

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Community Room, Aberdeen High
School September 5, 2023, 6 p.m.

AGENDA

6:00 p.m. Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Gifts to the District

Comments from Board Members

Presentations / Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and specify the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to schoolboard@asd5.org.

Old Business

Superintendent's Report

1. Back-to-School
2. Levy Planning

Instructional Services

1. [Math Instruction Support](#)
2. [Hands On Children's Museum](#)

New Business

1. [Policy 4237 Advertising](#)
2. [Skills Center Agreement](#)
3. [RBT Services](#)
4. [Special Education Services](#)
5. [Northwest SOIL](#)
6. [YMCA After School](#)
7. [Quinault Education Services](#)
8. [Soliant SLPA](#)

Board Meeting Agenda
September 5, 2023

9. Next Meeting

Executive Session / Closed Session

Personnel Matters

1. [Personnel Report](#)
2. 2023-2026 AEA Collective Bargaining Agreement
3. 2023-2024 AAAA Agreement
4. [2023-2024 Head Coach Salary Schedule](#)
5. [2023-2024 Assistant Coach Salary Schedule](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

September 5, 2023, 6 p.m.

Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on August 15, 2023, are enclosed for your review and approval.
2. Gifts to the District
 - a. PetroCard, the District’s fuel provider, donated various school supplies for distribution, as needed, including backpacks, wipes, tissue and folders.
 - b. The Armstrong Community Outreach Foundation donated 250 backpacks.

Comments from the Board

Comments from the Public

The Board welcomes public comment on agenda items at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to schoolboard@asd5.org before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent’s Office or board president should be contacted directly.

Old Business

Superintendent’s Report

1. Back-to-School – Superintendent Jeffrey Thake will share information about the start of the 2023-2024 school year.
2. Levy Planning – Superintendent Thake will discuss preliminary planning and timeline for the 2024 enrichment and operations levy and possible capital projects levy.

Instructional Services

1. Math Instruction Support – A contract with the Capital Region ESD 113 to provide math instruction support at the secondary level is enclosed for your review and approval. [Enclosure 2](#)

2. HOCM Agreement – An agreement with the Hands On Children’s Museum to host activities in the 21st Century After School Program is presented for your review and approval. [Enclosure 3](#)

New Business

1. Policy 4237 Advertising – An update to Policy 4237 Advertising and Promotions is presented for first reading. [Enclosure 4](#)
2. Skills Center Interdistrict Agreement – Renewal of the agreement with the Tumwater School District for the Aberdeen School District to operate the Twin Harbors Branch of the Skills Center is presented for your review and approval. [Enclosure 5](#)
3. RBT Services – A contract with the ESD 113 to place a registered behavior technician in the District is enclosed for your review and approval. [Enclosure 6](#)
4. Special Education Services – An agreement with the ESD 113 to serve students at the Olympic Academy is presented for your review and approval. [Enclosure 7](#)
5. Northwest SOIL – An agreement with Northwest School of Innovation and Learning for a student placement is presented for your review and approval. [Enclosure 8](#)
6. YMCA After School – Director Green will present an agreement with the YMCA of Grays Harbor to provide staffing and support in the Century 21 After School Program in 2023-24 is presented for your review and approval. [Enclosure 9](#)
7. Quinault Education Services – An agreement with the Quinault Indian Nation to provide support services to eligible students in 2023-2024 is presented for your review and approval. [Enclosure 10](#)
8. Soliant SLPA – An agreement with Soliant to place Audrey Baylous in the District as a speech language pathologist assistant is enclosed for your review and approval. [Enclosure 11](#)
9. Next Meeting – The next regular meeting is currently scheduled for Tuesday, September 5, in the Community Room at Aberdeen High School.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 20 minutes under RCW 42.30.110 (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 12](#)
2. 2023-2026 AEA Collective Bargaining Agreement
3. 2023-2024 Aberdeen Athletics & Activities Agreement
4. 2023-2024 AAAA Head Coach Salary Schedule [Enclosure 13](#)
5. 2023-2024 AAAA Assistant Coach Salary Schedule [Enclosure 14](#)

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – August 15, 2023

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 6:00 p.m. Tuesday, August 15, 2023, in the Library at Aberdeen High School. In attendance were Annica Mizin, Suzy Ritter, Jeremy Wright and Jessica Jurasin (remotely), along with Superintendent Jeffrey Thake and 16 patrons and staff.

The meeting began with the flag salute.

On a motion by Suzy Ritter and seconded by Annica Mizin, the Board approved the Consent Agenda, which included the minutes from the regular meeting on July 25; July payroll vouchers 834882 through 834912 totaling \$4,348,475.23; General Fund vouchers 834912 through 834914 and 834921 through 834998 totaling \$1,216,830.21 and ASB Fund vouchers 834880 through 834881 and 834915 through 834920 totaling \$2,934.12.

Superintendent Thake provided a verbal report and update on administrative activities during July and August, including collective bargaining, the annual Leadership Retreat and the areas of focus for 2023-2024, especially student engagement and data-driven behavior support. The Board discussed the size and role of the Positive Behavior Interventions and Support (PBIS) building teams.

Elyssa Louderback, interim executive director of business and operations, presented the Fiscal Status Reports for June and July. The July report includes ending fund balances of \$711,706.45 in the General Fund, \$471,507.78 in the Capital Projects Fund, \$2,551,921.99 in the Debt Service Fund, \$334,602.98 in the Associated Student Body Fund and \$196,121.70 in the Transportation Vehicle Fund. With 83.33 percent of the fiscal year elapsed the District has received 69.54 percent of budgeted revenue and is at 83.12 percent of expenditures. Director Louderback said she anticipates the District will finish the fiscal year very close to the projected 5 percent fund balance.

Following a presentation by Teaching and Learning Director Traci Sandstrom, on a motion by Suzy Ritter and seconded by Annica Mizin, the Board approved the 2023-2024 Basic Education Compliance Report.

Following a presentation by Career and Technical Education Director Lynn Green, on a motion by Suzy Ritter and seconded by Director Wright, the Board approved the annual CTE Report and Four-Year Plan.

CALL TO ORDER

CONSENT AGENDA

SUPERINTENDENT
REPORT

FISCAL STATUS
REPORT

BASIC
EDUCATIOIN
COMPLIANCE

CTE ANNUAL
REPORT

The Board tabled the Century 21 After School Program agreement with the YMCA of Grays Harbor to the September 5 meeting so that the correct contract can be presented.

YMCA AFTER
SCHOOL

Following a presentation by CTE Director Lynn Green, on a motion by Director Ritter and seconded by Director Mizin, the Board approved an agreement with the Chavez Beauty School of Aberdeen to provide instruction and training in the Cosmetology program through the Twin Harbors Branch of the Skills Center.

CHAVEZ BEAUTY
SCHOOL

On a motion by Director Ritter and seconded by Director Mizin, the Board approved renewal of the memorandum of understanding with City University of Seattle to place student teachers in the District through its Alternative Routes program.

CITY UNIVERSITY

On a motion by Director Mizin and seconded by Director Ritter, the Board approved a contract with the ESD 113 for True North to provide student assistance support in 2023-2024 at Miller Junior High School.

TRUE NORTH

Following a presentation by Director Traci Sandstrom, on a motion by Director Mizin and seconded by Director Ritter, the Board approved separate but identical agreements with the following behavioral and mental health agencies for 2023-2024: Basics Northwest, Behavioral Health Resources, Community Integrated Health Services, Catholic Community Services and Willapa Behavioral Health.

BEHAVIORAL
HEALTH
AGREEMENTS

Following a presentation by Director Traci Sandstrom, on a motion by Director Ritter and seconded by Director Wright, the Board approved an agreement with Behavioral Health Resources to provide services at school to student clients eligible for reimbursement through Medicaid.

BEHAVIORAL
HEALTH
RESOURCES

Following a presentation by Special Education Director Rick Bates, on a motion by Director Ritter and seconded by Director Mizin, the Board approved an agreement with the Hello Foundation for 2023-2024 and authorized the placement of Joanne Bihler, Sandra Lucas, Candice Oleson and Evelyn Ortega as speech language pathologists and Megan O'Brien as a psychologist in 2023-2024.

HELLO
FOUNDATION

On a motion by Director Mizin and seconded by Director Ritter, the Board approved an agreement with the Stepping Stones Group to place Sally Clark in the District as a telepractice speech language pathologist.

STEPPING STONES
GROUP

On a motion by Director Ritter and seconded by Director Mizin, the Board awarded the 2023-2024 contract to provide dairy products to Dairy Fresh Farms.

2023-2024 DAIRY
BID

On a motion by Director Ritter and seconded by Director Mizin, the Board awarded the contract to provide fuel in 2023-2024 to PetroCard of Aberdeen.

2023-2024 FUEL BID

The next meeting of the Board is scheduled for 6 p.m. Tuesday, September 5, in the Community Room at Aberdeen High School.

NEXT MEETING

At 6:41 p.m., President Jennifer Durney recessed the meeting for an executive session expected to last 20 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The meeting was extended for 25 minutes and reconvened in regular session at 7:26 p.m.

EXECUTIVE
SESSION

Following a presentation by Human Resources Director Christi Sayres, on a motion by Director Mizin and seconded by Director Ritter, the Board approved the Personnel Report.

PERSONNEL
REPORT

Under certificated matters, the Board approved the hiring of Rachel Wenzel as the dean of students at Aberdeen High School effective August 30; accepted the resignation of Brian Dyson as the dean of students at Aberdeen High School effective August 1; approved 2022-2023 National Board Certification stipends for Heidi Armenta, Jennifer Arquette, Joseph Fagerstedt, Doris Hatton, Molly Houk, Myka Jugum, Dianne King, Martha Lennier, Maria Mays, Amber Melville, Cindy Miller, Julie Niemi, Donna Portmann, Jolene Powell, Marnie Ranheim, Dawn Skorzewski, Melissa Smith, Stacy Swinhart, Sara Verde, Rachel Wenzel, and Jessie Winter; approved 2023-2024 supplemental contracts for Jennifer Clark, Judith McBride and Autumn Schreiber, 10 additional days for psychologists; approved supplemental contracts of two additional days for elementary counselors Katherine Kim, Tracy Miner, Marnie Ranheim and Jenny Sturgill; approved supplemental contracts at Aberdeen High School for Shelbie Dickson, Tracy Ecklund, Molly Houk, Eric Jackson, Ashley Kohlmeier, Tiffany Lessard, Matthew Mahon, Cory Martinsen, Anne Ramsey, Cami Revel, Travis Wheeler, Charles Veloni and Mike Machowek for CTE related activities, Shelbie Dickson for catering services, Faith Taylor-Eldred for school store operations, Amy Grannemann, Jessica Madison and Andrew Gwinn as counselors (10 additional days), Eric Jackson for AHS Almost Live, Cory Martinsen at the AHS Sign Shop, Cami Revel for Twin Star Credit Union, and Cami Revel for Business Procedures; approved supplemental contracts for 2023-2024 at the Harbor Learning Center for Kasi Turner as the counselor, (10 additional days), and for Larry Fleming, Tammy Heth, and Kayla Sturm, for CTE related activities; approved supplemental contracts for 2023-2024 at the Twin Harbors Skills Center for Rebekah Fruh for CTE related activities and nursing clinicals, and Jan Gravley for CTE related activities; approved supplemental contracts at Miller Junior High School for Janet Dayton, Ashley Emmett, Jason Garman, Hailey Pfeifer, and Darcy Williams, for CTE related activities, and Catherine Trusty and Thaddeus Williams as counselors (10 additional days), and Darby Carroll as the Preschool Coordinator (20 additional days) at the Hopkins Building; approved 2023-2024 co-curricular contracts at Aberdeen High School for Tracy Ecklund Distributive Ed-Work Based Learning and the Yearbook, Ryan Eyre for Knowledge Bowl, Kacy

CERTIFICATED

Karnath for Outdoor School .5 FTE, Ashley Kohlmeier for ASB and as the AVID coordinator, Mike Machowek for FFA, Michael Smith for Link Crew .5 FTE, Cory Martinsen for PBIS, Daniel Patterson for Band (Marching and Pep), Erik Peterson for Orchestra, Ann Ramsey for Link Crew .5 FTE, Cami Revel for FBLA, Robert Sutlovich for Outdoor School .5 FTE, Kyle Guggisberg for Choral, and Charles Veloni for Skills USA and Robotics; approved 2023-2024 co-curricular contracts at Miller Junior High School for Ashley Emmett for Yearbook, Janet Dayton as the ASB Advisor, David Mills for Band, Erik Peterson for Orchestra, Lori Snyder as the AVID Coordinator and Kyle Guggisberg for Choral; approved 2023-2024 elementary co-curricular contracts for Hayden Carnell-Schmidt Vocal .25 FTE and Band .5 FTE, Troy George and Jennifer Morrison for Vocal .25 FTE, and Gordon Shaw for Vocal .25 FTE and Band .5 FTE, and accepted the resignation of Jack (John) Dwyer effective July 31.

Under classified matters, the Board approved the hiring of MTSS assistants Aaron Doull at the Harbor Learning Center and Grays Harbor Academy and Bryce Fitzpatrick at Grays Harbor Academy effective August 30; approved a change of assignment for Food Service worker Julie Cramer, from A.J. West Elementary School to Miller Junior High School effective August 30; accepted resignations from Jasmine Gilmore as a para-educator at A.J. West Elementary School effective August 8, Adair Ramirez as an SLP technician at McDermoth Elementary School effective August 20, Dylan Bumstead as an MTSS assistant at Stevens Elementary School effective August 2 and from Donna Probstfield as a bus driver effective August 31; approved extra-curricular hirings at Aberdeen High School as of August 16 for Todd Bridge as the head coach for Football and John Bowers Brandyn Brooks Dillen Espana (.5 FTE), Macoy Gronseth, Brian Hollatz (.5 FTE), John Takagi (.5 FTE) and David Tarrence as assistant coaches; approved extra-curricular hirings at Aberdeen High School as of August 21 for Larry Fleming as head coach and Lindsey Scott and Luis Soto as assistant coaches for Girls' Soccer, Dan Sundstrom as head coach and Brian King as assistant coach for Boys' Golf, Theodore Wiseman as head coach and Annette Duvall as assistant coach for Tennis, Steve Reed as head coach and Dennis Nelson as assistant coach for Cross Country, Summer Powell as head coach for Cheer, Desiree Glanz as head coach and Rees Sturm and Jessica Madison as assistant coaches for Volleyball, and Tiffany Montoure as head coach and Tanya Bowers-Anderson and Megan Elway as assistant coaches for Girls' Swim; approved extra-curricular contracts at Miller Junior High School effective August 21 for Joe Fagersted and Jason Garman as head coaches for Football, Kaj Martin (.5 FTE), Charles Stover (.5 FTE) and Carl Howard as assistant coaches for Football, Breanna Gentry and Ashley Oldham as head coaches for Girls' Soccer, and Jeff Hatton as head coach and James Daly as assistant coach for Cross Country; approved the termination of Kaycee Smith as assistant coach for Cheer at Aberdeen High School effective June 29.

On a motion by Director Mizin and seconded by Director Ritter, the Board approved the 2023-2024 salary schedule for the Aberdeen Education Association.

CLASSIFIED

2023-2024 AEA
SALARY SCHEDULE

On a motion by Director Ritter and seconded by Director Mizin, the Board approved the 2023-2024 Co-Curricular Salary Schedule.

2023-2024 CO-
CURRICULAR
SALARY

On a motion by Director Ritter and seconded by Director Mizin, the Board approved the 2023-2024 Salary Schedule for the Aberdeen Association of School Principals.

2023-2024 SCHOOL
PRINCIPALS

On a motion by Director Wright and seconded by Director Mizin, the Board approved the 2023-2024 Central Office Administration Salary Schedule.

2023-2024 CENTRAL
OFFICE SCHEDULE

There being no further business, the regular meeting was adjourned at 6:41 p.m.

ADJOURN

Jeffrey Thake, Secretary

Jennifer Durney, President

Contract #	6105-F1-01748
Title	Aberdeen Mathematics Support

Contract for services provided by Capital Region ESD 113 dated this 14th day of August, 2023 between:

CAPITAL REGION ESD 113 (Service Provider)
6005 Tye Drive SW · Tumwater, WA 98512
AND
ABERDEEN SCHOOL DISTRICT (Payor)
216 North G St · Aberdeen, WA 98520

In consideration of the promises and conditions contained herein, Service Provider and Payor do mutually agree as follows:

I. PURPOSE

The purpose of this Contract is to provide Aberdeen SD with Mathematics Support.

II. RESPONSIBILITY OF CAPITAL REGION ESD 113 (Service Provider)

In accordance with this Contract, Service Provider shall Implement effective teaching practices through the lens of the district adopted instructional materials; Develop a common vision of high-quality mathematics instruction at the secondary level. This will be conducted by Daniel Kent over sixteen (16) full days and six (6) additional half days over the course of the 2023-24 school year.

RR KB SB

III. RESPONSIBILITIES OF CUSTOMER (Payor)

In accordance with this Contract the Payor shall make all necessary staff available for the training(s).

IV. TERM OF THE CONTRACT

The start date of this Contract is the later of August 7, 2023, or the date that signatures have been obtained from both parties. Contract shall end June 30, 2024.

Auto-renewing? NO YES *If yes, Contract shall be automatically renewed for _____ years unless either party provides written notice of its election to terminate sixty days prior to the contract end date of the current year. Contract renewals may be subject to a _____ price increases.*

V. PAYMENT PROVISIONS

For satisfactory performance of the work as set forth in the "Responsibilities of Capital Region ESD 113"; the Payor shall pay **\$10,972.50 (Ten thousand nine hundred seventy-two and 50/100 dollars).**

Capital Region ESD 113 shall submit properly computed invoices to the district upon completion of deliverables.

SIGNATURES

In witness whereof, the Capital Region ESD 113 and the Payor certify that they have read, understand, and executed this entire agreement.

_____ Date _____
Capital Region ESD 113 Authorized Signor

_____ Date _____
Payor

Original copy to be signed, returned to Capital Region ESD 113, and approved by its designee prior to the commencement of services.

CAPITAL REGION ESD 113
ESD 113 Providing Services AR
FORM 6105-F1
Page 2 of 2

PAYMENTS

The Payor or its designee determines that the services or goods provided by Capital Region ESD 113 are satisfactory, provided that such determination shall be made within a reasonable time and not be unreasonably withheld.

Interim payments during the contract are allowed as specified. Any date specified herein for payment(s) to Payor shall be considered extended as necessary to process and deliver a warrant for the amount(s). Such extension will be not greater than thirty (30) days following completion of the service and receipt of an appropriate invoice, whichever occurs later.

INDEMNIFICATION

The Payor or its designee indemnifies and shall defend and hold Capital Region ESD 113, its employees, agents and representatives, harmless from and against all third-party claims, actions, liens, suits or proceedings asserted against Capital Region ESD 113 that are related to the Payor's obligations or performance under this Contract. The Payor shall timely reimburse Capital Region ESD 113 for all costs, expenses, damages, losses, liabilities or obligations, including reasonable attorney's fees, incurred by Capital Region ESD 113 as a result of such third-party claims, actions, liens, suits or proceedings.

DISPUTES

Notice of potential disputes between the Payor and Capital Region ESD 113 on the interpretation of the content of this contract or any appendices must be served in writing to the other party to this contract. There shall be an attempt to resolve the dispute, but if resolution is not possible, each party shall submit their position and supporting documentation to Capital Region ESD 113 Board of Directors, whose decision shall be final.

TERMINATION

This agreement may be terminated by either party, with or without reason, upon written notification thereof to the Payor. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered and received by Payor as of midnight of the second day following the date of its posting in the United States mail addressed as first noted herein in the absence of proof of actual delivery to and receipt by Payor by mail or other means at an earlier date and/or time.

In the event of termination by Capital Region ESD 113, Payor shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of termination, and to the reimbursement of expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the agreement.

VERBAL AGREEMENTS

This written agreement constitutes the mutual agreement of Payor and Capital Region ESD 113 in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein, shall be binding unless such amendments have been mutually agreed to in writing.

APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington. Venue for any legal action shall be proper only in Thurston County, Washington.

Payor shall comply, where applicable, with the Payor Work Hours and Safety Standards Act and any other applicable federal and state statutes, rules and regulations.

PAYOR'S SIGNATURE

Payor and/or Payor's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the Payor so identified to the foregoing agreement, and under penalty of perjury certifies the federal identification number or social security number provided is correct.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY

If federal funds are the basis for this agreement, Capital Region ESD 113 certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

CONTRACT CONTACTS

ESD 113 PROGRAM MANAGER: Russell Rice

PROGRAM ACCOUNT CODE: 2405

CUSTOMER CONTRACT CONTACT: Traci Sandstrom

EMAIL: tsandstrom@asd5.org

AUTHORIZED CUSTOMER SIGNOR: Dr. Jeffrey Thake, Superintendent

EMAIL: jthake@asd5.org

BILLING RESPONSIBILITY

PROGRAM (Program will be responsible for notifying Business Office when work is ready to be invoiced.)

BUSINESS OFFICE (Contract will be billed exactly as written in section V. PAYMENT PROVISIONS) Send billing request to A/R.

SUSPENSION & DEBARMENT Current Suspension & Debarment Attached (www.sam.gov), if applicable N/A

CONTRACT OFFICE APPROVAL – In accordance with Capital Region ESD 113 Signature Authorization and Control Procedure 6105-P.

ESD Contracts
Contract Office Approval

Hands On Children’s Museum

PROJECT NAME: HOCM Partnership –Aberdeen School District Project ACTION

MOU for Project Period September 2023-May 2024

The Hands On Children’s Museum is looking forward to partnering with you in 2023-2024.

This letter will serve as an understanding between the Hands On Children's Museum (herein referred to as “HOCM”) the Aberdeen School District After School Program (herein referred to as “Project ACTION”). At the time of agreement, certain assumptions have been made about state guidelines for COVID safety, however it is understood that new guidelines could be released at any time. At any time, the agreement may be amended with the approval, in writing, of both the HOCM and Project ACTION to reflect changes in the situation.

I. HANDS ON CHILDREN’S MUSEUM OBLIGATIONS

- Ensures all HOCM staff working in Project ACTION buildings with students have appropriate background checks
- Provide an HOCM contact as your primary point person for all scheduling, logistics and activity questions: Nikki Zita, Education Programs Coordinator.
- Visit each school site (AJ West, McDermoth, Robert Gray, Miller Jr. High) approx. 5 times October 2023 through May 2024
- Additional TBD dates as funding permits and need exists
 - Summer session visits to the above-mentioned sites
 - Activity kits for classes with accompanying professional development for staff
 - Other professional development
- All HOCM costs, including travel, will be funded through grants secured by HOCM (Goldberg Foundation and Grays Harbor Community Foundation).
- HOCM will communicate directly with sites and also with the Harbor AS Director with as much notice as possible if for any reason a visit needs to be cancelled (weather, illness, etc.) A make-up day will be scheduled if available on a date convenient to both parties.

On the day of the visits, HOCM will

- Provide two staff to facilitate activities
- Arrive and set up at designated time and then break down at end of day (approx. half an hour before and after programming)
- HOCM Program will run for just over an hour – from the end of snack/homework to the beginning of dinner (we understand that each site is slightly different in timing and will adjust accordingly)
- Present activities that align with the HOCM mission and inspire Maker/Tinkering/STEAM learning.
 - Some examples include: Balls & ramps; Hex bug mazes; Toy Take Apart; Sewing projects; pegboard pinball; airplane launchers; windtunnels; pounded plant

prints; 3 Little Pigs Engineering; Circuit Blocks & Makey Makey; Wires & Pliers (jewelry and sculptures)

- If activities include natural materials that could be allergens (i.e. natural alpaca fibers), HOCM will reach out to site coordinator to be sure all children can participate. If there are children with allergies to the material, alternate activities will be chosen.
- Projects will be developmentally appropriate for age group served. Projects for Middle school site may vary more significantly than projects for elementary school sites.
- Activities can also be coordinated to align with site themes at the request of site coordinators, if planned sufficiently in advance

Dates will be confirmed with sites, but when possible visits will occur on Wednesdays with 2 sites per date when possible. Scheduling will frequently involve four staff carpooling: two will be dropped off at one school and the other two will continue on to the second school on the schedule.

II. PROJECT ACTION OBLIGATIONS

- Provide room space for HOCM workshop. All regularly scheduled program staff will stay in the room and support HOCM activity program.
- Project ACTION will communicate with HOCM with as much notice as possible if for any reason a visit needs to be cancelled (weather, school schedule, etc.) A make-up day will be scheduled if available on a date convenient to both parties.
- Site coordinators may be asked to check allergy profiles for students if HOCM materials contain allergens.

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. INDEPENDENT CONTRACTOR STATUS

HOCM and HOCM's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. District shall not control or supervise the manner in

which this agreement is performed nor withhold or pay taxes on behalf of HOCCM and HOCCM's employee(s) or agent(s).

V. INDEMNIFICATION

To the fullest extent permitted by law, HOCCM agrees to defend, indemnify and hold harmless ASD, its directors, volunteers, students and employees from and against all expenses, damages, losses, claims, and liabilities, direct, indirect or consequential (including attorney fees incurred on such claims and in proving the right to indemnification), arising out of or resulting from the acts or omissions of HOCCM or the operation of the 21st Century program at ASD.

Similarly, ASD agrees to defend, indemnify and hold harmless HOCCM, its directors, officers, and employees from and against all expenses, damages, losses, claims brought by third parties, and liabilities, direct, indirect, or consequential (including attorneys fees incurred) arising out of or resulting from the acts or omissions of ASD and/or its employees relating to the operation and use of the 21st Century program.

VI. TERMINATION

This Agreement may be terminated by either party, at any time, upon written notification thereof to the other party. The notice shall specify the date of termination. This written Agreement constitutes the mutual agreement of HOCCM and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

VII. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

VIII. NON-DISCRIMINATION

No person shall, on the ground of race, creed, color, national origin, mental/physical/sensory handicap, or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

IX. EFFECTIVE DATE-DURATION

This Agreement shall commence on the 1st day of October 2024. This agreement shall terminate at midnight on the 31st day of August 2024, with the sole exception of Section V (Indemnification) which shall continue to bind the parties.

X. FEDERAL BACKUP WITHHOLDING INFORMATION

HOCM certifies to ASD #5 that HOCM is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. HOCM agrees to notify ASD #5 in writing if this information is not true.

**XI. CERTIFICATION REGARDING DEBARMENT, SUPERVISION, AND
ELIGIBILITY**

The contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency.

IN WITNESS THEREOF, ASD and HOCM have executed this Agreement
consisting of five pages.

Meaghan Anderson
Senior Manager of Education Department, HOCM

Date

Lynn Green
CTE Director, Aberdeen School District
Grant Administrator, 21st Century Grant

Date

CONTESTS, ADVERTISING AND PROMOTIONS

It is the policy of the Aberdeen School Board to ensure that school sites remain focused on education, rather than as promoters of commercial activity. However, permitting some advertising or other corporate sponsorships may offer an opportunity for the district to gain revenue.

Advertising or corporate sponsorships shall not distract from learning. Advertising will only be permitted on high school athletic venues, which are locations where interscholastic athletic competitions are held. With the exception of advertising placed on athletic venue scoreboards, advertising on athletic venues in school buildings, e.g., gymnasiums, is only permitted to be visible during interscholastic athletic competitions. Revenues from athletic venue advertising will first and foremost enable equitable funding of the Associated Student Body (ASB) accounts.

Advertising is also allowed on the school calendar and revenues received will support the publication of such.

All advertising or corporate sponsorships must be compliant with current District policies, procedures, and practices. In addition, advertising or corporate sponsorship that contains the following is prohibited:

1. Promotion of illicit drugs, alcohol, tobacco, marijuana, or firearms;
2. Promotion of hostility, disorder, or violence;
3. Attacks or demeans any group protected under the district's anti-discrimination policies: sex (gender); race; creed; color; religion; ancestry; national origin; age; economic status; sexual orientation including gender expression or identity; pregnancy; marital status; physical appearance; the presence of any sensory, mental, or physical disability; honorably discharged veteran or military status; or the use of a trained dog guide or service animal by a person with a disability;
4. Defamatory language or images;
5. Promotion or discouragement of religion in a manner contrary to law;
6. Promotion or opposition to a political candidate or ballot proposition, and/or
7. Subject matter that is likely to inhibit the functioning of a school.

When approving advertising or corporate sponsorship proposals, the superintendent or designee shall consider the foregoing and only contract for advertisements or corporate sponsorships that maintain the integrity of the learning environment, and are not in conflict with either established Board policies, the mission of the Aberdeen School District, or federal or state law. The superintendent or designee is encouraged to support local ventures. Further, the type of athletic venue and the nature of the main users of the athletic venue should be considered in placement of advertisements.

Student Participation

Any club, association or other organization must have prior approval for students' participation in any contest, advertising campaign or promotion. Approval may be given by the superintendent following recommendation by the teacher and principal or designee based on the following criteria:

- A. The objectives of the contest, campaign, or promotion shall be consistent with the District's goals and policies;
- B. The proposed activity will have educational value to the participants and be free of objectionable promotion of the name, product or special interest of the sponsoring group, and
- C. Participation by a student will not interfere with his/her program of curricular or co-curricular activities.

The Superintendent is authorized to develop procedures for this policy, as necessary.

Cross References: 3220 - Freedom of Expression

Legal References: AGO 9503.00 1995 No. 3 Schools - Districts - Students -
 Religion - Use of School Districts' Facilities by Student
 Groups for Religious Purposes

Adoption: 02/01/00

Revised: 04/17/01, _____

INTERDISTRICT COOPERATIVE AGREEMENT

Regarding Operation of the Western Area Educational Cooperative for Twin Harbors, A Branch Campus of New Market Skills Center

THIS AGREEMENT is made and entered into this _____ day of August, 2023 by and between Tumwater School District No. 33, the Host District for New Market Skills Center and Aberdeen School District No. 5, the Host District for the Western Area Educational Cooperative for Twin Harbors (herein after referred to as Twin Harbors), a branch campus of New Market Skills Center.

SECTION 1: BACKGROUND

The 2007 Washington State Legislature through passage of 2SSB 5790 authorized skills centers to conduct feasibility studies to explore opportunities to provide students in rural and remote areas with access to skill center programming through satellite programs and branch campuses. In 2008, New Market Skills Center completed and submitted a feasibility study to the Office of Superintendent of Public Instruction which determined that development of a skill center branch providing access to identified selected high-demand occupations was a viable career and college preparation opportunity for students in Grays Harbor County.

SECTION 2: PURPOSE OF THE AGREEMENT

The purpose of this agreement is to establish the conditions for the creation of a branch campus of New Market Skills Center to be operated by the Western Area Educational Cooperative for Twin Harbors (Twin Harbors) in accordance with the Office of Superintendent Public Instruction's (hereinafter known as OSPI) WAC 392-600-010-8 (Skills Center Definitions).

SECTION 3: DURATION OF AGREEMENT

This agreement will be renewed from year to year for a period of not less than ten (10) years beginning with the operation of Twin Harbors in June 2010 subject to the provisions for withdrawal outlined in WAC 392-600-120 and contained herein. This agreement, annual renewal and revisions to this agreement shall be submitted to the OSPI's Department of Career and Technical Education (CTE).

SECTION 4: MUTUAL AGREEMENTS

The Tumwater School District, Aberdeen School District, and New Market Skills Center mutually agree to the following terms and conditions:

- A. Aberdeen School District #5 will establish Twin Harbors in accordance with Chapter 392-600 WAC.
- B. Aberdeen School District #5 will serve as the host district for Twin Harbors.
- C. As the host district, the Aberdeen School District will provide the site and facility for Twin Harbors, and will serve as the fiscal agent for all revenues and expenditures of Twin Harbors.
- D. Aberdeen School District will provide fiscal and operational management, including staffing and collection of student apportionment for Twin Harbors.

- E. All students served by Twin Harbors must meet the definition of a K-12 student. Twin Harbors will predominately serve high school juniors and seniors, and students who have not earned their high school diploma and have not reached the age of 21.
- F. Students from districts not participating in the Twin Harbors cooperative may be considered for enrollment on a space available basis. These may include students from school districts outside the Twin Harbors cooperative, private school students, home-schooled students, students who have completed or are currently enrolled in a GED program and out-of state students.
- G. School districts participating in the Twin Harbors cooperative shall be responsible for providing services directly to Twin Harbors. These shall include, but are not limited to:
 - 1) Transportation;
 - 2) Special education;
 - 3) Other noncore skill center needs of the student.
- H. Twin Harbors programs eligible for consideration and approval by OSPI shall be:
 - 1) Voluntary student enrollment;
 - 2) Tuition-free;
 - 3) Necessary for the express purpose of:
 - i. Providing educational programs not otherwise available;
 - ii. Avoiding unnecessary duplications of specialized or unusually expensive programs and facilities.
- I. All programs considered for offering by Twin Harbors will be reviewed and approved by the Twin Harbors and New Market Skills Center Administrative Councils prior to submission for approval by OSPI's Department of Career and Technical Education.
- J. Twin Harbors will remain a branch campus of New Market Skills Center until such time that it meets 150 FTE and/or other requirements of WAC 392-600-50. At such time that Twin Harbors meets the state requirement of 150 FTEs, the Twin Harbors Administrative Council may submit a request to OSPI to become a standalone skills center.
- K. Tumwater School District will assess the Aberdeen School District (Twin Harbors Host District) an annual supervision fee equal to one (1) percent of the total FTE state CTE apportionment for students attending Twin Harbors for the school year for costs incurred by the Tumwater School District and New Market Skills Center for provision of technical and administrative assistance, program coordination, and onsite supervision. New Market Skills Center will invoice the Aberdeen School District for the annual supervision fee at the end of each school year for the following:
 - 1) The New Market Skills Center administrator will provide a minimum of one (1) onsite visit per month to Twin Harbors to provide technical assistance to the Twin Harbor director/principal.
 - 2) Technical assistance will include, but is not limited to, branch campus administration and financing, OSPI reporting requirements, program management, curriculum development, and instructional delivery.

SECTION 5: ADMINISTRATIVE OVERSIGHT OF TWIN HARBORS

- A. Twin Harbors shall be responsible for forming an Administrative Council comprised of the Superintendents, or their designees, of the participating districts for Twin Harbors. An additional voting member shall be the President of Grays Harbor College or his/her

designee in the event a program(s) resides on the college campus, and the Director of New Market Skills Center as a non-voting member.

- B. The Superintendent of Aberdeen School District, the host district for Twin Harbors, shall preside over all meetings of the council.
- C. Duties of the Administrative Council as described in WAC 392-600-030 shall include:
 - 1) Establishing policies and procedures.
 - 2) Responsibility for equipment acquisition, equipment replacement, facility maintenance, and ongoing operation of the Twin Harbors to meet current industry and educational standards.
 - 3) Offering programs that are approved by the OSPI for career and technical education enhancement as defined in WAC 392-121-138 or provide basic support to students enrolled in Twin Harbors programs: Programs that are approved by OSPI for vocational enhancement shall provide a minimum of five hundred forty hours of instruction per year;
 - 4) Providing Twin Harbors programs that are less than the equivalent of three consecutive fifty-minute periods if offered as an extension of the student's one whole full-time equivalent-funded school year;
 - 5) Within three years from the date of approval from OSPI for operation of Twin Harbors establish a financial plan, including the operation and capital funds which will contribute to the ongoing site, facility, equipment, and maintenance and operation of the skill center to be reviewed annually;
 - 6) Serve the majority of Twin Harbor student enrollment at its primary campus. If Twin Harbors serves or intends to serve less than a majority of students at its primary campus, the council shall submit a waiver request to the OSPI Department of Career and Technical Education.
- D. The duties of the council will include receiving recommendations and make decisions regarding budgets, rules and regulations of operations, and other pertinent information from participating districts' staff, citizens, boards of directors, Twin Harbor's staff, the General Advisory Council, and others with concern for the Twin Harbors cooperative and its operations.
- E. Further, the Twin Harbors Administrative Council will provide the Superintendent of the Aberdeen School District with guidance for management decisions and for issues, which must be presented to the host district Board of Directors. The Aberdeen School District Board of Directors has the final authority on all matters concerning Twin Harbors unless otherwise provided in this agreement.

SECTION 6: RIGHTS AND OBLIGATIONS OF TWIN HARBORS HOST DISTRICT

As host district for Twin Harbors, the Aberdeen School District agrees to the following terms and conditions:

- A. Hiring a director/principal as administrator of Twin Harbors: The Twin Harbors director/principal will report to the Superintendent or his/her designee of the host district;
- B. Hiring of Twin Harbors instructional staff;
- C. Report and claim FTE apportionment pursuant with WAC 392-121-136;
- D. Assume responsibility for verifying and reporting of P-223 and P-223H data directly to OSPI.
- E. Ensure that students enrolled in classes at Twin Harbor and at a participating high school are reported for a **maximum combined 1.6 FTE**. A student's resident high school FTE cannot exceed 1.00 and the student's skills center FTE cannot exceed 1.0 (WAC 392-121-

136). The Aberdeen School District and the student's resident school district shall collaborate to ensure that the student is not reported for more than the allowable FTE.

- F. Assist the Twin Harbors director in forming a General Advisory Council (GAC). The GAC shall:
- 1) Serve the primary function of an advisor to the director of Twin Harbors for the operations of the Twin Harbors;
 - 2) Adopt bylaws, which shall reflect the composition of the GAC;
 - 3) Be responsible for making recommendations concerning program, rules and regulations, and operational procedures as related to Twin Harbors;
 - 4) Receive information and will provide advice on any recommendations received from staff and patrons of the districts in the cooperative as well as from other advisory committees as outlined in their bylaws.
- G. The Aberdeen School District will be responsible for the facilities, furnishings and equipment for any/all Twin Harbors' programs.

SECTION 7: INDEMNIFICATION AND INSURANCE

- A. The Aberdeen School District and Twin Harbors indemnifies and agrees to defend and hold harmless the Tumwater School District and New Market Skills Center, and all of its affiliates, directors, trustees, officers, agents and employees, from and against any and all claims, demands, damages, losses, actions, costs, expenses and liabilities of whatever nature, including, without limitations, all court costs and reasonable attorney's fees, which may arise from the operation and actions of Twin Harbors.
- B. Twin Harbors will procure and maintain in force during the term of this agreement, at its sole cost and expense, insurance to protect it against liability arising from any and all negligent acts or incidents caused by the Twin Harbors faculty members and students. Coverage under such professional and commercial general liability insurance will not be less than \$5,000,000 for each occurrence and \$10,000,000 in the aggregate. Twin Harbors will maintain workers' compensation insurance as required by law for all of its employees. Twin Harbors shall name Tumwater School District and New Market Skills Center as an Additional Insured. A certificate of insurance will be provided to Tumwater School District prior to the beginning of each school year including the Additional Insured Endorsement.

SECTION 8: FINANCING ARRANGEMENTS FOR TWIN HARBORS

- A. The Twin Harbors Administrative Council shall request capital funding for the Twin Harbors facilities construction and/or renovation through the Aberdeen School District and in compliance with RCW 28A.245.030, Revised guidelines for skills center – Satellite and branch campus programs – Capital plan- Studies-Master Plan-Rules.
- B. Should facilities construction or renovation of facilities be necessary, the Twin Harbors Administrative Council will initiate a request through the Aberdeen School District to OSPI School Facilities and Organization, for a capital plan for predesign, design and subsequent capital construction by May 1st of each year.

SECTION 9: DISPUTE RESOLUTION

- A. It is hereby agreed that whenever an issue arises between Tumwater School District, New Market Skills Center and Twin Harbors concerning this agreement, it shall be resolved in accordance with the following procedures:

- 1) The matter will be presented to the Twin Harbors and New Market Skills Center Administrative Councils.
 - 2) If the matter is not resolved, it shall be submitted to the Boards of Directors of the Aberdeen and Tumwater School Districts.
 - 3) If the matter is still not resolved, a committee will be appointed by OSPI and the recommendation of this committee will be binding to all parties. The committee would consist of a representative from each of the parties and a neutral party.
- B. It is hereby agreed that whenever an issue arises between Twin Harbor member districts concerning the operation or program offerings at Twin Harbors, it shall be resolved in accordance with the following procedure:
- 1) The matter will be presented to the Twin Harbors Administrative Council.
 - 2) If the matter is not resolved, it shall be submitted to the Administrative Council of New Market Skills Center who shall advise the Twin Harbors Administrative Council on such matter.
 - 3) If the matter is still not resolved, it shall be submitted to the Board of Directors of the Aberdeen School District.
 - 4) If the matter is still not resolved, a committee will be appointed by OSPI and the recommendation of this committee will be binding to all parties.

SECTION 10: WITHDRAWAL AND DISSOLUTION

It is hereby agreed that Twin Harbors cannot withdraw from this agreement without a minimum of one year's notice to the New Market Skills Center Administrative Council, Tumwater School District and OSPI in accordance with WAC 392-600-010.

SECTION 11: OUTSIDE ASSISTANCE

Twin Harbors may receive assistance from other sources provided no conflict of interest or residual obligations exist.

SECTION 12: ASSIGNMENT/WAIVER/SERVERABILITY

No rights or responsibilities required and authorized by this Agreement can be assigned by any party hereto unless otherwise allowed in this Agreement. No provision of this Agreement, or the right to receive reasonable performance or any act called for by its teams, shall be deemed waived by a breach thereof as to the particular transaction or occurrence.

If any term or condition of this Agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Agreement that can be given effect without the invalid term, condition, or application; to this end the terms and conditions of this Agreement are declared severable.


SECTION 13: AMENDMENTS

This agreement may be amended by mutual agreement of all districts party hereto.

SECTION 14: SIGNATURES

By signing below, each party affirms that this Agreement has been approved by his/her Board of Directors or he/she has been given authority by such Board to enter into this Agreement. If this approval is provided through a resolution, a copy of said resolution will be attached hereto.

IN WITNESS THEREOF, the parties have hereunto set their hands:

 _____ Date 8/17/2023

Kevin Bogatin, Superintendent
Tumwater School District No. 5
621 Linwood Avenue
Tumwater, WA 98512

_____ Date _____

Jeffrey Thake, Ed.D. Superintendent
Aberdeen School District No. 5
216 North G Street
Aberdeen, WA 98520

 _____ Date 8/11/23

Matt Ishler, Executive Director
New Market Skills Center
7299 New Market Street SW
Tumwater, WA 98501

Contract #	6105-IA-01778
Title	Aberdeen 1:1 RBT Services

Contract for services provided by Capital Region ESD 113 dated this 22nd of August, 2023 between:

CAPITAL REGION ESD 113 (ESD113)
6005 Tye Drive SW · Tumwater, WA 98512
AND
ABERDEEN SCHOOL DISTRICT (AGENCY)
216 North "G" Street · Aberdeen, WA 98520

In consideration of the promises and conditions contained herein, ESD113 and Agency do mutually agree as follows:

I. PURPOSE

The purpose of this Agreement is to provide the Aberdeen SD with district RBT services. The purpose of student-specific behavior technician support is to increase skills in the student and the district staff, so that the supports can be gradually faded out, as determined by the IEP team. The ESD will provide behavior technician support during the 2023-24 school year for the student(s) listed in Appendix A.

II. RESPONSIBILITY OF CAPITAL REGION ESD 113 (ESD113)

In accordance with this Agreement, ESD113 shall provide daily student-specific 1:1 RBT services and staff training for each district calendar school day while this contract is in effect.

III. RESPONSIBILITIES OF ABERDEEN SCHOOL DISTRICT (Agency)

SB KB SB

In accordance with this Contract the Agency shall make student and staff available for training as required.

IV. TERM OF THE CONTRACT

The initial term start of this Contract is September 1, 2023, through June 30, 2024.

Auto-renewing? NO YES *If yes, Contract shall be automatically renewed for _____ years unless either party provides written notice of its election to terminate sixty days prior to the contract end date of the current year.*
Contract renewals may be subject to a _____ price increases.

V. 2023-24 Rates

Daily Rate for In-District 1:1 RBT Services\$580.00/day

VI. PAYMENT PROVISIONS

For satisfactory performance of the work as set forth in the "Responsibilities of Capital Region ESD 113"; the Agency shall pay **\$104,400.00 (One hundred four thousand four hundred and no/100 dollars).**

Capital Region ESD 113 shall submit properly computed invoices to the district for \$10,440.00 monthly.

SIGNATURES

In witness whereof, Capital Region ESD 113 and the Agency certify that they have read, understand, and executed this entire agreement.

_____ Date _____ Date _____
Capital Region ESD 113 Authorized Signor Agency's Signature

Original copy to be signed, returned to Capital Region ESD 113, and approved by its designee prior to the commencement of services.

**CAPITAL REGION ESD 113
INTERLOCAL AGREEMENT AR
FORM 6105-IA
Page 2 of 3**

AUTHORITY

This agreement between Capital Region ESD 113 and AGENCY, is entered into in accordance with the authority granted in the Interlocal Cooperation Act, RCW 39.34.030 and provisions that authorize educational service districts and school districts to contract with each other for services, specifically 28A.310.010, 28A.310.180, 28A.310.200, 28A.320.080 and 28A.320.035

The provisions of educational, instructional or specialized services in accordance with this Agreement shall improve student learning or achievement.

A separate legal entity is not being created. Capital Region ESD 113 shall administer the joint undertaking described in the terms of this Agreement.

PAYMENTS

The Agency or its designee determines that the services or goods provided by Capital Region ESD 113 are satisfactory, provided that such determination shall be made within a reasonable time and not be unreasonably withheld.

Interim payments during the contract are allowed as specified. Any date specified herein for payment(s) shall be considered extended as necessary to process and deliver a warrant for the amount(s). Such extension will be not greater than thirty (30) days following completion of the service and receipt of an appropriate invoice, whichever occurs later.

INDEMNIFICATION

The Agency or its designee indemnifies and shall defend and hold Capital Region ESD 113, its employees, agents and representatives, harmless from and against all third-party claims, actions, liens, suits or proceedings asserted against Capital Region ESD 113 that are related to the Agency's obligations or performance under this Contract. The Agency shall timely reimburse Capital Region ESD 113 for all costs, expenses, damages, losses, liabilities or obligations, including reasonable attorney's fees, incurred by Capital Region ESD 113 as a result of such third-party claims, actions, liens, suits or proceedings.

DISPUTES

Notice of potential disputes between the Agency and Capital Region ESD 113 on the interpretation of the content of this contract or any appendices must be served in writing to the other party to this contract. There shall be an attempt to resolve the dispute, but if resolution is not possible, each party shall submit their position and supporting documentation to Capital Region ESD 113 Board of Directors, whose decision shall be final.

TERMINATION

This agreement may be terminated by Capital Region ESD 113 or any designee thereof at any time, with or without reason, upon written notification thereof to the Agency. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered and received by Agency as of midnight of the second day following the date of its posting in the United States mail addressed as first noted herein in the absence of proof of actual delivery to and receipt by Agency by mail or other means at an earlier date and/or time.

In the event of termination by Capital Region ESD 113, Agency shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of termination, and to the reimbursement of expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the agreement.

VERBAL AGREEMENTS

This written agreement constitutes the mutual agreement of Agency and Capital Region ESD 113 in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein, shall be binding unless such amendments have been mutually agreed to in writing.

APPLICABLE LAW


This agreement shall be governed by the laws of the State of Washington. Venue for any legal action shall be proper only in Thurston County, Washington. Agency shall comply, where applicable, with the Agency Work Hours and Safety Standards Act and any other applicable federal and state statutes, rules and regulations.

CONTRACTOR'S SIGNATURE

Agency and/or Agency's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the Agency so identified to the foregoing agreement, and under penalty of perjury certifies the federal identification number or social security number provided is correct.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY

If federal funds are the basis for this agreement, Capital Region ESD 113 certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

ESD 113 PROGRAM MANAGER Steve Bigelow	PROGRAM ACCOUNT CODE 1660
BILLING RESPONSIBILITY	<input type="checkbox"/> PROGRAM (Program will be responsible for notifying Business Office when work is ready to be invoiced.)
	<input checked="" type="checkbox"/> BUSINESS OFFICE (Contract will be billed exactly as written in section V. PAYMENT PROVISIONS)
BOARD NOTIFICATION If contract/consortium is over \$50,000, summary sent to ESD Contracts Office.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> N/A
AGENCY CONTACT NAME: Dr. Rick Bates	EMAIL: rbates@asd5.org
AUTHORIZED SIGNOR NAME: Dr. Jeffrey Thake, Superintendent	EMAIL: jthake@asd5.org
CONTRACT OFFICE APPROVAL – In accordance with Capital Region ESD 113 Contract Procedure 6105-P	
 Contract Office Approval	

Contract #	6105-IA-01760
Title	Olympic Academy 2023-24

Contract for services provided by Capital Region ESD 113 dated this 17 day of August, 2023 between:

CAPITAL REGION ESD 113 (ESD113)
6005 Tye Drive SW · Tumwater, WA 98512
AND
ABERDEEN SCHOOL DISTRICT (DISTRICT)
216 North "G" St · Aberdeen, WA 98520

In consideration of the promises and conditions contained herein, ESD113 and District do mutually agree as follows:

I. PURPOSE

The purpose of this Agreement for ESD 113 to provide district enrolled student(s) educational services through the Olympic Academy. Olympic Academy is a program operated by the ESD 113 designed to address the academic and behavioral needs of students with severe maladaptive behaviors. Olympic Academy is operated at 151 NE Hampe Way, Chehalis, WA 98532.

The goal of Olympic Academy is to transition every student that we receive back to their home district. This is accomplished through consistent and honest feedback and opportunities to practice positive behaviors in a school environment. The provision of educational, instructional or specialized services in accordance with this Agreement will improve student learning or achievement

II. RESPONSIBILITY OF CAPITAL REGION ESD 113 (ESD113)

M KB STB

In accordance with this Agreement, ESD113 shall:

- 1) Create and oversee operation of Olympic Academy, a program for students with severe maladaptive behaviors.
- 2) Provide academic services and behavioral support to enrolled District students as identified in the students' IEP's.
- 3) Ensure that Olympic Academy staff are appropriately trained to work with students who become enrolled in the Olympic Academy.
- 4) Review each admitted student for appropriateness of placement by 90 school days of enrollment.
- 5) Collaborate with the District to maintain compliance in support of the District's Safety Net applications for enrolled students.
- 6) Invoice the District in accordance with Section VII.
- 7) Inform districts of classes completed per semester along with a report of appropriate additions to students' transcripts.

III. RESPONSIBILITIES OF GOVERNMENTAL AGENCY (District)

In accordance with this Contract the District shall:

- 1) Acknowledge that by entering into this Agreement it is causing financial commitments by other parties, and therefore, agrees not to terminate prior to the expiration date without consent of ESD 113 except when such situations are beyond control of the District (e.g. student withdraw).
- 2) Have full responsibility for the students' evaluation(s), transcript, and participation and attendance in the IEP development and meetings.
- 3) Complete all state and federal reporting for District students. The District shall report the students on the District's P223 and P223H.

- 4) Maintain all responsibilities as the resident district, including providing a free appropriate public education (FAPE). Extended school year services and assistive technology devices, as defined by the student's IEP, will be the responsibility of the District. Maintain transcripts of high school students and award diplomas when appropriate.
- 5) Ensure Olympic Academy receives all pertinent documents (e.g. IEP, evaluation, vaccination record, testing scores, transcripts, etc.).
- 6) Provide transportation of students to and from Olympic Academy and assume full responsibility for all costs associated with such transportation.
- 7) Pay ESD 113 in accordance with Section VII, the service cost required to support the District's student(s) for annual placement and services within Olympic Academy. If a student requires more intensive support or staffing beyond the basic Olympic Academy staffing (e.g. 2:1 assistant support, nursing services, specialty teacher services, etc.), the additional cost will be negotiated between Olympic Academy and the District. The additional cost will be described on Appendix A.

IV. GENERAL RESPONSIBILITIES OF THE PARTIES

ESD 113 and the District shall:

- 1) Conduct background checks on any officials, employees, volunteers or agents who may perform obligations under this Agreement and who may have contact with children in a public school or ESD 113 facility. No party/person who has plead guilty to, or been convicted of, a crime specified in RCW 28A.400.322 or WAC 170-06-0120 will be allowed to do work under this Agreement if they may have contact with children in a public school or ESD 113 facility. Failure to comply with this provision is grounds for immediate termination.
- 2) Comply with federal, state, and local laws in performing obligations under this Agreement, and any policies or regulations adopted by the Parties' boards of directors. ESD 113 or Olympic Academy operating policies will override home district policies when appropriate. If ESD 113 or Olympic Academy does not have a policy guiding action in a situation, administration will default to home district policy if it is available.
- 3) Obtain and maintain general liability coverage, including contractual liability coverage, and automobile coverage in an amount not less than \$1,000,000 per occurrence. The Parties shall, upon request, provide each other suitable evidence of coverage required.
- 4) Obtain any licenses or permits that are required to perform their respective obligations under the Agreement.
- 5) Maintain books, records, documents, data and other materials compiled and related to the performance of obligations under this Agreement for the time period required under law or any applicable grant agreement. Both Parties agree to provide access to and copies of any such books, records, documents, data or other materials to the other party upon request.
- 6) Take all necessary steps to protect the confidentiality of educational records and shall not disclose such records or the information obtained from having access to such records without obtaining the consent of the other party and the parent of the student whom the record pertains to.

V. TERM OF THE CONTRACT

The term of the Agreement is one school year, from **SEPTEMBER 1, 2023** through **JUNE 30, 2024**. Nonrenewal notification is due to ESD 113 by May 1, 2024.

1) **Renewal Term.** This Agreement shall automatically be renewed for an additional one-year term (the Renewal Term) unless either party to the Agreement notifies the other party in writing prior to May 1st that it is not renewing the Agreement. The party that fails to provide written notice before May 1st shall be required to pay damages in accordance with Section VI. Changes to services ESD 113 is obligated to provide or fees the District is obligated to pay shall be addressed as Amendments to this Agreement.

2) **Agreement Termination.** This Agreement may be terminated by mutual agreement by the Parties.

Pursuant to Section II (4) of this Agreement, this Agreement may be terminated by ESD 113 with 30 calendar days written notice. When termination is initiated by the ESD 113, the ESD 113 shall work with the District to facilitate an orderly transition of the student back to the District or to another school district or non-public agency school, and will adjust any billing to the District to reflect prorated attendance by the student at issue.

3) **Damages Paid by the District for Services Provided by Certificated Employees.** If the District fails to notify ESD 113 that it is terminating this Agreement prior to the Renewal Term of May 1st and the Agreement is for services provided by ESD 113 employees who have a certificated contract with ESD 113, there will be material adverse financial consequences to ESD 113. The adverse financial consequences, or damages, will likely exceed the fee the District would have paid for the Renewal Term. If the District terminates the Agreement without giving notice prior to May 1st and ESD 113 has employed certificated staff to provide services under the Agreement, the District agrees to pay ESD 113 the amount owed for the Renewal Term as damages. The damages the District is agreeing to pay represent a reasonable reflection and estimate of the damages ESD 113 shall incur.

4) **Damages Paid by the District for Services Provided by Non-Certificated Employees.** If the District fails to notify ESD 113 that it is terminating this Agreement prior to the Renewal Term of May 1st and the Agreement is for services that are provided by ESD 113 employees who do not have a certificated contract with ESD 113, the damages ESD 113 shall incur may be less than the fee the District would have paid to receive the services for the Renewal Term. In that case, the District shall pay ESD 113 for damages ESD 113 incurs as a direct or indirect result of not being notified by May 1st that the District is terminating the Agreement.

5) **Damages Paid by ESD 113.** If ESD 113 fails to notify the District that it is terminating this Agreement prior to the Renewal Term of May 1st, ESD 113 shall pay the District the costs the District incurs up to 30 days to obtain the services ESD 113 was obligated to provide from a third party, but only to the extent the costs exceed what the District would have paid ESD 113 and the fees the District is paying the third party must be based on reasonable market rates.

6) **Payment.** The damages that are owed under this section shall be paid in full within thirty (30) days of receipt of an invoice. This requirement shall survive termination of the Agreement.

VI. PAYMENT PROVISIONS

- 1) For satisfactory performance of the work as set forth in the "RESPONSIBILITY OF CAPITAL REGION ESD 113", District agrees to pay the ESD 113 the amount as indicated on Appendix A.
- 2) ESD 113 shall invoice the District monthly, September through June. Invoices shall be paid within thirty (30) days of receipt.

- 3) Monthly fees will be prorated for the start month only. The full rate for services through the end of the term will be paid without proration (equal monthly invoice amounts September through June). The prorated fees (for starting month) shall be calculated based on the number of days of student attendance divided by eighteen (18), the average attendance days in a month, multiplied by the appropriate services rate.
- 4) All personal property and assets acquired or received in connection with the obligations under this Agreement, including but not limited to equipment, materials, supplies and funds, shall be owned and retained by ESD 113, both during the term of this Agreement and after the Agreement is terminated, partially or completely. Real property shall not be acquired.

VII. SUSPENSION AND DEBARMENT

Per the requirements of Executive Order 12549, ESD 113 and the District certify that neither they, nor their officers, directors, general managers or persons having primary management or supervisory responsibilities, are on the Excluded Parties List Report (web address: <http://www.sam.gov>) and that they are not presently debarred, suspended, proposed for debarment, or declared ineligible or voluntarily excluded for the award of contracts by any Federal governmental agency or department. ESD 113 and the District shall provide immediate written notice to each other if, at any time during the term of this Agreement, including any renewals hereof, they learn that this certification has become erroneous by reason of changed circumstances.

IX. INDEMNIFICATION

Both Parties agree to protect, defend, indemnify and hold the other party, and its directors, officers, agents and employees harmless from any and all claims and losses that are caused by the indemnifying party, or the indemnifying party's directors', officers', agents' or employees' negligent or malicious acts or omissions.

X. DISPUTES

Notice of potential disputes between the District and ESD 113 on the interpretation of the content of this Agreement or any appendices must be served in writing to the other party to this Agreement. There shall be an attempt to resolve the dispute, but if resolution is not possible, each party shall submit their position and supporting documentation to the ESD 113 Board of Directors, whose decision shall be final.

XI. VERBAL AGREEMENTS

This written agreement constitutes the mutual agreement of District and ESD 113 in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein, shall be binding unless such amendments have been mutually agreed to in writing.

XII. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington. Venue for any legal action shall be proper only in Thurston County, Washington.

District shall comply, where applicable, with the District Work Hours and Safety Standards Act and any other applicable federal and state statutes, rules and regulations.

This Agreement is entered into in accordance with the authority granted in the Interlocal Cooperation Act, RCW 39.34.030 and provisions that authorize educational service districts and school districts to contract with each other for services, specifically 28A.310.010, 28A.310.180, 28A.310.200, 28A.320.080 and 28A.320.035.

A separate legal entity is not being created. ESD 113 shall administer the joint undertaking described in the terms of this Agreement.

XIII. SIGNATURES

District and/or District’s employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the District so identified to the foregoing agreement, and under penalty of perjury certifies the federal identification number or social security number provided is correct.

SIGNATURES

In witness whereof, Capital Region ESD 113 and the District certify that they have read, understand, and executed this entire agreement.

_____ Date _____ _____ Date _____

Capital Region ESD 113 Authorized Signor

District’s Signature

Original copy to be signed, returned to Capital Region ESD 113, and approved by its designee prior to the commencement of services.

**CAPITAL REGION ESD 113
INTERLOCAL AGREEMENT AR
FORM 6105-IA
Page 6 of 7**

PAYMENTS

The District or its designee determines that the services or goods provided by Capital Region ESD 113 are satisfactory, provided that such determination shall be made within a reasonable time and not be unreasonably withheld.

Interim payments during the contract are allowed as specified. Any date specified herein for payment(s) shall be considered extended as necessary to process and deliver a warrant for the amount(s). Such extension will be not greater than thirty (30) days following completion of the service and receipt of an appropriate invoice, whichever occurs later.

INDEMNIFICATION

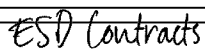
The District or its designee indemnifies and shall defend and hold Capital Region ESD 113, its employees, agents and representatives, harmless from and against all third-party claims, actions, liens, suits or proceedings asserted against Capital Region ESD 113 that are related to the District's obligations or performance under this Contract. The District shall timely reimburse Capital Region ESD 113 for all costs, expenses, damages, losses, liabilities or obligations, including reasonable attorney's fees, incurred by Capital Region ESD 113 as a result of such third-party claims, actions, liens, suits or proceedings.

CONTRACTOR'S SIGNATURE

District and/or District's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the District so identified to the foregoing agreement, and under penalty of perjury certifies the federal identification number or social security number provided is correct.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY

If federal funds are the basis for this agreement, Capital Region ESD 113 certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or District.

ESD 113 PROGRAM MANAGER Joshua Maerzke	PROGRAM ACCOUNT CODE 1250/1251
BILLING RESPONSIBILITY	<input type="checkbox"/> PROGRAM (Program will be responsible for notifying Business Office when work is ready to be invoiced.)
	<input checked="" type="checkbox"/> BUSINESS OFFICE (Contract will be billed exactly as written in section V. PAYMENT PROVISIONS)
BOARD NOTIFICATION If contract/consortium is over \$50,000, summary sent to ESD Contracts Office.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> N/A
DISTRICT CONTACT: Dr. Richard Bates	EMAIL: rbates@asd5.org
AUTHORIZED SIGNOR NAME: Dr. Jeffrey Thake, Superintendent	EMAIL: jthake@asd5.org
CONTRACT OFFICE APPROVAL – In accordance with Capital Region ESD 113 Contract Procedure 6105-P	
 Contract Office Approval	

Northwest School of Innovative Learning

2023-2024

Memorandum of Understanding

Regarding student: _____

This Memorandum of Understanding is by and between the **Aberdeen School District** and the Northwest School of Innovative Learning, Tacoma campus.

The services provided are outlined in the attached agreement. Services are provided from September 1, 2023 through August 31, 2024. Invoices including dates of service performance will be submitted to **Aberdeen** on a monthly basis.

Monthly Tuition cost:

- Regular Tuition \$6,056.00
- 1:1 Aide through NWSOIL \$5,070.00 additional
(if required by IEP)
- 1:1 Aide through Agency \$8,666.00 additional
(if required by IEP)

Person authorized to bind said Agency
To the foregoing Agreement

Gregory Constant

Gregory Constant, Director
Northwest School of Innovative Learning/
Fairfax Behavioral Health

Date

September 1, 2023

Date

**CONTRACT FOR SERVICES
BETWEEN
ABERDEEN SCHOOL DISTRICT #5**

(hereinafter referred to as ASD #5)

216 North "G" Street
Aberdeen, WA 98520

The YMCA of Grays Harbor
(hereinafter referred to as YMCA)

In consideration of the promises and conditions contained herein, ASD #5 and YMCA do mutually agree as follows:

I. DUTIES OF YMCA

YMCA shall perform the following duties to the satisfactions of ASD #5's designee:

- A. The general objectives(s) of this contract shall be as follows:
 - Provide staffing and support for implementation of the 21st Century programs at Miller Junior High, AJ West Elementary School, McDermoth Elementary School and Robert Gray Elementary School in accordance with the 21st Century grant guidelines and approved application for ASD #5

- B. In order to accomplish the general objectives(s) of this agreement, YMCA shall perform the following specific duties:
 - Provide a part-time Program Coordinator to recruit, hire, oversee and train YMCA staff working in the 21st Century programs; preference will be given to current Aberdeen School District staff when hiring for programming in their respective buildings.
 - Administer background checks on all YMCA 21st Century program staff members.
 - Provide a list of all staff hired for 21st Century positions to the Aberdeen School District Personnel office by October 1st, updated as needed throughout the remainder of the school year.
 - Collaborate with the 21st Century Grant Administrator, District Directors and Site Coordinators regarding staffing, schedules and activities.
 - Plan academic enrichment activities for each site in accordance with the 21st Century grant application.
 - Provide academic assistance and recreation/enrichment activities for the minimum time requirements per the 21st Century grant application.

- Assist with snack and meal distribution provided through the USDA Snack program.
 - Collaborate with the 21st Century Grant Administrator and District Director to plan for and host the summer program per the 21st Century grant application.
- c. The time schedule for completion of YMCA's duties shall be within the program dates:
- School Year: September 1, 2023 – June 13, 2024
 - Summer: 20 days to conclude by July 31, 2024

II. DUTIES OF ASD #5

In consideration of YMCA's satisfactory performance of the duties set forth herein, ASD #5 shall partner with the YMCA program as follows:

- A. Except for expressly provided herein, expenses necessary to YMCA's satisfactory performance of this agreement shall be invoiced to ASD #5 on the first day of each month; the total amount billed for the duration of this contract to fulfill said obligations shall not exceed \$275,000.00. The final billing will be dated August 31, 2024 or before.
- B. ASD #5 will provide a Grant Administrator, the District Director, certified teachers who will instruct during the specified tutoring time at Miller Junior High School, a Site Coordinator for each program site and food service support staff to plan and prepare any food at each site to be distributed in the 21st Century programs.
- C. ASD #5 will provide facilities, curriculum and program supplies for 21st Century programming during the school year.
- D. Transportation will be provided after the programs for students enrolled in the 21st Century programs at Miller Junior High, McDermoth Elementary and Robert Gray Elementary.
- E. ASD #5 will ensure an enrollment procedure is in place for students to access 21st Century programs in accordance with 21st Century reporting requirements including daily attendance procedures, sign-in/sign-out procedures and withdrawal procedures aligned with district policies.

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. INDEPENDENT CONTRACTOR STATUS

YMCA and YMCA's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. District shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes on behalf of YMCA or YMCA's employee(s) or agent(s).

V. INDEMNIFICATION

To the fullest extent permitted by law, YMCA agrees to defend, indemnify and hold harmless ASD, its directors, volunteers, students and employees from and against all expenses, damages, losses, claims, and liabilities, direct, indirect or consequential (including attorney fees incurred on such claims and in proving the right to indemnification), arising out of or resulting from the acts or omissions of YMCA or the operation of the 21st Century program at ASD.

Similarly, ASD agrees to defend, indemnify and hold harmless YMCA, its directors, officers, and employees from and against all expenses, damages, losses, claims brought by third parties, and liabilities, direct, indirect, or consequential (including attorneys fees incurred) arising out of or resulting from the acts or omissions of ASD and/or its employees relating to the operation and use of the 21st Century program at Aberdeen Schools.

VI. TERMINATION

This Agreement may be terminated by either party, at any time, upon written notification thereof to the other party. The notice shall specify the date of termination. This written Agreement constitutes the mutual agreement of YMCA and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

VI. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

I. NON-DISCRIMINATION

No person shall, on the ground of race, creed, color, religion, national origin, age, veteran or military status, sex, sexual orientation, gender expression or identify, mental/physical/sensory handicap, or sex, be excluded from participation in, be denied

the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to 21st Century activities.

II. EFFECTIVE DATE-DURATION

This Agreement shall commence on the 1st day of September 2023. This agreement shall terminate at midnight on the 31st day of August 2024, with the sole exception of Section V (Indemnification) which shall continue to bind the parties.

III. FEDERAL BACKUP WITHHOLDING INFORMATION

YMCA certifies to ASD #5 that YMCA is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. YMCA agrees to notify ASD #5 in writing if this information is not true.

IV. CERTIFICATION REGARDING DEBARMENT, SUPERVISION, AND ELIGIBILITY

The contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency.

IN WITNESS THEREOF, ASD #5 and YMCA have executed this Agreement consisting of five pages.

YMCA of GRAYS HARBOR

Franzine Potts, CEO 8/8/23
Franzine Potts, Executive Director/CEO Date

ABERDEEN SCHOOL DISTRICT #5

Dr. Jeffery Thake, Superintendent Date

*Memorandum of Agreement
Between
Quinault Indian Nation Education Department
And
Aberdeen School District*

This agreement will be in effect: **September 1, 2023 through August 31, 2024** and will be due for review of continuation for the next fiscal year during the month of **August 2024**.

I. Purpose of Interagency Agreement

The purpose of this agreement is to establish the best cooperative method of providing quality services to QIN eligible children and their families.

It is the intent of this agreement to:

1. Define the services provided by each agency.
2. Ensure that all eligible children who require Educational services receive free and appropriate services from the Aberdeen School District.
3. Ensure that each agency assumes the responsibility to communicate with the other, share leadership responsibilities and ensure that available information/resources are utilized in the most effective manner/benefit to all eligible children.
4. Ensure that this cooperative agreement between the above named agencies are development, implemented, and reviewed at least on an annual basis.
5. Maintain professionalism and confidentiality at all times.


II. Agency Responsibilities

Responsibility of the Aberdeen School District:

1. Maintain the Independent Student Status Accreditation, Progress Reporting, Instructor/Student Relationship, Material/Assignment Distribution, and Parent/Instructor Conferences for all eligible children.
2. Provide well-balanced meal services for all eligible children.
3. Provide educational progress reports, academic assessment information, and attendance, discipline and credit accrual to QIN Education Department upon request for students whose parents/guardians have signed the QIN Education Departments Consent to Disclose Personally Identifiable Information form.
4. Provide appropriate implementation of Individualized Education Plan (IEP) in the Least Restrictive Environment (LRE), as necessary.
5. Provide all volunteer guidelines and application forms to QIN Education, to ensure their staff are following all requirements.

Responsibility of the QIN Education Department:

1. To the best of the department's ability, coordinate with the district to provide or locate additional resources for tutorial service, computer access, and basic educational supplies to all eligible children upon request.
2. To ensure all QIN staff who volunteer within the Aberdeen School District are following the volunteer guidelines – finger printing, background check, forms etc.
3. To schedule check-in meeting with the district to check-in on support needs for the district.
4. Provide all required documentation upon request for enrollment and eligibility purposes.
5. Provide a copy of the Consent to Disclose Personal Information form to the Aberdeen School District.



QIN Education Manager

8/18/23

Date

Aberdeen Superintendent

Date



CLIENT ASSIGNMENT CONFIRMATION

This Client Assignment Confirmation is entered into on the date first signed below and supplements the Client Services Agreement between Soliant Health, LLC and the Client named below. The Soliant Consultant has been placed with Client and Client will pay Soliant Health for hours worked by Consultant according to the terms outlined in this confirmation.

ASSIGNMENT DETAILS

CLIENT NAME: Aberdeen School District PID: -
Consultant: Audrey Baylous Position: SLPA
Assignment Start Date: 08/28/2023 Assignment End Date: 06/13/2024
Bill Rate per hour: \$72.00 Overtime Bill Rate per hour: \$108.00
Minimum Hours: 22.5 per week

Miscellaneous: Start and end date are tentatively (August 29, 2023-June 13, 2024) and subject to change

It is the Client's responsibility to notify their Account Representative if a Teaching Certification will be required for this position.

Please note: Sales tax will be added to professional fees if required by state law and client is not a tax-exempt entity.
If Soliant Consultant should be required to travel to other locations at the specific request of the Client, the Client will be responsible for all expenses incurred.
Client agrees that it will not directly or indirectly, personally or through another agent or agency, contract with or employ Consultant for a period of one year after the latest date of introduction, referral, or completion of the assignment.
Option of virtual services will be offered by Soliant in lieu of onsite services.
All precautions will be taken by the Client to create a safe and healthy environment.

Account Representative Contact Information: Sean Vere
sean.ver@soliant.com
770.325.0310

By: 164683 - Aberdeen School District
Superintendent, Dr. Jeffery Thake
Date:

*Terms and conditions outlined in this Client Assignment Confirmation will be considered agreed upon by all parties unless Soliant is notified of changes by Client within forty-eight (48) hours of client's receipt of this Client Assignment Confirmation.

CERTIFICATED

HIRES: We recommend the Board approve the following certificated hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Yesenia Barragan	Aberdeen High School	Special Education Teacher	08/30/23
Joshua Dea	Aberdeen High School	ELA Teacher	08/30/23
Erik Hiles	Aberdeen High School	Science Teacher	08/30/23
Sarah Teveliet Channel	Central Park Elementary	Preschool Teacher .5 FTE	TBD
Jenna Doll	Hopkins	Preschool Teacher	08/30/23

CO-CURRICULAR CONTRACTS: We recommend the Board approve the following co-curricular contracts:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
James Martin	Aberdeen High School	Events Manager .5 FTE	2023-24
Katie Hirschfeld	Harbor High School	ASB Advisor	2023-24
Kayla Sturm	Harbor High School	Yearbook Advisor	2023-24

RETIREMENT: We recommend the Board approve the following certificated retirement:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Melena Seek	Central Park Elementary	Teacher	08/15/23

RESIGNATION: We recommend the Board approve the following certificated resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Christine Popowich	Central Park Elementary	Preschool Teacher .5 FTE	08/23/23

LEAVE OF ABSENCES: We recommend the Board approve the following certificated leave of absences:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Doris Hatton	Miller Junior High	Teacher	08/28/23-06/13/24
Susan Ball	Central Park Elementary	Teacher	08/30/23-01/02/24
Ana Farias	McDermoth Elementary	Teacher	10/02/23-12/15/23
Ivy Lyles	McDermoth Elementary	Teacher	09/05/23-11/28/23

Certificated Substitute Hire:

Cynthia Jimenez

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Angela Howard	District	SLP Tech	08/30/23
Jeanie Yale	District	SLP Tech	08/30/23
Amanda Pearson	Administration	Payroll Specialist	08/28/23
Carolyn Greer	Miller Junior High	21 st Century Site Coordinator	08/17/23
Cassie Simpson	Stevens Elementary	ECEAP Paraeducator	09/12/23
Chandra Toy	Hopkins	Custodian	09/05/23
Ken Adams	Transportation	Bus Driver-CYO	08/30/23
Lisa Lund	Transportation	Bus Driver-CYO	08/30/23
Debra Rose	Transportation	Bus Driver	08/30/23
Rodney Schulberg	Transportation	Bus Driver	08/30/23

CLASSIFIED (Cont'd)

CHANGE OF ASSIGNMENTS: We recommend the Board approve the following classified change of assignments:

<u>Name</u>	<u>Location:</u>	<u>Position To:</u>	<u>Position From:</u>	<u>Effective Date</u>
Jacqueline Clemens	District	SLP Tech	Paraeducator	08/30/23
Guadalupe Arias-Morelia	AJ West Elementary	MTSS Asst Bilingual	SFSA	08/30/23
Diane Chenoweth	Robert Gray Elementary	MTSS Assistant	Paraeducator	08/30/23
Bridget Onasch	Stevens Elementary	MTSS Assistant	Paraeducator	08/30/23

CHANGE OF ASSIGNMENT: We recommend the Board approve the following classified change of assignment:

<u>Name</u>	<u>Position:</u>	<u>Location To:</u>	<u>Location From:</u>	<u>Effective Date</u>
Mason Campeau	Paraeducator	AJ West Elementary	AHS	08/30/23

LEAVE OF ABSENCE: We recommend the Board approve the following classified leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Patty Barber	Robert Gray Elementary	Food Service Worker	08/30/23-11/01/23

RESIGNATIONS: We recommend the Board approve the following classified resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Brianda Arias	Aberdeen High School	MTSS Assistant Bilingual	08/28/23
Stephanie Medina	Harbor Learning Ctr.	Student Family Support Assistant	08/25/23
Christine Popowich	Central Park Elementary	Family Service Worker .5 FTE	08/23/23
Victoria Zaknich	Snug Harbor	Paraeducator	08/15/23

EXTRA-CURRICULAR RESIGNATIONS: We recommend the Board approve the following extra-curricular resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jason Garman	Aberdeen High School	Assistant Wrestling Coach	08/25/23
Jeremy Roberts	Miller Junior High	Assistant Wrestling Coach	08/24/23

Classified Substitute Hires:

Cynthia Jimenez
Tamara King

Classified Substitute Resignations:

Mark Bonnanzio – effective August 28, 2023
Devvan Kilwien - effective June 21, 2023

SCHEDULE A
 ABERDEEN ATHLETICS ACTIVITIES ASSOCIATION
 HEAD COACH SALARY SCHEDULE 2023-24

HIGH SCHOOL
ATHLETIC
PROGRAM

	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>
FOOTBALL	\$7,239	\$7,709	\$8,181	\$8,652
BASKETBALL	\$6,842	\$7,310	\$7,777	\$8,245
TRACK	\$6,227	\$6,682	\$7,136	\$7,592
WRESTLING	\$6,390	\$6,859	\$7,326	\$7,793
SOCCER	\$5,971	\$6,523	\$7,077	\$7,630
VOLLEYBALL	\$6,041	\$6,501	\$6,962	\$7,422
FASTPITCH	\$6,245	\$6,706	\$7,169	\$7,630
BASEBALL	\$6,245	\$6,706	\$7,169	\$7,630
CROSS COUNTRY	\$5,131	\$5,298	\$5,734	\$6,169
GOLF	\$4,905	\$5,340	\$5,776	\$6,211
TENNIS	\$5,331	\$5,802	\$6,273	\$6,743
SWIMMING	\$5,575	\$6,025	\$6,476	\$6,926
BOWLING	\$5,226	\$5,630	\$6,034	\$6,437
CHEER	\$5,993	\$6,374	\$6,754	\$7,133

Intramurals	\$	1,051		
Pre-Season:			Per	
			Activity/Day	
Head	\$	250.00	\$	50.00
Assistant	\$	162.50	\$	32.50
Post Season:				
Head	\$	250.00	\$	50.00
Assistant	\$	162.50	\$	32.50

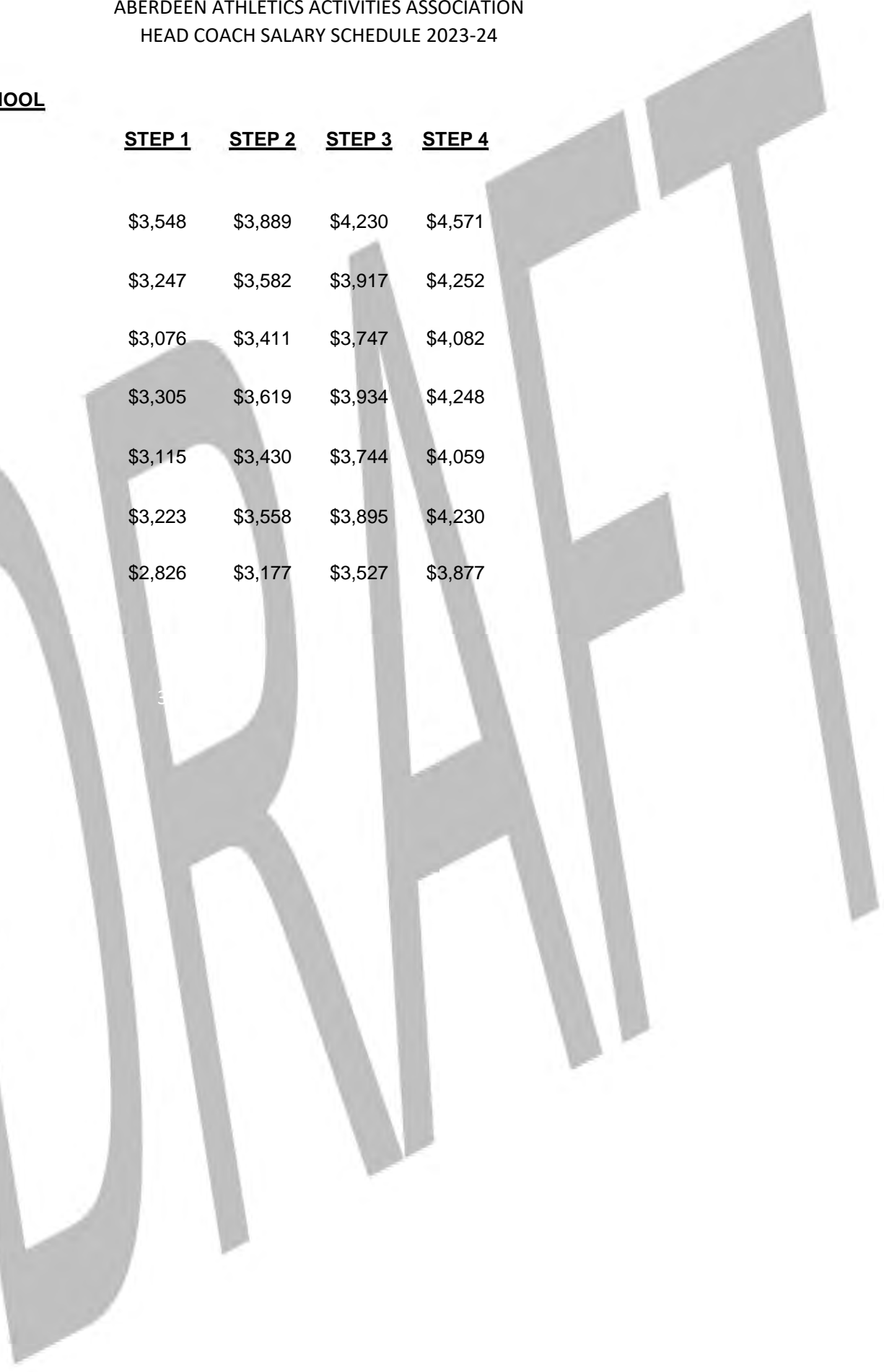
SCHEDULE A
ABERDEEN ATHLETICS ACTIVITIES ASSOCIATION
HEAD COACH SALARY SCHEDULE 2023-24

JUNIOR HIGH SCHOOL
ATHLETIC
PROGRAM

	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>
FOOTBALL	\$3,548	\$3,889	\$4,230	\$4,571
BASKETBALL	\$3,247	\$3,582	\$3,917	\$4,252
TRACK	\$3,076	\$3,411	\$3,747	\$4,082
SOCCER	\$3,305	\$3,619	\$3,934	\$4,248
WRESTLING	\$3,115	\$3,430	\$3,744	\$4,059
VOLLEYBALL	\$3,223	\$3,558	\$3,895	\$4,230
CROSS COUNTRY	\$2,826	\$3,177	\$3,527	\$3,877

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SCHEDULE A
ABERDEEN ATHLETICS ACTIVITIES ASSOCIATION
ASSISTANT COACH SALARY SCHEDULE 2023-24

<u>HIGH SCHOOL ATHLETIC PROGRAM</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>
FOOTBALL	\$4,705	\$5,012	\$5,318	\$5,624
BASKETBALL	\$4,447	\$4,751	\$5,056	\$5,360
TRACK	\$4,067	\$4,364	\$4,660	\$4,958
WRESTLING	\$4,154	\$4,458	\$4,762	\$5,065
SOCCER	\$3,881	\$4,240	\$4,600	\$4,959
VOLLEYBALL	\$3,927	\$4,226	\$4,526	\$4,824
FASTPITCH	\$4,060	\$4,359	\$4,660	\$4,959
BASEBALL	\$4,060	\$4,359	\$4,660	\$4,959
CROSS COUNTRY	\$3,335	\$3,633	\$3,933	\$4,230
GOLF	\$3,363	\$3,662	\$3,961	\$4,259
TENNIS	\$3,466	\$3,771	\$4,078	\$4,383
SWIMMING	\$3,624	\$3,917	\$4,209	\$4,502
BOWLING	\$3,397	\$3,659	\$3,922	\$4,183
CHEER	\$3,896	\$4,143	\$4,390	\$4,636

base: 3.7

SCHEDULE A
ABERDEEN ATHLETICS ACTIVITIES ASSOCIATION
ASSISTANT COACH SALARY SCHEDULE 2023-24

JUNIOR HIGH SCHOOL

**ATHLETIC
PROGRAM**

STEP 1 STEP 2 STEP 3 STEP 4

FOOTBALL	\$2,306	\$2,528	\$2,749	\$2,971
BASKETBALL	\$2,111	\$2,328	\$2,546	\$2,764
TRACK	\$1,999	\$2,218	\$2,436	\$2,654
SOCCER	\$2,149	\$2,352	\$2,558	\$2,761
WRESTLING	\$2,025	\$2,230	\$2,434	\$2,638
VOLLEYBALL	\$2,095	\$2,313	\$2,531	\$2,749
CROSS COUNTRY	\$1,837	\$2,064	\$2,293	\$2,520

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