

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Community Room, Aberdeen High School
March 21, 2023, 6 p.m.
AGENDA

6:00 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Accounts Payable
3. Overnight Trip Requests
4. Lease Extension
5. Gift to the District

Comments from Board Members

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and specify the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to schoolboard@asd5.org.

Old Business

Superintendent's Report

1. Budget Meeting

Financial Services

1. [Fiscal Status Report](#)

New Business

1. [Outdoor School Contracts](#)
2. [Miller Professional Services](#)
3. [Graduation Photographer](#)
4. Next Meeting

Executive Session / Closed Session

Personnel Matters

1. [Personnel Report](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

March 21, 2023, 6 p.m.

Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on March 7, 2023, are enclosed for your review and approval.
2. Accounts Payable – The payroll and accounts payable for February are enclosed for your review and approval.
3. Overnight Trip Requests
 - a. The FBLA at Aberdeen High School is requesting permission to travel to the state Leadership Conference in Spokane on April 19-22.
 - b. AVID at Aberdeen High School is requesting permission to travel to Eastern Washington to visit four college campuses on April 23-25.
4. Lease Extension – Correspondence from PetroCard extending its lease option at 311 N. West Boulevard for another five years is enclosed for your information.
5. Gift to the District – The district has received a gift from the Marian J. Weatherwax Fund at the Grays Harbor Community Foundation in the amount of \$55,000.

Presentations

1. Blue Zones – Josh Martin of Summit Pacific and Chris Frye of the Grays Harbor Blue Zones Project will present information about Blue Zones and the local project.

Comments from the Board

Comments from the Public

The Board welcomes public comment on agenda items at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to schoolboard@asd5.org before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Old Business

Superintendent's Report

1. Budget Meeting – A reminder that a budget meeting is planned for 6 p.m. Monday, March 27, in the Community Room at Aberdeen High School. The agenda will include a resolution to budget for a reduction in force.

Financial Services

1. Fiscal Status Report – Executive Director of Business and Operations Shannon Ramsey will present the Fiscal Status Report for February. [Enclosure 2](#)

New Business

1. Outdoor School Contracts – Two agreements with the YMCA of Grays Harbor for the use of Camp Bishop for Outdoor School are presented for your review and approval.
 - a. An agreement with the YMCA of Grays Harbor for the use of Camp Bishop for five nights May 14-19, 2023. [Enclosure 3](#)
 - b. An agreement with the YMCA of Grays Harbor for the use of Camp Bishop for five nights Oct. 1-6, 2023. [Enclosure 4](#)
2. Miller Professional Services – A personal services contract with Katie Miller to provide professional development at Miller Junior High School is presented for your review and approval. [Enclosure 5](#)
3. Graduation Photographer – An agreement with Pamela Pelan Photography to provide photography services at the 2023 graduation ceremony on June 9 is presented for your review and approval. [Enclosure 6](#)
4. Next Meeting – The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, April 18, 2023, at the Harbor Learning Center.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 30 minutes under RCW 42.30.110 (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 7](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – March 7, 2023

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 6:00 p.m. Tuesday, February 21, 2023, at Robert Gray Elementary School. In attendance were Jessica Jurasin, Suzy Ritter and Jeremy Wright, along with Superintendent Jeffrey Thake and 27 patrons and staff. Director Annica Mizin was excused.

CALL TO ORDER

The meeting began with the flag salute.

On a motion by Suzy Ritter and seconded by Jessica Jurasin, the Board approved the Consent Agenda, which the minutes from the regular meeting on February 21, 2023, and an overnight trip request from the chess club at Aberdeen High School, which qualified for the state chess tournament and traveled to Stanwood High School in Stanwood, Wa., March 3-4.

CONSENT AGENDA

Director Suzy Ritter commented that she was able to attend both the ASL concert and the AHS cheer banquet, adding both events were very well done.

COMMENTS FROM
BOARD MEMBERS

Superintendent Jeffrey Thake offered comment in support of Education Support Professionals Week, which will be celebrated March 13-17.

SUPERINTENDENT
REPORT

Superintendent Thake announced that the next WSSDA Regional Meeting is scheduled for 6 p.m. Monday, May 8, at North Thurston in Lacey

Superintendent Thake announced that the next meeting will feature a presentation from Summit Pacific on the creation of Blue Zones, a health and lifestyle approach to community-wide wellbeing.

Superintendent Thake said plans are under way for the selection of two students to serve on student representatives on the board in 2023-24.

Superintendent Thake said he the board's inquiry about reinstating a driver's education program does not appear feasible at this time.

Superintendent Thake discussed the negative impact that increased costs, declining enrollment and the end of the federal Elementary and Secondary School Relief (ESSR) funds are having on the district budget. He reported that he will be bringing a Reduction in Force resolution to the board at the March 21 meeting. The forecasted amount that will need to be cut is still being determined, he said.

REDUCTION IN
FORCE

Superintendent Thake also reported that Corey Plager, senior vice president of public finance for D.A. Davidson, is available to review the district's financial trends, history and other data on Monday, March 27. The Board scheduled a workstudy for 6 p.m. in the Community Room at Aberdeen High School.

BUDGET MEETING
PLANNED

Principal Sherri Northington and MTSS Coach Sal Albruscato presented the annual school improvement plan and other information for Robert Gray Elementary School.	ROBERT GRAY PRESENTATION
Facilities Manager Mike Pauley presented an overview of various projects that have taken place in the district, as well as various building needs and improvements to consider in future planning. He also presented the annual Information and Condition of Schools (ICOS) state reports for Aberdeen High School and Robert Gray Elementary School.	ICOS REPORT / FACILITIES OVERVIEW
On a motion by Suzy Ritter and seconded by Jessica Jurasin, the board approved a proposal from Haley & Aldrich, Inc., for a geotechnical engineer's analysis of property at the tennis courts and Stewart Field.	GEOTECH SURVEY
On a motion by Jessica Jurasin and seconded by Suzy Ritter, the board approved the 2023-2024 agreement allowing Aberdeen students to enroll at the New Market Skills Center in Tumwater.	NEW MARKET AGREEMENT
On a motion by Suzy Ritter and seconded by Jeremy Wright, board approved an interlocal agreement with ESD 113 for additional training for staff in behavior supports and strategies.	BEHAVIOR SUPPORT AGREEMENT
On a motion by Jessica Jurasin and seconded by Suzy Ritter, the board approved a contract with PBS Engineering and Environmental, Inc., for abatement oversight on the project to replace windows at the Administration Building.	WINDOW ABATEMENT
On a motion by Suzy Ritter and seconded by Jessica Jurasin, the board approved a recommendation from the Technology Department and awarded the 2023 bid for E-Rate network switching and miscellaneous equipment to Zones, Inc.	2023 E-RATE BID
The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, March 21, in the Community Room at Aberdeen High School. A budget meeting is planned for 6 p.m. Monday, March 27.	NEXT MEETING
At 7:02 p.m., President Jennifer Durney recessed the meeting for an executive session expected to last 15 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The meeting reconvened in regular session at 7:17 p.m.	EXECUTIVE SESSION
On a motion by Suzy Ritter and seconded by Jessica Jurasin, the Board approved the Personnel Report.	PERSONNEL REPORT
Under certificated matters, the board approved an extension to the leave of absence for Susan Ball, a teacher at Central Park Elementary School, effective March 31 to June 15, and approved the hiring of James Thatcher as a substitute teacher for the district.	CERTIFICATED

Under classified matters, the board approved the hiring of Pamela Erickson, as the choreographer for the musical at Aberdeen High School effective March 6, Stephanie Medina as a para-educator in the 21st Century Program at Harbor High School effective February 27 and Paula Raynor as a para-educator at A.J. West Elementary School effective February 22; approved assignment changes for Conner Otey at Miller Junior High from para-educator to MTSS Assistant effective March 6, Nicole Jelovich-Stover from comptroller at Aberdeen High School to assistant school secretary at Miller Junior High School on a date to be determined, Nicole Johnston from para-educator at Robert Gray Elementary to MTSS Assistant effective February 27, and Judith Marti from health assistant at Robert Gray Elementary School to ID para-educator effective February 27 and Terry Kehn from ID para-educator at Miller Junior High to Robert Gray Elementary School effective March 1; approved the hiring of Kobie Fall and Ashton Williamson as assistant coaches (0.5 FTE) for baseball at Aberdeen High School effective February 27, and approved the hiring of Liza Glowacki and Krisaundra Rosalez-Ross as substitutes for the district.

There being no further business, the regular meeting was adjourned at 7:18 p.m.

CLASSIFIED

ADJOURN

Jeffrey Thake, Secretary

Jennifer Durney, President

Aberdeen School District No. 5
Aberdeen, Washington

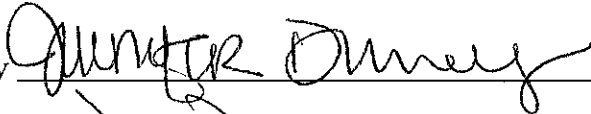
ACCOUNTS PAYABLE VOUCHER REGISTER


Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board.

As of March 21, 2023, the Board, by a unanimous vote, does approve for payment those vouchers included in the attached list and further described as follows:

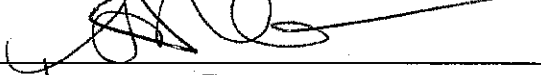
Fund	Vouchers Numbered			Amount
February Payroll	834103	<i>through</i>	834131	\$4,195,462.86
General Fund	834132	<i>through</i>	834132	967,436.85
	834152		834251	
ASB Fund	834133	<i>through</i>	834151	21,423.95
	834252		834252	

School Board Members:

Jennifer Durney  _____

Jessica Jurasin  _____

Annica Mizin  _____

Suzy Ritter  _____

Jeremy Wright  _____

Jeffrey Thake, Secretary  _____

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 21, 2023, the board, by a _____ vote, approves payments, totaling \$2,095,235.86. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 834103 through 834103, totaling \$2,095,235.86

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
834103	1ST SECURITY BANK PAYROLL/PERS	02/27/2023	2,095,235.86
1	Computer	Check(s) For a Total of	2,095,235.86

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 21, 2023, the board, by a _____ vote, approves payments, totaling \$2,100,227.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 834104 through 834131, totaling \$2,100,227.00

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
834104	1st Security Bank-Child Suppo	02/28/2023	1,642.45
834105	Aberdeen High School-AHS Schol	02/28/2023	85.00
834106	Aberdeen School District-SERS	02/28/2023	168,284.34
834107	Aberdeen School District-TRS	02/28/2023	439,231.18
834108	Aberdeen School District Defer	02/28/2023	30,212.00
834109	AUTOMATED ACCOUNTS	02/28/2023	364.89
834110	Bank Of The Pacific	02/28/2023	716,425.38
834111	Cnty/city Mun Ees	02/28/2023	3,353.36
834112	Dynamic Collectors	02/28/2023	620.72
834113	E.S.D.#113 Unemployment Coop	02/28/2023	20,140.09
834114	Ed.Serv.Dist.#113	02/28/2023	34,446.61
834115	Employment Security	02/28/2023	23,913.24
834116	First Choice Health	02/28/2023	1,402.50
834117	GESA	02/28/2023	5,910.00
834118	HCA-SEBB BENEFITS-600D01	02/28/2023	583,816.00
834119	HCA-SEBB FLEX SPEND-600D01	02/28/2023	2,526.69
834120	Legal Shield	02/28/2023	63.80
834121	Pse Of Wa	02/28/2023	5,594.50
834122	The Standard Insurance Company	02/28/2023	6,798.91
834123	Tsa Consulting Group Inc	02/28/2023	15,302.00
834124	Twin Star Credit Union	02/28/2023	260.00
834125	Twin Star Scholarship Acct	02/28/2023	60.00
834126	Twinstar Pse Local Dues	02/28/2023	59.50
834127	United Way	02/28/2023	362.38
834128	Veba Contributions-Y1286.001	02/28/2023	15,254.56
834129	Wa State School Ret Assn	02/28/2023	70.00
834130	Wea Chinook	02/28/2023	17.00
834131	Wea Payroll Deductions	02/28/2023	24,009.90

28 Computer Check(s) For a Total of 2,100,227.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 21, 2023, the board, by a _____ vote, approves payments, totaling \$52,371.08. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 834132 through 834133, totaling \$52,371.08

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
834132	1ST SECURITY BANK PC	03/22/2023	43,990.60 GF
834133	1ST SECURITY BANK PC	03/22/2023	8,380.48 ASB
2	Computer	Check(s) For a Total of	52,371.08

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 21, 2023, the board, by a _____ vote, approves payments, totaling \$13,014.32. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND
Warrant Numbers 834134 through 834151, totaling \$13,014.32

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
834134	Aberdeen School District #5	- 03/22/2023	425.13
834135	Aberdeen School District #5	03/22/2023	86.52
834136	Aberdeen High School (asb)	03/22/2023	385.00
834137	Bsn Sports	03/22/2023	446.29
834138	Harbor Awards & Engraving	03/22/2023	1,780.14
834139	Harbor Pacific Bottling Co	03/22/2023	56.72
834140	Kelso High School Asb	03/22/2023	400.00
834141	Manning, Maria	03/22/2023	118.64
834142	Peterson, Erik C	03/22/2023	101.73
834143	PNW Printworks, Llc	03/22/2023	1,409.31
834144	Powell, Summer	03/22/2023	657.55
834145	Short, Kasey	03/22/2023	69.20
834146	Skills Usa Washington	03/22/2023	1,760.00
834147	SYMPHONY TACOMA	03/22/2023	960.00
834148	Turk, Kathleen O	03/22/2023	200.00
834149	US Foods - Seattle	03/22/2023	321.09
834150	Washington FFA Assoc	03/22/2023	17.00
834151	Washington Officials Associati	03/22/2023	3,820.00

18 Computer Check(s) For a Total of 13,014.32

ABERDEEN HIGH SCHOOL ASB

Accounts Payable March 2024

The following bills were submitted for payment by the Comptroller's office for the month of March:

DATE	CLUB/ACCOUNT	PAYEE	DESCRIPTION	AMOUNT
03-16-2023	4094	SkillsUSA Washington	SkillsUSA Fee	\$ 1,760.00
03-07-2023	Various	Aberdeen School District	Office Copies MONTH	\$ 86.52
03-07-2023	4060	Symphony Tacoma	Orchestra Symphony	\$ 960.00
03-07-2023	6240	AHS - ASB	InvestED, ASB Cards, Tolo Tickets	\$ 385.00
03-07-2023	Various	ASD5 - CTE	Print Shop MONTH	\$ 425.13
03-07-2023	4166	Washington FFA Association	FFA Membership Fee	\$ 17.00
03-07-2023	4060	Pacific NW Printworks	T-Shirts for Orchestra Dinner	\$ 1,409.31
03-07-2023	4130	Kathleen Turk	ASL Student Workshop Presenter	\$ 200.00
03-07-2023	4045	Maria Manning	Home Depot Musical Stage Set	\$ 118.64
03-07-2023	4150	Kasey Short (Webster)	Mr. Irresistible Supplies	\$ 69.20
03-07-2023	4150	Summer Powell	Senior Night Sports, Mr. Irr Supplies, Tolo	\$ 657.55
02-15-2023	2145	Kelso High School	Girls Wrestling Tournament Fee	\$ 400.00
02-14-2023	Various	Harbor Awards	Fall Sports Awards	\$ 1,780.14
02-07-2023	Various	WOA (Washington Officials)	Spring Sports Officials	\$ 3,820.00
03-03-2023	Various	U.S. Bank	VISA Procurement Card Purchases	\$ 7,067.00
02-15-2023	8580	Weatherwax ASB Fund	Imprest Reimbursement/Meal Allowance	\$ 2,120.00
Total:				\$ 21,275.49


GF — 19,155.49

Motion / Tabled By:	<i>Luke Niemi</i>
Seconded By:	<i>Luke Niemi</i>
ASB Meeting Date:	<i>3-9-23; 3-16-23</i>



 Nicole Stover, Comptroller

 Date: *3-16-23*



 Isai Renteria

 Date: *3-16-23*

Isai Renteria, Treasurer

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 21, 2023, the board, by a _____ vote, approves payments, totaling \$923,098.67. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 834152 through 834250, totaling \$923,098.67

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
834152	1ST SECURITY BANK PAYROLL/PERS	03/22/2023	3,463.62
834153	Aberdeen School Dist-Cte Impre	03/22/2023	35.00
834154	Aberdeen Office Equipment Inc	03/22/2023	9,229.58
834155	Aberdeen Sanitation	03/22/2023	8,379.06
834156	Aberdeen Sd #5 Revolving Fund	03/22/2023	400.00
834157	Aberdeen School District #5 -	03/22/2023	86.00
834158	Airgas Usa, Llc	03/22/2023	3.29
834159	Amazon Capital Services	03/22/2023	3,157.65
834160	Aramark Uniform Services	03/22/2023	29.01
834161	Architectural Woods, Inc	03/22/2023	764.10
834162	Ats Automation, Inc	03/22/2023	5,826.78
834163	BASICS NW LLC	03/22/2023	13,600.00
834164	BEHAVIORAL HEALTH RESOURCES	03/22/2023	26,279.00
834165	Berglund, Schmidt & Associates	03/22/2023	8,035.00
834166	Bickar, Denny	03/22/2023	560.00
834167	Bsn Sports	03/22/2023	1,295.64
834168	Caskey Industrial Supply Co In	03/22/2023	176.52
834169	Centurylink	03/22/2023	1,946.57
834170	CHARLIES PRODUCE	03/22/2023	11,245.79
834171	CHAVEZ, MARIA	03/22/2023	6,187.50
834172	Cintas Corporation	03/22/2023	6,872.80
834173	City Of Aberdeen	03/22/2023	9,773.86
834174	Clay Art Center	03/22/2023	1,282.00
834175	Comcast	03/22/2023	380.11
834176	Copeland, Carla Marie	03/22/2023	945.00
834177	Cts Language Link	03/22/2023	47.49
834178	Dairy Fresh Farms	03/22/2023	16,310.66
834179	Dancing Goats Coffee	03/22/2023	270.29
834180	Domino's Pizza	03/22/2023	1,640.68
834181	ESD 112	03/22/2023	26,403.80
834182	ESD 113	03/22/2023	40,780.69
834183	Espresso Products Direct (epd	03/22/2023	321.85
834184	Fastenal Company	03/22/2023	461.44

Check Nbr	Vendor Name	Check Date	Check Amount
834185	Ferrellgas	03/22/2023	1,944.94
834186	Follett School Solutions, Inc	03/22/2023	7,486.48
834187	Francotyp-Postalia, Inc	03/22/2023	234.00
834188	Franz Family Bakeries	03/22/2023	2,921.38
834189	G12 Communications LLC	03/22/2023	835.89
834190	Grays Harbor College	03/22/2023	205,650.18
834191	Grays Harbor Community Hospita	03/22/2023	8,841.30
834192	GRAYS HARBOR COUNTY SOLID WAST	03/22/2023	21.86
834193	Guardian Security Systems, Inc	03/22/2023	2,424.29
834194	hand2mind, Inc.	03/22/2023	201.45
834195	Harbor Architects	03/22/2023	921.25
834196	Harbor Auto & Truck Parts	03/22/2023	3,181.30
834197	Harbor Disposal Co Inc	03/22/2023	2,204.68
834198	HB Portables	03/22/2023	420.00
834199	HENRY SCHEIN, INC	03/22/2023	57.37
834200	Herff Jones Inc	03/22/2023	12,140.00
834201	Home Depot	03/22/2023	1,248.15
834202	Home Depot Pro Institutional	03/22/2023	803.56
834203	Hoquiam School District #28	03/22/2023	84,244.03
834204	J.A. Morris Construction, LLC	03/22/2023	50,694.93
834205	James Bennett DBA Olympic Pen	03/22/2023	180.00
834206	Johnstone, Mia	03/22/2023	3,650.00
834207	Jostens Inc	03/22/2023	1,040.51
834208	Jw Pepper And Son Inc	03/22/2023	192.97
834209	Kaplan Early Learning Company	03/22/2023	213.53
834210	KCDA Purchasing Coop.	03/22/2023	2,135.82
834211	Leader Services	03/22/2023	166.60
834212	Lemay Mobile Shredding	03/22/2023	614.00
834213	Louderback, Elyssa L	03/22/2023	1,950.00
834214	Marshall's Garden & Pet Store	03/22/2023	135.84
834215	National Center for Youth Issu	03/22/2023	2,860.00
834216	Northwest Rock Inc	03/22/2023	355.33
834217	OSPI	03/22/2023	2,523.38
834218	Pacifica Law Group LLP	03/22/2023	6,118.50
834219	Parris, Trinity A	03/22/2023	976.25
834220	Perkins Coie Llp	03/22/2023	250.00
834221	Petrocard Inc	03/22/2023	15,269.64
834222	PresenceLearning Inc	03/22/2023	25,642.50
834223	Pud #1 Of Grays Harbor Co	03/22/2023	47,372.75
834224	RAYKOWSKI, LAURA K	03/22/2023	200.00
834225	Ricoh Usa Inc	03/22/2023	715.17
834226	School Nutrition Association	03/22/2023	485.00
834227	Smith, Glenda Sue	03/22/2023	7.33
834228	Soliant Health	03/22/2023	27,790.33
834229	Sound Publishing, Inc.	03/22/2023	948.75
834230	South Puget Sound Community Co	03/22/2023	978.12
834231	Spargo's Printing	03/22/2023	362.15
834232	State Auditor's Office	03/22/2023	6,422.65
834233	STEVENS CLAY P.S.	03/22/2023	3,500.00
834234	Ted Brown Music	03/22/2023	123.26

Check Nbr	Vendor Name	Check Date	Check Amount
834235	The Hello Foundation	03/22/2023	14,094.00
834236	Thermal Supply Inc	03/22/2023	125.31
834237	Tke Corp	03/22/2023	5,234.90
834238	Transact	03/22/2023	4,641.00
834239	US Foods - Seattle	03/22/2023	81,360.49
834240	Us Postal Service (cmrs-Fp)	03/22/2023	2,000.00
834241	Valley Greens	03/22/2023	1,200.00
834242	Venture Measurement Co, LLC	03/22/2023	507.00
834243	Verizon Wireless	03/22/2023	5,963.44
834244	WABE	03/22/2023	2,800.00
834245	Wcp Solutions	03/22/2023	1,440.90
834246	Weatherwax Asb Fund	03/22/2023	2,120.00
834247	Western Governors University	03/22/2023	3,373.75
834248	WSIPC	03/22/2023	323.48
834249	YMCA	03/22/2023	49,602.52
834250	Zones, Inc	03/22/2023	2,463.68
99	Computer	Check(s) For a Total of	923,098.67

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 21, 2023, the board, by a _____ vote, approves payments, totaling \$376.73. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: COMP TAX
Warrant Numbers 834251 through 834252, totaling \$376.73

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount	
834251	Bank Of The Pacific (use Tax)	03/22/2023	347.58	GF
834252	Bank Of The Pacific (use Tax)	03/22/2023	29.15	ASB
2	Computer	Check(s) For a Total of	376.73	

Received 3/15/23
SR
pm

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team AVID

School Aberdeen High School

Advisor Ashley Kohlmeier Phone Ext 4237

Date(s) of Trip Sun 4/23 - Tues 4/25 Destination CWU, EWU, Gonzaga, WSU

Lodging Location Holiday Inn Cheney WA Lodging Phone _____

Objective of Trip college campus tours

Number of Students 24 Number of Chaperones 3

Cost per Student ~~\$400~~ Cost per Chaperone ~~\$530~~ 930

Funding Source and/or Account Code Weatherway Grant *added sub for 2 days*

Type of Transportation BUS Bus form required YES NO

ASB Approval *Ashley Kohlmeier* Date 2/9/23

Principal Approval *Clara Rents* Date 2/9/23 *SR 3/16/23*

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team FBLA

School Aberdeen High School

Advisor Cami Revel Phone 360.538.2040 ext 4108

Date(s) of Trip April 19-22, 2023 Destination Spokane WA

Lodging Location Davenport Grand Lodging Phone (509) 458-3330

Objective of Trip FBLA State Leadership Conference

Number of Students 3-6 Number of Chaperones 2

Cost per Student \$353.50 - \$859 Cost per Chaperone \$1087

Funding Source and/or Account Code ASB/CTE Funds

Type of Transportation CTE Suburban Bus form required YES ___ NO ___

ASB Approval  Date 3/2/23

Principal Approval  Date 3/3/23

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)



730 Central Avenue S.
Kent, WA 98032-0038
800.950.3835

www.petrocard.com

Via Email and Overnight Delivery

March 8, 2023

Attn: Shannon Ramsey
Aberdeen School District No. 5
216 N. G Street
Aberdeen, WA 98520

Subject: Notice to Exercise Option Term for Premises Located at 311 N. West Boulevard,
Aberdeen, WA 98520

Ms. Ramsey,

PetroCard, Inc. desires to exercise its option to extend the term of the Lease for a period of five (5) years through and including July 7, 2028.

Please sign and return a copy to acknowledge and confirm receipt of this letter for our records to Ashley Perez at aperez@petrocard.com.

If you need any additional information, or have any questions, please contact me or Ashley Perez at (253) 8677-4429.

Sincerely,

Jonathan S. Lyons, CFO
PetroCard, Inc.
jlyons@petrocard.com
253.867.3216

ACKNOWLEDGED AND AGREED BY:

By: _____
Its: _____
Date: _____

MAR 15 2023



Grays Harbor Community Foundation

P.O. Box 615, 705 J Street, Hoquiam WA 98550 | Phone: (360) 532-1600 | E-mail: info@gh-cf.org

Board of Directors

OFFICERS

Wes Peterson
Chair
Kathryn Skolrood
Vice Chair
George Donovan
Secretary
Mike Stoney
Treasurer

ELECTED MEMBERS

Dr. Donald Arima
Molly Bold
Dr. Edward Brewster
David Burnett
Judith Davis
Tim Martin
Michelle Morrison
Jon Parker
Tom Quigg
Mike Sand
Mark Stensager
Bill Stewart
Rich Vroman
Maryann Welch

EMERITUS MEMBERS

Todd Lindley
Stan Pinnick
Randy Rust

Staff

Eric Potts
Executive Director
Jessica Hoover
Senior Program Officer
Valerie Piper
Finance & Accounting Officer
Lyndsie Winter
Administrative Assistant

March 8, 2023

Aberdeen School District
ATTN: Jeffrey Thake, Ed.D.
216 N. G St.
Aberdeen, WA 98520

Dear Jeffrey,

On behalf of the Marian J. Weatherwax Fund, please find a check in the amount of **\$55,500.00** earmarked for the Aberdeen School District. This is an annual distribution to support your organization.

Marion J. Weatherwax believed in your work and its vitality for our community. The generosity of donors such as Mrs. Weatherwax has made it possible to have a significant impact on the Grays Harbor community.

Feel free to contact me with any questions or concerns.

Sincerely,


Eric Potts
Executive Director

March 21, 2023

Superintendent Thake; School Board Members,

My name is Myka Jugum, and I have been a teacher at Robert Gray for 20 years. I would like to talk to you about some impacts the impending RIF may have on some of our most vulnerable students.

To say that COVID was not a friend to our students is an understatement. The isolation and lack of direct instruction created many difficulties in which we are just beginning to work our way out. With an impending RIF looming on the horizon, this increases my concern regarding social and emotional health of our students.

Our students are struggling with depression, anxiety, aggravation, frustration, and disappointment. This comes out as crying, aggressive behaviors, obscene language, and meltdowns. These students need extra support that teachers cannot manage on their own. We are so grateful for the support of our school counselors! I implore you, when you set forth the RIF parameters, that you DO NOT cut counselors in our school buildings. We need them now more than ever.

The RIF could possibly mean that class sizes go up, teachers will be stretched thinner than ever, and resources will be at a minimum. Please, whatever you do, don't take away the people that make extra connections with our students. The ones that guide them through extremely difficult situations. Please retain our current counselors because they are invaluable to our students' well-being and mental health as well as those of the teachers.

Thank you.

Dear Aberdeen School Board and Administration,

March 20, 2023

URGENT!! This letter will direct your attention to why ALL Aberdeen School District Counselors are needed for the success of our students.

In regards to the potential reduction in force in the upcoming month, I am asking that you carefully decide on where cuts need to happen, and I am begging you to not make any cuts to our counseling team at any level.

I can tell you story after story of the extreme lives a large majority of our students live. The pain the students endure in their short 18 years of childhood is something most would be shocked to find out. So please let me say counseling is one area we cannot afford to mess with.

At AHS alone we have Behavior Health Resources (BHR) in our building 5 days a week, for the entirety of the day, providing mental health services to our students. This is in addition to our 3 counselors, that share 4 grade bands, approximately 880 students, that is 293 students per ONE counselor. That ONE counselor is scheduling those students classes each semester, making sure they are on track to graduate, changing schedules, going to training, building schedules for new students, building the master schedule for next year, planning graduation ceremonies, talking to parents, enrolling students in summer school, talking to students, advocating for students, running group sessions with our students, being present in IEP's, 504's, SST's, oh wait there is more.....

Calling mobile crisis for a student, calming a parent when they call to tell them mobile crisis is here helping their student, sitting with the student, family and mobile crisis to come up with a plan for a safe exit from our building to home or the hospital. This could be during the school day, however it likely runs beyond a normal workday, because that is when the student decides, wait I need help before the day is over, before this 3-day weekend or 2-week break. This is a normal week at Aberdeen High School. Yet this is not even the half of it. Every single employee at some point is helping a student through a crisis. Whether it is our BSS team helping a homeless student apply for state help, obtain their birth certificate or get to a doctor's appointment. Our administration spending countless hours making each student that walks into their office feel valued, heard and worth it, yet at the same time give consequences or structure. Our teachers noticing concerns (the first line of defense) with our students in the classroom and reaching out for help. This could be with attendance, classwork or lack of, visible signs of

distress and more. I could go on and on, but the bottom line is even with all of these staff members helping, we have 3 that have the title of Counselor, that's right only 3.

I know I have only addressed the high school level at this point, but let me assure you counselors are needed, or better yet required at every level. To think we typically only have one counselor per elementary school and two at the middle school, yet facing the same number of students to one! Our elementary students are not shielded from the trauma. I am sure you have all heard of students at the elementary level feeling suicidal, and even attempting. Some using drugs, and even overdosing.

Why are these things happening? What can we do to stop it? All I know is we have to continue to build those relationships, and trust with our students, and of course the earlier the better. Here we are in 2023 in the public-school setting coming together as a village to raise these children. We are not just teaching English and Math anymore, teaching has become, figuring out how each child learns and what skills they need to learn at their best, how to get along with and trust their peers and adults, how to advocate for themselves, how to build healthy relationships, and how to never give up.

Having someone there for you when you are at your worst, is the **most** important step towards growth.

Sincerely,

Christina Seguin

AHS Office Coordinator (mother to 1000 staff and students)



Blue Zones Activate Project: Grays Harbor County

2023



Summit Pacific Medical Center

Community Health Needs
Assessment
2023-2025

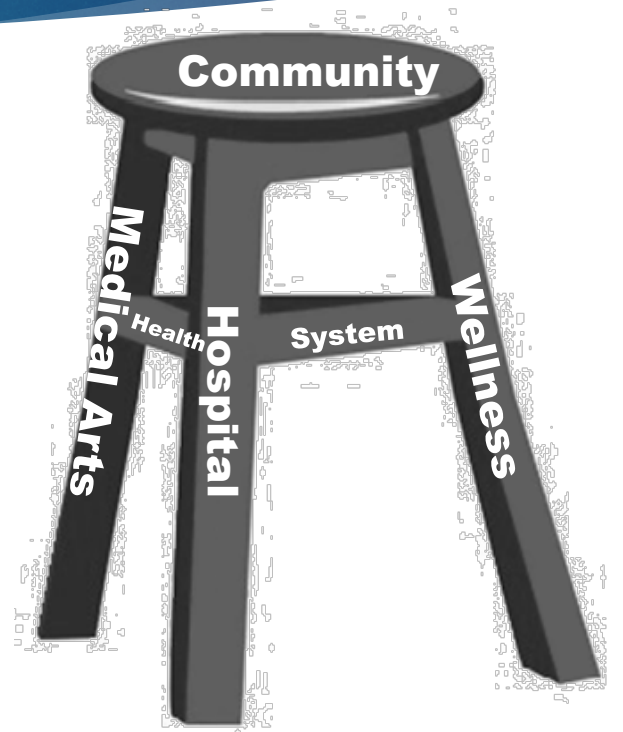
Josh Martin – CEO

Our Mission

“In partnership with our community, we passionately advance the health of all individuals with an emphasis on quality, access, and compassion.”

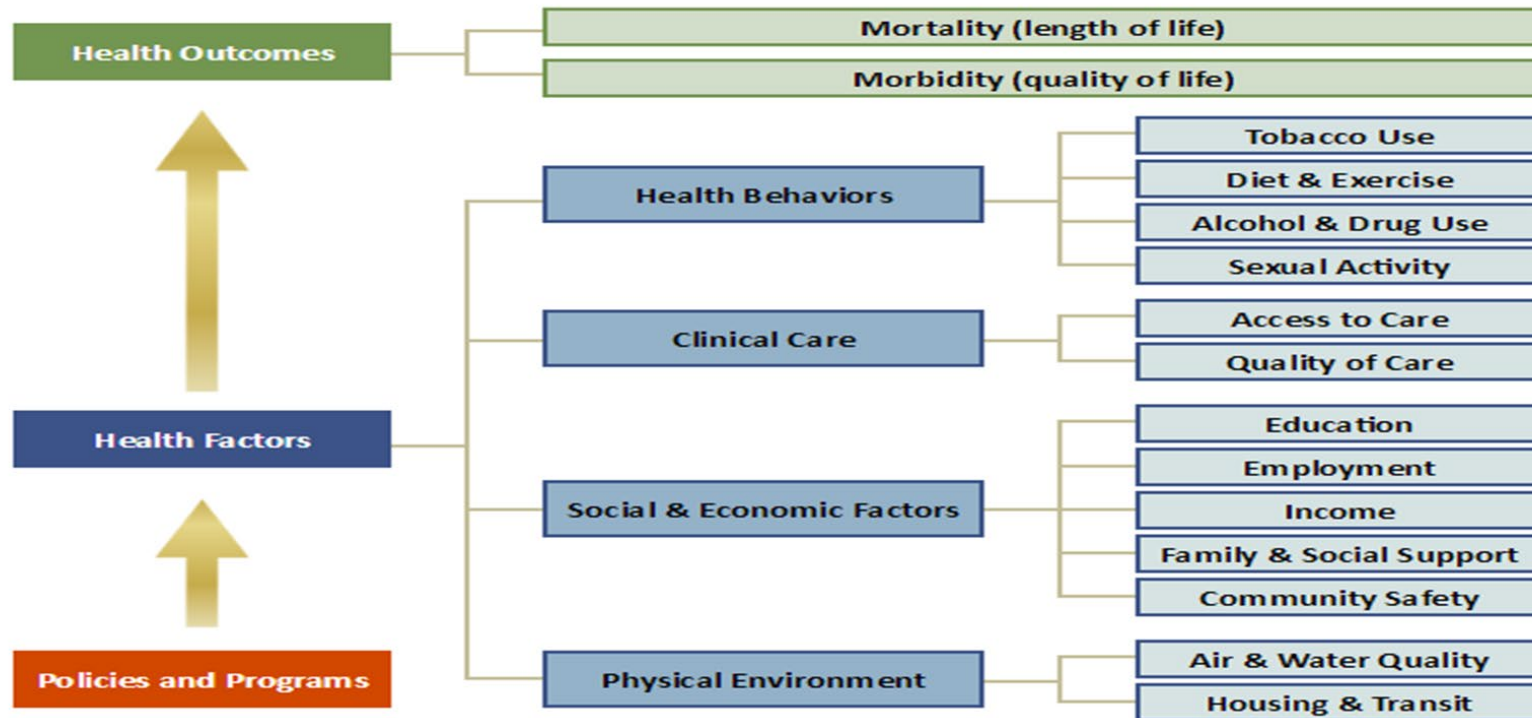
Our Vision

“Through SummitCare we will build the healthiest community in the Nation.”



System of Health and Wellbeing

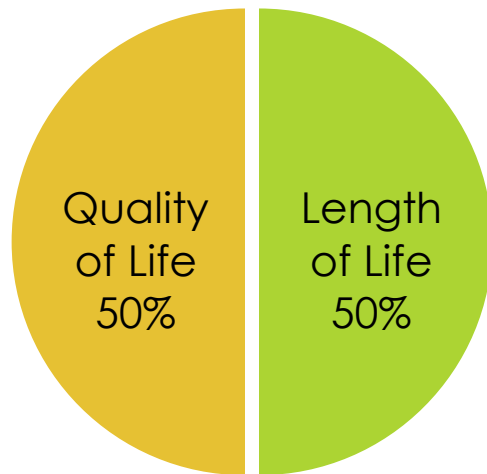
What influences the Health of a Community?



Grays Harbor County Health Rankings

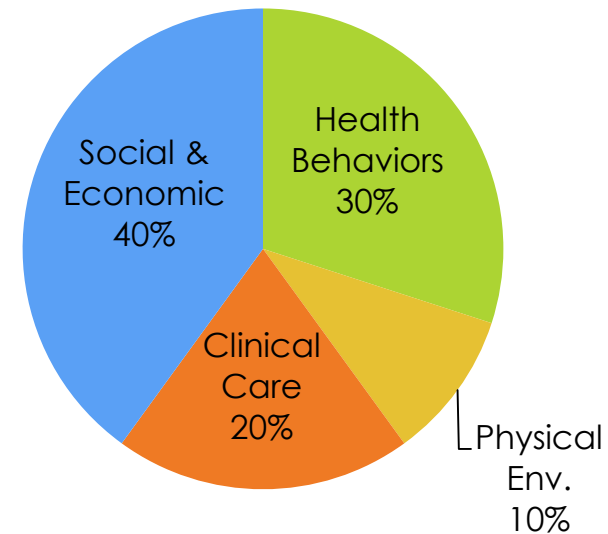
Health Outcomes – 37th

- ▶ “How healthy a county is”
 - ▶ Length of Life (50%) – 37th
 - ▶ Quality of Life (50%) – 34th



Health Factors – 38th

- ▶ “What influences the county”
 - ▶ Health Behaviors– 37th
 - ▶ Clinical Care– 34th
 - ▶ Social & Economic Factors– 36th
 - ▶ Physical Environment– 10th



Health Behaviors (30% of Overall Health Factor Score)

Rank: 37th

Focus Area (with % towards Health Factor Rank)	Grays Harbor County	Washington State	Difference
Adult smoking (10%)	19%	13%	6%
Adult obesity (5%)	36%	28%	8%
Food environment index (2%)	7.4	8.3	-.9
Physical inactivity (2%)	23%	19%	4%
Access to exercise opportunities (1%)	67%	79%	-12%
Excessive drinking (2.5%)	19%	16%	3%
Alcohol-impaired driving deaths (2.5%)	35%	33%	2%
Sexually transmitted infections (2.5%)	399.7	496.3	-96.6
Teen births (2.5%)	23	11	12

Source: County Health Rankings & Roadmaps, 2022

Clinical Care (30% of Overall Health Factor Score)

Rank: 34th

Focus Area (with % towards Health Factor Rank)	Grays Harbor County	Washington State	% Difference
Uninsured (5%)	10%	8%	2%
Primary care physicians (3%)	3000:1	1180:1	-
Dentists (1%)	1950:1	1200:1	-
Mental health providers (1%)	260:1	230:1	-
Preventable hospital stays (5%)	2844	2233	30%
Flu Vaccinations	43%	40%	3%
Mammography screening (2.5%)	34%	40%	-6%

Source: County Health Rankings & Roadmaps, 2022

Community Health Profile Facts

- ▶ The average life expectancy of Grays Harbor residents has increased by more than 2 years since 2000, but overall is 3.5 years less than other WA residents.
- ▶ 24% of Grays Harbor residents have a college or technical degree compared to 42% of WA State.
- ▶ While the state average has stayed level, local adults are reporting more poor mental health days than in previous years.
- ▶ More than 1 in 5 adults, including pregnant women, smoke.
- ▶ 27% of 10th graders report “seriously considering suicide”
- ▶ Substance abuse is prevalent and often co-occurs with mental health problems.

Why are We Here and why Blue Zones?

SUMMIT PACIFIC'S VISION:

"THROUGH SUMMIT CARE WE WILL BUILD THE
HEALTHIEST COMMUNITY IN THE NATION"



Seven vital Conditions that shape Health, Wealth, and Well-being

- ▶ **Basic needs for health and safety**, such as clean air and water, nutritious food, and a safe environment;
- ▶ **Meaningful work and wealth**, including employment, job training, and financial savings and security;
- ▶ **Humane housing**, such as safe structures; affordable costs; diverse neighborhoods; and proximity to work, school, and recreation;
- ▶ **Reliable transportation**, including efficiencies in time and energy use and opportunities for active transportation;

Seven vital Conditions that shape Health, Wealth, and Well-being Cont..

- ▶ **A thriving natural world**, such as a healthy environment and green spaces, and protections from such threats as heat and wind;
- ▶ **Life-long learning**, including literacy and numeracy skills, quality early child education, elementary and high school education, and access to career and adult education; and
- ▶ **Belonging and civic muscle**, conveying a sense of inclusion and the power to influence the policies and practices that shape the world.

BZ Assessment- GHC- Summer 2021

Key Themes:

- Well-being index score low
- Lack of County-Wide shared vision
- Competing interests/municipalities
- Limited Resources
- Competing interest for limited resources = diminishing returns
- Feelings that nothing will change so why try
- Some may resist or even oppose change
- East vs. West
- Lack pride and sense of hopelessness

BZ Assessment- GHC- Summer 2021

1st step to increase community pride/purpose :

- Bring together leadership to commit to shared initiatives
- Accountability and involvement
- Demonstrate partnership
- Small and incremental wins
- Share and celebrate wins
- Create ownership within community
- Reinforce through repetition



BLUE ZONES®

ACTIVATE

Activate Overview for Grays Harbor County

March 2023

Backed by research of the original blue zones - rare longevity hotspots where people thrive into their 100's – we help people live better, longer.

By optimizing our human-made surroundings for sustainable well-being improvement - we transform communities.

Blue Zones Longevity Hot Spots

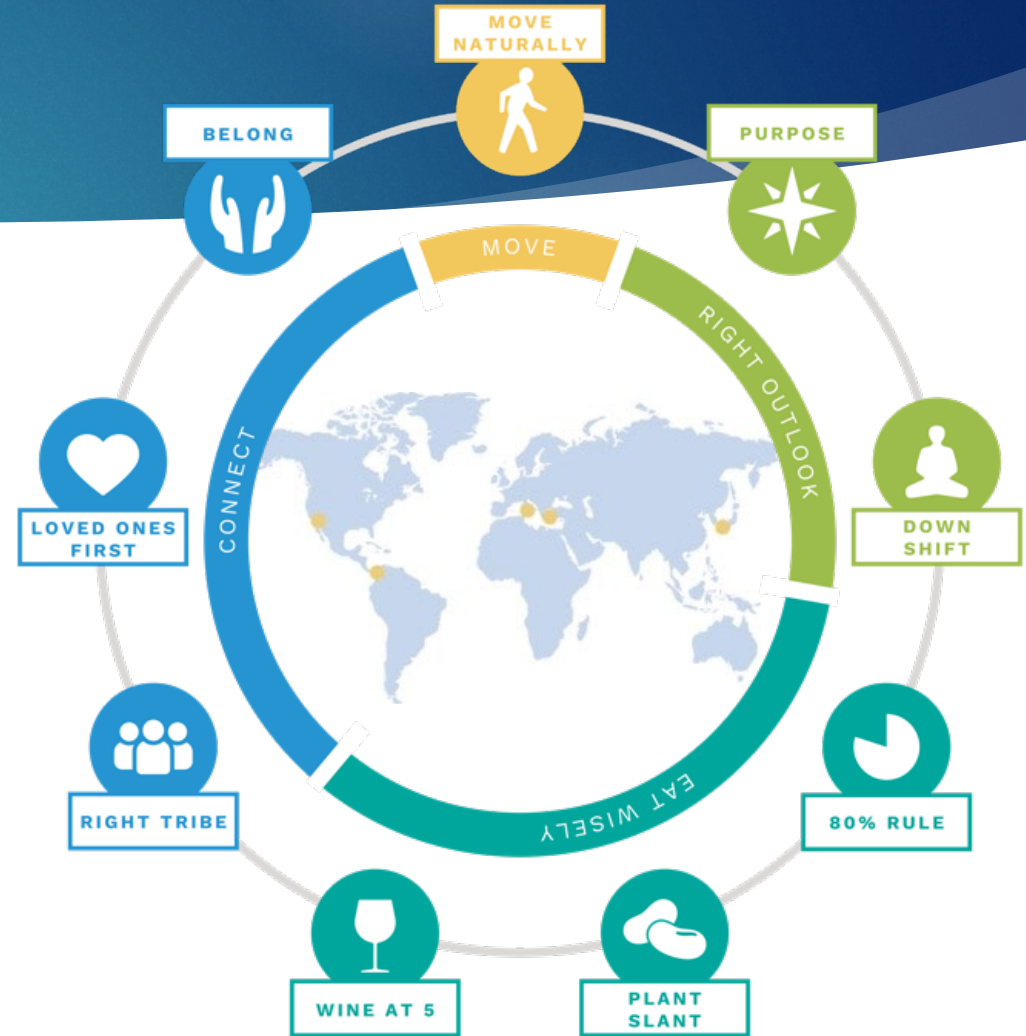


Blue Zones – Solution Model

POWER 9®

Lifestyles of all Blue Zones residents shared **nine commonalities**.

We call these characteristics the **Power 9**.



The background features a repeating pattern of stylized, overlapping leaf or petal shapes in shades of light gray and white, creating a sense of organic growth and movement.

**optimizing
our man-made surroundings
for sustainable
well-being improvement**

Blue Zones – Solution Model

LIFE RADIUS®

Almost all Americans spend 90% of their lives within 20 miles of home. We call this the **LIFE RADIUS**.

That's where we focus—implementing *permanent* and *semi-permanent* changes to where people spend the majority of their waking lives.

At homes, schools, worksites, grocery stores, restaurants, and faith-based organizations.

We make healthy choices easier—even unavoidable.

Where you spend your time and who you spend it with is the intervention that transforms well-being.





Activate Overview

Blue Zones Activate Value Proposition

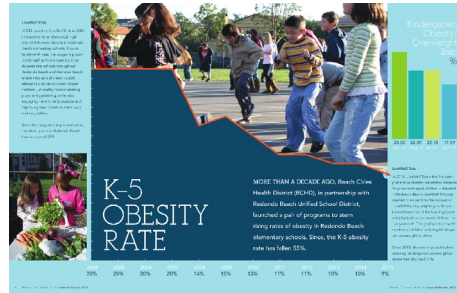
Tangibly jumpstart the transformation of a community to position it for a future Blue Zones Project

- ← Proven on-ramp to a Blue Zones Project
- ← Creating awareness and engagement
- ← Activating citizen leadership and volunteer base
- ← Changing the built environment including a Marquee (demonstration) Project
- ← Improving food systems including a Marquee (demonstration) Project
- ← Securing more funding for expansion and sustainability
- ← Raise the community profile



Small Community
Albert Lea, Minnesota
13 Years

- **49% decrease in medical claims cost** for city workers.
- **2.9 years added** to life spans within one year of participating in the Blue Zones Project.
- **48% increase in tourism** since 2012.
- **Jump to 34th place** in Minnesota County Health Rankings (previously 68 out of 87 counties)



Mid-Size Community
Beach Cities, California
10 Years

- **55% drop in childhood obesity** rates at Redondo Beach K-5 schools.
- **15% drop in overweight/obese** adults.
- **10% increase** in exercise.
- **17% drop** in smoking.
- **12% rise** in Life Evaluation.
- **\$72M in medical cost and lost productivity savings.**



Large Community
Fort Worth, Texas
8 Years

- **31% decrease in smoking**, reducing smoking rate to 13.5%
- **Nine-point increase** in residents who exercise at least 30 minutes three or more days of the week, now at 62%.
- Overall 2018 Well-Being Index score rose to 62.5, **a gain of 3.7 points or 6%** since 2014.



Large Employer
NCH Healthcare System
6 Years

- **A 4.9 point jump** in overall well-being among employees.
- **54% decrease in healthcare expenditures** over six years.
- **\$27 million reduction in self-insured medical claims.**
- **Nearly 60%** of all employees pledged participation.
- **40% decline** in lost work days due to injury.

> 5% Sustained Improvement in Well-Being



QUESTIONS?

CHRIS FRYE

EXECUTIVE DIRECTOR – ACTIVATE GRAYS HARBOR

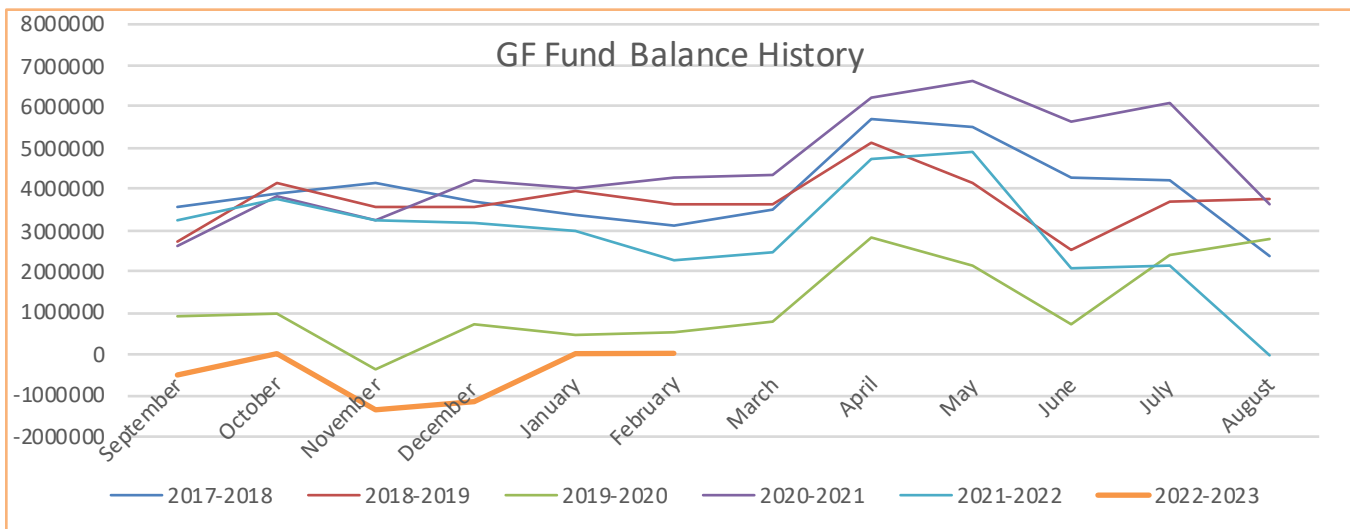
CHRISTOPHER@BLUEZONES.COM



TO: Dr. Jeff Thake, Superintendent
 FROM: Shannon Ramsey, Executive Director of Business & Operations
 SUBJECT: Finance Report~February 2023 Month End
 DATE: March 15, 2023

February Snapshot

Revenues	Expenditures	Salaries/ Benefits	% of Mo.Exp.	Fund Balance
\$ 5,213,964.09	\$5,197,922	\$4,198,896	80.78%	\$23,852



REVENUE BY MAJOR CATEGORY

Revenue Source	Budget	Actual YTD	% Actual	Largely Comprised of
Local Taxes	\$ 4,171,639	\$ 1,797,199	43.08%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 880,250	\$ 155,776	17.70%	Donations, Food Service, Misc
State, General	\$ 31,813,386	\$ 15,023,575	47.22%	Apportionment and LEA
State, Special	\$ 11,998,772	\$ 5,779,496	48.17%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 25,000	\$ 0	0.00%	Federal Forest; deducted from apportionment
Federal, Special	\$ 23,267,444	\$ 5,612,656	24.12%	Food Service, Fed Grants (Titles, ESSER, etc)
Other Districts	\$ 67,000	\$ 90,497	135.07%	Non high payments - Cosmoplis
Other Agencies	\$ 52,000	\$ 18,538	35.65%	Private Foundations, ESD 113
Other Fin Sources	0	0		
Totals	\$ 72,275,491	\$ 28,477,735	39.40%	

General Fund Expenditures by Activity: (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

<u>Activity</u>	<u>Budget</u>	<u>Actual YTD</u>	<u>Actual %</u>	<u>District payroll and/or:</u>
Board	\$ 88,000	\$ 15,735	17.88%	Dues, audits, elections, legal, travel, etc
Superintendent Office	\$ 411,519	\$ 218,795	53.17%	General Admin/ Supt Office
Business Office	\$ 548,168	\$ 333,440	60.83%	Fiscal operations
Human Resources	\$ 524,166	\$ 216,309	41.27%	Personnel, recruitment, labor relations
Public Relations	\$ 40,000	\$5,298	13.25%	Educational/admin info to public
Supervision of Instruction	\$ 1,426,263	\$ 614,933	43.11%	Includes secretarial support
Learning Resources	\$ 384,932	\$ 174,099	45.23%	Library resources & staffing
Principal's Office	\$ 3,176,098	\$ 1,622,996	51.10%	Includes secretaries
Guidance/Counsel.	\$ 2,611,774	\$ 1,097,083	42.01%	Counselors/support services
Pupil Management & Safety	\$ 0	\$ 7,568		Bus & playground paras, etc
Health Services	\$ 2,285,790	\$ 1,374,808	60.15%	Nursing, OT/PT/SLP, etc
Teaching	\$ 36,186,001	\$ 17,299,167	47.81%	Classroom teachers/para support
Extra-curricular	\$ 1,157,179	\$ 1,104,372	95.44%	Coaching, advising, ASB supervision
Instructional Prof Dev	\$ 850,161	\$ 230,454	27.11%	Prof development; instructional staff
Instructional Tech	\$ 1,219,958	\$ 40,756	3.34%	Classroom technology
Curriculum	\$ 795,389	\$ 922,358	115.96%	Materials adoptions/purchases; staff
PD-State Funded	\$ 401,769	\$ 255,299	63.54%	3 days of PD funded by the state
Food Services	\$ 2,778,552	\$ 1,377,511	49.58%	Mgmt of food service for district
Transportation	\$ 1,397,036	\$ 841,472	60.23%	Co-op payments, fuel, insurance
Maint &	\$ 3,990,750	\$ 2,119,279	53.10%	Custodial/maint/grounds, security
Other Services	\$ 2,307,552	\$ 1,552,925	67.30%	Insurance, utilities, information systems, printing, warehouse
Transfers	\$119,750	(\$5,663)	-4.73%	In district use of transportation, vehicles, food service
Totals	\$ 62,700,806	\$ 31,418,993	50.11%	

CAPITAL PROJECTS FUND YEAR-TO-DATE SUMMARY

<u>Revenues</u>	<u>Expenditures</u>	<u>Fund Balance</u>
\$32,805	\$1,193,059	\$460,435

DEBT SERVICE FUND YEAR-TO-DATE SUMMARY

<u>Revenues</u>	<u>Expenditures</u>	<u>Fund Balance</u>
\$1,503,959	\$3,137,374.00	\$900,531

ASSOCIATED STUDENT BODY FUND YEAR-TO-DATE SUMMARY

<u>Revenues</u>	<u>Expenditures</u>	<u>Fund Balance</u>
\$152,973	\$118,269	\$323,922

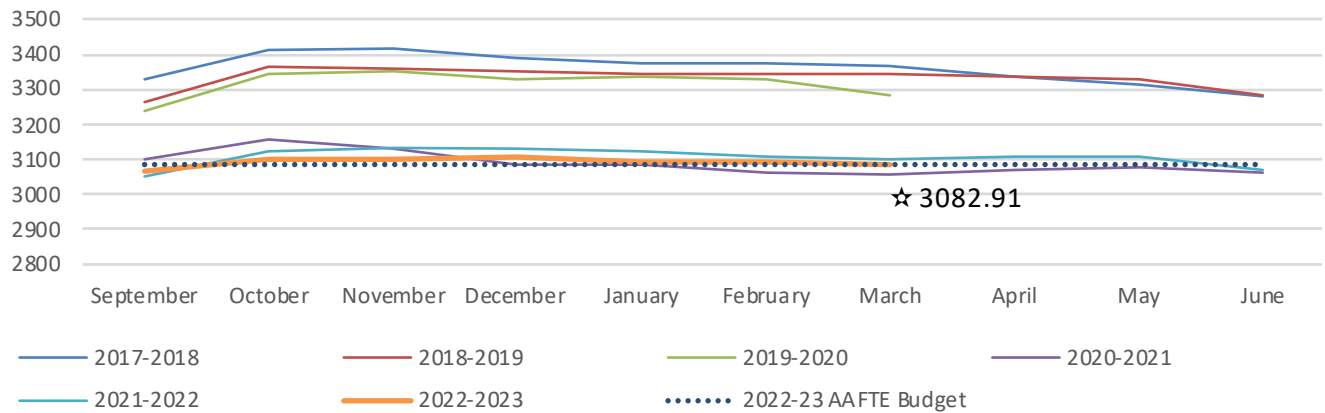
TRANSPORTATION VEHICLE FUND YEAR-TO-DATE SUMMARY

<u>Revenues</u>	<u>Expenditures</u>	<u>Fund Balance</u>
\$11,355	\$156,002	\$406,409

SUMMARY OF BUDGET EXPENDITURE CAPACITY

Fund	Budget	Expenditures YTD	Balance	%Spent	Remaining
General	\$ 62,580,840	\$28,477,735	\$30,657,024	45.51%	54.49%
Capital Projects	\$ 9,900,000	\$1,193,059	\$8,706,941	12.05%	87.95%
Debt Service	\$ 3,195,782	\$3,137,374	\$58,408	98.17%	1.83%
ASB	\$ 457,750	\$118,269	\$339,481	25.84%	74.16%
Trans Vehicle	\$ 325,000	\$156,002	\$168,998	48.00%	52.00%

Six Year Enrollment History



Six Year Enrollment History

Annual Average Full	Gr K – 5	Gr 6 – 8	HS	Run Start/ Open Doors	+/- (Budget) **
2022-2023 Bud	1246.00	773.00	981.00	100.00	3085
2021-22 Actual	1299.42	775.68	1021.41	75.13	3,171.64
2020-21 Actual	1,287.98	777.52	943.61	85.44	-5.54 (3100)
2019-20 Actual	1,445.35	805.48	980.66	98.98	+ 40.47 (3,290)
2018-19 Actual	1,778.50	496.06	993.69	82.30	+ 60.54 (3,290)
2017-18 Actual	1,800.62	484.33	1,000.19	47.83	+ 120.13

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2023

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 LOCAL TAXES	4,171,639	45,695.76	1,797,198.67		2,374,440.33	43.08
2000 LOCAL SUPPORT NONTAX	880,250	30,364.50	155,775.51		724,474.49	17.70
3000 STATE, GENERAL PURPOSE	31,813,386	2,620,109.57	15,023,575.12		16,789,810.88	47.22
4000 STATE, SPECIAL PURPOSE	11,998,772	1,064,695.95	5,779,495.70		6,219,276.30	48.17
5000 FEDERAL, GENERAL PURPOSE	25,000	.00	.00		25,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	23,267,444	1,446,256.15	5,612,655.73		17,654,788.27	24.12
7000 REVENUES FR OTH SCH DIST	67,000	75.50	90,496.63		23,496.63-	135.07
8000 OTHER AGENCIES AND ASSOCIATES	52,000	6,766.66	18,538.09		33,461.91	35.65
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>72,275,491</u>	<u>5,213,964.09</u>	<u>28,477,735.45</u>		<u>43,797,755.55</u>	<u>39.40</u>
<u>B. EXPENDITURES</u>						
00 Regular Instruction	26,523,379	1,777,267.64	12,253,066.62	442,084.93	13,828,227.45	47.86
10 Federal Stimulus	4,551,891	491,023.15	2,975,277.21	512.88	1,576,100.91	65.37
20 Special Ed Instruction	7,145,845	747,235.11	4,006,413.26	448.93	3,138,982.81	56.07
30 Voc. Ed Instruction	2,821,313	249,050.30	1,469,958.93	27,759.14	1,323,594.93	53.09
40 Skills Center Instruction	323,862	25,340.43	162,295.59	1,116.76	160,449.65	50.46
50+60 Compensatory Ed Instruct.	6,536,287	369,362.82	2,400,551.56	44,365.89	4,091,369.55	37.41
70 Other Instructional Pgms	770,756	11,675.29	142,523.14	86,814.17	541,418.69	29.75
80 Community Services	2,252,008	180,763.38	1,085,024.42	285.99	1,166,697.59	48.19
90 Support Services	11,655,498	1,346,204.06	6,161,912.96	1,433,592.71	4,059,992.33	65.17
<u>Total EXPENDITURES</u>	<u>62,580,839</u>	<u>5,197,922.18</u>	<u>30,657,023.69</u>	<u>2,036,981.40</u>	<u>29,886,833.91</u>	<u>52.24</u>
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>9,690,000</u>	<u>.00</u>	<u>264,706.50</u>			
<u>D. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	<u>4,652</u>	<u>16,041.91</u>	<u>2,443,994.74-</u>		<u>2,448,646.74-</u>	<u>< 1000-</u>
<u>F. TOTAL BEGINNING FUND BALANCE</u>	<u>3,183,523</u>		<u>2,467,846.44</u>			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	<u>XXXXXXXXXX</u>		<u>.00</u>			
<u>H. TOTAL ENDING FUND BALANCE</u>	<u>3,188,175</u>		<u>23,851.70</u>			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	521,000	939,097.59
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	219,505	113,869.64
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	14,070	14,070.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	4,652	2,443,994.74-
G/L 891 Unassigned Min Fnd Bal Policy	2,428,948	1,400,809.21
<u>TOTAL</u>	3,188,175	23,851.70

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2023

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	16,000	4,861.07	32,804.79		16,804.79-	205.03
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	9,400,000	.00	.00		9,400,000.00	0.00
Total REVENUES/OTHER FIN. SOURCES	9,416,000	4,861.07	32,804.79		9,383,195.21	0.35
B. EXPENDITURES						
10 Sites	0	.00	400,554.96	0.00	400,554.96-	0.00
20 Buildings	9,900,000	226,016.49	792,504.40	0.00	9,107,495.60	8.01
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	9,900,000	226,016.49	1,193,059.36	0.00	8,706,940.64	12.05
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	484,000-	221,155.42-	1,160,254.57-		676,254.57-	139.72
F. TOTAL BEGINNING FUND BALANCE	818,327		1,620,689.24			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE	334,327		460,434.67			
(E+F + OR - G)						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	334,327	460,434.67
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	334,327	460,434.67

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2023

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	2,898,435	35,282.39	1,213,374.00		1,685,061.00	41.86
2000 Local Support Nontax	1,500	1,827.56	25,878.17		24,378.17-	> 1000
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	290,000	.00	264,706.50		25,293.50	91.28
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>3,189,935</u>	<u>37,109.95</u>	<u>1,503,958.67</u>		<u>1,685,976.33</u>	<u>47.15</u>
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	3,040,000	.00	3,040,000.00	0.00	.00	100.00
Interest On Bonds	154,882	.00	96,604.00	0.00	58,278.00	62.37
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	900	.00	770.00	0.00	130.00	85.56
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>3,195,782</u>	<u>.00</u>	<u>3,137,374.00</u>	<u>0.00</u>	<u>58,408.00</u>	<u>98.17</u>
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>D. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	<u>5,847-</u>	<u>37,109.95</u>	<u>1,633,415.33-</u>		<u>1,627,568.33-</u>	<u>> 1000</u>
<u>F. TOTAL BEGINNING FUND BALANCE</u>	<u>2,521,730</u>		<u>2,533,946.69</u>			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	<u>XXXXXXXXX</u>		<u>.00</u>			
<u>H. TOTAL ENDING FUND BALANCE</u>	<u>2,515,883</u>		<u>900,531.36</u>			
<u>(E+F + OR - G)</u>						
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	2,515,883		900,531.36			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>2,515,883</u>		<u>900,531.36</u>			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2023

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	71,706	3,009.19	42,467.44		29,238.56	59.22
2000 Athletics	87,550	3,298.50	77,939.36		9,610.64	89.02
3000 Classes	2,500	.00	.00		2,500.00	0.00
4000 Clubs	182,645	8,402.28	25,633.21		157,011.79	14.03
6000 Private Moneys	80,200	790.00	6,933.00		73,267.00	8.64
<u>Total REVENUES</u>	424,601	15,499.97	152,973.01		271,627.99	36.03
<u>B. EXPENDITURES</u>						
1000 General Student Body	37,300	1,530.42	11,258.89	1,854.36	24,186.75	35.16
2000 Athletics	136,410	3,873.59	84,089.67	1,360.53	50,959.80	62.64
3000 Classes	2,500	.00	.00	0.00	2,500.00	0.00
4000 Clubs	201,340	4,737.73	16,161.03	2,800.00	182,378.97	9.42
6000 Private Moneys	80,200	.00	6,759.51	0.00	73,440.49	8.43
<u>Total EXPENDITURES</u>	457,750	10,141.74	118,269.10	6,014.89	333,466.01	27.15
<u>C. EXCESS OF REVENUES</u>						
<u>OVER (UNDER) EXPENDITURES (A-B)</u>	33,149-	5,358.23	34,703.91		67,852.91	204.69-
<u>D. TOTAL BEGINNING FUND BALANCE</u>	282,843		289,217.67			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	249,694		323,921.58			
<u>C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		7,500.00			
G/L 819 Restricted for Fund Purposes	249,694		316,421.58			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	249,694		323,921.58			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of February, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	5,150	1,252.52	11,354.89		6,204.89-	220.48
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	167,065	.00	.00		167,065.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	30,000	.00	.00		30,000.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	202,215	1,252.52	11,354.89		190,860.11	5.62
<u>B. 9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
<u>C. Total REV./OTHER FIN. SOURCES</u>	202,215	1,252.52	11,354.89		190,860.11	5.62
<u>D. EXPENDITURES</u>						
Type 30 Equipment	325,000	.00	156,001.66	341,312.25	172,313.91-	153.02
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	325,000	.00	156,001.66	341,312.25	172,313.91-	153.02
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>F. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	122,785-	1,252.52	144,646.77-		21,861.77-	17.80
<u>H. TOTAL BEGINNING FUND BALANCE</u>	247,415		551,055.67			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	124,630		406,408.90			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	124,630		406,408.90			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	124,630		406,408.90			

***** End of report *****

FACILITY USE AGREEMENT

THIS FACILITY USE AGREEMENT is by and between YMCA of Grays Harbor ("YMCA") and **Aberdeen School District** ("Licensee"). YMCA and Licensee agree as follows:

1. **RIGHT TO USE PREMISES.** YMCA is the owner of real estate and buildings, more commonly known as Camp Bishop, located at 1476 W. Lost Lake Road; Shelton, Washington 98584, and more fully described as:

SW1/4 OF GOV LOT 2 AND W 1/2 OF GOV LOT 5 DOR # 03485 001

Situate in the County of Mason, State of Washington.

YMCA hereby gives Licensee a right to use Camp Bishop herein described above.

2. **AGREEMENT TERMS.** The term of this Agreement shall be for **5 nights**, beginning **May 14, 2023** and ending **May 19, 2023**. YMCA shall have the right to terminate this Agreement for any material breach of the Agreement.

3. **USE FEE.** Licensee agrees to pay as a minimum use fee for the premises the sum of \$750.00 (per day). The payment of this sum shall allow Licensee the non-exclusive use of the premises herein. YMCA shall pay for any utilities, janitorial services, and the up-keep of the premises. Any and all use of supplies on the premises, long distance charges, and any and all other expenses not related to the up-keep of the building and the paying of the utilities for the building shall be the sole responsibility of Licensee. Schedule A, attached hereto and incorporated by this reference, sets for the Use Fees.

Total Expected Fee: **\$7375.00**, additional fees may be incurred per Schedule A.

4. **LIST OF FURNISHINGS PROVIDED IN USE AGREEMENT.** YMCA has certain furnishings on the premises which are listed in Exhibit A, attached hereto and incorporated herein by this reference. Said furnishings are the property of YMCA, but are there for the use of Licensee during the life of this use agreement.

5. **ALCOHOL USE AGREEMENT.** Licensee may possess and use alcohol on Camp Bishop premise if they have obtained a legal banquet permit from Mason County. Proof of the permit must be submitted to the camp director at least (14) days prior to use of the camp.

6. **USE OF PREMISES.** Premises shall be used by Licensee for **Outdoor School** purposes and for no other purpose without the prior written consent of YMCA. It is hereby understood that this Agreement is a non-exclusive use agreement. Licensee shall not knowingly use or permit the premises or any part thereof to be used for any purpose in violation of any federal, state, or local statute, ordinance, rule, or regulation. Licensee shall, together with all other persons entering and/or occupying the premises at Licensee's request or with YMCA's permission, shall abide by, keep, and observe all reasonable rules and regulations which YMCA may make from time to time for the management, safety, care, and cleanliness of the building, and the preservation of good order therein, as well as the convenience of other occupants of the building.

7. **ADVERTISING**. Licensee shall not in any manner display any signs, notice, picture, or poster, or any advertising matter whatsoever which shall be visible outside the property without obtaining YMCA's written consent. Licensee shall be prohibited from representing in advertising material that it is in any way affiliated with YMCA.

8. **UTILITIES AND OTHER SERVICES FURNISHED BY YMCA**. YMCA shall, at its expense and during normal business hours, furnish electric current for normal lighting and medical use, common restroom facilities with hot and cold running water, heating, hot and cold water, janitorial and cleaning services, routine maintenance, and building security services. Normal business hours will be 7:00 a.m. to 7:00 p.m., Monday through Friday.

9. **TAXES**. YMCA shall pay any real property taxes and assessments payable on the property.

10. **ALTERNATIONS AND IMPROVEMENTS**. Licensee shall not make any alternations, additions, or improvements in or to the premises, except for installation of business communications and diagnostic or therapeutic equipment as set forth in Paragraph 6 hereto.

11. **MAINTENANCE AND REPAIR**. YMCA shall, at its own expense, maintain and keep in good repair the foundation, exterior walls, roof, and other structural portions of all the buildings and all common areas, and shall maintain the electrical, plumbing, heating, and ventilating equipment in the building. At the expiration of term herein, Licensee shall surrender the premises in good conditions, normal wear and tear and damage by fire or other casualty excepted. YMCA shall have access to the premises during normal business hours to perform any requested maintenance on the building, foundation, exterior walls, roof, and other structural areas. If access to the premises is requested, YMCA shall use its best effort not to disturb Licensee and the services it provides to its guests or patrons.

12. **BEHAVIOR COMPLIANCE**. Licensee and any and all guests shall comply with all Rental Policies attached as Schedule B. Licensee shall be responsible for ensuring and maintaining compliance. YMCA reserves the absolute right to evict licensee or any of its guests for non-compliance. Licensee will not be entitled to refund of any fees or costs paid to YMCA as part of this agreement.

13. **ASSIGNMENT**. Licensee shall not assign or transfer this Agreement or any interest hereunder, or permit any assignment hereof by operation of law, or allow the use of the premises or any portion thereof, or permit the use or occupancy of said premises by other than Licensee, without the prior written consent of YMCA.

14. **LIABILITY FOR INJURY OR DAMAGE**. YMCA shall not be liable to Licensee or to any other persons for any injury to or death of persons or for loss or damage to property occurring in the premises from any cause whatsoever except to the extent caused by YMCA's negligence or intentional misconduct.

Licensee shall indemnify and hold harmless YMCA for any loss, damage, liability, and expense (including reasonable attorney fees), relating to any actual or alleged injury to or death of any person or loss or damage to property cause by or resulting from Licensee's use of the premises, except to the extent caused by YMCA's negligence or intentional misconduct.

15. **INSURANCE**. Licensee shall, at Licensee's expense, maintain comprehensive general liability insurance with an insurance company satisfactory to YMCA with minimum limits

of \$1 million per accident for property damage and \$1 million per person and \$3 million per accident or occurrence for bodily injuries and death, to indemnify both YMCA and Licensee with respect to the items which Licensee has herein agreed to indemnify and hold YMCA harmless. Licensee shall furnish YMCA with a copy of said policy or policies or other acceptable evidence that says insurance is in effect. YMCA shall maintain fire and catastrophic insurance covering the building in the amount no less than the full replacement value of the building, and shall maintain general liability coverage in an amount being reasonable by YMCA. YMCA shall furnish Licensee with a copy upon request of said policy or policies or other acceptable evidence that said insurance is in effect. If alcohol will be present at a function, the renter must obtain a permit from the Washington State Liquor Control Board online at <http://liq.wa.gov/licensing/banquet-permits>. A Copy of the permit must be provided to the YMCA of Grays Harbor a minimum of (14) days prior to the event and a copy must be posted in the building where alcohol will be consumed. A certificate of insurance for comprehensive liability with a minimum amount of \$1 million per occurrence, naming the YMCA of Grays Harbor as an additional insured, is required a minimum of (2) weeks before the scheduled event.

16. **LIENS AND ENCUMBRANCES**. Licensee shall keep the premises free and clear from any liens and encumbrances including, without limitation, mechanics' and material man's liens, arising or growing out of the use and occupancy of the premises by Licensee. Licensee shall not be liable for liens and encumbrances resulting from or relating to work performed by or on behalf of YMCA.

17. **FIRE AND OTHER CASUALTY**. If all or any portion of the premises is damaged or destroyed by fire, wind, flood, earthquake, or such other cause so that in the reasonable opinion of YMCA or Licensee, the premises cannot be used for the purpose set forth herein, either party may upon written notice to the other party terminate this Agreement effective upon the date of such damage or destruction. If this Agreement is not so terminated, it shall remain in full force and effect, with a pro rata reduction in use fees until YMCA has completed the repairs and the premises can be used for its intended purposes. All insurance proceeds payable as a result of any damage or destruction will be the sole property of YMCA. Nothing in this section will prevent Licensee from obtaining its own insurance to cover personal property items in the premises.

18. **INSPECTION**. YMCA may retain a key to the premises and YMCA shall have the right to inspect the premises at all reasonable times and to enter the same whenever reasonably necessary to exercise any right or privilege of the YMCA under this Agreement.

19. **WAIVER OF SUBROGATION**. Licensee and YMCA hereby mutually release each other from liability and waive all right of recovery against each other for any loss from perils insured against under their respective fire insurance policies, including any extended coverage and endorsements thereto.

20. **DEFAULT AND INSOLVENCY**. If Licensee fails to keep or perform any of the covenants or conditions of this Agreement within thirty (30) days after written notice of default (or fails to commence cure of said default within thirty (30) days and fails in good faith to prosecute cure of correction said default until completion) or if the agreement shall be attached or levied on under execution, or if a receiver shall be appointed for Licensee's property or any part thereof, or a petition of bankruptcy shall be filed by or against Licensee, or if Licensee shall be declared insolvent according to law, or if an assignment of Licensee's property shall be made for the benefit of creditors, or otherwise, then, in any of said events, YMCA may, at YMCA's option, at once terminate this Agreement, and upon termination of the Agreement, at the option of YMCA, or at the expiration of termination of this Agreement by its term, Licensee shall at once surrender

possession of the premises to YMCA and remove all of Licensee's effects there from and, if such possessions are not to be immediately surrendered, YMCA may enter into and upon the premises and repossess them and expel Licensee or those claiming under Licensee and remove the effects of any of them, and lock the premises without being deemed guilty in any manner of trespass and without prejudice to any of the remedies which might be used in any such event. Licensee expressly waives service of any notice of intention so to terminate its agreement or to retake the premises and hereby waives service of any demand of payment or rent or possession and of any and every other notice of demand prescribed by any law of the State of Washington and hereby waives any claim for damages by reason of such possession. No right or remedy herein conferred upon or reserved to YMCA is intended to be exclusive of any other right or remedy given hereunder for now or hereafter existing at law or in equity or statute.

If YMCA fails to keep or perform any of the covenants or conditions of this Agreement within thirty (30) days after written notice of default from Licensee, (or fails to commence cure of said default within (30) days and fails in good faith to prosecute cure or correction of such default until completion) Licensee may, at Licensee's option, either terminate this Agreement, or Licensee may proceed to cure such default and shall deduct any costs incurred by Licensee from future use payments under the terms of this Agreement.

21. **DAMAGES.** On default, YMCA may exercise any and all remedies herein provided or otherwise provided by law, and shall be entitled to reasonable attorney fees and costs incurred in collecting any amounts due hereunder from Licensee. Without limiting the other rights or remedies hereunder, YMCA may terminate this Agreement and take possession of the premises. YMCA's rights and remedies hereunder are cumulative in nature, and pursuit of a particular remedy by YMCA shall not be deemed an election of remedies or a waiver of any other remedies available hereunder or otherwise provided by law.

22. **SUCCESSORS AND ASSIGNS.** Subject to the restrictions on assignment provided herein, all the terms, conditions, covenants and agreements of this Agreement shall extend to and be binding upon YMCA, Licensee, and their respective successors and assigns and upon any person, firm or corporation coming into ownership or possession of any interest in the premises by operation of law or otherwise, and shall be construed as covenants running with the land.

23. **AUTHORITY.** If either YMCA or Licensee is a corporation or partnership, each individual executing this Agreement on behalf of said corporation or partnership represents and warrants that he is duly authorized to execute and deliver this Agreement on behalf of said corporation or partnership and that this Agreement is binding upon said corporation or partnership.

24. **ENTIRE AGREEMENT.** This Agreement contains the entire agreement of YMCA and Licensee. There are not promises, terms, conditions, or obligations other than those contained herein; and this Agreement shall supersede all previous communications, representations or agreements, either verbal or written between the parties hereto. This Agreement may be modified only by a written agreement executed by both YMCA and Licensee.

25. **ACTION OR SUIT.** If any suit or action is instituted by either party for the enforcement of any covenant contained in this Agreement, the prevailing party shall recover all costs and attorney's fees as the court may judge reasonable to be allowed in such suit or action. Venue at the option of YMCA shall be in the superior court in Grays Harbor County, Washington.

26. **NOTICES.** Any notice shall be sufficient if in writing and deposited in the United States mail whether registered or certified, postage prepaid, or personally delivered to the addresses listed below:

YMCA of Grays Harbor
2500 Simpson Avenue
Hoquiam, WA 98550

User Group Contact

User Group

Street Address

City, State Zip Code

Notices so mailed out will be deemed to have been given forty-eight (48) hours after the deposit of such notice in any United States Post Office mailbox. The above addresses may be changed in the manner provided in this paragraph for giving notice.

EXECUTED this 1st day of March , 2023.

YMCA of Grays Harbor

By: Frankie Retto

Its: CEO

Date: 3/7/23

Aberdeen School District
(Group Name)

Signature

By: _____

Its: _____

Date: _____

SCHEDULE A: 2022-2023 USE FEES

Facility Rental Deposit	\$750.00
Day Use	
Base Rate - (First 50 People) Includes Lodge & Dining Hall/Kitchen	\$550.00 per Day
Additional Guests	\$11.00 per Day per guest
Overnight Use	
Base Rate - (First 50 People) Includes Lodge & Dining Hall/Kitchen	\$750.00 per Night
Additional Guests	\$15.00 per Night per guest
10 Rental Cabins - (14 People per Cabin) Includes Bathhouses	\$50.00 per Cabin per Night
Staff House - (Sleeps 5) 2 Bedrooms, Kitchen, Living Rm, & Bathroom	\$250.00 / Night
Cleaning Fees	
Cleaning Deposit (non-refundable)	Equal to one night's stay, \$750 minimum
Additional Cleaning (per hour)	\$30.00 / Hour
Optional Fees	
Non-Motorized Boat Deposit (Refundable Deposit if No Damage)	\$100.00
Daily Non-Motorized Boat Usage	\$100.00 / Day
Red Cross Certified Lifeguards (4 Hour Minimum)	\$140.00
Additional Lifeguard Per Hour (After 4 Hr Min.)	\$30.00 / Hour
Certified Challenge Course Facilitator (3 Hours / 12 People)	\$150.00
Certified Challenge Course Facilitator (3 Hours / 24 People)	\$275.00
Pet Fee - \$250 Max Per Weekend Rental (\$50 per Cabin, Non-Refundable)	\$50.00 / Cabin
Off Season Rentals (October 1st - April 30th) Includes Lodge & Dining Hall Only. No Cabins or Bathhouses. Limited Waterfront Use.	15% Off Daily/Nightly Rental Price

\$750.00 Deposit required for all reservations. If CANCELLED 60 days or more prior to your arrival-receive a full refund, 59 - 30 days-forfeit 25% and after 29 days-total amount forfeited.

Rental Cabins: Must rent all five cabins in one area before utilizing the other area.

Lifeguards are required for any aquatic activities. The swim area is divided into zones depending on what play structures are available. One Lifeguard per zone up to 25 swimmers. Example: If you have Ten swimmers in Zone 1, Five swimmers in Zone 2, Eight swimmers in Zone 3 (Trampoline), Three swimmers in Zone 4 (Aqua-glide), Four lifeguards are required.

SCHEDULE B: 2023 RENTAL POLICIES

General

Renters are responsible for providing their own:

- Programs, equipment, food, kitchen staff, and appropriate supervision for youth and event attendees.
- First Aid supplies, including ice packs and bandages.
- 911 emergency services will respond to all emergencies. Renters shall provide all first aid, medical, and emergency transportation. Emergency must be reported to onsite staff immediately.

Facility Cleaning

Renters are responsible for the cleaning of all facilities used and their immediate surrounding areas. This includes all cabins, meeting spaces, bath houses, kitchen, dining hall, grounds, trails, and activity areas.

A cleaning deposit will be added to the rental fee, equal to one night's stay (\$750 minimum). Minimum cleaning requirements for all rentals are outlined in the Retreat & Rental Handbook. A partial credit towards your final bill may be given, based on facility cleanliness at check out. Additional cleaning by staff will be charged at a rate of \$30 per hour. Please see Retreat & Rental Handbook for details regarding minimum required cleaning and staff cleaning options.

Parking & Road

- Speed limits must be obeyed both within property gates and on adjacent travelling street W Lost Lake Rd.
- The posted speed limit within camp gates is 5 MPH and the posted speed limit on Lost Lake Rd is 20 MPH (15 MPH on hill at fork)
- Anyone not following posted speed limits within camp may be asked to remove their vehicle from the premises.
- Parking is only allowed in the designated parking lot. This parking lot is located on the left-hand side of the main camp road just past our dumpsters. (Map included)
- No parking will be allowed in front of any camp buildings (i.e. Lodge, kitchen, dining hall, cabins, etc.). This is for fire safety.
 - Exceptions: There is single car parking in the following areas: Davis Dining Hall (across road, next to pump house), Lower Staff Cabin (on gravel), Upper Staff Cabin (south slope).
 - No parking on basketball courts or grass area in Valley.
 - Handicap accommodations can and will be made on a case by case basis with the onsite staff.
 - If deliveries or hauling equipment requires drop off at or near camp buildings, please see onsite staff for approval and assistance.
- Camp main entrance gate will be locked nightly at 10:00 pm PST and reopen the following morning at 8:00 am PST. No vehicles may enter camp between those hours.
 - If you require a late entry or exit prior accommodations must be made with onsite staff.
 - In case of emergency services, entry or exit, please contact onsite staff immediately by phone, (360)581-2330.
 - Any late arrivals may park outside the gate and enter on foot providing they check in with camp host/responsible party. Car must be moved to the parking lot promptly once gate reopened. Parking in unauthorized areas outside of main gate is at vehicle owners own risk and subject to county removal and fines.
- Renters are responsible for their vehicles and guest vehicles; YMCA of Grays Harbor is not liable for any damages or theft of vehicles or personal possessions.
- No barricades or cones shall be moved without direct permission from the onsite staff.
- Failure to comply with parking rules and regulations may result in vehicle removal, rental termination and eviction, or refusal to offer rental in the future depending on severity of infraction.

Waterfront

Use of non-motorized boats, paddles, and PFDs requires a security deposit in addition to facility deposit. Please see Schedule A for cost.

Initial for use of non-motorized boats: _____ **Initial for NO use of boats:** _____

- All boaters, regardless of boat ownership, must comply with Washington State Boater Laws.
- Boats may only be used during daylight hours.
- YMCA Boats are restricted to the north half of Lost Lake, visible from camp.
- Lifejackets must be worn by all boaters age 17 and under.
- A lifejacket must be in the boat for boaters ages 18 and over, in accordance with Washington State Boating Laws.
- In addition, Washington State Law requires all boats (including paddle boats, kayaks, and Stand Up Paddle Boards) to carry/wear the following:
 - Coast Guard Approved life jacket
 - Sounding device, such as a horn, whistle, or bell
 - White navigation light, such as a beacon or flashlight
- Renter owned boats and watercrafts may be docked at camp in designated docking areas, outside of swimming areas.
- Trailered and motorized boats must launch from WDFW Boat Launch.

While lifeguards are required for all hours of use during waterfront use hours (See Rental Handbook for waterfront use hours.) We do understand the difficulty of staffing for all hours of potential use, especially for small group rentals. Because of the increased risk for large group rentals of 50 or more, **no exception** can be made on waterfront lifeguard rentals, and we require that YMCA lifeguards be scheduled based off Schedule A for large group rentals for ALL hours of potential use. For small group rentals of 50 or less, the option to waive the lifeguard requirement is available. When choosing this option sole responsibility for any injury or damage done during swimming and water activities is at the risk of the renter.

Small Group Rentals, ONLY

Initial for use of waterfront without lifeguards: _____

- Small group rentals choosing not to rent YMCA approved, American Red Cross certified lifeguards may do so at their own risk. Choosing not to rent lifeguard are solely responsible for any injury or damage done during swimming and water activities.

All Groups Utilizing Waterfront

Initial for use of waterfront: _____

- There no diving in any portion of Camp Bishop waterfront, accept where designated. The lake depth changes weekly and areas that may be deep enough for diving likely won't be later in the summer.
- Swimming is restricted to marked/roped areas of the waterfront.
- One lifeguard may supervise up to 25 bathers at a time.
- Additional restrictions do to swim area or toy use may require additional guards.
- Additional guards are required for the following activities:
 - Large Trampoline
 - Aqua glide Obstacle Course
- Use of waterfront outside of these policies is at users own risk and will result in termination of rental.

Alcohol, Tobacco, and Drug Use

Initial: _____

- The use of tobacco or marijuana products (e-cig, smoking, chew, edibles, oils, vape, etc.) is NOT PERMITTED on or in any Camp Bishop Property or Facility. Designated smoking area can be found outside property gate. NO EXCEPTIONS.
- Consumption of alcohol permitted in non-glass containers in the dining hall, dining adjacent picnic area, and fire pit area.
 - Alcohol not permitted in sleeping facilities or activity areas. All local, state, and federal laws with regards to consumption must be followed. Additional fees or permits are be required.
- A Washington State Banquet is required for any group to consume alcohol on property.
 - **Order your banquet permit online here**
 - A copy must be sent to the YMCA 14 days prior to event.
- Firearms or concealed weapons of any kind may not be used or carried on YMCA property regardless of permits.

Animals

- Non-service animals (including social/emotional and comfort animals) are not allowed inside Davis Dining Hall, Bishop Lodge, Cheney STEAM Yurt, or bath houses.
- Dogs may be allowed inside of designated cabins with a \$50 per cabin non-refundable deposit. A maximum of \$250 per weekend rental applies.
- Animals shown to be aggressive or non-compliant with staying outdoors will be asked to be kenneled or removed from the property.
- Services animals, as defined by RCW 49.60.040 are exempt from animal guidelines, accept where allowed under the law.

Food Service

For use with the commercial kitchen in the dining hall it is required that you have a food handlers certificate to help reduce the possibilities of food borne illnesses.

- All dishes and cooking items have been washed and sanitized before your use but it would be highly recommended to re-wash all items before use to make sure your party is safe.

Additional Information

Initial: _____

- Rental groups must return a signed copy of the Rental Agreement within 30 days of the contract issuance.
- Rental groups are expected to include the rental deposit with their contract.
- Rental group needs to provide the YMCA with a Certificate of Insurance, naming the YMCA of Grays Harbor as an additional insured. Proof must be supplied within 14 days of event date.
- The YMCA of Grays Harbor or YMCA Camp Bishop staff reserve the right to evict non-compliant renters. The right is also reserved to refuse refund and additional rental agreements.
- All local, State, and Federal laws must be obeyed.

**YMCA of Grays Harbor - Camp Bishop
Facility Rental QUOTE**

Group Name: Aberdeen School District
 Contact Person: Kacy Karnath
 Email: kkarnath@asd5.org
 Mailing: 216 N G Street, Aberdeen, WA 98520

Billing Date: _____
 Due Date: _____
 Phone: _____

Start Date	End Date
5/14/2023	5/19/2023

Base Rental							
Nights	Rate			Subtotal	Days	Rate	Subtotal
5	\$ 750.00			\$ 3,750.00			\$ -
Nightly Cabin Rental	Rate	# of Cabins			Days	Rate	Subtotal
5	\$ 50.00	10					\$ 2,500.00

Additional Guests								
Nights	Rate			Subtotal	Days	Rate	Additional People	Subtotal
4	\$ 15.00			\$ 1,125.00	1	\$ 11.00	0	\$ -

Non-Motorized Boat Rental (# of Days)	Rate	Deposit 50%	Subtotal	Challenge Course Facilitators	12 People	24 People	Subtotal
0	\$200.00	100.00	\$0.00	0	\$150.00		\$ -
				0		\$275.00	\$ -

Lifeguard Rate/ Number of Lifeguards	Added Hours	Rate	Subtotal	Aquaglide (2 Guards, 2 hrs)	Added Hours	Rate	Subtotal
\$140	0	\$30.00	\$ -	\$150	0	\$ 50.00	\$ -

Cleaning Fee	Hours	Minimum Fee	Subtotal	Item	Sub Total
Dining, Lodge, Waterfront (11 hrs)	11	\$30.00	\$ 330.00	Facility Use	\$ 7,375.00
Upper Cabin Area (6 hrs)	6	\$30.00	\$ 180.00	Motorized Boat Use	\$ -
Lower Cabin Area (6 hrs)	6	\$30.00	\$ 180.00	Lifeguard Fee	\$ -
Additional Staff Hours	2	\$30.00	\$ 60.00	Challenge Course	\$ -
Cleaning Credit	0	-\$30.00	\$ -	Cleaning Fee	\$ 750.00
Other Fees	Fee	# bldgs	Subtotal (\$250 max)	Other Fees	\$ 1,185.20
Dogs	\$50.00	0	\$ -	In Kind Support/Building Use	\$ (1,185.20)
On Site Program Support	\$25.80	44	\$ 1,135.20	Cleaning Credit	\$ -
Additional Building Use	\$50.00	1	\$ 50.00	Total Invoice	\$ 8,125.00
				Deposit	(750.00)
				Balance	\$ 7,375.00

FACILITY USE AGREEMENT

THIS FACILITY USE AGREEMENT is by and between YMCA of Grays Harbor ("YMCA") and **Aberdeen School District** ("Licensee"). YMCA and Licensee agree as follows:

1. **RIGHT TO USE PREMISES.** YMCA is the owner of real estate and buildings, more commonly known as Camp Bishop, located at 1476 W. Lost Lake Road; Shelton, Washington 98584, and more fully described as:

SW1/4 OF GOV LOT 2 AND W 1/2 OF GOV LOT 5 DOR # 03485 001

Situate in the County of Mason, State of Washington.

YMCA hereby gives Licensee a right to use Camp Bishop herein described above.

2. **AGREEMENT TERMS.** The term of this Agreement shall be for **5 nights**, beginning **October 1, 2023** and ending **October 6, 2023**. YMCA shall have the right to terminate this Agreement for any material breach of the Agreement.

3. **USE FEE.** Licensee agrees to pay as a minimum use fee for the premises the sum of \$750.00 (per day). The payment of this sum shall allow Licensee the non-exclusive use of the premises herein. YMCA shall pay for any utilities, janitorial services, and the up-keep of the premises. Any and all use of supplies on the premises, long distance charges, and any and all other expenses not related to the up-keep of the building and the paying of the utilities for the building shall be the sole responsibility of Licensee. Schedule A, attached hereto and incorporated by this reference, sets for the Use Fees.

Total Expected Fee: **\$7375.00**, additional fees may be incurred per Schedule A.

4. **LIST OF FURNISHINGS PROVIDED IN USE AGREEMENT.** YMCA has certain furnishings on the premises which are listed in Exhibit A, attached hereto and incorporated herein by this reference. Said furnishings are the property of YMCA, but are there for the use of Licensee during the life of this use agreement.

5. **ALCOHOL USE AGREEMENT.** Licensee may possess and use alcohol on Camp Bishop premise if they have obtained a legal banquet permit from Mason County. Proof of the permit must be submitted to the camp director at least (14) days prior to use of the camp.

6. **USE OF PREMISES.** Premises shall be used by Licensee for **Outdoor School** purposes and for no other purpose without the prior written consent of YMCA. It is hereby understood that this Agreement is a non-exclusive use agreement. Licensee shall not knowingly use or permit the premises or any part thereof to be used for any purpose in violation of any federal, state, or local statute, ordinance, rule, or regulation. Licensee shall, together with all other persons entering and/or occupying the premises at Licensee's request or with YMCA's permission, shall abide by, keep, and observe all reasonable rules and regulations which YMCA may make from time to time for the management, safety, care, and cleanliness of the building, and the preservation of good order therein, as well as the convenience of other occupants of the building.

7. **ADVERTISING.** Licensee shall not in any manner display any signs, notice, picture, or poster, or any advertising matter whatsoever which shall be visible outside the property without obtaining YMCA's written consent. Licensee shall be prohibited from representing in advertising material that it is in any way affiliated with YMCA.

8. **UTILITIES AND OTHER SERVICES FURNISHED BY YMCA.** YMCA shall, at its expense and during normal business hours, furnish electric current for normal lighting and medical use, common restroom facilities with hot and cold running water, heating, hot and cold water, janitorial and cleaning services, routine maintenance, and building security services. Normal business hours will be 7:00 a.m. to 7:00 p.m., Monday through Friday.

9. **TAXES.** YMCA shall pay any real property taxes and assessments payable on the property.

10. **ALTERNATIONS AND IMPROVEMENTS.** Licensee shall not make any alternations, additions, or improvements in or to the premises, except for installation of business communications and diagnostic or therapeutic equipment as set forth in Paragraph 6 hereto.

11. **MAINTENANCE AND REPAIR.** YMCA shall, at its own expense, maintain and keep in good repair the foundation, exterior walls, roof, and other structural portions of all the buildings and all common areas, and shall maintain the electrical, plumbing, heating, and ventilating equipment in the building. At the expiration of term herein, Licensee shall surrender the premises in good conditions, normal wear and tear and damage by fire or other casualty excepted. YMCA shall have access to the premises during normal business hours to perform any requested maintenance on the building, foundation, exterior walls, roof, and other structural areas. If access to the premises is requested, YMCA shall use its best effort not to disturb Licensee and the services it provides to its guests or patrons.

12. **BEHAVIOR COMPLIANCE.** Licensee and any and all guests shall comply with all Rental Policies attached as Schedule B. Licensee shall be responsible for ensuring and maintaining compliance. YMCA reserves the absolute right to evict licensee or any of its guests for non-compliance. Licensee will not be entitled to refund of any fees or costs paid to YMCA as part of this agreement.

13. **ASSIGNMENT.** Licensee shall not assign or transfer this Agreement or any interest hereunder, or permit any assignment hereof by operation of law, or allow the use of the premises or any portion thereof, or permit the use or occupancy of said premises by other than Licensee, without the prior written consent of YMCA.

14. **LIABILITY FOR INJURY OR DAMAGE.** YMCA shall not be liable to Licensee or to any other persons for any injury to or death of persons or for loss or damage to property occurring in the premises from any cause whatsoever except to the extent caused by YMCA's negligence or intentional misconduct.

Licensee shall indemnify and hold harmless YMCA for any loss, damage, liability, and expense (including reasonable attorney fees), relating to any actual or alleged injury to or death of any person or loss or damage to property cause by or resulting from Licensee's use of the premises, except to the extent caused by YMCA's negligence or intentional misconduct.

15. **INSURANCE.** Licensee shall, at Licensee's expense, maintain comprehensive general liability insurance with an insurance company satisfactory to YMCA with minimum limits

of \$1 million per accident for property damage and \$1 million per person and \$3 million per accident or occurrence for bodily injuries and death, to indemnify both YMCA and Licensee with respect to the items which Licensee has herein agreed to indemnify and hold YMCA harmless. Licensee shall furnish YMCA with a copy of said policy or policies or other acceptable evidence that says insurance is in effect. YMCA shall maintain fire and catastrophic insurance covering the building in the amount no less than the full replacement value of the building, and shall maintain general liability coverage in an amount being reasonable by YMCA. YMCA shall furnish Licensee with a copy upon request of said policy or policies or other acceptable evidence that said insurance is effect. If alcohol will be present at a function, the renter must obtain a permit from the Washington State Liquor Control Board online at <http://liq.wa.gov/licensing/banquet-permits>. A Copy of the permit must be provide to the YMCA of Grays Harbor a minimum of (14) days prior to the event and a copy must be posted in the building where alcohol will be consumed. A certificate of insurance for comprehensive liability with a minimum amount of \$1 million per occurrence, naming the YMCA of Grays Harbor as an additional insured, is required a minimum of (2) weeks before the scheduled event.

16. **LIENS AND ENCUMBRANCES**. Licensee shall keep the premises free and clear from any liens and encumbrances including, without limitation, mechanics' and material man's liens, arising or growing out of the use and occupancy of the premises by Licensee. Licensee shall not be liable for liens and encumbrances resulting from or relating to work performed by or on behalf of YMCA.

17. **FIRE AND OTHER CASUALTY**. If all or any portion of the premises is damaged or destroyed by fire, wind, flood, earthquake, or such other cause so that in the reasonable opinion of YMCA or Licensee, the premises cannot be used for the purpose set forth herein, either party may upon written notice to the other party terminate this Agreement effective upon the date of such damage or destruction. If this Agreement is not so terminated, it shall remain in full force and effect, with a pro rata reduction in use fees until YMCA has completed the repairs and the premises can be used for its intended purposes. All insurance proceeds payable as a result of any damage or destruction will be the sole property of YMCA. Nothing in this section will prevent Licensee from obtaining its own insurance to cover personal property items in the premises.

18. **INSPECTION**. YMCA may retain a key to the premises and YMCA shall have the right to inspect the premises at all reasonable times and to enter the same whenever reasonably necessary to exercise any right or privilege of the YMCA under this Agreement.

19. **WAIVER OF SUBROGATION**. Licensee and YMCA hereby mutually release each other from liability and waive all right of recovery against each other for any loss from perils insured against under their respective fire insurance policies, including any extended coverage and endorsements thereto.

20. **DEFAULT AND INSOLVENCY**. If Licensee fails to keep or perform any of the covenants or conditions of this Agreement within thirty (30) days after written notice of default (or fails to commence cure of said default within thirty (30) days and fails in good faith to prosecute cure of correction said default until completion) or if the agreement shall be attached or levied on under execution, or if a receiver shall be appointed for Licensee's property or any part thereof, or a petition of bankruptcy shall be filed by or against Licensee, or if Licensee shall be declared insolvent according to law, or if an assignment of Licensee's property shall be made for the benefit of creditors, or otherwise, then, in any of said events, YMCA may, at YMCA's option, at once terminate this Agreement, and upon termination of the Agreement, at the option of YMCA, or at the expiration of termination of this Agreement by its term, Licensee shall at once surrender

possession of the premises to YMCA and remove all of Licensee's effects there from and, if such possessions are not to be immediately surrendered, YMCA may enter into and upon the premises and repossess them and expel Licensee or those claiming under Licensee and remove the effects of any of them, and lock the premises without being deemed guilty in any manner of trespass and without prejudice to any of the remedies which might be used in any such event. Licensee expressly waives service of any notice of intention so to terminate its agreement or to retake the premises and hereby waives service of any demand of payment or rent or possession and of any and every other notice of demand prescribed by any law of the State of Washington and hereby waives any claim for damages by reason of such possession. No right or remedy herein conferred upon or reserved to YMCA is intended to be exclusive of any other right or remedy given hereunder for now or hereafter existing at law or in equity or statute.

If YMCA fails to keep or perform any of the covenants or conditions of this Agreement within thirty (30) days after written notice of default from Licensee, (or fails to commence cure of said default within (30) days and fails in good faith to prosecute cure or correction of such default until completion) Licensee may, at Licensee's option, either terminate this Agreement, or Licensee may proceed to cure such default and shall deduct any costs incurred by Licensee from future use payments under the terms of this Agreement.

21. **DAMAGES**. On default, YMCA may exercise any and all remedies herein provided or otherwise provided by law, and shall be entitled to reasonable attorney fees and costs incurred in collecting any amounts due hereunder from Licensee. Without limiting the other rights or remedies hereunder, YMCA may terminate this Agreement and take possession of the premises. YMCA's rights and remedies hereunder are cumulative in nature, and pursuit of a particular remedy by YMCA shall not be deemed an election of remedies or a waiver of any other remedies available hereunder or otherwise provided by law.

22. **SUCCESSORS AND ASSIGNS**. Subject to the restrictions on assignment provided herein, all the terms, conditions, covenants and agreements of this Agreement shall extend to and be binding upon YMCA, Licensee, and their respective successors and assigns and upon any person, firm or corporation coming into ownership or possession of any interest in the premises by operation of law or otherwise, and shall be construed as covenants running with the land.

23. **AUTHORITY**. If either YMCA or Licensee is a corporation or partnership, each individual executing this Agreement on behalf of said corporation or partnership represents and warrants that he is duly authorized to execute and deliver this Agreement on behalf of said corporation or partnership and that this Agreement is binding upon said corporation or partnership.

24. **ENTIRE AGREEMENT**. This Agreement contains the entire agreement of YMCA and Licensee. There are not promises, terms, conditions, or obligations other than those contained herein; and this Agreement shall supersede all previous communications, representations or agreements, either verbal or written between the parties hereto. This Agreement may be modified only by a written agreement executed by both YMCA and Licensee.

25. **ACTION OR SUIT**. If any suit or action is instituted by either party for the enforcement of any covenant contained in this Agreement, the prevailing party shall recover all costs and attorney's fees as the court may judge reasonable to be allowed in such suit or action. Venue at the option of YMCA shall be in the superior court in Grays Harbor County, Washington.

26. **NOTICES**. Any notice shall be sufficient if in writing and deposited in the United States mail whether registered or certified, postage prepaid, or personally delivered to the addresses listed below:

YMCA of Grays Harbor
2500 Simpson Avenue
Hoquiam, WA 98550

User Group Contact

User Group

Street Address

City, State Zip Code

Notices so mailed out will be deemed to have been given forty-eight (48) hours after the deposit of such notice in any United States Post Office mailbox. The above addresses may be changed in the manner provided in this paragraph for giving notice.

EXECUTED this 7th day of March , 2023.

YMCA of Grays Harbor

By: Frankie Potts
Its: CEO
Date: 3/7/23

Aberdeen School District

(Group Name)

Signature

By: _____

Its: _____

Date: _____

SCHEDULE A: 2022-2023 USE FEES

Facility Rental Deposit	\$750.00
Day Use	
Base Rate - (First 50 People) Includes Lodge & Dining Hall/Kitchen	\$550.00 per Day
Additional Guests	\$11.00 per Day per guest
Overnight Use	
Base Rate - (First 50 People) Includes Lodge & Dining Hall/Kitchen	\$750.00 per Night
Additional Guests	\$15.00 per Night per guest
10 Rental Cabins - (14 People per Cabin) Includes Bathhouses	\$50.00 per Cabin per Night
Staff House - (Sleeps 5) 2 Bedrooms, Kitchen, Living Rm, & Bathroom	\$250.00 / Night
Cleaning Fees	
Cleaning Deposit (non-refundable)	Equal to one night's stay, \$750 minimum
Additional Cleaning (per hour)	\$30.00 / Hour
Optional Fees	
Non-Motorized Boat Deposit (Refundable Deposit if No Damage)	\$100.00
Daily Non-Motorized Boat Usage	\$100.00 / Day
Red Cross Certified Lifeguards (4 Hour Minimum)	\$140.00
Additional Lifeguard Per Hour (After 4 Hr Min.)	\$30.00 / Hour
Certified Challenge Course Facilitator (3 Hours / 12 People)	\$150.00
Certified Challenge Course Facilitator (3 Hours / 24 People)	\$275.00
Pet Fee - \$250 Max Per Weekend Rental (\$50 per Cabin, Non-Refundable)	\$50.00 / Cabin
Off Season Rentals (October 1st - April 30th) Includes Lodge & Dining Hall Only. No Cabins or Bathhouses. Limited Waterfront Use.	15% Off Daily/Nightly Rental Price

\$750.00 Deposit required for all reservations. If CANCELLED 60 days or more prior to your arrival-receive a full refund, 59 - 30 days-forfeit 25% and after 29 days-total amount forfeited.

Rental Cabins: Must rent all five cabins in one area before utilizing the other area.

Lifeguards are required for any aquatic activities. The swim area is divided into zones depending on what play structures are available. One Lifeguard per zone up to 25 swimmers. Example: If you have Ten swimmers in Zone 1, Five swimmers in Zone 2, Eight swimmers in Zone 3 (Trampoline), Three swimmers in Zone 4 (Aqua-glide), Four lifeguards are required.

SCHEDULE B: 2023 RENTAL POLICIES

General

Renters are responsible for providing their own:

- Programs, equipment, food, kitchen staff, and appropriate supervision for youth and event attendees.
- First Aid supplies, including ice packs and bandages.
- 911 emergency services will respond to all emergencies. Renters shall provide all first aid, medical, and emergency transportation. Emergency must be reported to onsite staff immediately.

Facility Cleaning

Renters are responsible for the cleaning of all facilities used and their immediate surrounding areas. This includes all cabins, meeting spaces, bath houses, kitchen, dining hall, grounds, trails, and activity areas.

A cleaning deposit will be added to the rental fee, equal to one night's stay (\$750 minimum). Minimum cleaning requirements for all rentals are outlined in the Retreat & Rental Handbook. A partial credit towards your final bill may be given, based on facility cleanliness at check out. Additional cleaning by staff will be charged at a rate of \$30 per hour. Please see Retreat & Rental Handbook for details regarding minimum required cleaning and staff cleaning options.

Parking & Road

- Speed limits must be obeyed both within property gates and on adjacent travelling street W Lost Lake Rd.
- The posted speed limit within camp gates is 5 MPH and the posted speed limit on Lost Lake Rd is 20 MPH (15 MPH on hill at fork)
- Anyone not following posted speed limits within camp may be asked to remove their vehicle from the premises.
- Parking is only allowed in the designated parking lot. This parking lot is located on the left-hand side of the main camp road just past our dumpsters. (Map included)
- No parking will be allowed in front of any camp buildings (i.e. Lodge, kitchen, dining hall, cabins, etc.). This is for fire safety.
 - Exceptions: There is single car parking in the following areas: Davis Dining Hall (across road, next to pump house), Lower Staff Cabin (on gravel), Upper Staff Cabin (south slope).
 - No parking on basketball courts or grass area in Valley.
 - Handicap accommodations can and will be made on a case by case basis with the onsite staff.
 - If deliveries or hauling equipment requires drop off at or near camp buildings, please see onsite staff for approval and assistance.
- Camp main entrance gate will be locked nightly at 10:00 pm PST and reopen the following morning at 8:00 am PST. No vehicles may enter camp between those hours.
 - If you require a late entry or exit prior accommodations must be made with onsite staff.
 - In case of emergency services, entry or exit, please contact onsite staff immediately by phone, (360)581-2330.
 - Any late arrivals may park outside the gate and enter on foot providing they check in with camp host/responsible party. Car must be moved to the parking lot promptly once gate reopened. Parking in unauthorized areas outside of main gate is at vehicle owners own risk and subject to county removal and fines.
- Renters are responsible for their vehicles and guest vehicles; YMCA of Grays Harbor is not liable for any damages or theft of vehicles or personal possessions.
- No barricades or cones shall be moved without direct permission from the onsite staff.
- Failure to comply with parking rules and regulations may result in vehicle removal, rental termination and eviction, or refusal to offer rental in the future depending on severity of infraction.

Waterfront

Use of non-motorized boats, paddles, and PFDs requires a security deposit in addition to facility deposit. Please see Schedule A for cost.

Initial for use of non-motorized boats: _____ Initial for NO use of boats: _____

- All boaters, regardless of boat ownership, must comply with Washington State Boater Laws.
- Boats may only be used during daylight hours.
- YMCA Boats are restricted to the north half of Lost Lake, visible from camp.
- Lifejackets must be worn by all boaters age 17 and under.
- A lifejacket must be in the boat for boaters ages 18 and over, in accordance with Washington State Boating Laws.
- In addition, Washington State Law requires all boats (including paddle boats, kayaks, and Stand Up Paddle Boards) to carry/wear the following:
 - Coast Guard Approved life jacket
 - Sounding device, such as a horn, whistle, or bell
 - White navigation light, such as a beacon or flashlight
- Renter owned boats and watercrafts may be docked at camp in designated docking areas, outside of swimming areas.
- Trailered and motorized boats must launch from WDFW Boat Launch.

While lifeguards are required for all hours of use during waterfront use hours (See Rental Handbook for waterfront use hours.) We do understand the difficulty of staffing for all hours of potential use, especially for small group rentals. Because of the increased risk for large group rentals of 50 or more, **no exception** can be made on waterfront lifeguard rentals, and we require that YMCA lifeguards be scheduled based off Schedule A for large group rentals for ALL hours of potential use. For small group rentals of 50 or less, the option to waive the lifeguard requirement is available. When choosing this option sole responsibility for any injury or damage done during swimming and water activities is at the risk of the renter.

Small Group Rentals, ONLY

Initial for use of waterfront without lifeguards: _____

- Small group rentals choosing not to rent YMCA approved, American Red Cross certified lifeguards may do so at their own risk. Choosing not to rent lifeguard are solely responsible for any injury or damage done during swimming and water activities.

All Groups Utilizing Waterfront

Initial for use of waterfront: _____

- There no diving in any portion of Camp Bishop waterfront, accept where designated. The lake depth changes weekly and areas that may be deep enough for diving likely won't be later in the summer.
- Swimming is restricted to marked/roped areas of the waterfront.
- One lifeguard may supervise up to 25 bathers at a time.
- Additional restrictions do to swim area or toy use may require additional guards.
- Additional guards are required for the following activities:
 - Large Trampoline
 - Aqua glide Obstacle Course
- Use of waterfront outside of these policies is at users own risk and will result in termination of rental.

Alcohol, Tobacco, and Drug Use

Initial: _____

- The use of tobacco or marijuana products (e-cig, smoking, chew, edibles, oils, vape, etc.) is NOT PERMITTED on or in any Camp Bishop Property or Facility. Designated smoking area can be found outside property gate. NO EXCEPTIONS.
- Consumption of alcohol permitted in non-glass containers in the dining hall, dining adjacent picnic area, and fire pit area.
 - Alcohol not permitted in sleeping facilities or activity areas. All local, state, and federal laws with regards to consumption must be followed. Additional fees or permits are be required.
- A Washington State Banquet is required for any group to consume alcohol on property.
 - **Order your banquet permit online here**
 - A copy must be sent to the YMCA 14 days prior to event.
- Firearms or concealed weapons of any kind may not be used or carried on YMCA property regardless of permits.

Animals

- Non-service animals (including social/emotional and comfort animals) are not allowed inside Davis Dining Hall, Bishop Lodge, Cheney STEAM Yurt, or bath houses.
- Dogs may be allowed inside of designated cabins with a \$50 per cabin non-refundable deposit. A maximum of \$250 per weekend rental applies.
- Animals shown to be aggressive or non-compliant with staying outdoors will be asked to be kenneled or removed from the property.
- Services animals, as defined by RCW 49.60.040 are exempt from animal guidelines, accept where allowed under the law.

Food Service

For use with the commercial kitchen in the dining hall it is required that you have a food handlers certificate to help reduce the possibilities of food borne illnesses.

- All dishes and cooking items have been washed and sanitized before your use but it would be highly recommended to re-wash all items before use to make sure your party is safe.

Additional Information

Initial: _____

- Rental groups must return a signed copy of the Rental Agreement within 30 days of the contract issuance.
- Rental groups are expected to include the rental deposit with their contract.
- Rental group needs to provide the YMCA with a Certificate of Insurance, naming the YMCA of Grays Harbor as an additional insured. Proof must be supplied within 14 days of event date.
- The YMCA of Grays Harbor or YMCA Camp Bishop staff reserve the right to evict non-compliant renters. The right is also reserved to refuse refund and additional rental agreements.
- All local, State, and Federal laws must be obeyed.

**CONTRACT FOR PERSONAL SERVICES
BETWEEN
ABERDEEN SCHOOL DISTRICT #5**

(hereinafter referred to as ASD #5)

216 North "G" Street
Aberdeen, WA 98520

Katie Miller

(hereinafter referred to as Consultant)

In consideration of the promises and conditions contained herein, ASD #5 and Consultant do mutually agree as follows:

I. DUTIES OF CONSULTANT

Consultant shall perform the following duties to the satisfactions of ASD #5's designee:

- A. The general objectives(s) of this contract shall be as follows:

Two sessions, one hour each, of professional development for Miller Junior High staff on the topic of Love and Logic
- B. In order to accomplish the general objectives(s) of this agreement, Consultant shall perform the following specific duties:

Two one-hour sessions of training
- C. Time is of the essence in connection with Consultant's performance of the foregoing duties.

II. DUTIES OF ASD #5

In consideration of Consultant's satisfactory performance of the duties set forth herein, ASD #5 shall compensate and / or reimburse the expenses of Consultant as follows:

- A. Consultant shall be compensated in the following amount: Up to \$500 dollars. Payment shall be made within a reasonable period following termination of this agreement and upon Consultant's compliance with the terms and conditions of this agreement.
- B. All payments of compensation and expenses to consultant shall be conditioned upon Consultant's:

1. Performance to the satisfaction of Superintendent's designee: PROVIDED, that approval shall not be unreasonably withheld.
- C. Except for expressly provided herein, all expenses necessary to the Consultant's satisfactory performance of this agreement shall be borne in full by the Consultant.
- D. Any date specified for payment(s) to Consultant shall be considered extended as necessary to process and deliver an ASD #5 warrant for the amount(s).

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. OWNERSHIP OR WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION

All correspondence, papers, documents, reports, files, films, work products (inclusive of intellectual concepts and properties) and all copies thereof, which are received or developed by Consultant and Consultant's employee(s) and agent(s) in the course of performing, or as incident thereto, Consultant's duties pursuant to this agreement shall, immediately upon receipt, preparation, or development, become the exclusive property of ASD #5 in perpetuity for any and all purposes. All items described above shall be provided to and left with ASD #5 upon the termination of this agreement by ASD #5 and upon Consultant's performance, whichever shall occur first.

Consultant and Consultant's employee(s) and agent(s) shall not, without prior written approval of ASD #5, either during the term of this agreement or at any time thereafter, directly or indirectly, disclose or give to any state or federal government, or corporation, agency or political subdivision of any state or federal government, or any educational agency, institution or organization, any portion of the above described items and properties or any information acquired in the course of or as an incident to the performance of Consultant's duties hereunder, for any purpose or reason.

V. INDEPENDENT CONTRACTOR STATUS OF CONSULTANT

Consultant and Consultant's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. Superintendent shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes in behalf of Consultant or Consultant's employee(s) or agent(s).

VI. INDEMNIFICATION

Any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of Consultant's or its employee's(') or agent's(') performance or failure to perform duties pursuant to this agreement, shall be the Consultant's sole obligation and the

Consultant shall indemnify and hold harmless the Superintendent in full for any and all such acts or failures to act on the part of Consultant or its employee(s) or agent(s).

VII. TERMINATION

This agreement may be terminated by ASD #5 or any designee thereof, at any time, with or without reason, upon written notification thereof to the Consultant. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered to and received by Consultant as of midnight of the second day following the date of its posting in the United States mail – addressed as first noted herein in the absence of proof of actual delivery to and receipt by Consultant by mail or other means at an earlier date and / or time.

In the event of termination by ASD #5, Consultant shall be entitled to an equitable portion of the total compensation provided herein for uncompensated services which have been performed as of termination and to the reimbursement of expenses incurred as of termination by solely to the extent such expenses are reimbursable pursuant to the provisions of this Agreement.

VIII. VERBAL AGREEMENT

This written Agreement constitutes the mutual agreement of Consultant and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding,

IX. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

X. NON-DISCRIMINATION

No person shall, on the ground of race, creed, color, national origin, mental/physical/sensory handicap, or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

XI. CONFLICT OF INTEREST

Neither the Consultant nor Consultant's employee(s) shall perform any duty pursuant to this Agreement in which duty he / she may have participated as an employee of ASD #5.

XII. FEDERAL BACKUP WITHHOLDING INFORMATION

The consultant certifies to ASD #5 that the Consultant is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. The Consultant agrees to notify ASD #5 in writing if this information is not true.

IN WITNESS THEREOF, ASD #5 and Consultant have executed this Agreement consisting of six pages.

CONSULTANT

The undersigned certifies that he/she is the person duly qualified and authorized to bind the Consultant so identified to the foregoing Agreement and under penalty of perjury, certifies the Social Security Number or Federal Identification Number provided is Correct.

Signed this _____ day of _____, _____.

Consultant Signature

Social Security Number or Federal ID#

Are you incorporated?

Yes _____ No _____

ABERDEEN SCHOOL DISTRICT #5

Signature of Superintendent

Signed this _____ day of _____, _____.

PAMELA PELAN PHOTOGRAPHY CONTRACT

Issue date March 9, 2023
Completion date

AHS Graduation Contract

From Pamela Pelan Photography
To Aberdeen School District
AHS Graduation

Client Photography Contract

THIS AGREEMENT is made as of March 9, 2023 (the “**Effective Date**”) between Aberdeen School District (“**Client**”), and Pamela Pelan Photography (603263342) (“**Photographer**”).

1. Engagement of Photographer

Services. Subject to the terms set out herein, Client Aberdeen School District engages Photographer Pamela Pelan Photography to provide, and Photographer agrees to provide, the photography services described in this Section in connection with the portrait session of 2023 Graduation Ceremonies .

Date and time of Portrait Session: June 9th, 2023 at 7:00 pm.

Location of Portrait Session: Stewart Field, Aberdeen, Wa.

Description of Services:

- **[Corporate Photography - 2 hours of photography total. Photography will consist of each graduate receiving their diploma and various candids throughout the evening. All digital images will be uploaded to an online photo gallery with Client Password and Download PIN provided to all students, parents and faculty. Print release included. **Prints are additional]**

2. Fees and Payment

- Session Fees: **[\$450]**
- Sales Tax: **[\$40.05]**
- Total Fees Due: **[\$490.05] {Final Payment Due Date: (June 10, 2023)}**

A. Session Information

All edited images will be uploaded to <https://pamelapelanpelanphotography.pixieset.com/2023ahsgraduation/> online

gallery and a Collection Password "**BobcatPride!**" and Download PIN "**4348**" will be assigned to each session/wedding or event. Print releases are available upon request, however professional image ordering is strongly encouraged through the photographer's online gallery listed above.

The session fee covers the time and talent of photographer at the time of the session, basic retouching and creative editing of images, as determined by the photographer, and images (amount depending on session) to be stored through iCloud and an external hard drive system.

B. Location Costs & Fees (N/A)

If there are any costs/fees associated with the location the client has chosen for their session, you, the client, will be responsible for those fees. The photographer will not guarantee or arrange payment on any location. Creative fee covers travel within 10 miles of the photographers residence at 57 Blacktail Lane, Hoquiam, Wa. Any location outside of these limits will be subject to an additional charge of \$.62/mile as part of the agreement.

C. Rescheduling (N/A)

If an illness or situation prevents a photo session from taking place, client may reschedule their session at least 24 hours prior to their shoot without penalty. Should client fail to give 24 hours notice, or decide to completely cancel the shoot, the deposit session fee is forfeited and will not be refunded. Photographer reserves the right to reschedule due to illness, weather, equipment malfunction, or other circumstances beyond their control.

Only 2 reschedules are allowed by the client for any reason what so ever and are subject to a \$25 charge per reschedule.

D. Re-shoots / Refunds (N/A)

Re-shoots are determined at the discretion of the photographer. Re-shoots and refunds will not be given for poor choices of clothing, make-up, hair or weather related issues, or by not following the recommendations of the photographer.

E. Archive

After twelve (12) months, all images will be purged from photographer's hard-drive, except as needed for promotional purposes, to be determined by photographer at photographer's sole discretion. Photographer is not responsible for loss or damage to the digital files due to circumstances beyond photographer's control.

F. Payment

All payments are due in full at the time of service, unless payment arrangements have been made. Images and/or orders will not be processed until payment in full is received. If client has arranged a payment plan, his/her order will be placed after the final payment has been received.

G. Damage

Photographer is not responsible for the damage of portraits after delivery to client, including damage caused during transit by US mail. Client assumes all responsibility for the safety of all portraits upon receipt.

H. Model Release

I hereby give to Pamela Pelan Photography the absolute and irrevocable right and permission with respect to the photographs that he/she has taken of any affiliate or student, faculty or guest and/or my minor child in which he/she may be included with others:

- a) To copyright is the property of the photographer and/or name of photographer's business;
- b) To publish and use photographs, in any manner as an illustration, promotion, advertising and;

I hereby release and discharge photographer from all and any claims and demands ensuing from or in connection with the use of the photographs, including any and all claims for libel and invasion of privacy.

I. Liability

Photographer is not responsible for any injuries inflicted upon any participating parties. Client(s) will be responsible for their children and for themselves and release photographer from any claims against their person or their business.

J. Copyright & Penalty

Pamela Pelan Photography retains all copyrights to all images created during any client's session. A print release will be included with digital files to print portraits for personal use up to designated size listed on print release. The print release does not allow publication of your portraits (i.e. entering in contests), selling or altering of your images without the photographer's written permission. It is illegal to copy, scan, download, print, share, alter, or otherwise steal any image created by Pamela Pelan Photography during any client photo session. This applies to "sneak peek" images, images posted in an online proofing gallery, blog, Facebook, or hard copy images. If client steals images via any method listed above, or any other method, client will be invoiced for the cost of EACH digital image client has stolen, at photographer's current price per digital file.

A Note from the Photographer: I work very hard to create images that reflect all of my client's, while keeping in line with my artistic vision and creativity. I know you will want to share them as soon as you can. Even though, I ask that you simply link back to the link listed above to purchase prints, instead of right-clicking, saving, and sharing the image via your own

page. I hope that you will respect not only my hard work, but the time, money, and dedication that I have put into training and equipment to capture these images for you.

Signatures

Pamela Pelan, Pamela Pelan Photography
Signature required

AHS Graduation, Aberdeen School District
Signature required

CERTIFICATED

APPLICATION FOR REINSTATMENTS: We recommend the Board approve the following certificated reinstatements:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Steve Reed	TBD	Teacher	2023-24
Rebecca Fitzpatrick	TBD	Teacher	2023-24

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Madison Radonski	Aberdeen High School	Musical: Lighting Designer/Tech	03/17/23
Jacquie Clemens	McDermoth Elementary	Paraeducator	03/27/23

LEAVE OF ABSENCE: We recommend the Board approve the following classified leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Denice Walczyk	Hopkins	Paraeducator	02/16/23-03/22/23

RESIGNATION: We recommend the Board approve the following classified resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Doreen Conrad	Miller Junior High	21 st Century Site Coordinator	03/29/23

RETIREMENT: We recommend the Board approve the following classified retirement:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Molly Leithold	Hopkins	ECEAP Family Service Worker	08/15/23

EXTRA-CURRICULAR HIRE: We recommend the Board approve the following extra-curricular hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Tamar Yakovich	Miller Junior High	Head Volleyball Coach	03/10/23

EXTRA-CURRICULAR RESIGNATIONS: We recommend the Board approve the following extra-curricular resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Ivy Lyles	Aberdeen High School	Assistant Cross Country Coach	06/15/23
Ivy Lyles	Aberdeen High School	Assistant Track Coach	06/15/23
Rachel Wenzel	Aberdeen High School	Head Girls' Basketball Coach	03/10/23