

**ABERDEEN SCHOOL DISTRICT NO. 5  
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors  
Remote Public Meeting

March 22, 2022, 5 p.m.

**AGENDA**

Instructions for joining the meeting:

[https://asd5-org.zoom.us/webinar/register/WN\\_oP0\\_WilaQf6h8\\_ryuFNU0Q](https://asd5-org.zoom.us/webinar/register/WN_oP0_WilaQf6h8_ryuFNU0Q)

You will receive a confirmation email containing information about joining the webinar.

Join by phone: 1-253-215-8782; Meeting ID 896 8405 6579

5:00 p.m. Regular Meeting Call to Order

Flag Salute

**Consent Agenda**

1. Minutes
2. Accounts Payable
3. Overnight Trip Requests

Comments from Board Members

Comments from Student Representative

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to [schooldboard@asd5.org](mailto:schooldboard@asd5.org).

Old Business

1. [Policy 5401 Sick Leave](#)
2. [Policy 6220 Bid Requirements](#)

Superintendent's Report

1. Instructional Program
2. Health & Safety Update
3. Instructional Materials Committee

Board Meeting Agenda  
March 22, 2022

Financial Services

1. [Fiscal Status Reports](#)
2. Budget Forecast
3. [ICOS Report / Facilities Update](#)
4. [ESD 112 Contract](#)

Teaching and Learning

1. [Miller Junior High School Report](#)
2. [Assessment Results](#)
3. [New Math Texts](#)
4. [New Sexual Health Materials](#)
5. [New CTE Materials](#)
6. [Mastery Based Credit](#)
  - a. Policy 2404 Science
  - b. Policy 2405 Social Studies
  - c. Policy 2406 The Arts
  - d. Policy 2407 Health and PE

Athletics and Activities

1. [Athletic Director's Report](#)

New Business

1. [New Club at Miller](#)
2. [Technology Purchases](#)
3. [Stewart Building Roof](#)
4. [Maintenance Shop Roof](#)
5. [Sam Benn Weight Room Equipment](#)
6. [McDermoth Playground Equipment](#)
7. [Pioneer Healthcare Contract](#)
8. [Pioneer Healthcare Assignment](#)
9. [Bates Technical College](#)
10. [Quinault MOU](#)
11. [Surplus Vehicles](#)
12. [Next Meeting](#)

Executive Session / Closed Session

Board Meeting Agenda  
March 22, 2022

Personnel Matters

1. Personnel Report
2. 2022-2025 Superintendent Contract

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5  
BOARD INFORMATION AND BACKGROUND

March 22, 2022, 5 p.m.

Link to join the meeting

[https://asd5-org.zoom.us/webinar/register/WN\\_oP0\\_WilaQf6h8\\_ryuFNU0Q](https://asd5-org.zoom.us/webinar/register/WN_oP0_WilaQf6h8_ryuFNU0Q)

You will receive a confirmation email containing information about joining the webinar.

Or, join by phone: 1-253-215-8782; Meeting ID: 896 8405 6579

Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on February 8, 2022, and the special meetings on March 1, 2022, and March 8, March 10 and March 11, 2022, are enclosed for your review and approval.
2. Accounts Payable – The payroll and accounts payable for February are enclosed for your review and approval.
3. Out-of-State / Overnight Trip Requests
  - a. Future Farmers of America Club at Aberdeen High School traveled to Burlington to participate in a forestry career development event at Mount Baker High School on March 18-19.
  - b. SkillsUSA at Aberdeen High School is requesting permission to travel to Tacoma for the state Leadership and Skills Conference on March 31 to April 2.
  - c. The FBLA Club at Aberdeen High School is requesting permission to travel to Spokane to take part in the state FBLA Business Leadership Conference on April 20-23.
  - d. The AHS Jazz Band is requesting permission to travel to Mount Hood Community College in Gresham, Ore., to perform and compete at the college's jazz festival on May 6-7.
  - e. The AHS Marching Band is requesting permission to travel to Silverwood, Idaho, to perform and compete in the Parks Festival on May 20-22.

Comments from the Board

Comments from Student Representative

Comments from the Public

1. The Board welcomes public comment on agenda items at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes.

Board Information  
March 22, 2022

2. Written public input on both agenda and non-agenda matters is also welcome via email and should be submitted to [schoolboard@asd5.org](mailto:schoolboard@asd5.org) before noon on the day of the meeting and it will be included in the public record. Individual student matters and complaints against employees should not be brought forward at a public meeting.

Old Business

1. Policy 5401 Sick Leave – An update to Policy 5401 governing employee sick leave is presented for second reading and adoption. [Enclosure 2](#)
2. Policy 6220 Bid Requirements – An update to Policy 6220 Bid Requirements to reflect changes in state law and regulations is presented for second reading and adoption. [Enclosure 3](#)

Superintendent's Report

1. Health & Safety Update – Superintendent Henderson will provide an update on the ongoing COVID-19 health and safety measures in place for district operations.
2. Instructional Program – Superintendent Henderson will provide an update on the instructional program as it relates to COVID impacts.
3. Instructional Materials Committee – Superintendent Henderson will discuss board representation on the IMC.

Financial Services

1. Fiscal Status Reports – Executive Director of Business and Operations Elyssa Louderback will present the Fiscal Status Reports for January and February. [Enclosure 4](#)
2. Budget Forecast – Director Louderback will share preliminary information about enrollment projections being prepared for the 2022-23 budget forecast.
3. ICOS Report / Facilities Update – The annual Information and Condition of Schools Report for Robert Gray Elementary School and Aberdeen High School is presented for your information. [Enclosure 5](#)
4. ESD 112 Contract – An interagency agreement with ESD 112 for construction management services is presented for your review and approval. [Enclosure 6](#)

Teaching and Learning

1. Miller Junior High School – Principal John Meers will present an overview of the school and its school improvement plan. [Enclosure 7](#)
2. Assessment Results – Teaching and Learning Director Traci Sandstrom will present an overview of the results of the various student assessment tests that took place this year. [Enclosure 8](#)
3. New Math Texts – Teaching and Learning Director Traci Sandstrom will present an overview of the math adoption process. The Instructional Materials Committee

Board Information  
March 22, 2022

was scheduled to meet March 22 to finalize its recommendation on adoption of new math materials for K-12. They are presented tonight for first reading.

[Enclosure 9](#)

- a. Carnegie Learning, published by Carnegie Learning 2022, is recommended by the Math Adoption Committee for use in Grades 6-12.  
[Enclosure 10](#)
- b. Snappet, published under various authors by Snappet 2022, is recommended by the Math Adoption Committee for use in Grades K-5.  
[Enclosure 11](#)
4. New Sexual Health Materials – The Instructional Materials Committee is recommending adoption of the OSPI-approved FLASH (Family Life and Sexual Health) curriculum for use in the required health and sexual education instructional program in the District. It is presented tonight for first reading.  
[Enclosure 12](#)
5. New CTE Materials – The Instructional Materials Committee is recommending adoption of the Adobe Photoshop Classroom for use in CTE classes at Miller Junior High School. [Enclosure 13](#)
6. Mastery-Based Credit – Four mastery-based (equivalency) policies are recommended for adoption. They are presented tonight for first reading.
  - a. Policy 2404 Science Mastery-Based Credit [Enclosure 14](#)
  - b. Policy 2405 Social Studies Mastery-Based Credit [Enclosure 15](#)
  - c. Policy 2406 Arts Mastery-Based Credit [Enclosure 16](#)
  - d. Policy 2407 Health and PE Master-Based Credit [Enclosure 17](#)

Athletics and Activities

1. Athletic Director's Report – AD John Crabb will present a report on extra-curricular sports in the district. [Enclosure 18](#)

New Business

1. New Club at Miller – The ASB at Miller Junior High School is requesting permission to proceed with formation of the Bobcat Arts Club. [Enclosure 19](#)
2. Technology Purchases – The Technology Department is requesting permission to proceed with various device purchases for students and staff, as well as technology upgrades at buildings. [Enclosure 20](#)
3. Stewart Building Roof – A proposal from Garland / DBS, Inc. for installation of a new roof at the Stewart Building is presented for your review and approval.  
[Enclosure 21](#)
4. Maintenance Shop Roof – A proposal from Garland / DBS, Inc. for installation of a new roof at the Maintenance Shop is presented for your review and approval.  
[Enclosure 22](#)

Board Information  
March 22, 2022

5. Sam Benn Weight Room Equipment – The enclosed bid for new equipment for the weight room at Sam Benn Gym is presented for review. Board approval is requested. [Enclosure 23](#)
6. McDermoth Playground Equipment – Thanks to the PTO at McDermoth Elementary School, funding has been raised and identified for new playground equipment. Board approval to proceed is requested. [Enclosure 24](#)
7. Pioneer Healthcare Contract – A Special Services contract with Pioneer Healthcare Services LLC to provide various specialist services in the District in 2022-23 is presented for your review and approval. [Enclosure 25](#)
8. Pioneer Healthcare Assignment – A Special Services contract assigning Healey Miller of Pioneer Healthcare to the district as an occupational therapist in 2022-23 is presented for your review and approval. [Enclosure 26](#)
9. Bates Technical College Agreement – An interlocal agreement for 2022-23 with Bates Technical College to serve students in ASD5 is presented for your review and approval. [Enclosure 27](#)
10. Quinault MOU – A memorandum of understanding with the Quinault Indian Nation to provide services to eligible families in 2021-22 is presented for your review and approval. [Enclosure 28](#)
11. Surplus Vehicles – The Automotive Program at Aberdeen High School is requesting permission to surplus two vehicles that are no longer needed for instruction: [Enclosure 29](#)
  - a. 2000 Volvo V70 XC AWD Wagon
  - b. 2000 Toyota Corolla CE
12. Next Meeting – The next regular meeting of the Board is scheduled for 5 p.m. Tuesday, April 19, 2022, at Central Park Elementary School.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee).

1. Personnel Report [Enclosure 30](#)
2. 2022-2025 Superintendent Contract

ADJOURN

## ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the  
Board of Directors – February 8, 2022

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 5:00 p.m. Tuesday, February 8, 2022, via webinar following guidance for conducting remote meetings in compliance with the Open Public Meetings Act. Directors present were Jessica Jurasin, Annica Mizin, Suzy Ritter and Jeremy Wright, along with Student Representative Alexis Durr, Superintendent Alicia Henderson and 39 patrons and staff watching remotely.

CALL TO ORDER

The meeting began with the flag salute.

On a motion by Suzy Ritter and seconded by Jessica Jurasin, the Board approved the Consent Agenda, which included the minutes from the regular meeting on January 11, 2022; January payroll vouchers 832159 through 832187 totaling \$3,460,181.19; General Fund vouchers 832071 and 832079 through 832158 totaling \$536,690.23; ASB Fund vouchers 832072 through 832078 totaling \$5,183.00; approval of the Hello Foundation Contract Adjustments for Kyle Ebersole, going from .8 FTE to .2 FTE school psychologist and placing Justin Pohlreich in the district as a .2 FTE school psychologist; approval for overnight Trip Requests for Boys Wrestling at Aberdeen High School to travel to Washougal for the regional championships on Feb. 11-12, Boys Swim & Dive at Aberdeen High School to travel to Kelso for the District IV Championships on Feb. 11-12 and to Federal Way for the state championships on Feb. 17-19, and Boys and Girls Wrestling at Aberdeen High School to travel to Federal Way for the Mat Classic on Feb. 17-19.

CONSENT AGENDA

Directors who attended the WSSDA Legislative Conference offered comment. Director Jessica Jurasin commented that the overwhelming theme was that the social-emotional needs of students and staff are going to be real and present for the foreseeable future and that the Legislature should not expect districts to replace state apportionment with federal ESSER funds. Director Jennifer Durney agreed and said she appreciated the refresher on how schools are funded. Director Suzy Ritter said the conference was very worthwhile.

COMMENTS FROM  
BOARD MEMBERS

Director Ritter discussed a team-building activity that took place in Ashley Kohlmeier's leadership class at Aberdeen High School where each student wrote something positive about every member of the group, and the positive notes were then shared with each student. She said her student really appreciated the nice comments. Student Representative Alexis Durr said she also was in that class and agreed the activity was very impactful.

Directors discussed the rollout of the Yondr cell phone program in Grades 6-12, which requires students to keep cell phones off and stored in provided pouches. The consensus was that the overall school climate has improved, and that it wasn't as difficult to keep phones off as many imagined it would be. Directors



commented that they've had positive comment from teachers, as well, who are finding students more engaged during class time and they are dealing with fewer distractions during instruction.

Director Jeremy Wright said the Yondr program has shown him how ingrained phones have become and at his home as his students are still "detoxing." He said he had mixed feelings about the program going into it, but after seeing the positive impact in a short time, he hopes the district stays the course.

Director Annica Mizin commented that she was grateful to be able to attend the mid-year graduation at the Harbor Learning Center. She said it was a pleasure to be able to see how proud teachers were of the students who were graduating.

Director Wright reported that he was able to attend the final girls basketball game and it was amazing to watch the team come through and capture third in the league.

Student Representative Alexis Durr provided an update on student activities. She noted second semester has started; that many students were apprehensive about the Yondr cell phone program but after implementation this past week, it has gone much better than expected with students interacting in common areas and classes, and creating a much better vibe at school. She said the new procedures have helped create a cooperative environment in the building and she hopes Miller Junior High School is having the same experience. In addition, she reported that sports are in postseason play and spring sports begin at the end of the month.

COMMENTS FROM  
STUDENT  
REPRESENTATIVE

The Board heard public comment from Shawn Dickson regarding remote learning, Cathleen Wilder regarding the proposed revision to Policy 5401 Sick Leave and from Stephanie Navarra regarding the proposed revision to Policy 5402 Sick Leave.

PUBLIC COMMENT

On a motion by Suzy Ritter and seconded by Jessica Jurasin, the Board adopted an update to the policy regulating cell phones at school to more closely align with the new Yondr cell phone pouch program. Superintendent Henderson noted the current policy, which regulates when cell phones can be used at school, dates to 2007.

POLICY 3245  
STUDENT CELL  
PHONES

Superintendent Henderson echoed Board comments about the Legislative Conference, especially that the social emotional status of our students and staff is front and center for the state and nation.

SUPERINTENDENT  
REPORT

Superintendent Henderson noted that it's National School Counseling Week and she recognized the work of counselors in the district. She noted that the district has counseling at all of its schools, which reflects a commitment beyond what the state funds. Their work and commitment to students is appreciated, she said.

LEGISLATIVE  
CONFERENCE

SCHOOL  
COUNSELORS

Superintendent Henderson reported that the student assessments have concluded and there should be a report for the Board at the March 22 meeting.

INSTRUCTIONAL  
PROGRAM

Superintendent Henderson reported that efforts to support the social and emotional health of students are ongoing, and that two presentations later in the meeting reflect some of those efforts – installation of gardens at school and participation in the Farm to School program.

Other social-emotional measures are aimed at encouraging better technology habits and curbing the detrimental effects of social media. These include implementation of the Yondr program in Grades 6-12, presentations from police and prosecutors on the legal issues students could face through improper use of social media, and showing the movie The Social Dilemma to secondary students to help increase understanding about how technology is designed to exploit human behavior.

Superintendent Henderson reported that state and county officials are likely to revise health and safety protocols for schools in the near future as conditions move away from pandemic to living with coronavirus as endemic. For example, State Superintendent Chris Reykdal has said schools will likely move toward a mask optional environment for students in a few weeks and health officials are reducing contact tracing requirements to focus on outbreaks rather than every case.

HEALTH & SAFETY

Superintendent Henderson shared information about a class action lawsuit against a major vaping company that schools are being asked to join. The Board discussed the pros and cons of joining the suit, but took no action.

VAPING

Superintendent Henderson shared information about a state requirement following passage of Senate Bill 5044 that requires school board members to complete five hours of equity training. The training is provided through the Washington State School Directors Association.

WSSDA EQUITY  
TRAININGS

Principal Lisa Griebel presented an overview of the programs and offerings at the Harbor Learning Center, which serves more than 250 students through the Harbor Junior/Senior High School, Grays Harbor Academy, Harbor Open Doors (GED) Program, Grays Harbor Detention Center, and the Snug Harbor Daycare.

HARBOR  
LEARNING  
CENTER

Superintendent Henderson provided an overview of the School Gardens program that began this year, while teachers Carla White and Suzanne Black provided reports on how teachers developed a K-8 garden curriculum that aligns with the district's current instructional programs, especially science, reading, and math. The lessons are designed to augment current classroom activities at the teacher's discretion. In addition to the educational aspect, a key component of the lessons is the social-emotional value of students taking part in a healthy, productive and nourishing endeavor.

SCHOOL GARDENS

They reported that the School Gardens program includes a garden steward at each building and several community partners, including Pacific Education Institute, the state Department of Agriculture and the Master Gardeners. Eventually, the goal is to team up with the school kitchen and feature student-grown items at lunchtime.

Food Service Manager Jaime Matisons provided a report on the Farm to School program that began in the district this year through a grant provided by the Washington State Department of Agriculture. The funds are used to purchase locally grown food. The program also includes an educational component. Students learn about the food they are being served and where it was grown. The microgreens from Valley Greens in the Wynooche Valley and fresh cranberries from Sandhill Farms at Grayland have been especially well received, she said. Mrs. Matisons also discussed plans to form a Farm-to-School Advisory Group of parents, teachers, staff and community advocates.

FARM-TO-SCHOOL

On a motion by Jessica Jurasin and seconded by Suzy Ritter, the Board adopted Resolution 2022-01 seeking a waiver of one day from the 180-day requirement for schools due to the emergency flooding that took place in January. A second day will be made up on May 6, the planned “weather day” in the district calendar.

RESOLUTION  
2022-01 180-DAY  
WAIVER

The Board considered for first reading an update to Policy 5401 Sick Leave.

POLICY 5401 SICK  
LEAVE

The Board considered for first reading an update to Policy 6220 Bid Requirements.

POLICY 6220 BID  
REQUIREMENTS

On a motion by Jessica Jurasin and seconded by Jeremy Wright, the Board approved renewal of the contract with Western Governors University to place student teachers in the district.

WGU CONTRACT

The next regular meeting of the Board is scheduled for 5 p.m. Tuesday, March 22, 2022, at Miller Junior High School and via webinar. A special meeting for March 1 to review applications for the superintendent position is planned for March 1.

NEXT MEETING

At 6:45 p.m., President Jennifer Durney recessed the meeting for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The meeting was reconvened in regular session at 7:15 p.m.

EXECUTIVE  
SESSION

On a motion by Jessica Jurasin and seconded by Jeremy Wright, the Board adopted the Personnel Report.

PERSONNEL  
REPORT

Under certificated matters, the Board approved the hiring of Juliet Henderson as a speech language pathologist/teletherapy specialist for the District effective 2022-23 and Karen Ellingson as a special education teacher (.5 FTE) at Central Park

CERTIFICATED

Elementary School effective January 26; approved the retirements of David Bruncke and Mark Sundstrom, teachers at Aberdeen High School, effective August 31, Keelee Frost, a teacher at Harbor High School effective June 30, and Andrea DeCou, a teacher at A.J. West Elementary School effective August 31; accepted the resignation of Jenna Weaver, a teacher at Central Park Elementary School effective June 15, and approved the hiring of Aliss Barre, Elizabeth Day Waters and Samuel Schneider as substitutes for the District.

Under classified matters, the Board approved revising the hiring of Taprina Ervin to para-educator at Central Park Elementary School effective January 24; Julie McKay as the Student Information Systems Specialist at the Stewart Building effective July 1, Emma Leigh-Wimberley as the 21<sup>st</sup> Century site coordinator at the Harbor Learning Center effective January 18, Doreen Thompson as a Food Service worker at A.J. West Elementary School effective January 31, Monica Cuevas Cerda as a para-educator at Robert Gray Elementary School effective January 27, Trish Sims as an MTSS assistant at Robert Gray Elementary School with a start date to be determined, and Jill Carlson-Marsh as a para-educator at Hopkins Preschool effective January 19; approved the revised leave of absence for Stephany Murray, a para-educator at A.J. West Elementary School effective January 21 to March 15; approved leaves of absence for Megan Burn, a para-educator at Aberdeen High School, effective February 1 to June 15, Nancy Vazquez Fuentes, a Family Service worker at the Harbor Learning Center, effective March 4 to May 27, and Debra Trautman, a para-educator at Robert Gray Elementary School, effective March 23 to August 31; approved the retirement of Paul Butler, a bus driver for the District, effective September 1; accepted the resignation of Daniel Chennisi as a multi-media technician at Aberdeen High School effective February 4; approved the hiring of Wendy Clevinger, Samantha Deugan-Leverett, Stacy Devall, Breanna Gentry and Rees Sturm as head volleyball coaches at Miller Junior High School effective February 16; accepted resignations from Benjamin Barene assistant boy's soccer coach at Aberdeen High School effective January 21 and Tamar Yakovich as assistant fastpitch coach at Aberdeen High School effective January 26, and approved the hiring of Eric Beard, Nerayah Boddy, Dawn Crabb, Alexandria Ramos and Douglas Stankavich as substitutes for the District.

CLASSIFIED

There being no further business, the regular meeting was adjourned at 7:31 p.m.

ADJOURN

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Alicia Henderson, Secretary

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Jennifer Durney, President

**ABERDEEN SCHOOL DISTRICT NO. 5**

Minutes of the Special Meeting of the  
Board of Directors – March 1, 2022

President Jennifer Durney convened the special meeting of the Aberdeen School District Board of Directors at 5:00 p.m. Tuesday, March 1, 2022, via webinar following guidance for conducting remote meetings in compliance with the Open Public Meetings Act. Directors present were Jessica Jurasin, Annica Mizin and Suzy Ritter and Jeremy Wright, along with four patrons and staff watching remotely.

CALL TO ORDER

The meeting began with the flag salute.

At 5:01 p.m. President Jennifer Durney recessed the meeting into executive session expected to last 60 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee, specifically to review applications for the position of superintendent.

EXECUTIVE  
SESSION

At 6:01 p.m., the meeting was extended for 30 minutes. At 6:30 p.m., the meeting was extended for 20 minutes.

At 6:51 p.m., President Durney reconvened the meeting in open session.

RECONVENE

There being no further business, the special meeting was adjourned at 6:51 p.m.

ADJOURN

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Alicia Henderson, Secretary

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Jennifer Durney, President

## ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Special Meeting of the  
Board of Directors – March 8 – March 11, 2022

<p>President Jennifer Durney convened the special meeting of the Aberdeen School District Board of Directors at 7:10 p.m. Tuesday, March 1, 2022, in person in the Board Room of the Administration Building and via webinar following guidance for conducting hybrid meetings in compliance with the Open Public Meetings Act. Directors present were Jessica Jurasin, Annica Mizin, Suzy Ritter and Jeremy Wright, along with Human Resources Director Christi Sayres and Executive Assistant Dee Anne Shaw.</p>	CALL TO ORDER
<p>The meeting began with the flag salute.</p>	
<p>At 7:11 p.m. President Jennifer Durney recessed the meeting into executive session expected to last 90 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee, specifically to interview Nikki Grubbs for the position of superintendent.</p>	EXECUTIVE SESSION
<p>At 8:30 p.m., President Durney reconvened the meeting in open session.</p>	SUPERINTENDENT INTERVIEW
<p>At 8:30 p.m., President Durney reconvened the meeting in open session.</p>	RECONVENE
<p>There being no further business, the special meeting was recessed until 7 p.m. Thursday, March 10, at which time the Board is scheduled to interview Dr. Jeffrey Thake for the position of superintendent.</p>	RECESS TO MARCH 10
<p>At 7:00 p.m. on Thursday, March 10, President Jennifer Durney reconvened the special meeting of the Board of Directors.</p>	RECONVENE
<p>President Jennifer Durney recessed the meeting into executive session expected to last 90 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee, specifically to interview Dr. Jeffrey Thake for the position of superintendent and to discuss qualifications of candidates for superintendent.</p>	EXECUTIVE SESSION
<p>At 8:30 p.m., the executive session was extended for 30 minutes for continued review and discussion.</p>	SUPERINTENDENT INTERVIEW
<p>At 9:00 p.m. the executive session was recessed to 10 a.m. Friday, March 11.</p>	RECESS
<p>At 10 a.m. Friday, March 11, President Durney reconvened the special meeting of the Board of Directors in webinar format with 47 patrons and staff watching remotely.</p>	RECONVENE MARCH 11

The meeting was promptly recessed into the recessed executive session expected to last 15 minutes for the purpose of continuing discussion on the qualifications of candidates for the position of superintendent. At 10:16 a.m. the meeting was extended for 10 minutes.

RECESS TO  
EXECUTIVE  
SESSION

At 10:26 a.m., President Durney reconvened the special meeting of the Board of Directors and asked if there was a motion for the position of superintendent.

RECONVENE

On a motion by Jessica Jurasin, seconded by Suzy Ritter, and following comment by Board members, the Board voted unanimously by roll call vote to enter into contract negotiations with Dr. Jeffrey Thake for the position of superintendent in the Aberdeen School District.

CONTRACT OFFER

There being no further business, the meeting was adjourned at 10:30 a.m.

ADJOURN

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Alicia Henderson, Secretary

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Jennifer Durney, President

**Aberdeen School District No. 5  
Aberdeen, Washington**

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**ACCOUNTS PAYABLE VOUCHER REGISTER**

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Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board.

As of March 22, 2022, the Board, by a unanimous vote, does approve for payment those vouchers included in the attached list and further described as follows:

<b>Fund</b>	<b>Vouchers Numbered</b>		<b>Amount</b>
February Payroll	832188		832194
		<i>through</i>	
	832293		832321
General Fund	832195		832195
	832204		832292
	832322		832322
		<i>through</i>	
	832325		832325
	832337		832337
	832339		832426
ASB Fund	832196		832203
	832323		832324
	832326		832336
		<i>through</i>	
	832338		832338
			21,863.98
	832427		832427

Note: Check No. 831883 in the amount of \$67.94 is voided.

School Board Members:

Jennifer Durney \_\_\_\_\_

Jessica Jurasin \_\_\_\_\_

Annica Mizin \_\_\_\_\_

Suzy Ritter \_\_\_\_\_

Jeremy Wright \_\_\_\_\_

Alicia Henderson, Secretary \_\_\_\_\_



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 22, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$2,869.21. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:  
Warrant Numbers 832188 through 832188, totaling \$2,869.21

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
832188	1ST SECURITY BANK PAYROLL/PERS	01/28/2022	2,869.21
1	Computer	Check(s) For a Total of	2,869.21

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 22, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$765.27. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:  
Warrant Numbers 832189 through 832194, totaling \$765.27

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
832189	Aberdeen School District-SERS	01/31/2022	132.71
832190	Bank Of The Pacific	01/31/2022	486.52
832191	E.S.D.#113 Unemployment Coop	01/31/2022	4.16
832192	Ed.Serv.Dist.#113	01/31/2022	111.22
832193	Employment Security	01/31/2022	19.16
832194	Veba Contributions-Y1286.001	01/31/2022	11.50
6	Computer	Check(s) For a Total of	765.27

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 22, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$34,237.39. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL & ASB FUND Warrant Numbers 832195 through 832196, totaling \$34,237.39

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
832195	1ST SECURITY BANK PC	02/07/2022	32,880.71 GF
832196	1ST SECURITY BANK PC	02/07/2022	1,356.68 ASB
2	Computer	Check(s) For a Total of	34,237.39

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 22, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$2,245.33. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND  
Warrant Numbers 832197 through 832203, totaling \$2,245.33

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_



Check Nbr	Vendor Name	Check Date	Check Amount
832197	Aberdeen Sd #5 Revolving Fund	02/14/2022	175.66
832198	Fife High School	02/14/2022	325.00
832199	Harbor Pacific Bottling Co	02/14/2022	111.26
832200	PNW Printworks, Llc	02/14/2022	818.10
832201	River Ridge Wrestling	02/14/2022	175.00
832202	US Foods - Seattle	02/14/2022	180.31
832203	Weatherwax Asb Fund	02/14/2022	460.00
7	Computer	Check(s) For a Total of	2,245.33

**ABERDEEN HIGH SCHOOL ASB**  
Accounts Payable February 2022

The following bills were submitted for payment by the Comptroller's office for the month of February:

DATE	CLUB/ACCOUNT	PAYEE	DESCRIPTION	AMOUNT
01-21-2022	Girls Wrestling	Fife High School	Lads & Lasses Wrestling Tournament entry fee	\$ 325.00
01-28-2022	ASB Reserve	PNW Printworks	ASB & AVID t-shirts	\$ 818.10
01-25-2022	Girls Wrestling	River Ridge High School	Rumble Wrestling Tournament entry fee	\$ 175.00
01-25-2022	Various	U.S. Bank	VISA procurement card purchases	\$ (148.74)
02-02-2022	Various	Weatherwax ASB Fund	Imprest reimbursement	\$ 460.00
<b>Total:</b>				<b>\$ 1,629.36</b>

Motion / Tabled By:	<i>Bailee Taylor</i>
Seconded By:	<i>Sydney Stoehr</i>
ASB Meeting Date:	<b>FEB - 3 2022</b>

	<i>2/3/22</i>
Laura Sanz, Comptroller	Date
	<i>2/3/22</i>
Lily Schreiber, ASB Treasurer	Date

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 22, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$1,021,715.86. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND  
Warrant Numbers 832204 through 832292, totaling \$1,021,715.86

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
832204	Aberdeen Office Equipment Inc	02/17/2022	57,001.85
832205	Aberdeen Sanitation	02/17/2022	7,948.85
832206	Aberdeen Sd #5 Revolving Fund	02/17/2022	2,528.60
832207	Aberdeen High School (asb)	02/17/2022	1,650.29
832208	Amazon Capital Services	02/17/2022	13,720.86
832209	American School Counselor Assn	02/17/2022	395.56
832210	Aramark Uniform Services	02/17/2022	47.10
832211	Auto-Chlor	02/17/2022	229.07
832212	Batdorf & Bronson	02/17/2022	68.08
832213	BEHAVIORAL HEALTH RESOURCES	02/17/2022	24,559.83
832214	Berglund,schmidt & Associates	02/17/2022	12,653.75
832215	Bickar, Denny	02/17/2022	1,040.00
832216	Builders Hardware & Supply	02/17/2022	194.44
832217	Cascade Natural Gas	02/17/2022	26,578.85
832218	Caskey Industrial Supply Co In	02/17/2022	572.85
832219	Consolidated Electrical Distri	02/17/2022	14.97
832220	Centurylink	02/17/2022	1,718.34
832221	CHARLIES PRODUCE	02/17/2022	4,821.49
832222	Cintas Corporation	02/17/2022	10,011.24
832223	City Of Aberdeen	02/17/2022	7,809.76
832224	Comcast	02/17/2022	353.40
832225	Cts Language Link	02/17/2022	2.62
832226	Dairy Fresh Farms	02/17/2022	13,492.16
832227	Domino's Pizza	02/17/2022	237.00
832228	Esco, Susan	02/17/2022	12,452.50
832229	ESD 113	02/17/2022	20,428.75
832230	Ferrellgas	02/17/2022	3,458.68
832231	Florafinder,LLC	02/17/2022	4,157.00
832232	Francotyp-Postalia, Inc	02/17/2022	234.00
832233	Franz Family Bakeries	02/17/2022	2,031.05
832234	Frontline Technologies Group L	02/17/2022	17,134.69
832235	G12 Communications LLC	02/17/2022	827.02
832236	Grays Harbor College	02/17/2022	144,679.87

Check Nbr	Vendor Name	Check Date	Check Amount
832237	Grays Harbor Community Hospita	02/17/2022	8,642.71
832238	Harbor Blooms & Gifts	02/17/2022	47.99
832239	Harbor Disposal Co Inc	02/17/2022	1,531.74
832240	HB Portables	02/17/2022	180.00
832241	Home Depot	02/17/2022	149.81
832242	Home Depot Pro Institutional	02/17/2022	1,179.50
832243	KCDA Purchasing Coop.	02/17/2022	75,028.33
832244	KCDA Purchasing Coop.	02/17/2022	10,688.76
832245	Lemay Mobile Shredding	02/17/2022	307.42
832246	Marshall's Garden & Pet Store	02/17/2022	109.60
832247	McCleary School District #65	02/17/2022	12,000.00
832248	McGraw Hill Education Llc	02/17/2022	1,718.88
832249	MinuteMan Press	02/17/2022	185.17
832250	Montesano Internal Medicine	02/17/2022	180.00
832251	Northstar AV LLC	02/17/2022	520.31
832252	Northwest Evaluation Assoc	02/17/2022	6,900.00
832253	Office Depot	02/17/2022	168.38
832254	OSPI	02/17/2022	3,832.08
832255	Pacifica Law Group LLP	02/17/2022	6,582.00
832256	Petrocard Inc	02/17/2022	8,430.53
832257	Pioneer Healthcare Services LL	02/17/2022	10,080.00
832258	PresenceLearning Inc	02/17/2022	11,400.00
832259	Pud #1 Of Grays Harbor Co	02/17/2022	49,990.37
832260	Rainier Lanes	02/17/2022	3,241.92
832261	Really Great Reading Co, LLC	02/17/2022	3,633.24
832262	Ricoh Usa Inc	02/17/2022	378.82
832263	Robert Opfer DBA Freeman Pest	02/17/2022	183.29
832264	Rosetta Stone, Ltd	02/17/2022	2,440.72
832265	Scholastic, Inc	02/17/2022	490.86
832266	SNAP-ON INDUSTRIAL	02/17/2022	945.79
832267	Soliant Health	02/17/2022	10,562.50
832268	St Mary School	02/17/2022	3,804.40
832269	Sunset Ford	02/17/2022	80,200.92
832270	Swanson's Food	02/17/2022	1,135.56
832271	Ted Brown Music	02/17/2022	71.55
832272	The Hello Foundation	02/17/2022	79,588.00
832273	Thermal Supply Inc	02/17/2022	618.61
832274	Tivitri	02/17/2022	10,623.24
832275	Transact	02/17/2022	3,984.00
832276	United Schools Insurance Progr	02/17/2022	1,000.00
832277	US Cellular	02/17/2022	5,603.10
832278	US Foods - Seattle	02/17/2022	49,048.96
832279	Valley Greens	02/17/2022	6,000.00
832280	Verizon Wireless	02/17/2022	2,845.88
832281	Visiplex, Inc.	02/17/2022	1,439.00
832282	VOYAGER SOPRIS	02/17/2022	10,946.55
832283	Water Walkers Inc DbA Health-E	02/17/2022	5,554.35
832284	Wcp Solutions	02/17/2022	2,219.68
832285	West Coast Mechanical Solution	02/17/2022	11,090.32
832286	White MD, Sean R	02/17/2022	10.53

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 22, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$1,722,618.42. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:  
Warrant Numbers 832293 through 832293, totaling \$1,722,618.42

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
832293	1ST SECURITY BANK PAYROLL/PERS	02/25/2022	1,722,618.42
1	Computer	Check(s) For a Total of	1,722,618.42



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 22, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$1,768,689.37. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:  
Warrant Numbers 832294 through 832321, totaling \$1,768,689.37

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
832294	1st Security Bank-Child Suppo	02/28/2022	2,351.00
832295	Aberdeen High School-AHS Schol	02/28/2022	90.00
832296	Aberdeen S.D.#5	02/28/2022	781.62
832297	Aberdeen School District-SERS	02/28/2022	148,090.35
832298	Aberdeen School District-TRS	02/28/2022	359,627.69
832299	Aberdeen School District Defer	02/28/2022	22,538.68
832300	AllState	02/28/2022	4,125.80
832301	Bank Of The Pacific	02/28/2022	588,015.50
832302	Cnty/city Mun Ees	02/28/2022	3,142.97
832303	Dynamic Collectors	02/28/2022	500.00
832304	E.S.D.#113 Unemployment Coop	02/28/2022	2,969.44
832305	Ed.Serv.Dist.#113	02/28/2022	30,742.49
832306	Employment Security	02/28/2022	14,180.10
832307	GESA	02/28/2022	6,635.00
832308	HCA-SEBB BENEFITS-600D01	02/28/2022	520,039.00
832309	HCA-SEBB FLEX SPEND-600D01	02/28/2022	3,433.39
832310	Legal Shield	02/28/2022	97.70
832311	Pse Of Wa	02/28/2022	5,704.96
832312	The Standard Insurance Company	02/28/2022	6,295.16
832313	Tsa Consulting Group Inc	02/28/2022	13,722.00
832314	Twin Star Credit Union	02/28/2022	220.00
832315	Twin Star Scholarship Acct	02/28/2022	66.00
832316	Twinstar Pse Local Dues	02/28/2022	65.50
832317	United Way	02/28/2022	517.38
832318	Veba Contributions-Y1286.001	02/28/2022	12,734.91
832319	Wa State School Ret Assn	02/28/2022	49.00
832320	Wea Chinook	02/28/2022	13.04
832321	Wea Payroll Deductions	02/28/2022	21,940.69

28 Computer Check(s) For a Total of 1,768,689.37

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 22, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$1,926.31. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: COMP TAX  
Warrant Numbers 832322 through 832323, totaling \$1,926.31

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount	
832322	Bank Of The Pacific (use Tax)	02/24/2022	1,909.94	GF
832323	Bank Of The Pacific (use Tax)	02/24/2022	16.37	ASB
2	Computer	Check(s) For a Total of	1,926.31	--

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 10, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$67.94, and voids/cancellations, totaling \$67.94. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND  
Warrant Numbers 832324 through 832324, totaling \$67.94  
Voids/Cancellations, totaling \$67.94

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
832324	I Believe Banners	03/10/2022	67.94
1	Computer	Check(s) For a Total of	67.94

Check Nbr	Vendor Name	Check Date	Check Amount
831883	I Believe Banners	03/10/2022	67.94
1	Void	Check(s) For a Total of	67.94

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 22, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$63,942.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL & ASB FUNDS  
Warrant Numbers 832325 through 832326, totaling \$63,942.00

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
832325	1ST SECURITY BANK PC	03/15/2022	58,938.89 GF
832326	1ST SECURITY BANK PC	03/15/2022	5,003.11 ASB
2	Computer	Check(s) For a Total of	63,942.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 22, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$12,785.82. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND  
Warrant Numbers 832327 through 832336, totaling \$12,785.82

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
832327	Aberdeen School District #5	03/15/2022	30.00
832328	Aberdeen School District #5	03/15/2022	1.59
832329	Harbor Awards & Engraving	03/15/2022	200.70
832330	Harbor Pacific Bottling Co	03/15/2022	103.63
832331	PNW Printworks, Llc	03/15/2022	664.30
832332	Skills Usa Washington	03/15/2022	1,430.00
832333	Trihex Athletic Apparel LLC	03/15/2022	1,951.60
832334	Washington FFA Assoc	03/15/2022	34.00
832335	Washington Officials Associati	03/15/2022	7,700.00
832336	Weatherwax Asb Fund	03/15/2022	670.00
10	Computer	Check(s) For a Total of	12,785.82

# ABERDEEN HIGH SCHOOL ASB

## Accounts Payable March 2022

The following bills were submitted for payment by the Comptroller's office for the month of March:

DATE	CLUB/ACCOUNT	PAYEE	DESCRIPTION	AMOUNT
03-03-2022	ASB Reserve	Aberdeen School District	January, February postage	\$ 1.59
02-18-2022	Wrestling	AHS - CTE	State wrestling plaques	\$ 30.00
06-15-2021	Boys Basketball	Harbor Awards	2020-21 team awards	\$ 200.70
02-11-2022	Flying Hands	PNW Printworks	ASB shirts	\$ 664.30
03-04-2022	SkillsUSA	SkillsUSA Washington	State Skills Conference registration	\$ 1,430.00
10-21-2021	Uniforms/Officials	Trihex Athletic Apparel	Girls wrestling singlets and shorts	\$ 2,128.81
03-05-2022	FFA	Washington FFA Association	2021-22 membership dues	\$ 34.00
02-04-2022	Uniforms/Officials	WOA	2021-22 spring sports membership	\$ 7,700.00
02-25-2022	Various	U.S. Bank	VISA procurement card purchases	\$ 4,480.49
03-14-2022	Various	Weatherwax ASB Fund	Imprest reimbursement	\$ 670.00
<b>Total:</b>				<b>\$ 17,339.89</b>

Motion / Tabled By:	<i>Hadley Ritter</i>
Seconded By:	<i>Jaden Turpin</i>
ASB Meeting Date:	<b>MAR 16 2022</b>

<i>Laura Sanz</i>	Laura Sanz, Comptroller	<i>3/16/22</i>	Date
<i>Lily Schreiber</i>	Lily Schreiber, ASB Treasurer	<i>3/16/22</i>	Date

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 22, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$211.52. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND  
Warrant Numbers 832338 through 832338, totaling \$211.52

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
832338	Amazon Capital Services	03/22/2022	211.52
1	Computer	Check(s) For a Total of	211.52



The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 22, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$10,623.24, and voids/cancellations, totaling \$10,623.24. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND  
Warrant Numbers 832337 through 832337, totaling \$10,623.24  
Voids/Cancellations, totaling \$10,623.24

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
832337	Tivitri	03/16/2022	10,623.24
1	Computer	Check(s) For a Total of	10,623.24

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 22, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$619,226.58. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND  
Warrant Numbers 832339 through 832425, totaling \$619,226.58

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
832339	1ST SECURITY BANK PAYROLL/PERS	03/17/2022	2,966.09
832340	Aberdeen School Dist-Cte Impre	03/17/2022	300.29
832341	Aberdeen Office Equipment Inc	03/17/2022	10,024.80
832342	Aberdeen Sanitation	03/17/2022	8,099.60
832343	Airgas Usa, Llc	03/17/2022	3.00
832344	Amazon Capital Services	03/17/2022	13,757.62
832345	Aramark Uniform Services	03/17/2022	26.96
832346	Ats Automation, Inc	03/17/2022	5,826.78
832347	Auto-Chlor	03/17/2022	229.07
832348	BEHAVIORAL HEALTH RESOURCES	03/17/2022	24,559.83
832349	Bickar, Denny	03/17/2022	400.00
832350	Bsn Sports	03/17/2022	3,032.84
832351	BUDGET CHALLENGE	03/17/2022	150.00
832352	Caskey Industrial Supply Co In	03/17/2022	16.03
832353	Centurylink	03/17/2022	1,846.32
832354	CHARLIES PRODUCE	03/17/2022	6,741.01
832355	Cintas Corporation	03/17/2022	7,322.61
832356	City Of Aberdeen	03/17/2022	9,522.85
832357	Comcast	03/17/2022	363.40
832358	Committee For Children	03/17/2022	1,709.28
832359	Corwin Press Inc	03/17/2022	348.51
832360	D4 Sports Llc	03/17/2022	3,702.60
832361	Dairy Fresh Farms	03/17/2022	15,046.12
832362	Domino's Pizza	03/17/2022	300.39
832363	Edward Don & Company	03/17/2022	19,456.86
832364	ENTOURAGE YEARBOOKS	03/17/2022	2,274.00
832365	Esco, Susan	03/17/2022	12,495.00
832366	Espresso Products Direct (epd	03/17/2022	676.72
832367	Ferrellgas	03/17/2022	3,313.24
832368	Florafinder,LLC	03/17/2022	1,515.23
832369	FORD LAW FIRM PLLC	03/17/2022	42,550.00
832370	Franz Family Bakeries	03/17/2022	2,064.96
832371	G12 Communications LLC	03/17/2022	827.02

Check Nbr	Vendor Name	Check Date	Check Amount
832372	Gopher Sport (pay)	03/17/2022	318.51
832373	Grays Harbor College	03/17/2022	108.22
832374	Grays Harbor Equipment	03/17/2022	15.49
832375	Grays Harbor Community Hospita	03/17/2022	6,435.10
832376	Harbor Architects	03/17/2022	145.00
832377	Harbor Auto & Truck Parts	03/17/2022	582.68
832378	Harbor Disposal Co Inc	03/17/2022	1,729.99
832379	HB Portables	03/17/2022	180.00
832380	Health Care Authority	03/17/2022	1,382.13
832381	Herff Jones Inc	03/17/2022	12,150.00
832382	Hobart Service	03/17/2022	310.88
832383	Home Depot	03/17/2022	869.64
832384	Home Depot Pro Institutional	03/17/2022	186.92
832385	Jostens Inc	03/17/2022	492.99
832386	KCDA Purchasing Coop.	03/17/2022	6,343.92
832387	Lemay Mobile Shredding	03/17/2022	165.00
832388	Marshall's Garden & Pet Store	03/17/2022	132.92
832389	Materials Testing & Consulting	03/17/2022	1,049.00
832390	Northwest Textbook Depository	03/17/2022	6,768.20
832391	NW Foodservice Distribution	03/17/2022	739.68
832392	O'Reilly Auto Parts	03/17/2022	18.96
832393	Ocosta School Dst #172	03/17/2022	26,350.00
832394	OSPI	03/17/2022	6,718.43
832395	Pacifica Law Group LLP	03/17/2022	3,540.50
832396	PANORAMA EDUCATION INC	03/17/2022	35,750.00
832397	Petrocard Inc	03/17/2022	13,156.36
832398	Pioneer Healthcare Services LL	03/17/2022	9,730.00
832399	PresenceLearning Inc	03/17/2022	10,260.00
832400	Pud #1 Of Grays Harbor Co	03/17/2022	47,911.04
832401	Ricoh Usa Inc	03/17/2022	633.77
832402	Riddell/all American	03/17/2022	451.21
832403	Robert Opfer DBA Freeman Pest	03/17/2022	183.29
832404	SILKE COMMUNICATIONS	03/17/2022	8,517.00
832405	SNAP-ON INDUSTRIAL	03/17/2022	28.18
832406	Soliant Health	03/17/2022	12,252.50
832407	State Auditor's Office	03/17/2022	3,773.25
832408	Swanson's Food	03/17/2022	1,225.70
832409	TCI	03/17/2022	472.25
832410	The Hello Foundation	03/17/2022	70,199.00
832411	Thermal Supply Inc	03/17/2022	87.62
832412	Tke Corp	03/17/2022	5,728.54
832413	Transact	03/17/2022	418.32
832414	US Cellular	03/17/2022	5,603.10
832415	US Foods - Seattle	03/17/2022	40,090.84
832416	Us Postal Service (cmrs-Fp)	03/17/2022	2,000.00
832417	Verizon Wireless	03/17/2022	2,791.35
832418	Vivo Technology	03/17/2022	33,073.50
832419	Wcp Solutions	03/17/2022	146.53
832420	Weatherwax Asb Fund	03/17/2022	2,730.00
832421	West Coast Mechanical Solution	03/17/2022	6,482.62

Check Nbr	Vendor Name	Check Date	Check Amount
832422	White MD, Sean R	03/17/2022	28.00
832423	WSIPC	03/17/2022	322.33
832424	YMCA	03/17/2022	24,788.07
832425	Zones, Inc	03/17/2022	2,189.02
87	Computer	Check(s) For a Total of	619,226.58

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 22, 2022, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$7,373.85. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: COMP TAX  
Warrant Numbers 832426 through 832427, totaling \$7,373.85

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
832426	Bank Of The Pacific (use Tax)	03/22/2022	7,196.64 GF
832427	Bank Of The Pacific (use Tax)	03/22/2022	177.21 ASB
2	Computer	Check(s) For a Total of	7,373.85

ABERDEEN SCHOOL DISTRICT NO. 5

**OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST**

*Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.*

Group/Team Future Farmers of America (FFA) club

School Aberdeen High School

Advisor Mike Machowek Phone (360) 538-4306

Date(s) of Trip 3/18/22 - 3/19/22 Destination Deming, WA

Lodging Location Hampton Inn & Suites Burlington

1860 S Burlington Blvd, Burlington, WA 98233 (360) 757-7100

Objective of Trip Forestry Career Development Event at Mount Baker

High School

Number of Students 7 Number of Chaperones 1

Cost per Student \$ 95.00 Cost per Chaperone \$ 165.00

Funding Source/Account Code 4166-00-0000-4310 ASB FFA account

Funding Source/Account Code \_\_\_\_\_

Type of Transportation Distric Van Bus Form required:  Yes  No

ASB Approval *Dustin Buehler* Date 2/24/22

Principal Approval *Caron Kisko* Date 2/24/22

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

*(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)*

**OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST**

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team SkillsUSA club

School Aberdeen High School

Advisor Charles Veloni Phone (360) 538-4126

Date(s) of Trip 3/31/22 - 4/2/22 Destination Tacoma, WA

Lodging Location Hotel Murano

1320 Broadway, Tacoma WA 98402 (253) 238-8000

Objective of Trip State Leadership and Skills Conference

Number of Students 10 Number of Chaperones 3

Cost per Student \$ 301.00 Cost per Chaperone \$ 301.00

Funding Source/Account Code 4094-00-0000-4310 ASB SkillsUSA account

Funding Source/Account Code CTE reimbursement for advisors

Type of Transportation District Vans Bus Form required:  Yes  No

ASB Approval [Signature] Date 3/16/22

Principal Approval [Signature] Date 3/16/22

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

**OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST**

*Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.*

Group/Team Future Business Leaders of America (FBLA) club

School Aberdeen High School

Advisor Camie Revel Phone (360) 538-4108

Date(s) of Trip 4/20/22 - 4/23/22 Destination Spokane, WA

Lodging Location Davenport Grand Hotel

333 W Spokane Falls Blvd, Spokane, WA 99201 (509) 458-3330

Objective of Trip WA FBLA State Business Leadership Conference

Number of Students 5 Number of Chaperones 1

Cost per Student \$ 630.00 Cost per Chaperone \$ 814.00

Funding Source/Account Code 4093-00-0000-4310 ASB - FBLA Account

Funding Source/Account Code CTE reimbursement for advisor (chaperone)

Type of Transportation District Van Bus Form required:  Yes  No

ASB Approval  Date 2/16/22

Principal Approval  Date 2/16/22

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

*(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)*



**OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST**

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team AHS Jazz Band

School AHS

Advisor Patterson Phone 2040 East Hill

Date(s) of Trip 5/6 & - 5/7 Destination Mt. Hood CC./Gresham OR

Lodging Location \_\_\_\_\_ Lodging Phone \_\_\_\_\_

Objective of Trip Perform, Compete, Receive workshop at the Mt. Hood Jazz Festival

Number of Students 15 Number of Chaperones 3

Cost per Student \$75 Cost per Chaperone 0

Funding Source and/or Account Code ASB/out of pocket

Type of Transportation \_\_\_\_\_ Bus form required YES \_\_\_ NO \_\_\_

ASB Approval \_\_\_\_\_ Date \_\_\_\_\_

Principal Approval Charm Roberts Date 3/7/22

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

# 2022 Mount Hood Jazz Festival Itinerary

## Friday, May 5th

Regular daily schedule

4:00 Load bus and depart from AHS  
5:00 Dinner  
Approx. 6:30 Arrive in Gresham/Dinner  
8:00 Check in to hotel  
10:30 In your own room  
11:00 Lights out

## Saturday, May 6th

6:30-7:30 Eat breakfast and prepare to leave hotel  
7:30 Load bus/Check out of hotel  
8:00 Be on the bus in your performance outfit, bring your casual clothes with you. You will have a chance to change after our performance.  
8:30 arrive at Mt. Hood CC/Unload Bus and set-up equipment  
8:45 Watch performances on stage  
9:30 Warmup time  
10:00-10:30 Perform  
10:30-11:00 Clinic  
11:30-12:00 Put equipment away/Change clothes/Listen to ensembles  
12:30-1:30 Pizza Lunch  
1:30 Listen to ensembles  
4:30 Awards  
5:30 Dinner  
7:00 Evening Concert  
Approx. 9:30 Return Aberdeen  
Approx. 11:59 Arrive in Aberdeen

I give permission for \_\_\_\_\_

### OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team AHS Marching Band

School AHS

Advisor Patterson Phone 538-2040 - Ext. 4118

Date(s) of Trip 5/20 - 5/22 Destination Athol ID / Silverwood

Lodging Location \_\_\_\_\_ Lodging Phone \_\_\_\_\_

Objective of Trip Perform/Compete at a music in the Parks Festival,  
Enjoy Silverwood

Number of Students 40 Number of Chaperones 8

Cost per Student \$ 125 Cost per Chaperone \_\_\_\_\_

Funding Source and/or Account Code ASB / out of pocket

Type of Transportation Bus Bus form required YES  NO

ASB Approval \_\_\_\_\_ Date \_\_\_\_\_

Principal Approval [Signature] Date 3/7/22

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

## **Itinerary for Spokane/Silverwood 2022**

Thursday 5/19

5:30 PM Load the Trailer

Friday 5/20

7:30 AM Depart

3:30 PM Arrive in Spokane

4:00 PM Marching Practice

5:00 PM Depart for Spokane Valley Mall

5:30 PM Dinner & Free time

6:30 PM Depart for hotel

7:00 PM Check into Hotel

10:30 PM Lights out

Saturday 5/21

6:00 AM Wake-up/Breakfast

6:30 AM Dress in uniform/Jazz in concert clothes

7:15 AM Depart for Couer d'Alene H.S.

7:45 AM Arrive at Couer d'Alene H.S.

8:00 AM Non-jazz watches performers in Auditorium

8:00 AM Jazz Band Warms up

8:25 AM Jazz Band performs in Auditorium

8:45 AM Set in/Jazz changes into uniform

9:30 AM Warm -up

9:40 AM Perform

10:00 Change out of uniform

10:30 Load up trailer

11:00 Lunch in Couer d'Alene

12:00 Arrive at Silverwood

4:00 PM Dinner in the Park

5:00 PM Awards Ceremony

6:00 Depart from Silverwood

7:00 PM Arrive back to hotel

11:30 PM Lights out

Sunday 5/20

7:30 AM Load Trailer

8:00 AM Breakfast

8:30 AM Leave Couer d'Alene

4:00PM Arrive at AHS

## SICK LEAVE

### I. Paid Sick Leave for Certificated and Classified Staff Members

The district will grant each certificated and classified staff member of the district sick leave days annually in accordance with RCW 28A.400.300 and applicable collective bargaining agreements.

Unused sick leave days may be accumulated from year-to-year up to a maximum of one hundred eighty days for the purposes of RCW 28A.400.210 and 28A.400.220, and for leave purposes up to a maximum of the number of contract days agreed to in a given contract, but not greater than one year.

The district may require a signed statement from a healthcare provider for any absence in excess of three consecutive days. Pursuant to WAC 296-128-660, if the district requires such verification from a ~~nonexempt~~ staff member and the staff member believes obtaining verification would result in an unreasonable burden or expense, the staff member may contact the Human Resources administrator orally or in writing. Verification must be provided to the district within 5 10 calendar days of the first day a ~~nonexempt~~ staff member used paid sick leave to care for themselves or a family member.

If sick leave benefits are exhausted, the board may grant leave without pay for the balance of the year upon the recommendation of the superintendent/designee. Leave without pay other than for a long-term illness is not permitted unless granted by the superintendent or designee.

### II. Attendance Incentive Program for Certificated and Classified Staff Members

In January of the year following any year in which a minimum of 60 days of sick leave is accrued, and each January thereafter, any eligible staff member may exercise an option either:

- I. To receive remuneration for unused sick accumulated in the previous year in an amount equal to one day's monetary compensation of the staff member for each four full days of accrued sick leave in excess of 60 days; or
- II. To add that year's sick leave to the staff member's accumulated sick leave.

All such leave for which the staff member receives compensation will be deducted from accumulated sick leave at the rate of four days for every one day's monetary compensation.

A staff member may cash-out all accrued sick leave at the above rate at the time of an eligible separation from employment as set forth in RCW 28A.400.210 and Chapter 392-136 WAC.

The administrator of the estate of a deceased staff member may also cash-out all accumulated sick leave at the rate of one day's monetary compensation for every four days of leave. A certified copy of the death certificate and proper documentation of court appointment as administrator of the estate must be submitted to the district office.

### III. Additional Paid Sick Leave Provisions

#### A. Staff Members

~~Nonexempt~~s Staff members are covered by the sick leave provisions of RCW 28A.400.300 and are also covered by the sick leave provisions of RCW 49.46.210 and Chapter 296- 128 WAC beginning January 1, 2018.

In general, the sick leave benefits provided under RCW 28A.400.300 are more generous than those required by RCW 49.46.210 and Chapter 296-128 WAC. Below, however, are some of the rights that ~~nonexempt~~ staff members are entitled to under RCW 49.46.210 and Chapter 296-128 WAC:

1. ~~Nonexempt~~s Staff members must accrue at least one hour of paid sick leave for every forty hours worked.
2. ~~Nonexempt~~s Staff members are entitled to use their accrued paid sick leave beginning on the ninetieth calendar day after the commencement of their employment.
3. ~~Nonexempt~~s Staff members may use paid sick leave to care for themselves or their family members, when the staff members' workplace or children's school or place of care has been closed by a public official for any health related reason, or for absences that qualify for leave under the Domestic Violence Leave Act.
4. ~~Nonexempt~~s Staff members must be permitted to carry over at least forty hours of paid sick leave.
5. Retaliation against a ~~nonexempt~~ staff member for lawful exercise of paid sick leave rights is prohibited.

#### B. Reasonable Notice for the Use of Paid Sick Leave

~~Nonexempt~~s Staff members must provide reasonable advance notice of an absence from work for the use of paid sick leave to care for themselves or a family member. Please provide such reasonable notice to Human Resources via district-approved methods in Skyward. Any information provided will be kept confidential. If a ~~nonexempt~~ staff member's absence is foreseeable, the staff member must provide notice to Human Resources at least 10 days, or as early as possible, before the first day paid sick leave is used. If a ~~nonexempt~~ staff member's absence is unforeseeable, the staff member must contact Human Resources as soon as possible.

A ~~nonexempt~~ staff member must give advance oral or written notice to Human Resources as soon as possible for the foreseeable use of paid sick leave to address issues related to the staff member or the staff member's family member being a victim of domestic violence, sexual assault, or stalking. If a ~~nonexempt~~ staff member is unable to give advance notice because of an emergent or unforeseen circumstance related to the staff member or the staff member's family member being a victim of domestic violence, sexual assault, or stalking, the staff member or a designee must give oral or written notice to Human Resources no later than the end of the first day that the staff member takes such leave.

### C. Frontloaded Paid Sick Leave

The district will provide eligible ~~nonexempt~~ staff members with a notification of frontloaded paid sick leave. This notification will provide details of the amount of paid sick leave hours that will be placed into a ~~nonexempt~~ staff member's paid sick leave bank at the start of their employment. It will include the calculations used to determine the frontloaded hours, the paid sick leave accrual year, and a staff member's eligibility details. Unused frontloaded paid sick leave balances of 40 hours or less will carry over to the following year.

The district will make written or electronic notification to a ~~nonexempt~~ staff member for each paid sick leave frontloading period, providing the amount of paid sick leave frontloaded, the calculation used to determine the amount of paid sick leave, and any adjustments based on additional accrued hours. If a ~~nonexempt~~ staff member's frontloaded paid sick leave is less than the amount that they were entitled to accrue, the district will make any additional amounts of paid sick leave available for the staff members use no later than 30 days after the discrepancy is identified.

If a ~~nonexempt~~ staff member uses more paid sick leave than the staff member would have accrued absent frontloading, the district will not seek reimbursement from the staff member for the paid sick leave used.

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Cross References:	Policy 5406	Leave Sharing
Legal References:	RCW 49.46.200	Paid sick leave
	RCW 49.46.210	Paid sick leave – Authorized purposes – Limitations – “Family member” defined
	WAC Chapter 296-128	Minimum Wages
	RCW 28A.400.210	Employee attendance incentive program — Remuneration or benefit plan for unused sick leave
	RCW 28A.400.300	Hiring and discharging of employees — Written leave policies —

WAC Chapter 392-136

Seniority and leave benefits of  
employees transferring between  
school districts and other educational  
employers  
Finance — Conversion of  
Accumulated Sick Leave

Adoption Date: 11/18/97

Revised: 12/05/00, 10/19/04, 12/06/05, 10/16/18; \_\_\_\_\_



## **BID REQUIREMENTS**

The board of directors of the Aberdeen School District recognizes the importance of maximizing the use of district resources, the need for sound business practices in spending public money, the requirement of complying with state and federal laws governing purchasing and public works, the importance of standardized purchasing regulations, and the need for clear documentation.

### **I. Procurement and Public Works Using State Non-Federal Funds**

#### **A. Furniture, Supplies, or Equipment**

Whenever the estimated cost of furniture, supplies or equipment (except books) will cost:

1. Less than \$40,000, no competitive bidding process is required to make the purchase;
2. Between \$40,000 and \$75,000, the board will follow the informal competitive bidding process by requiring quotes from at least three different sources to be obtained in writing or by telephone and recorded for the public to review;
3. Over \$75,000, the Board will follow the formal competitive bidding process by:
  - a. Preparing clear and definite plans and specifications for such purchases;
  - b. Providing notice of the call for formal bids by publication in at least one newspaper of general circulation in the district at least once each week for two consecutive weeks;
  - c. Ensuring that the district takes steps to assure that when possible, the district will use small and minority businesses, women's business enterprises and labor surplus firms;
  - d. Providing the clear and definite plans and specifications to those interested in submitting a bid;
  - e. Requiring that bids be in writing;
  - f. Opening and reading bids in public on the date and in the place named in the notice; and
  - g. Filing all bids for public inspection after opening.

#### **B. Use of ~~State~~ Non-Federal Funds for Improvements or Repairs**

The board may make improvements or repairs to district property through a district department without following the competitive bidding process if the total cost of improvements or repairs does not exceed \$75,000. If the board estimates that the total cost of a building, improvement, repair, or other public works project is \$100,000 or more, the board will follow the formal competitive bidding process outlined above, unless the contract is let using the small works roster process authorized by RCW 39.04.155 or under any other procedure authorized for school districts. There are no

statutory bidding requirements for public works projects involving improvements or repairs that are within the \$75,000 to \$100,000 range. For projects in this range, the district may consider: using its small works roster process, under RCW 39.04.155; using an inter-local agreement or contract with a vendor of the district's choice, without any competitive process, under RCW 28A.335.190; or choosing to require quotes for the work to make the process more competitive.

### C. Exemptions

The board may waive bid requirements for purchases:

1. Clearly and legitimately limited to a single source of supply;
2. Involving special facilities or market conditions;
3. In the event of an emergency;
4. Of insurance or bonds; and
5. Involving public works in the event of an emergency.

"Emergency" means unforeseen circumstances beyond the district's control that present a real, immediate threat to the proper performance of essential functions or will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

Whenever the board waives bid requirements, the board will issue a document explaining the factual basis for the exception and record the contract for open public inspection.

### D. Rejection of Bids

The board may by resolution reject any and all bids and make further calls for bids in the same manner as the original call.

The board reserves the right to enter into inter-local cooperative agreements for purchases and public works with other governmental agencies pursuant to the Interlocal Cooperation Act, Chapter 39.34 RCW. The board will ensure that the other governmental entities have followed their own procedures for procurement prior to making any purchases under this section.

### F. Crimes Against Children

The board will include in any contract for services with an entity or individual other than an employee of the district a provision requiring the contractor to prohibit any employee of the contractor from working at a public school who has contact with children at a public school during the course of his or her employment and who has pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322. The contract shall also contain a provision that any failure to comply with this section shall be grounds for the district immediately terminating the contract.

## II. Procurement Using Federal Funds

### A. Goods

When the district uses federal funds for procurement of textbooks, the allowable self-certification is \$50,000. When the district uses federal funds for procurement of goods (furniture, supplies, ~~and equipment, and textbooks~~):

1. Purchases of \$10,000 or less do not require quotes. However, the district must consider price to be reasonable based on research, experience, purchase history, or other information and must document this determination. In addition, ~~and~~, to the extent practical, distribute purchases equitably among suppliers.
2. Purchases between \$10,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
3. Purchases of \$75,000 or more must be publicly solicited using sealed bids or requests for proposals.

#### Self-Certification

If during a given fiscal year, the district qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, then the district may use the following Self-Certification thresholds instead of the ones described above:

- Purchases of \$40,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$40,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using sealed bids or requests for proposals.

If the district uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the district qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the district reserves the right to seek approval for higher limits from OSPI.

### B. Services

When the district uses federal funds for procurement of services:

1. Purchases of \$10,000 or less do not require quotes. However, the district must consider price to be reasonable based on research, experience, purchase history or

other information and must document this determination. In addition, and, to the extent practical, distribute purchases equitably among suppliers.

2. Purchases between \$10,000 and \$250,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
3. Purchases of \$250,000 or more must be publicly solicited using sealed bids or requests for proposals.

### Self-Certification

If during a given fiscal year, the district qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, then the district may use the following Self-Certification thresholds instead of the ones described above:

- Purchases of \$40,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$40,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using sealed bids or requests for proposals.

If the district uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the district qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the district reserves the right to seek approval for higher limits from OSPI.

### C. Noncompetitive Procurement

Noncompetitive procurement may be used only when one of the following four circumstances applies:

1. Acquiring property or services that do not exceed \$10,000 (or in the case of a school district that qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520 or has documentation of an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, \$40,000);
2. The item is only available from a single source;
3. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
4. The awarding agency (e.g., OSPI) authorizes noncompetitive procurement in response to a written request from the district; or
5. After solicitation of a number of sources, competition is determined inadequate.

The district must maintain documentation supporting the applicable circumstance for noncompetitive procurement.

#### D. Cost/Price Analysis

The district will perform a cost or price analysis in connections with every procurement action in excess of the federal simplified acquisition threshold, currently set at \$250,000 or other limits identified in 48 CFR 2.101, including contract modifications. The method and degree of analysis is dependent on facts surrounding the procurement situation, but should include, as a starting point, independent estimates before receiving bids or proposals.

In cases where no price competition exists and in all cases where the district performs the cost analysis, profit must be negotiated as a separate element in the process. To ensure profit is fair and reasonable, consideration must be given to the complexity of the work performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of the contractor's past performances, and industry standard profit rates in the surrounding geographical area.

Costs or prices based on estimated costs for contracts are allowed only to the extent that the costs incurred or cost estimates would be allowable under 2 CFR 200.400 - .476.

#### E. Suspension and Debarment

Before entering into federally funded vendor contracts for goods and services that equal or exceed \$25,000 and any subcontract award, the district will ensure the vendor is not suspended or debarred from participating in federal assistance programs.

#### F. Conflict of Interest

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by federal funds if he or she has a real or apparent conflict of interest. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization that employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No employee, officer, or agent of the district may solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. Violation of these standards may result in disciplinary action including, but not limited to, suspension, dismissal, or removal.

#### G. Interlocal Cooperation

The board reserves the right to enter into interlocal cooperative agreements for purchases with other governmental agencies pursuant to 2 CFR 200.318 and the Interlocal Cooperation Act, Chapter 39.34 RCW. Prior to making any purchases through agreements entered into in this manner, the district will confirm the other governmental agency has followed its purchasing procedures.

**III. Procedures**

The superintendent or designee will establish bidding and contract awarding procedures consistent with state and federal law.

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Legal References:	RCW 28A.400.330	Crimes against children – Contractor employees -- Termination of Contract--Termination of Contract
	28A.335.190	Advertising for bids-- Competitive bid procedures – Purchases from inmate work programs – Telephone or written quotation solicitation, limitations -- Emergencies
	39.04.155	Small work roster contract procedures Limited public works process Definition
	39.26.160	Bid awards – Considerations – Requirements and criteria to be set forth – Negotiations – Use of enterprise vendor registrations and bid notification system
	39.04.280	Competitive bidding requirements—Exemptions
	39.30.060	Bids on public works – Identification, substitution of contractors
	39.34	RCW Interlocal Cooperation Act
	43.19.1911	Letting contract--Lowest responsible bidder, determination--Public inspection of bids
	2 CFR Part 200	Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
	2 CFR 200.67	Micro-purchase
	2CFR 200.88	Simplified Acquisition Threshold
	2 CFR 200.318	General Procurement Standards
	2 CFR 200.320	Methods of Procurement to be Followed
	2 CFR 3485	Nonprocurement Debarment and Suspension
	2 CFR 200.520	Criteria for a low-risk auditee
	<u>2 CFR 200.324</u>	<u>Contract Cost and Price</u>

Adoption Date: 02/06/96  
 Revised: 12/19/00, 09/05/01, 08/17/04, 02/21/06; 05/06/14; 02/19/19; \_\_\_\_\_



TO: Dr. Alicia Henderson, Superintendent  
 FROM: Elyssa Louderback, Executive Director of Business & Operations  
 SUBJECT: Monthly Budget Report for January, 2022  
 DATE: February 14, 2022

**GENERAL FUND SUMMARY:**

Revenue--Receipts were \$ 4,117,038.18.

Expenditures-- Expenditures totaled \$ 4,347,813.28. Expenditures for staff salary and benefits account for 79.67% of all expenditures for the month, and 84.58% of the year to date total expenditures.

Fund Balance— Preliminary current month ending fund balance is \$ 2,968,860.42 all transactions to date have been posted. We had a negative cash flow of 230,775.10 for the month.

**Additional General Fund Information**

**Revenue by Major Category:**

<u>Revenue Source</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of:</u>
Local Taxes	\$ 4,115,438	\$ 1,459,178	35.46%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 653,151	\$ 89,599	13.72%	Donations, Traffic Safety, Food Service, Misc
State, General	\$ 30,047,146	\$ 11,929,086	39.70%	Apportionment and LEA
State, Special	\$ 10,949,518	\$ 4,404,481	40.23%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 25,000	\$ -	0.00%	Federal Forest; deducted from apportionment
Federal, Special	\$ 14,068,092	\$ 2,548,847	18.12%	Food Service, Fed Grants (Title I, Title 2, ESSER, etc)
Other Districts	\$ 71,871	\$ 1,793	2.49%	Non high payments from Cosmopolis SD
Other Agencies	\$ 52,000	\$ 14,640	28.15%	Private Foundations, ESD 113
Other Fin Sources	\$ -	\$ -		
<b>Totals</b>	<b>\$ 59,982,216</b>	<b>\$ 20,447,624</b>	<b>34.09%</b>	
			<b>41.67%</b>	<b>% of fiscal year elapsed</b>

**General Fund Expenditures by Activity:** (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

<u>Activity</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>Actual %</u>	<u>District payroll and/or:</u>
Board of Directors	\$ 137,094	\$ 36,239	26.43%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	\$ 366,310	\$ 163,837	44.73%	General Admin/ Supt Office
Business Office	\$ 619,325	\$ 276,222	44.60%	Fiscal operations
Human Resources	\$ 243,016	\$ 75,263	30.97%	Personnel & recruitment, labor relations
Public Relations	\$ 34,500	\$ -	0.00%	Educational/admin info to public
Supervision of Instruction	\$ 1,135,036	\$ 443,751	39.10%	includes secretarial support
Learning Resources	\$ 307,328	\$ 130,561	42.48%	Library resources & staffing
Principal's Office	\$ 2,776,583	\$ 1,070,944	38.57%	includes Secretarial support
Guidance/Counseling	\$ 1,462,959	\$ 634,509	43.37%	Counselors/support services
Pupil Management	\$ 5,250	\$ 16,956	322.97%	Bus & playground aides, etc
Health Services	\$ 2,626,240	\$ 948,047	36.10%	Health including: nursing, OT/PT/SLP, etc
Teaching	\$ 31,165,361	\$ 12,004,572	38.52%	classroom teachers/para support
Extra-curricular	\$ 1,011,158	\$ 45,172	4.47%	Coaching, advising, ASB supervision
Payments to Other District	\$ -	\$ -	0.00%	Payments to other districts/ Skills Center
Instructional Prof Dev	\$ 455,180	\$ 460,707	101.21%	Prof development; instructional staff
Instructional Technology	\$ 1,489,686	\$ 292,858	19.66%	classroom technology
Curriculum	\$ 792,341	\$ 604,402	76.28%	District materials adoptions/purchases; staff
Food Services	\$ 1,971,073	\$ 921,905	46.77%	Mgmt of food service for district
Transportation	\$ 1,269,477	\$ 453,369	35.71%	Co-op payments, fuel, insurance
Maint & Operations	\$ 9,205,167	\$ 1,295,912	14.08%	custodial/maint/grounds, security
Other Services	\$ 2,499,756	\$ 609,969	24.40%	Insurance, utilities, tech, print, motor pool
Transfers	\$ (280,841)	\$ (53,095)	18.91%	in district use of buses, vehicles, food service
Interfund Transfers	\$ 285,000	\$ 257,846	90.47%	Transfers (to Cap Proj/ Debt Service)
Totals	\$ 59,291,997	\$ 20,689,946	34.90%	
			41.67%	% of fiscal year elapsed



**CAPITAL PROJECTS FUND SUMMARY:**

Revenue--Total receipts were \$ 1,598.30 and consist of interest payments and rental fees.

Expenditures— There were no expenditures for the month.

Fund Balance—Current monthly ending fund balance is \$ 1,844,555.06.

**DEBT SERVICE FUND SUMMARY:**

Revenue--Total receipts were \$ 13,406.35 and consists of tax payments and transfers.

Expenditures— There were no expenditures for the month.

Fund Balance—Current month ending fund balance is \$ 830,166.65. Funds in this account are held for bond principal and interest payments.

**ASSOCIATED STUDENT BODY FUND SUMMARY:**

Revenue—There was \$ 9,312.53 for the month.

Expenditures-- Expenditures totaled 16.12% of the budgeted expenditures for this fiscal year.

Fund Balance—Current month ending fund balance is \$ 284,815.04.

**TRANSPORTATION VEHICLE FUND SUMMARY:**

Revenue--Total receipts were \$ 5,459.63 and consists of revenue from a surplus bus sold and interest.

Expenditures— There were no expenditures for the month.

Fund Balance—Current month ending fund balance is \$ 363,380.48

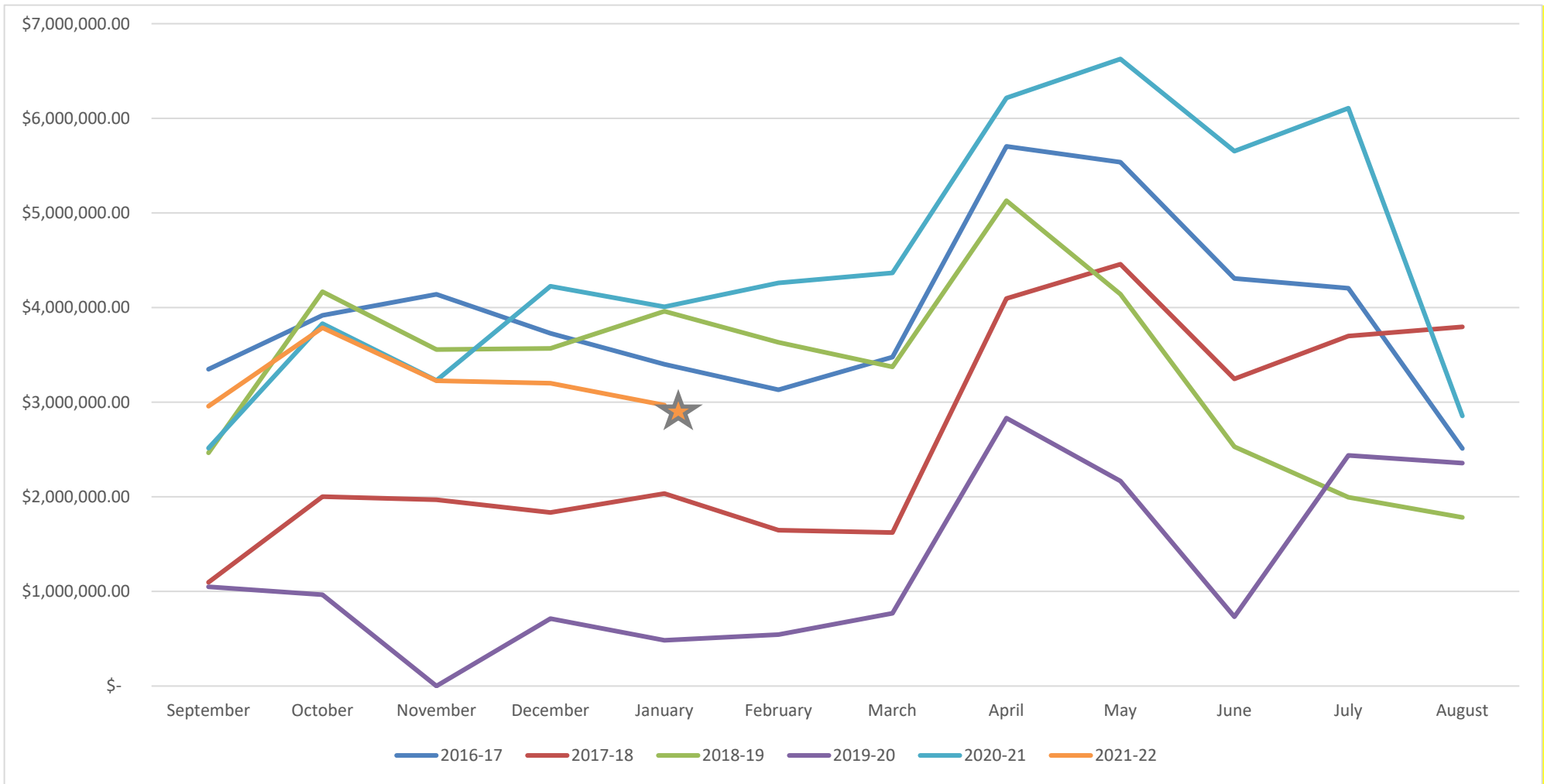
***SUMMARY OF BUDGET EXPENDITURE CAPACITY***

**Budget Capacity as of January, 2022:**

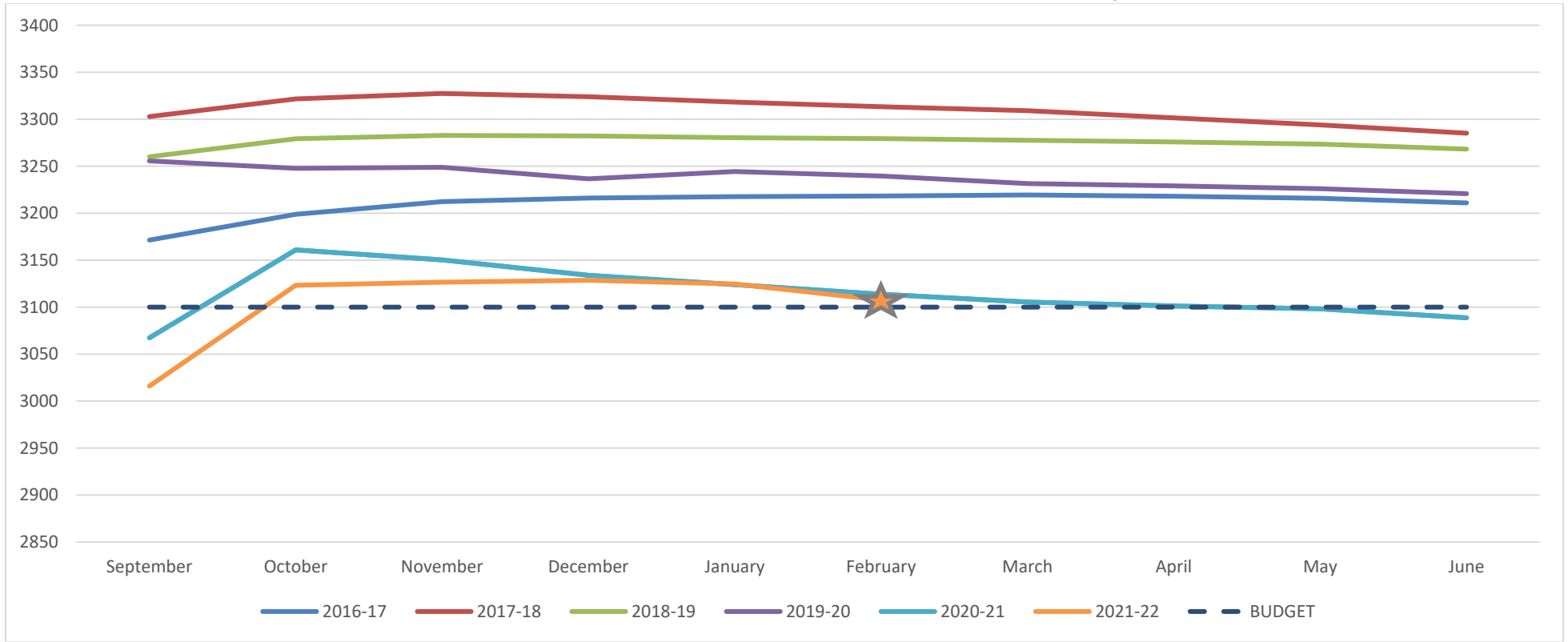
Fund	Budget	Expenditures YTD	Balance	% Expenditures	% Remaining
General	\$ 59,292,017	\$ 20,838,640	\$ 38,453,377	35.15%	64.85%
Capital Projects	\$ 1,450,000	\$ -	\$ 1,450,000	0.00%	100.00%
Debt Service	\$ 3,206,583	\$ 3,025,339	\$ 181,245	94.35%	5.65%
ASB	\$ 430,765	\$ 69,440	\$ 361,325	16.12%	83.88%
Trans Vehicle	\$ 200,000	\$ -	\$ 200,000	0.00%	100.00%

# GENERAL FUND FUND BALANCE TRENDS

End of January, 2022



# ENROLLMENT TRENDS as of February, 2022



AAFTE	Grades K – 5	Gr. 6 – 8	HS	Subtotal	Run Start/ Open Door	+/- (Budget) **
2021-22 Budget	1,246	773	981	3,000	100	(+ 14.24 ) 3,100
2021-22 Actual	1,294.156	775.98	976.92	3,047.05	67.19	<b>3,114.24</b>
2020-21 Actual	1,287.98	777.52	943.61	3,009.04	85.44	<b>3,094.48</b>
2019-20 Actual	1,445.35	805.48	980.66	3,231.49	98.98	<b>+ 40.47 (3,290)</b>
2018-19 Actual	1,778.50	496.06	993.69	3,268.24	82.30	<b>+ 60.54 (3,290)</b>
2017-18 Actual	1,800.62	484.33	1,000.19	3,285.13	47.83	<b>+ 120.13 (3,165)</b>
2016-17 Actual	1,775.14	478.49	957.34	3,210.97	62.58	<b>+ 100.97 (3,110)</b>

\*\* New to the 2018-19 school year, RS/Open Doors are being included in the Budget enrollment data. They had not been included in budget projections as the funds “pass through” to other entities.

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of January, 2022

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 LOCAL TAXES	4,115,438	17,276.56	1,459,177.79		2,656,260.21	35.46
2000 LOCAL SUPPORT NONTAX	653,151	2,759.49-	89,409.14		563,741.86	13.69
3000 STATE, GENERAL PURPOSE	30,047,146	2,712,216.67	11,929,086.25		18,118,059.75	39.70
4000 STATE, SPECIAL PURPOSE	10,949,518	736,769.19	4,404,481.45		6,545,036.55	40.23
5000 FEDERAL, GENERAL PURPOSE	25,000	.00	.00		25,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	14,068,092	652,965.77	2,549,036.68		11,519,055.32	18.12
7000 REVENUES FR OTH SCH DIST	71,871	118.50	1,792.50		70,078.50	2.49
8000 OTHER AGENCIES AND ASSOCIATES	52,000	450.98	14,639.90		37,360.10	28.15
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	59,982,216	4,117,038.18	20,447,623.71		39,534,592.29	34.09
<u>B. EXPENDITURES</u>						
00 Regular Instruction	22,754,799	1,718,260.72	9,302,777.44	127,442.37	13,324,579.19	41.44
10 Federal Stimulus	8,673,247	196,925.00	876,796.16	39,225.50	7,757,225.34	10.56
20 Special Ed Instruction	6,738,932	597,748.79	2,824,140.29	3,913.24	3,910,878.47	41.97
30 Voc. Ed Instruction	2,007,455	237,116.36	980,209.81	10,354.54	1,016,890.65	49.34
40 Skills Center Instruction	371,988	25,680.89	126,738.68	500.00	244,749.32	34.21
50+60 Compensatory Ed Instruct.	6,102,225	399,485.99	2,159,004.46	13,891.01	3,929,329.53	35.61
70 Other Instructional Pgms	639,826	24,822.90	118,762.52	2,541.80	518,521.68	18.96
80 Community Services	1,838,672	137,610.60	702,853.53	3.72	1,135,814.75	38.23
90 Support Services	10,164,875	1,010,162.03	3,747,356.64	786,566.80	5,630,951.56	44.60
<u>Total EXPENDITURES</u>	59,292,019	4,347,813.28	20,838,639.53	984,438.98	37,468,940.49	36.81
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	285,000	.00	257,846.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	405,197	230,775.10-	648,861.82-		1,054,058.82-	260.13-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	3,243,883		3,617,722.24			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	3,649,080		2,968,860.42			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	370,513	1,162,042.81
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	250,000	219,505.33
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	13,370	14,070.00
G/L 872 Committed to Econmc Stabilizatr	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	405,197	944,990.20-
G/L 891 Unassigned Min Fnd Bal Policy	2,610,000	2,518,232.48
<u>TOTAL</u>	3,649,080	2,968,860.42

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of January, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES/OTHER FIN. SOURCES</b>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	30,500	1,598.30	8,575.82		21,924.18	28.12
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	30,500	1,598.30	8,575.82		21,924.18	28.12
<b>B. EXPENDITURES</b>						
10 Sites	1,450,000	.00	.00	621,328.59	828,671.41	42.85
20 Buildings	0	.00	.00	0.00	.00	0.00
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	1,450,000	.00	.00	621,328.59	828,671.41	42.85
<b>C. OTHER FIN. USES TRANS. OUT (GL 536)</b>						
	0	.00	.00			
<b>D. OTHER FINANCING USES (GL 535)</b>						
	0	.00	.00			
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</b>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	1,419,500-	1,598.30	8,575.82		1,428,075.82	100.60-
<b>F. TOTAL BEGINNING FUND BALANCE</b>						
	1,832,044		1,835,979.24			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</b>						
	XXXXXXXXX		.00			
<b>H. TOTAL ENDING FUND BALANCE</b>						
<u>(E+F + OR - G)</u>	412,544		1,844,555.06			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	124,465	1,250,000.00
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	288,079	594,555.06
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	412,544	1,844,555.06

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of January, 2022

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES/OTHER FIN. SOURCES</b>						
1000 Local Taxes	2,945,330	13,186.62	1,143,488.76		1,801,841.24	38.82
2000 Local Support Nontax	41,000	219.73	780.53		40,219.47	1.90
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	285,000	.00	257,846.00		27,154.00	90.47
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>3,271,330</u>	<u>13,406.35</u>	<u>1,402,115.29</u>		<u>1,869,214.71</u>	<u>42.86</u>
<b>B. EXPENDITURES</b>						
Matured Bond Expenditures	2,885,000	.00	2,885,000.00	0.00	.00	100.00
Interest On Bonds	320,683	.00	139,568.50	0.00	181,114.50	43.52
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	900	.00	770.00	0.00	130.00	85.56
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>3,206,583</u>	<u>.00</u>	<u>3,025,338.50</u>	<u>0.00</u>	<u>181,244.50</u>	<u>94.35</u>
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<b>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</b>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	64,747	13,406.35	1,623,223.21-		1,687,970.21-	< 1000-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	2,300,000		2,453,389.86			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u>	2,364,747		830,166.65			
<u>(E+F + OR - G)</u>						
<b>I. ENDING FUND BALANCE ACCOUNTS:</b>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	2,364,747		830,166.65			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>2,364,747</u>		<u>830,166.65</u>			



40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of January, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES</b>						
1000 General Student Body	82,940	1,352.41	31,217.35		51,722.65	37.64
2000 Athletics	81,400	7,239.00	42,258.48		39,141.52	51.91
3000 Classes	2,000	.00	.00		2,000.00	0.00
4000 Clubs	160,550	721.12	8,666.35		151,883.65	5.40
6000 Private Moneys	80,200	.00	2,302.80		77,897.20	2.87
<u>Total REVENUES</u>	407,090	9,312.53	84,444.98		322,645.02	20.74
<b>B. EXPENDITURES</b>						
1000 General Student Body	67,020	179.03	6,696.43	872.64	59,450.93	11.29
2000 Athletics	106,195	4,313.85	46,073.59	2,128.81	57,992.60	45.39
3000 Classes	2,000	.00	.00	0.00	2,000.00	0.00
4000 Clubs	175,350	482.48	15,038.22	0.00	160,311.78	8.58
6000 Private Moneys	80,200	210.56	1,631.76	0.00	78,568.24	2.03
<u>Total EXPENDITURES</u>	430,765	5,185.92	69,440.00	3,001.45	358,323.55	16.82
<b>C. EXCESS OF REVENUES</b>						
<u>OVER (UNDER) EXPENDITURES</u> (A-B)	23,675-	4,126.61	15,004.98		38,679.98	163.38-
<b>D. TOTAL BEGINNING FUND BALANCE</b>						
	270,108		269,810.06			
<b>E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</b>						
	XXXXXXXXXX		.00			
<b>F. TOTAL ENDING FUND BALANCE</b>						
<u>C+D + OR - E)</u>	246,433		284,815.04			
<b>G. ENDING FUND BALANCE ACCOUNTS:</b>						
G/L 810 Restricted for Other Items	7,500		7,500.00			
G/L 819 Restricted for Fund Purposes	238,933		277,315.04			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	246,433		284,815.04			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of January, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	2,300	5,459.63	5,509.52		3,209.52-	239.54
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	134,083	.00	.00		134,083.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	30,000	.00	.00		30,000.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	166,383	5,459.63	5,509.52		160,873.48	3.31
<u>B. 9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
<u>C. Total REV./OTHER FIN. SOURCES</u>	166,383	5,459.63	5,509.52		160,873.48	3.31
<u>D. EXPENDITURES</u>						
Type 30 Equipment	200,000	.00	.00	0.00	200,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	200,000	.00	.00	0.00	200,000.00	0.00
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>F. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	33,617-	5,459.63	5,509.52		39,126.52	116.39-
<u>H. TOTAL BEGINNING FUND BALANCE</u>	183,415		357,870.96			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	149,798		363,380.48			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	149,798		363,380.48			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	149,798		363,380.48			

\*\*\*\*\* End of report \*\*\*\*\*



TO: Dr. Alicia Henderson, Superintendent  
 FROM: Elyssa Louderback, Executive Director of Business & Operations  
 SUBJECT: Monthly Budget Report for February, 2022  
 DATE: March 22, 2022

**GENERAL FUND SUMMARY:**

Revenue--Receipts were \$ 3,821,053.22.

Expenditures-- Expenditures totaled \$ 4,538,226.31. Expenditures for staff salary and benefits account for 79.67% of all expenditures for the month, and 84.58% of the year to date total expenditures.

Fund Balance— Preliminary current month ending fund balance is \$ 2,251,687.33 all transactions to date have been posted. We had a negative cash flow of 717,173.09 for the month.

**Additional General Fund Information**

**Revenue by Major Category:**

<u>Revenue Source</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of:</u>
Local Taxes	\$ 4,115,438	\$ 1,501,986	36.50%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 653,151	\$ 107,006	16.38%	Donations, Traffic Safety, Food Service, Misc
State, General	\$ 30,047,146	\$ 14,381,977	47.86%	Apportionment and LEA
State, Special	\$ 10,949,518	\$ 5,098,061	46.56%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 25,000	\$ -	0.00%	Federal Forest; deducted from apportionment
Federal, Special	\$ 14,068,092	\$ 3,095,968	22.01%	Food Service, Fed Grants (Title I, Title 2, ESSER, etc)
Other Districts	\$ 71,871	\$ 66,140	92.03%	Non high payments from Cosmopolis SD
Other Agencies	\$ 52,000	\$ 17,541	33.73%	Private Foundations, ESD 113
Other Fin Sources	\$ -	\$ -		
<b>Totals</b>	<b>\$ 59,982,216</b>	<b>\$ 24,268,677</b>	<b>40.46%</b>	
			<b>50.00%</b>	<b>% of fiscal year elapsed</b>

**General Fund Expenditures by Activity:** (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

<u>Activity</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>Actual %</u>	<u>District payroll and/or:</u>
Board of Directors	\$ 137,094	\$ 57,201	41.72%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	\$ 366,310	\$ 194,550	53.11%	General Admin/ Supt Office
Business Office	\$ 619,325	\$ 334,673	54.04%	Fiscal operations
Human Resources	\$ 243,016	\$ 105,204	43.29%	Personnel & recruitment, labor relations
Public Relations	\$ 34,500	\$ -	0.00%	Educational/admin info to public
Supervision of Instruction	\$ 1,135,036	\$ 536,675	47.28%	includes secretarial support
Learning Resources	\$ 307,328	\$ 158,579	51.60%	Library resources & staffing
Principal's Office	\$ 2,776,583	\$ 1,293,332	46.58%	includes Secretarial support
Guidance/Counseling	\$ 1,462,959	\$ 811,647	55.48%	Counselors/support services
Pupil Management	\$ 5,250	\$ 3,711	70.68%	Bus & playground aides, etc
Health Services	\$ 2,626,240	\$ 1,167,445	44.45%	Health including: nursing, OT/PT/SLP, etc
Teaching	\$ 31,165,361	\$ 14,667,650	47.06%	classroom teachers/para support
Extra-curricular	\$ 1,011,158	\$ 543,991	53.80%	Coaching, advising, ASB supervision
Payments to Other District	\$ -	\$ -	0.00%	Payments to other districts/ Skills Center
Instructional Prof Dev	\$ 455,180	\$ 476,944	104.78%	Prof development; instructional staff
Instructional Technology	\$ 1,489,686	\$ 302,102	20.28%	classroom technology
Curriculum	\$ 792,341	\$ 635,913	80.26%	District materials adoptions/purchases; staff
Food Services	\$ 1,971,073	\$ 1,127,074	57.18%	Mgmt of food service for district
Transportation	\$ 1,269,477	\$ 529,607	41.72%	Co-op payments, fuel, insurance
Maint & Operations	\$ 9,205,167	\$ 1,616,140	17.56%	custodial/maint/grounds, security
Other Services	\$ 2,499,756	\$ 878,345	35.14%	Insurance, utilities, tech, print, motor pool
Transfers	\$ (280,841)	\$ (65,919)	23.47%	in district use of buses, vehicles, food service
Interfund Transfers	\$ 285,000	\$ 257,846	90.47%	Transfers (to Cap Proj/ Debt Service)
Totals	\$ 59,291,997	\$ 25,632,712	43.23%	
			50.00%	% of fiscal year elapsed

**CAPITAL PROJECTS FUND SUMMARY:**

Revenue--Total receipts were \$ 1,669.04 and consist of interest payments and rental fees.

Expenditures— There were no expenditures for the month.

Fund Balance—Current monthly ending fund balance is \$ 1,846,224.10.

**DEBT SERVICE FUND SUMMARY:**

Revenue--Total receipts were \$ 37,135.00 and consists of tax payments and transfers.

Expenditures— There were no expenditures for the month.

Fund Balance—Current month ending fund balance is \$ 867,301.65. Funds in this account are held for bond principal and interest payments.

**ASSOCIATED STUDENT BODY FUND SUMMARY:**

Revenue—There was \$ 9,453.70 for the month.

Expenditures-- Expenditures totaled 16.96% of the budgeted expenditures for this fiscal year.

Fund Balance—Current month ending fund balance is \$ 290,644.95.

**TRANSPORTATION VEHICLE FUND SUMMARY:**

Revenue--Total receipts were \$ 21.01 and consists of interest.

Expenditures— There were no expenditures for the month.

Fund Balance—Current month ending fund balance is \$ 363,401.49

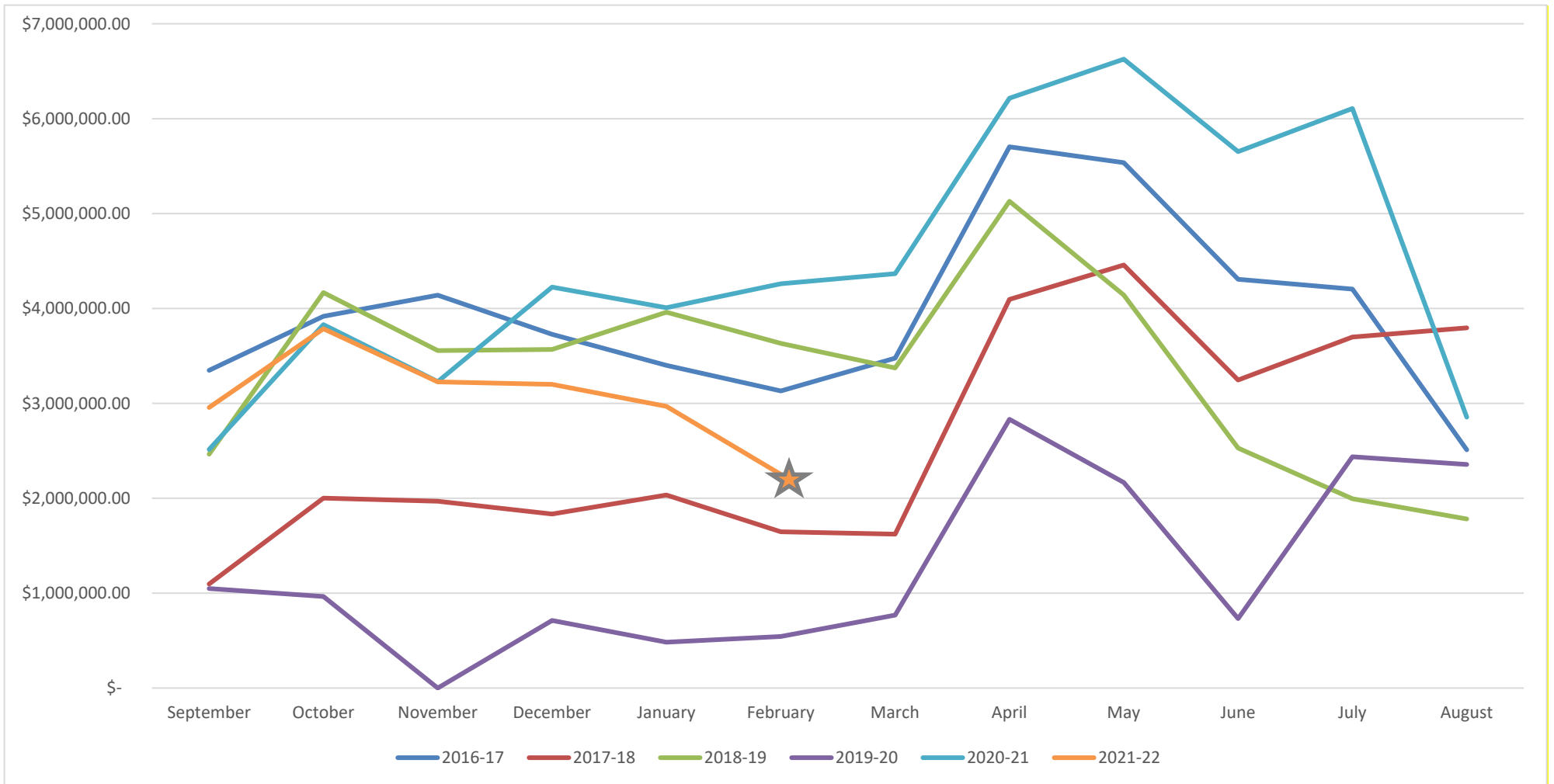
***SUMMARY OF BUDGET EXPENDITURE CAPACITY***

**Budget Capacity as of February, 2022:**

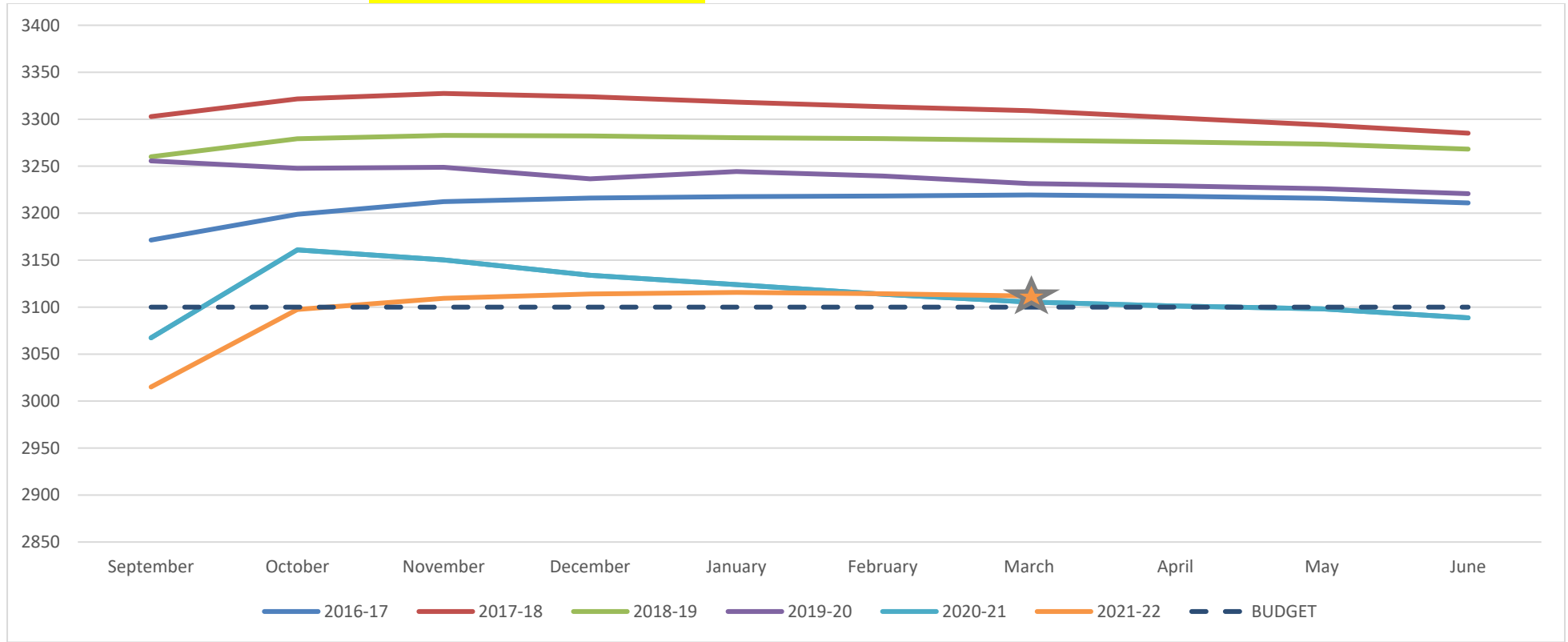
Fund	Budget	Expenditures YTD	Balance	% Expenditures	% Remaining
General	\$ 59,292,017	\$ 25,376,866	\$ 33,915,151	42.80%	57.20%
Capital Projects	\$ 1,450,000	\$ -	\$ 1,450,000	0.00%	100.00%
Debt Service	\$ 3,206,583	\$ 3,025,339	\$ 181,245	94.35%	5.65%
ASB	\$ 430,765	\$ 73,064	\$ 357,701	16.96%	83.04%
Trans Vehicle	\$ 200,000	\$ -	\$ 200,000	0.00%	100.00%

# GENERAL FUND FUND BALANCE TRENDS

End of February, 2022



# ENROLLMENT TRENDS as of March, 2022



AAFTE	Grades K – 5	Gr. 6 – 8	HS	Subtotal	Run Start/ Open Door	+/- (Budget) **
2021-22 Budget	1,246	773	981	3,000	100	(+ 12.22) 3,100
2021-22 Actual	1,304.24	771.11	937.09	3,012.44	70.11	<b>3,112.22</b>
2020-21 Actual	1,287.98	777.52	943.61	3,009.04	85.44	<b>3,094.48</b> (3,100)
2019-20 Actual	1,445.35	805.48	980.66	3,231.49	98.98	<b>+ 40.47</b> (3,290)
2018-19 Actual	1,778.50	496.06	993.69	3,268.24	82.30	<b>+ 60.54</b> (3,290)
2017-18 Actual	1,800.62	484.33	1,000.19	3,285.13	47.83	<b>+ 120.13</b> (3,165)
2016-17 Actual	1,775.14	478.49	957.34	3,210.97	62.58	<b>+ 100.97</b> (3,110)

\*\* New to the 2018-19 school year, RS/Open Doors are being included in the Budget enrollment data. They had not been included in budget projections as the funds “pass through” to other entities.



10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2022

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 LOCAL TAXES	4,115,438	42,808.17	1,501,985.96		2,613,452.04	36.50
2000 LOCAL SUPPORT NONTAX	653,151	17,406.36	106,815.50		546,335.50	16.35
3000 STATE, GENERAL PURPOSE	30,047,146	2,452,890.34	14,381,976.59		15,665,169.41	47.86
4000 STATE, SPECIAL PURPOSE	10,949,518	693,579.42	5,098,060.87		5,851,457.13	46.56
5000 FEDERAL, GENERAL PURPOSE	25,000	.00	.00		25,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	14,068,092	547,120.91	3,096,157.59		10,971,934.41	22.01
7000 REVENUES FR OTH SCH DIST	71,871	64,347.32	66,139.82		5,731.18	92.03
8000 OTHER AGENCIES AND ASSOCIATES	52,000	2,900.70	17,540.60		34,459.40	33.73
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	59,982,216	3,821,053.22	24,268,676.93		35,713,539.07	40.46
<u>B. EXPENDITURES</u>						
00 Regular Instruction	22,754,799	1,863,771.57	11,168,995.65	146,247.99	11,439,555.36	49.73
10 Federal Stimulus	8,673,247	205,908.67	1,099,145.70	33,246.93	7,540,854.37	13.06
20 Special Ed Instruction	6,738,932	615,677.24	3,438,785.10	20,940.29	3,279,206.61	51.34
30 Voc. Ed Instruction	2,007,455	181,245.70	1,162,119.44	5,067.68	840,267.88	58.14
40 Skills Center Instruction	371,988	23,279.26	150,017.94	500.00	221,470.06	40.46
50+60 Compensatory Ed Instruct.	6,102,225	473,072.43	2,630,670.74	1,496.85	3,470,057.41	43.13
70 Other Instructional Pgms	636,497	23,802.71	140,966.30	2,822.89	492,707.81	22.59
80 Community Services	1,842,001	142,364.14	846,156.25	2,235.96	993,608.79	46.06
90 Support Services	10,164,875	1,009,104.59	4,740,008.72	685,598.22	4,739,268.06	53.38
<u>Total EXPENDITURES</u>	59,292,019	4,538,226.31	25,376,865.84	898,156.81	33,016,996.35	44.31
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	285,000	.00	257,846.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	405,197	717,173.09-	1,366,034.91-		1,771,231.91-	437.13-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	3,243,883		3,617,722.24			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	3,649,080		2,251,687.33			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	370,513	1,162,042.81
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	250,000	219,505.33
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	13,370	14,070.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	405,197	1,662,163.29-
G/L 891 Unassigned Min Fnd Bal Policy	2,610,000	2,518,232.48
<u>TOTAL</u>	3,649,080	2,251,687.33

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES/OTHER FIN. SOURCES</b>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	30,500	1,669.04	10,244.86		20,255.14	33.59
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<b>Total REVENUES/OTHER FIN. SOURCES</b>	<b>30,500</b>	<b>1,669.04</b>	<b>10,244.86</b>		<b>20,255.14</b>	<b>33.59</b>
<b>B. EXPENDITURES</b>						
10 Sites	1,450,000	.00	.00	621,328.59	828,671.41	42.85
20 Buildings	0	.00	.00	0.00	.00	0.00
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<b>Total EXPENDITURES</b>	<b>1,450,000</b>	<b>.00</b>	<b>.00</b>	<b>621,328.59</b>	<b>828,671.41</b>	<b>42.85</b>
<b>C. OTHER FIN. USES TRANS. OUT (GL 536)</b>						
	0	.00	.00			
<b>D. OTHER FINANCING USES (GL 535)</b>						
	0	.00	.00			
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</b>						
<b>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</b>	<b>1,419,500-</b>	<b>1,669.04</b>	<b>10,244.86</b>		<b>1,429,744.86</b>	<b>100.72-</b>
<b>F. TOTAL BEGINNING FUND BALANCE</b>						
	<b>1,832,044</b>		<b>1,835,979.24</b>			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</b>						
	<b>XXXXXXXX</b>		<b>.00</b>			
<b>H. TOTAL ENDING FUND BALANCE</b>						
<b>(E+F + OR - G)</b>	<b>412,544</b>		<b>1,846,224.10</b>			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	124,465	1,250,000.00
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	288,079	596,224.10
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	412,544	1,846,224.10

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2022

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	2,945,330	36,919.70	1,180,408.46		1,764,921.54	40.08
2000 Local Support Nontax	41,000	215.30	995.83		40,004.17	2.43
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	285,000	.00	257,846.00		27,154.00	90.47
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>3,271,330</u>	<u>37,135.00</u>	<u>1,439,250.29</u>		<u>1,832,079.71</u>	<u>44.00</u>
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	2,885,000	.00	2,885,000.00	0.00	.00	100.00
Interest On Bonds	320,683	.00	139,568.50	0.00	181,114.50	43.52
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	900	.00	770.00	0.00	130.00	85.56
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>3,206,583</u>	<u>.00</u>	<u>3,025,338.50</u>	<u>0.00</u>	<u>181,244.50</u>	<u>94.35</u>
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>D. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	<u>64,747</u>	<u>37,135.00</u>	<u>1,586,088.21-</u>		<u>1,650,835.21-</u>	<u>&lt; 1000-</u>
<u>F. TOTAL BEGINNING FUND BALANCE</u>	<u>2,300,000</u>		<u>2,453,389.86</u>			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	<u>XXXXXXXXX</u>		<u>.00</u>			
<u>H. TOTAL ENDING FUND BALANCE</u>	<u>2,364,747</u>		<u>867,301.65</u>			
<u>(E+F + OR - G)</u>						
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	2,364,747		867,301.65			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>2,364,747</u>		<u>867,301.65</u>			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES</b>						
1000 General Student Body	82,940	3,230.45	34,447.80		48,492.20	41.53
2000 Athletics	81,400	6,145.75	48,404.23		32,995.77	59.46
3000 Classes	2,000	.00	.00		2,000.00	0.00
4000 Clubs	160,550	77.50	8,743.85		151,806.15	5.45
6000 Private Moneys	80,200	.00	2,302.80		77,897.20	2.87
<u>Total REVENUES</u>	407,090	9,453.70	93,898.68		313,191.32	23.07
<b>B. EXPENDITURES</b>						
1000 General Student Body	67,020	2,812.53	9,508.96	1,210.85	56,300.19	15.99
2000 Athletics	106,195	631.26	46,704.85	2,128.81	57,361.34	45.98
3000 Classes	2,000	.00	.00	0.00	2,000.00	0.00
4000 Clubs	175,350	180.00	15,218.22	0.00	160,131.78	8.68
6000 Private Moneys	80,200	.00	1,631.76	0.00	78,568.24	2.03
<u>Total EXPENDITURES</u>	430,765	3,623.79	73,063.79	3,339.66	354,361.55	17.74
<b>C. EXCESS OF REVENUES</b>						
<u>OVER (UNDER) EXPENDITURES</u> (A-B)	23,675-	5,829.91	20,834.89		44,509.89	188.00-
<b>D. TOTAL BEGINNING FUND BALANCE</b>						
	270,108		269,810.06			
<b>E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</b>						
	XXXXXXXXXX		.00			
<b>F. TOTAL ENDING FUND BALANCE</b>						
<u>C+D + OR - E)</u>	246,433		290,644.95			
<b>G. ENDING FUND BALANCE ACCOUNTS:</b>						
G/L 810 Restricted for Other Items	7,500		7,500.00			
G/L 819 Restricted for Fund Purposes	238,933		283,144.95			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	246,433		290,644.95			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	2,300	21.01	5,530.53		3,230.53-	240.46
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	134,083	.00	.00		134,083.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	30,000	.00	.00		30,000.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	166,383	21.01	5,530.53		160,852.47	3.32
<u>B. 9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
<u>C. Total REV./OTHER FIN. SOURCES</u>	166,383	21.01	5,530.53		160,852.47	3.32
<u>D. EXPENDITURES</u>						
Type 30 Equipment	200,000	.00	.00	0.00	200,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	200,000	.00	.00	0.00	200,000.00	0.00
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>F. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	33,617-	21.01	5,530.53		39,147.53	116.45-
<u>H. TOTAL BEGINNING FUND BALANCE</u>	183,415		357,870.96			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	149,798		363,401.49			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	149,798		363,401.49			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	149,798		363,401.49			



Aberdeen  
School District

*Our Children,  
Our Schools,  
Our Future*

# Facilities Updates

Board Meeting

March 22, 2022



# Facilities Updates



1. ICOS report
2. Summer Projects
3. ESSER projects
4. Contract for ESD 112/CSG  
Project Management

# ICOS Report

## Asset Preservation Program (APP)

To receive state matching funds for school construction projects you must participate in the APP. This requires annual assessment of buildings that have received state matching funds for the construction of the project. Every 6th year a “certified consultant” must perform the assessment.

- Robert Gray Elementary - 85.96%
- J.M. Weatherwax High School - 82.30%

The reports are attached for your review. The results need to be presented to the Board annually prior to April 1st.

# Summer Projects

- **Roof replacement project - General Fund**
  - Stewart Building (\$ 350,000)
  - Maintenance Building ( \$ 150,000)
  - OMNIA purchasing cooperative - The Garland Co, Inc
- **Painting - General Fund**
  - Exterior - Stevens Elementary; Stewart Building
  - Interior - Robert Gray Elementary - district labor/ materials
  - Going out to bid in March, will bring to Board for approval in April
- **Stewart Field Upgrades - Capital Project Fund**
  - Support building - bid late April, bring to Board May 3rd
  - Turf replacement
  - KCDA purchasing cooperative - Field Turf

Summer projects are usually funded through state and local funds.

# ESSER project updates

1. Negative pressure sick rooms
  - a. Scheduled for Summer, 2022
  - b. approx. cost \$ 1,200,000
2. Administrative Building - Window upgrades
  - a. Scope in process - Spring, 2023
  - b. approx. cost \$ 700,000
3. Stewart Building - HVAC upgrades
  - a. Scope in process - Spring, 2023
  - b. approx. cost \$ 500,000
4. Stevens Elementary HVAC upgrades
  - a. Scope in process - Summer, 2023
  - b. approx. cost \$ 1,200,000
5. Harbor/Hopkins - HVAC upgrades
  - a. Scope in process - Summer, 2023
  - b. approx. cost \$ 6,000,000

# Project Management

## ESD 112/ Construction Management Group (CSG)

- Construction specialty; works specifically with school districts through WA state
- Many large, complex projects
- CSG has specialists in many areas (architects, engineers, project managers, etc)
- Have experience with projects; ability to anticipate the issues that may arise
- Position posted for 6 months; will be paid with ESSER funds
- Anticipated expense up to \$130,000



**J. M. Weatherwax High School - Greenhouse #1**

**Building Details**

<b>PROFILE TYPE</b>	Greenhouse
<b>NUMBER OF FLOORS</b>	1
<b>CHARACTERISTICS</b>	Occupied
<b>COMMENTS</b>	Note that this building is located on a separate site, but is part of the High School use. The address for this building is 306 North H Street, Aberdeen, WA.

**Building Inventory**

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
1999	1	1,800	1,800	1,800		
<b>Building Totals</b>		<b>1,800</b>	<b>1,800</b>	<b>1,800</b>		

**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Slabs on Grade	Standard Slabs on Grade	A4010		90.00% Good
Superstructure	Roof Construction	B1020		90.00% Good
Exterior Vertical Enclosures	Exterior Walls	B2010		62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Other		
	<i>Comments:</i>	Deficiency: discoloring due to age Corrective Actions: replace wall panels		
Exterior Doors and Grilles	Exterior Doors and Grilles	B2050		62.00% Fair
	<i>Deficiencies:</i>	Other		

**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
<b>Exterior Vertical Enclosures</b>	<i>Causes:</i>	Material Condition, Other		
	<i>Comments:</i>	Deficiency: doors are showing signs of age Corrective Actions: treat failure or replace doors		
	Exterior Louvers and Vents	B2070		62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Material Condition		
<b>Exterior Horizontal Enclosures</b>	<i>Comments:</i>	Deficiency: showing signs of age Corrective Actions: treat failures or replace		
	Roofing	B3010		62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Other, Surface Weathering		
<b>Plumbing</b>	<i>Comments:</i>	Deficiency: discoloring due to age Corrective Actions: replace wall panels		
	Domestic Water Distribution	D2010		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
<b>HVAC</b>	Heating Systems	D3020		90.00% Good
	Ventilation	D3060		90.00% Good
<b>Fire Protection</b>	Fire Protection Specialties	D4030		90.00% Good
<b>Electrical</b>	General Purpose Electrical Power	D5030		90.00% Good
<b>Equipment</b>	Institutional Equipment	E1040		90.00% Good
<b>Furnishings</b>	Fixed Furnishings	E2010		90.00% Good
	Movable Furnishings	E2050		90.00% Good



**J. M. Weatherwax High School - Main Building**

**Building Details**

<b>PROFILE TYPE</b>	High School - Multi-Story
<b>NUMBER OF FLOORS</b>	3
<b>BOARD ACCEPTANCE DATE</b>	8/19/2008
<b>CHARACTERISTICS</b>	Occupied
<b>ANNUAL REVIEW COMPLETED BY</b>	Consultant
<b>COMMENTS</b>	Main Building

**This building is required to comply with the Asset Preservation Program**

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2021-2022	13	88.56	Consultant	Not Reported
2020-2021	12	89.85	District	Not Reported
2019-2020	11	89.85	District	3/3/2020
2018-2019	10	89.99	District	3/29/2019
2017-2018	9	89.85	Consultant	2/6/2018
2016-2017	8	89.85	Consultant	2/7/2017

**The next certified BCA is due: 2028**

**Building Inventory**

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
1964	Sam Benn Gym	27,409	27,409	27,409	9/1/1964	12/15/1964
2007	JM Weatherwax	173,011	173,011	173,011	9/4/2007	8/19/2008
<b>Building Totals</b>		<b>200,420</b>	<b>200,420</b>	<b>200,420</b>		

**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
<b>Foundations</b>	Standard Foundation	A1010		90.00% Good
<b>Slabs on Grade</b>	Standard Slabs on Grade	A4010		90.00% Good
	Pits and Bases	A4040		90.00% Good
<b>Water and Gas Mitigation</b>	Building Subdrainage	A6010		90.00% Good



**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
<b>Superstructure</b>	Floor Construction	B1010		90.00% Good
	Roof Construction	B1020		90.00% Good
	Stairs	B1080	Low	62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Other		
	<i>Comments:</i>	tactile strips continue to fail (2022)		
<b>Exterior Vertical Enclosures</b>	Exterior Walls	B2010		90.00% Good
	Exterior Windows	B2020	Medium	62.00% Fair
	<i>Deficiencies:</i>	Deficient Hardware/Operating Parts		
	<i>Causes:</i>	Caulking/Weather Stripping, Frame/Molding Condition		
	<i>Comments:</i>	Condensation visible from exterior on multiple windows (south and west facing faces) possible window failure		
	Exterior Doors and Grilles	B2050		90.00% Good
	Exterior Louvers and Vents	B2070	Medium	62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Material Condition, Other		
	<i>Comments:</i>	rusty soffit vents		
<b>Exterior Horizontal Enclosures</b>	Roofing	B3010		90.00% Good
	Roof Appurtenances	B3020		90.00% Good
	Horizontal Openings	B3060		90.00% Good
	Overhead Exterior Enclosures	B3080		90.00% Good
<b>Interior Construction</b>	Interior Partitions	C1010		90.00% Good
	Interior Windows	C1020		90.00% Good
	Interior Doors	C1030		90.00% Good
	Interior Grilles and Gates	C1040		90.00% Good
	Suspended Ceiling Construction	C1070		90.00% Good
<b>Interior Finishes</b>	Wall Finishes	C2010		90.00% Good
	Interior Fabrications	C2020		90.00% Good
	Flooring	C2030		90.00% Good
	Stair Finishes	C2040		90.00% Good
	Ceiling Finishes	C2050		90.00% Good

**Building Components**

<b>SUB-ASSEMBLY</b>	<b>COMPONENT</b>	<b>COMPONENT CODE</b>	<b>MAINTENANCE PRIORITY</b>	<b>CONDITION RATING</b>
<b>Conveying</b>	Vertical Conveying Systems	D1010		90.00% Good
<b>Plumbing</b>	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
	General Service Compressed-Air	D2050		90.00% Good
<b>HVAC</b>	Heating Systems	D3020		90.00% Good
	Cooling Systems	D3030		90.00% Good
	Facility HVAC Distribution Systems	D3050		90.00% Good
	Ventilation	D3060		90.00% Good
<b>Fire Protection</b>	Fire Suppression	D4010		90.00% Good
	Fire Protection Specialties	D4030		90.00% Good
<b>Electrical</b>	Facility Power Generation	D5010		90.00% Good
	Electrical Services and Distribution	D5020		90.00% Good
	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		90.00% Good
<b>Communications</b>	Data Communications	D6010		90.00% Good
	Voice Communications	D6020		90.00% Good
	Audio-Video Communications	D6030		90.00% Good
	Distributed Communications and Monitoring	D6060		90.00% Good
<b>Electronic Safety and Security</b>	Access Control and Intrusion Detection	D7010		90.00% Good
	Electronic Surveillance	D7030		90.00% Good
	Detection and Alarm	D7050		90.00% Good
<b>Integrated Automation</b>	Integrated Automation Facility Controls	D8010		90.00% Good
<b>Equipment</b>	Commercial Equipment	E1030		90.00% Good
	Institutional Equipment	E1040		90.00% Good
	Entertainment and Recreational Equipment	E1070		90.00% Good
	Other Equipment	E1090		90.00% Good

**Building Components**

<b>SUB-ASSEMBLY</b>	<b>COMPONENT</b>	<b>COMPONENT CODE</b>	<b>MAINTENANCE PRIORITY</b>	<b>CONDITION RATING</b>
<b>Furnishings</b>	Fixed Furnishings	E2010		90.00% Good
	Movable Furnishings	E2050		90.00% Good



**Robert Gray Elementary School - Main Building**

**Building Details**

<b>PROFILE TYPE</b>	Elementary School - Multi-Story
<b>NUMBER OF FLOORS</b>	2
<b>BOARD ACCEPTANCE DATE</b>	9/25/2002
<b>CHARACTERISTICS</b>	Occupied
<b>ANNUAL REVIEW COMPLETED BY</b>	Consultant
<b>COMMENTS</b>	Has elevator loacted by adminstration office

**This building is required to comply with the Asset Preservation Program**

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2021-2022	19	85.96	Consultant	Not Reported
2020-2021	18	89.47	District	Not Reported
2019-2020	17	89.47	District	3/3/2020
2018-2019	16	89.47	District	3/29/2019
2017-2018	15	84.69	Consultant	2/6/2018
2016-2017	14	84.69	Consultant	2/7/2017

**The next certified BCA is due: 2028**

**Building Inventory**

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
2002	Main Bldg Floor 1&2	41,907	41,907	41,907		11/18/2003
2002	covered play	4,908	4,908	2,454		11/18/2003
<b>Building Totals</b>		<b>46,815</b>	<b>46,815</b>	<b>44,361</b>		

**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
<b>Foundations</b>	Standard Foundation	A1010		90.00% Good
<b>Slabs on Grade</b>	Standard Slabs on Grade	A4010		90.00% Good
<b>Water and Gas Mitigation</b>	Building Subdrainage	A6010		90.00% Good
<b>Superstructure</b>	Floor Construction	B1010		90.00% Good

**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
<b>Superstructure</b>	Roof Construction	B1020		90.00% Good
	Stairs	B1080		90.00% Good
<b>Exterior Vertical Enclosures</b>	Exterior Walls	B2010		62.00% Fair
	<i>Deficiencies:</i>	Cracking, Peeling, Flaking		
	<i>Causes:</i>	Loose, Cracked, Warped or Broken Boards/Panels, Moisture Penetration		
	<i>Comments:</i>	Exterior siding appears to be weathering and in need of new paint		
	Exterior Windows	B2020		90.00% Good
	Exterior Doors and Grilles	B2050		90.00% Good
	Exterior Louvers and Vents	B2070		90.00% Good
<b>Exterior Horizontal Enclosures</b>	Roofing	B3010		62.00% Fair
	<i>Deficiencies:</i>	Leaking		
	<i>Causes:</i>	Surface Weathering		
	<i>Comments:</i>	Minor repairs have occurred over the last few years, Roof is nearing overall end of life		
	Roof Appurtenances	B3020		90.00% Good
	Horizontal Openings	B3060		90.00% Good
	Overhead Exterior Enclosures	B3080		90.00% Good
<b>Interior Construction</b>	Interior Partitions	C1010		90.00% Good
	Interior Windows	C1020		90.00% Good
	Interior Doors	C1030		90.00% Good
	Interior Grilles and Gates	C1040		90.00% Good
	Raised Floor Construction	C1060		90.00% Good
	Suspended Ceiling Construction	C1070		90.00% Good
	<b>Interior Finishes</b>	Wall Finishes	C2010	
<i>Deficiencies:</i>		Cracking, Peeling, Flaking		
<i>Causes:</i>		Other		
<i>Comments:</i>		Rating commensurate with age		
Interior Fabrications		C2020		62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Other		

**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
<b>Interior Finishes</b>	<i>Comments:</i>	Rating commensurate with age		
	Flooring	C2030		90.00% Good
	<i>Deficiencies:</i>	Broken or Loose Tiles, Stains, Discoloration		
	<i>Causes:</i>	Other, Settlement		
	<i>Comments:</i>	Floor cracking observed in classroom 217 across multiple tiles		
	Stair Finishes	C2040		90.00% Good
	Ceiling Finishes	C2050		90.00% Good
	<i>Deficiencies:</i>	Efflorescence and Staining		
	<i>Causes:</i>	Moisture		
<i>Comments:</i>	A few stained ceiling tiles observed in 2nd floor classroom corridor			
<b>Conveying</b>	Vertical Conveying Systems	D1010		90.00% Good
<b>Plumbing</b>	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
<b>HVAC</b>	Heating Systems	D3020		90.00% Good
	<i>Year Installed/Replaced:</i>	2018		
	Cooling Systems	D3030		90.00% Good
	Facility HVAC Distribution Systems	D3050		90.00% Good
	<i>Comments:</i>			
	Ventilation	D3060		90.00% Good
<b>Fire Protection</b>	Fire Suppression	D4010		90.00% Good
	Fire Protection Specialties	D4030		90.00% Good
<b>Electrical</b>	Electrical Services and Distribution	D5020		90.00% Good
	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		90.00% Good
<b>Communications</b>	Data Communications	D6010		90.00% Good
	Voice Communications	D6020		90.00% Good
	Audio-Video Communications	D6030		90.00% Good

**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
<b>Communications</b>	Distributed Communications and Monitoring	D6060		90.00% Good
<b>Electronic Safety and Security</b>	Access Control and Intrusion Detection	D7010		90.00% Good
	Electronic Surveillance	D7030		90.00% Good
	Detection and Alarm	D7050		90.00% Good
<b>Integrated Automation</b>	Integrated Automation Facility Controls	D8010		90.00% Good
<b>Equipment</b>	Commercial Equipment	E1030		90.00% Good
	Institutional Equipment	E1040		90.00% Good
	Entertainment and Recreational Equipment	E1070	High	62.00% Fair
	<i>Deficiencies:</i>	Unightly		
	<i>Causes:</i>	Equipment Obsolescence		
	Other Equipment	E1090		90.00% Good
<b>Furnishings</b>	Fixed Furnishings	E2010		62.00% Fair
	<i>Deficiencies:</i>	Surface Deterioration		
	<i>Causes:</i>	Deterioration		
	Movable Furnishings	E2050		90.00% Good

**INTER-AGENCY AGREEMENT  
FOR CONSTRUCTION MANAGEMENT AND RELATED SERVICES**



**Between**

**Aberdeen School District No. 5  
216 N. "G" St.  
Aberdeen 98520**

**And**

**Educational Service District No. 112  
Through its Construction Services Group  
2500 NE 65th Avenue  
Vancouver, WA 98661-6812**

1. **Purpose.** This Agreement between Educational Service District No. 112 ("ESD") and Aberdeen School District No. 5 (the "District") for the services as specified herein and as mutually deemed acceptable.
2. **Term.**
  - 2.1. **Initial Term.** The initial term for the Agreement shall be from February 18, 2022, to August 31, 2023.
  - 2.2. **Renewal.** Subject to the termination provisions below, this Agreement may be renewed as requested by the District.
3. **Organization and Governance.** The parties agree ESD is authorized as the legal and administrative entity to govern and direct the operation of this Agreement and the parties' obligations hereunder in accordance with the terms of this Agreement and the ESD's adopted policies and procedures.
4. **Scope of Work of the ESD**
  - 4.1 The ESD agrees to provide for the following services:
    - 4.1.1 Assistance relating to the administration and completion Miller Covered Area Site Preparation project currently underway.
    - 4.1.2 Assistance and of the planning, development, and construction administration of Stewart Field Support Building.
    - 4.1.3 Assistance with planning, development, and construction administration of the Stewart Field Turf Replacement.



**4.1.4** Assistance with planning, development and construction administration of the District wide ventilation improvements, including negative air (Sick) rooms at six (6) schools including Robert Gray Elementary School, McDermoth Elementary School, Central Park Elementary School, AJ West Elementary School, Miller Junior high School, and Aberdeen high School.

**4.1.5** Assistance with planning, development, and construction administration of Window Replacement at the Administration Building.

**4.2** The planning, development and construction administration of other small projects as may be identified during the term of this agreement and as amended to this agreement.

**5. Responsibilities of the District.**

**5.1** The District shall compensate ESD 112 as follows:

**5.1.1** For the time of ESD 112 Construction Services Group staff including Kirk Pawlowski, Keith Bloom, Phil Iverson, Rick Alexander each at the hourly rate of \$145/hour not to exceed \$129,000.00 without prior written approval by the district. (75 weeks at average 12 hours per week.)

**5.1.2** Administrative or clerical assistant time will be invoiced at \$95/hr.

**5.1.3** All travel-related expenses will be reimbursed consistent with current State of Washington Office of Financial Management Travel Reimbursement Guidelines:

<https://www.ofm.wa.gov/sites/default/files/public/legacy/policy/10>

**5.1.4** ESD will provide, under an amendment to the scope of work, ESD 112's coordination of third-party independent cost planner or other technical assistance, if or when the district determines such services would be appropriate to support the work.

**5.1.5** Costs will be invoiced to the district on or before the 15<sup>th</sup> of each month and will be paid by the district by the last business day of each month.

**5.2** Should any services beyond the scope of this agreement be requested by the District or required of the ESD, the ESD and the District will negotiate an amount to be included in a contract addendum.

**6. Assignment.** Neither this Agreement nor any interest therein may be assigned by either party without the prior written consent of the other party.

**7. Mutual Termination.** This Agreement may be terminated by either party with thirty (30) calendar day notification. The district will pay all charges incurred under Section 5 up to date of termination.

**8. Employment Representation**

During the term of this contract, an employee(s) of the ESD may have contact with public school children. Therefore, the ESD is prohibited from employing any person who has pled guilty or been convicted of any felony crime involving the physical neglect, injury, death or sexual abuse

or exploitation of a minor. Failure of the ESD to comply with this section shall be grounds for immediate termination of this contract.

**9. Indemnification.**

**9.1. ESD.** The ESD agrees to protect, defend, indemnify and hold the District, its officers, agents and employees harmless from any and all claims and losses for bodily injury, including death, and/or property damage to the extent such claims or losses arise or result from the ESD's negligent performance under this Agreement.

**9.2. District.** The District agrees to protect, defend, indemnify and hold the ESD, its officers, agents and employees harmless from any and all claims and losses for bodily injury, including death, and/or property damage to the extent such claims or losses arise or result from the District's negligent performance under this Agreement.

**10. Waiver.** No provision of this Agreement or the right to receive reasonable performance of any act called for by its terms shall be deemed waived by a waiver of a breach thereof as to a particular transaction or occurrence.

**11. Severability.** If any term of condition of this Agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions, or applications of the Agreement which can be given effect without the invalid term, condition, or application and, to this end, the terms and conditions of this Agreement are declared severable.

**12. Governing Law and Venue.** This Agreement shall be governed by the laws of the State of Washington and any action or litigation undertaken to enforce the terms of this Agreement shall be conducted in Grays Harbor County, Washington.

**13. Whole Agreement.** The parties agree that this Agreement, together with all appendices, if any, constitute the entire agreement between the parties and supersedes all prior or existing written or oral agreements between the parties and may not be amended other than in writing signed by the parties.

**14. Attorney's Fees and Costs.** In the event litigation arises out of this Agreement, each party shall pay their respective attorney fees and costs.

**15. Captions.** Paragraph headings have been included for the convenience of the parties and shall not be considered a part of this Agreement for any purpose relating to construction or interpretation of the terms of this Agreement.

**16. Opportunity without Discrimination.** The ESD and the District agree to comply with all applicable state and federal rules and regulations which prohibit discrimination on the basis of race, color, creed, religion, national origin, age, sex, marital status, or the presence of any sensory, mental or physical disability. Inquiries regarding compliance and/or grievance procedures for the ESD may be directed to the ESD at its address above.

17. **Authority.** The terms and conditions of this Agreement to which the parties agree are being entered into by appropriate resolutions of the respective boards of directors of the ESD and the District.

**IN WITNESS WHEREOF, the District and the ESD have executed this Agreement on the date and year indicated below.**

**ABERDEEN SCHOOL DISTRICT NO. 5**

By: \_\_\_\_\_ Date: \_\_\_\_\_

**EDUCATIONAL SERVICE DISTRICT NO. 112**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Tim Merlino Superintendent

**PLEASE SIGN, DATE, SCAN AND EMAIL THIS AGREEMENT TO:**

Educational Service District 112  
Attention: Janet.cordes@esd112.org  
2500 NE 65 Avenue  
Vancouver, WA 98661

One executed copy of the agreement will be returned to the district

# Miller Junior High



HOME OF THE



BOBKITTENS



# Demographics

- 793 students enrolled
  - ◆ 6th - 248 students
  - ◆ 7th - 259 students
  - ◆ 8th - 286 students

## Special Services

- ◆ 25 HiCap students (3%)
- ◆ 46 504 students (6%)
- ◆ 91 EL students (11%)
  - 6th - 29 students
  - 7th - 33 students
  - 8th - 29 students
- ◆ 116 SpEd students (15%)
  - 6th - 39 students
  - 7th - 37 students
  - 8th - 40 students



# Students at miller





# PBIS Update

- X Student Recognition Programs
- X SWIS
- X Restorative Practices
- X Advisory Lessons
- X Yondr Pouches for Cell Phones
- X Students are interacting with each other more frequently.
- X Improving social skills that have been affected by the pandemic.





# PBIS Update

Outdoor Covered Area Under Construction:





## ASB at Miller

- X ASB is a group of students who are elected to represent the interests of the greater student body.
- X We meet weekly to discuss upcoming events, plan and organize assemblies, and run fundraisers.
- X We work toward building school culture and providing extracurricular activities.
- X We give staff feedback and input from a student perspective.



# Students at miller





# Annual School Focus

Social/  
Emotional  
Learning-  
DESSA

Math

Step Up  
to  
Writing



# Annual School Focus - Goals

**SY 2021-22 SMARTIE Goal #1:** By Winter 2022 the number of students identified in multiple DESSA areas of need will decrease by 5% from Fall 2021 DESSA scores for identified targeted student groups, as well as all students.



## Annual School Focus - Goals

**SY 2021-22 SMARTIE Goal #2:** By Spring 2022 5% of students will increase by at least 1 level on the math portion of the SBA assessment from their Fall 2021 level.



## Annual School Focus - Goals

**SY 2021-22 SMARTIE Goal #3:** By Spring 2022 all core content staff will implement and use a consistent writing prompt and evaluation tool that is used to monitor and assess student writing based on the Step up to Writing framework.



# Students at miller







## MTSS updates

- X **MATH:** Five MTSS assistants serve 8 math teachers throughout the day working in classrooms with students. Weekly progress monitoring and quarterly assessments are utilized to check for growth. They also run small group math interventions during advisory 3 days a week.
- X **EL:** One MTSS assistant serves our EL students in English language and general education classes.



# Academic updates

- X [Fall 2021 testing data](#)
- X [Winter 2022 testing data](#)
- X Guided Pathways for Success: identifies students who need additional services with academics, behavior, or attendance in order for them to thrive.
- X 21st Century provides study and tutoring opportunities along with activities in its After-School program.
- X AVID provides students with a path for college and career readiness.



# Sports at miller





# Sports at miller





## School Highlights

- X Our sports teams and coaches give students another place to find success at school.
- X Students love the fresh fruit options at lunch.
- X We have a weekly news show written, produced, and edited by students!
- X A variety of student clubs and activities: GSA, Art Club, Prevention Club, Chess Club, Think & Ink Club.
- X New outdoor space option for lunch time!



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# Teaching & Learning Report

Winter 2021 - 2022

# Winter Growth Report



- Social-Emotional Screening
  - DESSA
- Benchmark
  - Math - MAPs
  - English Language Arts - iReady & MAPs

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# English-Language Arts (ELA)

## Kindergarten

Current Placement Distribution



- Mid or Above Grade Level
- Early On Grade Level
- One Grade Level Below
- Two Grade Levels Below
- Three or More Grade Levels Below

(From 3%)      (From 11%)      (From 86%)      (From 0%)      (From 0%)



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# English-Language Arts (ELA)

## First Grade



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### Current Placement Distribution



Mid or Above  
Grade Level

**(From 3%)**



Early On Grade  
Level

**(From 7%)**



One Grade Level  
Below

**(From 74%)**



Two Grade Levels  
Below

**(From 15%)**



Three or More Grade  
Levels Below

**(From 0%)**

# English-Language Arts (ELA)

## Second Grade



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### Current Placement Distribution



Mid or Above  
Grade Level

(From 7%)



Early On Grade  
Level

(From 9%)



One Grade Level  
Below

(From 36%)



Two Grade Levels  
Below

(From 47%)



Three or More Grade  
Levels Below

(From 0%)

# English-Language Arts (ELA)

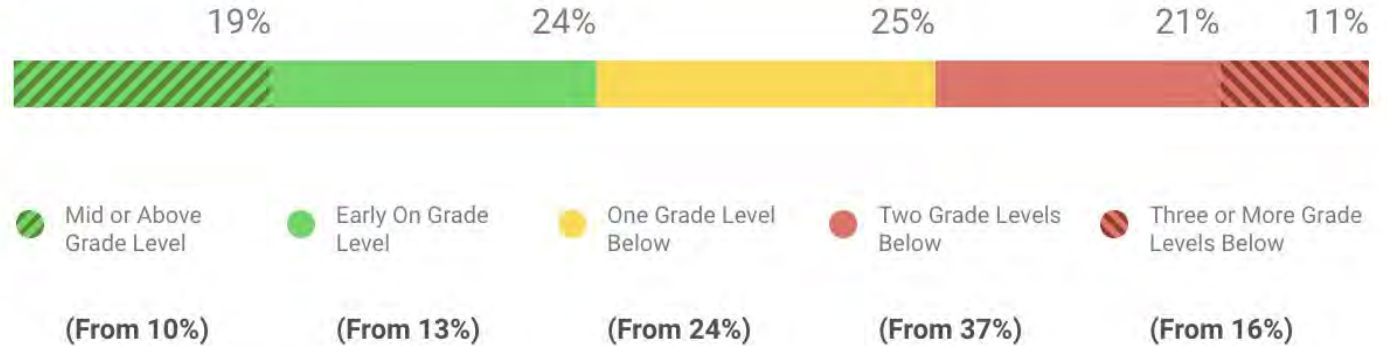
## Third Grade



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### Current Placement Distribution



# English-Language Arts (ELA)

## Fourth Grade



Current Placement Distribution



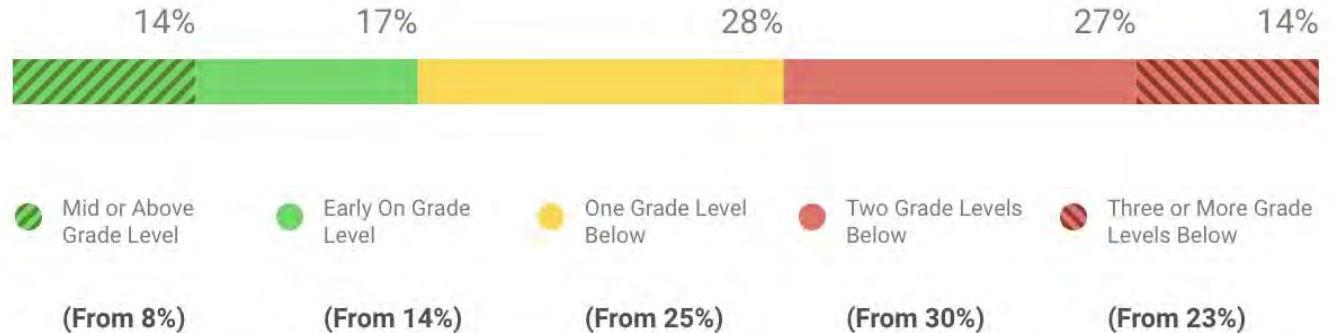
- Mid or Above Grade Level (From 12%)
- Early On Grade Level (From 14%)
- One Grade Level Below (From 39%)
- Two Grade Levels Below (From 14%)
- Three or More Grade Levels Below (From 21%)

# English-Language Arts (ELA)

## Fifth Grade

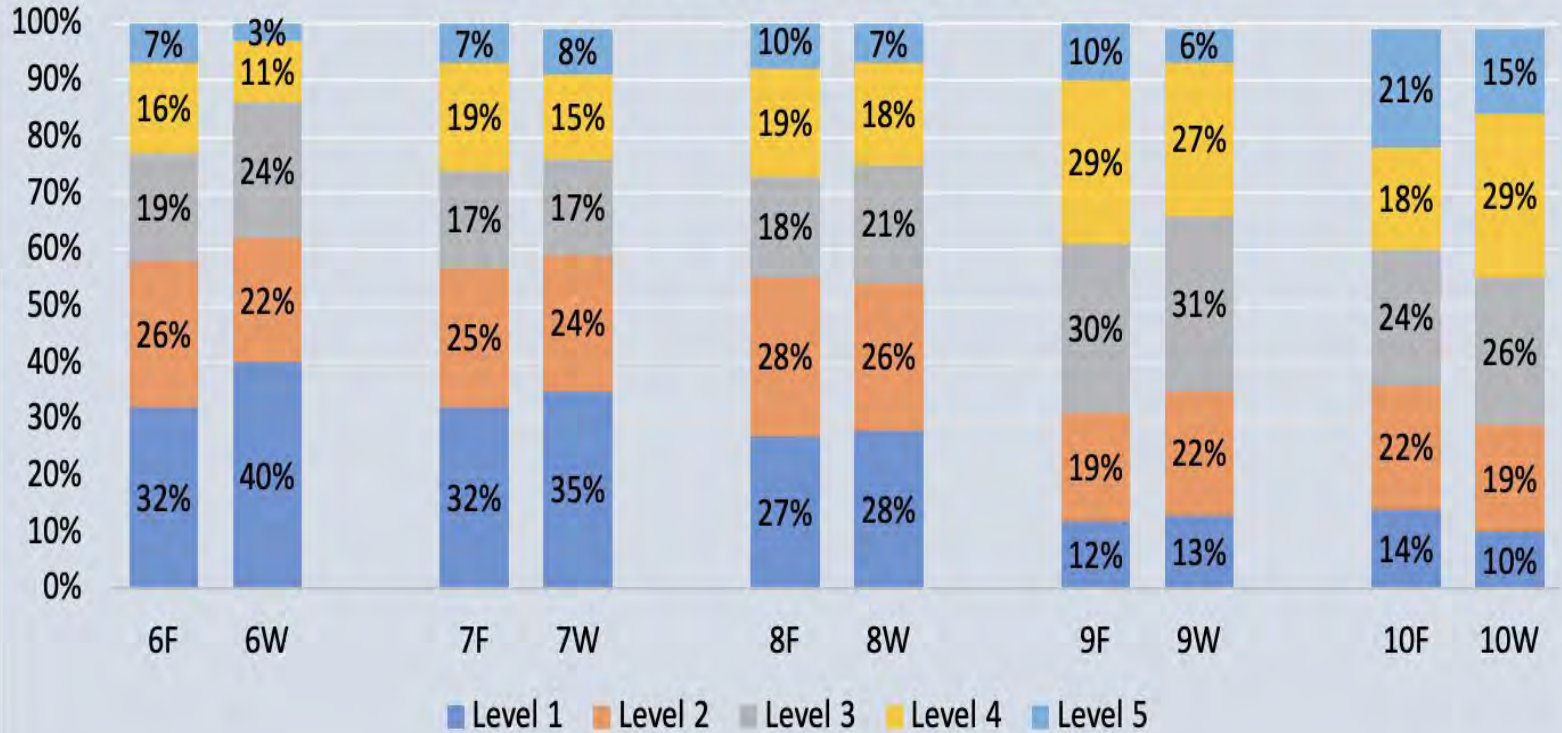


Current Placement Distribution





## ENGLISH-LANGUAGE ARTS MAPS



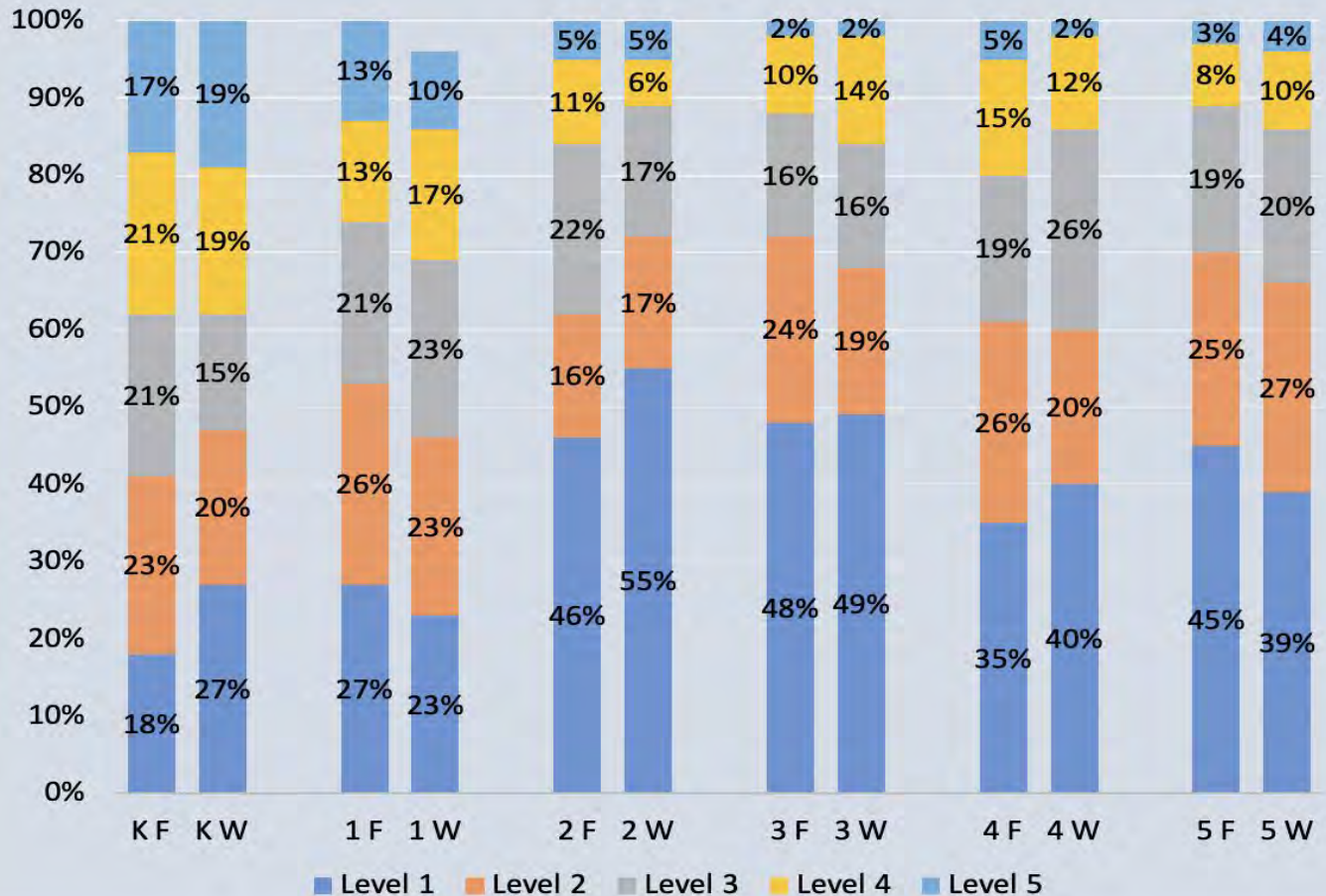
# ELA Focus



- Tier I Enhanced
- What I Need (WIN)
  - Targeted Instruction
  - i-Period Support
    - High School
- Step Up to Writing
  - Grades 6 - 12



## MATH MAPS



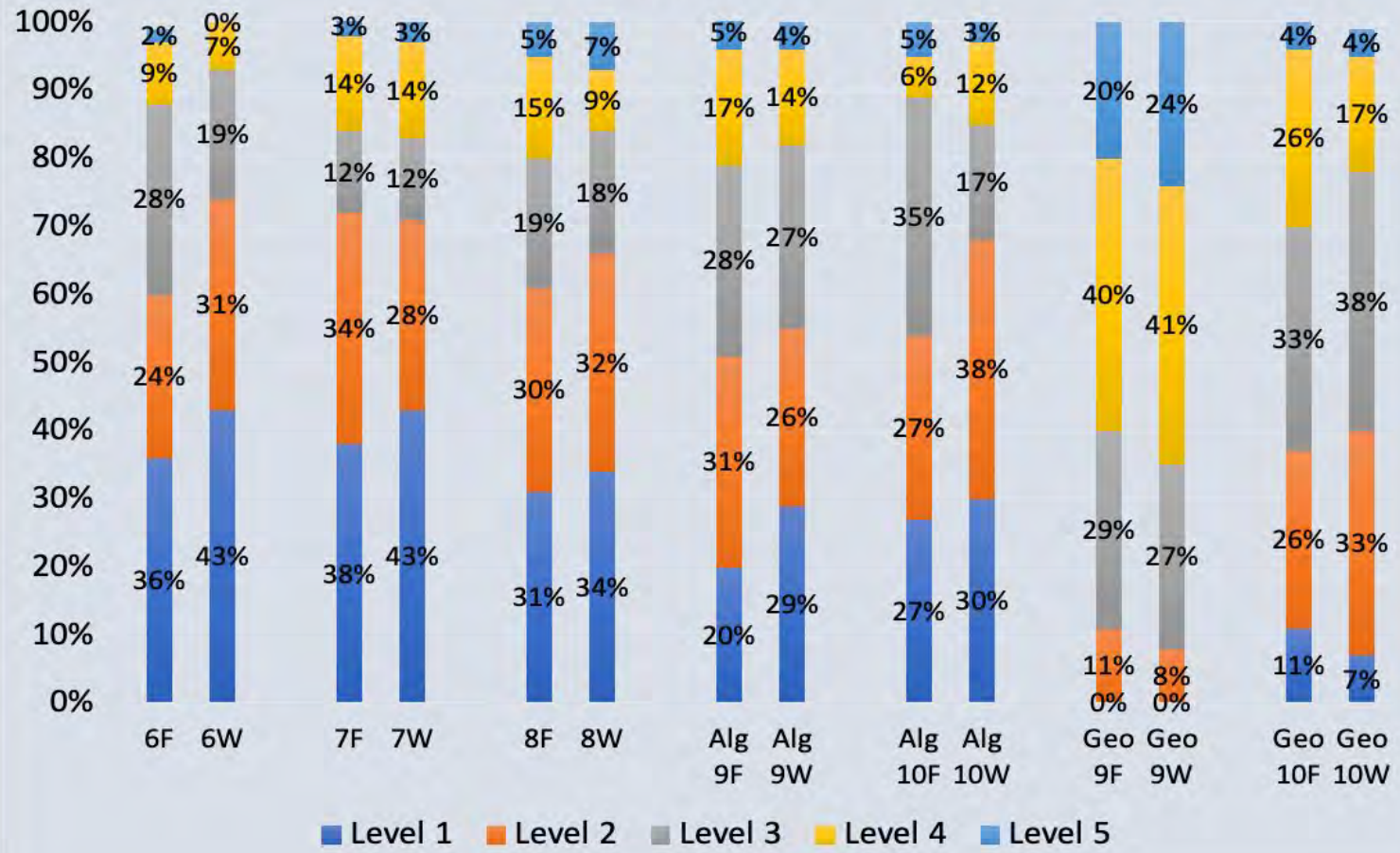




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### Math MAPs



# Math Focus

- Data Analysis
  - English Learners
  - Special Education
  - Free/Reduced
- Math Adoption
  - Targeted Student Groups
  - Math Practices
  - Embedded Math Coaching
- Tier 3 Math Curriculum
- ESD 113 Support
  - Junior High
  - High School



# Social-Emotional Learning (SEL)

<i>Kindergarten</i>		
	Fall	Winter
Need	11%	12%
Typical	51%	54%
Strength	37%	34%

<i>First Grade</i>		
	Fall	Winter
Need	11%	8%
Typical	71%	59%
Strength	18%	33%

<i>Second Grade</i>		
	Fall	Winter
Need	10%	6%
Typical	66%	64%
Strength	24%	30%

<i>Third Grade</i>		
	Fall	Winter
Need	6%	11%
Typical	76%	55%
Strength	19%	35%

<i>Fourth Grade</i>		
	Fall	Winter
Need	9%	12%
Typical	68%	53%
Strength	22%	35%

<i>Fifth Grade</i>		
	Fall	Winter
Need	9%	13%
Typical	59%	55%
Strength	32%	32%

# Social-Emotional Learning (SEL)

<i>Sixth Grade</i>		
	Fall	Winter
Need	16%	16%
Typical	61%	59%
Strength	23%	25%

<i>Seventh Grade</i>		
	Fall	Winter
Need	24%	22%
Typical	52%	52%
Strength	24%	26%

<i>Eighth Grade</i>		
	Fall	Winter
Need	12%	20%
Typical	72%	66%
Strength	16%	14%

<i>Ninth Grade</i>		
	Fall	Winter
Need	20%	11%
Typical	64%	59%
Strength	16%	30%

<i>Tenth Grade</i>		
	Fall	Winter
Need	25%	23%
Typical	49%	41%
Strength	25%	36%

<i>Eleventh Grade</i>		
	Fall	Winter
Need	17%	20%
Typical	64%	61%
Strength	19%	19%

<i>Twelve Grade</i>		
	Fall	Winter
Need	16%	20%
Typical	62%	55%
Strength	22%	25%



# SEL Focus

- Classroom lessons
- PBIS Training
  - AHS
  - Behavior Paras
- Behavior data analysis
  - Cell phone issues
- Classroom Management Training
- Behavioral Health Resources partnership support
  - Student
  - Staff
  - Parents



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# K - 12 Math Curriculum Recommendations

2021 - 2022

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# Curriculum Adoption Team

- Carrie Erwin - Robert Gray
- Chelsea Allee - Miller
- Chris Howell - Harbor High
- Harley Revel - Aberdeen High School
- Jennifer Arquette - A J West
- Kari Aschenbrenner - Central Park
- Katie Foulds - Aberdeen High School
- Kerry Tadique - Robert Gray
- Kevin Tracey - McDermoth
- Laura Carle - Miller
- Lori Snyder - Miller
- Melissa Veach - A J West
- Mercedes Taylor - McDermoth
- Mitch Anderson - McDermoth
- Sherri Northington - Robert Gray Principal
- Stephanie Polmateer - A J West
- Tessa Pfeiffer - McDermoth
- Daniel Kent - ESD 113 Math Content Specialist

# Team Charge and Purpose

**Charge:** Combine knowledge of the Washington State Math Standards with knowledge of the present and shifting demographics of the Aberdeen student body to review, evaluate, and recommend a kindergarten through high school curriculum.

**Purpose:** To provide a focused, rigorous, standards-based curriculum consistent across all grade levels to meet the needs of *all* learners in the Aberdeen School District.



# Standards

## Mathematics K - 12 Learning Standards: Common Core State Standards

### Shifts in Mathematics:

- **Focus**- strongly where the standards focus.
- **Coherence**- think across grades and link to major topics within grades.
- **Rigor**- In major topics, pursue conceptual understanding, procedural skill and fluency, and application with equal intensity.

# Adoption Timeline

- **School year 2019 - 2020:** A K - 5 Curriculum Adoption Team is formed. Shared purpose, analyzed math data and reviewed math standards
- **Spring 2020:** COVID Pandemic
- **Fall 2021:** Resurrected Team, included 6 - 12th grade and began the process again
- **Fall/Winter 2021 - 2022:** Using review tool, based on specific Aberdeen student needs, after analyzing data trends and groups, rated math curriculum suggestions.
- **Winter 2022 - Present curriculum for board consideration**
- **Spring 2022:** Order, delivery of curriculum, & training
- **Fall 2022 - Spring 2023:** Implementation into classrooms with ongoing fidelity checks and staff support/training

# Evaluation Tools and Resources

- **Online Instructional Materials Reviews - EdReports**
- **Student Data; Smarter Balanced, MAP, Teacher Rating, grades**
- **Created Review Tool**
  - Consistent Vocabulary
  - Robust Online Component
  - English Learner Supports
  - Differentiation
  - Spirals
  - Math Talks
  - Standards Based

# Programs Investigated

## K - 12 Programs

- EnVision
- Illustrative Mathematics

## K - 5 Programs

- Bridges
- Snappet

## K - 8 Programs

- iReady

## 6 - 12 Programs

- Reveal
- Carnegie

# Evaluation/Review/Elementary

Using the standards and review tool, the most relevant to Aberdeen students and teachers rose to the top.

- Programs not fully meeting ASD needs
  - enVision
  - Illustrative Mathematics
  - Bridges
  - iReady
- Program most fully meeting ASD needs
  - Snappet

# Evaluation/Review/Secondary

Using the standards and review tool, the most relevant to Aberdeen students and teachers rose to the top.

- Programs not fully meeting ASD needs
  - enVision
  - Illustrative Mathematics
  - iReady
  - Reveal
- Program most fully meeting ASD needs
  - Carnegie

# Why Snappet

- Real -time student feedback
- Real-time teacher information
- Student Engagement
- Modalities
- Online Component
- Differentiated
- EL Component
- Motivating
- Teacher Support

# Why Carnegie?

- EL Component
- Mathia Online Component
- Professional Development
- Rigor
- Student Discourse
- Teacher Feedback
- Student Attendance
- Teacher Training/Turnover
- Math Routines



# Ongoing Supports

- Professional development/training provided by the publisher
- Fidelity and accountability checks by building leadership/MTSS Coaches

Thank you to the Aberdeen School District  
Board of Directors.

We appreciate your ongoing support and  
encouragement.

Aberdeen School District  
REQUEST FOR APPROVAL FOR INSTRUCTIONAL MATERIAL

All material must be approved by the Instructional Materials Committee (IMC) prior to use.

**This form must be typed/word processed and completed in full before submitting.**

**1. GENERAL INFORMATION**

Name of Submitter/Committee: Math Adoption Committee  
Date: March 16, 2022  
School: Miller, Harbor High and Aberdeen High School  
Department: (secondary only) Mathematics

**2. MATERIAL INFORMATION**

Title: Carnegie Learning  
Author/Producer: Various Authors  
Publisher: Carnegie Learning  
Copyright: 2022  
Price Per Item: \$143.75/Student  
\$100/Teacher  
5 years  
Number of copies to be purchased: 1456 Students  
63 Teacher  
Editions  
ISBN/MHID: 97816845974135 (Mathia)

**3. INTENDED USE**

(Check all boxes that apply)

Grade level(s): Grades 6 - 12

- |                                     |                  |
|-------------------------------------|------------------|
| <input checked="" type="checkbox"/> | Basic/Core       |
| <input type="checkbox"/>            | Supplemental     |
| <input type="checkbox"/>            | Pilot            |
| <input checked="" type="checkbox"/> | Teacher Resource |

Course: 6 – 8 Math, Algebra, Geometry & Algebra 2

- |                                     |                        |
|-------------------------------------|------------------------|
| <input checked="" type="checkbox"/> | Large Group            |
| <input checked="" type="checkbox"/> | Small Group            |
| <input type="checkbox"/>            | Individual Instruction |
| <input type="checkbox"/>            | Enrichment             |
| <input type="checkbox"/>            | Other (Specify) _____  |

**4. TYPE OF MATERIAL**

(Check all boxes that apply)

- |                                     |                               |
|-------------------------------------|-------------------------------|
| <input checked="" type="checkbox"/> | Text (print or electronic)    |
| <input checked="" type="checkbox"/> | Web Based Curriculum/Resource |
| <input type="checkbox"/>            | Apps/Computer Software        |
| <input type="checkbox"/>            | Recording/CD                  |
| <input type="checkbox"/>            | Video/DVD                     |
| <input checked="" type="checkbox"/> | Reviewed by Technology        |

Lexile Readability Level 2 grade levels below – Text to Speech available in software

**5. SYNOPSIS/SUMMARY (Goals, brief description of content & purpose, online materials & support available)**

These materials will support the teaching and learning of the Mathematics Common Core Standards. It is an evidence-based program which has a focus on engagement, and the development and demonstration of the mastery of skills. It includes a teacher's guide, student workbook, skills practice and a digital component for students' individual needs and practice.

**6. STANDARDS/CRITERIA**

1. Do concepts in the materials remain consistent with the current standards for the curricular area(s) they support?  Yes  No

2. Materials lead to learner accomplishments of the following current standards:

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REQUEST FOR APPROVAL FOR INSTRUCTIONAL MATERIAL

List most appropriate/key standards addressed:

- Common Core Literacy
- Common Core Math
- Other

3. Content can be adapted to abilities of individual students (i.e. different reading levels, ELL students, students with disabilities)?  Yes  No

Please explain:

Curriculum contains ELL and differentiated support for the special education population. There is also a text to speech component for struggling readers. The online component also provides for differentiated practice at each student's level based on an assessment of standards. A Spanish version is also available for Spanish speaking students. Software is also google translate compatible for non-spanish speaking students.

**7. MATERIAL EVALUATION**

Provide a brief overview/impression of instructional material (strengths/weaknesses, reasons selected over others, why students will benefit)

Standard materials are provided; teacher's edition, student workbook, student skills workbook. In addition, Carnegie does use a robust list of manipulatives which would need to be purchased. These are so that students have an understanding of the concepts in math and a concrete understanding of the concept.

These materials were selected due to the routines used to teach math concepts and the student math talk component which is present. It also has a Spanish version for our Spanish speaking students. It is deeply aligned with the Common Core and the mathematical shifts to the math practices that are a focus in Carnegie. It also comes with a robust online component. This is both individualized and skill practice based on student assessment results.

**8. BIAS SCREENING**

The purpose of the following questions is to alert individuals to potential biases by author/publisher. A response of "Poor" does not necessarily eliminate the material from being approved. For example, traditional and classical perspectives will be reviewed as reflecting the period in which they were written.

	Excellent	Good	Fair	Poor	N/A
1. Presents more than one viewpoint of controversial issues.					X
2. Presents minorities realistically.	X				
3. Includes contributions of minority authors.	X				
4. Presents no biases in regards to race, color, national origin, sex, sexual orientation including gender expression or identity, creed, religion, age, veteran or military status, disability and use of a trained dog guide or service animal by a person with a disability (WAC 392-190-055).	X				
5. Facilitates the sharing of cultural differences.	X				
6. Promotes the positive nature of differences.	X				
7. Includes the contributions, inventions, or discoveries of women.	X				
8. Includes the contributions, inventions, or discoveries of minorities.	X				
9. Presents minorities in a manner that promotes ethnic pride.	X				

Aberdeen School District  
REQUEST FOR APPROVAL FOR INSTRUCTIONAL MATERIAL

9. **SIGNATURES**

Submitted by: Traci Sandstrom Traci Sandstrom  
Print name Signature

Approved by Department Head *(secondary only)* \_\_\_\_\_ \_\_\_\_\_  
Print name Signature

Approved by Building Administrator \_\_\_\_\_ \_\_\_\_\_  
Print name Signature

10. **RECOMMENDATIONS**

Recommended by instructional materials committee:       Yes       No

11. **FINAL APPROVAL**

	DATE	APPROVED	RESTRICTED APPROVAL	NOT APPROVED
IMC Chairperson				
School Board				

Aberdeen School District  
REQUEST FOR APPROVAL FOR INSTRUCTIONAL MATERIAL

All material must be approved by the Instructional Materials Committee (IMC) prior to use.

**This form must be typed/word processed and completed in full before submitting.**

**1. GENERAL INFORMATION**

Name of Submitter/Committee: Math Adoption Committee  
 Date: March 16, 2022  
 School: Aberdeen School District  
 Department: (secondary only) N/A

**2. MATERIAL INFORMATION**

Title: Snappet  
 Author/Producer: Various  
 Publisher: Snappet  
 Copyright: 2022  
 Price Per Item: 3 yr – 111.00/ students  
                           \$95 /Teacher's Edition  
                           Manipulative/1 per class \$250 to \$450  
 Number of copies to be purchased: 1278 students  
   70 TEs  
 ISBN/MHID: \_\_\_\_\_

**3. INTENDED USE**

(Check all boxes that apply)

Grade level(s): K - 5 Course: Mathematics

- Basic/Core
- Supplemental
- Pilot
- Teacher Resource

- Large Group
- Small Group
- Individual Instruction
- Enrichment
- Other (Specify) \_\_\_\_\_

**4. TYPE OF MATERIAL**

(Check all boxes that apply)

- Text (print or electronic)
- Web Based Curriculum/Resource
- Apps/Computer Software
- Recording/CD
- Video/DVD
- Reviewed by Technology

Lexile Readability Level Varies with grade level

**5. SYNOPSIS/SUMMARY (Goals, brief description of content & purpose, online materials & support available)**

Snappet is a math curriculum which provides real-time feedback during lesson instruction to students. Each lesson embeds conceptual learning as the foundation and is designed around the Concrete-Pictorial-Abstract model of best practice. It starts each lesson with student discovery activities using manipulatives and real-world situations to build deep understanding of math concepts. It is paired with an individualized pathway where students work through to fill any mathematical gaps they have and it is based on student assessment data and lesson completion.

**6. STANDARDS/CRITERIA**

1. Do concepts in the materials remain consistent with the current standards for the curricular area(s) they support?  Yes  No

2. Materials lead to learner accomplishments of the following current standards:

List most appropriate/key standards addressed:

- Common Core Literacy
- Common Core Math
- Other

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REQUEST FOR APPROVAL FOR INSTRUCTIONAL MATERIAL

3. Content can be adapted to abilities of individual students (i.e. different reading levels, ELL students, students with disabilities)?  Yes  No

Please explain:

Online resources all can be presented in Spanish. Text to speech is provided to students reading below grade level. Built in supports are provided for ELL, SEL and differentiation purposes. The online component provides an individual pathway for students based on their needs according to lessons and assessments. Student and teacher feedback provides the teacher with data to support students – in the moment.

**7. MATERIAL EVALUATION**

Provide a brief overview/impression of instructional material (strengths/weaknesses, reasons selected over others, why students will benefit)

Committee members enjoyed the components of the program that engaged students. The program is very intuitive and students get immediate feedback so they do not practice incorrectly. Each lesson goes through all the learning modalities, beginning with the concrete stage. Hands-on manipulatives provide foundational understanding of concepts.

Program is new but provides the most unique, real-time data so teachers are able to provide individualized, targeted lessons for all levels of learning.

**8. BIAS SCREENING**

The purpose of the following questions is to alert individuals to potential biases by author/publisher. A response of “Poor” does not necessarily eliminate the material from being approved. For example, traditional and classical perspectives will be reviewed as reflecting the period in which they were written.

	Excellent	Good	Fair	Poor	N/A
1. Presents more than one viewpoint of controversial issues.					N/A
2. Presents minorities realistically.	X				
3. Includes contributions of minority authors.	X				
4. Presents no biases in regards to race, color, national origin, sex, sexual orientation including gender expression or identity, creed, religion, age, veteran or military status, disability and use of a trained dog guide or service animal by a person with a disability (WAC 392-190-055).		X			
5. Facilitates the sharing of cultural differences.	X				
6. Promotes the positive nature of differences.	X				
7. Includes the contributions, inventions, or discoveries of women.					N/A
8. Includes the contributions, inventions, or discoveries of minorities.					N/A
9. Presents minorities in a manner that promotes ethnic pride.	X				

Aberdeen School District  
REQUEST FOR APPROVAL FOR INSTRUCTIONAL MATERIAL

9. **SIGNATURES**

Submitted by: Traci Sandstrom  
Print name

Approved by Department Head *(secondary only)* \_\_\_\_\_  
Print name

Approved by Building Administrator \_\_\_\_\_  
Print name

*Traci Sandstrom*  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

10. **RECOMMENDATIONS**

Recommended by instructional materials committee:     Yes     No

11. **FINAL APPROVAL**

	DATE	APPROVED	RESTRICTED APPROVAL	NOT APPROVED
IMC Chairperson				
School Board				



Aberdeen School District  
REQUEST FOR APPROVAL FOR INSTRUCTIONAL MATERIAL

All material must be approved by the Instructional Materials Committee (IMC) prior to use.

**This form must be typed/word processed and completed in full before submitting.**

**1. GENERAL INFORMATION**

Name of Submitter/Committee: Traci Sandstrom  
 Date: March 15, 2022  
 School: District Materials  
 Department: (secondary only) \_\_\_\_\_

**2. MATERIAL INFORMATION**

Title: FLASH  
 Author/Producer: Seattle and King County Health Department  
 Publisher: Seattle and King County Health Department  
 Copyright: 2005 – 2016 Ongoing  
 Price Per Item: \$100/Teacher Binder  
 Number of copies to be purchased: 30  
 ISBN/MHID: N/A

**3. INTENDED USE**

(Check all boxes that apply)

Grade level(s): 4 - 12  
 Basic/Core  
 Supplemental  
 Pilot  
 Teacher Resource

Course: AIDS Awareness and Sexual Health Education  
 Large Group  
 Small Group  
 Individual Instruction  
 Enrichment  
 Other (Specify) \_\_\_\_\_

**4. TYPE OF MATERIAL**

(Check all boxes that apply)

Text (print or electronic)  
 Web Based Curriculum/Resource  
 Apps/Computer Software  
 Recording/CD  
 Video/DVD  
 Reviewed by Technology

Lexile Readability Level N/A

**5. SYNOPSIS/SUMMARY (Goals, brief description of content & purpose, online materials & support available)**

Curriculum to meet the new sexual health standards and HIV Awareness requirements.  
 Curriculum used in 5<sup>th</sup> grade – 12<sup>th</sup> grade.

**6. STANDARDS/CRITERIA**

1. Do concepts in the materials remain consistent with the current standards for the curricular area(s) they support?  Yes  No

2. Materials lead to learner accomplishments of the following current standards:

List most appropriate/key standards addressed:

Common Core Literacy

Common Core Math

Other. Sexual Health Curriculum and HIV/AIDS Awareness Curriculum

Aberdeen School District  
REQUEST FOR APPROVAL FOR INSTRUCTIONAL MATERIAL

3. Content can be adapted to abilities of individual students (i.e. different reading levels, ELL students, students with disabilities)?  Yes  No

Please explain:

Print materials are only used by the teacher as a resource for teaching the required components of Sexual Health Education and HIV/Awareness. The teacher can use the materials to meet the needs of each of their students – it is a resource.

**7. MATERIAL EVALUATION**

Provide a brief overview/impression of instructional material (strengths/weaknesses, reasons selected over others, why students will benefit)

Lessons are straight forward and meet the standards required to teach. These have been reviewed by OSPI for use to meet the requirements. These were selected based on the OSPI website. They are the only one currently meeting all standards required.


**8. BIAS SCREENING**

The purpose of the following questions is to alert individuals to potential biases by author/publisher. A response of “Poor” does not necessarily eliminate the material from being approved. For example, traditional and classical perspectives will be reviewed as reflecting the period in which they were written.

	Excellent	Good	Fair	Poor	N/A
1. Presents more than one viewpoint of controversial issues.	X				
2. Presents minorities realistically.	X				
3. Includes contributions of minority authors.					N/A
4. Presents no biases in regards to race, color, national origin, sex, sexual orientation including gender expression or identity, creed, religion, age, veteran or military status, disability and use of a trained dog guide or service animal by a person with a disability (WAC 392-190-055).	X				
5. Facilitates the sharing of cultural differences.	X				
6. Promotes the positive nature of differences.	X				
7. Includes the contributions, inventions, or discoveries of women.	X				
8. Includes the contributions, inventions, or discoveries of minorities.	X				
9. Presents minorities in a manner that promotes ethnic pride.	X				

Aberdeen School District  
REQUEST FOR APPROVAL FOR INSTRUCTIONAL MATERIAL

9. **SIGNATURES**

Submitted by: Traci Sandstrom   
Print name Signature

Approved by Department Head *(secondary only)* \_\_\_\_\_  
Print name Signature

Approved by Building Administrator \_\_\_\_\_  
Print name Signature

10. **RECOMMENDATIONS**

Recommended by instructional materials committee:  Yes  No

11. **FINAL APPROVAL**

	DATE	APPROVED	RESTRICTED APPROVAL	NOT APPROVED
IMC Chairperson				
School Board				

Aberdeen School District  
REQUEST FOR APPROVAL FOR INSTRUCTIONAL MATERIAL

All material must be approved by the Instructional Materials Committee (IMC) prior to use.

This form must be typed word-processed and completed in full before submitting.

**1. GENERAL INFORMATION**

Name of Submitter/Committee: Paige Pierog  
 Date: June 4, 2021  
 School: Miller Junior High  
 Department: (secondary only) CTE

**2. MATERIAL INFORMATION**

Title: Adobe Photoshop Classroom in a Book  
 Author/Producer Andrew Faulkner & Conrad Chavez  
 Publisher: Pearson  
 Copyright: 2020  
 Price Per Item: \$42.49  
 Number of copies to be purchased: 31  
 ISBN/MHID: 0136783716

**3. INTENDED USE**

(Check all boxes that apply)

Grade level(s) 7-8 Course: Visual Communications & Journalism

<input type="checkbox"/>	Basic/Core	<input type="checkbox"/>	Large Group
<input type="checkbox"/>	Supplemental	<input type="checkbox"/>	Small Group
<input type="checkbox"/>	Pilot	<input checked="" type="checkbox"/>	Individual Instruction
<input type="checkbox"/>	Teacher Resource	<input type="checkbox"/>	Enrichment
		<input type="checkbox"/>	Other (Specify) _____

**4. TYPE OF MATERIAL**

(Check all boxes that apply)

<input checked="" type="checkbox"/>	Text (print or electronic)	Lexile Readability Level <u>NA</u>
<input type="checkbox"/>	Web-Based Curriculum/Resource	
<input type="checkbox"/>	Apps/Computer Software	
<input type="checkbox"/>	Recording/CD	
<input type="checkbox"/>	Video/DVD	
<input type="checkbox"/>	Reviewed by Technology	

**5. SYNOPSIS/SUMMARY (Goals, brief description of content & purpose, online materials & support available)**

Students will use software to create media rich projects. The book's project-based lessons show key step-by-step techniques for working in Photoshop, including how to correct, enhance, and distort digital images, create image composites, and prepare images for print and the web.

The online companion files include all the necessary assets for students to complete the projects featured in each chapter. All buyers of the book get full access to the Web Edition: A Web-based version of the complete eBook enhanced with video and multiple-choice quizzes, ebook.

**6. STANDARDS/CRITERIA**

1. Do concepts in the materials remain consistent with the current standards for the curricular area(s) they support?     Yes     No
2. Materials lead to learner accomplishments of the following current standards:     Yes     No

List most appropriate/key standards addressed:

- Common Core Literacy
- Common Core Math
- Other  
 Educational Technology Standards 1a, 1d, 4a, 4b, 6b,

Aberdeen School District  
REQUEST FOR APPROVAL FOR INSTRUCTIONAL MATERIAL

3. Content can be adapted to abilities of individual students (i.e. different reading levels, ELL students, students with disabilities)?  Yes  No  
Please explain: With the online version of the text available, students may use the text-to-speech feature. Students can also move at their own pace with step-by-step instructions.

**7. MATERIAL EVALUATION**

Provide a brief overview/impression of instructional material (strengths/weaknesses, reasons selected over others, why students will benefit)

Strengths of this textbook include the step-by-step instructions with clarifying photos. The lessons build on themselves, allowing students to learn the basics of Photoshop, such as layers and the tools, and then build on that knowledge with more complex projects. I selected this textbook over others because it includes the images that are used in the lessons so that students can use the exact same steps and edit the same image as the one in the book while they learn the skill. Students will benefit from the textbook because it allows them to move at their own pace while having the instruction in front of them after the lesson.

**8. BIAS SCREENING**

The purpose of the following questions is to alert individuals to potential biases by author/publisher. A response of "Poor" does not necessarily eliminate the material from being approved. For example, traditional and classical perspectives will be reviewed as reflecting the period in which they were written.

	Excellent	Good	Fair	Poor	N/A
1. Presents more than one viewpoint of controversial issues.	x				
2. Presents minorities realistically.	x				
3. Includes contributions of minority authors.	x				
4. Presents no biases in regards to race, color, national origin, sex, sexual orientation including gender expression or identity, creed, religion, age, veteran or military status, disability and use of a trained dog guide or service animal by a person with a disability (WAC 392-190-055).	x				
5. Facilitates the sharing of cultural differences.	x				
6. Promotes the positive nature of differences.	x				
7. Includes the contributions, inventions, or discoveries of women.	x				
8. Includes the contributions, inventions, or discoveries of minorities.	x				
9. Presents minorities in a manner that promotes ethnic pride.	x				

Aberdeen School District  
REQUEST FOR APPROVAL FOR INSTRUCTIONAL MATERIAL

9. **SIGNATURES**

Submitted by: Paige Pierog Via email  
Print name Signature

Approved by Department Head *(secondary only)* Lynn Green Lynn Green  
Print name Signature

Approved by Building Administrator \_\_\_\_\_  
Print name Signature

10. **RECOMMENDATIONS**

Recommended by instructional materials committee:      Yes      No

11. **FINAL APPROVAL**

	DATE	APPROVED	RESTRICTED APPROVAL	NOT APPROVED
IMC Chairperson				
School Board				

SCIENCE MASTERY-BASED CREDIT

The Aberdeen School Board recognizes the value of preparing students to become literate in science. Science plays an integral role in modern society and is an essential part of each student’s education. When students are learning about science, they are also enhancing their skills in reading, writing, and math. Students may further develop their science skills through independent activities and programs. The District encourages students and their families to take advantage of any science learning opportunities available to them.

The District will encourage students to learn science effectively at a high level of proficiency. The District also recognizes the importance of allowing students to learn at their own pace, and the educational benefits that can be gained by giving students the opportunity to demonstrate competency of skills, proficiency of standards, and mastery of concepts.

As described in the procedures, the District will award science credits to students based on demonstrated mastery/proficiency across a range of science skills.

To ensure cultural responsiveness and equity in awarding mastery-based credit, the District will collect and annually review disaggregated data to see which subgroups of students are receiving mastery-based credit. If disproportionality is found, the district will take appropriate actions to ensure equitable access to these crediting opportunities.

Cross References:	2410	High School Graduation Requirements
Legal References:	RCW 28A.230.090	High school graduation requirements or equivalencies — Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies
	WAC 180-51-050 WAC 180-51-051	High school credit — Definition Procedure for granting students mastery-based credit

Adoption Date: \_\_\_\_\_

**SOCIAL STUDIES MASTERY-BASED CREDIT**

The Aberdeen School Board recognizes the value of helping students become part of an active and engaged citizenry. A developed knowledge and understanding of social studies helps prepare students for post-secondary pathways, careers, and civic engagement. Students may further develop their social studies skills through independent activities and programs. The Board encourages students and their families to take advantage of any social studies learning opportunities available to them.

The District will encourage students to learn social studies effectively at a high level of proficiency. The District also recognizes the importance of allowing students to learn at their own pace, and the educational benefits that can be gained by giving students the opportunity to demonstrate competency of skills, proficiency of standards, and mastery of concepts.

As described in the procedures, the District will award social studies credits to students based on demonstrated mastery/proficiency across a range of social studies skills.

To ensure cultural responsiveness and equity in awarding mastery-based credit, the District will collect and annually review disaggregated data to see which subgroups of students are receiving mastery-based credit. If disproportionality is found, the district will take appropriate actions to ensure equitable access to these crediting opportunities.

Cross References:	Policy 2410	High School Graduation Requirements
Legal References:	RCW 28A.230.090	High school graduation requirements or equivalencies — Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies
	WAC 180-51-050 WAC 180-51-051	High school credit — Definition Procedure for granting students mastery-based credit

Adoption Date: \_\_\_\_\_



## THE ARTS MASTERY-BASED CREDITS

The Aberdeen School Board recognizes the value of providing students an education in the arts, including the disciplines of dance, media arts, music, theater, and visual arts. The arts engage all learning styles, and they lead to powerful and life-long habits, such as creativity, collaboration, communication, and critical thinking. The arts provide students with keys to understanding the world around them and strategies for learning, interpreting, and expressing their thoughts. Students may further develop their art skills through independent activities and programs. The Board encourages students and their families to take advantage of any learning opportunities in the arts available to them.

The District will encourage students to learn the arts effectively at a high level of proficiency. The District also recognizes the importance of allowing students to learn at their own pace, and the educational benefits that can be gained by giving students the opportunity to demonstrate competency of skills, proficiency of standards, and mastery of concepts.

As described in the procedures, the district will award credits in the arts to students based on demonstrated mastery/proficiency across a range of skills in the arts.

To ensure cultural responsiveness and equity in awarding mastery-based credit, the district will collect and annually review disaggregated data to see which subgroups of students are receiving mastery-based credit. If disproportionality is found, the district will take appropriate actions to ensure equitable access to these crediting opportunities.

---

Cross References:	Policy 2410	High School Graduation Requirements
Legal References:	RCW 28A.230.090	High school graduation requirements or equivalencies — Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies
	WAC 180-51-050	High school credit — Definition
	WAC 180-51-051	Procedure for granting students mastery-based credit

Adoption Date: \_\_\_\_\_

## HEALTH AND PHYSICAL EDUCATION MASTERY-BASED CREDIT

The Aberdeen School Board recognizes the value of providing students a health and physical education. Health and physical education comprise extensive content areas that include, but are not limited to, the development of knowledge and skills to be physically active, eat nutritiously, access reliable health information and services, communicate effectively, and set health-enhancing goals. Students may further develop their health and fitness skills through independent activities and programs. The district encourages students and their families to take advantage of any learning opportunities in health and physical education available to them.

The Board also recognizes the importance of allowing students to learn at their own pace, and the educational benefits that can be gained by giving students the opportunity to demonstrate competency of skills, proficiency of standards, and mastery of concepts.

As described in the procedures, the District will award credits in health and physical activity to students based on demonstrated mastery/proficiency across a range of skills in health and fitness.

To ensure cultural responsiveness and equity in awarding mastery-based credit, the District will collect and annually review disaggregated data to see which subgroups of students are receiving mastery-based credit. If disproportionality is found, the District will take appropriate actions to ensure equitable access to these crediting opportunities.

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Cross References:	Policy 2410	High School Graduation Requirements
Legal References:	RCW 28A.230.050 RCW 28A.230.090	Physical education in high schools. High school graduation requirements or equivalencies — Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies
	WAC 180-51-050 WAC 180-51-051	High school credit — Definition Procedure for granting students mastery-based credit

Adoption Date: \_\_\_\_\_



# Aberdeen Athletics

2021-22 School Year

# High School Participation

- Winter
  - Boys Basketball 21
  - Girls Basketball 30
  - Boys Swim 15
  - Boys Wrestling 32
  - Girls Wrestling 20
  - Bowling 22
  - Cheer 18
- 158
- Spring
  - Baseball 26
  - Fastpitch 28
  - Boys Soccer 56
  - Track 52
  - Girls Tennis 20
  - Girls Golf 11
- Total 193

# Miller Junior High Participation

Girls Basketball - 47

Boys Basketball - 75

Coed Wrestling - 36

Girls Volleyball - 75

Track and Field



# Fall Sports Records

Boys Basketball 2-15

Girls Basketball 10-6 3rd in league

Boys Wrestling - Regionals 10  
7  
went to state  
5  
placed in state

10th overall

Girls Wrestling - Regionals 13  
10 went to state  
4  
placed in state

11th overall

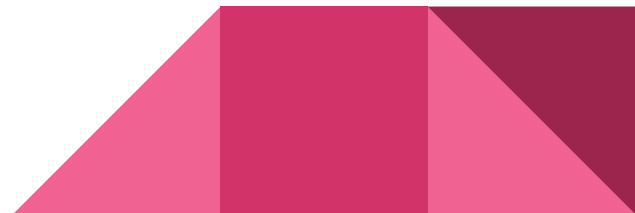
Boys Swim - District 15  
7  
went to state  
24th place out of 55

Bowling - 2-10

# Final Forms

## Final Forms -

- Entering second season
- Aids in communication
  - Families
  - Athletes
- Coach uses for rostering and attendance
- Monitoring for eligibility



# ASB Agenda

2-4-22  
ASB Meeting  
Official

Natalie starts meeting at 7:24 am

- Approve Jan minutes  
Justin Motions - Madi seconds - motion carried

- Prevention Club approved by board

- Mrs. Stover sent email about train car

Justin  
Hadley  
Natalie  
Madi  
Grady  
Alyse  
Chloe & Alyse  
Let Presley  
know about  
meetings

New business

- ASB Cards

- Art Club  Madi motions - Grady seconds  
motion carried

- Vending Machine

- Morning Announcements  Everyone has a week  
to do announcements

- Arcade Games  Buy Heavy Duty Arcade  
Games

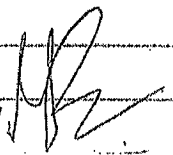
- Bills  Approved all Bills  
Madi Motions - Alyse seconds - Motion  
carried

- Sold 66 Frosty Grams

- Schedule for Valentine Grams

\*Start School Dances\*

Meeting Closed





## Establishing a Club

Request for Approval of ASB Club or Activity

Name of Club or Activity requested Bobcat ART CLUB

Describe proposed activities and goals of club Promote student expression through visual arts media and connect with the community (contests & art displays).

Describe how money will be raised to fund activities TBD. Currently there is art materials available for use.

Funds raised will be used to Any funds raised would be used to prepare artwork for display (i.e. framing) and transport.

Name of proposed advisor in charge of activities Ms. Weaver

Budget capacity requested None at this time

Submitted by Vanessa Weaver 12/17/21  
Signature Date

Principal [Signature] Primary Advisor Vanessa Weaver  
Signature Signature

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Accepted by Board of Directors \_\_\_\_\_ Date \_\_\_\_\_



# MEMO

TO: Board of Directors  
Superintendent Alicia Henderson

RE: **Technology Equipment Request**

FROM: Elyssa Louderback  
Traci Sandstrom

DATE: March 22, 2022

---

The Aberdeen School District Technology Department requests approval for the purchase of the following items:

**A. Student Chromebook Devices (Levy Funds)**

- a. Up to \$110K (approx. 300 devices) to replace models which will be at the end of their auto update life
- b. This also replaces some devices used by support staff

**B. Student Windows Devices (Levy Funds)**

- a. Up to \$135K (approx. 400 devices) to replace aging, damaged and lost student Windows devices used for grades 9-12 throughout the District
- b. This includes replacement of the oldest student devices in use after 6 years of service

**C. District Camera Security System Update (Levy Funds)**

- a. Up to \$90K (approx. 175 cameras) to replace aging and failing cameras, some up to 15 years old
- b. Provide additional camera coverage at multiple campuses and District sites as well as updated image quality

**D. Student Computer Labs (ESSER Funds)**

- a. Up to \$80K (approx. 140 lab computers) to replace multiple computer labs at Aberdeen High School including the following: Library Floor Lab, Library Lab, Guidance Center Lab, and AHS Room 110
- b. Replacement cost would include updating existing monitors as well as spares to maintain the labs over the next years
- c. These labs have historically supported the educational programs at AHS, Student Testing and Staff Training
- d. The current lab devices will be approximately 8 years old in June 2022

**E. District Classroom Display Update (ESSER Funds)**

- a. Up to \$120K (approx 103 displays) to replace aging and failing classroom display devices (projectors)
- b. Replacement would move away from projection displays to longer lasting, lower maintenance flat panel displays

**F. AHS Commons Facility Media System Update (Levy fund)**

- a. Up to \$35K to replace and update the media system in the AHS Commons
- b. Historically this space has been used by the AHS education programs, staff training and events, sports end of year ceremonies and student & community events
- c. Due to device failure and degraded quality the system is not usable at this time
- d. This system will be approximately 15 years old in summer of 2022

**G. AHS Auditorium Lighting System (Levy Funds, community donor)**

- a. A consultant would be hired to develop a plan and create RFP documents for bid to update the existing AHS Auditorium lighting system
- b. The total cost of this project is unknown but expected to be between \$250K to \$400K. Several factors will influence final cost, including current equipment costs and market fluctuations
- c. A local donor has shared an interest in contributing to this project
- d. The timeline for this project, even starting the project now, will be well into the 2022-2023 school year
- e. This facility has historically been used for the AHS education program, elementary music education program, student musical productions, student events and community events
- f. This update would replace the current lightboard from the 1990s, as well as aging and failing lighting instruments to long lasting, efficient LED type lighting
- g. This update may require update or replacement of emergency lighting systems, state required labor costs and state reviewed design analysis
- h. A theatrical consultant would provide a thorough analysis of the facility and develop applicable RFP's for proper bid and evaluation



Garland/DBS, Inc.  
 3800 East 91<sup>st</sup> Street  
 Cleveland, OH 44105  
 Phone: (800) 762-8225  
 Fax: (216) 883-2055



**ROOFING MATERIAL AND SERVICES PROPOSAL**

**Stewart Building Roofing Project  
 Abredeen School District  
 900 Cleveland Street  
 Aberdeen, WA 98520**

**Date Submitted: 03/09/2022  
 Proposal #: 25-WA-220210  
 MICPA # PW1925**

**WASHINGTON General Contractor License #: UBI 603-013-262, GARLAI\*903K4**

Purchase orders to be made out to: Garland/DBS, Inc.

**Please Note:** The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Racine County, WI and OMNIA Partners, Public Sector (U.S. Communities). Garland/DBS, Inc. administered an informal competitive process for obtaining quotes for the project with the hopes of providing a lower market-adjusted price whenever possible.

**Scope of Work: BUR Roof Section - Roof Overlay**

1. Set up site safety and procure roofing permit.
2. Demo all loose roofing material per Garland direction.
3. Install 1/4" primed DensDeck, mechanically fastened, to roof deck per engineered
4. Install HPR Torch Base Sheet per Garland Requirements over entire roof system.
5. Install StressPly IV plus Mineral Mod. bit. Cap Sheet over entire roof system.
6. Install new roofing edge metal and roofing details as required.
7. Rework all drains to include new drain leads and rings with new baskets at each location.
8. Provide a 2 year workmanship and 30 year manufacturer warranty

**Garland/DBS Price Based Upon Local Market Competition: Roof Overlay**

<b>Torres &amp; Torres Roofing &amp; Sheetmetal, LLC</b>	<b>\$ 145,230</b>
Wright Roofing	\$ 164,881
GCI, LLC	NO BID

**Scope of Work: Single Ply Roof Section - Roof Restoration**

1. Set up Safety and Access requirements for existing roof.  
 Pressure wash roof per Garland requirements.
2. Make repairs at all penetrations, curbs and units using mesh and and single ply mastic
3. Install White Knight Plus restoration system on all seams with reinforcing polyester mesh at each seam at a rate of 2 gallons per square.
4. Flood coat entire roof with White Knight Plus Liquid Restoration System at 3 gallons per square.
5. Provide a 2 year workmanship warranty and a 15 year Manufacturer Roof Warranty

**Garland/DBS Price Based Upon Local Market Competition: Roof Restoration**

<b>GCI, LLC</b>	<b>\$ 200,445</b>
Wright Roofing	\$ 210,239
Torres & Torres Roofing & Sheetmetal, LLC	\$ 263,869

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers.

Please Note – The construction industry is experiencing unprecedented global pricing and availability pressures for many key building components. Specifically, the roofing industry is currently experiencing long lead times and significant price increases with roofing insulation and roofing fasteners. Therefore, this proposal can only be held for 30 days. DBS greatly values your business, and we are working diligently with our long-term suppliers to minimize price increases and project delays which could effect your project. Thank you for your understanding and cooperation.

**Clarifications/Exclusions:**

1. Sales and use taxes are excluded. Please issue a Tax Exempt Certificate.
2. Permits are included.
3. Bonds are included.
4. Plumbing, Mechanical, Electrical work is excluded.
5. Masonry work is excluded.
6. Interior Temporary protection is excluded.
7. Prevailing Wages are included.
8. Any work not exclusively described in the above proposal scope of work is excluded.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

*Joe Mullen*

Joe Mullen  
Garland/DBS, Inc.  
(216) 430-3635



Garland/DBS, Inc.  
 3800 East 91<sup>st</sup> Street  
 Cleveland, OH 44105  
 Phone: (800) 762-8225  
 Fax: (216) 883-2055



**ROOFING MATERIAL AND SERVICES PROPOSAL**

**Maintenance Shop Roof  
 Aberdeen School District  
 200 W King St.  
 Aberdeen, WA 98520**

**Date Submitted: 03/01/2022  
 Proposal #: 25-WA-220209  
 MICPA # PW1925**

**WASHINGTON General Contractor License #: UBI 603-013-262, GARLAI\*903K4**

Purchase orders to be made out to: Garland/DBS, Inc.

**Please Note:** The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Racine County, WI and OMNIA Partners, Public Sector (U.S. Communities). The line item pricing breakdown from Attachment C: Bid Form should be viewed as the maximum price an agency will be charged under the agreement. Garland/DBS, Inc. administered an informal competitive process for obtaining quotes for the project with the hopes of providing a lower market-adjusted price whenever possible.

**Scope of Work:**

1. Mobilize all material and equipment needed to complete the project
2. Set up safety for the installing crew
3. Mechanically attach 1/2" asphalt coated wood fiber board
4. Install Garlastic KM Plus SEBS Modified Asphalt at 25lbs per 100 sq/ft
5. Install Garland's KEE fleece back into the hot asphalt
6. All seams to be welded to ensure a clean application
7. All perimeter edges to be modified where necessary to accommodate new roof recover
8. Traf Guard Walkpads are to be installed next to all operational mechanical equipment
9. Electrical work to be completed by the District
10. Installer to provide two year workmanship warranty
11. Garland to provide 20 year warranty

**Garland/DBS Price Based Upon Local Market Competition:**

<b>Torres &amp; Torres Roofing &amp; Sheetmetal, LLC</b>	<b>\$ 149,975</b>
V&R Roofing	\$ 150,275
John Lupo Construction, Inc	\$ 177,301
Wright Roofing	\$ 201,018

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers.

Please Note – The construction industry is experiencing unprecedented global pricing and availability pressures for many key building components. Specifically, the roofing industry is currently experiencing long lead times and significant price increases with roofing insulation and roofing fasteners. Therefore, this proposal can only be held for 30 days. DBS greatly values your business, and we are working diligently with our long-term suppliers to minimize price increases and project delays which could effect your project. Thank you for your understanding and cooperation.

**Clarifications/Exclusions:**

1. Sales and use taxes are excluded. Please issue a Tax Exempt Certificate.
2. Permits are excluded.
3. Bonds are included.
4. Plumbing, Mechanical, Electrical work is excluded.
5. Masonry work is excluded.
6. Interior Temporary protection is excluded.
7. Any work not exclusively described in the above proposal scope of work is excluded.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

*Joe Mullen*

Joe Mullen  
Garland/DBS, Inc.  
(216) 430-3635

**Aberdeen School District No. 5**  
**216 North G Street**  
**Aberdeen, WA 98520**

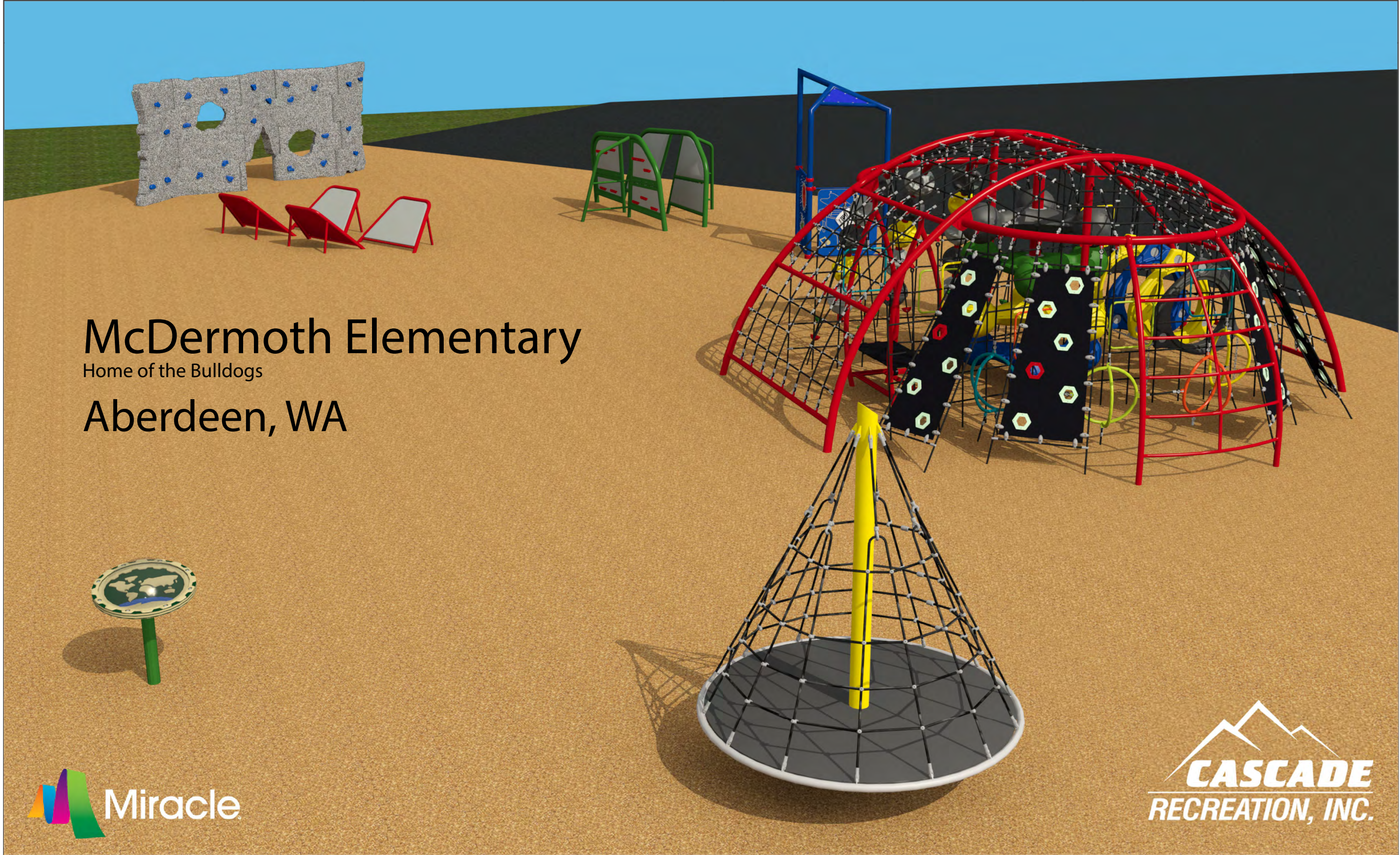
**AHS Weight Room Equipment Upgrades**  
**Quotes Reviewed: Thursday, March 17, 2022**  
**Bid Award:**

<b>COMPANY</b>	<b>Name</b>	<b>Phone</b>	<b>E-mail</b>	<b>Overall Bid Price</b>	<b>Purchase Amount Suggested</b>
Safeware (Sorinex) 801 W. 116 <sup>th</sup> Avenue Suite 400 Westminster, CO 80234	Kevin Yahne	(509) 309-6414	<a href="mailto:kyahne@safewareinc.com">kyahne@safewareinc.com</a>	\$203,665	\$82,875
Welland Trading Co. (LongTek) 317 68 <sup>th</sup> Ave. E Tacoma, WA 98424	Ivy Lee	(831) 229-2156	<a href="mailto:ivy.longtek@gmail.com">ivy.longtek@gmail.com</a>	\$121,354	\$60,955
ProMaxima 5310 Ashbrook Dr. Houston, TX 77081	Greg Spire	(713) 667-9606 x256	<a href="mailto:greg@promaxima.com">greg@promaxima.com</a>	\$133,241	\$0

**Recommendation:** Equipment quotes were reviewed by the Executive Director of Business & Operations Elyssa Louderback, AHS Coach Todd Bridge, and Purchasing Coordinator Amber Diel, for consideration. Safeware is part of the OMNIA Partners purchasing cooperative, Welland Trading Co. and ProMaxima are part of the KCDA purchasing cooperative. All vendors have been vetted and awarded contracts through their respective purchasing cooperatives. After reviewing quotes and comparing price as well as equipment compatibility, the recommendation is that the Board award partial bids in the suggested amounts to Safeware (Sorinex) and Welland Trading Co. (LongTek).

**Action:**





# McDermoth Elementary

Home of the Bulldogs

## Aberdeen, WA









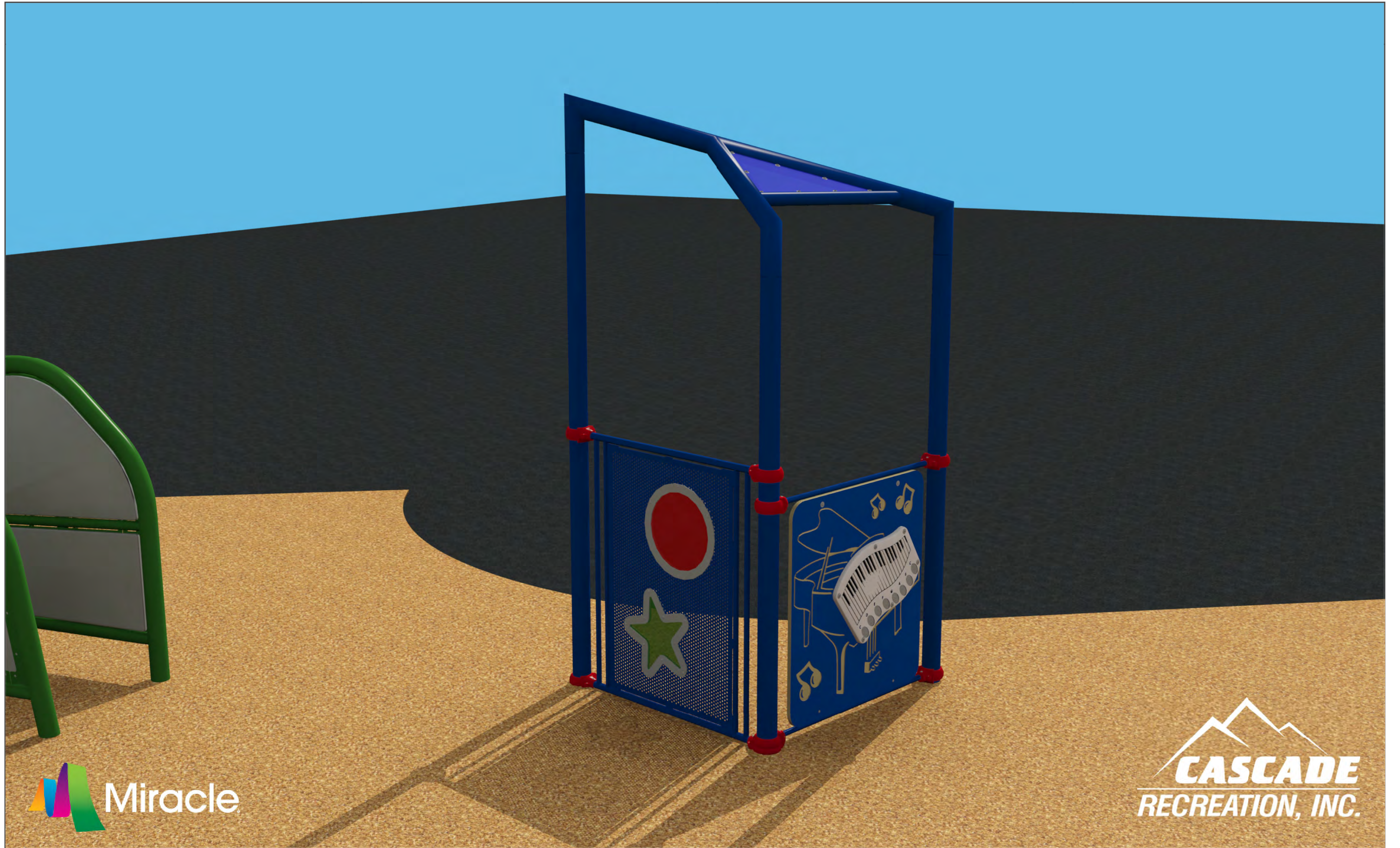
 Miracle

  
**CASCADE**  
**RECREATION, INC.**



 Miracle

 **CASCADE**  
RECREATION, INC.



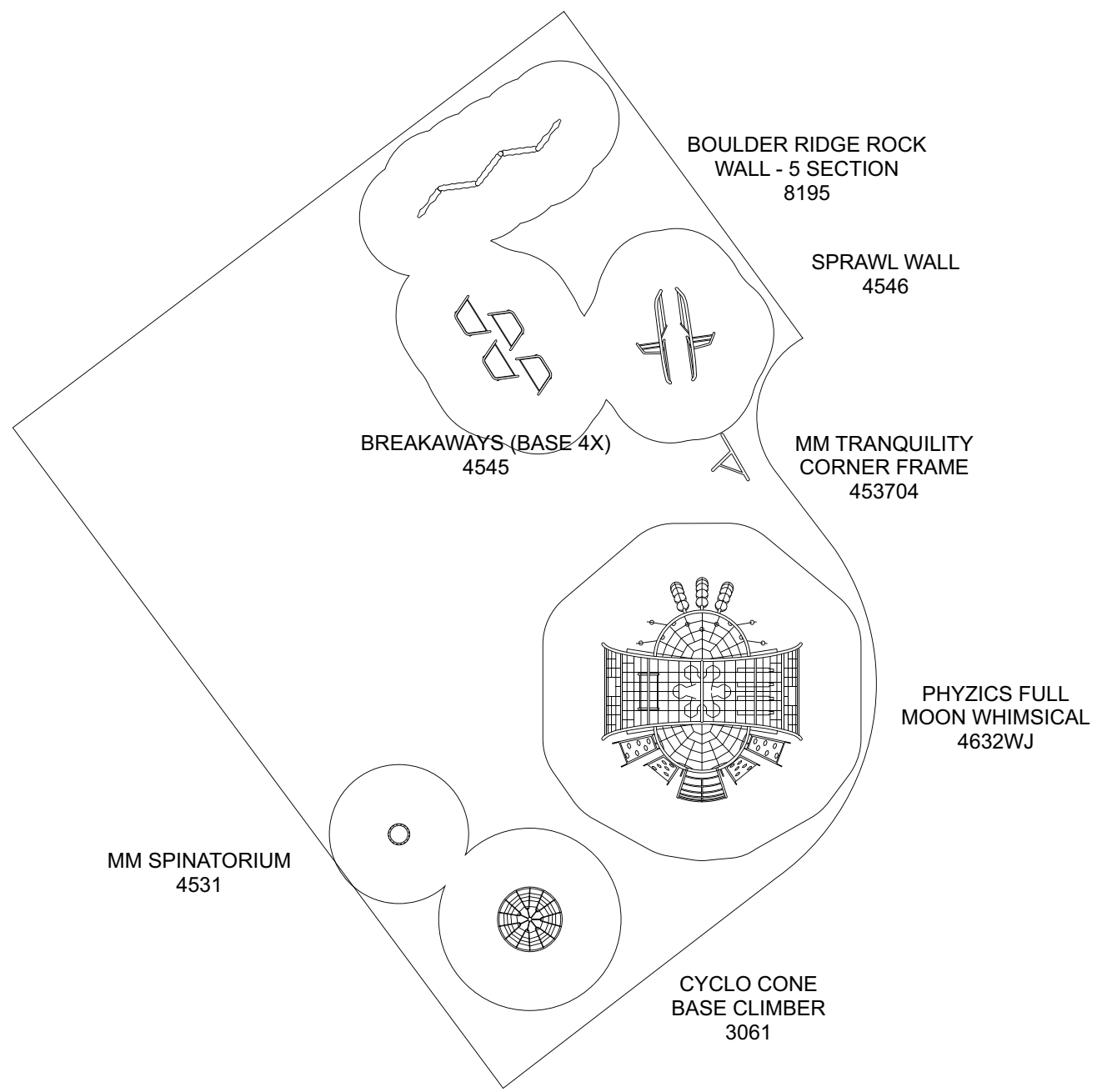
 Miracle


 **CASCADE**  
RECREATION, INC.



FOR KIDS AGES  
**5-12**  
YEARS

# Aberdeen, WA



<b>CASCADE RECREATION, INC.</b> 7602 27th Street West University Place, WA PHONE NO: (253) 566-1320 FAX NO: (253) 566-1170	<b>R0054_44488473800</b>	To promote safe and proper equipment use by children. Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each playsystem's main entry point(s) to inform parents and supervisors of the age appropriateness of the playsystem and general rules for safe play.	THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS CONFORM TO THE REQUIREMENTS OF ASTM F1487.
GROUND SPACE: 44'-0" x 89'-0" PROTECTIVE AREA: 56'-6" x 101'-0"	 <b>COMPLIES TO ASTM/CPSC</b>		AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED UNDER & AROUND ALL PLAY SYSTEMS
DRAWN BY: Tom McNabb	DATE: 10/28/2021		



Aberdeen School Board  
 March 22, 2022

<b>McDermoth Playground Funding - as of 3.10.22</b>		
<b>Item Expense</b>	<b>Cost</b>	<b>Notes</b>
Playground equipment	\$ 80,796.00	
Installation	\$ 40,848.00	
Tax	\$ 11,045.28	
<b>Total</b>	<b>\$ 132,689.28</b>	
<b>Funding Source</b>	<b>Amount</b>	<b>Status/Notes</b>
McDermoth PTO	\$ 15,000.00	Committed
Aberdeen School District	\$ 40,848.00	In process
Grays Harbor Community Foundation	\$ 25,000.00	Committed
Ben B. Cheney Foundation	\$ 15,000.00	In process - meeting 4.14
Druzianich Family Foundation	\$ 15,000.00	Committed
Goldberg Family Foundation	\$ 21,841.28	Committed - will cover remaining balance dependent on Cheney funding decision
<b>Total</b>	<b>\$ 132,689.28</b>	



**ABERDEEN SCHOOL DISTRICT  
216 NORTH G STREET  
ABERDEEN, WASHINGTON**

**SPECIAL SERVICES CONTRACT**

In consideration of the promises and conditions contained herein, Aberdeen School District (the “District”) and Pioneer Healthcare Services, LLC (the “Provider”) mutually agree as follows:

1. **Services.** The District hereby contracts with the Provider to perform the services identified in paragraph 2 hereof.
2. **Description of Services:**
  - (a) Provide School Psychology Services, Occupational Therapy Services, Physical Therapy Services, Speech Language Pathology Services and/or Nursing Services for the 2022-23 school year and/or extended school year as needed.
  - (b) Such other related services as the District may request. Said services shall be provided in a manner consistent with the accepted practices for other similar services, performed to the District’s satisfaction, within the time period prescribed by the District.
3. **Insurance.** Contracting agency or individual will maintain (at its expense), a valid policy of insurance evidencing general and professional liability coverage of not less than \$1,000,000 per occurrence covering acts or omissions and general liability which may give rise to liability for services under this Agreement. Provider shall provide a certificate of insurance evidencing such coverage upon request by the District. Provider will provide the District with assurance of this insurance coverage in writing before commencement of services under this Contract. Provider will notify the District within three (3) days in the event of cancellation or modification of such insurance. Provider’s failure to maintain such insurance policies shall be grounds for the District’s immediate termination of this Contract. The provisions of this paragraph shall survive the expiration or termination of this Contract for cause with respect to any event occurring prior to such expiration or termination.
4. **Certification and Licensing Requirements.** Provider warrants that all individuals providing services under this Agreement (“Service Providers”) meet applicable licensing and certification requirements. Provider must obtain and provide evidence to the District of current appropriate state certification and licensure at least 30 days prior to the beginning of each school year. Providers should have or be able to obtain an NPI number.
5. **Background Checks.** Pursuant to RCW 28A. 400. 303, any Service Providers under this Contract shall be required to have successfully completed a criminal history record check through the Washington State Patrol Criminal Identification System, under RCW 43.43.830-834 and RCW 10.97.030-050, and through the Federal Bureau of Investigation prior to providing any services under this Agreement. Provider will be responsible for securing these criminal history record checks and payment of all costs for obtaining such background checks. Results of the background checks must be made available to the District prior to a Service Provider providing services to the District.
6. **Prohibited Employment.** The nature of the work performed under this Contract involves services provided to children and disabled adults. Therefore, no assigned Service Provider shall have pled guilty or been convicted of any felony crime specified under RCW 28A.400.322. Any failure to comply with this paragraph shall be grounds for immediate termination of this Contract for cause.

7. **Failure to Report.** Service Providers will inform Provider and the District of any inability to provide services no later than one (1) hour prior to reporting time. The District will notify Provider as soon as possible should any Service Provider assigned to the District fail to report to work as scheduled. Provider shall be responsible for providing substitute coverage without a lapse in service to the District for Service Providers who are absent for more than 5 consecutive days.

8. **Contemporaneous Log of Service Time.** Each Service Provider shall complete a log of the names (or initials) of the students served and the amount of time for each student. Any deviation from the amount of service time shall be noted and explained. Such log shall be submitted weekly (or monthly as agreed upon) via email to the District's Special Education Director.

9. **Record Access.** Provider and Service Providers shall be responsible for maintaining and securing any records or logs necessary to justify, support, and document the services provided under this Contract. Provider shall retain such records for not less than the period prescribed by law. All duly authorized auditors of Provider and the District shall have access to examine said records.

10. **Confidentiality.** In providing services under this Contract, Provider and Service Providers may have access to personally identifiable education records and confidential information regarding District students, parents/guardians, or staff (collectively referred to as "Confidential Information"). Provider agrees that it and its Service Providers will maintain the confidentiality of Confidential Information. The use or disclosure of any Confidential Information for any purpose not directly connected to Provider's services under this Contract is strictly prohibited except where required or authorized by law.

Provider and Service Providers agree to maintain the confidentiality of student records and provide access to the parents/guardians and students of such records in accordance with the Family Education Rights and Privacy Act (FERPA) and the Health Information Privacy and Accountability Act (HIPAA).

11. **Independent Contractor.** The Provider shall perform all duties pursuant to this Contract as an independent contractor. The District shall not control or supervise the manner in which this Contract is performed, except as expressly provided herein. Nothing in this Contract shall be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Provider or its personnel. Neither party may incur debts or make commitments for the other party. Provider and its personnel shall not represent himself, herself, or itself as an employee, representative, or spokesperson for the District.

12. **Provider and Service Providers Not Employees of District.** Employees of Provider shall not be entitled to any rights or privileges of District employment. Provider assumes exclusive responsibility for any and all acts or omissions of its agents, officers, or employees. Provider will maintain direct responsibility as the employer of Service Providers for payment of wages, benefits, and other compensation, and for any applicable mandatory withholdings and contributions such as federal, state, and local income taxes, social security taxes, workers' compensation, and unemployment insurance. Provider acknowledges that the District is not withholding federal income tax or FICA (Social Security) tax from Provider's payment or paying Washington State unemployment, industrial insurance, or any other taxes on behalf of Provider or Provider's personnel. Provider shall be solely responsible for the payment of any taxes imposed by any lawful jurisdiction as a result of the performance and payment of this Contract.

13. **Quality of or Need for Services.** If the District's Special Education Director determines that the services of Provider's personnel is unable to perform or has failed to perform the services required by the District in a manner satisfactory to the District within the first sixty (60) days

of service, the Director will communicate any concerns with the Provider. The Provider will work with the District's Special Education Director to facilitate improvement. If improvement is not made in the noted time period, the District will notify Provider and such assignment will end immediately. The District's obligation to compensate for such Service Provider's services will be limited to the number of hours actually worked.

**14. Orientation.** Provider will cooperate with the District to provide Service Providers with an adequate and timely orientation to the assigned school(s).

**15. Billing, Payment, and Accounting.** Provider will submit invoices to the District's Business Office. Each invoice must identify the District purchase order number. Provider will be paid based on the rate sheet attached as Addendum A. Payment shall be made on a monthly basis after the District's Business Office receives Provider's billing statement in the form specified by the District, which statement shall include the services performed, the dates such services were rendered, and the name(s) and location(s) of the Provider's personnel performing such services. Each such billing statement must be approved before submission to the District's Business Office by the District's Special Education Director.

Invoices must be submitted one (1) time per month by the 5<sup>th</sup> of each month and payments will be made after the second school board meeting of the following month. The District will send all payments to the address printed on acceptable invoices.

Upon request, Provider shall provide to the District with an accounting of services, which shall detail the services performed on each invoice and such other information as the District may reasonably request. Upon request, Provider shall provide the District with access to the books and records related to the services of Provider for inspection, audit, and reproduction.

**16. Nondiscrimination.** By entering into this Contract, Provider assures the District that Provider complies with all laws and regulations pertaining to nondiscrimination. No person shall, on the grounds of race, creed, religion, color, national origin, sex, sexual orientation including gender expression or identity, age, marital status, veterans' status, disability, or use of a trained guide dog or service animal by a person with a disability, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any activity performed pursuant to this Contract.

**17. Indemnification and Hold Harmless.** Each party ("Indemnifying Party") shall defend, indemnify, and hold harmless the other party and such other parties officers, directors, employees, agents and contractors (the "Indemnified Parties") from and against any and all liabilities, claims, losses, costs, judgments, penalties, fines, damages and expenses arising from or connected with any act or omissions of the Indemnifying Party, its officers, directors, agents, employees or contractors. Additionally, and notwithstanding the previous sentence, the District shall indemnify the Provider for all costs incurred and associated with any suits or other causes or action brought by an HCP against the District.

**18. Debarment and Suspension.** Provider certifies that to the best of its knowledge and belief, its principals and assigned service providers are not presently debarred, suspended, proposed for debarment, declared ineligible, or involuntarily excluded for the award of contracts by a federal government agency or department. Further, Provider certifies that it is not presently indicted for and has not within three (3) year period preceding this Contract been convicted of or had a civil judgment rendered against it for commission of performing a public transaction or contract. If it is later determined that Provider knowingly rendered an erroneous certification, in addition to any other remedies available to the District, the District may terminate this Contract for cause.

**19. Contract Default.** Provider's failure to provide the services as indicated in this Contract in accordance with the terms and conditions of this Contract will constitute contract default, and, after due written notification, allows the District to terminate the Agreement for cause.

When Provider fails to furnish services in accordance with the terms and conditions of this Contract and the District must purchase replacement services at a price greater than the contract price, the difference may be charged to Provider. The District may exercise this charge as a credit against invoices due Provider.

**20. Termination.** In addition to the District's other rights under this Agreement, either party may terminate this Agreement for cause upon thirty (30) days' written notice the other party, in which case the District shall pay Provider for all services performed through the effective date of the termination less any costs incurred by the District resulting from the breach(es). The District may terminate this Agreement for its convenience upon sixty (60) days' written notice to Provider, in which case the District shall pay Provider for all services performed through the effective date of the termination. In the event that earmarked funding is withdrawn, reduced, or limited after the effective date of this contract but prior to completion, the District may terminate the Agreement without the required notice.

In no event shall either party be liable in any manner for incidental, special or consequential damages, expressly excluding claims based on its breach of confidentiality obligations, willful misconduct, or indemnification obligations for third party claims. Further, in no event shall either party's aggregate liability with respect to any claim or liability arising out of or relating to the agreement exceed the amounts actually paid to contractor for the provision of services hereunder during the 12 months preceeding the incident giving rise to the claim.

**21. Compliance with Rules and Laws.** Provider agrees to comply with all applicable laws, orders, rules, regulations and ordinances of governmental bodies applicable to this Contract as well as applicable District policies and procedures. All services provided will be in accordance with local, state and federal laws and regulations.

**22. Severability.** Each numbered clause of this Contract stands independent of all other numbered clauses. If any clause of this Contract or the application thereof to any persons or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application. Should any clause be adjudged invalid, that judgment shall not invalidate the total Contract; only clauses judged invalid shall not be enforced.

**23. Term.** Unless terminated earlier pursuant to provisions stated herein, this Contract shall commence on **August 1, 2022 and shall terminate on July 31, 2023** or the completion of the services identified in paragraph 2 hereof, whichever should first occur. This contract may be renewed annually by the District for up to three additional years.

**24. Assignment.** This Agreement may not be assigned without written authorization by the other party.

**25. Licenses, Permits, and Warranty.** Provider warrants that it and its personnel have the requisite training, skill, and experience necessary to provide the services under this Contract and are appropriately accredited and licensed by all applicable agencies and governmental entities. Provider shall be responsible for maintaining any and all licenses, permits, or other requirements for doing business or providing services under this Contract.

**26. Entire Agreement and Modification.** This written Contract constitutes the entire agreement between Provider and the District. No alterations or variations of the terms of this Contract shall be effective unless reduced to writing and signed by both parties.

**27. Governing Law.** The terms of this Contract shall be governed by the laws of the State of Washington. In the event that a dispute arises under the terms and conditions of this Contract, the parties agree to mediate the dispute prior to taking any formal legal action. In the event that legal action is commenced to resolve a dispute arising out of this Contract, the prevailing party shall be entitled to its reasonable costs and attorneys' fees.

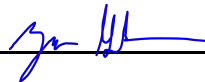
**28. Limited Liability.** In no event shall either party be liable in any manner for incidental, special or consequential damages, expressly excluding claims based on its breach of confidentiality obligations, willful misconduct, or indemnification obligations for third party claims. Further, in no event shall either party's aggregate liability with respect to any claim or liability arising out of or relating to the agreement exceed the amounts actually paid to contractor for the provision of services hereunder during the 12 months preceeding the incident giving rise to the claim.

Executed this \_\_\_ day of \_\_\_\_\_, 20\_\_.

**ABERDEEN SCHOOL DISTRICT**

**PROVIDER**

By \_\_\_\_\_

By  \_\_\_\_\_

Its \_\_\_\_\_

Its Account Manager \_\_\_\_\_

## Exclusion Search Results 0 Total Results

**Filter by:**

Entity Name	Keyword (ALL)	Status
"PIONEER HEALTHCARE SERVICES LLC"	"Pioneer Healthcare Services"	Active



**Client Confirmation of Assignment**

This serves as a confirmation of the assignment scheduled between **Pioneer Healthcare Services LLC** and **Aberdeen School District** (Client).

**Healey Miller** OT- (Pioneer Healthcare Employee) is scheduled to work at **Aberdeen School District** at a bill rate of \$72.00 per hour.

**Healey Miller** - OT - (Pioneer Healthcare Employee) is scheduled to work 7.5 hours per day on scheduled school days.

**Healey Miller** - OT - (Employee) is scheduled to work on the following days: 2022/23 School Year.

Scheduled workdays cannot be canceled by the client, and any changes to this confirmation must be agreed upon in writing and signed by **Pioneer Healthcare** and **Aberdeen School District** (Client). **30 days notice is required.**

All language in the current Staffing Agreement between **Pioneer Healthcare** and **Aberdeen School District** (Client) still applies.

Pioneer Healthcare Services LLC

Client: Aberdeen School District

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: Megan Newton

Print Name:

Title: Senior Recruiter

Title:

Date: February 17th, 2022

Date:



**Bates Technical College**  
**Inter-local Cooperative Agreement for Educational Services**  
**School Year 2022-2023**  
**With Aberdeen School District #5**

This agreement is entered into by and between Bates Technical College, Pierce County, Washington, which is hereinafter referred to as the "College" and Aberdeen School District #5 hereinafter referred to as the "District."

WHEREAS, each school district in the state of Washington is authorized by state statute to participate in Interlocal Agreements to secure educational opportunities, including vocational education programs, not otherwise provided; and

WHEREAS, the District has determined that certain students may advantageously be enrolled in the College's educational program;

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter contained, the parties agree that:

1. An eligible student is at least sixteen and, as of the beginning of the school year, is not yet twenty one years of age is enrolled in the district, and has not yet earned the credits required for, or received, a high school diploma, or fulfilled the requirements of their individual education program. Eligibility shall be established by the District. Qualifications for admission into the College program shall be determined by the College.
2. The District may approve the eligible student to enroll at the College and no costs will be paid to the College by the District unless otherwise agreed upon by both parties; the duration of the approval will be for one College school year only. The College shall not charge tuition or student services and activities fees to eligible students. Students will be responsible for payment of applicable lab, supply, and consumable textbook fees.
3. Upon reentering the District, the student's transcript will be reviewed for determination of high school credits earned.
4. Transportation to and from the College is the responsibility of the student or the parent/guardian of the student.
5. This agreement does not affect the enrollment at the College of District secondary students under the Running Start program or of district students who are receiving special educational services.
6. If a dispute arises under this Agreement, the parties agree that the venue to resolve the dispute is Pierce County.
7. The duration of the Agreement is September 1, 2022-August 31, 2023.
8. The College agrees to comply with all reporting requirements of WAC 392-121-187 and RCW 39.34.040. Basic education monies shall be allocated and paid as provided in WAC 392-121-187 or WAC 392-700-165, as appropriate.
9. The parties appoint the College as the administrator, who shall be responsible for administering this Agreement. No power or authority of acquiring, holding and disposing of real and personal property has been given or relinquished by the parties entering into this Agreement.
10. This Agreement constitutes the entire agreement of the parties and no other promise or agreement has been made that is not contained in this Agreement. Each party acknowledges that they have fully read this Agreement.

\_\_\_\_\_  
Nicholas Lutes  
V.P. of Finance and Administrative Services  
Bates Technical College

Alexia Henderson  
Superintendent Henderson  
Aberdeen School District #5

\_\_\_\_\_  
Date

March 15, 2022  
Date

**Bates Technical College**  
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\_\_\_\_\_  
Nicholas Lutes  
V.P. of Finance and Administrative Services  
Bates Technical College

\_\_\_\_\_  
Date

Alma Henderson  
\_\_\_\_\_  
Superintendent Henderson  
Aberdeen School District #5

March 15, 2022  
\_\_\_\_\_  
Date

*Memorandum of Agreement  
Between  
Quinault Indian Nation Education Department  
And  
Aberdeen School District*

This agreement will be in effect: **November, 2021 to August 31, 2022** and will be due for review of continuation for the next fiscal year during the month of **June 2022**.

I. Purpose of Interagency Agreement:

The purpose of this agreement is to establish the best cooperative method of providing quality services to QIN eligible children and their families.

It is the intent of this agreement to:

1. Define the services to be provided by each agency.
2. Ensure that all eligible children who require Educational Services receive free and appropriate services from the Aberdeen School District.
3. Ensure that each agency assumes the responsibility to communicate with the other, share leadership responsibilities and ensure that available information/resources are utilized in the most effective manner/benefit to all eligible children.
4. Ensure that this cooperative agreement between the above named agencies are developed, implemented, and reviewed at least on an annual basis.
5. Maintain professionalism and confidentiality at all times.

II. Agency Responsibilities:

Responsibility of the Aberdeen School District:

1. Maintain the Independent Student Status Accreditation, Progress Reporting, Instructor/Student Relationship, Material/Assignment Distribution, and Parent/Instructor Conferences for all eligible children.
2. Provide well-balanced meal services for all eligible children.
3. Provide educational progress reports, academic assessment information, attendance, discipline and credit accrual to QIN Education Department upon request for students whose parents/guardians have signed the QIN Education Departments Consent to Disclose Personally Identifiable Information form.
4. Provide appropriate implementation of Individualized Education Plan (IEP) in the Least Restrictive Environment (LRE), as necessary.
5. Provide all volunteer guidelines and application forms to QIN Education, to ensure their staff are following all requirements.

Responsibility of the QIN Education Program:

1. To the best of the program's ability, coordinate with the school to provide or locate additional resources for tutorial service, computer access, and basic educational supplies to all eligible children upon request.
2. To ensure all QIN staff who volunteer within Aberdeen School District are following the volunteer guidelines – finger printing, background check, forms, etc.
3. To ensure all QIN staff who are working on behalf of QIN as an agency, can conduct with identified students within the district.
4. To schedule check-in meetings with the district to check-in on how volunteer staff and staff working on behalf of QIN are doing within the district.
5. Provide all required documentation upon request for enrollment and eligibility purposes.
6. Provide a copy of the Consent to Disclose Personal Information form to the Aberdeen School District.

---

*Jashia Arnold* 3/14/22  
*QIN Education Manager* *Date*

---

*Aberdeen School District Superintendent* *Date*



# Aberdeen School District

216 North G Street  
Aberdeen, WA 98520  
**360-538-2000**  
Fax 360-538-2014  
[www.asd5.org](http://www.asd5.org)

**Alicia Henderson, Ph.D.**  
Superintendent  
360-538-2002

**Christi Sayres**  
Human Resources  
360-538-2222


**Elyssa Louderback**  
Executive Director  
Business & Operations  
360-538-2007

**Traci Sandstrom**  
Teaching and Learning  
Technology  
360-538-2123

**Rick Bates**  
Special Education  
360-538-2017

**Lynn Green**  
Career & Technical Education  
Secondary Curriculum  
360-538-2038

TO: Alicia Henderson, Superintendent  
Board of Directors, ASD5

FROM: Lynn Green, CTE Director 

RE: Surplus Vehicles

DATE: March 10, 2022

The following vehicles have been utilized in the automotive program at Aberdeen High School. The students have maximized their use and I recommend these items for surplus.

2000 Volvo V70 XC AWD Wagon

VIN # YV1LZ56D0Y2685556  
No mileage – scrap/no engine

2000 Toyota Corolla CE

VIN # 1NXBRE7YZ333955  
Mileage 86,896 – runs but smokes  
\$125.00

Thank you for your consideration.

## ADMINISTRATION

**RESIGNATION:** We recommend the Board approve the following administrator resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Elyssa Louderback	Administration	Exec. Director of Business & Operations	06/30/22

## CERTIFICATED

**RETIREMENT:** We recommend the Board approve the following certificated retirement:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jim Eddy	Miller Junior High	Teacher	08/31/22

**RESIGNATION:** We recommend the Board approve the following certificated resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Wendy Koski	Miller Junior High	Music Teacher	08/31/22
Justin Walker	AJ West Elementary	Teacher	08/31/22

**CO-CURRICULAR RESIGNATION:** We recommend the Board approve the following certificated co-curricular resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
David Bruncke	District	Outdoor School Coordinator	03/17/22

### **Certificated Substitute Hires:**

Daniel Sorenson  
Patric Haerle

## CLASSIFIED

**HIRES:** We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Brianda Arias	Aberdeen High School	Paraeducator	02/23/22
Tanya Fuller	Aberdeen High School	Paraeducator	02/28/22
Brenda Girard	Aberdeen High School	Food Service Worker	03/16/22
Britney Perez	Aberdeen High School	Behavior Support Specialist	03/07/22
Aneshia Stroup	Aberdeen High School	Paraeducator	03/25/22
Kira Miller	Aberdeen HS/Miller JH	Piano Accompanist	03/03/22
Jennifer Krasowski	Aberdeen HS/Stevens	SLP Tech	03/03/22
Michelle Nipper	Harbor Learning Center	21 <sup>st</sup> Century Paraeducator	01/31/22
Adair Ramirez	Harbor Learning Center	Student Family Support Assistant	TBD
Stephanie Harriman	Detention	Student Family Support Assistant	03/09/22
Doreen Thompson	AJ West Elementary	21 <sup>st</sup> Century Food Service Worker	01/31/22
Yazmin Carbajal	Stevens Elementary	21 <sup>st</sup> Century Site Coordinator	02/24/22
Charles (David) Ashe	Transportation	Bus Driver	02/01/22
Dawn Crabb	Transportation	Bus Driver	02/01/22
Alexandria Ramos	Transportation	Bus Driver	02/01/22

**CO-CURRICULAR HIRE:** We recommend the Board approve the following classified co-curricular hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Julayne Fleury	Aberdeen High School	Musical Director	03/16/22

**CLASSIFIED (Cont'd)**

**LEAVE OF ABSENCE:** We recommend the Board approve the following classified leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Stacie Bell	Robert Gray Elementary	Behavior Support Specialist	02/09/22-02/18/22

**RESIGNATIONS:** We recommend the Board approve the following classified resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Tanya Fuller	Aberdeen High School	Paraeducator	03/06/22
Kellie Meers	AJ West Elementary	Paraeducator	03/09/22
Kris Taylor	Stevens Elementary	21 <sup>st</sup> Century Site Coordinator	02/18/22

**EXTRA-CURRICULAR HIRES:** We recommend the Board approve the following extra-curricular hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Todd Bridge	Aberdeen High School	Assistant Track Coach	02/28/22
Brandyn Brooks	Aberdeen High School	Assistant Track Coach	02/28/22
David Bruncke	Aberdeen High School	Assistant Girls' Tennis Coach	02/28/22
Aaron Cleverly	Aberdeen High School	Assistant Baseball Coach	02/28/22
Larry Fleming	Aberdeen High School	Head Boys' Soccer Coach	02/28/22
Desiree Glanz	Aberdeen High School	Head Track Coach	02/28/22
David Hinch	Aberdeen High School	Head Baseball Coach	02/28/22
Ashley Kohlmeier	Aberdeen High School	Head Girls' Tennis Coach	02/28/22
Kimberly (Ivy) Lyles	Aberdeen High School	Assistant Track Coach	02/28/22
Jessica Madison	Aberdeen High School	Assistant Fastpitch Coach .5 FTE	03/01/22
Jimmy McDaniel	Aberdeen High School	Head Fastpitch Coach	02/28/22
Paige Mendenhall	Aberdeen High School	Assistant Girls' Golf Coach	02/28/22
Megan Pumphrey	Aberdeen High School	Assistant Fastpitch Coach	02/28/22
Steve Reed	Aberdeen High School	Assistant Track Coach	02/28/22
Romeo Sanchez	Aberdeen High School	Assistant Boys' Soccer Coach	02/28/22
Brandon Siano	Aberdeen High School	Assistant Fastpitch Coach	02/28/22
Jose Soto	Aberdeen High School	Assistant Boys' Soccer Coach	03/15/22
Dan Sundstrom	Aberdeen High School	Head Girls' Golf Coach	02/28/22
Craig Yakovich	Aberdeen High School	Assistant Baseball Coach	02/28/22
Jim Daly	Miller Junior High	Assistant Track Coach	04/11/22
Stacy Devall	Miller Junior High	Assistant Track Coach	04/11/22
Breanna Gentry	Miller Junior High	Head Track Coach	04/11/22

**EXTRA-CURRICULAR RESIGNATIONS:** We recommend the Board approve the following extra-curricular resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Katelynn Reeson	Aberdeen High School	Assistant Fastpitch Coach .5 FTE	02/16/22
John Takagi	Aberdeen High School	Assistant Football Coach .5 FTE	03/10/22

**Classified Substitute Hires:**

Michelle Caskey  
Marlene Kemp  
Pamela King  
Vance Sommers

**ABERDEEN SCHOOL DISTRICT NO. 5**  
**Aberdeen, Washington**

**SUPERINTENDENT'S CONTRACT**

It is hereby agreed by and between the **Board of Directors of the Aberdeen School District No. 5**, Grays Harbor County, Washington (the "Board") and **Jeffrey Thake** (the "Superintendent") that the Board, in accordance with its action at its meeting on the **22nd day of March, 2022**, hereby employs **Jeffrey Thake** as Superintendent of the Aberdeen School District for the period commencing July 1, 2022, and ending June 30, 2025.

**AGREEMENTS**

1. In consideration of an annual salary of \$185,000 the Superintendent agrees to faithfully perform the duties of the Superintendent of the Aberdeen School District as prescribed by the laws of the State of Washington and by the policies, rules, and regulations made thereunder by the Board. The annual salary shall be paid in equal monthly installments in accordance with the rules and regulations of the Board.
2. The Superintendent shall perform the duties of Superintendent of Schools of the District and Secretary of the Board as prescribed by the laws of the State of Washington, the rules and regulations of the State Board of Education and the Office of the Superintendent of Public Instruction, Board policies and procedures, and the Code of Ethics of the State and National Associations of School Administrators.
3. The Superintendent may attend appropriate professional meetings at the local, state, and national level, after providing the Board chairperson proper notification. Reasonable expenses incurred as a result of said attendance shall be paid/reimbursed by the District according to established Board policies.
4. The Superintendent will have freedom to recommend to the Board the organization, reorganization, and arrangement of the administrative and supervisory staff of the District in the manner which, in his judgment, best serves the interests of education and the District. The Superintendent shall be responsible for the administration of instruction and the business affairs of the District with the assistance of the staff. It is the responsibility of the Superintendent to recommend to the Board of Directors the selection, placement, and transfer of all personnel within the District in accordance with State law and the policies and procedures adopted by the Board. Nothing contained in this paragraph shall authorize the Superintendent to perform any act, which under the laws of the State of Washington, cannot be delegated by the Board to the Superintendent.
5. The Board shall provide the Superintendent with periodic opportunities to discuss Superintendent-Board relationships. The Board shall evaluate and assess in writing the performance of the Superintendent at least once a year on or before June 30 of each year of this contract.



6. Following evaluation of the Superintendent's performance, the Board shall determine whether the Superintendent's contract shall be extended for one (1) year beyond its then existing termination date. If the Board determines to extend the contract, the parties shall execute a written document identifying the new termination date of the contract. The Superintendent shall notify the Board not later than January 20th of his intent to retire at the conclusion of that contract year.
7. The District hereby retains the right to increase the annual salary of the Superintendent. In subsequent contract years, the Superintendent's salary shall be increased by any state-funded implicit price deflator (IPD) afforded to nonsupervisory certificated staff in the District. Any such increase granted shall be subject to the limitations of law pertaining thereto. Any adjustment in the salary made during the life of this contract shall be in the form of an amendment and shall become a part of this contract, but it shall not be deemed that the District and Superintendent have entered into a new contract nor that the termination date of the existing contract has been extended as a result of any such amendment.
8. In addition to annual salary, the Superintendent shall receive the following in consideration for the performance of duties as the Superintendent of the District.
  - A. The Superintendent shall supply his own vehicle for District business. The annual salary described in paragraph one shall be augmented in an amount equal to five hundred dollars (\$500.00) each month in lieu of other expense reimbursement for in-District travel. (Pursuant to RCW 42.24.090, it is the determination of the Board that this means of reimbursement is less costly than providing an automobile to the Superintendent.) The Superintendent will also be entitled to out-of-District mileage and other expense reimbursement for official business as provided by law and District policy for administrators.
  - B. Twelve (12) days sick leave with compensation for illness, injury, and emergencies to accumulate as provided by law with unused leave treated in the manner prescribed by law and District policy.
  - C. The Superintendent shall be afforded medical, dental, long-term disability, term life insurance and other benefits commensurate with that provided other full-time administrative personnel through the School Employee Benefits Board (SEBB).
  - D. Holidays recognized by the District.
  - E. The Superintendent's contract consists of 260 days, which is inclusive of 11 paid holidays. The Superintendent shall earn thirty (30) days of paid vacation per year, to be used upon prior notification to the Board. Unused vacation shall accumulate to a maximum of sixty (60) days. Such accumulated vacation may be taken in a subsequent year, provided that no

more than six (6) weeks of continuous vacation will be permitted regardless of accumulation. Up to ten (10) days of unused vacation as of June 30 of any calendar year shall be compensable on the July pay warrant. To the extent consistent with law and without causing the District any financial penalty or pension chargeback, unused vacation will be compensable upon termination of employment at the then applicable salary rate (1/224 per day) to a maximum of thirty (30) days.

- F. The Superintendent is expected to participate in civic and business affairs of the community including the Chamber of Commerce and local service clubs. Membership in a service club and attendance at various community events shall be integral to the Superintendent's duties, and the District shall pay dues and other costs associated with participation in such activities in accordance with Board-approved guidelines and procedures. Dues to maintain active membership in the professional organizations of Washington Association of School Administrators and the American Association of School Administrators shall be paid by the District.
  - G. The Board reserves the right to require the Superintendent to submit to a medical examination when the Board deems the Superintendent disabled. The physician shall be selected and paid by the Board. If the Superintendent is certified to be disabled such that she cannot perform his duties, the Board may terminate this contract, whereupon any further obligations of the Board shall cease, except that the Superintendent shall be allowed to use any accumulated leave in the manner prescribed by law and District policy. In the event of termination due to extended absence or disability, any further obligations of the Board under this contract shall thereupon cease, provided that, in the event of termination due to disability, the Board will reassign the Superintendent to inactive administrative status for the period of the Superintendent's accumulated disability leave.
- 9. The Superintendent agrees to reside in the District. The District shall reimburse the Superintendent the documented costs for moving expenses associated with relocating his residence within the boundaries of the District up to a maximum of \$5,000. The Superintendent will present an itemized statement, with copies of receipts, when seeking reimbursement for moving expenses.
  - 10. The Superintendent agrees to devote his time, energies and skills to the services of the District and the promotion of its interest and shall not accept any other employment or engage in any outside enterprise, unless by mutual agreement. Any consulting activities must take place during approved leave days.
  - 11. The District shall defend and hold harmless the Superintendent from any claim, action or legal proceeding arising out of the Superintendent's performance or failure of performance of duties for, or employment with, the District, provided that the Superintendent was acting in good faith and with the scope of his

ASD5 Superintendent Contract  
July 2022 – June 2025

employment and in compliance with the policies and procedures of the District. Where the District so defends, it will indemnify the Superintendent against any resulting judgment or settlement payment. The District's obligations under this paragraph are limited to civil claims and litigation, shall not apply to action by the District relating to the Superintendent's employment status, and are only effective to the extent that they are within the authority of the District under the laws of the State of Washington.

12. Termination of Agreement: Should the Board decide to terminate this agreement without cause, the Superintendent will be entitled to twelve (12) months' severance salary and associated benefits, or the balance of the contract, whichever is less.

By signing the foregoing contract, Jeffrey Thake and the Board of Directors of this District named herein, agree to its terms.

**ACCEPTED** this 13th day of March, 2022:



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Jeffrey Thake  
Superintendent

**ACCEPTANCE APPROVED** this 22nd day of March, 2022, by the Board of Directors of Aberdeen School District No. 5, Grays Harbor County, State of Washington.

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Jennifer Durney  
President, Board of Directors  
Aberdeen School District No. 5