to various career options</p> <p>Support resumes, job shadows and advisory content in CTE classes</p>	<p>Continue implementation of portfolios in various classes; expand use across CTE programs</p> <p>Field trips and guest speakers expose students to various career options</p> <p>Support resumes, job shadows and advisory content in CTE classes</p>
<p><b>Program Evaluation</b> <a href="#">RCW 28A.700.020(1)</a> <b>(Criteria 15)</b></p>	<p>Implement newly revised evaluation form with all advisory committees - review all</p>	<p>Renew NATEF certification in November, 2022</p>	<p>Annual review of all programs with advisory committees utilizing district program evaluation form</p>	<p>Annual review of all programs with advisory committees utilizing district program evaluation form</p>



# CTE Four Year Planning Requirement Template

(formerly "District Wide Plan")

Quality Criteria	2021-2022	2022-2023	2023-2024	2024-2025
	programs annually with advisory committees  Renew DOH/DSHS program approval for CNA program	Annual review of all programs with advisory committees utilizing district program evaluation form	Renew DOH/DSHS program approval for CNA program	
<b>Professional Development</b> <a href="#">RCW 28A.700.005(4)</a> <b>(Criteria 16)</b>	Resume in person conferences as requested and aligned with program goals	Implement two day in district CTE PD workshop	Continue in district CTE PD	Continue in district CTE PD

Advisory Chairperson: \_\_\_\_\_

Date: 8/4/22

CTE Director: \_\_\_\_\_

Date: 8/4/22



**INTERAGENCY AGREEMENT  
BETWEEN  
THE STATE OF WASHINGTON  
WASHINGTON STUDENT ACHIEVEMENT COUNCIL  
AND  
THE ABERDEEN SCHOOL DISTRICT**

**THIS AGREEMENT** is made and entered into by and between the Washington Student Achievement Council, hereinafter referred to as the "WSAC," and the Aberdeen School District hereinafter referred to as the "School District." This agreement represents a sub-award from WSAC under award number P334S170009.

**IT IS THE PURPOSE OF THIS AGREEMENT** to provide services to students and their families enrolled in the School District as outlined in Exhibit A, Statement of Work, and Exhibit, Year 6 Work Plan and Budget of this contract.

**THEREFORE, IT IS MUTUALLY AGREED THAT:**

**STATEMENT OF WORK**

The School District shall furnish the necessary personnel, equipment, material(s) and/or service(s) and otherwise do all things necessary for or incidental to the performance of the work set forth in Exhibit A, Statement of Work, attached hereto and incorporated herein.

**PERIOD OF PERFORMANCE**

Subject to its other provisions, the period of performance of this Agreement shall commence on September 1, 2022, and be completed on August 31, 2023, unless terminated sooner as provided herein.

**PAYMENT**

Compensation for the work provided in accordance with this Agreement has been established under the terms of RCW 39.34.130. The parties have determined that the cost of accomplishing the work herein will not exceed **\$148,897** (One Hundred Forty-Eight Thousand Eight Hundred Ninety-Seven Dollars). Payment for satisfactory performance of the work shall not exceed this amount unless the parties mutually agree to a higher amount. The school district shall receive compensation for travel expenses at current State travel reimbursement rates. To receive reimbursement, the school district must provide a detailed breakdown of authorized expenses, identifying what was expended and when. Compensation for service(s) shall be based as set forth in accordance with the Work Plan and Budget in Exhibit B, attached hereto and incorporated herein.

For the contract cycle, the School District is not required to contribute in-kind or cash match.

**BILLING PROCEDURE**

The School District shall **submit A19 invoices and supporting documentation by the 25<sup>th</sup> of the calendar month** following the month in which the expenditures were paid by the School District. Supporting documentation includes a completed Expenditure Detail Form and copies of all invoices or receipts for listed expenditures. Payment to the School District for approved and completed work

will be made by warrant or account transfer by the WSAC within 30 days of receipt of the complete and correct invoice. Upon expiration of the Interagency Agreement, any claim for payment not already made shall be submitted within 60 days after the expiration date, October 20, 2023, or payment will not be made. For complete instructions for the reimbursement process and expenditure guidance, see <http://gearup.wa.gov/grant-managers>.

### **DISALLOWED COSTS**

The School District is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its Subcontractor. School Districts shall not submit any expenses for reimbursement that are known to be unallowable.

### **RECORDS MAINTENANCE**

The parties to this Agreement shall each maintain books, records, documents, and other evidence that sufficiently and properly reflects all direct and indirect costs expended by either party in the performance of the service(s) described herein. These records shall be subject to inspection, review, or audit by: Personnel of either party, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration, and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access to, and the right to examine, any of these materials during this period.

Records and other documents, in any medium, furnished by one party to this agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving it a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to ensure that records and documents provided by the other party are not erroneously disclosed to third parties.

### **RIGHTS IN DATA**

Unless otherwise provided, data which originates from this Agreement shall be "works for hire" as defined by the U.S. Copyright Act of 1976 and shall be owned by the WSAC. Data shall include, but not be limited to, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to copyright, patent, register, and transfer these rights.

### **DATA SHARING AGREEMENT**

As a member of the multi-state GEAR UP College and Career Readiness Evaluation Consortium, Washington State GEAR UP will share GEAR UP student level data with the National Student Clearinghouse (NSC) for research and evaluation purposes. Procedures used in this work will be governed by FERPA and all applicable state laws. The Washington Student Achievement Council is a state education authority and adheres to the Federal Family Educational Rights and Privacy Act (FERPA) and in particular 34 CFR 99.31. For the limited purposes of this project, the Washington Student Achievement Council designates the NSC as its authorized representative for the purpose of assisting with this research and evaluation project. The data will be protected as confidential information and redisclosure by NSC will be prohibited, per RCW 50.13. Information will be transferred in a secure file transfer process and will include: state student identification number, last name, first name, middle initial, GEAR UP entry date, anticipated graduation year, actual graduation year, date of birth, gender, ethnicity, race, grade level, graduation status, grade point average and enrollment status. Washington's data will remain the

property of Washington State GEAR UP and will not be accessed by or shared with any other entity. The State Memorandum of Understanding with NSC is available upon request.

### **INDEPENDENT CAPACITY**

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

### **AGREEMENT ALTERATIONS AND AMENDMENTS**

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

### **TERMINATION**

Either party may terminate this Agreement upon 30 days' prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

### **TERMINATION FOR CAUSE**

If, for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within 15 working days. If failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved party to the other.

### **DISPUTES**

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, agreement terms, and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

### **GOVERNANCE**

This Agreement is entered into pursuant to and under the authority granted by the laws of the State of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- a. Applicable state and federal statutes and rules.
- b. Statement of work.
- c. Any other provisions of the agreement, including materials incorporated by reference.

**ASSIGNMENT**

The work to be provided under this Agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

**WAIVER**

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

**SEVERABILITY**

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Agreement are declared to be severable.

**ALL WRITINGS CONTAINED HEREIN**

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

**CONTRACT MANAGEMENT**

The program manager for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement.

The Program Manager for the Washington Student Achievement Council is:

Marcie Mills, Director  
Washington GEAR UP Program  
PO Box 43430  
Olympia, WA 98504-3430  
(360) 485-1065

The Program Manager for the School District is:

Jeffrey Thake, Ph.D.  
Aberdeen School District  
216 North G Street  
Aberdeen, WA 98520  
(360) 538-2002

**IN WITNESS WHEREOF**, the parties have executed this Agreement.

State of Washington  
Aberdeen School District

DocuSigned by:  
*Dr. Jeffrey Thake*  
F6FE528F97B6437...

\_\_\_\_\_  
Signature

Superintendent

Title

8/4/2022

Date

State of Washington  
Washington Student Achievement Council

DocuSigned by:  
*Marcie Mills*  
71FB404F55234BD...

\_\_\_\_\_  
Signature

Marcie Mills

Director – GEAR UP

8/4/2022

Date

APPROVED AS TO FORM:

ATTORNEY GENERAL'S OFFICE



**EXHIBIT A****STATEMENT OF WORK**

---

GEAR UP partner school districts and schools agree to provide services as described below.

*Note: These are the school and district contractual obligations and must be met in order to remain in good standing as a grantee.*

1. Activities as described below shall be provided to eligible students:
  - a. Cohort model schools will provide GEAR UP services to all students in the Class of 2023.
  - b. Priority model schools will provide GEAR UP services to low income students, as determined by free/reduced meal eligibility, TANF recipient, foster care, or other established method.
  - c. Other students may participate in GEAR UP activities under the following conditions:
    - i. There is no additional cost; or
    - ii. Costs for other students are paid by another source.
2. Ensure that students have access to appropriate program activities. Activities shall supplement but not supplant what the school already provides. Program activities will:
  - a. Provide information regarding financial aid;
  - b. Encourage student enrollment in rigorous and challenging curricula and coursework in order to reduce the need for remedial coursework at the postsecondary level; and
  - c. Improve the number of students who:
    - i. obtain a secondary school diploma; and
    - ii. complete applications for and enroll in a program of postsecondary education.
3. At a minimum, GEAR UP programs must provide the following activities to eligible students. These services may be provided by GEAR UP staff, other school staff, community volunteers, or other qualified volunteers.
  - a. Supportive services, including tutoring and homework assistance.
  - b. Comprehensive mentoring.
  - c. Financial aid counseling and advising.
  - d. Counseling and advising, academic planning, and career counseling.

**Student Activities**

1. Provide a program orientation to all GEAR UP students by October 31 of each year to ensure that they understand the program and the opportunities available to them.
2. National GEAR UP Week is in September. You are required to hold at least one event during this week. You are encouraged to conduct your student and family orientations during this time, or provide another “kick-off” event to celebrate GEAR UP. Washington State GEAR UP will provide additional information/materials at: <http://gearup.wa.gov/about/impact/national-gear-week>.
3. Provide services that support all students in achieving the Washington GEAR UP Performance Measures, with GEAR UP funding or other resources. The performance measures include:
  - a. Increase academic performance and preparation for postsecondary education.
    - o Percent of students passing Pre-Algebra by end of 8th grade.
    - o Percent of students passing Algebra I by end of 9th grade.

- Percent of students completing two years of math beyond Algebra.
  - Percent of students meeting college-ready benchmark on a standardized assessment (Smarter Balanced Assessment, PSAT, ASPIRE, ACT, SAT, or other recognized pre-college assessment).
  - Percent of students who are on track to apply for college as measured by the completion of the SAT or ACT by the end of 11th grade.
  - Percent of students participating in rigorous coursework (AP, IB, College in the High School, Running Start)
  - Percent of students with a 3.0 GPA or better by the end of 11th grade.
- b. Increase the rate of high school graduation and enrollment in postsecondary education. Performance measures include:
- Percent of students on track for graduation at the end of each school year.
  - Percent of students graduating on time.
  - Percent of students enrolled in postsecondary institution following graduation.
  - Percent of students placing into college-level math and English coursework.
  - Percent of current GEAR UP students and former GEAR UP students enrolled in college who are on track to graduate college
- c. Increase students' and their families' knowledge of postsecondary education options, preparation, and financing. Performance measure include:
- Percent of students who have knowledge of, and demonstrate, necessary academic preparation for college.
  - Percent of parents' activity engaged in activities associated with assisting students in their academic preparation for college.
  - Percent of families who complete the FAFSA or WASFA.
  - Percent of students who complete three or more college applications.
4. Use WA-GU created and/or provided print and electronic resources when working with students. Resources may include Getting Ready for Campus Visits, College Knowledge Family Newsletters, National GEAR UP Week Toolkit, and other college awareness and access materials. Resources are available here: <http://www.gearup.wa.gov/resources>
5. By the end of the 8th grade, provide all students with a 21<sup>st</sup> Century Scholar Certificate as provided by the WSAC-Washington State GEAR UP.
6. Schools may provide summer opportunities to support grade level transition, academic readiness, and credit retrieval. Summer activities may include educational field trips to prepare students for careers and college, and college campus visits.

#### Family Activities

1. Provide a program orientation to families by October 31 of each year to ensure that they understand the program and the opportunities available to their students.
2. Provide a minimum of three (3) workshops per year to help families understand how to prepare for careers and college, including high school graduation requirements, college entrance requirements, financial aid, scholarships, and financial literacy.
3. Use WSAC – Washington State GEAR UP created and/or provided print and electronic resources when working with families.  
Resources are available here: <http://www.gearup.wa.gov/resources>.

#### Staff Activities

1. Provide a program orientation to all building staff by October 31 of each year to ensure that they understand the program and the opportunities available to them.

2. Make GEAR UP sponsored professional development available to all appropriate staff at both the middle and high school levels, which includes:
  - a. GEAR UP West Conference. (Optional)
  - b. Winter GEAR UP Professional Development Workshop. (Required for GEAR UP paid staff)
  - c. Spring GEAR UP Annual Planning Meeting. (Required for building administrator and GEAR UP paid staff)
  - d. Summer Kick-Off and Training Workshop. (Required for GEAR UP paid staff).

#### Advisory Committee

1. Establish an advisory committee and convene twice per year to provide guidance and build community acceptance and support of GEAR UP, and create a college-going culture within the school and community.
2. Committee members shall include one or more representatives from the following groups: school administrators, teachers, counselors, students, parents/families, and business and non-profit partners.
3. Agendas and meeting minutes from these meetings must be kept on file and available for site visits. Submit meeting agendas and minutes to WSAC via the portal.

#### Project Administration

1. Submit an annual work plan and budget to be approved by WSAC – Washington State GEAR UP by the annual deadline.
2. Provide adequate staffing to fulfill the obligations of the sub award. Staffing needs are based on the number of students to be served in the school(s) and must be pre-approved by WSAC-Washington State GEAR UP.
3. Hire, train and supervise GEAR UP staff. GEAR UP staff must meet minimum qualifications for the position, including a bachelor's degree or higher, previous experience working with similar populations, including low-income, first generation and minority students and families, a working knowledge of high school graduation requirements and postsecondary options, and financial aid. Staff must have the skills to lead and implement a program, the knowledge of school culture, and the ability to collect data and submit detailed reports, including budget and expenditure documentation. Positions titles may include GEAR UP Coordinator, GEAR UP Graduation Specialist, or similar.
4. Establish a GEAR UP team that includes at least one district administrator, at least one building administrator, school counselor(s), all GEAR UP paid staff, and other school staff such as class advisors. Teams shall meet at least monthly to ensure that the work plan is followed.
5. Attend or participate in GEAR UP sponsored professional development:
  - a. All staff paid with GEAR UP funds are required to attend all GEAR UP sponsored training and professional development workshops and webinars.
  - b. At least one building administrator, or a qualified designee is required to attend the annual Spring planning workshop.
6. Provide adequate classroom and office space, furniture, and equipment for the program that is accessible by all students.
7. Provide appropriate level of supervisory, administrative, clerical, and fiscal support.
8. Document and submit all GEAR UP Expenses:
  - a. GEAR UP expenditures must be submitted during the week of the 25th of each month for reimbursement. Schools must maintain proper cost accounting records for all reimbursed expenses. Follow WSAC-Washington State GEAR UP

instructions on submitting reimbursement requests, as provided in the GEAR UP Coordinator Manual. Found here: <https://gearup.wa.gov/grant-managers>.

9. Track student, family, and staff participation in GEAR UP sponsored activities using program sign-in sheets. Activity and participation data will be entered electronically at least weekly into the WSAC-Washington State GEAR UP portal/database.
10. When requested, administer, and collect student, parent, and educator surveys and meet minimum return rates.
11. The principal and GEAR UP staff are required to participate in site visits, at least annually and as requested, with WSAC-Washington State GEAR UP staff and/or the external evaluators to ensure program compliance and effectiveness.

**EXHIBIT B**

**WORK PLAN AND BUDGET**

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The work plan and budget are attached at the end of this contract.

**EXHIBIT C****CONDITIONS FOR THE ADMINISTRATION OF FEDERAL GRANTS****1. ADMINISTRATIVE REQUIREMENTS**

As stated in the General Provisions of this contract, the Contractor shall maintain current and accurate books, records, documents, and other materials that are relevant to the provision of goods and services under this contract, and adequate to document the nature and scope of goods and services provided. For federal funds spent under this contract, the Contractor further agrees to comply with the Administrative Requirements of U.S. Office of Management and Budget (OMB) Circular A-102 or A-110 (now CFR, Part 215), as adopted by the federal agency providing the funds.

Type of Contracting Organization	U.S. Office of Management and Budget (OMB) Circular or Other Regulations	As Adopted by the U.S. Department of Education
State and Local Governments (including School Districts) and Federally-Recognized Indian Tribal Governments	Circular A-102 "Common Rule"	ED General Administrative Regulations (EDGAR) contained in the Code of Federal Regulations at 34 CFR 80
Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations	2 CFR, Part 215 (also known as A-110)	ED General Administrative Regulations (EDGAR) contained in the Code of Federal Regulations at 34 CFR 74

**2. COST PRINCIPLES**

The WSAC will reimburse the Contractor for direct costs and indirect costs incurred in the performance of this contract, provided that:

- a. The total of such costs does not exceed the funding level established in the General Provisions and Exhibit C (Budget) of this contract.
- b. Such costs are allowable by terms of this contract.
- c. Costs are allowable under the federal statute of the Higher Education Act of 1965, as amended, Title IV, Part A, Subpart 2, Chapter 2, 20 U.S.C 1070a-21—1070a-28, any non-regulatory guidance and regulations as subsequently promulgated by the U.S. Department of Education.
- d. Such costs are incurred in accordance with the Contractor's established policy and procedure.
- e. The applicable federal cost principles are followed given the type of organization, as follows:

Type of Contracting Organization	U.S. Office of Management and Budget (OMB) Circular or Other Regulations
Educational Institutions	2 CFR, Part 220 (also known as circular A-21)
State and Local Governments (including School Districts)	2 CFR, Part 225 (also known as circular A-87)
Non-Profit Organizations	2 CFR, Part 230 (also known as circular A-122)
Commercial Firms and Non-Profit Organizations exempt from A-122	Subpart 31.2 of the Federal Acquisition Regulations

### **3. OTHER FEDERAL COMPLIANCE REQUIREMENTS**

The Contractor agrees to comply with federal non-procurement, suspension and debarment, drug-free workplace, and anti-lobbying requirements as regulated in the U.S. Department of Education's General Administrative Requirements at 34 CFR 82, 84, 85 and 86. The contractor further agrees to sign and return to the WSAC a fully executed copy of the attached *Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions*.

### **4. AUDIT REQUIREMENTS**

Under the Single Audit Act, entities expending \$500,000 or more in federal funds in a fiscal year are required to have an audit performed in accordance with the provisions of OMB Circular A-133. The WSAC, as a primary recipient of federal funds, must ensure its sub-recipients obtain audits as required and act on certain types of issues reported in these audits. To meet its obligations, the WSAC requires the following:

If the Contractor expended \$500,000 or more in federal funds in either or both of its two most recent preceding fiscal years, the Contractor shall:

- a. Provide a copy of the audit report for the oldest preceding fiscal year prior to execution of the contract.
- b. Provide a copy of the audit report for the most recent preceding fiscal year within 30 days of issuance of the report.

If the Contractor has not expended \$500,000 in federal funds in either of its two most recent fiscal years, the Contractor shall disclose all federal awards for its current fiscal year to the WSAC. Such disclosure shall include:

- a) Known federal awards, including the name of the Federal agency, CFDA title and number, the source of the funds if passed through another entity, federal dollars awarded, and federal dollars expended to date.
- b) Awards for which the Contractor has applied, including the name of the federal agency, CFDA title and number, the source of the funds if passed through another entity, and federal dollars requested.

If the Contractor expends \$500,000 or more in federal funds during any fiscal year under this agreement, the Contractor shall provide a copy of the report within 30 days of issuance of the report.

For Contractors that are included in Washington's Statewide Single Audit, the WSAC reserves the right to waive the requirement for the Contractor to provide copies of audit reports.

The WSAC reserves the right to arrange for or require an audit of this contract whether or not the Contractor expended \$500,000 or more in total federal funds in its fiscal year.

## **5. RESOLUTION OF AUDIT FINDINGS**

In the event the audit report contains audit findings related to the monies provided under this agreement:

The Contractor shall:

- a. Prepare a corrective action plan to submit with the audit report.
- b. If findings from a prior report have been resolved or continue to be in the process of resolution, prepare a Summary Status of Prior Findings to submit with the audit report.
- c. Take timely and appropriate corrective action – corrective action should be initiated within six months after the receipt of the audit report and proceed as rapidly as possible.

The WSAC shall:

- a. Issue a management decision on audit findings within six months after the receipt of the Contractor's audit report, including:
  - i. Stating whether or not the audit finding is sustained and the reasons for the decision.
  - ii. Determining the expected Contractor action to repay disallowed costs, make financial adjustments, or take other action.
  - iii. If corrective action is not yet completed, give a timetable for follow-up.
  - iv. Describe any appeal process available to the Contractor.
- b. Adjust the WSAC's records, if necessary.
- c. Recapture federal funds according to the provisions of A-133, if the finding is monetary in nature and the auditor's finding is sustained in the management decision.



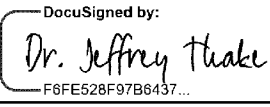
**Certification Regarding Debarment, Suspension,  
Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions**

**Instructions for Certification**

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-Procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and  
Voluntary Exclusion – Lower Tier Covered Transactions

1. The prospective lower tier participant certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

<b>Signature</b>	 F6FE528F97B6437...
<b>Print Name</b>	Jeff Thake
<b>Title</b>	Superintendent
<b>Telephone Number</b>	360-580-8877
<b>E-Mail Address</b>	jthake@asd5.org



Category	Activity Name: You will use this name for the portal entry related to this activity.	Activity Description: Fully describe the activity or service that will be provided. Who will participate? When will it be offered? Frequency? Who will provide? What will be provided? What is the goal?	Portal Activity Type: Refer to Activity Type Definitions document: <a href="https://gearup.wa.gov/file/washington-state-gear-service-definitions-participation-data-collection-reporting-guides-for-assistance">https://gearup.wa.gov/file/washington-state-gear-service-definitions-participation-data-collection-reporting-guides-for-assistance</a> .	Delivery Mode 1. Direct Service - in person 2. Virtual Synchronous 3. Virtual Asynchronous	Target date for activity	Describe the Anticipated Expenditures for this Activity.	Salaries & Benefits	Staff Travel	Goods & Services	Transportation	TOTAL for this Activity	Activity/Compliance Tracking – Kelly’s Review Notes	Compliance Questions – Require response from GU school staff.	School notes Please note, work plan in sorted only to show items under review, or with questions attached. If you wish to unsort the sheet, please click on the 'Sort & Filter' icon at the top of the 'Compliance Questions'.
Staff Travel and Professional Development	1. Winter Workshop (East and West locations) 2. Spring Year 7 Planning Workshop (Central WA location) 3. Year 7 Kickoff (Central WA location)	GEAR UP Professional Development Workshops: GEAR UP paid staff required and building admin/teams are encouraged to attend all events; at least one building admin required to attend Spring Year 7 workshop.	GEAR UP Led Professional Development	Direct Service - In Person	1. Feb/March 2023 2. April 2023 3. August 2023	Travel expenses as allowed.		\$3,000			\$3,000			
Staff Travel and Professional Development	GEAR UP West	GEAR UP West: Salt Lake City Utah. Ryan McGraw and Senior Advisor, and one admin.	GEAR UP Led Professional Development	Direct Service - In Person	October 23-25, 2022	Travel and registration as allowed. Estimated expenses are: registration, \$325 per person, airfare, \$400-\$600 per person; meals, \$192 per person; lodging, \$450 per person. Total estimated per person = \$1500-\$1700. Estimates do not include airport parking or mileage.		\$3,426			\$3,426			
Staff Travel and Professional Development	Staff Orientation	Staff Orientation, Required by October 31. GEAR UP staff will provide at an all staff meeting in September.	GEAR UP Orientation and Match Training	Direct Service - In Person	September 14	Led by GEAR UP staff, no funds for this activity.					\$0			
Staff Travel and Professional Development	Name same as webinar titles.	GEAR UP webinar participation.	GEAR UP Led Professional Development	Virtual - Synchronous or Virtual Asynchronous	As scheduled by WSAC.	GEAR UP and other staff participation, no funds for this activity.					\$0			
Staff Travel and Professional Development	GEAR UP Advisory Meeting #1 GEAR UP Advisory Meeting # 2	GEAR UP Advisory Committee: Participation must include the required members, found here: <a href="https://www.gearup.wa.gov/file/gear-advisory-committee-requirements">https://www.gearup.wa.gov/file/gear-advisory-committee-requirements</a>	Advisory/GU Team Meetings	Direct Service - In Person	Fall and Spring	GEAR UP and other staff participation, no funds for this activity.					\$0			

Staff Travel and Professional Development	GEAR UP Team Meeting	GEAR UP Team Meetings: GEAR UP staff, at least one building administrator, school counselor(s) and other key staff will meet at least monthly to review the work plan and implementation.	Advisory/GU Team Meetings	Direct Service - In Person	Monthly	GEAR UP and other staff participation, no funds for this activity.						\$0			
Staff Travel and Professional Development	NCCEP Study Lab	NCCEP Study Lab Courses for GEAR UP staff, counselors, and advisors. <a href="https://www.edpartnerships.org/study-lab">https://www.edpartnerships.org/study-lab</a>	Other - Professional Development	Virtual - Asynchronous	TBD	WSAC will pay for courses directly						\$0			
Staff Travel and Professional Development	Educator Survey	GEAR UP Staff will administer the electronic WSAC Educator Survey to a minimum of 90% of the building staff.	Other - Professional Development	Direct In Person	May 2023	No funds required.						\$0			
Staff Travel and Professional Development	No portal entry (home visits entered as student activities)	Mileage reimbursement for home visits and commutes to GHCC.	N/A	N/A	2022-2023 School Year (Continuous)	Mileage rate.			\$200			\$200	N/A	N/A	N/A
WWC1: Offer courses and curricula that prepare students for postsecondary level work and ensure that students understand what constitutes a postsecondary-ready curriculum by 9th grade.	In Class - Math Intervention Before School Math Intervention After School Math Intervention	Activities to ensure that 75% of GEAR UP students complete two years of math beyond Algebra I (usually Algebra II & Geometry), and students are prepared for college level math courses.	Tutoring/Homework Assistance - Math	Direct Service - In Person	2022-2023 School Year (Continuous)	Provided by GEAR UP - no additional funds requested						\$0			
WWC1: Offer courses and curricula that prepare students for postsecondary level work and ensure that students understand what constitutes a postsecondary-ready curriculum by 9th grade.	1:1 Academic Intervention	Activities to ensure that 90% of students are on track to graduate: Track student progress with credit-tracking sheets and missing assignments through our CATS CONNECTION (Advisory) classes. In coordination with our CC advisors and senior counselor. Identified students will receive academic intervention to ensure they stay on track for graduation.	Counseling & Advising - Academic	Direct Service - In Person and Virtual Asynchronous	2022-2023 School Year (Continuous)	Provided by GEAR UP - no additional funds requested						\$0			
WWC1: Offer courses and curricula that prepare students for postsecondary level work and ensure that students understand what constitutes a postsecondary-ready curriculum by 9th grade.	1:1 Family Contacts	Activities to ensure that 90% of students graduate on time: Communicate with parents/guardians about their students' credit standing and the available resources and support. Advocate for adjustments in a timely manner. Will include Running Start family contacts.	Family Counseling/Advising	Direct Service - In Person and Virtual Synchronous	2022-2023 School Year (Continuous)	Provided by GEAR UP - no additional funds requested						\$0			
WWC1: Offer courses and curricula that prepare students for postsecondary level work and ensure that students understand what constitutes a postsecondary-ready curriculum by 9th grade.	Running Start Check-Ups	Collaboration with Running Start students on site at GHCC, establishing the means for constant communication (phone, email, etc.) between GEAR UP staff, Running Start students.	Counseling & Advising - Academic	Direct Service - In Person, Virtual Synchronous, and Virtual Asynchronous	Monthly	May include test fees, course fees, bus passes. May provide \$10 lunch for Running Start students who meet with GU staff on GHCC campus.			\$480			\$480			

WWC1: Offer courses and curricula that prepare students for postsecondary level work and ensure that students understand what constitutes a postsecondary-ready curriculum by 9th grade.	Summer School	Summer school support for credit recovery/support graduating on time. GEAR UP staff assist students and counselors to ensure realistic graduation plans are in place for all seniors. GU Staff will also provide tutoring and academic support during summer session.	Summer Programs - Remedial	Direct Service - In Person	Summer	Provided by GEAR UP - no additional funds requested						\$0		
WWC1: Offer courses and curricula that prepare students for postsecondary level work and ensure that students understand what constitutes a postsecondary-ready curriculum by 9th grade.	1:1 HSBP Support	Provide support for HSBP updates and completion to ensure all graduation requirements are met and they have met the requirements for their postsecondary pathway. GEAR UP staff will work with students as needed to ensure the grad requirement for HSBP is complete.	Counseling/Advising - Academic (1:1)	Direct Service - In Person	2022-2023 School Year (Continuous)	Provided by GEAR UP - no additional funds requested						\$0		
WWC1: Offer courses and curricula that prepare students for postsecondary level work and ensure that students understand what constitutes a postsecondary-ready curriculum by 9th grade.	AP Test Fees	Student fees for AP Test fees required for credit are paid for by GEAR UP	Other - Fee Only	Direct Service - In Person	May, 2023	Test fees allowable for students who are not eligible for a OSPI waiver.			\$960			\$960		
WWC2: Utilize assessment measures throughout high school so that students are aware of how prepared they are for college, and assist them in overcoming deficiencies as they are identified	ASVAB 12	ASVAB for students pursuing career training in the military or via vocational/technical training programs, or entering the workforce after high school.	College Readiness Assessment	Direct Service - In person	Oct/Nov	Provided by military, no costs.						\$0		
WWC2: Utilize assessment measures throughout high school so that students are aware of how prepared they are for college, and assist them in overcoming deficiencies as they are identified	ASVAB 12 Results	Optional (Required if administered): ASVAB Results Sharing. Will offer military led session to review results and resources. See student conferences for family results sharing plan.	Student Workshop - Career	Direct Service - In person	Nov/Dec	Provided by military, no costs.			\$10			\$10		
WWC2: Utilize assessment measures throughout high school so that students are aware of how prepared they are for college, and assist them in overcoming deficiencies as they are identified	ACCUPLACER 12	ACCUPLACER (or other community college assessment) for Running Start placement or students pursuing community college options.	College Readiness Assessment	Direct Service - In Person, Virtual Synchronous	2022-2023 School Year (Continuous)	Test fees for students in need			\$300			\$300		
WWC2: Utilize assessment measures throughout high school so that students are aware of how prepared they are for college, and assist them in overcoming deficiencies as they are identified	ACCUPLACER 12 Results	ACCUPLACER (or other community college assessment) Results Sharing. Students can receive physical copies of their ACCUPLACER 12 scores from school staff, and request information about studying, retests, or related post-secondary plans from GEAR UP personnel. See student conferences for family results sharing plan.	Counseling/Advising - Academic	Direct Service - In Person, Virtual Synchronous	2022-2023 School Year (Continuous)	Printing Costs			\$10			\$10		

WWC2: Utilize assessment measures throughout high school so that students are aware of how prepared they are for college, and assist them in overcoming deficiencies as they are identified	SAT 12 ACT 12	SAT or ACT 12th grade for students planning to attend a 4-year college - if the college requires the assessment. Saturday testing offered on campus.	College Readiness Assessment	Direct Service - In Person	All SAT test dates available.	Test fees for non-FRPL students only allowed.			\$1,100		\$1,100			
WWC2: Utilize assessment measures throughout high school so that students are aware of how prepared they are for college, and assist them in overcoming deficiencies as they are identified	SAT Results ACT Results	SAT and ACT results sharing. Students can receive physical copies of their SAT and ACT scores from school staff, and request information about studying, retests, or related post-secondary plans from GEAR UP personnel. See student conferences for family results sharing plan.	Counseling/Advising - Academic	Direct Service - In Person, Virtual Asynchronous	2022-2023 School Year (Continuous)	Printing Costs			\$10		\$10			
WWC2: Utilize assessment measures throughout high school so that students are aware of how prepared they are for college, and assist them in overcoming deficiencies as they are identified	N/A	Snacks for assessment administration included above.	No portal entry	N/A	N/A	\$3 per student per assessment allowed.			\$300		\$300	N/A	N/A	N/A
WWC3: Surround students with adults and peers who build and support their postsecondary education aspirations.	1:1 College & Career Exploration	Students are supported in researching post high school pathways to ensure they have a plan in place. GEAR UP staff will provide info as needed to students, personalized to their interests.	Counseling Advising - Career (1:1) Counseling/Advising - College (1:1)	Direct Service - In Person	2022-2023 School Year (Continuous)	Provided by GEAR UP - no additional funds requested					\$0			
WWC3: Surround students with adults and peers who build and support their postsecondary education aspirations.	Grays Harbor County Courthouse	Students will participate in job site visits or job shadowing experiences aligned with their career interests.	Job Site Visit	Direct Service - In Person	2022-2023 School Year	Transportation				50	\$50			
WWC3: Surround students with adults and peers who build and support their postsecondary education aspirations.	Harbor Regional Health	Students will participate in job site visits or job shadowing experiences aligned with their career interests.	Job Site Visit	Direct Service - In Person	2022-2023 School Year	Transportation				30	\$30			
WWC3: Surround students with adults and peers who build and support their postsecondary education aspirations.	Sierra Pacific	Students will participate in job site visits or job shadowing experiences aligned with their career interests.	Job Site Visit	Direct Service - In Person	2022-2023 School Year	Transportation				30	\$30			
WWC3: Surround students with adults and peers who build and support their postsecondary education aspirations.	Grays Harbor PUD and Port of Grays Harbor	Students will participate in virtual job site visits or career information sessions.	Student Workshop - Career	Virtual - Synchronous or Virtual Asynchronous	2022-2023 School Year	Provided by GEAR UP - no additional funds requested					\$0			
WWC3: Surround students with adults and peers who build and support their postsecondary education aspirations.	College & Career Day	College and or/Career Fair. Approx. 50 different career reps. Will also include college reps as a breakout session.	Student Workshop - Other	Direct Service - In Person	October 26	Provided by GEAR UP - no additional funds requested					\$0			

WWC3: Surround students with adults and peers who build and support their postsecondary education aspirations.	1:1 Counseling/Advising Support	1:1 Student Counseling Support - may include SEL, general counseling/advising, attendance and behavior, etc.	Counseling/Advising - Social Emotional	Direct Service - In Person	2022-2023 School Year (Continuous)	Provided by GEAR UP - no additional funds requested						\$0		
WWC3: Surround students with adults and peers who build and support their postsecondary education aspirations.	1:1 Mentoring	GEAR UP or other staff (facilitated by GEAR UP) meet regularly and consistently with students to provide academic, social/emotional, and/or attendance support. This is a case management approach to supporting students.	Mentoring	Direct Service - In Person	2022-2023 School Year (Continuous)	Provided by GEAR UP - no additional funds requested						\$0		
WWC4: Engage and assist students in completing critical steps for college entry	Grays Harbor College, University of Washington, Central Washington University, Centralia Community College, Bates Technical College, Tacoma Community College	All students will visit at least one campus they are interested in attending that aligns with their career aspirations.	College Visit	Direct Service - In Person	2022-2023 School Year (Continuous)	Food and Transportation			\$1,627	\$2,570		\$4,197		
WWC4: Engage and assist students in completing critical steps for college entry	Gonzaga, Western Washington University, Washington State University	Students will be offered virtual campus visits to help them determine their options, best fit/best match for their career aspirations.	College Visit	Virtual - Synchronous or Virtual Asynchronous	2022-2023 School Year (Continuous)	No Expenditures						\$0		
WWC4: Engage and assist students in completing critical steps for college entry	1:1 College Application Support	Students complete required applications for postsecondary plans. GEAR UP staff will meet 1:1 with seniors as often needed. Staff will enter college applications completed in the portal, and track acceptance.	Counseling/Advising - College (1:1)	Direct Service - In Person	2022-2023 School Year (Continuous)	May pay for college application fees; see Coordinator Manual for guidance.						\$0		
WWC4: Engage and assist students in completing critical steps for college entry	1:1 College Rep Session or College Rep Presentation	College Representative Visits: Students will have access to individualized or small group presentations by college admissions staff.	Counseling & Advising - College (1:1) Student Workshop (group)	Direct Service - In Person, Virtual Synchronous	TBD	No Expenditures						\$0		
WWC4: Engage and assist students in completing critical steps for college entry	TBD	GEAR UP Sponsored Summer Transition Support - TBD.	Summer Programs - Academic Enrichment	TBD	Summer 2023	Hold - do not budget for chaperones or camp expenses. We will update and provide funding once we have a plan.						\$0		
WWC4: Engage and assist students in completing critical steps for college entry	Senior Exit Survey	GEAR UP Staff will administer the electronic WSAC Senior Exit survey to a minimum of 90% of the Class of 2023. Will administer in Advisory classes. May follow up in English classes if needed.	One Way Outreach	Direct Service - In Person	May 2023	May provide incentives for student from Incentive line item. No other funds required.						\$0		
WWC4: Engage and assist students in completing critical steps for college entry	Senior Decision Day	Students participate in an activity that celebrates their post-high school plans. Will be combined with a moving up assembly, and families will be invited.	Family Event - Orientation or Celebratory	Direct Service - In Person	June 7, 2023	Provided by GEAR UP - no additional funds requested						\$0		
WWC4: Engage and assist students in completing critical steps for college entry	1:1 Post-High School Planning	1:1 Student Post-High School Planning & Support - may include college and career planning support.	Counseling/Advising - College Counseling/Advising - Career	Direct Service - In Person	2022-2023 School Year (Continuous)	Provided by GEAR UP - no additional funds requested						\$0		



WWC4: Engage and assist students in completing critical steps for college entry	Postsecondary Transition Support	12th Grade Transition to Postsecondary support - may include assisting students in completing steps necessary to meet enrollment requirements.	Counseling/Advising - College	Direct Service - In Person	Spring - Summer	Provided by GEAR UP - no additional funds requested						\$0			
WWC4: Engage and assist students in completing critical steps for college entry	Postsecondary Orientation Support	Students will attend postsecondary orientation events. GEAR UP staff will support students to ensure they have the information they need and can attend any required orientation sessions.	Counseling/Advising - College	Direct Service - In Person	Summer 2022	May add funds at a later time to include travel, cost of orientation, for student and families.						\$0			
WWC5: Increase families' financial awareness, and help students apply for financial aid.	GEAR UP Family Orientation	Family Event #1: Explaining FAFSA, college applications, and important senior year responsibilities to parents and families. Will include information about WSAC text campaign, Otterbot, and gearup.wa.gov website resources and an opportunity to sign up for both text services.	Family Events - Orientation & Celebratory	Direct Service - In Person, Virtual Synchronous	September 28	Providing food for Family Event attendees				\$450		\$450			
WWC5: Increase families' financial awareness, and help students apply for financial aid.	FAFSA/WASFA Week	Family Event #2: Coincides with FAFSA Week and explains to students and families exactly how best to complete their FAFSA/WASFA	Family Workshop	Direct Service - In Person, Virtual Synchronous	October 13	Providing food for Family Event attendees				\$450		\$450			
WWC5: Increase families' financial awareness, and help students apply for financial aid.	Scholarships & College Applications	Family Event #3: Provides families and students a presentation and information on scholarship and college applications	Family Workshop	Direct Service - In Person, Virtual Synchronous	December 8	Providing food for Family Event attendees				\$450		\$450			
WWC5: Increase families' financial awareness, and help students apply for financial aid.	13th Year	Family Event #4: Senior boards, summer session, completing senior year and 13th year plans	Family Workshop	Direct Service - In Person, Virtual Synchronous	March 9	Providing food for Family Event attendees				\$450		\$450			
WWC5: Increase families' financial awareness, and help students apply for financial aid.	Family Newsletters	One Way Outreach, GEAR UP Family Newsletters. Monthly newsletters will be distributed by email/Skyward to all 12th grade families using the GEAR UP Family Newsletter templates found here: <a href="https://gearup.wa.gov/educators/family-newsletters">https://gearup.wa.gov/educators/family-newsletters</a> . Hard copies are mailed to families without email addresses.	One Way Outreach	Virtual Asynchronous	September - June	Provided by GEAR UP - no additional funds requested						\$0			
WWC5: Increase families' financial awareness, and help students apply for financial aid.	Scholarship Support	Scholarship application support. May include thewashboard.org and learn to use the site to search for scholarships. May also include ensuring College Bound eligible students have updated their contact information with WSAC to ensure they are receiving updates. GEAR UP staff will provide application completion support to students as needed. May be workshops or 1:1 assistance.	Financial Aid Counseling/Advising	Direct Service - In Person, Virtual Synchronous, and Virtual Asynchronous	2022-2023 School Year (Continuous)	Provided by GEAR UP - no additional funds requested						\$0			

WWCS: Increase families' financial awareness, and help students apply for financial aid.	1:1 Financial Aid Counseling	1:1 Student Financial Aid Counseling - May include scholarships, FAFSA, WASFA, FSA ID, award letters, and related individualized support.	Financial Aid Counseling/Advising	Direct Service - In Person, Virtual Synchronous, and Virtual Asynchronous	2022-2023 School Year (Continuous)	Provided by GEAR UP - no additional funds requested					\$0				
WWCS: Increase families' financial awareness, and help students apply for financial aid.	1:1 Family Financial Aid Support	1:1 Family Financial Aid Counseling. Support and information for FAFSA, WASFA, Scholarships, paying for college.	Family Counseling & Advising	Direct Service - In Person, Virtual Synchronous, and Virtual Asynchronous	2022-2023 School Year (Continuous)	Provided by GEAR UP - no additional funds requested					\$0				
WWCS: Increase families' financial awareness, and help students apply for financial aid.	GEAR UP Info Table - Conferences	Student/Family Conferences or another school event - Information Table. Note: This will not count as one of the three required family events. Will provide college readiness assessment results to families.	Family Counseling & Advising	Direct Service - In Person	October 17-18, March 13-14	Provided by GEAR UP - no additional funds requested					\$0				
Other Activities	Student Orientation	Student Orientation: All students must be provided with an introduction to GEAR UP and the opportunities that are available to them. Will include information about WSAC text campaign, Otterbot, and gearup.wa.gov website resources and an opportunity to sign up for both text services.	Student Orientation	Direct Service - In Person	September 15	Provided by GEAR UP - no additional funds requested					\$0				
Other Activities	NGUW -"6 Years Later" Project	National GEAR UP Week -you are required to do at least one event during NGUW. You may do more than one event. Describe each activity on a separate line item. Refer to the toolkit for ideas: <a href="https://gearup.wa.gov/about/impact/national-gear-week">https://gearup.wa.gov/about/impact/national-gear-week</a> . Students will do a poster board based on their goals.	Student Workshop - College	Direct Service - In Person	September 26-30, 2022	Provided by GEAR UP - no additional funds requested					\$0				
Other Activities	One Way Outreach	One Way Outreach Activities - may include email, text, mail. May be event reminders, scholarship reminders, etc.	One Way Outreach	Virtual Asynchronous	School year	Provided by GEAR UP - no additional funds requested					\$0				
Other Activities	N/A	Program Supplies - these are usually consumable supplies and do not include materials like games, technology, or hardware.	No portal entry	N/A	School year	Office supplies, printing, and postage necessary for program implementation.			4,250		\$4,250	N/A	N/A	N/A	
Other Activities	N/A	Student Incentives as allowed in guidance. Include all incentives for all activities in this line item only.	No portal entry	N/A	School year	Limited to 1% of total award.			1,000		\$1,000	N/A	N/A	N/A	
Other Activities	TBD	TBD	TBD	TBD	TBD	Supplemental Award			2,500		\$2,500	N/A	N/A	N/A	
Other Activities	N/A	Student school supplies as allowed in guidance.	No portal entry	N/A	School year	May not exceed \$20 per student for the school year. See guidance.			400		\$400	N/A	N/A	N/A	
		<b>SUB-TOTAL</b>							\$124,844	\$6,626	\$14,747	\$2,680	\$148,897		
		<b>INDIRECT: School has not claimed indirect in past, so \$0 allowed here.</b>										\$	-		
		<b>GRAND TOTAL</b>										\$148,897			



**CONTRACT FOR PERSONAL SERVICES  
BETWEEN  
ABERDEEN SCHOOL DISTRICT #5**

(hereinafter referred to as ASD #5)

216 North "G" Street  
Aberdeen, WA 98520

Mary Margaret Doherty  
(hereinafter referred to as Consultant)

In consideration of the promises and conditions contained herein, ASD #5 and Consultant do mutually agree as follows:

**I. DUTIES OF CONSULTANT**

Consultant shall perform the following duties to the satisfactions of ASD #5's designee:

A. The general objectives(s) of this contract shall be as follows:

**To assist the Aberdeen School District in compiling data and narrative for evaluation purposes to meet compliance requirements as set forth for the 21<sup>st</sup> Century Learning Center grant, including the four additional sites approved for the 2021-2022 and 2022-2023 school years**

B. In order to accomplish the general objectives(s) of this agreement, Consultant shall perform the following specific duties:

- Attend required evaluator training for Cohort 16.
- Develop an evaluation plan to address the goals and objectives of the grant.
- Establish protocols and develop data collection schedules for data necessary for project evaluation.
- Design surveys and other instruments to gather data from staff, parents, and students.
- Coordinate baseline and follow-up data collection.
- Work with the District Director to ensure that all state and federally required data is collected in accordance to state developed timelines and entered into PPICs.
- Conduct site visits as negotiated with District Director.
- Analyze data supplied including student, parent and teacher surveys, attendance data, local and state assessment data, the required YPQI Implementation Plan and other information to determine progress towards objectives.
- Communicate regularly with the District Director to discuss any issues of concern or revision of the grant evaluation.

- Use information from the state evaluation such as Leading Indicator reports to identify areas that need further local evaluation.
- Provide succinct reports on individual site progress.
- Utilize data and information agreed upon to write the required local evaluation report.

In addition, the following duties will be completed as necessary to meet YPQI requirements:

- Conduct external assessments of 21<sup>st</sup> Century sites to include onsite observation, scoring and entering data.
- Participate in related webinars and required training.

C. The time schedule for completion of Consultant’s duties shall be as follows:

**In accordance with the 21<sup>st</sup> Century grant timelines for the 2022-2023 grant year.**

D. Time is of the essence in connection with Consultant’s performance of the foregoing duties.

## II. DUTIES OF ASD #5

In consideration of Consultant’s satisfactory performance of the duties set forth herein, ASD #5 shall compensate and / or reimburse the expenses of Consultant as follows:

A. Consultant shall be compensated in the following amount: **not to exceed \$24,400 dollars (\$18,800 in wages; \$5,600 in expenses).**

Payment shall be made within a reasonable period following termination of this agreement and upon Consultant’s compliance with the terms and conditions of this agreement.

Quarterly progress payments shall be made, based on invoices submitted by the consultant for hours worked by the 10<sup>th</sup> of the month in return for the partial performance.

B. All payments of compensation and expenses to consultant shall be conditioned upon Consultant’s:

1. Submission of detailed vouchers which support the performance which as been rendered or expenses incurred for which payment is requested, and
2. Performance to the satisfaction of Superintendent’s designee: PROVIDED, that approval shall not be unreasonably withheld.

- C. Except for expressly provided herein, all expenses necessary to the Consultant's satisfactory performance of this agreement shall be borne in full by the Consultant.
- D. Any date specified for payment(s) to Consultant shall be considered extended as necessary to process and deliver an ASD #5 warrant for the amount(s).

### **III. PROHIBITION AGAINST ASSIGNMENT**

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

### **IV. OWNERSHIP OR WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION**

All correspondence, papers, documents, reports, files, films, work products (inclusive of intellectual concepts and properties) and all copies thereof, which are received or developed by Consultant and Consultant's employee(s) and agent(s) in the course of performing, or as incident thereto, Consultant's duties pursuant to this agreement shall, immediately upon receipt, preparation, or development, become the exclusive property of ASD #5 in perpetuity for any and all purposes. All items described above shall be provided to and left with ASD #5 upon the termination of this agreement by ASD #5 and upon Consultant's performance, whichever shall occur first.

Consultant and Consultant's employee(s) and agent(s) shall not, without prior written approval of ASD #5, either during the term of this agreement or at any time thereafter, directly or indirectly, disclose or give to any state or federal government, or corporation, agency or political subdivision of any state or federal government, or any educational agency, institution or organization, any portion of the above described items and properties or any information acquired in the course of or as an incident to the performance of Consultant's duties hereunder, for any purpose or reason.

### **V. INDEPENDENT CONTRACTOR STATUS OF CONSULTANT**

Consultant and Consultant's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. Superintendent shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes in behalf of Consultant or Consultant's employee(s) or agent(s).

### **VI. INDEMNIFICATION**

Any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of Consultant's or its employee's(') or agent's(') performance or failure to perform duties pursuant to this agreement, shall be the Consultant's sole obligation and the Consultant shall indemnify and hold harmless the Superintendent in full for any and all such acts or failures to act on the part of Consultant or its employee(s) or agent(s).

## **VII. TERMINATION**

This agreement may be terminated by ASD #5 or any designee thereof, at any time, with or without reason, upon written notification thereof to the Consultant. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered to and received by Consultant as of midnight of the second day following the date of its posting in the United States mail – addressed as first noted herein in the absence of proof of actual delivery to and receipt by Consultant by mail or other means at an earlier date and / or time.

In the event of termination by ASD #5, Consultant shall be entitled to an equitable portion of the total compensation provided herein for uncompensated services which have been performed as of termination and to the reimbursement of expenses incurred as of termination by solely to the extent such expenses are reimbursable pursuant to the provisions of this Agreement.

## **VIII. VERBAL AGREEMENT**

This written Agreement constitutes the mutual agreement of Consultant and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding,

## **IX. APPLICABLE LAW**

This agreement shall be governed by the laws of the State of Washington.

## **X. NON-DISCRIMINATION**

No person shall, on the ground of race, creed, color, national origin, religion, sex, sexual orientation including gender expression or identity, the presence of any mental or physical disability, marital status, pregnancy, previous arrest (unless a clear and present danger exists) or incarceration be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

## **XI. CONFLICT OF INTEREST**

Neither the Consultant nor Consultant's employee(s) shall perform any duty pursuant to this Agreement in which duty he / she may have participated as an employee of ASD #5.

## **XII. EFFECTIVE DATE-DURATION**

This Agreement shall commence on the 31<sup>st</sup> day of August, 2022. This agreement shall terminate at midnight on the last day of December, 2023, with the sole exception of

Sections IV (Ownership of Work Products and Restriction Against Dissemination) and VI (Indemnification) which shall continue to bind the parties, their heirs and successors.

**XIII. FEDERAL BACKUP WITHHOLDING INFORMATION**

The consultant certifies to ASD #5 that the Consultant is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. The Consultant agrees to notify ASD #5 in writing if this information is not true.

IN WITNESS THEREOF, ASD #5 and Consultant have executed this Agreement consisting of five pages.

**XIV. CERTIFICATION REGARDING DEBARMENT, SUPERVISION AND ELIGIBILITY**

The contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency.

**CONSULTANT**

The undersigned certifies that he/she is the person duly qualified and authorized to bind the Consultant so identified to the foregoing Agreement and under penalty of perjury, certifies the Social Security Number or Federal Identification Number provided is Correct.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Consultant Signature

\_\_\_\_\_  
Social Security Number or Federal ID#

Are you incorporated?

Yes \_\_\_\_\_ No X

**ABERDEEN SCHOOL DISTRICT #5**

\_\_\_\_\_  
Signature of Superintendent

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.



## Pierce County Careers Connection - Memorandum of Agreement

Pierce County Careers Connection is a partnership of business, labor, community, and education that meets common regional needs by preparing students to successfully advance from high school through postsecondary education into the world of work. Membership includes the following college and school district partners: Bates Technical College, Clover Park Technical College, Pierce College District, Aberdeen School District, Bethel School District, Centralia School District, Chief Leschi Schools, Clover Park School District, Eatonville School District, Elma School District, Enumclaw School District, Fife School District, Franklin Pierce School District, Hoquiam School District, Morton School District, Napavine School District, New Market Skills Center, North Beach School District, North Thurston School District, Olympia School District, Orting School District, Peninsula School District, Pierce County Skills Center, Puget Sound Skills Center, Puyallup School District, Shelton School District, Steilacoom Historical School District, Sumner-Bonney Lake School District, Tacoma Public Schools, Tri-Tech Skills Center, University Place School District, West Sound Technical Skills Center, White River School District, and Yelm Community Schools.

Dual credit articulation agreements are designed to award college credit to students who successfully complete articulated college level career and technical education courses and programs while still in high school. RCW 28B.50.531 authorizes community and technical colleges to establish agreements in collaboration with local school districts. Articulation agreements define the criteria for equivalency and the granting of credit. The following guidelines provide a framework and operational structure for colleges and school districts to facilitate the implementation of articulation through student request for college transcription.

### I. Purpose

The purpose of this memorandum of agreement is to enable students completing high school career and technical education programs to earn college equivalent credit for courses taken as part of their secondary education program.

Each program covered under this agreement will have an articulation agreement signed by the college and school district designees from each participating institution. An articulation agreement is designed to provide students with a non-duplicative, coherent, sequence of progressive achievement leading to technical skill proficiency, a credential, a certificate, or a degree.

### II. Provisions

Maintaining college standards is important to the overall strength of a dual credit course. In an effort to prepare students who will be educationally competitive, the same rigorous college standards will be applied to all dual credit courses irrespective of where or how the instruction is delivered. High school faculty teaching the dual credit course(s) will provide instruction to support the competencies listed in the articulation agreement.

#### College Partners Will:

- Establish the course requirements for college credit to be granted. Course competencies identify the academic and technical skills for each course and may include requirements such as term papers, portfolios, or industry certification exams. Students must achieve a 'C' or better grade in the course competencies to qualify for college credit.
- Identify the articulated course on the transcript as a regular college-level course. No designation will be used to indicate the course was taken while the student was in high school.
- At the discretion of the college division program chair, a student failing to make satisfactory progress in a college course or a college program of study may be required to retake a college course that the student had previously earned credit for, through the high school Tech Prep program.
- Abide by all Consortium by-laws.

**District Partners Will:**

- Ensure all College CTE Dual Credit articulated courses are taught by instructors who meet the WA State CTE teaching requirements or meet college partner employment criteria. WAC 131-16-095 (2)
- Ensure the high school program/courses meet the academic and technical standards established for career and technical education (CTE) state approved programs.
- Identify an administrative point of contact (principal/CTE director) to ensure instructor compliance with the articulation agreements.
- Ensure student compliance with college enrollment policy to avoid duplication of courses and credits.
- Abide by all Consortium by-laws.

**Students Served:** The college and school district partners will make reasonable efforts to ensure all student populations are served by the CTE Dual Credit program.

**Data Collection:** All partners agree to assist in the collection of data concerning student participation, student performance, and instructor participation in the CTE Dual Credit program. Data will be used to determine the success of students who receive articulated credit during high school and then transfer to college in the same or similar pathway program.

**Agreement Revision/Renewal:** As required by law, this memorandum of agreement will be reviewed regularly and approved annually by the lead administrators (college presidents and school district superintendents or their designee) of the educational partners. (Perkins 2006, SEC. 3)

**Credit Transfer:** College credits, including those awarded through CTE Dual Credit transcription, may or may not transfer to four-year institutions or other colleges outside the state's community/technical college system. It is the responsibility of the student to consult with those institutions concerning specific credit transfer and admissions requirements.

**Agreement Termination:** Individual school districts and/or college partners may terminate this agreement without cause by giving 90 days written notice. If the college partner(s) terminate participation in the dual credit program, the college will continue to honor college credits for students currently enrolled in articulated courses at the secondary school and registered to earn college credit at the end of the term.

**II. Procedural Steps in the Agreement Process:**

1. Students must be enrolled in an approved articulated CTE course or program of study.
2. Students must register for dual credit using Pierce County Careers Connection's registration process and specified timeline.
3. Students must register to earn credit at only one college when the same high school course is articulated at multiple colleges within the consortium.
4. Participating high school instructors will use the Pierce County Careers Connection's registration/grading process to enter grades and verify student completion of articulated courses during the specified timeline.
5. Students will receive college credit upon successful completion of the dual credit course(s) with a grade 'C' or better.
6. Students may be required to submit an application and/or registration fee.
7. Participating colleges will, upon request, post a grade to the transcript of students who have applied, registered and successfully completed designated dual credit courses. Transcripts will be made available to students.


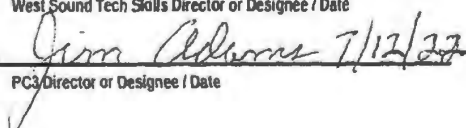
**AUTHORIZING SIGNATURES**

This memorandum of agreement is made for 2022-23, between Bates Technical College, Clover Park Technical College, Pierce College District, Aberdeen School District, Bethel School District, Centralia School District, Chief Leschi Schools, Clover Park School District, Eatonville School District, Elma School District, Enumclaw School District, Fife School District, Franklin Pierce School District, Hoquiam School District, Morton School District, Napavine School District, New Market Skills Center, North Beach School District, North Thurston Public Schools, Olympia School District, Orting School District, Peninsula School District, Pierce County Skills Center, Puget Sound Skills Center, Puyallup School District, Shelton School District, Steilacoom Historical School District, Sumner-Bonney Lake School District, Tacoma Public Schools, Tri-Tech Skills Center, University Place School District, West Sound Technical Skills Center, White River School District and Yelm Community Schools.

**Colleges**

 <hr/> Bates Tech, President or Designee / Date	 <hr/> Clover Park Tech, President or Designee / Date 7/25/22	 <hr/> Pierce College District, Chancellor or Designee / Date 8/1/2022
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**School Districts and Skills Centers**

<hr/> Aberdeen Superintendent or Designee / Date	 <hr/> Bethel Superintendent or Designee / Date 7/12/22	<hr/> Centralia Superintendent or Designee / Date
<hr/> Chief Leschi Superintendent or Designee / Date	<hr/> Clover Park Superintendent or Designee / Date	<hr/> Eatonville Superintendent or Designee / Date
<hr/> Elma Superintendent or Designee / Date	<hr/> Enumclaw Superintendent or Designee / Date	<hr/> Fife Superintendent or Designee / Date
<hr/> Franklin Pierce Superintendent or Designee / Date	<hr/> Hoquiam Superintendent or Designee / Date	<hr/> Morton Superintendent or Designee / Date
<hr/> Napavine Superintendent or Designee / Date	<hr/> New Market Skills Director or Designee / Date	<hr/> North Beach Superintendent or Designee/Date
<hr/> North Thurston Superintendent or Designee / Date	<hr/> Olympia Superintendent or Designee / Date	<hr/> Orting Superintendent or Designee / Date
<hr/> Peninsula Superintendent or Designee / Date	<hr/> Pierce County Skills Director or Designee / Date	<hr/> Puget Sound Skills Director or Designee/Date
<hr/> Puyallup Superintendent or Designee / Date	<hr/> Shelton Superintendent or Designee / Date	<hr/> Steilacoom Superintendent or Designee/Date
<hr/> Sumner-Bonney Lk Superintendent or Designee / Date	<hr/> Tacoma Superintendent or Designee / Date	<hr/> Tri-Tech Skills Director or Designee/Date
<hr/> University Place Superintendent or Designee / Date	<hr/> West Sound Tech Skills Director or Designee / Date	<hr/> White River Superintendent or Designee/Date
<hr/> Yelm Superintendent or Designee / Date	 <hr/> PCS Director or Designee / Date 7/12/22	



ABERDEEN SCHOOL DISTRICT NO. 5  
GRAYS HARBOR COUNTY, WASHINGTON

RESOLUTION NO. 2022-10

ADOPTION OF 2022-2023 BUDGET

A RESOLUTION of the Board of Directors of the Aberdeen School District No. 5, Grays Harbor County, Washington, fixing and determining fund appropriations; adopting the 2022-2023 budget, the four-year budget plan summary and the four-year enrollment projection; approving certain fund transfers; and providing for other related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF ABERDEEN SCHOOL DISTRICT NO. 5, GRAYS HARBOR COUNTY, WASHINGTON, AS FOLLOWS:

Section 1. Findings and Determinations. The Board of Directors (the “Board”) of Aberdeen School District No. 5, Grays Harbor County, Washington (the “District”), takes note of the following facts and hereby makes the following findings and determinations:

(a) Pursuant to RCW 28A.505.040, the District has completed the budget for the 2022-2023 fiscal year and published electronic notice of the same on its website. The 2022-2023 budget includes, among other things, [certain fund transfers,] a complete financial plan of the District for the ensuing 2022-2023 fiscal year and a summary of the four-year budget plan that includes a four-year enrollment projection.

(b) Pursuant to RCW 28A.505.060, the Board shall adopt the 2022-2023 budget on or before August 31, 2022. Prior to adoption of the 2022-2023 budget, the Board shall meet and conduct a public hearing to allow any person to be heard for or against any part of the 2022-2023 budget, the four year budget plan, or any proposed changes to uses of enrichment funding under RCW 28A.505.240 (a/k/a educational programs and operation levy).

(c) The Board, following notice thereof being published in a newspaper of general circulation within the District, conducted a public hearing on August 2, 2022, in accordance with the requirements of RCW 28A.505.060 for the purpose of adopting the 2022-2023 budget.

Section 2. Fixing and Determining Fund Appropriations; Adoption of 2022-2023 Budget, Four-Year Budget Summary and Four-Year Enrollment Projection.

(a) The Board hereby fixes and determines the appropriation from each fund contained in the 2019-2020 budget, as follows:

General Fund	\$ 62,580,840
Capital Projects Fund	\$ 9,900,000
Transportation Vehicle Fund	\$ 325,000
Debt Service Fund	\$ 3,195,782
Associated Student Body Fund	\$ 457,750

(b) The Board hereby adopts the 2022-2023 budget, the four-year budget plan summary, and the four-year enrollment projection and the appropriations as fixed and determined above, all of which are on file with the District and incorporated herein by this reference.

Section 3. Fund Transfers.

(a) Pursuant to RCW 28A.150.270 and WAC 392-121-445, the Board, in relation to the 2022-2023 budget, hereby (i) approves the transfer or transfers of State of Washington apportionment (“State Apportionment”) on an as needed basis in the aggregate amount of not to exceed \$ 300,000 from the General Fund to the Debt Service Fund for the purpose of repayment of Limited General Obligation bonds, (ii) requests that the Office of the Superintendent of Public Instruction approve the transfer of State Apportionment, and (iii) authorizes the District’s Executive Director of Business & Operations to determine the exact amount and timing of such transfer or transfers of State Apportionment. The transfer of State Apportionment will not result in a negative estimated ending fund balance in the General Fund.

Section 4. General Authorization and Ratification. The Secretary to the Board, the President of the Board, the District’s Executive Director of Business & Operations and other appropriate officers of the District are hereby further authorized to take all other action, to do all other things consistent with this resolution, and to execute all other documents necessary to effectuate the provisions of this resolution, and all actions heretofore taken in furtherance thereof and not inconsistent with the provisions of this resolution are hereby ratified and confirmed in all respects.

ADOPTED by the Board of Directors of the Aberdeen School District No. 5, Grays Harbor County, Washington, at a regular open public meeting thereof, of which due notice was given as required by law, held this 16th day of August, 2022, the following Directors being present and voting in favor of the resolution.

ABERDEEN SCHOOL DISTRICT NO. 5  
GRAYS HARBOR COUNTY, WASHINGTON

\_\_\_\_\_  
Jennifer Durney, President

\_\_\_\_\_  
Jessica Jurasin

\_\_\_\_\_  
Annica Mizin

\_\_\_\_\_  
Suzy Ritter

\_\_\_\_\_  
Jeremy Wright

\_\_\_\_\_  
Superintendent Jeffery Thake  
Secretary to the Board of Directors

**ABERDEEN SCHOOL DISTRICT NO. 5  
ABERDEEN, WASHINGTON**

**NOTICE OF BUDGET HEARING AND ADOPTION**

Notice is hereby given that the Aberdeen School District No. 5 Board of Directors will convene for a budget presentation and to conduct a public hearing to consider the 2022-2023 Aberdeen School District Budget at 6 p.m. Tuesday, August 2, 2022, in the Community Room at Aberdeen High School, 410 North G St., Aberdeen. The meeting will also be accessible via webinar with a link posted at [www.asd5.org](http://www.asd5.org).

Any person may submit written comment for or against any part of the budget by emailing [schoolboard@asd5.org](mailto:schoolboard@asd5.org), which will be accepted into the record at the hearing. Written comments should be submitted not later than noon, August 2, the day of the hearing. Information about the budget is available by visiting the district website at [www.asd5.org](http://www.asd5.org), or by contacting the Business Office at 216 North G Street, Aberdeen, WA 98520, (360) 538-2007.

The Board is scheduled to take action and adopt the 2022-2023 Budget during the regular meeting on Tuesday, August 16.

Jeffrey Thake  
Superintendent and  
Secretary to the Board

Publish: July 19, 2022  
July 26, 2022

Aberdeen School District No.005

FISCAL YEAR 2022-2023

REPORT TITLE	PAGE NAME
<b>LEVY</b>	
Budget and Excess Levy Certification	Certification Page
Budget and Excess Levy Summary	Fund Summary
<b>GENERAL FUND BUDGET</b>	
Financial Summary	Budget Summary
Enrollment and Staff Counts	GF1
Summary of General Fund	GF2
Revenues and Other Financing Sources	GF4
Expenditure by Program	GF8
Program Summary by Object of Expenditure	GF9
Program Matrices	GF9-XX
Salary Exhibits: Certificated Employees	GF9-201-XX
Salary Exhibits: Classified Employees	GF9-301-XX
Objects of Expenditure	GF10
Activity Summary	GF11
Revenue Worksheet: Local Excess Levies and Timber Excise Tax	GF13
Long-Term Financing: Conditional Sales Contract	GF14
Certificated/Classified Staff Counts by Activity	GF15
<b>ASSOCIATED STUDENT BODY FUND BUDGET</b>	
Summary of Associated Student Body Fund	ASB1
<b>DEBT SERVICE FUND BUDGET</b>	
Summary of Debt Service Fund	DS1
Revenues and Other Financing Sources	DS2
Revenue Worksheet: Local Excess Levies and Timber Excise Tax	DS3
Detail of Outstanding Bonds	DS4
<b>CAPITAL PROJECTS FUND BUDGET</b>	
Summary of Capital Projects Fund	CP1
Revenues and Other Financing Sources	CP3
Revenue Worksheet: Local Excess Levies and Timber Excise Tax	CP5
Description of Projects	CP6
Salary Exhibit: Certificated Employees	CP7
Salary Exhibit: Classified Employees	CP8
Long-Term Financing: Conditional Sales Contracts	CP9



Aberdeen School District No.005

FISCAL YEAR 2022-2023

REPORT TITLE	PAGE NAME
<b>TRANSPORTATION VEHICLE FUND BUDGET</b>	
Summary of Transportation Vehicle Fund	TVF1
Revenue Worksheet: Local Excess Levies and Timber Excise Tax	TVF3
Long-Term Financing: Condition Sales Contract	TVF4

Aberdeen School District No.005

F-195 BUDGET

CERTIFICATION

As Secretary to the Board of Directors of Aberdeen School District School District No. 005 of Grays Harbor County, I do hereby certify that the Board of Directors, at a public meeting advertised pursuant to RCW 28A.505.050 and held pursuant to RCW 28A.505.060; (a) established the total appropriation expenditure amount for each fund for the fiscal year; and (b) the budget for each fund represents the budget as adopted by the Board of Directors; and (c) the budget is prepared on the modified accrual basis of accounting pursuant to RCW 28A.505.020; or (d) the Board of Directors and officers of said school district are fully cognizant of their liability under the provisions of RCW 28A.505.150; and (e) if applicable, pursuant to RCW 28A.150.270 and WAC 392-121-445, the Board of Directors has executed a resolution as part of the budget hearing requesting approval for operating transfers from the General Fund to the Debt Service Fund and/or the Capital Projects Fund; and (f) pursuant to RCW 84.52.020, the Board of Directors determined the amount of new fiscal year excess tax levy requirements needed for the General, Transportation, Capital Projects, and Debt Service Fund budgets.

Secretary to the Board of Directors

Budget Adoption Date

Signed Date

FOR ESD AND OSPI USE ONLY

The School District budget has been reviewed and the total appropriation expenditure amount in each fund is fixed and approved in accordance with RCW 28A.505 for the period September 1, 2022 through August 31, 2023.

ESD Superintendent or Designee

Signed Date

OSPI Representative

Signed Date

Lock and Print Date: 07/14/2022

Aberdeen School District No.005

BUDGET AND EXCESS LEVY SUMMARY

	General Fund	Associated Student Body Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund
<b>SECTION A: BUDGET SUMMARY</b>					
Total Revenues and Other Financing Sources	72,275,491	424,601	3,189,935	9,416,000	202,215
Total Appropriation (Expenditures)	62,580,840	457,750	3,195,782	9,900,000	325,000
Other Financing Uses--Transfers Out (G.L. 536)	9,690,000	XXXXX	0	0	0
Other Financing Uses (G.L. 535)	0	XXXXX	0	0	0
Excess of Revenues/Other Financing Sources Over/(Under) Expenditures and Other Financing Uses	4,651	-33,149	-5,846	-484,000	-122,785
Beginning Total Fund Balance	3,183,523	282,843	2,521,730	818,327	247,415
Ending Total Fund Balance	3,188,174	249,694	2,515,883	334,327	124,630

SECTION B: EXCESS LEVIES FOR 2023 COLLECTION

Excess levies approved by voters for 2023 collection	5,200,000	0	0	0	0
Rollback mandated by school district Board of Directors 1/	1,046,274	0	0	0	0
Net excess levy amount for 2023 collection after rollback	4,153,726	XXXXX	2,950,000	0	0

1/ Rollback of levies needs to be certified pursuant to RCW 84.52.020. Please do NOT include such resolution as part of this document.

Aberdeen School District No.005

GENERAL FUND FINANCIAL SUMMARY

	(1) Actual 2020-2021	(2) % of Total	(3) Budget 2021-2022	(4) % of Total	(5) Budget 2022-2023	(6) % of Total
<b>ENROLLMENT AND STAFFING SUMMARY</b>						
Total K-12 FTE Enrollment Counts	3,101.41		3,100.00		3,085.00	
FTE Certificated Employees	201.013		223.900		242.000	
FTE Classified Employees	102.874		171.107		185.791	
<b>FINANCIAL SUMMARY</b>						
Total Revenues and Other Financing Sources	51,208,335		59,982,216		72,275,491	
Total Expenditures	48,580,886		59,292,017		62,580,840	
Total Beginning Fund Balance	2,774,037		3,243,883		3,183,523	
Total Ending Fund Balance	3,617,722		3,649,082		3,188,174	
<b>EXPENDITURE SUMMARY BY PROGRAM GROUPS</b>						
Regular Instruction	21,389,650	44.03	22,754,799	38.38	26,536,202	42.40
Federal Special Purpose Funding	XXXXX	XXXXX	XXXXX	XXXXX	4,547,486	7.27
Special Education Instruction	5,957,143	12.26	6,738,932	11.37	7,142,758	11.41
Vocational Instruction	1,959,025	4.03	2,007,455	3.39	2,821,313	4.51
Skill Center Instruction	232,819	0.48	371,988	0.63	323,861	0.52
Compensatory Education	5,795,564	11.93	6,102,225	10.29	6,530,969	10.44
Other Instructional Programs	1,266,650	2.61	553,206	0.93	622,241	0.99
Community Services	1,913,019	3.94	1,925,290	3.25	2,400,517	3.84
Support Services	9,991,699	20.57	10,164,875	17.14	11,655,493	18.62
Total - Program Groups	48,580,886	100.00	59,292,017	100.00	62,580,840	100.00
<b>EXPENDITURE SUMMARY BY ACTIVITY GROUPS</b>						
Teaching Activities	28,581,900	58.83	32,176,538	54.27	37,368,681	59.71
Teaching Support	6,392,279	13.16	7,138,983	12.04	8,529,595	13.63
Other Supportive Activities	8,239,478	16.96	14,353,733	24.21	10,074,851	16.10
Building Administration	2,290,070	4.71	2,776,584	4.68	3,171,526	5.07
Central Administration	2,740,540	5.64	2,846,179	4.80	3,436,187	5.49
Total - Activity Groups	48,580,886	100.00	59,292,017	100.00	62,580,840	100.00

Aberdeen School District No.005

GENERAL FUND FINANCIAL SUMMARY

	(1) Actual 2020-2021	(2) % of Total	(3) Budget 2021-2022	(4) % of Total	(5) Budget 2022-2023	(6) % of Total
<b>EXPENDITURE SUMMARY BY OBJECTS</b>						
Certificated Salaries	18,428,234	37.93	20,087,270	33.88	24,557,981	39.24
Classified Salaries	7,707,475	15.87	9,374,516	15.81	11,474,301	18.34
Employee Benefits and Payroll Taxes	10,999,188	22.64	11,872,052	20.02	15,203,319	24.29
Supplies, Instructional Resources and Noncapitalized Items	4,197,136	8.64	3,926,886	6.62	4,683,731	7.48
Purchased Services	6,473,193	13.32	13,059,987	22.03	6,362,408	10.17
Travel	11,646	0.02	82,781	0.14	77,600	0.12
Capital Outlay	764,013	1.57	888,525	1.50	221,500	0.35
Total - Objects	48,580,886	100.00	59,292,017	100.00	62,580,840	100.00

Aberdeen School District No.005

FY ENROLLMENT AND STAFF COUNTS

	Average 1/ 2020-2021	Budget 2/ 2021-2022	Budget 3/ 2022-2023
<b>A. FTE ENROLLMENT COUNTS (calculate to two decimal places)</b>			
1. Kindergarten /2	189.28	190.00	193.00
2. Grade 1	199.50	189.00	221.00
3. Grade 2	241.90	198.00	184.00
4. Grade 3	216.10	243.00	197.00
5. Grade 4	212.80	217.00	251.00
6. Grade 5	226.00	213.00	207.00
7. Grade 6	242.58	223.00	215.00
8. Grade 7	284.80	253.00	238.00
9. Grade 8	244.82	285.00	245.00
10. Grade 9	260.98	236.00	271.00
11. Grade 10	239.90	252.00	250.00
12. Grade 11 (excluding Running Start)	217.09	240.00	235.00
13. Grade 12 (excluding Running Start)	211.09	226.00	198.00
<b>14. SUBTOTAL</b>	<b>2,986.84</b>	<b>2,965.00</b>	<b>2,905.00</b>
15. Running Start	59.81	60.00	50.00
16. Dropout Reengagement Enrollment	25.64	40.00	30.00
17. ALE Enrollment	29.12	35.00	100.00
<b>18. TOTAL K-12</b>	<b>3,101.41</b>	<b>3,100.00</b>	<b>3,085.00</b>
<b>B. STAFF COUNTS (calculate to three decimal places)</b>			
1. General Fund FTE Certificated Employees /4	201.01	223.90	242.000
2. General Fund FTE Classified Employees /4	102.87	171.11	185.791

1/ Enrollment are the average counts at school year's end as reported in the P-223 system. These counts do not include Ancillary and Non-Standard (summer) data.

2/ Enrollment and staff counts are entered in the budget for the school year. These counts remain constant and are not subject to change with subsequent updates to the P-233 and S-275 system, respectively.

3/ Enrollment should include special ed., part-time private, home-based, and summer students eligible for BEA funding, as reflected in the F-203.

4/ The staff counts for the prior year are the actual counts reported on Form S-275 and the current fiscal year are budgeted counts reported on Form F-195.

5/ Beginning in 2011-2012 kindergarten is considered full day and basic education. Beginning with 2011-2012, kindergarten enrollment counts should include any additional FTE attributable to the state funded full day kindergarten allocation based on total kindergarten enrollment, as reflected in the F-203.

Aberdeen School District No.005

SUMMARY OF GENERAL FUND BUDGET

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
<b>REVENUES AND OTHER FINANCING SOURCES</b>			
1000   Local Taxes	3,690,937	4,115,438	4,171,638
2000   Local Nontax Support	243,370	653,151	880,250
3000   State, General Purpose	29,592,061	30,047,146	31,813,386
4000   State, Special Purpose	10,361,652	10,949,518	11,998,772
5000   Federal, General Purpose	36,120	25,000	25,000
6000   Federal, Special Purpose	7,190,219	14,068,092	23,267,445
7000   Revenues from Other School Districts	81,696	71,871	67,000
8000   Revenues from Other Entities	12,280	52,000	52,000
9000   Other Financing Sources	0	0	0
<b>A. TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>51,208,335</b>	<b>59,982,216</b>	<b>72,275,491</b>
<b>EXPENDITURES</b>			
00   Regular Instruction	21,389,650	22,754,799	26,536,202
10   Federal Special Purpose Funding	75,317	8,673,247	4,547,486
20   Special Education Instruction	5,957,143	6,738,932	7,142,758
30   Vocational Education Instruction	1,959,025	2,007,455	2,821,313
40   Skill Center Instruction	232,819	371,988	323,861
50 and 60   Compensatory Education Instruction	5,795,564	6,102,225	6,530,969
70   Other Instructional Programs	1,266,650	553,206	622,241
80   Community Services	1,913,019	1,925,290	2,400,517
90   Support Services	9,991,699	10,164,875	11,655,493
<b>B. TOTAL EXPENDITURES</b>	<b>48,580,886</b>	<b>59,292,017</b>	<b>62,580,840</b>
<b>C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 1/</b>	<b>1,783,763</b>	<b>285,000</b>	<b>9,690,000</b>
<b>D. OTHER FINANCING USES (G.L.535) 2/</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)</b>	<b>843,685</b>	<b>405,199</b>	<b>4,651</b>
<b>BEGINNING FUND BALANCE</b>			
G.L.810 Restricted for Other Items	0	0	0
G.L.815 Restricted for Unequalized Deductible Revenue	0	0	0
G.L.821 Restricted for Carryover of Restricted Revenues	998,989	370,513	521,000
G.L.825 Restricted for Skill Center	0	0	0
G.L.828 Restricted for Carryover of Food Service Revenue	0	0	0
G.L.830 Restricted for Debt Service	0	0	0

Aberdeen School District No.005

SUMMARY OF GENERAL FUND BUDGET

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	586,580	250,000	219,505
G.L.845 Restricted for Self-Insurance	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	14,070	13,370	14,070
G.L.872 Committed to Economic Stabilization	0	0	0
G.L.875 Assigned to Contingencies	0	0	0
G.L.884 Assigned to Other Capital Projects	0	0	0
G.L.888 Assigned to Other Purposes	0	0	0
G.L.890 Unassigned Fund Balance	-1,428,914	0	0
G.L.891 Unassigned to Minimum Fund Balance Policy	2,603,312	2,610,000	2,428,948
<b>F. TOTAL BEGINNING FUND BALANCE</b>	<b>2,774,037</b>	<b>3,243,883</b>	<b>3,183,523</b>
<b>G. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS(+ OR -)</b>	<b>XXXXX</b>	<b>XXXXX</b>	<b>XXXXX</b>
<b>ENDING FUND BALANCE</b>			
G.L.810 Restricted for Other Items	0	0	0
G.L.815 Restricted for Unequalized Deductible Revenue	0	0	0
G.L.821 Restricted for Carryover of Restricted Revenues	1,162,043	370,513	521,000
G.L.825 Restricted for Skill Center	0	0	0
G.L.828 Restricted for Carryover of Food Service Revenue	0	0	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	219,505	250,000	219,505
G.L.845 Restricted for Self-Insurance	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	14,070	13,370	14,070
G.L.872 Committed to Economic Stabilization	0	0	0
G.L.875 Assigned to Contingencies	0	0	0
G.L.884 Assigned to Other Capital Projects	0	0	0
G.L.888 Assigned to Other Purposes	0	0	0
G.L.890 Unassigned Fund Balance	-296,128	405,199	4,651
G.L.891 Unassigned to Minimum Fund Balance Policy	2,518,232	2,610,000	2,428,948
<b>H. TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/</b>	<b>3,617,722</b>	<b>3,649,082</b>	<b>3,188,174</b>

1/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.



**Aberdeen School District No.005****SUMMARY OF GENERAL FUND BUDGET**

2/ G.L.535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF. Refer to Page DS4 for detail of estimated outstanding nonvoted bond detail information.

3/ Line H must be equal to or greater than all restricted fund balances.

Aberdeen School District No.005

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
<b>LOCAL TAXES</b>			
1100   Local Property Tax	3,671,932	4,085,080	4,138,726
1300   Sale of Tax Title Property	1,773	1,100	5,000
1400   Local in lieu of Taxes	2,743	0	2,000
1500   Timber Excise Tax	14,488	29,258	25,911
1600   County-Administered Forests	0	0	0
1900   Other Local Taxes	0	0	0
<b>1000   TOTAL LOCAL TAXES</b>	<b>3,690,937</b>	<b>4,115,438</b>	<b>4,171,638</b>
<b>LOCAL SUPPORT NONTAX</b>			
2100   Tuitions and Fees, Unassigned	67	2,040	1,050
2122   Special Ed-Infants and Toddlers-Tuition and Fees	0	0	0
2131   Secondary Vocational Education Tuition	35	0	0
2145   Skill Center Tuitions and Fees	292	1,000	1,000
2171   Traffic Safety Education Fees	0	0	0
2173   Summer School Tuition and Fees	0	0	0
2186   Community School Tuition and Fees	0	0	0
2188   Childcare Tuitions and Fees	14,114	8,450	17,500
2200   Sales of Goods, Supplies, and Services, Unassigned	4,311	7,645	7,550
2231   Secondary Voc. Ed., Sales of Goods, Supplies, and Svcs	16,647	30,830	56,250
2245   Skill Center, Sales of Goods, Supplies and Services	2,102	2,500	1,000
2288   Childcare, Sales of Goods, Supplies and Services	0	3,500	0
2289   Other Community Svcs Sales of Goods, Supplies and Svcs	0	4,500	2,500
2298   School Food Services, Sales of Goods, Supplies and Svcs	820	6,410	5,050
2300   Investment Earnings	4,140	3,000	3,500
2400   Interfund Loan Interest Earnings	0	0	0
2450   Other Interest Earnings	0	0	0
2500   Gifts and Donations	164,846	546,901	741,900
2600   Fines and Damages	14,346	1,375	2,950
2700   Rentals and Leases	0	0	0
2800   Insurance Recoveries	904	0	0
2900   Local Support Nontax, Unassigned	22,133	35,000	15,000
2910   E-Rate	-1,388	0	25,000
2998   Local School Food Services-non NSLP	0	0	0

Aberdeen School District No.005

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
<b>2000   TOTAL LOCAL SUPPORT NONTAX</b>	<b>243,370</b>	<b>653,151</b>	<b>880,250</b>
<b>STATE, GENERAL PURPOSE</b>			
3100   Apportionment	25,627,676	26,020,867	28,057,524
3121   Special Education--General Apportionment	965,402	1,009,735	1,015,225
3300   Local Effort Assistance	2,998,983	3,016,544	2,740,637
3600   State Forests	0	0	0
3900   Other State General Purpose, Unassigned	0	0	0
<b>3000   TOTAL STATE, GENERAL PURPOSE</b>	<b>29,592,061</b>	<b>30,047,146</b>	<b>31,813,386</b>
<b>STATE, SPECIAL PURPOSE</b>			
4100   Special Purpose, Unassigned	0	0	0
4121   Special Education	4,037,988	4,182,384	4,303,945
4122   Special Ed-Infants and Toddlers-State	0	0	0
4126   State Institutions, Special Education	0	0	0
4155   Learning Assistance	2,359,874	2,268,887	2,430,124
4156   State Institutions, Centers, and Homes, Delinquent	165,774	363,075	363,075
4158   Special and Pilot Programs	400,069	313,770	549,570
4159   Institutions-Juveniles in Adult Jails	0	0	0
4165   Transitional Bilingual	487,824	604,104	657,748
4174   Highly Capable	86,819	87,269	91,863
4188   Childcare	0	0	0
4198   School Food Services	21,058	0	28,430
4199   Transportation--Operations	919,541	1,173,629	1,241,841
4300   Other State Agencies, Unassigned	0	0	7,500
4321   Special Education--Other State Agencies	17,240	3,500	3,500
4322   Special Education-Infants and Toddlers-State	0	0	0
4326   State Institutions--Special Education--Other State Agcs	0	0	0
4356   State Insts, Ctrs, Homes, Delinquent--Other St. Agcs	0	0	0
4358   Special and Pilot Programs--Other State Agencies	0	0	0
4365   Transitional Bilingual--Other State Agencies	0	0	0
4388   Childcare--Other State Agencies	1,865,463	1,952,900	2,321,176
4398   School Food Services--Other State Agencies	0	0	0
4399   Transportation--Operations--Other State Agencies	0	0	0
<b>4000   TOTAL STATE, SPECIAL PURPOSE</b>	<b>10,361,652</b>	<b>10,949,518</b>	<b>11,998,772</b>

Aberdeen School District No.005

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
<b>FEDERAL, GENERAL PURPOSE</b>			
5200   General Purpose Direct Federal Grants, Unassigned	0	0	0
5300   Impact Aid, Maintenance and Operation	0	0	0
5329   Impact Aid, Special Education Funding	0	0	0
5400   Federal in lieu of Taxes	0	0	0
5500   Federal Forests	36,120	25,000	25,000
5600   Qualified Bond Interest Credit - Federal	0	0	0
<b>5000   TOTAL FEDERAL, GENERAL PURPOSE</b>	<b>36,120</b>	<b>25,000</b>	<b>25,000</b>
<b>FEDERAL, SPECIAL PURPOSE</b>			
6100   Special Purpose, OSPI, Unassigned	33,047	0	0
6111   Federal Special Purpose--SLFRF	0	0	366,569
6112   Federal Special Purpose--ESSER II	69,481	2,650,000	4,497,103
6113   Federal Special Purpose--ESSER III	7,704	4,758,673	9,602,346
6114   Federal Special Purpose ESSER III Learning Loss	0	1,189,827	1,779,654
6118   Federal Special Purpose--Reserved G	0	0	0
6119   Federal Special Purpose--Cares Act - Other	0	0	0
6121   Special Education--Medicaid Reimbursement	0	0	0
6122   Special Ed-Infants and Toddlers-Medicaid Reimbursements	0	0	0
6123   SP,Ed, Sup, IDEA, Fed	XXXXX	0	125,000
6124   Special Education--Supplemental	839,191	839,191	839,191
6125   Special Education-Infants and Toddlers-Federal	0	0	0
6138   Secondary Vocational Education	39,513	37,109	37,109
6146   Skill Center	0	0	0
6151   Disadvantaged ESEA Disadvantaged, Fed	1,613,585	1,694,912	1,765,855
6152   School Improve, Fed Other Title Grants under ESEA, Fed	848,964	841,611	993,443
6153   Migrant ESEA Migrant, Federal	59,770	73,053	95,868
6154   Reading First, Federal	0	0	0
6157   Institutions, Neglected and Delinquent	193,082	0	0
6161   Head Start	0	0	0
6162   Math & Science--Professional Development	0	0	0
6164   Limited English Proficiency (formerly Bilingual)	36,486	60,194	103,316
6167   Indian Education JOM	0	0	0
6168   Indian Education, ED	0	0	0
6176   Targeted Assistance ESSER I	1,109,084	0	0

Aberdeen School District No.005

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
6178   Youth Training Programs	0	0	0
6188   Childcare	0	0	0
6189   Other Community Services	0	0	0
6198   School Food Services	1,884,728	1,612,400	2,690,789
6199   Transportation--Operations	0	0	0
6200   Direct Special Purpose Grants	0	0	0
6211   Federal Special Purpose--SLFRF	0	0	0
6212   Federal Special Purpose--ESSER II	0	0	0
6213   Federal Special Purpose--ESSER III	0	0	0
6214   Federal Special Purpose ESSER III Learning Loss	0	0	0
6218   Federal Special Purpose--Reserved G	0	0	0
6219   Federal Special Purpose--Cares Act - Other	0	0	0
6221   Special Education--Medicaid Reimbursement	0	0	0
6222   Special Ed-Infants and Toddlers-Medicaid Reimbursements	0	0	0
6223   SP,Ed, Sup, IDEA, Fed	XXXXX	0	0
6224   Special Education--Supplemental	0	0	0
6225   Special Education-Infants and Toddlers-Federal	0	0	0
6238   Secondary Vocational Education	0	0	0
6246   Skill Center	0	0	0
6251   Disadvantaged ESEA Disadvantaged, Fed	0	0	0
6252   School Improve, Fed Other Title Grants under ESEA, Fed	0	0	0
6253   ESEA Migrant, Federal	0	0	0
6254   Reading First, Federal	0	0	0
6257   Institutions, Neglected and Delinquent	0	0	0
6261   Head Start	0	0	0
6262   Math & Science--Professional Development	0	0	0
6264   Limited English Proficiency (formerly Bilingual)	0	0	0
6267   Indian Education JOM	0	0	0
6268   Indian Education, ED	32,787	36,822	87,100
6276   Targeted Assistance ESSER I	0	0	0
6278   Youth Training, Direct Grants	0	0	0
6288   Childcare	0	0	0
6289   Other Community Services	0	0	0
6298   School Food Services	0	0	0
6299   Transportation--Operations	0	0	0

Aberdeen School District No.005

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
6300   Federal Grants Through Other Agencies, Unassigned	136,176	125,000	125,000
6310   Medicaid Administrative Match	29,037	25,000	0
6311   Federal Special Purpose-SLFRF	0	0	0
6312   Federal Special Purpose-ESSER II	0	0	0
6313   Federal Special Purpose-ESSER III	0	0	0
6314   Federal Special Purpose ESSER III Learning Loss	0	0	0
6318   Federal Special Purpose-Reserved G	0	0	0
6319   Federal Special Purpose-Cares Act - Other	0	0	0
6321   Special Education--Medicaid Reimbursement	55,288	4,300	4,300
6322   Special Ed-Infants and Toddlers-Medicaid Reimbursements	0	0	0
6323   SP,Ed, Sup, IDEA, Fed	XXXXX	0	0
6324   Special Education--Supplemental	0	0	0
6325   Special Education-Infants and Toddlers-Federal	0	0	0
6338   Secondary Vocational Education	0	0	0
6346   Skill Center	0	0	0
6351   Disadvantaged ESEA Disadvantaged, Fed	0	0	0
6352   School Improve, Fed Other Title Grants under ESEA, Fed	0	0	0
6353   Migrant ESEA Migrant, Federal	0	0	0
6354   Reading First, Federal	0	0	0
6357   Institutions, Neglected and Delinquent	0	0	0
6361   Head Start	0	0	0
6362   Math & Science--Professional Development	0	0	0
6364   Limited English Proficiency (formerly Bilingual)	0	0	0
6367   Indian Education JOM	0	0	0
6368   Indian Education, ED	0	0	0
6376   Targeted Assistance ESSER I	0	0	0
6378   Youth Training Programs	0	0	0
6388   Childcare	154,150	0	0
6389   Other Community Services	0	0	0
6398   School Food Services	0	0	0
6399   Transportation--Operations	0	0	0
6998   USDA Commodities	48,144	120,000	154,802
<b>6000 TOTAL FEDERAL, SPECIAL PURPOSE</b>	<b>7,190,219</b>	<b>14,068,092</b>	<b>23,267,445</b>

REVENUES FROM OTHER SCHOOL DISTRICTS

Aberdeen School District No.005

GENERAL FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
7100   Program Participation, Unassigned	6,561	5,000	2,500
7121   Special Education	0	0	0
7122   Special Education-Infants and Toddlers	0	0	0
7131   Vocational Education	0	0	0
7145   Skill Center	0	0	0
7189   Other Community Services	0	0	0
7197   Support Services	2,250	750	750
7198   School Food Services	907	875	875
7199   Transportation	0	0	0
7301   Nonhigh Participation	71,978	65,246	62,875
<b>7000   TOTAL REVENUES FROM OTHER SCHOOL DISTRICTS</b>	<b>81,696</b>	<b>71,871</b>	<b>67,000</b>

REVENUES FROM OTHER ENTITIES

8100   Governmental Entities	245	0	0
8101   Governmental Entities-Enrichment	0	0	0
8188   Childcare	12,035	52,000	52,000
8189   Community Services	0	0	0
8198   School Food Services	0	0	0
8199   Transportation	0	0	0
8200   Private Foundations	0	0	0
8500   Nonfederal, ESD	0	0	0
8521   Educational Service Districts-Special Education	0	0	0
8522   Ed Service Districts-Special Ed-Infants and Toddlers	0	0	0
<b>8000 TOTAL REVENUES FROM OTHER ENTITES</b>	<b>12,280</b>	<b>52,000</b>	<b>52,000</b>

OTHER FINANCING SOURCES

9100   Sale of Bonds	0	0	0
9300   Sale of Equipment	0	0	0
9400   Compensated Loss of Fixed Assets	0	0	0
9500   Long-Term Financing	0	0	0
9900   Transfers	0	0	0
9901   Transfers (local resources)	0	0	0
<b>9000 TOTAL OTHER FINANCING SOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>51,208,335</b>	<b>59,982,216</b>	<b>72,275,491</b>

Aberdeen School District No.005

EXPENDITURE BY PROGRAM

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
<b>REGULAR INSTRUCTION</b>			
01   Basic Education	21,027,151	22,546,551	25,651,546
02   Alternative Learning Experience	131,758	149,631	666,051
03   Basic Education - Dropout Reengagement	230,741	58,617	218,605
<b>00   TOTAL REGULAR INSTRUCTION</b>	<b>21,389,650</b>	<b>22,754,799</b>	<b>26,536,202</b>
<b>FEDERAL SPECIAL PURPOSE FUNDING</b>			
11   Federal Special Purpose - SLFRF	0	0	366,569
12   Federal Special Purpose - ESSER II	67,806	2,673,482	1,571,045
13   Federal Special Purpose - ESSER III	7,511	4,734,870	1,067,392
14   Federal Special Purpose ESSER III Learning Loss	0	1,264,895	1,542,480
18   Federal Special Purpose - Reserved G	0	0	0
19   Federal Special Purpose - Cares Act - Other	0	0	0
<b>10   TOTAL FEDERAL SPECIAL PURPOSE FUNDING</b>	<b>75,317</b>	<b>8,673,247</b>	<b>4,547,486</b>
<b>SPECIAL EDUCATION INSTRUCTION</b>			
21   Special Education, Supplemental, State	5,138,175	5,901,341	6,195,809
22   Special Education, Infants and Toddlers, State	0	0	0
23   Special Education, ARP, IDEA, Federal	XXXXX	0	122,936
24   Special Education, Supplemental, Federal	818,968	837,591	824,013
25   Special Education, Infants and Toddlers, Federal	0	0	0
26   Special Education, Institutions, State	0	0	0
29   Special Education, Other, Federal	0	0	0
<b>20   TOTAL SPECIAL EDUCATION INSTRUCTION</b>	<b>5,957,143</b>	<b>6,738,932</b>	<b>7,142,758</b>
<b>VOCATIONAL EDUCATION INSTRUCTION</b>			
31   Vocational, Basic, State	1,709,497	1,779,486	2,267,521
34   Middle School Career and Technical Education, State	210,015	190,869	516,683
38   Vocational, Federal	39,513	37,100	37,109
39   Vocational, Other Categorical	0	0	0
<b>30   TOTAL VOCATIONAL EDUCATION INSTRUCTION</b>	<b>1,959,025</b>	<b>2,007,455</b>	<b>2,821,313</b>
<b>SKILL CENTER INSTRUCTION</b>			
45   Skill Center, Basic, State	232,819	371,988	323,861
46   Skill Center, Federal	0	0	0



Aberdeen School District No.005

EXPENDITURE BY PROGRAM

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
47   Skill Center - Facility Upgrades	0	0	0
<b>40   TOTAL SKILL CENTER INSTRUCTION</b>	<b>232,819</b>	<b>371,988</b>	<b>323,861</b>
<b>COMPENSATORY EDUCATION INSTUCTION</b>			
51   Disadvantaged (formerly Remediation) ESEA Disadvantaged, Federal	1,580,024	1,699,118	1,753,961
52   Other Title Grants under ESEA-Federal	828,500	724,213	969,175
53   Migrant ESEA Migrant, Federal	58,330	71,540	91,868
54   Reading First, Federal	0	0	0
55   Learning Assistance Program (LAP), State	2,270,378	2,235,449	2,337,048
56   State Institutions, Centers and Homes, Delinquent	228,778	340,329	357,273
57   State Institutions, Neglected and Delinquent, Federal	0	0	0
58   Special and Pilot Programs, State	343,920	304,826	268,395
59   Institutions - Juveniles in Adult Jails	0	0	0
61   Head Start, Federal	0	0	0
62   Math and Science, Professional Development, Federal	0	0	0
64   Limited English Proficiency, Federal	35,606	60,055	100,727
65   Transitional Bilingual, State	417,729	617,848	571,259
67   Indian Education, Federal, JOM	0	0	0
68   Indian Education, Federal, ED	32,300	37,807	81,263
69   Compensatory, Other	0	11,040	0
<b>50 and 60   TOTAL COMPENSATORY EDUCATION INSTRUCTION</b>	<b>5,795,564</b>	<b>6,102,225</b>	<b>6,530,969</b>
<b>OTHER INSTRUCTIONAL PROGRAMS</b>			
71   Traffic Safety	0	0	0
73   Summer School	0	0	0
74   Highly Capable	85,634	80,630	81,732
76   Targeted Assistance	652,620	0	0
78   Youth Training Programs, Federal	0	0	0
79   Instructional Programs, Other	528,396	472,576	540,509
<b>70   TOTAL OTHER INSTRUCTIONAL PROGRAMS</b>	<b>1,266,650</b>	<b>553,206</b>	<b>622,241</b>
<b>COMMUNITY SERVICES</b>			
81   Public Radio/Television	0	0	0
86   Community Schools	0	0	0
88   Child Care	1,913,019	1,925,290	2,400,517
89   Other Community Services	0	0	0

Aberdeen School District No.005

EXPENDITURE BY PROGRAM

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
<b>80   TOTAL COMMUNITY SERVICES</b>	<b>1,913,019</b>	<b>1,925,290</b>	<b>2,400,517</b>
<b>SUPPORT SERVICES</b>			
97   District-wide Support	7,408,369	7,205,165	7,599,905
98   School Food Services	1,716,927	1,920,798	2,778,552
99   Pupil Transportation	866,403	1,038,912	1,277,036
<b>90   TOTAL SUPPORT SERVICES</b>	<b>9,991,699</b>	<b>10,164,875</b>	<b>11,655,493</b>
<b>TOTAL PROGRAM EXPENDITURES</b>	<b>48,580,886</b>	<b>59,292,017</b>	<b>62,580,840</b>

**Aberdeen School District No.005**  
**PROGRAM SUMMARY BY OBJECT OF EXPENDITURE**

<b>Program</b>	<b>Total Object</b>	<b>(0) Debit Transfer</b>	<b>(1) Credit Transfer</b>	<b>(2) Cert. Salaries</b>	<b>(3) Class. Salaries</b>	<b>(4) Employee Benefits</b>	<b>(5) Supplies / Materials</b>	<b>(7) Purchased Services</b>	<b>(8) Travel</b>	<b>(9) Capital Outlay</b>
01   Basic Education	25,651,546	145,450		15,434,399	2,384,606	6,582,169	511,850	565,072	28,000	0
02   ALE	666,051	0		204,573	32,887	102,091	126,500	150,000	0	50,000
03   Basic Education - Dropout Reengagement	218,605	0		104,871	52,398	61,336	0	0	0	0
<b>TOTAL REGULAR INSTRUCTION</b>	<b>26,536,202</b>	<b>145,450</b>		<b>15,743,843</b>	<b>2,469,891</b>	<b>6,745,596</b>	<b>638,350</b>	<b>715,072</b>	<b>28,000</b>	<b>50,000</b>
11   Federal Special Purpose - SLFRF	366,569	0		0	0	0	0	366,569	0	0
12   Federal Special Purpose - ESSER II	1,571,045	0		168,188	263,007	259,850	705,000	175,000	0	0
13   Federal Special Purpose - ESSER III	1,067,392	0		75,000	75,000	6,332	384,250	526,810	0	0
14   Federal Special Purpose ESSER III Learning Loss	1,542,480	0		502,718	160,885	283,377	107,500	488,000	0	0
18   Federal Special Purpose - Reserved G	0	0		0	0	0	0	0	0	0
19   Federal Special Purpose - Other	0	0		0	0	0	0	0	0	0
<b>TOTAL FEDERAL SPECIAL PURPOSE FUNDING</b>	<b>4,547,486</b>	<b>0</b>		<b>745,906</b>	<b>498,892</b>	<b>549,559</b>	<b>1,196,750</b>	<b>1,556,379</b>	<b>0</b>	<b>0</b>
21   Sp Ed, Sup, St	6,195,809	0		2,496,734	1,535,263	1,987,381	32,500	143,931	0	0
22   Sp Ed, I&T, St	0	0		0	0	0	0	0	0	0
23   Sp Ed, Sup, IDEA, Fed	122,936	0		0	59,692	48,244	0	15,000	0	0
24   Sp Ed, Sup, Fed	824,013	0		539,329	0	189,684	0	95,000	0	0
25   Sp Ed, I&T, Fed	0	0		0	0	0	0	0	0	0

Aberdeen School District No.005

PROGRAM SUMMARY BY OBJECT OF EXPENDITURE

Program	Total Object	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
26   Sp Ed, Inst, St	0	0		0	0	0	0	0	0	0
29   Sp Ed, Oth, Fed	0	0		0	0	0	0	0	0	0
<b>TOTAL SPECIAL EDUCATION INSTRUCTION</b>	<b>7,142,758</b>	<b>0</b>		<b>3,036,063</b>	<b>1,594,955</b>	<b>2,225,309</b>	<b>32,500</b>	<b>253,931</b>	<b>0</b>	<b>0</b>
31   Voc, Basic, St	2,267,521	0		1,388,763	71,918	534,467	267,573	4,800	0	0
34   MidSchCar/Tec	516,683	0		281,489	0	111,138	124,056	0	0	0
38   Voc, Fed	37,109	0		0	0	0	37,109	0	0	0
39   Voc, Other	0	0		0	0	0	0	0	0	0
<b>TOTAL VOCATIONAL EDUCATION INSTRUCTION</b>	<b>2,821,313</b>	<b>0</b>		<b>1,670,252</b>	<b>71,918</b>	<b>645,605</b>	<b>428,738</b>	<b>4,800</b>	<b>0</b>	<b>0</b>
45   Skil Cnt, Bas, St	323,861	0	0	215,805	0	82,856	7,000	18,200	0	0
46   Skill Cntr, Fed	0	0	0	0	0	0	0	0	0	0
47   Skill Cntr, Fclty Upg	0	0		0	0	0	0	0		0
<b>TOTAL SKILL CENTER INSTRUCTION</b>	<b>323,861</b>	<b>0</b>	<b>0</b>	<b>215,805</b>	<b>0</b>	<b>82,856</b>	<b>7,000</b>	<b>18,200</b>	<b>0</b>	<b>0</b>
51   ESEA Disadvantaged, Federal	1,753,961	0		526,749	444,409	518,903	256,304	5,596	2,000	0
52   Other Title Grants under ESEA-Federal	969,175	0	0	165,623	210,000	9,649	15,000	553,903	15,000	0
53   ESEA Migrant, Federal	91,868	0		0	52,067	32,301	6,000	400	1,100	0
54   Read First, Fed	0	0		0	0	0	0	0	0	0
55   LAP	2,337,048	0		901,629	602,015	748,404	85,000	0	0	0
56   St In, Ctr/Hm, D	357,273	0		114,999	49,244	57,780	15,000	120,250	0	0
57   St In, N/D, Fed	0	0		0	0	0	0	0	0	0

Aberdeen School District No.005

PROGRAM SUMMARY BY OBJECT OF EXPENDITURE

Program	Total Object	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
58   Sp/Plt Pgm, St	268,395	0		203,395	0	0	35,000	30,000	0	0
59   I-JAJ	0	0		0	0	0	0	0	0	0
61   Head Start, Fed	0	0		0	0	0	0	0	0	0
62   MS, Pro Dv, Fed	0	0		0	0	0	0	0	0	0
64   LEP, Fed	100,727	0		0	0	0	21,021	79,706	0	0
65   Tran Biling, St	571,259	0		320,339	60,826	169,073	0	21,021	0	0
67   Ind Ed, Fd, JOM	0	0		0	0	0	0	0	0	0
68   Ind Ed, Fd, ED	81,263	0		0	27,556	23,707	30,000	0	0	0
69   Comp, Othr	0	0		0	0	0	0	0	0	0
<b>TOTAL COMPENSATORY EDUCATION INSTRUCTION</b>	<b>6,530,969</b>	<b>0</b>	<b>0</b>	<b>2,232,734</b>	<b>1,446,117</b>	<b>1,559,817</b>	<b>463,325</b>	<b>810,876</b>	<b>18,100</b>	<b>0</b>
71   Traffic Safety	0	0		0	0	0	0	0	0	0
73   Summer School	0	0		0	0	0	0	0	0	0
74   Highly Capable	81,732	0		61,377	0	20,355	0	0	0	0
76   Target Asst	0	0		0	0	0	0	0	0	0
78   Yth Trg Pm, Fed	0	0		0	0	0	0	0	0	0
79   Inst Pgm, Othr	540,509	0		0	52,529	29,362	379,018	58,100	21,500	0
<b>TOTAL OTHER INSTRUCTIONAL PROGRAMS</b>	<b>622,241</b>	<b>0</b>		<b>61,377</b>	<b>52,529</b>	<b>49,717</b>	<b>379,018</b>	<b>58,100</b>	<b>21,500</b>	<b>0</b>
81   Public Radio/TV	0	0		0	0	0	0	0	0	0
86   Comm Schools	0	0		0	0	0	0	0	0	0
88   Child Care	2,400,517	0		661,001	686,354	715,662	0	337,500	0	0

Aberdeen School District No.005

PROGRAM SUMMARY BY OBJECT OF EXPENDITURE

Program	Total Object	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
89   Othr Comm Srv	0	0	0	0	0	0	0	0	0	0
<b>TOTAL COMMUNITY SERVICES</b>	<b>2,400,517</b>	<b>0</b>	<b>0</b>	<b>661,001</b>	<b>686,354</b>	<b>715,662</b>	<b>0</b>	<b>337,500</b>	<b>0</b>	<b>0</b>
97   Distwide Suppt	7,599,905	0	-25,450	191,000	3,226,012	1,551,493	316,600	2,178,750	10,000	151,500
98   Schl Food Serv	2,778,552	0	0	0	933,907	739,895	1,070,450	14,300	0	20,000
99   Pupil Transp	1,277,036	0	-120,000	0	493,726	337,810	151,000	414,500	0	0
<b>TOTAL SUPPORT SERVICES</b>	<b>11,655,493</b>	<b>0</b>	<b>-145,450</b>	<b>191,000</b>	<b>4,653,645</b>	<b>2,629,198</b>	<b>1,538,050</b>	<b>2,607,550</b>	<b>10,000</b>	<b>171,500</b>
<b>OBJECT TOTALS</b>	<b>62,580,840</b>	<b>145,450</b>	<b>-145,450</b>	<b>24,557,981</b>	<b>11,474,301</b>	<b>15,203,319</b>	<b>4,683,731</b>	<b>6,362,408</b>	<b>77,600</b>	<b>221,500</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 01 - Basic Education

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	1,000	0		0	0	0	1,000	0	0	0
22   Lrn Resrc	384,932	0		0	215,779	151,635	17,518	0	0	0
23   Princ Off	3,020,512	0		1,508,361	633,062	839,089	20,000	20,000	0	0
24   Guid/Coun	1,930,048	0		1,176,252	220,709	533,087	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	403,229	0		0	258,864	144,365	0	0	0	0
27   Teaching	18,000,759	0		12,371,914	462,883	4,610,016	134,374	418,572	3,000	0
28   Extracur	1,163,134	145,450		41,040	514,103	188,041	123,000	126,500	25,000	0
29   Pmt to SD	0							0		
31   InstProDev	80,203	0		31,135	20,509	28,559	0	0	0	0
32   Inst Tech	215,458	0			0	0	215,458	0	0	0
33   Curriculum	191,956	0		80,447	58,697	52,312	500	0	0	0
34   Prof Lrng St	260,315	0		225,250		35,065	0	0	0	0
<b>Total</b>	<b>25,651,546</b>	<b>145,450</b>		<b>15,434,399</b>	<b>2,384,606</b>	<b>6,582,169</b>	<b>511,850</b>	<b>565,072</b>	<b>28,000</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>154.620</b>	<b>35.652</b>					

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 02 - Alternative Learning Experience

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	35,990	0		16,242	7,369	12,379	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	451,827	0		185,719	25,518	89,090	1,500	150,000	0	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	50,000	0			0	0	0	0	0	50,000
33   Curriculum	125,000	0		0	0	0	125,000	0	0	0
34   Prof Lrng St	3,234	0		2,612		622	0	0	0	0
<b>Total</b>	<b>666,051</b>	<b>0</b>		<b>204,573</b>	<b>32,887</b>	<b>102,091</b>	<b>126,500</b>	<b>150,000</b>	<b>0</b>	<b>50,000</b>
<b>FTE Program Staff</b>				<b>2.550</b>	<b>0.588</b>					



Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 03 - Basic Education - Dropout Reengagement

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	31,014	0		23,715	0	7,299	0	0	0	0
24   Guid/Coun	51,058	0		0	37,474	13,584	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	136,533	0		81,156	14,924	40,453	0	0	0	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
34   Prof Lrng St	0	0		0		0	0	0	0	0
<b>Total</b>	<b>218,605</b>	<b>0</b>		<b>104,871</b>	<b>52,398</b>	<b>61,336</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>0.950</b>	<b>1.032</b>					

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 11 - Federal Special Purpose - SLFRF

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
11   Bd of Dir	0	0			0	0	0	0	0	0
12   Supt Off	0	0		0	0	0	0	0	0	0
13   Busns Off	0	0		0	0	0	0	0	0	0
14   HR	75,000	0		0	0	0	0	75,000	0	0
15   Pblc Rltn	0	0		0	0	0	0	0	0	0
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	116,569	0		0	0	0	0	116,569	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
41   Supervisn	0	0		0	0	0	0	0	0	0
42   Food	0	0					0	0		
44   Operation	0	0			0	0	0	0	0	0
51   Supervisn	0	0		0	0	0	0	0	0	0
52   Operation	0	0			0	0	0	0	0	0
53   Maintnce	0	0			0	0	0	0	0	0
56   Insurance	0							0		
58   Remote Learning Operations	0	0			0	0	0	0		
61   Supv Bldg	0	0		0	0	0	0	0	0	0
62   Grnd Mnt	0	0			0	0	0	0	0	0
63   Oper Bldg	0	0			0	0	0	0	0	0

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
64   Maintnce	175,000	0			0	0	0	175,000	0	0
65   Utilities	0	0					0	0		0
67   Bldg Secu	0	0			0	0	0	0	0	0
68   Insurance	0	0						0		0
72   Info Sys	0	0		0	0	0	0	0	0	0
73   Printing	0	0		0	0	0	0	0	0	0
74   Warehouse	0	0		0	0	0	0	0	0	0
75   Mtr Pool	0	0		0	0	0	0	0	0	0
91   Publ Actv	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>366,569</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>366,569</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 12 - Federal Special Purpose - ESSER II

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
11   Bd of Dir	0	0			0	0	0	0	0	0
12   Supt Off	0	0		0	0	0	0	0	0	0
13   Busns Off	0	0		0	0	0	0	0	0	0
14   HR	0	0		0	0	0	0	0	0	0
15   Pblc Rltn	0	0		0	0	0	0	0	0	0
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	228,488	0		168,188	0	60,300	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	302,963	0		0	160,963	142,000	0	0	0	0
27   Teaching	159,594	0		0	102,044	57,550	0	0	0	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	705,000	0			0	0	705,000	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
41   Supervisn	0	0		0	0	0	0	0	0	0
42   Food	0	0					0	0		
44   Operation	0	0			0	0	0	0	0	0
51   Supervisn	0	0		0	0	0	0	0	0	0
52   Operation	0	0			0	0	0	0	0	0
53   Maintnce	0	0			0	0	0	0	0	0
56   Insurance	0							0		
58   Remote Learning Operations	0	0			0	0	0	0		
61   Supv Bldg	0	0		0	0	0	0	0	0	0
62   Grnd Mnt	0	0			0	0	0	0	0	0
63   Oper Bldg	0	0			0	0	0	0	0	0

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
64   Maintnce	175,000	0			0	0	0	175,000	0	0
65   Utilities	0	0					0	0		0
67   Bldg Secu	0	0			0	0	0	0	0	0
68   Insurance	0	0						0		0
72   Info Sys	0	0		0	0	0	0	0	0	0
73   Printing	0	0		0	0	0	0	0	0	0
74   Warehouse	0	0		0	0	0	0	0	0	0
75   Mtr Pool	0	0		0	0	0	0	0	0	0
91   Publ Actv	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>1,571,045</b>	<b>0</b>		<b>168,188</b>	<b>263,007</b>	<b>259,850</b>	<b>705,000</b>	<b>175,000</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>1.750</b>	<b>5.805</b>					

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OBJECTS OF EXPENDITURE

PROGRAM 13 - Federal Special Purpose - ESSER III

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
11   Bd of Dir	0	0			0	0	0	0	0	0
12   Supt Off	0	0		0	0	0	0	0	0	0
13   Busns Off	0	0		0	0	0	0	0	0	0
14   HR	0	0		0	0	0	0	0	0	0
15   Pblc Rltn	0	0		0	0	0	0	0	0	0
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	35,000	0		0	0	0	35,000	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	325,000	0		0	0	0	0	325,000	0	0
27   Teaching	362,392	0		75,000	75,000	6,332	4,250	201,810	0	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	95,000	0			0	0	95,000	0	0	0
33   Curriculum	250,000	0		0	0	0	250,000	0	0	0
41   Supervisn	0	0		0	0	0	0	0	0	0
42   Food	0	0					0	0		
44   Operation	0	0			0	0	0	0	0	0
51   Supervisn	0	0		0	0	0	0	0	0	0
52   Operation	0	0			0	0	0	0	0	0
53   Maintnce	0	0			0	0	0	0	0	0
56   Insurance	0							0		
58   Remote Learning Operations	0	0			0	0	0	0		
61   Supv Bldg	0	0		0	0	0	0	0	0	0
62   Grnd Mnt	0	0			0	0	0	0	0	0
63   Oper Bldg	0	0			0	0	0	0	0	0

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
64   Maintnce	0	0			0	0	0	0	0	0
65   Utilities	0	0					0	0		0
67   Bldg Secu	0	0			0	0	0	0	0	0
68   Insurance	0	0						0		0
72   Info Sys	0	0		0	0	0	0	0	0	0
73   Printing	0	0		0	0	0	0	0	0	0
74   Warehouse	0	0		0	0	0	0	0	0	0
75   Mtr Pool	0	0		0	0	0	0	0	0	0
91   Publ Actv	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>1,067,392</b>	<b>0</b>		<b>75,000</b>	<b>75,000</b>	<b>6,332</b>	<b>384,250</b>	<b>526,810</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>0.000</b>	<b>0.000</b>					

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 14 - Federal Special Purpose ESSER III Learning Loss

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
11   Bd of Dir	0	0			0	0	0	0	0	0
12   Supt Off	0	0		0	0	0	0	0	0	0
13   Busns Off	0	0		0	0	0	0	0	0	0
14   HR	0	0		0	0	0	0	0	0	0
15   Pblc Rltn	0	0		0	0	0	0	0	0	0
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	1,166,456	0		285,737	160,885	231,834	0	488,000	0	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	268,524	0		216,981	0	51,543	0	0	0	0
32   Inst Tech	27,500	0			0	0	27,500	0	0	0
33   Curriculum	80,000	0		0	0	0	80,000	0	0	0
41   Supervisn	0	0		0	0	0	0	0	0	0
42   Food	0	0					0	0		
44   Operation	0	0			0	0	0	0	0	0
51   Supervisn	0	0		0	0	0	0	0	0	0
52   Operation	0	0			0	0	0	0	0	0
53   Maintnce	0	0			0	0	0	0	0	0
56   Insurance	0							0		
58   Remote Learning Operations	0	0			0	0	0	0		
61   Supv Bldg	0	0		0	0	0	0	0	0	0
62   Grnd Mnt	0	0			0	0	0	0	0	0
63   Oper Bldg	0	0			0	0	0	0	0	0



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OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
64   Maintnce	0	0			0	0	0	0	0	0
65   Utilities	0	0					0	0		0
67   Bldg Secu	0	0			0	0	0	0	0	0
68   Insurance	0	0						0		0
72   Info Sys	0	0		0	0	0	0	0	0	0
73   Printing	0	0		0	0	0	0	0	0	0
74   Warehouse	0	0		0	0	0	0	0	0	0
75   Mtr Pool	0	0		0	0	0	0	0	0	0
91   Publ Actv	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>1,542,480</b>	<b>0</b>		<b>502,718</b>	<b>160,885</b>	<b>283,377</b>	<b>107,500</b>	<b>488,000</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>3.550</b>	<b>2.879</b>					

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OBJECTS OF EXPENDITURE

PROGRAM 18 - Federal Special Purpose - Reserved G

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
11   Bd of Dir	0	0			0	0	0	0	0	0
12   Supt Off	0	0		0	0	0	0	0	0	0
13   Busns Off	0	0		0	0	0	0	0	0	0
14   HR	0	0		0	0	0	0	0	0	0
15   Pblc Rltn	0	0		0	0	0	0	0	0	0
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
41   Supervisn	0	0		0	0	0	0	0	0	0
42   Food	0	0					0	0		
44   Operation	0	0			0	0	0	0	0	0
51   Supervisn	0	0		0	0	0	0	0	0	0
52   Operation	0	0			0	0	0	0	0	0
53   Maintnce	0	0			0	0	0	0	0	0
56   Insurance	0							0		
58   Remote Learning Operations	0	0			0	0	0	0		
61   Supv Bldg	0	0		0	0	0	0	0	0	0
62   Grnd Mnt	0	0			0	0	0	0	0	0
63   Oper Bldg	0	0			0	0	0	0	0	0

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
64   Maintnce	0	0			0	0	0	0	0	0
65   Utilities	0	0					0	0		0
67   Bldg Secu	0	0			0	0	0	0	0	0
68   Insurance	0	0						0		0
72   Info Sys	0	0		0	0	0	0	0	0	0
73   Printing	0	0		0	0	0	0	0	0	0
74   Warehouse	0	0		0	0	0	0	0	0	0
75   Mtr Pool	0	0		0	0	0	0	0	0	0
91   Publ Actv	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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OBJECTS OF EXPENDITURE

PROGRAM 19 - Federal Special Purpose - Other

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
11   Bd of Dir	0	0			0	0	0	0	0	0
12   Supt Off	0	0		0	0	0	0	0	0	0
13   Busns Off	0	0		0	0	0	0	0	0	0
14   HR	0	0		0	0	0	0	0	0	0
15   Pblc Rltn	0	0		0	0	0	0	0	0	0
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
41   Supervisn	0	0		0	0	0	0	0	0	0
42   Food	0	0					0	0		
44   Operation	0	0			0	0	0	0	0	0
51   Supervisn	0	0		0	0	0	0	0	0	0
52   Operation	0	0			0	0	0	0	0	0
53   Maintnce	0	0			0	0	0	0	0	0
56   Insurance	0							0		
58   Remote Learning Operations	0	0			0	0	0	0		
61   Supv Bldg	0	0		0	0	0	0	0	0	0
62   Grnd Mnt	0	0			0	0	0	0	0	0
63   Oper Bldg	0	0			0	0	0	0	0	0

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
64   Maintnce	0	0			0	0	0	0	0	0
65   Utilities	0	0					0	0		0
67   Bldg Secu	0	0			0	0	0	0	0	0
68   Insurance	0	0						0		0
72   Info Sys	0	0		0	0	0	0	0	0	0
73   Printing	0	0		0	0	0	0	0	0	0
74   Warehouse	0	0		0	0	0	0	0	0	0
75   Mtr Pool	0	0		0	0	0	0	0	0	0
91   Publ Actv	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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OBJECTS OF EXPENDITURE

PROGRAM 21 - Special Education, Supplemental, State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	337,764	0		128,714	113,149	94,901	1,000	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	504,502	0		136,339	120,477	102,255	12,000	133,431	0	0
27   Teaching	5,287,252	0		2,179,656	1,301,637	1,777,959	17,500	10,500	0	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	2,000	0		0	0	0	2,000	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
34   Prof Lrng St	64,291	0		52,025		12,266	0	0	0	0
<b>Total</b>	<b>6,195,809</b>	<b>0</b>		<b>2,496,734</b>	<b>1,535,263</b>	<b>1,987,381</b>	<b>32,500</b>	<b>143,931</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>25.600</b>	<b>29.554</b>					

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OBJECTS OF EXPENDITURE

PROGRAM 22 - Special Education, Infants and Toddlers, State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
34   Prof Lrng St	0	0		0		0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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OBJECTS OF EXPENDITURE

PROGRAM 23 - SP,Ed, Sup, IDEA, Fed

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	122,936	0		0	59,692	48,244	0	15,000	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>122,936</b>	<b>0</b>		<b>0</b>	<b>59,692</b>	<b>48,244</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>					<b>1.132</b>					



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OBJECTS OF EXPENDITURE

PROGRAM 24 - Special Education, Supplemental, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	41,023	0		32,179	0	8,844	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	493,727	0		293,364	0	105,363	0	95,000	0	0
27   Teaching	289,263	0		213,786	0	75,477	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>824,013</b>	<b>0</b>		<b>539,329</b>	<b>0</b>	<b>189,684</b>	<b>0</b>	<b>95,000</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>5.150</b>						

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OBJECTS OF EXPENDITURE

PROGRAM 25 - Special Education, Infants and Toddlers, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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OBJECTS OF EXPENDITURE

PROGRAM 26 - Special Education, Institutions, State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
34   Prof Lrng St	0	0		0		0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 29 - Special Education, Other, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 31 - Vocational, Basic, State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	317,333	0		112,625	66,851	62,857	75,000	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
27   Teaching	1,832,012	0		1,242,856	5,067	463,716	115,573	4,800	0	0
28   Extracur	15,000	0		12,118	0	2,882	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	77,000	0			0	0	77,000	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
34   Prof Lrng St	26,176	0		21,164		5,012	0	0	0	0
<b>Total</b>	<b>2,267,521</b>	<b>0</b>		<b>1,388,763</b>	<b>71,918</b>	<b>534,467</b>	<b>267,573</b>	<b>4,800</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>14.550</b>	<b>1.093</b>					

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OBJECTS OF EXPENDITURE

PROGRAM 34 - Middle School Career and Technical Education, State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	41,023	0		32,179	0	8,844	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
27   Teaching	466,943	0		247,453	0	101,846	117,644	0	0	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	6,412	0		0	0	0	6,412	0	0	0
34   Prof Lrng St	2,305	0		1,857		448	0	0	0	0
<b>Total</b>	<b>516,683</b>	<b>0</b>		<b>281,489</b>	<b>0</b>	<b>111,138</b>	<b>124,056</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>3.600</b>						

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OBJECTS OF EXPENDITURE

PROGRAM 38 - Vocational, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
27   Teaching	37,109	0		0	0	0	37,109	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
63   Oper Bldg	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>37,109</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>37,109</b>	<b>0</b>	<b>0</b>	<b>0</b>

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OBJECTS OF EXPENDITURE

PROGRAM 39 - Vocational, Other Categorical

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



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OBJECTS OF EXPENDITURE

PROGRAM 45 - Skill Center, Basic, State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	30,511	0		16,089	0	4,422	0	10,000	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	289,304	0	0	196,450	0	77,654	7,000	8,200	0	0
28   Extracur	4,046	0		3,266	0	780	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
34   Prof Lrng St	0	0		0		0	0	0	0	0
61   Supv Bldg	0	0		0	0	0	0	0	0	0
62   Grnd Mnt	0	0			0	0	0	0	0	0
63   Oper Bldg	0	0			0	0	0	0	0	0
64   Maintnce	0	0			0	0	0	0	0	0
65   Utilities	0	0					0	0		0
67   Bldg Secu	0	0			0	0	0	0	0	0
68   Insurance	0	0						0		
<b>Total</b>	<b>323,861</b>	<b>0</b>	<b>0</b>	<b>215,805</b>	<b>0</b>	<b>82,856</b>	<b>7,000</b>	<b>18,200</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>2.450</b>						

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OBJECTS OF EXPENDITURE

PROGRAM 46 - Skill Center, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0	0	0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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OBJECTS OF EXPENDITURE

PROGRAM 47 - Skill Center - Facility Upgrades

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
61   Supv Bldg	0	0		0	0	0	0	0		0
62   Grnd Mnt	0	0			0	0	0	0		0
64   Maintnce	0	0			0	0	0	0		0
67   Bldg Secu	0	0			0	0	0	0		0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>

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OBJECTS OF EXPENDITURE

PROGRAM 51 - Disadvantaged (formerly Remediation) ESEA Disadvantaged, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
15   Pblc Rltn	0	0		0	0	0	0	0	0	0
21   Supv Inst	58,025	0		7,626	28,603	21,796	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	104,940	0		16,266	46,521	34,057	1,500	5,596	1,000	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	1,589,996	0		502,857	369,285	463,050	254,804	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	1,000	0		0	0	0	0	0	1,000	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
63   Oper Bldg	0	0			0	0	0	0	0	0
64   Maintnce	0	0			0	0	0	0	0	0
65   Utilities	0	0					0	0		0
<b>Total</b>	<b>1,753,961</b>	<b>0</b>		<b>526,749</b>	<b>444,409</b>	<b>518,903</b>	<b>256,304</b>	<b>5,596</b>	<b>2,000</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>5.210</b>	<b>7.839</b>					

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 52 - Other Title Grants under ESEA-Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
15   Pblc Rltn	0	0		0	0	0	0	0	0	0
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0	0	0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	449,498	0		75,000	150,000	9,498	15,000	200,000	0	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	348,677	0		90,623	60,000	151	0	182,903	15,000	0
32   Inst Tech	50,000	0			0	0	0	50,000	0	0
33   Curriculum	121,000	0		0	0	0	0	121,000	0	0
63   Oper Bldg	0	0			0	0	0	0	0	0
64   Maintnce	0	0			0	0	0	0	0	0
65   Utilities	0	0					0	0		0
91   Publ Actv	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>969,175</b>	<b>0</b>	<b>0</b>	<b>165,623</b>	<b>210,000</b>	<b>9,649</b>	<b>15,000</b>	<b>553,903</b>	<b>15,000</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>0.000</b>	<b>0.000</b>					

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 53 - Migrant ESEA Migrant, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	16,003	0		0	9,534	6,469	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	73,865	0		0	42,533	25,832	5,000	400	100	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	2,000	0		0	0	0	1,000	0	1,000	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
63   Oper Bldg	0	0			0	0	0	0	0	0
64   Maintnce	0	0			0	0	0	0	0	0
65   Utilities	0	0					0	0		0
68   Insurance	0	0						0		
<b>Total</b>	<b>91,868</b>	<b>0</b>		<b>0</b>	<b>52,067</b>	<b>32,301</b>	<b>6,000</b>	<b>400</b>	<b>1,100</b>	<b>0</b>
<b>FTE Program Staff</b>					<b>0.872</b>					

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 54 - Reading First, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 55 - Learning Assistance Program (LAP), State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	266,675	0		202,415	0	64,260	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	147,072	0		108,883	0	38,189	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	1,910,749	0		580,171	602,015	643,563	85,000	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
34   Prof Lrng St	12,552	0		10,160		2,392	0	0	0	0
<b>Total</b>	<b>2,337,048</b>	<b>0</b>		<b>901,629</b>	<b>602,015</b>	<b>748,404</b>	<b>85,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>9.390</b>	<b>10.462</b>					



Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 56 - State Institutions, Centers and Homes, Delinquent

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	120,000	0		0	0	0	0	120,000	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	233,435	0		111,891	49,244	57,050	15,000	250	0	0
29   Pmt to SD	0							0		
31   InstProDev	1,535	0		1,243	0	292	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
34   Prof Lrng St	2,303	0		1,865		438	0	0	0	0
<b>Total</b>	<b>357,273</b>	<b>0</b>		<b>114,999</b>	<b>49,244</b>	<b>57,780</b>	<b>15,000</b>	<b>120,250</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>1.000</b>	<b>0.896</b>					

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 57 - State Institutions, Neglected and Delinquent, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
63   Oper Bldg	0	0			0	0	0	0	0	0
64   Maintnce	0	0			0	0	0	0	0	0
65   Utilities	0	0					0	0		0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 58 - Special and Pilot Programs, State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	238,395	0		203,395	0	0	35,000	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	30,000	0		0	0	0	0	30,000	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>268,395</b>	<b>0</b>		<b>203,395</b>	<b>0</b>	<b>0</b>	<b>35,000</b>	<b>30,000</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>0.000</b>						

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 59 - Institutions - Juveniles in Adult Jails

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
34   Prof Lrng St	0	0		0		0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 61 - Head Start, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
91   Publ Actv	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 62 - Math and Science, Professional Development, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 64 - Limited English Proficiency, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	79,706	0		0	0	0	0	79,706	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	21,021	0		0	0	0	21,021	0	0	0
<b>Total</b>	<b>100,727</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>21,021</b>	<b>79,706</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 65 - Transitional Bilingual, State

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	29,457	0		22,374	0	7,083	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
27   Teaching	505,694	0		285,762	60,826	159,106	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	22,336	0		1,064	0	251	0	21,021	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
34   Prof Lrng St	13,772	0		11,139		2,633	0	0	0	0
<b>Total</b>	<b>571,259</b>	<b>0</b>		<b>320,339</b>	<b>60,826</b>	<b>169,073</b>	<b>0</b>	<b>21,021</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>3.550</b>	<b>1.138</b>					



Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 67 - Indian Education, Federal, JOM

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 68 - Indian Education, Federal, ED

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
27   Teaching	81,263	0		0	27,556	23,707	30,000	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>81,263</b>	<b>0</b>		<b>0</b>	<b>27,556</b>	<b>23,707</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>					<b>0.551</b>					

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 69 - Compensatory, Other

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 71 - Traffic Safety

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
68   Insurance	0	0						0		
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 73 - Summer School

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 74 - Highly Capable

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	45,168	0		34,307	0	10,861	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	36,564	0		27,070	0	9,494	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
34   Prof Lrng St	0	0		0		0	0	0	0	0
<b>Total</b>	<b>81,732</b>	<b>0</b>		<b>61,377</b>	<b>0</b>	<b>20,355</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>0.480</b>						

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 76 - Targeted Assistance

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 78 - Youth Training Programs, Federal

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 79 - Instructional Programs, Other

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
24   Guid/Coun	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	500,509	0		0	52,529	29,362	371,518	45,600	1,500	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	35,000	0		0	0	0	2,500	12,500	20,000	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
62   Grnd Mnt	5,000	0			0	0	5,000	0	0	0
63   Oper Bldg	0	0			0	0	0	0	0	0
64   Maintnce	0	0			0	0	0	0	0	0
65   Utilities	0	0					0	0		0
68   Insurance	0	0						0		
91   Publ Actv	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>540,509</b>	<b>0</b>		<b>0</b>	<b>52,529</b>	<b>29,362</b>	<b>379,018</b>	<b>58,100</b>	<b>21,500</b>	<b>0</b>
<b>FTE Program Staff</b>					<b>1.039</b>					

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 81 - Public Radio/Television

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
22   Lrn Resrc	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
63   Oper Bldg	0	0			0	0	0	0	0	0
65   Utilities	0	0					0	0		0
91   Publ Actv	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 86 - Community Schools

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
23   Princ Off	0	0		0	0	0	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
63   Oper Bldg	0	0			0	0	0	0	0	0
65   Utilities	0	0					0	0		
68   Insurance	0	0						0		
91   Publ Actv	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 88 - Child Care

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	241,563	0		104,991	60,886	75,686	0	0	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
26   Health	0	0		0	0	0	0	0	0	0
27   Teaching	2,158,954	0		556,010	625,468	639,976	0	337,500	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
42   Food	0	0					0	0		
44   Operation	0	0			0	0	0	0	0	0
63   Oper Bldg	0	0			0	0	0	0	0	0
65   Utilities	0	0			0	0	0	0	0	0
68   Insurance	0	0						0		
91   Publ Actv	0	0		0	0	0	0	0	0	0
<b>Total</b>	<b>2,400,517</b>	<b>0</b>		<b>661,001</b>	<b>686,354</b>	<b>715,662</b>	<b>0</b>	<b>337,500</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>				<b>6.600</b>	<b>12.481</b>					

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 89 - Other Community Services

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
21   Supv Inst	0	0		0	0	0	0	0	0	0
27   Teaching	0	0		0	0	0	0	0	0	0
28   Extracur	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
31   InstProDev	0	0		0	0	0	0	0	0	0
32   Inst Tech	0	0			0	0	0	0	0	0
33   Curriculum	0	0		0	0	0	0	0	0	0
42   Food	0	0					0	0		
44   Operation	0	0			0	0	0	0	0	0
63   Oper Bldg	0	0			0	0	0	0	0	0
65   Utilities	0	0			0	0	0	0	0	0
68   Insurance	0	0						0		
75   Mtr Pool	0	0			0	0	0	0	0	0
91   Publ Actv	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 97 - District-wide Support

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
11   Bd of Dir	93,000	0			0	0	500	90,500	2,000	0
12   Supt Off	416,269	0		191,000	113,355	89,664	1,750	15,500	5,000	0
13   Busns Off	549,668	0		0	386,018	145,250	4,000	14,400	0	0
14   HR	450,415	0		0	291,305	108,760	3,250	45,100	2,000	0
15   Pblc Rltn	40,000	0		0	0	0	0	40,000	0	0
25   Pupil M/S	0	0		0	0	0	0	0	0	0
61   Supv Bldg	162,480	0		0	121,787	39,543	400	750	0	0
62   Grnd Mnt	94,095	0			60,736	32,859	500	0	0	0
63   Oper Bldg	2,009,261	0			1,235,528	632,733	132,000	1,500	1,000	6,500
64   Maintnce	1,332,111	0	0		601,619	309,792	149,200	271,500	0	0
65   Utilities	1,199,500	0	0		0	0	0	1,199,500	0	0
67   Bldg Secu	25,000	0			0	0	25,000	0	0	0
68   Insurance	500,000	0					0	500,000		0
72   Info Sys	519,193	0	0	0	364,038	155,155	0	0	0	0
73   Printing	39,911	0	-200	0	18,304	21,807	0	0	0	0
74   Warehouse	49,252	0	0	0	33,322	15,930	0	0	0	0
75   Mtr Pool	119,750	0	-25,250	0	0	0	0	0	0	145,000
83   Interest	0							0		
84   Principal	0							0		
85   Debt Expn	0		0					0		0
<b>Total</b>	<b>7,599,905</b>	<b>0</b>	<b>-25,450</b>	<b>191,000</b>	<b>3,226,012</b>	<b>1,551,493</b>	<b>316,600</b>	<b>2,178,750</b>	<b>10,000</b>	<b>151,500</b>
<b>FTE Program Staff</b>				<b>1.000</b>	<b>48.027</b>					

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 98 - School Food Services

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
25   Pupil M/S	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
41   Supervisn	223,810	0		0	133,762	57,348	31,000	1,700	0	0
42   Food	859,100	0					859,100	0		
44   Operation	1,695,642	0			800,145	682,547	180,350	12,600	0	20,000
49   Transfers	0		0							
<b>Total</b>	<b>2,778,552</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>933,907</b>	<b>739,895</b>	<b>1,070,450</b>	<b>14,300</b>	<b>0</b>	<b>20,000</b>
<b>FTE Program Staff</b>					<b>17.130</b>					

Aberdeen School District No.005

OBJECTS OF EXPENDITURE

PROGRAM 99 - Pupil Transportation

Activity	Total	(0) Debit Transfer	(1) Credit Transfer	(2) Cert. Salaries	(3) Class. Salaries	(4) Employee Benefits	(5) Supplies / Materials	(7) Purchased Services	(8) Travel	(9) Capital Outlay
25   Pupil M/S	0	0		0	0	0	0	0	0	0
29   Pmt to SD	0							0		
51   Supervisn	0	0		0	0	0	0	0	0	0
52   Operation	1,322,036	0			493,726	337,810	151,000	339,500	0	0
53   Maintnce	0	0			0	0	0	0	0	0
56   Insurance	75,000							75,000		
58   Remote Learning Operations	0	0			0	0	0	0		
59   Transfers	-120,000		-120,000							
<b>Total</b>	<b>1,277,036</b>	<b>0</b>	<b>-120,000</b>	<b>0</b>	<b>493,726</b>	<b>337,810</b>	<b>151,000</b>	<b>414,500</b>	<b>0</b>	<b>0</b>
<b>FTE Program Staff</b>					<b>7.621</b>					



Aberdeen School District No.005
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 01 - Basic Education

Table with 9 columns: ACTIVITY CODE, TITLE OF POSITION, FTE 1/3/, HIGH ANNUAL RATE, LOW ANNUAL RATE, AVERAGE ANNUAL RATE, TOTAL ANNUAL SALARY 2/, ANNUAL STATE SALARY, ANNUAL LOCAL SALARY. Rows include positions like Elementary Principal, Secondary Principal, Counselor, and various Teacher roles across activity codes 23, 24, 27, 28, and 31.

Aberdeen School District No.005  
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
01-33-130	OTHER DISTRICT ADMINISTRATOR	0.500	160,893	160,893	160,894.00	80,447	80,447	0
<b>ACTIVITY CODE 33 TOTAL</b>		<b>0.500</b>				<b>80,447</b>	<b>80,447</b>	<b>0</b>
01-34-312	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	105,250	105,250	0
01-34-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	96,393	96,393	0
01-34-332	OTHER TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	3,211	3,211	0
01-34-342	ELEMENTARY SPECIALIST TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	5,254	5,254	0
01-34-422	COUNSELOR SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	15,142	15,142	0
<b>ACTIVITY CODE 34 TOTAL</b>		<b>0.000</b>				<b>225,250</b>	<b>225,250</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>154.620</b>				<b>15,434,399</b>	<b>13,760,137</b>	<b>1,674,261</b>

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 02 - Alternative Learning Experience

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
02-24-420	COUNSELOR	0.150	108,281	108,281	108,280.00	16,242	16,242	0
<b>ACTIVITY CODE 24 TOTAL</b>		<b>0.150</b>				<b>16,242</b>	<b>16,242</b>	<b>0</b>
02-27-320	SECONDARY TEACHER	1.000	80,091	80,091	80,091.00	80,091	80,091	0
02-27-330	OTHER TEACHER	1.400	76,639	72,472	75,448.57	105,628	105,628	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>2.400</b>				<b>185,719</b>	<b>185,719</b>	<b>0</b>
02-34-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	2,612	2,612	0
<b>ACTIVITY CODE 34 TOTAL</b>		<b>0.000</b>				<b>2,612</b>	<b>2,612</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>2.550</b>				<b>204,573</b>	<b>204,573</b>	<b>0</b>

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 03 - Basic Education - Dropout Reengagement

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
03-23-230	SECONDARY PRINCIPAL	0.150	158,099	158,099	158,100.00	23,715	23,715	0
<b>ACTIVITY CODE 23 TOTAL</b>		<b>0.150</b>				<b>23,715</b>	<b>23,715</b>	<b>0</b>
03-27-320	SECONDARY TEACHER	0.800	111,891	86,044	101,445.00	81,156	81,156	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>0.800</b>				<b>81,156</b>	<b>81,156</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>0.950</b>				<b>104,871</b>	<b>104,871</b>	<b>0</b>

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 11 - Federal Special Purpose - SLFRF

Table with columns: ACTIVITY CODE, TITLE OF POSITION, FTE 1/, 3/, HIGH ANNUAL RATE, LOW ANNUAL RATE, AVERAGE ANNUAL RATE, TOTAL ANNUAL SALARY 2/, ANNUAL STATE SALARY, ANNUAL LOCAL SALARY. Data row shows 0 for all salary-related columns.

\*\*\*\* NO CERTIFICATED SALARY DATA FOR THIS PROGRAM \*\*\*\*

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 12 - Federal Special Purpose - ESSER II

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
12-24-420	COUNSELOR	1.750	108,281	81,329	96,107.43	168,188	168,188	0
<b>ACTIVITY CODE 24 TOTAL</b>		<b>1.750</b>				<b>168,188</b>	<b>168,188</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>1.750</b>				<b>168,188</b>	<b>168,188</b>	<b>0</b>

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 13 - Federal Special Purpose - ESSER III

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY	
13-27-311	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL NOT TIME	0.000		0	0	0.00	75,000	75,000	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>0.000</b>					<b>75,000</b>	<b>75,000</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>0.000</b>					<b>75,000</b>	<b>75,000</b>	<b>0</b>

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 14 - Federal Special Purpose ESSER III Learning Loss

Table with columns: ACTIVITY CODE, TITLE OF POSITION, FTE 1/3/, HIGH ANNUAL RATE, LOW ANNUAL RATE, AVERAGE ANNUAL RATE, TOTAL ANNUAL SALARY 2/, ANNUAL STATE SALARY, ANNUAL LOCAL SALARY. Rows include positions like OTHER TEACHER, ELEMENTARY HOMEROOM TEACHER, etc., with sub-totals for activity codes 27 and 31, and a final PROGRAM TOTAL.

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.
2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.
3/ Use three decimal places.



Aberdeen School District No.005
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 21 - Special Education, Supplemental, State

Table with columns: ACTIVITY CODE, TITLE OF POSITION, FTE 1/3/, HIGH ANNUAL RATE, LOW ANNUAL RATE, AVERAGE ANNUAL RATE, TOTAL ANNUAL SALARY 2/, ANNUAL STATE SALARY, ANNUAL LOCAL SALARY. Rows include positions like OTHER DISTRICT ADMINISTRATOR, OCCUPATIONAL THERAPIST, COMMUNICATIONS DISORDER SPECIALIST, PSYCHOLOGIST, and ELEMENTARY/SECONDARY TEACHERS.

Aberdeen School District No.005
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 21 - Special Education, Supplemental, State

Table with columns: ACTIVITY CODE, TITLE OF POSITION, FTE 1/3/, HIGH ANNUAL RATE, LOW ANNUAL RATE, AVERAGE ANNUAL RATE, TOTAL ANNUAL SALARY 2/, ANNUAL STATE SALARY, ANNUAL LOCAL SALARY. Rows include positions like SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS, OCCUPATIONAL THERAPIST SUPPLEMENTAL DAYS & HOURS, COMMUNICATIONS DISORDER SPEC SUPPLEMENTAL DAYS & HOURS, PSYCHOLOGIST SUPPLEMENTAL DAYS & HOURS, and summary rows for ACTIVITY CODE 34 TOTAL and PROGRAM TOTAL.

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 23 - SP,Ed, Sup, IDEA, Fed

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
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\*\*\*\* NO CERTIFICATED SALARY DATA FOR THIS PROGRAM \*\*\*\*

							0	0
							0	0
							0	0

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 24 - Special Education, Supplemental, Federal

Table with 9 columns: ACTIVITY CODE, TITLE OF POSITION, FTE 1/3/, HIGH ANNUAL RATE, LOW ANNUAL RATE, AVERAGE ANNUAL RATE, TOTAL ANNUAL SALARY 2/, ANNUAL STATE SALARY, ANNUAL LOCAL SALARY. Rows include positions like OTHER DISTRICT ADMINISTRATOR, PSYCHOLOGIST, and SECONDARY TEACHER with their respective rates and salaries.

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 31 - Vocational, Basic, State

Table with columns: ACTIVITY CODE, TITLE OF POSITION, FTE 1/3/, HIGH ANNUAL RATE, LOW ANNUAL RATE, AVERAGE ANNUAL RATE, TOTAL ANNUAL SALARY 2/, ANNUAL STATE SALARY, ANNUAL LOCAL SALARY. Rows include activity codes 21, 27, 28, and 34, and a final PROGRAM TOTAL row.

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 34 - Middle School Career and Technical Education, State

Table with 9 columns: ACTIVITY CODE, TITLE OF POSITION, FTE 1/3/, HIGH ANNUAL RATE, LOW ANNUAL RATE, AVERAGE ANNUAL RATE, TOTAL ANNUAL SALARY 2/, ANNUAL STATE SALARY, ANNUAL LOCAL SALARY. Rows include activity codes 34-21-250, 34-27-320, 34-27-321, 34-34-322 and their respective totals.

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 38 - Vocational, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
**** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ****								
							0	0
							0	0
							0	0

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 45 - Skill Center, Basic, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
45-21-130	OTHER DISTRICT ADMINISTRATOR	0.100	160,893	160,893	160,890.00	16,089	16,089	0
<b>ACTIVITY CODE 21 TOTAL</b>		<b>0.100</b>				<b>16,089</b>	<b>16,089</b>	<b>0</b>
45-27-320	SECONDARY TEACHER	2.350	99,025	67,334	81,255.32	190,950	190,950	0
45-27-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	5,500	5,500	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>2.350</b>				<b>196,450</b>	<b>196,450</b>	<b>0</b>
45-28-321	SECONDARY TEACHER SUPPLEMENTAL NOT TIME	0.000	0	0	0.00	3,266	3,266	0
<b>ACTIVITY CODE 28 TOTAL</b>		<b>0.000</b>				<b>3,266</b>	<b>3,266</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>2.450</b>				<b>215,805</b>	<b>215,805</b>	<b>0</b>

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.



Aberdeen School District No.005
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 51 - Disadvantaged (formerly Remediation) ESEA Disadvantaged, Federal

Table with 9 columns: ACTIVITY CODE, TITLE OF POSITION, FTE 1/3/, HIGH ANNUAL RATE, LOW ANNUAL RATE, AVERAGE ANNUAL RATE, TOTAL ANNUAL SALARY 2/, ANNUAL STATE SALARY, ANNUAL LOCAL SALARY. Rows include positions like OTHER SCHOOL ADMINISTRATOR, OTHER SUPPORT PERSONNEL, and various TEACHER roles, ending with a PROGRAM TOTAL row.

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 52 - Other Title Grants under ESEA-Federal

Table with columns: ACTIVITY CODE, TITLE OF POSITION, FTE 1/3/, HIGH ANNUAL RATE, LOW ANNUAL RATE, AVERAGE ANNUAL RATE, TOTAL ANNUAL SALARY 2/, ANNUAL STATE SALARY, ANNUAL LOCAL SALARY. Rows include positions like ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL NOT TIME and totals for activity codes 27 and 31.

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.
2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.
3/ Use three decimal places.

Aberdeen School District No.005

SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 53 - Migrant ESEA Migrant, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
**** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ****								
							0	0
							0	0
							0	0

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 55 - Learning Assistance Program (LAP), State

Table with 9 columns: ACTIVITY CODE, TITLE OF POSITION, FTE 1/3/, HIGH ANNUAL RATE, LOW ANNUAL RATE, AVERAGE ANNUAL RATE, TOTAL ANNUAL SALARY 2/, ANNUAL STATE SALARY, ANNUAL LOCAL SALARY. Rows include positions like OTHER DISTRICT ADMINISTRATOR, OTHER SCHOOL ADMINISTRATOR, OTHER SUPPORT PERSONNEL, ELEMENTARY HOMEROOM TEACHER, SECONDARY TEACHER, and OTHER TEACHER, with sub-totals for activity codes 21, 24, 27, and 34, and a final PROGRAM TOTAL row.

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.
2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.
3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 56 - State Institutions, Centers and Homes, Delinquent

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
56-27-320	SECONDARY TEACHER	1.000	111,891	111,891	111,891.00	111,891	111,891	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>1.000</b>				<b>111,891</b>	<b>111,891</b>	<b>0</b>
56-31-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,243	1,243	0
<b>ACTIVITY CODE 31 TOTAL</b>		<b>0.000</b>				<b>1,243</b>	<b>1,243</b>	<b>0</b>
56-34-312	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,865	1,865	0
<b>ACTIVITY CODE 34 TOTAL</b>		<b>0.000</b>				<b>1,865</b>	<b>1,865</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>1.000</b>				<b>114,999</b>	<b>114,999</b>	<b>0</b>

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 58 - Special and Pilot Programs, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY	
58-27-311	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL NOT TIME	0.000		0	0	0.00	203,395	203,395	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>0.000</b>					<b>203,395</b>	<b>203,395</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>0.000</b>					<b>203,395</b>	<b>203,395</b>	<b>0</b>

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 64 - Limited English Proficiency, Federal

ACTIVITY CODE TITLE OF POSITION FTE 1/, HIGH ANNUAL LOW ANNUAL AVERAGE ANNUAL TOTAL ANNUAL ANNUAL STATE ANNUAL LOCAL
3/ RATE RATE RATE RATE SALARY 2/ SALARY SALARY

\*\*\*\* NO CERTIFICATED SALARY DATA FOR THIS PROGRAM \*\*\*\*

0 0
0 0
0 0

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 65 - Transitional Bilingual, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
65-21-130	OTHER DISTRICT ADMINISTRATOR	0.150	149,161	149,161	149,160.00	22,374	22,374	0
<b>ACTIVITY CODE 21 TOTAL</b>		<b>0.150</b>				<b>22,374</b>	<b>22,374</b>	<b>0</b>
65-27-330	OTHER TEACHER	3.400	108,281	55,338	84,047.65	285,762	285,762	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>3.400</b>				<b>285,762</b>	<b>285,762</b>	<b>0</b>
65-31-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,064	1,064	0
<b>ACTIVITY CODE 31 TOTAL</b>		<b>0.000</b>				<b>1,064</b>	<b>1,064</b>	<b>0</b>
65-34-312	ELEMENTARY HOMEROOM TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	6,750	6,750	0
65-34-322	SECONDARY TEACHER SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	1,596	1,596	0
65-34-432	OCCUPATIONAL THERAPIST SUPPLEMENTAL DAYS & HOURS	0.000	0	0	0.00	2,793	2,793	0
<b>ACTIVITY CODE 34 TOTAL</b>		<b>0.000</b>				<b>11,139</b>	<b>11,139</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>3.550</b>				<b>320,339</b>	<b>320,339</b>	<b>0</b>

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.



Aberdeen School District No.005  
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 68 - Indian Education, Federal, ED

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
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\*\*\*\* NO CERTIFICATED SALARY DATA FOR THIS PROGRAM \*\*\*\*

							0	0
							0	0
							0	0

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 74 - Highly Capable

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
74-21-130	OTHER DISTRICT ADMINISTRATOR	0.230	149,161	149,161	149,160.87	34,307	34,307	0
<b>ACTIVITY CODE 21 TOTAL</b>		<b>0.230</b>				<b>34,307</b>	<b>34,307</b>	<b>0</b>
74-27-330	OTHER TEACHER	0.250	108,281	108,281	108,280.00	27,070	27,070	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>0.250</b>				<b>27,070</b>	<b>27,070</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>0.480</b>				<b>61,377</b>	<b>61,377</b>	<b>0</b>

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 79 - Instructional Programs, Other

Table with columns: ACTIVITY CODE, TITLE OF POSITION, FTE 1/, 3/, HIGH ANNUAL RATE, LOW ANNUAL RATE, AVERAGE ANNUAL RATE, TOTAL ANNUAL SALARY 2/, ANNUAL STATE SALARY, ANNUAL LOCAL SALARY. Includes a row with zeros and a note: \*\*\*\* NO CERTIFICATED SALARY DATA FOR THIS PROGRAM \*\*\*\*

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 88 - Child Care

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
88-21-130	OTHER DISTRICT ADMINISTRATOR	0.150	152,513	152,513	152,513.33	22,877	22,877	0
88-21-400	OTHER SUPPORT PERSONNEL	0.750	109,485	109,485	109,485.33	82,114	82,114	0
<b>ACTIVITY CODE 21 TOTAL</b>		<b>0.900</b>				<b>104,991</b>	<b>104,991</b>	<b>0</b>
88-27-310	ELEMENTARY HOMEROOM TEACHER	4.350	111,891	69,388	93,467.13	406,582	406,582	0
88-27-330	OTHER TEACHER	1.350	111,891	108,281	110,687.41	149,428	149,428	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>5.700</b>				<b>556,010</b>	<b>556,010</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>6.600</b>				<b>661,001</b>	<b>661,001</b>	<b>0</b>

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 97 - District-wide Support

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
97-12-110	SUPERINTENDENT	1.000	185,000	185,000	191,000.00	191,000	191,000	0
<b>ACTIVITY CODE 12 TOTAL</b>		<b>1.000</b>				<b>191,000</b>	<b>191,000</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>1.000</b>				<b>191,000</b>	<b>191,000</b>	<b>0</b>

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 98 - School Food Services

ACTIVITY CODE TITLE OF POSITION FTE 1/, HIGH ANNUAL LOW ANNUAL AVERAGE ANNUAL TOTAL ANNUAL ANNUAL STATE ANNUAL LOCAL
3/ RATE RATE RATE SALARY 2/ SALARY SALARY

\*\*\*\* NO CERTIFICATED SALARY DATA FOR THIS PROGRAM \*\*\*\*

0 0
0 0
0 0

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CERTIFICATED EMPLOYEES

PROGRAM 99 - Pupil Transportation

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
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\*\*\*\* NO CERTIFICATED SALARY DATA FOR THIS PROGRAM \*\*\*\*

							0	0
							0	0
							0	0

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
01-22-910	AIDES	2.039	4,239.00	28.60	20.01	24.88	105,483	105,483	0
01-22-940	OFFICE/CLERICAL	2.252	4,680.00	24.76	23.17	23.57	110,296	99,452	10,844
<b>ACTIVITY CODE 22 TOTAL</b>		<b>4.291</b>					<b>215,779</b>	<b>204,935</b>	<b>10,844</b>
01-23-910	AIDES	0.827	1,720.00	31.74	31.74	31.74	54,593	54,593	0
01-23-940	OFFICE/CLERICAL	9.861	20,509.50	31.74	22.11	28.20	578,469	578,469	0
<b>ACTIVITY CODE 23 TOTAL</b>		<b>10.688</b>					<b>633,062</b>	<b>633,062</b>	<b>0</b>
01-24-910	AIDES	3.886	8,078.36	25.97	19.05	22.23	179,605	179,605	0
01-24-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	160	160	0
01-24-940	OFFICE/CLERICAL	0.769	1,600.00	25.59	25.59	25.59	40,944	40,944	0
<b>ACTIVITY CODE 24 TOTAL</b>		<b>4.655</b>					<b>220,709</b>	<b>220,709</b>	<b>0</b>
01-26-960	PROFESSIONAL	3.144	6,541.00	45.89	33.81	39.58	258,864	258,864	0
<b>ACTIVITY CODE 26 TOTAL</b>		<b>3.144</b>					<b>258,864</b>	<b>258,864</b>	<b>0</b>
01-27-900	CLASSIFIED ON LEAVE	0.100	208.00	96.15	96.15	96.15	20,000	20,000	0
01-27-910	AIDES	6.689	13,903.50	27.24	19.05	22.46	312,276	312,276	0
01-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	54,604	54,604	0
01-27-940	OFFICE/CLERICAL	0.563	1,170.00	23.17	23.17	23.17	27,109	27,109	0
01-27-960	PROFESSIONAL	0.784	1,631.36	30.05	28.54	29.97	48,894	0	48,894
<b>ACTIVITY CODE 27 TOTAL</b>		<b>8.136</b>					<b>462,883</b>	<b>413,989</b>	<b>48,894</b>
01-28-940	OFFICE/CLERICAL	0.757	1,575.00	31.74	31.74	31.74	49,991	0	49,991
01-28-960	PROFESSIONAL	2.100	4,374.00	77.16	16.36	43.72	191,229	0	191,229
01-28-963	PROFESSIONAL NOT TIME	0.000	0.00	0.00	0.00	0.00	151,096	0	151,096
01-28-990	DIRECTOR/SUPERVISOR	1.000	2,080.00	58.55	58.55	58.55	121,787	0	121,787
<b>ACTIVITY CODE 28 TOTAL</b>		<b>3.857</b>					<b>514,103</b>	<b>0</b>	<b>514,103</b>



Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 01 - Basic Education

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
01-31-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	20,509	0	20,509
<b>ACTIVITY CODE 31 TOTAL</b>		<b>0.000</b>					<b>20,509</b>	<b>0</b>	<b>20,509</b>
01-33-940	OFFICE/CLERICAL	0.881	1,832.00	31.74	31.74	32.04	58,697	58,697	0
<b>ACTIVITY CODE 33 TOTAL</b>		<b>0.881</b>					<b>58,697</b>	<b>58,697</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>35.652</b>					<b>2,384,606</b>	<b>1,790,256</b>	<b>594,350</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 02 - Alternative Learning Experience

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
02-24-910	AIDES	0.182	378.82	19.05	19.05	19.05	7,217	7,217	0
02-24-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	152	152	0
<b>ACTIVITY CODE 24 TOTAL</b>		<b>0.182</b>					<b>7,369</b>	<b>7,369</b>	<b>0</b>
02-27-940	OFFICE/CLERICAL	0.406	844.00	29.93	29.93	30.23	25,518	25,518	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>0.406</b>					<b>25,518</b>	<b>25,518</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>0.588</b>					<b>32,887</b>	<b>32,887</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 03 - Basic Education - Dropout Reengagement

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
03-24-910	AIDES	0.182	378.82	19.05	19.05	19.05	7,217	7,217	0
03-24-960	PROFESSIONAL	0.588	1,222.00	24.76	24.76	24.76	30,257	30,257	0
<b>ACTIVITY CODE 24 TOTAL</b>		<b>0.770</b>					<b>37,474</b>	<b>37,474</b>	<b>0</b>
03-27-910	AIDES	0.219	455.46	25.97	25.97	25.97	11,828	11,828	0
03-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	416	416	0
03-27-960	PROFESSIONAL	0.043	89.18	30.05	30.05	30.05	2,680	2,680	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>0.262</b>					<b>14,924</b>	<b>14,924</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>1.032</b>					<b>52,398</b>	<b>52,398</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 11 - Federal Special Purpose - SLFRF

ACTIVITY CODE TITLE OF POSITION FTE 1/, NUMBER OF HIGH LOW AVERAGE TOTAL ANNUAL ANNUAL STATE ANNUAL LOCAL
3/ HOURS HOURLY HOURLY HOURLY RATE SALARY 2/ SALARY SALARY
RATE RATE

\*\*\*\* NO CLASSIFIED SALARY DATA FOR THIS PROGRAM \*\*\*\*

0 0
0 0
0 0

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.
2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.
3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 12 - Federal Special Purpose - ESSER II

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
12-26-960	PROFESSIONAL	3.528	7,332.00	23.98	20.71	21.95	160,963	160,963	0
<b>ACTIVITY CODE 26 TOTAL</b>		<b>3.528</b>					<b>160,963</b>	<b>160,963</b>	<b>0</b>
12-27-910	AIDES	2.277	4,732.00	28.60	19.05	21.52	101,815	101,815	0
12-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	229	229	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>2.277</b>					<b>102,044</b>	<b>102,044</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>5.805</b>					<b>263,007</b>	<b>263,007</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 13 - Federal Special Purpose - ESSER III

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
13-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	75,000	75,000	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>0.000</b>					<b>75,000</b>	<b>75,000</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>0.000</b>					<b>75,000</b>	<b>75,000</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 14 - Federal Special Purpose ESSER III Learning Loss

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
14-27-910	AIDES	2.879	5,983.67	27.24	25.97	26.33	157,541	157,541	0
14-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	3,344	3,344	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>2.879</b>					<b>160,885</b>	<b>160,885</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>2.879</b>					<b>160,885</b>	<b>160,885</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 21 - Special Education, Supplemental, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
21-21-940	OFFICE/CLERICAL	1.804	3,752.00	31.74	27.29	30.16	113,149	113,149	0
<b>ACTIVITY CODE 21 TOTAL</b>		<b>1.804</b>					<b>113,149</b>	<b>113,149</b>	<b>0</b>
21-26-960	PROFESSIONAL	1.446	3,007.79	43.06	37.21	40.05	120,477	120,477	0
<b>ACTIVITY CODE 26 TOTAL</b>		<b>1.446</b>					<b>120,477</b>	<b>120,477</b>	<b>0</b>
21-27-900	CLASSIFIED ON LEAVE	0.150	312.00	96.15	96.15	96.15	30,000	30,000	0
21-27-910	AIDES	25.851	53,736.80	25.47	19.05	23.20	1,246,476	1,246,476	0
21-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	4,976	4,976	0
21-27-940	OFFICE/CLERICAL	0.303	630.00	31.74	31.74	32.04	20,185	20,185	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>26.304</b>					<b>1,301,637</b>	<b>1,301,637</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>29.554</b>					<b>1,535,263</b>	<b>1,535,263</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.



Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 23 - SP,Ed, Sup, IDEA, Fed

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
23-26-910	AIDES	1.132	2,353.00	25.97	24.76	25.37	59,692	59,692	0
<b>ACTIVITY CODE 26 TOTAL</b>		<b>1.132</b>					<b>59,692</b>	<b>59,692</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>1.132</b>					<b>59,692</b>	<b>59,692</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 24 - Special Education, Supplemental, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
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\*\*\*\* NO CLASSIFIED SALARY DATA FOR THIS PROGRAM \*\*\*\*

								0	0
								0	0
								0	0

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 31 - Vocational, Basic, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
31-21-940	OFFICE/CLERICAL	1.000	2,080.00	31.74	31.74	32.14	66,851	66,851	0
<b>ACTIVITY CODE 21 TOTAL</b>		<b>1.000</b>					<b>66,851</b>	<b>66,851</b>	<b>0</b>
31-27-910	AIDES	0.093	194.00	26.12	26.12	26.12	5,067	5,067	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>0.093</b>					<b>5,067</b>	<b>5,067</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>1.093</b>					<b>71,918</b>	<b>71,918</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 34 - Middle School Career and Technical Education, State

Table with 10 columns: ACTIVITY CODE, TITLE OF POSITION, FTE 1/3/, NUMBER OF HOURS, HIGH HOURLY RATE, LOW HOURLY RATE, AVERAGE HOURLY RATE, TOTAL ANNUAL SALARY 2/, ANNUAL STATE SALARY, ANNUAL LOCAL SALARY. Content includes '\*\*\*\* NO CLASSIFIED SALARY DATA FOR THIS PROGRAM \*\*\*\*' and three rows of zeros.

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.
2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.
3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 38 - Vocational, Federal

ACTIVITY CODE TITLE OF POSITION FTE 1/, NUMBER OF HIGH LOW AVERAGE TOTAL ANNUAL ANNUAL STATE ANNUAL LOCAL
3/ HOURS HOURLY HOURLY HOURLY RATE SALARY 2/ SALARY SALARY
RATE RATE

\*\*\*\* NO CLASSIFIED SALARY DATA FOR THIS PROGRAM \*\*\*\*

0 0
0 0
0 0

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.
2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.
3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 45 - Skill Center, Basic, State

ACTIVITY CODE TITLE OF POSITION FTE 1/, NUMBER OF HIGH LOW AVERAGE TOTAL ANNUAL ANNUAL STATE ANNUAL LOCAL
3/ HOURS HOURLY HOURLY HOURLY RATE SALARY 2/ SALARY SALARY
RATE RATE

\*\*\*\* NO CLASSIFIED SALARY DATA FOR THIS PROGRAM \*\*\*\*

0 0
0 0
0 0

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.
2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.
3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 51 - Disadvantaged (formerly Remediation) ESEA Disadvantaged, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
51-21-940	OFFICE/CLERICAL	0.504	1,048.13	27.29	27.29	27.29	28,603	28,603	0
<b>ACTIVITY CODE 21 TOTAL</b>		<b>0.504</b>					<b>28,603</b>	<b>28,603</b>	<b>0</b>
51-24-960	PROFESSIONAL	0.816	1,696.00	27.43	27.43	27.43	46,521	46,521	0
<b>ACTIVITY CODE 24 TOTAL</b>		<b>0.816</b>					<b>46,521</b>	<b>46,521</b>	<b>0</b>
51-27-910	AIDES	6.213	12,916.15	27.24	25.97	26.64	344,135	344,135	0
51-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	6,008	6,008	0
51-27-960	PROFESSIONAL	0.306	637.00	30.05	30.05	30.05	19,142	19,142	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>6.519</b>					<b>369,285</b>	<b>369,285</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>7.839</b>					<b>444,409</b>	<b>444,409</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 52 - Other Title Grants under ESEA-Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
52-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	150,000	150,000	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>0.000</b>					<b>150,000</b>	<b>150,000</b>	<b>0</b>
52-31-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	60,000	60,000	0
<b>ACTIVITY CODE 31 TOTAL</b>		<b>0.000</b>					<b>60,000</b>	<b>60,000</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>0.000</b>					<b>210,000</b>	<b>210,000</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.



Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 53 - Migrant ESEA Migrant, Federal

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
53-21-940	OFFICE/CLERICAL	0.168	349.38	27.29	27.29	27.29	9,534	9,534	0
<b>ACTIVITY CODE 21 TOTAL</b>		<b>0.168</b>					<b>9,534</b>	<b>9,534</b>	<b>0</b>
53-24-960	PROFESSIONAL	0.704	1,464.64	28.54	28.54	29.04	42,533	42,533	0
<b>ACTIVITY CODE 24 TOTAL</b>		<b>0.704</b>					<b>42,533</b>	<b>42,533</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>0.872</b>					<b>52,067</b>	<b>52,067</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 55 - Learning Assistance Program (LAP), State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
55-27-900	CLASSIFIED ON LEAVE	0.100	208.00	96.15	96.15	96.15	20,000	20,000	0
55-27-910	AIDES	9.186	19,101.22	30.05	25.97	26.78	511,489	511,489	0
55-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	3,585	3,585	0
55-27-960	PROFESSIONAL	1.176	2,444.00	27.24	27.24	27.39	66,941	66,941	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>10.462</b>					<b>602,015</b>	<b>602,015</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>10.462</b>					<b>602,015</b>	<b>602,015</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 56 - State Institutions, Centers and Homes, Delinquent

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
56-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	198	198	0
56-27-940	OFFICE/CLERICAL	0.633	1,316.00	24.76	24.76	24.76	32,584	32,584	0
56-27-960	PROFESSIONAL	0.263	547.82	30.05	30.05	30.05	16,462	16,462	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>0.896</b>					<b>49,244</b>	<b>49,244</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>0.896</b>					<b>49,244</b>	<b>49,244</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 58 - Special and Pilot Programs, State

ACTIVITY CODE TITLE OF POSITION FTE 1/, NUMBER OF HIGH LOW AVERAGE TOTAL ANNUAL ANNUAL STATE ANNUAL LOCAL
3/ HOURS HOURLY HOURLY HOURLY RATE SALARY 2/ SALARY SALARY
RATE RATE

\*\*\*\* NO CLASSIFIED SALARY DATA FOR THIS PROGRAM \*\*\*\*

0 0
0 0
0 0

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.
2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.
3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 64 - Limited English Proficiency, Federal

ACTIVITY CODE TITLE OF POSITION FTE 1/, NUMBER OF HIGH LOW AVERAGE TOTAL ANNUAL ANNUAL STATE ANNUAL LOCAL
3/ HOURS HOURLY HOURLY HOURLY RATE SALARY 2/ SALARY SALARY
RATE RATE

\*\*\*\* NO CLASSIFIED SALARY DATA FOR THIS PROGRAM \*\*\*\*

0 0
0 0
0 0

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.
2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.
3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 65 - Transitional Bilingual, State

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
65-27-910	AIDES	1.138	2,366.00	25.97	24.76	25.37	60,014	60,014	0
65-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	812	812	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>1.138</b>					<b>60,826</b>	<b>60,826</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>1.138</b>					<b>60,826</b>	<b>60,826</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 68 - Indian Education, Federal, ED

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
68-27-913	AIDES NOT TIME	0.000	0.00	0.00	0.00	0.00	193	193	0
68-27-990	DIRECTOR/SUPERVISOR	0.551	1,146.00	23.88	23.88	23.88	27,363	27,363	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>0.551</b>					<b>27,556</b>	<b>27,556</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>0.551</b>					<b>27,556</b>	<b>27,556</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005

SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 74 - Highly Capable

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
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\*\*\*\* NO CLASSIFIED SALARY DATA FOR THIS PROGRAM \*\*\*\*

								0	0
								0	0
								0	0

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.



Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 79 - Instructional Programs, Other

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
79-27-910	AIDES	1.039	2,162.00	24.58	24.14	24.30	52,529	52,529	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>1.039</b>					<b>52,529</b>	<b>52,529</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>1.039</b>					<b>52,529</b>	<b>52,529</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 88 - Child Care

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
88-21-940	OFFICE/CLERICAL	1.114	2,317.50	31.74	21.49	26.27	60,886	60,886	0
<b>ACTIVITY CODE 21 TOTAL</b>		<b>1.114</b>					<b>60,886</b>	<b>60,886</b>	<b>0</b>
88-27-910	AIDES	5.652	11,757.20	27.24	19.05	23.07	271,284	271,284	0
88-27-960	PROFESSIONAL	5.715	11,889.00	30.93	26.12	29.79	354,184	354,184	0
<b>ACTIVITY CODE 27 TOTAL</b>		<b>11.367</b>					<b>625,468</b>	<b>625,468</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>12.481</b>					<b>686,354</b>	<b>686,354</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 97 - District-wide Support

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
97-12-940	OFFICE/CLERICAL	1.179	2,452.13	50.49	22.38	46.23	113,355	113,355	0
<b>ACTIVITY CODE 12 TOTAL</b>		<b>1.179</b>					<b>113,355</b>	<b>113,355</b>	<b>0</b>
97-13-940	OFFICE/CLERICAL	2.006	4,173.00	33.87	25.43	28.11	117,305	115,499	1,806
97-13-990	DIRECTOR/SUPERVISOR	2.000	4,160.00	78.70	50.49	64.59	268,713	268,713	0
<b>ACTIVITY CODE 13 TOTAL</b>		<b>4.006</b>					<b>386,018</b>	<b>384,212</b>	<b>1,806</b>
97-14-940	OFFICE/CLERICAL	2.537	5,276.38	32.26	22.38	28.21	148,848	148,848	0
97-14-990	DIRECTOR/SUPERVISOR	1.000	2,080.00	68.49	68.49	68.49	142,457	142,457	0
<b>ACTIVITY CODE 14 TOTAL</b>		<b>3.537</b>					<b>291,305</b>	<b>291,305</b>	<b>0</b>
97-61-990	DIRECTOR/SUPERVISOR	1.000	2,080.00	58.55	58.55	58.55	121,787	121,787	0
<b>ACTIVITY CODE 61 TOTAL</b>		<b>1.000</b>					<b>121,787</b>	<b>121,787</b>	<b>0</b>
97-62-920	CRAFTS/TRADES	1.000	2,080.00	29.20	29.20	29.20	60,736	60,736	0
<b>ACTIVITY CODE 62 TOTAL</b>		<b>1.000</b>					<b>60,736</b>	<b>60,736</b>	<b>0</b>
97-63-900	CLASSIFIED ON LEAVE	0.300	624.00	96.15	96.15	96.15	60,000	60,000	0
97-63-970	SERVICE WORKERS	21.563	44,850.00	26.64	23.31	26.21	1,175,528	1,175,528	0
<b>ACTIVITY CODE 63 TOTAL</b>		<b>21.863</b>					<b>1,235,528</b>	<b>1,235,528</b>	<b>0</b>
97-64-920	CRAFTS/TRADES	7.000	14,560.00	37.37	25.55	31.71	461,635	461,635	0
97-64-940	OFFICE/CLERICAL	0.500	1,040.00	31.74	31.74	32.04	33,322	33,322	0
97-64-970	SERVICE WORKERS	2.000	4,160.00	29.20	22.08	25.64	106,662	106,662	0
<b>ACTIVITY CODE 64 TOTAL</b>		<b>9.500</b>					<b>601,619</b>	<b>601,619</b>	<b>0</b>
97-72-960	PROFESSIONAL	0.048	99.00	24.76	24.76	24.76	2,451	2,451	0
97-72-980	TECHNICAL	5.000	10,400.00	51.08	26.52	34.77	361,587	361,587	0
<b>ACTIVITY CODE 72 TOTAL</b>		<b>5.048</b>					<b>364,038</b>	<b>364,038</b>	<b>0</b>

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 97 - District-wide Support

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
97-73-940	OFFICE/CLERICAL	0.394	820.00	22.32	22.32	22.32	18,304	18,304	0
<b>ACTIVITY CODE 73 TOTAL</b>		<b>0.394</b>					<b>18,304</b>	<b>18,304</b>	<b>0</b>
97-74-940	OFFICE/CLERICAL	0.500	1,040.00	31.74	31.74	32.04	33,322	33,322	0
<b>ACTIVITY CODE 74 TOTAL</b>		<b>0.500</b>					<b>33,322</b>	<b>33,322</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>48.027</b>					<b>3,226,012</b>	<b>3,224,206</b>	<b>1,806</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 98 - School Food Services

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
98-41-940	OFFICE/CLERICAL	0.594	1,235.00	27.29	27.29	27.79	34,321	34,321	0
98-41-990	DIRECTOR/SUPERVISOR	1.000	2,080.00	47.81	47.81	47.81	99,441	99,441	0
<b>ACTIVITY CODE 41 TOTAL</b>		<b>1.594</b>					<b>133,762</b>	<b>133,762</b>	<b>0</b>
98-44-900	CLASSIFIED ON LEAVE	0.050	104.00	96.15	96.15	96.15	10,000	10,000	0
98-44-970	SERVICE WORKERS	15.486	32,208.50	30.11	19.27	24.53	790,145	790,145	0
<b>ACTIVITY CODE 44 TOTAL</b>		<b>15.536</b>					<b>800,145</b>	<b>800,145</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>17.130</b>					<b>933,907</b>	<b>933,907</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005  
SALARY EXHIBITS -- CLASSIFIED EMPLOYEES

PROGRAM 99 - Pupil Transportation

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	NUMBER OF HOURS	HIGH HOURLY RATE	LOW HOURLY RATE	AVERAGE HOURLY RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
99-52-900	CLASSIFIED ON LEAVE	0.300	624.00	96.15	96.15	96.15	60,000	60,000	0
99-52-950	OPERATORS	7.321	15,229.77	31.18	24.43	28.48	433,726	433,726	0
<b>ACTIVITY CODE 52 TOTAL</b>		<b>7.621</b>					<b>493,726</b>	<b>493,726</b>	<b>0</b>
<b>PROGRAM TOTAL</b>		<b>7.621</b>					<b>493,726</b>	<b>493,726</b>	<b>0</b>

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.

2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.

3/ Use three decimal places.

Aberdeen School District No.005

SUMMARY OF GENERAL FUND EXPENDITURES BY OBJECT OF EXPENDITURE

	(1) Actual 2020-2021	(2) % of Total	(3) Budget 2021-2022	(4) % of Total	(5) Budget 2022-2023	(6) % of Total
<b>OBJECT OF EXPENDITURE</b>						
(0) Debit Transfers	115,033	XXXXX	323,393	XXXXX	145,450	XXXXX
(1) Credit Transfers	-115,033	XXXXX	-323,393	XXXXX	-145,450	XXXXX
(2) Certificated Salaries	18,428,234	37.93	20,087,270	33.88	24,557,981	39.24
(3) Classified Salaries	7,707,475	15.87	9,374,516	15.81	11,474,301	18.34
(4) Employee Benefits and Payroll Taxes	10,999,188	22.64	11,872,052	20.02	15,203,319	24.29
(5) Supplies and Materials	4,197,136	8.64	3,926,886	6.62	4,683,731	7.48
(7) Purchased Services	6,473,193	13.32	13,059,987	22.03	6,362,408	10.17
(8) Travel	11,646	0.02	82,781	0.14	77,600	0.12
(9) Capital Outlay	764,013	1.57	888,525	1.50	221,500	0.35
<b>TOTAL EXPENDITURES</b>	<b>48,580,886</b>	<b>100.00</b>	<b>59,292,017</b>	<b>100.00</b>	<b>62,580,840</b>	<b>100.00</b>

Aberdeen School District No.005

SUMMARY OF GENERAL FUND EXPENDITURES BY ACTIVITY

	(1) Actual 2020-2021	(2) % of Total	(3) Budget 2021-2022	(4) % of Total	(5) Budget 2022-2023	(6) % of Total
<b>TEACHING ACTIVITIES</b>						
27   Teaching	27,717,075	57.05	31,165,377	52.56	36,186,501	57.82
28   Extracur	859,437	1.77	1,011,161	1.71	1,182,180	1.89
29   Pmt to SD	5,387	0.01	0	0.00	0	0.00
<b>TOTAL TEACHING ACTIVITIES</b>	<b>28,581,900</b>	<b>58.83</b>	<b>32,176,538</b>	<b>54.27</b>	<b>37,368,681</b>	<b>59.71</b>
<b>TEACHING SUPPORT</b>						
22   Lrn Resrc	317,495	0.65	307,327	0.52	384,932	0.62
24   Guid/Coun	1,123,093	2.31	1,462,958	2.47	2,606,461	4.16
25   Pupil M/S	276,060	0.57	5,250	0.01	0	0.00
26   Health	2,044,868	4.21	2,626,241	4.43	2,268,926	3.63
31   InstProDev	355,224	0.73	142,694	0.24	868,981	1.39
32   Inst Tech	1,318,883	2.71	1,520,110	2.56	1,219,958	1.95
33   Curriculum	956,656	1.97	761,917	1.29	795,389	1.27
34   Prof Lrng St	268,870	0.55	312,486	0.53	384,948	0.62
<b>TOTAL TEACHING SUPPORT</b>	<b>6,392,279</b>	<b>13.16</b>	<b>7,138,983</b>	<b>12.04</b>	<b>8,529,595</b>	<b>13.63</b>
<b>OTHER SUPPORT ACTIVITIES</b>						
42   Food	637,800	1.31	668,500	1.13	859,100	1.37
44   Operation	852,497	1.75	1,132,360	1.91	1,695,642	2.71
49   Transfers	0	0.00	-50,276	-0.08	0	0.00
52   Operation	772,133	1.59	1,204,311	2.03	1,322,036	2.11
53   Maintnce	0	0.00	0	0.00	0	0.00
56   Insurance	130,805	0.27	65,166	0.11	75,000	0.12
58   Remote Learning Operations	67,749	0.14	0	0.00	0	0.00
59   Transfers	-104,285	-0.21	-230,565	-0.39	-120,000	-0.19
62   Grnd Mnt	95,982	0.20	92,733	0.16	99,095	0.16
63   Oper Bldg	1,314,031	2.70	1,644,591	2.77	2,009,261	3.21
64   Maintnce	1,562,537	3.22	7,302,157	12.32	1,682,111	2.69
65   Utilities	935,766	1.93	1,034,500	1.74	1,199,500	1.92
67   Bldg Secu	27,058	0.06	25,000	0.04	25,000	0.04
68   Insurance	968,429	1.99	384,824	0.65	500,000	0.80
72   Info Sys	849,556	1.75	689,625	1.16	519,193	0.83
73   Printing	33,731	0.07	35,381	0.06	39,911	0.06



Aberdeen School District No.005

SUMMARY OF GENERAL FUND EXPENDITURES BY ACTIVITY

	(1) Actual 2020-2021	(2) % of Total	(3) Budget 2021-2022	(4) % of Total	(5) Budget 2022-2023	(6) % of Total
74   Warehouse	159,322	0.33	54,126	0.09	49,252	0.08
75   Mtr Pool	4,115	0.01	301,300	0.51	119,750	0.19
83   Interest	0	0.00	0	0.00	0	0.00
84   Principal	0	0.00	0	0.00	0	0.00
85   Debt Expn	0	0.00	0	0.00	0	0.00
91   Publ Actv	0	0.00	0	0.00	0	0.00
<b>TOTAL OTHER SUPPORT ACTIVITIES</b>	<b>8,239,478</b>	<b>16.96</b>	<b>14,353,733</b>	<b>24.21</b>	<b>10,074,851</b>	<b>16.10</b>
<b>UNIT ADMINISTRATION</b>						
23   Princ Off	2,290,070	4.71	2,776,584	4.68	3,171,526	5.07
<b>TOTAL UNIT ADMINISTRATION</b>	<b>2,290,070</b>	<b>4.71</b>	<b>2,776,584</b>	<b>4.68</b>	<b>3,171,526</b>	<b>5.07</b>
<b>CENTRAL ADMINISTRATION</b>						
11   Bd of Dir	70,465	0.15	137,094	0.23	93,000	0.15
12   Supt Off	391,732	0.81	366,310	0.62	416,269	0.67
13   Busns Off	526,813	1.08	619,322	1.04	549,668	0.88
14   HR	344,726	0.71	243,016	0.41	525,415	0.84
15   Pblc Rltn	31,973	0.07	34,500	0.06	40,000	0.06
21   Supv Inst	1,025,105	2.11	1,135,037	1.91	1,425,545	2.28
41   Supervisn	226,629	0.47	170,214	0.29	223,810	0.36
51   Supervisn	0	0.00	0	0.00	0	0.00
61   Supv Bldg	123,096	0.25	140,686	0.24	162,480	0.26
<b>TOTAL CENTRAL ADMINISTRATION</b>	<b>2,740,540</b>	<b>5.64</b>	<b>2,846,179</b>	<b>4.80</b>	<b>3,436,187</b>	<b>5.49</b>
<b>TOTAL EXPENDITURES</b>	<b>48,580,886</b>	<b>100.00</b>	<b>59,292,017</b>	<b>100.00</b>	<b>62,580,840</b>	<b>100.00</b>

Aberdeen School District No.005

REVENUE WORK SHEET--GENERAL FUND--LOCAL EXCESS LEVIES AND TIMBER EXCISE TAX

Local property tax collections (Account 1100) should include revenue anticipated to be received in cash during the fiscal year. Estimation for the Timber Excise Tax collection (Revenue Account 1500) is necessary to estimate the Net Excess Levy Collection. The Net Excess Levy equals the Excess Levy Amount minus the sum of the Timber Levy.

PART I: LOCAL PROPERTY TAX COLLECTIONS

	(1) Excess Levy Amount	(2) Est. Timber Levy	(3) Net Levy Amount (Col.1 - Col.2)	(4) Collection % 1/	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2022	4,396,406	21,907	4,374,499	37.89	1,657,498
Spring 2023	4,153,726	25,911	4,127,815	60.11	2,481,230
<b>1100 TOTAL LOCAL TAXES:</b>					<b>4,138,726</b>

PART II: TIMBER EXCISE TAX

	(1) Timber Assessed Valuation /3	(2) \$ Per Thousand /2	(3) Est Timber Levy (Col.1 x Col.2)	(4) Collection %	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2022	8,762,914	2.500	21,907	0.00	XXXXX
Spring 2023	8,762,914	2.957	25,912	100.00	25,912
<b>1500 TIMBER EXCISE TAXES:</b>					<b>25,911</b>

1/ The fall and spring collection percentages should be based on the most recent three-year history of tax collection percentages.

2/ Dollars per thousand is same as dollars per thousand used for excess levy (use a three-decimal rate).

3/ Use 50% timber assessed valuation or 80% Assessed Valuation of Timber Roll.

Aberdeen School District No.005

GENERAL FUND - LONG-TERM FINANCING - CONDITIONAL SALES CONTRACTS AND NOTES 1/

A.	(1) Assets Purchased by CONDITIONAL SALES CONTRACTS (RCW 28A.335.170) in prior years	(2) Length of Contract (months)	(3) Outstanding Balance at Sept 1, 2022	(4) Principal Payments in FY 2022-2023	(5) Interest Payments in FY 2022-2023	(6) Outstanding Balance at Aug 31, 2023 (Col.3-Col.4)
			0	0	0	0
A.	TOTAL			0	0	0
B.	Assets to be purchased by CONDITIONAL SALES CONTRACTS AND NOTES in new FY	Length of Contract (months)	Amount of Contract Purchase less Down Pmts 2/	Prin. Pmts. in FY 2022-2023	Interest Payments in FY 2022-2023	Long-Term Financing Rev. Acct 9500 (Col.3)
			0	0	0	0
B.	TOTAL			0	0	0 4/
C.	TOTAL for Both Sections (A+B)			0	3/	0 3/ 0

1/ Please refer to the Accounting Manual for School Districts, Chapter 3, page 24 for further information.

2/ Budget expenditure(s) in appropriate program matrix pages.

3/ Budget as part of Program 97, Districtwide Support, Activity 83, Other Interest, or Activity 84, Debt Principal, as appropriate.

4/ Budget as Other Financing Source in Revenue Account 9500 on page GF4.

Aberdeen School District No.005

SUMMARY OF FTE CERTIFICATED AND CLASSIFIED STAFF COUNTS BY ACTIVITY

	(1) No. of FTE Certificated Staff	(2) % to Total	(3) No. of FTE Classified Staff	(4) % to Total
<b>TEACHING ACTIVITIES</b>				
27   Teaching	209.250	86.47	72.329	38.93
28   Extracurricular	0.000	0.00	3.857	2.08
<b>TOTAL TEACHING ACTIVITIES</b>	<b>209.250</b>	<b>86.47</b>	<b>76.186</b>	<b>41.01</b>
<b>TEACHING SUPPORT</b>				
22   Learning Resources	0.000	0.00	4.291	2.31
24   Guidance and Counseling	11.000	4.55	7.127	3.84
25   Pupil Management and Safety	0.000	0.00	0.000	0.00
26   Health/Related Services	5.000	2.07	9.250	4.98
31   InstProDev	0.000	0.00	0.000	0.00
32   Inst Tech	XXXXX	XXXXX	0.000	0.00
33   Curriculum	0.500	0.21	0.881	0.47
34   Professional Learning - State	0.000	0.00	XXXXX	XXXXX
<b>TOTAL TEACHING SUPPORT</b>	<b>16.500</b>	<b>6.82</b>	<b>21.549</b>	<b>11.60</b>
<b>OTHER SUPPORT ACTIVITIES</b>				
44   Food Services Operations	XXXXX	XXXXX	15.536	8.36
52   Operations	XXXXX	XXXXX	7.621	4.10
53   Maintenance	XXXXX	XXXXX	0.000	0.00
58   Remote Learning Operations	XXXXX	XXXXX	0.000	0.00
62   Grounds--Maintenance	XXXXX	XXXXX	1.000	0.54
63   Operation of Buildings	XXXXX	XXXXX	21.863	11.77
64   Maintenance	XXXXX	XXXXX	9.500	5.11
65   Utilities	XXXXX	XXXXX	0.000	0.00
67   Building Security	XXXXX	XXXXX	0.000	0.00
72   Information Systems	0.000	0.00	5.048	2.72
73   Printing	0.000	0.00	0.394	0.21
74   Warehousing and Distribution	0.000	0.00	0.500	0.27
75   Motor Pool	0.000	0.00	0.000	0.00
91   Public Activities	0.000	0.00	0.000	0.00
<b>TOTAL OTHER SUPPORT ACTIVITIES</b>	<b>0.000</b>	<b>0.00</b>	<b>61.462</b>	<b>33.08</b>

Aberdeen School District No.005

SUMMARY OF FTE CERTIFICATED AND CLASSIFIED STAFF COUNTS BY ACTIVITY

	(1) No. of FTE Certificated Staff	(2) % to Total	(3) No. of FTE Classified Staff	(4) % to Total
<b>UNIT ADMINISTRATION</b>				
23   Principal's Office	10.320	4.26	10.688	5.75
<b>TOTAL UNIT ADMINISTRATION</b>	<b>10.320</b>	<b>4.26</b>	<b>10.688</b>	<b>5.75</b>
<b>CENTRAL ADMINISTRATION</b>				
12   Superintendent's Office	1.000	0.41	1.179	0.63
13   Business Office	0.000	0.00	4.006	2.16
14   Human Resources	0.000	0.00	3.537	1.90
15   Public Relations	0.000	0.00	0.000	0.00
21   Supervision - Instruction	4.930	2.04	4.590	2.47
41   Supervision - Nutrition Services	0.000	0.00	1.594	0.86
51   Supervision - Transportation	0.000	0.00	0.000	0.00
61   Supervision - Building	0.000	0.00	1.000	0.54
<b>TOTAL CENTRAL ADMINISTRATION</b>	<b>5.930</b>	<b>2.45</b>	<b>15.906</b>	<b>8.56</b>
<b>TOTAL FTE STAFF</b>	<b>242.000</b>	<b>100.00</b>	<b>185.791</b>	<b>100.00</b>

NOTE: Activities 29, 42, 43, 49, 56, 59, 68, 83, 84, and 85 are not included because there should not be personnel charged to these activities.

Aberdeen School District No.005
SUMMARY OF ASSOCIATED STUDENT BODY FUND BUDGET

Table with 4 columns: Description, (1) Actual 2020-2021, (2) Budget 2021-2022, (3) Budget 2022-2023. Rows include REVENUES (General Student Body, Athletics, Classes, Clubs, Private Moneys), EXPENDITURES (same categories), BEGINNING FUND BALANCE (Restricted for Other Items, Fund Purposes, etc.), and ENDING FUND BALANCE (same categories).

Aberdeen School District No.005

SUMMARY OF ASSOCIATED STUDENT BODY FUND BUDGET

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
G.L.890 Unassigned Fund Balance	0	0	0
<b>F. TOTAL ENDING FUND BALANCE (C+D) 1/</b>	<b>269,810</b>	<b>246,433</b>	<b>249,694</b>

1/ Amount on Line F should be equal to or greater than all restricted fund balances.

Aberdeen School District No.005  
SUMMARY OF DEBT SERVICE FUND BUDGET

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
<b>REVENUES AND OTHER FINANCING SOURCES</b>			
1000   Local Taxes	2,839,860	2,945,331	2,898,435
2000   Local Nontax Support	2,425	41,000	1,500
3000   State, General Purpose	0	0	0
5000   Federal, General Purpose	0	0	0
9000   Other Financing Sources	283,763	285,000	290,000
<b>A. TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>3,126,048</b>	<b>3,271,331</b>	<b>3,189,935</b>
<b>EXPENDITURES</b>			
Matured Bond Expenditures	2,745,000	2,885,000	3,040,000
Interest on Bonds	320,008	320,683	154,882
Interfund Loan Interest	0	0	0
Bond Transfer Fees	770	900	900
Arbitrage Rebate	0	0	0
UnderWriter's Fees	0	0	0
<b>B. TOTAL EXPENDITURES</b>	<b>3,065,778</b>	<b>3,206,583</b>	<b>3,195,782</b>
<b>C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>D. OTHER FINANCING USES (G.L.535)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER / (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)</b>	<b>60,270</b>	<b>64,748</b>	<b>-5,846</b>
<b>BEGINNING FUND BALANCE</b>			
G.L.810 Restricted for Other Items	0	0	0
G.L.830 Restricted for Debt Service	2,393,120	2,300,000	2,521,730
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
<b>F. TOTAL BEGINNING FUND BALANCE</b>	<b>2,393,120</b>	<b>2,300,000</b>	<b>2,521,730</b>
<b>G. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS(+OR-)</b>	<b>XXXXX</b>	<b>XXXXX</b>	<b>XXXXX</b>
<b>ENDING FUND BALANCE</b>			
G.L.810 Restricted for Other Items	0	0	0
G.L.830 Restricted for Debt Service	2,453,390	2,153,506	2,515,883
G.L.835 Restricted for Arbitrage Rebate	0	0	0



**Aberdeen School District No.005**  
**SUMMARY OF DEBT SERVICE FUND BUDGET**

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	211,242	0
G.L.890 Unassigned Fund Balance	0	0	0
<b>H. TOTAL ENDING FUND BALANCE (E+F, +OR-G)</b>	<b>2,453,390</b>	<b>2,364,748</b>	<b>2,515,883</b>

Aberdeen School District No.005

DEBT SERVICE FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
<b>LOCAL TAXES</b>			
1100   Local Property Taxes	2,812,878	2,905,021	2,862,334
1300   Sale of Tax Title Property	2,183	5,000	5,000
1400   Local in lieu of Taxes	2,049	2,300	1,850
1500   Timber Excise Tax	22,750	33,009	29,250
1600   County-Administered Forests	0	0	0
1900   Other Local Taxes	0	0	0
<b>1000   TOTAL LOCAL TAXES</b>	<b>2,839,860</b>	<b>2,945,331</b>	<b>2,898,435</b>
<b>LOCAL SUPPORT NONTAX</b>			
2300   Investment Earnings	2,425	41,000	1,500
2450   Other Interest Earnings	0	0	0
2700   Rentals and Leases	0	0	0
2900   Local Support Nontax, Unassigned	0	0	0
<b>2000   TOTAL LOCAL NONTAX SUPPORT</b>	<b>2,425</b>	<b>41,000</b>	<b>1,500</b>
<b>STATE, GENERAL PURPOSE</b>			
3600   State Forests	0	0	0
3900   Other State General Purpose, Unassigned	0	0	0
<b>3000   TOTAL STATE, GENERAL PURPOSE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FEDERAL, GENERAL PURPOSE</b>			
5200   General Purpose Direct Federal Grants, Unassigned	0	0	0
5300   Impact Aid, Maintenance and Operation	0	0	0
5400   Federal in lieu of Taxes	0	0	0
5500   Federal Forests	0	0	0
5600   Qualified Bond Interest Credit - Federal	0	0	0
<b>5000   TOTAL FEDERAL, GENERAL PURPOSE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER FINANCING SOURCES</b>			
9100   Sale of Bonds	0	0	0
9200   Sale of Real Property	0	0	0
9600   Sale of Refunding Bonds	0	0	0
9900   Transfers	0	285,000	290,000
9901   Transfers (local resources)	283,763	0	0

Aberdeen School District No.005

DEBT SERVICE FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
9000   TOTAL OTHER FINANCING SOURCES	283,763	285,000	290,000
TOTAL REVENUES AND OTHER FINANCING SOURCES	3,126,048	3,271,331	3,189,935

Aberdeen School District No.005

REVENUE WORK SHEET--DEBT SERVICE FUND--LOCAL EXCESS LEVIES AND TIMBER EXCISE TAX

Local property tax collections (Account 1100) should include revenue anticipated to be received in cash during the fiscal year. Estimation for the Timber Excise Tax collection (Revenue Account 1500) is necessary to estimate the Net Excess Levy Collection. The Net Excess Levy equals the Excess Levy Amount minus the sum of the Timber Levy.

PART I: LOCAL PROPERTY TAX COLLECTIONS

	(1) Excess Levy Amount	(2) Est. Timber Levy	(3) Net Levy Amount (Col.1 - Col.2)	(4) Collection % 1/	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2022	2,950,000	29,250	2,920,750	37.89	1,106,672
Spring 2023	2,950,000	29,250	2,920,750	60.11	1,755,663
<b>1100 TOTAL LOCAL TAXES:</b>					<b>2,862,334</b>

PART II: TIMBER EXCISE TAX

	(1) Timber Assessed Valuation	(2) \$ Per Thousand /2	(3) Est Timber Levy (Col.1 x Col.2)	(4) Collection %	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2022	17,525,827	1.669	29,251	0.00	XXXXX
Spring 2023	17,525,827	1.669	29,251	100.00	29,251
<b>1500 TIMBER EXCISE TAXES:</b>					<b>29,250</b>

1/ The fall and spring collection percentages should be based on the most recent three-year history of tax collection percentages.

2/ Dollars per thousand is same as dollars per thousand used for excess levy (use a three-decimal rate).

Aberdeen School District No.005

DEBT SERVICE FUND BUDGET DETAIL OF OUTSTANDING BONDS

A. VOTED BONDS

Date of Issue 1/	Amount of Original Issue	Estimated Amount Outstanding September 1,2022
12-14-2011	8,995,000	2,895,000
01-31-2012	8,955,000	2,835,000
TOTAL VOTED BONDS	17,950,000	5,730,000

B. NONVOTED BONDS

Date of Issue 1/	Amount of Original Issue	Estimated Amount Outstanding September 1,2022
02-01-2019	2,500,000	1,810,000
TOTAL NONVOTED BONDS	2,500,000	1,810,000
TOTAL ALL BONDS	20,450,000	7,540,000 2/

1/ Include only bond issues for which debt service costs are included on page DS1. Please list in Sections A and B above the outstanding bond issues in date order, beginning with the earliest issue.

2/ Total estimated bonds outstanding as of September 1 should agree with County Treasurer's amount outstanding as of June 30, plus estimated July and August issues, less estimated July and August redemption.

Aberdeen School District No.005
SUMMARY OF CAPITAL PROJECTS FUND BUDGET

Table with 4 columns: Description, (1) Actual 2020-2021, (2) Budget 2021-2022, (3) Budget 2022-2023. Rows include REVENUES AND OTHER FINANCING SOURCES, EXPENDITURES, and BEGINNING FUND BALANCE.

Aberdeen School District No.005

SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
G.L.863 Restricted from State Proceeds	0	0	0
G.L.864 Restricted from Federal Proceeds	0	0	0
G.L.865 Restricted from Other Proceeds	124,466	124,465	0
G.L.866 Restricted from Impact Fee Proceeds	0	0	0
G.L.867 Restricted from Mitigation Fee Proceeds	0	0	0
G.L.869 Restricted from Undistributed Proceeds	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	192,330	1,707,579	818,327
G.L.890 Unassigned Fund Balance	0	0	0
<b>F. TOTAL BEGINNING FUND BALANCE</b>	<b>316,796</b>	<b>1,832,044</b>	<b>818,327</b>
<b>G. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS(+ OR -)</b>	<b>XXXXX</b>	<b>XXXXX</b>	<b>XXXXX</b>
<b>ENDING FUND BALANCE</b>			
G.L.810 Restricted for Other Items	0	0	0
G.L.825 Restricted for Skill Center	0	0	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.861 Restricted from Bond Proceeds	0	0	0
G.L.862 Committed from Levy Proceeds	0	0	0
G.L.863 Restricted from State Proceeds	0	0	0
G.L.864 Restricted from Federal Proceeds	0	0	0
G.L.865 Restricted from Other Proceeds	1,250,000	115,000	0
G.L.866 Restricted from Impact Fee Proceeds	0	0	0
G.L.867 Restricted from Mitigation Fee Proceeds	0	0	0
G.L.869 Restricted from Undistributed Proceeds	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	585,979	297,544	334,327
G.L.890 Unassigned Fund Balance	0	0	0
<b>H. TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/</b>	<b>1,835,979</b>	<b>412,544</b>	<b>334,327</b>

1/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.

**Aberdeen School District No.005****SUMMARY OF CAPITAL PROJECTS FUND BUDGET**

2/ G.L.535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF.

3/ Line H must be equal to or greater than all restricted fund balances.



Aberdeen School District No.005

CAPITAL PROJECTS FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
<b>LOCAL TAXES</b>			
1100   Local Property Tax	0	0	0
1300   Sale of Tax Title Property	0	0	0
1400   Local in lieu of Taxes	0	0	0
1500   Timber Excise Tax	0	0	0
1600   County-Administered Forests	0	0	0
1900   Other Local Taxes	0	0	0
<b>1000   TOTAL LOCAL TAXES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>LOCAL SUPPORT NONTAX</b>			
2200   Sales of Goods, Supplies, and Services, Unassigned	0	5,000	0
2300   Investment Earnings	449	5,000	1,000
2400   Interfund Loan Interest Earnings	0	0	0
2450   Other Interest Earnings	0	0	0
2500   Gifts and Donations	0	0	0
2600   Fines and Damages	0	0	0
2700   Rentals and Leases	18,735	20,500	15,000
2800   Insurance Recoveries	0	0	0
2900   Local Support Nontax, Unassigned	0	0	0
2910   E-Rate	0	0	0
<b>2000   TOTAL LOCAL NONTAX SUPPORT</b>	<b>19,184</b>	<b>30,500</b>	<b>16,000</b>
<b>STATE, GENERAL PURPOSE</b>			
3600   State Forests	0	0	0
3900   Other State General Purpose, Unassigned	0	0	0
<b>3000   TOTAL STATE, GENERAL PURPOSE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>STATE, SPECIAL PURPOSE</b>			
4100   Special Purpose, Unassigned	0	0	0
4130   State Matching Funding Assistance, Paid Direct to Districts	0	0	0
4230   State Matching Funding Assistance, Paid Direct to Contractors	0	0	0
4300   Other State Agencies, Unassigned	0	0	0
4330   State Matching Funding Assistance - - Other	0	0	0
<b>4000   TOTAL STATE, SPECIAL PURPOSE</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005

CAPITAL PROJECTS FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
<b>FEDERAL, GENERAL PURPOSE</b>			
5200   General Purpose Direct Federal Grants, Unassigned	0	0	0
5300   Impact Aid, Maintenance and Operation	0	0	0
5400   Federal in lieu of Taxes	0	0	0
5500   Federal Forests	0	0	0
5600   Qualified Bond Interest Credit-Federal	0	0	0
<b>5000   TOTAL FEDERAL, GENERAL PURPOSE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FEDERAL, SPECIAL PURPOSE</b>			
6111   Federal Special Purpose-SLFRF	0	0	0
6112   Federal Special Purpose-ESSER II	0	0	0
6113   Federal Special Purpose-ESSER III	0	0	0
6114   Federal Special Purpose ESSER III Learning Loss	0	0	0
6118   Federal Special Purpose-Reserved G	0	0	0
6119   Federal Special Purpose-Cares Act - Other	0	0	0
6140   Impact Aid-Construction	0	0	0
6176   Targeted Assistance ESSER I	0	0	0
6200   Direct Special Purpose Grants	0	0	0
6211   Federal Special Purpose-SLFRF	0	0	0
6212   Federal Special Purpose-ESSER II	0	0	0
6213   Federal Special Purpose-ESSER III	0	0	0
6214   Federal Special Purpose ESSER III Learning Loss	0	0	0
6218   Federal Special Purpose-Reserved G	0	0	0
6219   Federal Special Purpose-Cares Act - Other	0	0	0
6240   Impact Aid-Construction	0	0	0
6276   Targeted Assistance ESSER I	0	0	0
6300   Federal Grants Through Other Agencies, Unassigned	0	0	0
6311   Federal Special Purpose-SLFRF	0	0	0
6312   Federal Special Purpose-ESSER II	0	0	0
6313   Federal Special Purpose-ESSER III	0	0	0
6314   Federal Special Purpose ESSER III Learning Loss	0	0	0
6318   Federal Special Purpose-Reserved G	0	0	0
6319   Federal Special Purpose-Cares Act - Other	0	0	0
6340   Impact Aid-Construction	0	0	0
6376   Targeted Assistance ESSER I	0	0	0

Aberdeen School District No.005

CAPITAL PROJECTS FUND BUDGET--REVENUES AND OTHER FINANCING SOURCES

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
<b>6000 TOTAL FEDERAL, SPECIAL PURPOSE</b>	0	0	0
<b>REVENUES FROM OTHER SCHOOL DISTRICTS</b>			
7100   Program Participation, Unassigned	0	0	0
<b>7000   TOTAL REVENUES FROM OTHER SCHOOL DISTRICTS</b>	0	0	0
<b>REVENUES FROM OTHER ENTITIES</b>			
8100   Governmental Entities	0	0	0
8101   Governmental Entities-Enrichment	0	0	0
8500   Nonfederal ESD	0	0	0
<b>8000 TOTAL REVENUES FROM OTHER ENTITES</b>	0	0	0
<b>OTHER FINANCING SOURCES</b>			
9100   Sale of Bonds	0	0	0
9200   Sale of Real Property	0	0	0
9300   Sale of Equipment	0	0	0
9400   Compensated Loss of Fixed Assets	0	0	0
9500   Long-Term Financing	0	0	0
9900   Transfers	0	0	9,400,000
9901   Transfers (local resources)	1,500,000	0	0
<b>9000 TOTAL OTHER FINANCING SOURCES</b>	<b>1,500,000</b>	<b>0</b>	<b>9,400,000</b>
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>1,519,184</b>	<b>30,500</b>	<b>9,416,000</b>

Aberdeen School District No.005

REVENUE WORK SHEET--CAPITAL PROJECTS FUND--LOCAL EXCESS LEVIES AND TIMBER EXCISE TAX

Local property tax collections (Account 1100) should include revenue anticipated to be received in cash during the fiscal year. Estimation for the Timber Excise Tax collection (Revenue Account 1500) is necessary to estimate the Net Excess Levy Collection. The Net Excess Levy equals the Excess Levy Amount minus the sum of the Timber Levy.

PART I: LOCAL PROPERTY TAX COLLECTIONS

	(1) Excess Levy Amount	(2) Est. Timber Levy	(3) Net Levy Amount (Col.1 - Col.2)	(4) Collection % 1/	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2022	0	0	0	37.89	0
Spring 2023	0	0	0	60.11	0
<b>1100 TOTAL LOCAL TAXES:</b>					<b>0</b>

PART II: TIMBER EXCISE TAX

	(1) Timber Assessed Valuation	(2) \$ Per Thousand /2	(3) Est Timber Levy (Col.1 x Col.2)	(4) Collection %	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2022	0	0.000	0	0.00	XXXXX
Spring 2023	0	0.000	0	100.00	0
<b>1500 TIMBER EXCISE TAXES:</b>					<b>0</b>

1/ The fall and spring collection percentages should be based on the most recent three-year history of tax collection percentages.

2/ Dollars per thousand is same as dollars per thousand used for excess levy (use a three-decimal rate).

Aberdeen School District No.005

CAPITAL PROJECTS FUND--PROJECT DESCRIPTION FOR FY 2022-2023

PROJECT DESCRIPTION	TOTAL	(10) Sites	(20) Buildings	(30) Equipment	(35) Instruction Technology	(40) Energy	(50) Sales and Lease Expenditure	(60) Bond Issuance Expenditure	(90) Debt
Stewart Field Turf/Support Building	500,000	0	500,000	0	0	0	0	0	0
Stewart Building HVAC ESSER	500,000	0	0	0	0	500,000	0	0	0
Admin Window replacement ESSER	700,000	0	700,000	0	0	0	0	0	0
HVAC repair/replace ESSER	1,000,000	0	0	0	0	1,000,000	0	0	0
Stevens HVAC upgrades ESSER	1,200,000	0	0	0	0	1,200,000	0	0	0
Harbor Learning/Hopkins HVAC upgrades ESSER	6,000,000	0	0	0	0	6,000,000	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>9,900,000</b>	<b>0</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>8,700,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

Aberdeen School District No.005  
 SALARY EXHIBIT -- CERTIFICATED EMPLOYEES

PROGRAM CP - Capital Projects

ACTIVITY CODE	TITLE OF POSITION	FTE 1/ 3/	HIGH ANNUAL RATE	LOW ANNUAL RATE	AVERAGE ANNUAL RATE	TOTAL ANNUAL SALARY 2/	ANNUAL STATE SALARY	ANNUAL LOCAL SALARY
**** NO CERTIFICATED SALARY DATA FOR THIS PROGRAM ****								
							0	0
							0	0
							0	0

1/ The number of full-time days per contract year is determined by the district, with a minimum of 180 days. The length of a full work day is determined by the district. To determine partial FTE, divide the part of the day worked by the full day as determined by the district and then multiply the result by the ratio of work days contracted for to 180. No employee can be more than 1.000 FTE. Include state institutions staff.

2/ Except for subtotals and totals, total annual salary must equal FTE times average annual salary rate.

3/ Use three decimal places.

Aberdeen School District No.005
SALARY EXHIBIT -- CLASSIFIED EMPLOYEES

PROGRAM CP - Capital Projects

ACTIVITY CODE TITLE OF POSITION FTE 1/, NUMBER OF HIGH LOW AVERAGE TOTAL ANNUAL ANNUAL STATE ANNUAL LOCAL
3/ HOURS HOURLY HOURLY HOURLY RATE SALARY 2/ SALARY SALARY

\*\*\*\* NO CLASSIFIED SALARY DATA FOR THIS PROGRAM \*\*\*\*

0 0
0 0
0 0

1/ A full-time equivalent is considered to be 2080 hours. When less than 2080 hours, divide the amount of hours by 2080 to determine FTE. No employee can be more than 1.000 FTE. Include state institutions and vocationally-technical staff.
2/ Except for subtotals and totals, total annual salary must equal the number of hours times the average hourly rate of pay.
3/ Use three decimal places.

Aberdeen School District No.005

CAPITAL PROJECTS FUND - LONG-TERM FINANCING - CONDITIONAL SALES CONTRACTS AND NOTES 1/

A.	(1) Assets Purchased by CONDITIONAL SALES CONTRACTS (RCW 28A.335.170) in prior years	(2) Length of Contract (months)	(3) Outstanding Balance at Sept 1, 2022	(4) Principal Payments in FY 2022-2023	(5) Interest Payments in FY 2022-2023	(6) Outstanding Balance at Aug 31, 2023 (Col.3-Col.4)
			0	0	0	0
A.	TOTAL			0	0	0
B.	Assets to be purchased by CONDITIONAL SALES CONTRACTS AND NOTES in new FY	Length of Contract (months)	Amount of Contract Purchase less Down Pmts 2/	Prin. Pmts. in FY 2022-2023	Interest Payments in FY 2022-2023	Long-Term Financing Rev. Acct 9500 (Col.3)
			0	0	0	0
B.	TOTAL			0	0	0 4/
C.	TOTAL for Both Sections (A+B)			0	3/	0 3/ 0

1/ Please refer to the Accounting Manual for School Districts, Chapter 3, page 24 for further information.  
2/ Budget expenditure(s) in appropriate expenditure type on Page CP6.  
3/ Budget as part of Expenditure (90) - Debt on Page CP6.  
4/ Budget as Other Financing Source in Revenue Account No. 9500 on CP3.



Aberdeen School District No.005

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
<b>REVENUES AND OTHER FINANCING SOURCES</b>			
1100   Local Property Tax	0	0	0
1300   Sale of Tax Title Property	0	0	0
1400   Local in lieu of Taxes	0	0	0
1500   Timber Excise Tax	0	0	0
1600   County-Administered Forests	0	0	0
1900   Other Local Taxes	0	0	0
2200   Sales of Goods, Supplies, and Services, Unassigned	71,000	2,000	5,000
2300   Investment Earnings	350	300	150
2450   Other Interest Earnings	0	0	0
2500   Gifts and Donations	0	0	0
2600   Fines and Damages	0	0	0
2700   Rentals and Leases	0	0	0
2800   Insurance Recoveries	0	0	0
2900   Local Support Nontax, Unassigned	0	0	0
3600   State Forests	0	0	0
4100   Special Purpose-Unassigned	0	0	0
4300   Other State Agencies-Unassigned	0	0	0
4499   Transportation Reimbursement Depreciation	137,376	134,083	167,065
5200   General Purposes Direct Federal Grants-Unassigned	0	0	0
5300   Impact Aid, Maintenance and Operation	0	0	0
5400   Federal in lieu of Taxes	0	0	0
5600   Qualified Bond Interest Credit-Federal	0	0	0
6100   Special Purpose-OSPI Unassigned	0	0	0
6200   Direct Special Purpose Grants	0	0	0
6300   Federal Grants Through Other Entities-Unassigned	0	0	0
8100   Governmental Entities	0	30,000	30,000
8101   Governmental Entities	0	0	0
8500   NonFederal ESD	0	0	0
9100   Sale of Bonds	0	0	0
9300   Sale of Equipment	0	0	0
9400   Compensated Loss of Fixed Assets	0	0	0
9500   Long-Term Financing	0	0	0

Aberdeen School District No.005

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
9901   Transfers (local resources)	0	0	0
<b>A. TOTAL REVENUES, OTHER FINANCING SOURCES (less transfers)</b>	<b>208,727</b>	<b>166,383</b>	<b>202,215</b>
<b>B. 9900 TRANSFERS IN (from the General Fund)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>C. TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>208,727</b>	<b>166,383</b>	<b>202,215</b>
<b>EXPENDITURES</b>			
33 Transportation Equipment Purchases - formerly Act 57 Cash Purchases/Rebuilding of Transportation Equipment	149,949	200,000	325,000
34 Transportation Equipmment Major Repair - formerly Act 58 Contract Purchases/Rebuilding of Transportation Equipment	0	0	0
61 Bond/Levy Issuance and/or Election	0	0	0
91 Principal - formerly Act 84	0	0	0
92 Interest 1/ - formerly Act. 83	0	0	0
93 Arbitrage Rebate	0	0	0
<b>D. TOTAL EXPENDITURES</b>	<b>149,949</b>	<b>200,000</b>	<b>325,000</b>
<b>E. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 2/</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>F. OTHER FINANCING USES (G.L.535) 3/</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>G. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (C-D-E-F)</b>	<b>58,778</b>	<b>-33,617</b>	<b>-122,785</b>
<b>BEGINNING FUND BALANCE</b>			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted for Fund Purposes	299,093	183,415	247,415
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
<b>H. TOTAL BEGINNING FUND BALANCE</b>	<b>299,093</b>	<b>183,415</b>	<b>247,415</b>
<b>I. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS(+OR-)</b>	<b>XXXXX</b>	<b>XXXXX</b>	<b>XXXXX</b>
<b>ENDING FUND BALANCE</b>			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted for Fund Purposes	357,871	149,798	124,630
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0

Aberdeen School District No.005

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	(1) Actual 2020-2021	(2) Budget 2021-2022	(3) Budget 2022-2023
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
<b>J. TOTAL ENDING FUND BALANCE (G+H, +OR-I) 4/</b>	<b>357,871</b>	<b>149,798</b>	<b>124,630</b>

1/ Includes interest portion of purchase contracts.

2/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.

3/ G.L.535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer out resources to the DSF.

4/ Amount on Line J must be equal to or greater than all restricted fund balances.

Aberdeen School District No.005

REVENUE WORK SHEET--TRANSPORTATION VEHICLE FUND--LOCAL EXCESS LEVIES AND TIMBER EXCISE TAX

Local property tax collections (Account 1100) should include revenue anticipated to be received in cash during the fiscal year. Estimation for the Timber Excise Tax collection (Revenue Account 1500) is necessary to estimate the Net Excess Levy Collection. The Net Excess Levy equals the Excess Levy Amount minus the sum of the Timber Levy.

PART I: LOCAL PROPERTY TAX COLLECTIONS

	(1) Excess Levy Amount	(2) Est. Timber Levy	(3) Net Levy Amount (Col.1 - Col.2)	(4) Collection % 1/	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2022	0	0	0	37.89	0
Spring 2023	0	0	0	60.11	0
<b>1100 TOTAL LOCAL TAXES:</b>					<b>0</b>

PART II: TIMBER EXCISE TAX

	(1) Timber Assessed Valuation	(2) \$ Per Thousand /2	(3) Est Timber Levy (Col.1 x Col.2)	(4) Collection %	(5) Amount Budgeted (Col.3 x Col.4)
Fall 2022	0	0.000	0	0.00	XXXXX
Spring 2023	0	0.000	0	100.00	0
<b>1500 TIMBER EXCISE TAXES:</b>					<b>0</b>

1/ The fall and spring collection percentages should be based on the most recent three-year history of tax collection percentages.

2/ Dollars per thousand is same as dollars per thousand used for excess levy (use a three-decimal rate).

Aberdeen School District No.005

TRANSPORTATION VEHICLE FUND - LONG-TERM FINANCING - CONDITIONAL SALES CONTRACTS AND NOTES 1/

A.	(1) Assets Purchased by CONDITIONAL SALES CONTRACTS (RCW 28A.335.170) in prior years	(2) Length of Contract (months)	(3) Outstanding Balance at Sept 1, 2022	(4) Principal Payments in FY 2022-2023	(5) Interest Payments in FY 2022-2023	(6) Outstanding Balance at Aug 31, 2023 (Col.3-Col.4)
			0	0	0	0
A.	TOTAL			0	0	0
B.	Assets to be purchased by CONDITIONAL SALES CONTRACTS AND NOTES in new FY	Length of Contract (months)	Amount of Contract Purchase less Down Pmts 2/	Prin. Pmts. in FY 2022-2023	Interest Payments in FY 2022-2023	Long-Term Financing Rev. Acct 9500 (Col.3)
			0	0	0	0
B.	TOTAL			0	0	0 4/
C.	TOTAL for Both Sections (A+B)			0	3/	0 3/ 0

1/ Please refer to the Accounting Manual for School Districts, Chapter 3, page 24 for further information.

2/ Budget expenditures on Page TVF 1 under 34 - Transportation Equipment Major Equipment

3/ Budget as part of 91 Principal or 92 Interest, as appropriate.

4/ Budget as Other Financing Source in Revenue Account 9500 on Page TVF1.

Aberdeen School District No. 005

Budget Edit Report

GENERAL FUND

Type	Number	Message	Amount 1	Amount 2
Informational	1.704	On report GF4, Revenue Account 3121 + 4121 + 4321 + 6121 + 6221 + 6321 + 7121 + 8521; on report GF8, expenditures for Program 21	5,326,970.00	6,195,809.00
Informational	1.726	On report GF4, Revenue Account 6168 + 6268 + 6368; on report GF8, expenditures for Program 68.	87,100.00	81,263.00
Informational	1.738	On report GF, Revenue Account 2289 + 6189 + 6289 + 6389 + 7189 + 8189; on report GF8, expenditures for Program 89	2,500.00	0.00
Informational	1.801	For Program-Activity-Duty Code [ 97-12-110], the average salary should be less than the high or equal to or greater than the low.	191,000.00	

ASSOCIATED STUDENT BODY FUND

Associated Student Body Fund: Cleared all edits

DEBT SERVICE FUND

Debt Service Fund: Cleared all edits

CAPITAL PROJECTS FUND

Capital Projects Fund: Cleared all edits

TRANSPORTATION VEHICLE FUND

Transportation Vehicle Fund: Cleared all edits

Aberdeen School District No. 005

Revenue Edit Report

Info 300	Revenue Code	F-203 Amount	F-195 Amount	Difference
	1400	2,000.00	2,000.00	0.00
	1600	0.00	0.00	0.00
	3100	28,057,523.68	28,057,524.00	-0.32
	3121	1,015,224.87	1,015,225.00	-0.13
	3600	0.00	0.00	0.00
	4121	4,303,945.09	4,303,945.00	0.09
	4155	2,430,123.82	2,430,124.00	-0.18
	4165	657,747.85	657,748.00	-0.15
	4174	91,862.83	91,863.00	-0.17
	4198	28,430.00	28,430.00	0.00
	4199	1,241,841.00	1,241,841.00	0.00
	4499	167,065.38	167,065.00	0.38
	5400	0.00	0.00	0.00
	Total	37,995,764.52	37,995,765.00	-0.48

MESSAGES

Type	Number	Message	F-195 Amount	F-203 Amount
Informational	601	On F-195, page GF2, Column 3, Total Beginning Fund Balance, is greater than zero. On F-197, Net Cash and Investment Balance for the year-to-date is less than or greater than the F-195 amount. Variance = \$20,000.	3,183,523.00	2,144,066.04
Informational	602	On F-195, page TVF1, Column 3, Total Beginning Fund Balance, is greater than zero. On F-197, Net Cash and Investment Balance for the year-to-date is less than or greater than the F-195 amount. Variance = \$5,000.	247,415.00	363,788.48

Aberdeen School District No. 005

Revenue Edit Report

Type	Number	Message	F-195 Amount	F-197 Amount
Informational	603	On F-195, page CP1, Column 3, Total Beginning Fund Balance, is greater than zero. On F-197, Net Cash and Investment Balance for the year-to-date is less than or greater than the F-195 amount. Variance = \$1.	818,327.00	2,854,893.60



Superintendent of Public Instruction

Aberdeen School District  
Grays Harbor County

Capital Region ESD 113  
CCDDD 14005

F-203 Summary Report  
2022-23 Revenue Projection - 3085

Account	Item Code	Account Title	Amount
1400	A24	Local In-Lieu-Of Taxes	2,000.00
3100	M70	Apportionment	28,057,523.68
3121	Z288	Special Education, Gen Apportionment	1,015,224.87
4121	N7	Special Education	4,303,945.09
4122	N8	Special Education - Infants and Toddlers - State	0.00
4155	071a	Learning Assistance Program	2,430,123.82
4165	Z477	Transitional Bilingual	657,747.85
4174	Z095	Highly Capable	91,862.83
4198	S5	School Food Service	28,430.00
4199	I4	Transportation - Operations	1,241,841.00
4499	J1	Transportation Reimbursement	167,065.38
5400	A27	Federal In-Lieu-of Taxes	0.00
5500	A28	Federal Forest	0.00
n/a	200A	Grades 7-8 Vocational Minimum Expenditures	673,143.44
n/a	A30h	Estimated Stabilization	366,569.00
n/a	V13	Estimated Next Year LEA	2,740,637
n/a	Z109	Skill Center Total	193,085.91
n/a	Z266	Grades 9-12 Vocational Minimum Expenditures	2,265,570.76

Total Certificated Instructional Staff Units and Salary	1191/1191ED	Other	Total
Certificated Instructional Staff (CIS) Units			
School Generated	144.73	19.25	163.98
District Generated			
Total	144.73	19.25	163.98
CIS Salary Allocation			
School Generated	10,525,923.44	1,399,868.54	11,925,791.98
District Generated			
Total	10,525,923.44	1,399,868.54	11,925,791.98
<b>Total Certificated Adminstrative Staff Units and Salary</b>	<b>1191/1191ED</b>	<b>Other</b>	<b>Total</b>
Certificated Administrative Staff (CAS) Units			
School Generated	8.03	1.46	9.48
District Generated	2.57		2.57
Total	10.59	1.46	12.05
CAS Salary Allocation			
School Generated	866,446.83	157,398.40	1,023,845.23
District Generated	277,120.49		277,120.49
Total	1,143,567.32	157,398.40	1,300,965.72
<b>Total Classified Staff Units and Salary</b>	<b>1191/1191ED</b>	<b>Other</b>	<b>Total</b>
Classified Staff (CLS) Units			
School Generated	30.31	5.87	36.17
District Generated	14.62		14.62
Total	44.92	5.87	50.79
Total Classified Staff Units and Salary			
CLS Salary Allocation			
School Generated	1,581,102.77	306,203.34	1,887,306.11
District Generated	762,612.75		762,612.75
Total	2,343,715.52	306,203.34	2,649,918.86

**Student Enrollment****Student Enrollment**

<b>Item Code</b>	<b>Item Name</b>	<b>Amount</b>
B9	Enroll SpEd 0-2	0.00
B1	Enroll SpEd 3-PK	45.00
B2L1	Enroll SpEd K-21 LRE1	299.00
B2	Enroll SpEd K-21 Other	210.00
Z271	Enroll K	193.00
A6A1	Enroll 1	221.00
A6A2	Enroll 2	184.00
A6A3	Enroll 3	197.00
A39	Enroll K-3	795.00
A7a	Enroll 4	251.00
A8a5	Enroll 5	207.00
A8a6	Enroll 6	215.00
A40	Enroll 5-6	422.00
A11a7	Enroll 7	238.00
A11a8	Enroll 8	245.00
A12	Enroll 7-8	483.00
A13a9	Enroll 9	271.00
A13a10	Enroll 10	250.00
A13a11	Enroll 11	235.00
A13a12	Enroll 12	198.00
A41	Enroll 9-12	954.00
Z298	Enroll K-8	1,951.00
Z472	Enroll Total Entered	2,905.00
A42	Enroll Total	2,905.00
A14	Enroll ALE K-6	33.00
A14B	Enroll ALE 7-8	23.00
A18	Enroll ALE 9-12	44.00
A16	Enroll Run Start	48.00
A15	Enroll Run Start CTE	2.00
A60	Enroll Program 1418 Reg	30.00
A61	Enroll Program 1418 CTE	0.00
A17	Enroll Total w/ Run Start and Droput and ALE	3,085.00
Z269	Enroll R&N K	0.00
A43	Enroll R&N 1	0.00
A44	Enroll R&N 2	0.00
A45	Enroll R&N 3	0.00
A46	Enroll R&N K-3	0.00
A5B	Enroll R&N 4	0.00
A47	Enroll R&N 5	0.00
A48	Enroll R&N 6	0.00
A5C	Enroll R&N 5-6	0.00
A49	Enroll R&N 7	0.00

**Student Enrollment****Student Enrollment**

Item Code	Item Name	Amount
A50	Enroll R&N 8	0.00
A10	Enroll R&N 7-8	0.00
Z299	Enroll R&N K-8	0.00
A62	Enroll TBIP K-6	249.00
A63	Enroll TBIP 7-8	72.00
A64	Enroll TBIP 9-12	80.00
A65	Enroll TBIP Exited	70.00

**Other Enrollment****Other Enrollment**

Item Code	Item Name	Amount
E54	Enroll 7-8 CTE	75.00
E55	Enroll 9-12 CTE exp	250.00
E56	Enroll 9-12 CTE prep	0.00
E57	Enroll Skills 9-12	18.00

**Other Staff Factors****Other Staff Factors**

Item Code	Item Name	Amount
A33rb	Regionalization Base	1.00
A33r	Regionalization	1.00
A33re	Regionalization Experience	0.00
D57	Add BEA CIS	0.000
D58	Add BEA CAS	0.000
502X	Class Size K-3	17.00
Z268e	Counselor Enh Elem Enroll	1,468.00
A12e	Counselor Enh Middle Enroll	424.00
A41e	Counselor Enh High Enroll	706.00
126ACIS	SEL CIS Staffing Reduction	0.000
126ACLS	SEL CLS Staffing Reduction	0.000

**Estimated Revenues****Enrollment and Headcounts**

Item Code	Item Name	Amount
A23	Enroll Fire Dist	129.00
C1	Enroll Total PY for LAP	3,110.41
Z076	LAP PY HiPov Students	3,091.52
B3	Adj Resident BEA	0.00

**Grants, Allocations and Awards**

Item Code	Item Name	Amount
B4	State Safety Net	0.00

**Estimated Revenues**

**Grants, Allocations and Awards**

Item Code	Item Name	Amount
B5	Home/Hosp Ed Alloc	0.00
B8	% Stdnt Avg FTE SpEd	0.25600
B7	Co-op SpEd Alloc Rate	0.00
A34	BEA Reduce/Delay	0.00
F1	HiCap Yes/No	1.00

**Levies and Levy Transfers**

Item Code	Item Name	Amount
V13	Est Nxt Yr LEA	2,740,637

**Transportation Allocation and Depreciation**

Item Code	Item Name	Amount
I1	Trans Op Alloc, Excl In-Lieu-of Deprec for Contracting Dists	1,241,841.00
I2	In-Lieu-Of Deprec for Contracting Dists	0.00
J1	Prgm 4499 Alloc Trans Deprec	167,065.38

**Estimate of Deductible Revenues**

Item Code	Item Name	Amount
A24	1400 Local In-Lieu-of Taxes	2,000.00
A27	5400 Federal In-Lieu-of Taxes	0.00
Z292	Local Deductible Revenue Sources	2,000.00
A28	5500 Federal Forests	0.00

**Estimated Stabilization**

Item Code	Item Name	Amount
A30h	Estimated Stabilization	366,569.00

**Free and Reduced Meals**

Item Code	Item Name	Amount
H2	Est FRPB	140,000.00
H3	Est RPB	8,500.00
H4	Est RPL K3	3,400.00

Aberdeen School District  
 Grays Harbor County

F-203 Worksheet Report  
 2022-23 Revenue Projection - 3085

Capital Region ESD 113  
 CDDDD 14005

**I. Apportionment - Acct 3100**

**I. Computation for Guaranteed School - Generated Entitlement**

Item Code		Amount
	A. District-Wide Staff Mix	
A33rb	1. District-Wide Regionalization Base	1.00
A33r	2. District-Wide Regionalization	1.00
A33re	3. District-Wide Regionalization Experience	0.00
	B. School Generated – Certificated Instructional Staff (CIS)	
Z344	1. School CIS Salary Maint Total [School Generated CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base] $144.730 * 67,585.00 * 1.00$	\$ 9,781,577.05
Z345	2. School CIS Salary Increase (([School Generated CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) - [School CIS Salary Maint Total] $((144.730 * 72,728.00) * (1.00 + 0.00)) - 9,781,577.05$	\$ 744,346.39
Z346	3. Subtotal School Generated CIS Salary [School CIS Salary Maint Total] + [School CIS Salary Inc Total] $9,781,577.05 + 744,346.39$	\$ 10,525,923.44
	C. School Generated – Certificated Administrative Staff (CAS)	
Z347	1. School CAS Salary Maintenance Total [School Generated CAS FTE] * [CAS - Salary Maint] * [Regionalization Base] $8.026 * 100,321.00 * 1.00$	\$ 805,176.35
Z348	2. School CAS Salary Increase Total [School Generated CAS FTE] * [CAS - Salary Inc] * [Regionalization] - [School CAS Salary Maint Total] $8.026 * 107,955.00 * 1.00 - 805,176.35$	\$ 61,270.48
Z349	3. Subtotal School Generated CAS Salary [School CAS Salary Maint Total] + [School CAS Salary Inc Total] $805,176.35 + 61,270.48$	\$ 866,446.83

Aberdeen School District  
Grays Harbor County

F-203 Worksheet Report  
2022-23 Revenue Projection - 3085

Capital Region ESD 113  
CCDDD 14005

Z350	D. School Generated – Classified Staff (CLS) 1. School CLS Salary Maintenance Level [School Generated CLS FTE] * [CLS - Salary Maint] * [Regionalization Base]  30.305 * 48,483.00 * 1.00	\$ 1,469,277.32
Z351	2. School CLS Salary Increase [School Generated CLS FTE] * [CLS - Salary Inc] * [Regionalization] - [School CLS Salary Maint Total]  30.305 * 52,173.00 * 1.00 - 1,469,277.32	\$ 111,825.45
Z352	3. Subtotal School Generated CLS Salary [School CLS Salary Maint Total] + [School CLS Salary Inc Total]  1,469,277.32 + 111,825.45	\$ 1,581,102.77
Z353	E. Other School Generated Entitlements 1. Substitutes [Teachers FTE] * [Substitutes Days] * [Substitutes Rate]  130.061 * 4.000 * 151.86	\$ 79,004.25
Z475	2. Small School District and Remote & Necessary Substitutes [SS RN CIS FTE] * [Teachers %] * [Substitutes Days] * [Substitutes Rate]  0.000 * 0.9170 * 4.000 * 151.86	\$ 0.00

**II. Computation for Guaranteed District-Generated Entitlement**

Item Code		Amount
Z354	A. District Generated – Facilities, Maintenance, Grounds – Classified Staff (CLS) 1. Facilities Salary Maint Total [Facilities FTE] * [CLS - Salary Maint] * [Regionalization Base]  4.645 * 48,483.00 * 1.00	\$ 225,203.54
Z355	2. Facilities Salary Inc Total [Facilities FTE] * [CLS - Salary Inc] * [Regionalization] - [Facilities Salary Maint Total]  4.645 * 52,173.00 * 1.00 - 225,203.54	\$ 17,140.05
Z356	3. Facilities Salary Total [Facilities Salary Maint Total] + [Facilities Salary Inc Total]  225,203.54 + 17,140.05	\$ 242,343.59

<p>Z357</p> <p>Z358</p> <p>Z359</p>	<p>B. District Generated – Warehouse, Laborers, Mechanics - Classified Staff (CLS)</p> <p>1. Warehouse Salary Maint Total [Warehouse FTE] * [CLS - Salary Maint] * [Regionalization Base]  0.851 * 48,483.00 * 1.00</p> <p>2. Warehouse Salary Inc Total [Warehouse FTE] * [CLS - Salary Inc] * [Regionalization] - [Warehouse Salary Maint Total]  0.851 * 52,173.00 * 1.00 - 41,259.03</p> <p>3. Warehouse Salary Total [Warehouse Salary Maint Total] + [Warehouse Salary Inc Total]  41,259.03 + 3,140.19</p>	<p>\$ 41,259.03</p> <p>\$ 3,140.19</p> <p>\$ 44,399.22</p>
<p>Z360</p> <p>Z361</p> <p>Z362</p>	<p>C. District Generated - Technology - Classified Staff (CLS)</p> <p>1. Technology Salary Maint Total [Technology FTE] * [CLS - Salary Maint] * [Regionalization Base]  1.609 * 48,483.00 * 1.00</p> <p>2. Technology Salary Inc Total [Technology FTE] * [CLS - Salary Inc] * [Regionalization] - [Technology Salary Maint Total]  1.609 * 52,173.00 * 1.00 - 78,009.15</p> <p>3. Technology Salary Total [Technology Salary Maint Total] + [Technology Salary Inc Total]  78,009.15 + 5,937.21</p>	<p>\$ 78,009.15</p> <p>\$ 5,937.21</p> <p>\$ 83,946.36</p>
<p>Z363</p> <p>Z364</p> <p>Z365</p>	<p>D. Central Administration – Classified Staff (CLS)</p> <p>1. Central Admin CLS Salary Maint Total [Central Admin CLS FTE] * [CLS - Salary Maint] * [Regionalization Base]  7.512 * 48,483.00 * 1.00</p> <p>2. Central Admin CLS Salary Inc Total [Central Admin CLS FTE] * [CLS - Salary Inc] * [Regionalization] - [Central Admin CLS Salary Maint Total]  7.512 * 52,173.00 * 1.00 - 364,204.30</p> <p>3. Central Admin CLS Salary Total [Central Admin CLS Salary Maint Total] + [Central Admin CLS Salary Inc Total]  364,204.30 + 27,719.28</p>	<p>\$ 364,204.30</p> <p>\$ 27,719.28</p> <p>\$ 391,923.58</p>

	E. Central Admin – Certificated Administrative Staff (CAS)	
Z366	1. Central Admin CAS Salary Maint Total [Central Admin CAS FTE] * [CAS - Salary Maint] * [Regionalization Base]  2.567 * 100,321.00 * 1.00	\$ 257,524.01
Z367	2. Central Admin CAS Salary Inc Total [Central Admin CAS FTE] * [CAS - Salary Inc] * [Regionalization] - [Central Admin CAS Salary Maint Total]  2.567 * 107,955.00 * 1.00 - 257,524.01	\$ 19,596.48
Z368	3. Central Admin CAS Salary Total [Central Admin CAS Salary Maint Total] + [Central Admin CAS Salary Inc Total]  257,524.01 + 19,596.48	\$ 277,120.49

**III. Summary and Benefits**

Item Code		Amount
	A. District Staffing Total Salaries	
Z344	1. School CIS Salary Maint Total [School Generated CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base]  144.730 * 67,585.00 * 1.00	\$ 9,781,577.05
Z345	2. School CIS Salary Increase (((School Generated CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) - [School CIS Salary Maint Total]  ((144.730 * 72,728.00) * (1.00 + 0.00)) - 9,781,577.05	\$ 744,346.39
Z371	3. Total CAS Salary Maint [Central Admin CAS Salary Maint Total] + [School CAS Salary Maint Total]  257,524.01 + 805,176.35	\$ 1,062,700.36
Z372	4. Total CAS Salary Inc [Central Admin CAS Salary Inc Total] + [School CAS Salary Inc Total]  19,596.48 + 61,270.48	\$ 80,866.96
Z373	5. Total CLS Salary Maint [School CLS Salary Maint Total] + [Facilities Salary Maint Total] + [Warehouse Salary Maint Total] + [Technology Salary Maint Total] + [Central Admin CLS Salary Maint Total]  1,469,277.32 + 225,203.54 + 41,259.03 + 78,009.15 + 364,204.30	\$ 2,177,953.34
Z374	6. Total CLS Salary Increase [School CLS Salary Inc Total] + [Facilities Salary Inc Total] + [Warehouse Salary Inc Total] + [Technology Salary Inc Total] + [Central Admin CLS Salary Inc Total]  111,825.45 + 17,140.05 + 3,140.19 + 5,937.21 + 27,719.28	\$ 165,762.18
Z375	7. TOTAL Salaries [School CIS Salary Maint Total] + [School CIS Salary Inc Total] + [Total CAS Salary Maint] + [Total CAS Salary Inc] + [Total CLS Salary Maint] + [Total CLS Salary Inc]  9,781,577.05 + 744,346.39 + 1,062,700.36 + 80,866.96 + 2,177,953.34 + 165,762.18	\$ 14,013,206.28



B. Staff Units Insurance, Payroll Taxes, and Benefits		
Z376	1. CIS/CAS Insurance Maint Total ([School Generated CIS FTE] + [District Total CAS FTE]) * [Certificated Health Insurance] (144.730 + 10.593) * 12,000.00	\$ 1,863,876.00
Z377	2. CIS/CAS Insurance Inc Total (((School Generated CIS FTE) + [District Total CAS FTE]) * ([Certificated Health Insurance Inc] * [Cert Health Factor])) - [CIS/CAS Insurance Maint Total] ((144.730 + 10.593) * (12,312.00 * 1.02)) - 1,863,876.00	\$ 86,707.51
Z378	3. CLS Insurance Maint Total [District Total CLS FTE] * [CLS Health Insurance] 44.922 * 12,000.00	\$ 539,064.00
Z379	4. CLS Insurance Inc Total ([District Total CLS FTE] * [CLS Health Insurance Inc] * [CLS Health Factor]) - [CLS Insurance Maint Total] (44.922 * 12,312.00 * 1.430) - 539,064.00	\$ 251,839.92
Z380	5. CIS/CAS Benefits Maint Total ([School CIS Salary Maint Total] + [Total CAS Salary Maint]) * [CIS/CAS - Benefits Maint] (9,781,577.05 + 1,062,700.36) * 0.22980	\$ 2,492,014.95
Z381	6. CIS/CAS Benefits Inc Total ([School CIS Salary Inc Total] + [Total CAS Salary Inc]) * [CIS/CAS - Benefits Inc] (744,346.39 + 80,866.96) * 0.22340	\$ 184,352.66
Z382	7. CLS Benefits Maint Total [Total CLS Salary Maint] * [CLS - Benefits Maint] 2,177,953.34 * 0.22800	\$ 496,573.36
Z383	8. CLS Benefits Inc Total [Total CLS Salary Inc] * [CLS - Benefits Inc] 165,762.18 * 0.19300	\$ 31,992.10
Z384	9. TOTAL Benefits [CIS/CAS Insurance Maint Total] + [CIS/CAS Insurance Inc Total] + [CLS Insurance Maint Total] + [CLS Insurance Inc Total] + [CIS/CAS Benefits Maint Total] + [CIS/CAS Benefits Inc Total] + [CLS Benefits Maint Total] + [CLS Benefits Inc Total] 1,863,876.00 + 86,707.51 + 539,064.00 + 251,839.92 + 2,492,014.95 + 184,352.66 + 496,573.36 + 31,992.10	\$ 5,946,420.50

Z345pd	<p>C. Professional Learning Days - General Apportionment</p> <p>1. Professional Learning Days Salaries</p> $\frac{(((\text{School Generated CIS FTE} * \text{CIS Sal Inc}) * (\text{Regionalization} + \text{Regionalization Experience})) / \text{School Year Total Days}) * \text{Prof Learning Days}}{((144.730 * 72,728.00) * (1.00 + 0.00)) / 180.00} * 3.00$	\$ 175,432.06
Z381pd	<p>2. Professional Learning Day - Payroll Tax and Benefits</p> $\text{School CIS PD Salary} * \text{CIS/CAS - Benefits Inc}$ $175,432.06 * 0.22340$	\$ 39,191.52
3100pd	<p>3. Total General Apportionment Professional Learning Days</p> $\text{School CIS PD Salary} + \text{CIS PD Benefits}$ $175,432.06 + 39,191.52$	\$ 214,623.58
Z385	<p>D. Running Start (Community and Technical College FTEs)</p> <p>1. Run Start-Reg</p> $\text{Enroll Run Start} * \text{Run Start - Reg Rate}$ $48.00 * 9,341.94$	\$ 448,413.12
Z386	<p>2. Run Start-CTE</p> $\text{Enroll Run Start CTE} * \text{Run Start - CTE Rate}$ $2.00 * 10,284.31$	\$ 20,568.62
Z387	<p>3. Total Run Start</p> $\text{Run Start-Reg} + \text{Run Start-CTE}$ $448,413.12 + 20,568.62$	\$ 468,981.74
Z389	<p>E. Dropout Reengagement</p> <p>1. Reengage - Reg</p> $\text{Enroll Program 1418 Reg} * \text{Run Start - Reg Rate}$ $30.00 * 9,341.94$	\$ 280,258.20
Z340	<p>2. Reengage - CTE</p> $\text{Enroll Program 1418 CTE} * \text{Run Start - CTE Rate}$ $0.00 * 10,284.31$	\$ 0.00
Z342	<p>3. Total Reengage</p> $\text{Reengage - Reg} + \text{Reengage - CTE}$ $280,258.20 + 0.00$	\$ 280,258.20
Z343	<p>F. Alternative Learning Experience Program Funding</p> <p>1. Enroll K-12 Total ALE</p> $(\text{Enroll ALE K-6} + \text{Enroll ALE 7-8} + \text{Enroll ALE 9-12}) * \text{Run Start - Reg Rate}$ $(33.00 + 23.00 + 44.00) * 9,341.94$	\$ 934,194.00

<p>M8</p> <p>M16</p> <p>M91</p> <p>Z390</p>	<p>G. Materials, Supplies, and Operating Costs (MSOC)</p> <p>1. Regular Instruction: Total Allocated MSOC [Total MSOC Technology-Reg] + [Total MSOC Utilities-Reg] + [Total MSOC Curriculum-Reg] + [Total MSOC Library-Reg] + [Total MSOC Other Supplies-Reg] + [Total MSOC Prof Dvlp-Reg] + [Total MSOC Facilities-Reg] + [Total MSOC Districtwide-Reg]  444,737.58 + 1,034,407.50 + 408,741.48 + 56,287.14 + 811,462.26 + 63,204.54 + 512,451.24 + 355,016.34</p> <p>2. Grades 9-12 Additional: Total Allocated MSOC [Total MSOC Technology-LabSci] + [Total MSOC Utilities-LabSci] + [Total MSOC Curriculum-LabSci] + [Total MSOC Library-LabSci] + [Total MSOC Other Supplies-LabSci] + [Total MSOC Prof Dvlp-LabSci] + [Total MSOC Facilities-LabSci] + [Total MSOC Districtwide-LabSci]  40,754.88 + 0.00 + 44,465.94 + 6,029.28 + 86,613.66 + 7,412.58 + 0.00 + 0.00</p> <p>3. Small School District and Remote &amp; Necessary MSOC enhancement ([SS RN CIS FTE] + [SS RN CAS FTE]) * [MSOC -SSRN]  (0.000 + 0.000) * 13,068.10</p> <p>4. Total GenEd MSOC [Total MSOC -Reg] + [Total MSOC -LabSci] + [Total MSOC -SS RN]  3,686,308.08 + 185,276.34 + 0.00</p>	<p>\$ 3,686,308.08</p> <p>\$ 185,276.34</p> <p>\$ 0.00</p> <p>\$ 3,871,584.42</p>
<p>Z123</p> <p>Z137</p> <p>Z109</p> <p>144A</p>	<p>H. Career &amp; Technical Education and Skills Centers</p> <p>1. CTE 7-8 Total [CTE 7-8 CIS Salary Total] + [CTE 7-8 CAS Salary Total] + [CTE 7-8 CLS Salary Total] + [CTE 7-8 insurance/Benefits Total] + [Total MSOC CTE 7-8] + [CTE 7-8 Substitutes] + [Total Program 34 PD]  302,839.39 + 34,005.83 + 66,677.09 + 171,040.93 + 125,457.00 + 2,376.91 + 6,174.89</p> <p>2. Grades 9 - 12 Exploratory Career &amp; Technical Education - Total [CTE 9-12 CIS Salary Total] + [CTE 9-12 CAS Salary Total] + [CTE 9-12 CLS Salary Total] + [CTE 9-12 insurance/Benefits Total] + [Total MSOC CTE 9-12] + [CTE 9-12 Substitutes] + [Total Program 31 PD]  1,009,537.37 + 114,000.48 + 223,404.79 + 571,035.79 + 418,190.00 + 7,922.84 + 20,584.46</p> <p>3. Skills Center Total [Skills CIS Salary Total] + [Skills CAS Salary Total] + [Skills CLS Salary Total] + [Skills insurance/Benefits Total] + [Total MSOC -Skills] + [Skills Center Substitutes] + [Total Program 45 PD]  87,491.78 + 9,392.09 + 16,121.46 + 47,496.28 + 30,109.68 + 690.66 + 1,783.96</p> <p>4. Total Middle School CTE, High School CTE, and Skill Center [CTE 7-8 Total] + [CTE 9-12 Total] + [Skills Center Total]  708,572.04 + 2,364,675.73 + 193,085.91</p>	<p>\$ 708,572.04</p> <p>\$ 2,364,675.73</p> <p>\$ 193,085.91</p> <p>\$ 3,266,333.68</p>

**IV. Guaranteed Entitlement**

Item Code		Amount
	A.Totals	
m49	1. Total Guaranteed Entitlement [Substitutes] + [SS RN Substitutes] + [TOTAL Salaries] + [TOTAL Benefits] + [Total Run Start] + [Total Reengage] + [Total ALE] + [Total GenEd MSOC] + [Skills Center Total] + [CTE 7-8 Total] + [CTE 9-12 Total] + [Total 3100 PD]  79,004.25 + 0.00 + 14,013,206.28 + 5,946,420.50 + 468,981.74 + 280,258.20 + 934,194.00 + 3,871,584.42 + 193,085.91 + 708,572.04 + 2,364,675.73 + 214,623.58	\$ 29,074,606.65
Z457	2. Guar Entlmnt per Student [Total Guaranteed Entitlement] / [Enroll Total w/ Run Start and Droput and ALE]  29,074,606.65 / 3,085.00	\$ 9,424.51
	4. Computation of State Funded Support Computation of State Funded Support	
	a. Local Deductible Revenue Sources	
A24	i. 1400 Local In-Lieu-of Taxes	\$ 2,000.00
A27	ii. 5400 Federal In-Lieu-of Taxes	\$ 0.00
Z292	iii. Total Deductible Revenue [1400 Local In-Lieu-of Taxes] + [5400 Federal In-Lieu-of Taxes]  2,000.00 + 0.00	\$ 2,000.00
A34	b. BEA Reduce/Delay	\$ 0.00
Z288	c. General Apportionment Allocation for Special Ed Account 3121 [SpEd Gen Apport Instruct] * [% Stdnt Avg FTE SpEd]  3,965,722.15 * 0.25600	\$ 1,015,224.87
A28	d. Federal Forest Account 5500 Deduction	\$ 0.00
Z456	e. Fire District Payment [Enroll Fire Dist] * [Fire Dist Rate]  129.00 * 1.10	\$ 141.90
A30h	f. Estimated Stabilization	\$ 366,569.00
M70	g. Total Amount to be Paid Sept. 2021 - Aug 2022 in Account 3100 [Total Guaranteed Entitlement] - [Local Deductible Revenue Sources] - [BEA Reduce/Delay] - [Gen Apport 3121] - [5500 Federal Forests] + [Fire Dist Payment]  29,074,606.65 - 2,000.00 - 0.00 - 1,015,224.87 - 0.00 + 141.90	\$ 28,057,523.68

**1191 SC – Skill Center**

Item Code		Amount
Z096	A. Skill Center – Certificated Instructional Staff (CIS) District Total 1. Skill CIS Salary Maint [Skills Center CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base] 1.203 * 67,585.00 * 1.00	\$ 81,304.76
Z097	2. Skill CIS Salary Inc ((([Skills Center CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience]))) - [Skills CIS Salary Maint] ((1.203 * 72,728.00) * (1.00 + 0.00)) - 81,304.76	\$ 6,187.02
Z098	3. Skill CIS Salary Total [Skills CIS Salary Maint] + [Skills CIS Salary Inc] 81,304.76 + 6,187.02	\$ 87,491.78
Z099	B. Skill Center – Certificated Administrative Staff (CAS) 1. Skill CAS Salary Maint [Skills Center CAS FTE] * [CAS - Salary Maint] * [Regionalization Base] 0.087 * 100,321.00 * 1.00	\$ 8,727.93
Z100	2. Skill CAS Salary Inc [Skills Center CAS FTE] * [CAS - Salary Inc] * [Regionalization] - [Skills CAS Salary Maint] 0.087 * 107,955.00 * 1.00 - 8,727.93	\$ 664.16
Z101	3. Skill CAS Salary Total [Skills CAS Salary Maint] + [Skills CAS Salary Inc] 8,727.93 + 664.16	\$ 9,392.09
111A	C. Skill Center - Classified Staff (CLS) 1. Skill CLS Salary Maint Total [Skills Center CLS FTE] * [CLS - Salary Maint] * [Regionalization Base] 0.309 * 48,483.00 * 1.00	\$ 14,981.25
110A	2. CAS Salary Increase [Skills Center CLS FTE] * [CLS - Salary Inc] * [Regionalization] - [Skills CLS Salary Maint] 0.309 * 52,173.00 * 1.00 - 14,981.25	\$ 1,140.21
112A	3. Subtotal CTE CAS Salary [Skills CLS Salary Maint] + [Skills CLS Salary Inc] 14,981.25 + 1,140.21	\$ 16,121.46

	D. Staff Units Insurance, Payroll Taxes, and Benefits	
Z102	1. Skill Cert Insurance [Skills Center CIS CAS FTE] * [Certificated Health Insurance] 1.290 * 12,000.00	\$ 15,480.00
Z103	2. Skill Cert Insurance Inc ([Skills Center CIS CAS FTE] * [Certificated Health Insurance Inc] * [Cert Health Factor]) - [Skills Cert Insurance] (1.290 * 12,312.00 * 1.02) - 15,480.00	\$ 720.13
Z104	3. Skill Cert Benefits Maint ([Skills CIS Salary Maint] + [Skills CAS Salary Maint]) * [CIS/CAS - Benefits Maint] (81,304.76 + 8,727.93) * 0.22980	\$ 20,689.51
Z105	4. Skill Cert Benefits Inc ([Skills CIS Salary Inc] + [Skills CAS Salary Inc]) * [CIS/CAS - Benefits Inc] (6,187.02 + 664.16) * 0.22340	\$ 1,530.55
108A	5. Classified Insurance Benefits [Skills Center CLS FTE] * [CLS Health Insurance] 0.309 * 12,000.00	\$ 3,708.00
109A	6. Classified Insurance Benefits - Increase ([Skills Center CLS FTE] * [CLS Health Insurance Inc] * [CLS Health Factor]) - [Skills CLS Insurance] (0.309 * 12,312.00 * 1.430) - 3,708.00	\$ 1,732.30
107A	7. Classified - Payroll Tax and Benefits [Skills CLS Salary Maint] * [CLS - Benefits Maint] 14,981.25 * 0.22800	\$ 3,415.73
106A	8. Classified - Payroll Tax and Benefits - Increase [Skills CLS Salary Inc] * [CLS - Benefits Inc] 1,140.21 * 0.19300	\$ 220.06
Z106	9. Skill insurance/Benefits Total [Skills Cert Insurance] + [Skills Cert Insurance Inc] + [Skills Cert Benefits Maint] + [Skills Cert Benefits Inc] + [Skills CLS Insurance] + [Skills CLS Insurance Inc] + [Skills CLS Benefits Maint] + [Skills CLS Benefits Inc] 15,480.00 + 720.13 + 20,689.51 + 1,530.55 + 3,708.00 + 1,732.30 + 3,415.73 + 220.06	\$ 47,496.28

Z097pd	<p>E. Professional Learning Days - Skill Center</p> <p>1. Professional Learning Days Salaries</p> <p>(((Skills Center CIS FTE * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) / [School Year Total Days]) * [Prof Learning Days]</p> <p>(((1.203 * 72,728.00) * (1.00 + 0.00)) / 180.00) * 3.00</p>	\$ 1,458.20
Z105pd	<p>2. Professional Learning Day - Payroll Tax and Benefits</p> <p>[Skill CIS PD Salary] * [CIS/CAS - Benefits Inc]</p> <p>1,458.20 * 0.22340</p>	\$ 325.76
3045pd	<p>3. Total Skill Center Professional Learning Days</p> <p>[Skill CIS PD Salary] + [Skill CIS PD Benefits]</p> <p>1,458.20 + 325.76</p>	\$ 1,783.96
M40	<p>F. Materials, Supplies, and Operating Costs (MSOC)</p> <p>1. Skill Center: Total Allocated MSOC</p> <p>[Total MSOC Technology-Skills] + [Total MSOC Utilities-Skills] + [Total MSOC Curriculum-Skills] + [Total MSOC Other Supplies-Skill] + [Total MSOC Library-Skill] + [Total MSOC Prof Dvlp-Skills] + [Total MSOC Facilities-Skills] + [Total MSOC Districtwide-Skills]</p> <p>3,011.04 + 8,731.80 + 3,312.00 + 6,624.00 + 602.10 + 602.10 + 4,215.60 + 3,011.04</p>	\$ 30,109.68
Z108	<p>2. Skill Center Substitutes</p> <p>[Skills Center Teacher FTE] * [Substitutes Days] * [Substitutes Rate]</p> <p>1.137 * 4.000 * 151.86</p>	\$ 690.66
Z109	<p>G. Total</p> <p>1. Skill Center Total</p> <p>[Skills CIS Salary Total] + [Skills CAS Salary Total] + [Skills CLS Salary Total] + [Skills insurance/Benefits Total] + [Total MSOC -Skills] + [Skills Center Substitutes] + [Total Program 45 PD]</p> <p>87,491.78 + 9,392.09 + 16,121.46 + 47,496.28 + 30,109.68 + 690.66 + 1,783.96</p>	\$ 193,085.91

**1191 MSCTE**

**Computation for Guaranteed School-Generated Entitlement (Grades 7 – 8 CTE)**

Item Code		Amount
Z110	A. Grades 7-8 Exploratory Career & Technical Education –Certificated Instructional Staff (CIS) 1. CTE 7-8 CIS Salary Maint [CTE 7-8 CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base]	\$ 281,423.94
Z111	4.164 * 67,585.00 * 1.00 2. CTE 7-8 CIS Salary Inc (( [CTE 7-8 CIS FTE] * [CIS Sal Inc] ) * ([Regionalization] + [Regionalization Experience])) - [CTE 7-8 CIS Salary Maint]	\$ 21,415.45
Z112	((4.164 * 72,728.00) * (1.00 + 0.00)) - 281,423.94 3. CTE 7-8 CIS Salary Total [CTE 7-8 CIS Salary Maint] + [CTE 7-8 CIS Salary Inc]	\$ 302,839.39
Z113	B. Grades 7-8 Exploratory Career & Technical Education – Certificated Administrative Staff (CAS) 1. CTE 7-8 CAS Salary Maint [CTE 7-8 CAS FTE] * [CAS - Salary Maint] * [Regionalization Base]	\$ 31,601.12
Z114	0.315 * 100,321.00 * 1.00 2. CTE 7-8 CAS Salary Inc [CTE 7-8 CAS FTE] * [CAS - Salary Inc] * [Regionalization] - [CTE 7-8 CAS Salary Maint]	\$ 2,404.71
Z115	0.315 * 107,955.00 * 1.00 - 31,601.12 3. CTE 7-8 CAS Salary Total [CTE 7-8 CAS Salary Maint] + [CTE 7-8 CAS Salary Inc]	\$ 34,005.83
021A	C. CTE 7-8 - Classified Staff (CLS) 1. CLS Salary Maintenance Total [CTE 7-8 CLS FTE] * [CLS - Salary Maint] * [Regionalization Base]	\$ 61,961.27
020A	1.278 * 48,483.00 * 1.00 2. CLS Salary Increase [CTE 7-8 CLS FTE] * [CLS - Salary Inc] * [Regionalization] - [CTE 7-8 CLS Salary Maint]	\$ 4,715.82
022A	1.278 * 52,173.00 * 1.00 - 61,961.27 3. Subtotal CTE CLS Salary [CTE 7-8 CLS Salary Maint] + [CTE 7-8 CLS Salary Inc]	\$ 66,677.09
	61,961.27 + 4,715.82	



	D. Staff Units Insurance, Payroll Taxes, and Benefits	
Z116	1. CTE 7-8 Cert Insurance [CTE 7-8 CIS CAS FTE] * [Certificated Health Insurance] 4.479 * 12,000.00	\$ 53,748.00
Z117	2. CTE 7-8 Cert Insurance Inc ([CTE 7-8 CIS CAS FTE] * [Certificated Health Insurance Inc] * [Cert Health Factor]) - [CTE 7-8 Cert Insurance] (4.479 * 12,312.00 * 1.02) - 53,748.00	\$ 2,500.36
Z118	3. CTE 7-8 Cert Benefits Maint ([CTE 7-8 CIS Salary Maint] + [CTE 7-8 CAS Salary Maint]) * [CIS/CAS - Benefits Maint] (281,423.94 + 31,601.12) * 0.22980	\$ 71,933.16
Z119	4. CTE 7-8 Cert Benefits Inc ([CTE 7-8 CIS Salary Inc] + [CTE 7-8 CAS Salary Inc]) * [CIS/CAS - Benefits Inc] (21,415.45 + 2,404.71) * 0.22340	\$ 5,321.42
018A	5. Classified Insurance Benefits [CTE 7-8 CLS FTE] * [CLS Health Insurance] 1.278 * 12,000.00	\$ 15,336.00
019A	6. Classified Insurance Benefits - Increase ([CTE 7-8 CLS FTE] * [CLS Health Insurance Inc] * [CLS Health Factor]) - [CTE 7-8 CLS Insurance] (1.278 * 12,312.00 * 1.430) - 15,336.00	\$ 7,164.67
016A	7. Classified - Payroll Tax and Benefits [CTE 7-8 CLS Salary Maint] * [CLS - Benefits Maint] 61,961.27 * 0.22800	\$ 14,127.17
015A	8. Classified - Payroll Tax and Benefits - Increase [CTE 7-8 CLS Salary Inc] * [CLS - Benefits Inc] 4,715.82 * 0.19300	\$ 910.15
Z120	9. CTE 7-8 insurance/Benefits Total [CTE 7-8 Cert Insurance] + [CTE 7-8 Cert Insurance Inc] + [CTE 7-8 Cert Benefits Maint] + [CTE 7-8 Cert Benefits Inc] + [CTE 7-8 CLS Insurance] + [CTE 7-8 CLS Insurance Inc] + [CTE 7-8 CLS Benefits Maint] + [CTE 7-8 CLS Benefits Inc] 53,748.00 + 2,500.36 + 71,933.16 + 5,321.42 + 15,336.00 + 7,164.67 + 14,127.17 + 910.15	\$ 171,040.93



**1191 CTE**

**Computation for Guaranteed School-Generated Entitlement (Grades 9 - 12 CTE)**

Item Code		Amount
Z124	A. Grades 9 - 12 Career & Technical Education (Exploratory and Preparatory) 1. CTE 9-12 CIS Salary Maint [CTE 9-12 CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base] 13.881 * 67,585.00 * 1.00	\$ 938,147.39
Z125	2. CTE 9-12 CIS Salary Inc (( [CTE 9-12 CIS FTE] * [CIS Sal Inc] ) * ([Regionalization] + [Regionalization Experience])) - [CTE 9-12 CIS Salary Maint] ((13.881 * 72,728.00) * (1.00 + 0.00)) - 938,147.39	\$ 71,389.98
Z126	3. CTE 9-12 CIS Salary Total [CTE 9-12 CIS Salary Maint] + [CTE 9-12 CIS Salary Inc] 938,147.39 + 71,389.98	\$ 1,009,537.37
Z127	B. Grades 9 - 12 Career & Technical Education (Exploratory and Preparatory) 1. CTE 9-12 CAS Salary Maint [CTE 9-12 CAS FTE] * [CAS - Salary Maint] * [Regionalization Base] 1.056 * 100,321.00 * 1.00	\$ 105,938.98
Z128	2. CTE 9-12 CAS Salary Inc [CTE 9-12 CAS FTE] * [CAS - Salary Inc] * [Regionalization] - [CTE 9-12 CAS Salary Maint] 1.056 * 107,955.00 * 1.00 - 105,938.98	\$ 8,061.50
Z129	3. CTE 9-12 CAS Salary Total [CTE 9-12 CAS Salary Maint] + [CTE 9-12 CAS Salary Inc] 105,938.98 + 8,061.50	\$ 114,000.48
036A	C. CTE 9-12 - Classified Staff (CLS) 1. CLS Salary Maintenance Total [CTE 9-12 CLS FTE] * [CLS - Salary Maint] * [Regionalization Base] 4.282 * 48,483.00 * 1.00	\$ 207,604.21
035A	2. CLS Salary Increase [CTE 9-12 CLS FTE] * [CLS - Salary Inc] * [Regionalization] - [CTE 9-12 CLS Salary Maint] 4.282 * 52,173.00 * 1.00 - 207,604.21	\$ 15,800.58
037A	3. Subtotal CTE CLS Salary [CTE 9-12 CLS Salary Maint] + [CTE 9-12 CLS Salary Inc] 207,604.21 + 15,800.58	\$ 223,404.79

D. Staff Units Insurance, Payroll Taxes, and Benefits		
Z130	1. CTE 9-12 Cert Insurance [CTE 9-12 CIS CAS FTE] * [Certificated Health Insurance]  14.937 * 12,000.00	\$ 179,244.00
Z131	2. CTE 9-12 Cert Insurance Inc ([CTE 9-12 CIS CAS FTE] * [Certificated Health Insurance Inc] * [Cert Health Factor]) - [CTE 9-12 Cert Insurance]  (14.937 * 12,312.00 * 1.02) - 179,244.00	\$ 8,338.43
Z132	3. CTE 9-12 Cert Benefits Maint ([CTE 9-12 CIS Salary Maint] + [CTE 9-12 CAS Salary Maint]) * [CIS/CAS - Benefits Maint]  (938,147.39 + 105,938.98) * 0.22980	\$ 239,931.05
Z133	4. CTE 9-12 Cert Benefits Inc ([CTE 9-12 CIS Salary Inc] + [CTE 9-12 CAS Salary Inc]) * [CIS/CAS - Benefits Inc]  (71,389.98 + 8,061.50) * 0.22340	\$ 17,749.46
033A	5. Classified Insurance Benefits [CTE 9-12 CLS FTE] * [CLS Health Insurance]  4.282 * 12,000.00	\$ 51,384.00
034A	6. Classified Insurance Benefits - Increase ([CTE 9-12 CLS FTE] * [CLS Health Insurance Inc] * [CLS Health Factor]) - [CTE 9-12 CLS Insurance]  (4.282 * 12,312.00 * 1.430) - 51,384.00	\$ 24,005.58
031A	7. Classified - Payroll Tax and Benefits [CTE 9-12 CLS Salary Maint] * [CLS - Benefits Maint]  207,604.21 * 0.22800	\$ 47,333.76
030A	8. Classified - Payroll Tax and Benefits - Increase [CTE 9-12 CLS Salary Inc] * [CLS - Benefits Inc]  15,800.58 * 0.19300	\$ 3,049.51
Z134	9. CTE 9-12 insurance/Benefits Total [CTE 9-12 Cert Insurance] + [CTE 9-12 Cert Insurance Inc] + [CTE 9-12 Cert Benefits Maint] + [CTE 9-12 Cert Benefits Inc] + [CTE 9-12 CLS Insurance] + [CTE 9-12 CLS Insurance Inc] + [CTE 9-12 CLS Benefits Maint] + [CTE 9-12 CLS Benefits Inc]  179,244.00 + 8,338.43 + 239,931.05 + 17,749.46 + 51,384.00 + 24,005.58 + 47,333.76 + 3,049.51	\$ 571,035.79

<p>Z125pd</p> <p>Z133pd</p> <p>3031pd</p>	<p>E. Professional Learning Days - CTE 9-12</p> <p>1. Professional Learning Days Salaries  <math display="block">\frac{(((\text{CTE 9-12 CIS FTE}] * [\text{CIS Sal Inc}]) * ([\text{Regionalization}] + [\text{Regionalization Experience}]))}{[\text{School Year Total Days}]} * [\text{Prof Learning Days}]</math> <math display="block">(((13.881 * 72,728.00) * (1.00 + 0.00)) / 180.00) * 3.00</math></p> <p>2. Professional Learning Day - Payroll Tax and Benefits  <math display="block">[\text{CTE 9-12 CIS PD Salary}] * [\text{CIS/CAS - Benefits Inc}]</math> <math display="block">16,825.62 * 0.22340</math></p> <p>3. Total CTE 9-12 Professional Learning Days  <math display="block">[\text{CTE 9-12 CIS PD Salary}] + [\text{CTE 9-12 CIS PD Benefits}]</math> <math display="block">16,825.62 + 3,758.84</math></p>	<p>\$ 16,825.62</p> <p>\$ 3,758.84</p> <p>\$ 20,584.46</p>
<p>146A</p> <p>Z136</p>	<p>F. Other Generated Entitlements</p> <p>1. Materials, Supplies, and Operating Costs (MSOC)  <math display="block">[\text{Total MSOC -CTE 9-12expl}] + [\text{Total MSOC -CTE 9-12prep}]</math> <math display="block">418,190.00 + 0.00</math></p> <p>2. CTE 9-12 Substitutes  <math display="block">([\text{CTE 9-12 expl Teacher FTE}] + [\text{CTE 9-12 prep Teacher FTE}]) * ([\text{Substitutes Days}] * [\text{Substitutes Rate}])</math> <math display="block">(13.043 + 0.000) * (4.000 * 151.86)</math></p>	<p>\$ 418,190.00</p> <p>\$ 7,922.84</p>
<p>Z137</p>	<p>G. Grades 9 - 12 Exploratory Career &amp; Technical Education - Total  <math display="block">[\text{CTE 9-12 CIS Salary Total}] + [\text{CTE 9-12 CAS Salary Total}] + [\text{CTE 9-12 CLS Salary Total}] + [\text{CTE 9-12 insurance/Benefits Total}] + [\text{Total MSOC CTE 9-12}] + [\text{CTE 9-12 Substitutes}] + [\text{Total Program 31 PD}]</math></p> $1,009,537.37 + 114,000.48 + 223,404.79 + 571,035.79 + 418,190.00 + 7,922.84 + 20,584.46$	<p>\$ 2,364,675.73</p>

**II. Special Education Excess Cost Allocation – Acct 4121**

Item Code		Amount
B9	A. Enroll SpEd Birth - Age 2	0.00
B1	B. Enroll SpEd 3-PK	45.00
B2L1	C. Kindergarten - Age 21 LRE1	299.00
B2	D. Kindergarten - Age 21 Other	210.00
Z272	E. Enroll BEA Resident [Enroll Total w/ Run Start and Dropout and ALE] + [Adj Resident BEA]  3,085.00 + 0.00	3,085.00
Z273	F. Enroll SpEd% K-21 ([Enroll SpEd K-21 LRE1] + [Enroll SpEd K-21 Other]) / [Enroll BEA Resident]  (299.00 + 210.00) / 3,085.00	0.1650
Z274E	G. SpEd K-21 Excess% IF [Enroll SpEd% K-21] > [SpEd Max Fund %] THEN [Enroll SpEd% K-21] - [SpEd Max Fund %] ELSE 0  IF 0.1650 > 0.13500 THEN 0.1650 - 0.13500 ELSE 0	0.0300
Z277	I. SpEd 3-PK Allocation IF [Co-op SpEd Alloc Rate] > 0 THEN [Enroll SpEd 3-PK] * [Co-op SpEd Alloc Rate] * [SpEd 0-PK Alloc Factor] ELSE ([Enroll SpEd 3-PK] * [SpEd BEA Rate] * [SpEd 0-PK Alloc Factor])  IF 0.00 > 0 THEN 45.00 * 0.00 * 1.15 ELSE (45.00 * 9,192.84 * 1.15)	\$ 475,729.47
Z278	J. Age K-21 Allocation 1. Fed Funds Integration Rate	\$ 21.98
Z280L1	2. Age K-21 LRE1 Allocation  IF [Co-op SpEd Alloc Rate] > 0 THEN (([Co-op SpEd Alloc Rate] * [SpEd K-21 Alloc Factor LRE1]) - [Fed Funds Int Rate]) * [Enroll SpEd K-21 LRE1] ELSE (([SpEd BEA Rate] * [SpEd K-21 Alloc Factor LRE1]) - [Fed Funds Int Rate]) * [Enroll SpEd K-21 LRE1]  IF 0.00 > 0 THEN ((0.00 * 1.0075) - 21.98) * 299.00 ELSE ((9,192.84 * 1.0075) - 21.98) * 299.00	\$ 2,762,702.08
Z280	3. Age K-21 Other Allocation	\$ 1,916,228.12

	<p>IF [Co-op SpEd Alloc Rate] &gt; 0 THEN ((([Co-op SpEd Alloc Rate] * [SpEd K-21 Alloc Factor Other]) - [Fed Funds Int Rate]) * [Enroll SpEd K-21 Other] ELSE (([SpEd BEA Rate] * [SpEd K-21 Alloc Factor Other]) - [Fed Funds Int Rate]) * [Enroll SpEd K-21 Other])</p> <p>IF 0.00 &gt; 0 THEN ((0.00 * 0.9950) - 21.98) * 210.00 ELSE ((9,192.84 * 0.9950) - 21.98) * 210.00</p>	
Z280E	<p>4. If Age K-21 Special Ed Enrollment Percent is greater than 13.5%</p> <p>IF [Enroll SpEd% K-21] &gt; [SpEd Max Fund %] THEN ((([SpEd K-21 LRE1 Allocation] + [SpEd K-21 Other Allocation]) * -1) / [Enroll SpEd% K-21]) * [SpEd K-21 Excess%]) ELSE 0</p> <p>IF 0.1650 &gt; 0.13500 THEN (((2,762,702.08 + 1,916,228.12) * -1) / 0.1650) * 0.0300 ELSE 0</p>	\$ -850,714.58

2022-2023 School Year

State of Washington

Run July 14, 2022 8:29 AM

Superintendent of Public Instruction

Aberdeen School District

Capital Region ESD 113

Grays Harbor County

F-203 Worksheet Report

CCDDD 14005

2022-23 Revenue Projection - 3085

B4	K. State Safety Net Award	\$ 0.00
N7	<p>L. Total 4121</p> <p>[SpEd 3-PK Allocation] + [SpEd K-21 LRE1 Allocation] + [SpEd K-21 Other Allocation] + [SpEd K-21 Exceeds Max Fund%] + [State Safety Net] + [Home/Hosp Ed Alloc] + [Foster Care Alloc]</p> <p>475,729.47 + 2,762,702.08 + 1,916,228.12 + -850,714.58 + 0.00 + 0.00 + 0.00</p>	\$ 4,303,945.09
N8	<p>M. Total 4122</p> <p>[Enroll SpEd 0-2] * [SpEd BEA Rate] * [SpEd 0-PK Alloc Factor]</p> <p>0.00 * 9,192.84 * 1.15</p>	\$ 0.00
N10	<p>N. Total Sped Allocation</p> <p>[Total 4121] + [Total 4122]</p> <p>4,303,945.09 + 0.00</p>	\$ 4,303,945.09

**Account 3121 Special Education, General Apportionment**

Item Code		Amount
B2T	<p>O. Total Enroll SpEd K-21</p> <p>[Enroll SpEd K-21 LRE1] + [Enroll SpEd K-21 Other]</p> <p>299.00 + 210.00</p>	509.00
Z284	<p>P. SpEd Gen Apport</p> <p>IF [Co-op SpEd Alloc Rate] &gt; 0 THEN [Co-op SpEd Alloc Rate] * [Total Enroll SpEd K-21] ELSE [SpEd BEA Rate] * [Total Enroll SpEd K-21]</p> <p>IF 0.00 &gt; 0 THEN 0.00 * 509.00 ELSE 9,192.84 * 509.00</p>	\$ 4,679,155.56
N9	Q. Allowance for Districtwide 3121 Expenditures - State Recovery Rate	0.1799
Z286	R. SpEd Gen Apport Instruct	\$ 3,965,722.15

	$\frac{[\text{SpEd Gen Apport}]}{(1 + [\text{Districtwide Allow}])}$ $4,679,155.56 / (1 + 0.1799)$	
B8	S. % Student Av. Enrollment in Sp. Ed. Instr.	0.25600
Z288	T. General Apportionment Allocation for Special Ed Account 3121 Gen Apport 3121 $[\text{SpEd Gen Apport Instruct}] * [\% \text{Stdnt Avg FTE SpEd}]$ $3,965,722.15 * 0.25600$	\$ 1,015,224.87
Z291	Total program 21 $[\text{Total 4121}] + [\text{Gen Apport 3121}]$ $4,303,945.09 + 1,015,224.87$	\$ 5,319,169.96



Aberdeen School District  
Grays Harbor County

F-203 Worksheet Report  
2022-23 Revenue Projection - 3085

Capital Region ESD 113  
CCDDD 14005

**III. Special Education BEA Rate per Student Calculation - Acct 4121**

**BEA Calculated Staff Units**

Item Code		Amount
Z219	CIS BEA FTE K-3 $([Enroll\ K] + [Enroll\ 1] + [Enroll\ 2] + [Enroll\ 3]) * [SpEd\ CIS\ Ratio\ K-3]$ $(193.00 + 221.00 + 184.00 + 197.00) * 0.072310$	57.486
Z220	CIS BEA FTE 4 $[Enroll\ 4] * [SpEd\ CIS\ BEA\ Ratio\ 4]$ $251.00 * 0.04714$	11.834
Z221	CIS BEA FTE 5-6 $[Enroll\ 5-6] * [SpEd\ CIS\ BEA\ Ratio\ 5-6]$ $422.00 * 0.04714$	19.896
Z222	CIS BEA FTE 7-8 $[Enroll\ 7-8] * [SpEd\ CIS\ BEA\ Ratio\ 7-8]$ $483.00 * 0.04733$	22.865
Z223	CIS BEA FTE 9-12 $([Enroll\ 9-12] + [Enroll\ ALE\ K-6] + [Enroll\ ALE\ 7-8] + [Enroll\ ALE\ 9-12] + [Enroll\ Program\ 1418\ Reg] + [Enroll\ Program\ 1418\ CTE] + [Enroll\ Run\ Start] + [Enroll\ Run\ Start\ CTE]) * [SpEd\ CIS\ BEA\ Ratio\ 9-12]$ $(954.00 + 33.00 + 23.00 + 44.00 + 30.00 + 0.00 + 48.00 + 2.00) * 0.04934$	55.959
Z224	CIS BEA FTE K-12 $([CIS\ BEA\ FTE\ K-3] + [CIS\ BEA\ FTE\ 4] + [CIS\ BEA\ FTE\ 5-6] + [CIS\ BEA\ FTE\ 7-8] + [CIS\ BEA\ FTE\ 9-12]) / [Enroll\ Total\ w/\ Run\ Start\ and\ Dropout\ and\ ALE]$ $(57.486 + 11.834 + 19.896 + 22.865 + 55.959) / 3,085.00$	0.054470
Z555	CAS BEA FTE K-3 $([Enroll\ K] + [Enroll\ 1] + [Enroll\ 2] + [Enroll\ 3]) * [CAS\ Ratio\ K-3]$ $(193.00 + 221.00 + 184.00 + 197.00) * 0.004350$	3.458
Z555Z4	CAS BEA FTE 4 $[Enroll\ 4] * [SpEd\ CAS\ BEA\ Ratio\ 4]$ $251.00 * 0.00401$	1.007
Z555Z6	CAS BEA FTE 5-6	1.692

[Enroll 5-6] \* [SpEd CAS BEA Ratio 5-6]

422.00 \* 0.00401

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Z555Z8	CAS BEA FTE 7-8 [Enroll 7-8] * [SpEd CAS BEA Ratio 7-8] 483.00 * 0.00400	1.936
Z555Z12	CAS BEA FTE 9-12 ([Enroll 9-12] + [Enroll ALE K-6] + [Enroll ALE 7-8] + [Enroll ALE 9-12] + [Enroll Program 1418 Reg] + [Enroll Program 1418 CTE] + [Enroll Run Start] + [Enroll Run Start CTE]) * [SpEd CAS BEA Ratio 9-12] (954.00 + 33.00 + 23.00 + 44.00 + 30.00 + 0.00 + 48.00 + 2.00) * 0.00403	4.578
593X	CAS Special Ed BEA Rate (K-12) ([CAS BEA FTE K-3] + [CAS BEA FTE 4] + [CAS BEA FTE 5-6] + [CAS BEA FTE 7-8] + [CAS BEA FTE 9-12]) / [Enroll Total w/ Run Start and Dropout and ALE] (3.458 + 1.007 + 1.692 + 1.936 + 4.578) / 3,085.00	0.004107
Z556	CLS BEA FTE K-3 ([Enroll K] + [Enroll 1] + [Enroll 2] + [Enroll 3]) * [SpEd CLS BEA Ratio K-3] (193.00 + 221.00 + 184.00 + 197.00) * 0.018249	14.508
Z556Z4	CLS BEA FTE 4 [Enroll 4] * [SpEd CLS BEA Ratio 4] 251.00 * 0.01726	4.332
Z556Z6	CLS BEA FTE 5-6 [Enroll 5-6] * [SpEd CLS BEA Ratio 5-6] 422.00 * 0.01726	7.284
Z556Z8	CLS BEA FTE 7-8 [Enroll 7-8] * [SpEd CLS BEA Ratio 7-8] 483.00 * 0.01705	8.235
Z556Z12	CLS BEA FTE 9-12 ([Enroll 9-12] + [Enroll ALE K-6] + [Enroll ALE 7-8] + [Enroll ALE 9-12] + [Enroll Program 1418 Reg] + [Enroll Program 1418 CTE] + [Enroll Run Start] + [Enroll Run Start CTE]) * [SpEd CLS BEA Ratio 9-12] (954.00 + 33.00 + 23.00 + 44.00 + 30.00 + 0.00 + 48.00 + 2.00) * 0.01710	19.391
594X	CLS Special Ed BEA Rate (K-12)	0.017423

([CLS BEA FTE K-3] + [CLS BEA FTE 4] + [CLS BEA FTE 5-6] + [CLS BEA FTE 7-8] + [CLS BEA FTE 9-12]) / [Enroll Total w/ Run Start and Droput and ALE]

(14.508 + 4.332 + 7.284 + 8.235 + 19.391) / 3,085.00

**Salary Allocation**

Item Code		Amount
Z225	CIS BEA Salary Maint Total [CIS BEA FTE K-12] * [CIS Biennial Base Sal] * [Regionalization Base] 0.054470 * 67,585.00 * 1.00	\$ 3,681.35
Z226	CIS BEA Salary Inc Total (([CIS BEA FTE K-12] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) - [CIS BEA Salary Maint Total] ((0.054470 * 72,728.00) * (1.00 + 0.00)) - 3,681.35	\$ 280.14
Z227	CIS BEA Salary Total [CIS BEA Salary Maint Total] + [CIS BEA Salary Inc Total] 3,681.35 + 280.14	\$ 3,961.49
Z228	CAS BEA Salary Maint Total [CAS BEA FTE K-12] * [CAS - Salary Maint] * [Regionalization Base] 0.004107 * 100,321.00 * 1.00	\$ 412.02
Z229	CAS BEA Salary Inc Total [CAS BEA FTE K-12] * [CAS - Salary Inc] * [Regionalization] - [CAS BEA Salary Maint Total] 0.004107 * 107,955.00 * 1.00 - 412.02	\$ 31.35
Z230	CAS BEA Salary Total [CAS BEA Salary Maint Total] + [CAS BEA Salary Inc Total] 412.02 + 31.35	\$ 443.37
Z231	CLS BEA Salary Maint Total [CLS BEA FTE K-12] * [CLS - Salary Maint] * [Regionalization Base] 0.017423 * 48,483.00 * 1.00	\$ 844.72
Z232	CLS BEA Salary Inc Total [CLS BEA FTE K-12] * [CLS - Salary Inc] * [Regionalization] - [CLS BEA Salary Maint Total] 0.017423 * 52,173.00 * 1.00 - 844.72	\$ 64.29
Z233	CLS BEA Salary Total [CLS BEA Salary Maint Total] + [CLS BEA Salary Inc Total] 844.72 + 64.29	\$ 909.01
Z234	TOTAL Salary BEA	\$ 5,313.87

[CIS BEA Salary Total] + [CAS BEA Salary Total] + [CLS BEA Salary Total]

3,961.49 + 443.37 + 909.01

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**Benefits Allocation**

Item Code		Amount
Z235	1. CIS/CAS BEA Insurance Maint Total ([CIS BEA FTE K-12] + [CAS BEA FTE K-12]) * [Certificated Health Insurance] (0.054470 + 0.004107) * 12,000.00	\$ 702.92
Z236	2. CIS/CAS BEA Insurance Inc Total (([CIS BEA FTE K-12] + [CAS BEA FTE K-12]) * ([Certificated Health Insurance Inc] * [Cert Health Factor])) - [CIS/CAS BEA Insurance Maint Total] ((0.054470 + 0.004107) * (12,312.00 * 1.02)) - 702.92	\$ 32.70
Z237	3. CLS BEA Insurance Maint Total [CLS BEA FTE K-12] * [CLS Health Insurance] 0.017423 * 12,000.00	\$ 209.08
Z238	4. CLS BEA Insurance Inc Total ([CLS BEA FTE K-12] * [CLS Health Insurance Inc] * [CLS Health Factor]) - [CLS BEA Insurance Maint Total] (0.017423 * 12,312.00 * 1.430) - 209.08	\$ 97.67
Z239	5. CIS/CAS BEA Benefits Maint Total ([CIS BEA Salary Maint Total] + [CAS BEA Salary Maint Total]) * [CIS/CAS - Benefits Maint] (3,681.35 + 412.02) * 0.22980	\$ 940.66
Z240	6. CIS/CAS BEA Benefits Inc Total ([CIS BEA Salary Inc Total] + [CAS BEA Salary Inc Total]) * [CIS/CAS - Benefits Inc] (280.14 + 31.35) * 0.22340	\$ 69.59
Z241	7. CLS BEA Benefits Maint Total [CLS BEA Salary Maint Total] * [CLS - Benefits Maint] 844.72 * 0.22800	\$ 192.60
Z242	8. CLS BEA Benefits Inc Total [CLS BEA Salary Inc Total] * [CLS - Benefits Inc] 64.29 * 0.19300	\$ 12.41
Z243	9. TOTAL Benefits BEA	\$ 2,257.63

[CIS/CAS BEA Insurance Maint Total] + [CIS/CAS BEA Insurance Inc Total] + [CLS BEA Insurance Maint Total] + [CLS BEA Insurance Inc Total] + [CIS/CAS BEA Benefits Maint Total] + [CIS/CAS BEA Benefits Inc Total] + [CLS BEA Benefits Maint Total] + [CLS BEA Benefits Inc Total]

702.92 + 32.70 + 209.08 + 97.67 + 940.66 + 69.59 + 192.60 + 12.41

**Substitutes BEA**

Item Code	Amount
Z244	\$ 30.34
Substitutes BEA $([\text{CIS BEA FTE K-12}] * [\text{Teachers \%}] * ([\text{Substitutes Days}] * [\text{Substitutes Rate}]$ $(0.054470 * 0.9170) * (4.000 * 151.86)$	

**MSOC BEA**

Item Code	Amount
Z245	\$ 1,510.23
MSOC BEA Per Student $([\text{Enroll Total w/ Run Start and Dropout and ALE}] * [\text{MSOC-Reg}]) + ([\text{Enroll ALE K-6}] + [\text{Enroll ALE 7-8}] + [\text{Enroll ALE 9-12}] + [\text{Enroll 9-12}] + [\text{Enroll Program 1418 Reg}] + [\text{Enroll Program 1418 CTE}] + [\text{Enroll Run Start}] + [\text{Enroll Run Start CTE}]) * [\text{MSOC-LabSci}]) / [\text{Enroll Total w/ Run Start and Dropout and ALE}]$ $((3,085.00 * 1,438.84) + ((33.00 + 23.00 + 44.00 + 954.00 + 30.00 + 0.00 + 48.00 + 2.00) * 194.21)) / 3,085.00$	
Z226pd	\$ 66.02
Professional Learning Days - Special Ed BEA 1. Professional Learning Days Salaries $(((\text{CIS BEA FTE K-12}] * [\text{CIS Sal Inc}]) * ([\text{Regionalization}] + [\text{Regionalization Experience}])) / [\text{School Year Total Days}] * [\text{Prof Learning Days}]$ $(((0.054470 * 72,728.00) * (1.00 + 0.00)) / 180.00) * 3.00$	
Z240pd	\$ 14.75
2. Professional Learning Day - Payroll Tax and Benefits $[\text{CIS BEA PD Salary}] * [\text{CIS/CAS - Benefits Inc}]$ $66.02 * 0.22340$	
4120pd	\$ 80.77
3. Total SpEd BEA Professional Learning Days $[\text{CIS BEA PD Salary}] + [\text{CIS BEA PD Benefits}]$ $66.02 + 14.75$	

**3. BEA Rate for Special Education**

Item Code	Amount
Z246	\$ 9,192.84
Total BEA per SpEd student $[\text{TOTAL Salary BEA}] + [\text{TOTAL Benefits BEA}] + [\text{Substitutes BEA}] + [\text{MSOC BEA Per Student}] + [\text{Total SpEd BEA PD}]$ $5,313.87 + 2,257.63 + 30.34 + 1,510.23 + 80.77$	

**IV. Learning Assistance Program (LAP) – Acct 4155**

**LAP Regular Calculations**

Item Code		Amount
Z067	A. Eligible Students - Regular LAP Students [Enroll Total PY for LAP] * [LAP District Poverty %]  3,110.41 * 0.7253	2,255.98
Z068	B. Formulated Staffing Units - Regular LAP CIS FTE [LAP Students] * [LAP HR/Stdnt] * [Instruct Wks/Year] / [LAP Class Size] / [Instruct Hr/Year]  2,255.98 * 2.39750 * 36.00 / 15.00 / 900.00	14.423
Z069	C. LAP CIS Salary Maint [LAP CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base]  14.423 * 67,585.00 * 1.00	\$ 974,778.46
Z070	D. LAP CIS Salary Inc (([LAP CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) - [LAP CIS Salary Maint]  ((14.423 * 72,728.00) * (1.00 + 0.00)) - 974,778.46	\$ 74,177.48
Z071	E. LAP CIS Insurance Benefits [LAP CIS FTE] * [Certificated Health Insurance]  14.423 * 12,000.00	\$ 173,076.00
Z072	F. LAP CIS Insurance Benefits Increase ([LAP CIS FTE] * [Certificated Health Insurance Inc] * [Cert Health Factor]) - [LAP CIS Insurance]  (14.423 * 12,312.00 * 1.02) - 173,076.00	\$ 8,051.50
Z073	G. LAP CIS Payroll Tax and Benefits Maint [LAP CIS Salary Maint] * [CIS/CAS - Benefits Maint]  974,778.46 * 0.22980	\$ 224,004.09
Z074	H. LAP CIS Payroll Tax and Benefits - Increase [LAP CIS Salary Inc] * [CIS/CAS - Benefits Inc]  74,177.48 * 0.22340	\$ 16,571.25



M56	I. Learning Assistance Program: Total Allocated MSOC [Total MSOC Technology-LAP] + [Total MSOC Utilities-LAP] + [Total MSOC Curriculum-LAP] + [Total MSOC Library-LAP] + [Total MSOC Other Supplies-LAP] + [Total MSOC Prof Dvlp-LAP] + [Total MSOC Facilities-LAP] + [Total MSOC Districtwide-LAP]  0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00	\$ 0.00
Z070pd	J. Professional Learning Days - LAP 1. Professional Learning Days Salaries (((LAP CIS FTE * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) / [School Year Total Days]) * [Prof Learning Days]  (((14.423 * 72,728.00) * (1.00 + 0.00)) / 180.00) * 3.00	\$ 17,482.60
Z074pd	2. Professional Learning Day - Payroll Tax and Benefits [LAP CIS PD Salary] * [CIS/CAS - Benefits Inc]  17,482.60 * 0.22340	\$ 3,905.61
4155pd	3. Total LAP Professional Learning Days [LAP CIS PD Salary] + [LAP CIS PD Benefits]  17,482.60 + 3,905.61	\$ 21,388.21
O7	K. Lap Regular Total [LAP CIS Salary Maint] + [LAP CIS Salary Inc] + [LAP CIS Insurance] + [LAP CIS Insurance Inc] + [LAP CIS Benefits Maint] + [LAP CIS Benefits Inc] + [Total MSOC -LAP] + [Total LAP Regular PD]  974,778.46 + 74,177.48 + 173,076.00 + 8,051.50 + 224,004.09 + 16,571.25 + 0.00 + 21,388.21	\$ 1,492,046.99

**LAP High Poverty Calculations**

Item Code		Amount
Z076	A. Eligible Students - High Poverty	3,091.52
Z068A	B. Formulated Staffing Units - High Poverty (((LAP PY HiPov Students] * [HiPov LAP HR/Stdnt] * [Instruct Wks/Year]) / [LAP Class Size]) / [Instruct Hr/Year]  (((3,091.52 * 1.10000 * 36.00) / 15.00) / 900.00	9.068
Z069hp	C. School CIS Salary Maint Total [LAP HiPov CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base]  9.068 * 67,585.00 * 1.00	\$ 612,860.78
Z070hp	D. CIS Salary Increase (((LAP HiPov CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) - [LAP HiPov CIS Salary Maint]  (((9.068 * 72,728.00) * (1.00 + 0.00)) - 612,860.78	\$ 46,636.72

Z071hp	E. CIS Insurance Benefits [LAP HiPov CIS FTE] * [Certificated Health Insurance] 9.068 * 12,000.00	\$ 108,816.00
Z072hp	F. CIS Insurance Benefits Increase ([LAP HiPov CIS FTE] * [Certificated Health Insurance Inc] * [Cert Health Factor]) - [LAP HiPov CIS Insurance] (9.068 * 12,312.00 * 1.02) - 108,816.00	\$ 5,062.12
Z073hp	G. CIS Payroll Tax and Benefits [LAP HiPov CIS Salary Maint] * [CIS/CAS - Benefits Maint] 612,860.78 * 0.22980	\$ 140,835.41
Z074hp	H. CIS Payroll Tax and Benefits - Increase [LAP HiPov CIS Salary Inc] * [CIS/CAS - Benefits Inc] 46,636.72 * 0.22340	\$ 10,418.64
M56hp	I. LAP MSOC [Total MSOC Technology-LAP HiPov] + [Total MSOC Utilities-LAP HiPov] + [Total MSOC Curriculum-LAP HiPov] + [Total MSOC Library-LAP HiPov] + [Total MSOC Other Supplies-LAP HiPov] + [Total MSOC Prof Dvlp-LAP HiPov] + [Total MSOC Facilities-LAP HiPov] + [Total MSOC Districtwide-LAP HiPov] 0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00	\$ 0.00
Z070hppd	J. Professional Learning Days - LAP High Poverty 1. Professional Learning Days Salaries (((LAP HiPov CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) / [School Year Total Days]) * [Prof Learning Days] (((9.068 * 72,728.00) * (1.00 + 0.00)) / 180.00) * 3.00	\$ 10,991.63
Z074hppd	2. Professional Learning Day - Payroll Tax and Benefits [LAP HiPov CIS PD Salary] * [CIS/CAS - Benefits Inc] 10,991.63 * 0.22340	\$ 2,455.53
4155hppd	3. Total LAP Professional Learning Days [LAP HiPov CIS PD Salary] + [LAP HiPov CIS PD Benefits] 10,991.63 + 2,455.53	\$ 13,447.16
O7hp	K. Total Learning Assistance Program - High Poverty [LAP HiPov CIS Salary Maint] + [LAP HiPov CIS Salary Inc] + [LAP HiPov CIS Insurance] + [LAP HiPov CIS Insurance Inc] + [LAP HiPov CIS Benefits Maint] + [LAP HiPov CIS Benefits Inc] + [Total MSOC -LAP HiPov] + [Total LAP HiPov PD] 612,860.78 + 46,636.72 + 108,816.00 + 5,062.12 + 140,835.41 + 10,418.64 + 0.00 + 13,447.16	\$ 938,076.83
<b>LAP Program Totals</b>		
071a	Calculated Allotment - Regular & High Poverty [LAP HiPov TOTAL] + [LAP Regular TOTAL] 938,076.83 + 1,492,046.99	\$ 2,430,123.82



**V. Transitional Bilingual Program (TBIP) – Acct 4165**

Item Code		Amount
A53	A. TBIP Kindergarten - Grade 12 [Enroll TBIP K-6] + [Enroll TBIP 7-8] + [Enroll TBIP 9-12]  249.00 + 72.00 + 80.00	401.00
A62	B. TBIP Enroll K-6 Subtotal	249.00
Z551	C. TBIP Staffing Units Grades K-6 [Enroll TBIP K-6] * [TBIP Hr/Stdnt K-6] * [Instruct Wks/Year] / [TBIP Class Size] / [Instruct Hr/Year]  249.00 * 4.778 * 36.00 / 15.00 / 900.00	3.173
A63	D. TBIP Enroll 7-8 Subtotal	72.00
Z551Z8	E. TBIP Staffing Units Grades 7-8 [Enroll TBIP 7-8] * [TBIP Hr/Stdnt 7-8] * [Instruct Wks/Year] / [TBIP Class Size] / [Instruct Hr/Year]  72.00 * 6.778 * 36.00 / 15.00 / 900.00	1.301
A64	F. TBIP Enroll 9-12 Subtotal	80.00
Z551Z12	G. TBIP Staffing Units Grades 9-12 [Enroll TBIP 9-12] * [TBIP Hr/Stdnt 9-12] * [Instruct Wks/Year] / [TBIP Class Size] / [Instruct Hr/Year]  80.00 * 6.778 * 36.00 / 15.00 / 900.00	1.446
A65	H. TBIP Exited Kindergarten - Grade 12	70.00
Z554	I. TBIP Staffing Units Exited Students [Enroll TBIP Exited] * [TBIP Hr/Stdnt Exited] * [Instruct Wks/Year] / [TBIP Class Size] / [Instruct Hr/Year]  70.00 * 3.000 * 36.00 / 15.00 / 900.00	0.560
A66	J. Total TBIP CIS FTE [TBIP CIS FTE K-6] + [TBIP CIS FTE 7-8] + [TBIP CIS FTE 9-12] + [TBIP CIS FTE Exited]  3.173 + 1.301 + 1.446 + 0.560	6.480

Z078	K. TBIP CIS Salary Maint [Total TBIP CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base]  6.480 * 67,585.00 * 1.00	\$ 437,950.80
Z079	L. TBIP CIS Salary Inc (((Total TBIP CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) - [TBIP CIS Salary Maint]  (((6.480 * 72,728.00) * (1.00 + 0.00)) - 437,950.80	\$ 33,326.64
Z080	M. TBIP CIS Insurance [Total TBIP CIS FTE] * [Certificated Health Insurance]  6.480 * 12,000.00	\$ 77,760.00
Z081	N. TBIP CIS Insurance Inc ([Total TBIP CIS FTE] * [Certificated Health Insurance Inc] * [Cert Health Factor]) - [TBIP CIS Insurance]  (6.480 * 12,312.00 * 1.02) - 77,760.00	\$ 3,617.40
Z082	O. TBIP CIS Benefits Maint [TBIP CIS Salary Maint] * [CIS/CAS - Benefits Maint]  437,950.80 * 0.22980	\$ 100,641.09
Z083	P. TBIP CIS Benefits Inc [TBIP CIS Salary Inc] * [CIS/CAS - Benefits Inc]  33,326.64 * 0.22340	\$ 7,445.17
M48	Q. Transitional Bilingual: Total Allocated MSOC [Total MSOC Technology-TBIP] + [Total MSOC Utilities-TBIP] + [Total MSOC Curriculum-TBIP] + [Total MSOC Other Supplies-TBIP] + [Total MSOC Library-TBIP] + [Total MSOC Prof Dvlp-TBIP] + [Total MSOC Facilities-TBIP] + [Total MSOC Districtwide-TBIP]  0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00	\$ 0.00
Z079pd	R. Professional Learning Days -TBIP 1. Professional Learning Days Salaries (((Total TBIP CIS FTE] * [CIS Sal Inc]) * ([Regionalization] + [Regionalization Experience])) / [School Year Total Days] * [Prof Learning Days]  (((6.480 * 72,728.00) * (1.00 + 0.00)) / 180.00) * 3.00	\$ 7,854.62
Z083pd	2. Professional Learning Day - Payroll Tax and Benefits [TBIP CIS PD Salary] * [CIS/CAS - Benefits Inc]  7,854.62 * 0.22340	\$ 1,754.72
4165pd	3. Total TBIP Professional Learning Days [TBIP CIS PD Salary] + [TBIP CIS PD Benefits]  7,854.62 + 1,754.72	\$ 9,609.34

Z085	S. TBIP TOTAL [TBIP CIS Salary Maint] + [TBIP CIS Salary Inc] + [TBIP CIS Insurance] + [TBIP CIS Insurance Inc] + [TBIP CIS Benefits Maint] + [TBIP CIS Benefits Inc] + [TOTAL MSOC -TBIP] + [Total TBIP PD]  437,950.80 + 33,326.64 + 77,760.00 + 3,617.40 + 100,641.09 + 7,445.17 + 0.00 + 9,609.34	\$ 670,350.44
Z476	T. TBIP WithHold Amount [TBIP TOTAL] * [TBIP WithHold Factor]  670,350.44 * 0.0188	\$ 12,602.59
Z477	U. TBIP Net Total [TBIP TOTAL] - [TBIP WithHold Amount]  670,350.44 - 12,602.59	\$ 657,747.85

**VI. Highly Capable (HiCap) – Acct 4174**

Item Code	Formula Desc	Amount
Z086	A. HiCap Students	154.25
Z087	B. HiCap CIS FTE [HiCap Students] * [HiCap Hr/Stdnt] * [Instruct Wks/Year] / [HiCap Class Size] / [Instruct Hr/Year]  154.25 * 2.1590 * 36.00 / 15.00 / 900.00	0.888
Z088	C. HiCap CIS Salary Maint [HiCap CIS FTE] * [CIS Biennial Base Sal] * [Regionalization Base]  0.888 * 67,585.00 * 1.00	\$ 60,015.48
Z089	D. HiCap CIS Salary Inc (( [HiCap CIS FTE] * [CIS Sal Inc] ) * ( [Regionalization] + [Regionalization Experience] )) - [HiCap CIS Salary Maint]  ((0.888 * 72,728.00) * (1.00 + 0.00)) - 60,015.48	\$ 4,566.98
Z090	E. HiCap CIS Insurance [HiCap CIS FTE] * [Certificated Health Insurance]  0.888 * 12,000.00	\$ 10,656.00
Z091	F. HiCap CIS Insurance Inc ([HiCap CIS FTE] * [Certificated Health Insurance Inc] * [Cert Health Factor]) - [HiCap CIS Insurance]  (0.888 * 12,312.00 * 1.02) - 10,656.00	\$ 495.72
Z092	G. HiCap CIS Benefits Maint [HiCap CIS Salary Maint] * [CIS/CAS - Benefits Maint]  60,015.48 * 0.22980	\$ 13,791.56
Z093	H. HiCap CIS Benefits Inc [HiCap CIS Salary Inc] * [CIS/CAS - Benefits Inc]  4,566.98 * 0.22340	\$ 1,020.26
Z094	I. Total MSOC -HiCap [Total MSOC Technology-HiCap] + [Total MSOC Utilities-HiCap] + [Total MSOC Curriculum-HiCap] + [Total MSOC Library-HiCap] + [Total MSOC Other Supplies-HiCap] + [Total MSOC Prof Dvlp-HiCap] + [Total MSOC Facilities-HiCap] + [Total MSOC Districtwide-HiCap]  0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00 + 0.00	\$ 0.00

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Z089pd	J. Professional Learning Days - HiCap 1. Professional Learning Days Salaries $\frac{(((\text{HiCap CIS FTE}] * [\text{CIS Sal Inc}] * ([\text{Regionalization}] + [\text{Regionalization Experience}]))) / [\text{School Year Total Days}] * [\text{Prof Learning Days}]$ $(((0.888 * 72,728.00) * (1.00 + 0.00)) / 180.00) * 3.00$	\$ 1,076.37
Z093pd	2. Professional Learning Day - Payroll Tax and Benefits [HiCap CIS PD Salary] * [CIS/CAS - Benefits Inc] $1,076.37 * 0.22340$	\$ 240.46
4174pd	3. Total HiCap Professional Learning Days [HiCap CIS PD Salary] + [HiCap CIS PD Benefits] $1,076.37 + 240.46$	\$ 1,316.83
Z095	K. HiCap TOTAL [HiCap CIS Salary Maint] + [HiCap CIS Salary Inc] + [HiCap CIS Insurance] + [HiCap CIS Insurance Inc] + [HiCap CIS Benefits Maint] + [HiCap CIS Benefits Inc] + [Total MSOC - HiCap] + [Total HiCap PD] $60,015.48 + 4,566.98 + 10,656.00 + 495.72 + 13,791.56 + 1,020.26 + 0.00 + 1,316.83$	\$ 91,862.83

**VII. School Food Service – Acct 4198**

Item Code		Amount
S5	A. Total School Food Service Allocation [Tot Type A Lunches Srvd] + [Tot Rdcd F&R Brfasts Srvd] + [Tot Rdcd Price Bfasts Srvd] + [Tot Rdcd Price K-3 Lnchs Srvd] $0.00 + 25,200.00 + 2,550.00 + 680.00$	\$ 28,430.00
S1	B. Total Type A Lunches Served [Est Reimursable Stdnt Lunches Srvd] * [Food Type A Lunch Rate] $0.00 * 0.200000$	0.00
S2	C. Total Reduced Free & Reduced Price Breakfasts Served [Est FRPB] * [Free/Red Bfast Rate] $140,000.00 * 0.180000$	25,200.00
S3	D. Total Reduced Price Breakfasts Served [Est RPB] * [Rdcd Only Bfast Rate] $8,500.00 * 0.30$	2,550.00
S4	E. Total Reduced Price Grade K-3 Lunches Served (S4) [Est RPL K3] * [Rdcd Only Lunch Rate] $3,400.00 * 0.2000$	680.00



**VIII. Transportation - Operations – Acct 4199**

<b>Item Code</b>		<b>Amount</b>
I4	Total Transportation Operations [Trans Op Alloc, Excl In-Lieu-of Deprec for Contracting Dists] + [In-Lieu-Of Deprec for Contracting Dists]  1,241,841.00 + 0.00	\$ 1,241,841.00

Type	Number	Message	Input Value	Comparison Value
Warning	W-5	Why is headcount in fire protection district so different from count used for prior July payment?	129.00	3,270.00

## Aberdeen School District No.005

F-195F

## ENROLLMENT AND STAFF COUNTS

	2022-2023 Current	2023-2024 Forecast	2024-2025 Forecast	2025-2026 Forecast
A. FTE ENROLLMENT COUNTS (calculate to two decimal places)				
1. Kindergarten /2	193.00	0.00	0.00	0.00
2. Grade 1	221.00	0.00	0.00	0.00
3. Grade 2	184.00	0.00	0.00	0.00
4. Grade 3	197.00	0.00	0.00	0.00
5. Grade 4	251.00	0.00	0.00	0.00
6. Grade 5	207.00	0.00	0.00	0.00
7. Grade 6	215.00	0.00	0.00	0.00
8. Grade 7	238.00	0.00	0.00	0.00
9. Grade 8	245.00	0.00	0.00	0.00
10. Grade 9	271.00	0.00	0.00	0.00
11. Grade 10	250.00	0.00	0.00	0.00
12. Grade 11 (excluding Running Start)	235.00	0.00	0.00	0.00
13. Grade 12 (excluding Running Start)	198.00	0.00	0.00	0.00
14. SUBTOTAL	2,905.00	0.00	0.00	0.00
15. Running Start	50.00	0.00	0.00	0.00
16. Dropout Reengagement Enrollment	30.00	0.00	0.00	0.00
17. ALE Enrollment	100.00	0.00	0.00	0.00
18. TOTAL K-12	3,085.00	0.00	0.00	0.00
B. STAFF COUNTS (calculate to three decimal places)				
1. General Fund FTE Certificated Employees /4	242.000	0.000	0.000	0.000
2. General Fund FTE Classified Employees /4	185.791	0.000	0.000	0.000

Aberdeen School District No.005

F-195F

**SUMMARY OF GENERAL FUND BUDGET**

	<b>2022-2023 Current</b>	<b>2023-2024 Forecast</b>	<b>2024-2025 Forecast</b>	<b>2025-2026 Forecast</b>
<b>REVENUES AND OTHER FINANCING SOURCES</b>				
1000   Local Taxes	4,171,638	0	0	0
2000   Local Nontax Support	880,250	0	0	0
3000   State, General Purpose	31,813,386	0	0	0
4000   State, Special Purpose	11,998,772	0	0	0
5000   Federal, General Purpose	25,000	0	0	0
6000   Federal, Special Purpose	23,267,445	0	0	0
7000   Revenues from Other School Districts	67,000	0	0	0
8000   Revenues from Other Entities	52,000	0	0	0
9000   Other Financing Sources	0	0	0	0
<b>A. TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>72,275,491</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURES</b>				
00   Regular Instruction	26,536,202	0	0	0
10   Federal Special Purpose Funding	4,547,486	0	0	0
20   Special Education Instruction	7,142,758	0	0	0
30   Vocational Education Instruction	2,821,313	0	0	0
40   Skill Center Instruction	323,861	0	0	0
50 and 60   Compensatory Education Instruction	6,530,969	0	0	0
70   Other Instructional Programs	622,241	0	0	0
80   Community Services	2,400,517	0	0	0
90   Support Services	11,655,493	0	0	0
<b>B. TOTAL EXPENDITURES</b>	<b>62,580,840</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 1/</b>	<b>9,690,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>D. OTHER FINANCING USES (G.L.535) 2/</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)</b>	<b>4,651</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>BEGINNING FUND BALANCE</b>				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.815 Restricted for Unequalized Deductible Revenue	0	0	0	0
G.L.821 Restricted for Carryover of Restricted Revenues	521,000	0	0	0

## Aberdeen School District No.005

F-195F

## SUMMARY OF GENERAL FUND BUDGET

	2022-2023 Current	2023-2024 Forecast	2024-2025 Forecast	2025-2026 Forecast
G.L.825 Restricted for Skill Center	0	0	0	0
G.L.828 Restricted for Carryover of Food Service Revenue	0	0	0	0
G.L.830 Restricted for Debt Service	0	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	219,505	0	0	0
G.L.845 Restricted for Self-Insurance	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.870 Committed to Other Purposes	14,070	0	0	0
G.L.872 Committed to Economic Stabilization	0	0	0	0
G.L.875 Assigned to Contingencies	0	0	0	0
G.L.884 Assigned to Other Capital Projects	0	0	0	0
G.L.888 Assigned to Other Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
G.L.891 Unassigned to Minimum Fund Balance Policy	2,428,948	0	0	0
F. TOTAL BEGINNING FUND BALANCE	3,183,523	** 0	0	0
ENDING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.815 Restricted for Unequalized Deductible Revenue	0	0	0	0
G.L.821 Restricted for Carryover of Restricted Revenues	521,000	0	0	0
G.L.825 Restricted for Skill Center	0	0	0	0
G.L.828 Restricted for Carryover of Food Service Revenue	0	0	0	0
G.L.830 Restricted for Debt Service	0	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	219,505	0	0	0
G.L.845 Restricted for Self-Insurance	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.870 Committed to Other Purposes	14,070	0	0	0
G.L.872 Committed to Economic Stabilization	0	0	0	0
G.L.875 Assigned to Contingencies	0	0	0	0
G.L.884 Assigned to Other Capital Projects	0	0	0	0
G.L.888 Assigned to Other Purposes	0	0	0	0

Aberdeen School District No.005

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**SUMMARY OF GENERAL FUND BUDGET**

	<b>2022-2023 Current</b>	<b>2023-2024 Forecast</b>	<b>2024-2025 Forecast</b>	<b>2025-2026 Forecast</b>
G.L.890 Unassigned Fund Balance	4,651	0	0	0
G.L.891 Unassigned to Minimum Fund Balance Policy	2,428,948	0	0	0
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/	3,188,174	0	0	0

**\*\* Beginning Fund Balance does not match prior year Ending Fund Balance**

1/ G.L. 536 is an account that is used to summarize actions for other financing uses transfers out.

2/ G.L. 535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF. Refer to Page DS3 for detail of estimated outstanding nonvoted bond detail information.

Aberdeen School District No.005

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SUMMARY OF ASSOCIATED STUDENT BODY FUND BUDGET

	2022-2023 Current	2023-2024 Forecast	2024-2025 Forecast	2025-2026 Forecast
REVENUES				
100   General Student Body	71,706	0	0	0
200   Athletics	87,550	0	0	0
300   Classes	2,500	0	0	0
400   Clubs	182,645	0	0	0
600   Private Moneys	80,200	0	0	0
A. TOTAL REVENUES	424,601	0	0	0
EXPENDITURES				
100   General Student Body	37,300	0	0	0
200   Athletics	136,410	0	0	0
300   Classes	2,500	0	0	0
400   Clubs	201,340	0	0	0
600   Private Moneys	80,200	0	0	0
B. TOTAL EXPENDITURES	457,750	0	0	0
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	-33,149	0	0	0
BEGINNING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.819 Restricted for Fund Purposes	282,843	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
D. TOTAL BEGINNING FUND BALANCE	282,843	** 0	0	0
ENDING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.819 Restricted for Fund Purposes	249,694	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0

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**SUMMARY OF ASSOCIATED STUDENT BODY FUND BUDGET**

	<b>2022-2023 Current</b>	<b>2023-2024 Forecast</b>	<b>2024-2025 Forecast</b>	<b>2025-2026 Forecast</b>
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
F. TOTAL ENDING FUND BALANCE (C+D) 1/	249,694	0	0	0

**\*\* Beginning Fund Balance does not match prior year Ending Fund Balance**



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SUMMARY OF DEBT SERVICE FUND BUDGET

	2022-2023 Current	2023-2024 Forecast	2024-2025 Forecast	2025-2026 Forecast
REVENUES AND OTHER FINANCING SOURCES				
1000   Local Taxes	2,898,435	0	0	0
2000   Local Nontax Support	1,500	0	0	0
3000   State, General Purpose	0	0	0	0
5000   Federal, General Purpose	0	0	0	0
9000   Other Financing Sources	290,000	0	0	0
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	3,189,935	0	0	0
EXPENDITURES				
Matured Bond Expenditures	3,040,000	0	0	0
Interest on Bonds	154,882	0	0	0
Interfund Loan Interest	0	0	0	0
Bond Transfer Fees	900	0	0	0
Arbitrage Rebate	0	0	0	0
UnderWriter's Fees	0	0	0	0
B. TOTAL EXPENDITURES	3,195,782	0	0	0
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536)	0	0	0	0
D. OTHER FINANCING USES (G.L.535)	0	0	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER / (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	-5,846	0	0	0
BEGINNING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.830 Restricted for Debt Service	2,521,730	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
F. TOTAL BEGINNING FUND BALANCE	2,521,730	** 0	0	0
ENDING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0

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SUMMARY OF DEBT SERVICE FUND BUDGET

	2022-2023 Current	2023-2024 Forecast	2024-2025 Forecast	2025-2026 Forecast
G.L.830 Restricted for Debt Service	2,515,883	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G)	2,515,883	0	0	0

**\*\* Beginning Fund Balance does not match prior year Ending Fund Balance**

1/ G.L. 536 is an account that is used to summarize actions for other financing uses-transfers out.

2/ G.L. 535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF. Refer to Page DS4 for detail of estimated outstanding nonvoted bond detail information.

Aberdeen School District No.005

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SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	2022-2023 Current	2023-2024 Forecast	2024-2025 Forecast	2025-2026 Forecast
REVENUES AND OTHER FINANCING SOURCES				
1000   Local Taxes	0	0	0	0
2000   Local Nontax Support	16,000	0	0	0
3000   State, General Purpose	0	0	0	0
4000   State, Special Purpose	0	0	0	0
5000   Federal, General Purpose	0	0	0	0
6000   Federal, Special Purpose	0	0	0	0
7000   Revenues from Other School Districts	0	0	0	0
8000   Revenues from Other Entities	0	0	0	0
9000   Other Financing Sources	9,400,000	0	0	0
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	9,416,000	0	0	0
EXPENDITURES				
10   Sites	0	0	0	0
20   Buildings	1,200,000	0	0	0
30   Equipment	0	0	0	0
40   Energy	8,700,000	0	0	0
50   Sales and Lease Expenditures	0	0	0	0
60   Bond Issuance Expenditures	0	0	0	0
90   Debt Expenditures	0	0	0	0
B. TOTAL EXPENDITURES	9,900,000	0	0	0
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 1/	0	0	0	0
D. OTHER FINANCING USES (G.L.535) 2/	0	0	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	-484,000	0	0	0
BEGINNING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.825 Restricted for Skill Center	0	0	0	0
G.L.830 Restricted for Debt Service	0	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0	0

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SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	2022-2023 Current	2023-2024 Forecast	2024-2025 Forecast	2025-2026 Forecast
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.861 Restricted from Bond Proceeds	0	0	0	0
G.L.862 Committed from Levy Proceeds	0	0	0	0
G.L.863 Restricted from State Proceeds	0	0	0	0
G.L.864 Restricted from Federal Proceeds	0	0	0	0
G.L.865 Restricted from Other Proceeds	0	0	0	0
G.L.866 Restricted from Impact Fee Proceeds	0	0	0	0
G.L.867 Restricted from Mitigation Fee Proceeds	0	0	0	0
G.L.869 Restricted from Undistributed Proceeds	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	818,327	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
F. TOTAL BEGINNING FUND BALANCE	818,327	** 0	0	0
ENDING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.825 Restricted for Skill Center	0	0	0	0
G.L.830 Restricted for Debt Service	0	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.861 Restricted from Bond Proceeds	0	0	0	0
G.L.862 Committed from Levy Proceeds	0	0	0	0
G.L.863 Restricted from State Proceeds	0	0	0	0
G.L.864 Restricted from Federal Proceeds	0	0	0	0
G.L.865 Restricted from Other Proceeds	0	0	0	0
G.L.866 Restricted from Impact Fee Proceeds	0	0	0	0
G.L.867 Restricted from Mitigation Fee Proceeds	0	0	0	0
G.L.869 Restricted from Undistributed Proceeds	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	334,327	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0

Aberdeen School District No.005

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SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	2022-2023 Current	2023-2024 Forecast	2024-2025 Forecast	2025-2026 Forecast
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/	334,327	0	0	0

**\*\* Beginning Fund Balance does not match prior year Ending Fund Balance**

1/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.

2/ G.L. 535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF.

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**SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET**

	<b>2022-2023 Current</b>	<b>2023-2024 Forecast</b>	<b>2024-2025 Forecast</b>	<b>2025-2026 Forecast</b>
<b>REVENUES AND OTHER FINANCING SOURCES</b>				
1100   Local Property Tax	0	0	0	0
1300   Sale of Tax Title Property	0	0	0	0
1400   Local in lieu of Taxes	0	0	0	0
1500   Timber Excise Tax	0	0	0	0
1600   County-Administered Forests	0	0	0	0
1900   Other Local Taxes	0	0	0	0
2200   Sales of Goods, Supplies, and Services, Unassigned	5,000	0	0	0
2300   Investment Earnings	150	0	0	0
2500   Gifts and Donations	0	0	0	0
2600   Fines and Damages	0	0	0	0
2700   Rentals and Leases	0	0	0	0
2800   Insurance Recoveries	0	0	0	0
2900   Local Support Nontax, Unassigned	0	0	0	0
3600   State Forests	0	0	0	0
4100   Special Purpose-Unassigned	0	0	0	0
4300   Other State Agencies-Unassigned	0	0	0	0
4499   Transportation Reimbursement Depreciation	167,065	0	0	0
5200   General Purposes Direct Federal Grants-Unassigned	0	0	0	0
5300   Impact Aid, Maintenance and Operation	0	0	0	0
5400   Federal in lieu of Taxes	0	0	0	0
5600   Qualified Bond Interest Credit-Federal	0	0	0	0
6100   Special Purpose-OSPI Unassigned	0	0	0	0
6200   Direct Special Purpose Grants	0	0	0	0
6300   Federal Grants Through Other Entities-Unassigned	0	0	0	0
8100   Governmental Entities	30,000	0	0	0
8500   NonFederal ESD	0	0	0	0
9100   Sale of Bonds	0	0	0	0
9300   Sale of Equipment	0	0	0	0

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SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	2022-2023 Current	2023-2024 Forecast	2024-2025 Forecast	2025-2026 Forecast
9400   Compensated Loss of Fixed Assets	0	0	0	0
9500   Long-Term Financing	0	0	0	0
A. TOTAL REVENUES, OTHER FINANCING SOURCES (less transfers)				
B. 9900 TRANSFERS IN (from the General Fund)	0	0	0	0
C. TOTAL REVENUES AND OTHER FINANCING SOURCES	202,215	0	0	0
EXPENDITURES				
33 Transportation Equipment Purchases - formerly Act 57 Cash Purchases/Rebuilding of Transportation Equipment	325,000	0	0	0
34 Transportation Equipmment Major Repair - formerly Act 58 Contract Purchases/Rebuilding of Transportation Equipment	0	0	0	0
61 Bond/Levy Issuance and/or Election	0	0	0	0
91 Principal - formerly Act 84	0	0	0	0
92 Interest 1/ - formerly Act. 83	0	0	0	0
93 Arbitrage Rebate	0	0	0	0
D. TOTAL EXPENDITURES	325,000	0	0	0
E. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 2/	0	0	0	0
F. OTHER FINANCING USES (G.L.535) 3/	0	0	0	0
G. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (C-D-E-F)	-122,785	0	0	0
BEGINNING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.819 Restricted for Fund Purposes	247,415	0	0	0
G.L.830 Restricted for Debt Service	0	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
H. TOTAL BEGINNING FUND BALANCE	247,415	** 0	0	0
ENDING FUND BALANCE				
G.L.810 Restricted for Other Items	0	0	0	0
G.L.819 Restricted for Fund Purposes	124,630	0	0	0
G.L.830 Restricted for Debt Service	0	0	0	0

Aberdeen School District No.005

F-195F

**SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET**

	<b>2022-2023 Current</b>	<b>2023-2024 Forecast</b>	<b>2024-2025 Forecast</b>	<b>2025-2026 Forecast</b>
G.L.835 Restricted for Arbitrage Rebate	0	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0	0
G.L.870 Committed to Other Purposes	0	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0	0
J. TOTAL ENDING FUND BALANCE (G+H, +OR-I) 4/	124,630	0	0	0

**\*\* Beginning Fund Balance does not match prior year Ending Fund Balance**

- 1/ Includes interest portion of purchase contracts.
- 2/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.
- 3/ G.L. 535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer out resources to the DSF.

Comments:

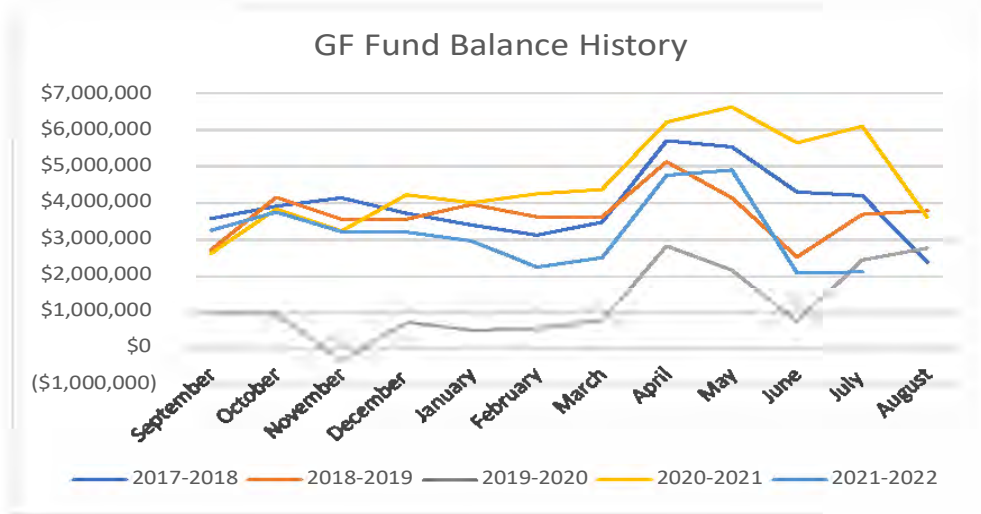




TO: Dr. Jeff Thake, Superintendent  
 FROM: Shannon Ramsey, Executive Director of Business & Operations  
 SUBJECT: Monthly Budget Report for June 2022  
 DATE: July 19, 2022

**SUMMARY**

<u>Revenues</u>	<u>Expenditures</u>	<u>Salaries/ Benefits</u>	<u>% of Mo.Exp.</u>	<u>Fund Balance</u>
\$5,337,391.43	\$5,308,531	\$4,088,495	77.02%	\$2,118,638



**REVENUE BY MAJOR CATEGORY**

<u>Revenue Source</u>	<u>Budget</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of:</u>
Local Taxes	\$ 4,115,438	\$ 4,021,253	97.71%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 653,151	\$ 384,608	58.89%	Donations, Traffic Safety, Food Service, Misc
State, General	\$ 30,047,146	\$ 26,943,192	89.67%	Apportionment and LEA
State, Special	\$ 10,949,518	\$ 9,759,113	89.13%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 25,000	\$ 46,037	184.15%	Federal Forest; deducted from apportionment
Federal, Special	\$ 14,068,092	\$ 8,521,277	60.57%	Food Service, Fed Grants (Title I, Title 2, ESSER, etc)
Other Districts	\$ 71,871	\$ 151,027	210.14%	Non high payments - Cosmoplis
Other Agencies	\$ 52,000	\$ 33,289	64.02%	Private Foundations, ESD 113
Other Fin Sources	\$ -	\$ -		
<b>Totals</b>	<b>\$ 59,982,216</b>	<b>\$ 49,859,796</b>	<b>83.12%</b>	

**General Fund Expenditures by Activity:** (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

<u>Activity</u>	<u>Revised Budget</u>	<u>Actual YTD</u>	<u>Actual %</u>	<u>District payroll and/or:</u>
Board	\$ 137,094	\$ 175,081	127.71%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	\$ 366,310	\$ 415,886	113.53%	General Admin/ Supt Office
Business Office	\$ 619,325	\$ 701,494	113.27%	Fiscal operations
Human Resources	\$ 243,016	\$ 204,372	84.10%	Personnel, recruitment, labor relations
Public Relations	\$ 34,500	0	0.00%	Educational/admin info to public
Supervision of Instruction	\$ 1,164,540	\$ 1,030,251	88.47%	Includes secretarial support
Learning Resources	\$ 327,346	\$ 303,608	92.75%	Library resources & staffing
Principal's Office	\$ 2,776,583	\$ 2,630,702	94.75%	Includes secretaries
Guidance/Counsel.	\$ 1,477,140	\$ 1,505,103	101.89%	Counselors/support services
Pupil Management	\$ 119,815	\$ 13,493	11.26%	Bus & playground paras, etc
Health Services	\$ 2,606,341	\$ 2,207,507	84.70%	Nursing, OT/PT/SLP, etc
Teaching	\$ 30,614,176	\$ 28,284,920	92.39%	Classroom teachers/para support
Extra-curricular	\$ 1,011,158	\$ 1,092,228	108.02%	Coaching, advising, ASB supervision
Instructional Prof Dev	\$ 493,194	\$ 463,622	94.00%	Prof development; instructional staff
Instructional Tech	\$ 1,469,996	\$ 803,326	54.65%	Classroom technology
Curriculum	\$ 817,211	\$ 1,047,559	128.19%	Materials adoptions/purchases; staff
PD-State Funded	\$ 312,486	\$ 320,827	102.67%	3 days of PD funded by the state
Food Services	\$ 2,008,208	\$ 2,273,120	113.19%	Mgmt of food service for district
Transportation	\$ 1,269,477	\$ 1,212,274	95.49%	Co-op payments, fuel, insurance
Maint & Operations	\$ 9,205,167	\$ 3,778,319	41.05%	Custodial/maint/grounds, security
Other Services	\$ 2,499,756	\$ 1,735,786	69.44%	Insurance, utilities, informtion systems, print, motor pool, warehouse
Transfers	(\$280,841)	(\$123,149)	43.85%	In district use of transportation, vehicles, food service
Interfund Transfers	\$ 285,000	\$ 1,282,553	450.02%	Insurance, utilities, tech, print, motor pool
<b>Totals</b>	<b>\$ 59,576,997</b>	<b>\$ 51,358,881</b>	<b>86.21%</b>	

**CAPITAL PROJECTS FUND SUMMARY**

<u>Revenues</u>	<u>Expenditures</u>	<u>Fund Balance</u>
\$1,022,317	\$ -	\$2,858,296

**DEBT SERVICE FUND SUMMARY**

<u>Revenues</u>	<u>Expenditures</u>	<u>Fund Balance</u>
\$11,770	\$ -	\$2,502,980

**ASSOCIATED STUDENT BODY FUND SUMMARY**

<u>Revenues</u>	<u>Expenditures</u>	<u>Fund Balance</u>
\$3,272	\$11,884	\$269,810

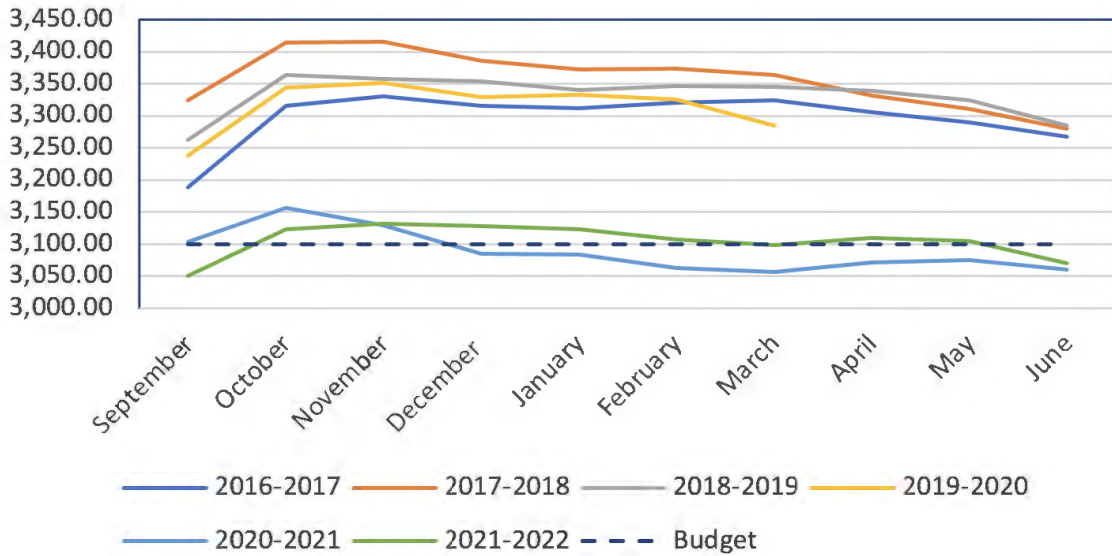
**TRANSPORTATION VEHICLE FUND SUMMARY**

<u>Revenues</u>	<u>Expenditures</u>	<u>Fund Balance</u>
\$272.56	\$ -	\$364,061

**SUMMARY OF BUDGET EXPENDITURE CAPACITY**

Fund	Budget	Expenditures YTD	Balance	% Spent	Remaining
General	\$ 59,579,713	\$50,076,328	\$9,503,385	84.05%	15.95%
Capital Projects	\$ 1,450,000	\$0	\$1,450,000	0.00%	100.00%
Debt Service	\$ 3,206,583	\$3,121,943	\$84,641	97.36%	2.64%
ASB	\$ 430,765	\$175,692	\$255,073	40.79%	59.21%
Trans Vehicle	\$ 200,000	\$0	\$200,000	0.00%	100.00%

## Six Year Enrollment Trend by Month



### Six Year Enrollment History

Annual Average Full Time Equiv.	Grades K – 5	Gr. 6 – 8	HS	Run Start/ Open Doors	+/- (Budget) **
2021-22 Bud.	1,246	773	981	100	(+ 5.44) 3,100
2021-22 Act.	1299.42	775.68	955.21	75.13	<b>5.44</b>
2020-21 Actual	1,287.98	777.52	943.61	85.44	<b>-5.54</b> (3100)
2019-20 Actual	1,445.35	805.48	980.66	98.98	<b>+ 40.47</b> (3,290)
2018-19 Actual	1,778.50	496.06	993.69	82.30	<b>+ 60.54</b> (3,290)
2017-18 Actual	1,800.62	484.33	1,000.19	47.83	<b>+ 120.13</b> (3,165)
2016-17 Actual	1,775.14	478.49	957.34	62.58	<b>+ 100.97</b> (3,110)

\*\* New to the 2018-19 school year, RS/Open Doors are being included in the Budget enrollment data. They had

not been included in budget projections as the funds “pass through” to other entities.

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of July, 2022

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 LOCAL TAXES	4,115,438	14,453.39	4,021,253.32		94,184.68	97.71
2000 LOCAL SUPPORT NONTAX	653,151	29,236.57	384,607.97		268,543.03	58.89
3000 STATE, GENERAL PURPOSE	30,047,146	3,398,527.10	26,943,191.71		3,103,954.29	89.67
4000 STATE, SPECIAL PURPOSE	10,949,518	1,294,279.52	9,759,113.02		1,190,404.98	89.13
5000 FEDERAL, GENERAL PURPOSE	25,000	.00	46,036.97		21,036.97-	184.15
6000 FEDERAL, SPECIAL PURPOSE	14,068,092	596,523.35	8,521,277.21		5,546,814.79	60.57
7000 REVENUES FR OTH SCH DIST	71,871	57.50	151,026.57		79,155.57-	210.14
8000 OTHER AGENCIES AND ASSOCIATES	52,000	4,314.00	33,288.98		18,711.02	64.02
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	59,982,216	5,337,391.43	49,859,795.75		10,122,420.25	83.12
<u>B. EXPENDITURES</u>						
00 Regular Instruction	22,754,799	1,939,926.60	20,909,479.77	401,202.90	1,444,116.33	93.65
10 Federal Stimulus	8,673,247	506,468.30	2,579,768.01	576,200.33	5,517,278.66	36.39
20 Special Ed Instruction	6,721,451	597,183.70	6,638,945.48	4.54	82,500.98	98.77
30 Voc. Ed Instruction	2,010,647	272,000.93	2,278,683.91	53,657.77	321,694.68-	116.00
40 Skills Center Instruction	371,988	40,834.99	293,939.81	909.05	77,139.14	79.26
50+60 Compensatory Ed Instruct.	6,636,495	516,934.53	4,865,192.15	72,829.69	1,698,473.16	74.41
70 Other Instructional Pgms	59,415	28,771.95	426,938.40	101,000.56	468,523.96-	888.56
80 Community Services	1,861,969	215,049.08	1,760,022.46	13,762.51-	115,709.05	93.79
90 Support Services	10,202,010	1,191,361.21	10,323,357.81	695,364.37	816,712.18-	108.01
<u>Total EXPENDITURES</u>	59,292,021	5,308,531.29	50,076,327.80	1,887,406.70	7,328,286.50	87.64
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	285,000	.00	1,282,552.50			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	405,195	28,860.14	1,499,084.55-		1,904,279.55-	469.97-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	3,243,883		3,617,722.24			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	3,649,078		2,118,637.69			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	370,513	1,162,042.81
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	250,000	219,505.33
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	13,370	14,070.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	405,195	1,795,212.93-
G/L 891 Unassigned Min Fnd Bal Policy	2,610,000	2,518,232.48
<u>TOTAL</u>	3,649,078	2,118,637.69

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of July, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES/OTHER FIN. SOURCES</b>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	30,500	3,002.30	22,316.66		8,183.34	73.17
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	1,000,000.00		1,000,000.00-	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	30,500	3,002.30	1,022,316.66		991,816.66-	> 1000
<b>B. EXPENDITURES</b>						
10 Sites	1,450,000	.00	.00	1,578,892.38	128,892.38-	108.89
20 Buildings	0	.00	.00	0.00	.00	0.00
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	1,450,000	.00	.00	1,578,892.38	128,892.38-	108.89
<b>C. OTHER FIN. USES TRANS. OUT (GL 536)</b>						
	0	.00	.00			
<b>D. OTHER FINANCING USES (GL 535)</b>						
	0	.00	.00			
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</b>						
	1,419,500-	3,002.30	1,022,316.66		2,441,816.66	172.02-
<b>F. TOTAL BEGINNING FUND BALANCE</b>						
	1,832,044		1,835,979.24			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</b>						
	XXXXXXXXXX		.00			
<b>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</b>						
	412,544		2,858,295.90			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restricted For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	124,465	1,250,000.00
G/L 866 Restricted from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	288,079	1,608,295.90
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	412,544	2,858,295.90



30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of July, 2022

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	2,945,330	10,304.26	2,882,418.36		62,911.64	97.86
2000 Local Support Nontax	41,000	1,465.59	6,562.25		34,437.75	16.01
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	285,000	.00	282,552.50		2,447.50	99.14
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>3,271,330</u>	<u>11,769.85</u>	<u>3,171,533.11</u>		<u>99,796.89</u>	<u>96.95</u>
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	2,885,000	.00	2,885,000.00	0.00	.00	100.00
Interest On Bonds	320,683	.00	236,172.50	0.00	84,510.50	73.65
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	900	.00	770.00	0.00	130.00	85.56
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>3,206,583</u>	<u>.00</u>	<u>3,121,942.50</u>	<u>0.00</u>	<u>84,640.50</u>	<u>97.36</u>
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>D. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	<u>64,747</u>	<u>11,769.85</u>	<u>49,590.61</u>		<u>15,156.39-</u>	<u>23.41-</u>
<u>F. TOTAL BEGINNING FUND BALANCE</u>	<u>2,300,000</u>		<u>2,453,389.86</u>			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	<u>XXXXXXXXX</u>		<u>.00</u>			
<u>H. TOTAL ENDING FUND BALANCE</u>	<u>2,364,747</u>		<u>2,502,980.47</u>			
<u>(E+F + OR - G)</u>						
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	2,364,747		2,502,980.47			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>2,364,747</u>		<u>2,502,980.47</u>			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of July, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES</b>						
1000 General Student Body	82,940	740.57	52,372.82		30,567.18	63.15
2000 Athletics	81,400	1,743.46	66,882.28		14,517.72	82.16
3000 Classes	2,000	.00	.00		2,000.00	0.00
4000 Clubs	160,550	787.47	65,381.16		95,168.84	40.72
6000 Private Moneys	80,200	.00	2,879.90		77,320.10	3.59
<u>Total REVENUES</u>	407,090	3,271.50	187,516.16		219,573.84	46.06
<b>B. EXPENDITURES</b>						
1000 General Student Body	67,020	918.87	18,998.22	0.00	48,021.78	28.35
2000 Athletics	106,195	2,416.61	80,932.74	0.00	25,262.26	76.21
3000 Classes	2,000	.00	2,238.47	0.00	238.47-	111.92
4000 Clubs	175,350	8,548.86	70,277.76	44.87	105,027.37	40.10
6000 Private Moneys	80,200	.00	3,245.25	0.00	76,954.75	4.05
<u>Total EXPENDITURES</u>	430,765	11,884.34	175,692.44	44.87	255,027.69	40.80
<b>C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)</b>						
	23,675-	8,612.84-	11,823.72		35,498.72	149.94-
<b>D. TOTAL BEGINNING FUND BALANCE</b>						
	270,108		269,810.06			
<b>E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</b>						
	XXXXXXXXXX		.00			
<b>F. TOTAL ENDING FUND BALANCE (C+D + OR - E)</b>						
	246,433		281,633.78			
<b>G. ENDING FUND BALANCE ACCOUNTS:</b>						
G/L 810 Restricted for Other Items	7,500		7,500.00			
G/L 819 Restricted for Fund Purposes	238,933		274,133.78			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	246,433		281,633.78			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of July, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	2,300	272.56	6,190.08		3,890.08-	269.13
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	134,083	.00	.00		134,083.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	30,000	.00	.00		30,000.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	166,383	272.56	6,190.08		160,192.92	3.72
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	166,383	272.56	6,190.08		160,192.92	3.72
<u>D. EXPENDITURES</u>						
Type 30 Equipment	200,000	.00	.00	0.00	200,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	200,000	.00	.00	0.00	200,000.00	0.00
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u> <u>OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	33,617-	272.56	6,190.08		39,807.08	118.41-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	183,415		357,870.96			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u> <u>(G+H + OR - I)</u>	149,798		364,061.04			
K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	149,798		364,061.04			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	149,798		364,061.04			

\*\*\*\*\* End of report \*\*\*\*\*

ABERDEEN SCHOOL DISTRICT NO. 5  
Resolution 2022-11

**A Resolution Requesting that the Office of the Superintendent of Public Instruction approve a continuance of the waiver of four days for Aberdeen High School, Harbor Learning Center and Miller Junior High School**

WHEREAS, the Aberdeen School District is committed to the ongoing improvement of student learning;

WHEREAS, the high schools and junior high school were granted previous waivers to reduce the number of early release days in the calendar to better meet the instructional goals of the district;

WHEREAS, moving from 10 early release days to six (6) full instructional days and four (4) full conference days has improved instructional time for many students;

WHEREAS, the student contact hours and secondary programs in CTE and the Skills Center have been less impacted with fewer early release days;

WHEREAS, the District has recognized the importance of communicating with parents and guardians in order to continually be engaged in the conversation of goal-setting, career opportunities, post high school options and the monitoring of student achievement;

WHEREAS, the District will continue to meet the annual instructional hours required for the Basic Education Compliance Report;

THEREFORE, BE IT RESOLVED, that the Aberdeen School District Board of Directors requests that the 180-Day requirement be waived for Miller Junior High School, Aberdeen High School and the Harbor Learning Center to allow for four (4) days of parent-teacher-student conferences (two days in October and two days in March) during the 2022-2023, 2023-2024 and 2024-2025 school years.

ADOPTED this 16<sup>th</sup> Day of August, 2022, at a regular open public meeting of the Board of Directors.

ABERDEEN SCHOOL DISTRICT NO. 5,  
GRAYS HARBOR COUNTY, WASHINGTON

\_\_\_\_\_  
Jennifer Durney, President

\_\_\_\_\_  
Suzy Ritter, Vice President

\_\_\_\_\_  
Jessica Jurasin, Director

ATTEST:

\_\_\_\_\_  
Annica Mizin, Director

\_\_\_\_\_  
Jeffery Thake, Secretary

\_\_\_\_\_  
Jeremy Wright, Director

# 2022-2023 Aberdeen School District Calendar

August 2022				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16*	17	18	19
22	23	24	25	26
<b>29</b>	<b>30</b>	<b>31</b>		
01/180				
September 2022				
M	T	W	TH	F
			1	2
<b>5</b>	6*	7	8	9
12	13	14	15	16
19	20*	21	22	23
26	27	28	29	30
22/180				
October 2022				
M	T	W	TH	F
3	4*	5	6	7
10	11	12	13	14
<u>17</u>	<u>18*</u>	19	20	21
24	25	26	27	28
31				
43/180				
November 2022				
M	T	W	TH	F
	1*	2	3	4
7	8	9	10	<b>11</b>
14	15*	16	17	18
21	22	<b>23</b>	<b>24</b>	<b>25</b>
28	29	30		
61/180				
December 2022				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13*	14	15	<b>16</b>
19	20	21	22	23
26	27	28	29	30
73/180				
January 2023				
M	T	W	TH	F
<b>2</b>	3*	4	5	6
9	10	11	12	13
<b>16</b>	17*	18	19	20
23	24	25	26	27
30	31			
93/180				

## August 2022

- 29 Professional Development
- 30 Professional Development
- 31 First Day of School

## September 2022

- 05 Labor Day-No School

## October 2022

- 17-18 Secondary Conferences - No School Gr. 6-12

## November 2022

- 11 Veterans Day-No School
- 23-25 Thanksgiving Holiday

## December 2022

- 16 Early Release
- 19-30 Winter Break

## January 2023

- 02 Winter Break cont's
- 03 School Resumes
- 16 Martin Luther King, Jr Holiday-No School

## February 2023

- 20 Presidents Day Holiday -No School
- 21 Professional Development-No School

## March 2023

- 13-14 Secondary Conferences - No School Gr. 6-12

## April 2023

- 3-7 Spring Break

## May 2023

- 26 Weather Makeup Day, if needed
- 29 Memorial Day Holiday-No School

## June 2023

- 14 Last Day of School / Early Release
- 15 Weather Makeup Day, if needed

\* Denotes Board meeting

February 2023				
M	T	W	TH	F
		1	2	3
6	7*	8	9	10
13	14	15	16	17
<b>20</b>	<b>21*</b>	22	23	24
27	28			
111/180				
March 2023				
M	T	W	TH	F
		1	2	3
6	7*	8	9	10
<u>13</u>	<u>14</u>	15	16	17
20	21*	22	23	24
27	28	29	30	31
134/180				
April 2023				
M	T	W	TH	F
<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
10	11	12	13	14
17	18*	19	20	21
24	25	26	27	28
149/180				
May 2023				
M	T	W	TH	F
1	2*	3	4	5
8	9	10	11	12
15	16*	17	18	19
22	23	24	25	<b>26</b>
<b>29</b>	30	31		
170/180				
June 2023				
M	T	W	TH	F
			1	2
5	6*	7	8	9
12	13	<b>14</b>	<b>15</b>	16
19	20*	21	22	23
26	27	28	29	30
180/180				
July 2023				
M	T	W	TH	F
3	<b>4</b>	5	6	7
10	11	12	13	14
17	18*	19	20	21
24	25	26	27	28
31				

<b>Contract #</b>	<b>6212-IA-01135</b>
<b>Title</b>	<b>Olympic Academy 2022-23</b>

**Contract for services provided by Capital Region ESD 113 dated this 30 day of July, 2022 between:**

**CAPITAL REGION ESD 113 (ESD113)**  
6005 Tye Drive SW · Tumwater, WA 98512  
**AND**  
**ABERDEEN SCHOOL DISTRICT (DISTRICT)**  
216 North G Street, Aberdeen, WA. 98520

In consideration of the promises and conditions contained herein, ESD113 and District do mutually agree as follows:

**I. PURPOSE**

The purpose of this Agreement for ESD 113 to provide district enrolled student(s) educational services through the Olympic Academy. Olympic Academy is a program operated by the ESD 113 designed to address the academic and behavioral needs of students with severe maladaptive behaviors. Olympic Academy is operated at 2057 SW Salisbury Avenue, Chehalis, WA 98532.

The goal of Olympic Academy is to transition every student that we receive back to their home district. This is accomplished through consistent and honest feedback and opportunities to practice positive behaviors in a school environment. The provision of educational, instructional or specialized services in accordance with this Agreement will improve student learning or achievement

**II. RESPONSIBILITY OF CAPITAL REGION ESD 113 (ESD113)**

In accordance with this Agreement, ESD113 shall:

- 1) Create and oversee operation of Olympic Academy, a program for students with severe maladaptive behaviors.
- 2) Provide academic services and behavioral support to enrolled District students as identified in the students' IEP's.
- 3) Ensure that Olympic Academy staff are appropriately trained to work with students who become enrolled in the Olympic Academy.
- 4) Review each admitted student for appropriateness of placement by 90 school days of enrollment.
- 5) Collaborate with the District to maintain compliance in support of the District's Safety Net applications for enrolled students.
- 6) Invoice the District in accordance with Section VII.
- 7) Inform districts of classes completed per semester along with a report of appropriate additions to students' transcripts.

**III. RESPONSIBILITIES OF GOVERNMENTAL AGENCY (District)**

In accordance with this Contract the District shall:

- 1) Acknowledge that by entering into this Agreement it is causing financial commitments by other parties, and therefore, agrees not to terminate prior to the expiration date without consent of ESD 113 except when such situations are beyond control of the District (e.g. student withdraw).
- 2) Have full responsibility for the students' evaluation(s), transcript, and participation and attendance in the IEP development and meetings.
- 3) Complete all state and federal reporting for District students. The District shall report the students on the District's P223 and P223H.
- 4) Maintain all responsibilities as the resident district, including providing a free appropriate public education (FAPE). Extended school year services and assistive technology devices, as defined by the student's IEP, will

be the responsibility of the District. Maintain transcripts of high school students and award diplomas when appropriate.

- 5) Ensure Olympic Academy receives all pertinent documents (e.g. IEP, evaluation, vaccination record, testing scores, transcripts, etc.).
- 6) Provide transportation of students to and from Olympic Academy and assume full responsibility for all costs associated with such transportation.
- 7) Pay ESD 113 in accordance with Section VII, the service cost required to support the District's student(s) for annual placement and services within Olympic Academy. If a student requires more intensive support or staffing beyond the basic Olympic Academy staffing (e.g. 2:1 assistant support, nursing services, specialty teacher services, etc.), the additional cost will be negotiated between Olympic Academy and the District. The additional cost will be described on Appendix A.

#### **IV. GENERAL RESPONSIBILITIES OF THE PARTIES**

ESD 113 and the District shall:

- 1) Conduct background checks on any officials, employees, volunteers or agents who may perform obligations under this Agreement and who may have contact with children in a public school or ESD 113 facility. No party/person who has plead guilty to, or been convicted of, a crime specified in RCW 28A.400.322 or WAC 170-06-0120 will be allowed to do work under this Agreement if they may have contact with children in a public school or ESD 113 facility. Failure to comply with this provision is grounds for immediate termination.
- 2) Comply with federal, state, and local laws in performing obligations under this Agreement, and any policies or regulations adopted by the Parties' boards of directors. ESD 113 or Olympic Academy operating policies will override home district policies when appropriate. If ESD 113 or Olympic Academy does not have a policy guiding action in a situation, administration will default to home district policy if it is available.
- 3) Obtain and maintain general liability coverage, including contractual liability coverage, and automobile coverage in an amount not less than \$1,000,000 per occurrence. The Parties shall, upon request, provide each other suitable evidence of coverage required.
- 4) Obtain any licenses or permits that are required to perform their respective obligations under the Agreement.
- 5) Maintain books, records, documents, data and other materials compiled and related to the performance of obligations under this Agreement for the time period required under law or any applicable grant agreement. Both Parties agree to provide access to and copies of any such books, records, documents, data or other materials to the other party upon request.
- 6) Take all necessary steps to protect the confidentiality of educational records and shall not disclose such records or the information obtained from having access to such records without obtaining the consent of the other party and the parent of the student whom the record pertains to.

#### **V. ADVISORY COUNCIL**

An Advisory Council consisting of the superintendent or each participating district, or his/her designee, is hereby created. The purpose of such Advisory Council is to monitor the performance of this Agreement and recommend amendment(s) to this Agreement. Additionally, the Advisory Council will be responsible for making recommendations to ESD 113 regarding policies unique to the operation of the Olympic Academy and recommending modifications to the Olympic Academy budget should student enrollment fall significantly below projections.

Activities of the Advisory Council shall take place as needed, called by a majority of its members or the Superintendent of the ESD 113, or his/her designee. Recommendations by the Advisory Council will be made by



a vote of greater than 50% of a quorum. A quorum is defined as follows: at least fifty percent (50%) of the representatives appointed to the Advisory Council. Participation may occur via technological participation, including email.

**VI. TERM OF THE CONTRACT**

The term of the Agreement is one school year, from **SEPTEMBER 1, 2022** through **JUNE 30, 2023**. Nonrenewal notification is due to ESD 113 by May 1, 2023

- 1) **Renewal Term.** This Agreement shall automatically be renewed for an additional one-year term (the Renewal Term) unless either party to the Agreement notifies the other party in writing prior to May 1st that it is not renewing the Agreement. The party that fails to provide written notice before May 1st shall be required to pay damages in accordance with Section VI. Changes to services ESD 113 is obligated to provide or fees the District is obligated to pay shall be addressed as Amendments to this Agreement.
- 2) **Agreement Termination.** For the 2022-2023 school year, the minimum enrollment for Olympic Academy will be 9 students for the program to be fiscally viable. If the Olympic Academy doesn't reach the minimum enrollment, this Agreement may need to be amended or terminated.

This Agreement may be terminated by mutual agreement by the Parties.

Pursuant to Section II (4) of this Agreement, this Agreement may be terminated by ESD 113 with 30 calendar days written notice. When termination is initiated by the ESD 113, the ESD 113 shall work with the District to facilitate an orderly transition of the student back to the District or to another school district or non-public agency school, and will adjust any billing to the District to reflect prorated attendance by the student at issue.

- 3) **Damages Paid by the District for Services Provided by Certificated Employees.** If the District fails to notify ESD 113 that it is terminating this Agreement prior to the Renewal Term of May 1st and the Agreement is for services provided by ESD 113 employees who have a certificated contract with ESD 113, there will be material adverse financial consequences to ESD 113. The adverse financial consequences, or damages, will likely exceed the fee the District would have paid for the Renewal Term. If the District terminates the Agreement without giving notice prior to May 1st and ESD 113 has employed certificated staff to provide services under the Agreement, the District agrees to pay ESD 113 the amount owed for the Renewal Term as damages. The damages the District is agreeing to pay represent a reasonable reflection and estimate of the damages ESD 113 shall incur.
- 4) **Damages Paid by the District for Services Provided by Non-Certificated Employees.** If the District fails to notify ESD 113 that it is terminating this Agreement prior to the Renewal Term of May 1st and the Agreement is for services that are provided by ESD 113 employees who do not have a certificated contract with ESD 113, the damages ESD 113 shall incur may be less than the fee the District would have paid to receive the services for the Renewal Term. In that case, the District shall pay ESD 113 for damages ESD 113 incurs as a direct or indirect result of not being notified by May 1st that the District is terminating the Agreement.
- 5) **Damages Paid by ESD 113.** If ESD 113 fails to notify the District that it is terminating this Agreement prior to the Renewal Term of May 1st, ESD 113 shall pay the District the costs the District incurs up to 30 days to obtain the services ESD 113 was obligated to provide from a third party, but only to the extent the costs

exceed what the District would have paid ESD 113 and the fees the District is paying the third party must be based on reasonable market rates.

- 6) **Payment.** The damages that are owed under this section shall be paid in full within thirty (30) days of receipt of an invoice. This requirement shall survive termination of the Agreement.

**VII. PAYMENT PROVISIONS**

- 1) For satisfactory performance of the work as set forth in the "RESPONSIBILITY OF CAPITAL REGION ESD 113", District agrees to pay the ESD 113 the amount as indicated on Appendix A.
- 2) ESD 113 shall invoice the District monthly, September through June. Invoices shall be paid within thirty (30) days of receipt.
- 3) Monthly fees will be prorated for the start month only. The full rate for services through the end of the term will be paid without proration (equal monthly invoice amounts September through June). The prorated fees (for starting month) shall be calculated based on the number of days of student attendance divided by eighteen (18), the average attendance days in a month, multiplied by the appropriate services rate.
- 4) All personal property and assets acquired or received in connection with the obligations under this Agreement, including but not limited to equipment, materials, supplies and funds, shall be owned and retained by ESD 113, both during the term of this Agreement and after the Agreement is terminated, partially or completely. Real property shall not be acquired.

**VIII. SUSPENSION AND DEBARMENT**

Per the requirements of Executive Order 12549, ESD 113 and the District certify that neither they, nor their officers, directors, general managers or persons having primary management or supervisory responsibilities, are on the Excluded Parties List Report (web address: <http://www.sam.gov>) and that they are not presently debarred, suspended, proposed for debarment, or declared ineligible or voluntarily excluded for the award of contracts by any Federal governmental agency or department. ESD 113 and the District shall provide immediate written notice to each other if, at any time during the term of this Agreement, including any renewals hereof, they learn that this certification has become erroneous by reason of changed circumstances.

**IX. INDEMNIFICATION**

Both Parties agree to protect, defend, indemnify and hold the other party, and its directors, officers, agents and employees harmless from any and all claims and losses that are caused by the indemnifying party, or the indemnifying party's directors', officers', agents' or employees' negligent or malicious acts or omissions.

**X. DISPUTES**

Notice of potential disputes between the District and ESD 113 on the interpretation of the content of this Agreement or any appendices must be served in writing to the other party to this Agreement. There shall be an attempt to resolve the dispute, but if resolution is not possible, each party shall submit their position and supporting documentation to the ESD 113 Board of Directors, whose decision shall be final.

**XI. VERBAL AGREEMENTS**

This written agreement constitutes the mutual agreement of District and ESD 113 in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein, shall be binding unless such amendments have been mutually agreed to in writing.

**XII. APPLICABLE LAW**



**CAPITAL REGION ESD 113  
INTERLOCAL AGREEMENT AR  
FORM 6212-IA  
Page 6 of 7**

**AUTHORITY**

This agreement between Capital Region ESD 113 and DISTRICT, is entered into in accordance with the authority granted in the Interlocal Cooperation Act, RCW 39.34.030 and provisions that authorize educational service districts and school districts to contract with each other for services, specifically 28A.310.010, 28A.310.180, 28A.310.200, 28A.320.080 and 28A.320.035

The provisions of educational, instructional or specialized services in accordance with this Agreement shall improve student learning or achievement.

A separate legal entity is not being created. Capital Region ESD 113 shall administer the joint undertaking described in the terms of this Agreement.

**PAYMENTS**

The District or its designee determines that the services or goods provided by Capital Region ESD 113 are satisfactory, provided that such determination shall be made within a reasonable time and not be unreasonably withheld. Interim payments during the contract are allowed as specified. Any date specified herein for payment(s) shall be considered extended as necessary to process and deliver a warrant for the amount(s). Such extension will be not greater than thirty (30) days following completion of the service and receipt of an appropriate invoice, whichever occurs later.

**INDEMNIFICATION**

The District or its designee indemnifies and shall defend and hold Capital Region ESD 113, its employees, agents and representatives, harmless from and against all third-party claims, actions, liens, suits or proceedings asserted against Capital Region ESD 113 that are related to the District's obligations or performance under this Contract. The District shall timely reimburse Capital Region ESD 113 for all costs, expenses, damages, losses, liabilities or obligations, including reasonable attorney's fees, incurred by Capital Region ESD 113 as a result of such third-party claims, actions, liens, suits or proceedings.

**DISPUTES**

Notice of potential disputes between the District and Capital Region ESD 113 on the interpretation of the content of this contract or any appendices must be served in writing to the other party to this contract. There shall be an attempt to resolve the dispute, but if resolution is not possible, each party shall submit their position and supporting documentation to Capital Region ESD 113 Board of Directors, whose decision shall be final.

**TERMINATION**

This agreement may be terminated by Capital Region ESD 113 or any designee thereof at any time, with or without reason, upon written notification thereof to the District. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered and received by District as of midnight of the second day following the date of its posting in the United States mail addressed as first noted herein in the absence of proof of actual delivery to and receipt by District by mail or other means at an earlier date and/or time. In the event of termination by Capital Region ESD 113, District shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of termination, and to the reimbursement of expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the agreement.

**VERBAL AGREEMENTS**

This written agreement constitutes the mutual agreement of District and Capital Region ESD 113 in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein, shall be binding unless such amendments have been mutually agreed to in writing.

**APPLICABLE LAW**

This agreement shall be governed by the laws of the State of Washington. Venue for any legal action shall be proper only in Thurston County, Washington. District shall comply, where applicable, with the District Work Hours and Safety Standards Act and any other applicable federal and state statutes, rules and regulations.

**CONTRACTOR'S SIGNATURE**

District and/or District's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the District so identified to the foregoing agreement, and under penalty of perjury certifies the federal identification number or social security number provided is correct.

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY**

If federal funds are the basis for this agreement, Capital Region ESD 113 certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or District.

<b>ESD 113 PROGRAM MANAGER</b> Steve Bigelow		<b>PROGRAM ACCOUNT CODE</b> 1250	
<b>BILLING RESPONSIBILITY</b>	<input type="checkbox"/> PROGRAM (Program will be responsible for notifying Business Office when work is ready to be invoiced.) <input checked="" type="checkbox"/> BUSINESS OFFICE (Contract will be billed exactly as written in section V. PAYMENT PROVISIONS)		
<b>BOARD NOTIFICATION</b>	If contract/consortium is over \$50,000, summary sent to ESD Contracts Office.		<input checked="" type="checkbox"/> YES <input type="checkbox"/> N/A
<b>DISTRICT CONTACT</b>	Dr. Richard Bates	<i>DJB</i>	EMAIL <b>RBATES@ASDS.ORG</b>
<b>AUTHORIZED SIGNOR NAME</b>	DR. JEFFREY THAKE		EMAIL: <b>JTHAKE@ASDS.ORG</b>
<i>ESD Contracts</i>			
<b>CONTRACT OFFICE APPROVAL</b> – In accordance with Capital Region ESD 113 Contract Procedure 6212-P			
Contract Office Approval			

INTERLOCAL AGREEMENT  
**ECEAP**

**THIS CONTRACT** is made and entered into by and between the State of Washington, acting by and through the Department of Children, Youth, and Families, a department of Washington State government (hereinafter referred to as "DCYF") and Aberdeen School District #5, a Schools and School Districts, (hereinafter referred to as "Contractor"), located at 1313 Pacific Avenue, Aberdeen WA 98520-5622.

**CONTRACTOR BUSINESS ADDRESS**

Aberdeen School District #5  
1313 Pacific Avenue  
Aberdeen WA 98520-5622  
TIN: 91-6001546  
UBI: 141-005-290

**CONTRACTOR CONTRACT MANAGER**

Cyndy Mitby  
cmitby@asd5.org  
Phone:

**DCYF ADDRESS**

Department of Children, Youth, and Families  
PO Box 40970  
Olympia WA 98504-0970

**DCYF PROGRAM CONTRACT MANAGER**

Kelcy Shaffer  
ECEAP Operations Manager  
kelcy.shaffer@dcyf.wa.gov  
Phone: (360) 407-3663

**THIS CONTRACT CONTRIBUTES TO THE FOLLOWING AGENCY GOALS:**

- Education - Kindergarten Readiness.
- Health - Child Development.
- Resilience - Parents/caregivers are supported to meet the needs of their children/youth.

**THE PURPOSE OF THIS CONTRACT** is to provide comprehensive Early Childhood Education and Assistance Program (ECEAP) services.

**THEREFORE, IT IS MUTUALLY AGREED THAT:**

**1. CONTRACT MANAGEMENT**

a. Contract Managers

- (1) The Contract Manager as shown on page 1 for each of the parties shall be the contact person for all communications and billings regarding the performance of this Contract.
- (2) Each party shall provide the other party with written notice of any changes of the name and contact information regarding either party's designated Contract Manager. The written notice shall not be effective until fourteen business days from the date of mailing. The requirements contained in the Section titled Contractor Staff of exhibit D shall apply to this Section (Section 1.a).

b. Notices

- (1) Any notice or demand or other communication required or permitted to be given under this Contract or applicable law shall be effective only if it is in writing, properly addressed, and either emailed, delivered in person or by a recognized courier service, or deposited with the United States Postal Service as first-class certified mail, postage prepaid and return receipt requested, to the parties at the addresses listed in Section 1.a.

- (2) Notwithstanding RCW 1.12.070, such communications shall be effective upon the earlier of receipt or four calendar days after mailing or emailing. The notice address as provided herein may be changed by written notice given as provided on page 1.

## 2. EXHIBITS AND ATTACHMENTS

Attached hereto and incorporated herein as though set forth in full are the following exhibits and attachments:

- Exhibit A - Statement of Work
- Exhibit B - Budget Report
- Exhibit C - Deliverables Report
- Exhibit D - General Terms and Conditions
- Exhibit E - 2022-23 ECEAP Performance Standards
- Attachment 1 - Confidentiality and Non-Disclosure Agreement
- Attachment 2 - Certification of Data Disposition

The parties agree that the exhibits and attachments listed in this paragraph shall be enforceable against the parties and are a part of this Contract.

## 3. STATEMENT OF WORK

The Contractor shall perform the activities and obligations as set forth and described in Exhibit A. The Contractor shall also furnish the necessary personnel, equipment material and/or service(s) and otherwise do all things necessary for or incidental to the performance of the work as set forth and described in Exhibit A. The Contractor shall provide the services, goods, products and activities at the costs set forth in this Contract.

## 4. PERIOD OF PERFORMANCE

The effective date of this contract, shall commence on July 1, 2022 and must be completed on or before June 30, 2023. Performance on this Contract shall not begin before the effective date.

## 5. COMPENSATION

The cost of accomplishing the work described in this Contract shall not exceed \$2,067,530.00. Any additional authorized expenditures, for which reimbursement is sought, must be submitted as written documentation to the DCYF Contract Manager for pre-approval by the DCYF Secretary or the Secretary's delegate as described in this Contract, and established by a written Contract Amendment. Exhibit B is an actual budget of the costs associated with this Contract. If the Contractor reduces its prices for any of its services during the term of this Contract, DCYF shall receive the immediate benefit of such lower prices for services following the price reduction. Compensation for services will be paid upon the timely completion of services as described in Exhibit A and is contingent upon acceptance of relevant work products and approval of vouchers by DCYF as described in this Contract.

## 6. BILLING PROCEDURE

- a. The Contractor shall submit, not more than semi-monthly, properly completed A-19 vouchers (the "voucher") to one of the following:

The Department of Children, Youth, and Families  
Attn: Kelcy Shaffer  
PO Box 40972  
Olympia WA 98504-0972

Or, email a scan of an original, signed A-19 voucher directly to the DCYF Contract Manager at [eceap@dcyf.wa.gov](mailto:eceap@dcyf.wa.gov)

- b. Payment to the Contractor for approved and completed work shall be made by warrant or Electronic Funds Transfer by DCYF and considered timely if made within 30 days of receipt of a properly completed voucher. Payment shall be sent to the address designated by the Contractor and set forth in this Contract.

- c. Each voucher must clearly reference the DCYF Contract Number and the Contractor's Statewide Payee Registration number assigned by the Office of Financial Management (OFM).
- d. Properly completed vouchers and attachments completed by the Contractor must contain the information described in Exhibit A under the Section titled "DCYF PART DAY, SCHOOL DAY AND WORKING DAY MODEL AND SUMMER SERVICES COMPENSATION".
- e. For Statewide Payee Registration: OFM maintains a central contractor registration file for Washington State agencies to use for processing contractor payments. This allows many contractors to receive payments by direct deposit. The Contractor must be registered in the Statewide Payee Registration system, <https://ofm.wa.gov/it-systems/statewide-vendorpayee-services>, prior to submitting a request for payment under this Contract. No payment shall be made until the Statewide Payee Registration is complete.
- f. Upon the expiration of this Contract, any claim for payment or voucher not already made shall be submitted to DCYF no later than forty-five (45) days following the expiration date of this Contract. In the event the Contractor does not provide to DCYF a claim for payment or voucher within forty-five (45) days following the expiration date of the Contract, DCYF shall have no obligation to pay such claim for payment or voucher even if the service or product has been delivered and/or accepted. The final voucher shall certify that the Contractor has completed all requirements of this Contract.

**7. SIGNATURES**

THIS CONTRACT, including the exhibits and attachments described in Section 2, is executed by the persons signing below who warrant they have read and understand this Contract, including the exhibits and attachments. The persons signing below further represent they have the authority to execute this Contract.

**Aberdeen School District #5**

**DEPARTMENT OF CHILDREN,  
YOUTH, AND FAMILIES**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## Exhibit A - Statement of Work

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### 1. INTRODUCTION

- a. The Early Childhood Education and Assistance Program (ECEAP) is Washington’s pre-kindergarten program that prepares 3- and 4-year-old children furthest from opportunity for success in school and life. Since 1985, ECEAP has focused on the well-being of the whole child by providing comprehensive nutrition, health, education, and family support services. ECEAP reaches the children most in need of these foundations for learning.
- b. The Department of Children, Youth, and Families (DCYF) operates ECEAP through Contractors who design programs to fit their community needs, in compliance with all contract exhibits and attachments.
- c. Tribal Sovereign Nations may develop and operate ECEAP services in a manner that is culturally relevant and appropriate, and that is specifically suited to members of the Tribal Sovereign Nation, or other tribes, in accordance with corresponding tribal laws and policy, while performing work pursuant to this Contract or Subcontracts.
- d. In the event of an inconsistency in the requirements of current, applicable ECEAP Performance Standards and any applicable statute or rule, the inconsistency shall be resolved by giving precedence to the applicable section(s) of [Chapter 43.216 RCW](#) or [Chapter 110-425 WAC](#).
- e. ECEAP contracts are renewable for Contractors in good standing, based on available funding.
- f. Starting in 2019-20, DCYF instituted quality and outcome performance measures in contracts that provide services to children and families. The purpose is to help achieve DCYF’s long-term child outcome goals, with a focus on building partnerships, advancing racial equity, and using data to learn and improve.
- g. ECEAP services contribute to the following DCYF Child Outcome Goals:
  - (1) Parents and caregivers are supported to meet the needs of children and youth.



- (2) Kindergarten readiness.
- (3) Child and youth development.

## 2. DEFINITIONS

As used throughout this Contract, the following terms shall have the meanings set forth below:

- a. "Ancillary costs" means all costs and expenses associated with or arising from a purchase such as, but not limited to shipping, handling, taxes, or installation.
- b. "Complex Needs Funding" is specific funding designated by the Washington State Legislature to provide additional support in ECEAP classrooms to further integrate children with developmental delays, disabilities, or challenging behaviors due to complex trauma. ECEAP Contractors may apply for this funding annually.
- c. "Concrete goods and services of last resort" means the provision of resources with ECEAP funding in situations where ECEAP families have no other community- or government-based resources to meet immediate need(s). Using ECEAP funding in these circumstances is a research-supported approach that increases family strengths, enhances child development, and reduces the likelihood of child abuse and neglect.
- d. "Contractor" means an organization that is a public or private organization, including, but not limited to school districts, educational service districts, community and technical colleges, private businesses, Tribal Sovereign Nations, local governments, or nonprofit organizations (per [RCW 43.216.515](#)) providing ECEAP services under a signed contract with DCYF.
- e. "DCYF" means the Department of Children, Youth, and Families of Washington State; any division, section, office, unit or other entity of DCYF; or any of the officers or other officials lawfully representing DCYF.
- f. "Early Achievers" means Washington's quality rating and improvement system (QRIS), to help early care and education programs offer high-quality care that supports each child's learning and development.
- g. "ECEAP services" means administration, enrollment and eligibility, human resources, health coordination, education, and family support and engagement services as defined by this Contract and in Exhibit E, ECEAP Performance Standards.
- h. "ELMS" means the Early Learning Management System, the database where Contractors enter program and child information.
- i. "GOLD® by Teaching Strategies" means the proprietary child assessment system developed by Teaching Strategies, LLC, and used to assess multiple developmental domains for all ECEAP children.
- j. "Indirect costs" means the shared costs of an organization necessary to the operation and the performance of its programs. This may include fiscal, payroll, information technology, human resources and other costs associated with operating and maintaining staff and workspace.
- k. "Licensed provider" means an individual or entity that provides child care and early learning services for a group of children, birth through twelve years of age that is licensed by the DCYF, pursuant to RCW [43.216.295](#), unless exempt under RCW [43.216.010](#)(2) and WAC [110-300-0025](#).
- l. "Licensed exempt provider" means an individual or entity that provides child care and early learning services for a group of children, birth through twelve years of age, that is exempt from licensing requirements by the DCYF, pursuant to RCW [43.216.295](#), based upon RCW [43.216.010](#)(2) and WAC [110-300-0025](#).
- m. "Limited English proficiency" (LEP) means a person's primary language is other than English and there is a limited ability to communicate in English.
- n. "MERIT" means the Managed Education and Registry Information Tool, Washington's online database for early care and education professionals to find training, information on career pathways, track their career progress, and request portable background checks. ECEAP lead teachers, assistant teachers, and family support staff enter their staff qualifications in MERIT.
- o. "Non-classroom staff" means staff members who do not work in the ECEAP classroom and would have unsupervised access to ECEAP children, such as bus drivers, kitchen, and custodial staff.
- p. "Non-traditional remote service" (NTRS) means service delivery other than in-person due to an emergency situation.
- q. "Slots" means the number of available spaces for enrolled ECEAP children at any one time. More than one child may occupy a slot in the course of a school year, as children leave the program and new children are enrolled. Standard Part Day and School Day slots are generally funded at an administrative rate during July, August, and June and at a comprehensive services rate from September to May. If approved herein, ECEAP Summer Services for School Day slots are funded in July and August at the monthly comprehensive services slot rate. If approved herein, Summer Family Support Services are funded in July and August at a monthly per slot rate determined by DCYF.

- (1) "Part Day" slot means a minimum of three (3) hours per class session, 360 hours per year, and 30 weeks per year.
  - (2) "School Day" slot means an average of six hours per day (5.5-6.5), a minimum of 1,000 hours per year, over at least 30 calendar weeks. Classes may be four or five days per week throughout the school year.
  - (3) "Working Day" slot means a minimum of 2,370 hours a year, ten (10) or more hours per day, five (5) days per week, and year round. Closures are allowed up to 23 days per year.
  - (4) "Summer Services School Day" slot means an average of six hours per class session per day, four or five days per week, available throughout July and August.
  - (5) "Summer Family Support Services" means augmented in-person services for children and families throughout July and August.
- r. "Tribal Sovereign Nation" (termed as *Indian Tribe* in Exhibit D General Terms and Conditions) means the federally recognized Tribe that has executed this Contract and its designated subdivisions and agencies performing services pursuant to this Contract and includes the Tribal Sovereign Nation's officers, employees, and/or agents. For purposes of any permitted Subcontract, *Tribal Sovereign Nation* includes any Subcontractor of the Tribal Sovereign Nation and the Subcontractor's owners, members, officers, directors, partners, employees, and/or agents.
  - s. "WA Compass" means the Washington State centralized database for child care licensing, Early Achievers and ECEAP. It includes a contractor page to view monitoring information entered by DCYF staff. WA Compass replaces the web-based Early Learning Systems (WELS), but does not replace MERIT or ELMS.

### 3. PERFORMANCE BASED CONTRACTING MEASURES

The Contractor must participate in ongoing monitoring and discussion with DCYF for the following quality and outcome measures. DCYF recognizes COVID-19's significant, widespread, and elongated effects on the Contractor's and local community's capacity to meet the measures' targets.

If the Contractor does not have the resources and/or capacity to meet the quality and/or outcome measure targets, the Contractor provides documentation indicating how all reasonable efforts were made to meet the targets. The documentation includes both data currently collected in ELMS and narratives describing these efforts to meet the targets. DCYF ECEAP also documents efforts to partner with and support the Contractor's success in meeting the targets. DCYF ECEAP continues to use a supportive, non-punitive performance improvement approach, and partner with Contractors to increase outcomes.

Data collection and communication with ECEAP Contractors and ECEAP families statewide during the 2022-23 contract year will be used by ECEAP to develop plans for targets in 2023-24 contracts.

- a. DCYF distal (i.e., long term) goals supported by the Contract include:
  - (1) Parents and caregivers (i.e., families) are supported to meet the needs of their children.
  - (2) Kindergarten readiness.
  - (3) Child development.

#### b. Child Development Measures

##### (1) Quality Measure

##### (a) Teaching Strategies GOLD® Interrater Reliability (IRR) Certification.

<b>Goal</b>	Consistent and accurate assessment of child development in order to provide individualized instruction that supports unique child outcome goals. This performance measure supports DCYF's goal of kindergarten readiness and child development.
<b>Measure</b>	<b>Rate of active GOLD® IRR Certification for ECEAP Lead Teachers.</b>
<b>Target</b>	<b>85% percent of ECEAP Lead Teachers who have been employed six or more months shall maintain active GOLD® IRR Certification.</b>  <i>Note:</i>  <i>DCYF may approve an exception on a case-by-case basis.</i>  <i>Performance Standard PDTR-10 remains in effect. Lead teachers must:</i>

	<ul style="list-style-type: none"> <li>• Complete in-person or online training to use Teaching Strategies GOLD® within six months of hire.</li> <li>• Complete the inter-rater reliability certification titled “Preschool, including dual language learners and children with disabilities” in Teaching Strategies GOLD® within six months of hire and every three years thereafter.</li> </ul>
<b>Reporting Requirement</b>	Continue current reporting requirements.
<b>Performance Management</b>	<p><b>Modified monitoring frequency:</b></p> <p>CQI Specialist monitors and discusses the measure and target with the Contractor quarterly.</p> <p>If the target is not met, monitoring increases from quarterly to monthly (as warranted), in order for DCYF and the Contractor to more frequently discuss and better understand factors impacting certification.</p>
<b>Continuous Improvement</b>	<p>DCYF ECEAP will support continuous improvement by:</p> <ol style="list-style-type: none"> <li>1) Creating a performance feedback loop with the Contractor to learn from monitoring this data point, and</li> <li>2) Highlighting timely certification practices for collective learning.</li> </ol>

(2) **Outcome Measure**

(a) **Social Emotional Development Gains.**

<b>Goal</b>	Social emotional development is supported by individualized, strength based instruction and a responsive, whole-child approach. This performance measure supports DCYF’s goals of kindergarten readiness and child development.
<b>Measure</b>	<b>Social emotional development gains for children enrolled in ECEAP from fall to spring, based on Teaching Strategies GOLD® (TSG®) checkpoint average scale score growth.</b>
<b>Target</b>	<p><b>30% average gain in social emotional development of children enrolled fall to spring, based on TSG® checkpoint scale scores.</b></p> <p><i>Note:</i></p> <p><i>DCYF may approve an exception on a case-by-case basis.</i></p>
<b>Reporting Requirement</b>	Continue current reporting requirements.
<b>Performance Management</b>	<p><b>Modified monitoring frequency:</b></p> <p>CQI Specialist monitors and discusses the measure and target with the Contractor in March and July, following the Teaching Strategies GOLD® respective winter and spring checkpoints.</p> <p>Monitoring may increase (as warranted).</p>
<b>Continuous Improvement</b>	<p>DCYF ECEAP will support continuous improvement by:</p> <ol style="list-style-type: none"> <li>1) Creating a performance feedback loop to learn from monitoring this data point, and</li> <li>2) Highlighting screening practices for collective learning.</li> </ol>

c. **Family Engagement Measures**

(1) **Quality Measure**

(a) **Ratio of Family Support Staff to families served.**

<b>Goal</b>	Families experience ECEAP services as inclusive, collaborative, culturally relevant, strength based, and meaningful. Positive relationships built between Family Support Services (FSS) staff and families influence family decisions to participate in a range of ECEAP activities. This performance measure supports DCYF's goal of families being supported to meet the needs of children and youth. ( <i>See Family Engagement and Partnerships Section in Exhibit E Performance Standards for related information.</i> )
<b>Measure</b>	<b>The ratio of FSS staff to the number of families served is one (1) full-time staff to a maximum of 40 families. If a FSS staff is also responsible for other duties, the ratio of FSS staff to families served is proportionately reduced.</b>
<b>Target</b>	<b>75% of full-time FSS staff are assigned to a maximum of 40 families and FSS staff with other duties have a proportionately reduced family ratio.</b>  <i>Note:</i>  <i>DCYF may approve an exception on a case-by-case basis.</i>  <i>Performance Standard PDTR-14 remains in effect: Each family support staff may serve no more than 40 families concurrently. Numbers of families served must be adjusted proportionately when:</i> <ul style="list-style-type: none"><li>• <i>Work less than 35 hours per week.</i></li><li>• <i>Are assigned roles and duties in addition to family support.</i></li><li>• <i>Provide more intensive services based on family needs.</i></li><li>• <i>Travel extensively to meet with families.</i></li></ul>
<b>Reporting Requirement</b>	Continue current reporting requirements.
<b>Performance Management</b>	<b>Modified monitoring frequency:</b>  CQI Specialist monitors and discusses the measure and target with the Contractor quarterly.  If the target is not met, monitoring increases from quarterly to monthly (as warranted) in order for DCYF and the Contractor to more frequently discuss and better understand factors impacting FSS staff ratio to assigned families.
<b>Continuous Improvement</b>	DCYF ECEAP will support continuous improvement by:  1) Creating a performance feedback loop to learn from monitoring this data point, and 2) Highlighting assessment practices for collective learning.

(2) **Outcome Measure**

(a) **Family participation in parent-teacher conferences.**

<b>Goal</b>	Families experience ECEAP services as inclusive, collaborative, culturally relevant, strength based, and meaningful. Participation in parent-teacher conferences supports each family's ability share observations and insights about their child, and to partner with teachers to increase child development by using an individualized, culturally relevant, strength based approach. This performance measure supports DCYF's goals of kindergarten readiness and families being supported to meet the needs of children and youth. ( <i>See Parent Engagement and Partnership Section in</i>
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	<i>Exhibit E Performance Standards for related information.)</i>
<b>Measure</b>	<b>Family participation in parent-teacher conferences.</b>
<b>Target</b>	<p><b>75% of families attend two (2) of the three (3) parent-teacher conferences during the school year.</b></p> <p><i>Note:</i></p> <p><i>DCYF may approve an exception on a case-by-case basis.</i></p> <p><i>Performance Standard FEP-2 remains in effect:</i>  <i>Contractors must ensure ECEAP teachers provide regular ongoing parent-teacher conferences as needed with a minimum of one for each enrolled child per quarter.</i></p> <ul style="list-style-type: none"> <li>• <i>For Part Day and School Day classes, contractors must schedule three conferences per year.</i></li> <li>• <i>For Working Day classes, contractors must schedule four conferences per year.</i></li> <li>• <i>Contractors may provide additional conferences based on family request or individual child needs.</i></li> </ul>
<b>Reporting Requirement</b>	Continue current reporting requirements.
<b>Performance Management</b>	<p><b>Modified monitoring frequency:</b></p> <p>CQI Specialist monitors and discusses the measure and target with the Contractor quarterly.</p> <p>If the target is not met, monitoring increases from quarterly to monthly (as warranted) in order for DCYF and the Contractor to more frequently discuss and better understand factors impacting family attendance of parent-teacher conferences.</p>
<b>Continuous Improvement</b>	<p>DCYF ECEAP will support continuous improvement by:</p> <ol style="list-style-type: none"> <li>1) Creating a performance feedback loop to learn from monitoring this data point, and</li> <li>2) Highlighting assessment practices for collective learning.</li> </ol>

#### 4. ECEAP OUTCOMES

a. The expected outcomes of ECEAP are:

- (1) Child development and learning as demonstrated by increases in GOLD® scale scores from fall to spring in social-emotional, physical, language, cognitive development, early math, and literacy skills to support kindergarten readiness.
- (2) Family resiliency enhancement documented by average increases in Mobility Mentoring® fall to spring ratings in family stability, well-being, and supported access to resources and opportunities involving financial management, education and training, employment, and career management.
- (3) Child health services coordination documented as establishment of a medical and dental home; up-to-date status on well-child exams, dental screenings, and immunizations; completion of vision and hearing screenings; mental health referrals when indicated; and completion of any needed treatment or follow-up.

- (4) Children's and families' experiences are positive as a result of cultural responsiveness, inclusion, and approaches that advance equity; individualization that focuses on strengths; and collaboration as demonstrated by family feedback shared directly with ECEAP staff or through other methods such as the ECEAP Family Feedback Survey

## 5. CONTRACTOR COMMUNICATION WITH DCYF

- a. The Contractor must participate in:
  - (1) Regularly scheduled calls with DCYF to support continuous quality improvement.
  - (2) ECEAP quarterly Directors Meetings by sending a representative to each DCYF ECEAP Directors' Meeting, including annual in-person and quarterly online meetings.
  - (3) Quarterly scheduled meetings with DCYF, if subcontracting with Tribal Sovereign Nations.
- b. The Contractor must communicate with assigned DCYF CQI Specialist on regular scheduled calls, and as changes develop, about:
  - (1) Non-traditional remote services.
  - (2) Completion of ongoing documentation of services, as determined by DCYF.
- c. The Contractor must inform the assigned DCYF CQI Specialist immediately of:
  - (1) Any serious issue that impacts services for ECEAP children or families.
  - (2) Any serious issue that has potential for media coverage.
  - (3) Any potential report from a source outside the Contractor to child care licensing, Child Protective Services (CPS), or law enforcement that has the potential to impact ECEAP staff, children, or families.
  - (4) Any CPS issue related to ECEAP staff, facilities, or transportation.
  - (5) A charge or conviction against the director or a staff person for a disqualifying crime under WAC 110-06-0120.
  - (6) Change of address or phone number.
  - (7) Change of ownership, chief executive, or director.
  - (8) Changes to modified or full services.
  - (9) Intent to terminate Contract or Subcontract, including detailed transition plan for continuity of ECEAP service delivery. The plan must include, but is not limited to:
    - (a) Timeframe for termination.
    - (b) Number of impacted children and families.
    - (c) Communication plan with families and other stakeholders.
    - (d) Support to transition families to alternative services.

## 6. PRIOR APPROVALS

The Contractor must obtain prior written approval from DCYF ECEAP before:

- a. Offering enrollment to families with incomes above 36% State Median Income (SMI), or 100% SMI for tribal children, after the Contractor's *exceeds SMI eligibility* limit has been reached.
- b. Changing class start dates.
- c. Changing class end dates.
- d. Adding a new site.
- e. Beginning a major remodeling of a site, including planned use of space not previously approved by the fire marshal's office or DCYF.
- f. Adding or moving a class.
- g. Changing the number of slots assigned to a site.
- h. Changing a service area boundary.
- i. Adding or terminating a Subcontractor who provides ECEAP services. Refer to Exhibit A, Statement of Work, *Subcontract Requirements* section.
- j. Purchasing equipment with unit costs or total cost of \$5,000 or greater including ancillary costs, or procuring playground or facility improvements with a total cost of \$5,000 or greater including ancillary costs, paid fully or in part with ECEAP funds. Refer to Exhibit A, Statement of Work, *Purchase Approval* section.
- k. Purchasing gift cards to support program activities and that do not allow for the purchase of alcohol, tobacco, or firearms.
- l. Supporting families with concrete goods and services as a means of last resort.
- m. Selling or disposing of equipment purchased with ECEAP funds from the Contractor's inventory list.

- n. Changing Contractor's legal status, ECEAP Director, or organizational structure related to ECEAP.
- o. Implementing variances or waivers to Exhibit E, ECEAP Performance Standards.
- p. Significantly changing the project scope or budget of a Complex Needs Funding grant.

## 7. INTERPRETATION AND TRANSLATION

- a. The Contractor must provide limited English proficient (LEP) clients with certified or otherwise qualified interpreters and translated documents.
- b. The Contractor must provide deaf, deaf-blind, or hard of hearing clients with the services of a certified sign language interpreter.
- c. Interpreter and translation services must be provided at no cost to the client. All interpreter and translation costs are the financial responsibility of the Contractor.
- d. The Contractor must comply with all federal (e.g. Title VI of the US Civil Rights Act of 1964, Chapter 49.60 RCW) and contractual requirements pertaining to the provision of LEP language services.

## 8. DATA ENTRY REQUIREMENTS

- a. The Contractor must enter and maintain accurate data in ELMS and MERIT. This applies to Working Day slots through the summer, but does **NOT** apply to Summer Services School Day slots or Summer Family Support Services. Data related to ECEAP Summer Services is reported separately using a template provided by DCYF. The Contractor ensures all data are entered in ELMS and MERIT according to Exhibit C, Deliverables; contract reference document *Deliverables and Required Activities Calendar*; and the ELMS ECEAP Data Entry-Minimum Requirements document, which is linked from the DCYF webpage.
- b. The Contractor must assign coaches to each site in WELS or WA Compass, when available, and ensure that coaches enter supports and technical assistance provided to staff and enter coaches' professional development activities into WELS or WA Compass, when available.
- c. The Contractor must complete and enter all Teaching Strategies GOLD® checkpoints as outlined in Exhibit C, Deliverables and the contract reference document *Deliverables and Required Activities Calendar*.
- d. The Contractor must complete and enter all Mobility Mentoring® assessments and check-in's as outlined in Exhibit C, Deliverables and the contract reference document *Deliverables and Required Activities Calendar*.
- e. The Contractor must obtain signed permission from a parent or guardian before requesting that DCYF transfer ELMS records from another Contractor. A copy of the documentation must be kept and the permission must be documented in ELMS.
- f. DCYF provides extracts of certain data from GOLD® by Teaching Strategies and ELMS to the P20W data warehouse managed by the Washington State Education Research and Data Center for the purpose of longitudinal analysis. This data includes fall and spring Teaching Strategies GOLD® Online check points, child names and birthdates, duration of ECEAP services, and demographic information including percent of State Median Income. It does not include family risk factors, parent-teacher conference notes, or family support notes. This data is matched with K-12 and workforce data and is de-identified so researchers will not be able to identify individual children.

## 9. ECEAP ELIGIBILITY AND ENROLLMENT

The Contractor must:

- a. Immediately inform DCYF of any suspicion that an employee improperly recorded a family's eligibility criteria or a family provided false information in order to enroll in ECEAP. Fraudulent eligibility practices may lead to suspension or termination of the ECEAP contract, requiring the Contractor to discontinue subcontracts or terminate the involved employee(s), or referring cases for criminal prosecution.
- b. Make every effort to maintain enrollment in line with ECEAP Enrollment Policy. DCYF reserves the right to reclaim slots and funds, or reallocate slots to other Contractors, if the Contractor cannot maintain full enrollment.
- c. Ensure that prior to enrolling children, staff who verify ECEAP eligibility criteria complete training as stated in Exhibit C, Deliverables and the contract reference document *Deliverables and Required Activities Calendar*.

## 10. PORTABLE BACKGROUND CHECKS

- a. ECEAP staff are required to enter the Portable Background Check into MERIT. Staff will receive a conditional status until fingerprinting is completed.
- b. The Contractor must ensure that DCYF portable background checks are completed for all persons who have or may have unsupervised access to children during ECEAP programming, including transportation and other services during ECEAP hours. Contractors must disqualify persons from unsupervised access to children in accordance with [WAC 110-06-0070](#).
- c. Non-classroom staff working with children in a school district or ESD setting are allowed to use the Office of Superintendent of Public Instruction (OSPI) background clearance for the 2022-23 school year for persons who may have unsupervised access to ECEAP children. These staff must have an active OSPI background clearance prior to working with children.

## 11. EARLY ACHIEVERS PARTICIPATION

The Contractor must:

- a. Ensure that all sites actively participate in Early Achievers and comply with the Early Achievers Participant Operating Guidelines including, but not limited to:
  - (1) Non-licensed sites complete the Early Achievers registration application within 30 days of starting ECEAP class at the site.
  - (2) Licensed sites complete Early Achievers registration application within 30 days of enrollment in Early Achievers.
  - (3) Participate in Early Achievers quality recognition per required ECEAP timelines.
- b. Assign an Early Achievers contact and facility/site designee at each site.
- c. Require newly hired Early Achievers coaches to attend the Early Achievers Practice Based Coaching training within six months of hire and document date attended in WELS or WA Compass, when available.
- d. Require Early Achievers coaches to have the knowledge, skills, and ability to use Coaching Companion to facilitate sites through the continuous quality improvement process.
- e. Ensure coaching interactions are recorded in WELS or WA Compass, when available.
- f. Ensure coaches support sites to develop a quality improvement plan and enter the information in WA Compass, when available.
- g. Ensure each ECEAP site is at Level 4 or 5 in Early Achievers within 24 months of enrollment in Early Achievers.
- h. Ensure that sites rated Level 2 or 3 comply with the Early Achievers Remedial Activities Policy.
- i. Sites not rated Level 4 or 5 after completion of the remedial activity period will not be funded for ECEAP in the following state fiscal year.
- j. Support sites with coaching and resources to attain or maintain a Level 4 or 5 rating.
- k. Identify an ECEAP staff representative to participate in Local Implementation Partner meetings convened by local Child Care Aware (CCA) offices. The purpose of the meetings is to build a seamless system and increase coordination of professionals serving the same early learning providers in the same sub-region (sub-regions may be identified by county, community or other groupings based on location and caseloads as mutually agreed upon by DCYF and the contractor). Focus must be placed on how to collaborate, align services, strengthen communication, and reduce any duplication of services. Local Implementation Partner meetings must be held no less than quarterly in each CCA sub-region and efforts must be made to include all areas of the region in meetings throughout the year.
- l. Tribal Sovereign Nations have the option of participating in Early Achievers through an inter-local agreement between the Tribal Sovereign Nation and DCYF. Tribal Sovereign Nations may also choose to use an alternative quality recognition and assessment process approved by DCYF.

## 12. CHILD SAFETY

- a. Children's health, safety, and wellbeing must always be the primary concern of the Contractor in the delivery of services under this Contract. The Contractor must report child abuse and neglect in accordance with [RCW 26.44.030](#). If the Contractor, or any of the Contractor's employees, has reasonable cause to believe that a child has suffered abuse or neglect from any person, the Contractor or employee must immediately report such incident to CPS Intake at 1-866-ENDHARM. This requirement includes suspected abuse or neglect that occurs when a child is in the care of the Contractor as well as outside of the Contractor's care.



- b. The Contractor must ensure that managers, board members, employees, and volunteers of the ECEAP program who will or may have contact with ECEAP children complete training on child abuse and neglect, including reporting procedures, within two weeks of initial association with ECEAP and annually thereafter. Training may consist of viewing the DCYF Mandatory Reporter Video Presentation and other resources in the Mandatory Reporter Toolkit. The Contractor must retain a statement signed annually by each person participating in this training, acknowledging their completion of training and duty to report child abuse and neglect.

### 13. SUBCONTRACT REQUIREMENTS

- a. The Contractor must not subcontract ECEAP in an unlicensed child care center or unlicensed family child care home or a child care center or family child care home that is not in good standing with DCYF child care licensing.
- b. All subcontracts for ECEAP services must follow guidance in the Subcontracting section in Exhibit D, General Terms and Conditions, and include:
  - (1) Number of slots for ECEAP children.
  - (2) Funds per slot.
  - (3) A list of deliverables and due dates the Subcontractor must submit to the Contractor.
  - (4) A description of how the Contractor will monitor the Subcontractor for compliance with all the provisions of this Contract, which includes Exhibit E, ECEAP Performance Standards.
  - (5) Guidance stating the Subcontractor must inform the Contractor immediately of:
    - (a) Any serious issue that impacts services for ECEAP children or families.
    - (b) Any serious issue that has potential for media coverage.
    - (c) Intent to terminate a subcontract
    - (d) Any potential report from a source outside the Subcontractor to child care licensing, CPS, or law enforcement that has the potential to impact ECEAP staff, children, or families.
    - (e) Any CPS issue related to ECEAP staff facilities or transportation.
    - (f) A charge or conviction against the director or a staff person for a disqualifying crime under WAC 110-06-0120.
- c. Contractors subcontracting with Tribal Sovereign Nations must:
  - (1) Participate in Government to Government training provided by DCYF. The training must be completed by designated staff and leadership within six (6) months of hire or assignment to ECEAP activities or roles.
  - (2) Submit requests from Tribal Sovereign Nations for over income slots beyond the allotted number of slots to DCYF for review.

### 14. SERVICE AREA AGREEMENTS

- a. Contractors must complete written and signed Service Area Agreements with each neighboring ECEAP contractor and Head Start grantee and submit the agreements to DCYF ECEAP by the due date in Exhibit C, Deliverables and contract reference document *Deliverables and Required Activities Calendar*. The agreements must fully describe:
  - (1) Service area boundaries for each party to the agreement, including specific areas for recruitment and enrollment of families for each party.
  - (2) The process for referral of families between parties.
  - (3) Plans for ongoing communication.
  - (4) The process for problem resolution.
  - (5) Plans for collaborating with service area partners to ensure efficient use of state and community resources, when practical, for developing community assessments, coordinating work with community partners including the Health Advisory Committee, and planning joint staff and parent training opportunities.
- b. If collaboration is not practical for any topics in this Section (14.a.), Service Area Agreements must state the reasons.
- c. If no agreement can be reached, the Contractor must send a description of efforts made and the understanding of service area boundaries to DCYF.
- d. Contractors who are also Head Start grantees may combine their Head Start Memorandum of Understanding (MOU) and ECEAP Service Area Agreements into one document, providing the requirements for both are met.

- e. DCYF reserves the right to reclaim slots and funds, or reallocate slots to other Contractors, if the Contractor is recruiting within the service area of a neighboring ECEAP or Head Start program.

## **15. OBTAINING CONTACT INFORMATION TO RECRUIT FAMILIES**

- a. DCYF will provide the Contractor with contact information for families receiving services from the Department of Social and Health Services (DSHS) who have children who are potentially eligible for ECEAP, the Contractor's federal Early Head Start and Head Start programs, if applicable. This contact information consists of names and addresses and is to be used solely for recruitment and enrollment purposes for these programs. DCYF will deliver this contact information to the Contractor using a secure file transfer protocol.  
Contractors who choose to receive this contact information for recruitment purposes must:
  - (1) Note their request and provide zip codes for recruitment areas on the ELMS Locations & Classes>Contractor>Service Areas page, in the "Service Area Zip Codes" section by February 1 each year.
  - (2) Download the contact information within 13 days of email notice from DCYF that it is in the Contractor's secure transfer protocol file. This will occur approximately March 30. The secure file will be deleted after 13 days.
  - (3) Protect the contact information and all documents generated from this information from unauthorized physical or electronic access according to Exhibit D, General Terms and Conditions.
  - (4) Refrain from transferring this contact information via email.
  - (5) Submit a copy of Attachment 1, Confidentiality and Non-Disclosure Agreement to DCYF with signatures of all staff who may access this contact information. Signatures are valid for the duration of this Contract.
  - (6) Limit access to the contact information to persons who have signed the Notice of Non-Disclosure Form.
  - (7) Refrain from using the contact information for any other purpose than recruitment of families for ECEAP, Early Head Start or Head Start.
  - (8) Destroy this contact information at the end of the annual recruitment period, as described in the Data Share Requirements. Ensure electronic or printed data is properly destroyed so that unauthorized individuals cannot access this contact information and it cannot be recovered.
  - (9) Complete Attachment 2, Certification of Data Disposition, following all records retention requirements, upon the destruction of the data and submit it to [dcyf.publicrecords@dcyf.wa.gov](mailto:dcyf.publicrecords@dcyf.wa.gov) and [eceap@dcyf.wa.gov](mailto:eceap@dcyf.wa.gov) within 15 days of the date of disposal.

## **16. DCYF PART DAY, SCHOOL DAY AND WORKING DAY MODEL AND SUMMER SERVICES COMPENSATION**

- a. The Contractor must be authorized by DCYF prior to providing services through Part Day, School Day or Working Day ECEAP slots or Summer Services. Authorized slots and services associated with this contract are:
  - (1) 215.00 Part Day
  - (2) School Day:
    - (a) Annual Slots
    - (b) Summer Service Slots (*July and August only*)
  - (3) Working Day
  - (4) 50.00 Summer Family Support Services (*July and August only*)
  - (5) ECLIPSE Tiered Support Services
- b. DCYF pays Contractors providing School Day or Working Day models at a per slot rate based on their region. DCYF pays Contractors providing Part Day model at a per slot rate statewide. In order to receive payment if classroom(s) are closed due to an emergency, Contractors must provide non-traditional remote services (NTRS).
- c. The Contractor receives contract amendments up to twice a year if slot reallocations occur. If funding differences result from slot reallocations, retroactive payment adjustments are provided by DCYF. See Exhibit B, Budget for monthly payment amounts.
- d. ECEAP Summer Services may include, but are not limited to:

- (1) School Day slot comprehensive services with enhancements such as:
  - (a) Increased activities and services to strengthen social-emotional and pre-academic skill development to support kindergarten readiness.
  - (b) Increased support for at-home activities to strengthen school-to-home learning and connections.
  - (c) Implementation of Mobility Mentoring® family support model.
  - (d) Resources and referrals.
  - (e) Food and nutrition services.
  - (f) Access to health, including mental health providers and services.
- (2) Family Support Services such as:
  - (a) Kindergarten readiness and transition activities for families.
  - (b) Outdoor play and learn activity groups.
  - (c) Implementation of Mobility Mentoring® family support model.
  - (d) Family stability supports.
  - (e) Food and nutrition services.
  - (f) Access to health, including mental health providers and services.

## 17. DCYF PART DAY, SCHOOL DAY AND WORKING DAY MODEL LICENSING REQUIREMENTS

- a. All Working Day classes must complete the full DCYF child care licensing process as required by RCW 43.216 and WAC 110-300 prior to the first day of class during the 2022-23 year.
- b. School Day classes not operated by a government entity must complete the full DCYF child care licensing process as required by RCW 43.216 and WAC 110-300 prior to the first day of class during the 2022-23 year.
- c. For the 2022-23 contract year, School Day sites operated by a government entity will not be required to become licensed. This includes Part Day sites with class sessions of four (4) hours or more.
  - (1) These sites will complete and submit an exemption form through DCYF ECEAP. A new exemption form is not needed if an exemption was approved in prior years. Send exemption requests to [eceap@dcyf.wa.gov](mailto:eceap@dcyf.wa.gov).
- d. Part Day classes operating four (4) hours or less than four (4) hours a day are not required to complete the child care licensing process. These sites are required to participate in health and safety visits by DCYF staff once this system has been developed. Until then these ECEAP sites are not required to participate in this activity.

## 18. USE OF FUNDS

- a. A budget reference document with an itemized budget is attached to this contract.
- b. For each slot, the Contractor bills a specific base rate monthly for operational costs.
- c. The Contractor must maintain a financial management system with written policies and procedures ensuring strong internal controls.
- d. By June 15, 2023, if more than 10 percent of contract funding is unspent, the Contractor must submit to DCYF for approval an ECEAP Funding Carryforward Plan (DCYF template) with the approximate total amount of ECEAP funds unspent; identified items, personnel, or service expenses; and a timeline to expend funds. If the unspent funding is less than 10 percent of the total contract amount, the Contractor indicates how this carryforward funding will be spent in the Financial Certification Disclosure form due June 15, 2023.
  - (1) A separate Carryforward Plan must be submitted for any additional funding received under this contract, if applicable, that is over 10 percent of the total amount of the funding (e.g., Complex Needs Fund or ECLIPSE).
- e. The Contractor must submit the following to DCYF according to Exhibit C, Deliverables and reference document *Deliverables and Required Activities Calendar*:
  - (1) A-19 Invoices.
  - (2) Summer Services Data, if applicable, in the format provided by DCYF.
  - (3) ECEAP Operating Budget on the template provided by DCYF.
  - (4) Staff Compensation Data on the template provided by DCYF.
  - (5) ECEAP Contractor Financial Disclosure Certification on the form provided by DCYF.
  - (6) Mid-year reporting for Complex Needs Funding grant, if applicable.
  - (7) End of the year reporting for Complex Needs Funding grant, if applicable.
  - (8) Certificate of Coverage upon renewal of insurance.

- (9) Copy of vehicle title if purchased wholly or in part with ECEAP funding.
- f. When expending ECEAP funds for items, personnel, or services used by other programs or individuals, ECEAP funds may only be spent for the share used solely for ECEAP services.
  - g. The Contractor must maintain a written cost allocation plan that describes how ECEAP and other funds are used. Cost allocation plans are subject to the records retention schedule identified in this Contract.
  - h. The Contractor may use ECEAP funds for the following costs:
    - (1) ECEAP administration including planning and coordination; accounting and auditing; purchasing, personnel, and payroll functions; and equipment, training, travel, and facility costs related to these purposes. Administrative costs must not exceed 15 percent of the amount of this Contract, including Subcontractors' administrative costs, if any.
    - (2) ECEAP services including preschool education, health services coordination, nutrition, family supports, and parent involvement. This includes salaries and benefits for direct service personnel, goods and services, equipment, facilities, child transportation, training, travel, and other costs related to direct ECEAP services.
    - (3) Staff recruitment and retention related payments, in alignment with WAC 357-28-095, limited to:
      - (a) Authorizing additional pay to support the recruitment or retention of the incumbent or candidate for a specific position. At the Contractor's discretion, up to a 15 percent premium may be added to the employee's base salary or paid on a lump sum basis as described in subsection b). An employee may not receive more than 15 percent of his/her annual base salary over a 12-month period under the provisions of this section.
      - (b) In advance of authorizing a lump sum recruitment or retention payment, Contractors must establish express conditions in writing for the payment. The conditions must include a specified period of employment or continued employment. Any lump sum payment under this section must only be made after services have been rendered in accordance with conditions established by the Contractor and become part of the employee's annual compensation for work performed prior to receipt of any funds.
  - i. Resources of last resort for medical, dental, nutrition, and mental health services, and/or concrete goods and services to support family stabilization when no alternative sources of assistance are available.
  - j. The Contractor may not use contract funds for the following:
    - (1) Costs not directly related to ECEAP service delivery.
    - (2) Costs that exceed the Contract amount.
    - (3) Finance charges or late fees on purchases.
    - (4) Work charged to or paid by any other contract or funding source.
    - (5) Any sectarian purpose or activity, including sectarian worship or instruction.
  - k. Travel expenses allowed in this section (18.k.) may include airfare (economy or coach class only), mileage, other transportation expenses, lodging, and subsistence necessary during periods of required travel. The Contractor must comply with Washington State Office of Financial Management travel policy as described at <http://www.ofm.wa.gov/policy/10.htm> including travel rates and exceptions to the maximum allowable rates. When the lowest available lodging rate exceeds the current state travel reimbursement rates or the lodging provider requires a government-issued identification card in order to receive the state per diem rate and the Contractor is not a government-based entity, ECEAP may allow an exception to the maximum allowable limit for lodging when such exception is documented, pre-approved in writing by the Contractor's director or authorized designee (i.e. finance director), and available for review.
  - l. If the Contractor provides Part Day or School Day ECEAP within a licensed child care provider, the Contractor may separately bill for child care subsidy for the same children for hours that they receive child care beyond the ECEAP hours.
  - m. The Contractor may engage in efforts to obtain additional funds and in-kind contributions to expand or enhance ECEAP service delivery. The Contractor must not solicit funds from families enrolled in ECEAP.
  - n. If the Contractor plans to use ECEAP funds as federal match for any federal funds, the Contractor must document this in the September ELMS Monthly Report, including the amount of ECEAP funds the Contractor wants to use for the current state fiscal year (July 1 – June 30) and the title of the federal program to which this match would apply. The request must not exceed the amount of state funds received for ECEAP services.

## 19. COMPLEX NEEDS FUND

- a. Funding is available through a separate grant application process to provide additional support in ECEAP classrooms. The purpose of the funding is to further integrate children with developmental delays, disabilities, or challenging behaviors due to complex trauma.
- b. Funding must be identifiable and clearly tracked throughout fiscal records.
- c. Contractor may use \$35,000.00 for purposes such as, but not limited to:
  - (1) Adding staff in classrooms.
  - (2) Increasing mental health/behavioral consultation.
  - (3) Providing supportive and adaptive materials and equipment.
  - (4) Purchasing new or adapting currently used curricula.
  - (5) Providing teacher coaching, training, and professional development.
  - (6) Offering unique transportation services.
  - (7) Staff travel.
- d. An amendment request form must be completed if the Contractor's approved scope of work changes significantly or if expenditure in a budgeted category exceeds a variance of 5 percent or \$5,000, whichever is greater. The amendment request must follow the original Complex Needs Fund guidance and requirements.
- e. Contractor must comply with cost allocation rules in Use of Funds section herein.
- f. Contractor may use up to 15 percent of total funding for administrative costs.
- g. Funds cannot be used to reimburse for purchases made prior to contract effective date or prior to the approval of an amendment.
- h. Contractor must submit grant activity reports on January 31 and July 10, 2023, as specified in Exhibit C Deliverables. The reports include information such as, but not limited to:
  - (1) Number of children served.
  - (2) Children's race, ethnicity, and Individualized Education Program (IEP) status.
  - (3) Types of activities conducted.
  - (4) Purchases of supportive equipment.
  - (5) Number of staff positions supported by funds.
  - (6) Final narrative and fiscal summary of funding use.

## 20. PURCHASE APPROVALS

- a. The Contractor must obtain prior written approval from DCYF, using the Purchase Request Form on the DCYF website, before using or contributing any ECEAP funds to acquire:
  - (1) Equipment, defined as any article of tangible, nonexpendable, property having a useful life of more than one year with a unit cost or total purchase cost of \$5,000 or greater, including ancillary costs. Ancillary costs include, but are not limited to tax, shipping, handling, and installation.
  - (2) Playground or facility improvements with a unit or total purchase cost of \$5,000 or greater including ancillary costs. For playgrounds, this includes, but is not limited to costs for equipment and site preparation.
- b. The Contractor must provide a cost allocation plan if the purchase is not solely for ECEAP use.

## 21. INVENTORY

- a. The Contractor must maintain inventory policies and procedures. These must include procedures for:
  - (1) Documenting and reporting lost or stolen equipment.
  - (2) Completing an inventory audit at least every two years.
- b. The Contractor must maintain an inventory list and supporting records for equipment purchased in whole or in part with ECEAP funds, including:
  - (1) All assets with a unit cost (including ancillary costs) of \$5,000 or greater.
  - (2) The following assets with unit costs of \$300 or more:
    - (a) Computer systems, laptops, and notebook computers.
    - (b) Office equipment.
    - (c) Communications and audio-visual equipment, including CD and record players, radios, TVs, VCRs, DVD players, cameras, and photographic projection equipment.
    - (d) Appliances.
  - (3) Curricula in hard copies purchased by Contractor OR by DCYF for Contractor.
  - (4) Other assets identified by the Contractor as vulnerable to loss.

- c. The inventory list and supporting records must include the following, if applicable:
  - (1) Inventory Control Number (tag).
  - (2) Description of the asset.
  - (3) Manufacturer or trade name.
  - (4) Serial number.
  - (5) Contractor's acquisition date.
  - (6) Order number from purchasing document.
  - (7) Total cost or value at time of acquisition (including all ancillary costs).
  - (8) Ownership status, for example if shared by multiple funding sources.
  - (9) Depreciation (for capital assets).
  - (10) Location of item.
  - (11) Useful life, in years.
  - (12) Disposal date, method, and salvage value.
- d. Subject to DCYF determination, Contractors may be required to return to DCYF property purchased with Contract funding.

## 22. COVID-19 VACCINATION REQUIREMENTS

- a. Contractors must follow the COVID-19 vaccination requirements in the [Governor's Proclamation 21-14](#), and any subsequent versions of the proclamation at the time of service, and Washington State Department of Health mandates. This includes managing Contractor and Subcontractor staffs' vaccination, exemption, and accommodation requirements and processes. To comply, complete DCYF form [16-025](#), titled *Contractor Certification*. DCYF retains authority to monitor for compliance.
- b. Contractors must ensure staff complete acknowledgement in the Workforce Registry (MERIT) indicating completion of one of the options possible for meeting the vaccine mandate.



## Exhibit B - Budget Report

Any variances to the Payment Points allocated within this Budget must be pre-approved by the DCYF Contract Manager in writing. Failure to obtain pre-approval may result in non-payment of the unapproved expense.

### State Fiscal Year 2023 (July 1 2022 - June 30 2023):

Payment Point	Qty Unit	Unit Cost	Budget Limit	Note
1. July – Admin, Enrollment Staff Dev (Summer services and/or Working Day services, if applicable)	1 Monthly	\$128,751.67	\$128,751.67	
2. August – Admin, Enrollment, Staff Dev (Summer services and/or Working Day services, if applicable)	1 Monthly	\$135,001.67	\$135,001.67	
3. September – Comprehensive Preschool Services	1 Monthly	\$189,106.67	\$189,106.67	
4. October – Comprehensive Preschool Services	1 Monthly	\$189,106.67	\$189,106.67	
5. November – Comprehensive Preschool Services	1 Monthly	\$189,106.67	\$189,106.67	
6. December – Comprehensive Preschool Services	1 Monthly	\$189,106.67	\$189,106.67	
7. January – Comprehensive Preschool Services	1 Monthly	\$189,106.67	\$189,106.67	
8. February – Comprehensive Preschool Services	1 Monthly	\$189,106.67	\$189,106.67	
9. March – Comprehensive Preschool Services	1 Monthly	\$189,106.67	\$189,106.67	
10. April – Comprehensive Preschool Services	1 Monthly	\$189,106.67	\$189,106.67	
11. May – Comprehensive Preschool Services	1 Monthly	\$189,106.67	\$189,106.67	
12. June – Admin, Enrollment and Staff Dev (Working Day services, if applicable)	1 Monthly	\$101,816.63	\$101,816.63	

**Total: \$2,067,530.00**

**Contract Maximum:** \$2,067,530.00

**Contract Funding Source(s)**

State Funds \$2,067,530.00





## Exhibit C - Deliverables Report

### State Fiscal Year 2023 (July 1 2022 - June 30 2023):

#	Deliverable Title, Due Note, Description	Due Date
1.00	Contractor, Subcontractor, site and class sections of ELMS <i>By July 1 (Working Day) or Aug 15 (Part and School Day)</i> <i>Complete Contractor, Subcontractor, site and class sections of ELMS for the new school year.</i>	No Date
2.00	Teachers finalize the summer checkpoint in GOLD® by Teaching Strategies <i>For Working Day ECEAP only: Teachers finalize the summer checkpoint in GOLD® by Teaching Strategies.</i>	Aug 15, 2022
3.00	Summer Services Data (if applicable) <i>Summary of activities during July. Template provided by DCYF.</i>	Aug 15, 2022
4.00	Summer Services Data (if applicable) <i>Summary of activities during August. Template provided by DCYF.</i>	Sep 15, 2022
5.00	Federal Match Request (Optional) <i>Request to use ECEAP funds as federal match, if applicable, by completing that section of the September ELMS Monthly Report.</i>	Oct 15, 2022
6.00	ECEAP Operating Budget <i>Submit 2022-23 ECEAP Operating Budget on DCYF template.</i>	Oct 30, 2022
7.00	Staff Compensation Report <i>Submit Staff Compensation Report on DCYF template.</i>	Oct 30, 2022
8.00	Fall Checkpoint in GOLD® by Teaching Strategies <i>Teachers finalize the fall checkpoint in GOLD® by Teaching Strategies.</i>	Nov 15, 2022
9.00	Mobility Mentoring® Assessment <i>Mobility Mentoring® first assessment due.</i>	Nov 30, 2022
10.00	Complex Needs Funding Report (if applicable) <i>Summary of activities and expenses. Template provided by DCYF.</i>	Jan 31, 2023
11.00	DSHS Eligible Families Data (Optional) <i>Request through ELMS names and addresses of age-eligible DSHS clients for recruitment efforts.</i>	Feb 1, 2023
12.00	Winter Checkpoint in GOLD® by Teaching Strategies <i>Teachers finalize the winter checkpoint in GOLD® by Teaching Strategies.</i>	Feb 15, 2023
13.00	Mobility Mentoring® Assessment <i>Mobility Mentoring® mid-year check-in due.</i>	Mar 29, 2023
14.00	Service Area Agreements <i>Submit Service Area Agreements.</i>	May 15, 2023
15.00	Spring Checkpoint in GOLD® by Teaching Strategies <i>Teachers finalize the spring checkpoint in GOLD® by Teaching Strategies.</i>	Jun 15, 2023

16.00	ECEAP Contractor Financial Disclosure Certification <i>Submit the ECEAP Contractor Financial Disclosure Certification and carryforward plan, if applicable.</i>	Jun 15, 2023
17.00	ECEAP Directors Customer Satisfaction Survey <i>Submit the ECEAP Directors Customer Satisfaction Survey.</i>	Jun 15, 2023
18.00	ECEAP Self-Assessment <i>Submit the ECEAP Self-Assessment, including Family Feedback Surveys.</i>	Jun 15, 2023
19.00	Mobility Mentoring® Final Assessment <i>Mobility Mentoring® Final Assessment due.</i>	Jun 28, 2023
20.00	Complex Needs Funding Final Report (if applicable) <i>By July 10th</i> <i>Summary of activities and expenses. Template provided by DCYF.</i>	No Date
21.00	ELMS Monthly Reports <i>By the 15th of the following month, except in June report due July 10</i> <i>ECEAP Monthly Reports due.</i>	No Date
22.00	ECEAP A-19 Invoices <i>By the 15th of the following month, except in June invoices due July 10</i> <i>Submit A-19 Invoice</i>	No Date

## Exhibit D - General Terms and Conditions

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### 1. DEFINITIONS

The following terms as used throughout this Contract shall have the meanings as set forth below.

- a. **"Confidential Information"** means information that may be exempt from disclosure to the public or other unauthorized persons under either chapter 42.56 RCW or other state or federal laws. Confidential Information includes, but is not limited to, Personal Information, agency source code or object code, and agency security data.
- b. **"Contract" or "Agreement"** means the entire written agreement between DCYF and the Contractor, including any Exhibit, attachments, documents, program agreement, materials incorporated by reference, and all amendments hereto. The parties may execute this contract in multiple counterparts, each of which is deemed an original and all of which constitute only one agreement. E-mail or Facsimile transmission of a signed copy of this Contract shall be the same as delivery of an original.
- c. **"Contractor"** means one not employed by the department that is the individual or entity performing services pursuant to this Contract and includes the Contractor's owners, members, officers, directors, partners, employees, and/or agents, unless otherwise stated in this Contract. For purposes of any permitted Subcontract, "Contractor" includes any Subcontractor and its owners, members, officers, director, partners, employees, and/or agents.
- d. **"Converted Data"** means the data which has been successfully converted by the Contractor for processing by DCYF's computer system.
- e. **"Data"** means DCYF's records, files, forms, data, information and other documents in electronic or hard copy form, including but not limited to Converted Data.
- f. **"Debarment"** means an action taken by a State or Federal agency to exclude a person or business entity from participating in transactions involving certain federal or state funds.
- g. **"DCYF" or "Department"** means the Washington State Department of Children, Youth, and Families, including any division, section, office, unit or other entity thereof, or any of the officers or other officials lawfully representing DCYF.
- h. **"In-home Caregiver"** means an in-home child care provider that (1) provides regularly scheduled care for a child; (2) receives child care subsidies; and (3) is either licensed by the state or is exempt from licensing.
- i. **"Materials"** means all items in any format and includes, but is not limited to, Data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to copyright, patent, register and the ability to transfer these rights.
- j. **"Overpayment"** means any payment or benefit to a recipient or to a vendor in excess of that to which is entitled by law, rule, or contract, including the amounts in dispute.
- k. **"Personal Information"** means information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, email addresses, credit card information, law enforcement records or other identifying numbers or Protected Health Information, any financial identifiers, and other information that may be exempt from disclosure under either chapter 42.56 RCW or other state and federal statutes.
- l. **"RCW"** means the Revised Code of Washington. All references in this Contract to RCW chapters or sections shall include any successor, amended, or replacement statute. Pertinent RCW chapters can be accessed at <http://apps.leg.wa.gov/rcw/>.
- m. **"Regulation"** means any federal, state, or local rule, rule, or ordinance.
- n. **"Sensitive Personal Information"** means personally identifying information of In-home Caregivers including, but not limited to: names, addresses, GPS [global positioning system] coordinates, telephone numbers, email addresses, social security numbers, driver's license numbers, or other personally identifying information.

- o. **"Staff"** means the Contractor's directors, officers, employees, and agents who provide goods or services pursuant to this Contract. "Staff" also means Subcontractors' directors, officers, employees, and agents who provide goods or services on behalf of the Contractor. The term "Staff" also means the Subcontractors' directors, officers, employees, and agents who provide goods or services on behalf of the Subcontractor and Contractor.
- p. **"Subcontract"** means a contract or contractual action entered into by the Contractor or Subcontractor for the purpose of obtaining supplies, materials, equipment, or services of any kind under this Contract. The terms "subcontract" and "subcontracts" means subcontract(s) in any tier.
- q. **"Subcontractor"** means a person, partnership, company, or other entity that is not in the employment of or owned by Contractor and that is performing services under this Contract under a separate contract with or on behalf of the Contractor. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.
- r. **"WAC"** means the Washington Administrative Code. All references in this Contract to WAC chapters or sections shall include any successor, amended, or replacement regulation. Pertinent WAC chapters or sections can be accessed at <http://apps.leg.wa.gov/wac/>.

## 2. ADVANCE PAYMENTS PROHIBITED

No payments in advance or in anticipation of goods or services to be provided under this Contract shall be made by DCYF.

## 3. AMENDMENT

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

## 4. ASSIGNMENT

- a. **Assignment by Contractor.** With the prior written consent of DCYF's Contract Administrator, which consent shall not be unreasonably withheld, the Contractor may assign this Contract including the proceeds hereof, provided that such assignment shall not operate to relieve the Contractor of any of its duties and obligations hereunder, nor shall such assignment affect any remedies available to DCYF that may arise from any breach of the sections of this Contract, or warranties made herein including but not limited to, rights of setoff.
- b. **Assignment by DCYF.** DCYF may assign this Contract to any public agency, commission, board, or the like, within the political boundaries of the state of Washington, provided that such assignment shall not operate to relieve DCYF of any of its duties and obligations hereunder.

## 5. ATTORNEY FEES

In the event of litigation or other action brought to enforce this Contract, each party agrees to bear its own attorney fees and costs.

## 6. CHOICE OF LAW AND VENUE

- a. This Contract shall be governed by the laws of the State of Washington without regard to the conflict of law rules of any jurisdiction. Every dispute concerning the interpretation or effect of this Contract and/or the use of the goods or services described in this Contract must be resolved in the federal or state courts located in Washington. The Contractor agrees to the exclusive personal jurisdiction, and subject matter jurisdiction of these courts. Thurston County shall be the venue of any litigation arising out of this Contract.
- b. The Contractor agrees that the United States Bankruptcy Court, Western District of Washington in Seattle, shall be the venue of any and all bankruptcy proceedings that may involve the Contractor.

## 7. COMPLIANCE WITH LAWS, RULES, AND REGULATIONS

- a. **Assurances.** The Contractor agrees that all activity pursuant to this Contract will be in accordance with all applicable current federal, state and local laws, rules, and regulations, including but not limited to the Public Records Act (chapter 42.56 RCW), the Freedom of Information Act (5 U.S.C. 522) and the Records Retention Act (chapter 40.14 RCW).
- b. **Child Health, Safety, And Well Being And Child Abuse Or Neglect.** In the delivery of services under this Contract, children's health, safety, and well-being shall always be the primary concern of the Contractor. Contractors shall fully comply with the mandatory reporting requirements of RCW 26.44.030 pertaining to child abuse or neglect. In addition, pursuant this Contract, when the Contractor has reasonable cause to believe that a child has suffered abuse or neglect at the hands of any person, the Contractor shall immediately report such incident to Child Protective Services (CPS) Intake at 1-866-ENDHARM.
- c. **Civil Rights Laws**
  - (1) During the performance of this Contract the parties shall comply with all federal and state nondiscrimination laws including, but not limited to chapter 49.60 RCW, Washington's Law Against Discrimination, and 42 U.S.C. § 12101 et seq., the Americans with Disabilities Act (ADA).
  - (2) In the event of the Contractor's or its Subcontractors' noncompliance or refusal to comply with any nondiscrimination law, regulation or policy, this Contract may be rescinded, canceled or terminated in whole or in part, and the Contractor may be declared ineligible for further contracts with DCYF. The Contractor shall, however, be given a reasonable time in which to remedy this noncompliance. Any dispute may be resolved in accordance with the "Disputes" procedure set forth herein.
- d. **Conflict of Interest**
  - (1) Notwithstanding any determination by the Executive Ethics Board or other tribunal, DCYF may, in its sole discretion, by written notice to the Contractor terminate this Contract if it is found after due notice and examination by DCYF there is a violation of the Ethics in Public Service Act, Chapter 42.52 RCW, or any similar statute involving the Contractor in the procurement of, or performance under, this Contract.
  - (2) In the event this Contract is terminated as provided above, DCYF shall be entitled to pursue the same remedies against the Contractor as it could pursue in the event of a breach of the contract by the Contractor. The rights and remedies of DCYF provided for in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law. The existence of facts upon which DCYF makes any determination under this clause shall be an issue and may be reviewed as provided in the "Disputes" clause of this Contract.
- e. **Licensing, Accreditation and Registration.** The Contractor and its Subcontractors shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements/standards necessary for the performance of this Contract.
- f. **Noncompliance with Laws, Regulations, or Policies.** The Contractor shall be responsible for and shall pay any fines, penalties, or disallowances imposed on the State or Contractor arising from any noncompliance with the laws, regulations, policies, guidelines and Collective Bargaining Agreements that affect the Services, goods, or Deliverables that are to be provided or that have been provided by Contractor, its Subcontractors or agents.
- g. **Registration with Department of Revenue and Payment of Taxes**

The Contractor must pay all taxes including, but not limited to, sales and use taxes, Business and Occupation taxes, other taxes based on the Contractor's income or gross receipts, or personal property taxes levied or assessed on the Contractor's personal property. The Contractor shall complete registration with the Washington State Department of Revenue and be responsible for payment of all taxes due on payments made under this Contract.

## 8. CONTRACTOR STAFF

- a. **Contractor staff list and job description.** Prior to the effective date of this Contract, the Contractor shall have provided to DCYF a list of Contractor Staff that will be performing services pursuant to this Contract. The list shall also include Staff member's job title and his or her job description.
- b. All Staff proposed by Contractor as replacements for other Staff shall have comparable or greater skills for performing the activities as performed by the Staff being replaced. The Contractor shall provide DCYF with written notice of any Staff changes that the Contractor proposes. The written notice shall not be effective until fourteen (14) business days from the date of the mailing.

## 9. CONTINUED PERFORMANCE

If DCYF, in good faith, has reason to believe that Contractor does not intend to, or is unable to perform or has refused to perform or continue performing all material obligations under this Contract, DCYF may demand in writing that Contractor give a written assurance of intent to perform. Failure by Contractor to provide written assurance within the number of days specified in the demand (in no event less than five (5) business days) may, at DCYF's option, be the basis for terminating this Contract under the terms and conditions or other rights and remedies available by law or provided by this Contract.

## 10. COPYRIGHT

- a. Unless otherwise provided, all Materials produced under this contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by DCYF. DCYF shall be considered the author of such Materials. In the event the Materials are not considered "works for hire," under the U.S. Copyright Laws, Contractor hereby irrevocably assigns all right, title, and interest in Materials, including all intellectual property rights, to DCYF effective from the moment of creation of such Materials.
- b. For Materials that are delivered under the Contract, but that incorporate preexisting materials not produced under the Contract, Contractor hereby grants to DCYF a nonexclusive, royalty-free, irrevocable license (with rights to sublicense others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Contractor warrants and represents that Contractor has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to DCYF.
- c. The Contractor shall exert all reasonable effort to advise DCYF, at the time of delivery of Data furnished under this Contract, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Contract. DCYF shall receive prompt written notice of each notice or claim of infringement received by the Contractor with respect to any Data delivered under this Contract. DCYF shall have the right to modify or remove any restrictive markings placed upon the Data by the Contractor.

## 11. DATA SHARE AND PROTECTION OF CONFIDENTIAL INFORMATION

- a. **Scope of Protection.** This Section (DATA SHARE AND PROTECTION OF CONFIDENTIAL INFORMATION AND SENSITIVE PERSONAL INFORMATION) applies to Data, information, or Materials related to the subject matter of this Contract which is received, created, developed, revised, modified, or amended by DCYF, the Contractor, or Subcontractors. Such Data, information, and Materials shall include but is not limited to all Confidential Information and Sensitive Personal Information of In-home Caregivers.
- b. **Use of Confidential Information and Sensitive Personal Information**
  - (1) For Sensitive Personal Information of In-home Caregivers, Data, and Confidential Information that is collected, used, or acquired in connection with this Contract the parties shall comply with the following:
    - (a) All federal and state laws and regulations, as currently enacted or revised, regarding the protection, security, and electronic interchange of Sensitive Personal Information of In-home Caregivers, data, and Confidential Information; and

- (b) All federal and state laws and regulations, as currently enacted or revised, regarding the use, disclosure, modification or loss of Sensitive Personal Information of In-home Caregivers, data, and Confidential Information.
- (2) DCYF does not warrant or guarantee the accuracy of the Sensitive Personal Information of In-home Caregivers, Data, or Confidential Information provided pursuant to this Contract. The Contractor understands all the risks and liabilities of the use and misuse of the information provided pursuant to this Contract.

**c. Protection of Sensitive Personal Information**

- (1) The Contractor agrees to protect the confidentiality of Sensitive Personal Information of In-home Caregivers.
- (2) The Contractor further understands and agrees that Sensitive Personal Information of In-home Caregivers may only be released or disclosed if required by this Contract, or a lawfully issued court order. The Contractor further understands and agrees that before the Contractor can release the Sensitive Personal Information of In-home Caregivers pursuant to a third party request, or for any other reason, the Contractor must comply with all the requirements, including notice requirements, contained in this Section (Protection of Sensitive Personal Information).
- (3) **Notice of Third Party Request and Intended Disclosure**
  - (a) **Written Notice Required.** If a third party requestor seeks from the Contractor the Sensitive Personal Information of an In-home Caregiver, or the Contractor intends to release or disclose the Sensitive Personal Information of an In-home Caregiver for any other reason not related to a third party request, the Contractor shall give notice to DCYF of such request and/or the Contractor's intent to release or disclose such information.
  - (b) **Notice Deadline: Third Party Request.** The notice required under this Section (Notice of Third Party Request and Intended Disclosure) shall be provided to DCYF's program contact within five (5) calendar days from the date of the request, to allow DCYF to seek a protective order from the proper tribunal.
  - (c) **Notice Deadline: Disclosure for any Other Reason.** If the Contractor intends to release or disclose the Sensitive Personal Information of an In-home Caregiver for a reason that is unrelated to a particular third party request, the Contractor shall provide written notice to DCYF no less than twenty-one (21) calendar days prior to the intended release date.
  - (d) **Basis for Disclosure.** The Contractor understands and agrees that it will not release the Sensitive Personal Information of an In-home Caregiver without the express written consent from DCYF, or a lawfully issued court order in which DCYF has been given an opportunity to oppose prior to entry of the order.
- (4) If the Contractor is required by this Contract to release or disclose the Sensitive Personal Information of an In-home Caregiver(s), prior to such release or disclosure the Contractor must obtain from the recipient of such Sensitive Personal Information a signed Statement of Confidentiality and Non-Disclosure Agreement consistent with Attachment 1 to this Contract.
- (5) The Contractor understands and agrees that before the Contractor releases or discloses, pursuant to the terms of this Contract, the Sensitive Personal Information of In-home Caregivers to a subcontractor, the Contractor must obtain prior written approval from DCYF agreeing to such disclosure.

**d. Information Technology Security Standards**

- (1) The Contractor and its Staff and the Subcontractors and their Staff shall comply with the following:
  - (a) All security standards, practices, and procedures which are equal to or exceed those of the DCYF (which security standards, practices, and procedures of DCYF shall have been provided to Contractor in writing); and



(b) The Washington State Office of the Chief Information Officer IT Standards.

- (2) The parties agree to implement physical, electronic, and managerial policies, procedures, and safeguards to prevent the unauthorized access, use, or disclosure of Sensitive Personal Information of In-home Caregivers, Data, and Confidential Information. The Contractor shall make the Sensitive Personal Information of In-home Caregivers, Data, and Confidential Information available to amend as directed by DCYF and incorporate any amendments into all the copies maintained by the Contractor or their Subcontractors.

**e. Confidentiality Protection**

To safeguard the confidentiality of all Sensitive Personal Information of In-home Caregivers, Data, and Confidential Information, and in addition to the requirements contained in this Section (DATA SHARE AND PROTECTION OF CONFIDENTIAL INFORMATION AND SENSITIVE PERSONAL INFORMATION) the Contractor must:

- (1) Ensure that the Contractor's Staff, Subcontractors, and the Subcontractors' Staff use Sensitive Personal Information of In-home Caregivers, Data, and Confidential Information solely for the purposes of accomplishing the services set forth in this Contract. The term "Staff" shall have the same meaning as set forth in Section (DEFINITIONS).
- (2) Limit access to Sensitive Personal Information of In-home Caregivers, Data, and Confidential Information to the Contractor's Staff and Subcontractors' Staff requiring access for performance of their assigned duties.
- (3) Require that the Contractor's Staff and Subcontractors' Staff having access to Sensitive Personal Information of In-home Caregivers, Data, or Confidential Information sign a Statement of Confidentiality and Non-Disclosure Agreement consistent with Attachment 1. Sensitive Personal Information of In-home Caregivers, Data, and Confidential Information shall not be released to the Contractor's Staff person(s) or Subcontractors' Staff person(s) until the following conditions have been met:
  - (a) DCYF approves the Contractor's Staff person, or Subcontractor's Staff person, to work on this Contract; and
  - (b) DCYF must receive the signed original Statement of Confidentiality and Non-Disclosure Agreement, signed by the Staff person, from the Contractor or Subcontractor.
- (4) Notify its Staff person(s) and ensure its Subcontractors notify the Subcontractors' Staff person(s) of the requirements of Section (COMPLIANCE WITH LAWS, RULES AND REGULATIONS), and this Section (DATA SHARE AND PROTECTION OF CONFIDENTIAL INFORMATION AND SENSITIVE PERSONAL INFORMATION).
- (5) Ensure that Sensitive Personal Information of In-home Caregivers, Data, and Confidential Information is not released, disclosed, published, modified, transferred, sold, or otherwise made known to unauthorized persons without the prior written consent of the individual named or as otherwise authorized by law.
- (6) Ensure that Sensitive Personal Information of In-home Caregivers, Data, and Confidential Information is protected from loss and from unauthorized physical or electronic access.
- (7) Ensure that the input of user identifications and passwords are necessary and required before the Contractor, the Contractor's Staff, or Subcontractor's Staff can access electronically stored Sensitive Personal Information of In-home Caregivers, Data, and Confidential Information.

- (8) Destroy all Sensitive Personal Information of In-home Caregivers, Data, and Confidential Information so that it cannot be accessed by unauthorized individuals and cannot be recovered when the information is no longer required or used for providing services under this Contract, and retention is no longer required by the Records Retention Act (chapter 40.14 RCW) or Section (RECORD MAINTENANCE), whichever is longer. Unless the Washington State Office of the Chief Information Officer IT Standards require a different method for the destruction of Sensitive Personal Information of In-home Caregivers, Data, or Confidential Information, the information required to be destroyed under this Section (DATA SHARE AND PROTECTION OF CONFIDENTIAL INFORMATION AND SENSITIVE PERSONAL INFORMATION) must be destroyed as follows:
- (a) For paper documents containing Data, but not Sensitive Personal Information of In-home Caregivers or Confidential Information, a contract with a paper shredding firm is acceptable, provided the contract ensures that the confidentiality of the Data will be protected. Such documents may also be destroyed by on-site shredding, pulping, or incineration.
  - (b) For paper documents containing Sensitive Personal Information of In-home Caregivers, or Confidential Information, requiring special handling (e.g. Protected Client Information) the documents must be destroyed by on-site shredding, pulping, or incineration.
  - (c) If Sensitive Personal Information of In-home Caregivers, Data, or Confidential Information has been contained on optical discs (e.g. CDs or DVDs), the Contractor shall either destroy by incineration the disc(s), shredding the discs, or completely deface the readable surface with a coarse abrasive.
  - (d) If Sensitive Personal Information of In-home Caregivers, Data, or Confidential Information has been stored on magnetic tape(s), the Contractor shall destroy the Sensitive Personal Information of In-home Caregivers, Data, or Confidential Information by degaussing, incinerating or crosscut shredding.
  - (e) If Sensitive Personal Information of In-home Caregivers, Data, or Confidential Information has been stored on server or workstation data hard drives or similar media, the Contractor shall destroy the Sensitive Personal Information of In-home Caregivers, Data, or Confidential Information by using a "wipe" utility which will overwrite the Sensitive Personal Information of In-home Caregivers, Data, or Confidential Information at least three (3) times using either random or single character data, degaussing sufficiently to ensure that the Sensitive Personal Information of In-home Caregivers, Data, or Confidential Information, cannot be reconstructed, or physically destroying disk(s).
  - (f) If Sensitive Personal Information of In-home Caregivers, Data, or Confidential Information has been stored on removable media (e.g. floppies, USB flash drives, portable hard disks, or similar disks), the recipient shall destroy the Sensitive Personal Information of In-home Caregivers, Data, or Confidential Information by using a "wipe" utility which will overwrite the Sensitive Personal Information of In-home Caregivers, Data, or Confidential Information at least three (3) times using either random or single character data, degaussing sufficiently to ensure that the Sensitive Personal Information of In-home Caregivers, Data, or Confidential Information cannot be reconstructed, or physically destroying disk(s).
- (9) Ensure that within fifteen (15) calendar days after the completion of the requirements contained in Section (Confidentiality Protection) the Contractor shall complete and deliver to DCYF a signed Certification of Data Disposition (Attachment 2).
- (10) Ensure that paper records are protected by storing the records in a secure area which is only accessible to authorized personnel. When not in use, such records must be stored in a locked container, such as a file cabinet, locking drawer, or safe, to which only authorized persons have access.

- (11) Shall immediately notify DCYF after becoming aware of any potential, suspected, attempted or actual breaches of security including, but not limited to, unauthorized access, use or disclosure, and compromised Data, or compromised login IDs or passwords. The Contractor shall take all necessary steps to mitigate the harmful effects of such breach of security. The Contractor agrees to defend, protect and hold harmless DCYF for any damages related to a breach of security by their officers, directors, employees, Subcontractors or agents. Immediately after becoming aware of a suspected, attempted, or actual breach the Contractor must contact the DCYF Contract Manager and DCYF's Help Desk at (360) 407-1960 or dcyf.servicedesk@dcyf.wa.gov.

**f. Confidentiality Breach**

- (1) In the event of a breach by the Contractor of this Section (DATA SHARE AND PROTECTION OF CONFIDENTIAL INFORMATION AND SENSITIVE PERSONAL INFORMATION) and in addition to all other rights and remedies available to DCYF, DCYF may elect to do any of the following:
  - (a) Terminate the Contract;
  - (b) Require that the Contractor return all Sensitive Personal Information of In-home Caregivers and Confidential Information to DCYF that was previously provided to the Contractor by DCYF;
  - (c) Require that the Contractor destroy all Sensitive Personal Information of In-home Caregivers and Confidential Information so it cannot be accessed by unauthorized individuals and cannot be recovered; or
  - (d) Suspend the Contractor's on-line access to accounts and other information.

**g. Method of Transfer**

- (1) All Data transfers to or from the Contractor shall be made by using an approved solution that meets agency and state IT security standards.
- (2) Approved options include:
  - (a) SFT service provide Washington Technology Solutions (WaTech)
  - (b) The DCYF instance of Box.com
- (3) Any information containing sensitive data elements must be encrypted and password protected using a tool such as WinZip, 7zip, or something similar.
- (4) An account is required to access either of the above solutions, you will need to make a request by contacting the contract contact listed on the cover page of this Agreement.
- (5) Any other solutions must be approved by the DCYF Information Security Office. To obtain approval, contact the contract contact listed on the first page of this Agreement. Request must include the name of the solution, as well as, any information to help in the approval process.

**h. Public Disclosure**

- (1) Either party to this Contract may designate certain Confidential Information as "Confidential Information/Notice Requested." This designation shall be made by clearly stamping, watermarking, or otherwise marking each page of the Confidential Information. The party who owns the Data is responsible for informing the other party what it considers Confidential Information.
- (2) If a third party requestor seeks information that has been marked "Confidential Information/Notice Requested," notice shall be given to the marking party prior to release of the information. Such notice shall be provided to the program contact no less than five (5) business days prior to the date of the disclosure, to allow the party objecting to disclosure to seek a protective order from the proper tribunal.

**i. Access to Data**

- (1) In compliance with RCW 39.26.180, the Contractor shall provide access to Data generated under this Contract to DCYF, the Joint Legislative Audit and Review Committee, and the State Auditor at no additional cost. This includes, but is not limited to, access to all information that supports the findings, conclusions and recommendations of the Contractor's reports, including computer models and methodology for those models.

**12. DISALLOWED COSTS**

The Contractor is responsible for any audit exceptions or disallowed costs incurred by the Contractor or that of its Subcontractors.

**13. DISPUTES**

- a. Except as otherwise provided in this contract, when a dispute arises between the parties and it cannot be resolved through discussion and negotiation, either party may request a Dispute Resolution Board ("DRB").
- b. A request for a DRB must:
  - (1) Be in writing;
  - (2) State the disputed issues;
  - (3) State the relative positions of the parties;
  - (4) State the Contractor's name, address, and contact telephone number; and
  - (5) Be mailed to the other party's (respondent's) Contract Manager after the parties agree that they cannot resolve the dispute.
- c. The respondent shall mail a written answer to the requester's Contract Manager within ten (10) business days of the receipt of the request for a DRB.
- d. Once a party requests a DRB, each party shall designate a representative. The representatives shall mutually select a third member. The DRB shall evaluate the facts, Contract terms and applicable statutes and rules and make a determination by majority vote. The decision shall not be admissible in any succeeding judicial or quasi-judicial proceeding concerning the Contract. The parties agree that the DRB shall precede any action in a judicial or quasi-judicial tribunal.

**14. DUPLICATE PAYMENT**

DCYF shall not pay the Contractor if the Contractor has charged or will charge the State of Washington, or any other party under any other contract or agreement, for the same services or expenses.

**15. ENTIRE CONTRACT**

This Contract, including all referenced exhibits and attachments, contains all the terms and conditions agreed upon by the parties. No other understanding, written, oral, or otherwise regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

**16. EXPENSES**

All expenses not provided for specifically in this Contract shall be the responsibility of the Contractor unless otherwise mutually agreed upon by the parties.

## **17. FUNDING CONTINGENCY**

- a. In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to completion of the work in this Contract, DCYF may:
  - (1) Terminate this Contract with ten (10) days advance notice. If this Contract is terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Contract prior to the effective date of termination;
  - (2) Renegotiate the terms of the Contract under the new funding limitations and conditions;
  - (3) After a review of project expenditures and deliverable status, extend the end date of this Contract and postpone deliverables or portions of deliverables; or
  - (4) Pursue such other alternatives as the parties mutually agree to in writing.
- b. Any termination under this Section (FUNDING CONTINGENCY) shall be considered a Termination for Convenience.

## **18. INDEMNIFICATION**

- a. To the fullest extent permitted by law, Contractor shall indemnify, defend and hold harmless State, agencies of State and all officials, agents and employees of State, from and against all claims for injuries or death arising out of or resulting from the performance of the Contract. Contractor's obligation to indemnify, defend, and hold harmless includes any claim by Contractors' agents, employees, representatives, or any Subcontractor or its employees.
- b. Contractor expressly agrees to indemnify, defend, and hold harmless the State for any claim arising out of or incident to Contractor's or any Subcontractor's performance or failure to perform under the Contract. Contractor's obligation to indemnify, defend, and hold harmless the State shall not be eliminated or reduced by any actual or alleged concurrent negligence of State or its agents, agencies, employees and officials.
- c. Contractor waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless State and its agencies, officials, agents or employees.

## **19. HEADINGS**

The headings throughout this Contract are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Contract.

## **20. INDUSTRIAL INSURANCE COVERAGE**

The Contractor shall comply with the provisions of Title 51 RCW (Industrial Insurance). If the Contractor fails to provide industrial insurance coverage or fails to pay premiums or penalties on behalf of its employees, as may be required by law, DCYF may collect from the Contractor the full amount payable to the Industrial Insurance accident fund. DCYF may deduct the amount owed by the Contractor to the accident fund from the amount payable to the Contractor by DCYF under this Contract, and DCYF may also transmit the deducted amount to the Department of Labor and Industries (L&I), Division of Insurance Services. This provision does not waive any of L&I's right to collect from the Contractor.

## **21. LIMITATION OF AUTHORITY**

Only the Contractor's agent or agent's delegate by writing (delegation to be made prior to action) and DCYF's agent or agent's delegate by writing (delegation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Contract. Furthermore, any alteration, amendment, modification, or waiver of any clause or condition of this Contract is not effective or binding unless made in writing and signed by the agents for both parties.

## 22. INSURANCE

The Contractor, a local government of the State of Washington, warrants that it is self-insured. The intent of the required insurance is to protect DCYF should there be any claims, suits, actions, costs, damages or expenses arising from any negligent or intentional act or omission of the Contractor or Subcontractors, or agents of either, while performing under the terms of this Contract.

## 23. MONITORING

- a. DCYF has the right to monitor and evaluate performance, compliance, and quality assurance under this Contract. The Contractor shall provide a right of access to its facilities to DCYF, personnel authorized by DCYF, or to any other authorized agent or official of the State of Washington or the federal government at all reasonable times in order to monitor and evaluate performance, compliance, and/or quality assurance under this Contract.
- b. Monitoring activities may include, but not be limited to:
  - (1) Review of the deliverables and other requirements listed in Exhibit A.
  - (2) Site visits to review records, observe implementation of services or follow up on compliance issues. These visits may be unannounced.
  - (3) Intensive program reviews, including intensive on-site program reviews. The off-site and on-site program reviews may include, but not be limited to, review of the following:
    - (a) Contractor's compliance with Section (COMPLIANCE WITH LAWS, RULES AND REGULATIONS);
    - (b) Contractor's compliance with Section (DATA SHARE AND PROTECTION OF CONFIDENTIAL INFORMATION AND SENSITIVE PERSONAL INFORMATION);
  - (4) On-site program reviews and site visit records reviews must be scheduled in advance with the Contractor.

## 24. NEUTRAL AUTHORSHIP

Each of the provisions of this Contract has been reviewed and negotiated, and represents the combined work product of both parties hereto. No presumption or other rules of construction which would interpret the provisions of this Contract in favor of or against the party preparing the same shall be applicable in connection with the construction or interpretation of any of the provisions of this Contract.

## 25. ORDER OF PRECEDENCE

In the event of an inconsistency in the terms of this Contract, or between the terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- a. Applicable State of Washington statutes, regulations, and policies
- b. The Contract terms and conditions (pages 1 thru 4)
- c. Exhibit D (General Terms and Conditions)
- d. Exhibit E (2019-20 ECEAP Performance Standards)
- e. Exhibit A (Statement of Work)
- f. Exhibit C (Deliverables)
- g. Exhibit B (Budget)
- h. Attachment 1 (Statement of Confidentiality and Non-Disclosure Agreement)

- i. Attachment 2 (Certification of Data Disposition)

## **26. OVERPAYMENT**

- a. Contractor shall promptly, but in all cases within thirty (30) Days, pay to DCYF the full amount of any erroneous payment or overpayment (a) upon Notice of an erroneous payment or overpayment to which Contractor is not entitled with supporting documentation to substantiate such erroneous payment or overpayment and the grounds for DCYF's determination of such erroneous payment or overpayment or (b) when any such erroneous payment or overpayment is otherwise discovered by Contractor.
- b. In addition to the requirements contained in this Section (OVERPAYMENT), the Contractor agrees that DCYF may also recover overpayments made to the Contractor by deducting amounts owed to the Contractor. DCYF must provide written notice to the Contractor if it elects to recover overpayments by deducting amounts owed to the Contractor.

## **27. PUBLICITY**

- a. The award of this Contract to Contractor is not in any way an endorsement of Contractor or Contractor's Services by DCYF and shall not be so construed by Contractor in any advertising or publicity materials.
- b. The Contractor agrees to submit to DCYF all advertising and publicity matters relating to this Contract in which the State of Washington or DCYF's name, state seal or logo is mentioned or used or language is used from which a connection with the State of Washington or DCYF may, in DCYF's judgment, be inferred or implied. The Contractor agrees not to publish or use such advertising and publicity matters without the prior written consent of DCYF.
- c. All publications funded, in whole or in part, under this Contract will use DCYF logo and will acknowledge credit as either providing "funding in partnership with" or "funded by" DCYF. The full-color or black-and-white DCYF logo, provided by DCYF Contract Manager, shall appear in its entirety, without modification.

## **28. RECAPTURE**

- a. In the event that the Contractor fails to expend funds under this contract in accordance with state laws and/or the provisions of this Contract, DCYF reserves the right to recapture state funds in an amount equivalent to the extent of the noncompliance in addition to any other remedies available at law or in equity.
- b. Such right of recapture shall exist for a period not to exceed six (6) years following Contract termination. Repayment by the Contractor of funds under this recapture provision shall occur within thirty (30) days of demand. In the event that DCYF is required to institute legal proceedings to enforce the recapture provision, DCYF shall be entitled to its costs thereof.

## **29. RECORDS MAINTENANCE**

- a. The Contractor shall maintain all books, records, documents, Data and other evidence relating to this Contract and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract. Contractor shall retain such records for a period of six (6) years following the date of final payment. At no additional cost, these records, including Materials generated under the Contract, shall be subject at all reasonable times to inspection, review or audit by DCYF, personnel duly authorized by DCYF, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.
- b. If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

### 30. REMEDIES

Except for remedies designated specifically as exclusive, no remedy conferred by any of the specific provisions of this Contract is intended to be exclusive of any other remedy, and each and every remedy shall be cumulative and shall be in addition to every other remedy given hereunder, now or hereafter existing at law or in equity or by statute or otherwise. The election of any one or more remedies by either party shall not constitute a waiver of the right to pursue other available remedies.

### 31. SEVERABILITY

If any provision of this Contract or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Contract which can be given effect without the invalid provision, and to this end the provisions of this Contract are declared to be severable.

If any term or condition of this Contract is held invalid by any court, the remainder of the Contract remains valid and in full force and effect.

### 32. SITE SECURITY

While on DCYF's premises, the Contractor, its agents, employees, or Subcontractors shall conform in all respects with physical, fire or other security policies or regulations.

### 33. SUBCONTRACTING

- a. **Subcontractor Approval by DCYF.** Neither the Contractor nor any Subcontractor shall enter into subcontracts for any of the work contemplated under this Contract without obtaining prior written approval from DCYF.
- b. **Subcontract Terms and Conditions.** The Contractor must ensure that all terms, conditions, assurances and certifications set forth in this Contract are included in any and all Subcontracts. The Contractor shall forward to DCYF upon request, copies of all subcontracts and other materials pertaining to any and all subcontracts.
- c. **Performance.** Contractor is responsible and liable for the proper performance of and the quality of any work performed by any and all Subcontractors. In no event shall the existence of a subcontract operate to release or reduce the liability of Contractor to DCYF for any breach in the performance of Contractor's duties. In addition, Contractor's use of any Subcontractor shall not cause the loss of any warranty from Contractor. All subcontracts shall be made in writing. Any failure of the Contractor or its Subcontractors to perform the obligations of this Contract shall not discharge the Contractor from its obligations under this Contract.
- d. **Direct Agreements.** Upon expiration or termination of this Contract for any reason, DCYF and/or the State will have the right to enter into direct contracts with any of the Subcontractors. Contractor agrees that its arrangements with Subcontractors will not prohibit or restrict such Subcontractors from entering into direct contracts with DCYF.

### 34. TERMINATION FOR CAUSE

- a. In the event DCYF determines the Contractor has failed to comply with the conditions of this Contract in a timely manner, DCYF has the right to suspend or terminate this Contract. DCYF shall notify the Contractor in writing of the need to take corrective action. If appropriate corrective action is not taken within thirty (30) days, the Contract may be terminated.
- b. DCYF reserves the right to suspend all or part of the Contract, withhold further payments, or prohibit the Contractor from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Contractor or a decision by DCYF to terminate the Contract.



- c. In the event of termination, the Contractor shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, e.g., cost of the competitive bidding, mailing, advertising and Staff time. The termination shall be deemed to be a "Termination for Convenience" if it is determined that: (1) the Contractor was not in default; or (2) failure to perform was outside of Contractor's control, fault or negligence. The rights and remedies of DCYF provided in this Section (TERMINATION FOR CAUSE) shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.
- d. A filing for bankruptcy by Contractor will be deemed a material breach and may result in immediate termination of this Contract.
- e. Section titled TERMINATION FOR CAUSE, sub-section a. shall not apply to conduct in the performance of this Contract by the Contractor or sub-contractor(s) that involves child abuse or neglect. In the event DCYF has reason to believe that in the performance of this Contract the Contractor or its sub-contractors cause a child to be abused or neglected as defined in chapter 26.44 RCW, DCYF may immediately suspend or terminate this Contract. DCYF may elect to notify the Contractor in writing of the need to take corrective action before the Contract is suspended or terminated by DCYF.

### **35. TERMINATION FOR CONVENIENCE**

DCYF may terminate this Contract in whole or in part when it is in the best interest of DCYF by giving the Contractor at least thirty (30) calendar days' written notice. If this Contract is so terminated, DCYF shall be liable only for payment required under the terms of this Contract for services received and accepted, or goods delivered and accepted, prior to the effective date of termination.

### **36. TERMINATION PROCEDURE**

- a. Upon termination of this Contract the DCYF, in addition to any other rights provided in this Contract, may require the Contractor to deliver to DCYF any property specifically produced or acquired for the performance of such part of this Contract as has been terminated. The provisions of Section (TREATMENT OF ASSETS) shall apply in such property transfer.
- b. DCYF shall pay to the Contractor the agreed upon price, if separately stated, for completed work and service(s) accepted by DCYF, and the amount agreed upon by the Contractor and DCYF for (i) completed work and service(s) for which no separate price is stated, (ii) partially completed work and service(s), (iii) other property or services which are accepted by DCYF, and (iv) the protection and preservation of property, unless the termination is for default, in which case DCYF and Contractor may agree to the extent of the liability of DCYF. Failure to agree to the extent of the liability shall be a dispute within the meaning of Section (DISPUTES) of this Contract. DCYF may withhold from any amounts due the Contractor such sum as DCYF determines to be necessary to protect DCYF against potential loss or liability.
- c. The rights and remedies of DCYF provided in this Section (TERMINATION PROCEDURE) shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.
- d. After receipt of a notice of termination, and except as otherwise directed by DCYF, the Contractor shall:
  - (1) Stop work under the contract on the date, and to the extent specified, in the notice;
  - (2) Place no further orders or subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the Contract as is not terminated;
  - (3) Assign to DCYF, in the manner, at the times, and to the extent directed by DCYF, all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case DCYF has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
  - (4) Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of DCYF to the extent DCYF may require, which approval or ratification shall be final for all the purposes of this clause;

- (5) Transfer title to DCYF and deliver in the manner, at the times, and to the extent directed by this Contract or by DCYF any property which, if the contract had been completed, would have been required to be furnished to DCYF;
- (6) Complete performance of such part of the work as shall not have been terminated by DCYF; and
- (7) Take such action as may be necessary, or as DCYF may direct, for the protection and preservation of the property related to this contract which is in the possession of the Contractor and in which DCYF has or may acquire an interest.

### 37. TREATMENT OF ASSETS

- a. Title to all property furnished by DCYF shall remain in DCYF. Title to all property furnished by the Contractor, for the cost of which the Contractor is entitled to be reimbursed as a direct item of cost under this Contract, shall pass to and vest in DCYF upon delivery of such property by the Contractor. Title to other property, the cost of which is reimbursable to the Contractor under this Contract, shall pass to and vest in DCYF upon (i) issuance for use of such property in the performance of this Contract, or (ii) commencement of use of such property in the performance of this Contract, or (iii) reimbursement of the cost thereof by DCYF in whole or in part, whichever first occurs.
- b. Any property of DCYF furnished to the Contractor shall, unless otherwise provided herein or approved by DCYF, be used only for the performance of this Contract.
- c. The Contractor shall be responsible for any loss or damage to property of DCYF which results from the negligence of the Contractor or which results from the failure on the part of the Contractor to maintain and administer that property in accordance with sound management practices.
- d. If any property of DCYF is lost, destroyed or damaged, the Contractor shall immediately notify DCYF and shall take all reasonable steps to protect the property from further damage.
- e. The Contractor shall surrender to DCYF all property of DCYF prior to settlement upon completion, termination or cancellation of this contract.
- f. All reference to the Contractor under this clause shall also include Contractor's employees, agents or Subcontractors.

### 38. WAIVER

A failure by either party to exercise its rights under this Contract shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Contract. Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing signed by personnel authorized to bind each of the parties.

### 39. CONTRACTOR REPRESENTATIONS AND WARRANTIES

Contractor makes each of the following representations and warranties as of the effective date of this Contract:

- a. **Qualified to do Business.** Contractor represents and warrants that it is in good standing and qualified to do business in the State of Washington, that it possesses and shall keep current all required licenses and/or approvals, and that it is current, in full compliance, and has paid all applicable taxes owed to the State of Washington.
- b. **Suspension & Debarment.** Contractor represents and warrants that neither it nor its principals or affiliates presently are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any governmental contract by any governmental department or agency within the United States.

- c. **Quality of Goods or Services.** Contractor represents and warrants that any goods and/or services sold pursuant to this Contract shall be merchantable, shall conform to this Contract, shall be fit and safe for the intended purposes, shall be free from defects in materials and workmanship, and shall be produced and delivered in full compliance with applicable law. Contractor further represents and warrants it has clear title to the goods and that the same shall be delivered free of liens and encumbrances and that the same do not infringe any third party patent. Upon breach of warranty, Contractor will repair or replace (at no charge to DCYF) any goods and/or services whose nonconformance is discovered and made known to the Contractor. If, in DCYF's judgment, repair or replacement is inadequate, or fails of its essential purpose, Contractor will refund the full amount of any payments that have been made. The rights and remedies of the parties under this warranty are in addition to any other rights and remedies of the parties provided by law or equity, including, without limitation, actual damages, and, as applicable and awarded under the law, to a prevailing party, reasonable attorneys' fees and costs.
- d. **Wage Violations.** Contractor represents and warrants that, during the term of this Contract and the three (3) year period immediately preceding the effective date of this Contract, it is not determined, by a final and binding citation and notice of assessment issued by the Washington Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction, to be in willful violation of any provision of Washington state wage laws set forth in RCW chapters 49.46, 49.48, or 49.52. For purposes of this Subsection (Wage Violations) and pursuant to RCW 49.48.082, "willful" shall mean a knowing and intentional action that is neither accidental nor the result of a bona fide dispute, as evaluated under the standards applicable to wage payment violations under RCW 49.52.050(2).
- e. **Pay Equality.** Contractor represents and warrants that, as required by Washington state law (Laws of 2019, Chap. 415, §225(4)(f)), during the term of this Contract the Contractor agrees to equality among its workers by ensuring similarly employed individuals are compensated as equals.
- (1) For purposes of this Subsection (Pay Equality), employees are similarly employed if the individuals work for the same employer, the performance of the job requires comparable skill, effort, and responsibility, and the jobs are performed under similar working conditions. Job titles alone are not determinative of whether employees are similarly employed.
  - (2) For purposes of this Subsection (Pay Equality), the Contractor may allow differentials in compensation for its workers based in good faith on any of the following: a seniority system; a merit system; a system that measures earnings by quantity or quality of production; a bona fide job-related factor or factors; or a bona fide regional difference in compensation levels.
    - (a) A bona fide job-related factor or factors may include, but not be limited to, education, training, or experience, that is: consistent with business necessity; not based on or derived from a gender-based differential; and accounts for the entire differential.
    - (b) A bona fide regional difference in compensation level must be consistent with business necessity; not based on or derived from a gender-based differential; and account for the entire differential.
  - (3) Notwithstanding any provision to the contrary, upon breach of this pay equality warranty (Subsection Pay Equality) and Contractor's failure to provide satisfactory evidence of compliance within thirty (30) days, DCYF may suspend or terminate this Contract.
- f. **Procurement Ethics & Prohibition on Gifts.** Contractor represents and warrants that it complies fully with all applicable procurement ethics restrictions including, but not limited to, restrictions against Contractor providing gifts or anything of economic value, directly or indirectly, to Purchasers' employees.
- g. **Sensitive Personal Information of In-home Caregivers.** Contractor represents and warrants that, as required by state law (RCW 42.56.640, RCW 42.56.645, and RCW 43.17.410), it agrees to fully comply with all applicable non-disclosure requirements that pertain to the Sensitive Personal Information of In-home Caregivers.

#### 40. WITHHOLDING PAYMENTS

DCYF may withhold payment to the Contractor for any services/deliverables not performed as required hereunder until such time as the Contractor modifies or delivers services/deliverables to the satisfaction of DCYF.





## Exhibit E - 2022-23 ECEAP Performance Standards



## 2022-23 ECEAP PERFORMANCE STANDARDS





# Washington State Department of **CHILDREN, YOUTH & FAMILIES**

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## 1. Introduction to the 2021-22 ECEAP Performance Standards

The Early Childhood Education and Assistance Program (ECEAP) is Washington State's pre-kindergarten program that supports children and families who are furthest from opportunity. ECEAP provides high-quality comprehensive services that focus on the whole child. Children receive individualized, child-centered services including education, health coordination and family support services.

The ECEAP Performance Standards explain the service delivery requirements of the Washington State Early Childhood Education and Assistance Program (ECEAP). They serve as the basis for ECEAP program monitoring. Contractors must comply with the Performance Standards as part of their contract with the Department of Children Youth and Families. ECEAP Contractors must also comply with all applicable federal, state, tribal or local regulations.

DCYF ECEAP commits to dismantling racism and building an equitable state-funded preschool system in Washington. Increasing our understanding of and capacity to address the deep-rooted impacts of bias and racism at every level is the highest priority for our team. We embrace equity as a foundation of and driving force behind our work by listening to and learning from families, contractor staff and communities. Driven by this commitment, we develop and revise systems, policies and practices, with the goal of eliminating disparities and transforming lives.

The 2022-23 Standards will be in effect beginning July 1, 2022 and until the full progression of aligned child care licensing, Early Achievers, and ECEAP standards are released.

Performance Standards are the minimum requirements to address the goals of ECEAP. Contractors are encouraged to exceed standards based on community, child and family needs to:

- Provide a comprehensive pre-kindergarten program that integrates education, family support and health services.
- Foster the development of the whole child and enhance opportunities for success in school and life.
- Focus on parent and family strengths and support each parent as their child's first and most important teacher and provider of safety, loving care and stability.
- Honor each family's culture and language, and ensure culturally-relevant services.

These Performance Standards are the work of many dedicated ECEAP program administrators, staff, and families who shared their vision and expertise.

## 2. Intent and Authority

This section covers the intent and authority behind the ECEAP Performance Standards and provides definitions for terms used throughout this document.

### IA-1 ECEAP Definitions

**“Anti-Bias”** practices involve creating a community that supports all dimensions of human differences, including culture, race, language, ability, learning styles, ethnicity, family structure, religion, sexual orientation, gender identity, gender expression, age, and socioeconomic differences. Which includes addressing issues of personal and social identity, social-emotional relationships with people different from oneself, prejudice, discrimination, critical thinking, and taking action for fairness.

**“Affirmative Action”** implementation and putting in practice to increase the representation of affected groups in the workforce when a particular group is under-represented to meet the needs of the community.

**“Annual Learning Plan”** means the annual plan that focuses on each staff’s professional development goals.

**“Contractor”** means the organization providing ECEAP services under a signed contract with the Washington State Department of Children, Youth, and Families.

**“Cultural” or “culturally”** means in a way that relates to the ideas, customs, and social behavior of different societies.

**“Curriculum”** means consists of the knowledge, skills, abilities, and understandings children are to acquire and the plans for learning experiences through which those gains will develop skills and knowledge through experiential learning.

**“DCYF”** means the Washington State Department of Children, Youth, and Families.

**“Dual Language Learners”** refers to children who are learning two or more languages at the same time. This term includes children who learn two or more languages from birth, and children who are still mastering their home language when they are introduced to and start learning a second language. (Source: The Washington State Early Learning and Development Guidelines.)

**“ELMS”** means the Early Learning Management System, the database where Contractors enter ECEAP program and child information.

**“Gender expression”** External appearance of one's gender identity, usually expressed through behavior, clothing, haircut or voice, and which may or may not conform to socially defined behaviors and characteristics typically associated with being either masculine or feminine.

**“Gender identity”** One's innermost concept of self as male, female, a blend of both or neither – how individuals perceive themselves and what they call themselves. One's gender identity can be the same or different from their sex assigned at birth.

**“Government to Government”** refers to the relationship between Washington State and Tribal Governments see [RCW 43.376.010](#)

**“Inclusion”** embodies the values and practices that create access to individualized opportunities for every child and their family. State agencies, community partners, and families all work together to provide access to inclusive high-quality early childhood programs for all children. Inclusive practices ensure that all children and their families, regardless of ability, can participate in a broad range of activities and are supported to engage as full members of their, communities, and society. The desired result of inclusive experiences for all children is that they feel a sense of belonging to a community, develop positive social relationships and friendships, and experience learning that engages the individual child's development.

**“Individual Care Plan”** means a specific plan to meet the individual needs of a child with a food allergy, special dietary requirement due to a health condition, other special needs, or circumstances. This must be informed by any existing:

- Individualized Education Program (IEP)
- Individual Health Plan
- 504 plan
- Individualized Family Service Plan (IFSP)

**“Individualized Education Program” (IEP)** - is a written statement for a student eligible for special education that is developed, reviewed and revised in accordance with state and federal laws.

**“Individualized Family Service Plan” (IFSP)** is a process and document that a family and a team of specialists develop to assist family and child.

**“504 Plan”**– is a formal plan required by Section 504 of the Rehabilitation Act of 1973, which prevents discrimination based on disability. A 504 Plan supports schools in providing “free appropriate public education” (FAPE) for students with a physical or mental impairment that limits one or more major life activities.

**“Instructional Leadership” (IL)** is a relationship based professional development strategy that is strengths based, learning focused, culturally responsive and grounded in the relentless pursuit of equity. It is informed by

data and measured by improvement in instructional practice and in child and family outcomes. It fosters a culture of reflective practice that builds self-awareness to increase knowledge and apply skills.

**“Job-Embedded Professional Learning” (JEPL)** is an individualized, collaborative process of continuous improvement that makes a direct connection between learning and application. It takes place within the context of an early learning professional’s day to day practice, is data-informed and intended to improve outcomes.

**“Kindergarten Transition”** is a process involves children, families, schools, and communities over the life of the child to set the stage for success in learning.

**“Local Education Agency” (LEA)** is a public board of education or other public authority within a state that maintains administrative control of public elementary or secondary schools in a city, county, township, school district, or other political subdivision of a state.

**“MERIT”** means the Managed Education and Registry Information Tool, Washington’s professional development registry for early learning.

**“Parent”** means birth parent, custodial parent, foster parent, guardian, or other person legally responsible for the welfare of the child.

**“Positive Behavior Support Plan”** means a specific plan to meet the individual behavioral needs of a child due to trauma, learning difficulties, or emotional and behavioral challenges.

**“Professional Development Plan” (PDP)** means a specific education plan for an employee to complete in order to meet the education qualifications for their position.

**“Special Needs”** is a term used for children who require assistance due to learning difficulties, physical, or mental disability, or emotional and behavioral difficulties and who have documentation in the form of a healthcare providers diagnosis, an individualized educational program (IEP), individual health plan (IHP), 504 plan, or an individualized family service plan (IFSP).

**“Subcontractor”** means an individual or entity that is not an employee of the contractor, and is providing all or part of the ECEAP services under a contract or interagency agreement with an ECEAP contractor. All services provided by subcontractors must comply with these ECEAP Performance Standards.

**“Transition”** is the process or period of time to change from one activity, place, learning environment, or sleeping arrangement to another.

**“Tribal Child” (Temporary definition)** Children are considered tribal if they are members of sovereign tribal nations that have a government-to-government relationship with the U.S. government. This is verified through site approval if enrolling at a tribal site, or parent report if enrolling at a non-tribal site.

**“Tribal Sovereign Nation”** means the federally recognized Indian Tribe that has executed this contract and its designated subdivisions and agencies performing services pursuant to this contract and includes the Tribal Sovereign Nation officers, employees, and/or agents. For purposes of any permitted Subcontract, “Tribal Sovereign Nation” includes any Subcontractor of the Tribal Sovereign Nation and the Subcontractor’s owners, members, officers, directors, partners, employees, and/or agents.

**“WAC”** means the Washington Administrative Code, which are regulations of executive branch agencies issued by authority of statute.

**“WELS”** means a web-based early learning data system used by Early Achievers partners including DCYF, UW and Child Care Aware/ regional lead agencies to track and maintain data including facility/sites participation, evaluation information, and quality improvement progress.

## IA-2 Non-Discrimination

- (1) Contractors must not deny service to, or discriminate against, any person who meets the eligibility criteria for ECEAP on the basis of sex, gender identity, race, ethnicity, color, religion, age, national origin, citizenship, ancestry, physical or mental disability, family configuration, sexual orientation, gender expression, culture, or public assistance recipient status.
- (2) Contractors must comply with the requirements of the Washington law against discrimination (chapter 49.60 RCW) and with the Americans with Disabilities Act (ADA).
- (3) Contractors must have a written nondiscrimination policy addressing:
  - (a) At least the factors listed in section (1) of this section,
  - (b) Includes the process for family complaints
  - (c) Includes the process for informing and training staff on nondiscrimination policy
- (4) Non-discrimination policy should be included in parent handbook., or other written communications, with translations as appropriate.

### 3. Child Outcomes

Positive child outcomes are supported by the requirement that all children in ECEAP receive an approved developmental screening, followed by developmental monitoring through the use of ongoing, culturally aware observation and assessment to track children’s development. Referrals for further evaluation are provided if needed. Staff partner with families throughout this process. Ongoing observation and assessment of each child by qualified, culturally responsive classroom staff ensures that needs are identified, and children and families receive the support needed as they move through ECEAP and into kindergarten.

## CO-1 Developmental Screening and Referrals

- (1) Contractors must conduct a developmental screening of each child within 45 calendar days, counting a child's first day attending class as day one. This screening is required only once per child while in ECEAP, and is followed by quarterly assessments of child development.
- (2) Exceptions:
  - (a) If a child received a developmental screening within six months prior to starting ECEAP, and the contractor obtains documentation of that screening, the contractor may use the existing screening.
  - (b) The contractor does not need to complete a developmental screening for children who are on an active Individualized Education (IEP), unless the IEP is for speech/language only.
- (3) The purpose of the developmental screening is to identify children who may need further evaluation or referral for special services.
- (4) The developmental screening tool must:
  - (a) Be valid and reliable.
  - (b) Be sensitive to the cultural and linguistic needs of enrolled children and families.
  - (c) Screen speech/language, social-emotional, physical/motor, and cognitive development.
- (5) The developmental screening must be administered:
  - (a) With written parent consent and collaboration.
  - (b) By qualified and trained staff.
  - (c) In a child's home language by bilingual staff, or through an interpreter together with qualified staff, when possible.
- (6) After completing the screening, staff must score the tool and share the results with the family in their home language when possible. If any child scores as needing further evaluation, staff must:
  - (a) Meet with the parent to discuss result to determine if a rescreen or referral is appropriate.
    - (i) Rescreens must follow the guidance of the developmental screening tool used.
  - (b) Refer the parent to the local education agency (LEA) for further evaluation.
  - (c) Ensure the child received the needed evaluations and any related services, while respecting parent choice.
  - (d) Partner with the LEA to support federal and state timelines for the evaluation process.
- (7) For all children with an Individualized Education Program (IEP), contractors must:
  - (a) Request that the LEA invite the ECEAP teacher to IEP meetings.
  - (b) Support the participation of ECEAP teachers to attend IEP meetings.
  - (c) Obtain a copy of the IEP.
  - (d) Include the child's IEP goals in individualized planning.
- (8) Staff must document developmental screening dates, results, referrals, follow-ups, and IEP dates in Early Learning Management System (ELMS).

## CO-2 Transition

- (1) Contractors must write a transition plan in partnership with families that includes an annual schedule of activities to assist children and families transitioning:
  - (a) Into ECEAP from other early learning care
  - (b) Between rooms at an ECEAP site
  - (c) Out of an ECEAP classroom to other early learning care
  - (d) From ECEAP to kindergarten
- (2) Kindergarten Transition Plan must include how contractors will coordinate with schools in their service areas to:
  - (a) Plan joint family events, when possible.
  - (b) Connect ECEAP families to school kindergarten readiness events provided by schools.
  - (c) Inform ECEAP families of kindergarten registration processes.
  - (d) Build relationships with kindergarten teachers to promote successful transitions.
  - (e) Exchange child information, such as child assessments, with parent permission.
  - (f) Discussion during parent-teacher conferences to help families understand their child's progress towards kindergarten readiness.

## CO-3 Observation

- (1) Contractors must ensure teaching staff observe each child and document these observations in Teaching Strategies GOLD®. These observations must:
  - (a) Document what children say and do, with whom, and where they play.
  - (b) Be written in objective and factual notes, including direct quotations of language and descriptions of actions.

- (c) Occur across a variety of activities, locations and throughout the daily schedule.
  - (d) Cover the following areas of development and learning for the individual child: social-emotional development, physical development, language development, cognitive development, literacy and mathematics.
  - (e) Take place over time, throughout the school year.
  - (f) Include family observation, if available.
- (2) Staff will use these observations to:
- (a) Learn more about the child's development, skills, abilities, interests, friendships, interactions, behavior and identify additional supports needed.
  - (b) Inform Teaching Strategies GOLD® checkpoint ratings.
  - (c) Develop individualized curriculum and guidance plans.

## CO-4 MyTeachingStrategies® GOLD® Assessment

- (1) Contractors must use MyTeachingStrategies® GOLD® to document assessment of child development and learning, and participate in the ELMS to GOLD® data feed which loads ECEAP site, class, teacher and child data into GOLD® and archives exited ECEAP children automatically. This includes all ECEAP subcontractors.
- (2) Contractors must:
- (a) Finalize checkpoint ratings in GOLD® by the DCYF quarterly due date for each child who attended class for a minimum of three weeks prior to the checkpoint.
  - (b) Consider observations from observers who speak the child's home language, when possible.
  - (c) Rate all required objectives in the six areas of development and learning (mathematics, language, literacy, social-emotional, physical, and cognitive) for each child.
  - (d) Complete the Home Language Survey by each child's first checkpoint after enrollment and if indicated, assess the child's English language acquisition using objectives 37-38.
- (3) Contractors must analyze their aggregate child assessment data to inform continuous improvement planning, including:
- (a) Culturally responsive teaching practices.
  - (b) Curriculum decisions.
  - (c) Staff professional development.

## CO-5 Individualization

- (1) Contractors must ensure teaching staff individualize child goals, curriculum, and supports based on:
- (a) Staff observations of the child, interactions and environment.
  - (b) Assessment data.
  - (c) Family observations of the child.
  - (d) Information gained from parent-teacher conferences.
  - (e) IEPs, if applicable.
  - (f) Behavior plans, if applicable.
- (2) Teaching staff must document individualization in one or more of the following:
- (a) Parent-teacher conference notes in ELMS or another location.
  - (b) The Teaching Strategies GOLD® Family Conference Form.
  - (c) Curriculum plans.
  - (d) Individual learning plans.
  - (e) Individual behavior plans.

### 4. Family Engagement and Partnerships

Relationship-based family partnerships are an essential component of ECEAP comprehensive services. A contractor must integrate parent and family engagement strategies into all systems and program services to support family well-being. Using Mobility Mentoring®, an innovative two-generation approach that addresses the prevalent needs of families, ECEAP staff collaborate with families to build partnerships that engage families in many levels of program activities and support the development of each enrolled child's whole family. Begin the Mobility Mentoring Bridge and Assessment as early in the program year as possible. The goal setting process continues for as long as the family participates in the program, based on parent interest and need.

These practices include identifying and interrupting biases with awareness building, listening to families about their experiences, training, and staff accountability. The result of anti-bias practices is creating and fostering responsive environments in which all children and their families experience an unconditional sense of belonging and acceptance.

## FEP-1 Family Engagement and Partnership Principles

- (1) While providing services to families, staff must:



- (a) Recognize and focus on parent and family strengths.
- (b) Build relationships based on mutual respect, trust and equality.
- (c) Acknowledge parents and family members as resources to themselves and others.
- (d) Respect family beliefs, culture, language, traditions, and child rearing practices.
- (e) Engage with families in the family's preferred language, or through an interpreter, to the extent possible, and ensure families have the opportunity to share personal information in an environment in which they feel safe.

## **FEP-2 Parent-Teacher Conferences**

- (1) Contractors must ensure ECEAP teachers provide regular ongoing parent-teacher conferences as needed with a minimum of one for each enrolled child per quarter.
  - (a) For Part Day and School Day classes, contractors must schedule three conferences per year.
  - (b) For Working Day classes, contractors must schedule four conferences per year.
  - (c) Contractors may provide additional conferences based on family request or individual child needs.
- (2) To count as one of the required parent-teacher conferences, each conference must be:
  - (a) A minimum of 30 minutes.
  - (b) Scheduled based on individual family needs.
  - (c) In a location agreed upon with the parent.
  - (d) Face-to-face in person or online with the parent.
  - (e) Be planned with individualized content for each child.
- (3) Virtual, phone or email contact may be used in place of face-to-face visits for additional conferences, follow-up conversations or during Non-Traditional Remote Service (see PAO-65).

## **FEP-3 Parent-Teacher Conference Content**

- (1) During each conference, teachers partner with parents to:
  - (a) Learn about the child's family, culture, and language.
  - (b) Hear parent's observations of their child's strengths, skills, interests, needs, and goals.
  - (c) Gather parent's suggestions for class activities and ways their family culture can be included in the classroom and curriculum.
  - (d) Develop at least one educational or developmental goal for the child, aligned with the child's cultural and language development.
  - (e) Review and update goals set at previous conferences.
- (2) During conferences, teachers share:
  - (a) Their observations of the child's strengths, skills, interests and development.
  - (b) Screening results and assessment data.
  - (c) The child's progress toward:
    - (i) Meeting their goal(s).
    - (ii) Kindergarten readiness.
  - (d) Information on kindergarten transition.
- (3) Contractors must not count time spent in enrollment processes as parent-teacher conferences, though both may happen during one meeting.
- (4) Contractors must ensure documentation in ELMS of:
  - (a) Date, location, topics, and summary of discussion for each parent- teacher conference.
  - (b) Follow-up plans.
  - (c) Follow-up contacts between parents and teachers outside of regular conferences.

## **FEP-4 Family Support Visits**

- (1) Contractors must ensure ECEAP family support staff provide a minimum of one family support visit per family, per quarter.
  - (a) For Part Day and School Day classes, contractors must schedule three visits per year.
  - (b) For Working Day classes, contractors must schedule four visits per year.
  - (c) Contractors must schedule visits to align with ECEAP Mobility Mentoring® checkpoints.
- (2) To count as one of the required formal family support visits, each visit must be:
  - (a) A minimum of 30 minutes.
  - (b) Scheduled based on individual family needs.
  - (c) In a location agreed upon with the parent.
  - (d) Face-to-face in person or online with the parent.
  - (e) Planned with individualized content for each family for each visit.



- (3) Contractors may provide additional family support visits as needed, based on each family's strengths, needs, and requests. Virtual, phone or email contact may be used in place of face-to-face visits for additional conferences, follow-up conversations or during Non-Traditional Remote Services (see PAO-65).

### FEP-5 Family Support Visit Content

- (1) Contractors must use the Mobility Mentoring® approach in partnership with families to:
- (a) Gather information on family strengths and needs through conversation.
  - (b) Identify goals and next steps based on the information gathered using the *Bridge to Child and Family Self-Reliance*.
  - (c) Develop family goals that are:
    - (i) Specific
    - (ii) Measurable
    - (iii) Attainable
    - (iv) Relevant
    - (v) Time-Limited
  - (d) Connect families with relevant and culturally appropriate community resources and referrals, as outlined in FEP-13 Resources and Referrals.
  - (e) Follow up on goals and accomplishments.
- (2) Contractors must ensure family support visits focus on building adult capabilities to support meeting personal and family goals. Contractors must not count time spent in enrollment processes as family support, though both may happen during one meeting.
- (3) Staff must document in ELMS:
- (a) Date, location, topics and summary of discussion for each family support visit.
  - (b) Follow-up plans.
  - (c) Follow-up contacts outside of regular family support visits.
  - (d) Shared visits with Head Start or Home Visiting Services Programs.
  - (e) Mobility Mentoring®, per the DCYF checkpoint dates:
    - (i) Any family enrolled prior to November 1, will complete the pre- assessment and set at least one goal by November 30. Staff will enter all related information in ELMS. These families will also have a Mid-Year check in by March 31 and a post assessment and follow up on goal completion due June 30.
    - (ii) Any family that enrolls between November 1 and the last 60 calendar days of the school year will complete the pre-assessment and goal setting within 30 days of enrollment.
    - (iii) Any family enrolled by March 1 will complete the Mid-Year goal check-in by March 31.
    - (iv) If a family enrolls after March 1, the pre-assessment and goal setting will occur within 30 days of enrollment.
    - (v) All families complete the post assessment, and then staff edit goals and enter progress in ELMS by June 30.

### FEP-6 Health Coordination Services for Families

- (1) Contractors must work with parents to:
- (a) Determine if children have regular medical and dental providers, and dates of last visits.
  - (b) Determine children's medical, dental, nutritional, or mental health needs, including immunization status, current medications, allergies, and life-threatening conditions.
  - (c) Provide support to ensure children's health care needs are met.
  - (d) Create an Individual Care Plan (see IC-2), if needed.
- (2) Contractors must also assist families to:
- (a) Advocate for their child's health and safety needs.
  - (b) Obtain information on fluoridation, if needed.
  - (c) Access health information on topics of parent interest.
- (3) Contractors must track health care coordination for each child which includes:
- (a) Health referrals.
  - (b) Follow-up to ensure treatment is completed.
  - (c) Planning for ongoing health care needs.
- (4) Contractors must maintain documentation of these health coordination services (See PAO-10).

## FEP-7 Dental Screening

- (1) Contractors must work with parents to ensure that children who have not had a dental exam within the last six months receive a dental exam, or screening by a dental hygienist, within 90 calendar days, counting children's first day attending class each school year as day one.
- (2) Contractors must verify and document in ELMS:
  - a) date of a completed dental exam or screening by a dental hygienist and
  - b) any plan for follow up treatment and document in ELMS. (See PAO-10 (1)(f)).

## FEP-8 Medical Examinations

- (1) Contractors must work with parents to ensure that children who have not had a medical exam within the last 12 months receive one within 90 calendar days, counting children's first day attending class each school year as day one. This exam must meet the standards set by the Washington State Early and Periodic Screening, Diagnostic, and Treatment (EPSDT) program, including a comprehensive assessment of the physical and mental health, growth, development, and nutritional status of the child.
- (2) Contractors must verify and document in ELMS:
  - a) date of a completed exam
  - b) and any plan for follow up. (See PAO-10 (1)(g))

## FEP-9 Family Confidentiality

- (1) Contractors must provide a meeting space for education and family support services where conversation between parents and staff cannot be overheard.
- (2) All family records must be kept confidential. (See PAO-9).

## FEP-10 Family Engagement

- (1) Contractors must provide a variety of opportunities for ECEAP families to volunteer, connect with other families, learn about parenting, and grow leadership skills. Opportunities offered must include voluntary participation in classroom, site, community, family, committee, and leadership activities.
- (2) Contractors must write and implement a plan to encourage involvement from members of traditionally marginalized and oppressed communities, including but not limited to (see PAO-28):
  - (a) Families whose primary or home language is not English.
  - (b) Parents or guardians working full time.
  - (c) Fathers or father figures.
  - (d) Family members who are not living at home, including deployed or incarcerated parents or guardians.
  - (e) Parents or guardians with disabilities.
  - (f) Lesbian, Gay, Bisexual, Transgender, Questioning, Intersex, Asexual or Gender Non-Conforming (LGBTQIA+) Families
  - (g) Tribal Families
  - (h) Black, Indigenous and People of Color (BIPOC) Families
  - (i) Other underrepresented families as applicable.
- (3) Contractors must ensure that participation in family engagement opportunities is encouraged, but is not a condition of a child's enrollment.

## FEP-11 Family Engagement Content

- (1) Contractors must select and provide family engagement opportunities based on enrolled families' expressed interests.
- (2) Activities may include:
  - (a) Class, site, contractor, community, or statewide planning or decision-making committees.
  - (b) Classroom volunteering.
  - (c) Community activities that support families' interests or concerns.
  - (d) Community cafés.
  - (e) Curriculum planning.
  - (f) DCYF on-site monitoring.
  - (g) ECEAP self-assessment.
  - (h) Family events.
  - (i) Health advisory committee.
  - (j) Hiring committees.
  - (k) Leadership training.
  - (l) Learning experiences that support parenting, career, or life goals.
  - (m) Local school events.

- (n) Menu development.
  - (o) Parenting education.
  - (p) Parent policy council.
  - (q) Parent organizations and initiatives.
  - (r) School or community events and organizations.
  - (s) Cultural activities in the classroom and at family events such as crafts, language, singing and dancing.
- (3) Contractors must plan activities on topics based on enrolled families expressed interests, such as:
- (a) Balancing work and family.
  - (b) Community resources.
  - (c) Enhancement of parenting skills.
  - (d) Family health safety and nutrition.
  - (e) Financial management.
  - (f) Family self-sufficiency and executive function, such as the free optional DCYF Families Moving Forward curriculum.
  - (g) Family well-being.
  - (h) Impact of environments and experiences on brain development.
  - (i) Services and supports for children's behavioral challenges.
  - (j) Positive child guidance and parent-child relationship.
  - (k) Transition to kindergarten activities, such as:
    - (i) Parents' rights and responsibilities concerning their child's education.
    - (ii) Communicating with teachers and other school district personnel.
    - (iii) Summer activities to support school readiness.
  - (l) Supporting parents to advocate for their child.
- (4) Contractors must retain for two years, documentation of family engagement opportunities including dates, topics, publicity, and attendance, as applicable.

### FEP-12 Collaborative Visits with Other Programs

Contractors may provide joint family support visits with Early ECEAP, Head Start, Early Head Start, Early Childhood Intervention and Prevention Services (ECLIPSE) and tribally funded comprehensive early learning programs staff when the same contractor provides these programs to the same family. DCYF encourages this coordination to better meet the needs of families.

- (1) For families enrolled in both ECEAP and one of DCYF's Home Visiting Services Program (HVSP) such as Nurse Family Partnership or Parents as Teachers, contractors must provide joint family support visits with HVSP staff, whenever possible.
- (2) During joint family support visits, contractors must ensure:
  - (a) All related ECEAP performance standards are met.
  - (b) Staff from each program are included.
  - (c) Shared goals are designed so programs are integrated for families, when possible.

### FEP-13 Resources and Referrals

- (1) Contractors must ensure staff provide experiences that enable families to:
  - (a) Identify needed community resources.
  - (b) Understand their rights in accessing services.
  - (c) Navigate service systems.
- (2) Contractors must:
  - (a) Inform parents of individualized community resources based on needs identified through conversations with families.
  - (b) Provide assistance in accessing community resources.
  - (c) Follow up with parents throughout the year to ensure the resources meet the individualized needs of the family.
  - (d) Document referrals and follow up in ELMS.
- (3) Community resources may address:
  - (a) Adult education, including literacy.
  - (b) Chemical dependency.
  - (c) Childcare.
  - (d) Clothing.
  - (e) Domestic violence.
  - (f) Energy assistance.
  - (g) Financial literacy or budgeting.

- (h) Food.
- (i) Health or dental care.
- (j) Housing.
- (k) Job or training skills.
- (l) Legal services.
- (m) Mental health care.
- (n) Parenting.
- (o) Transportation.
- (p) Cultural connections.

## 5. Professional Development, Training and Requirements

Qualified staffing is essential to providing quality services to children and families enrolled in ECEAP. Initial training requirements and ongoing professional development expectations ensure ECEAP staff and volunteers meet the diverse needs of children and families.

### PDTR-1 Staffing Patterns

- (1) Contractors must provide adequate staff to comply with ECEAP Performance Standards.
- (2) Contractors must maintain accurate job descriptions for each ECEAP role.

### PDTR-2 ECEAP Staff Qualifications and Annual Learning Plans

- (1) Contractors must hire and employ staff who meet the qualifications for their position.
- (2) When a contractor requires additional qualifications, such as para-educator status, each staff person must also meet the qualifications for their ECEAP role. When a staff person fills more than one position, as defined by ECEAP Performance Standards, they must meet the qualifications for each position.
- (3) Contractors must ensure that staff education qualifications are entered in the electronic workforce registry (MERIT) within 30 days of hire for each person in the role of ECEAP lead teacher, assistant teacher, family support staff, and coach. Contractors must obtain STARS IDs from the electronic workforce registry (MERIT) and enter the IDs in ELMS for each person in the role of ECEAP lead teacher, assistant teacher, and family support staff.
- (4) Contractors must obtain STARS IDs from the electronic workforce registry (MERIT) and enter the IDs in ELMS for each person in the role of ECEAP lead teacher, assistant teacher, coach and family support staff.
- (5) Contractors must ensure that all staff have annual learning plans that focus on each staff's professional development goals.

### PDTR-3 Lead Teacher Role

- (1) The ECEAP lead teacher is directly responsible for the overall care and planning for the classroom and individual children, this includes the learning environment and other staff and volunteers. A qualified lead teacher must be present during all ECEAP hours with the exception of breaks.
- (2) The lead teacher must demonstrate competency to:
  - (a) Observe and assess children's development.
  - (b) Analyze and plan classroom curriculum based on individual children's developmental needs and interests.
  - (c) Design the learning environment to:
    - (i) Reflect the culture of children, families, staff and community.
    - (ii) Meet individual and group needs.
  - (d) Implement and supervise developmentally appropriate learning activities.
  - (e) Build positive relationships with children, families and staff.
  - (f) Plan guidance strategies for children.
  - (g) Engage families as partners in their child's education.

### PDTR-4 Lead Teacher Qualifications

- (1) All persons serving in the role of ECEAP lead teacher must meet **one** of the following qualifications:
  - (a) An associate or higher degree in ECE; or
  - (b) DCYF approved equivalent
- (2) If the best candidate for the position is not fully qualified, the contractor must ensure the newly hired staff person is on a Professional Development Plan (PDP) to fully meet the qualifications of their role within five years from the date of hire. The PDP timeline for meeting education requirements is cumulative for this role. Contractors must monitor progress on all PDPs and ensure staff make yearly progress to meet the required qualifications.

- (3) If a contractor is in need of a substitute lead teacher for more than two weeks, the substitute must meet ECEAP lead teacher requirements. If a qualified substitute is unavailable, contractors must begin the PDP process within two weeks of appointment.

### PDTR-5 Assistant Teacher Role

- (1) An assistant teacher must be present during all ECEAP class hours, whenever there are more than 10 children present or when needed to ensure a safe learning environment.
- (2) An assistant teacher demonstrates competency to implement program activities under the direction of a lead teacher.

### PDTR-6 Assistant Teacher Qualifications

- (1) All persons serving in the role of ECEAP assistant teacher must meet one of the following qualifications:
- (a) Initial or higher Washington State Early Childhood Education (ECE) Initial Certificate or higher; or
  - (b) DCYF approved equivalent
- (2) If the best candidate for the position is not fully qualified, the contractor must ensure the newly hired staff person is on a Professional Development Plan (PDP) to fully meet the qualifications of their role within five years from the date of hire. The PDP timeline for meeting education requirements is cumulative for this role. Contractors must monitor progress on all PDPs and ensure staff make yearly progress to meet the required qualifications.

### PDTR-7 Volunteer Training and Background Check

- (1) Contractors must ensure that persons who volunteer with children are directly supervised by ECEAP staff at all times and are not counted in the staff to child ratio.
- (2) Contractors must plan and implement training for all volunteers on:
- (a) Their roles and responsibilities.
  - (b) Relevant ECEAP Performance Standards and program policies.
- (3) Persons who volunteer on a weekly or more frequent basis with ECEAP children must:
- (a) Obtain a criminal history background clearance.
    - (i) If applicable obtain a Certificate of Parental Improvement per [RCW 74.13.720](#)
  - (b) Obtain a TB test as described in PDTR-8.
  - (c) Show proof of MMR immunization or proof immunity in accordance RCW [43.216.690](#)
  - (d) Complete training on preventing, identifying, and reporting child abuse and neglect.
- (4) Contractors must maintain records of volunteer hours and completed training.

### PDTR-8 Employment Requirements

- (1) Contractors must:
- (a) Require ECEAP staff and household members in a family home early learning program must complete a department background check, pursuant to chapter [110-06](#) WAC.
  - (b) Require new employees to complete a one-step Mantoux tuberculosis (TB) skin test, unless they have written proof of one of the following:
    - (i) Negative Mantoux TB test in the 12 months prior to hire.
    - (ii) Medication therapy to treat TB.
    - (iii) A recent negative chest x-ray and a statement from a health care provider that the employee does not pose a risk to others.
  - (c) Show proof of MMR immunization or proof of immunity in accordance RCW [43.216.690](#)

### PDTR-9 Required Training

- (1) Contractors must ensure all staff, including subcontractors, receive training on ECEAP Performance Standards upon hire and annually thereafter. Contractors must ensure staff obtain specific training for their role as described herein.
- (2) Staff counted in ratio and working with children must:
- (a) Maintain a current basic standard first aid card.
  - (b) Maintain a current infant/child cardiopulmonary resuscitation (CPR) card.
  - (c) Complete training on natural disasters and human-caused events, including procedures for:
    - i. Evacuation
    - ii. Relocation
    - iii. Shelter in place and lockdown
    - iv. Staff and volunteer emergency preparedness and practice drills
    - v. Communication and reunification with families

- vi. Continuity of operations and accommodation of children with disabilities and children with chronic medical conditions
  - (d) Emergency procedures.
  - (e) Complete training on universal precautions for prevention of transmission of blood borne pathogens.
  - (f) Complete training on handling and storage of hazardous materials and the appropriate disposal of bio-contaminants.
  - (g) Complete training on preventing, identifying, and reporting child abuse and neglect, including abusive head trauma and child maltreatment
  - (h) Complete training on procedures for prevention and response to emergencies due to food and allergic reactions.
- (3) Food service staff preparing full meals and at least one staff person per classroom must:
    - (a) Maintain a Washington State Department of Health food worker card.
    - (b) Monitor and oversee food handling and service and provide orientation and ongoing training as needed for all staff involved in food handling service.
  - (4) Contractors must ensure at least one adult is present with each group of children at all times who is trained in emergency procedures, universal precautions for prevention of transmission of blood borne pathogens, first aid, and CPR. First aid and CPR cards must be current.
  - (5) Staff administering medications must be trained in administration of medication consistent with standards on parent consent.
  - (6) All staff must be trained in building and physical premises including identification of and protection from hazards, bodies of water and vehicular traffic.
  - (7) Staff involved in transportation of children must complete training in appropriate precautions in transporting children.
  - (8) Staff conducting developmental screenings of children must be trained in the administration of the developmental screening tool.

### PDTR-10 Required Training by Role

- (1) Lead teachers must:
  - (a) Complete in-person or online training to use Teaching Strategies GOLD® within six months of hire.
    - (i) Online professional development courses that meet in-person required training include:
      - (A) Introducing MyTeachingStrategies® and
      - (B) Objectives for Development and Learning
  - (b) Complete the inter-rater reliability certification titled “Preschool, including dual language learners and children with disabilities” in Teaching Strategies GOLD® within six months of hire and every three years thereafter.
  - (c) Complete a DCYF-determined in-person or online curriculum training, if DCYF provided a free Creative Curriculum® or HighScope® curriculum kit. Complete training for the alternative curriculum, if the contractor is approved for alternative curriculum implementation.
    - (i) Creative Curriculum online professional development courses that meet in-person required training include:
      - (A) Creative Curriculum for Preschool: Foundation and
      - (B) Creative Curriculum for Preschool: Daily Resources
  - (d) Complete a minimum of 20 hours of in-service professional development per year, such as STARS or other job-related workshops, classes, or job-embedded professional learning. Hours must be documented on an annual learning plan. For staff in licensed sites, 10 of the 20 hours must be in-service (STARS) hours.
  - (e) Five hours of in-service professional development that exceed the requirements of this section may be carried over from one calendar year to the next calendar school year.
- (2) Assistant teachers must complete a minimum of 15 hours of in-service professional development per year, such as workshops, classes, or job-embedded professional learning. Hours must be documented on an annual learning plan. For staff in licensed sites, 10 of the 15 hours must be in-service (STARS) hours.
  - (a) Five hours of in-service professional development that exceed the requirements of this section may be carried over from one calendar year to the next calendar year.
- (3) Family support staff must:
  - (a) Complete training in ECEAP Mobility Mentoring®.
  - (b) Complete a minimum of 20 hours of in-service professional development per year, such as STARS or other job-related workshops, classes, or job-embedded professional learning. Family support staff who are also lead or assistant teacher are required to complete a total of 20 hours of annual professional development. Hours must be documented on an annual learning plan.



- (c) Five hours of in-service professional development that exceed the requirements of this section may be carried over from one calendar year to the next calendar year.
- (4) Coaches must:
  - (a) Attend the Practice-Based Coaching training by UW Cultivate Learning, within six months of hire.
  - (b) Complete a DCYF determined in-person or online curriculum training, if DCYF provided a free Creative Curriculum® or HighScope® curriculum kit.
  - (c) Complete the coach orientation in Schoology within six months of hire.
  - (d) Be strongly encouraged to complete Coaching the Pyramid online training series when available.
  - (e) Participate in coach trainings about Early Achievers components as they become available.
  - (f) Participate in ongoing Early Achievers coach webinars, trainings and meetings provided by DCYF, Child Care Aware (CCA) and Cultivate Learning.
  - (g) Participate in coach consultation with Cultivate Learning and DCYF ECEAP staff as needed.
  - (h) Document their professional development activities in WELS or WA Compass, when available.
- (5) Coaches must use Coach Educator Community Interface (CECI) to:
  - (a) Complete activities as part of the Early Achievers participation and continuous quality improvement process.
  - (b) To access:
    - (i) Coaching resources
    - (ii) Professional development opportunities
    - (iii) Provide virtual coaching support to staff, as needed.
- (6) Staff supporting teachers implementing Creative Curriculum® (such as Early Achievers coaches, directors, coordinators, and managers) must complete a Coaching to Fidelity training.
- (7) Eligibility and enrollment staff who verify ECEAP eligibility must:
  - (a) Complete a DCYF ECEAP Eligibility and Enrollment training, either in person or online, and maintain certificates of completion.
  - (b) Complete training on contractor eligibility practices, eligibility fraud prevention, and the importance of protecting program integrity and public trust.

## PDTR-11 Staff Recruitment and Selection

- (1) Contractors must have written policies and procedures for recruitment and selection of staff.
- (2) Contractors must:
  - (a) Follow all state, tribal and federal laws that ensure equity and non-discrimination.
  - (b) Create the Affirmative Action Plan and is responsible for the plan's implementation and enforcement to increase the representation of affected groups in the workforce when a particular group is under-represented. ([WAC 357-25](#), [RCW 49.60](#), Equal Employment Opportunity governing guidelines, Code of Federal Regulations [Titles 28, 29, and 43.](#))
  - (c) Advertise all position openings to the public.
  - (d) Encourage applicants who reflect the race, gender identity, culture, and language of children and families served.
  - (e) Involve parents and appropriate staff in the hiring process.
  - (f) Document staff recruitment procedures, including evidence of any labor pool shortage.
  - (g) During the interview process, seek staff who demonstrate competency to interact positively and respectfully with culturally and linguistically diverse children and families.
  - (h) Conduct reference checks.

## PDTR-12 Staff Training Program

- (1) Contractors must develop a written training plan, with the involvement of staff and parents, to support the personal and professional development of ECEAP staff. The training plan must include:
  - (a) Engaging, interactive training activities.
  - (b) Financial support, as available, for staff training costs, such as release time, substitutes, per diem, and travel.
  - (c) Academic credit, whenever possible.
  - (d) A training evaluation system.
  - (e) A recordkeeping system to track individual training.
- (2) Contractors must support the professional development of classroom staff by providing regularly scheduled time for:
  - (a) Curriculum planning.
  - (b) Reflective practice with coaches, supervisors, and peers.
  - (c) Job-embedded professional learning.

## PDTR-14 Family Support Staff Role

- (1) An ECEAP family support staff provides comprehensive and integrated family support services to enrolled families. Contractors must ensure that family support staff maintain flexible hours to provide services when parents are available.
- (2) Family support staff must have the knowledge, skills, and abilities to:
  - (a) Understand family and relationship development cycles.
  - (b) Recognize influences of diversity and culture.
  - (c) Work with families as systems.
  - (d) Demonstrate acceptance of all types of family groupings and use materials that reflect nontraditional families.
  - (e) Build relationships with families that are positive, strengths-based and goal-directed.
  - (f) Establish mutual trust with families.
  - (g) Identify and assess family strengths and goals.
  - (h) Link families to community resources.
  - (i) Engage families in program activities.
  - (j) Coach families toward meeting goals.
  - (k) Increase the family's knowledge of parenting, school participation, and leadership.
  - (l) Cultivate community partnerships.
- (3) Each family support staff person may serve no more than 40 families concurrently. Fewer families per staff may be necessary to fully implement ECEAP Performance Standards. The number of families served must be adjusted proportionately when staff:
  - (a) Work less than 35 hours per week.
  - (b) Are assigned roles and duties in addition to family support.
  - (c) Provide more intensive services based on family needs.
  - (d) Travel extensively to meet with families.
- (4) Contractors must identify a family support lead to:
  - (a) Attend Mobility Mentoring® Essentials training.
  - (b) Coordinate implementation of family support services.
  - (c) Provide Mobility Mentoring® training to all family support staff prior to implementation of Mobility Mentoring® approaches.
  - (d) Participate in ongoing ECEAP family support webinars, trainings, and meetings provided by DCYF.

## PDTR-15 Family Support Staff Qualifications

- (1) All persons serving in the role of ECEAP family support staff must meet **one** of the following qualifications:
  - (a) Employment in the same position in the same agency before July 1, 1999;
  - (b) An associate or higher degree with the equivalent of 30 college quarter credits in adult education, human development, human services, family support, social work, early childhood education, child development, psychology, or another field directly related to their job responsibilities. These 30 credits may be included in the degree or in addition to the degree; or
  - (c) A DCYF-approved credential from a comprehensive and competency-based Family/Social Service training program that increases knowledge and skills in providing direct services to families.
  - (d) A Washington State ECE Home Visitor Certificate
  - (e) A Home Visitor Child Development Associate (CDA) Credential from the Council of Professional Recognition.
- (2) If the best candidate for the position is not fully qualified, the contractor must ensure the newly hired staff person is on a Professional Development Plan (PDP) to fully meet the qualifications of their role within five years from the date of hire. The PDP timeline for meeting education requirements is cumulative for this role. Contractors must monitor progress on all PDPs and ensure staff make yearly progress to meet the required qualifications.

## PDTR-16 Coach Role

- (1) The contractor must provide, or have access to, a practice-based coach to support the Early Achievers continuous quality improvement process. Coaches must:
  - (a) Support Early Achievers continuous quality improvement process.
  - (b) Assist the contractor in identifying goals and making quality improvement plans to achieve goals.
  - (c) Assist the contractor in completing remedial activities within the identified timeline, when applicable.
  - (d) Provide feedback to teachers on their practice throughout Quality Recognition Cycles.
  - (e) Document in WELS, or WA Compass database when available, including:
    - (i) Ongoing coaching support provided to each site prior to finalized quality recognition level.



- (ii) Quality Improvement Plan for each site once the recognition level is finalized, including goals and Action Plans.
  - (iii) Coaching strategies used to support teacher implementation of curriculum.
  - (iv) Required coach professional development including:
    - (A) Date of Early Achievers Practice-Based Coaching Training.
    - (B) Date completed coach orientation modules in Schoology.
    - (C) Titles and dates of coach webinars.
    - (D) Curriculum and Coaching to Fidelity training, if applicable.
- (2) Contractors must ensure coaches are assigned in WELS and WA Compass when available. Contractors must notify the DCYF ECEAP when changes to coaching staff occur.

### PDTR-17 Coach Qualifications

- (1) All persons serving in the role of coach must meet all of the following qualifications:
- (a) Bachelor's degree in Early Childhood Education or related field or a bachelor's degree with the equivalent of 30 college quarter credits in early childhood education. These 30 credits may be included in the degree or in addition to the degree.
  - (b) A minimum of two years working with young children in a group setting.
  - (c) Experience as an early learning coach, consultant, mentor, or trainer.
- (2) If the best candidate for the position is not fully qualified, the contractor must ensure the newly hired staff person has an associate degree in Early Childhood Education or related field and is on a Professional Development Plan (PDP) to fully meet the qualifications of their role within five years from the date of hire. Contractors must monitor progress on all PDPs and ensure staff make yearly progress to meet the required qualifications.

### PDTR-18 Health Advocate Role

- (1) An ECEAP health advocate demonstrates competency to implement program activities under the direction of a health professional. The health advocate role may be combined with other ECEAP roles such as family support staff or health professional. The health advocate implements ECEAP health coordination services.

### PDTR-19 Health Advocate Qualifications

- (1) All persons serving in the role of ECEAP health advocate must meet **one** of the following qualifications:
- (a) Employment as an ECEAP family support aide or health aide in the same agency before July 1, 2014; or
  - (b) The equivalent of 12 college quarter credits in family support, public health, health education, nursing or another field directly related to their job responsibilities.
  - (c) Currently qualified as an ECEAP Family Support Specialist

### PDTR-20 Health Consultant Role

- (1) ECEAP staff, including subcontractors, must have access to a health consultant who provides consultation regarding individual children's health needs and health education programming for children and families.

### PDTR-21 Health Consultant Qualifications

- (1) The health consultant must meet **one** of the following qualifications:
- (a) Licensed in Washington state as a registered nurse (R.N.) or as a physician (M.D., N.D, D.O.); or
  - (b) A bachelor's or higher degree in public health, nursing, health education, health sciences, medicine, or related field.

### PDTR-22 Nutrition Consultant

- (1) ECEAP staff, including subcontractors, must have access to a nutrition consultant who:
- (a) Approves menus.
  - (b) Consults on children's special dietary requirements.
  - (c) Consults on nutrition education activities for children and their families.

### PDTR-23 Nutrition Consultant Qualifications

- (1) The nutrition consultant must meet **one** of the following qualifications:
- (a) Registered Dietitian (R.D.) credentialed through the Commission on Dietetic Registration (CDR), the credentialing agency for the Academy of Nutrition and Dietetics (formerly the American Dietetic Association); or
  - (b) A Washington state certified nutritionist under RCW 18.138.

### PDTR-24 Infant and Early Childhood Mental Health Consultant Role

- (1) Contractors must have access to a mental health consultant who is available to:

- (a) Observe and/or screen children regarding behavior, emotional needs, and mental health.
- (b) Work collaboratively with parents to address their child's mental health issues.
- (c) Consult with staff regarding classroom support and interventions for children.
- (d) Refer children and families to local mental health services.
- (e) Consult with and train staff as needed on topics, such as:
  - (i) Classroom environment, practices, and activities to promote social and emotional development.
  - (ii) Early identification of behavioral disorders, atypical behavior, and child abuse.
  - (iii) Specific interventions to address identified behavioral and mental health needs.

## PDTR-25 Infant and Early Childhood Mental Health Consultant Qualifications

- (1) The mental health consultant must meet **one** of the following qualifications:
  - (a) Licensed by the Washington State Department of Health as a mental health counselor, marriage and family therapist, social worker, psychologist, psychiatrist, or psychiatric nurse; or
  - (b) Approved by the Washington State Department of Health as an agency-affiliated or certified counselor, with a master's degree in counseling, social work, or related field; or
  - (c) Credentialed by the Washington State Office of the Superintendent of Public Instruction as a school counselor, social worker, or psychologist.

### 6. Environment

This section includes ECEAP requirements to ensure that the educational environment is affirming, safe, healthy, inclusive, culturally-responsive and reflects the daily life, culture and community of children and families served.

#### ENV-1 Indoor Space

- (1) Contractors must ensure:
  - (a) All areas are accessible to adults.
  - (b) Play and learning space includes pathways so that children can move between areas without disrupting each other's work and play.

#### ENV-2 Environment-Materials and Equipment

- (1) The materials and equipment must:
  - (a) Be child-sized or adapted for use by young children.
  - (b) Allow for a range of abilities.
  - (c) Provide for children's safety while being appropriately challenging.
  - (d) Be accessible at child's height so they can find, use, and return materials independently.
  - (e) Include soft elements for comfort and warmth, such as fabric, padding, and natural materials.
  - (f) Affirm and be representative of the children in the environment.

#### ENV-3 Environment-Inclusive Design

- (1) The materials and equipment must:
  - (a) Support children's developmental levels.
  - (b) Accommodate the special needs of enrolled children.
  - (c) Allow opportunity for choice, exploration, and experimentation.
  - (d) Promote action and interaction.
  - (e) Avoid crowding, under-stimulation, or over-stimulation.
  - (f) Provide space for children to work individually, in small groups, and in a large group.
  - (g) Predominately display the children's recent works.
  - (h) Include display that is representative of the children in the environment.

#### ENV-4 Square Footage Outdoor

- (1) Outdoor play areas must have 75 square feet of space per child. (See IC-14 Square Footage Indoor)

#### ENV-5 Outdoor Safe Facilities

- (1) Contractors must monitor the health and safety of their outdoor facilities and maintain records of these inspections. Facilities must be:
  - (a) Safe, clean, and in good repair.
  - (b) Free of drugs, alcohol, violence, guns.
  - (c) Free from exposed, lead and arsenic based paint.

## ENV-6 Playground Safety

- (1) Contractors must maintain and monitor playground safety, including:
  - (a) Protective surfacing.
  - (b) Fall zones around play equipment.
  - (c) Swing spacing.
  - (d) Guardrails on elevated surfaces.
  - (e) Prevention of potential entrapment hazards.
  - (f) Prevention of exposed moving parts that could pinch or crush.
- (2) Contractors must immediately repair or remove any:
  - (a) Hardware that is loose, worn, or hazardous.
  - (b) Exposed equipment footings.
  - (c) Scattered debris or other tripping hazards.
  - (d) Rust and chipped paint on metal components.
  - (e) Splinters, large cracks, and decayed wood components.
  - (f) Deterioration and corrosion on structural components.

## ENV-7 Environments-Materials and Curriculum

- (1) The materials and curriculum must:
  - (a) Be of sufficient quantity and quality to engage children and fulfill the curriculum.
  - (b) Be free from religious representations.
  - (c) Be representative of children in the environment and incorporate their interests.

## ENV-8 Curriculum – Use of Media

- (1) The contractor must plan curriculum that includes the use of media only for educational purposes or physical activity and never during meals.

## ENV-9 Environment-Culturally Responsive Materials

- (1) The materials and equipment must:
  - (a) Reflect the daily life, family culture, and language of enrolled children, families and staff (for example, in books, music, photos, dolls, toys, and household items).
  - (b) Reflect the diversity found in society—including gender identity and expression, age, language, and abilities—while being respectful of the cultural traditions, values, and beliefs of enrolled families.

## ENV-10 Safety Requirements

- (1) Materials and equipment must be:
  - (a) Safe, clean, and in good repair.
  - (b) Age-appropriate.
  - (c) Safely stored to prevent injury.

## ENV-11 Indoor Safe Facilities

- (1) Contractors must monitor the health and safety of their indoor facilities and maintain records of these inspections. Facilities must be:
  - (a) Safe, clean, and in good repair.
  - (b) Free from obstacles that impede safe movement.
  - (c) Free of drugs, alcohol, violence, guns.
  - (d) Free from exposed lead-based paint in facilities that are built prior to 1978

## ENV-12 Fire Safety

- (1) Contractors must ensure:
  - (a) Safe storage of all flammable, toxic, and hazardous materials.
  - (b) Regular inspection of smoke detectors, fire alarms, and fire extinguishers.
  - (c) Emergency lighting in each classroom.

## ENV-13 Meal and Snack Schedule

- (1) Contractors must offer meals and snacks according to the length of class sessions.
  - (a) For class sessions lasting between three and five hours, one meal and one snack must be provided.
  - (b) For class sessions lasting more than five and up to nine hours, one meal and two snacks or two meals and one snack must be provided.

- (c) For class session lasting more than nine hours, two snacks and two meals, or three snacks and one meal must be provided.

### **ENV-14 Daily Routine-Tooth brushing**

- (1) The usual daily routine must include tooth brushing following one meal or snack daily.

### **ENV-15 Menu Planning**

- (1) Contractors must:
  - (a) Participate in the U.S. Department of Agriculture (USDA), Child and Adult Care Food Program (CACFP) or National School Breakfast and Lunch Program (NSBLP). ECEAP funds may be used to cover meal and snack costs not covered by these programs.
  - (b) Include parent input in menu planning.
  - (c) Use and post menus approved by a registered or certified dietitian.
  - (d) Incorporate cultural dietary preferences in menus.
  - (e) Plan meal and snack menus that:
    - (i) Include whole grain breads, cereals and pastas at least once a day.
    - (ii) Include a variety of vegetables and whole fruit, rather than juice. When serving juice, ensure it is 100 percent juice without added sweeteners and only serve at meal times.
    - (iii) Limit highly processed foods such as fried and breaded meats, fried potatoes, and other foods with saturated fats or high fat content.
    - (iv) Limit salty foods such as chips and pretzels.
    - (v) Limit carbohydrates high in sugar and fats such as muffins, cakes, pop tarts, and French toast sticks.
    - (vi) Avoid sugar including but not limited to sweets such as candy, sodas, sweetened drinks, fruit nectars and flavored milk.

### **ENV-16 Individual Meal Plans**

- (1) Contractors must plan for individual allergy and dietary restrictions.

### **ENV-17 Food Service and Practices**

- (1) Ensure that staff who are ill do not work in or around food preparation or service areas.
- (2) The usual daily routine must include meals or snacks with children and adults sitting together, engaging in relaxed conversation, and practicing family-style meal skills, such as serving themselves and cooperating with others.

### **ENV-18 Food Sanitation-Handwashing**

- (1) Contractors must ensure staff wash hands before putting on food service gloves, before food preparation, after handling raw meat, after restroom use, and after touching any unclean item.

### **ENV-19 Food Sanitation-Meal Preparation**

- (1) Contractors must:
  - (a) Comply with [WAC 246-215](#) and [WAC 246-217](#) at locations where food is prepared, stored, and served.
  - (b) Prepare food in an area separate from toilet and child hand-washing facilities.
  - (c) Clean and sanitize surfaces used for food preparation and eating before and after each snack or meal.
  - (d) Use food service gloves or utensils to avoid bare hand contact with food.
  - (e) Ensure that children are carefully supervised when helping with food preparation.

### **ENV-20 Contagious Disease Prevention-Handwashing**

- (1) Contractors must ensure that staff, volunteers, and children wash their hands with soap and warm water upon arrival at the classroom, after returning from outdoor play, before eating, after using the toilet, after touching body fluids, and after touching animals.
- (2) Hand sanitizers or hand wipes with alcohol may be used for adults and children over twenty-four months of age when:
  - (a) Proper handwashing facilities are not available; and
  - (b) Hands are not visibly soiled or dirty.
  - (c) Children are actively supervised when using hand sanitizers.
- (3) Hand sanitizer is not used in place of proper handwashing

### **ENV-21 Contagious Disease Prevention-Reporting**

- (1) Contractors must report contagious diseases to DCYF ECEAP and according to local requirements.

## ENV-22 Contagious Disease Notification

- (1) Contractors must maintain documentation that they notify parents that children have been exposed to contagious disease and parasites in accordance with [WAC 110-300-0205](#).

## ENV-23 Immunizations

- (1) **This activity is individualized depending on family access to sites providing immunizations.** Contractors must ensure that all children are immunized or exempt according to [WAC Chapter 246-105](#). Children may attend on a conditional basis when homeless, exempt, or when following a schedule that meet WA Department of Health requirements to complete immunizations.

## ENV-24 Medications

- (1) Contractors must have a written policy for the safe administration, handling, and storage of medication. Contractors must:
  - (a) Store all child and staff medications so that they are inaccessible to children. Medications must be in a labeled and locked container, except for emergency medications that must be available for immediate administration.
  - (b) Designate trained staff to administer medications.
  - (c) Maintain records of all medication dispensed.
  - (d) Obtain written parent authorization to administer medication.
  - (e) Administer medications only as allowed by the label instructions or written health care provider instructions.

## ENV-25 Contagious Disease Prevention-Toilets and Sinks

- (1) Contractors must have sufficient, clean, child-accessible toilets and hand-washing facilities.

## ENV-26 Pets and Animals

- (1) If a contractor keeps pets or animals in an ECEAP site:
  - (a) The ECEAP site must have and follow a pet and animal policy that includes all components of [WAC 110-300-0225](#); and
  - (b) The contractor must provide written notice to children's parents and guardians.

## ENV-27 First Aid Kit

- (1) Contractors must have a first aid kit in each classroom that is:
  - (a) Tailored for the ages and number of children.
  - (b) Labeled and readily available to staff and volunteers.
- (2) First aid kits must include:
  - (a) A current first aid manual.
  - (b) Sterile gauze pads.
  - (c) Small scissors.
  - (d) Band-Aids of various sizes.
  - (e) Roller bandages.
  - (f) A large triangular bandage (sling).
  - (g) Non-sterile protective gloves
  - (h) Adhesive tape.
  - (i) Tweezers.
  - (j) A one-way CPR barrier or mask.
- (3) Contractors must ensure that a first aid kit is readily accessible when children are outside and on field trips.

## ENV-28 Safe Facilities-Drinking Water

- (1) Contractors must ensure drinking water is available for self-service, indoors and outdoors.

## ENV-29 Safe Facilities-Animals, Pests and Plants

- (1) Contractors must monitor the health and safety of their indoor and outdoor facilities and maintain records of these inspections. Facilities must be free from harmful animals, insect pests, and poisonous plants.

## ENV-30 Food Safety Inspection

- (1) Sites that serve meals under the Child and Adult Care Food Program (CACFP), National School Lunch Program (NSLP) and the School Breakfast Program (SBP) are required to maintain proper sanitation and health standards in compliance with all applicable State, local and tribal laws and regulations.

(2) Contractors must comply with applicable State, local and tribal requirements pertaining to inspection of locations where food is prepared, stored and served.

- (a) Food Safety Inspections must be completed by a State, local or tribal governmental agency responsible for food safety inspections.

## ENV-31 Daily Routine-Working Day and School Day

(1) Both Working Day and School Day sites must:

- (a) Provide rest time that is flexible and meets the individual developmental needs of the children per [WAC 110-300-0265](#). This includes providing quiet learning activities for children who do not require a lengthy rest time.
- (b) Comply with child care licensing requirements pertaining to inspection of locations where food is prepared, stored and served in lieu of an inspection completed by the Health Department. (WAC 110-300-0195, WAC 110-300-0196, WAC 110-300-0197, WAC 110-300-0198.)

## 7. Interactions and Curriculum

This section includes specific ECEAP requirements that ensure use of a research-based and culturally-relevant curriculum which includes individualized planning for children's developmental needs. This area includes the ECEAP requirements specific to restraint and no expulsion.

The goal of ECEAP's Inclusive Environment Policy is to ensure children receive equitable access to comprehensive services within their community. Contractors must ensure their programs are fully inclusive by implementing strength based practices when supporting children and their families. Practices should include creating a safe space for gender identity expression, culturally relevant teachings, a focus on diversity, individualized support for dual language and strength based instruction for varying abilities. The policy is intended to prevent exclusion from a high quality learning environment and support access for children and families to be included.

## IC-1 Inclusive Environments Policy

(1) Contractors must have a written policy to support all children in inclusive environments. This policy must include the contractor's:

- (a) Philosophy,
- (b) Strategies,
- (c) Plans to individualize accommodations, and
- (d) Plans to ensure that each child and family has access to inclusive high-quality early childhood programming and the opportunity to participate in a broad range of activities.

## IC-2 Individual Care Plan

- (1) Contractors must work in partnership with families to develop an individual care plan for each child with special health or developmental needs.
- (2) The individual care plan must be signed by the parent or guardian.
  - (a) The individual care plan must contain:
    - (i) The child's diagnosis, if known;
    - (ii) Contact information for the primary health care provider or other relevant specialists;
    - (iii) A list of medications to be administered at scheduled times, or during an emergency along with descriptions of symptoms that would trigger emergency medication;
    - (iv) Directions on how to administer medication;
    - (v) Allergies;
    - (vi) Food allergy and dietary needs, pursuant to [WAC 110-300-0186](#);
    - (vii) Activity, behavioral, or environmental modifications for the child;
    - (viii) Known symptoms and triggers;
    - (ix) Emergency response plans and what procedures to perform; and
    - (x) Suggested special skills training, and education for staff, including specific pediatric first aid and CPR for special health care needs.
  - (b) Contractors must have supporting documentation of the child's special needs provided by the child's licensed or certified:
    - (i) Physician or physician assistant;



- (ii) Mental health professional;
  - (iii) Education professional;
  - (iv) Social worker with a bachelor's degree or higher with a specialization in the individual child's needs; or
  - (v) Registered nurse or advanced registered nurse practitioner.
- (3) A contractor's written plan and documentation for accommodations must be informed by any existing:
- (a) Individual education plan (IEP);
  - (b) Individual health plan (IHP); or
  - (c) 504 Plan

### IC-3 Curriculum

- (1) Contractors must implement Creative Curriculum®, HighScope®, or an alternative DCYF-approved comprehensive research-based curriculum. Contractors must obtain written approval from DCYF's ECEAP office before implementing an alternative curriculum.

### IC-4 Curriculum Planning

- (1) Contractors must ensure that staff plan early learning experiences and maintain written or electronic curriculum plans which describe the activities for each class day. These plans must address:
- (a) Each component of the daily routine.
  - (b) Social-emotional, physical, language, and cognitive development and early literacy and mathematics.
  - (c) The range of abilities and identities of children in the classroom.
  - (d) Parent input on curriculum.
  - (e) Information gained from child observations and assessment.
  - (f) Washington State Early Learning and Development Guidelines.

### IC-5 Adult-Child Interactions

- (1) Staff must support children's play and learning by:
- (a) Actively seeking and incorporating child-generated ideas.
  - (b) Using a variety of teaching strategies to affirm children's developing identities, and address children's learning styles, abilities, developmental levels, and temperament.
  - (c) Helping children enter into and sustain play.
  - (d) Providing materials to enrich children's explorations.
  - (e) Coaching children to express their ideas.
  - (f) Engaging in extended conversations with children to build on their ideas.
  - (g) Using varied vocabulary.
  - (h) Leading discussions and activities during daily routines, such as meals, tooth brushing, and transitions.
  - (i) Noticing and responding to teachable moments.
  - (j) Posing problems and open-ended questions to stimulate higher-order thinking.
  - (k) Describing and discussing children's learning processes, rather than focusing on products.

### IC-6 Curriculum – Developmentally Appropriate and Culturally Relevant

- (1) Contractors must ensure a developmentally appropriate curriculum and approach emphasizing:
- (a) Active, play-based, multi-sensory learning experiences.
  - (b) First-hand exploration and investigation of real-life materials, people, and events.
  - (c) Choice, decision-making, and problem-solving.
  - (d) Topics and materials related to children's emergent interests and development of identity.
  - (e) Opportunities for children to direct their own learning, minimizing teacher-directed activities.
- (2) Contractors must ensure a culturally relevant curriculum that:
- (a) Reflects the cultures of enrolled children including tribal cultural preservation such as, Since Time Immemorial.
  - (b) Supports ongoing development of each child's language acquisition.
  - (c) Supports development of additional languages that the child is learning.
  - (d) Supports development of tribal language for Native American and Alaskan Native children.

- (e) Includes and demonstrates respect for diverse family structures and cultures, including gender identity and expression and multi-generational families.
  - (f) Focuses on the daily life of families in the community, rather than only on holidays, celebrations, or people far away.
- (3) Contractors must not plan religious activities in the curriculum. This does not preclude children or families from sharing their traditions.

### **IC-7 Environment (Indoors and Outdoors)– Children’s Interest**

- (1) The materials and equipment must address the children’s current interests.

### **IC-8 Curriculum – Nutrition and Physical Activity Planning**

- (1) The contractor must:
- (a) Require staff to support children’s active play by participating in children’s active games when appropriate.
  - (b) Plan curriculum that includes nutrition education activities including teaching healthy foods and portion sizes.
  - (c) Be respectful and affirming of children’s abilities and families’ culture.

### **IC-9 Positive Climate**

- (1) Contractors must ensure that staff build positive relationships with children. Staff must:
- (a) Use a warm, calm and respectful tone of voice and body language that acknowledges the child’s home culture.
  - (b) Use positive language, saying what children can do instead of what they cannot do.
  - (c) Validate children’s feelings.
  - (d) Respond to children’s requests and questions.
  - (e) Show tolerance for mistakes and teach that mistakes are for learning.
  - (f) Give descriptive feedback, instead of generalized praise or criticism.
  - (g) Pay attention to children to learn about their individual interests, ideas, questions, and theories.
  - (h) Observe what children do, with whom, and where they play.
  - (i) Listen reflectively, staying on the child’s topic, and paraphrasing their ideas.
  - (j) Demonstrate the belief that children are capable by letting them try out their ideas, take safe risks, and do things at their own pace, in their own way.
  - (k) Affirm children’s developing identity.

### **IC-10 Child Guidance Policy and Techniques**

- (1) Contractors must write a child guidance policy which must include:
- (a) Positive guidance approach and techniques.
  - (b) Supervision.
  - (c) Restraint policies.
- (2) Staff must use positive guidance techniques to help children learn to get along with each other, which include:
- (a) Maintaining positive relationships with children.
  - (b) Adapting the environment, routine, and activities to the needs of enrolled children.
  - (c) Establishing consistent, reasonable expectations.
  - (d) Foreshadowing events and expectations by letting children know what will happen next.
  - (e) Modeling and teaching social skills, such as turn-taking, cooperation, waiting, treating others kindly, and conflict resolution.
  - (f) Modeling and teaching emotional skills, such as recognizing feelings, expressing them appropriately, accepting others’ feelings, and controlling impulses to act out feelings.
  - (g) Involving children in defining simple, clear classroom limits.
- (3) Staff must use positive guidance techniques to support classroom limits and maintain safety, such as:
- (a) Coaching appropriate behavior.
  - (b) Offering choices.
  - (c) Redirecting to an activity that matches the child’s energy level.
  - (d) Teacher-supported cool down/time-out as a last resort.



## IC-11 Child Guidance – Prohibited Practices

- (1) Contractor's guidance policy must prohibit any person on the premises from using:
  - (a) Corporal punishment, including any means of inflicting physical pain or causing bodily harm to the child.
  - (b) Holding, grabbing, or moving the child in an aggressive manner to cause them to comply.
  - (c) Verbal abuse, such as yelling, shouting, name calling, shaming, making derogatory remarks about a child or the child's family, or using language that threatens, humiliates, or frightens a child.
  - (d) Using or withholding food or liquids as punishment or reward.

## IC-12 Child Guidance – Physical Restraint

- (1) If restraint is used, contractors must ensure staff:
  - (a) Have received training in limited restraint procedures.
  - (b) Restrain a child only as a last resort to prevent serious injury to persons, serious property damage, or to obtain possession of a dangerous object.
  - (c) Do not restrain a child longer than it takes to achieve the safety goal.
  - (d) Do not use restraint as punishment or to force a child to comply.
  - (e) Document all instances of restraint.
  - (f) Notify the parent of the restrained child following the intervention.
  - (g) Notify the Lead Education Agency (LEA) if the child is on an IEP.
  - (h) Develop a written plan with input from the child's primary care or mental health provider, and the parents or guardians, to address underlying issues and reduce the need for further physical restraint if:
    - (i) Physical restraint has been used more than once; and
    - (ii) A plan is not already a part of the child's individual care plan. (see IC-2)
- (2) Contractor's guidance policy must prohibit any person on the premises from using the use of physical restraint method injurious to the child or any closed or locked time-out room.

## Overview – Expulsion

*ECEAP is committed to leading with racial equity and prohibiting the historical outcomes for students of color. The goal of ECEAP's no expulsion standard is to ensure children and families are provided with resources and supports that are focused on child strengths. The standard is intended to prevent the disproportionate expulsion and restraint of students of color and ensures continuous enrollment in quality programming. The standard guides contractors in tailoring resources to needs, developing support plans with families and implementing supports with fidelity.*

*Steps to supporting no expulsion in programs include and are not limited to; meetings with families, developing and implementing behavior support plans, consultation with an Infant and Early Childhood Mental Health Consultant and outlining temporary services through an alternative attendance plan.*

## IC-13 No Expulsion

- (1) Expulsion means excluding a child from class due to behavior unless the intervention is defined within an agreed support plan.
- (2) Contractors may not expel ECEAP children.
- (3) Expulsion includes:
  - (a) Suspension.
    - (i) This is defined as, providing limited service for an indefinite period of time.
  - (b) Repeated calls to have a family member pick up a child.
  - (c) Similar practices that limit an ECEAP child's access to regular classroom services.
- (4) Expulsion does not include:
  - (a) Infrequent, non-repetitive patterns of removal.
  - (b) Transition to an alternative setting planned jointly by staff and parents.
  - (c) Positive behavior support plans that may include receiving temporary services out of the classroom or at home.
  - (d) An approved Alternative Attendance Plan in partnership with families and Exception to ECEAP Requirement reducing a child's time in the classroom. (See PAO-8 for additional information)
- (5) Prior to transition to an alternative setting or implementation of an Alternative Attendance Plan due to behavior, contractors must engage the support of an Infant and Early Childhood Mental Health Consultant to have them complete a classroom and/or child observation as appropriate.

- (a) If an Alternative Attendance Plan is approved, an agreed upon timeline should be discussed with the family which includes a period of reintroduction to a longer day for the student.
- (6) Positive behavior support plans should be developed in collaboration with Infant and Early Childhood Mental Health Consultants, other professionals, families and additional ECEAP contractor staff as appropriate. The joint effort focuses on the strengths of the child and family.
  - (a) Positive Behavior Support plans must honor cultural or traditional practices; this may include but is not limited to, support plans written in home language, and traditional practices in mental health.
  - (b) If a parent declines to participate in the development of a plan or suggested supports, Contractors must work with their CQI Specialist on additional resources, supports and options.
- (7) If contractors have implemented their usual strategies (See PAO-25 for additional information) and the classroom is still unsafe or excessively disrupted, or if they are unable to access the support of an Infant and Early Childhood Mental Health Consultant as described in (5) and (6), they are encouraged to contact DCYF ECEAP for technical assistance.
- (8) To ensure equitable access to ECEAP programming, Contractors will partner with teachers, support staff and families and meet to highlight child strengths and focus on supports being implemented.
  - (a) DCYF ECEAP requires that contractors to document efforts made to support the child and family. Contractors must seek support from their CQI Specialist and obtain approval before implementing any Alternative Attendance Plan.

### IC-14 Square Footage Indoor

- (1) Classrooms must have a minimum of 35 square feet per child of indoor space, not including bathroom, hall, kitchen, and storage space. (See ENV-4 Square Footage Outdoor)

### IC-15 Staffing and Ratio

- (1) During ECEAP hours, contractors must have:
  - (a) A lead teacher present.
  - (b) A second staff person who meets lead teacher or assistant teacher qualifications, if more than ten children are present.
  - (c) Additional staff as necessary to ensure safety and an effective learning environment for all enrolled children.
  - (d) A minimum 1:10 adult/child ratio.
  - (e) No more than 20 children per class/group indoors and outdoors.

### IC-16 Daily Routine

- (1) Contractors must post a schedule of the daily routine for each classroom. This daily routine must:
  - (a) Be predictable, yet flexible and responsive, to meet the interests and needs of the children.
  - (b) Offer ample time for unrushed activities and transitions.
  - (c) Minimize the number of transitions so that there is more productive time and less waiting.
  - (d) Allow periods of quiet and of activity, responding to children's needs.
- (2) The usual daily routine must include:
  - (a) A block of free choice time of at least 45 minutes. During free choice, children initiate their own activities and engage in play-based learning. Staff converse with children to support decision-making, problem-solving, and higher-order thinking.
  - (b) Small group learning opportunities. Small groups can be informal gatherings, planned enrichment activities, or options during free choice time.
  - (c) Short periods of whole group discussion, interaction, and concept development.
  - (d) Outdoor or large motor time.
  - (e) Reading in groups or individually.
- (3) Both Working Day and School Day sites must:
  - (a) Provide a minimum of 30 minutes a day of outdoor play unless conditions pose a health and safety risk to children.
  - (b) For classes meeting more than six hours, schedule at least two blocks of free choice time, of at least 45 minutes each that meet performance standards requirements with at least one opportunity in the morning and one in the afternoon at times the majority of children are present.

## 8. Program Administration and Oversight

This section includes key components to administering ECEAP, such as policy council, continuous quality improvement, service delivery, recruitment, eligibility, enrollment and attendance. The Program Administration and Oversight section also includes key policy and recordkeeping standards.

## PAO-1 New Facilities

- (1) Contractors must request and obtain prior approval in ELMS from DCYF ECEAP before opening a new site or classroom or relocating an existing classroom.

## PAO-2 Waiver to ECEAP Standards

- (1) ECEAP contractors may request a waiver to ECEAP rules, Performance Standards, or policies if they are unable to meet the standard due to specific needs of the program or enrolled child. Contractors must have written approval from the DCYF ECEAP before implementing the waiver.

## PAO-3 Variance to ECEAP Standards

- (1) ECEAP contractors may request a variance to ECEAP rules, Performance Standards, or policies if they plan to meet the regulation in an alternative way than described due to specific needs of the program or enrolled child. Contractors must have written approval from the DCYF ECEAP before implementing the variance.

## PAO-4 Confidentiality

- (1) Contractors must write a policy to ensure the security and confidentiality of all child and family information. This includes:
  - (a) Obtaining written, informed parent consent before releasing verbal or written information, except as required by law.
  - (b) Providing parents access to child and family records.

## PAO-5 Child Abuse and Neglect Policy

- (1) Contractors must have written health and safety policies and procedures on child abuse and neglect prevention, detection, and reporting.

## PAO-6 Parent Notifications

- (1) Contractors must maintain documentation that they notify parents that staff are mandated reporters of suspected child abuse and neglect in accordance with RCW 26.44 and applicable tribal and federal laws.

## PAO-7 Parent Handbook and Related Policies

- (1) Contractors must provide written materials to parents, such as a parent handbook or calendar, to inform parents of program opportunities and policies.
- (2) Each enrolled child's record must have signed documentation by the parent or guardian stating they received and reviewed the program policies.

## PAO-8 Attendance

- (1) To encourage attendance, contractors must, at minimum:
  - (a) Inform families of the benefits of regular attendance.
  - (b) Support families to promote each child's regular attendance.
  - (c) Track the contractor's average daily attendance, analyzing causes and patterns of absenteeism, and developing a plan to improve attendance if that average falls below 85 percent.
  - (d) Partner with parents to address obstacles to attendance when a child has multiple unexplained absences or is at risk of missing ten percent of class days per year.
  - (e) Consider the slot vacant and offer it to a family on the waiting list if the child's attendance does not resume after these efforts.
- (2) Contractors must write and implement a policy when families are scheduled to be out of the area for an extended amount of time due to vacation or similar circumstance. This policy must:
  - (a) Establish a maximum number of days the family can be out of the area before a contractor begins the process of enrolling the next child on the waiting list.
  - (b) Ensure staff and families discuss plans before the family leaves.
  - (c) Meet family needs as best as possible.
  - (d) Align with the requirement to fill vacant slots within 30 days.
  - (e) Making efforts to re-engage families if a child stops attending.
- (3) To support regular attendance of children experiencing homelessness, contractors must address transportation needs. Strategies may include:
  - (a) Collaborating with a school district.
  - (b) Coordinating car pools with other families.
  - (c) Providing bus passes for public transportation.

- (d) Engaging with community partners.
- (e) Offering a temporary alternative attendance plan.
- (4) Contractors may contact the DCYF ECEAP for technical assistance if they have exhausted attendance and transportation strategies for children experiencing homelessness.
- (5) Where ECEAP is provided by a school district, the transportation requirements of the [McKinney-Vento Education of Homeless Children and Youth Assistance Act](#) apply. See PAO-23 Transportation for more information.
- (6) To support attendance of children with extenuating circumstances which impact their behavior, contractors must address the individual child's needs. Strategies may include:
  - (a) Collaborating with the child's family to develop a behavior support plan.
  - (b) Consulting with an Infant and Early Childhood Mental Health Consultant or professional.
  - (c) Offering referral to or engaging with other community partners.
- (7) Contractors must notify the DCYF ECEAP and receive written approval before implementing any alternative attendance plan.

### PAO-9 Confidential Record Securing and Disposal

- (1) Contractors must write a policy to ensure the security and confidentiality of all child and family information. This includes:
  - (a) Disposing of written records in a secure manner.
  - (b) Securing electronic records.

### PAO-10 Health Records

- (1) Contractors must maintain current and confidential health files on all enrolled children that include:
  - (a) Medical and dental history.
  - (b) Immunization records.
  - (c) Allergy information.
  - (d) Food preferences and restrictions.
  - (e) Health screening results.
  - (f) Verification of dental screening results.
  - (g) Verification medical examination results.
  - (h) Accident reports.
  - (i) Documentation of health-related family contacts.
- (2) Contractors must maintain a tracking system to ensure these records are kept up-to-date.

### PAO-11 Parent Consent Forms

- (1) Contractors must obtain signed parent consent for:
  - (a) Administration of medication.
  - (b) Emergency medical treatment.
  - (c) Health screenings or assessments.
- (2) Signed forms must be kept confidential and accessible.

### PAO-12 Child Restraint Documentation

- (1) Contractors must retain documentation of child restraint incidents for five years.

### PAO-13 Monitoring and Compliance

- (1) Contractors must maintain documentation related to their continuous quality improvement systems including:
  - (a) Data gathered during monitoring.
  - (b) Follow-up on out-of-compliance issues.

### PAO-14 Program Monitoring Documents

- (1) Contractors must maintain documentation of progress on compliance agreements for a minimum of five years.

### PAO-15 Pesticide Notifications

- (1) Contractors must maintain for seven years, documentation that they notify parents, employees, and any other interested parties 48 hours in advance of the application of pesticides in accordance with [RCW 17.21](#). Notification is not required if children will be out of the facility for two consecutive days after application.

## PAO-16 Health Screening

- (1) Children who have not had a health screening within the last twelve months must be screened within 90 calendar days, counting children's first day attending class each school year as day one, for:
  - (a) Vision and hearing.
  - (b) Height and weight.
  - (c) Special health needs.
- (2) Contractors must:
  - (a) Document the screening results.
  - (b) Partner with families when health and nutritional issues or developmental concerns are suspected or identified in their child.
  - (c) Make appropriate referrals based on screening results.

## PAO-17 Eligibility, Recruitment, Selection, Enrollment, and Attendance Documents

- (1) Contractors must retain attendance records for *five years*.
- (2) Contractors must maintain the following paper documentation for at least the current and previous school year:
  - (a) Parent signatures verifying eligibility information is accurate.
  - (b) Signed statement from staff who verified eligibility.
  - (c) Statement of income signed by the employer or parent, if no other documentation of income is available.
- (3) Contractors should consult their ECEAP contract and follow their agency's record retention schedule for longer retention requirements.

## PAO-18 Human Resources Documents

- (1) Contractors must retain the following for each employee for *five years* after employment ends:
  - (a) Copy of first aid, CPR, and food worker cards, if required.
  - (b) Documentation of qualifications not verified by MERIT, such as copies of diplomas, transcripts, licenses, and certifications.
  - (c) Orientation and training record.
  - (d) Professional Development Plan, and observation and mentoring notes for staff with Professional Development Plans.
  - (e) Reference checks.
  - (f) Tuberculosis (TB) test records.
- (2) Contractors must retain the following for *five years* after their completion:
  - (a) Documentation of labor pool shortage or other staff recruitment difficulty.
  - (b) Staff recruitment materials, advertising open positions to the public.
  - (c) Volunteer records including background clearances, TB test records, orientation and training, and hours of volunteer service
  - (d) Affirmative Action Plan that includes the plan's implementation and putting in practice to increase the representation of affected groups in the workforce when a particular group is under-represented to meet the needs of the community. [WAC 357-25](#), [RCW 49.60](#), Equal Employment Opportunity governing guidelines, Code of Federal Regulations [Titles 28, 29, and 43.](#))
- (3) Contractors must maintain current:
  - (a) Background clearances.
  - (b) Job descriptions.
  - (c) Professional development plans for staff who do not fully meet required qualifications.
  - (d) Staff and volunteer training plan.
  - (e) Staff recruitment and selection policies and procedures.
  - (f) Volunteer policies.

## PAO-19 Health and Safety Documents

- (1) Contractors must retain the following for five years after their completion:
  - (a) Emergency drill records.
  - (b) Inspection records for smoke detectors, fire alarms, fire extinguishers.
- (2) Contractors must maintain current:

- (a) Child abuse and neglect prevention, detection, and reporting policy and procedure.
- (b) Child allergy procedure.
- (c) Disaster plan.
- (d) Exclusion of sick children policy including Child, Staff
- (e) Health and safety inspections for the school year.
- (f) Contagious disease prevention procedures.
- (g) Medication management procedures.
- (h) Pesticide/herbicide management policy.
- (i) Plans for handling medical, dental, and poisoning emergencies.
- (j) Transportation policy.

### PAO-20 Early Childhood Education Documents

- (1) Contractors must maintain the following for the current school year:
  - (a) Positive behavior support and no expulsion policy.
  - (b) Child guidance policy.
  - (c) Curriculum plans, including individualization.
  - (d) Early childhood education framework.
  - (e) Kindergarten transition plan.

### PAO-21 Child Records

- (1) Contractors must retain the following records for each child while they are in ECEAP and for five years after the child leaves ECEAP:
  - (a) Consent forms.
  - (b) Health records and tracking.
  - (c) Individualized curriculum and guidance plans.
  - (d) Individualized Education Program (IEP), when applicable.
  - (e) Notes from parent-teacher conferences including child goals.
  - (f) Notes from Local Education Agency (LEA) or Multidisciplinary Team (MDT) meetings, when applicable.
  - (g) Plans, referrals, and follow-up notes.
  - (h) Screening and assessment results.

### PAO-22 Disaster Plan, Policies and Procedures

- (1) Contractors must have written health and safety policies and procedures on disaster plan for emergencies such as fire, earthquake, flood, tsunami, volcanic eruption, or lock-down, as applicable based on location, including practice drills.

### PAO-23 Transportation

- (1) Transportation is an optional ECEAP service.
- (2) Contractors must write a health and safety policy and procedure for transportation, if applicable.
- (3) When ECEAP children are served by school district bus service, transportation is regulated by OSPI minimum standards.
- (4) If contractors transport children in non-school district vehicles, they must:
  - (a) Maintain a written transportation policy to ensure the safety of children.
  - (b) File current copies of all drivers' licenses.
  - (c) File current copies of vehicle insurance meeting Department of Licensing insurance requirements.
  - (d) Ensure that signed medical releases and emergency contact forms for each child are readily accessible.
  - (e) Use buses that meet OSPI minimum standards for school buses or other vehicles maintained in good repair and safe operating condition.
  - (f) Follow the Washington Child Restraint Law. (RCW 46.61.687 and 46.61.688)
  - (g) Document daily visual vehicle safety checks.
  - (h) Document a regular schedule of vehicle safety inspections.
- (5) When school districts are transporting homeless children using a method other than district-provided transportation, the following applies:
  - (a) When using a taxi service:
    - (i) The child must be accompanied by a parent or authorized adult in addition to the driver



- (ii) Drivers must have a cleared Portable Background Check
- (iii) A contract must be in place that ensures:
  - A. The taxi is up to date on all maintenance
  - B. All safety measures are in place and utilized, including the use of and appropriate installment of child safety seats and seat belts.
- (b) ECEAP contractors may not use rideshare services such as Uber and Lyft to provide transportation for children.
- (6) Contractors must ensure that:
  - (a) Signed parent consent forms for transportation for each child are obtained prior to providing transportation.
  - (b) Signed medical releases and emergency contact forms for each child are readily accessible in case of injury during transportation.
  - (c) One-way transportation time for children is no more than one hour, except in rural or remote areas where transportation time must be kept to a minimum.

### PAO-24 Transportation Records

- (1) Contractors must retain transportation records including copies of driver's licenses, vehicle insurance, vehicle daily safety checks, and vehicle inspection reports for five years after their completion.

### PAO-25 No Expulsion Policy

- (1) Contractors must write and implement a policy to address the needs of children with challenging behaviors and prohibit expulsion. The policy includes strategies appropriate to the community served and timeframes for implementation. These five topics must be addressed:
  - (a) Supporting classroom teachers.
  - (b) Planning with families to meet the individual needs of the child.
  - (c) Engaging community resources such as Infant and Early Childhood Mental Health Consultant, coach or other professional.
  - (d) Choosing an alternative schedule or setting.
  - (e) How staff are trained to support positive social emotional development, reduce challenging behavior and trauma informed care annually.
- (2) If contractors have implemented their usual strategies and the classroom is still unsafe or excessively disrupted, they are encouraged to contact DCYF ECEAP for technical assistance.

### PAO-26 Health and Safety Policies and Procedures

- (1) Contractors must have written health and safety policies and procedures on:
  - (a) Child allergies.
  - (b) Exclusion of sick children.
  - (c) Handling the following emergencies:
    - (i) medical,
    - (ii) dental
    - (iii) poisoning.
  - (d) Infectious disease prevention.
  - (e) Medication management.
  - (f) Monitoring of health and safety practices.
  - (g) Pesticide/herbicide management in accordance with RCW 17.21, preventing children's exposure, and using the least hazardous means to control pests and unwanted vegetation.

### PAO-27 Required Postings

- (1) Daily classroom routine.
- (2) Emergency telephone numbers posted near a telephone.
- (3) Emergency medical and disaster procedures for medical, dental, and poison treatment.
- (4) Food worker cards for food preparation staff.
- (5) Menus.
- (6) Child allergies and special dietary restrictions.

### PAO-28 Comprehensive Service

- (1) Contractors must provide comprehensive services in collaboration with ECEAP parents, staff, and community partners. Services include:

- (a) Early childhood education.
  - (b) Family support, using the Mobility Mentoring® approach.
  - (c) Family engagement.
  - (d) Health and nutrition.
- (2) Contractors must ensure that all ECEAP services:
- (a) Respond to community needs.
  - (b) Integrate program components, such as education, family support, and health.
  - (c) Are developmentally appropriate for children.
  - (d) Build relationships with families based on mutual respect and equality.
  - (e) Are culturally and linguistically appropriate for families.
  - (f) Focus on family strengths.
  - (g) Support building adult capabilities.
  - (h) Support family engagement, empowerment, and leadership.

### PAO-29 Community Partnerships

- (1) Contractor's must take an active role in promoting coordinated systems of comprehensive early childhood services to children furthest from opportunity and families in their community through communication, cooperation, and the sharing of information among agencies. A contractor must establish collaborative relationships and partnerships, with schools, health, social service agencies, tribal sovereign nations and other related community organizations. This may include direct communication with DCYF staff, state agency partners, local providers or other early learning system navigation partners for coordination and support of systems-level initiatives so that families can access the range of services and supports. Contractors must involve partners in:
- (a) Community Assessment.
  - (b) ECEAP service delivery planning.
  - (c) Community services development and coordination.
  - (d) Planning for children with disabilities, including inclusive classrooms.
  - (e) Kindergarten transition planning.
  - (f) Compliance agreement planning, as related to community services.
  - (g) Early learning system integration efforts, such as coordinated recruitment and enrollment or offering of inclusive classrooms.

### PAO-30 Health Advisory Committee

- (1) Contractors must establish a Health Advisory Committee (HAC) composed of staff; ECEAP parents; and professionals in medical, dental, nutrition, public health, and mental health fields; to:
- (a) Offer input on policy and planning related to health, nutrition, and mental health.
  - (b) Address issues and concerns about health service delivery.
  - (c) Provide opportunities for parent empowerment and leadership skill development.
- (2) The HAC must meet a minimum of once per year and more often as community health or ECEAP needs arise. Contractors must maintain a roster of participants and minutes of HAC meetings.
- (3) Contractors may form combined ECEAP, Early ECEAP and Head Start HACs. Neighboring contractors may form joint HACs.

### PAO-31 Parent Policy Council

- (1) Contractors must establish a Parent Policy Council, composed primarily of current and former ECEAP parents, and separate from an agency board of directors. Council members may serve no more than five years. ECEAP staff provide support and consultation at Council meetings.
- (2) The purpose of the Parent Policy Council is to develop parent empowerment and leadership and serve as a communication link between the contractor and ECEAP families. The Council works with the contractor to make decisions about ECEAP administration, including, but not limited to:
- (a) Comprehensive service delivery.
  - (b) Community assessment.
  - (c) Self-assessment of ECEAP Compliance.
  - (d) Use of anti-bias practices
  - (e) Program monitoring.
  - (f) Complaint resolution.



- (g) Budget.
  - (h) Program policies.
  - (i) Recruitment of families.
  - (j) Expansion and entitlement planning.
- (3) Contractors must orient Parent Policy Council members to the ECEAP Contract, ECEAP Performance Standards, and program policies. Contractors must maintain minutes of Parent Policy Council meetings.
- (4) Contractors may form combined ECEAP, Early ECEAP and Head Start Parent Policy Councils providing there is ECEAP parent representation.

### PAO-32 Community Assessment

- (1) Contractors must conduct a community assessment at least every five years. The assessment may be aligned with the Head Start community assessment. The contractor must annually review and update the assessment to reflect significant changes in community demographics and resources. The assessment process must involve families, staff and community partners.
- (2) The assessment must document:
- (a) Where eligible children live, within the contractor's service area.
  - (b) Race, ethnicity, and home languages of eligible children.
  - (c) Numbers of age-eligible children who are:
    - (i) Developmentally delayed or disabled.
    - (ii) In the child welfare system, including foster care.
    - (iii) In families that are homeless.
    - (iv) In families with low income.
    - (v) In families where parents work as seasonal or migrant farmworkers.
    - (vi) In families in the military.
    - (vii) In families that are American Indian or Alaskan Native
- (3) Contractors must analyze this assessment data with their community partners to determine the community capacity for ECEAP-eligible children and families to access services such as:
- (a) Education.
  - (b) Medical, mental and oral health.
  - (c) Nutrition.
  - (d) Social services.
- (4) Contractors must use the community assessment to develop their:
- (a) Plan for delivering services that meet the needs of their community.
  - (b) Philosophy and goals.
  - (c) Recruitment strategies.
  - (d) Culturally and linguistically responsive ECEAP services.
  - (e) Site locations.
- (5) Contractors must maintain documentation of community assessment activities.

### PAO-33 Self-Assessment of ECEAP Compliance

- (1) Contractors must include ECEAP staff and parents in an annual assessment of compliance with ECEAP Performance Standards, following the ECEAP Self-Assessment process. Contractors must submit this self-assessment to the DCYF ECEAP by June 15 of each year.

### PAO-34 Parent and Community Complaints

- (1) Contractors must develop a written procedure for handling parent and community complaints. The procedure must address:
- (a) How to register a complaint.
  - (b) Steps and timeline for investigating a complaint.
  - (c) Documentation of complaints, including resolution of substantiated complaints.
- (2) If resolution of a complaint cannot be reached, the contractor must contact the DCYF ECEAP.

### PAO-35 Free-of-Charge

- (1) Contractors must provide ECEAP services free-of-charge to enrolled families.
- (2) Contractors may accept voluntary donations.
- (3) Contractors must ensure that all parents have opportunities to fully participate in ECEAP activities.

- (4) No parent will be requested or required to contribute money, food, or supplies with a monetary value.
- (5) Contractors are encouraged to invite parents to volunteer time, but may not require it.

### PAO-36 Subcontractors

- (1) Contractors may subcontract ECEAP services after notifying DCYF. All subcontracts or interagency agreements must be in writing and meet the requirements of the ECEAP contract.
- (2) Contractors must orient and train subcontractors on current ECEAP Performance Standards. Contractors are responsible for monitoring subcontractors for compliance with all Performance Standards.

### Overview – Recruitment, Eligibility, and Enrollment

*ECEAP recruitment, eligibility, and enrollment standards ensure that the children most in need of ECEAP are enrolled, within the state’s allotted funding. The Early Learning Management System (ELMS) is designed to guide contractors through this process.*

*Steps to enrolling a family include recruitment, application, verification of eligibility, prioritization and then enrollment. Not all eligible children will receive ECEAP services. Enrollment depends on the number of available slots for the children on the eligible, prioritized waiting list.*

*To ensure fair access to ECEAP, Contractors:*

- *Develop and implement a recruitment process to actively inform all families with eligible children of the availability of services.*
- *Consider linguistic and cultural diversity and community needs when developing recruitment strategies.*
- *Work with neighboring ECEAP and Head Start programs to ensure enrollment of as many eligible, high priority children as possible. This includes joint outreach efforts and referrals as determined by the service agreement.*
- *Encourage and assist families to apply for admission to the program.*
- *Verify eligibility of each applicant.*
- *Prioritize eligible children for enrollment in available slots.*
- *Maintain prioritized waiting lists so it is possible to quickly refill vacant slots and demonstrate statewide need for ECEAP.*
- *Ensure that ECEAP funds are only used for services for eligible children.*

*DCYF requires contractor staff to record in ELMS which documents they viewed to determine child eligibility and prioritization. Contractors are not required to retain copies of these documents.*

### PAO-37 Child Recruitment

- (1) Contractors must conduct ongoing recruitment throughout the year to:
- (a) Identify potentially-eligible families in their service area.
  - (b) Inform families about ECEAP services.
  - (c) Encourage families to apply for ECEAP.
  - (d) Maintain a viable waiting list.
- (2) Contractors must focus their recruitment efforts to locate age-eligible children:
- (a) In state or tribal child welfare system including foster care, kinship care, Child Protective Services, Family Assessment Response services.
  - (b) With developmental delays or disabilities.
  - (c) Who are experiencing homeless as defined by the federal [McKinney-Vento Education of Homeless Children and Youth Assistance Act](#) as lacking a fixed, regular, and adequate nighttime residence due to loss of housing, economic hardship, or a similar reason.
    - i. A **fixed residence** is one that is stationary, permanent and not subject to change.
    - ii. A **regular residence** is one that is use on a regular (i.e. nightly) basis.
    - iii. An **adequate residence** is one that is sufficient for meeting both the physical and psychological needs typically met in home environments.
- (3) Contractors must document their recruitment procedure and strategies in ELMS.

### PAO-38 Eligibility for ECEAP Services

- (1) A child is eligible for ECEAP if the child is at least three years old by August 31 of the school year, is not age-eligible for kindergarten, and is one of the following:
- (a) From a family with income at or below 36% of the state median income (SMI) established by the U. S. Department of Health and Human Services ([https://www.acf.hhs.gov/sites/default/files/documents/ocs/COMM\\_LIHEAP\\_IM03%20Attachment1%20SMITable\\_FY2022.pdf](https://www.acf.hhs.gov/sites/default/files/documents/ocs/COMM_LIHEAP_IM03%20Attachment1%20SMITable_FY2022.pdf))

- (b) Qualified by a school district for special education services under RCW 28A.155.020. All children with a school district Individualized Education Program (IEP) meet this requirement.
  - (c) Experiencing homelessness as defined by the federal [McKinney-Vento Education of Homeless Children and Youth Assistance Act](#).
  - (d) Has participated in Early Head Start (EHS) or a successor federal program providing comprehensive services for children from birth through two years of age, the early support for infants and toddlers program (ESIT) or received class C developmental services, the birth to three early childhood education and assistance program (Early ECEAP), or the early childhood intervention and prevention services program (ECLISPE)
  - (e) Is a tribal child, temporarily defined by DCYF and ECEAP Tribal Workgroup, and at or below 100% SMI
  - (f) From a family with income that exceeds 36% of the SMI (ESE) and impacted by specific prioritization factors identified by DCYF that are linked by research to school performance, within the limits set by DCYF and the State Legislature.
- (2) Children who are eligible for ECEAP are not automatically enrolled in ECEAP. They must still be prioritized. (See PAO-48).
  - (3) Eligible, enrolled children maintain their eligibility for ECEAP until kindergarten, without reverification of income or prioritization factors. All previously enrolled children returning for a new school year may be reprioritized against new children when enrollment slots are limited.
  - (4) Children served by school district special education or ECLIPSE may be simultaneously enrolled in ECEAP.
  - (5) Children served by Head Start may not be simultaneously enrolled in ECEAP. However, Head Start grantees awarded the Supplemental Funds Available to Extend Duration of Services in Head Start and Early Head Start may use those funds to extend ECEAP hours.

### PAO-39 Additional Children Allowed for Enrollment

- (1) A child is allowed to be enrolled in ECEAP as space is available if the child is at least three years old by August 31, is not age-eligible for kindergarten, and is from a family with income above 36% SMI but less than or equal to 50% SMI if the child is impacted by at least one other specific prioritization factor identified by DCYF and the State Legislature.
- (2) Children allowed to enroll who turn three years old after August 31 of the school year must be from a family with income at or below 50% SMI or is impacted by at least one other specific prioritization factor; and have received services from or participated in ESIT, Early ECEAP, ECLIPSE or Early Head Start.
- (3) Children allowed for enrollment according to sections (1) and (2) must not exceed 25% of total statewide ECEAP enrollment.

### PAO-40 Eligibility for Working Day ECEAP

- (1) Children are eligible for Working Day ECEAP if one of these applies:
  - (a) In single parent families, the parent must be employed, in a formal training program, approved for Child Protective Services child care, in [WorkFirst activities](#) listed on a DSHS Individual Responsibility Plan, in reasonable related travel, or in a combination of these activities for a minimum of 25 hours per week.
  - (b) In two-parent families, both parents must be employed, in a formal training program, approved for Child Protective Services child care, in [WorkFirst activities](#) listed on a DSHS Individual Responsibility Plan, in reasonable related travel, or in a combination of these activities for a minimum of 55 hours per week.
  - (c) In two-parent families, when one parent is disabled and unable to work and unable to care for the child while the other parent is working, the other parent must meet the single parent eligibility requirement.
- (2) If a parent's work hours vary, contractors must average the weekly hours for the entire school year.
- (3) Parents' work or training hours do not have to match the ECEAP class hours.
- (4) Additionally,
  - (a) Families with children enrolled in Working Day ECEAP must continue to meet the Working Day eligibility requirements to enroll in a second year of Working Day ECEAP. Families that no longer meet the Working Day eligibility requirements are still eligible for Part Day or School Day ECEAP.
  - (b) For children returning from the previous year from any classroom model, staff update family work and training hours in ELMS before enrolling the child in a Working Day class in the new year.

- (5) Children who are age-eligible for kindergarten in the fall may be enrolled in Working Day during summer quarter just prior to kindergarten only if they were enrolled in ECEAP the previous school year, in any model or with any ECEAP Contractor.

### PAO-41 Verifying Eligibility

- (1) Contractors must verify ECEAP eligibility before initial enrollment, including parent or guardian's legal authority to enroll, child's age, family size and family income.
- (a) Exception: Contractors have up to 90 calendar days to verify eligibility under certain circumstances when documentation is not immediately available such as: homelessness, natural disasters, fire, domestic violence. In some cases, Kinship caregivers who do not have access to documents may fall in this exception. Children may begin class if presumed eligible and high priority. If the ELMS application is locked, contractors must contact ELMS Support to update the application within 90 calendar days, counting the child's first day attending class as day one.
- (2) In ELMS, contractors must identify the documents used to verify eligibility. For each enrolled child, contractors must retain a statement signed by a staff person certifying that they viewed and verified documentation establishing the child's eligibility for ECEAP and, to the best of their knowledge, the information entered in ELMS is true and correct. Contractors must also retain a statement signed by the ECEAP child's parent certifying that to the best of their knowledge, the information entered on the application is true and correct. These statements are available on the printed child application in ELMS.
- (3) In the absence of other documents to verify family size, contractors may accept a parent's signed statement.
- (4) Contractor staff may not verify ECEAP eligibility for their own relatives.
- (5) Child applications remain valid for eligibility purposes for the school year for which the family applied.
- (a) Contractors must re-verify eligibility for children who never attended ECEAP, whose initial application was in the previous school year (July 1 to June 30).
- (b) Contractors must verify eligibility for siblings applying for subsequent years.
- (c) It is not necessary to re-verify eligibility for children who attended ECEAP and are still age-eligible, except for eligibility for Working Day ECEAP as noted in PAO-39.

### PAO-42 Authority to Enroll Child

- (1) A person has the authority to enroll a child into ECEAP if they are:
- (a) The child's biological, adoptive, step, or foster parent.
- (b) Awarded custody by a court via a Non-Parental Custody Decree.
- (c) Granted temporary custody via a written temporary parental consent agreement, which:
- (i) Must be signed by both parents or explain why one parent is not available.
- (ii) Must be agreed by the parent and the person assigned temporary custody.
- (iii) Need not be approved by a court or notarized.
- (d) Acting *in loco parentis* (in the place of a parent) by intentionally assuming the duties of a parent and responsible for exercising the day-to-day care and control of the child.

### PAO-43 Calculating Family Size

- (1) To establish family size for the purpose of determining state median income, contractors must count all people who meet all of the following criteria:
- (a) Living in the same household with the ECEAP child.
- (i) Exception: Do not include hosts of families temporarily sharing housing with relatives or others.
- (b) Related to the parent(s) or legal guardian(s) by blood, marriage, or adoption.
- (i) Include the ECEAP child and the child's parent(s) in this count.
- (c) Supported by the income of the parent(s) or legal guardian(s) of the ECEAP child.
- (i) Do not include household members age 19 or older who have earned or unearned income that covers half or more of their support.
- (2) Exception: For children in foster care, in kinship care, or adopted from foster or kinship care, count only the ECEAP child.

### PAO-44 Whose Income to Count

- (1) When determining a child's income eligibility, contractors must count the income received by the ECEAP child's parent(s) or guardian(s).
- (2) Exceptions:
- (a) For a child in foster care, count only the amount of the foster care grant applicable to the ECEAP child. If there is no grant, count the income as zero.

- (b) For an ECEAP child in kinship/relative care, count only the amount of the DSHS Non-Needy Relative, *in loco parentis*, legal guardian grant, Supplemental Security Income (SSI, Social Security Survivor Benefits (SSA) or Social Security Disability Insurance (SSDI) payment, or tribal payment applicable to the ECEAP child. If there is no grant, count the income as zero.
- (c) For children adopted after foster or kinship care, count only the amount of an adoption support grant. If there is no grant, count the income as zero.
- (d) For a family sharing housing with relatives or others, count only the income of the child's parents or guardians. Do not count the income of hosts.

## PAO-45 Which Income to Count

- (1) For each family, contractors may calculate income from either the previous calendar year or the previous 12 months, whichever more accurately reflects the needs of the family.
- (2) For the purpose of determining ECEAP eligibility, count all income of the ECEAP child's parents including:
  - (a) Gross wages or salaries, before taxes and deductions.
  - (b) Net income from self-employment.
  - (c) Income received in a regular or periodic manner such as:
    - (i) Alimony.
    - (ii) Annuity payments.
    - (iii) Child support, only if required by a legally-binding child support order.
    - (iv) Emergency assistance cash payments.
    - (v) Insurance payments that are regular (not one-time).
    - (vi) Retirement or pension payments.
    - (vii) Scholarships, grants, or fellowships for living expenses.
    - (viii) Social Security
    - (ix) Strike benefits.
    - (x) Supplemental Security Income SSI.
    - (xi) State or Tribal Temporary Assistance for Needy Families (TANF) grants.
    - (xii) Training stipends.
    - (xiii) Tribal income, if taxable.
    - (xiv) Unemployment or Workers' Compensation.
    - (xv) Veteran's benefits.
  - (d) Interest and dividends from assets.
  - (e) For uniformed services members, all entitlements (pay and allowances) reported on Leave and Earnings Statements, except Basic Allowance for Housing (BAH), Basic Allowance for Subsistence (BAS), Family Separation Housing (FSH), and Hostile Fire Pay/Imminent Danger Pay (HRP/IDP).
  - (f) Gambling or lottery winnings.
- (3) Subtract from income documented child support payments to another household, only if required by a legally-binding child support order.
- (4) Do not count as income:
  - (a) Cash from the sale of an asset or bank withdrawals not subject to capital gains.
  - (b) Disability payments made to disabled children of Vietnam veterans as prescribed by the Secretary of Veterans Affairs.
  - (c) Food or housing received in lieu of wages.
  - (d) Foster Care Grant for non-ECEAP child.
  - (e) Non-cash benefits such as food stamps, housing assistance, Medicaid, Medicare, school lunches, or employer-paid fringe benefits.
  - (f) One-time gifts, loans, inheritances or insurance settlements.
  - (g) Scholarships or educational grants for tuition.
  - (h) Tax refunds.
  - (i) Social Security issued in a child's name
  - (j) Stimulus payments due to natural disasters, pandemics, or state of emergency.

## PAO-46 When a Child Lives in Two Households

- (1) When a child lives in two households, contractors must first determine if there is a primary household. If so, use that household only for determining family size and income. A household is primary if, for example, either the parenting plan awards one household primary custody or one household receives child support from the other household, in which case the receiving household is primary.



- (2) When neither household is primary and neither household receives child support from the other household, both of the following apply:
- (a) Count the family size for both households and divide by two. If the resulting number is a fraction, round up to the nearest whole number.
  - (b) Count half of each of the incomes for the two parents who share legal custody. Do not count the income of their current spouses or partners, if any.

### PAO-47 Verifying Annual Income

- (1) Contractors must verify family income before determining whether a child is eligible to participate in ECEAP. Verification of annual income is required for most ECEAP applicants, except:
- (a) Contractors verify the grant amount for children in foster care and those in kinship/relative care covered by a DSHS Non-Needy Relative, *in loco parentis*, or legal guardian grant.
  - (b) Contractors do not re-verify income for families of children who were previously enrolled and attended ECEAP.
- (2) To verify income, contractors must view documentation such as:
- (a) Income tax forms, W-2 forms, or 12 months of pay stubs or pay envelopes.
  - (b) Leave and Earnings Statements for uniformed services members.
  - (c) Documentation of public assistance or other benefits.
  - (d) Child support orders.
  - (e) A statement of income signed by the employer or parent, if no other documentation of income is available.
- (3) Eligible, enrolled children are allowed to remain in ECEAP until they are age-eligible for kindergarten, without re-verification.
- (4) Under specific circumstances, contractors may choose to use the previous month's or current month's income to determine eligibility, rather than the annual income.
- (a) Annual income must first be verified and entered in ELMS.
  - (b) This choice applies when a family's current income is significantly decreased from their annual income due to death, divorce, unplanned job loss, or similar unexpected circumstance.
  - (c) The reason for this exception must be documented in ELMS.

### PAO-48 Prioritization

- (1) Once contractors have established a pool of eligible children, contractors must prioritize children for available ECEAP slots starting first with eligible children, then children allowed for enrollment. To do this, contractors must use the priority point system available on the ECEAP webpage and built into ELMS. This point system is based on:
- (a) State law regarding priority for children in eligible and allowable categories.
  - (b) DCYF research on the impact of risk factors on school readiness and success.
  - (c) Child age, with priority for children who are within one year of kindergarten age.

### PAO-49 Exceeds SMI Eligibility (ESE) Slots

- (1) Contractors may provide ECEAP services to children who exceed SMI eligibility (ESE) who are impacted by specific prioritization factors identified by DCYF that are linked by research to school performance.
- (a) Contractors must actively recruit and enroll income-eligible children within their service area.
  - (b) Contractors must make every effort to fill slots first with children who are eligible according to PAO-38. These children are;
    - (i) at or below 36% SMI
    - (ii) on IEPs
    - (iii) experiencing homelessness,
    - (iv) previously enrolled in Early ECEAP, EHS, ESIT, or ECLIPSE,
    - (v) a tribal child at or below 100% SMI
    - (vi) within the entitled ESE group which is up to 10% of slots statewide.
  - (c) Contractors may enroll additional ESE allowable children who are up to 50% SMI as space is available, up to the initial ESE limit assigned by DCYF to each contractor annually. DCYF may adjust limits throughout the year upon contractor request.
  - (d) DCYF will consider the following factors when reviewing requests for additional over-income slots:
    - (i) The statewide number of enrolled over-income children without IEPs.

- (ii) The similarity of the income levels, priority points, and prioritization factors of the children described in the applications and other ECEAP children enrolled in ESE slots.
  - (iii) The statewide plan to serve all income-eligible children from families who choose to participate.
  - (iv) The requesting contractor's need to fill slots to fully enroll a class to ensure access to services for income-eligible children.
  - (v) The presence of unserved, income-eligible children in other locations in the state.
- (2) For the purposes of the ESE limit, all children are counted at the time of their first ECEAP enrollment as either income-eligible or ESE.
- (a) Children who enter ECEAP who are eligible as defined in PAO-38(1a-e) do not count against ESE limit, even if they do not qualify by income.
  - (b) If a child enters ECEAP using an ESE slot and then during the year an active IEP is entered in ELMS for the child, they will no longer count against the ESE limit.

### PAO-50 Waiting Lists

- (1) Contractors must maintain active prioritized waiting lists in ELMS.
- (2) For the purposes of statewide statistics, staff must complete the ELMS prescreen for all children on the waiting list.
- (3) ECEAP waiting lists may include children who are also on a Head Start waiting list, for children who might enroll in either program.
- (4) Contractors must remove a child from waiting lists in ELMS when they learn the child no longer needs services or has enrolled in Head Start, except ELMS will remove children when they are no longer age-eligible.

### PAO-51 Availability for Enrollment

- (1) Contractors must only enroll children who are available to attend during scheduled class hours, with the exception of temporary absences due to illness or other reasons communicated by the family.
  - (a) For Part Day and School Day classes, children must be regularly available to attend all scheduled class hours.
  - (b) For Working Day classes, children must be available to attend six or more hours per day and at least four days per week.

### PAO-52 Maintaining Enrollment

- (1) Contractors must:
  - (a) Begin all ECEAP classes no later than September 30 of each state fiscal year.
  - (b) Fill each funded ECEAP slot within 30 calendar days. To establish 30 calendar days:
    - (i) At the beginning of the year, count the first day of class as day one.
    - (ii) When a child exits, count the last day the child attended class in person as day one.
    - (iii) When an expected child did not attend, count the first day of class or the last day a child attended in that slot as day one.
  - (c) Consider a slot full when a child attends class in person.
- (2) Exceptions:
  - (a) It is optional to fill vacancies when the last day the exiting child attended class was in the final 60 calendar days of the school year, except in Working Day classes.
  - (b) ECEAP classes that share classrooms with Migrant/Seasonal Head Start may begin when the room is available in October. ECEAP classes that share classrooms with Migrant/Seasonal Head Start must fill each funded ECEAP slot by October 30.

### PAO-53 Serving Non-ECEAP Children in the Same Classroom

- (1) Contractors may serve children who are not eligible for ECEAP in the same classroom with ECEAP children, providing:
  - (a) The total proportional share of costs for non-ECEAP children is covered by funds, or in-kind contributions, from sources other than ECEAP dollars.
  - (b) ECEAP Performance Standards are met for all ECEAP children.
  - (c) The contractor reports the number of non-ECEAP children accurately in ELMS and updates this in monthly reports.

### PAO-54 Health and Safety Planning

- (1) Contractors must develop a written plan, in partnership with their Health Advisory Committee, to implement and monitor health services including:

- (a) All requirements related to Health, Safety and Nutrition.
- (b) Confidentiality protocols.
- (c) Classroom health curriculum.
- (d) Parent education.

## PAO-55 Contagious Disease Prevention Policy and Procedure

- (1) Contractors must:
  - (a) Establish contagious disease prevention policies and procedures in accordance with local or tribal health department guidelines or OSPI "[Infectious Disease Control Guide for School Staff.](#)"
  - (b) Follow universal precautions for prevention of transmission of blood borne pathogens.

## PAO-56 Early Childhood Education Service Delivery

- (1) Contractors must use an early learning framework to plan developmentally-appropriate early childhood education. This framework informs the environment, daily routine, curriculum, adult-child interactions, guidance, screening and referral, assessment and individualization, and parent-teacher conferences.
- (2) Contractors must ensure the following dosages of class time for each model offered:
  - (a) Part Day
    - (i) Minimum 3 hours per class session.
    - (ii) Minimum 360 hours of class, over no less than 30 calendar weeks.
    - (iii) Naptime does not count as part of the Part Day class hours.
  - (b) School Day
    - (i) Minimum 5.5 hours per class session
    - (ii) Four or five days per week
    - (iii) Minimum 1,000 hours of class, over no less than 30 calendar weeks.
    - (iv) Contractors may count up to 10 days when school is canceled for parent-teacher conferences and transportation is not provided toward the 1,000 minimum hours.
  - (c) Working Day- is intended to serve eligible working or student families' year round. Program hours must be offered to meet the needs of the eligible working or student families in the community.
    - (i) Class is open a minimum of 10 hours per day, five days per week, year round.
    - (ii) Minimum 2,370 hours of class available per year.
    - (iii) Closures are allowed up to 23 days per year for holidays, breaks, and staff development with advance notice to families.
    - (iv) Exception based on the community assessment and needs of parents in the community served will be considered by DCYF ECEAP
- (3) Both Working Day and School Day classes may modify instruction and class schedules during summer months, holiday/vacation periods, and for staff development activities, while meeting the minimum annual dosage requirements.
- (4) At sites that offer wrap-around child care in addition to ECEAP, contractors must specify on the ELMS Class Info page which hours are ECEAP hours. All ECEAP Performance Standards must be in place during those hours.
- (5) Daily transportation to and from the classroom does not count as part of class hours.

## PAO-57 Curriculum – Nutrition and Physical Activity Policy

- (1) The contractor must create a policy on the promotion of nutrition and physical activity including removal of potential barriers to physical activity participation.

## PAO-58 Documentation Requirements

- (1) Contractors must maintain records documenting compliance with ECEAP Performance Standards in ELMS and MyTeachingStrategies. Documentation subject to review by the DCYF ECEAP and the State Auditor's Office. When ECEAP Program Monitoring occurs in September through December, contractors must provide documentation from the previous school year. Records may be kept in the contractor's main office or at service sites, as appropriate for each type of documentation.
- (2) Contractors must retain records for the minimum times listed in the aligned standards for state review processes. Contractors are encouraged to seek legal counsel regarding longer retention of records related to potential legal or liability issues.

## PAO-59 Administrative Documents

- (1) Contractors must retain the following for six years after expiration (see ECEAP Contract):
  - (a) Audit report.



- (b) Fiscal records.
- (c) Proof of insurance.
- (d) Property records (inventory).
- (e) Subcontracts.
- (2) Contractors must retain documentation of complaints and resolutions for three years after their completion. (See PAO-34)
- (3) Contractors must retain the following for two years after their completion:
  - (a) Health Advisory Committee minutes.
  - (b) Parent Policy Council minutes.
- (4) Contractors must maintain current:
  - (a) Community assessment.
  - (b) Confidentiality policy and procedures.
  - (c) Conflict of interest policy.
  - (d) Compliance agreements, if any.
  - (e) ECEAP Performance Standards, at each service site.
  - (f) Waiver and Variance to Standards approved by the DCYF ECEAP.
  - (g) Fiscal management policies.
  - (h) Parent and community complaint resolution procedures.
  - (i) Personnel policies (attendance, conduct, pay, benefits, professional development, and performance evaluation).
  - (j) Program Self-Assessment.
  - (k) Service delivery plan.
  - (l) Travel policies, unless state travel regulations are followed (see ECEAP Contract).
  - (m) Diversity Equity and Inclusion Policy

### PAO-60 Family Partnership Documents

- (1) Contractors must retain parent education topics and attendance for two years after their completion.
- (2) Contractors must maintain current parent handbook or written communications, with translations as appropriate.

### PAO-61 Family Records

- (1) Contractors must retain the following family records in ELMS for children enrolled in the current year:
  - (a) Assessment of family strengths and needs.
  - (b) Family goals.
  - (c) Progress notes and follow-up.
  - (d) Referrals to community resources.

### PAO-62 Continuous Improvement System

- (1) Contractors must have a continuous quality improvement system to ensure compliance with all ECEAP requirements. This system must apply to direct services and to subcontractors. It must:
  - (a) Include monitoring at the class, site, subcontractor (if applicable), and contractor levels on a defined schedule.
  - (b) Inform training and technical assistance delivered to staff at all levels.
  - (c) Inform ongoing coaching supports.
  - (d) Inform ECEAP program planning.
  - (e) Include instructional leadership strategies and supports to drive improvement efforts
- (2) Contractors must maintain documentation of quality improvement activities.

### PAO-63 Continuous Quality Improvement Visit

The DCYF ECEAP will monitor each contractor's compliance with the ECEAP Contract and ECEAP Performance Standards regularly.

- In person Continuous Quality Improvement visits
- Desktop monitoring of data in ELMS
- Monthly contractor phone calls

The contractor will complete and submit a compliance agreement when out-of-compliance with ECEAP requirements. Upon approval of the compliance agreement by DCYF's ECEAP office, the contractor will resolve all out-of-compliance issues as outlined in the plan.

## PAO-64 Stewardship of ECEAP Funds

- (1) Contractors must immediately notify the DCYF ECEAP of any suspicion of fraudulent use of ECEAP funds, including but not limited to:
  - (a) An employee intentionally entering deceptive or false information into ELMS regarding:
    - (i) Child eligibility criteria.
    - (ii) Children’s actual start dates and last days in class.
    - (iii) Class start or end dates.
    - (iv) Services that were not actually provided.
  - (b) A family providing false information in order to enroll in ECEAP.

## PAO-65 Non Traditional Remote Services Policy

- (1) Contractors must create a written modified services policy. The policy must ensure that programming allows for a system of robust modified services in the event of a required prolonged closure. The policy must include in what ways contractors will ensure how:
  - (a) Staff are able to work remotely with access to the necessary technology and tools.
  - (b) Staff are able to provide the services to families.
  - (c) Families receive the modified comprehensive services of Early ECEAP such as:
    - (i) Education;
    - (ii) Health;
    - (iii) Family support

# Attachment 1 - Confidentiality and Non-Disclosure Agreement

## STATEMENT OF CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT

Between

The Department of Children, Youth, and Families

And

Aberdeen School District #5

### I. Recitals

- 1.1 Pursuant to Department of Children, Youth, and Families (the "DCYF") Contract Number 23-1006, attached hereto Aberdeen School District #5 (the "Contractor") has agreed to provide comprehensive Early Childhood Education and Assistance Program (ECEAP) services..
- 1.2 During the course of providing such services the Contractor and its employees, agents, and subcontractors will have access to confidential or personal information owned by the DCYF relating to DCYF Contact Number 23-1006 which may be protected from disclosure under the Public Records Act (chapter 42.56 RCW), the Freedom of Information Act (5 U.S.C. 522), or other state or federal statutes.

### II. Definition of Confidential or Personal Information

- 2.1 "Confidential Information" or "Data" means information that may be exempt from disclosure under either chapter 42.56 RCW or other state or federal statutes. Confidential Information includes, but is not limited to, personal information, agency source code or object code, and agency security data.
- 2.2 "Personal Information" means information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, e-mail addresses, credit card information, law enforcement records or other identifying numbers or Protected Health Information, any financial identifiers, and other information that may be exempt from disclosure under either chapter 42.56 RCW or other state and federal statutes.

### III. Terms of Agreement

- 3.1 As an employee, agent, or subcontractor of the Contractor I have access to information or data described and contained DCYF Contract Number 23-1006. This information may be confidential information or data, and I understand that I am responsible for maintaining this confidentiality. I understand that the information may only be used for the purposes of the work described in DCYF Contract Number 23-1006.
- 3.2 I understand that before I am allowed access to information and data that is described and/or contained in DCYF Contract Number 23-1006, I must sign and agree to the following:
  - (A) I have been informed and understand that information provided under DCYF Contract Number 23-1006 may be confidential information or data and may not be disclosed to unauthorized persons. I agree not to divulge, transfer, sell, or otherwise make known to unauthorized persons any information described or contained in DCYF Contract Number 23-1006.
  - (B) I also understand that I am not to access or use the information that is provided under DCYF Contract Number 23-1006 for my own personal information, but only to the extent necessary and for the purpose of performing my assigned duties as an employee of the Contractor under this Agreement. I understand that a breach of this confidentiality will be grounds for disciplinary action which may also include termination of my employment and other legal action.

(C) I agree to abide by all Federal and state laws and regulations regarding confidentiality and disclosure of the information in DCYF Contract Number 23-1006.

By signing this Agreement, the undersigned agree to this Agreement being effective as of the last signing date noted below.

**Contractor Name:**

\_\_\_\_\_

**Signature:** \_\_\_\_\_

**Print Full Name:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

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**Job Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Employee/Sub-Contractor/Agent Name:**

\_\_\_\_\_

**Signature:** \_\_\_\_\_

**Print Full Name:** \_\_\_\_\_

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**(The number of signature lines can be deleted and copied to meet your needs).**

## Attachment 2 - Certification of Data Disposition

Date of Data Disposition \_\_\_\_\_

### I. Data Disposition Requirements

Unless the Washington State Office of the Chief Information Officer IT Standards require a different method for the destruction of data or confidential information, data or confidential information required to be destroyed under DCYF Contract No. 23-1006 must be destroyed as follows:

- (A) For data or confidential information that is contained on optical discs (e.g. CDs or DVDs), the Contractor shall either destroy by incineration the disc(s), shredding the discs, or completely deface the readable surface with a coarse abrasive.
- (B) For data or confidential information that is contained on magnetic tape(s), the Contractor shall destroy the data or confidential information by degaussing, incinerating, or crosscut shredding.
- (C) For data or confidential information that is contained on a server or workstation data hard drive or similar media, the data or confidential information shall be destroyed by either
  - (1) Physically destroying the disk(s); or
  - (2) Using a "wipe" utility which will overwrite the data or confidential information at least three times using either random or single character data, degaussing sufficiently to ensure that the data, or confidential information cannot be reconstructed.
- (D) For data or confidential information that is contained on removable media (e.g. floppies, USB flash drives, portable hard disks, or similar disks), the data or confidential information shall be destroyed by either:
  - (1) Physically destroying the disk(s); or
  - (2) Using a "wipe" utility which will overwrite the data or confidential information at least three times using either random or single character data, degaussing sufficiently to ensure that the data, or confidential information cannot be reconstructed.

### II. Certification

- \_\_\_ All copies of any data sets related to DCYF Contract No. 23-1006 have been wiped from data storage systems.
- \_\_\_ All materials and non-wiped computer media containing any data sets related to DCYF Contract No. 23-1006 have been destroyed.
- \_\_\_ All paper copies of the information related to DCYF Contract No. 23-1006 have been destroyed on-site by cross cut shredding.
- \_\_\_ All copies of any data sets related to DCYF Contract No. 23-1006 that have not been disposed of in a manner described above, have been returned to the DCYF's Contract Manager listed in this Contract.

The Contractor hereby certifies by the signature below that the data disposition requirements as described in this Certification of Data Disposition and DCYF Contract No. 23-1006, have been complied with as indicated above.

Signature of Contract Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Return original to DCYF Public Records at [dcyf.publicrecords@dcyf.wa.gov](mailto:dcyf.publicrecords@dcyf.wa.gov) and ECEAP at [eceap@dcyf.wa.gov](mailto:eceap@dcyf.wa.gov).

# Student Teaching Affiliation Agreement Between GCU and \_\_\_\_\_

- PARTIES:** This agreement is entered into on this \_\_\_\_\_ day of \_\_\_\_\_ by and between Grand Canyon University (GCU) and \_\_\_\_\_ located at \_\_\_\_\_ . Hereafter referred to as the "District."
- PURPOSE:** The purpose of this non-exclusive Agreement is to establish the terms and conditions under which students of GCU may participate in Student Teaching Internships, Practicum and Observations at the schools located in the District.
- TERM:** The term of this Agreement begins \_\_\_\_\_ and ends \_\_\_\_\_ .
- COMPLIANCE WITH HANDBOOK AND POLICY:** GCU and GCU's participating students shall comply with all policies of the University and District. Students accepted to the District for clinical training shall be subject to all applicable policies and regulations of the District and GCU. Prior to assignment of students to the District, GCU will advise students of any specific requirements that must be met to participate in the clinical. These specific requirements are outlined in GCU's student teaching manual. Failure to complete the requirements will result in non-placement of students.
- COOPERATING TEACHERS:** The District shall provide qualified Cooperating Teachers to provide oversight, feedback and mentoring to GCU's participating students. Quality standards and service expectations for Cooperating Teachers are outlined in Exhibit A. GCU shall pay a \$500 stipend to Cooperating Teachers per each sixteen (16) week session of full-time service. Longer or shorter assignments will be assessed on a pro-rated basis. Compensation will not be provided for practicum courses. The stipends contemplated herein \_\_\_\_\_ . Stipend will be paid upon the completion of the student teaching semester providing all paperwork has been submitted. The relationship between Cooperating Teachers and GCU shall be that of an independent contractor and shall not be deemed to be that of an employer-employee relationship, joint venture, or partnership. Cooperating Teachers shall be solely responsible for the payment of his/her own state and federal income tax and self-employment tax as applicable.
- CONFIDENTIALITY:** GCU shall inform each participating student of Federal law governing the confidentiality of District student information, including FERPA. The District shall inform each participating student of any applicable state law governing the confidentiality of student information. The District shall also inform each participating Cooperating Teacher that he/she is bound to maintain in confidence, any documents or other confidential information about GCU to which he/she might have access. Any breach of confidentiality by a participating Student or Cooperating Teacher shall be grounds for immediate termination of the clinical experience.
- INDEMNIFICATION AND HOLD HARMLESS:** Neither party shall be responsible for personal injury or property damage or other loss except that resulting from its own negligence or the negligence of its employees or others for whom the party is legally responsible. The District will provide participating students with immediate first aid for work-related injuries or illnesses, such as blood or body fluid exposure.
- ASSIGNMENT:** The provisions of this agreement shall insure to the benefit of, and shall be binding upon the successors of the parties hereto. Neither this agreement nor any of the rights or obligations here under may be transferred or assigned without prior written consent of the other party.
- NOTICES:** Notices under this agreement shall be mailed or delivered to the parties as follows:  
  
Grand Canyon University  
Dr. Meredith Critchfield  
Dean, College of Education  
Grand Canyon University  
3300 W. Camelback Road  
Phoenix, Arizona 85017
- MODIFICATION OF AGREEMENT:** This agreement may be modified only by written amendment executed by all parties.
- TERMINATION:** Either party, upon thirty (30) days written notice to the other party, may terminate this agreement.

12. **PARTNERSHIP/JOINT VENTURE/EMPLOYMENT:** Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties.
13. **NONDISCRIMINATION:** The parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Americans with Disability Act of 1990 and the regulations related thereto. The parties will not discriminate against any individual including but not limited to employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status or national origin. This section shall not apply to discrimination in employment on the basis of religion that is specifically exempt under the Civil Rights Act of 1964 (42 U.S.C. §2000 e).

14. **RESPONSIBILITIES OF GCU**

- A. To promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, to take prompt and effective remedial action when discrimination or harassment is found to have occurred and to promptly notify the District of the existence and outcome of any complaint of harassment by, against or involving any participating student.
- B. GCU agrees to comply with all federal, state and local statutes and regulations applicable to the operation of the Agreement, including without limitations, laws relating to the confidentiality of student records.
- C. GCU requires that all students who must enter a FIELDWORK SITE provide us with a current and clear copy of a background check. Students will be prohibited to move forward until this document is received.
- D. GCU will maintain in full force and effect, at its sole expense and written by carriers acceptable to District:

i. Commercial General Liability (Minimum Requirements):

Limits of Liability:

- \$1,000,000 Combined Single Limit
- \$2,000,000 General Aggregate
- \$1,000,000 Products Aggregate
- \$1,000,000 Personal Injury
- \$5,000 Medical Payments

Coverage:

- Premises/Operation Liability
- Medical Payments Liability
- Contractual Liability
- Personal Injury Liability
- Independent Contractors

ii. Professional Liability, as related to Educational Services

Limits of Liability:

- \$1,000,000 each wrongful act
- \$1,000,000 aggregate

iii. Certificates of Insurance:

In witness whereof, the parties hereto have caused this Agreement to be duly executed and delivered by their respective officials thereunto duly authorized as of the date first above written.

Grand Canyon University

By:   
(Signature)

Name: Dr. Meredith Critchfield

Title: Dean, College of Education

Date: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

Name: \_\_\_\_\_  
(Please print or type)

Title: \_\_\_\_\_  
(Please print or type)

Date: \_\_\_\_\_



## EDUCATION AFFILIATION AGREEMENT

This Agreement is made and entered into by and between **Eastern Washington University** (“EWU”), located at 526 5<sup>th</sup> St, Cheney, WA 99004 and  
at  **(“School District”)**, located

The purpose of this Agreement is to cooperate in providing field experiences (“Program”) for education candidates of EWU. In consideration of the mutual benefits of such a field experience program, the parties to this Agreement agree that the field experience program shall be covered by and subject to the following conditions and the applicable program requirements (“EWU Requirements”) attached and incorporated hereto as exhibits to this Agreement:

### A. MUTUAL RIGHTS AND RESPONSIBILITIES

1. The parties agree to cooperate in jointly planning a field experience program through EWU at the School District, assigning practicum and student teaching candidates, selecting Field Supervisors (“FS”) and Mentor Teachers (“MT”), and evaluating EWU candidates.
2. The parties agree to comply with all applicable state and federal laws, rules, regulations, and executive orders governing equal employment opportunity, immigration, and nondiscrimination, including the Americans with Disabilities Act. Neither party will discriminate, to the extent required by state and federal law, on the basis of race, religion, color, national origin, marital status, sex, sexual orientation, gender identity, age, genetic information, pregnancy, honorably discharged veteran or military status, or the presence of any sensory, mental or physical disability.
3. Visits by EWU staff to the School District for the purposes of planning and evaluating the field experience program, discussing candidate performance, learning new skills, and arranging for additional field experiences will be welcomed.
4. EWU and School District will instruct their respective faculty, staff, and students participating in the field experience program, to maintain confidentiality of student information as required by law, including but not limited to the Family Educational Rights and Privacy Act (FERPA), and by the respective policies and procedures of EWU and School District.
5. EWU, at its discretion, will assign candidates to participate in field experiences at School District. Before agreeing to take candidates, the School District may ask for certain documentation regarding the candidates, such as immunization records or criminal background checks. EWU will inform candidates that they must provide the information requested by the School District if they wish to participate in the field experience program at the School District. School District may refuse to allow candidates to participate at School District for any lawful reason.
6. The parties shall conduct themselves in accordance with applicable professional organizational standards of conduct, as follows:
  - i. U.S. Department of Education (ED)
  - ii. Washington State Department of Early Learning (DEL)
  - iii. Washington State Office of Superintendent of Public Instruction (OSPI)
7. The parties shall ensure candidates are placed in settings where they can be objectively evaluated.
8. The number of hours/days spent by a candidate in the School District is determined by EWU requirements.
9. Before publishing any material based on a candidate’s experience at School District under this Agreement, EWU students and staff must obtain prior written approval from the School District and EWU.

## B. EWU RESPONSIBILITIES

1. Assure continuing compliance with the educational standards established by the professional accrediting association. EWU will be responsible for instruction and administration of the candidates' academic education program.
2. Plan and administer the field experience program, while encouraging School District staff participation. EWU will provide information to School District concerning its curriculum and the professional and academic credentials of its faculty for the candidates at the School District.
3. Designate an appropriately qualified and credentialed faculty member ("FS") to coordinate and act as the liaison with School District. The FS will arrange the schedule of candidate assignments in cooperation with the School District.
4. Select for participation in the field experience program only those candidates who have successfully completed all prerequisite training requirements for the field experience program.
5. Provide the School District with the names of candidates and information regarding the prior experience as well as materials for the evaluation of the candidates. EWU is responsible for supplying any additional information required by School District as set forth in this Agreement, prior to the arrival of candidates. EWU will notify School District in writing of any change in a candidate's status.
6. Determine the candidates' final grade for the field experience.
7. If required by School District for candidates who will be in contact with students/clients, EWU will request that the candidate provide documentation of current immunizations and tuberculosis directly to the school district.
8. Ask each candidate who may be placed at School District to obtain his/her criminal history background record from the Washington State Patrol and Federal Bureau of Investigation, pursuant to RCW 28A.410.010, RCW 43.43.834, RCW 43.43.838, and RCW 43.215.215 (if applicable), and to authorize EWU to transmit verification of clearance, if required, to the School District. The fingerprint and character clearance must be current at all times during the field experience for candidates who do not hold a valid Washington certificate. Before the start of training at the School District, EWU will provide School District with the names of any candidates who have failed to provide the requested records, or who refuse to authorize the release of records to School District. The candidates will be informed that, whether or not they agree to obtain the record and agree to release it to EWU and School District, School District may conduct the background inquiry directly and the School District may refuse placement of a candidate who does not provide the requested records or who has a record of prior criminal conduct. School District understands and agrees that any information forwarded to it by EWU has been procured through this process. EWU does not certify the veracity of the records provided and, furthermore, the obligation to conduct appropriate background checks and the liability for non-compliance therewith remains the responsibility of School District.
9. Comply with and ensure, to the extent possible, that candidates comply with the policies and procedures established by the School District. EWU will notify each candidate of his/her status and responsibilities pursuant to this Agreement. This includes notification to candidates of the need to procure the insurance coverage required by the School District as identified below prior to being admitted to the School District.

10. Encourage each candidate participating in the field experience program to acquire comprehensive health and accident insurance that will provide continuous coverage of such candidate during his or her participation in the field experience program. EWU will inform candidates that they are responsible for their own health needs, health care costs, and health insurance coverage.

### C. SCHOOL DISTRICT RESPONSIBILITIES

1. Designate a MT to act as liaison with EWU and to provide the candidates and EWU with feedback on the candidates' performance. School District will submit in writing to EWU the professional and academic credentials for the MT and Administrator. School District will notify EWU in writing of any change or proposed change in the MT or Administrator. The MT shall meet the following qualifications:
  - i. Fully certificated school personnel with a minimum of three years of successful full-time teaching experience in the role they are supervising per WAC 181-78A-264(3)(c)(iii).
  - ii. Trained in coaching and/or mentoring adults or willing to complete the EWU-provided mentoring module.
  - iii. Identified as instructional leaders and willing and capable of mentoring teacher candidates.
  - iv. Hold certification for the area in which they are teaching (i.e., have highly qualified designation) and in which the candidate will be endorsed and assigned.
  - v. Exemplify excellence in teaching by demonstrating a positive impact on student learning.
  - vi. Interested in supervising pre-service candidates as part of their responsibility to the profession.
  - vii. Strong communicator and can work as an effective team member with the administration and FS.
  - viii. Knowledgeable of current best practices.
  - ix. Committed to spending time with the candidate in planning and evaluation.
  - x. Sensitive to, and appreciative of, all children's exceptionalities and ethnic, cultural, and language diversities.
  - xi. Sensitive to the needs of a beginning teacher, such as the need to experiment with teaching techniques suggested in EWU courses and/or by the FS.
2. The MT shall have the following duties and responsibilities:
  - i. Become familiar with internship requirements through review of the applicable EWU handbook.
  - ii. If without mentoring/coaching training, take the EWU-provided mentor/coach training.
  - iii. Accept the candidate as a professional colleague.
  - iv. Introduce the candidate to students as a professional member of the classroom teaching team.
  - v. Acquaint the candidate with appropriate school and School District policies and procedures, school personnel, materials, resources, and programs.
  - vi. Schedule regular weekly mentoring/coaching time with candidate.
  - vii. Engage in specific and planned activities with the candidate.
  - viii. Review candidate's daily and long-range unit/lesson plans.
  - ix. Participate in evaluating the candidate's progress with FS through completion of the mid-term and final evaluations.
  - x. Contact designated EWU program Director.
  - xi. Collaborate with candidate and FS in the establishment of a schedule for expanding teaching responsibilities.

- xii. Encourage the candidate to be creative and try new strategies; recognize that the candidate may need to organize the teaching/learning within the classroom in a different manner.
  - xiii. Be prepared to provide time for the candidate to be left in complete charge of the classroom.
3. The Administrator shall have the following duties and responsibilities:
    - i. Welcome the candidate to the building and ensure he/she is cognizant of established School District policies and procedures.
    - ii. Observe the candidate on one or more times and provide written or verbal feedback.
    - iii. Assist in the resolution of any problem that may arise and, when necessary, assist the FS and MT in counseling a candidate.
    - iv. Contact, in advance if possible and appropriate, the Program Director prior to removing any candidate whose performance, attitude, or behavior is clearly inadequate or inappropriate for the situation.
    - v. Provide support to the candidate, MT, and FS.
  4. Provide candidates with a desirable field experience within the scope of services provided by School District. Provide a student/client caseload appropriate to the candidates' level and ability and of adequate size and variety to ensure the field experience.
  5. Provide the candidates with instruction and practical experience on new equipment and techniques as acquired. School District will make available to candidates basic supplies and equipment necessary for care of students/clients and the field experience. Within the limitation of facilities, School District will make available office and conference space for candidates and, if applicable, EWU faculty.
  6. Submit required reports on each candidate's performance and evaluate the candidates in accordance with EWU's policy.
  7. Assist/cooperate in the collection of data/research which helps EWU evaluate its programs and potential success of its candidates.
  8. Retain full and sole responsibility for the care rendered to students/clients, and maintain the quality of client care without relying on the candidates' field experience activities for staffing purposes.
  9. Not use candidates as substitute teachers, unless they have received an Intern Substitute Teacher Certificate per WAC 181-79A-231(6) and EWU Intern Substitute Policy, which allows them to substitute only in the classroom where assigned, for no more than three consecutive days, no more than ten days total, and if such certificate such certificate is supported by the School District.
  10. Provide an orientation for the candidate covering the rules, regulations, procedures, facilities, and equipment of the School District.
  11. Maintain an environment free from recognized hazards and ensure a healthy and safe environment for all students and members of its community.
  12. Notify EWU as soon as possible of any problems arising with the candidates or field experience program. School District will have the right to take immediate interim action to correct a situation where a candidate's actions endanger student/client care. As soon as possible thereafter, School District's MT or School Administrator will notify EWU of the action taken. School District will cooperate in providing information about the candidate's actions to EWU. All final resolutions of the candidate's academic status in such situations will be made solely by EWU after reviewing the matter and considering whatever written factual information School District provides to EWU; however, School District reserves the right to terminate the use of its facilities by a particular candidate where necessary to maintain its operation free of disruption and to ensure quality of student/client care.
  13. Provide a copy of this agreement to the administration where candidate is placed.

## **D. OPERATIONAL DETAILS**

1. EWU and School District agree that contemporaneous with or following execution of this Agreement and within the scope of its provisions, EWU may develop letter agreements with School District to formalize operational details of the field experience program. These details include, but are not limited to, the following:
  - i. Beginning dates and length of experience (to be mutually agreed upon before the beginning of the field experience program);
  - ii. Number of candidates eligible to participate in the field experience program;
  - iii. Specific days, hours and locations for the field experience program;
  - iv. Specific learning objectives and performance expectations for candidates;
  - v. Specific allocation of responsibilities for the FS, MT, Administrator, and any other persons who will be supervising candidates under this Agreement;
  - vi. Deadlines and format for candidate progress reports and evaluation forms.

Any such letter agreements will be considered to be attachments to this Agreement, will be binding when signed by authorized representatives of each party, and may be modified by subsequent letter agreements signed by authorized representatives of each party.

## **E. CANDIDATES' STATUS AND RESPONSIBILITIES**

1. Candidates will have the status of learners and will not replace School District personnel. Any service rendered by candidates is incidental to the educational purpose of the field experience program.
2. Unless a separate agreement has been reached, candidates assigned to the School District will be and remain students of EWU, and will in no sense be considered employees of the School District. Candidates will not be entitled to any monetary or other remuneration for services performed by them at School District, nor will School District otherwise have any monetary obligation to EWU or its candidates by virtue of this agreement.

## **F. LIABILITY COVERAGE PROVISIONS**

1. Each party to this Agreement shall be responsible for damage to persons or property resulting from the negligence on the part of itself, its employees, agents, or officers. Neither party will be considered the agent of the other and neither party assumes responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this Agreement.
2. EWU and its officers, employees, and agents, while acting in good faith within the scope of their official EWU duties, are covered by the State of Washington Self-Insurance Program and the Tort Claims Act (RCW 4.92), and successful claims against EWU and its employees, officers, and agents in the performance of their official EWU duties in good faith under this Agreement will be paid from the tort claims liability account as provided in RCW 4.92.130.
3. School District shall maintain general liability and professional liability insurance with minimum limits of \$1,000,000 each claim and \$2,000,000 in the aggregate to cover its employees, officers, and agents in the performance of this Agreement, and further provide the means for defense and payment of claims that may arise against such individuals. School District shall provide proof of such insurance to EWU upon execution of this Agreement.
4. As required by the School District for participation in the Program, students will be required to have professional liability insurance with minimum limits of \$1,000,000 each claim and \$3,000,000 in the aggregate while participating in the Program. Certificates of such coverage will be provided to the School District upon request.
5. Each party agrees to provide a certificate of insurance or statement of self-insurance upon request of the other party.

- G. TERM.** This Agreement shall commence on the date of the last signature and continue thereafter from year to year. The Agreement shall be reviewed no later than three (3) years from its effective date, or earlier at the request of either party.
- H. TERMINATION.** This Agreement may be canceled by giving the other party at least ninety (90) days advance, written notice of its intention to terminate. In the event of termination, it shall not become effective for candidates already enrolled and participating in the field experiences until they have completed their current rotation.

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to normal completion, EWU may terminate the Agreement at any time, subject to renegotiation at EWU's discretion under those new funding limitations and conditions.

- I. NOTICE.** The following persons shall be the point of contact for all notices and communications regarding the performance of this Agreement. All notices, demands, requests, or other communications required to be given or sent by EWU or School District will be in writing and transmitted by email or facsimile, mailed by first-class mail, postage prepaid, or by hand delivery to:

School District	EWU
Contact Name:	Procurement & Contracts
School District:	Eastern Washington University
Address:	218 Tawanka Hall
City, State, Zip	Cheney, WA 99004-2456
Email:	Email: <a href="mailto:contracts@ewu.edu">contracts@ewu.edu</a>
Phone:	Phone: (509) 359-2253
Fax:	Fax: (509) 359-7984

Each party may designate a change of address by notice in writing. All notices, demands, requests, or communications that are not hand-delivered will be deemed received three (3) days after deposit in the U.S. mail, postage prepaid.

- J. AMENDMENTS.** This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.
- K. ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the parties, and supersedes all prior oral or written agreements, commitments, or understandings concerning the matters provided for in this Agreement.
- L. GOVERNING LAW AND VENUE.** The parties' rights and obligations under this Agreement will be construed in accordance with, and any claim or dispute relating thereto will be governed by, the laws of the State of Washington. The venue of any action hereunder shall be the Superior Court of Spokane County, Washington.
- M. SURVIVAL.** EWU and School District expressly intend and agree that the liability coverage provisions of this Agreement will survive the termination of this Agreement for any reason.
- N. ORDER OF PRECEDENCE.** Any conflict or inconsistency in this Agreement and its attachments will be resolved by giving the documents precedence in the following order:
  1. This Agreement;
  2. Attachments to this Agreement in reverse chronological order.

- O. SEVERABILITY.** If any provision of this Agreement, or any other agreement, document or writing pursuant to or in connection with this Agreement, shall be held to be wholly or partially invalid or unenforceable under applicable law, said provision will not affect the other provisions of this Agreement which can be given effect without the invalid provision, and to this end the provisions of this Agreement are declared to be severable.
- P. WAIVER.** Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed as a modification of the terms of this Agreement unless stated to be such in writing and signed by an authorized representative of the party.
- Q. INSPECTION.** School District will permit, on reasonable notice and request, the inspection of field and related facilities by agencies charged with responsibility for accreditation of EWU or an EWU program.
- R. ELECTRONIC SIGNATURES.** A manually signed copy of this Agreement, Terms and Conditions or any amendments or other transaction documents delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy.
- S. APPROVAL.** This Agreement shall be subject to the written approval of EWU's authorized representative and shall not be binding until so approved.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by the persons signing below, who warrant they have the authority to execute this Agreement.

School District

Eastern Washington University

\_\_\_\_\_  
 Signature Date  
 \_\_\_\_\_  
 Name  
 \_\_\_\_\_  
 Title

\_\_\_\_\_  
 Signature Date  
 Michael Pflieger  
 Name  
 Contract Specialist II  
 Title

**EXHIBIT A:  
EWU Program Requirements**

<b>Undergraduate Programs</b>	
<b>Early Childhood Education - Undergraduate</b>	
Hours	<ul style="list-style-type: none"> <li>- Minimum 180 hours in a preschool setting</li> <li>- Minimum of 450 hours in a K-3 setting</li> </ul>
Length of Field Experience Requirements	Quarter 1 Preschool - 9 hrs/wk Quarter 2 Preschool – 9 hrs/wk * Quarter 1 K-3 – 9 hrs/wk * Quarter 2 K-3 – 9 hrs/wk Quarter 3 K-3 – 9 hrs/wk Quarter 4 K-3 – full time * These placements run concurrently
Clearance Requirements	Background Check Fingerprint Clearance
Internship Requirements (include assessments)	<ul style="list-style-type: none"> <li>- Tests – Applicable WEST-E/NES/ACTFL test(s)</li> <li>- Toward the end of the experience, the mentor will provide the candidate with opportunities to observe in other classrooms.</li> <li>- Mentors will be reviewed annually by faculty on their effectiveness of mentor preparation and communication.</li> </ul>
Remuneration Provided	<ul style="list-style-type: none"> <li>- 10 clock hours per quarter</li> <li>- \$125 at conclusion of student teaching</li> <li>- Principals receive <b>either</b> \$25 <b>or</b> 10 clock hours at the completion of student teaching for all Undergraduate and MIT placements.</li> </ul>

<b>Elementary Education - Undergraduate</b>	
Hours	<ul style="list-style-type: none"> <li>- Minimum of 450 hours in a K-8<sup>th</sup> grade setting</li> </ul>
Length of Field Experience Requirements	Quarter 1 K-8 – 9 hrs/wk Quarter 2 K-8 – 9 hrs/wk Quarter 3 K-8 – 9 hrs/wk Quarter 4 K-8 – full time
Clearance Requirements	Background Check Fingerprint Clearance
Internship Requirements (include assessments)	<ul style="list-style-type: none"> <li>- Tests – Applicable WEST-E/NES/ACTFL test(s)</li> <li>- Toward the end of the experience, the mentor will provide the candidate with opportunities to observe in other classrooms.</li> <li>- Mentors will be reviewed annually by faculty on their effectiveness of mentor preparation and communication.</li> </ul>
Remuneration Provided	<ul style="list-style-type: none"> <li>- 10 clock hours per quarter</li> <li>- \$125 at conclusion of student teaching</li> <li>- Principals receive <b>either</b> \$25 <b>or</b> 10 clock hours at the completion of student teaching for all Undergraduate and MIT placements.</li> </ul>



<b>Secondary Education - Undergraduate</b>	
Hours	- Minimum 450 hours in a 4 <sup>th</sup> -12 <sup>th</sup> grade setting
Length of Field Experience Requirements	Quarter 1 K-8 – 9 hrs/wk Quarter 2 K-8 – 18 hrs/wk Quarter 4 K-8 – full time
Clearance Requirements	Background Check Fingerprint Clearance
Internship Requirements (include assessments)	<ul style="list-style-type: none"> <li>- Tests – Applicable WEST-E/NES/ACTFL test(s)</li> <li>- Toward the end of the experience, the mentor will provide the candidate with opportunities to observe in other classrooms.</li> <li>- Mentors will be reviewed annually by faculty on their effectiveness of mentor preparation and communication.</li> </ul>
Remuneration Provided	<ul style="list-style-type: none"> <li>- 10 clock hours per quarter</li> <li>- \$125 at conclusion of student teaching</li> <li>- Principals receive <b>either</b> \$25 <b>or</b> 10 clock hours at the completion of student teaching for all Undergraduate and MIT placements.</li> </ul>

<b>Reading, Writing &amp; Literacy (K-12 endorsement) - Undergraduate</b>	
Hours	- Minimum of 450 hours in a K-12 setting
Length of Field Experience Requirements	Quarter 1 K-8 – 9 hrs/wk Quarter 2 K-8 – 3 hrs/wk Quarter 3 K-8 – 9 hrs/wk Quarter 4 K-8 – 9 hrs/wk Quarter 5 K-8 – full time
Other Requirements of Field Experience, if applicable	Candidates will have two placements: Placement 1 – Quarter 1 & 2 Placement 2 – Quarter 3-5 If a mentor would like to host for all five quarters, that can be arranged.
Clearance Requirements	Background Check Fingerprint Clearance
Internship Requirements (include assessments)	<ul style="list-style-type: none"> <li>- Tests – Applicable WEST-E/NES/ACTFL test(s)</li> <li>- Toward the end of the experience, the mentor will provide the candidate with opportunities to observe in other classrooms.</li> <li>- Mentors will be reviewed annually by faculty on their effectiveness of mentor preparation and communication.</li> </ul>
Remuneration Provided	<ul style="list-style-type: none"> <li>- 10 clock hours per quarter</li> <li>- \$125 at conclusion of student teaching</li> <li>- Principals receive <b>either</b> \$25 <b>or</b> 10 clock hours at the completion of student teaching for all Undergraduate and MIT placements.</li> </ul>

<b>Elementary / Special Education Dual - Undergraduate</b>	
Hours	<ul style="list-style-type: none"> <li>- Minimum of 180 hours in a special education classroom plus an optional student teaching quarter</li> <li>- Minimum of 450 hours in a K-8<sup>th</sup> grade setting</li> </ul>
Length of Field Experience Requirements	<p>2 Quarters in SPED classrooms (different placements) 9 hrs/wk *</p> <p>Quarter 1 K-8 – 9 hrs/wk</p> <p>Quarter 2 K-8 – 9 hrs/wk</p> <p>Quarter 3 K-8 – 9 hrs/wk</p> <p>Quarter 4 K-8 – full time</p> <p>SPED placements may run concurrently with general education placements.</p>
Other Requirements of Field Experience, if applicable	Candidates will have two placements.
Clearance Requirements	Background Check Fingerprint Clearance
Internship Requirements (include assessments)	<ul style="list-style-type: none"> <li>- Tests – Applicable WEST-E/NES/ACTFL test(s)</li> <li>- Toward the end of the experience, the mentor will provide the candidate with opportunities to observe in other classrooms.</li> <li>- Mentors will be reviewed annually by faculty on their effectiveness of mentor preparation and communication.</li> </ul>
Remuneration Provided	<ul style="list-style-type: none"> <li>- 10 clock hours per quarter</li> <li>- \$125 at conclusion of student teaching</li> <li>- Principals receive <b>either</b> \$25 <b>or</b> 10 clock hours at the completion of student teaching for all Undergraduate and MIT placements.</li> </ul>

Graduate Programs	
<i>Not all graduate programs lead to endorsement</i>	
Adult Education - Graduate	
Hours	- Minimum of 120 hours
Length of Field Experience Requirements	May be completed over 1 or 2 academic terms
Clearance Requirements	Program does not require clearance as it does not lead to certification
Internship Requirements (include assessments)	- Log internship hours via School of Education timesheet

Curriculum & Instruction - Graduate	
Hours	- Minimum of 120 hours
Length of Field Experience Requirements	May be completed over 1 or 2 academic terms
Clearance Requirements	FBI and WA state clearance <b>or</b> valid, current Teaching Certificate in WA state required
Internship Requirements (include assessments)	- Log internship hours via School of Education timesheet

College Instruction Certificate – Graduate	
Hours	- Minimum of 120 hours
Length of Field Experience Requirements	May be completed over 1 or 2 academic terms
Clearance Requirements	Program does not require clearance as it does not lead to certification
Internship Requirements (include assessments)	- Log internship hours via School of Education timesheet

Early Childhood Education and Early Childhood Education Certificate – Graduate	
Hours	- Minimum of 120 hours
Length of Field Experience Requirements	Must be completed over 2 academic terms
Clearance Requirements	DEL, FBI, and WA state clearance <b>or</b> valid, current Teaching Certificate in WA state required
Internship Requirements (include assessments)	- If school <b>does not</b> possess a blanket Video Permission form, a signed Video Permission Slip and Participant Roster is needed; otherwise, Participant Roster only is required - Log internship hours via departmental timesheet

<b>Educational Leadership – Graduate</b>	
Hours	- Minimum of 120 hours
Length of Field Experience Requirements	May be completed over 1 or 2 academic terms
Clearance Requirements	Program does not require clearance as it does not lead to certification
Internship Requirements (include assessments)	- Log internship hours via departmental timesheet

<b>Literacy and Literacy Certificate - Graduate</b>	
Hours	- Minimum of 120 hours
Length of Field Experience Requirements	Must be completed over 2 academic terms
Clearance Requirements	FBI and WA state clearance <b>or</b> valid, current Teaching Certificate in WA state required
Internship Requirements (include assessments)	- If school <b>does not</b> possess a blanket Video Permission form, a signed Video Permission Slip and Participant Roster is needed; otherwise, Participant Roster only is required - Log internship hours via departmental timesheet

<b>Master In Teaching - Graduate</b>	
Hours	- Minimum of 450 hours in a classroom meeting their certification route
Length of Field Experience Requirements	Quarter 1 – 2.5 days/week Quarter 2 – 3 days/week Quarter 3 – full time
Clearance Requirements	Background Check Fingerprint Clearance
Internship Requirements (include assessments)	- Tests – Applicable WEST-E/NES/ACTFL test(s) - Toward the end of the experience, the mentor will provide the candidate with opportunities to observe in other classrooms. - Mentors will be reviewed annually by faculty on their effectiveness of mentor preparation and communication.
Remuneration Provided	- Quarter 1 & 2 – 5 clock hours and \$100 - Quarter 3 – 20 clock hours and \$200 - Principals receive <b>either</b> \$25 <b>or</b> 10 clock hours at the completion of student teaching for all Undergraduate and MIT placements.

Principal Certificate - Graduate	
Hours	- Minimum of 540 hours
Length of Field Experience Requirements	1 academic year (can begin in any quarter but must include <b>entire</b> academic year)
Clearance Requirements	A certificated principal or superintendent (serving as mentor) should supervise candidate
Internship Requirements (include assessments)	<ul style="list-style-type: none"> <li>- FBI and WA state clearance <b>or</b> valid, current Teaching Certificate in WA state required</li> <li>- Candidate should hold or have previously held a regular teacher, educational staff associate degree, or initial/continuing CTE Certificate</li> <li>- Candidate should have a master's degree and three years of successful school-based instructional experience in an educational setting</li> <li>- Candidates must complete mandatory face-to-face seminars</li> </ul>

Special Education - Graduate	
Hours	- Minimum of 180 hours in a special education classroom setting
Length of Field Experience Requirements	Must be completed over 3 academic terms
Clearance Requirements	FBI and WA state clearance <b>or</b> valid, current Teaching Certificate in WA state required
Internship Requirements (include assessments)	<ul style="list-style-type: none"> <li>- If school <b>does not</b> possess a blanket Video Permission form, a signed Video Permission Slip and Participant Roster is needed; otherwise, Participant Roster only is required</li> <li>- Log internship hours via departmental timesheet</li> </ul>

**Career and Technical Education (CTE) Program**

Hours	- Minimum of 60 practicum hours
Length of Field Experience Requirements	1 academic quarter
Other Requirements of Field Experience, if applicable	- A certificated teacher (serving as mentor) should supervise candidate; teachers with CTE certification and/or experience are preferred - Hours must be completed in a CTE classroom or experience
Clearance Requirements	FBI and WA state clearance <b>or</b> valid, current Teaching Certificate in WA state required
Internship Requirements (include assessments)	Completion of hours and submission of Professional Portfolio

<b>Contract #</b>	<b>6212-IA-01101</b>
<b>Title</b>	<b>Aberdeen Network Services 2022-23</b>

**Contract for services provided by Capital Region ESD 113 dated this 30th day of June, 2022 between:**

**CAPITAL REGION ESD 113 (ESD113)**  
6005 Tye Drive SW · Tumwater, WA 98512  
AND  
**ABERDEEN SCHOOL DISTRICT (AGENCY)**  
216 N G St · Aberdeen, WA 98520

In consideration of the promises and conditions contained herein, ESD113 and Agency do mutually agree as follows:

**I. PURPOSE**

The purpose of this Agreement is to provide the AGENCY Network Services technical support.

**II. RESPONSIBILITY OF ESD113**

In accordance with this Agreement, ESD113 shall provide:

- Network Monitoring and Reporting (Active Device Status Monitoring and Alerting)
- Phone and Email Support (Technical Contact Typically)
- Grandstream VoIP Phone System Maintenance and Support (Value Add)
- Remote Support via VPN Access
- Technical Support (Assist District Technical Contact)  
This can include desktop support, printers, copiers, HVAC, Lighting, servers, etc.
- Equipment Maintenance (Upgrades, Patches, Event Log Review - Typically performed after hours)
- System Changes (Firewall Rules, Content Filter Rules, Routing, VLANs, Port Assignments)
- Design Services (Connecting New Buildings, Wide Area Services, Infrastructure Changes)
- E-rate RFP Guidance and Bid Evaluation
- Emergency Support - Prioritized (Building, District, or Service Down Events)
- Knowledge Base and Experience
- Advice and Guidance on what similar districts are doing (Pros / Cons and Avoiding Pitfalls)
- Archive of written onsite notes and configuration backups

Bk

**III. RESPONSIBILITIES OF AGENCY**

In accordance with this Contract the Agency shall:

- Establish primary and back-up contract persons for the School District who will coordinate all Network Services activity district wide with ESD 113 personnel.
- Provide ESD 113 personnel twenty-four-hour access to District communications infrastructure or as mutually agreed upon by District and ESD 113.

**IV. TERM OF THE CONTRACT**

The initial term start of this Contract is September 1, 2022 through August 31, 2023.

Auto-renewing?  NO  YES *If yes, Contract shall be automatically renewed for three years unless either party provides written notice of its election to terminate sixty days prior to the contract end date of the current year.*

*Contract renewals may be subject to an ESD 113 board approved Cost of Living Adjustment (COLA) price increase.*

**V. PAYMENT PROVISIONS**

For satisfactory performance of the work as set forth in the "Responsibilities of Capital Region ESD 113"; the Agency shall pay **\$40,128.00 (Forty thousand one hundred twenty-eight and no/100 dollars)**.

Capital Region ESD 113 shall submit a properly computed invoice to the district **monthly, at the rate of \$3344.00/mo.**

**SIGNATURES**

In witness whereof, Capital Region ESD 113 and the Agency certify that they have read, understand, and executed this entire agreement.

\_\_\_\_\_ Date \_\_\_\_\_                      \_\_\_\_\_ Date \_\_\_\_\_  
*Capital Region ESD 113 Authorized Signor*                      *Agency's Signature*

*Original copy to be signed, returned to Capital Region ESD 113, and approved by its designee prior to the commencement of services.*



**CAPITAL REGION ESD 113  
INTERLOCAL AGREEMENT AR  
FORM 6212-IA  
Page 3 of 3**

**AUTHORITY**

This agreement between Capital Region ESD 113 and AGENCY, is entered into in accordance with the authority granted in the Interlocal Cooperation Act, RCW 39.34.030 and provisions that authorize educational service districts and school districts to contract with each other for services, specifically 28A.310.010, 28A.310.180, 28A.310.200, 28A.320.080 and 28A.320.035

The provisions of educational, instructional or specialized services in accordance with this Agreement shall improve student learning or achievement.

A separate legal entity is not being created. Capital Region ESD 113 shall administer the joint undertaking described in the terms of this Agreement.

**PAYMENTS**

The Agency or its designee determines that the services or goods provided by Capital Region ESD 113 are satisfactory, provided that such determination shall be made within a reasonable time and not be unreasonably withheld.

Interim payments during the contract are allowed as specified. Any date specified herein for payment(s) shall be considered extended as necessary to process and deliver a warrant for the amount(s). Such extension will be not greater than thirty (30) days following completion of the service and receipt of an appropriate invoice, whichever occurs later.

**INDEMNIFICATION**

The Agency or its designee indemnifies and shall defend and hold Capital Region ESD 113, its employees, agents and representatives, harmless from and against all third-party claims, actions, liens, suits or proceedings asserted against Capital Region ESD 113 that are related to the Agency's obligations or performance under this Contract. The Agency shall timely reimburse Capital Region ESD 113 for all costs, expenses, damages, losses, liabilities or obligations, including reasonable attorney's fees, incurred by Capital Region ESD 113 as a result of such third-party claims, actions, liens, suits or proceedings.

**DISPUTES**

Notice of potential disputes between the Agency and Capital Region ESD 113 on the interpretation of the content of this contract or any appendices must be served in writing to the other party to this contract. There shall be an attempt to resolve the dispute, but if resolution is not possible, each party shall submit their position and supporting documentation to Capital Region ESD 113 Board of Directors, whose decision shall be final.

**TERMINATION**

This agreement may be terminated by Capital Region ESD 113 or any designee thereof at any time, with or without reason, upon written notification thereof to the Agency. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered and received by Agency as of midnight of the second day following the date of its posting in the United States mail addressed as first noted herein in the absence of proof of actual delivery to and receipt by Agency by mail or other means at an earlier date and/or time.

In the event of termination by Capital Region ESD 113, Agency shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of termination, and to the reimbursement of expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the agreement.

**VERBAL AGREEMENTS**

This written agreement constitutes the mutual agreement of Agency and Capital Region ESD 113 in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein, shall be binding unless such amendments have been mutually agreed to in writing.

**APPLICABLE LAW**

This agreement shall be governed by the laws of the State of Washington. Venue for any legal action shall be proper only in Thurston County, Washington. Agency shall comply, where applicable, with the Agency Work Hours and Safety Standards Act and any other applicable federal and state statutes, rules and regulations.

**CONTRACTOR'S SIGNATURE**

Agency and/or Agency's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the Agency so identified to the foregoing agreement, and under penalty of perjury certifies the federal identification number or social security number provided is correct.

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY**

If federal funds are the basis for this agreement, Capital Region ESD 113 certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

**ESD 113 PROGRAM MANAGER** Brandon Kahler

**PROGRAM ACCOUNT CODE:** 1807

**BILLING RESPONSIBILITY**  PROGRAM (Program will be responsible for notifying Business Office when work is ready to be invoiced.)

BUSINESS OFFICE (Contract will be billed exactly as written in section V. PAYMENT PROVISIONS)

**BOARD NOTIFICATION** If contract/consortium is over \$50,000, summary sent to ESD Contracts Office.  YES  N/A

**AGENCY CONTACT NAME:** Dr. Jeffrey Thake, Superintendent

**EMAIL:** jthake@asd5.org

**AUTHORIZED SIGNOR NAME:** AGENCY SIGNOR - IF DIFFERENT THAN CONTACT

**EMAIL:**

**CONTRACT OFFICE APPROVAL** – In accordance with Capital Region ESD 113 Contract Procedure 6212-P

*ESD Contracts*  
Contract Office Approval



# Capital Region ESD 113

*Your goals, our reason*

June 9<sup>th</sup>, 2022

Capital Region Educational Service District 113 - Network Service department will be issuing a rate increase of 10% for the 2022 – 2023 school year. There are several factors driving this increase. ESD leadership just completed a comprehensive salary study and reclassification. In addition, there are increased costs of benefits, mileage reimbursement, cost of living adjustments, and inflation which have necessitated this rate increase.

Included in your Network Services contract is support and maintenance of your phone system as a value-added service. We installed your new Grandstream phone system in 2020, which reduced your monthly phone service bills, and eliminated any ongoing license or support costs for your prior phone system.

Sincerely,

Brandon Kahler  
Director – Technology Services / K20 RITU



# Capital Region ESD 113

Your goals, our reason

## ESD 113 Network Services Rate Sheet for 2022-23

Benefits of our annual support plans:

- Network Monitoring and Reporting (Active Device Status Monitoring and Alerting)
- Phone and Email Support (Technical Contact Typically)
- Grandstream VoIP Phone System Maintenance and Support (Value Add)
- Remote Support via VPN Access
- Technical Support (Assist District Technical Contact)  
This can include desktop support, printers, copiers, HVAC, Lighting, servers, etc..
- Equipment Maintenance (Upgrades, Patches, Event Log Review - Typically performed after hours.)
- System Changes (Firewall Rules, Content Filter Rules, Routing, VLANs, Port Assignments)
- Design Services (Connecting New Buildings, Wide Area Services, Infrastructure Changes)
- E-rate RFP Guidance and Bid Evaluation
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- Knowledge Base and Experience
- Advice and Guidance on what similar districts are doing. (Pros / Cons and Avoiding Pitfalls)
- Archive of written onsite notes and configuration backups.

Contractual support visits are based around the needs of each district. Typically, a list of projects or tasks is developed in coordination with the primary technical contact at the district. Some tasks can and are performed remotely throughout the month. Routine maintenance and upgrades are generally scheduled for after-hours so as to not impact users. During each visit, there is often some amount of discussion about projects, future planning, and comparisons with what other districts around the region are doing.

Considerable time is spent developing a comprehensive understanding of the network layout within each district. Everything from network infrastructure, building and cabling layouts, servers, and storage, all the way down to computer labs and workstations. This helps us better support you as well as plan for future projects and growth. It is our belief, every district deserves high level attention to detail and expert guidance in all aspects of technology support, and planning.

Hourly billing does not include any proactive monitoring, maintenance, or ongoing support. We only work on the tasks we've specifically been instructed to assist with.



# Capital Region ESD 113

Your goals, our reason

## ESD 113 Network Services Fee Schedule 2022-23

### Cost Table

Network Support Plan 1	
1 day/mo scheduled on site and/or remote support	\$11,616 annually
Network Support Plan 2	
2 day/mo scheduled on site and/or remote support	\$22,176 annually
Network Support Plan 3	
4 day/mo scheduled on site and/or remote support	\$40,128 annually
Hourly Support	
50 Hour Block	\$6,325 non-recurring
100 Hour Block	\$12,100 non-recurring
Per Hour	\$140.00

#### Notes:

Daily rate is for an 8-hour day, which includes travel time.

Support plans can be billed annually, quarterly, or monthly.

**Aberdeen School District No. 5**  
**216 North G Street**  
**Aberdeen, WA 98520**  
**(360) 538-2012**

**Fuel Bid**

**Bids Opened: Friday, August 5, 2022, 2:00 p.m.**

**Bid award:**

<b>COMPANY NAME</b>	<b>Total Price Per Gallon (approx. 5,000 gallons E-10 Unleaded per year)</b>	<b>Total Price Per Gallon (approx. 38,000 gallons ULS Diesel per year)</b>	<b>Margin Markup (margin is included in the Price Per Gallon of E-10 Unleaded and ULS Diesel)</b>	<b>Susp. &amp; Debar. Y/N</b>
PetroCard Aaron Reding 253-867-3233	\$3.2772 Total purchase estimated at \$16,368	\$3.6345 Total purchase estimated at \$138,111	\$.15	Y
ACME Fuel Co. (Fast Fuel) Alison Dumas 360-943-1133	No bid received	No bid received		
World Fuel Services 253-627-6179	No bid received	No bid received		

**Recommendation:** Bids were reviewed by Ernie Lott, Transportation Supervisor, Shannon Ramsey, Executive Director of Business & Operations, and Amber Diel, Purchasing Coordinator. The review team recommends that the school board award the bid in the estimated amount of \$154,479 to PetroCard, Inc.

**Propane Bids 2022-2024**

**Bids Advertised:** July 13 & July 20, 2022  
**Bids Due:** 2:30 p.m., Friday, August 5, 2022  
**Bids Opened:** 2:30 p.m., Friday, August 5, 2022  
**Bid Award:**

BIDDER	BID YES/NO	SIGNED BID SHEET	DEBAR CERT SIGNED	MARGIN	TOTAL PRICE PER GALLON	TOTAL ESTIMATED CONTRACT AMOUNT
Peak Propane Elma, WA <a href="mailto:David.kersey@yahoo.com">David.kersey@yahoo.com</a>	No bid received					
Ferrellgas 11805 N.E. 99 <sup>th</sup> St., Suite 1320 Vancouver, WA 98682	Y	Y	Y	\$.30	\$1.66	\$16,600
Associated Petroleum Products, Inc. 2320 Milwaukee Way Tacoma, WA 98421 (253) 627-6179	No bid received					

**Recommendation:** Bids were reviewed by Shannon Ramsey, Executive Director of Business & Operations, and Amber Diel, Purchasing Coordinator. The review team recommends that the school board award the bid in the estimated amount of \$16,600 to Ferrellgas.

**Action:**

**CERTIFICATED**

**HIRES:** We recommend the Board approve the following certificated hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Brian Dyson	Aberdeen High School	Dean of Students	08/31/22
Jennifer Morrison	Miller Junior High	Art Teacher	08/31/22
Hayden Carnell-Schmidt	Elementary	Music Teacher	08/31/22
Rachel Johnson	AJ West Elementary	Teacher	08/31/22
Sam Schneider	McDermoth Elementary	Teacher	08/31/22

**SUPPLEMENTAL CONTRACTS:** We recommend the Board approve the following supplemental contracts:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Judith McBride	District	National Board Certification stipend	2021-22
Heidi Armenta	Miller Jr. High School	National Board Certification stipend	2021-22
Joseph Fagerstedt	Robert Gray Elementary	National Board Certification stipend	2021-22
Doris Hatton	McDermoth Elementary	National Board Certification stipend	2021-22
Myka Jugum	Robert Gray Elementary	National Board Certification stipend	2021-22
Dianne King	Stevens Elementary	National Board Certification stipend	2021-22
Martha Lennier	Stevens Elementary	National Board Certification stipend	2021-22
Maria Mays	A. J. West Elementary	National Board Certification stipend	2021-22
Amber Melville	McDermoth Elementary	National Board Certification stipend	2021-22
Cindy Miller	A. J. West Elementary	National Board Certification stipend	2021-22
Julie Niemi	Robert Gray Elementary	National Board Certification stipend	2021-22
Donna Portmann	Aberdeen High School	National Board Certification stipend	2021-22
Jolene Powell	A. J. West Elementary	National Board Certification stipend	2021-22
Marnie Ranheim	A. J. West Elementary	National Board Certification stipend	2021-22
Melissa Smith	Stevens Elementary	National Board Certification stipend	2021-22
Stacy Swinhart	Aberdeen High School	National Board Certification stipend	2021-22
Patricia Timmons	Robert Gray Elementary	National Board Certification stipend	2021-22
Sara Verde	Stevens Elementary	National Board Certification stipend	2021-22
Rachel Wenzel	Aberdeen High School	National Board Certification stipend	2021-22
Jessie Winter	Aberdeen High School	National Board Certification stipend	2021-22

**SUPPLEMENTAL CONTRACTS:** We recommend the Board approve the following supplemental contracts:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jennifer Clark	District	Psychologist (10 additional days)	2022-23
Judith McBride	District	Psychologist (10 additional days)	2022-23
Autumn Schreiber	District	Psychologist (10 additional days)	2022-23
Katherine Kim	Elementary	Counselor (2 additional days)	2022-23
Tracy Miner	Elementary	Counselor (2 additional days)	2022-23
Marnie Ranheim	Elementary	Counselor (2 additional days)	2022-23
Jenny Sturgill	Elementary	Counselor (2 additional days)	2022-23
Shelbie Dickson	Aberdeen High School	Perform CTE related activities	2022-23
Eric Jackson	Aberdeen High School	School Store Operations	2022-23
Eric Jackson	Aberdeen High School	AHS Almost Live	2022-23
Shelbie Dickson	Aberdeen High School	Catering Services	2022-23
Tracy Ecklund	Aberdeen High School	Perform CTE related activities	2022-23
Andrew Gwinn	Aberdeen High School	Counselor (10 additional days)	2022-23
Molly Houk	Aberdeen High School	Perform CTE related activities	2022-23
Eric Jackson	Aberdeen High School	Perform CTE related activities	2022-23
Ashley Kohlmeier	Aberdeen High School	Perform CTE related activities	2022-23
Ashley Kohlmeier	Aberdeen High School	Business Procedures	2022-23
Tiffany Lessard	Aberdeen High School	Perform CTE related activities	2022-23
Mike Machowek	Aberdeen High School	Perform CTE related activities	2022-23
Jessica Madison	Aberdeen High School	Counselor (10 additional days)	2022-23
Matthew Mahon	Aberdeen High School	Perform CTE related activities	2022-23

**CERTIFICATED (Cont'd)**

**SUPPLEMENTAL CONTRACTS:** We recommend the Board approve the following supplemental contracts:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Cory Martinsen	Aberdeen High School	Perform CTE related activities	2022-23
Cory Martinsen	Aberdeen High School	AHS Sign Shop	2022-23
Anne Ramsey	Aberdeen High School	Perform CTE related activities	2022-23
Cami Revel	Aberdeen High School	Perform CTE related activities	2022-23
Cami Revel	Aberdeen High School	Twin Star Credit Union	2022-23
Faith Taylor-Eldred	Aberdeen High School	Perform CTE related activities	2022-23
Travis Wheeler	Aberdeen High School	Perform CTE related activities	2022-23
Charles Veloni	Aberdeen High School	Perform CTE related activities	2022-23
Charles Veloni	Aberdeen High School	KAHS Radio Station	2022-23
Kasi Turner	Harbor Learning Center	Counselor (10 additional days)	2022-23
Larry Fleming	Harbor High School	Perform CTE related activities	2022-23
Tammy Heth	Harbor High School	Perform CTE related activities	2022-23
Kayla Sturm	Harbor High School	Perform CTE related activities	2022-23
Rebekah Fruh	Twin Harbors Skill Ctr	Perform CTE related activities	2022-23
Rebekah Fruh	Twin Harbors Skill Ctr	Nursing Clinicals	2022-23
Jan Gravley	Twin Harbors Skill Ctr	Perform CTE related activities	2022-23
Robert Burns	Miller Junior High School	Perform CTE related activities	2022-23
Janet Dayton	Miller Junior High School	Perform CTE related activities	2022-23
Jason Garman	Miller Junior High School	Perform CTE related activities	2022-23
Hailey Pfeifer	Miller Junior High School	Perform CTE related activities	2022-23
Darcy Williams	Miller Junior High School	Perform CTE related activities	2022-23
Catherine Trusty	Miller Junior High School	Counselor (10 additional days)	2022-23
Thaddeus Williams	Miller Junior High School	Counselor (10 additional days)	2022-23
Cynthia Mitby	Hopkins	Preschool Coordinator (20 additional days)	2022-23

**CO-CURRICULAR CONTRACTS:** We recommend the Board approve the following co-curricular contracts:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Tracy Ecklund	Aberdeen High School	Skills USA .5 FTE	2022-23
Tracy Ecklund	Aberdeen High School	Distributive Ed-Work Based Learning	2022-23
Ryan Eyre	Aberdeen High School	Knowledge Bowl	2022-23
Kacy Karnath	Aberdeen High School	Outdoor School .5 FTE	2022-23
Ashley Kohlmeier	Aberdeen High School	ASB	2022-23
Ashely Kohlmeier	Aberdeen High School	AVID Coordinator	2022-23
Mike Machowek	Aberdeen High School	FFA	2022-23
Mary Lang	Aberdeen High School	Link Crew .5 FTE	2022-23
Cory Martinsen	Aberdeen High School	PBIS	2022-23
Daniel Patterson	Aberdeen High School	Band (Marching and Pep)	2022-23
Erik Peterson	Aberdeen High School	Orchestra	2022-23
Ann Ramsey	Aberdeen High School	Link Crew .5 FTE	2022-23
Cami Revel	Aberdeen High School	FBLA	2022-23
Rick Stallo	Aberdeen High School	Events Manager	2022-23
Robert Sutlovich	Aberdeen High School	Outdoor School .5 FTE	2022-23
Jeremy Totten	Aberdeen High School	Choral	2022-23
Charles Veloni	Aberdeen High School	Skills USA	2022-23
Charles Veloni	Aberdeen High School	Robotics	2022-23
Robert Burns	Miller Junior High	Yearbook Advisor	2022-23
Ashley Emmett	Miller Junior High	ASB Advisor	2022-23
David Mills	Miller Junior High	Band	2022-23
Erik Peterson	Miller Junior High	Orchestra	2022-23
Lori Snyder	Miller Junior High	AVID Coordinator	2022-23
Jeremy Totten	Miller Junior High	Choral	2022-23
Hayden Carnell-Schmidt	Elementary Schools	Vocal .25 FTE	2022-23
Hayden Carnell-Schmidt	Elementary Schools	Band .5 FTE	2022-23



**CERTIFICATED (Cont'd)**

**CO-CURRICULAR CONTRACTS:** We recommend the Board approve the following co-curricular contracts:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Troy George	Elementary Schools	Vocal .25 FTE	2022-23
Spencer McConnachie	Elementary Schools	Vocal .25 FTE	2022-23
Gordon Shaw	Elementary Schools	Vocal .25 FTE	2022-23
Gordon Shaw	Elementary Schools	Band .5 FTE	2022-23

**CLASSIFIED**

**HIRES:** We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Joan Hoehn	District	Garden Coordinator	08/03/22
Heidi Burgess	Aberdeen High School	Custodian	09/06/22
Ann Dejka	Aberdeen High School	Online Education Technician	08/31/22
Shilo Todd	Central Park Elementary	Paraeducator	08/31/22
Shilo Todd	Central Park Elementary	21 <sup>st</sup> Century Site Coordinator .5 FTE	08/31/22
Trisha Sims	Robert Gray Elementary	Paraeducator – CYO	08/31/22
Tori Zaknich	Snug Harbor	Paraeducator	08/31/22
Craig Lund	Transportation	Bus Driver	08/31/22
Lauren Smith	Transportation	Bus Driver	08/31/22

**CHANGE OF ASSIGNMENT:** We recommend the Board approve the following classified change of assignment:

<u>Name</u>	<u>Position</u>	<u>To:</u>	<u>From:</u>	<u>Effective Date</u>
Troy Kaufman	Custodian	Aberdeen High School	MJH/Maintenance	08/22/22

**LEAVE OF ABSENCE:** We recommend the Board approve the following classified leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Stephany Murray	AJ West Elementary	Paraeducator	08/31/22-06/14/23

**RESIGNATION:** We recommend the Board approve the following classified resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Nikki Jones	Robert Gray Elementary	LRC Technician	08/03/22
Shari VanBlaricom	Stevens Elementary	Paraeducator	08/12/22

**EXTRA-CURRICULAR HIRES:** We recommend the Board approve the following extra-curricular hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Todd Bridge	Aberdeen High School	Football – Head Coach	08/17/22
Brandyn Brooks	Aberdeen High School	Football – Assistant Coach	08/17/22
John Bowers	Aberdeen High School	Football – Assistant Coach	08/17/22
Dillen Espana	Aberdeen High School	Football – Assistant Coach (.5 FTE)	08/17/22
Macoy Gronseth	Aberdeen High School	Football – Assistant Coach (.5 FTE)	08/17/22
Kyle Melinkovich	Aberdeen High School	Football – Assistant Coach (.5 FTE)	08/17/22
John Takagi	Aberdeen High School	Football – Assistant Coach (.5 FTE)	08/17/22
David Terrence	Aberdeen High School	Football – Assistant Coach	08/17/22
Rees Sturm	Aberdeen High School	Girls' Volleyball – Assistant Coach	08/22/22
Steve Reed	Aberdeen High School	Cross Country – Head Coach	08/22/22
Kimberly (Ivy) Lyles	Aberdeen High School	Cross Country – Assistant Coach	08/22/22
Larry Fleming	Aberdeen High School	Girls' Soccer – Head Coach	08/22/22
Lindsey Scott	Aberdeen High School	Girls' Soccer – Assistant Coach	08/22/22
Dan Sundstrom	Aberdeen High School	Boys' Golf – Head Coach	08/22/22
Brian King	Aberdeen High School	Boys' Golf – Assistant Coach	08/22/22
Tiffany Montoure	Aberdeen High School	Girls' Swim – Head Coach	08/22/22
Tanya Bowers-Anderson	Aberdeen High School	Girls' Swim – Assistant Coach	08/22/22
Megan Elway	Aberdeen High School	Girls' Swim – Assistant Coach <u>0.5 FTE</u>	08/22/22
Summer Powell	Aberdeen High School	Cheer – Head Coach	10/31/22
Kaycee Short	Aberdeen High School	Cheer – Assistant Coach	10/31/22

**CLASSIFIED (Cont'd)**

**EXTRA-CURRICULAR HIRES:** We recommend the Board approve the following extra-curricular hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Joe Fagerstedt	Miller Junior High	Football – Head Coach	08/29/22
Jason Garman	Miller Junior High	Football – Ass't Coach -- Amend to Head Coach	08/29/22
Carl Howard	Miller Junior High	Football – Assistant Coach	08/29/22
Ashley Aschim	Miller Junior High	Girls' Soccer Coach – Head Coach	08/29/22
Breanna Gentry	Miller Junior High	Girls' Soccer Coach – Head Coach	08/29/22
Jeff Hatton	Miller Junior High	Cross Country Coach – Head Coach	08/29/22
James Daly	Miller Junior High	Cross Country Coach – Assistant Coach	08/29/22

ABERDEEN SCHOOL DISTRICT No. 5  
 COUNTY/CITY WAGE SCHEDULE  
 MAINTENANCE AND OPERATIONS EMPLOYEES  
 SEPTEMBER 1, 2021 - AUGUST 31, 2022

POSITION	STEP 0	STEP 1	STEP 2	STEP 3	STEP 4	LONGEVITY			
						15 years	20 years	25 years	30 years
20A Lead Mechanical/Electrical Technician Lead Custodian & Safety Officer	26.72	28.06	29.46	30.93	32.48	32.78	32.88	32.98	33.08
21A Mechanical/ Electrical Technician	24.58	25.81	27.10	28.46	29.88	30.18	30.28	30.38	30.48
22A Utility/ Maintenance Worker/ Groundskeep Warehouse & Distribution	23.52	24.70	25.94	27.24	28.60	28.90	29.00	29.10	29.20
24A/25A General Laborer/Custodian	21.37	22.44	23.56	24.74	25.98	26.28	26.38	26.48	26.58

\* Safety Compliance Officer: Employee in the Safety Compliance Officer position will receive their current wage plus an additional one dollar (\$1.00)

Revised Board Approval:  
 Effective: September 1, 2021

ABERDEEN SCHOOL DISTRICT No. 5  
 COUNTY/CITY WAGE SCHEDULE  
 MAINTENANCE AND OPERATIONS EMPLOYEES  
 SEPTEMBER 1, 2022 - AUGUST 31, 2023

POSITION	STEP 0	STEP 1	STEP 2	STEP 3	STEP 4	15 years	20 years	25 years	30 years
20A Lead Mechanical/Electrical Technician Lead Custodian & Safety Officer	\$ 28.32	\$ 29.74	\$ 31.23	\$ 32.79	\$ 34.43	\$ 34.73	\$ 34.83	\$ 34.93	\$ 35.03
21A Mechanical/ Electrical Technician	\$ 26.05	\$ 27.35	\$ 28.72	\$ 30.16	\$ 31.67	\$ 31.97	\$ 32.07	\$ 32.17	\$ 32.27
22A Utility/ Maintenance Worker/ Groundskeepe Warehouse & Distribution	\$ 24.93	\$ 26.18	\$ 27.49	\$ 28.86	\$ 30.30	\$ 30.60	\$ 30.70	\$ 30.80	\$ 30.90
24A/25A General Laborer/Custodian	\$ 22.65	\$ 23.78	\$ 24.97	\$ 26.22	\$ 27.53	\$ 27.83	\$ 27.93	\$ 28.03	\$ 28.13
						\$ 0.30	\$ 0.40	\$ 0.50	\$ 0.60

\* Safety Compliance Officer: Employee in the Safety Compliance Officer position will receive their current wage plus an additional one dollar (\$1.00)

Revised Board Approved:  
 Effective: September 1, 2022