



**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Aberdeen High School and via webinar

January 17, 2023, 6 p.m.

AGENDA

Instructions for joining the meeting:

https://asd5-org.zoom.us/webinar/register/WN_gvZNfloaTyKO4TWHIUqrug

You will receive a confirmation email containing information about joining the webinar.

Join by phone: 1-253-215-8782; Meeting ID 821 7059 5034

6:00 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Accounts Payable
3. Gift to the District

Comments from Board Members

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to schoolboard@asd5.org.

Old Business

Superintendent's Report

1. [Board Appreciation](#)

Athletics and Activities

1. Athletic Director's Report
2. Miller Soccer
3. Football Transportation

Instructional Services

1. [Cross Credit Classes](#)

Board Meeting Agenda
January 17, 2023

2. [Wonder Media Agreement](#)
3. [Beauty School Contract](#)

Financial Services

1. [Fiscal Status Report](#)
2. [CSG Contract Addendum](#)

New Business

1. [Policy 3424 Overdose Reversal](#)
2. [Juvenile Court MOU](#)
3. [WSSB Agreement](#)
4. Next Meeting

Executive Session / Closed Session

Personnel Matters

1. [Personnel Report](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

January 17, 2023, 6 p.m.

Link to join the meeting:

https://asd5-org.zoom.us/webinar/register/WN_gvZNfloaTyKO4TWHIUqrug

You will receive a confirmation email containing information about joining the webinar.

Or, join by phone: 1-253-215-8782; Meeting ID: 821 7059 5034

Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on December 13, 2022, and the special meeting on January 10, 2023, are enclosed for your review and approval.
2. Accounts Payable – The payroll and accounts payable for December are presented for your review and approval.
3. Gift to the District – The FFA program at Aberdeen High School has received a gift in the amount of \$500 from the Lokken family fund at the Grays Harbor Community Foundation.

Comments from the Board

Comments from the Public

The Board welcomes public comment on agenda items at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes.

Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to schoolboard@asd5.org before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Old Business

Superintendent's Report

1. Board Appreciation – Superintendent Jeffrey Thake will present a proclamation celebrating January as School Board Appreciation Month. [Enclosure 2](#)

Athletics and Activities

1. Athletic Director's Report – Athletic Director John Crabb will present a report on fall activities and participation.

Board Information
January 17, 2023

2. Miller Soccer – Director Crabb and student athletes will present information requesting permission to add boys' soccer to the athletic offerings at Miller Junior High School.
3. Football Transportation – Director Crabb and Coach Todd Bridge are requesting an adjustment to the terms of the Board's permission for the out-of-district/overnight trip request regarding the football team's trip to Prosser last fall.

Instructional Services

1. Cross Credit Classes – CTE Director Lynn Green will present the Cross Credit Class List for your information. [Enclosure 3](#)
2. Wonder Media Agreement – Director Green will present an agreement with Wonder Media to provide lessons in the Visual Communications classes at Miller Junior High School during second semester. [Enclosure 4](#)
3. Chavez Beauty School – Director Green will present a contract with Chavez Beauty School to begin offering cosmetology classes in second semester at the Twin Harbors Skills Center. [Enclosure 5](#)

Financial Services

1. Fiscal Status Report – Executive Director of Business and Operations Shannon Ramsey will present the Fiscal Status Report for December. [Enclosure 6](#)
2. CSG Contract Addendum – Director Ramsey will present an additional scope of work to the contract with Construction Services Group on indoor air quality. [Enclosure 7](#)

New Business

1. Policy 3424 Overdose Reversal – An update to Policy 3424 Opioid Related Overdose Reversal is presented for first reading. [Enclosure 8](#)
2. Juvenile Court MOU – An agreement with Grays Harbor County establishing procedures for truancy cases is presented for your review and approval. [Enclosure 9](#)
3. WSSB Agreement – Special Education Director Rick Bates will present an agreement with the Washington State School for the Blind to provide orientation and mobility services in the District. [Enclosure 10](#)
4. Next Meeting – The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, February 7, 2023, in the Community Room at Miller Junior High School and via webinar.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 15 minutes under RCW 42.30.110 (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 11](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – December 13, 2022

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 6:00 p.m. Tuesday, December 13, 2022, in the Community Room at Aberdeen High School and via webinar following guidance for conducting remote meetings in compliance with the Open Public Meetings Act. In attendance were Annica Mizin, Suzy Ritter and Jeremy Wright, Superintendent Jeffrey Thake, 18 patrons and staff in person, and eight attending remotely. Director Jessica Jurasin was excused.

CALL TO ORDER

The meeting began with the flag salute.

On a motion by Suzy Ritter and seconded by Jeremy Wright, the Board approved the Consent Agenda, which included the minutes from the regular meeting on November 15, 2022; the November payroll vouchers 833667 through 833697 and 833804 totaling \$4,227,173.65, General Fund vouchers 833715 through 833803 totaling \$626,140.36, Capital Projects Fund voucher 833714 in the amount of \$228,268.99, ASB Fund vouchers 833698 through 833713 and 833805 totaling \$10,865.24, and surplus library materials from Stevens Elementary School.

CONSENT AGENDA

The Board elected officers for the ensuing year.

ELECTION OF OFFICERS

On a nomination by Suzy Ritter and seconded by Annica Mizin, the Board unanimously, by roll call vote, re-elected Jennifer Durney as president.

On a nomination by Jennifer Durney and seconded by Jeremy Wright, the Board unanimously, by roll call vote, elected Suzy Ritter as vice president.

On a nomination by Annica Mizin and seconded by Suzy Ritter, the Board unanimously elected Jeremy Wright as the legislative representative.

On a nomination by Annica Mizin and seconded by Jennifer Durney, the Board unanimously elected Annica Mizin as the representative to the Washington Interscholastic Activities Association.

President Durney expressed appreciation to Athletic Director John Crabb who drove the bowling team to Olympia so they could compete in a tournament.

COMMENTS FROM BOARD MEMBERS

President Durney acknowledged receipt of an email from a parent regarding a student matter.

Following discussion about the desirability of also having opioid reversal medication at both the junior high and the high school, on a motion by Annica Mizin amending the proposed policy to include all secondary schools and

POLICY 3424
OPIOID RELATED
OVERDOSE
REVERSAL

seconded by Jeremy Wright, the Board adopted a new policy as amended, 3424 Opioid Related Overdose Reversal.

Superintendent Thake discussed various initiatives and activities in the district, including communications with the Transportation Department during weather events, a meeting that took place with City of Aberdeen officials to discuss collaboration, drug sweep drills that took place at the secondary schools thanks to coordination with the Aberdeen Police Department, plans that are taking shape to close student learning gaps so that more students are at or above grade level, ongoing work by principals to make data-driven decisions to improve student performance, and enrollment trends and how the downward trend is likely to impact long-range facilities planning.

Principal Joan Hoehn gave a presentation about Central Park Elementary School that included an overview of the school, its programs and its school improvement plan.

Principal Joan Hoehn and ECEAP Director and Preschool Coordinator Cyndy Mitby gave a presentation about Hopkins Preschool and the ECEAP program that serves the region.

Executive Director of Business and Operations Shannon Ramsey presented the Fiscal Status and Enrollment Report for November. She reported ending fund balances of (\$1,345,822) in the General Fund; \$1,294,442 in the Capital Projects Fund, \$3,954,916 in the Debt Service Fund, \$295,512 in the ASB Fund and \$402,955 in the Transportation Vehicle Fund. Under enrollment, she reported that December's enrollment is 3,106.45 FTE, which is 21.45 FTE above budget.

On a motion by Director Jeremy Wright and seconded by Suzy Ritter, the Board accepted recommendations from CSG Building Commissioning Group for air quality improvement projects in schools. The improvements will be funded using federal Elementary and Secondary School Emergency Relief (ESSER) funds.

Following a presentation by Director Shannon Ramsey, on a motion by Director Ritter and seconded by Director Mizin, the Board voted to reject the single bid that was received for a window replacement project at the Administration Building and authorized the project to be readvertised.

On a motion by Director Mizin and seconded by Director Ritter, the Board approved an agreement with Morningside to work with the district to provide work experiences for students.

On a motion by Director Ritter and seconded by Director Wright, the Board approved an agreement with Fir Tree Piano Tuning of Olympia for 2022-2023.

SUPERINTENDENT
REPORT

CENTRAL PARK
SCHOOL AND
HOPKINS
PRESCHOOL
PRESENTATIONS

FISCAL STATUS
REPORT

AIR QUALITY
REPORT

WINDOW
REPLACEMENT BID

MORNINGSIDE
AGREEMENT

PIANO TUNING

On a motion by Director Ritter and seconded by Director Mizin, the Board approved a request from the CTE Automotive Program at Aberdeen High School that five vehicles be declared surplus as presented as the program has maximized their use for instructional purposes.

SURPLUS VEHICLES

On a motion by Director Wright and seconded by Director Ritter, the Board approved a recommendation from the Business Office that equipment and other items be declared surplus as presented in an inventory.

SURPLUS
EQUIPMENT

The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, January 17, 2023, in the Community Room at Aberdeen High School and via webinar.

NEXT MEETING

The Board decided to conduct a special meeting will be conducted on Tuesday, January 10, for the purpose of awarding a contract for new windows in the Administration Building.

SPECIAL MEETING

At 7:10 p.m., President Durney recessed the meeting for an executive session expected to last 15 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The meeting reconvened in regular session at 7:25 p.m.

EXECUTIVE
SESSION

On a motion by Director Mizin and seconded by Director Ritter, the Board approved the Personnel Report.

PERSONNEL
REPORT

Under certificated matters, the Board approved the hiring of Jeremy Croman as a teacher in the 21st Century Program at Aberdeen High School effective Nov. 21, Macoy Gronseth as a teacher in the 21st Century Program at Aberdeen High School effective Nov. 18, and Jennifer Pasternak as a teacher at Robert Gray Elementary School effective Jan. 4, 2023; approved a supplemental contract of eight additional days for Amy Grannemann, a counselor at Aberdeen High School, for 2022-23; approved a leave of absence for Chelsea Everson, a teacher at Aberdeen High School, effective Jan. 3 to Feb. 13, 2023; approved the hiring of Maria Manning as the musical director at Aberdeen High School with a production schedule to be determined; accepted resignations from Marithess Lang from the Link Crew (.5 FTE) and from Rick Stallo as the events manager, both at Aberdeen High School effective Nov. 18, and approved the hiring of Kerri Bramstedt and Kelli Zepplin as substitutes for the district.

CERTIFICATED

Under classified matters, the Board approved the hiring of Jessenia Lopez as an MTSS Assistant-Bilingual at Aberdeen High School effective Jan. 3, Ken Adams and Lisa Lund as a current-year bus drivers effective Nov. 21; approved assignment changes for Laura Sanz, from AHS comptroller to Special Education Office Coordinator at the Administration Building effective Jan. 3, Lynn Fletcher from a transitions para-educator to para-educator at Miller Junior High School effective Dec. 5, and Isaura Guzman from student-family support assistant to counseling and ASB secretary at Miller Junior High School effective Nov. 28,

CLASSIFIED

Esmeralda Flores to Central Park Elementary School as a Lead Food Service worker effective Dec. 5, Sarah Pendergrass to McDermoth Elementary School as a para-educator effective Nov. 28, Doreen Thompson to Miller Junior High School as a Food Service worker effective Dec. 8 and for Donnajeanne Williams to Miller Junior High School as a Food Service worker effective Nov. 21; approved a leave of absence for Yesenia Barragan, an interpreter for the District, effective Jan. 3 to April 1; accepted the resignation of Natalie Mills as a current-year para-educator at Robert Gray Elementary School effective Dec. 21, approved the hiring of James Martin as the assistant coach for Girls' Wrestling at Aberdeen High School effective Nov. 14; accepted the resignation of Romeo Sanchez as an assistant coach for Boys' Soccer at Aberdeen High School effective Nov. 10 and approved the hiring of Shelby Arnett, Andrea Atkins, Dillen Espana, Angela Howard, Paula Raynor and Austin Webster as substitutes for the District.

There being no further business, the regular meeting was adjourned at 7:27 p.m.

ADJOURN

Jeffrey Thake, Secretary

Jennifer Durney, President

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Special Meeting of the
Board of Directors – January 10, 2023

President Jennifer Durney convened the special meeting of the Aberdeen School District Board of Directors at 5:00 p.m. Tuesday, January 10, 2023, in the Board Room of the Administration Building and via webinar following guidance for conducting remote meetings in compliance with the Open Public Meetings Act. Directors Jessica Jurasin, Annica Mizin, Suzy Ritter and Jeremy Wright attended remotely. In attendance were Superintendent Jeffrey Thake and two staff members, with two remote attendees.

CALL TO ORDER

The meeting began with the flag salute.

Following a recommendation from the Executive Director of Business and Operations Shannon Ramsey, on a motion by Director Suzy Ritter and seconded by Director Jeremy Wright, the Board unanimously awarded a contract to the low bidder J.A. Morris Construction of Olympia to install new windows at the Administration Building at the base bid amount of \$639,000, not to exceed \$755,925 and to be paid using Elementary and Secondary School Relief (ESSR) funds.

WINDOW BID
AWARD

The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, Jan. 17, 2023, in the Community Room at Aberdeen High School and via webinar.

NEXT MEETING

There being no further business, the special meeting was adjourned at 5:03 p.m.

ADJOURN

Jeffrey Thake, Secretary

Jennifer Durney, President

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 17, 2023, the board, by a _____ vote, approves payments, totaling \$2,055,964.13. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 833806 through 833806, totaling \$2,055,964.13

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833806	1ST SECURITY BANK PAYROLL/PERS	12/29/2022	2,055,964.13
1	Computer	Check(s) For a Total of	2,055,964.13

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As of January 17, 2023, the board, by a _____ vote, approves payments, totaling \$2,047,632.50. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE:
Warrant Numbers 833807 through 833836, totaling \$2,047,632.50

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833807	1st Security Bank-Child Suppo	12/30/2022	2,642.21
833808	Aberdeen High School-AHS Schol	12/30/2022	85.00
833809	Aberdeen Sd #5 Revolving Fund	12/30/2022	1.60
833810	Aberdeen School District #5	12/30/2022	300.00
833811	Aberdeen School District-SERS	12/30/2022	167,752.80
833812	Aberdeen School District-TRS	12/30/2022	431,519.18
833813	Aberdeen School District Defer	12/30/2022	28,190.00
833814	Bank Of The Pacific	12/30/2022	697,400.61
833815	Cnty/city Mun Ees	12/30/2022	3,108.77
833816	Dynamic Collectors	12/30/2022	1,373.55
833817	E.S.D.#113 Unemployment Coop	12/30/2022	8,831.06
833818	Ed.Serv.Dist.#113	12/30/2022	31,487.79
833819	Employment Security	12/30/2022	16,845.36
833820	First Choice Health	12/30/2022	1,394.25
833821	GESA	12/30/2022	6,010.00
833822	HCA-SEBB BENEFITS-600D01	12/30/2022	581,083.93
833823	HCA-SEBB FLEX SPEND-600D01	12/30/2022	3,449.45
833824	Legal Shield	12/30/2022	63.80
833825	Pse Of Wa	12/30/2022	5,663.02
833826	The Standard Insurance Company	12/30/2022	6,584.93
833827	Tsa Consulting Group Inc	12/30/2022	14,372.00
833828	Twin Star Credit Union	12/30/2022	260.00
833829	Twin Star Scholarship Acct	12/30/2022	60.00
833830	Twinstar Pse Local Dues	12/30/2022	59.50
833831	United Way	12/30/2022	362.38
833832	Veba Contributions-Y1286.001	12/30/2022	14,382.84
833833	Wa State School Ret Assn	12/30/2022	28.00
833834	Wea Chinook	12/30/2022	81.60
833835	Wea Payroll Deductions	12/30/2022	23,717.21
833836	Payroll Warrant	01/04/2023	521.66

30 Computer Check(s) For a Total of 2,047,632.50

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As of January 17, 2023, the board, by a _____ vote, approves payments, totaling \$396,246.90. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: CAPITAL PROJECTS
Warrant Numbers 833837 through 833837, totaling \$396,246.90

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833837	KCDA Purchasing Coop.	01/18/2023	396,246.90
1	Computer	Check(s) For a Total of	396,246.90

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 17, 2023, the board, by a _____ vote, approves payments, totaling \$17,178.99. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: ASB FUND
Warrant Numbers 833838 through 833854, totaling \$17,178.99

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833838	Aberdeen Sd #5 Revolving Fund	01/18/2023	4,625.00
833839	Aberdeen School District #5 -	01/18/2023	216.18
833840	Aberdeen School District #5	01/18/2023	181.05
833841	Aberdeen High School (asb)	01/18/2023	270.00
833842	BAY CITY SAUSAGE CO	01/18/2023	1,239.00
833843	Bsn Sports	01/18/2023	2,633.78
833844	FLOSPORTS INC	01/18/2023	106.30
833845	Formula Impressions/DBA St. Lo	01/18/2023	239.60
833846	Harbor Awards & Engraving	01/18/2023	460.54
833847	Harbor Pacific Bottling Co	01/18/2023	48.99
833848	Mettler-Toledo	01/18/2023	830.56
833849	MMA Signatures LLC	01/18/2023	2,700.00
833850	North Beach Jr/sr High School	01/18/2023	300.00
833851	PNW Printworks, Llc	01/18/2023	289.06
833852	Puyallup High School	01/18/2023	400.00
833853	US Foods - Seattle	01/18/2023	168.63
833854	Washington Officials Associati	01/18/2023	2,470.30

17 Computer Check(s) For a Total of 17,178.99


ABERDEEN HIGH SCHOOL ASB

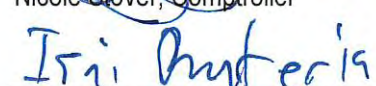
Accounts Payable January 2023

The following bills were submitted for payment by the Comptroller's office for the month of January:

DATE	CLUB/ACCOUNT	PAYEE	DESCRIPTION	AMOUNT
11-30-2022	Cheerleading	Aberdeen School District	Office Copies November	\$ 1.50
11-30-2022	Various	Aberdeen School District	Postage November	\$ 179.95
12-30-2022	InvestED	AHS - ASB	InvestED Payments	\$ 270.00
12-30-2022	InvestED	ASD5 - CTE	InvestED Payments (Yearbooks)	\$ 130.00
11-30-2022	Various	ASD5 - CTE	Print Shop November	\$ 86.18
12-30-2022	Wrestling	Bay City Sausage Company	Beef Jerky Products	\$ 1,239.00
11-09-2022	Uniforms/Officials	BSN Sports	Boys Basketball Uniforms	\$ 1,274.31
12-05-2022	Boys Basketball	BSN Sports	Game Balls & Scorebooks	\$ 1,020.84
12-05-2022	Girls Basketball	BSN Sports	Game Balls & Scorebooks	\$ 338.63
12-18-2023	Wrestling	FloSports (Track Wrestling)	GH Championships Tournament	\$ 106.30
12-08-2022	Girls Bowling	Formula Impressions	Bowling Shirts	\$ 239.60
12-12-2023	Wrestling	Harbor Awards	GH Championships Awards	\$ 460.54
11-22-2022	Uniforms/Officials	Mettler-Toledo	Wrestling Scale Calibration	\$ 830.56
12-13-2022	Flying Hands	MMA Signatures, LLC	ASL Guest Speaker Matt Hamill	\$ 2,700.00
12-05-2022	Girls Bowling	PNW Printworks	Logo Printing on Team Shirts/Banner	\$ 289.06
12-10-2022	Wrestling	Puyallup High School	Wilfong Classic Entry Fee	\$ 400.00
12-26-2022	Various	U.S. Bank	VISA Procurement Card Purchases	\$ 1,493.61
Total:				\$ 11,060.08

Motion / Tabled By: Makenna Parris
Seconded By: Hugo Garcia
ASB Meeting Date: Jan 05, 2023


 Nicole Stever, Comptroller
 Date **1-5-2023**


 Isai Renteria, ASB Treasurer
 Date **1/5/23**

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 17, 2023, the board, by a _____ vote, approves payments, totaling \$24,401.68. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL & ASB FUNDS
Warrant Numbers 833855 through 833856, totaling \$24,401.68

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833855	1ST SECURITY BANK PC	01/18/2023	22,504.23 GF
833856	1ST SECURITY BANK PC	01/18/2023	1,897.45 ASB
2	Computer	Check(s) For a Total of	24,401.68

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 17, 2023, the board, by a _____ vote, approves payments, totaling \$733,773.86. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: GENERAL FUND
Warrant Numbers 833857 through 833949, totaling \$733,773.86

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833857	1ST SECURITY BANK PAYROLL/PERS	01/18/2023	2,974.29
833858	Aberdeen School Dist-Cte Impre	01/18/2023	1,043.71
833859	Aberdeen Office Equipment Inc	01/18/2023	6,831.01
833860	Aberdeen Sanitation	01/18/2023	6,317.44
833861	Aberdeen Sd #5 Revolving Fund	01/18/2023	276.65
833862	Airgas Usa, Llc	01/18/2023	3.29
833863	Amazon Capital Services	01/18/2023	811.81
833864	Apple Computer Inc	01/18/2023	1,744.19
833865	Aramark Uniform Services	01/18/2023	68.22
833866	Auto-Chlor	01/18/2023	229.07
833867	Avant Assessment	01/18/2023	94.70
833868	BASICS NW LLC	01/18/2023	10,350.00
833869	BC Technologies Co DBA Final F	01/18/2023	703.00
833870	BEHAVIORAL HEALTH RESOURCES	01/18/2023	105,116.00
833871	Bickar, Denny	01/18/2023	400.00
833872	Cascade Natural Gas	01/18/2023	40,796.80
833873	Caskey Industrial Supply Co In	01/18/2023	46.74
833874	Centurylink	01/18/2023	1,848.88
833875	CHARLIES PRODUCE	01/18/2023	6,638.33
833876	Cintas Corporation	01/18/2023	8,591.00
833877	City Of Aberdeen	01/18/2023	19,183.39
833878	Comcast	01/18/2023	353.55
833879	Creative Office	01/18/2023	2,911.89
833880	Cts Language Link	01/18/2023	7.24
833881	Daily Journal Of Commerce	01/18/2023	731.40
833882	Dairy Fresh Farms	01/18/2023	9,839.29
833883	Dancing Goats Coffee	01/18/2023	128.93
833884	Denis, Heather	01/18/2023	180.00
833885	Dept Of Natural Resources	01/18/2023	71.00
833886	Domino's Pizza	01/18/2023	382.20
833887	ENTOURAGE YEARBOOKS	01/18/2023	100.00
833888	ESD 112	01/18/2023	6,880.00
833889	ESD 113	01/18/2023	28,280.69

Check Nbr	Vendor Name	Check Date	Check Amount
833890	Espresso Products Direct (epd	01/18/2023	465.07
833891	FAIRFAX HOSPITAL	01/18/2023	11,760.00
833892	Ferrellgas	01/18/2023	1,854.06
833893	Franz Family Bakeries	01/18/2023	2,838.08
833894	G12 Communications LLC	01/18/2023	835.89
833895	Gaggenet Inc	01/18/2023	396.75
833896	Garland/DBS, Inc.	01/18/2023	17,283.76
833897	Grays Harbor Community Hospita	01/18/2023	8,837.46
833898	Greater Grays Harbor, Inc	01/18/2023	2,054.00
833899	Guardian Security Systems, Inc	01/18/2023	25,414.00
833900	Harbor Architects	01/18/2023	4,615.00
833901	Harbor Auto & Truck Parts	01/18/2023	27.99
833902	Harbor Disposal Co Inc	01/18/2023	2,410.84
833903	HENRY SCHEIN, INC	01/18/2023	196.34
833904	Home Depot	01/18/2023	85.67
833905	Home Depot Pro Institutional	01/18/2023	757.56
833906	Hoquiam School District #28	01/18/2023	42,780.93
833907	Jacknut Apparel	01/18/2023	545.18
833908	James Bennett DBA Olympic Pen	01/18/2023	90.00
833909	Johnstone, Mia	01/18/2023	2,400.00
833910	Johnson Controls Inc (pay)	01/18/2023	5,676.53
833911	KCDA Purchasing Coop.	01/18/2023	6,158.56
833912	Lemay Mobile Shredding	01/18/2023	220.00
833913	Louderback, Elyssa L	01/18/2023	1,500.00
833914	Marshall's Garden & Pet Store	01/18/2023	52.31
833915	Nasco Arts And Crafts	01/18/2023	98.43
833916	Ocosta School Dst #172	01/18/2023	19,125.00
833917	OSPI	01/18/2023	5,584.76
833918	Pacifica Law Group LLP	01/18/2023	11,652.00
833919	Parris, Trinity A	01/18/2023	976.25
833920	Petrocard Inc	01/18/2023	10,322.98
833921	Pioneer Healthcare Services LL	01/18/2023	6,480.00
833922	PresenceLearning Inc	01/18/2023	43,173.00
833923	PRISMS OF REALITY INC	01/18/2023	22,240.00
833924	Pud #1 Of Grays Harbor Co	01/18/2023	51,329.37
833925	Puget Sound Joint Purchasing C	01/18/2023	450.00
833926	Ricoh Usa Inc	01/18/2023	608.18
833927	Sesac Inc	01/18/2023	187.00
833928	SILKE COMMUNICATIONS	01/18/2023	446.32
833929	Soliant Health	01/18/2023	28,731.78
833930	Sound Publishing, Inc.	01/18/2023	948.75
833931	SOUTHWEST WASHINGTON FOOD HUB	01/18/2023	4,372.75
833932	Star Electric	01/18/2023	147.26
833933	Ted Brown Music	01/18/2023	13,326.97
833934	The Daily World	01/18/2023	174.00
833935	The Hello Foundation	01/18/2023	17,688.00
833936	Thermal Supply Inc	01/18/2023	307.82
833937	US Foods - Seattle	01/18/2023	40,433.53
833938	Us Postal Service (cmrs-Fp)	01/18/2023	2,000.00
833939	Verizon Wireless	01/18/2023	2,826.03

Check Nbr	Vendor Name	Check Date	Check Amount
833940	Wasa Region 113	01/18/2023	175.00
833941	Wasbo	01/18/2023	375.00
833942	Wash State Skills Ctr Direct A	01/18/2023	448.46
833943	Washington School Personnel As	01/18/2023	175.00
833944	Wcp Solutions	01/18/2023	125.98
833945	Westcare Clinic	01/18/2023	85.00
833946	WSIPC	01/18/2023	323.48
833947	YMCA	01/18/2023	43,928.15
833948	Zones, Inc	01/18/2023	784.61
833949	Spargo's Printing	01/18/2023	532.31 ASB
93	Computer	Check(s) For a Total of	733,773.86

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 17, 2023, the board, by a _____ vote, approves payments, totaling \$2,786.65. The payments are further identified in this document.

Total by Payment Type for Cash Account, ACCOUNTS PAYABLE: COMP TAX
Warrant Numbers 833950 through 833951, totaling \$2,786.65

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
833950	Bank Of The Pacific (use Tax)	01/18/2023	2,352.17 GF
833951	Bank Of The Pacific (use Tax)	01/18/2023	434.48 ASB
2	Computer	Check(s) For a Total of	2,786.65

The State of Washington



Proclamation

WHEREAS, the mission of Washington's public school system is to ensure that all students achieve at high levels and possess the knowledge and skills to be responsible members of a democratic society and enjoy productive and satisfying lives; and

WHEREAS, Washington's 295 locally-elected school boards of directors and nine elected educational service district (ESD) boards are the core of the public education governance system in our state, serve more than 1.1 million students, have a combined annual budget of over \$15 billion, and employ approximately 120,000 people; and

WHEREAS, school boards play a crucial role in promoting student learning and achievement by creating a vision, establishing policies and budgets, and setting clear standards of accountability for all involved; and

WHEREAS, school board directors are directly accountable to residents in their districts and regions, serving as a vital link between members of the community and their schools; and

WHEREAS, school boards and ESDs provide a passionate voice of advocacy for public schools and the welfare of school children; and

WHEREAS, it is appropriate to recognize school board directors as outstanding public servants and champions for public education;

NOW, THEREFORE, I, Jay Inslee, Governor of the state of Washington, do hereby proclaim January 2023 as

School Board Recognition Month

in Washington, and I encourage all people in our state to join me in this special observance.

Signed this 4th day of January, 2023

Governor Jay Inslee



Cross Credited Classes for AHS/Twin Harbors 2022-23

English

Business Communications I and II
Criminal Justice (skills center)

English or Occupational
English, Social Studies, CWP, Civics or Occupational

Financial Education

Independent Living
Introduction to CAT's Cave
CAT's Cave
Financial Future
Advanced Banking and Finance
Financial Basics

Finance, Occupational or Elective
Finance, Occupational or Elective
Finance, Occupational or Elective
Finance, Occupational or Elective
Finance, Occupational or Elective
Finance, Occupational or Elective

Fine Arts

Design Fundamentals
Drawing and Painting
Intermediate Drawing and Painting
Jewelry and Metal Sculpture
Pottery and Sculpture
Mixed Media Sculpture
Photography I, II, III and IV
Yearbook
Graphic Design
Video Production
Almost Live
3D Modeling/Game Design
Beginning Signmaking
Wood Art

Fine Arts or Occupational
Fine Arts or Occupational
Fine Arts or Occupational
Fine Arts or Occupational
Fine Arts or Occupational
Fine Arts or Occupational
Fine Arts or Occupational
Occupational or Fine Arts - (teacher approved)
Occupational or Fine Arts
Occupational or Fine Arts
Occupational or Fine Arts
Occupational or Fine Arts
Occupational or Fine Arts
Occupational or Fine Arts

Math

Your Financial Future
Advanced Banking
Auto Tech Advanced (skills center)
Construction II (2 hour program)
Electrical Engineering (skills center)
Computer Programming

Occupational or Math*
Occupational or Math*
Occupational or Math*
Occupational or Math*
Occupational or Math* or Lab Science
Occupational or Math*

Science

Natural Resources I
Natural Resources II
Horticultural Science
Robotics
Introduction to Electrical Engineering
Electrical Engineering (skills center)
Professional Medical Careers
(skills center)
Medical Assistant (skills center)
Automotive Technology (skills center)

Lab Science or Occupational
Lab Science or Occupational
Lab Science or Occupational
Lab Science or Occupational
Lab Science or Occupational
Lab Science or Occupational or Math*
Lab Science or Occupational
Lab Science or Occupational
Lab Science or Occupational or Math*

Social Studies

Intro to Criminal Justice

Social Studies or Occupational

Criminal Justice (skills center)

Social Studies, CWP, Civics, English or Occupational

World Languages

First Year American Sign Language

World Language or Occupational

Second Year American Sign Language

World Language or Occupational

Third Year American Sign Language

World Language or Occupational

Fourth Year American Sign Language

World Language or Occupational

*This class will only count as a math credit if geometry is taken concurrently or has been completed.

wonder media

Aberdeen Unified School District
 Wonder Media StoryMaker® Proposal
 January 2023 - June 2023

Description of Products and Services	Duration	Cost	Quantity	Total
StoryMaker® Lite January 2023- June 2023				
Wonder Media StoryMaker® License Jan- June 2023	6 months Jan. 2023 - June 2023	\$10 access per student	75 students	\$ 750.00
StoryMaker® Lite Zoom Tutorials				
Top Level explainer, walking teachers through the storymaker process and creating a sample process explainer animation Date TBD	Hourly	\$100.00 per hour	1	\$100.00
30-second Level One monologue: Wonder Media teaches 3 classes character analysis, brainstorming, basic script and walkthrough simple 1 camera PSA in March	1 hour per class	\$100.00 per hour	4 classes	\$400.00
30-second Level Two monologue: Wonder Media teaches 3 classes character analysis, brainstorming, basic script and walkthrough simple 1 camera PSA in March	1 hour per class	\$100.00 per hour	4 classes	\$400.00
30-second Level One dialogue: Wonder Media teaches 3 classes cameras, complex script writing, basic previs and multiple camera/shots in April	1 hour per class	\$100.00 per hour	4 classes	\$400.00
30-second Level Two dialogue: Wonder Media teaches 3 classes cameras, complex script writing, basic previs and multiple camera/shots in April	1 hour per class	\$100.00 per hour	4 classes	\$400.00
Wonder Media Produces the Animations				
WonderMedia production team produces the animations for each 30-second Level One monologue. Jan. 2023	30 seconds	\$56.25 per 30 second video	18 Videos	\$1,012.50
WonderMedia production team produces the animations for each 30-second Level Two monologue. Feb. 2023	30 seconds	\$56.25 per 30 second video	18 Videos	\$1,012.50
WonderMedia production team produces the animations for each 30-second Level One monologue. Mar. 2023	60 seconds	\$100 per 60 second video	18 Videos	\$1800.00
WonderMedia production team produces the animations for each 30-second Level Two monologue. Apr. 2023	60 seconds	\$100 per 60 second video	18 Videos	\$1800.00
			TOTAL	\$8,075

Order Information

Terms: Net 30
Proposal Submitted: 1/10/2022
Proposal Terms Expiration Date: 2/10/2023
Contact Name: Lynn Green, CTE Director
School/District: Aberdeen School District
Phone (s): 360-538-2000
Email: lgreen@asd5.org
School (District): Aberdeen School District

Contact Information: Natalie Speer
Date created: 1/10/22
Phone: 310-918-5894
Email: nspeer@wondermediagroup.net
Company Address: Wonder Media, LLC • 611 Aqueduct Way • Solvang • CA 93463

Terms and Conditions

Use of the Wonder Media Intellectual Property is subject to Wonder Media's Terms and Conditions:

Aberdeen School District ("the School / District") acknowledges and agrees that during the license of Wonder Media StoryMaker® and the Animation Now software ("the Wonder Media Tools") that the School/District will receive, from Wonder Media, confidential information relating to Wonder Media's proprietary software, the animation library and production protocols, including information and techniques required to apply and implement specific production functions of the Wonder Media Tools.

The School/District agrees that the Wonder Media Tools may be used by the School/District only within the School/District, for education purposes, and for no other commercial purpose outside of the School/District.

The School/District agrees not to misuse the Services, Software, or content provided to the School/District by Wonder Media as part of this agreement. For example the School/District must not:

- (a) copy, modify, host, stream, sublicense, or resell the Services, Software, or content;
- (b) enable or allow others to use the Service, Software, or content using your account information;
- (c) use the content or Software included in the Services to construct any kind of database;
- (d) access or attempt to access the Services by any means other than the interface we provided or authorized;
- (e) circumvent any access or use restrictions put into place to prevent certain uses of the Services;
- (f) share content or engage in behavior that violates anyone's Intellectual Property Right ("Intellectual Property Rights" means copyright, moral rights, trademark, trade dress, patent, trade secret, unfair competition, right of privacy, right of publicity, and any other proprietary rights.);
- (g) upload or share any content that is unlawful, harmful, threatening, abusive, tortious, defamatory, libelous, vulgar, lewd, profane, invasive of another's privacy, or hateful;
- (h) impersonate any person or entity, or falsely state or otherwise misrepresent your affiliation with a person or entity;
- (i) attempt to disable, impair, or destroy the Services, software, or hardware;
- (j) disrupt, interfere with, or inhibit any other user from using the Services (such as stalking, intimidating, or harassing others, inciting others to commit violence, or harming minors in any way),
- (k) engage in chain letters, junk mails, pyramid schemes, spamming, or other unsolicited messages;
- (l) place advertisement of any products or services in the Services except with our prior written approval;
- (m) use any data mining or similar data gathering and extraction methods in connection with the Services; or
- (n) violate applicable law.

The School/District agrees to keep the Wonder Media Tools confidential and not to copy, distribute or otherwise disclose functionality of the Wonder Media Tools to third-party individuals outside of the School/District.

Wonder Media is granting the School/District a non-exclusive license to use the Wonder Media Tools for non-commercial education purposes only. The School/District and the students who have access to the license of the Wonder Media Tools inside of the School/District will not use any of the Wonder Media Tools to generate revenues.

The undersigned represents that s/he is fully authorized to sign on behalf of, and to legally bind the School/District.

The System Environment Requirements may change from time to time upon notice from Wonder Media to the District.

Additional taxes and fees may apply.

All purchased training shall expire twelve (12) months from the date of purchase.

Purchase Commitment:

Purchase via (check the desired option):

_____ Purchase Order Number: _____

_____ Check will be mailed _____

_____ Quote/Invoice # _____

Agreed and Accepted

This Purchase and Pricing Agreement is valid for 30 days from the Effective Date unless accepted in writing with the expected purchase date and returned to Wonder Media on or before the expiration date via mail or fax at 818-450-0404

Stony Creek Joint Unified School District

Signature: _____

Date _____

Name: _____

Title: _____

Signature: _____

Name: Terry Thoren
Title: CEO, Wonder Media, LLC

Date _____

**CONTRACT FOR SERVICES
BETWEEN
ABERDEEN SCHOOL DISTRICT #5**

Serving as the host district for TWIN HARBORS, A BRANCH OF NEW MARKET
SKILLS CENTER (hereinafter referred to as ASD #5 and Host District)

216 North "G" Street
Aberdeen, WA 98520

The CHAVEZ BEAUTY SCHOOL
(hereinafter referred to as the "Beauty School")

In consideration of the promises and conditions contained herein, ASD #5 and the Beauty School do mutually agree as follows:

I. DUTIES OF CHAVEZ BEAUTY SCHOOL

The Beauty School shall perform the following duties to the satisfactions of ASD #5's designee:

- A. The general objectives(s) of this contract shall be as follows:
- Provide instruction and training and award school credits to students enrolled through the Twin Harbors Branch Skills Center in accordance with the Washington State Skill Standards for cosmetology, barbering, manicurist and esthetician, and the Washington State Career and Technical Education standards. Training will be provided on-site at the Chavez Beauty School, 109 West Heron Street in Aberdeen, Washington.
 - It is understood by this Agreement that the students receiving instructional services from the Beauty School are afforded tuition-free enrollment for the training period, provided they remain enrolled as public school students through Twin Harbors Branch Skills Center.
- B. In order to accomplish the general objectives(s) of this Agreement, the Beauty School shall perform the following specific duties:
- All instruction to students under this agreement shall be by instructors who hold appropriate Career and Technical Education certification by the Office of the Superintendent of Public Instruction. The Beauty School shall require a criminal history records check in accordance with RCW 28A.400.303 for all persons providing services under this agreement. The Beauty School shall not employ any person to perform services under this agreement that has pled

guilty to or has been convicted of any crime against children as specified in RCW 26A.400.330.

- Instructors will hold a valid First Aid/CPR certification.
- Provide instruction in accordance with the state approved Cosmetology framework submitted to OSPI in December, 2022.
- Provide accommodations for students who have current IEP and/or 504 plans.
- Provide student leadership opportunities as outlined in the Leadership Program of Work submitted to OSPI in December, 2022.
- Report the work based learning activities by student annually to the Skills Center Director.
- Report any state certification testing and the outcomes of such testing to the Skills Center Director.
- Provide the necessary textbooks, tools and supplies to students to meet learning standards.
- Keep performance and attendance records on file for seven years for each enrolled student.
- Report all student attendance to ASD #5 by the first day of each month for school days in the prior month. The Beauty School will communicate any change in any student enrollment status with the Skills Center Director on or before the date of the change including graduations, attendance drops, withdrawals and program entrances.
- Report any discipline situations to the Skills Center Director in a timely manner.
- Recruit advisory committee members and facilitate a minimum of three advisory committee meetings per year to address the CTE program standards.
- Participate in recruitment activities at participating high schools.
- Training and facilities to be utilized by the Beauty School in accordance with its duties under this agreement must be in compliance with all applicable laws and regulations, including, but not limited to, RCW 18.16 and WAC 308-20. It is understood that for the duration of this agreement, the Beauty School must be a properly licensed cosmetology school as determined by the Department of Licensing and that the Host District will be notified immediately by the Beauty School if that license is suspended or under investigation.
- The Beauty School agrees to comply on a timely basis with requests for records regarding individual student performance/attendance. Any instructional hours outside of the regular school year will be dependent on legislative funding. The Beauty School agrees to forward final grades for each term and attendance/instruction records to the Host District upon timely request.

C. The time schedule for completion of the Beauty School's duties shall be within the program dates:

- School Year: January 31, 2023 – June 14, 2023
- Summer: June 15, 2023 - August 31, 2023

II. DUTIES OF ASD #5

In consideration of the Beauty School 's satisfactory performance of the duties set forth herein, ASD #5 shall do as follows:

- A. Process payment each month based on \$6,250 multiplied by the Chavez Beauty School (Annual Average FTE) from January through June. The AAFTE will be adjusted monthly based on the official student FTE claimed by Twin Harbors Branch Skills Center. Official monthly count dates are the first school day of the month for February through June. The contractor shall receive 5 monthly payments based on the payment schedule in the table included below. The Host District will make available to the Beauty School a list of FTE claimed for each student per month. In the event of an FTE correction, due to a student withdrawal or enrollment change, a new list of FTE per student will be provided to the Beauty School.

Month	Total Due	Payment Formula
February	10% of AAFTE	Program AAFTE*\$6,250.00*.10
March	20% of AAFTE	Program AAFTE*\$6,250.00*.20 - February payment
April	30% of AAFTE	Program AAFTE*\$6,250.00*.30 - (February through March payments)
May	40% of AAFTE	Program AAFTE*\$6,250.00*.40 - (February through April payments)
June	50% of AAFTE	Program AAFTE*\$6,250.00*.50 - (February through May payments)

- B. The Host District Director of Career and Technical Education will accomplish supervision and coordination of the program and administration of the agreement.
- C. Participate in recruitment activities at consortium high schools and share information about the Cosmetology program.
- D. Provide a registration process for the students and families signing up for Cosmetology.
- E. Provide and track necessary documents that are part of the Advisory Committee requirements.
- F. Ensure processes and data reporting mechanisms are available for the Beauty College to report necessary information.
- G. Provide accommodation information from IEP and 504 plans for any enrolled students participating in the Beauty College program

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. INDEPENDENT CONTRACTOR STATUS

The Beauty School and the Beauty School's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. ASD #5 shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes on behalf of the Beauty School or the Beauty School's employee(s) or agent(s).

V. INDEMNIFICATION

To the fullest extent permitted by law, the Beauty School agrees to defend, indemnify and hold harmless ASD #5, its directors, volunteers, students and employees from and against all expenses, damages, losses, claims, and liabilities, direct, indirect or consequential (including attorney fees incurred on such claims and in proving the right to indemnification), arising out of or resulting from the acts or omissions of the Beauty School relating to the operation of the Cosmetology program.

Similarly, ASD #5 agrees to defend, indemnify and hold harmless the Beauty School, its directors, officers, and employees from and against all expenses, damages, losses, claims brought by third parties, and liabilities, direct, indirect, or consequential (including attorneys fees incurred) arising out of or resulting from the acts or omissions of ASD #5 and/or its employees relating to the operation of the Cosmetology program.

VI. TERMINATION

This Agreement may be terminated by either party, at any time, upon written notification thereof to the other party. The notice shall specify the date of termination. This written Agreement constitutes the mutual agreement of the Beauty School and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

VI. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

I. NON-DISCRIMINATION

No person shall, on the ground of race, creed, color, national origin, mental/physical/

sensory handicap, or sex (including pregnancy, sexual orientation and gender identity), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

II. EFFECTIVE DATE-DURATION

This Agreement shall commence on the 31st day of January 2023. This agreement shall terminate at midnight on the 31st day of August 2023, with the sole exception of Section V (Indemnification) which shall continue to bind the parties.

III. FEDERAL BACKUP WITHHOLDING INFORMATION

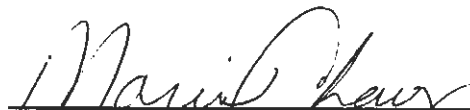
The Beauty School certifies to ASD #5 that the Beauty School is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. The Beauty School agrees to notify ASD #5 in writing if this information is not true.

IV. CERTIFICATION REGARDING DEBARMENT, SUPERVISION, AND ELIGIBILITY

The contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency.

IN WITNESS THEREOF, ASD #5 and the Beauty School have executed this Agreement consisting of five pages.

CHAVEZ BEAUTY SCHOOL



Maria Chavez, Business Owner

1/11/23

Date

ABERDEEN SCHOOL DISTRICT #5

Dr. Jeffrey Thake, Superintendent

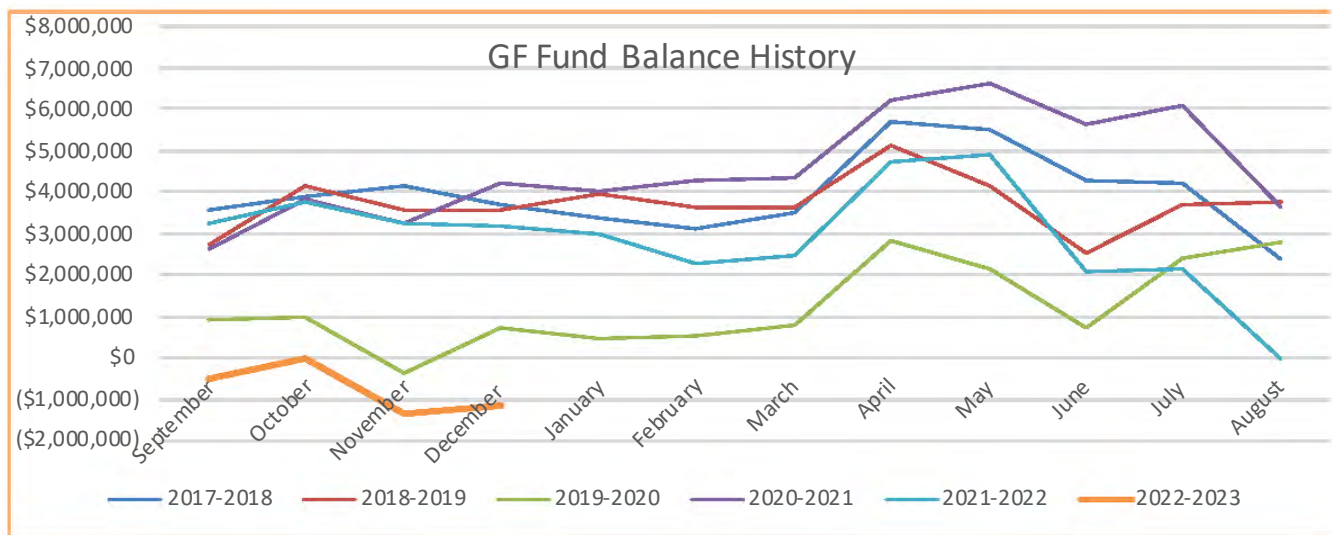
Date



TO: Dr. Jeff Thake, Superintendent
 FROM: Shannon Ramsey, Executive Director of Business & Operations
 SUBJECT: Finance Report~December 2022 Month End
 DATE: January 12, 2023

December Snapshot

<u>Revenues</u>	<u>Expenditures</u>	<u>Salaries/ Benefits</u>	<u>% of Mo.Exp.</u>	<u>Fund Balance</u>
\$4,829,591	\$4,750,094	\$4,103,075	86.38%	(\$1,131,504)



REVENUE BY MAJOR CATEGORY

<u>Revenue Source</u>	<u>Budget</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of</u>
Local Taxes	\$ 4,171,639	\$ 1,724,015	41.33%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 880,250	\$ 100,311	11.40%	Donations, Food Service, Misc
State, General	\$ 31,813,386	\$ 9,689,824	30.46%	Apportionment and LEA
State, Special	\$ 11,998,772	\$ 3,681,327	30.68%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ 25,000	\$ 0	0.00%	Federal Forest; deducted from apportionment
Federal, Special	\$ 23,267,444	\$ 2,050,055	8.81%	Food Service, Fed Grants (Titles, ESSER, etc)
Other Districts	\$ 67,000	\$ 46,460	69.34%	Non high payments - Cosmoplis
Other Agencies	\$ 52,000	\$ 7,348	14.13%	Private Foundations, ESD 113
Other Fin Sources	0	0		
Totals	\$ 72,275,491	\$ 17,299,339	23.94%	

General Fund Expenditures by Activity: (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

<u>Activity</u>	<u>Budget</u>	<u>Actual YTD</u>	<u>Actual %</u>	<u>District payroll and/or:</u>
Board	\$ 88,000	-\$ 739	-0.84%	Dues, audits, elections, legal, travel, etc
Superintendent Office	\$ 411,519	\$ 147,680	35.89%	General Admin/ Supt Office
Business Office	\$ 548,168	\$ 220,028	40.14%	Fiscal operations
Human Resources	\$ 524,166	\$ 143,492	27.38%	Personnel, recruitment, labor relations
Public Relations	\$ 40,000	\$5,298	13.25%	Educational/admin info to public
Supervision of Instruction	\$ 1,426,263	\$ 404,724	28.38%	Includes secretarial support
Learning Resources	\$ 384,932	\$ 116,533	30.27%	Library resources & staffing
Principal's Office	\$ 3,176,098	\$ 1,078,968	33.97%	Includes secretaries
Guidance/Counsel.	\$ 2,611,774	\$ 660,542	25.29%	Counselors/support services
Pupil Management & Safety	\$ 0	\$ 4,566		Bus & playground paras, etc
Health Services	\$ 2,285,790	\$ 867,663	37.96%	Nursing, OT/PT/SLP, etc
Teaching	\$ 36,186,001	\$ 11,323,570	31.29%	Classroom teachers/para support
Extra-curricular	\$ 1,157,179	\$ 706,459	61.05%	Coaching, advising, ASB supervision
Instructional Prof Dev	\$ 850,161	\$ 193,553	22.77%	Prof development; instructional staff
Instructional Tech	\$ 1,219,958	\$ 39,106	3.21%	Classroom technology
Curriculum	\$ 795,389	\$ 778,548	97.88%	Materials adoptions/purchases; staff
PD-State Funded	\$ 401,769	\$ 224,668	55.92%	3 days of PD funded by the state
Food Services	\$ 2,778,552	\$ 922,088	33.19%	Mgmt of food service for district
Transportation	\$ 1,397,036	\$ 380,361	27.23%	Co-op payments, fuel, insurance
Maint &	\$ 3,990,750	\$ 1,379,688	34.57%	Custodial/maint/grounds, security
Other Services	\$ 2,307,552	\$ 1,040,586	45.09%	Insurance, utilities, information systems, printing, warehouse
Transfers	\$119,750	(\$3,398)	-2.84%	In district use of transportation, vehicles, food service
Totals	\$ 62,700,806	\$ 20,633,983	32.91%	

CAPITAL PROJECTS FUND YEAR-TO-DATE SUMMARY

Revenues	Expenditures	Fund Balance
\$22,585	\$570,796	\$1,072,478

DEBT SERVICE FUND YEAR-TO-DATE SUMMARY

Revenues	Expenditures	Fund Balance
\$1,447,629	\$3,137,374.00	\$844,201

ASSOCIATED STUDENT BODY FUND YEAR-TO-DATE SUMMARY

Revenues	Expenditures	Fund Balance
\$119,938	\$88,084	\$321,072

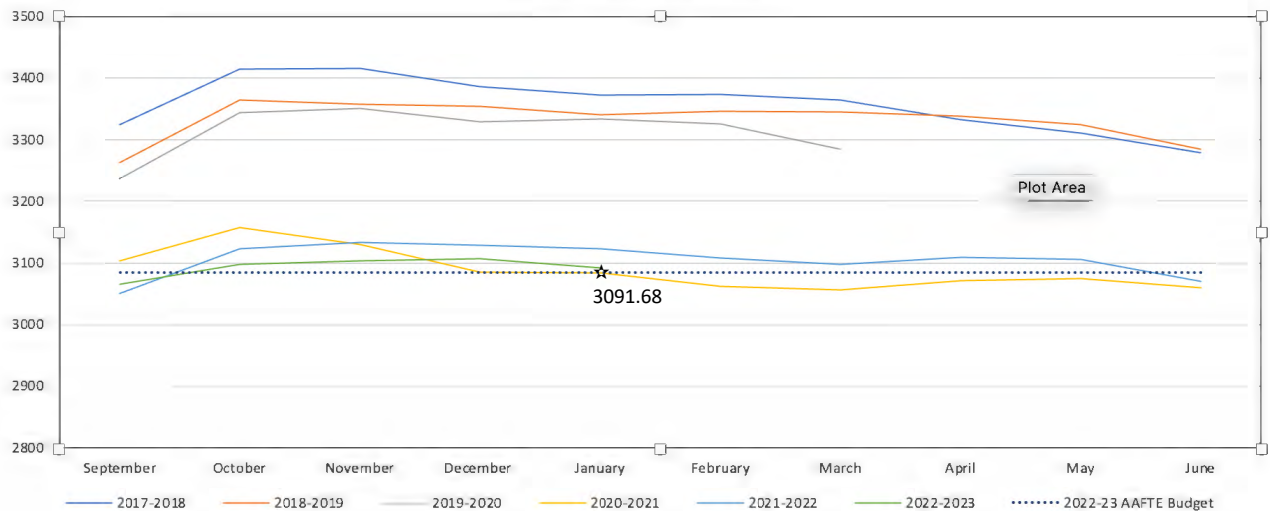
TRANSPORTATION VEHICLE FUND YEAR-TO-DATE SUMMARY

Revenues	Expenditures	Fund Balance
\$8,931	\$156,002	\$403,985

SUMMARY OF BUDGET EXPENDITURE CAPACITY

Fund	Budget	Expenditures YTD	Balance	%Spent	Remaining
General	\$ 62,580,840	\$20,633,983	\$41,946,857	32.97%	67.03%
Capital Projects	\$ 9,900,000	\$570,796	\$9,329,204	5.77%	94.23%
Debt Service	\$ 3,195,782	\$3,137,374	\$58,408	98.17%	1.83%
ASB	\$ 457,750	\$88,084	\$369,666	19.24%	80.76%
Trans Vehicle	\$ 325,000	\$156,002	\$168,998	48.00%	52.00%

Six Year Enrollment History



Six Year Enrollment History

Annual Average Full	Gr K – 5	Gr 6 – 8	HS	Run Start/ Open Doors	+/- (Budget) **
2022-2023 Bud	1246.00	773.00	981.00	100.00	3085
2021-22 Actual	1299.42	775.68	1021.41	75.13	3,171.64
2020-21 Actual	1,287.98	777.52	943.61	85.44	-5.54 (3100)
2019-20 Actual	1,445.35	805.48	980.66	98.98	+ 40.47 (3,290)
2018-19 Actual	1,778.50	496.06	993.69	82.30	+ 60.54 (3,290)
2017-18 Actual	1,800.62	484.33	1,000.19	47.83	+ 120.13

10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of December, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BAIANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	4,171,639	24,288.83	1,724,014.54		2,447,624.46	41.33
2000 LOCAL SUPPORT NONTAX	880,250	21,817.05	100,165.18		780,084.82	11.38
3000 STATE, GENERAL PURPOSE	31,813,386	2,664,873.12	9,689,824.23		22,123,561.77	30.46
4000 STATE, SPECIAL PURPOSE	11,998,772	1,006,202.25	3,681,326.97		8,317,445.03	30.68
5000 FEDERAL, GENERAL PURPOSE	25,000	.00	.00		25,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	23,267,444	1,064,408.47	2,050,200.88		21,217,243.12	8.81
7000 REVENUES FR OTH SCH DIST	67,000	43,913.32	46,459.57		20,540.43	69.34
8000 OTHER AGENCIES AND ASSOCIATES	52,000	4,087.72	7,347.76		44,652.24	14.13
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	72,275,491	4,829,590.76	17,299,339.13		54,976,151.87	23.94
B. EXPENDITURES						
00 Regular Instruction	26,523,379	1,778,521.57	8,864,277.79	466,121.76	17,192,979.45	35.18
10 Federal Stimulus	4,551,891	462,015.77	1,472,904.10	561.43	3,078,425.47	32.37
20 Special Ed Instruction	7,145,845	704,974.70	2,577,512.05	0.00	4,568,332.95	36.07
30 Voc. Ed Instruction	2,821,313	238,426.23	998,619.56	16,982.74	1,805,710.70	36.00
40 Skills Center Instruction	322,862	26,538.13	110,447.65	1,116.76	212,297.59	34.45
50+60 Compensatory Ed Instruct.	6,536,287	391,317.48	1,651,013.77	4,101.88	4,881,171.35	25.32
70 Other Instructional Pgms	622,244	21,680.25	102,970.42	97,694.00	421,579.58	32.25
80 Community Services	2,400,521	175,717.71	678,104.95	69.87	1,722,346.18	28.25
90 Support Services	11,655,498	950,902.33	4,178,132.43	697,411.94	6,779,953.63	41.83
Total EXPENDITURES	62,580,840	4,750,094.17	20,633,982.72	1,284,060.38	40,662,796.90	35.02
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	9,690,000	.00	264,706.50			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	4,651	79,496.59	3,599,350.09-		3,604,001.09-	< 1000-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	3,183,523		2,467,846.44			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	3,188,174		1,131,503.65-			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restricted for Carryover	521,000	939,097.59
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restricted For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepa Itms	219,505	113,869.64
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	14,070	14,070.00
G/L 872 Committed to Econmc Stabilizatin	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	4,651	3,599,350.09-
G/L 891 Unassigned Min Fnd Bal Policy	2,428,948	1,400,809.21
<u>TOTAL</u>	3,188,174	1,131,503.65-

20--Capital Projects-- FUND BALANCE -- SPI ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of December, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	16,000	5,715.41	22,584.81		6,584.81-	141.16
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	9,400,000	.00	.00		9,400,000.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>9,416,000</u>	<u>5,715.41</u>	<u>22,584.81</u>		<u>9,393,415.19</u>	<u>0.24</u>
B. EXPENDITURES						
10 Sites	0	.00	4,308.06	995,741.79	1,000,049.85-	0.00
20 Buildings	9,900,000	228,268.99	566,487.91	0.00	9,333,512.09	5.72
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>9,900,000</u>	<u>228,268.99</u>	<u>570,795.97</u>	<u>995,741.79</u>	<u>8,333,462.24</u>	<u>15.82</u>
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)						
	484,000-	222,553.58-	548,211.16-		64,211.16-	13.27
F. <u>TOTAL BEGINNING FUND BALANCE</u>	818,327		1,620,689.24			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	334,327		1,072,478.08			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restricted For Arbitrage Rebate	0	.00
G/L 840 Nonspn FB - Invent/Prepd Items	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fee Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restricted from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	334,327	1,072,478.08
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	334,327	1,072,478.08

30--Debt Service Fund-- FUND BALANCE -- SPI ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of December, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	2,898,435	17,078.13	1,159,972.90		1,738,462.10	40.02
2000 Local Support Nontax	1,500	8,810.84	22,949.16		21,449.16-	> 1000
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	290,000	.00	264,706.50		25,293.50	91.28
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>3,189,935</u>	<u>25,888.97</u>	<u>1,447,628.56</u>		<u>1,742,306.44</u>	<u>45.38</u>
B. EXPENDITURES						
Matured Bond Expenditures	3,040,000	3,040,000.00	3,040,000.00	0.00	.00	100.00
Interest On Bonds	154,882	96,604.00	96,604.00	0.00	58,278.00	62.37
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	900	.00	770.00	0.00	130.00	85.56
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>3,195,782</u>	<u>3,136,604.00</u>	<u>3,137,374.00</u>	<u>0.00</u>	<u>58,408.00</u>	<u>98.17</u>
C. OTHER FIN. USES TRANS. OUT (GL 536)						
	0	.00	.00			
D. OTHER FINANCING USES (GL 535)						
	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)						
	5,847-	3,110,715.03-	1,689,745.44-		1,683,898.44-	> 1000
F. TOTAL BEGINNING FUND BALANCE						
	2,521,730		2,533,946.69			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)						
	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)						
	2,515,883		844,201.25			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	2,515,883		844,201.25			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>2,515,883</u>		<u>844,201.25</u>			

40--Associated Student Body Fund-- FUND BALANCE -- SPI ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of December, 2022

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	71,706	5,255.51	36,372.46		35,333.54	50.72
2000 Athletics	87,550	12,116.00	62,089.13		25,460.87	70.92
3000 Classes	2,500	.00	.00		2,500.00	0.00
4000 Clubs	182,645	3,117.50	15,333.66		167,311.34	8.40
6000 Private Moneys	80,200	100.00	6,143.00		74,057.00	7.66
<u>Total REVENUES</u>	424,601	20,589.01	119,938.25		304,662.75	28.25
B. EXPENDITURES						
1000 General Student Body	37,300	1,275.82	8,539.17	1,090.80	27,670.03	25.82
2000 Athletics	136,410	8,455.83	70,076.04	6,653.08	59,680.88	56.25
3000 Classes	2,500	.00	.00	0.00	2,500.00	0.00
4000 Clubs	201,340	1,663.21	7,976.64	800.00	192,563.36	4.36
6000 Private Moneys	80,200	.00	1,492.28	0.00	78,707.72	1.86
<u>Total EXPENDITURES</u>	457,750	11,394.86	88,084.13	8,543.88	361,121.99	21.11
C. EXCESS OF REVENUES						
<u>OVER(UNDER) EXPENDITURES</u> (A-B)	33,149-	9,194.15	31,854.12		65,003.12	196.09-
D. TOTAL BEGINNING FUND BALANCE						
	282,843		289,217.67			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)						
	XXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE						
<u>C+D + OR - E)</u>	249,694		321,071.79			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		7,500.00			
G/L 819 Restricted for Fund Purposes	249,694		313,571.79			
G/L 840 Nonspdn FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	249,694		321,071.79			

90--Transportation Vehicle Fund-- FUND BALANCE -- SPI ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the ABERDEEN SCHOOL DISTRICT NO 5 School District for the Month of December, 2022

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	5,150	1,030.03	8,930.72		3,780.72-	173.41
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	167,065	.00	.00		167,065.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	30,000	.00	.00		30,000.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	<u>202,215</u>	<u>1,030.03</u>	<u>8,930.72</u>		<u>193,284.28</u>	<u>4.42</u>
<u>B. 9900 TRANSFERS IN FROM GF</u>	<u>0</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0.00</u>
<u>C. Total REV./OTHER FIN. SOURCES</u>	<u>202,215</u>	<u>1,030.03</u>	<u>8,930.72</u>		<u>193,284.28</u>	<u>4.42</u>
<u>D. EXPENDITURES</u>						
Type 30 Equipment	325,000	.00	156,001.66	341,312.25	172,313.91-	153.02
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>325,000</u>	<u>.00</u>	<u>156,001.66</u>	<u>341,312.25</u>	<u>172,313.91-</u>	<u>153.02</u>
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>F. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	<u>122,785-</u>	<u>1,030.03</u>	<u>147,070.94-</u>		<u>24,285.94-</u>	<u>19.78</u>
<u>H. TOTAL BEGINNING FUND BALANCE</u>	<u>247,415</u>		<u>551,055.67</u>			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	<u>XXXXXXXX</u>		<u>.00</u>			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	<u>124,630</u>		<u>403,984.73</u>			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	124,630		403,984.73			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>124,630</u>		<u>403,984.73</u>			



CONTRACT AMENDMENT 1

INTER-AGENCY AGREEMENT FOR Additional Building Commissioning related to Indoor Air Quality

Between

**EDUCATIONAL SERVICE DISTRICT 112
(hereinafter referred to as ESD 112)
2500 NE 65th Avenue
Vancouver WA 98661-6812**

and

**ABERDEEN SCHOOL DISTRICT No. 5
(hereinafter referred to as the District)
216 N G Street
Aberdeen, WA 98520**

In consideration of the terms and conditions contained herein, ESD 112 and the District do mutually agree that the Agreement is amended as follows:

1. Add the Hopkins Building (Harbor Learning Center) with the same scope of work as in the original contract. (See breakdown in Attachment A)
2. Extend contract until October 2023.
3. The amendment amount for this work is \$28,230.00.

This Amendment shall not affect other terms, conditions, or applications of the original Agreement.

EDUCATIONAL SERVICE DISTRICT 112

ABERDEEN SCHOOL DISTRICT

Superintendent or Designee

Superintendent or Designee

Date _____

Date _____

PLEASE SIGN, DATE, AND RETURN TWO COPIES OF THIS AGREEMENT to Janet Cordes at CSG/ESD 112. A countersigned copy will be returned to you.



Attachment A Hopkins Building (Harbor Learning Center)

The Hopkins Building or Harbor Learning Center built in 1956 (53,604 square feet). We will follow the same guidelines as with the other schools and issue our findings in a report.

We look forward to getting this building up to the ASHRAE Guideline 62.1 for outdoor air requirements and perhaps getting some of the equipment and controls upgraded in the process. As always, CSG will inform you on each step and any additional costs before proceeding.

#	Building	Portables	Classrooms	Labs	Library	Health room	Gym/ Commons	Cafeteria	Theater	Community Use
8	Hopkins Building	0	22	2	1	1	1	1	0	2

Cost of Tasks Included in Proposal

		Verification	Adjustment	Issues	Reporting	Grand Total
8	Hopkins Building	\$4,950	\$19,978	\$2,312	\$990	\$28,230

OPIOID RELATED OVERDOSE REVERSAL

The Aberdeen School District Board of Directors recognizes that the opioid epidemic is a public health crisis and access to opioid-related overdose reversal medication can be life-saving. To assist a person at risk of experiencing an opioid-related overdose, the district will seek to obtain and maintain at least one set of opioid overdose reversal medication doses in each of its secondary schools.

The district has authority to obtain and maintain opioid overdose reversal medication either through a standing order, prescribed and dispensed according to RCW 69.41.095(5), or through one or more donation sources. The district will seek at least one set of opioid reversal medication doses for each of its secondary schools. However, if the district documents a good faith effort to obtain and maintain opioid overdose reversal medication through a donation source, and is unable to do so, the district is exempt from the obligation to have a set of opioid reversal medication doses for each high school.

The following personnel may distribute or administer the school-owned opioid overdose reversal medication to respond to symptoms of an opioid-related overdose:

1. A school nurse,
2. School personnel who become designated trained responders, or
3. A health care professional or trained staff person located at a health care clinic on public school property or under contract with the school district.

Training for school personnel to become designated trained responders and distribute or administer opioid overdose reversal medication must meet the requirements for training described in the statute and any rules or guidelines for such training adopted by the Office of Superintendent Public Instruction. If a district high school does not have a full-time school nurse or trained health care clinic staff, the district shall identify at least one member of each secondary school's personnel to become a designated trained responder who can distribute and administer opioid overdose reversal medication.

Opioid overdose reversal medication may be used on school property, including the school building, playground, and school bus, as well as during field trips or sanctioned excursions away from school property. A school nurse or a designated trained responder may carry an appropriate supply of school-owned opioid overdose reversal medication on in-state field trips and sanctioned in-state excursions.

Individuals who have been directly prescribed opioid overdose reversal medication according to RCW 69.41.095 lawfully possess and administer opioid overdose reversal medication, based on their personal prescription. However, such "self-carrying" individuals must show proof of training as verified by a licensed registered professional nurse employed or contracted by the district or participate in district training as specified in the accompanying procedure.

If any type of overdose is suspected, including an opioid related overdose, district staff will call 9-1-1 and alert a first responder. The school nurse, designated trained responder, or trained staff person located at a health care clinic on public school property or under contract with the school district will follow the Washington Department of Health steps for administering naloxone for a suspected opioid related overdose.

Cross References:	Policy	3416 3418	Medication at School Response to Student Injury or Illness
Legal References:	RCW	69.50.315 69.50.315 28A.210	Drug-related overdose Health Screening and Requirements Health Screening and Requirements

MEMORANDUM OF UNDERSTANDING
TRUANCY INTERVENTION AND COMMUNITY ENGAGEMENT BOARDS (CEB)
2022 – 2023

FUNCTION OF THE PARTNERSHIP

GRAYS HARBOR COUNTY JUVENILE COURT AND THE ABERDEEN SCHOOL DISTRICT (ASD5) will collaborate to maintain a coordinated approach to reduce chronic absenteeism through the development and implementation of culturally appropriate practices and evidence-based services that include but are not limited to Community Engagement Boards (CEB) and stay petitions. In accordance with compulsory school attendance law (RCW 28A.225) and BECCA legislation (HBs 2249, 1770, 1113, SB 5290), this collaboration intends to utilize CEBs to help reduce the number of truant students involved in the court process.

COMMITMENTS

Aberdeen School District (ASD5) agrees to:

1. Establish and develop CEBs and participate in or provide training to members and volunteers
2. Follow the statutory requirements and procedures regarding truancy and notification of child/parent(s)/guardian(s) prior to pursuing a truancy petition
3. Submit necessary documentation for petitions, orders staying proceedings, referrals to the Truancy Diversion Program, and CEBs allowing for the opportunity to resolve truancy matters through alternative interventions
4. Provide regular updates to the Juvenile Court regarding the attendance and performance of students involved in the truancy process
5. Collaborate with Juvenile Court, as needed, to coordinate interventions for truant students
6. Identify the person or persons who coordinate school district efforts to address excessive absenteeism and truancy and ensure that a school representative is present for all court proceedings.
7. Provide an available approved best practice or research-based intervention consistent with WARNS profile or other assessments, such as the GAINSS

Grays Harbor County Juvenile Court agrees to:

1. Partner with the School District by participating in CEBs when requested, or provide training to members and volunteers
2. Provide training and support on the process of submitting referrals or truancy petitions.
3. Collaborate with the School District, as needed, to coordinate interventions for truant students
4. Assist and support the School District in coordinating available best practice or research-based interventions consistent with WARNS profile or other assessment, such as the GAINSS
5. Assign a Juvenile Probation Counselor (JPC) to each youth that is the subject of a Truancy Diversion Referral. The JPC will monitor students according to the level of concerns and attendance, make recommendations as to possible interventions, and provide regular updates to the School District.
6. Provide support for the School District in presenting cases in court.

Aberdeen School District and the Grays Harbor County Juvenile Court recognize that reducing truancy and chronic absenteeism improves student engagement and strengthens graduation rates.

Please email signed form to: kevin.badten@graysharbor.us

Signature of District Superintendent or Designee

Date

Signature of Grays Harbor County Juvenile Court Executive Director or Designee

Date

1/13/2023

ORIENTATION AND MOBILITY SERVICES AGREEMENT

between

Aberdeen School District
Attn: Dr. Richard K. Bates
216 North G Street
Aberdeen, WA 98520
(hereinafter referred to as the District)

and

Washington State School for the Blind
(hereinafter referred to as the WSSB)

In consideration of the promises and conditions contained herein, the District and the WSSB do mutually agree as follows:

1.0 RESPONSIBILITIES OF THE WSSB

- 1.1 Provide an Orientation and Mobility Instructor for on-site consultation and/or direct services for District visually impaired student during the 2022-2023 school year.
- 1.2 The Orientation and Mobility Instructor shall be housed out of the WSSB with access to WSSB materials, phones, and equipment. The District's student with a visual impairment will have reasonable access to said equipment and materials for educational purposes on a temporary basis when those materials cannot be accessed through the Ogden Resource Center (ORC).
- 1.3 It will be the responsibility of the WSSB to assign an Orientation and Mobility Instructor who will coordinate specific service dates and times with the District.
- 1.4 The Orientation and Mobility Instructor shall provide training and technical assistance to District school personnel in regard to educational programming for the student with a visual impairment.
- 1.5 The Orientation and Mobility Instructor will provide assistance in developing student's IEP.
- 1.6 The Orientation and Mobility Instructor will maintain a record of the interventions and/or time spent with child and/or staff.
- 1.7 Clerical assistance will be provided by the WSSB.
- 1.8 The Orientation and Mobility Instructor will have direct access to all teachers at the WSSB to assist with consultation of LEA's student.
- 1.9 The WSSB warrants that all staff members working directly with children have been fingerprinted, background checked and cleared with both Washington State Patrol (WSP) and the Federal Bureau of Investigation (FBI).
- 1.10 WSSB warrants that all staff members working directly within the District, or have association with the District, may have access to confidential and sensitive information regarding a child, family, or staff member. WSSB staff will comply with all Family Educational Rights and Privacy Act (FERPA). This federal law prohibits information from a student's educational record being released without prior written parent permission.

Orientation and Mobility Services Agreement

Aberdeen School District/WSSB

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2.0 RESPONSIBILITIES OF THE DISTRICT

2.1 District agrees to pay WSSB as follows:

\$5,032.50 for setup of services, staffing, and access to up to 1 day per month of Orientation and Mobility (Direct Service, Prep/Telephone Time, and Travel Time). The district is responsible for the full amount, regardless of the number of days utilized.

Service to the District will begin in January 2023 and continue through the end of the 2022-2023 school year. Service is provided at the daily rate of \$915.00. This rate includes a 7% administrative fee.

2.2 \$5,032.50 will be made in three installments according to the following chart:

<u>Service Dates</u>	<u>Bill and Due</u>
January, February, March	April 2023
April, May, June	July 2023

2.3 District staff will comply with all Family Educational Rights and Privacy Act (FERPA) as well as Health Information Portability and Accountability Act (HIPAA). These federal laws prohibits information from a child’s educational record(s), including medical, being released without prior written parent permission.

3.0 ASSIGNMENT

Neither this Agreement nor any interest therein may be assigned by either party without first obtaining the written consent of the other party.

4.0 TERMINATION

4.1 If either party fails to comply with the terms and conditions of this Agreement, the other party, upon 30 days prior written notice to the breaching party, may terminate this Agreement.

4.2 WSSB shall have the right to terminate this Agreement for convenience upon 30 days prior written notice.

4.3 WSSB shall have the right to terminate this Agreement in the event that funding becomes unavailable upon 30 days prior written notice.

5.0 LIABILITY

It is further understood that each party hereto accepts responsibility for claims, losses, defense, and expenses attributable to any act or permission on the part of itself, its employees, and agents arising from the performance under this contract.

6.0 INDEMNIFICATION

WSSB agrees to indemnify and hold harmless the District, its officers, agents and employees from any and all claims and losses resulting from the WSSB's performance of this contract, and from any and all claims and losses resulting to any person who may be injured or damaged by the negligent actions and/or conduct of the employees or agents of WSSB.

The District agrees to indemnify and hold harmless the WSSB, its officers, agents and employees from any and all claims and losses resulting from the District's performance of this contract, and from any and all claims and losses resulting to any person who may be injured or damaged by the actions and/or conduct of the employees or agents of the District.

7.0 AMENDMENTS

In the event the legislature modifies funding impacting contract costs, the parties may re-negotiate fees and modify or amend this Agreement with mutual consent of both parties.

8.0 WHOLE AGREEMENT

The parties acknowledge that they have read and understand this Agreement, including any supplements, attachments and Addendums thereto, and do agree thereto in every particular. The parties further agree that this Agreement, together with all appendices, constitutes the entire agreement between the parties and supersedes all communications, written or oral, heretofore related to the subject matter of this Agreement. This agreement may be modified or amended with the mutual consent of the parties.

9.0 APPLICABLE LAW

This Agreement shall be governed by the laws of the State of Washington.

10.0 CHANGE IN CIRCUMSTANCE

The parties acknowledge that both planned and unforeseen circumstances may prevent the provision of all the services anticipated by this Agreement. The parties acknowledge, by way of example, that an instructor may become unexpectedly ill and unable to provide the service. In such instances, best efforts shall be made to provide advance notice of circumstances where replacement services are not reasonably possible. In the event of an extended absence of a service provider and an inability to reasonably provide replacement services; the parties may re-negotiate fees and modify or amend this Agreement with mutual consent of both parties.

11.0 WAIVER AND SEVERABILITY

No provision of this Agreement or the right to receive reasonable performance of any act called for by its terms shall be deemed waived by a waiver of a breach thereof as to a particular transaction or occurrence.

If any term or condition of this Agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions, or applications of the Agreement which can be given effect without the invalid term, condition, or application; to this end, the terms and conditions of this Agreement are declared severable.

12.0 FORCE MAJEURE

Neither party will be liable for failure or delay to perform obligations under this Agreement, which become practicably impossible because of circumstances that were unforeseeable and beyond the reasonable control of the applicable party. Such circumstances include, but are not limited to, natural disasters or acts of God; acts of terrorism; labor disputes or stoppages; war; government acts or orders; epidemics, pandemics or outbreak of communicable disease; quarantines; and national or regional emergencies. Written notice of a party's failure or delay in performance due to force majeure must be given to the other party no later than ten (10) business days following the force majeure event commencing, which notice shall describe the force majeure event and the actions taken to minimize the impact thereof. All performance dates under this Agreement affected by force majeure shall be tolled for the duration of such force majeure. The parties hereby agree, when feasible, not to cancel but reschedule the pertinent obligations, services and deliverable for mutually agreed dates as soon as practicable after the force majeure condition ceases to exist.

13.0 CRIMINAL RECORDS CHECK

In accordance with RCW 28A.400.303, in the event that WSSB or its employees, agents, or contractors will have regularly scheduled unsupervised access to children, the employee, agent, or contractor will be required to undergo a record check through the Washington State Patrol criminal investigation system under RCW 43.43.830-.834, RCW 10.97.030, and RCW 10.97.050, and through the Federal Bureau of Investigation. The record check will include a fingerprint check using a complete Washington State criminal identification fingerprint card. This record check will occur before the individual is allowed access to District property and/or facilities where unsupervised access to children could occur. If the individual has undergone a record check meeting the requirements of RCW 28A.400.303 and this subsection within the previous two (2) years, the background check requirement may be waived. The District will not be responsible for any costs associated with the record check.

14.0 CRIMES AGAINST CHILDREN

In accordance with RCW 28A.400.330, employees, agents, and contractors of WSSB are prohibited from working at a District school if they have or may have contact with children at a public school during the course of their employment and have pleaded guilty to or been convicted of the crimes identified in RCW 28A.400.322. Any failure to comply with this section shall be grounds for the District immediately terminating the contract.

15.0 COUNTERPARTS

This contract may be execute in any number of counterparts, each of which shall be deemed an original and all of which counterparts together shall constitute the same instrument which may be sufficiently evidenced by one counterpart. Execution of this contract at different times and places by the parties shall not affect the validity thereof so long as all the parties hereto execute a counterpart of this contract.

16.0 ELECTRONIC SIGNATURES

An electronic signature or electronic record of this contract or any other ancillary agreement shall be deemed to have the same legal effect as delivery of an original executed copy of this contract or such other ancillary agreement for all purposes.

Orientation and Mobility Services Agreement

Aberdeen School District/WSSB

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17.0 **EFFECTIVE DATE AND DURATION**

This Agreement shall commence in January 2023 and shall terminate in June 2023.

IN WITNESS WHEREOF, the WSSB and the District have executed this Agreement.

Aberdeen School District

Washington State School for the Blind

Superintendent or Designee

Superintendent or Designee

Date_____

Date_____

Washington State School for the Blind complies with all state and federal rules and regulations and does not discriminate in employment or in client services because of race, color, sex, religion, national origin, creed, marital status, age, Vietnam era or disabled veterans status, or the presence of any sensory, mental, or physical handicap. A copy of WSSB's nondiscrimination policy is available upon request

CERTIFICATED

LEAVE OF ABSENCES: We recommend the Board approve the following certificated leave of absences:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Susan Ball	Central Park Elementary	Teacher	10/04/22-03/31/23
Heather Berentsen	Stevens Elementary	Teacher	03/01/23-06/14/23

Certificated Substitute Hires:

Heather Atwood
Kayla Stott

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Leslie McAllister	Aberdeen High School	21 st Century Food Service Worker	09/19/22
Ann Hile	Miller Junior High	Paraeducator	01/05/23
Stacey Timmons	Miller Junior High	21 st Century Food Service Worker	09/19/22
Julie Cramer	AJ West Elementary	21 st Century Food Service Worker	09/19/22
Donnajeanne Williams	Central Park Elementary	21 st Century Food Service Worker	09/19/22
Anjuleah Peterson	McDermoth Elementary	21 st Century Food Service Worker	09/19/22
Jordan Connell	Stevens Elementary	21 st Century Food Service Worker	09/19/22
Austin Webster	Transportation	Bus Driver	01/03/23

CHANGE OF ASSIGNMENTS: We recommend the Board approve the following classified change of assignments:

<u>Name</u>	<u>Location</u>	<u>Position To:</u>	<u>From:</u>	<u>Effective Date</u>
Nicole Jelovich-Stover	Aberdeen High School	Comptroller	Assistant Secretary	01/03/23
Alaina Delanoy	Robert Gray	SLP Tech	Paraeducator	01/03/23

LEAVE OF ABSENCES: We recommend the Board approve the following classified leave of absences:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
McKenzie Bowling	Aberdeen High School	Paraeducator	11/29/22-12/16/22
Aneshia Stroup	Aberdeen High School	Paraeducator	01/04/23-01/06/23
Eileen Christensen	Hopkins	Paraeducator	12/14/22-01/14/23

RETIREMENTS: We recommend the Board approve the following classified retirements:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Terri Borgens	Administration	Special Education Secretary	02/02/23
Doris Daly	Administration	Business Office Administrative Assistant	06/30/23

RESIGNATION: We recommend the Board approve the following classified resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Brittany Byrd	AJ West Elementary	Paraeducator	01/09/23

EXTRA-CURRICULAR HIRES: We recommend the Board approve the following extra-curricular hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Nathan Calene	Miller Junior High	Head Boys' Basketball Coach	01/03/23
Stacy Devall	Miller Junior High	Head Boys' Basketball Coach	01/03/23
Charles Stover	Miller Junior High	Head Boys' Basketball Coach	01/03/23

CLASSIFIED (Cont'd)

EXTRA-CURRICULAR RESIGNATION: We recommend the Board approve the following extra-curricular resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Jessica Madison	Aberdeen High School	Assistant Girls' Softball Coach .5 FTE	01/01/23

Classified Substitute Hires:

Devvan Kilwien
Charles Williams
Justin Zelepuza

Classified Resignation:

Juliana Sanchez - effective January 4, 2023



Aberdeen Athletics

2022-23 School Year

High School Participation

- Fall
 - Football 53
 - Volleyball 30
 - Girls Soccer 28
 - Boys Tennis 18
 - Cross Country 16
 - Girls Swim and Dive 19
 - Boys Golf 16
 - Cheer 20
- Total 200
- Winter
 - Boys Basketball 42 +
 - Girls Basketball 32
 - Boys Swim 16
 - Boys Wrestling 34
 - Girls Wrestling 23
 - Bowling 14
 - Cheer 23
- Total 184

Miller Junior High Participation

Football - 50

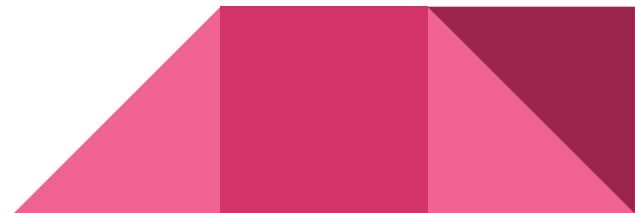
Cross Country - 37

Girls Soccer - 32

Girls Basketball - 36

Boys Basketball - 59

Coed Wrestling - 58



Fall Sports Records

Football	4-5
Volleyball	0-15
Girls Soccer	11-5 2nd in league
Golf	2nd place in league One golfter to state
Girls Swim	District Champs 8 to state
Cross country	one runner 11th place

Middle School Soccer

Girl Offerings

Football 1

Soccer 32

Basketball 36

Wrestling 22

Track 35

Cross Country 23

Volleyball 75

Total 224

Boys offerings

Football 50

Basketball 54

Wrestling 36

Track 27

Cross Country 14

Total 181

Middle School boys Soccer

We would plug in to an existing league.. The season would take place during our early spring league Mid February to the end of March.

Coaches- one of each

- Head coach \$3,004 - \$3,914
- Assist coach \$2, 072 - \$2,662
- *range based on years experience

Uniforms - approx \$6000 - (based off a recent order) 40 uniforms

Equipment - approx \$400 - soccer balls

Transportation - similar cost for girls soccer



A soccer ball with white, blue, and red panels is positioned in the center of a lush green grass field. The ball is slightly out of focus, and the background is a soft-focus expanse of grass. A thin pink line forms a partial frame around the text and ball area.

Why We Should Have Boys Soccer

Put together by, Dylan
Brown and
Joshua Alcala

Years



Since 6th grade people have been asking for boys soccer to come to the school. Why not make it a reality. Here are some facts that will make you want to change your mind.

Boys versus girls sports

Boys only have cross country, football, basketball, wrestling and track.

Girls have soccer, cross country, wrestling, basketball, track and field, football and volleyball.



Compared to our competitors



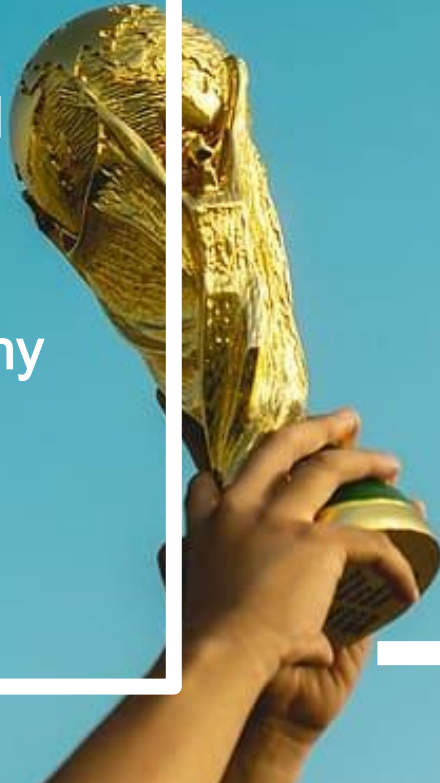
HOQUIAM
SCHOOL DISTRICT No. 28
Linking Learning to Life



Compared to our competitors our school is one of the only places who doesn't have boys soccer. Why does almost everyone of our competitors have soccer but us?

Statistics

Mens Soccer is the most played and most beautiful sport in the entire world, almost 8 out of 10 kids worldwide play soccer, why not kickstart that passion here in this school.



The skills that soccer can teach you

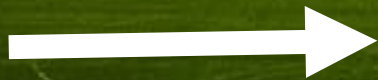
Soccer isn't just about kicking around a ball it can also teach you things. One of the things it taught me was respect/sportsmanship. It can also teach you discipline.



Interest

As of 2:07 on January 17th we had 57 people of all grades who would be interested in playing soccer if it was offered here at Miller Junior High!

Also 85 percent of the school would love to see a soccer team, to play or spectate, so we would have people show up to games.



**Thank you for your time and hopefully we
changed your mind of making Boys Soccer a
possibility at Miller Jr High School**

A neon sign with the words "THANK YOU" in a stylized, outlined font. The letters are primarily white with a bright red glow around them. The sign is mounted on a dark background with visible mounting hardware.

**THANK
YOU**