

**ABERDEEN SCHOOL DISTRICT NO. 5  
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors  
Community Room, Aberdeen High School  
June 6, 2023, 6 p.m.

**AGENDA**

6:00 p.m. Regular Meeting Call to Order

Flag Salute

**Consent Agenda**

1. Minutes
2. Gifts to the District

Comments from Board Members

Presentations / Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and specify the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to [schoolboard@asd5.org](mailto:schoolboard@asd5.org).

Old Business

Superintendent's Report

1. Budget Update
2. WSSDA Conference
3. End-of-Year Events

Financial Services

1. **Fiscal Status Report**

New Business

1. **Historical Seaport Agreement**
2. **HVAC Contract**
3. **Special Services Contracts**
4. **Firefighting Academy Contract**
5. **GCU Student Teaching Agreement**
6. Next Meeting

Executive Session / Closed Session

Board Meeting Agenda  
June 6, 2023

Personnel Matters

1. [Personnel Report](#)
2. [Salary Schedules](#)
3. [Resolution 2023-04 Warrant Authority](#)
4. [Resolution 2023-05 Investment of Funds](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5  
BOARD INFORMATION AND BACKGROUND

June 6, 2023, 6 p.m.

Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on May 23, 2023, are enclosed for your review and approval.
2. Gifts to the District – The Test of Time Car Club sponsored a car show at Honda of Grays Harbor on behalf of the automotive program at Aberdeen High School and presented donations as follows:
  - a. \$2,504.00 from the Test of Time Car Club, and
  - b. \$1,650.00 from Honda of Grays Harbor.

Comments from the Board

Comments from the Public

The Board welcomes public comment on agenda items at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to [schoolboard@asd5.org](mailto:schoolboard@asd5.org) before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Old Business

Superintendent's Report

1. Budget Update – Superintendent Thake will provide an update on budget preparations and the reduced education plan for the 2023-2024 school year. We are recommending a workshop on July 11 and budget presentation and possible adoption on July 25.
2. WSSDA Conference – The annual WSSDA Conference takes place Nov. 16-18 in Bellevue. Registrations have been reserved.
3. End-of-Year Events – Graduation at Aberdeen High School will take place at 7 p.m. Friday, June 9 at Stewart Field and at 6 p.m. Thursday, June 8, at the Harbor Learning Center.

### Financial Services

1. Fiscal Status Report– Superintendent Thake will present the fiscal status report for the month. [Enclosure 2](#)

### New Business

1. Historical Seaport Agreement – An agreement with the Grays Harbor Historical Seaport to provide a summer maritime program is enclosed for your review and approval. [Enclosure 3](#)
2. HVAC Contract – A proposal from the Hermanson Co. for HVAC work in the District using budgeted ESSER funds is presented for your review and approval. [Enclosure 4](#)
3. Special Services Contracts – Proposals from agencies seeking to provide special services in the district were reviewed May 30. The enclosed list of qualified providers is presented for your review and approval. [Enclosure 5](#)
4. Firefighting Academy Contract – A contract with the City of Aberdeen for its Fire Department to provide a firefighting academy during Summer School is presented for your review and approval. [Enclosure 6](#)
5. GCU Student Teaching Agreement – A student teaching affiliation agreement with Grand Canyon University is presented for your review and approval. [Enclosure 7](#)
6. Next Meeting – The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, June 20, 2023, in the Community Room at Aberdeen High School.

### Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 30 minutes under RCW 42.30.110 (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 8](#)
2. Salary Schedules [Enclosure 9](#)
  - a. PSE Salary Schedule
  - b. Unaffiliated Classified Salary Schedule
  - c. AASP Salary Schedules
  - d. Central Office Administration Salary Schedules
3. Resolution 2023-04 Warrant Authority [Enclosure 10](#)
4. Resolution 2023-05 Investment of Funds [Enclosure 11](#)

ADJOURN

## ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the  
Board of Directors – May 23, 2023

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 6:00 p.m. Tuesday, May 23, 2023, in the Community Room at Aberdeen High School. In attendance were Jessica Jurasin, Annica Mizin and Jeremy Wright, along with Superintendent Jeffrey Thake and 25 patrons and staff. Director Suzy Ritter was excused.

The meeting began with the flag salute.

On a motion by Annica Mizin and seconded by Jessica Jurasin, the Board approved the Consent Agenda, which included the minutes from the regular meeting on May 9, 2023; payroll vouchers 834404 through 834434 for April totaling \$4,228,358.75; General Fund vouchers 834453 through 834555 and 834557 through 834559 totaling \$1,465,455.51; ASB Fund vouchers 834435 through 834452 and 834556 totaling \$18,378.51, and an overnight/out-of-state trip request for SkillsUSA at Aberdeen High School to travel to the national conference in Atlanta, Ga., on June 17-24, 2023.

Director Jurasin reported on the AHS Marching Band's trip to Victoria, B.C., where they took part in the Victoria Day Parade. She said the band's performance was extremely well received and the students were excellent ambassadors. Directors commented on the enjoyable social media posts showing the band's sharp appearance and great performance.

Following a presentation from junior CeCe Wood and 7<sup>th</sup> grader Dominik Wood, on a motion by Jessica Jurasin and seconded by Annica Mizin, the Board approved a new constitution restarting an Associated Student Body at the Harbor Learning Center. Skyla Bittner, a parent of students at the school and a Harbor High alumna, also spoke in support of reinstating the ASB.

On a motion by Jeremy Wright and seconded by Jessica Jurasin, the Board approved Resolution 2023-03 increasing the Transportation Vehicle Fund by \$190,000, from \$325,000 to \$515,000 in order to accept delivery of two buses this fiscal year.

On a motion by Jeremy Wright and seconded by Annica Mizin, the Board approved an update to Policy 3141 Nonresident Students.

Superintendent Thake provided an update on budget preparations and the reduced education plan for the 2023-2024 school year. He reported that the reduction in force letters were delivered to classified staff on Friday, that budget reductions of not more than \$3.5 million will be achieved for 2023-2024, and that

CALL TO ORDER

CONSENT AGENDA

COMMENTS FROM  
BOARD MEMBERS

HARBOR JR./SR.  
ASB

RES. 2023-03  
TRANSPORTATION  
VEHICLE FUND

POLICY 3141  
NONRESIDENT  
STUDENTS

SUPERINTENDENT  
REPORT

23-24 BUDGET  
UPDATE

careful monitoring of enrollment and revenue will continue to take place in planning for subsequent years.

Superintendent Thake reported that the audit for 2022-2023 has been completed with the auditors praising the district for its strong fiscal checks and balances. A finding in Special Education will result in changes to how the district recruits and contracts with special education and mental health professionals.

2021-2022 AUDIT

The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, June 6, in the Community Room at Aberdeen High School.

NEXT MEETING

At 6:43 p.m., President Jennifer Durney recessed the meeting for an executive session expected to last 15 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The meeting reconvened in regular session at 6:58 p.m.

EXECUTIVE  
SESSION

On a motion by Jessica Jurasin and seconded by Annica Mizin, the Board voted to approved the Personnel Report.

PERSONNEL  
REPORT

Under administrative matters, the Board accepted resignations from Shannon Ramsey as executive director of business and operations effective June 30 and Joan Hoehn as principal at Central Park Elementary School effective June 30.

CERTIFICATED

Under certificated matters, approved the hiring of Mary Mainio and Kevin Theonnes as principals for Summer School at Aberdeen High School effective May 1; approved the hiring of Suzanne Black, Tiffanie Burgher, Thomas Floch, Mariah Fuller, Myka Jugum, Tiffany Montoure, Rees Sturm, Rhonda Turner and Carla White as elementary teachers for Summer School effective June 20, the hiring of Shelbie Dickson as the culinary arts teacher, Ashley Emmett as the photography/graphics teacher Rebekah Fruh as the Care Careers teacher Mike Machowek as the forestry teacher and Travis Wheeler as the automotive teacher for Summer School at the Twin Harbors Skills Center branch effective June 20, the hiring of Rachel Wenzel as the ELA teacher for Summer School at Aberdeen High School effective June 20, Kris Bitar as the Special Education teacher Larry Fleming as the PE/Art teacher, Chris Howell as the Math/Science teacher, Cordell Trusty as the Social Studies teacher and Kasi Turner as the counselor for Summer School at the Harbor Learning Center effective June 16, the hiring of Brian Allen as a teacher at the Detention Center effective June 16, and the hiring of Margie Barlow as the ELA teacher, Anne Eisele as the Social Studies teacher and Kelly Hamblin as the PE teacher at Miller Junior High School effective June 20; approved the retirement of Dianne King as a teacher at Stevens Elementary School effective August 31, and approved the hiring of Linda Hayes as a substitute teacher for the District.

CLASSIFIED

Under classified matters, the Board approved the hiring of Guadalupe Arias-Morelia and Deborah Chapin, Breanna Gentry, Rebel Jordan, Shanna Lynch, Paula Raynor, Kelli Rohr and Racheal Rose as elementary para-educators for Summer School effective June 20; approved the hiring of for Mary Clinton and

Stephanie Medina as para-educators for Summer School at Aberdeen High School effective June 20 and Stephanie Medina as a maritime para-educator at Aberdeen High School effective July 10; the hiring of Stephanie Harriman as a Family Service Worker/GED tester at the Harbor Learning Center effective June 20, Amy Rasler as secretary for Summer School at the Harbor Learning Center effective June 16 and Tedd White as a family service worker at the Harbor Learning Center effective June 20, and the hiring of Alaina Delanoy as a para-educator at Miller Junior High School effective June 20; approved the application for reinstatement by Stephany Murray as a para-educator for the District effective August 30; approved a leave of absence for Yesenia Barragan, an interpreter for the District, effective June 1-9; approved the retirement of Kathy Linke as a para-educator at Stevens Elementary School effective August 27; approved the hiring of Curtis Eccles as the head coach for Girls' Basketball at Aberdeen High School effective November 13; approved the termination of Kyle Melinkovich as a .5 FTE assistant football coach at Aberdeen High School effective May 8, and approved the hiring of Camryn Cook as a substitute for the District.

On a motion by Jessica Jurasin and seconded by Annica Mizin, the Board approved the revised 2023-2024 Certificated Staffing List.

2023-2024  
CERTIFICATED  
STAFFING

On a motion by Annica Mizin and seconded by Jeremy Wright, with Jessica Jurasin recused, the Board approved the 2023-2024 Classified Staffing List.

2023-2024  
CLASSIFIED  
STAFFING

On a motion by Annica Mizin and seconded by Jeremy Wright, the Board approved the 2023-2024 Building Administration List.

2023-2024 BUILDING  
ADMINISTRATION

There being no further business, the regular meeting was adjourned at 7:01 p.m.

ADJOURN

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Jeffrey Thake, Secretary

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Jennifer Durney, President



*Our Children,  
Our Schools,  
Our Future*

TO: Dr. Jeffrey Thake, Superintendent  
 FROM: Elyssa Louderback, Financial Consultant  
 SUBJECT: Monthly Budget Report for April, 2023  
 DATE: May 23, 2023

**GENERAL FUND SUMMARY:**

Revenue--Receipts were \$ 7,491,375.00.

Expenditures-- Expenditures totaled \$ 4,880,222.34. Expenditures for staff salary and benefits account for 85.9% of all expenditures for the month, and 81.7% of the year to date total expenditures.

Fund Balance— Preliminary current month ending fund balance is \$ 2,915,371 all transactions to date have been posted. We had a positive cash flow of \$ 2,611,152.66 for the month.

**Additional General Fund Information**

**Revenue by Major Category:**

<u>Revenue Source</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of:</u>
Local Taxes	\$ 4,171,638	\$ 4,124,457	98.87%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 880,250	\$ 254,448	28.91%	Donations, Traffic Safety, Food Service, Misc
State, General	\$ 31,813,386	\$ 21,249,992	66.80%	Apportionment and LEA
State, Special	\$ 11,998,772	\$ 7,718,127	64.32%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 25,000	\$ 46,727	186.91%	Federal Forest; deducted from apportionment
Federal, Special	\$ 23,267,445	\$ 7,994,917	34.36%	Food Service, Fed Grants (Title I, Title 2, ESSER, etc)
Other Districts	\$ 67,000	\$ 90,653	135.30%	Non high payments from Cosmopolis SD
Other Agencies	\$ 52,000	\$ 23,333	44.87%	Private Foundations, ESD 113
Other Fin Sources	\$ -	\$ -		
<b>Totals</b>	<b>\$ 72,275,491</b>	<b>\$ 41,502,653</b>	<b>57.42%</b>	
			<b>66.67%</b>	<b>% of fiscal year elapsed</b>



**General Fund Expenditures by Activity:** (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

<u>Activity</u>	<u>Rev Budget</u>	<u>Actual YTD</u>	<u>Actual %</u>	<u>District payroll and/or:</u>
Board of Directors	\$ 88,000	\$ 26,799	30.45%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	\$ 411,519	\$ 253,801	61.67%	General Admin/ Supt Office
Business Office	\$ 548,168	\$ 402,456	73.42%	Fiscal operations
Human Resources	\$ 524,166	\$ 251,582	48.00%	Personnel & recruitment, labor relations
Public Relations	\$ 40,000	\$ 5,298	13.25%	Educational/admin info to public
Supervision of Instruction	\$ 1,426,263	\$ 714,624	50.10%	includes secretarial support
Learning Resources	\$ 384,932	\$ 203,017	52.74%	Library resources & staffing
Principal's Office	\$ 3,176,098	\$ 1,895,554	59.68%	includes Secretarial support
Guidance/Counseling	\$ 2,611,774	\$ 1,277,648	48.92%	Counselors/support services
Pupil Management	\$ -	\$ 8,718	100.00%	Bus & playground aides, etc
Health Services	\$ 2,285,790	\$ 1,581,831	69.20%	Health including: nursing, OT/PT/SLP, etc
Teaching	\$ 36,226,001	\$ 20,138,895	55.59%	classroom teachers/para support
Extra-curricular	\$ 1,157,179	\$ 857,362	74.09%	Coaching, advising, ASB supervision
Payments to Other Districts	\$ -	\$ -	0.00%	Payments to other districts/ Skills Center
Instructional Prof Dev	\$ 1,216,930	\$ 664,323	54.59%	Prof development; instructional staff
Instructional Technology	\$ 1,219,958	\$ 41,030	3.36%	classroom technology
Curriculum	\$ 795,389	\$ 954,282	119.98%	District materials adoptions/purchases; staff
Food Services	\$ 2,778,552	\$ 1,626,274	58.53%	Mgmt of food service for district
Transportation	\$ 1,397,036	\$ 996,869	71.36%	Co-op payments, fuel, insurance
Maint & Operations	\$ 4,035,002	\$ 2,500,162	61.96%	cust/maint/grounds, warehouse, security
Other Services	\$ 2,378,050	\$ 1,605,077	67.50%	Insurance, utilities, tech, print, motor pool
Transfers	\$ (120,000)	\$ (96,060)	80.05%	in district use of buses, vehicles, food service
Interfund Transfers	\$ 9,690,000	\$ 264,707	2.73%	Transfers (to Cap Proj/ Debt Service)
Totals	\$ 62,580,806	\$ 36,174,247	57.80%	
			66.67%	% of fiscal year elapsed

**CAPITAL PROJECTS FUND SUMMARY:**

Revenue--Total receipts were \$ 3,306.53 and consist of interest payments and rental fees.

Expenditures— There were no expenditures for the month.

Fund Balance—Current monthly ending fund balance is \$ 467,445.63.

**DEBT SERVICE FUND SUMMARY:**

Revenue--Total receipts were \$ 1,071,345.13 and consists of tax payments and transfers.

Expenditures— There were no expenditures for the month. The next payments will be made in June.

Fund Balance—Current month ending fund balance is \$ 2,225,865.51. Funds in this account are held for bond principal and interest payments.

**ASSOCIATED STUDENT BODY FUND SUMMARY:**

Revenue—There was \$ 32,797.78 for the month.

Expenditures-- Expenditures total 34.07% of the budgeted expenditures for this fiscal year.

Fund Balance—Current month ending fund balance is \$ 337,919.48.

**TRANSPORTATION VEHICLE FUND SUMMARY:**

Revenue--Total receipts were \$ 1,362.34 and consisted of insurance and interest.

Expenditures— There were no expenditures for the month.

Fund Balance—Current month ending fund balance is \$ 424,681.56

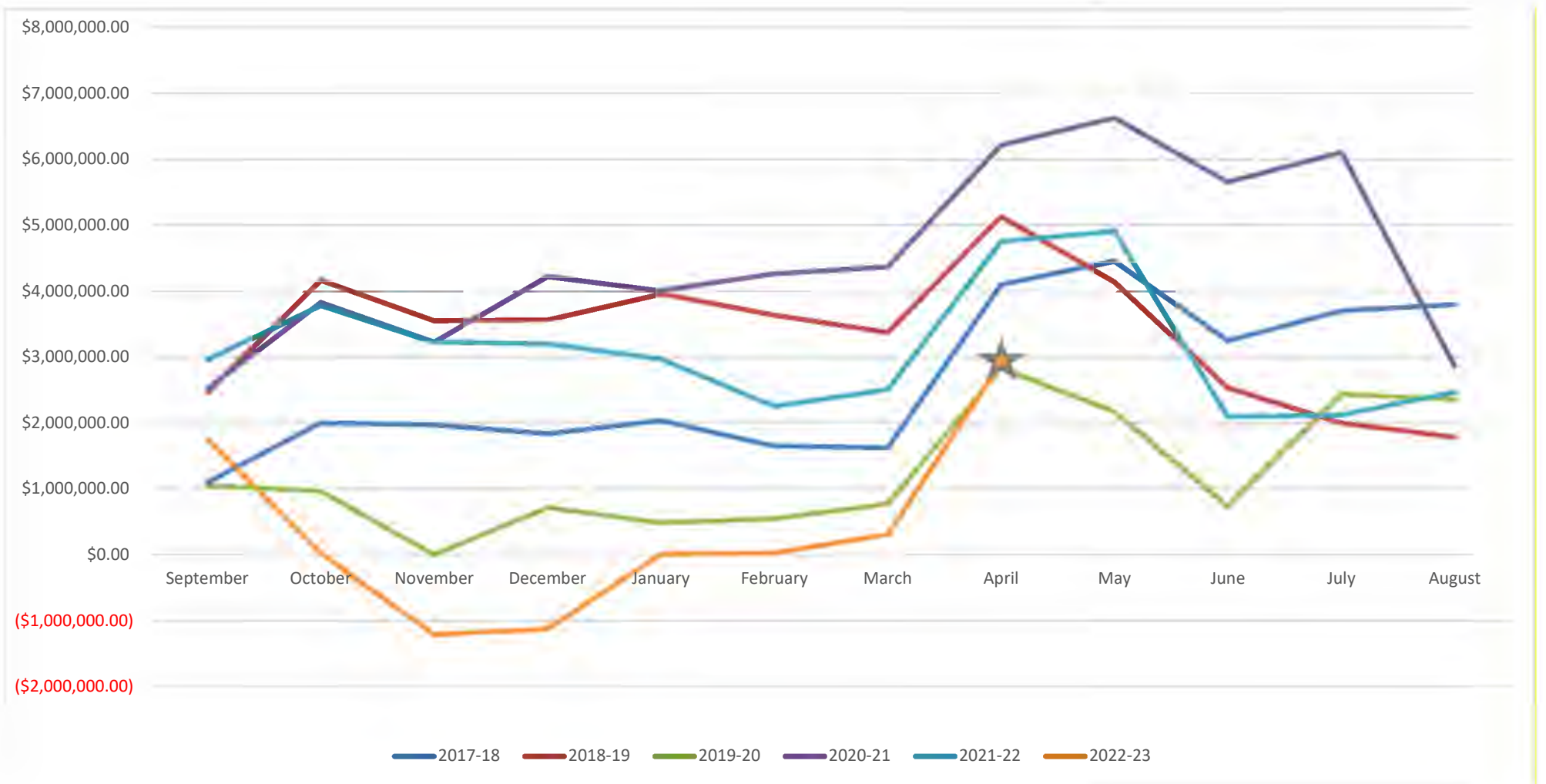
***SUMMARY OF BUDGET EXPENDITURE CAPACITY***

**Budget Capacity as of April, 2023:**

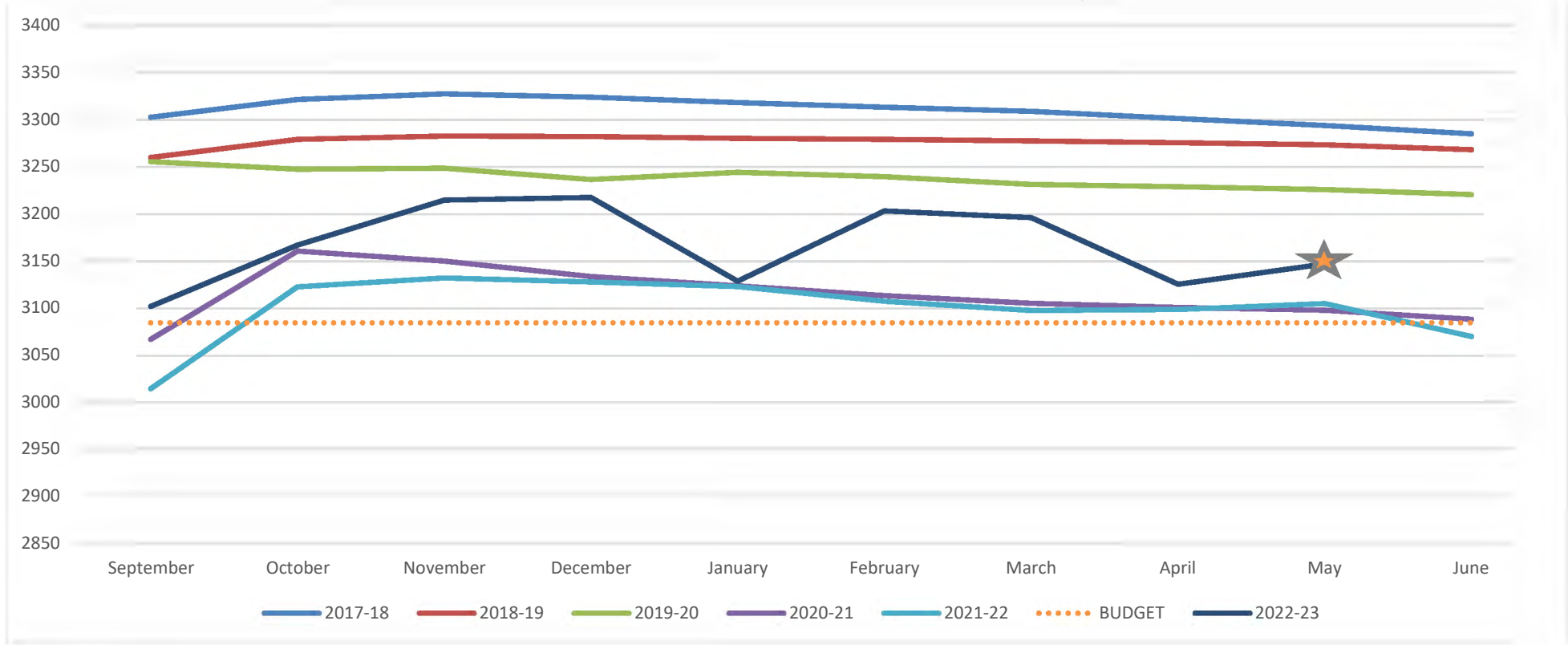
Fund	Budget	Expenditures YTD	Balance	% Expenditures	% Remaining
General	\$ 62,580,839	\$ 40,790,421	\$ 21,790,418	65.18%	34.82%
Capital Projects	\$ 9,900,000	\$ 1,193,059	\$ 8,706,941	12.05%	87.95%
Debt Service	\$ 3,195,782	\$ 3,137,374	\$ 58,408	98.17%	1.83%
ASB	\$ 457,750	\$ 155,948	\$ 301,802	34.07%	65.93%
Trans Vehicle	\$ 325,000	\$ 156,002	\$ 168,998	48.00%	52.00%

# GENERAL FUND FUND BALANCE TRENDS

End of April, 2023



# ENROLLMENT TRENDS as of May, 2023



AAFTE	Grades K – 5	Gr. 6 – 8	HS	Subtotal	Run Start/ Open Door	+/- (Budget) **
<b>2022-23 Budget</b>	<b>1,253</b>	<b>698</b>	<b>954</b>	<b>2,905</b>	<b>80</b>	<b>(+ 62.35) 3,085</b>
<b>2022-23 Actual</b>	<b>1,292.61</b>	<b>758.93</b>	<b>977.32</b>	<b>3,028.86</b>	<b>118.48</b>	<b>3,147.35</b>
2021-22 Actual	1,299.38	775.67	963.66	3,038.71	75.13	<b>+ 13.84 (3,100)</b>
2020-21 Actual	1,287.98	777.52	943.61	3,015.97	85.44	<b>+ 1.41 (3,100)</b>
2019-20 Actual	1,445.35	805.48	980.66	3,231.49	98.98	<b>+ 40.47 (3,290)</b>
2018-19 Actual	1,778.50	496.06	993.69	3,268.24	82.30	<b>+ 60.54 (3,290)</b>
2017-18 Actual	1,800.62	484.33	1,000.19	3,285.13	47.83	<b>+ 120.13 (3,165)</b>

\*\* New to the 2018-19 school year, RS/Open Doors are being included in the Budget enrollment data. They had not been included in budget projections as the funds “pass through” to other entities.

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of April, 2023

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 LOCAL TAXES	4,171,639	1,886,498.41	4,124,457.01		47,181.99	98.87
2000 LOCAL SUPPORT NONTAX	880,250	13,605.27	254,447.98		625,802.02	28.91
3000 STATE, GENERAL PURPOSE	31,813,386	3,328,797.95	21,249,991.92		10,563,394.08	66.80
4000 STATE, SPECIAL PURPOSE	11,998,772	849,301.39	7,718,126.65		4,280,645.35	64.32
5000 FEDERAL, GENERAL PURPOSE	25,000	46,726.67	46,726.67		21,726.67	186.91
6000 FEDERAL, SPECIAL PURPOSE	23,267,444	1,365,263.54	7,994,917.06		15,272,526.94	34.36
7000 REVENUES FR OTH SCH DIST	67,000	105.25	90,653.13		23,653.13	135.30
8000 OTHER AGENCIES AND ASSOCIATES	52,000	1,076.52	23,332.81		28,667.19	44.87
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	72,275,491	7,491,375.00	41,502,653.23		30,772,837.77	57.42
<u>B. EXPENDITURES</u>						
00 Regular Instruction	26,523,379	1,889,602.92	15,930,421.59	468,518.61	10,124,438.80	61.83
10 Federal Stimulus	4,551,891	412,623.77	4,070,667.16	37,914.48	443,309.36	90.26
20 Special Ed Instruction	7,145,845	623,150.24	5,307,830.01	2,032.11	1,835,982.88	74.31
30 Voc. Ed Instruction	2,821,313	243,854.95	1,949,687.82	36,730.23	834,894.95	70.41
40 Skills Center Instruction	323,862	33,286.06	227,647.85	180.53	96,033.62	70.35
50+60 Compensatory Ed Instruct.	6,536,287	510,955.35	3,557,889.88	222,716.39	2,755,680.73	57.84
70 Other Instructional Pgms	765,871	47,640.06	220,317.02	88,630.34	456,923.64	40.34
80 Community Services	2,256,893	168,608.83	1,443,699.75	113.10	813,080.15	63.97
90 Support Services	11,655,498	950,500.16	8,082,259.60	1,381,367.73	2,191,870.67	81.19
<u>Total EXPENDITURES</u>	62,580,839	4,880,222.34	40,790,420.68	2,238,203.52	19,552,214.80	68.76
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	9,690,000	.00	264,706.50			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	4,652	2,611,152.66	447,526.05		442,874.05	> 1000
<u>F. TOTAL BEGINNING FUND BALANCE</u>	3,183,523		2,467,846.44			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	3,188,175		2,915,372.49			
<u>(E+F + OR - G)</u>						

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	521,000	939,097.59
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	219,505	113,869.64
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	14,070	14,070.00
G/L 872 Committed to Econmc Stabilizatr	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	4,652	447,526.05
G/L 891 Unassigned Min Fnd Bal Policy	2,428,948	1,400,809.21
<u>TOTAL</u>	3,188,175	2,915,372.49

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of April, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES/OTHER FIN. SOURCES</b>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	16,000	3,306.53	39,815.75		23,815.75-	248.85
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	9,400,000	.00	.00		9,400,000.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	9,416,000	3,306.53	39,815.75		9,376,184.25	0.42
<b>B. EXPENDITURES</b>						
10 Sites	0	.00	400,554.96	0.00	400,554.96-	0.00
20 Buildings	9,900,000	.00	792,504.40	0.00	9,107,495.60	8.01
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	9,900,000	.00	1,193,059.36	0.00	8,706,940.64	12.05
<b>C. OTHER FIN. USES TRANS. OUT (GL 536)</b>						
	0	.00	.00			
<b>D. OTHER FINANCING USES (GL 535)</b>						
	0	.00	.00			
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</b>						
	484,000-	3,306.53	1,153,243.61-		669,243.61-	138.27
<b>F. TOTAL BEGINNING FUND BALANCE</b>						
	818,327		1,620,689.24			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</b>						
	XXXXXXXXX		.00			
<b>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</b>						
	334,327		467,445.63			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	334,327	467,445.63
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	334,327	467,445.63



30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of April, 2023

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	2,898,435	1,069,131.38	2,534,708.35		363,726.65	87.45
2000 Local Support Nontax	1,500	2,213.75	29,877.97		28,377.97-	> 1000
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	290,000	.00	264,706.50		25,293.50	91.28
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>3,189,935</u>	<u>1,071,345.13</u>	<u>2,829,292.82</u>		<u>360,642.18</u>	<u>88.69</u>
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	3,040,000	.00	3,040,000.00	0.00	.00	100.00
Interest On Bonds	154,882	.00	96,604.00	0.00	58,278.00	62.37
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	900	.00	770.00	0.00	130.00	85.56
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>3,195,782</u>	<u>.00</u>	<u>3,137,374.00</u>	<u>0.00</u>	<u>58,408.00</u>	<u>98.17</u>
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>D. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	<u>5,847-</u>	<u>1,071,345.13</u>	<u>308,081.18-</u>		<u>302,234.18-</u>	<u>&gt; 1000</u>
<u>F. TOTAL BEGINNING FUND BALANCE</u>	<u>2,521,730</u>		<u>2,533,946.69</u>			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	<u>XXXXXXXXX</u>		<u>.00</u>			
<u>H. TOTAL ENDING FUND BALANCE</u>	<u>2,515,883</u>		<u>2,225,865.51</u>			
<u>(E+F + OR - G)</u>						
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	2,515,883		2,225,865.51			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>2,515,883</u>		<u>2,225,865.51</u>			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of April, 2023

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	71,706	3,366.02	49,745.95		21,960.05	69.37
2000 Athletics	87,550	8,142.45	91,234.81		3,684.81-	104.21
3000 Classes	2,500	.00	.00		2,500.00	0.00
4000 Clubs	182,645	21,224.31	56,671.47		125,973.53	31.03
6000 Private Moneys	80,200	65.00	6,998.00		73,202.00	8.73
<u>Total REVENUES</u>	424,601	32,797.78	204,650.23		219,950.77	48.20
<u>B. EXPENDITURES</u>						
1000 General Student Body	37,300	4,731.46	17,033.42	0.00	20,266.58	45.67
2000 Athletics	136,410	4,464.13	102,011.38	5,433.02	28,965.60	78.77
3000 Classes	2,500	.00	.00	0.00	2,500.00	0.00
4000 Clubs	201,340	6,824.29	29,694.11	2,800.00	168,845.89	16.14
6000 Private Moneys	80,200	65.00	7,209.51	0.00	72,990.49	8.99
<u>Total EXPENDITURES</u>	457,750	16,084.88	155,948.42	8,233.02	293,568.56	35.87
<u>C. EXCESS OF REVENUES</u>						
<u>OVER (UNDER) EXPENDITURES (A-B)</u>	33,149-	16,712.90	48,701.81		81,850.81	246.92-
<u>D. TOTAL BEGINNING FUND BALANCE</u>	282,843		289,217.67			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	249,694		337,919.48			
<u>C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		7,500.00			
G/L 819 Restricted for Fund Purposes	249,694		330,419.48			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	249,694		337,919.48			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of April, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	5,150	1,362.34	29,627.55		24,477.55-	575.29
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	167,065	.00	.00		167,065.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	30,000	.00	.00		30,000.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	202,215	1,362.34	29,627.55		172,587.45	14.65
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	202,215	1,362.34	29,627.55		172,587.45	14.65
<u>D. EXPENDITURES</u>						
Type 30 Equipment	325,000	.00	156,001.66	356,527.65	187,529.31-	157.70
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	325,000	.00	156,001.66	356,527.65	187,529.31-	157.70
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	122,785-	1,362.34	126,374.11-		3,589.11-	2.92
H. <u>TOTAL BEGINNING FUND BALANCE</u>	247,415		551,055.67			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	124,630		424,681.56			
K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	124,630		424,681.56			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	124,630		424,681.56			

\*\*\*\*\* End of report \*\*\*\*\*

**CONTRACT FOR SERVICES  
BETWEEN  
ABERDEEN SCHOOL DISTRICT #5**

(hereinafter referred to as ASD #5)

216 North "G" Street  
Aberdeen, WA 98520

Grays Harbor Historical Seaport  
(hereinafter referred to as GHHS)

In consideration of the promises and conditions contained herein, ASD #5 and GHHS do mutually agree as follows:

**I. DUTIES OF GHHS**

GHHS shall perform the following duties to the satisfaction of ASD #5's designee:

A. The general objectives(s) of this contract shall be as follows:

- Provide support staffing and designates safe learning spaces, including onboard Lady Washington, for implementation of the Core Plus Maritime Materials Science program at Grays Harbor Historical Seaport Landing.

B. In order to accomplish the general objectives(s) of this agreement, GHHS shall perform the following specific duties:

- Provide a Program instructor and Site Coordinator to collaborate with the ASD designated Science Teacher with the implementation of Core + Maritime Materials Science curriculum.
- Administer background checks on all GHHS program staff members working with youth.
- Provide a list of GHHS program assistant positions to the Aberdeen School District Personnel office by June 1.
- Collaborate with District Director and designated science teacher regarding staffing, schedules and activities.
- Plan and coordinate the ASD science teacher in planning academic enrichment activities and supplies needed at the GHHS Seaport Landing and onboard Lady Washington.
- Provide academic assistance and recreation/enrichment activities for the minimum time requirements per the Core Plus Maritime Materials Science unit for school course credit.
- Provide facilities and program supplies for classroom operations.

c. The time schedule for completion of GHHS's duties shall be within the program dates:

- School Year: July 10, 2023 – July 26, 2023

## **II. DUTIES OF ASD #5**

In consideration of GHHS's satisfactory performance of the duties set forth herein, ASD #5 shall partner with GHHS as follows:

- A. Except for expressly provided herein, expenses necessary to GHHS's satisfactory performance of this agreement shall be covered by scholarship fund up to \$35 per day per student.
- B. ASD #5 will provide a District Director, a classified staff member who will instruct during the specified program dates, and food service support staff to plan and prepare any food at each site to be distributed during the program.
- C. Transportation will be provided for students enrolled in Afterschool Marine Materials Science program for ASD sites and GHHS Seaport Landing.
- D. ASD #5 will ensure an enrollment procedure is in place for students to access the Afterschool Marine Materials Science program, including daily attendance procedures, sign-in/sign-out procedures and withdrawal procedures aligned with district policies.

## **III. PROHIBITION AGAINST ASSIGNMENT**

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

## **IV. INDEPENDENT CONTRACTOR STATUS**

GHHS and GHHSs employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. District shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes on behalf of GHHS or GHHS's employee(s) or agent(s).

## **V. INDEMNIFICATION**

To the fullest extent permitted by law, GHHS agrees to defend, indemnify and hold harmless ASD, its directors, volunteers, students and employees from and against all expenses, damages, losses, claims, and liabilities, direct, indirect or consequential (including attorney fees incurred on such claims and in proving the right

to indemnification), arising out of or resulting from the acts or omissions of GHHS or the operation of the Afterschool Marine Materials Science program at ASD.

Similarly, ASD agrees to defend, indemnify and hold harmless GHHS, its directors, officers, and employees from and against all expenses, damages, losses, claims brought by third parties, and liabilities, direct, indirect, or consequential (including attorney's fees incurred) arising out of or resulting from the acts or omissions of ASD and/or its employees relating to the operation and use of the Afterschool Marine Materials Science program at Aberdeen High School.

## **VI. TERMINATION**

This Agreement may be terminated by either party, at any time, upon written notification thereof to the other party. The notice shall specify the date of termination. This written Agreement constitutes the mutual agreement of GHHS and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

## **VI. APPLICABLE LAW**

This agreement shall be governed by the laws of the State of Washington.

## **I. NON-DISCRIMINATION**

No person shall, on the ground of race, creed, color, national origin, mental/physical/sensory handicap, or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

## **II. EFFECTIVE DATE-DURATION**

This Agreement shall commence on the 1<sup>st</sup> day of July 2023. This agreement shall terminate at midnight on the 31<sup>st</sup> day of July 2023, with the sole exception of Section V (Indemnification) which shall continue to bind the parties.

## **III. FEDERAL BACKUP WITHHOLDING INFORMATION**

GHHS certifies to ASD #5 that GHHS is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. GHHS agrees to notify ASD #5 in writing if this information is not true.

**IV. CERTIFICATION REGARDING DEBARMENT, SUPERVISION, AND ELIGIBILITY**

The contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency.

IN WITNESS THEREOF, ASD #5 and GHHS have executed this Agreement consisting of four pages.

**GRAYS HARBOR HISTORICAL SEAPORT**

*Brandi Bednarik*

Brandi Bednarik, Executive Director

*5-27-23*

Date

**ABERDEEN SCHOOL DISTRICT #5**

\_\_\_\_\_  
Dr. Jeffery Thake, Superintendent

\_\_\_\_\_  
Date



May 24, 2023

**ATTENTION:** Aberdeen School District  
**PROJECT NAME:** KCDA HVAC Service  
**JOB NUMBER:** 14-XX-24237  
**SITE ADDRESS:** 216 N G St,  
Aberdeen, WA 98520  
**PHONE:** 360-538-2000



### PRICING

The pricing below is firm for a **60-day** period from the date of this proposal. All pricing is in accordance with KCDA Contract 23-270; Please call if you have any questions or comments.

<b>Total</b>	<b>\$527,335</b>
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### LEAD TIMES

- Permits: No permits are expected for this scope of work.
- Equipment: TBD
- Other: Staffing allocations should be committed within the next two weeks to ensure the correct team is assigned to this scope.

### SCOPE OF WORK

#### Base Bid

Hermanson has identified a preliminary schedule to support the RFP notice dated April 21, 2023. All work shall be in accordance with the KCDA Contract Rates and shall be charged at actuals with updates on cost tracking on a weekly basis. Any items that shall exceed the budgeted numbers shall be conveyed to the ESD staff for prior approval.

Approach: Hermanson has provided a preliminary staffing schedule that outlines the amount of staff on site to complete the scope of work. (attached). This schedule allows for one week of planning/site verification and then 10 weeks of execution to complete the work.

- Budgets
  - a) Lifts - \$2,500
  - b) Controls - \$150,000
  - c) Materials - \$20,000
- Engineering and drawings required for permits if required per KCDA rate sheet
- Project Tracking and correspondence from the Project Manager
- All labor, equipment, and materials related to above scope of work

### EXCLUSIONS (unless specifically stated above)

- Structural and electrical modifications
- Asbestos testing and/or abatement
- X-Ray or Scanning
- Concrete cutting & coring
- Excavation, back-fill & compaction
- Controls
- TABB
- Drywall Cutting/Patch and Paint
- Insulation
- Fire wrap
- Troubleshooting of existing equipment
- Sales Tax

### CLARIFICATIONS/ASSUMPTIONS

- Work is figured as regular day shift 6am-3pm
- Scope as described must be accepted by the Jurisdiction Having Authority (JHA) for the proposal to become valid
- Payments made after 60 days will have a 2% interest added to their monthly billing
- Proposal is valid for 30 days from date

Please reach out to me with any questions and I will be happy to provide more information.

Sincerely,

**HERMANSON COMPANY, LLP**



**Chris Kettman**

Owner Direct Representative

Mobile: (206) 639-3043

[ckettman@hermanson.com](mailto:ckettman@hermanson.com)

JOB NUMBER: 14-XX-XXXXX

\_\_\_\_\_  
Purchaser's Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
P.O. #



KCDA Rate Sheet - WASHINGTON

		Hours		Total
As-Built	\$	160.00	0	\$ -
Engineering	\$	140.00	0	\$ -
CAD	\$	90.00	0	\$ -
M&V	\$	160.00	0	\$ -
				\$ -
Sheetmetal Foreman	\$	160.00	416	\$ 66,560.00
Sheetmetal Field	\$	153.00	768	\$ 117,504.00
Sheetmetal Apprentice	\$	132.00	352	\$ 46,464.00
Plumbing/Fitting Foreman	\$	162.00	0	\$ -
Plumbing/Fitting Field	\$	155.00	0	\$ -
Plumbing/Fitting Apprentice	\$	133.00	0	\$ -
Per Diem	\$	176.00	192	\$ 33,792.00
				\$ -
Field Training	\$	175.00	0	\$ -
Field Service	\$	175.00	0	\$ -
				\$ -
Project Manager	\$	142.00	40	\$ 5,680.00
Assistant Project Manager	\$	128.00	0	\$ -
Project Engineer	\$	108.00	0	\$ -
Project Accountant	\$	108.00	20	\$ 2,160.00
Project Executive	\$	153.00	0	\$ -
Material Handler	\$	108.00	0	\$ -
Demolition Fee	\$	125.00	0	\$ -
				\$ -
		Labor Subtotal		\$ 272,160.00
Equipment			0	\$ -
Equipment Shipping (5%)	5%			\$ -
Lifts/Scaffolding (15%)	15%	2500		\$ 2,875
		Equipment/Rentals Subtotal		\$ 2,875
Sheetmetal Material				\$ 20,000
Plumbing Material				\$ -
Fitting Material				\$ -
		Materials Subtotal		\$ 20,000
Subcontract 1	Controls			\$ 150,000
Subcontract 2				\$ -
Subcontract 3				\$ -
Subcontract 4				\$ -
Subcontract 5				\$ -
		Subcontractor Subtotal		\$ 150,000
		Subtotal		\$ 445,035
Overhead & Profit 12%	12.0%			\$ 53,404
Performance Bond (1.3%)	1.30%			\$ 6,480
B&O Tax	0.71%			\$ 3,188
Insurance	1.23%			\$ 5,510
Warranty	0.75%			\$ 3,379
		Sell Price		\$ 527,335

**Attachment E2 - Services Price Schedule  
KCDA - Bid #23-270, HVAC Building Systems and Installation**

**NOTE: If your company provides any of the services listed below, please complete the price schedule.  
If services are not documented in pricing pages, fees must be justified by using RS Means.**

**WASHINGTON**

Design Services	Description	Regular Price or Rates	Discounted Price or Rates	Per Diem Charges (if any)	Mileage Charges (if any)	*Additional Discount on Large Projects: Y/N
	As-Built	\$175/hr	\$160/HR	\$176.00 per day (as per perdiem101.com)	n/a	Yes (5%)
	Engineering	\$155/HR	\$140/HR		n/a	Yes (5%)
	CAD	\$98/hr	\$90/HR		n/a	Yes (5%)
	Measure & Verify	\$175/hr	\$160/HR		n/a	Yes (5%)

Installation Services	Description	Regular Price or Rates	Discounted Price or Rates	Per Diem Charges (if any)	Mileage Charges (if any)	*Additional Discount on Large Projects: Y/N
	Sheetmetal Foreman	\$175/hr	\$160/HR		n/a	Yes (5%)
	Sheetmetal Journeyman	\$175/hr	\$153/HR		n/a	Yes (5%)
	Sheetmetal Apprentice	\$175/hr	\$132/HR		n/a	Yes (5%)
	Plumbing/Fitting Foreman	\$175/hr	\$162/HR		n/a	Yes (5%)
	Plumbing/Fitting Journeyman	\$175/hr	\$155/HR		n/a	Yes (5%)
	Plumbing/Fitting Apprentice	\$175/hr	\$133/HR		n/a	Yes (5%)

Training Services	Description	Regular Price or Rates	Discounted Price or Rates	Per Diem Charges (if any)	Mileage Charges (if any)	*Additional Discount on Large Projects: Y/N
	Field Training	\$225/HR	\$175/HR	\$176.00 per day (as per perdiem101.com)	\$75 per trip	Yes (5%)
	Field Service	\$225/HR	\$175/HR		\$75 per trip	Yes (5%)

Support Services	Description	Regular Price or Rates	Discounted Price or Rates	Per Diem Charges (if any)	Mileage Charges (if any)	*Additional Discount on Large Projects: Y/N
	Project Manager	\$158/HR	\$142/HR	\$176.00 per day (as per perdiem101.com)	n/a	Yes (5%)
	Assistant Pr. Manager	\$142/HR	\$128/HR		n/a	Yes (5%)
	Project Engineer	\$120/HR	\$108/HR		n/a	Yes (5%)
	Project Accountant	\$120/HR	\$108/HR		n/a	Yes (5%)
	Project Executive	\$170/HR	\$153/HR		n/a	Yes (5%)
	Material Handler	\$120/HR	\$108/HR		\$0.55 per mile	Yes (5%)

**\*Please detail additional discounts on large projects.**

**MISCELLANEOUS FEES**

In some cases additional charges may be necessary. These costs are for items delivered direct to member agencies. Attach additional pages as may be necessary for each manufacturer.

Performance Bond:	\$ 13% contract value	
Shipping:	\$ 5% of equipment cost	
Lift Gate Fee when required	\$ N/A	or RS Means
Rental Scaffolding/Lifts	\$ Cost plus 15%	or RS Means
Raceways	\$ N/A	or RS Means

**FUTURE DELIVERIES**

On occasion, KCDA Members will place orders near the end of the contract period for delivery after the contract period has expired.

Will your company honor orders placed during the contract period for future delivery?

No \_\_\_ Yes X Yes, but only if delivered before \_\_\_\_\_

## TERMS & CONDITIONS

This proposal is valid for 30 days from issue date.

**WARRANTIES/LIMITATIONS:** The Contractor warrants to the Owner that materials and equipment furnished under the Contract Documents will be of good quality and new unless otherwise required or permitted by the Contract Documents, that the Work will be free from defects not inherent in the quality required or permitted by law or otherwise, and that the Work will conform to the requirements of the Contract Documents. This warranty shall be for twelve (12) months from the date of substantiated completion. However, manufacturer warranties may extend beyond this time frame. The Contractor's warranty excludes remedy for damage or defect caused by abuse, modifications not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. Maintenance shall be in conformity with manufacturer's recommendations and documented by Owner or Owner's agent demonstrating items performed by a qualified individual. Purchaser's remedies are limited to repair or replacement, at Hermanson Company's option, of defective material or equipment. Under no circumstances shall Hermanson Company be responsible for any consequential or incidental damages to purchaser's property. Any action to enforce any rights of purchaser must be instituted within twelve (12) months of the date Hermanson Company begins installation.

**PAYMENT/SECURITY INTEREST/DEFAULT/HERMANSON REMEDIES:** A Twenty-five percent (25%) down payment will be collected prior to the commencement of work. Unless otherwise agreed to in writing, Purchaser shall be progress billed by the last day of each month for all work completed through the current billing period. All amounts billed are due Net 30 and Purchaser agrees to pay the same. Purchaser hereby grants to Hermanson Company a security interest in all equipment and accessories thereto supplied by Hermanson Company in performance of this contract, which shall be satisfied only upon payment in full of all amounts due under this contract. If Purchaser fails to pay the total amount due by the due date, the Purchaser shall be in default hereunder. Hermanson Company shall then have the right to exercise any and all remedies available to it by virtue of its security interest, including but not limited to, entry upon the premises and repossession of the equipment and accessories. Hermanson Company may file this document as a non-standard UCC-1 Financing Statement.

Additionally, Purchaser agrees and acknowledges:

(1) Purchaser shall pay Hermanson Company a LATE CHARGE of two percent (2%) per month on the unpaid balance upon which payment has not been received by the due date.

(2) Payment received shall be applied, at Hermanson Company's election, first to late charges and then to the oldest principle balance due, whether under this contract or unpaid amounts under previous contracts or Agreements.

**DELAYS/DAMAGES:** Hermanson Company shall not be liable for any loss, damage or delays occasioned by tire, strikes, material stolen after delivery upon premises, lock-outs, acts of God or the public enemy, accidents, boycotts, material shortages, disturbed labor conditions, delayed delivery of materials from Hermanson Company's suppliers, inclement weather, floods, freight embargos, cause incident to national emergencies, war, acts of the Purchaser or his agents, or other causes beyond the reasonable control of Hermanson Company. In the event of such delays or damages, the time for performance by Hermanson Company shall be extended for a reasonable time. If such delay results in additional cost or expenses to Hermanson Company, then purchaser shall reimburse Hermanson Company for such additional cost and/or expenses in addition to amounts otherwise due under this contract.

**CHANGES IN THE WORK:** The Purchaser may order changes in the work within the general scope of the contract consisting of additions, deletions, or other revisions. Hermanson Company shall not be required to make any such changes unless it first receives from the Purchaser a written change order and agrees to the charge by signing the change order. Any addition, deletion or other revision, which increases the costs or expenses of Hermanson Company, shall be due to Hermanson Company in addition to any amounts otherwise due under this contract.

**PROPERTY INSURANCE:** Unless otherwise agreed, the owner shall purchase and maintain property insurance upon all equipment and material delivered by Hermanson Company to the job site. Purchaser shall assume all risk of loss for such materials and equipment once delivered to the job site.

**PERMITS:** Unless otherwise designated, the Purchaser shall secure and pay for all permits, governmental fees and licenses necessary for the proper execution and completion of the work.

**TERMINATION OF CONTRACT/SUSPENSION OF PERFORMANCE:** This contract shall be terminated only upon mutual agreement of the parties. Hermanson Company may suspend its performance in the event of any of the following:

(1) Any act of the Purchaser or his/her agents, which prevents or inhibits Hermanson Company from timely performing its obligation under this Agreement.

(2) For the reasons specified above under Delays/Damages.

(3) If the Purchaser files a petition in bankruptcy, whether voluntary or involuntary, makes an assignment for the benefit of creditors or has a receiver appointed, or does any act inconsistent, or which may impair the Purchaser's ability to perform this contract Hermanson Company may suspend performance of its obligation under this Agreement until such time as 1) this Agreement is assumed by the Trustee in bankruptcy and/or 2) Hermanson Company is provided adequate assurance of future performance Hermanson Company is not responsible for any damages, whether direct, proximately caused, incidental, consequential or otherwise as a result of Hermanson Company suspension of performance hereunder.

If performance cannot begin or continue within a reasonable time after suspension, Hermanson Company at its sole discretion may terminate this Agreement.

**SUIT/ARBITRATION/ATTORNEY'S FEES:** In the event of any dispute under this contract, either party may elect that this matter be submitted to binding arbitration in Seattle, Washington, pursuant to the then-effective rules of the American Arbitration Association. In

\_\_\_\_\_  
Purchaser's Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
P.O. #

the event this matter is referred for collection, or if either party retains an attorney for the purpose of arbitration or suit, the prevailing party shall be entitled its actual cost and attorney's fees, all cost of collection, including licenses, collection agency fees and court costs, in addition to the amounts otherwise due. Venue and jurisdiction shall be laid in King County, Washington.

**ENTIRE AGREEMENT:** This represents the entire Agreement between the parties There are no other Agreements or promises that are not contained on either the front or backside of this Agreement.

**NOTICE TO CUSTOMER:** This contractor is registered with the State of Washington. registration number HERMACL005BJ as general/specialty contractor and has posted with the state a bond or cash deposit of \$12,000 for the purpose of satisfying claims against the contractor for negligent or improper work or breach of contract in the conduct of the contractor's business. This bond or cash deposit may not be sufficient to cover a claim that might arise for the work under your contract. If any supplier of materials used in your construction project or any employee of the contractor or subcontractor is not paid by the contractor or subcontractor, your property may be liened to force payment. If you wish additional protection you may request the contractor provide you with further information about lien release documents. General information is also available from the Department of Labor and Industries.

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Purchaser's Authorized Signature

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Date

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P.O. #

Provider	Mandatory			Quality resumes (0-5 points)	References (0-5 points)	Evidence school exper (Yes=1, No=0)	Description of svcs (Yes=1, No=0)	Evidence reliable svcs (Yes=1, No=0)	Exper w/ SWD (Yes=1, No=0)	Evidence IEP's, billing, etc (Yes=1, No=0)	Hrly rates vs others (0-5 points)	Total
	WA State license (Yes=1, No=0)	Insurance (Yes=1, No=0)	Susp/Debar (Yes=1, No=0)									
E-Therapy	1	1	1	3.00	2.33	1	1	1	1	1	3.00	16.33
Gifted Healthcare	1	1	1	3.33	3.67	1	1	1	1	1	1.33	16.33
Maxim Healthcare	0	1	1	3.00	1.33	1	1	0	1	1	1.00	11.33
National Recruiting Consultants LLC	1	1	1	0.67	1.00	0	1	0	1	1	3.00	10.67
Presence Learning	1	1	1	3.67	3.00	1	1	1	1	1	3.33	18.00
ProCare Therapy	0	1	1	3.00	3.00	1	1	1	1	1	2.67	15.67
Soliant	1	1	1	3.33	4.00	1	1	1	1	1	5.00	20.33
Sunbelt		1										1.00
The Stepping Stones Group LLC	0	1	1	3.33	3.67	1	1	1	1	1	2.67	16.67
Select Savvy	0.33	1	1	2.33	2.67	1	1	1	1	1	4.00	16.33
												0.00
												0.00
												0.00
												0.00

Teletherapy

Score greater than 15 was a successful bidder

Four proposals were received after the deadline:

- CareerStaff Unlimited LLC
- Linguabilities
- Preferred Healthcare Staffing
- The Hello Foundation



## **CONTRACT FOR SERVICES**

### **BETWEEN**

**ABERDEEN SCHOOL DISTRICT #5**  
(hereinafter referred to as "ASD #5")

### **AND**

**THE CITY OF ABERDEEN**  
(hereinafter referred to as "City" or "Aberdeen")

In consideration of the promises and conditions contained herein, ASD #5 and the City enter into this Contract for Services (hereafter referred to as "agreement") to provide students a summer Introduction to Fire Science program and do mutually agree as follows:

### **I. DUTIES OF THE CITY**

The Aberdeen Fire Department (hereafter "AFD") shall perform the following duties to the satisfactions of ASD #5's designee:

A. The general objectives(s) of this contract shall be as follows:

To provide students enrolled in the Twin Harbors Branch Skills center a 13-day Introduction to Fire Science program.

B. In order to accomplish the general objectives(s) of this agreement, AFD shall perform the following specific duties:

- Provide instructor(s) for the Introduction to Fire Science program who will meet certification requirements including fingerprinting and teacher certification application requirements in collaboration with the Twin Harbors Branch Skills Center Director; the process for teacher certification will be completed by June 1, 2023;
- Provide classroom space, necessary curriculum, and all necessary training, equipment, training grounds and personal protective gear necessary for successful implementation of the summer Introduction to Fire Science program;
- Implement the Introduction to Fire Science program in accordance with the mutually developed curriculum framework submitted to Office of Superintendent of Public Instruction for approval;
- Provide final grades for each enrolled student based on evaluation of progress and units of instruction identified in the curriculum framework;
- Keep records for attendance and grades;

- Provide students the opportunity to earn industry certification in First Aid/CPR.

C. The schedule for completion of AFD's duties shall be within the Introduction to Fire Science program dates:

- Summer: 13 days of instruction to be concluded by July 26, 2023.

## **II. DUTIES OF ASD #5**

In consideration of AFD's satisfactory performance of the duties set forth herein, ASD #5 shall partner with the AFD Introduction to Fire Science program as follows:

- A. Except for expressly provided herein, expenses necessary to AFD's satisfactory performance of this agreement shall be invoiced to ASD #5 by July 31, 2023. Expenses may include staff time, materials and supplies for enrolled students and certification costs for students, not to exceed \$6,000;
- B. ASD #5 will provide an administrator to oversee student enrollment in the Fire Science program;
- C. ASD #5 will provide a classroom space as needed;
- D. Transportation will be provided by ASD #5 for students to and from the skills center/high school facility;
- E. ASD #5 will provide breakfast and lunches for students on each class day.

## **III. PROHIBITION AGAINST ASSIGNMENT**

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

## **IV. INDEPENDENT CONTRACTOR STATUS**

AFD and AFD's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. ASD #5 shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes on behalf of AFD or AFD's employee(s) or agent(s).

## **V. INDEMNIFICATION**

To the fullest extent permitted by law, AFD agrees to defend, indemnify and hold harmless ASD #5, its directors, volunteers, students and employees from and against all expenses, damages, losses, claims, and liabilities, direct, indirect or consequential (including attorney fees incurred on such claims and in proving the right to

indemnification), arising out of or resulting from the acts or omissions of AFD or the operation of the Introduction to Fire Science program at ASD #5.

Similarly, ASD #5 agrees to defend, indemnify and hold harmless AFD, its directors, officers, and employees from and against all expenses, damages, losses, claims, and liabilities, direct, indirect, or consequential (including attorneys fees incurred on such claims and in proving the right to indemnification) arising out of or resulting from the acts or omissions of ASD #5 and/or its employees relating to the operation of the Introduction to Fire Science program.

## **VI. TERMINATION**

This agreement may be terminated by either party, at any time, upon written notification thereof to the other party. The notice shall specify the date of termination. This written agreement constitutes the mutual agreement of AFD and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

## **VII. APPLICABLE LAW**

This agreement shall be governed by the laws of the State of Washington.

## **VIII. NON-DISCRIMINATION**

No person shall, on the ground of race, creed, color, national origin, religion, sex, sexual orientation including gender expression or identity, the presence of any sensory, mental or physical disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this agreement.

## **IX. EFFECTIVE DATE-DURATION**

Notwithstanding the date of execution, this agreement shall commence on the 1<sup>st</sup> day of May, 2023. This agreement shall terminate at midnight on the 31st day of July 2023, with the sole exception of Section V (Indemnification) which shall continue to bind the parties.

## **X. FEDERAL BACKUP WITHHOLDING INFORMATION**

AFD certifies to ASD #5 that AFD is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. AFD agrees to notify ASD #5 in writing if this information is not true.

**XI. NOTICES**

Written notifications to the City shall be sent to the following:

Dave Golding, Fire Chief  
City of Aberdeen  
200 E. Market St, Aberdeen, WA 98277.

Written notifications to ASD #5 shall be sent to the following:

Dr. Jeffery Thake, Superintendent  
Aberdeen School District #5  
216 North "G" Street, Aberdeen, WA 98520.

**XII. CERTIFICATION REGARDING DEBARMENT, SUPERVISION, AND ELIGIBILITY**

The City certifies that it is not presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency.

IN WITNESS THEREOF, ASD #5 and AFD have executed this agreement consisting of four pages.

**CITY OF ABERDEEN**

\_\_\_\_\_  
Pete Schave, Mayor Date

\_\_\_\_\_  
Dave Golding, Fire Chief Date

**ABERDEEN SCHOOL DISTRICT #5**

\_\_\_\_\_  
Dr Jeffery Thake, Superintendent Date

## Student Teaching Affiliation Agreement Between GCU and Aberdeen School District

1. **PARTIES:** This Agreement is entered into on this May 18, 2023 day by and between Grand Canyon University (GCU) and Aberdeen School District located at 216 North G Street, Aberdeen, WA 98520. Hereafter referred to as the “District”.
2. **PURPOSE:** The purpose of this non-exclusive Agreement is to establish the terms and conditions under which students of GCU may participate in Student Teaching Internships, Practicums, and Observations at the schools located in the District.
3. **TERM:** The term of this Agreement begins May 18, 2023 and ends May 18, 2026.
4. **COMPLIANCE WITH HANDBOOK AND POLICY:** GCU and GCU’s participating students shall comply with all policies of the University and District. Students accepted to the District for clinical training shall be subject to all applicable policies and regulations of the District and GCU. Prior to assignment of students to the District, GCU will advise students of any specific requirements that must be met to participate in the clinical. These specific requirements are outlined in GCU’s student teaching manual. Failure to complete the requirements will result in non-placement of students.
5. **COOPERATING TEACHERS:** The District shall provide qualified Cooperating Teachers to provide oversight, feedback and mentoring to GCU’s participating students. Quality standards and service expectations for Cooperating Teachers are outlined in Exhibit A. GCU shall pay a \$500 stipend to Cooperating Teachers per each sixteen (16) week session of full-time service. Longer or shorter assignments will be assessed on a pro-rated basis. Compensation will not be provided for practicum courses. The stipends contemplated herein are to be paid directly to Cooperating Teacher. Should stipends be a lesser amount than those of the district, the participating student shall pay the difference. Stipend will be paid upon the completion of the student teaching semester providing all paperwork has been submitted. The relationship between Cooperating Teachers and GCU shall be that of an independent contractor and shall not be deemed to be that of an employer-employee relationship, joint venture, or partnership. Cooperating Teachers shall be solely responsible for the payment of his/her own state and federal income tax and self-employment tax as applicable.
6. **CONFIDENTIALITY:** GCU shall inform each participating student of Federal law governing the confidentiality of District student information, including FERPA. The District shall inform each participating student of any applicable state law governing the confidentiality of student information. The District shall also inform each participating Cooperating Teacher that he/she is bound to maintain in confidence, any documents or other confidential information about GCU to which he/she might have access. Any breach of confidentiality by a participating Student or Cooperating Teacher shall be grounds for immediate termination of the clinical experience.
7. **INDEMNIFICATION AND HOLD HARMLESS:** Neither party shall be responsible for personal injury or property damage or other loss except that resulting from its own negligence or the negligence of its employees or others for whom the party is legally responsible. The District will provide participating students with immediate first aid for work-related injuries or illnesses, such as blood or body fluid exposure.
8. **ASSIGNMENT:** The provisions of this agreement shall insure to the benefit of, and shall be binding upon the successors of the parties hereto. Neither this agreement nor any of the rights or obligations here under may be transferred or assigned without prior written consent of the other party.
9. **NOTICES:** Notices under this agreement shall be mailed or delivered to the parties as follows:

**Grand Canyon University**  
Dr. Meredith Critchfield  
Dean, College of Education  
Grand Canyon University  
3300 W. Camelback Road  
Phoenix, Arizona 85017

**Aberdeen School District**  
216 North G Street  
Aberdeen, WA 98520

- 10. MODIFICATION OF AGREEMENT:** This agreement may be modified only by written amendment executed by all parties.
- 11. TERMINATION:** Either party, upon thirty (30) days written notice to the other party, may terminate this agreement
- 12. PARTNERSHIP/JOINT VENTURE/EMPLOYMENT:** Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties.
- 13. NONDISCRIMINATION:** The parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Americans with Disability Act of 1990 and the regulations related thereto. The parties will not discriminate against any individual including but not limited to employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status or national origin. This section shall not apply to discrimination in employment on the basis of religion that is specifically exempt under the Civil Rights Act of 1964 (42 U.S.C. §2000 e).
- 14. RESPONSIBILITIES OF GCU:**
- A. To promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, to take prompt and effective remedial action when discrimination or harassment is found to have occurred and to promptly notify the District of the existence and outcome of any complaint of harassment by, against or involving any participating student.
  - B. GCU agrees to comply with all federal, state and local statutes and regulations applicable to the operation of the Agreement, including without limitations, laws relating to the confidentiality of student records.
  - C. GCU requires that all students who must enter a FIELDWORK SITE provide us with a current and clear copy of a background check. Students will be prohibited to move forward until this document is received.
  - D. GCU will maintain in full force and effect, at its sole expense and written by carriers acceptable to District:
    - i. Commercial General Liability (Minimum Requirements):
      - Limits of Liability:
      - \$1,000,000 Combined Single Limit
      - \$2,000,000 General Aggregate
      - \$1,000,000 Products Aggregate
      - \$1,000,000 Personal Injury
      - \$5,000 Medical Payments
      - Coverage:
      - Premises/Operation Liability
      - Medical Payments Liability
      - Contractual Liability
      - Personal Injury Liability
      - Independent Contractors
    - ii. Professional Liability, as related to Educational Services
      - Limits of Liability:
      - \$1,000,000 each wrongful act
      - \$1,000,000 aggregate
    - iii. Certificates of Insurance:

In witness whereof, the parties hereto have caused this Agreement to be duly executed and delivered by their respective officials thereunto duly authorized as of the date first above written.

**Grand Canyon University**

By:   
Signature

Name: Dr. Meredith Critchfield

Title: Dean, College of Education

Date: May 18, 2023

**Aberdeen School District**

By: \_\_\_\_\_  
Signature

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date:

## ADMINISTRATION

**HIRES:** We recommend the Board approve the following administrator hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Elyssa Louderback	Administration	Interim Executive Director of Business & Operations	06/01/23
Elyssa Louderback	Administration	Interim Executive Director of Business & Operations	07/01/23

## CERTIFICATED

**HIRE:** We recommend the Board approve the following certificated hire:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Paige Wallin	McDermoth Elementary	Teacher	08/30/23

**SUMMER SCHOOL HIRES:** We recommend the Board approve the following certificated summer school hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Myka Jugum	Elementary	Lead Teacher	06/20/23
Tiffany Montoure	Elementary	Lead Teacher	06/20/23
Jeremy Croman	Aberdeen High School	Math Teacher – 2 <sup>nd</sup> Session	07/10/23
Katie Foulds	Aberdeen High School	Math Teacher – 1 <sup>st</sup> Session	06/20/23
Kacy Karnath	Aberdeen High School	Science Teacher	06/20/23
Darby Carroll	HLC/GHA	Mentor Teacher	06/16/23
Rob Burns	Miller Junior High	Art Teacher	06/20/23
Natalie Tillery	Miller Junior High	Math Teacher	06/20/23

**RESIGNATIONS:** We recommend the Board approve the following certificated resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Tracy Adams	District	Speech Language Pathologist .5 FTE	08/15/23
Cheyenne Shere	Aberdeen High School	Science Teacher	08/18/23
Jeremy Totten	AHS/MJH	Choral Teacher	08/15/23
Josh Burnett	McDermoth Elementary	Teacher	08/15/23

## CLASSIFIED

**SUMMER SCHOOL HIRES:** We recommend the Board approve the following classified summer school hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Mason Campeau	Aberdeen High School	Paraeducator	06/20/23
Cassandra Chesterman	Harbor High School	Paraeducator	06/16/23

**LEAVE OF ABSENCE:** We recommend the Board approve the following classified leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Donna Probstfield	Transportation	Bus Driver	06/01/23-06/15/23

**RETIREMENTS:** We recommend the Board approve the following classified retirements:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Doreen Conrad	Miller Junior High	Paraeducator	10/02/23
Bonnie Lewis	AJ West Elementary	Paraeducator	08/31/23



**CLASSIFIED (Cont'd)**

**RESIGNATIONS:** We recommend the Board approve the following classified resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Lucas Barr	Central Park Elementary	Behavioral Support Specialist	06/02/23
Brandon Burns	McDermoth Elementary	Custodian	06/14/23

**EXTRA-CURRICULAR RESIGNATION:** We recommend the Board approve the following extra-curricular resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Gienelle Harless	Aberdeen High School	Assistant Girls' Basketball Coach	05/29/23

**Classified Substitute Hires:**

Kaytlin Jones  
Rebecca Presswood

ABERDEEN SCHOOL DISTRICT No. 5  
 PUBLIC EMPLOYEES OF WASHINGTON  
 AUGUST 31, 2023 - AUGUST 31, 2024

CLASS	POSITION	Step 1	Step 2	Step 3	Step 4	Step 5
A	Teaching/Learning Office Coordinator Special Services Office Coordinator School Office Coordinator CTE Office Coordinator Preschool Secretary High School Comptroller Purchasing/Maintenance Coordinator	\$27.48	\$28.86	\$30.31	\$32.23	\$33.39
B	State/Federal Program Secretary Technology Department Secretary Registrar Food Service Secretary Sub Coordinator/Reception Human Resources Assistant	\$23.54	\$24.73	\$25.92	\$27.27	\$28.71
C	Assistant School Secretary Attendance Secretary School Counselor Secretary Gear Up Secretary Accounts Payable Assistant	\$22.16	\$23.26	\$24.42	\$25.64	\$26.92
D	Print Shop Coordinator Interpreter for Deaf (non licensed) Interpreter for Language (non licensed) LRC Technician Special Service Vocational Assistant Student/Family Support Assistant ParaEducator ParaEducator - Bilingual ParaEducator - Behavior Intervention Asst	\$20.04	\$21.05	\$22.11	\$23.21	\$24.37
E	2133, 2431, 2432, 2433	\$22.04	\$23.14	\$24.32	\$25.53	\$26.79
F	Family Service Worker Multi-Media Technician MTSS Assistant Behavioral Support Specialist Online Education Technician <b>Speech Language Pathologist Technician</b> years experience	\$26.05	\$27.32	\$28.66	\$30.09	\$31.61
G	Child Care Coordinator ECEAP Family Service Worker Homeless Liaison - McKinney-Vento Act	\$27.48	\$28.86	\$30.31	\$32.23	\$33.39
H	Licensed/Certified Occupational Therapy Asst Specialist Licensed/Certified Speech Language Pathology Asst.	\$38.23	\$40.12	\$42.16	\$44.27	\$46.49

Effective: August 31, 2023

Board approval:

UNAFFILIATED SALARY SCHEDULE  
JULY 1, 2023 – JUNE 30, 2024  
**DRAFT**

	<b><u>POSITION</u></b>	<b><u>0.00</u></b>	<b><u>1.00</u></b>	<b><u>2.00</u></b>	<b><u>3.00</u></b>	<b><u>4.00</u></b>
U-15	TECHNOLOGY TEAM LEAD	\$44.21	\$46.42	\$48.74	\$51.17	\$53.73
U-14	REGISTERED NURSE	\$37.39	\$39.25	\$41.22	\$43.28	\$45.44
U-13	EXECUTIVE ASSISTANT	\$33.88	\$35.58	\$37.36	\$39.23	\$41.19
U-12		\$33.97	\$35.67	\$37.45	\$39.32	\$41.29
U-11	FOREMAN	\$32.34	\$33.96	\$35.66	\$37.44	\$39.31
U-10	STUDENT INFORMATION SYSTEMS TECHNOLOGY SYSTEM SUPPORT TECH. 2	\$30.79	\$32.32	\$33.94	\$35.64	\$37.42
U-9	ADMIN. ASSISTANT – FISCAL ADMIN. ASSISTANT - HUMAN RESOURCES	\$29.32	\$30.78	\$32.32	\$33.94	\$35.63
U-8	LICENSED PRACTICAL NURSE	\$27.91	\$29.30	\$30.77	\$32.31	\$33.92
U-7	TECHNOLOGY SUPPORT TECH. 1	\$26.57	\$27.90	\$29.30	\$30.76	\$32.30
U-6	ASSESSMENT DATA TECHNICIAN PAYROLL SPECIALIST	\$25.48	\$26.76	\$28.09	\$29.50	\$30.97
U-5	INDIAN EDUCATION COORDINATOR	\$24.17	\$25.38	\$26.65	\$27.98	\$29.38
U-4		\$22.98	\$24.13	\$25.34	\$26.61	\$27.94
U-3		\$21.87	\$22.96	\$24.11	\$25.32	\$26.58
U-2		\$20.84	\$21.88	\$22.98	\$24.13	\$25.33
U-1	HEALTH ASSISTANT	\$19.80	\$20.79	\$21.83	\$22.92	\$24.07

SCHOOL YEAR EMPLOYEE HOLIDAY/VACATION BENEFIT 7.7% (Nurses only)

Eligibility for salary schedule advancement is based upon verified years' of experience. Advancement from one step to another will occur only on July 1. Employees whose first day of work for the district occurred on or after Jan. 1 will have zero years of salary advancement on the following July.

Board Approval:

Effective: July 1, 2023

<b>POSITION</b>	Years <b>0-1 1.00</b>	<b>2-4 2.00</b>	<b>5-7 3.00</b>	<b>8+ 4.00</b>
Elementary Principal	\$146,334	\$149,777	\$153,221	\$156,664
Jr. High/Alternative HS Principal	\$152,073	\$155,516	\$158,959	\$162,402
Aberdeen High School Principal	\$157,812	\$161,255	\$164,698	\$168,141
Assistant Principal	\$140,596	\$144,039	\$147,482	\$150,925

Board Approval:  
Effective: July 1, 2023

ABERDEEN ASSOCIATION OF SCHOOL PRINCIPALS  
 JULY 1, 2022 - JUNE 30, 2023  
 REVISED

POSITION	Years 0-1 1.00	2-4 2.00	5-7 3.00	8+ 4.00
Elementary Principal	\$142,680	\$146,037	\$149,395	\$152,752
Jr. High/Alternative HS Principal	\$148,275	\$151,633	\$154,990	\$158,347
Aberdeen High School Principal	\$153,871	\$157,228	\$160,585	\$163,942
Assistant Principal	\$137,085	\$140,442	\$143,799	\$147,156

Board Approval:  
 Effective: July 1, 2022

ABERDEEN CENTRAL OFFICE ADMINISTRATORS

JULY 1, 2023 - JUNE 30, 2024

DRAFT

	Years	0-1	2-4	5-7
<b>POSITION</b>	<b>1.00</b>	<b>2.00</b>	<b>3.00</b>	
Executive Director of Business & Operations	\$157,812	\$162,976	\$168,141	
Director - Teaching & Learning	\$154,942	\$160,107	\$165,272	
Director - Special Education	\$154,942	\$160,107	\$165,272	
Director - Career & Technical Services	\$154,942	\$160,107	\$165,272	
Director - Human Resources	\$146,334	\$151,499	\$156,664	
Manager - Maintenance & Custodial Services	\$114,772	\$119,937	\$125,101	
Manager - Risk & Benefits	\$97,556	\$102,721	\$107,886	
Executive Assistant to Supt/ Communications Mgr	\$97,556	\$102,721	\$107,886	
Manager - Food Service	\$91,818	\$96,982	\$102,147	
Athletic Director (MS/HS)	\$119,937	\$125,101	\$130,266	

Board Approval:

Effective: July 1, 2023

**ABERDEEN CENTRAL OFFICE ADMINISTRATORS**  
**JULY 1, 2022 - JUNE 30, 2023**  
**REVISED**

	Years	0-1	2-4	5-7
<b>POSITION</b>	<b>1.00</b>	<b>2.00</b>	<b>3.00</b>	
Executive Director of Business & Operations	\$153,871	\$158,907	\$163,942	
Director - Teaching & Learning	\$151,073	\$156,109	\$161,145	
Director - Special Education	\$151,073	\$156,109	\$161,145	
Director - Career & Technical Services	\$151,073	\$156,109	\$161,145	
Director - Human Resources	\$142,680	\$147,716	\$152,752	
Manager - Maintenance & Custodial Services	\$111,906	\$116,942	\$121,978	
Manager - Risk & Benefits	\$95,120	\$100,156	\$105,192	
Executive Assistant to Supt/ Communications Mgr	\$95,120	\$100,156	\$105,192	
Manager - Food Service	\$89,525	\$94,561	\$99,596	
Athletic Director (MS/HS)	\$116,942	\$121,978	\$127,013	

Board Approval:  
 Effective: July 1, 2022

**Aberdeen School District No. 5**  
**Resolution No. 2023-04**

A RESOLUTION GRANTING AUTHORITY TO SIGN WARRANTS

**Whereas**, RCW 28A.330.080 specifies that money of first class school districts shall be paid out only upon orders for warrants signed by the president, or a majority of the Board of Directors, and countersigned by the secretary; and

**Whereas**, in the judgment of the Board of Directors of the Aberdeen School District No. 5 the orders for warrants issued by the district monthly are in such numbers that the signing of each warrant by the president personally imposes too great a task on the president; and

**Whereas**, the Board of Directors, after auditing all payrolls and bills as provided by RCW 28A.330.090, has authorized the issuing of warrants specified by date, number, name and amount, and the funds on which said warrants shall be drawn; now

**Therefore, be it resolved**, that the Board of Directors of Aberdeen School District No. 5 does hereby authorize Interim Executive Director of Business and Operations Elyssa Louderback, effective June 1, 2023, to draw and sign said orders for warrants. The Grays Harbor County Treasurer is hereby authorized to pay all warrants authorized by such signature.

The undersigned certify that the foregoing resolution was adopted at a duly convened meeting of the Board of Directors of Aberdeen School District No. 5 on the 6<sup>th</sup> day of June 2023, of which due notice was given in the manner provided by law with the following directors being present and voting:

Aberdeen School District No. 5  
Grays Harbor County, Washington

\_\_\_\_\_  
Jennifer Durney, President

\_\_\_\_\_  
Suzy Ritter, Vice President

\_\_\_\_\_  
Jessica Jurasin

\_\_\_\_\_  
Annica Mizin

\_\_\_\_\_  
Jeremy Wright

Attest: \_\_\_\_\_  
Jeffrey Thake  
Superintendent, Secretary to the Board



**Aberdeen School District No. 5  
Resolution No. 2023-05**

A RESOLUTION AUTHORIZING INVESTMENT OF FUNDS

**Whereas**, the Board of Directors of Aberdeen School District No. 5 will have General, Transportation Vehicle, Capital Projects, Debt Service and Associated Student Body funds that are not required for immediate use of the District; and

**Whereas**, it is the intent of Aberdeen School District No. 5 to utilize resources so as to maximize use of the taxpayers' dollars;

**Therefore, be it resolved**, that the Board of Directors of Aberdeen School District No. 5, Grays Harbor County, Washington, authorizes Jeffrey Thake, Superintendent, or his designee, Elyssa Louderback, Fiscal Officer, to invest such funds as they become available.

Dated and approved the 6<sup>th</sup> day of June 2022.

Aberdeen School District No. 5  
Grays Harbor County, Washington

\_\_\_\_\_  
Jennifer Durney, President

\_\_\_\_\_  
Jessica Jurasin

\_\_\_\_\_  
Annica Mizin

\_\_\_\_\_  
Suzy Ritter

\_\_\_\_\_  
Jeremy Wright

Attest: \_\_\_\_\_  
Jeffrey Thake  
Superintendent, Secretary to the Board