

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Remote Public Meeting

January 11, 2022, 5 p.m.

AGENDA

Instructions for joining the meeting:

https://asd5-org.zoom.us/webinar/register/WN_CYylGT9oSYGtIFm00wRP-A

You will receive a confirmation email containing information about joining the webinar.

Join by phone: 1-253-215-8782; Meeting ID 815 8955 4291

5:00 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Accounts Payable
3. Gifts to the District

Comments from Board Members

1. Meeting Format

Comments from Student Representative

Comments from the Public

Under the emergency provisions of Resolution 2020-02, public comment is welcome via email and should be submitted to schoolboard@asd5.org by noon the day of the meeting.

1. Andy Workman – Student cell phones

Old Business

Superintendent's Report

1. [School Board Appreciation](#)
2. Instructional Program
3. Health & Safety Update
4. [Yondr at Miller](#)

Board Meeting Agenda
January 11, 2022

Teaching and Learning

1. [Robert Gray School Improvement](#)
2. [Sexual Health Education](#)
3. Business Week

Financial Services

1. [Fiscal Status Report](#)
2. [Miller Site Plan](#)

New Business

1. [Policy 3245 Students and Telecommunication Devices](#)
2. New Club at Miller
3. [Counseling Contract](#)
4. Next Meeting

Executive Session / Closed Session

Personnel Matters

1. [Personnel Report](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

January 11, 2022, 5 p.m.

Link to join the meeting

https://asd5-org.zoom.us/webinar/register/WN_CYyIGT9oSYGtIFm00wRP-A

You will receive a confirmation email containing information about joining the webinar.

Or, join by phone: 1-253-215-8782; Meeting ID: 815 8955 4291

Call to Order

This meeting is being conducted remotely in compliance with the governor's emergency provisions of the Open Public Meetings Act.

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on December 14, 2021, and the special meeting on January 4, 2022, are enclosed for your review and approval.
2. Accounts Payable – The payroll and accounts payable for December are enclosed for your review and approval.
3. Gifts to the District
 - a. FFA – A donation from the Darrell and Elaine Lokken fund at the Grays Harbor Community Foundation in the amount of \$500 for FFA at Aberdeen High School.
 - b. Miller Music Program – Phil Robinson of Aberdeen donated a clarinet in support of the music program at Miller Junior High School.

Comments from the Board

1. Meeting Format – Board members will discuss current requirements for public meetings and whether to add an in-person component.

Comments from Student Representative

Comments from the Public

1. Under the emergency provisions of Resolution 2020-02, written public comment is welcome via email and should be submitted to schoolboard@asd5.org before noon on the day of the meeting.
 - a. Andy Workman – Student cell phones

Old Business

Superintendent's Report

1. School Board Appreciation Proclamation – January is School Board Recognition Month. The commitment and volunteer service of our Board of Directors is appreciated. Superintendent Henderson will share Gov. Jay Inslee's proclamation praising their service. [Enclosure 2](#)
2. Instructional Program – Superintendent Henderson will provide an update on the instructional program as it relates to COVID impacts.
3. Health & Safety Update – Superintendent Henderson will provide an update on the ongoing COVID-19 health and safety measures in place for district operations.
4. Yondr at Miller – Superintendent Henderson will provide an update on implementing the Yondr cell phone program at Miller Junior High School in support of School Board Policy 3245 – Students and Telecommunication Devices. [Enclosure 3](#)

Teaching and Learning

1. Robert Gray School Improvement – Principal Sherri Northington will provide an overview of Robert Gray Elementary School. [Enclosure 4](#)
2. Sexual Health Education – Teaching and Learning Director Traci Sandstrom will provide an overview of the new state requirements for K-12 Comprehensive Health Education. [Enclosure 5](#)
3. Business Week – CTE Director Lynn Green will update the Board on plans for Business Week this school year.

Financial Services

1. Fiscal Status Report – Executive Director of Business and Operations Elyssa Louderback will present the Fiscal Status Report for December. [Enclosure 6](#)
2. Miller Site Plan – Bids were opened Jan. 3 for site preparation for the Miller Junior High outdoor covered area. We are recommending the contract be awarded to the lowest qualified bidder, Rognlin's Inc. of Aberdeen. [Enclosure 7](#)

New Business

1. Policy 3245 Students and Telecommunication Devices – An update to the cell phone policy is presented for first reading. [Enclosure 8](#)
2. New Club at Miller – The Associated Student Body at Miller Junior High School approved a new club at its Dec. 8, 2021, meeting – a drug prevention club to work with True North. Board approval is requested.

Board Information
January 11, 2022

3. Community Integrated Health – An agreement with Community Integrated Health Services to allow mental health counselors to meet with their student clients at school is presented for your review and approval. [Enclosure 9](#)
4. Next Meeting – The next regular meeting of the Board is scheduled for 5 p.m. Tuesday, February 8, 2022. A special meeting for an executive session to review applications for the superintendent position is scheduled for 5 p.m. Tuesday, March 1.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 15 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee).

1. Personnel Report [Enclosure 10](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – December 14, 2021

President Pro-tem Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 6:00 p.m. Tuesday, December 14, 2021, via webinar following guidance for conducting remote meetings in compliance with the Open Public Meetings Act. Directors present were Annica Mizin, Jeremy Wright and Suzy Ritter, along with Student Representative Alexis Durr, Superintendent Alicia Henderson, and 37 patrons and staff watching remotely. Director Jessica Jurasin joined the meeting after the flag salute.

CALL TO ORDER

The meeting began with the flag salute.

On a motion by Suzy Ritter and seconded by Jessica Jurasin, the Board approved the consent agenda, which included the minutes from the regular meeting on November 16, 2021, and Payroll vouchers 831846 through 831875 totaling \$3,749,613.43; General Fund vouchers 831844 through 831845, 831876 and 831889 through 831979 totaling \$700,951.08; ASB Fund vouchers 831877, 831879 through 831888 and 831980 totaling \$12,829.19; a Private Purpose Trust Fund voucher 831878 in the amount of \$500.00, and a gift to the District from Terry Dion who donated a 2001 Saturn L-Series valued at \$400.00 for use in the automotive program at Aberdeen High School.

CONSENT AGENDA

Superintendent Alicia Henderson administered the oath of office to the newly elected directors Jeremy Wright in Position 4 and Annica Mizin in Position 5.

OATHS OF OFFICE

The Board conducted its annual organization. Jennifer Durney was unanimously elected president in a roll call vote. Suzy Ritter was unanimously elected vice president in a roll call vote.

ELECTION OF OFFICERS

Director Suzy Ritter spoke highly about the material covered at the annual WSSDA Conference that she and Director Jeremy Wright were able to attend in person.

COMMENTS FROM BOARD MEMBERS

Director Wright also commented that there was a lot of material shared at the conference and he is looking forward to the challenge of serving on the Board.

President Durney commented that she attended virtually and that she always finds the conference worthwhile.

Director Jessica Jurasin welcomed the two new board members Annica Mizin and Jeremy Wright.

Alexis Durr provided the student report. She noted that Winter Sports have begun, that the AHS Band, American Sign Language students and the Miller and AHS choirs are all performing in concert this week.

COMMENTS FROM STUDENT REPRESENTATIVE

Superintendent Henderson provided an update on the instructional programs in the District and an update on the impact of COVID in the District. She noted that there has been an increase in student and staff absences due to positive COVID tests and the resulting contact tracing. In addition, a third-grade class at Robert Gray Elementary School went into remote learning last week and Girls Wrestling at Aberdeen High School is dealing with an outbreak.

SUPERINTENDENT
REPORT

INSTRUCTIONAL
PROGRAM

HEALTH & SAFETY

Principal Jamie Stotler gave a presentation on the English Language Learning Program in the District. She noted that the number of students served has grown the past three years from 377 in 2019-20 to 422 this year.

ELL PROGRAM

Principal Bryan McKinney provided a report on McDermoth Elementary School's school improvement and social/emotional learning initiatives.

MCDERMOTH
SCHOOL
IMPROVEMENT

Executive Director of Business and Operations Elyssa Louderback presented the year-end fiscal report for the 2020-2021 school year, including a four-year overview. She reported that the District began the year with a beginning fund balance of \$2,774,037.23; received revenues of \$51,208,334.56; processed expenditures totaling \$48,580,886.30, and transferred \$1,783,763.25. She reported that the ending fund balance of \$3,617,722.24 was 7.18 percent of expenditures and very close to the budget plan and in compliance with the Board's goal of maintaining a minimum fund balance of 5 percent. She provided an overview of the Capital Projects, ASB, Transportation and Debt Service funds, and reported on ESSER funds, COVID-19 expenses and enrollment.

2021-2021 YEAR-
END REPORT

Executive Director of Business and Operations Elyssa Louderback presented the Fiscal Status Report for November 2021. She reported an ending fund balances of \$3,224,927.14 in the General Fund, \$1,841,360.31 in the Capital Projects Fund, \$355,950.29 in the Debt Service Fund, \$287,087.54 in the Associated Student Body Fund, and \$357,908.62 in the Transportation Vehicle Fund.

FISCAL STATUS
REPORT

Following discussion about the search for the next superintendent, the Board adjusted the meeting schedule for January to March. There will now be one regular meeting in those months to allow for meetings related to the superintendent search. The meetings will be Jan. 11, Feb. 8 and March 8.

CALENDAR
ADJUSTMENT

The Board approved the list of surplus library books at Robert Gray Elementary School and declared surplus equipment inventoried by the Maintenance Department as no longer needed by the District.

SURPLUS

The next regular meeting of the Board is scheduled for 5 p.m. Tuesday, Jan. 11, 2022, to be conducted remotely with proper notice and access provided under the governor's emergency provisions of the Open Public Meetings Act.

NEXT MEETING

At 7:10 p.m., President Jennifer Durney recessed the meeting for an executive session expected to last 15 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The meeting was reconvened in regular session at 7:25 p.m.

EXECUTIVE
SESSION

Under certificated matters, the Board approved a change of assignment for Aaron Roiko from interim principal to principal at Aberdeen High School effective Dec. 1; approved the hiring of Marnie Ranheim as a counselor in the 21st Century Program effective Dec. 6 and Jenny Sturgill as a counselor in the 21st Century Program effective Nov. 29, and Bailee Green as a kindergarten teacher (current-year only) at Central Park Elementary School effective Nov. 16; approved the hiring of Ryan Eyre as advisor for the Knowledge Bowl Team at Aberdeen High School effective Nov. 22; Tessa Pfeiffer from her position as a teacher at McDermoth Elementary School effective Oct. 21, 2021, to Jan. 11, 2022; approved the hiring of Justin Kautzman, Whitnie Kramer, Rebeca Moreno Perez and Alexander Seta as substitutes for the District, and accepted the resignation of Teri Seguin as a substitute for the District effective Dec. 7.

PERSONNEL
REPORT
CERTIFICATED
CLASSIFIED

Under classified matters, the Board approved the hiring of Christina Barnes as a certified occupational therapy assistant for the District effective Dec. 7, Zachary Denny, Sheri Griggs and Trish Sims as SLP technicians for the District effective Dec. 13; approved the hiring of para-educators Lynn Fletcher at Miller Junior High School effective Nov. 29, Tanya Bowers-Anderson at A.J. West Elementary School effective Dec. 6, and Rhonda Fink at Hopkins Preschool effective Dec. 1; approved the hiring of Lucas Barr as a behavior support specialist at Central Park Elementary School effective Dec. 6; approved a leave of absence for M. Eileen Christensen from her position as a para-educator at the Hopkins Building effective Nov. 5 to Dec. 17; approved the hiring of assistant coaches at Aberdeen High School -- Alexie Darst for Girls' Wrestling effective Dec. 29, Curtis Eccles for Boys' Basketball effective Dec. 1, and Kaycee Short for Cheerleading effective Dec. 2; approved the hiring of Ashley Aschim, Breanna Gentry and Macoy Gronseth as head coaches for Boys Basketball at Miller Junior High School effective Jan. 3; approved the hiring of Jeanna Baltazar as a substitute for the district and accepted the resignation of Gloria Salmon as a substitute effective Dec. 8.

There being no further business, the regular meeting was adjourned at 7:22 p.m.

ADJOURN

Alicia Henderson, Secretary

Jennifer Durney, President

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Special Meeting of the
Board of Directors – January 4, 2022

President Jennifer Durney convened the special meeting of the Aberdeen School District Board of Directors at 5:00 p.m. Tuesday, January 4, 2022, via webinar following guidance for conducting remote meetings in compliance with the Open Public Meetings Act. Directors present were Jessica Jurasin, Annica Mizin and Suzy Ritter, along with 22 patrons and staff watching remotely. Director Jeremy Wright was excused.

CALL TO ORDER

The meeting began with the flag salute.

Dr. Nathan McCann, the consultant from McPherson & Jacobson, LLC, who is assisting the Board in the search for the next superintendent, presented the Stakeholder Report and summarized the meetings held with community members, district staff, and student leaders. The Board discussed how the comments from stakeholders will help inform their decisions during the hiring process.

STAKEHOLDER
REPORT

Dr. McCann and the Board discussed the timeline and framework for bringing finalists into the District for interviews. It was agreed that interviews will take place in March on March 8-10 and/or March 15-17.

INTERVIEW
SCHEDULE

A special meeting for the purpose of reviewing applications for the position of superintendent was scheduled for 5 p.m. Tuesday, March 1.

SPECIAL MEETING
SCHEDULED

There being no further business, the special meeting was adjourned at 5:48 p.m.

ADJOURN

Alicia Henderson, Secretary

Jennifer Durney, President

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 11, 2022, the board, by a _____ vote, approves payments, totaling \$352,795.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 832010 through 832070, totaling \$352,795.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
832010	1ST SECURITY BANK PAYROLL/PERS	01/06/2022	693.75
832011	Aberdeen Office Equipment Inc	01/06/2022	6,900.50
832012	Aberdeen Sanitation	01/06/2022	2,254.88
832013	Amazon Capital Services	01/06/2022	6,764.80
832014	Aramark Uniform Services	01/06/2022	20.48
832015	Auto-Chlor	01/06/2022	229.07
832016	Berglund,schmidt & Associates	01/06/2022	4,968.59
832017	Bickar, Denny	01/06/2022	650.00
832018	Builders Hardware & Supply	01/06/2022	371.41
832019	Cascade Natural Gas	01/06/2022	30,372.76
832020	Caskey Industrial Supply Co In	01/06/2022	189.42
832021	Centurylink	01/06/2022	1,820.38
832022	CHARLIES PRODUCE	01/06/2022	2,605.00
832023	Cintas Corporation	01/06/2022	5,820.30
832024	City Of Aberdeen	01/06/2022	6,864.16
832025	Clay Art Center	01/06/2022	986.69
832026	Comcast	01/06/2022	344.63
832027	Dairy Fresh Farms	01/06/2022	6,271.32
832028	Dell Usa Lp	01/06/2022	2,280.88
832029	Domino's Pizza	01/06/2022	538.82
832030	Esco, Susan	01/06/2022	10,200.00
832031	Espresso Products Direct (epd	01/06/2022	415.55
832032	Franz Family Bakeries	01/06/2022	905.83
832033	Greater Grays Harbor, Inc	01/06/2022	1,817.00
832034	Harbor Auto & Truck Parts	01/06/2022	970.57
832035	HB Portables	01/06/2022	302.14
832036	Health Care Authority	01/06/2022	1,495.63
832037	Home Depot	01/06/2022	3,187.09
832038	Home Depot Pro Institutional	01/06/2022	372.79
832039	Hoquiam School District #28	01/06/2022	123,560.71
832040	Hultman Construction and Envir	01/06/2022	13,787.71
832041	INNOSEAL	01/06/2022	1,192.00
832042	Johnson Controls Inc (pay)	01/06/2022	1,094.07

Check Nbr	Vendor Name	Check Date	Check Amount
832043	KCDA Purchasing Coop.	01/06/2022	13,508.47
832044	KCDA Purchasing Coop.	01/06/2022	4,250.14
832045	Leader Services	01/06/2022	1.40
832046	Lemay Mobile Shredding	01/06/2022	150.83
832047	MinuteMan Press	01/06/2022	1,268.02
832048	Northwest Textbook Depository	01/06/2022	46.35
832049	NW Foodservice Distribution	01/06/2022	283.38
832050	O'Reilly Auto Parts	01/06/2022	42.70
832051	Office Depot	01/06/2022	206.33
832052	Parris, Trinity A	01/06/2022	1,833.32
832053	Petrocard Inc	01/06/2022	9,530.29
832054	Pioneer Healthcare Services LL	01/06/2022	10,255.00
832055	PresenceLearning Inc	01/06/2022	10,260.00
832056	Puget Sound Joint Purchasing C	01/06/2022	450.00
832057	Ricoh Usa Inc	01/06/2022	46.99
832058	Riddell/all American	01/06/2022	2,989.90
832059	SKY BRIDGE THERAPIES	01/06/2022	800.00
832060	Soliant Health	01/06/2022	4,875.00
832061	Swanson's Food	01/06/2022	256.35
832062	The Daily World	01/06/2022	174.00
832063	US Cellular	01/06/2022	5,365.60
832064	US Foods - Seattle	01/06/2022	27,158.33
832065	Us Postal Service (cmrs-Fp)	01/06/2022	2,000.00
832066	Verizon Wireless	01/06/2022	2,829.70
832067	Washington State School For Bl	01/06/2022	5,269.33
832068	Westcare Clinic	01/06/2022	85.00
832069	Zaner-Bloser, Inc	01/06/2022	8,322.81
832070	Zones, Inc	01/06/2022	286.83
61	Computer	Check(s) For a Total of	352,795.00

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As of January 11, 2022, the board, by a _____ vote, approves payments, totaling \$1,851,254.85. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 831983 through 832009, totaling \$1,851,254.85

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
831983	1st Security Bank-Child Suppo	12/31/2021	2,371.00
831984	Aberdeen High School-AHS Schol	12/31/2021	90.00
831985	Aberdeen School District-SERS	12/31/2021	147,044.68
831986	Aberdeen School District-TRS	12/31/2021	358,598.10
831987	Aberdeen School District Defer	12/31/2021	21,075.68
831988	AllState	12/31/2021	116,590.60
831989	Bank Of The Pacific	12/31/2021	590,379.20
831990	Cnty/city Mun Ees	12/31/2021	2,924.85
831991	Dynamic Collectors	12/31/2021	500.00
831992	E.S.D.#113 Unemployment Coop	12/31/2021	1,360.19
831993	Ed.Serv.Dist.#113	12/31/2021	28,420.11
831994	Employment Security	12/31/2021	9,281.80
831995	GESA	12/31/2021	6,635.00
831996	HCA-SEBB BENEFITS-600D01	12/31/2021	505,769.38
831997	HCA-SEBB FLEX SPEND-600D01	12/31/2021	4,032.09
831998	Legal Shield	12/31/2021	97.70
831999	Pse Of Wa	12/31/2021	5,814.42
832000	The Standard Insurance Company	12/31/2021	2,035.37
832001	Tsa Consulting Group Inc	12/31/2021	13,222.00
832002	Twin Star Credit Union	12/31/2021	220.00
832003	Twin Star Scholarship Acct	12/31/2021	67.00
832004	Twinstar Pse Local Dues	12/31/2021	67.00
832005	United Way	12/31/2021	517.38
832006	Veba Contributions-Y1286.001	12/31/2021	12,250.60
832007	Wa State School Ret Assn	12/31/2021	49.00
832008	Wea Chinook	12/31/2021	29.34
832009	Wea Payroll Deductions	12/31/2021	21,812.36

27 Computer Check(s) For a Total of 1,851,254.85

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As of January 11, 2022, the board, by a _____ vote, approves payments, totaling \$1,739,634.04. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 831982 through 831982, totaling \$1,739,634.04

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
831982	1ST SECURITY BANK PAYROLL/PERS	12/30/2021	1,739,634.04
1	Computer	Check(s) For a Total of	1,739,634.04



Board, School <schoolboard@asd5.org>

Jan 11 questions to the board

1 message

Andy Workman <workmans9852088@gmail.com>

Fri, Jan 7, 2022 at 2:55 AM

To: "schoolboard@asd5.org" <schoolboard@asd5.org>

I recently wrote a letter to each board member and the superintendent, I asked these questions in the letter and would like a response on the record from each member of the board as well as from the superintendent.

1.) Is the school district going to reimburse the student/family for damage or theft as a result of the new yondr policy?

2.) What are the consequences for noncompliance?

3.) At the December 15th meeting it was said that there was a \$10 fee for damage to a student's yonder pouch, who decided this? and when did parents agree to this?

4.) Why are staff exempt from this?

5.) What is the Aberdeen School Districts policy on discrimination?

6.) How is the Aberdeen School district treating students with respect as referred to on page #2 of the student handbook when staff [REDACTED] made comments about how staff have more rights than students and those students don't own the school grounds, the staff do?

7.) Do we the taxpayers in this district not fund the district?

The State of Washington



Proclamation

WHEREAS, the mission of Washington's public school system is to assure that all students achieve at high levels and possess the knowledge and skills to be responsible members of a democratic society who enjoy productive and satisfying lives; and

WHEREAS, Washington's 295 locally elected school boards and nine elected educational service district boards are the core of the public education governance system in our state; and

WHEREAS, the districts and regions they lead serve more than one million students, have a combined annual budget of over \$15 billion, and employ approximately 120,000 people; and

WHEREAS, school directors play a crucial role in promoting student learning and achievement by creating a vision, establishing policies and budgets, and setting clear standards of accountability for all involved; and

WHEREAS, school directors are directly accountable to the residents in their districts and regions, serving as a vital link between members of the community and their schools; and

WHEREAS, school directors and educational service districts provide a passionate voice of advocacy for public schools and the welfare of school children; and

WHEREAS, it is appropriate to recognize school directors as outstanding volunteers and champions for public education;

NOW, THEREFORE, I, Jay Inslee, Governor of the state of Washington, do hereby proclaim January 2022 as

School Board Recognition Month

in Washington, and I encourage all people in our state to join me in this special observance.

Signed this 15th day of December, 2021

A handwritten signature in blue ink, appearing to read "Jay Inslee".

Governor Jay Inslee





Miller Junior High School

100 E. Lindstrom St. / Aberdeen, WA 98520 / (360) 538-2100

January 2022

Dear Parents and Guardians,

We are writing to share exciting news: We will be using the [Yondr](#) system to make our school a phone-free space to improve teaching and learning! Yondr has been used across the world in more than 1,000 schools, as well as at concerts, comedy shows, businesses, camps, weddings and special events of all kinds.

Cell phones have great utility, but under School Board Policy 3245 they are not to be used during school. The Yondr Program employs a simple, lockable pouch that stores a cell phone. We believe using these pouches will enable our students to more fully engage in the teaching and learning process and establish responsible phone habits that will last a lifetime. Every student will secure their phone in a personally assigned Yondr pouch when they arrive at school. Students will maintain possession of their phones but will not use them until their pouches are opened at the end of the school day. Students are required to bring their Yondr pouch to and from school each day and are responsible for their pouch at all times.

We are encouraged by the effects of this system in learning institutions. Yondr surveyed more than 900 school partners to measure the effects of phone-free educational environments. These schools achieved notable progress in multiple areas:

- 65% saw an improvement in academic performance
- 74% saw an improvement in student behavior
- 83% saw an improvement in student engagement in the classroom

If you have any questions, please do not hesitate to contact the School Office at (360) 538-2100. You also can visit our website where we have posted links to more information about the Yondr system.

We will begin rolling out the new system on Tuesday, Jan. 18. If there is an emergency and you would like to get in contact with your student, please call the School Office at (360) 538-2100. Additional information and FAQs can be found on the next page of this letter.

We are looking forward to seeing the progress our students will make without the stress and distraction of these devices. We appreciate your support as we implement Yondr at Miller Junior High School.

Sincerely,

Principal John Meers

How Yondr Works



POUCH

As a student enters school, they place their phone in their assigned Yondr pouch.



SECURE

The pouch is closed and secured. Each student keeps their pouch throughout the day.



EXIT

When leaving school, the student taps their pouch to an unlocking base to release their phone.

Frequently Asked Questions

What if I want to reach my child during the school day?

If a situation arises that cannot wait until school is dismissed, call the School Office at (360) 538-2100 to reach your child.

What if there is an emergency?

In case of an emergency at school, the first priority is to direct students to safety. School staff will be able to unlock Yondr pouches once they are in a safe and secure location.

Will my student's phone be safe?

Students are in possession of their phone - in their Yondr pouch - for the entire school day. We will advise students to store the pouch in their backpacks.

What if the Yondr pouch gets damaged?

The Yondr pouch is the property of the Aberdeen School District. If a student damages or tampers with a Yondr pouch, they will be held responsible. Students who damage or lose their Yondr pouch may be assessed a \$10 fee to replace it and may not have a phone at school until they are reassigned a new pouch. (Damage consists of any signs that the physical integrity of the pouch has been compromised, whether intentional or unintentional, as determined by the school or Yondr staff.)

What happens when a student violates the cell phone policy?

The phone will be confiscated.

1. The first time, the student will meet with a school official and the phone will be returned at the end of the day.
2. The second violation will result in the phone being confiscated and a parent or guardian will be contacted by a school official and may pick it up at the end of the day.
3. After a third violation, depending on the situation, an individualized plan will be developed.

How can I clean my student's Yondr pouch?

In adherence to CDC guidelines, Yondr pouches can be washed in cold water for a short cycle and dried on a short cycle and/or air dried. Pouches can also be cleaned with a disinfectant cleaner. Students are allowed to customize their pouch.



Student & Cell Phones During the School Day

Under School Board Policy 3245, cell phones and other telecommunication devices are not to be used during school hours. However, students may bring their devices to school provided they adhere to the policy. At Miller Junior High School, we have adopted the use of the Yondr pouch as a way to allow students to keep their cell phones while also supporting a less stressful learning environment that encourages students to "Be Here Now."

Use of the pouches will be rolled out Tuesday, January 18. Every student will be assigned a Yondr pouch, similar to being assigned a textbook. While the Yondr pouch is school property, each student is responsible for bringing their pouch with them to school every day. Students keep the pouch in their book bag or backpack so it won't be forgotten.

School Entrance: As students enter the building, they will:

1. Turn their phone off.
2. Unlock their empty Yondr pouch using an Unlocking Base at the entrance to the building.
3. Place their phone inside the pouch, securely close it and store it in their backpack.

Each student will maintain possession of their cellphone inside their Yondr pouch for the duration of the school day. Students arriving late will go through this process at the Main Office.

School Exit: As students exit the building at the end of the school day, they will:

1. Unlock their pouch using one of the Unlocking Bases at a building exit.
 2. Remove their phone from their pouch.
 3. Securely close their empty pouch and place it in their backpack for the next day.
- Students leaving early will unlock their pouch at the Main Office when checking out.

Violations

Below is a list of potential student violations. Each of these violations will result in the student's phone and/or pouch being confiscated by school administration until the situation is resolved.

1. Using a cell phone during school hours.
2. Physical damage to the pouch in an attempt to circumvent its intended purpose.
3. Forgetting or losing the pouch.

School Response / Actions

Phone+Pouch will be confiscated.

1. The first time, the student will meet with a school official and the phone will be returned at the end of the day.
2. The second violation will result in the parent or guardian being contacted by a school official and arrangements will be made to retrieve the phone.
3. After a third violation, an individualized student plan will be developed. This may include loss of cell phone privilege at school.

Family Emergency: Parents/guardians should contact the Main Office in the event of an emergency or other urgent reason to get a message to their student. For all other matters, please wait until the end of the school day.

School Emergency: During an emergency evacuation, staff will bring the Yondr magnet and students will be provided access to open their pouches as soon as safely possible.



Robert Gray Elementary

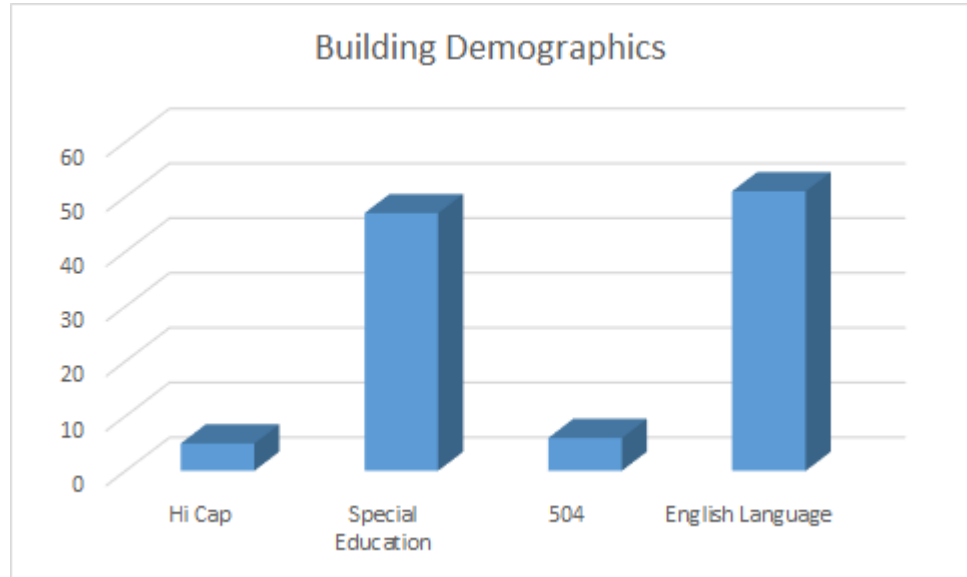
Explorers



Demographics - By the Numbers

- **Hi Cap** - 5 students
- **Special Education** - 47 students
- **504 Students** - 6
- **EL** - 51 Students

Total Enrollment - 260



Discipline Trends

Key Data

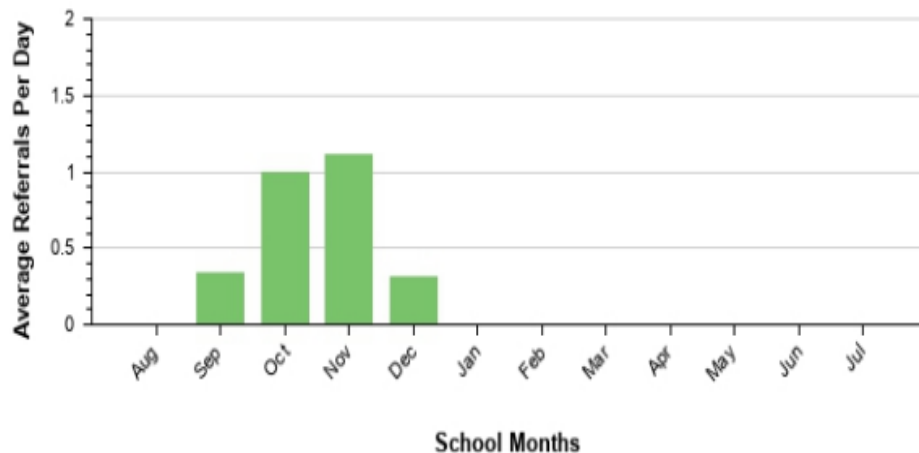
- November had 13 major offenses
- 34 of 52 all referrals = 5 students (3 Kinder and 2 2nd)

How we are addressing their needs (Tier 3)

- GPS meetings, Parent meetings, Safety plans developed with positive goals and student growth areas
- Individualized and created with family input

Average Referrals Per Day Per Month

All, 2021-22



Data Table

Year ▲	Month	Days Count	Referral Count	ODR/School Day	
2021	August	2	0	0.00	▲
2021	September	21	7	0.33	
2021	October	21	21	1.00	
2021	November	18	20	1.11	
2021	December	13	4	0.31	

GPS - Guided Path to Success

(Formally SST, Student Study Team)

Purpose

- Consistent team evaluating student referrals for academic or behavioral concerns
- Review and evaluate data, develop a plan for additional support and determine interventions
- Progress is monitored and adjustments are made when necessary or referral becomes apparent

Team members

- MTSS Coach, Counselor, Administrator, Sped Teacher, Classroom Teacher, School Psychologist
- OT, PT, SLP as needed

Robert Gray Leads the Way!

Recognition of Students

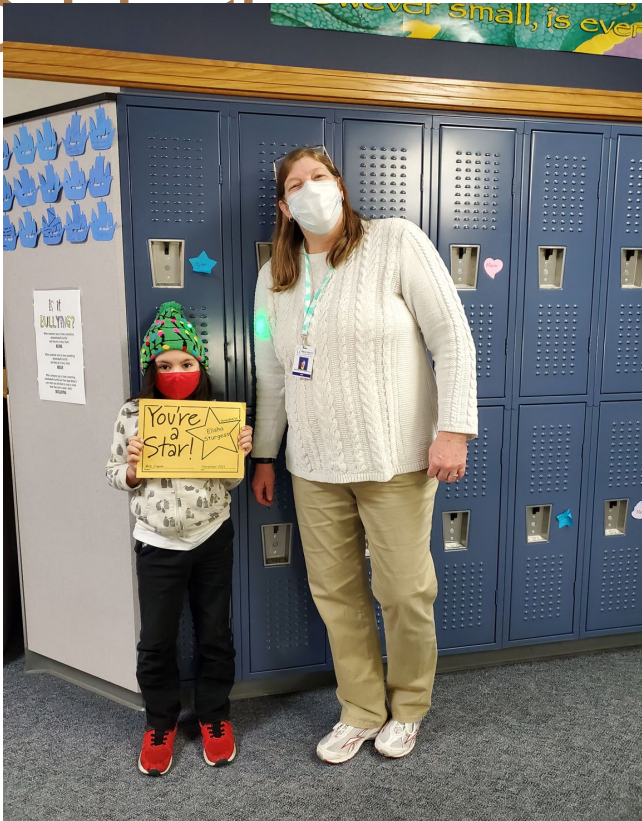
Individual Recognition

- **Blue Ships** - Daily demonstration of our four characteristics of an Explorer - Respectful , Responsible, Safe, Learner
- **Star Student of the Month** - All around excellence as student and citizen at Robert Gray
- **Smooth Sailors Assemblies** - Teachers select students each month

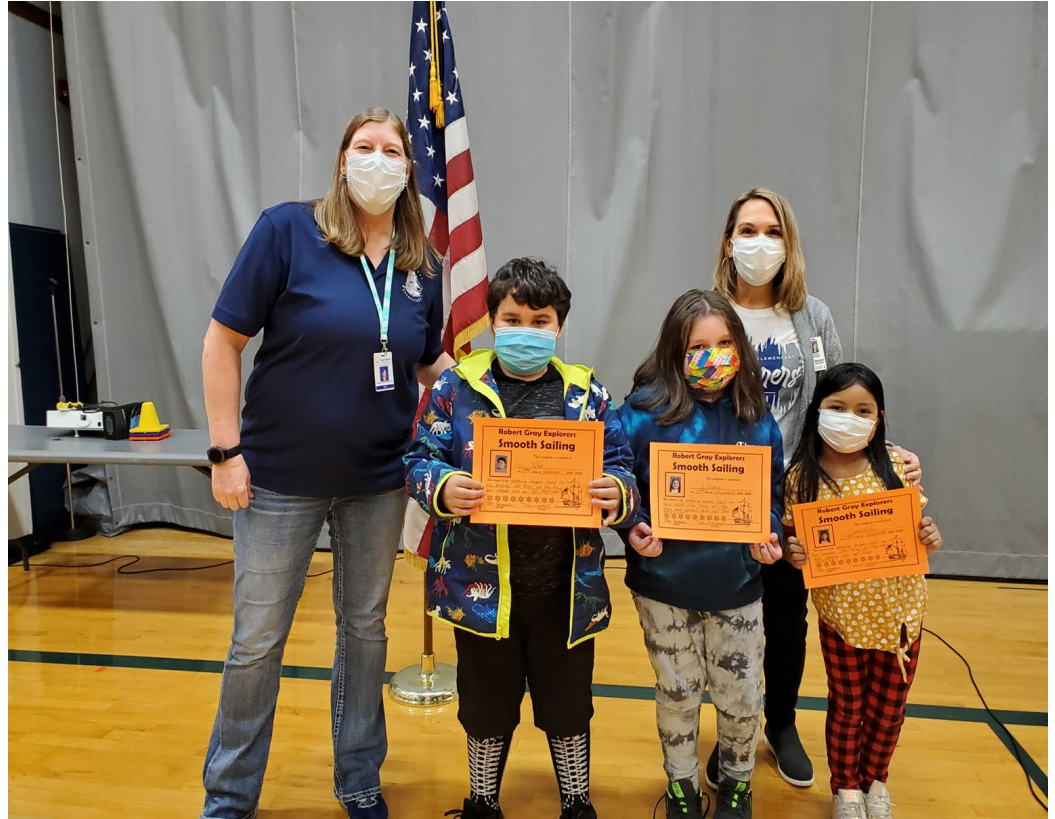
Class Recognition

- Blue Ships awarded by any staff member to the class, 20 Blue Ships = Gold Ship and class selects a reward together

Star Student



Cooperation



ASB Team

ASB

Working on School Culture and making Robert Gray the Best! - Presenting Calvin Evanson ASB President

Officers

President - **Calvin Evanson**

Vice President - **Olivia Vines**

Secretary - **Kaija Scott**

Treasurer - **Indie Pavon**

Sergeant at Arms - **Emalen Lahoe**

PBIS - Common Area Expectations

Building Leadership Team

- Co-Chairs Michelle Fleckenstein and Myka Jugum

Team Members

- Tricia Timmons, Katherine Kim, Stacie Bell, Melissa Fritts, Sal Abruscato, Tosha Love, Julie Niemi, Sherri Northington

Areas of Focus

- Enriching school culture
- Building a safe inclusive learning environment
- Celebrating success and acknowledging individual contributions
- Developing cultural inclusion throughout the building

Robert Gray Cares - SEL (Social Emotional Learning)

Bucket Bosses

- Student Group will go around in a supportive role and give bucket filling compliments to their peers in person and through small projects. This is based off of the book “Have You Filled a Bucket Today”

Counselor Led Groups - focus on social skills and wellness

- Girls Circle for 4th grade and 5th grade
- Kindergarten social skills groups - one per class

BHR Support

- Twice weekly

Counselor, Behavior Specialist and Principal

- Meet weekly to check in on our most critical Tier 3 students and their progress.

Robert Gray - Academic Focus Area - Phonics

Data - revealed phonics was a significant deficit across all grade levels

- 51% of students who scored below grade level in the phonics portion of the Fall i-Ready Diagnostic assessment

Supports

MTSS Coach

- Weekly grade Level meetings to review progress and data (iReady, classroom assessments)

MTSS Assistants

- Works with grade level teachers to support our Tier 2 students, using Really Great Reading Phonics Suite
- Works with students in all classrooms using iReady. (a strong phonics program that follows the pathway of each students needs)

English Language Teacher

- EL teacher works with students in ability level groups to build oral and written language, vocabulary and reading skills

Professional Development

- Teachers training teachers on the Daily Five classroom structure - allows teachers to work with ability leveled student groups and meet them where they are academically.

Daily Five Classroom Set Up



Everyday at Robert Gray...



Comprehensive Sexual Health Education Board Update

[Senate Bill 5395](#)

Overarching Ideas:

- All public schools must provide comprehensive sexual health education (CSHE)
- Must be consistent with the [Health Education K-12 Learning Standards](#)
- There is no sexual health content required for K – 3, however Social-Emotional Learning is required (*New*)
- Must include language and strategies that recognize all members of protected classes
- 4 – 12 Grades must include information about affirmative consent and bystander training (*New*)
- OSPI must be informed of any curriculum used to provide CSHE (*New*)
- Schools must inform OSPI of any curricula used to provide comprehensive sexual health education and describe how their instruction aligns with the requirements of the bill (*New*)

Beginning in the 2021 – 2022 School Year

- Two units of instruction taught at least twice in grades 6–8 and at least twice in grades 9–12.

Beginning in the 2022 – 2023 School Year

- Schools must provide [social-emotional learning](#) (SEL) consistent with the Health Learning Standards to students in grades K–3.
- One unit of instruction taught at least once in grades 4 - 5

Parent Notification

- October 13 Parent Night – Elementary counselors share all curriculum
- Winter Parent Informational Meeting – Waiver opportunity

Curriculum

- All curriculum is aligned with the law requirements
- All curriculum has been reviewed by OSPI
- Current curriculum by grade band
 - The Great Body Shop & Second Step (K – 3)
 - FLASH (6 – 12)
 - Updated curriculum being purchased to include affirmative consent and bystander training

Training

- [Training](#) is not mandatory but will be offered to any new staff using updated curriculum

****Additional Information*

- [HIV/STD prevention](#) instruction continues to be required no later than 5th grade and be provided annually through the 12th grade
- Currently using KNOW curriculum and investigating updated, OSPI-vetted curriculum for future use

Additional Resources

- [RCW 28A.300.475](#) – Law outlining the guidelines for teaching Comprehensive Sexual Health Education
- [OSPI](#) – Guidance from the Office of Superintendent of Public Instruction on the implementation of the law
- [Curriculum](#) – A list of OSPI reviewed curriculum for alignment to the law



TO: Dr. Alicia Henderson, Superintendent
 FROM: Elyssa Louderback, Executive Director of Business & Operations
 SUBJECT: Monthly Budget Report for December, 2021
 DATE: January 11, 2022

GENERAL FUND SUMMARY:

Revenue--Receipts were \$ 4,511,261.28.

Expenditures-- Expenditures totaled \$ 4,537,552.90. Expenditures for staff salary and benefits account for 79.13% of all expenditures for the month, and 84.56% of the year to date total expenditures.

Fund Balance— Preliminary current month ending fund balance is \$ 3,225,927.14 all transactions to date have been posted. We had a negative cash flow of \$ 26,291.62 for the month.

Additional General Fund Information

Revenue by Major Category:

<u>Revenue Source</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of:</u>
Local Taxes	\$ 4,115,438	\$ 1,441,901	35.04%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 653,151	\$ 92,169	14.11%	Donations, Traffic Safety, Food Service, Misc
State, General	\$ 30,047,146	\$ 9,216,870	30.67%	Apportionment and LEA
State, Special	\$ 10,949,518	\$ 3,667,712	33.50%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 25,000	\$ -	0.00%	Federal Forest; deducted from apportionment
Federal, Special	\$ 14,068,092	\$ 1,896,071	13.48%	Food Service, Fed Grants (Title I, Title 2, ESSER, etc)
Other Districts	\$ 71,871	\$ 1,674	2.33%	Non high payments from Cosmopolis SD
Other Agencies	\$ 52,000	\$ 14,189	27.29%	Private Foundations, ESD 113
Other Fin Sources	\$ -	\$ -		
Totals	\$ 59,982,216	\$ 16,330,586	27.23%	
			33.33%	% of fiscal year elapsed

General Fund Expenditures by Activity: (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

<u>Activity</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>Actual %</u>	<u>District payroll and/or:</u>
Board of Directors	\$ 137,094	\$ 23,372	17.05%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	\$ 366,310	\$ 131,790	35.98%	General Admin/ Supt Office
Business Office	\$ 619,325	\$ 214,062	34.56%	Fiscal operations
Human Resources	\$ 243,016	\$ 61,226	25.19%	Personnel & recruitment, labor relations
Public Relations	\$ 34,500	\$ -	0.00%	Educational/admin info to public
Supervision of Instruction	\$ 1,135,036	\$ 357,174	31.47%	includes secretarial support
Learning Resources	\$ 307,328	\$ 104,014	33.84%	Library resources & staffing
Principal's Office	\$ 2,776,583	\$ 860,046	30.97%	includes Secretarial support
Guidance/Counseling	\$ 1,462,959	\$ 512,836	35.05%	Counselors/support services
Pupil Management	\$ 5,250	\$ 16,060	305.90%	Bus & playground aides, etc
Health Services	\$ 2,626,240	\$ 725,180	27.61%	Health including: nursing, OT/PT/SLP, etc
Teaching	\$ 31,165,361	\$ 9,544,185	30.62%	classroom teachers/para support
Extra-curricular	\$ 1,011,158	\$ 374,423	37.03%	Coaching, advising, ASB supervision
Payments to Other Districts	\$ -	\$ -	0.00%	Payments to other districts/ Skills Center
Instructional Prof Dev	\$ 455,180	\$ 436,156	95.82%	Prof development; instructional staff
Instructional Technology	\$ 1,489,686	\$ 228,506	15.34%	classroom technology
Curriculum	\$ 792,341	\$ 561,336	70.85%	District materials adoptions/purchases; staff
Food Services	\$ 1,971,073	\$ 742,642	37.68%	Mgmt of food service for district
Transportation	\$ 1,269,477	\$ 267,418	21.07%	Co-op payments, fuel, insurance
Maint & Operations	\$ 9,205,167	\$ 1,011,549	10.99%	custodial/maint/grounds, security
Other Services	\$ 2,499,756	\$ 371,945	14.88%	Insurance, utilities, tech, print, motor pool
Transfers	\$ (280,841)	\$ (53,095)	18.91%	in district use of buses, vehicles, food service
Interfund Transfers	\$ 285,000	\$ 257,846	90.47%	Transfers (to Cap Proj/ Debt Service)
Totals	\$ 59,291,997	\$ 16,748,672	28.25%	
			33.33%	% of fiscal year elapsed

CAPITAL PROJECTS FUND SUMMARY:

Revenue--Total receipts were \$ 1,596.45 and consist of interest payments and rental fees.

Expenditures— There were no expenditures for the month.

Fund Balance—Current monthly ending fund balance is \$ 1,842,956.76.

DEBT SERVICE FUND SUMMARY:

Revenue--Total receipts were \$ 281,828.51 and consists of tax payments and transfers.

Expenditures— Expenditures for the month were \$ 3,024,568.50.

Fund Balance—Current month ending fund balance is \$ 816,760.30. Funds in this account are held for bond principal and interest payments.

ASSOCIATED STUDENT BODY FUND SUMMARY:

Revenue—There was \$ 6,581.24 for the month.

Expenditures-- Expenditures totaled 14.9% of the budgeted expenditures for this fiscal year.

Fund Balance—Current month ending fund balance is \$ 280,688.43.

TRANSPORTATION VEHICLE FUND SUMMARY:

Revenue--Total receipts were \$ 12.23 and consists of interest.

Expenditures— There were no expenditures for the month.

Fund Balance—Current month ending fund balance is \$ 357,920.85

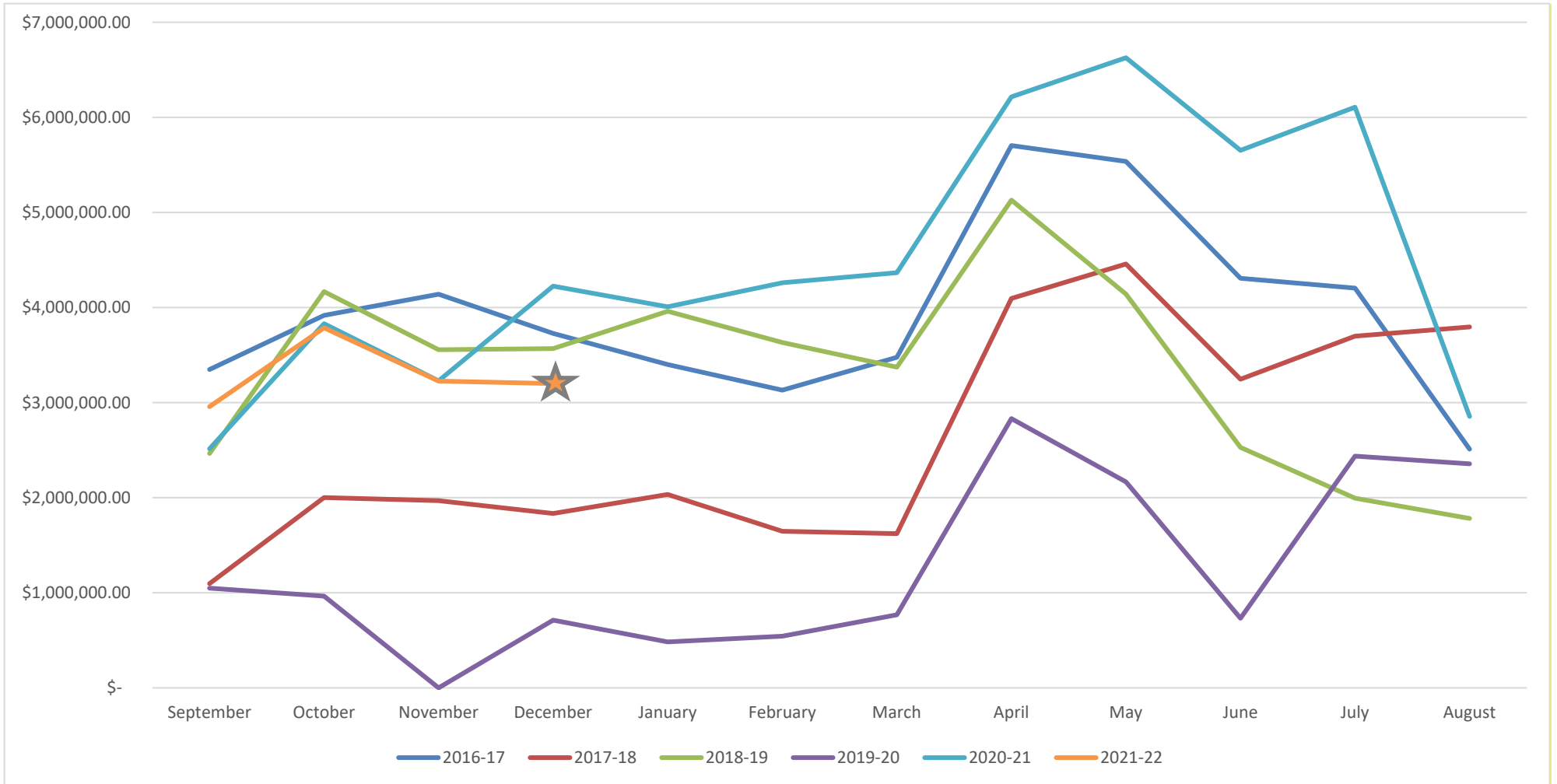
SUMMARY OF BUDGET EXPENDITURE CAPACITY

Budget Capacity as of December, 2021:

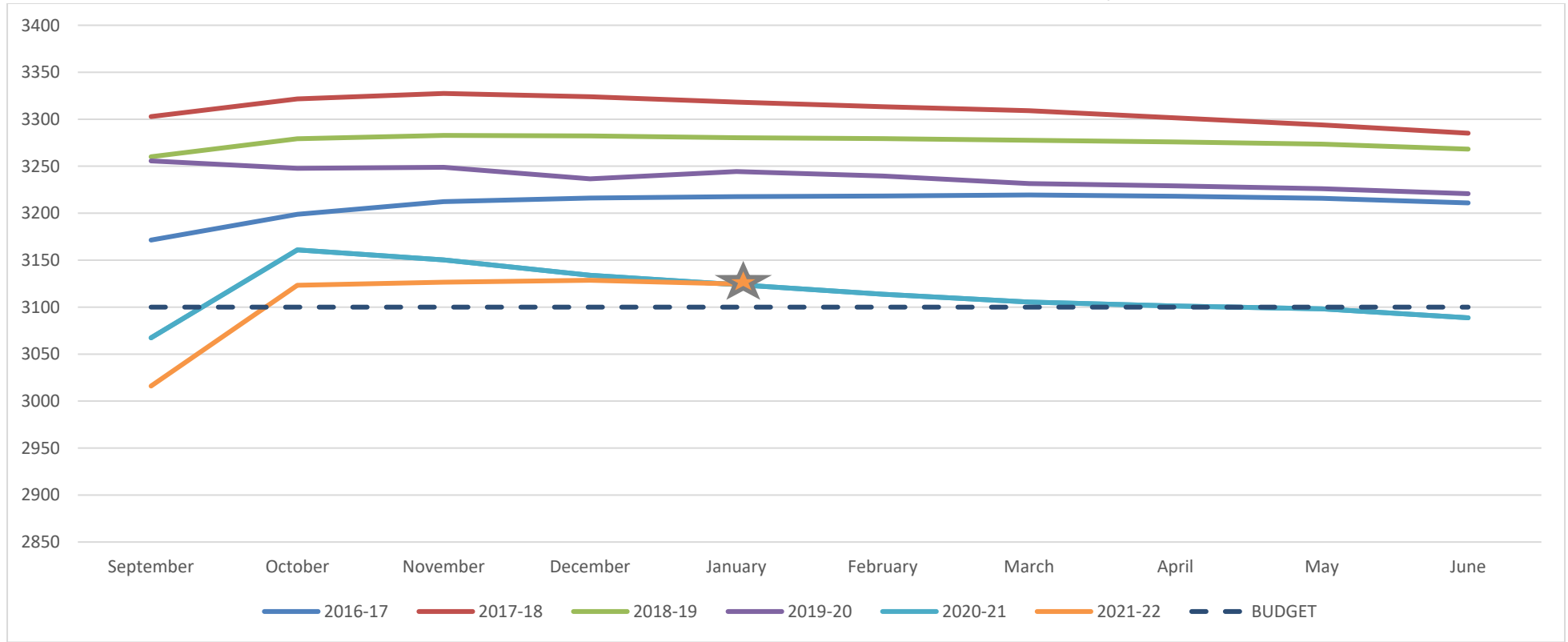
Fund	Budget	Expenditures YTD	Balance	% Expenditures	% Remaining
General	\$ 59,292,017	\$ 16,748,672	\$ 42,543,345	28.25%	71.75%
Capital Projects	\$ 1,450,000	\$ -	\$ 1,450,000	0.00%	100.00%
Debt Service	\$ 3,206,583	\$ 3,025,339	\$ 181,245	94.35%	5.65%
ASB	\$ 430,765	\$ 64,205	\$ 366,560	14.90%	85.10%
Trans Vehicle	\$ 200,000	\$ -	\$ 200,000	0.00%	100.00%

GENERAL FUND FUND BALANCE TRENDS

End of December, 2021



ENROLLMENT TRENDS as of January, 2022



AAFTE	Grades K – 5	Gr. 6 – 8	HS	Subtotal	Run Start/ Open Door	+/- (Budget) **
2021-22 Budget	1,246	773	981	3,000	100	(+ 14.75) 3,100
2021-22 Actual	1,293.06	776.20	980.19	3,049.46	65.29	3,114.75
2020-21 Actual	1,287.98	777.52	943.61	3,009.04	85.44	3,094.48
2019-20 Actual	1,445.35	805.48	980.66	3,231.49	98.98	+ 40.47 (3,290)
2018-19 Actual	1,778.50	496.06	993.69	3,268.24	82.30	+ 60.54 (3,290)
2017-18 Actual	1,800.62	484.33	1,000.19	3,285.13	47.83	+ 120.13 (3,165)
2016-17 Actual	1,775.14	478.49	957.34	3,210.97	62.58	+ 100.97 (3,110)

** New to the 2018-19 school year, RS/Open Doors are being included in the Budget enrollment data. They had not been included in budget projections as the funds “pass through” to other entities.

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of December, 2021

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 LOCAL TAXES	4,115,438	30,736.85	1,441,901.23		2,673,536.77	35.04
2000 LOCAL SUPPORT NONTAX	653,151	14,288.09	92,168.63		560,982.37	14.11
3000 STATE, GENERAL PURPOSE	30,047,146	2,492,443.55	9,216,869.58		20,830,276.42	30.67
4000 STATE, SPECIAL PURPOSE	10,949,518	1,213,646.55	3,667,712.26		7,281,805.74	33.50
5000 FEDERAL, GENERAL PURPOSE	25,000	.00	.00		25,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	14,068,092	753,985.33	1,896,070.91		12,172,021.09	13.48
7000 REVENUES FR OTH SCH DIST	71,871	1,551.25	1,674.00		70,197.00	2.33
8000 OTHER AGENCIES AND ASSOCIATES	52,000	4,609.66	14,188.92		37,811.08	27.29
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	59,982,216	4,511,261.28	16,330,585.53		43,651,630.47	27.23
<u>B. EXPENDITURES</u>						
00 Regular Instruction	22,754,799	1,782,537.55	7,582,192.57	113,678.57	15,058,927.86	33.82
10 Federal Stimulus	8,673,247	209,099.71	679,746.42	9.70	7,993,490.88	7.84
20 Special Ed Instruction	6,738,932	595,715.05	2,226,324.28	678.40	4,511,929.32	33.05
30 Voc. Ed Instruction	2,007,455	199,329.12	743,093.45	67,476.47	1,196,885.08	40.38
40 Skills Center Instruction	371,988	26,130.99	101,057.79	500.00	270,430.21	27.30
50+60 Compensatory Ed Instruct.	6,102,225	480,539.35	1,760,879.97	7,850.79	4,333,494.24	28.99
70 Other Instructional Pgms	553,206	28,014.01	93,766.25	10,967.06	448,472.69	18.93
80 Community Services	1,925,290	150,058.57	565,242.93	340.29	1,359,706.78	29.38
90 Support Services	10,164,875	808,282.55	2,738,522.59	495,198.97	6,931,153.44	31.81
<u>Total EXPENDITURES</u>	59,292,017	4,279,706.90	16,490,826.25	696,700.25	42,104,490.50	28.99
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	285,000	257,846.00	257,846.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	405,199	26,291.62-	418,086.72-		823,285.72-	203.18-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	3,243,883		3,617,722.24			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u>	3,649,082		3,199,635.52			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	370,513	1,162,042.81
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	250,000	219,505.33
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	13,370	14,070.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	405,199	456,369.10-
G/L 891 Unassigned Min Fnd Bal Policy	2,610,000	2,518,232.48
<u>TOTAL</u>	3,649,082	3,457,481.52
Differences	0	257,846.00

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance. An activity for GL 898 will indicate an expected difference.

Exceptions Found:

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of December, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	30,500	1,596.45	6,977.52		23,522.48	22.88
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	30,500	1,596.45	6,977.52		23,522.48	22.88
B. EXPENDITURES						
10 Sites	1,450,000	.00	.00	621,328.59	828,671.41	42.85
20 Buildings	0	.00	.00	0.00	.00	0.00
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	1,450,000	.00	.00	621,328.59	828,671.41	42.85
C. OTHER FIN. USES TRANS. OUT (GL 536)						
	0	.00	.00			
D. OTHER FINANCING USES (GL 535)						
	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	1,419,500-	1,596.45	6,977.52		1,426,477.52	100.49-
F. TOTAL BEGINNING FUND BALANCE						
	1,832,044		1,835,979.24			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)						
	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE						
<u>(E+F + OR - G)</u>	412,544		1,842,956.76			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	124,465	1,250,000.00
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	288,079	592,956.76
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	412,544	1,842,956.76

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of December, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	2,945,330	23,788.53	1,130,302.14		1,815,027.86	38.38
2000 Local Support Nontax	41,000	193.98	560.80		40,439.20	1.37
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	285,000	257,846.00	257,846.00		27,154.00	90.47
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>3,271,330</u>	<u>281,828.51</u>	<u>1,388,708.94</u>		<u>1,882,621.06</u>	<u>42.45</u>
B. EXPENDITURES						
Matured Bond Expenditures	2,885,000	2,885,000.00	2,885,000.00	0.00	.00	100.00
Interest On Bonds	320,683	139,568.50	139,568.50	0.00	181,114.50	43.52
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	900	.00	770.00	0.00	130.00	85.56
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>3,206,583</u>	<u>3,024,568.50</u>	<u>3,025,338.50</u>	<u>0.00</u>	<u>181,244.50</u>	<u>94.35</u>
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u> <u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	64,747	2,742,739.99-	1,636,629.56-		1,701,376.56-	< 1000-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	2,300,000		2,453,389.86			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> <u>(E+F + OR - G)</u>	2,364,747		816,760.30			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	2,364,747		816,760.30			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>2,364,747</u>		<u>816,760.30</u>			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of December, 2021

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	82,940	1,707.88	29,815.82		53,124.18	35.95
2000 Athletics	81,400	7,965.05	35,019.48		46,380.52	43.02
3000 Classes	2,000	.00	.00		2,000.00	0.00
4000 Clubs	160,550	1,549.00	7,945.23		152,604.77	4.95
6000 Private Moneys	80,200	4,640.69-	2,302.80		77,897.20	2.87
<u>Total REVENUES</u>	407,090	6,581.24	75,083.33		332,006.67	18.44
B. EXPENDITURES						
1000 General Student Body	67,020	1,754.49	6,468.28	654.48	59,897.24	10.63
2000 Athletics	106,195	8,211.00	41,759.74	2,483.32	61,951.94	41.66
3000 Classes	2,000	.00	.00	0.00	2,000.00	0.00
4000 Clubs	175,350	2,309.39	14,555.74	0.00	160,794.26	8.30
6000 Private Moneys	80,200	705.47	1,421.20	0.00	78,778.80	1.77
<u>Total EXPENDITURES</u>	430,765	12,980.35	64,204.96	3,137.80	363,422.24	15.63
C. EXCESS OF REVENUES						
<u>OVER(UNDER) EXPENDITURES</u> (A-B)	23,675-	6,399.11-	10,878.37		34,553.37	145.95-
D. TOTAL BEGINNING FUND BALANCE						
	270,108		269,810.06			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)						
	XXXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE						
<u>C+D + OR - E)</u>	246,433		280,688.43			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	7,500		7,500.00			
G/L 819 Restricted for Fund Purposes	238,933		273,188.43			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	246,433		280,688.43			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2021 (September 1, 2021 - August 31, 2022)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of December, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	2,300	12.23	49.89		2,250.11	2.17
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	134,083	.00	.00		134,083.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	30,000	.00	.00		30,000.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)	166,383	12.23	49.89		166,333.11	0.03
B. 9900 TRANSFERS IN FROM GF	0	.00	.00		.00	0.00
C. Total REV./OTHER FIN. SOURCES	166,383	12.23	49.89		166,333.11	0.03
D. EXPENDITURES						
Type 30 Equipment	200,000	.00	.00	0.00	200,000.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	200,000	.00	.00	0.00	200,000.00	0.00
E. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
F. OTHER FINANCING USES (GL 535)	0	.00	.00			
G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)	33,617-	12.23	49.89		33,666.89	100.15-
H. TOTAL BEGINNING FUND BALANCE	183,415		357,870.96			
I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	149,798		357,920.85			
K. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	149,798		357,920.85			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	149,798		357,920.85			

***** End of report *****

Bid Tabulation
Miller Jr High - Site Prep/Development

Contractor	Qualifying documents						Cost Items							
	Bid Form Y/N	Susp/Debar Certification Y/N	Contractor's Bid Bond Y/N	Contractor's Qualification Statement Y/N	Contractor Confirmed Receipt of RFI 1-7 Y/N	Base Bid Price	Temporary Erosion and Sediment Control, Demolition	Aluminum Railing	Grading, Trenching & Excavating	Fill & Aggregate Base Courses	Concrete Paving	Seeding	Stormwater Gravity Piping	Total
Rognlin's, Inc.	Yes	Yes	Yes	Yes	Yes	265,000.00	5,000.00	55,000.00	62,000.00	50,000.00	80,000.00	3,000.00	10,000.00	265,000.00
Quigg Bros., Inc.	Yes	Yes	Yes	Yes	Yes	368,000.00	37,000.00	37,200.00	60,000.00	20,000.00	145,000.00	28,800.00	40,000.00	368,000.00
Brumfield Construction, Inc.	Yes	Yes	Yes	Yes	Yes	380,500.00	16,000.00	50,000.00	75,000.00	54,000.00	138,000.00	2,500.00	45,000.00	380,500.00

Bids opened and read publicly
at 2:10 p.m., January 3, 2022

Bids were evaluated after the opening, by Elyssa Louderback, Michael Pauley, Jon Knodel from Berglund Schmidt Engineering, and Amber Diel.

The low bidder was Rognlin's, Inc. The team recommends that the School Board awards the bid to Rognlin's Inc.

STUDENTS AND TELECOMMUNICATION DEVICES

While on school property or while attending school-sponsored or school-related activities students may possess and use personal telecommunication devices including, but not limited to, pagers, beepers and cellular phones provided that such devices do not pose a threat to academic integrity, disrupt the learning environment, or violate the privacy rights of others. Students in possession of telecommunications devices and other related electronic devices shall observe the following conditions:

- A. Devices shall not be used in a manner that disrupts the educational process, including, but not limited to, posing a threat to academic integrity or violating confidentiality or privacy rights of another individual.
 - B. Telecommunication devices shall be turned on and operated only before and after the regular school day ~~and during the student's lunch break or between classes~~ unless an emergency situation exists that involves imminent physical danger or a school staff member authorizes the student to do otherwise.
 - C. Students who violate this policy will be subject to disciplinary action, including losing the privilege of bringing the device onto school property. In addition, an administrator may confiscate the device, which shall only be returned to the student's parent/guardian.
 - D. Students are responsible for devices they bring to school. The District shall not be responsible for loss, theft or destruction of devices brought onto school property.
 - E. Students shall comply with any additional rules developed by the school concerning the appropriate use of telecommunication or other electronic devices.
-

Adoption Date: 02/20/07
Revised: _____



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“**MOU**”) is between the Aberdeen School District (“**District**”) and Community Integrated Health Services, LLC (“**Agency**”) and is effective upon execution by both parties.

1. **Purpose.** The purpose of this MOU is to enable Agency to provide necessary treatment funded through outside sources to students at District facilities to allow greater access to treatment across different settings or environments.
2. **Duration.** This MOU is effective for the 2021-2022 school year, unless terminated earlier in accordance with this MOU.
3. **Services.** Agency may provide the following necessary treatment or services for students who Agency has determined are eligible for such treatment or services at District facilities:
 - a. Counseling
 - b. Peer Services
4. **Service Delivery.** All services provided by Agency under this MOU will be performed under the direction and supervision of Agency. Agency agrees to ensure that the delivery of services authorized by this MOU does not interfere with the District’s educational program or provision of instruction and services to students, including the provision of a free, appropriate public education under the Individuals with Disabilities Education Act (“**IDEA**”) to eligible students with disabilities. Agency will have access to a private and secure area to perform duties.
5. **Educational Services.** The District maintains full responsibility and authority for the educational programs of its students. Treatment or services authorized by this MOU are not educational services and may not be construed as a component of a student’s educational program.
6. **Parent Consent.** Before providing services to a student at a District facility, Agency must provide the District with evidence that the student’s parent or guardian has provided written consent for the student to receive the services. The student’s parent or guardian must also sign a release of information form authorizing the District and Agency to exchange information and records related to the student.
7. **Compensation.** Agency is responsible for all costs and expenses associated with the services authorized by this MOU. The District will not provide Agency with any compensation for services authorized by this MOU.
8. **Compliance with Laws.** Agency and its employees must comply with all laws, rules, regulations, and other requirements applicable to the treatment or services provided by Agency at District facilities.
9. **Proof of Vaccination.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility attests that the Agency has verified proof of full vaccination against COVID-19, or an applicable exemption before initiating services.
10. **Health and Safety Measures.** When providing services at a District facility, Agency and its employees must comply with all COVID-19 health and safety measures required by the Department of Health, the Governor, and the District, including wearing a mask/face covering.



MEMORANDUM OF UNDERSTANDING

11. **Criminal Background Check**. Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility must complete and pass a background check through the Washington State Patrol criminal identification system, including a fingerprint check, and through the Federal Bureau of Investigation criminal justice information systems. Background checks must be completed at Agency's expense prior to the start of services. Agency will maintain record reports and make them available to the District upon request.
 - a. **Disqualifying Criminal Records**. Agency and any of its employees, agents, volunteers, and contractors who have pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 are prohibited from providing services at a District facility.
12. **Confidentiality**. Agency and all of its employees, agents, volunteers, and contractors must comply with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; WAC 392-172A- 05180 through 392-172A-05245; and the Health Insurance Portability and Accountability Act of 1996 with respect to the confidentiality of personally identifiable information and education, health, and medical records.
13. **License and Certification Requirements**. Agency must ensure that it and any of its employees, agents, volunteers, and contractors who provide services at District facilities comply with all Washington state licensing, accreditation, and/or certification requirements applicable to the services.
14. **Insurance**. Agency will provide the District with evidence of Professional Liability insurance in the amount of at least one million dollars (\$1,000,000.00).
15. **Independent Contractor**. This MOU may not be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Agency or any of its employees, agents, volunteers, and contractors.
16. **Workers' Compensation**. Agency expressly waives any immunity or limitations (e.g., on the type or amount of damages, compensation, benefits, or liability payable by Agency) under any industrial insurance, workers' compensation, disability benefit or similar law, rule, regulation or order of any governmental authority having jurisdiction (including, but not limited to, the Washington Industrial Insurance Act, Title 51 of the Revised Code of Washington).
17. **Indemnification**. All activities performed by Agency and its employees, agents, volunteers, and contractors are done under Agency's supervision at its own risk. Agency agrees to indemnify, defend, and hold the District harmless from any liability, claim, loss, damages, injuries, or expenses arising out of Agency's provision of services authorized by this MOU.
18. **Termination**. Either party may terminate this MOU for any reason by providing written notice 30 days prior to the termination. The District may terminate this MOU effective immediately if the District determines that termination is necessary for the health, safety, welfare, or education of students or staff members.
19. **Governing Law**. This MOU shall be construed and interpreted in accordance with the laws of the State of Washington and the United States. Venue for any dispute related to this Agreement shall be Grays Harbor, Washington.



MEMORANDUM OF UNDERSTANDING

By signing below, each party certifies its agreement to the terms of this MOU.

ABERDEEN SCHOOL DISTRICT

Community Health Integrated Services, LLC

Signature

Date

Signature

Date

Name

Marc Bollinger

Name

Title

Executive Director

Title

CERTIFICATED

HIRE: We recommend the Board approve the following certificated hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Tammy Heth	District	Teacher	10/15/21
Darby Carroll	Harbor Learning Center	Online Support Teacher	01/07/22

LEAVE OF ABSENCE: We recommend the Board approve the following certificated leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Nicole Ulakovich	AJ West Elementary	Teacher	01/17/22-03/27/22

Certificated Substitute Hires:

John Dwyer
Mary Russell

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Taprina Ervin	Central Park Elementary	Paraeducator	01/11/22
Glenda Smith	Hopkins	Custodian	12/20/21

LEAVE OF ABSENCES: We recommend the Board approve the following certificated leave of absences:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Susan Grover	District	Paraeducator	02/05/22-03/01/22
Stephany Murray	AJ West Elementary	Paraeducator	01/21/22-03/04/22

RESIGNATIONS: We recommend the Board approve the following classified resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Ruperto Ruiz Garcia	Harbor Learning Center	Student Family Support Assistant-Bilingual	01/03/22
Cordell Trusty	Harbor Learning Center	21 st Century Site Coordinator	01/31/22
Hector Rodriguez	AJ West Elementary	Food Service Worker	12/31/21

EXTRA-CURRICULAR HIRES: We recommend the Board approve the following extra-curricular hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Ben Barene	Miller Junior High	Head Boys' Basketball Coach	01/03/22
Larry Fleming	Miller Junior High	Head Boys' Basketball Coach	01/03/22
Jimmy McDaniel	Miller Junior High	Head Boys' Basketball Coach	01/03/22

EXTRA-CURRICULAR RESIGNATION: We recommend the Board approve the following extra-curricular resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Ken Ashlock	Miller Junior High	Head Boys' Wrestling Coach	12/16/21