

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Community Room, Aberdeen High School
September 19, 2023, 6 p.m.

AGENDA

6:00 p.m. Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Accounts Payable

Comments from Board Members

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and specify the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to schoolboard@asd5.org.

Presentations

1. Moore Wright Group / Housing Project

Old Business

1. [Policy 4237 Advertising](#)

Superintendent's Report

1. WA GAP
2. Levy Planning

Financial Services

1. [Fiscal Status Report](#)

New Business

1. [2023-2024 Detention Center Agreement](#)
2. [Truancy Agreement](#)
3. [Focused Behavior Solutions](#)
4. [Grays Harbor Beyond Survival](#)
5. [YMCA Swim Agreement](#)

Board Meeting Agenda
September 19, 2023

6. YMCA After School
7. ESD 113 Network Agreement
8. ECEAP Support
9. Surplus Equipment
10. Next Meeting
11. Meeting Revision

Executive Session / Closed Session

Personnel Matters

1. Personnel Report
2. 2023-2024 Substitute Salary Schedule
3. Assignment Exceptions

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

September 19, 2023, 6 p.m.

Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on September 5, 2023, are enclosed for your review and approval.
2. Accounts Payable – The payroll and accounts payable for August are enclosed for your review and approval.

Comments from the Board

Comments from the Public

The Board welcomes public comment on agenda items at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to schoolboard@asd5.org before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Presentations

1. Moore Wright Group – Representatives from the Moore Wright Group will share information about a housing project.

Old Business

1. Policy 4237 Advertising – An update to Policy 4237 Advertising and Promotions is presented for second reading and adoption. [Enclosure 2](#)

Superintendent's Report

1. WA GAP – Superintendent Jeffrey Thake recommends participation in the Washington Guaranteed Admissions Program and approval of the data sharing agreement with participating universities. [Enclosure 3](#)
2. Levy Planning – Superintendent Thake will discuss planning and timeline for the 2024 enrichment and operations levy and capital projects levy.

Financial Services

1. Fiscal Status Report – Interim Director of Business and Operations Elyssa Louderback will present the Fiscal Status Report for August. [Enclosure 4](#)

New Business

1. 2023-24 Detention Center Agreement– Annual renewal of the agreement with Grays Harbor County for the District to provide educational services at the Juvenile Detention Center. [Enclosure 5](#)
2. Truancy Agreement – An agreement with the Grays Harbor Juvenile Court to partner in a truancy reduction and enforcement program is enclosed for your review and approval. [Enclosure 6](#)
3. Focused Behavior Solutions – An agreement to allow Focused Behavior Solutions to provide services to student clients at school is presented for your review and approval. [Enclosure 7](#)
4. Grays Harbor Beyond Survival – An agreement to allow Grays Harbor Beyond Survival to provide services to student clients at school is presented for your review and approval. [Enclosure 8](#)
5. YMCA Swim Agreement – An agreement with the YMCA of Grays Harbor for District swim programs to use the facility is presented for your review and approval. [Enclosure 9](#)
6. YMCA After School – An agreement with the YMCA of Grays Harbor to provide staffing and support in the 21st Century After School Program in 2023-24 is presented for your review and approval. [Enclosure 10](#)
7. ESD 113 Network Agreement – Renewal of an agreement with Capital Region ESD 113 for network services technical support is presented for your review and approval. [Enclosure 11](#)
8. ECEAP Support – A personal services contract with Molly Leithold to provide support in the ECEAP preschool program in 2023-2024 is presented for your review and approval. [Enclosure 12](#)
9. Surplus Equipment – The Maintenance Department presents the enclosed inventory of materials and equipment that is recommended as surplus. [Enclosure 13](#)
10. Next Meeting – The next regular meeting is currently scheduled for Tuesday, October 3, in the Community Room at Aberdeen High School.
11. November Meeting Revision – Superintendent Thake is recommending that the School Board meet once in November, on Tuesday, Nov. 14, and cancel the meetings planned for Nov. 7 and Nov. 21.

Board Information
September 19, 2023

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 20 minutes under RCW 42.30.110 (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 14](#)
2. 2023-2024 Substitute Salary Schedule [Enclosure 15](#)
3. Assignment Exceptions [Enclosure 16](#)
 - a. Yesenia Barragan – Special Education
 - b. Sarah Teveliet Channel – Preschool
 - c. Jenna Doll – Preschool
 - d. Erik Hiles – Science

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – September 5, 2023

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 6:00 p.m. Tuesday, September 5, 2023, in the Community Room at Aberdeen High School. In attendance were Annica Mizin, Suzy Ritter and Jeremy Wright, along with Superintendent Jeffrey Thake and 19 patrons and staff. Director Jessica Jurasin was excused.

The meeting began with the flag salute.

On a motion by Director Ritter and seconded by Director Mizin, the Board approved the Consent Agenda, which included the minutes from the regular meeting on August 15, 2023, gifts to the district from PetroCard, the District’s fuel provider, which donated various school supplies for distribution, as needed, including backpacks, wipes, tissue and folders, and from the Armstrong Community Outreach Foundation which donated 250 backpacks.

Superintendent Thake presented a report on the 2023-2024 priorities and initiatives that were shared with staff during the Welcome Back assembly that took place August 29.

Superintendent Thake and the Board discussed preliminary planning and timeline for the 2024 enrichment and operations levy and a possible capital projects levy. During discussion, the Board provided direction to pursue a four-year levy and asked that information continue to be collected on a capital projects levy.

On a motion by Director Ritter and seconded by Director Mizin, the Board approved a contract with the Capital Region ESD 113 to provide math instruction support at the secondary level.

On a motion by Director Ritter and seconded by Director Wright, the Board approved an agreement with the Hands On Children’s Museum to host activities in the 21st Century After School Program.

The Board reviewed an update to Policy 4237 Advertising and Promotions for first reading.

On a motion by Director Ritter and seconded by Director Mizin, the Board approved renewal of the agreement with the Tumwater School District for the Aberdeen School District to operate the Twin Harbors Branch of the Skills Center.

CALL TO ORDER

CONSENT AGENDA

SUPERINTENDENT
REPORT

BACK TO SCHOOL

LEVY PLANNING

MATH SUPPORT

HANDS ON
CHILDREN’S
MUSEUM

POLICY 4237
ADVERTISING

SKILLS CENTER
AGREEMENT

On a motion by Director Ritter and seconded by Director Mizin, the Board approved a contract with the Capital Region ESD 113 to place a registered behavior technician in the District.

RBT SERVICES

On a motion by Director Ritter and seconded by Director Mizin, the Board approved an agreement with the ESD 113 to serve a student at the Olympic Academy.

OLYMPIC
ACADEMY

The Board tabled approval of an agreement with the YMCA of Grays Harbor to provide staffing and support in the 21st Century After School Program in 2023-24 due to lack of a quorum because President Durney and Director Ritter are recused.

YMCA AFTER
SCHOOL

On a motion by Director Wright and seconded by Director Ritter, the Board approved an agreement with the Quinault Indian Nation to provide support services to eligible students in 2023-2024.

QUINAULT
EDUCATION
SERVICES

On a motion by Director Ritter and seconded by Director Wright, the Board approved an agreement with approved provider Soliant to place Audrey Baylous in the District as a speech language pathologist assistant.

SOLIANT SLPA

The next meeting of the Board is scheduled for 6 p.m. Tuesday, September 19, in the Community Room at Aberdeen High School.

NEXT MEETING

At 6:43 p.m., President Jennifer Durney recessed the meeting for an executive session expected to last 20 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The meeting was extended for 40 minutes and reconvened in regular session at 7:43 p.m.

EXECUTIVE
SESSION

Following a presentation by Human Resources Director Christi Sayres, on a motion by Director Mizin and seconded by Director Wright, the Board approved the Personnel Report.

PERSONNEL
REPORT

Under certificated matters, the Board approved the hiring of Yesenia Barragan as a Special Education teacher, Joshua Dea as an ELA teacher, and Erik Hiles as a Science teacher at Aberdeen High School effective Aug. 30, Sarah Teveliet Channel as a Preschool teacher (.5 FTE) at Central Park Elementary, and Jenna Doll as a Preschool teacher at Hopkins Preschool effective Aug. 30; approved 2023-2024 co-curricular contracts for James Martin as the events manager (.5 FTE) at Aberdeen High School, Katie Hirschfeld as the ASB advisor and Kayla Sturm as the Yearbook advisor at Harbor High School; approved the retirement of Melena Seek as a teacher at Central Park Elementary School effective Aug. 25; accepted the resignation of Christine Popowich as a Preschool teacher (.5 FTE) at Central Park Elementary School effective Aug. 23; approved leaves of absence for

CERTIFICATED

Doris Hatton, a teacher at Miller Junior High School effective Aug. 28 to June 13, 2024, Susan Ball, a teacher at Central Park Elementary School, effective Aug. 30 to Jan. 2, 2024, Ana Farias, a teacher at McDermoth Elementary School effective Oct. 2 to Dec. 15, and Ivy Lyles, a teacher at McDermoth Elementary School, effective Sept. 5 to Nov. 28, and approved the hiring of Cynthia Jimenez as a substitute for the District.

Under classified matters, the Board approved the hiring of Angela Howard and Jeanie Yale as SLP technicians for the District effective Aug. 30, Amanda Pearson as the payroll specialist at the Administration Building effective Aug. 28, Carolyn Greer as the 21st Century site coordinator at Miller Junior High School effective Aug. 17, Cassie Simpson as an ECEAP para-educator at Stevens Elementary School effective Sept. 12, Chandra Toy as a custodian at the Hopkins Building effective Sept. 5, Ken Adams and Lisa Lund as current-year bus drivers effective Aug. 30, and Debra Rose and Rodney Schulberg as bus drivers effective Aug. 30; approved assignment changes for Jacqueline Clemens from para-educator to SLP technician for the District effective Aug. 30, Guadalupe Arias-Morelia from student family support assistant to bilingual MTSS assistant at AJ West Elementary School effective Aug. 30, Diane Chenoweth from para-educator to MTSS assistant at Robert Gray Elementary School effective Aug. 30, and Bridget Onasch from para-educator to MTSS assistant at Stevens Elementary School effective Aug. 30; approved a location change for Mason Campeau, from paraeducator at Aberdeen High School to AJ West Elementary School effective Aug. 30; approved a leave of absence for Patty Barber, a Food Service worker at Robert Gray Elementary School, effective Aug. 30 to Nov. 1; accepted resignations from Brianda Arias, a bilingual MTSS assistant at Aberdeen High School, effective Aug. 28, Stephanie Medina, a student family support assistant at the Harbor Learning Center, effective Aug. 25, Christine Popowich, a Family Service Work (.5 FTE) at Central Park Elementary School, effective Aug. 23, and Victoria Zaknich, a para-educator at Snug Harbor, effective Aug. 15; Jason Garman as an assistant coach for Wrestling at Aberdeen High School effective Aug. 25 and Jeremy Roberts as an assistant coach for Wrestling at Miller Junior High School effective Aug. 24; approved the hiring of Cynthia Jimenez and Tamara King as substitutes for the District and accepted resignations from Mark Bonnanzio as a substitute effective Aug. 28, and from Devvan Kilwien as a substitute effective June 21.

On a motion by Director Wright and seconded by Director Ritter, the Board approved an agreement with Northwest School of Innovation and Learning for a student placement.

On a motion by Director Ritter and seconded by Director Mizin, the Board approved the 2023-2026 AEA Collective Bargaining Agreement.

On a motion by Director Mizin and seconded by Director Ritter, the Board approved the 2023-2024 Aberdeen Athletics & Activities Agreement.

CLASSIFIED

NORTHWEST SOIL

2023-2026 AEA
AGREEMENT

2023-2024 AAAA
AGREEMENT

On a motion by Director Ritter and seconded by Director Mizin, the Board approved the 2023-2024 AAAA Head Coach Salary Schedule.

23-24 AAAA SALARY
SCHEDULES

On a motion by Director Wright and seconded by Director Ritter, the Board approved the 2023-2024 Food and Transportation Salary Schedule.

23-24 FOOD &
TRANSPORTATION
SALARY SCHEDULE

On a motion by Director Ritter and seconded by Director Mizin, the Board approved the 2023-2024 Maintenance & Operations Salary Schedule.

2023-2024 M&O
SALARY SCHEDULE

There being no further business, the regular meeting was adjourned at xxx p.m.

ADJOURN

Jeffrey Thake, Secretary

Jennifer Durney, President



*Our Children,
Our Schools,
Our Future*

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Jeffrey Thake, Ed.D.
Superintendent
360-538-2002

Christi Sayres
Human Resources
360-538-2003

Elyssa Louderback
Business & Operations
360-538-2007

Traci Sandstrom
Teaching & Learning
Technology
360-538-2123

Lynn Green
Career & Technical Education
Secondary Curriculum
360-538-2038

Richard K. Bates, Ed.D.
Special Education
360-538-2017

This District is an Equal
Opportunity Employer

TO: Board of Directors, ASD5
Jeffrey Thake, Superintendent

FROM: Elyssa Louderback,
Executive Director of Business & Operations

RE: Purchase of 3 Vans

DATE: September 15, 2023

The August accounts payable include payment for three new vans for use in the Maintenance Department.

On August 9, 2023, the Aberdeen School District was notified that three vans that have been on order for two years had arrived in Longview. We have since received the vans.

This purchase was in the last two budgets and the Board has approved these purchases, but they inadvertently were not included in the budget for the 2023-24 school year. Due to the timing of getting the vans, we need to pay for them out of the 2023-24 fiscal year.

These vans are needed in the fleet to replace vans that have high mileage.

Thank you for your consideration.

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 19, 2023, the board, by a _____ vote, approves payments, totaling \$2,348,674.23. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 835001 through 835028, totaling \$2,348,674.23

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
835001	1st Security Bank-Child Suppo	08/31/2023	645.95
835002	Aberdeen High School-AHS Schol	08/31/2023	80.00
835003	Aberdeen School District-SERS	08/31/2023	170,831.61
835004	Aberdeen School District-TRS	08/31/2023	497,417.51
835005	Aberdeen School District Defer	08/31/2023	25,667.00
835006	AUTOMATED ACCOUNTS	08/31/2023	394.66
835007	Bank Of The Pacific	08/31/2023	789,685.34
835008	Cnty/city Mun Ees	08/31/2023	3,286.75
835009	Dynamic Collectors	08/31/2023	519.41
835010	E.S.D.#113 Unemployment Coop	08/31/2023	14,342.19
835011	Ed.Serv.Dist.#113	08/31/2023	22,142.00
835012	EMPLOYEMENT SECURITY DEPT LTC	08/31/2023	9,032.75
835013	Employment Security	08/31/2023	26,371.74
835014	First Choice Health	08/31/2023	1,377.75
835015	GESA	08/31/2023	5,885.00
835016	HCA-SEBB BENEFITS-600D01	08/31/2023	594,072.00
835017	HCA-SEBB FLEX SPEND-600D01	08/31/2023	2,488.59
835018	Legal Shield	08/31/2023	63.80
835019	Pse Of Wa	08/31/2023	6,012.40
835020	The Standard Insurance Company	08/31/2023	6,754.37
835021	Tsa Consulting Group Inc	08/31/2023	15,552.00
835022	Twin Star Credit Union	08/31/2023	240.00
835023	Twin Star Scholarship Acct	08/31/2023	64.50
835024	Twinstar Pse Local Dues	08/31/2023	64.00
835025	United Way	08/31/2023	347.38
835026	Veba Contributions-Y1286.001	08/31/2023	130,908.41
835027	Wa State School Ret Assn	08/31/2023	70.00
835028	Wea Payroll Deductions	08/31/2023	24,357.12

28 Computer Check(s) For a Total of 2,348,674.23

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 19, 2023, the board, by a _____ vote, approves payments, totaling \$2,202,734.30. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 835000 through 835000, totaling \$2,202,734.30

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
835000	1ST SECURITY BANK PAYROLL/PERS	08/30/2023	2,202,734.30
1	Computer	Check(s) For a Total of	2,202,734.30

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 19, 2023, the board, by a _____ vote, approves payments, totaling \$14,562.24. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB & GENERAL FUND
Warrant Numbers 835029 through 835040, totaling \$14,562.24

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount	
835029	Bsn Sports	09/19/2023	1,280.12	GF
835030	Parris, Trinity A	09/19/2023	294.48	GF
835031	Aberdeen Sd #5 Revolving Fund	09/19/2023	250.00	
835032	Aberdeen School District #5 -	09/19/2023	14.95	
835033	Aberdeen School District #5	09/19/2023	43.92	
835034	Aberdeen School District #5	09/19/2023	5,765.21	
835035	Aberdeen High School (asb)	09/19/2023	280.00	
835036	Harbor Pacific Bottling Co	09/19/2023	191.98	
835037	PNW Printworks, Llc	09/19/2023	1,496.58	
835038	Shelton High School-ASB	09/19/2023	250.00	
835039	Southwest Washington Activitie	09/19/2023	500.00	
835040	WIAA	09/19/2023	4,195.00	
12	Computer	Check(s) For a Total of	14,562.24	

ABERDEEN HIGH SCHOOL ASB

Accounts Payable September 2023

The following bills were submitted for payment by the Comptroller's office for the month of September:

DATE	CLUB/ACCOUNT	PAYEE	DESCRIPTION	AMOUNT
08-01-2023	4094/SkillsUSA	AHS - CTE	Awards	\$ 14.95
08-01-2023	0125/Sports	Trinity Parris	Reimbursement	\$ 294.48
08-01-2023	0125/Sports	BSN Sports	Safety Equipment	\$ 1,280.12
08-09-2023	Varies	Aberdeen School District	Postage	\$ 43.92
08-09-2023	Varies	Aberdeen School District	Transportation	\$ 5,765.21
08-10-2023	1015/Reserve	Shelton High School	Evergreen Conference Dues	\$ 250.00
08-14-2023	1015/Reserve	WIAA	Annual Fees	\$ 4,195.00
08-17-2023	1015/Reserve	WIAA District IV	Enrollment Fee	\$ 500.00
08-22-2023	1015/Reserve	PNW Printworks	Senior 2024 Shirts	\$ 1,496.58
08-30-2023	6240/InvestED	AHS - ASB	ASB Cards	\$ 280.00
08-30-2023	Varies	U.S. Bank	VISA Procurement Card Purchases	\$ 10,196.43
Total:				\$ 24,316.69

GF
GF

22,742.09

Motion / Tabled By:	N/A
Seconded By:	N/A
ASB Meeting Date:	N/A


 Michaela Hoover, Comptroller 8/31/23
 Date


 Aaron Roiko, Principal 9/1/23
 Date

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 19, 2023, the board, by a _____ vote, approves payments, totaling \$355,455.49. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND LY
Warrant Numbers 835041 through 835063, totaling \$355,455.49

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
835041	1ST SECURITY BANK PAYROLL/PERS	09/19/2023	4,865.64
835042	Amazon Capital Services	09/19/2023	5,394.11
835043	BEHAVIORAL HEALTH RESOURCES	09/19/2023	52,558.00
835044	CHAVEZ, MARIA	09/19/2023	19,750.00
835045	City Of Aberdeen	09/19/2023	680.00
835046	Dairy Fresh Farms	09/19/2023	445.00
835047	Domino's Pizza	09/19/2023	247.76
835048	FAIRFAX HOSPITAL	09/19/2023	5,880.00
835049	Gensco	09/19/2023	7,808.79
835050	Grays Harbor Historical Seapor	09/19/2023	8,817.00
835051	Hoquiam School District #28	09/19/2023	92,565.18
835052	KCDA Purchasing Coop.	09/19/2023	18,340.30
835053	MacGill & Co	09/19/2023	8,783.36
835054	Pacifica Law Group LLP	09/19/2023	103.50
835055	Ramsey, Shannon	09/19/2023	13,661.83
835056	RAYKOWSKI, LAURA K	09/19/2023	300.00
835057	Really Great Reading Co, LLC	09/19/2023	16,418.72
835058	Ted Brown Music	09/19/2023	727.35
835059	THE DEVEREUX FOUNDATION	09/19/2023	78,774.72
835060	US Foods - Seattle	09/19/2023	4,783.49
835061	Westcare Clinic	09/19/2023	85.00
835062	WSIPC	09/19/2023	323.48
835063	YMCA	09/19/2023	14,142.26

23 Computer Check(s) For a Total of 355,455.49

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 19, 2023, the board, by a _____ vote, approves payments, totaling \$3,635.90. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND LY
Warrant Numbers 835064 through 835064, totaling \$3,635.90

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
835064	Gensco	09/19/2023	3,635.90
1	Computer	Check(s) For a Total of	3,635.90

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 19, 2023, the board, by a _____ vote, approves payments, totaling \$825,545.34. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: CAPITAL PROJECTS LY Warrant Numbers 835065 through 835069, totaling \$825,545.34

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
835065	ESD 112	09/19/2023	6,684.80
835066	Harbor Architects	09/19/2023	2,017.85
835067	J.A. Morris Construction, LLC	09/19/2023	493,505.19
835068	KCDA Purchasing Coop.	09/19/2023	319,525.60
835069	West Coast Mechanical Solution	09/19/2023	3,811.90
5	Computer	Check(s) For a Total of	825,545.34

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 19, 2023, the board, by a _____ vote, approves payments, totaling \$50,256.30. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL & ASB FUNDS
Warrant Numbers 835070 through 835071, totaling \$50,256.30

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
835070	1ST SECURITY BANK PC	09/19/2023	40,034.80 GF
835071	1ST SECURITY BANK PC	09/19/2023	10,221.50 ASB
2	Computer	Check(s) For a Total of	50,256.30

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 19, 2023, the board, by a _____ vote, approves payments, totaling \$2,388.13. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 835072 through 835072, totaling \$2,388.13

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
835072	1ST SECURITY BANK PC	09/19/2023	2,388.13
1	Computer	Check(s) For a Total of	2,388.13

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 19, 2023, the board, by a _____ vote, approves payments, totaling \$1,179,389.64. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 835073 through 835155, totaling \$1,179,389.64

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
835073	1ST SECURITY BANK PAYROLL/PERS	09/19/2023	3,373.46
835074	A & R Hoods	09/19/2023	3,929.61
835075	Aberdeen Office Equipment Inc	09/19/2023	5,468.66
835076	Aberdeen Sanitation	09/19/2023	6,694.19
835077	Airgas Usa, Llc	09/19/2023	3.00
835078	Amazon Capital Services	09/19/2023	13,160.87
835079	Apple Computer Inc	09/19/2023	326.15
835080	Avant Assessment	09/19/2023	747.00
835081	Berglund, Schmidt & Associates	09/19/2023	1,162.50
835082	Bickar, Denny	09/19/2023	1,030.00
835083	Bud Clary Chevrolet	09/19/2023	100,403.52
835084	CAPOSEY, PHILLIP JASON	09/19/2023	5,500.00
835085	CARE SOLACE INC	09/19/2023	505.31
835086	Cascade Natural Gas	09/19/2023	2,096.03
835087	Caskey Industrial Supply Co In	09/19/2023	620.39
835088	CHARACTER STRONG	09/19/2023	544.31
835089	CHARLIES PRODUCE	09/19/2023	854.09
835090	Cintas Corporation	09/19/2023	2,072.34
835091	City Of Aberdeen	09/19/2023	15,625.30
835092	Clemens, Jacquie	09/19/2023	41.55
835093	Comcast	09/19/2023	423.26
835094	Cts Language Link	09/19/2023	10.88
835095	Curriculum Associates	09/19/2023	95,168.53
835096	D4 Sports Llc	09/19/2023	2,818.33
835097	Dairy Fresh Farms	09/19/2023	4,192.80
835098	Dancing Goats Coffee	09/19/2023	46.58
835099	Dept Of Licensing	09/19/2023	255.00
835100	ESD 113	09/19/2023	4,202.00
835101	Ferrellgas	09/19/2023	13.07
835102	Francotyp-Postalia, Inc	09/19/2023	234.00
835103	Franz Family Bakeries	09/19/2023	605.02
835104	G12 Communications LLC	09/19/2023	833.09
835105	GRANITE TELECOMMUNICATIONS LLC	09/19/2023	1,761.75

Check Nbr	Vendor Name	Check Date	Check Amount
835106	Grays Harbor County Environmen	09/19/2023	2,310.00
835107	Grays Harbor Equipment	09/19/2023	11.69
835108	Guardian Security Systems, Inc	09/19/2023	2,259.76
835109	Harbor Auto & Truck Parts	09/19/2023	50.09
835110	Harbor Disposal Co Inc	09/19/2023	2,300.96
835111	HB Portables	09/19/2023	46.03
835112	Home Depot Pro Institutional	09/19/2023	1,145.44
835113	Imagine Learning, Inc	09/19/2023	201,500.00
835114	INSTRUCTURE	09/19/2023	21,081.28
835115	Ixl Learning	09/19/2023	26,400.00
835116	JEFF JOINER TRAINNG LLC	09/19/2023	2,000.00
835117	KCDA Purchasing Coop.	09/19/2023	4,068.39
835118	Kds Environmental Inc	09/19/2023	18,925.38
835119	Learning A-Z	09/19/2023	2,600.46
835120	LEARNING WITHOUT TEARS	09/19/2023	2,240.78
835121	Lemay Mobile Shredding	09/19/2023	906.20
835122	Marshall's Garden & Pet Store	09/19/2023	90.38
835123	Nelson Adams NACO	09/19/2023	242.80
835124	Pacifica Law Group LLP	09/19/2023	5,278.50
835125	Petrocard Inc	09/19/2023	6,184.21
835126	Playworks	09/19/2023	3,000.00
835127	PNW Printworks, Llc	09/19/2023	692.66
835128	Propel Insurance	09/19/2023	15,000.00
835129	Public Consulting Group, Inc	09/19/2023	350.00
835130	Pud #1 Of Grays Harbor Co	09/19/2023	41,351.02
835131	RICHARD C OWEN	09/19/2023	468.00
835132	Ricoh Usa Inc	09/19/2023	285.94
835133	School Health Corporation	09/19/2023	500.00
835134	School Mate	09/19/2023	5,229.50
835135	SNAP-ON INDUSTRIAL	09/19/2023	5,596.59
835136	SOLIANT EDUCATION	09/19/2023	6,566.25
835137	Sound Publishing, Inc.	09/19/2023	661.26
835138	Taylor, Ann	09/19/2023	99.00
835139	TED BROWN MUSIC CO - SPD	09/19/2023	16,045.04
835140	The Hello Foundation	09/19/2023	7,200.00
835141	Tke Corp	09/19/2023	5,589.08
835142	Tumwater School District #33	09/19/2023	4,100.86
835143	United Rentals Nw Inc	09/19/2023	3,158.05
835144	United Schools Insurance Progr	09/19/2023	431,800.29
835145	University Of Oregon	09/19/2023	2,800.00
835146	US Foods - Seattle	09/19/2023	22,855.15
835147	Verizon Wireless	09/19/2023	2,888.24
835148	VEX ROBOTICS INC	09/19/2023	7,542.37
835149	Vivi LLC	09/19/2023	6,937.49
835150	VOYAGER SOPRIS	09/19/2023	881.92
835151	Warnken's Water Works Llc	09/19/2023	2,756.36
835152	Wcp Solutions	09/19/2023	163.31
835153	Wimberley, Emma-Leigh E	09/19/2023	60.26
835154	WSIPC	09/19/2023	5,319.30
835155	YouScience	09/19/2023	5,126.76

Check Nbr	Vendor Name	Check Date	Check Amount
83	Computer	Check(s) For a Total of	1,179,389.64

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 19, 2023, the board, by a _____ vote, approves payments, totaling \$21,709.39. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: COMP TAX
Warrant Numbers 835156 through 835156, totaling \$21,709.39

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
835156	Bank Of The Pacific (use Tax)	09/19/2023	21,709.39
1	Computer	Check(s) For a Total of	21,709.39

CONTESTS, ADVERTISING AND PROMOTIONS

It is the policy of the Aberdeen School Board to ensure that school sites remain focused on education, rather than as promoters of commercial activity. However, permitting some advertising or other corporate sponsorships may offer an opportunity for the district to gain revenue.

Advertising or corporate sponsorships shall not distract from learning. Advertising will only be permitted on high school athletic venues, which are locations where interscholastic athletic competitions are held. With the exception of advertising placed on athletic venue scoreboards, advertising on athletic venues in school buildings, e.g., gymnasiums, is only permitted to be visible during interscholastic athletic competitions. Revenues from athletic venue advertising will first and foremost enable equitable funding of the Associated Student Body (ASB) accounts fund maintenance of the District's athletic facilities.

Advertising is also allowed on the school calendar and revenues received will support the publication of such.

All advertising or corporate sponsorships must be compliant with current District policies, procedures, and practices. In addition, advertising or corporate sponsorship that contains the following is prohibited:

1. Promotion of illicit drugs, alcohol, tobacco, marijuana, or firearms;
2. Promotion of hostility, disorder, or violence;
3. Attacks or demeans any group protected under the district's anti-discrimination policies: sex (gender); race; creed; color; religion; ancestry; national origin; age; economic status; sexual orientation including gender expression or identity; pregnancy; marital status; physical appearance; the presence of any sensory, mental, or physical disability; honorably discharged veteran or military status; or the use of a trained dog guide or service animal by a person with a disability;
4. Defamatory language or images;
5. Promotion or discouragement of religion in a manner contrary to law;
6. Promotion or opposition to a political candidate or ballot proposition, and/or
7. Subject matter that is likely to inhibit the functioning of a school.

When approving advertising or corporate sponsorship proposals, the superintendent or designee shall consider the foregoing and only contract for advertisements or corporate sponsorships that maintain the integrity of the learning environment, and are not in conflict with either established Board policies, the mission of the Aberdeen School District, or federal or state law. The superintendent or designee is encouraged to support local ventures. Further, the type of athletic venue and the nature of the main users of the athletic venue should be considered in placement of advertisements.

Student Participation

Any club, association or other organization must have prior approval for students' participation in any contest, advertising campaign or promotion. Approval may be given by the superintendent following recommendation by the teacher and principal or designee based on the following criteria:

- A. The objectives of the contest, campaign, or promotion shall be consistent with the District's goals and policies;
- B. The proposed activity will have educational value to the participants and be free of objectionable promotion of the name, product or special interest of the sponsoring group, and
- C. Participation by a student will not interfere with his/her program of curricular or co-curricular activities.

The Superintendent is authorized to develop procedures for this policy, as necessary.

Cross References: 3220 - Freedom of Expression

Legal References: AGO 9503.00 1995 No. 3 Schools - Districts - Students -
Religion - Use of School Districts' Facilities by Student
Groups for Religious Purposes

Adoption: 02/01/00

Revised: 04/17/01, _____



Aberdeen School District

216 North G Street
Aberdeen, WA 98520
360-538-2000
Fax 360-538-2014
www.asd5.org

Jeffrey Thake, Ed.D.
Superintendent
360-538-2000

Elyssa Louderback
Business & Operations
360-538-2007

Christi Sayres
Human Resources
360-538-2003

Traci Sandstrom
Teaching and Learning
Technology
360-538-2123

Richard K. Bates, Ed.D.
Special Education
360-538-2017

Lynn Green
Career & Technical Education
Secondary Curriculum
360-538-2038

September 19, 2023

Washington Guaranteed Admissions Program
Director Julie Garver, Policy and Academic Affairs
jgarver@councilofpresidents.org

Aberdeen Letter of Support for WA GAP

Dear Ms. Garver,

In my capacity as the Superintendent of the Aberdeen School District 5, and on behalf of the Aberdeen School District Board of Directors, we support the public baccalaureate Guaranteed Admission Program (GAP) and the completion of a data sharing agreement with the institutions participating in GAP.

The intent of GAP to directly engage with high school juniors and seniors to ready them for college, familiarize them with college admissions, and connect through guaranteed admissions opportunities and support our shared efforts to increase postsecondary attainment opportunities in our community.

The point of contact for the Aberdeen School District is Julie McKay, Student Data Information Systems Specialist. (jmckay@asd5.org).

Sincerely,

Jeffrey Thake, Ed.D.
Superintendent

**Washington Guaranteed Admissions Program (WAGAP)
DATA SHARING AGREEMENT**

BETWEEN

[Aberdeen] a Washington public school district, charter school, state-tribal compact school or private school organized and operating under Title 28A of the Revised Code of Washington (hereinafter referred to as School)

AND

Central Washington University, Eastern Washington University, The Evergreen State College, the University of Washington Tacoma, Washington State University and Western Washington University, public, baccalaureate institutions of the State of Washington, operating under Title 28B of the Revised Code of Washington (hereinafter referred to as Institutions)

THIS DATA SHARING AGREEMENT (DSA) between School and Institutions (collectively “Parties”), is entered into pursuant to the Washington Guaranteed Admissions Program executed by the Parties effective [Date], relevant state and federal statutes and related regulations.

1. PURPOSE, AUTHORITY AND RECITALS

- a. Establish conditions, requirements and necessary safeguards to ensure the information security and privacy of all data provided and received under this DSA.
- b. Protect against unauthorized access to and disclosure of student Personally Identifiable Information (“PII”) as outlined in the Family Educational Rights and Privacy Act (“FERPA”), 20 U.S.C. § 1232g and in 34 C.F.R. §99.3;
- c. Enhance School’s ability to improve academic achievement for School students by providing Institutions access to individual student records, including PII, consistent with the requirements of the FERPA; and
- d. Establish the terms and conditions for sharing School-data and student PII.

2. PERIOD OF AGREEMENT

This DSA shall commence on **the date of execution** and remain in force through **June 30, 2026**, unless terminated sooner or extended as provided herein. If specified within the language of the provision or required by law, provisions of this DSA may survive the termination of this DSA. The DSA may be extended by mutual agreement of the parties in writing.

3. STANDARD OF CARE

- a. Both entities agree, understand, and respect the fundamental privacy rights vested in individuals, associated with the School data connected with the purpose of this DSA. Institutions shall have, as general duties, the obligations to: exercise due care and take commercially best efforts to protect such individual privacy rights.

- b. Institutions represent and warrant that, with regard to confidentiality, availability, and integrity of School data, and safeguarding the privacy rights of individuals identified within School data, data storage and handling of School data in connection with the purpose of this DSA shall be undertaken in compliance with current OCIO standards, policy and best practices. Such standards, policies and best practices can be found at: <https://ocio.wa.gov/policies>

4. DESCRIPTION OF DATA TO BE SHARED

School data submitted to Institutions shall include the following data variables for data subjects.

- a. School CEEB Code
- b. First Name
- c. Last Name
- d. Date of Birth
- e. Grade Level
- f. Email(s) on record (school, personal) for student and parent/guardian
- g. Mailing Address
- h. Unweighted cumulative GPA
- i. Completion of College Academic Distribution Requirements

*Email(s) on record includes both a student's school email and personal email

Institution data submitted to Schools shall include the following data variables for data subjects.

- a. First Name
- b. Last Name
- c. Application status (guaranteed admission eligibility, applicant, admit, denied, confirmation, deposit and enrollment)

5. CONSENT

School recognizes that 34 C.F.R. 99.30 requires prior written consent of the data subject prior to the release of PII from student's educational records. School shall not release PII to Institutions without prior written consent of the parent/guardian or student (if student is at least 18 years old) except in cases that constitute exceptions to the consent requirements of the FERPA. School are responsible for obtaining a written consent form that specifies the records that may be disclosed, the purpose of the disclosure, and to whom the disclosures will

be made.

6. CONTRACTORS PERFORMING INSTITUTIONAL SERVICES

An exception to the consent requirement described in Section 5 is provided for in 34 C.F.R. 99.31(a)(1)(i) for a contractor that performs an institutional service or function for which School would otherwise use employees. If School considers Institutions to be serving as a “school official” with legitimate educational interests performing an institutional service or function for which School would otherwise use employees within the meaning of 34 C.F.R. 99.31(a)(1)(i), then School may disclose PII from education records of students, without the consent required under 34 C.F.R. 99.30.

7. DATA SHARING

School will provide Institutions with access to data as identified in this DSA beginning on or around the execution date of this DSA. Data will not be provided to Institutions until this DSA is signed by both Parties and if required, until proof of parental/guardian or adult student consent is provided by School, or a letter provided by the School designating the Institutions as “school officials”.

Institutions will provide Schools with access to data as identified in this DSA. Data will not be provided to Schools until this DSA is signed by both Parties and if required, until proof of adult student consent is provided by Institution.

8. RESPONSIBILITIES OF SCHOOL DISTRICT

School will provide three audited sets of data at the end of each high school term for data subjects as identified in this DSA in compliance with the FERPA, 20 U.S.C. § 1232g and in 34 C.F.R. §99.3.

- a. A data set for data subjects that meet the following: (1) A cumulative GPA of 3.0 or higher and (2) in the 12th grade.
- b. A data set for data subjects in the 11th grade.

9. RESPONSIBILITIES OF INSTITUTIONS

In order to ensure the confidentiality of data subject data shared pursuant to this DSA, Institutions shall:

- a. Strictly comply with all state and federal laws that govern the use and release of student data, including FERPA and its regulations, as set forth at 34 C.F.R. §99.
- b. Restrict access to the data to only (i) the person or persons who provide

- direct services to School students; or (ii) the person or persons within the Institution's organization who are responsible for analyzing the data;
- c. Designate in writing a single authorized representative who will be responsible for requesting data under this DSA. The authorized representative shall be responsible for transmitting all data requests and maintaining a log or other record of data requested and received under this DSA, including confirmation of any project completion and return or destruction of data as required by this DSA;
 - d. Not release or reveal, either directly or indirectly, the data to any individual, entity, agency, or third party not a party to this DSA, unless such disclosure is required by law or court order;
 - e. Not use data shared under this DSA for any purpose other than the overriding goals outlined in this DSA. Nothing in this DSA shall be construed to allow Institutions to access additional School data that is not included in the scope of this DSA;
 - f. Maintain all data obtained under this DSA in a secure computer environment and not copy, reproduce, or transmit data obtained except as necessary to fulfill the overriding goals of this DSA. All copies of data, including any modifications or additions to data that contains information regarding data subjects, are subject to the provisions of this DSA in the same manner as the original data obtained;
 - g. Take reasonable administrative, physical, and technical security precautions to protect against unauthorized access and disclosure of data shared pursuant to this DSA. Reasonable security precautions may include, but are not limited to:
 - i. Implementing industry standard identification and authentication practices to gain access to the systems and data;
 - ii. Encrypting all data stored on mobile computers and devices , and wherever the data resides;
 - iii. Encrypting data during transmission;
 - iv. Requiring users to be uniquely identified and authenticated before accessing data;
 - v. Establishing defined data security roles, which limit users' access to only the data necessary for them to perform their job functions;
 - vi. Securing access to any physical areas or electronic devices where data is stored;
 - vii. Implementing industry standard network protection, intrusion, and detection practices to prevent unauthorized access to and from a private network;

- viii. Installing industry standard antivirus software to protect the network, systems, and user devices.
- h. Report in writing all known or suspected data breaches to School Report in writing all known or suspected data breaches to SCHOOL in accordance with RCW 42.56.590.
- i. Destroy or return all unenhanced data obtained pursuant to this DSA when it is no longer required or upon termination of this DSA.
- j. Institutions will document the methods used to destroy the unenhanced data, and upon request, provide School written certification that the unenhanced data has been destroyed.

10. OWNERSHIP OF DATA

All data shared by Schools pursuant to this DSA will remain the property of School. Institutions understand that nothing in this DSA conveys ownership of School data to Institutions.

All data shared Institutions pursuant to this DSA will remain the property of Institutions. Schools understand that nothing in this DSA conveys ownership of Institution data to Schools.

11. TERMINATION

This DSA may be terminated by either party upon five days' written notice delivered to the other party.

12. INDEMNIFICATION

Each party to this DSA will be responsible for its own acts or omissions and for those of its directors or trustees, officers, employees, agents, and volunteers. Neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm or corporation not a party to this DSA. Neither party to this DSA shall be considered the agent of the other party.

13. GOVERNING LAW AND VENUE

This DSA will be governed, construed, and enforced in accordance with the laws of the State of Washington, and venue of any suit between the parties arising out of this DSA will be in the Superior Court of the County, Washington of the Institutions involved in the suit.

14. ATTORNEY FEES AND COSTS

If any legal proceeding is brought for the enforcement of this DSA, or because of a dispute, breach, default, or misrepresentation in connection with any of its provisions, each party shall bear the cost of its own attorneys' fees and other legal expenses.

15. NONDISCRIMINATION

Discrimination on the basis of race, color, religion, national origin, sex, age, veteran status, and disability is prohibited by federal statute. In addition, Washington State law prohibits discrimination based on marital status, creed, sexual orientation, gender identity and expression, and the use of a trained guide dog or service animal by a disabled person. An Institution’s policy likewise prohibits discrimination based on these protected characteristics. The Institutions are committed to providing equal employment opportunity and prohibiting illegal discrimination in the recruitment and admission of students, the employment of faculty and staff and the operation of Institutions’ programs, activities and services.

The Parties agree not to discriminate against any client, employee, or applicant for employment or services in the performance of this contract on the basis of race, color, religion, creed, national origin, sex, gender identity or expression, age, sexual orientation, veteran status, marital status, disability and the use of a trained guide dog or service animal by a disabled person.

16. GENERAL PROVISIONS

- a. Notices. All official notices required under this DSA will be given in writing as follows:

School District	Institutions
<p>NAME Dr. Jeffrey Thake</p> <p>ADDRESS 216 North G St Aberdeen, WA 98520</p>	<p>Margaret Ortega Central Washington University 400 E. University Way Ellensburg, WA 98926</p> <p>Jens Larson Eastern Washington University 326 6th Street Cheney, WA 99004</p> <p>John Reed The Evergreen State College 2700 Evergreen Parkway NW Olympia, WA 98505</p>

	<p>Shannon Carr University of Washington Tacoma 1900 Commerce Street Tacoma, WA 98402-3100</p> <p>Saichi Oba Washington State University Lighty Student Services Building Pullman, WA 99164-1067</p> <p>Shelli Soto Western Washington University 516 High Street Bellingham, WA 98225</p>
--	---

- b. Entire Agreement. This DSA constitutes the entire agreement between the Parties and supersedes any and all prior oral or written agreements, commitments, or understandings concerning the matters provided for in this DSA. No other understandings, oral or otherwise, regarding the subject matter of this DSA will be deemed to exist or to bind any of the Parties hereto.
- c. Modification. The Parties may modify this DSA only by a subsequent written amendment executed by the Parties. Any modification will be effective only if written, signed, and dated by the authorized representatives of each party and attached to this DSA.
- d. No Waiver. A failure by either party to exercise its rights under this DSA will not preclude that party from subsequent exercise of such rights and will not constitute a waiver of any other rights under this DSA unless stated to be such in a writing signed by an authorized representative of the party and attached to this DSA.
- e. Assignment. The Parties may not assign this DSA or any interest herein, or delegate any of their duties hereunder, to any third party without the prior written consent of the other. Any attempted assignment or delegation without such consent will be null and void.
- f. No Third-Party Beneficiaries. This DSA is made and entered into for the sole benefit of School and Institutions. No third party will be deemed to have any rights under this DSA, and there are no third-party beneficiaries to this DSA.
- g. Headings. Headings in this DSA are included only for convenience and will not control or affect the meaning or construction of this DSA.

17. CONTACTS

ENTITY PROVIDING DATA: SCHOOL

Contact Role	<u>Agreement Administrator</u>	<u>Technical Administrator</u>
Name:	Dr. Jeffrey Thake	Julie McKay
Title:	Superintendent	Student Information Systems Specialist
Department:	District Office	Technology
Email:	jthake@asd5.org	jmckay@asd5.org
Telephone:	360.538.2000	360.538.2234

ENTITY RECEIVING DATA: INSTITUTIONS

Contact Role	<u>Agreement Administrator</u>	<u>Technical Administrator</u>
Name:	Margaret Ortega	Jonathon Henderson
Institution:	Central Washington University	Central Washington University
Title:	Vice President for Student Engagement and Success	Interim Executive Director
Department:	Office of Student Success	Institutional Effectiveness, Research, and Planning
Email:	Margaret.Ortega@cwu.edu	jonathon.henderson@cwu.edu
Telephone:	509-963-1515	509-963-2831

Contact Role	<u>Agreement Administrator</u>	<u>Technical Administrator</u>
Name:	Jana Jaraysi	Boubacar Bouare
Institution:	Eastern Washington University	Eastern Washington University
Title:	Director of Admissions	Assoc. Director of Reporting and Data Analytics
Department:	Admissions	Admissions
Email:	<u>jjaraysi@ewu.edu</u>	<u>bbouare@ewu.edu</u>
Telephone:	509.359.2450	509.359.6449

Contact Role	<u>Agreement Administrator</u>	<u>Technical Administrator</u>
Name:	John Reed	Lori Klatt
Title:	Interim Chief Enrollment Officer	Registrar
Department:	Admissions	Office of the Registrar
Email:	<u>John.Reed@Evergreen.edu</u>	<u>klattl@evergreen.edu</u>
Telephone:	360-867-6311	360-867-5185



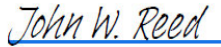
Contact Role	<u>Agreement Administrator</u>	<u>Technical Administrator</u>
Name:	Shannon Carr	Myria Stevens
Title:	Assistant Vice Chancellor for Enrollment Services	Associate Director
Department:	Enrollment Services	Office of Admissions
Email:	slcarr21@uw.edu	myriaw@uw.edu
Telephone:	253-692-4411	253-692-5726

Contact Role	<u>Agreement Administrator</u>	<u>Technical Administrator</u>
Name:	Saichi Oba	Stephanie Kane
Title:	Vice Provost	Assistant Director
Department:	Office of Enrollment Management	Institutional Research
Email:	saichi.oba@wsu.edu	slkane@wsu.edu
Telephone:	509-335-9640	509-335-0085

Contact Role	<u>Agreement Administrator</u>	<u>Technical Administrator</u>
Name:	Shelli Soto	John Krieg
Title:	Associate Vice President	Director
Department:	Enrollment Management	Office of Institutional Effectiveness
Email:	Shelli.soto@wwu.edu	kriegj@wwu.edu
Telephone:	360-650-2348	360-650-7405

18. SIGNATURES

The signatures below indicate agreement between the entities:

District/School	Institution
<hr/> <p style="text-align: center;">Signature Date</p> <p>Name: Dr. Jeffrey Inake Title: District Superintendent</p> <p>District/School: Aberdeen School District</p>	<div style="text-align: right;">  <p>7/26/23</p> </div> <hr/> <p style="text-align: center;">Signature Date</p> <p>Name: Margaret Ortega Title: Vice President, Student Engagement & Success Institution: Central Washington University</p> <div style="text-align: right;">  <p>7/11/23</p> </div> <hr/> <p style="text-align: center;">Signature Date</p> <p>Name: Annika Scharosch Title: Associate Vice President, Civil Rights, Compliance & Enterprise Risk Management Institution: Eastern Washington University</p> <div style="text-align: right;">  <p>7/21/23</p> </div> <hr/> <p style="text-align: center;">Signature Date</p> <p>Name: John Reed Title: Chief Enrollment Officer Institution: The Evergreen State College</p>



Our Children,
Our Schools,
Our Future

TO: Dr. Jeffrey Thake, Superintendent
 FROM: Elyssa Louderback, Interim Executive Director of Business & Operations
 SUBJECT: Monthly Budget Report for August, 2023
 DATE: September 19, 2023

GENERAL FUND SUMMARY:

Revenue--Receipts were \$ 5,175,171.13.

Expenditures-- Expenditures totaled \$ 5,758,166.79. Expenditures for staff salary and benefits account for 79.1% of all expenditures for the month, and 80.6% of the year to date total expenditures.

Fund Balance— Preliminary current month ending fund balance is \$ 1,289,574.75 as of August 31. We had a negative cash flow of \$ 582,995.66 for the month. We are in the process of closing out the remaining transactions for the 2022-23 fiscal year. We still believe we will end the year with a fund balance very close to the Board's goal of 5% of expenditures.

Additional General Fund Information

Revenue by Major Category:

<u>Revenue Source</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of:</u>
Local Taxes	\$ 4,171,638	\$ 4,800,590	115.08%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 880,250	\$ 382,789	43.49%	Donations, Traffic Safety, Food Service, Misc
State, General	\$ 31,813,386	\$ 32,236,360	101.33%	Apportionment and LEA
State, Special	\$ 11,998,772	\$ 12,085,800	100.73%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 25,000	\$ 46,727	186.91%	Federal Forest; deducted from apportionment
Federal, Special	\$ 23,267,445	\$ 12,151,231	52.22%	Food Service, Fed Grants (Title I, Title 2, ESSER, etc)
Other Districts	\$ 67,000	\$ 195,665	292.04%	Non high payments from Cosmopolis SD
Other Agencies	\$ 52,000	\$ 36,122	69.47%	Private Foundations, ESD 113
Other Fin Sources	\$ -	\$ -		
Totals	\$ 72,275,491	\$ 61,935,284	85.69%	
			100.00%	% of fiscal year elapsed

General Fund Expenditures by Activity: (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

<u>Activity</u>	<u>Rev Budget</u>	<u>Actual YTD</u>	<u>Actual %</u>	<u>District payroll and/or:</u>
Board of Directors	\$ 88,000	\$ 101,961	115.86%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	\$ 411,519	\$ 478,730	116.33%	General Admin/ Supt Office
Business Office	\$ 548,168	\$ 730,168	133.20%	Fiscal operations
Human Resources	\$ 524,166	\$ 469,988	89.66%	Personnel & recruitment, labor relations
Public Relations	\$ 40,000	\$ 41,022	102.55%	Educational/admin info to public
Supervision of Instruction	\$ 1,426,263	\$ 1,224,158	85.83%	includes secretarial support
Learning Resources	\$ 384,932	\$ 346,362	89.98%	Library resources & staffing
Principal's Office	\$ 3,176,098	\$ 3,337,901	105.09%	includes Secretarial support
Guidance/Counseling	\$ 2,611,774	\$ 2,180,998	83.51%	Counselors/support services
Pupil Management	\$ -	\$ 25,858	100.00%	Bus & playground aides, etc
Health Services	\$ 2,285,790	\$ 2,654,224	116.12%	Health including: nursing, OT/PT/SLP, etc
Teaching	\$ 36,226,001	\$ 36,003,128	99.38%	classroom teachers/para support
Extra-curricular	\$ 1,157,179	\$ 1,321,121	114.17%	Coaching, advising, ASB supervision
Instructional Prof Dev	\$ 1,216,930	\$ 1,047,151	86.05%	Prof development; instructional staff
Instructional Technology	\$ 1,219,958	\$ 386,032	31.64%	classroom technology
Curriculum	\$ 795,389	\$ 1,089,613	136.99%	District materials adoptions/purchases; staff
Food Services	\$ 2,778,552	\$ 2,691,054	96.85%	Mgmt of food service for district
Transportation	\$ 1,397,036	\$ 1,785,578	127.81%	Co-op payments, fuel, insurance
Maint & Operations	\$ 4,035,002	\$ 4,715,432	116.86%	cust/maint/grounds, warehouse, security
Other Services	\$ 2,378,050	\$ 2,438,936	102.56%	Insurance, utilities, tech, print, motor pool
Transfers	\$ (120,000)	\$ (241,997)	201.66%	in district use of buses, vehicles, food service
Interfund Transfers	\$ 9,690,000	\$ 286,137	2.95%	Transfers (to Cap Proj/ Debt Service)
Totals	\$ 62,580,806	\$ 63,113,555	100.85%	
			100.00%	% of fiscal year elapsed

CAPITAL PROJECTS FUND SUMMARY:

Revenue--Total receipts were \$ 2,915.94 and consist of interest payments and rental fees.

Expenditures— There were no expenditures for the month.

Fund Balance—Current monthly ending fund balance is \$ 477,832.30.

DEBT SERVICE FUND SUMMARY:

Revenue--Total receipts were \$ 46,032.79 and consists of tax payments and transfers.

Expenditures— There were no expenditures for the month.

Fund Balance—Current month ending fund balance is \$ 2,617,418.91. Funds in this account are held for bond principal and interest payments.

ASSOCIATED STUDENT BODY FUND SUMMARY:

Revenue—There was \$ 3,583.53 for the month.

Expenditures-- Expenditures total 56.89% of the budgeted expenditures for this fiscal year.

Fund Balance—Current month ending fund balance is \$ 296,539.06.

TRANSPORTATION VEHICLE FUND SUMMARY:

Revenue--Total receipts were \$ 373,757.51 and consisted state depreciation funds and interest.

Expenditures— There were no expenditures for the month.

Fund Balance—Current month ending fund balance is \$ 570,909.91.

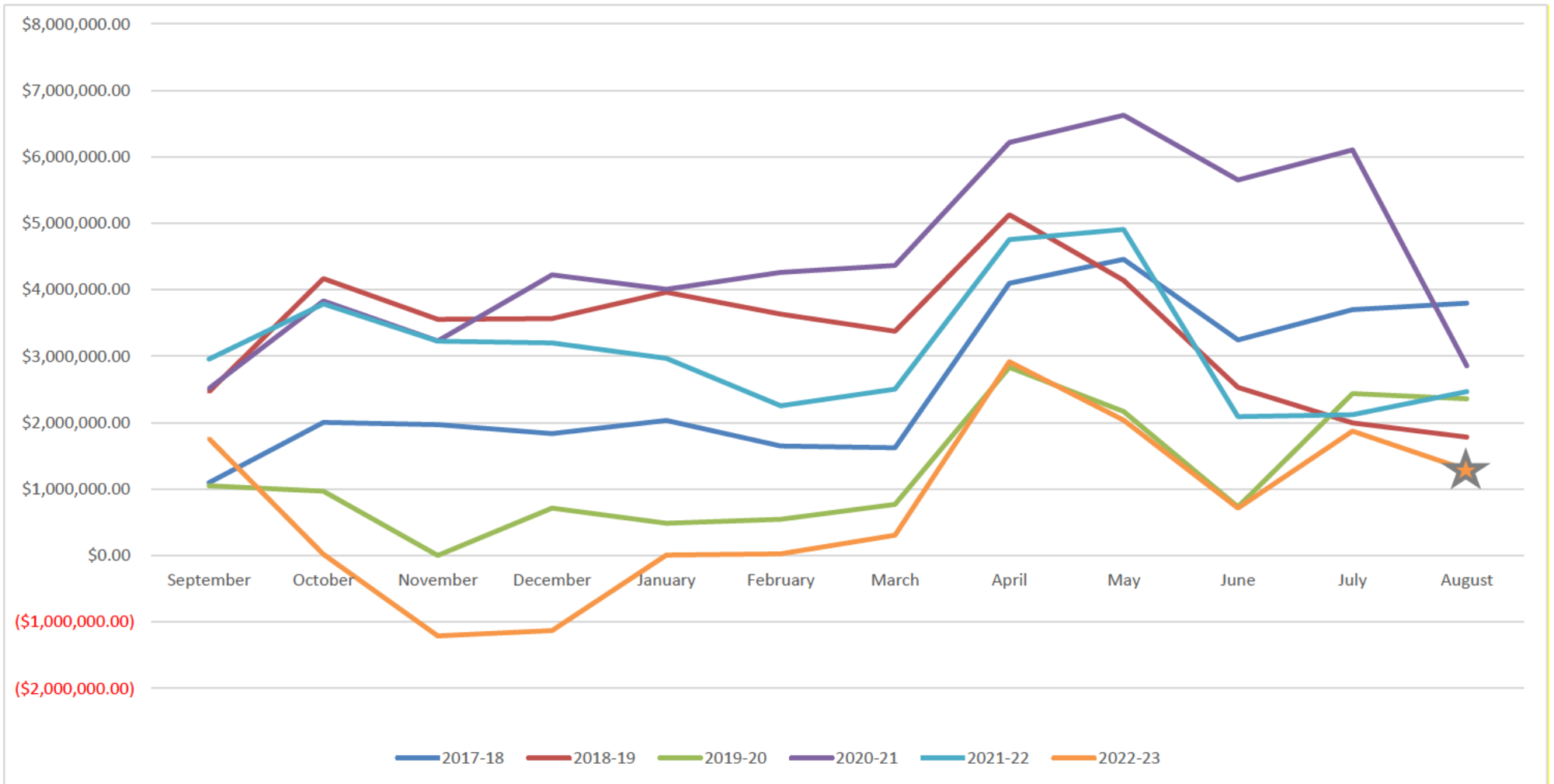
SUMMARY OF BUDGET EXPENDITURE CAPACITY

Budget Capacity as of August, 2023:

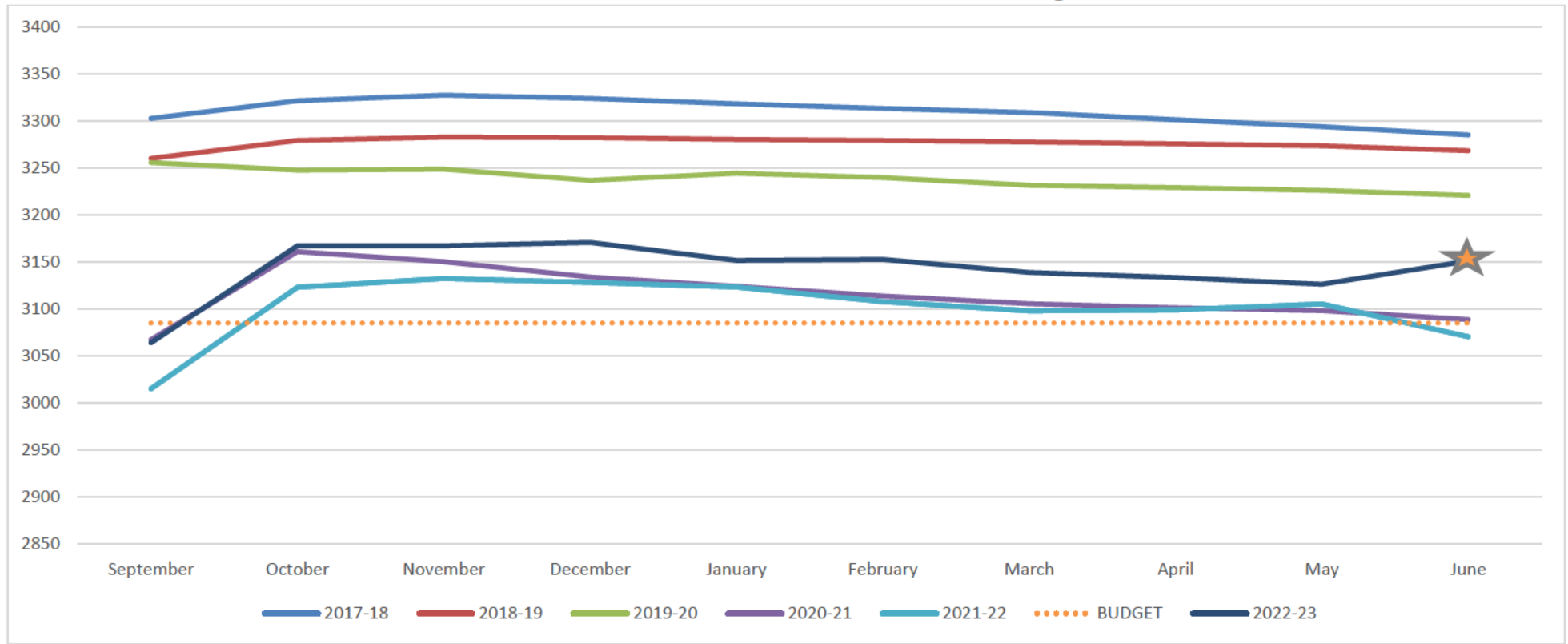
Fund	Budget	Expenditures YTD	Balance	% Expenditures	% Remaining
General	\$ 62,580,839	\$ 62,827,396	\$ (246,557)	100.39%	-0.39%
Capital Projects	\$ 9,900,000	\$ 1,195,764	\$ 8,704,236	12.08%	87.92%
Debt Service	\$ 3,195,782	\$ 3,195,652	\$ 130	100.00%	0.00%
ASB	\$ 457,750	\$ 260,422	\$ 197,328	56.89%	43.11%
Trans Vehicle	\$ 515,000	\$ 387,408	\$ 127,592	75.22%	24.78%

GENERAL FUND FUND BALANCE TRENDS

End of August, 2023



ENROLLMENT TRENDS as of August, 2023



AAFTE	Grades K – 5	Gr. 6 – 8	HS	Subtotal	Run Start/ Open Door	+/- (Budget) **
2022-23 Budget	1,253	698	954	2,905	80	(+ 57.05) 3,085
2022-23 Actual	1,292.06	759.62	982.59	3,034.27	127.93	3,162.20
2021-22 Actual	1,299.38	775.67	963.66	3,038.71	75.13	+ 13.84 (3,100)
2020-21 Actual	1,287.98	777.52	943.61	3,015.97	85.44	+ 1.41 (3,100)
2019-20 Actual	1,445.35	805.48	980.66	3,231.49	98.98	+ 40.47 (3,290)
2018-19 Actual	1,778.50	496.06	993.69	3,268.24	82.30	+ 60.54 (3,290)
2017-18 Actual	1,800.62	484.33	1,000.19	3,285.13	47.83	+ 120.13 (3,165)

** New to the 2018-19 school year, RS/Open Doors are being included in the Budget enrollment data. They had not been included in budget projections as the funds “pass through” to other entities.

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of August, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	4,171,639	44,672.14	4,800,590.33		628,951.33-	115.08
2000 LOCAL SUPPORT NONTAX	880,250	4,667.83	382,788.94		497,461.06	43.49
3000 STATE, GENERAL PURPOSE	31,813,386	3,529,065.25	32,236,359.82		422,973.82-	101.33
4000 STATE, SPECIAL PURPOSE	11,998,772	950,559.36	12,085,799.57		87,027.57-	100.73
5000 FEDERAL, GENERAL PURPOSE	25,000	.00	46,726.67		21,726.67-	186.91
6000 FEDERAL, SPECIAL PURPOSE	23,267,444	644,808.60	12,151,230.93		11,116,213.07	52.22
7000 REVENUES FR OTH SCH DIST	67,000	.00	195,665.38		128,665.38-	292.04
8000 OTHER AGENCIES AND ASSOCIATES	52,000	1,397.95	36,122.11		15,877.89	69.47
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	72,275,491	5,175,171.13	61,935,283.75		10,340,207.25	85.69
B. EXPENDITURES						
00 Regular Instruction	26,523,379	2,067,679.36	23,731,814.40	135,786.91	2,655,777.69	89.99
10 Federal Stimulus	4,551,891	661,251.52	5,867,664.31	619,129.75	1,934,903.06-	142.51
20 Special Ed Instruction	7,145,845	618,573.62	8,300,004.70	0.00	1,154,159.70-	116.15
30 Voc. Ed Instruction	2,821,313	221,450.30	2,984,857.21	20,975.21	184,519.42-	106.54
40 Skills Center Instruction	323,862	41,991.68	417,626.07	0.00	93,764.07-	128.95
50+60 Compensatory Ed Instruct.	6,536,287	759,926.88	6,425,196.60	10,451.59	100,638.81	98.46
70 Other Instructional Pgms	750,945	33,199.50	374,415.49	85,229.81	291,299.70	61.21
80 Community Services	2,271,819	263,920.80	2,271,262.86	703.34	147.20-	100.01
90 Support Services	11,655,498	1,090,173.13	12,454,576.80	1,316,087.54	2,115,166.34-	118.15
Total EXPENDITURES	62,580,839	5,758,166.79	62,827,418.44	2,188,364.15	2,434,943.59-	103.89
C. OTHER FIN. USES TRANS. OUT (GL 536)	9,690,000	.00	286,137.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	4,652	582,995.66-	1,178,271.69-		1,182,923.69-	< 1000-
F. TOTAL BEGINNING FUND BALANCE	3,183,523		2,467,846.44			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE	3,188,175		1,289,574.75			
(E+F + OR - G)						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	521,000	939,097.59
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	219,505	113,869.64
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	14,070	14,070.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	4,652	1,178,271.69-
G/L 891 Unassigned Min Fnd Bal Policy	2,428,948	1,400,809.21
<u>TOTAL</u>	3,188,175	1,289,574.75

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of August, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	16,000	2,915.94	52,907.42		36,907.42-	330.67
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	9,400,000	.00	.00		9,400,000.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	9,416,000	2,915.94	52,907.42		9,363,092.58	0.56
B. EXPENDITURES						
10 Sites	0	.00	403,259.96	0.00	403,259.96-	0.00
20 Buildings	9,900,000	.00	792,504.40	0.00	9,107,495.60	8.01
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	9,900,000	.00	1,195,764.36	0.00	8,704,235.64	12.08
C. OTHER FIN. USES TRANS. OUT (GL 536)						
	0	.00	.00			
D. OTHER FINANCING USES (GL 535)						
	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)						
	484,000-	2,915.94	1,142,856.94-		658,856.94-	136.13
F. TOTAL BEGINNING FUND BALANCE						
	818,327		1,620,689.24			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)						
	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)						
	334,327		477,832.30			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	334,327	477,832.30
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	334,327	477,832.30

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of August, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	2,898,435	34,745.88	2,930,931.69		32,496.69-	101.12
2000 Local Support Nontax	1,500	11,286.91	62,054.53		60,554.53-	> 1000
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	290,000	.00	286,137.00		3,863.00	98.67
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>3,189,935</u>	<u>46,032.79</u>	<u>3,279,123.22</u>		<u>89,188.22-</u>	<u>102.80</u>
B. EXPENDITURES						
Matured Bond Expenditures	3,040,000	.00	3,040,000.00	0.00	.00	100.00
Interest On Bonds	154,882	.00	154,882.00	0.00	.00	100.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	900	.00	770.00	0.00	130.00	85.56
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>3,195,782</u>	<u>.00</u>	<u>3,195,652.00</u>	<u>0.00</u>	<u>130.00</u>	<u>100.00</u>
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)						
	5,847-	46,032.79	83,471.22		89,318.22	< 1000-
F. TOTAL BEGINNING FUND BALANCE						
	2,521,730		2,533,946.69			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)						
	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)						
	2,515,883		2,617,417.91			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	2,515,883		2,617,417.91			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>2,515,883</u>		<u>2,617,417.91</u>			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of August, 2023

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	71,706	2,133.51	68,640.49		3,065.51	95.72
2000 Athletics	87,550	1,025.00	97,400.53		9,850.53-	111.25
3000 Classes	2,500	.00	.00		2,500.00	0.00
4000 Clubs	182,645	425.02	94,704.82		87,940.18	51.85
6000 Private Moneys	80,200	.00	6,998.00		73,202.00	8.73
<u>Total REVENUES</u>	424,601	3,583.53	267,743.84		156,857.16	63.06
<u>B. EXPENDITURES</u>						
1000 General Student Body	37,300	4.24	22,373.00	0.00	14,927.00	59.98
2000 Athletics	136,410	1,364.12	141,118.17	1,360.53	6,068.70-	104.45
3000 Classes	2,500	.00	.00	0.00	2,500.00	0.00
4000 Clubs	201,340	1,230.00	88,939.33	0.00	112,400.67	44.17
6000 Private Moneys	80,200	.00	7,991.95	0.00	72,208.05	9.97
<u>Total EXPENDITURES</u>	457,750	2,598.36	260,422.45	1,360.53	195,967.02	57.19
<u>C. EXCESS OF REVENUES</u>						
<u>OVER (UNDER) EXPENDITURES (A-B)</u>	33,149-	985.17	7,321.39		40,470.39	122.09-
<u>D. TOTAL BEGINNING FUND BALANCE</u>	282,843		289,217.67			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	249,694		296,539.06			
<u>C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		7,500.00			
G/L 819 Restricted for Fund Purposes	249,694		289,039.06			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	249,694		296,539.06			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of August, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	5,150	804.95	34,310.03		29,160.03-	666.21
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	167,065	372,952.56	372,952.56		205,887.56-	223.24
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	30,000	.00	.00		30,000.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	<u>202,215</u>	<u>373,757.51</u>	<u>407,262.59</u>		<u>205,047.59-</u>	<u>201.40</u>
<u>B. 9900 TRANSFERS IN FROM GF</u>	<u>0</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0.00</u>
<u>C. Total REV./OTHER FIN. SOURCES</u>	<u>202,215</u>	<u>373,757.51</u>	<u>407,262.59</u>		<u>205,047.59-</u>	<u>201.40</u>
<u>D. EXPENDITURES</u>						
Type 30 Equipment	515,000	.00	387,408.35	124,943.47	2,648.18	99.49
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>515,000</u>	<u>.00</u>	<u>387,408.35</u>	<u>124,943.47</u>	<u>2,648.18</u>	<u>99.49</u>
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>F. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	<u>312,785-</u>	<u>373,757.51</u>	<u>19,854.24</u>		<u>332,639.24</u>	<u>106.35-</u>
<u>H. TOTAL BEGINNING FUND BALANCE</u>	<u>247,415</u>		<u>551,055.67</u>			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	<u>XXXXXXXXXX</u>		<u>.00</u>			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	<u>65,370-</u>		<u>570,909.91</u>			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	65,370-		570,909.91			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>65,370-</u>		<u>570,909.91</u>			

***** End of report *****

2023-2024
Interagency Agreement Between

ABERDEEN SCHOOL DISTRICT NO. 5
and
GRAYS HARBOR DETENTION CENTER

PREAMBLE

WHEREAS, the Division of Juvenile Rehabilitation and the Office of State Superintendent of Public Instruction (OSPI) have jointly assumed responsibility for the education of juvenile offenders committed to state institutions; and

WHEREAS, the **Grays Harbor Detention Center** (Detention Center) focuses on incarcerated youth and operates under the combined auspices of the **Aberdeen School District No. 5**, (District) and the **Grays Harbor County Juvenile Courts**; and

WHEREAS, the purpose of this agreement is to set forth the operational framework within which the program will function and to describe the involvement of each of the cooperating agencies;

NOW THEREFORE BE IT RESOLVED, in consideration of the covenants contained herein that the parties hereby mutually agree as follows:

I. ADMINISTRATION

A. Program Supervision

The overall managerial responsibility will rest with the Juvenile Court Administrator, but internal program policies will be decided in consultation with supervisory personnel from the involved agencies.

The Aberdeen School District Superintendent will hire qualified personnel to implement the education phase of the Detention Center program. According to agreement between the Superintendent and the Administrator,* sufficient administrative personnel will be provided within the resources available to the participating agencies to serve their respective functions.

The Superintendent and the Administrator shall meet as may be deemed appropriate or at least once yearly for the purposes of evaluating the educational philosophy, the established goals, the utilization of personnel, and the effectiveness of the program.

B. Role and Responsibilities of the Detention Center Supervisor

The role of the Detention Center Supervisor is to implement the policies of the

*“*Superintendent*” and “*Administrator*” shall also mean any individual designated to act on their behalf.

Superintendent and Administrator made within guidelines contained herein or any other policy made by joint action of the involved agencies. The goal of this Agreement is to provide a program of instruction that will meet the needs of the students.

The Detention Center Supervisor supervises all program operations and is responsible to the Juvenile Court Administrator for policy compliance. The Detention School Principal shall act as the District's direct liaison to the educational components of the program. The District may, at its discretion or at the request of the Juvenile Court Administrator, appoint an administrative person to audit or otherwise review the educational program for compliance with district standards.

Primary responsibility for the educational budget preparation and administration rests with the District after consultation with appropriate Detention Center personnel. The budget shall be processed through established District and OSPI channels.

The Aberdeen School District Superintendent is responsible for district personnel and their educational responsibilities.

The Juvenile Court Administrator shall be responsible for maintaining an accurate inventory of all equipment and materials assigned to the Youth Learning Center.

C. Administrative Controls of Personnel

It shall be the responsibility of the Superintendent to employ certificated and classified personnel for the Detention Center. Number of personnel to be employed will be determined by the Superintendent as needed and as space is available at the Detention Center.

- D. Establishing, implementing, and monitoring curricula shall be the responsibility of the District. Matters pertaining to general on-site operation, supervision, safety, and security of the educational program shall be the responsibility of the Grays Harbor Detention Center Administrator who will take actions deemed necessary when unusual circumstances arise; this action will be reported as soon as possible to the District for evaluation and disposition.

Implementing and administering the instructional program is the responsibility of the District. Evaluation of district employees assigned to the Detention Center shall be in accordance with the applicable evaluative criteria and procedures of the District

E. Personnel Problems

Should problems involving County Corrections staff arise, the Detention Center Supervisor will take such action as is deemed advisable. Should problems involving educational staff members arise, resolution of the problem and any disciplinary action shall be the responsibility of the District.

F. Review and Affirmation of Agreement

The Superintendent and the Administrator shall review the contents of this agreement each year, or more frequently should it appear desirable, and shall make such changes as may be deemed necessary.

G. Severability

If any provision of the Agreement contravenes any state or federal statute or regulation, the statute or regulation shall control. If any item or condition of this Agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect the terms, conditions, or applications of the Agreement which can be given effect without the invalid term, condition or application; to this end, the terms and conditions of the Agreement are severable.

II. PROGRAM FUNDING

A. Instruction

The financing of the instructional program shall be from those funds allocated to the Local Education Agency by the Office of State Superintendent of Public Instruction. No other district funds shall be required for the program.

The District shall be responsible for an educational program up to 220 days if funded fully by the state, but not less than 180 days per school year.

B. Facilities and Support Services

Grays Harbor County will provide the physical plant and utilities necessary to house the educational program, together with the basic furniture and other facility equipment necessary to program operation.

When it is feasible and appears appropriate, the District may make available to Grays Harbor County space and equipment that contributes to the educational program.

Grays Harbor County shall provide necessary clerical and vehicular time, program monitoring, technical assistance, and consultation.

Where appropriate, the Grays Harbor County Juvenile Court shall provide technical assistance and social service staff.

C. Property

All property purchased by the District with district funds shall remain the property of the District. All property purchased by the County Detention Center with county funds shall remain the property of the County.

III. Miscellaneous

A. Integration

This Agreement contains the entire understanding between the parties and shall not be modified in any manner except by a writing executed by all parties.

B. Dispute Resolution

In cases of unresolved disputes in areas covered by this agreement, a representative from the Aberdeen School District Board of Directors and a representative from the Grays Harbor Juvenile Court will select a third member to form a three-person committee to resolve the dispute.

C. Duration

This agreement is effective as of July 1, 2023, and will terminate unless renewed on August 31, 2024.

Administrator, Grays Harbor County Juvenile Court

Superintendent, Aberdeen School District No. 5

**MEMORANDUM OF UNDERSTANDING
TRUANCY INTERVENTION AND COMMUNITY ENGAGEMENT BOARDS (CEB)
2023 – 2024**

FUNCTION OF THE PARTNERSHIP

GRAYS HARBOR COUNTY JUVENILE COURT AND THE ABERDEEN SCHOOL DISTRICT (ASD5) will collaborate to maintain a coordinated approach to reduce chronic absenteeism through the development and implementation of culturally appropriate practices and evidence-based services that include but are not limited to Community Engagement Boards (CEB) and stay petitions. In accordance with compulsory school attendance law (RCW 28A.225) and BECCA legislation (HBs 2249, 1770, 1113, SB 5290), this collaboration intends to utilize CEBs to help reduce the number of truant students involved in the court process.

COMMITMENTS

Aberdeen School District (ASD5) agrees to:

1. Establish and develop CEBs and participate in or provide training to members and volunteers
2. Follow the statutory requirements and procedures regarding truancy and notification of child/parent(s)/guardian(s) prior to pursuing a truancy petition
3. Submit necessary documentation for petitions, orders staying proceedings, referrals to the Truancy Diversion Program, and CEBs allowing for the opportunity to resolve truancy matters through alternative interventions
4. Provide regular updates to the Juvenile Court regarding the attendance and performance of students involved in the truancy process
5. Collaborate with Juvenile Court, as needed, to coordinate interventions for truant students
6. Identify the person or persons who coordinate school district efforts to address excessive absenteeism and truancy and ensure that a school representative is present for all court proceedings.
7. Provide an available approved best practice or research-based intervention consistent with WARNS profile or other assessments, such as the GAINSS

Grays Harbor County Juvenile Court agrees to:

1. Partner with the School District by participating in CEBs when requested, or provide training to members and volunteers
2. Provide training and support on the process of submitting referrals or truancy petitions.
3. Collaborate with the School District, as needed, to coordinate interventions for truant students
4. Assist and support the School District in coordinating available best practice or research-based interventions consistent with WARNS profile or other assessment, such as the GAINSS
5. Assign a Juvenile Probation Counselor (JPC) to each youth that is the subject of a Truancy Diversion Referral. The JPC will monitor students according to the level of concerns and attendance, make recommendations as to possible interventions, and provide regular updates to the School District.
6. Provide support for the School District in presenting cases in court.

Aberdeen School District and the Grays Harbor County Juvenile Court recognize that reducing truancy and chronic absenteeism improves student engagement and strengthens graduation rates.

Please email signed form to: kevin.badten@graysharbor.us

Signature of District Superintendent or Designee

Date

Signature of Grays Harbor County Juvenile Court Executive Director or Designee

Date

9/15/2023



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“**MOU**”) is between the Aberdeen School District (“**District**”) and Focused Behavior Solutions (“**Agency**”) and is effective upon execution by both parties.

1. **Purpose.** The purpose of this MOU is to enable Agency to provide necessary treatment funded through outside sources to students at District facilities to allow greater access to treatment across different settings or environments.
2. **Duration.** This MOU is effective for the 2023-2024 school year, unless terminated earlier in accordance with this MOU.
3. **Services.** Agency may provide the following necessary treatment or services for students who Agency has determined are eligible for such treatment or services at District facilities:
 - a. Counseling
 - b. Peer Services
 - c. Applied Behavioral Analysis therapy
4. **Service Delivery.** All services provided by Agency under this MOU will be performed under the direction and supervision of Agency. Agency agrees to ensure that the delivery of services authorized by this MOU does not interfere with the District’s educational program or provision of instruction and services to students, including the provision of a free, appropriate public education under the Individuals with Disabilities Education Act (“**IDEA**”) to eligible students with disabilities.
5. **Educational Services.** The District maintains full responsibility and authority for the educational programs of its students. Treatment or services authorized by this MOU are not educational services and may not be construed as a component of a student’s educational program.
6. **Parent Consent.** Before providing services to a student at a District facility, Agency must provide the District with evidence that the student’s parent has provided written consent for the student to receive the services. The student’s parent must also sign a release of information form authorizing the District and Agency to exchange information and records related to the student.
7. **Compensation.** Agency is responsible for all costs and expenses associated with the services authorized by this MOU. The District will not provide Agency with any compensation for services authorized by this MOU.
8. **Compliance with Laws.** Agency and its employees must comply with all laws, rules, regulations, and other requirements applicable to the treatment or services provided by Agency at District facilities.
9. **Proof of Vaccination.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility attests that the Agency has verified proof of full vaccination against COVID-19, or an applicable exemption before initiating services.
10. **Health and Safety Measures.** When providing services at a District facility, Agency and its employees must comply with all COVID-19 health and safety measures required by the Department of Health, the Governor, and the District, including wearing a mask/face covering.



MEMORANDUM OF UNDERSTANDING

11. **Criminal Background Check.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility must complete and pass a background check through the Washington state patrol criminal identification system, including a fingerprint check, and through the Federal Bureau of Investigation criminal justice information systems. Background checks must be completed at Agency's expense prior to the start of services. Agency will maintain record reports and make them available to the District upon request.
 - a. **Disqualifying Criminal Records.** Agency and any of its employees, agents, volunteers, and contractors who have pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 are prohibited from providing services at a District facility.
12. **Confidentiality.** Agency and all of its employees, agents, volunteers, and contractors must comply with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; WAC 392-172A- 05180 through 392-172A-05245; and the Health Insurance Portability and Accountability Act of 1996 with respect to the confidentiality of personally identifiable information and education, health, and medical records.
13. **License and Certification Requirements.** Agency must ensure that it and any of its employees, agents, volunteers, and contractors who provide services at District facilities comply with all Washington state licensing, accreditation, and/or certification requirements applicable to the services.
14. **Insurance.** Agency will provide the District with evidence of Professional Liability insurance in the amount of at least one million dollars (\$1,000,000.00).
15. **Independent Contractor.** This MOU may not be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Agency or any of its employees, agents, volunteers, and contractors.
16. **Workers' Compensation.** Agency expressly waives any immunity or limitations (e.g., on the type or amount of damages, compensation, benefits, or liability payable by Agency) under any industrial insurance, workers' compensation, disability benefit or similar law, rule, regulation or order of any governmental authority having jurisdiction (including, but not limited to, the Washington Industrial Insurance Act, Title 51 of the Revised Code of Washington).
17. **Indemnification.** All activities performed by Agency and its employees, agents, volunteers, and contractors are done under Agency's supervision at its own risk. Agency agrees to indemnify, defend, and hold the District harmless from any liability, claim, loss, damages, injuries, or expenses arising out of Agency's provision of services authorized by this MOU.
18. **Termination.** Either party may terminate this MOU for any reason by providing written notice 30 days prior to the termination. The District may terminate this MOU effective immediately if the District determines that termination is necessary for the health, safety, welfare, or education of students or staff members.
19. **Governing Law.** This MOU shall be construed and interpreted in accordance with the laws of the State of Washington and the United States.



MEMORANDUM OF UNDERSTANDING

By signing below, each party certifies its agreement to the terms of this MOU.

ABERDEEN SCHOOL DISTRICT

Focused Behavior Solutions

Signature

Date

Name

Title

Sarah Golan

8/24/2023

Signature

Date

Sarah Golan

Name

ABA Provider/Clinical Director

Title

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“**MOU**”) is between the Aberdeen School District (“**District**”) and Grays Harbor Beyond Survival (“**Agency**”) and is effective upon execution by both parties.

1. **Purpose.** The purpose of this MOU is to enable Agency to provide necessary treatment funded through outside sources to students at District facilities to allow greater access to treatment across different settings or environments.
2. **Duration.** This MOU is effective for the 2023-2024 school year, unless terminated earlier in accordance with this MOU.
3. **Services.** Agency may provide the following necessary treatment or services for students who Agency has determined are eligible for such treatment or services at District facilities:
 - a. Counseling
 - b. Peer Services
4. **Service Delivery.** All services provided by Agency under this MOU will be performed under the direction and supervision of Agency. Agency agrees to ensure that the delivery of services authorized by this MOU does not interfere with the District’s educational program or provision of instruction and services to students, including the provision of a free, appropriate public education under the Individuals with Disabilities Education Act (“**IDEA**”) to eligible students with disabilities.
5. **Educational Services.** The District maintains full responsibility and authority for the educational programs of its students. Treatment or services authorized by this MOU are not educational services and may not be construed as a component of a student’s educational program.
6. **Parent Consent.** Before providing services to a student at a District facility, Agency must provide the District with evidence that the student’s parent/guardian has provided written consent for the student to receive the services, in accordance with all state and federal guidelines. The student’s parent/guardian must also sign a release of information form authorizing the District and Agency to exchange information and records related to the student.
7. **Compensation.** Agency is responsible for all costs and expenses associated with the services authorized by this MOU. The District will not provide Agency with any compensation for services authorized by this MOU.
8. **Compliance with Laws.** Agency and its employees must comply with all laws, rules, regulations, and other requirements applicable to the treatment or services provided by Agency at District facilities.
9. **Proof of Vaccination.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility attests that the Agency has verified proof of full vaccination against COVID-19, or an applicable exemption before initiating services.
10. **Health and Safety Measures.** When providing services at a District facility, Agency and its employees must comply with all COVID-19 health and safety measures required by the Department of Health, the Governor, and the District, including wearing a mask/face covering.

MEMORANDUM OF UNDERSTANDING

11. **Criminal Background Check.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility must complete and pass a background check through the Washington state patrol criminal identification system, including a fingerprint check, and through the Federal Bureau of Investigation criminal justice information systems. Background checks must be completed at Agency's expense prior to the start of services. Agency will maintain record reports and make them available to the District upon request.
 - a. **Disqualifying Criminal Records.** Agency and any of its employees, agents, volunteers, and contractors who have pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 are prohibited from providing services at a District facility.
12. **Confidentiality.** Agency and all of its employees, agents, volunteers, and contractors must comply with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; WAC 392-172A- 05180 through 392-172A-05245; and the Health Insurance Portability and Accountability Act of 1996 with respect to the confidentiality of personally identifiable information and education, health, and medical records.
13. **License and Certification Requirements.** Agency must ensure that it and any of its employees, agents, volunteers, and contractors who provide services at District facilities comply with all Washington state licensing, accreditation, and/or certification requirements applicable to the services.
14. **Insurance.** Agency will provide the District with evidence of Professional Liability insurance in the amount of at least one million dollars (\$1,000,000.00).
15. **Independent Contractor.** This MOU may not be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Agency or any of its employees, agents, volunteers, and contractors.
16. **Workers' Compensation.** Agency expressly waives any immunity or limitations (e.g., on the type or amount of damages, compensation, benefits, or liability payable by Agency) under any industrial insurance, workers' compensation, disability benefit or similar law, rule, regulation or order of any governmental authority having jurisdiction (including, but not limited to, the Washington Industrial Insurance Act, Title 51 of the Revised Code of Washington).
17. **Indemnification.** All activities performed by Agency and its employees, agents, volunteers, and contractors are done under Agency's supervision at its own risk. Agency agrees to indemnify, defend, and hold the District harmless from any liability, claim, loss, damages, injuries, or expenses arising out of Agency's provision of services authorized by this MOU.
18. **Termination.** Either party may terminate this MOU for any reason by providing written notice 30 days prior to the termination. The District may terminate this MOU effective immediately if the District determines that termination is necessary for the health, safety, welfare, or education of students or staff members.
19. **Governing Law.** This MOU shall be construed and interpreted in accordance with the laws of the State of Washington and the United States.



MEMORANDUM OF UNDERSTANDING

By signing below, each party certifies its agreement to the terms of this MOU.

ABERDEEN SCHOOL DISTRICT

Grays Harbor Beyond Survival

Signature

Date

Andrea Wardlow
Signature

9/12/23
Date

Name

Andrea Wardlow
Name

Title

Executive Director
Title

**CONTRACT FOR SERVICES
BETWEEN
ABERDEEN SCHOOL DISTRICT #5**
(hereinafter referred to as ASD #5)
216 North "G" Street
Aberdeen, WA 98520

And

The YMCA of Grays Harbor
(hereinafter referred to as YMCA)

In consideration of the promises and conditions contained herein, ASD #5 and YMCA do mutually agree as follows:

I. DUTIES OF YMCA

YMCA shall perform the following duties to the satisfactions of ASD #5's designee:

A. The general objectives(s) of this contract shall be as follows:

- Non exclusive use of Lap Pool for high school competitive swim program practices and exclusive use of Lap pool for competitions.
- Non exclusive use of Lap Pool and Rec Pool for K-2nd grade classes for safety around water swim lesson program.
- Non exclusive use of Lap Pool and Rec Pool for 3rd grade classes for safety around water swim lesson program.
- Non exclusive use of Rec Pool for Preschool Family Swim Nights.

B. In order to accomplish the general objectives(s) of this agreement, YMCA shall perform the following specific duties:

- Provide a safe and well-maintained swimming facility.
- Provide qualified lifeguards proportionate to the bather load during all aquatic activities.
- Provide access to competitive swimming and diving equipment and training tools.
- Exclusive use of the lap pool during agreed upon competitive swim practices and competitions.
- Administer background checks for all YMCA staff.
- Hire and schedule qualified staff.
- Provide swim instructor scheduling and training.
- Provide student skill evaluations.
- Provide safety around water classroom and home curriculum.

- Provide one additional locker room attendant for all sessions of K-2nd safety around water.
 - Provide family swim programming to preschool students and immediate family members.
 - Provide water safety materials to preschool families.
 - Provide one additional locker room attendant for all sessions 3rd Grade safety around water.
- C. The time schedule for completion of YMCA's duties shall be within the program dates:
- School Year 2023-2024
 - High School Girls Swimming-Fall (12 weeks)
 - High School Boys Swimming-Winter (12 weeks)
 - Safety Around Water-September through June, 8 lessons per classroom
 - Two preschool family nights

II. DUTIES OF ASD #5

In consideration of YMCA's satisfactory performance of the duties set forth herein, ASD #5 shall partner with the YMCA program as follows:

- A. Except for expressly provided herein, expenses necessary to YMCA's satisfactory performance of this agreement shall be invoiced to ASD #5 on the first day of each month; the total amount billed for the duration of this contract to fulfill said obligations shall not exceed \$95,000 for K-2nd Swim Lessons and High School Swim Teams. The final billing will be dated July 31, 2024 or before.
- B. Except for expressly provided herein, expenses necessary to YMCA's satisfactory performance of this agreement shall be invoiced to ASD #5 on the first day of each month; the total amount billed for the duration of this contract to fulfill said obligations shall not exceed \$14,000 for 3rd Grade Swim Lessons. The final billing will be dated July 31, 2024 or before.
- C. Except for expressly provided herein, expenses necessary to YMCA's satisfactory performance of this agreement shall be invoiced to ASD #5 on the first day of each month; the total amount billed for the duration of this contract to fulfill said obligations shall not exceed \$1,000 for Preschool Family Nights. The cost of the two preschool family nights (\$1,000) will be 100% in-kind donations to the Aberdeen School District. The final billing will be dated July 31, 2024 or before.
- D. Total amount billed for the duration of this contract to fulfill said obligations shall not exceed \$109,000.
- E. ASD #5 will ensure that all employees and District contracted staff have completed a criminal background check.
- F. ASD #5 will manage registration, eligibility, and WIAA compliance for all competitive athletes.
- G. ASD #5 will maintain custodial supervision of all students.

- H. ASD #5 will provide transportation to and from the YMCA facility.
- I. ASD #5 will provide one additional locker room attendant for all sessions of K-2nd safety around water.
- J. ASD #5 will provide one additional locker room attendant for all sessions of 3rd Grade safety around water.
- K. ASD #5 Preschool Family Nights will not exceed 100 participants.

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. INDEPENDENT CONTRACTOR STATUS

YMCA and YMCA's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. District shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes on behalf of YMCA or YMCA's employee(s) or agent(s).

V. INDEMNIFICATION

To the fullest extent permitted by law, YMCA agrees to defend, indemnify and hold harmless ASD, its directors, volunteers, students and employees from and against all expenses, damages, losses, claims, and liabilities, direct, indirect or consequential (including attorney fees incurred on such claims and in proving the right to indemnification), arising out of or resulting from the acts or omissions of YMCA or the operation of the Health and Wellness program at ASD.

Similarly, ASD agrees to defend, indemnify and hold harmless YMCA, its directors, officers, and employees from and against all expenses, damages, losses, claims brought by third parties, and liabilities, direct, indirect, or consequential (including attorney's fees incurred) arising out of or resulting from the acts or omissions of ASD and/or its employees relating to the operation and use of the Health and Wellness program at Aberdeen High School.

VI. TERMINATION

This Agreement may be terminated by either party, at any time, upon written notification thereof to the other party. The notice shall specify the date of termination. This written Agreement constitutes the mutual agreement of YMCA and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

VI. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

**CONTRACT FOR SERVICES
BETWEEN
ABERDEEN SCHOOL DISTRICT #5**

(hereinafter referred to as ASD #5)

216 North "G" Street
Aberdeen, WA 98520

The YMCA of Grays Harbor
(hereinafter referred to as YMCA)

In consideration of the promises and conditions contained herein, ASD #5 and YMCA do mutually agree as follows:

I. DUTIES OF YMCA

YMCA shall perform the following duties to the satisfactions of ASD #5's designee:

A. The general objectives(s) of this contract shall be as follows:

- Provide staffing and support for implementation of the 21st Century programs at Miller Junior High, AJ West Elementary School, McDermoth Elementary School and Robert Gray Elementary School in accordance with the 21st Century grant guidelines and approved application for ASD #5

B. In order to accomplish the general objectives(s) of this agreement, YMCA shall perform the following specific duties:

- Provide a part-time Program Coordinator to recruit, hire, oversee and train YMCA staff working in the 21st Century programs; preference will be given to current Aberdeen School District staff when hiring for programming in their respective buildings.
- Administer background checks on all YMCA 21st Century program staff members.
- Provide a list of all staff hired for 21st Century positions to the Aberdeen School District Personnel office by October 1st, updated as needed throughout the remainder of the school year.
- Collaborate with the 21st Century Grant Administrator, District Directors and Site Coordinators regarding staffing, schedules and activities.
- Plan academic enrichment activities for each site in accordance with the 21st Century grant application.
- Provide academic assistance and recreation/enrichment activities for the minimum time requirements per the 21st Century grant application.

- Assist with snack and meal distribution provided through the USDA Snack program.
 - Collaborate with the 21st Century Grant Administrator and District Director to plan for and host the summer program per the 21st Century grant application.
- c. The time schedule for completion of YMCA's duties shall be within the program dates:
- School Year: September 1, 2023 – June 13, 2024
 - Summer: 20 days to conclude by July 31, 2024

II. DUTIES OF ASD #5

In consideration of YMCA's satisfactory performance of the duties set forth herein, ASD #5 shall partner with the YMCA program as follows:

- A. Except for expressly provided herein, expenses necessary to YMCA's satisfactory performance of this agreement shall be invoiced to ASD #5 on the first day of each month; the total amount billed for the duration of this contract to fulfill said obligations shall not exceed \$275,000.00. The final billing will be dated August 31, 2024 or before.
- B. ASD #5 will provide a Grant Administrator, the District Director, certified teachers who will instruct during the specified tutoring time at Miller Junior High School, a Site Coordinator for each program site and food service support staff to plan and prepare any food at each site to be distributed in the 21st Century programs.
- C. ASD #5 will provide facilities, curriculum and program supplies for 21st Century programming during the school year.
- D. Transportation will be provided after the programs for students enrolled in the 21st Century programs at Miller Junior High, McDermoth Elementary and Robert Gray Elementary.
- E. ASD #5 will ensure an enrollment procedure is in place for students to access 21st Century programs in accordance with 21st Century reporting requirements including daily attendance procedures, sign-in/sign-out procedures and withdrawal procedures aligned with district policies.

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. INDEPENDENT CONTRACTOR STATUS

YMCA and YMCA's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. District shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes on behalf of YMCA or YMCA's employee(s) or agent(s).

V. INDEMNIFICATION

To the fullest extent permitted by law, YMCA agrees to defend, indemnify and hold harmless ASD, its directors, volunteers, students and employees from and against all expenses, damages, losses, claims, and liabilities, direct, indirect or consequential (including attorney fees incurred on such claims and in proving the right to indemnification), arising out of or resulting from the acts or omissions of YMCA or the operation of the 21st Century program at ASD.

Similarly, ASD agrees to defend, indemnify and hold harmless YMCA, its directors, officers, and employees from and against all expenses, damages, losses, claims brought by third parties, and liabilities, direct, indirect, or consequential (including attorneys fees incurred) arising out of or resulting from the acts or omissions of ASD and/or its employees relating to the operation and use of the 21st Century program at Aberdeen Schools.

VI. TERMINATION

This Agreement may be terminated by either party, at any time, upon written notification thereof to the other party. The notice shall specify the date of termination. This written Agreement constitutes the mutual agreement of YMCA and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

VI. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

I. NON-DISCRIMINATION

No person shall, on the ground of race, creed, color, religion, national origin, age, veteran or military status, sex, sexual orientation, gender expression or identify, mental/physical/sensory handicap, or sex, be excluded from participation in, be denied

the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to 21st Century activities.

II. EFFECTIVE DATE-DURATION

This Agreement shall commence on the 1st day of September 2023. This agreement shall terminate at midnight on the 31st day of August 2024, with the sole exception of Section V (Indemnification) which shall continue to bind the parties.

III. FEDERAL BACKUP WITHHOLDING INFORMATION

YMCA certifies to ASD #5 that YMCA is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. YMCA agrees to notify ASD #5 in writing if this information is not true.

IV. CERTIFICATION REGARDING DEBARMENT, SUPERVISION, AND ELIGIBILITY

The contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency.

IN WITNESS THEREOF, ASD #5 and YMCA have executed this Agreement consisting of five pages.

YMCA of GRAYS HARBOR

Franzine Potts, CEO 8/8/23
Franzine Potts, Executive Director/CEO Date

ABERDEEN SCHOOL DISTRICT #5

Dr. Jeffery Thake, Superintendent Date

Contract #	6105-IA-01725
Title	Network Services 2023-24

Contract for services provided by Capital Region ESD 113 dated this 10th day of August, 2023 between:

CAPITAL REGION ESD 113 (ESD113)
6005 Tye Drive SW · Tumwater, WA 98512
AND
ABERDEEN SCHOOL DISTRICT (AGENCY)
216 N G St · Aberdeen, WA 98520

In consideration of the promises and conditions contained herein, ESD113 and Agency do mutually agree as follows:

I. PURPOSE

The purpose of this Agreement is to provide the AGENCY Network Services technical support.

II. RESPONSIBILITY OF ESD113

In accordance with this Agreement, ESD113 shall provide:

- Network Monitoring and Reporting (Active Device Status Monitoring and Alerting)
- Phone and Email Support (Technical Contact Typically)
- Grandstream VoIP Phone System Maintenance and Support (Value Add) *Bk KB SB*
- Remote Support via VPN Access
- Technical Support (Assist District Technical Contact)
This can include desktop support, printers, copiers, HVAC, Lighting, servers, etc.
- Equipment Maintenance (Upgrades, Patches, Event Log Review - Typically performed after hours)
- System Changes (Firewall Rules, Content Filter Rules, Routing, VLANs, Port Assignments)
- Design Services (Connecting New Buildings, Wide Area Services, Infrastructure Changes)
- E-rate RFP Guidance and Bid Evaluation
- Emergency Support - Prioritized (Building, District, or Service Down Events)
- Knowledge Base and Experience
- Advice and Guidance on what similar districts are doing (Pros / Cons and Avoiding Pitfalls)
- Archive of written onsite notes and configuration backups
- Email System Custodial Services:
 - ESD113 shall be responsible for providing custodial services for the district's email systems, ensuring their secure operation and maintenance.
 - ESD113 will manage and safeguard the integrity and confidentiality of the district's email communications, including system backups, data retention, and security measures.
- Public Records Requests:
 - ESD113 acknowledges its obligation to assist the district with public records requests as directed by the district.
 - In the event of a public records request related to the district's email system, ESD113 shall provide reasonable assistance, subject to additional fees.
 - ESD113 will not directly respond to public records requests unless explicitly directed by the district to do so.

III. RESPONSIBILITIES OF AGENCY

In accordance with this Contract the Agency shall:

- Establish primary and back-up contract persons for the School District who will coordinate all Network Services activity district wide with ESD 113 personnel.
- Provide ESD 113 personnel twenty-four-hour access to District communications infrastructure or as mutually agreed upon by District and ESD 113.

IV. TERM OF THE CONTRACT

The initial term start of this Contract is September 1, 2023 through August 31, 2024.

Auto-renewing? NO YES *If yes, Contract shall be automatically renewed for three years unless either party provides written notice of its election to terminate sixty days prior to the contract end date of the current year. Contract renewals may be subject to an ESD 113 board approved Cost of Living Adjustment (COLA) price increase.*

V. PAYMENT PROVISIONS

For satisfactory performance of the work as set forth in the "Responsibilities of Capital Region ESD 113"; the Agency shall pay **\$42,500.00 (Forty-two thousand five hundred and no/100 dollars).**

Capital Region ESD 113 shall submit a properly computed invoice to the district **monthly, at the rate of \$3,541.67/month.**

SIGNATURES

In witness whereof, Capital Region ESD 113 and the Agency certify that they have read, understand, and executed this entire agreement.

_____ Date _____ Agency's Signature _____ Date _____
Capital Region ESD 113 Authorized Signor
Original copy to be signed, returned to Capital Region ESD 113, and approved by its designee prior to the commencement of services.

**CAPITAL REGION ESD 113
INTERLOCAL AGREEMENT AR
FORM 6105-IA
Page 3 of 3**

AUTHORITY

This agreement between Capital Region ESD 113 and AGENCY, is entered into in accordance with the authority granted in the Interlocal Cooperation Act, RCW 39.34.030 and provisions that authorize educational service districts and school districts to contract with each other for services, specifically 28A.310.010, 28A.310.180, 28A.310.200, 28A.320.080 and 28A.320.035

The provisions of educational, instructional or specialized services in accordance with this Agreement shall improve student learning or achievement.

A separate legal entity is not being created. Capital Region ESD 113 shall administer the joint undertaking described in the terms of this Agreement.

PAYMENTS

The Agency or its designee determines that the services or goods provided by Capital Region ESD 113 are satisfactory, provided that such determination shall be made within a reasonable time and not be unreasonably withheld.

Interim payments during the contract are allowed as specified. Any date specified herein for payment(s) shall be considered extended as necessary to process and deliver a warrant for the amount(s). Such extension will be not greater than thirty (30) days following completion of the service and receipt of an appropriate invoice, whichever occurs later.

INDEMNIFICATION

The Agency or its designee indemnifies and shall defend and hold Capital Region ESD 113, its employees, agents and representatives, harmless from and against all third-party claims, actions, liens, suits or proceedings asserted against Capital Region ESD 113 that are related to the Agency's obligations or performance under this Contract. The Agency shall timely reimburse Capital Region ESD 113 for all costs, expenses, damages, losses, liabilities or obligations, including reasonable attorney's fees, incurred by Capital Region ESD 113 as a result of such third-party claims, actions, liens, suits or proceedings.

DISPUTES

Notice of potential disputes between the Agency and Capital Region ESD 113 on the interpretation of the content of this contract or any appendices must be served in writing to the other party to this contract. There shall be an attempt to resolve the dispute, but if resolution is not possible, each party shall submit their position and supporting documentation to Capital Region ESD 113 Board of Directors, whose decision shall be final.

TERMINATION

This agreement may be terminated by Capital Region ESD 113 or any designee thereof at any time, with or without reason, upon written notification thereof to the Agency. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered and received by Agency as of midnight of the second day following the date of its posting in the United States mail addressed as first noted herein in the absence of proof of actual delivery to and receipt by Agency by mail or other means at an earlier date and/or time.

In the event of termination by Capital Region ESD 113, Agency shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of termination, and to the reimbursement of expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the agreement.

VERBAL AGREEMENTS

This written agreement constitutes the mutual agreement of Agency and Capital Region ESD 113 in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein, shall be binding unless such amendments have been mutually agreed to in writing.

APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington. Venue for any legal action shall be proper only in Thurston County, Washington. Agency shall comply, where applicable, with the Agency Work Hours and Safety Standards Act and any other applicable federal and state statutes, rules and regulations.

CONTRACTOR'S SIGNATURE

Agency and/or Agency's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the Agency so identified to the foregoing agreement, and under penalty of perjury certifies the federal identification number or social security number provided is correct.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY

If federal funds are the basis for this agreement, Capital Region ESD 113 certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

ESD 113 PROGRAM MANAGER Brandon Kahler

PROGRAM ACCOUNT CODE: 1807

BILLING RESPONSIBILITY PROGRAM (Program will be responsible for notifying Business Office when work is ready to be invoiced.)

BUSINESS OFFICE (Contract will be billed exactly as written in section V. PAYMENT PROVISIONS)

BOARD NOTIFICATION if contract/consortium is over \$50,000, summary sent to ESD Contracts Office. YES N/A

AGENCY CONTACT NAME: Dr. Jeffrey Thake, Superintendent

EMAIL: jthake@asd5.org

AUTHORIZED SIGNOR NAME: AGENCY SIGNOR - IF DIFFERENT THAN CONTACT

EMAIL:

CONTRACT OFFICE APPROVAL – In accordance with Capital Region ESD 113 Contract Procedure 6212-P

ESD Contracts
Contract Office Approval



Capital Region ESD 113
Your goals, our reason

ESD 113 Network Services

Rate Sheet for 2023-24

Benefits of our annual support plans:

- Network Monitoring and Reporting (Active Device Status Monitoring and Alerting)
- Phone and Email Support (Technical Contact Typically)
- Grandstream VoIP Phone System Maintenance and Support (Value Add)
- Remote Support via VPN Access
- Technical Support (Assist District Technical Contact)
This can include desktop support, printers, copiers, HVAC, Lighting, servers, etc..
- Equipment Maintenance (Upgrades, Patches, Event Log Review - Typically performed after hours.)
- System Changes (Firewall Rules, Content Filter Rules, Routing, VLANs, Port Assignments)
- Design Services (Connecting New Buildings, Wide Area Services, Infrastructure Changes)
- E-rate RFP Guidance and Bid Evaluation
- Emergency Support - Prioritized (Building, District, or Service Down Events)
- Knowledge Base and Experience
- Advice and Guidance on what similar districts are doing. (Pros / Cons and Avoiding Pitfalls)
- Archive of written onsite notes and configuration backups.

Contractual support visits are based around the needs of each district. Typically, a list of projects or tasks is developed in coordination with the primary technical contact at the district. Some tasks can and are performed remotely throughout the month. Routine maintenance and upgrades are generally scheduled for after-hours so as to not impact users. During each visit, there is often some amount of discussion about projects, future planning, and comparisons with what other districts around the region are doing.

Considerable time is spent developing a comprehensive understanding of the network layout within each district. Everything from network infrastructure, building and cabling layouts, servers, and storage, all the way down to computer labs and workstations. This helps us better support you as well as plan for future projects and growth. It is our belief, every district deserves high level attention to detail and expert guidance in all aspects of technology support, and planning.

Hourly billing does not include any proactive monitoring, maintenance, or ongoing support. We only work on the tasks we've specifically been instructed to assist with.



Capital Region ESD 113
Your goals, our reason

ESD 113 Network Services Fee Schedule 2023-24

Network Support Plan 1	
1 day/mo scheduled on site and/or remote support	\$12,300 annually
Network Support Plan 2	
2 day/mo scheduled on site and/or remote support	\$23,500 annually
Network Support Plan 3	
4 day/mo scheduled on site and/or remote support	\$42,500 annually
Hourly Support	
50 Hour Block	\$6,750 non-recurring
Per Hour	\$150.00

Cost Table

Notes:

Daily rate is for an 8-hour day, which includes travel time.

Support plans can be billed annually, quarterly, or monthly.

**CONTRACT FOR PERSONAL SERVICES
BETWEEN**

ABERDEEN SCHOOL DISTRICT #5

(hereinafter referred to as ASD #5)

216 North "G" Street

Aberdeen, WA 98520

And:

Molly Leithold

(hereinafter referred to as Consultant)

In consideration of the promises and conditions contained herein, ASD #5 and Consultant do mutually agree as follows:

I. DUTIES OF CONSULTANT

Consultant shall perform the following duties to the satisfactions of ASD #5's designee:

- A. The general objectives(s) of this contract shall be as follows:
Provide support to the ECEAP program through the Leadership transition.
- B. In order to accomplish the general objectives(s) of this agreement, Consultant shall perform the following specific duties:
- MERIT system – reviewing standards, data entry, analysis of data and training of new staff
 - EARLY Achievers – supporting district and subcontracted sites
- C. The time schedule for completion of Consultant's duties shall be as follows:
September 1, 2023 – February 29, 2024
- D. The contractor is responsible for the costs of the place of business from which the service is performed.

II. DUTIES OF ASD #5

In consideration of Consultant's satisfactory performance of the duties set forth herein, ASD #5 shall compensate and / or reimburse the expenses of Consultant as follows:

- A. Consultant shall be compensated in the following amount: \$4,000 per month, and the total of the contract shall not exceed \$25,000.

Payment shall be made within a reasonable period following termination of this agreement and upon Consultant's compliance with the terms and conditions of this agreement.

- B. All payments of compensation and expenses to consultant shall be conditioned upon Consultant's:
 - 1. Submission of detailed invoices which support the performance which has been rendered for which payment is requested, and
 - 2. Performance to the satisfaction of Superintendent's designee: PROVIDED, that approval shall not be unreasonably withheld.
- C. Except for expressly provided herein, all expenses necessary to the Consultant's satisfactory performance of this agreement shall be borne in full by the Consultant.
- D. Any date specified for payment(s) to Consultant shall be considered extended as necessary to process and deliver an ASD #5 warrant for the amount(s).

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. OWNERSHIP OR WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION

All correspondence, papers, documents, reports, files, films, work products (inclusive of intellectual concepts and properties) and all copies thereof, which are received or developed by Consultant and Consultant's employee(s) and agent(s) in the course of performing, or as incident thereto, Consultant's duties pursuant to this agreement shall, immediately upon receipt, preparation, or development, become the exclusive property of ASD #5 in perpetuity for any and all purposes. All items described above shall be provided to and left with ASD #5 upon the termination of this agreement by ASD #5 and upon Consultant's performance, whichever shall occur first.

Consultant and Consultant's employee(s) and agent(s) shall not, without prior written approval of ASD #5, either during the term of this agreement or at any time thereafter, directly or indirectly, disclose or give to any state or federal government, or corporation, agency or political subdivision of any state or federal government, or any educational agency, institution or organization, any portion of the above described items and properties or any information acquired in the course of or as an incident to the performance of Consultant's duties hereunder, for any purpose or reason.

V. INDEPENDENT CONTRACTOR STATUS OF CONSULTANT

Consultant and Consultant's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. Superintendent shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes in behalf of Consultant or Consultant's employee(s) or agent(s).

VI. INDEMNIFICATION

Any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of Consultant's or its employee's(') or agent's(') performance or failure to perform duties pursuant to this agreement, shall be the Consultant's sole obligation and the Consultant shall indemnify and hold harmless the Superintendent in full for any and all such acts or failures to act on the part of Consultant or its employee(s) or agent(s).

VII. TERMINATION

This agreement may be terminated by ASD #5 or any designee thereof, at any time, with or without reason, upon written notification thereof to the Consultant. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered to and received by Consultant as of midnight of the second day following the date of its posting in the United States mail – addressed as first noted herein in the absence of proof of actual delivery to and receipt by Consultant by mail or other means at an earlier date and / or time.

In the event of termination by ASD #5, Consultant shall be entitled to an equitable portion of the total compensation provided herein for uncompensated services which have been performed as of termination and to the reimbursement of expenses incurred as of termination by solely to the extent such expenses are reimbursable pursuant to the provisions of this Agreement.

VIII. VERBAL AGREEMENT

This written Agreement constitutes the mutual agreement of Consultant and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding,

IX. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

X. NON-DISCRIMINATION

No person shall, on the ground of race, creed, color, national origin, mental/physical/sensory handicap, or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

XI. CONFLICT OF INTEREST

Neither the Consultant nor Consultant's employee(s) shall perform any duty pursuant to this Agreement in which duty he / she may have participated as an employee of ASD #5.

XII. EFFECTIVE DATE-DURATION

This Agreement shall commence on the 1st day of September, 2023. This agreement shall terminate at midnight on the last day of April, 2024, with the sole exception of Sections IV (Ownership of Work Products and Restriction Against Dissemination) and VI (Indemnification) which shall continue to bind the parties, their heirs and successors.

XIII. FEDERAL BACKUP WITHHOLDING INFORMATION

The consultant certifies to ASD #5 that the Consultant is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. The Consultant agrees to notify ASD #5 in writing if this information is not true.

IN WITNESS THEREOF, ASD #5 and Consultant have executed this Agreement consisting of 4 pages.

XIV. CERTIFICATION REGARDING DEBARMENT, SUPERVISION AND ELIGIBILITY


The contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency.

CONSULTANT

The undersigned certifies that he/she is the person duly qualified and authorized to bind the Consultant so identified to the foregoing Agreement and under penalty of perjury, certifies the Social Security Number or Federal Identification Number provided is Correct.

Signed this 7th day of September, 2023.

Consultant Signature



Social Security Number or Federal ID#

Are you incorporated?

Yes _____ No X

ABERDEEN SCHOOL DISTRICT #5

Signature of Superintendent

Signed this _____ day of _____, _____.

Aberdeen Schol District No. 5
Surplus Equipment
September 2023

Qty	Description	Manufacturer	Model #	Color or Detail	Condition	Administrator	Building	list
4	Shelter Radiation Kit				Poor	Meers	Miller Junior High	8/1/2023
	Crash Test Kit				Poor	Meers	Miller Junior High	8/1/23
1	Water Quality Detection Suitcase				Poor	Meers	Miller Junior High	8/1/23
2	Air Convection Tubes				Poor	Meers	Miller Junior High	8/1/23
1	Centrifugal force motion-demonstrator				Poor	Meers	Miller Junior High	8/1/23
1	CEETEP- box				Poor	Meers	Miller Junior High	8/1/23
1	Earthquake Tsunami box				Poor	Meers	Miller Junior High	8/1/2023
	Water Pollution test kits				Poor	Meers	Miller Junior High	8/1/2023
1	Geiger Counter				Poor	Meers	Miller Junior High	8/1/2023
2	Radiation Kit				Poor	Meers	Miller Junior High	8/1/2023
3	Triple Beam Balance				Poor	Meers	Miller Junior High	8/1/2023
1	Vacuum pump- glass bell housing				Poor	Meers	Miller Junior High	8/1/2023
20	PVC Sticks				Poor	Meers	Miller Junior High	8/1/2023
9	Spray paint				Poor	Meers	Miller Junior High	8/1/2023
2	Boxes- Science Energy Kits				Poor	Meers	Miller Junior High	8/1/2023
8	SRA- Read to Achieve				Poor	Meers	Miller Junior High	8/1/2023
1	Professional weather center				Poor	Meers	Miller Junior High	8/1/2023
2	Bottles Hydrochloric Acid				Poor	Meers	Miller Junior High	8/1/2023
1	Aqueous Solutions (box full)				Poor	Meers	Miller Junior High	8/1/2023
1	Atom model				Poor	Meers	Miller Junior High	8/1/2023
1	Earth Eclipse model				Poor	Meers	Miller Junior High	8/1/2023
2	Boxes of multi-testers for electronics/technology				Poor	Meers	Miller Junior High	8/1/2023
1	Microbe incubator				Poor	Meers	Miller Junior High	8/1/2023
1	Range/Oven	GE	JBs26 UPI WH	White	Poor	Meers	Miller Junior High	8/7/2023
1	Refrigerator	GE	TB 12SWB	White	Poor	Meers	Miller Junior High	8/7/2023
1	Microwave	Sharp	Carousel	White	Poor	Meers	Miller Junior High	8/7/2023
2	File Cabinets			Brown	Poor	Meers	Miller Junior High	8/7/2023
2	Portable sink stations			Brown	used	Villareal	West	8/9/2023
1	4' x 3' sheet of glass from a desktop			Clear	Used	G Hagen	Stewart Warehouse	8/9/23
3	Rolling adult chairs			Black	Used	Villareal	West	8/9/2023
1	Large wooden cubbies			Brown	Used	Villareal	West	8/9/2023
1	Large wooden shelves			Blue	Used	Villareal	West	8/9/2023
1	Small Wire magazine rack			Black	Used	Villareal	West	8/9/2023
1	Small Wire magazine rack			White	Used	Villareal	West	8/9/2023
1	Large popcorn machine on wooden cart			Clear	Broken	Villareal	West	8/9/2023
1	Four cube wire boxes			White	Used	Villareal	West	8/9/2023
1	Small short wooden book shelves			Blue	Used	Villareal	West	8/9/2023
2	Wall shelves with coat hooks			Black/Silver	Used	Villareal	West	8/9/2023
4	Large pressboard teacher desks			Beige	Used	Villareal	West	8/9/2023
1	Plastic lego table			Multi	Used	Villareal	West	8/9/2023
1	Four drawer metal file cabinet			Tan	Used	Villareal	West	8/9/2023
1	Framed/no glass Elk drawing			White	Used	Villareal	West	8/9/2023
1	Bobcat print			Brown	Used	Villareal	West	8/9/2023
1	Large wooden book display			Yellow	Used	Villareal	West	8/9/23
1	Wooden glider rocker with chair pads			Brown	Used	Villareal	West	8/9/23
1	Large pressboard shelving unit			Blue/White	Used	Villareal	West	8/9/23
1	Rolling desk/cart			Brown/Black	Used	Villareal	West	8/9/23
1	Very large heavy table							
6	plastic roly chairs, dk blue			blue	used/need tuni	griebel	HLC	8-17-23
3	Box of books				good	Northington	Gray	8/18/23
1	Mini refrigerator	Magic Chef		White	Broken	Northington	Gray	8-18-23
1	Radio	Magnavox		Black	Used	Northington	Gray	8-18-23
1	Box of cords				Used	Northington	Gray	8/18/23
1	Printer	HP	HP DeskJet2755	White	Used	Northington	Gray	8/18/23

Aberdeen Schol District No. 5
Surplus Equipment
September 2023

2	Portable sink stations				Used	Northington	Gray	8/22/23	
20	student chairs			misch	poor	Hammill	McDermoth	8/22/23	
43	padded seat metal framed chairs			blue	poor	Hammill	McDermoth	8/22/23	
3	air purifiers	Honeywell		black	good	Hammill	McDermoth	8/22/23	
3	Teacher desks			2 blue 1 red	used	Hammill	McDermoth	8/22/23	
1	Projector screen			white	used/fair	Hammill	McDermoth	8/22/23	
2	World globes			multi	used	Hammill	McDermoth	8/22/23	
1	set of 1990 encyclopedias				used	Hammill	McDermoth	8/22/23	
1	intercom system labeled alexander young			beige	used	Hammill	McDermoth	8-22-23	
1	overhead projector			black	used	Hammill	McDermoth	8-22-23	
1	flat screen monitor	Dell		black	used	Hammill	McDermoth	8/2/23	
2	book shelves			gray	used	Hammill	McDermoth	8-22-23	
10	student desks			misc	used	Hammill	McDermoth	8-22-23	
1	Hitachi Projector	Hitachi		white	broken	Hammill	McDermoth	8-22-23	
6	Hard drives	dell		black	unknown	Hammill	McDermoth	8-22-23	
1	temperature scanner			silver	good	Hammill	McDermoth	8-22-23	
2	VHS Reporter	Panasonic		black case	unknown	Hammill	McDermoth	8/22/23	
1	Laminator	GBC		beige	used/fair	Hammill	McDermoth	8/22/23	
1	door								
1	wooden point of sale station on rollers	n/a	n/a	brown	used	griebel	HLC	8-22-23	
1	giaganitic heavy cupboard	n/a	n/a	black	used and broke	griebel	HLC	8-23/23	
1	5' bookshelf			brown	used good	Erwin-Svoboda	Central Park	8/29/23	
4	File Cabinets			1 black 3 gray	used	Erwin-Svoboda	Central Park	8/29/23	
5	kids desks			brown	old poor	Erwin-Svoboda	Central Park	8/29/23	
1	teacher desks			tan	old poor	Erwin-Svoboda	Central Park	8/29/23	
1	tollaround seat bench box			brown	used needs top	Erwin-Svoboda	Central Park	8/29/23	
1	water station				slightly use	Erwin-Svoboda	Central Park	8/29/23	
4	lunchroom tables			brown	used old hard t	Erwin-Svoboda	Central Park	8/29/23	
2	File Cabinets			Tan	used		A.J. West	8/31/23	
3	volleyball net poles		take the two light blue and one dark green	metal	used	Carroll	Hopkins	8/31/23	
7	cases 16oz white liquid glue (36 bottles/case)	donated			new	Louderback	Stewart/Warehouse	9/5/23	
37	cases nurse gowns (50 gowns/case)	donated			new	Louderback	Stewart/Warehouse	9/5/23	
2	cases nurse gowns (50 gowns/case)	donated - ESD			new	Louderback	Stewart/Warehouse	9/5/23	
1.5	cases heavy duty face shields (16/case)	donated - ESD			new	Louderback	Stewart/Warehouse	9/5/23	
4	cases face shield refills (500/case)	donated - ESD			new	Louderback	Stewart/Warehouse	9/5/23	
3	cases disposable face shields (100/case)	donated - ESD			new	Louderback	Stewart/Warehouse	9/5/23	
4	cases disposable face shields (200/case)	donated - ESD			new	Louderback	Stewart/Warehouse	9/5/23	
3	cases KN90 masks (500/case)	donated - ESD			new	Louderback	Stewart/Warehouse	9/5/23	
4	cases (Cardinal) nurse gowns (100/case)	donated			new	Louderback	Stewart/Warehouse	9/5/23	
3	cases 3oz hand sanitizer (76/case)	donated			new	Louderback	Stewart/Warehouse	9/5/23	
4	cases 12oz hand sanitizer (24/case)	donated			new	Louderback	Stewart/Warehouse	9/5/23	
37	Nursing Assisting Books		5th edition		good	Roiko	AHS	9/5/23	
1	The Ruins			33961012913806	book	ok	Roiko	AHS	9/11/23
1	1984			33961013839992	book	good	Roiko	AHS	9/11/23

CERTIFICATED

HIRE: We recommend the Board approve the following certificated hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Holly Furth	Miller Junior High	21 st Century After School Teacher	09/18/23

LEAVE OF ABSENCE: We recommend the Board approve the following certificated leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Paige Mendenhall	Stevens Elementary	Teacher	02/06/24-05/03/24

Certificated Substitute Hires:

Annamaria Dimoff
Carolyn Greer
Amber Mullins

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Cotillion Sorensen	Administration	Human Resources Assistant	09/25/23
Cassandra Chesterman	HLC/GHA	21 st Century After School Paraeducator	09/18/23
Tedd White	HLC/GHA	21 st Century After School Paraeducator	09/18/23
Jace Varner	AJ West Elementary	Food Service Worker	09/18/23
Kelsey Hulbert	Robert Gray Elementary	SpEd Paraeducator	09/19/23
Casey Summers	Robert Gray Elementary	Paraeducator	09/11/23

RETIREMENT: We recommend the Board approve the following classified retirement:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Denise Walczyk	Hopkins	Paraeducator	09/08/23

RESIGNATION: We recommend the Board approve the following classified resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Kelly Hurd	Aberdeen High School	Print Shop Coordinator	09/28/23

Classified Substitute Hire:

Emma Green

ABERDEEN SCHOOL DISTRICT NO. 5
Aberdeen, Washington
2023-24

SUBSTITUTE SALARY SCHEDULE

1. **Substitute Certificated Employees** will be paid at the rate of **\$209.00** per (full) day.
2. **Substitute Custodial Employees** will be paid at the initial Step of the assigned M&O classification, M&O salary schedule. **\$23.85** per hour.
3. **Substitute Cafeteria Employees** will be paid at the initial Step of the assigned F&T classification, F&T salary schedule. **\$19.21** per hour.
4. **Substitute Clerical Employees** will be paid at the initial Step of the assigned PSE classification, PSE salary schedule. **\$22.16** per hour.
5. **Substitute Para-educator Employees** will be paid at the initial Step of the assigned PSE classification, PSE salary schedule **\$20.04** per hour.
6. **Substitute Maintenance Employees** will be paid at the initial Step of the assigned M&O classification, M&O salary schedule. **\$26.23** per hour.
7. **Substitute Bus Drivers** will be paid at the initial Step of the assigned F&T classification, F&T salary schedule. **\$25.58** per hour.
8. **Tutors** will be paid the current state minimum hourly wage **\$15.74 + \$2.00** per hour
9. **All Student Helpers** will be paid at the current state minimum hourly wage of **\$15.74** per hour.
10. **Interpreters** will be paid at the rate of **\$20.04** per hour.
11. **Gear Up Math and ELA Tutors** will be paid at the rate of **\$50.00** per hour.
12. **Site Coordinators** for Summer School & 21st Century will be paid at a rate of **\$33.71** per hour.

Substitutes and student helpers will not receive fringe benefits such as vacation, insurance, etc. Affordable Care Act benefit eligibility criteria apply to substitutes and student helpers. In the event of the need for a substitute for an extended period of time or other extenuating circumstances, modifications will be made to fit the particular need as determined by the Superintendent.

Summer Custodial or Maintenance Employees

Short-term summer custodial or maintenance employees will be paid at the beginning step of the custodial classification. Summer employees will not receive insurance contribution or vacation pay.

Board Approved:
Effective:



To: Aberdeen School District Board Members
From: Dr. Jeffrey Thake, Superintendent
Re: **Request for Assignment Exception
WAC 181-82-110**
Date: September 5, 2023

Assignment Exception Requested:

Assign Yesenia Barragan to Special Education at J. M. Weatherwax/Aberdeen High School.

Yesenia has an Emergency Substitute Washington State Teaching Certificate. She is in a Special Education teaching program through Western Governors University.

Plan of Assistance:

1. Aaron Roiko, principal of J. M. Weatherwax/Aberdeen High School, will act as a mentor and provide the following support:
 - a. Monitoring of lesson plans and curriculum to ensure alignment with required district and state standards
 - b. Classroom observations and feedback.
 - c. Provide opportunities for collegial discussions and participation with other staff.
 - d. Ensure collaboration opportunities with other staff throughout the district.
 - e. Provide other support as needed.

I, Yesenia Barragan, agree to the proposed plan of assistance:

I, Dr. Jeffrey Thake, give my assurance that the assignment of Yesenia Barragan was made in compliance with WAC 181-82-110:

Yesenia Barragan Date
Certificate #588056B

Dr. Jeffrey Thake Date
Superintendent

Approved by the Aberdeen School District Board of Directors:

Jennifer Durney Date
Board President

