

**ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON**

Regular Meeting of the Board of Directors
Robert Gray Elementary School, 1516 North B St.

March 7, 2023, 6 p.m.

AGENDA

6:00 p.m. Regular Meeting Call to Order

Flag Salute

Consent Agenda

1. Minutes
2. Overnight Trip Request

Comments from Board Members

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to schoolboard@asd5.org.

Old Business

Superintendent's Report

1. Education Support Professionals Week
2. WSSDA Regional Meeting
3. Budget Work Study

Instructional Services

1. [Robert Gray Report](#)

New Business

1. [ICOS Report / Facilities Overview](#)
2. [Geotechnical Survey](#)
3. [New Market Agreement](#)
4. [Interlocal Agreement Behavior Support](#)

Board Meeting Agenda
March 7, 2023

5. [Window Replacement Abatement](#)
6. [2023 E-Rate Bid](#)
7. Next Meeting

Executive Session / Closed Session

Personnel Matters

1. [Personnel Report](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND

March 7, 2023, 6 p.m.

Call to Order

Flag Salute

Consent Agenda – [Enclosure 1](#)

1. Minutes – The minutes from the regular meeting on February 21, 2022, are enclosed for your review and approval.
2. Overnight Trip Request – The chess club at Aberdeen High School qualified for the state chess tournament and traveled to Stanwood High School in Stanwood, Wa., March 3-4.

Comments from the Board

Comments from the Public

The Board welcomes public comment on agenda items at this time. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes. Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to schoolboard@asd5.org before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Old Business

Superintendent's Report

1. Education Support Professionals Week – The PSE's Education Support Professionals Week will be celebrated March 13-17 this year.
2. WSSDA Regional Meeting – The schedule for spring regional meetings of the Washington State School Directors' Association is available. The Region 5 meeting will be at 6 p.m. May 8 at North Thurston in Lacey.
3. Budget Work Study – Superintendent Thake is recommending a budget workshop for 6 p.m. Monday, March 27, that will also include a presentation from levy counsel.

Instructional Services

1. Robert Gray Report – Principal Sherri Northington will present the annual school improvement plan and other information for Robert Gray Elementary School.
[Enclosure 2](#)

New Business

1. ICOS Report / Facilities Overview – Facilities Manager Mike Pauley will present the annual Information and Condition of Schools state reports for Aberdeen High School and Robert Gray Elementary School and information about facilities projects. [Enclosure 3](#)
2. Geotech Survey – A proposal from Haley & Aldrich, Inc., for a geotechnical engineer's analysis of property at the tennis courts and Stewart Field is presented for your review and approval. [Enclosure 4](#)
3. New Market Agreement – The 2023-2024 agreement allowing Aberdeen students to enroll at the New Market Skills Center in Tumwater is presented for your review and approval. [Enclosure 5](#)
4. Interlocal Agreement Behavior Support – An interlocal agreement with ESD 113 for additional training for staff in behavior supports and strategies is presented for your review and approval. [Enclosure 6](#)
5. Window Replacement Abatement – A contract with PBS Engineering and Environmental, Inc., for abatement oversight on the project to replace windows at the Administration Building is presented for your review and approval. [Enclosure 7](#)
6. 2023 E-Rate Bid – The Technology Department is recommending that the 2023 bid for E-Rate network switching and miscellaneous equipment be awarded to Zones, Inc. [Enclosure 8](#)
7. Next Meeting – The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, March 21, 2023, in the Community Room at Aberdeen High School. A workshop is proposed for 6 p.m. Tuesday, March 27, in the Community Room at Aberdeen High School.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 15 minutes under RCW 42.30.110 (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 9](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the
Board of Directors – February 21, 2023

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 6:00 p.m. Tuesday, February 21, 2023, in the Community Room at Aberdeen High School. In attendance were Jessica Jurasin, Annica Mizin and Suzy Ritter, along with Superintendent Jeffrey Thake and 31 patrons and staff. Director Jeremy Wright was excused.

CALL TO ORDER

The meeting began with the playing of the National Anthem by several members of the Aberdeen Student Orchestra and signed by Bella Bruner, an AHS student studying American Sign Language.

Erik Peterson, orchestra director, presented members of the student orchestra who performed the National Anthem. Information about their fundraising dinner next Tuesday, Feb. 28, was shared and students sold tickets.

ORCHESTRA
PRESENTATION

Anne Ramsey, American Sign Language teacher at Aberdeen High School, along with students Bella Bruner and Ayden Giffin, invited Board members to the annual Aberdeen/Hoquiam ASL Night on March 2 at 6 p.m. in the Auditorium at Aberdeen High School.

ASL NIGHT

On a motion by Annica Mizin and seconded by Suzy Ritter, the Board approved the Consent Agenda, which included xxx_ The Board approved the Consent Agenda, which included the minutes from the regular meeting on February 7, 2023; January payroll vouchers 833952 through 833981 totaling \$4,067,563.78; General Fund vouchers 833982 and 833998 through 834101 totaling \$1,225,969.89; Capital Projects Fund voucher 833996 in the amount of \$226,016.49, and ASB Fund vouchers 833983 through 833995, 833997 and 834102 totaling \$10,137.54.

CONSENT AGENDA

The Board discussed having a member of the student body serve on the Board, as has been done in the past.

COMMENTS FROM
BOARD MEMBERS

The Board asked the superintendent to explore the pros and cons of offering driver's education.

President Jennifer Durney commented that the annual ASL Night with Hoquiam is always well done and very worthwhile to attend.

On a motion by Suzy Ritter and seconded by Jessica Jurasin, the Board adopted an update to Policy 3416 Medication at School.

3416 MEDICATION
AT SCHOOL

On a motion by Annica Mizin and seconded by Jessica Jurasin, the Board adopted a new policy, Policy 3420 Anaphylaxis Prevention and Response.

3420 ANAPHYLAXIS

On a motion by Suzy Ritter and seconded by Jessica Jurasin, the Board adopted a new policy, Policy 3423 Parental Administration of Marijuana for Medical Purposes.

3423 MEDICAL
MARIJUANA

Superintendent Jeffrey Thake presented President Jennifer Durney with a certificate of appreciation from the Washington State School Directors' Association for her five years of service on the Board.

SUPERINTENDENT
REPORT

Superintendent Thake discussed his attendance at the American Association of School Administrators National Conference on Education; research the district's Leadership Team is reviewing to improve student outcomes, especially innovative secondary models that include academic acceleration and allowing students to work at their own pace, equitable resource allocations and creative staffing.

Executive Director of Business and Operations Shannon Ramsey presented the Fiscal Status Report for January, which included ending fund balances of \$7,810 in the General Fund, \$681,590 in the Capital Projects Fund, \$863,421 in the Debt Service Fund, \$318,563 in the ASB Fund and \$405,156 in the Transportation Vehicle Fund. She also reported that FTE annual average to date is 3,092.81, slightly above the budgeted FTE of 3,085.

FISCAL STATUS
REPORT

Superintendent Thake commented that he would be bringing a lengthier financial report and projections for the 2023-2024 school year to the March 21 meeting.

On a motion by Jessica Jurasin and seconded by Suzy Ritter, the Board adopted the academic (180-day) calendar for 2023-2024 and 2024-2025.

2023-24 AND 2024-25
CALENDARS

On a motion by Jessica Jurasin and seconded by Annica Mizin, the Board approved a contract for supplemental services through the Washington State School for the Blind.

SCHOOL FOR THE
BLIND

The next regular meeting of the Board is scheduled for 6 p.m. Tuesday, March 7, at Robert Gray Elementary School, 1516 North B St.

NEXT MEETING

At 6:24 p.m., President Jennifer Durney recessed the meeting for an executive session expected to last 30 minutes under RCW 42.30.110 (g) (to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. At 6:54 p.m. the meeting was extended for five minutes. The meeting reconvened in regular session at 6:59 p.m.

EXECUTIVE
SESSION

On a motion by Jessica Jurasin and seconded by Suzy Ritter, the Board approved the Personnel Report.

PERSONNEL
REPORT

Under certificated matters, the board accepted resignations from Juliet Henderson as a speech language pathologist for the district and from Kylie Stenbeck as a teacher at Central Park Elementary School, both effective August 15; approved the retirement of Eric Williamson as a teacher at Miller Junior High School

CERTIFICATED

effective August 31; and accepted resignations as substitute teachers from Patric Haerle effective February 15 and Kayla Stott effective February 21.

CLASSIFIED

Under classified matters, the board approved the hiring of Kim Edwards as the CTE office coordinator at Aberdeen High School with a start date to be determined and Kristen Robey as a Food Service worker at A.J. West Elementary School effective February 15; approved a leave of absence for Kristin Hansen, Human Resources assistant, effective March 7 to April 7; approved the retirement of Kristine Tomlin, the nurse at McDermoth Elementary School, effective March 29; accepted resignations from Phillip Foster as the lighting designer/technician for the musical at Aberdeen High School effective February 10, Becca Pellegrini as the site coordinator in the 21st Century Program at McDermoth Elementary School effective June 16 and Teresa Simpson as a para-educator in the 21st Century After School Program at the Harbor Learning Center effective February 23; approved the hiring of Annette Duvall as the assistant coach for Girls' Tennis at Aberdeen High School effective February 27 and Alexis Garcia as an assistant coach for Boys' Soccer at Aberdeen High School with the last day to be determined.

There being no further business, the regular meeting was adjourned at 7:01 p.m.

ADJOURN

Jeffrey Thake, Secretary

Jennifer Durney, President

OVERNIGHT & OUT-OF-STATE STUDENT TRIP REQUEST

Overnight or out-of-state field trips require approval by the Board of Directors. Use the form below as an outline for the information necessary to submit a request for Board approval. Requests must be submitted to the building principal at least three weeks prior to submission to the Board. Following approval by the building principal and/or ASB, forward the request to the superintendent one week prior to the next scheduled Board meeting.

Group/Team Aberdeen High School Chess Club
School Aberdeen High School
Advisor Jeremy Croman Phone (760) 315-1043
Date(s) of Trip 3/3 - 3/4 Destination Stanwood, WA
Lodging Location Holiday Inn, Marysville, WA Lodging Phone (360) 530-1234
Objective of Trip Chess Team State Championships

Number of Students 5 Number of Chaperones 1

Cost per Student \$158.00 Cost per Chaperone 215

Funding Source and/or Account Code Private Donations

Type of Transportation School Vehicle Bus form required YES NO

ASB Approval N/A Date N/A

Principal Approval [Signature] Date 3/3/23

Board Approval _____ Date _____

(Reference School Board Policy – Field Trips and Excursions 2320 and 2320P)

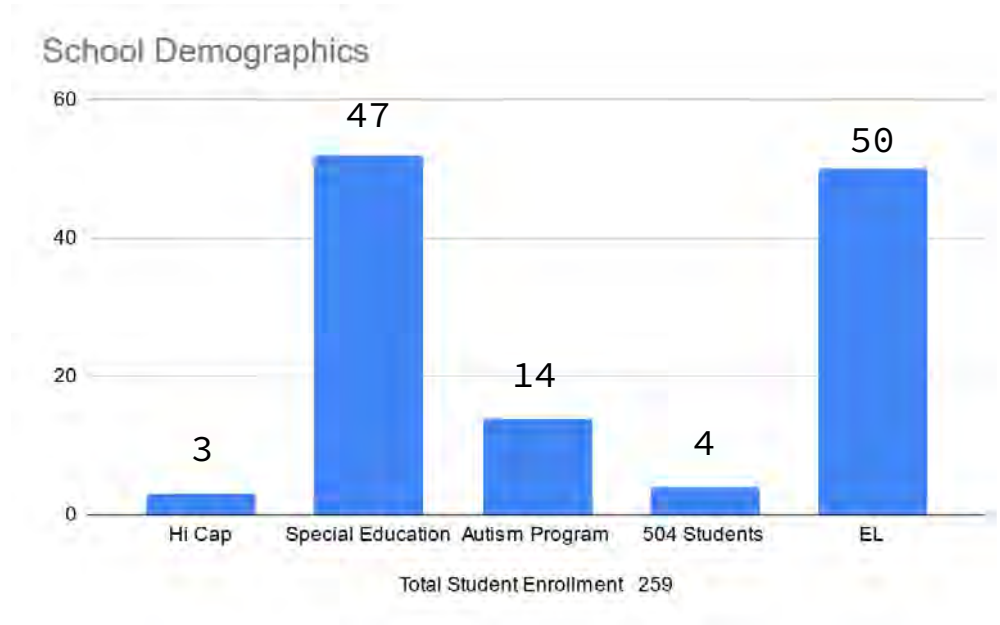
ROBERT GRAY ELEMENTARY

Explorers

DEMOGRAPHICS - BY THE NUMBERS

- **Hi Cap** - 3 students
- **Special Education** - 47 students
- **Autism Program** - 14 students
- **504 Students** - 4
- **EL** - 50 Students

Total Enrollment - 259



ROBERT GRAY SCHOOL IMPROVEMENT GOALS

Goal #1: The majority of students who qualify for reading intervention based on the Fall i-Ready Diagnostic Reading Assessment, will make more than 100% of typical growth on the Spring i-Ready Reading Diagnostic Reading Assessment, with the use of targeted interventions, differentiated instruction, and conferencing with students and families about ongoing progress.

Goal #2: The majority of ELL students will make more than 100% of typical growth from Fall to Spring on the i-Ready Reading Diagnostic Reading Assessment, with the use of targeted interventions, differentiated instruction, EL group language instruction, and conferencing with students and families about ongoing progress.

Goal #3: The majority of our most at-risk students will reduce their number of written discipline referrals by 10% during the second semester as compared to the first semester based on SWIS data.

ROBERT GRAY ACADEMIC DATA - READING FOCUS GOAL 1

Universal Screeners - iReady Reading and Math, Panorama SEL Screener, Alphabet Survey (K), Foundational Skills (MTSS one to one), Oral Reading Fluency Screener

What does your assessment data tell you about the academic growth of your students?

- Based on the iReady Winter Benchmark, the data shows that the majority of students at each grade level are closing the achievement gap by making more than typical growth. (Typical growth would be around 47% at winter benchmark)
- Median Percentage of typical growth by each grades intervention groups as of January 2023
 - [1st Grade](#) - 54%, [2nd Grade](#) - 111%, [3rd Grade](#) - 69%, [4th Grade](#) - 93%,
and [5th Grade](#) - 162%

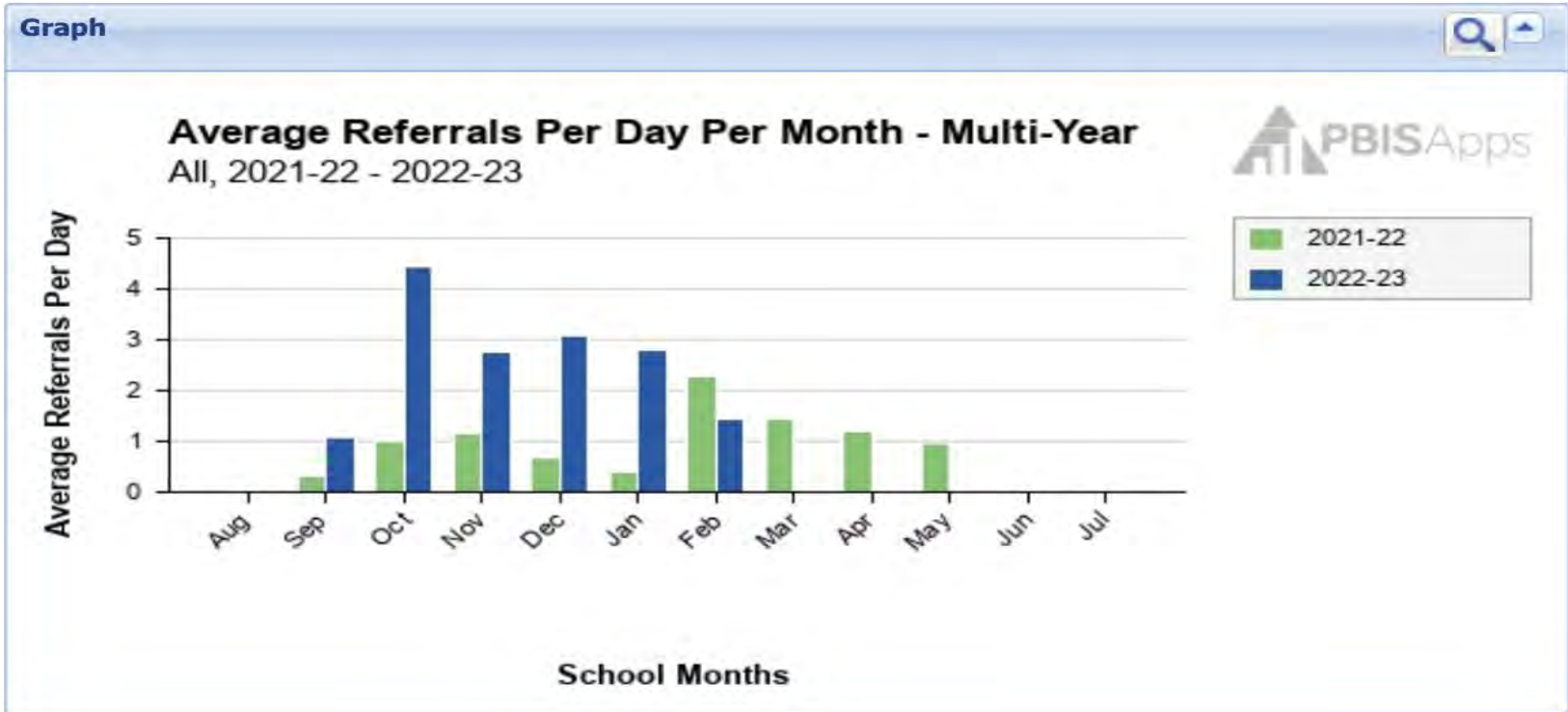
EL READING DATA - SIP GOAL 2

Based on the iReady Winter Benchmark, the data shows that the majority of students at each grade level are closing the achievement gap by making more than typical growth. (Typical growth would be around 47% at winter benchmark)

Progress toward goals as of January 2023 is nearly on track. With the return of our EL teacher from maternity leave, we are hoping to see more improvement in the second half of the year. The percentage of typical growth and grade level are as follows so far for the first half of the year.

1st grade EL - 46%, 2nd EL - 80%, 3rd EL - 56%, 4th EL - 49%, 5th EL - 162%.

DISCIPLINE TRENDS



DISCIPLINE DATA

- Of the 12 students with 5 or more referrals from the beginning of the year, only 2 have 5 or more referrals during the second quarter.
- 8 Students, 6 males and 2 females, with 5 or more referrals, have accounted for 47 / 141 or 33% of total referrals
- 90 / 141 total referrals were major Infractions. November 14, 2022 - February 15, 2023.

How you're addressing this at the building and admin levels

- We are developing plans for each student and meeting with teams of adults, parents included to give them the supports they need in the school setting
- Staff referrals are majorically reported as majors for SWIS as of end of January**
- We as a staff went through and revamped our discipline matrix and referral process in December and January.

GPS - GUIDED PATH TO SUCCESS

(FORMALLY SST, STUDENT STUDY TEAM)

Purpose

- Consistent team evaluating student referrals for academic or behavioral concerns
- Review and evaluate data, develop a plan for additional support and determine interventions
- Progress is monitored and adjustments are made when necessary or referral becomes apparent

Team members

- MTSS Coach, Counselor, Administrator, Sped Teacher, Classroom Teacher, School Psychologist
- OT, PT, SLP as needed

ROBERT GRAY LEADS THE WAY!

Recognition of Students

Individual Recognition

- **Blue Ships** - Daily demonstration of our four characteristics of an Explorer - Respectful , Responsible, Safe, Learner
- **Star Student of the Month** - All around excellence as student and citizen at Robert Gray
- **Smooth Sailors Assemblies** - Teachers select students each month

Class Recognition

- Blue Ships awarded by any staff member to the class, 20 Blue Ships = Gold Ship and class selects a reward together

PBIS - COMMON AREA EXPECTATIONS

Building Leadership Team

- Lead Advisor - Julie Niemi

Team Members

- Tricia Timmons, Katherine Kim, Stacie Bell, Melissa Fritts, Sal Abruscato, Tosha Love, Mirsa Ortuno, Sherri Northington

Areas of Focus

- Enriching school culture
- Building a safe inclusive learning environment
- Celebrating success and acknowledging individual contributions
- Developing cultural inclusion throughout the building

ROBERT GRAY CARES - SEL (SOCIAL EMOTIONAL LEARNING)

Bucket Bosses

- Student Group will go around in a supportive role and give bucket filling compliments to their peers in person and through small projects. This is based off of the book "Have You Filled a Bucket Today"

Counselor Led Groups - focus on social skills and wellness

- Boys 4th Grade Group for Social Skills
- Girls 1st Grade Self-Esteem Group

BHR Support

- Twice weekly

Counselor, Behavior Specialist and Principal

- Meet weekly to check in on our most critical students to provide tier 3 supports, build plans, and monitor their progress.

ASB TEAM

ASB

Our Governing Student Leadership aimed at making Robert Gray a Respectful

Officers

President - **Claudia Orozco-Manuel** Vice President - **Isabella Herrera**

Secretary - **Lucia Maquixtle-Perez** Treasurer - **Khloey Keller Lewin**

Sergeant at Arms - **Archer Long**

ASB THE ROBERT GRAY WAY!



BUCKET BOSSES DURING KINDNESS WEEK



QUESTIONS OR COMMENTS?

Thank you for being here today with us!





ABERDEEN
SCHOOL DISTRICT #5

MAINTENANCE DEPARTMENT

FACILITIES

Board Report
March 2023

2022 SUMMER PROJECTS

- Stewart Field Projects
 - Turf Replacement
 - Support Building
- Stevens Elementary
 - Painting
 - Rot Repairs
- Stewart Building
 - Roof replacement
 - Roof Resealing
- Harbor Learning Center
 - Window Replacement
- Maintenance Building
 - Roof Replacement
- Aberdeen High School
 - Boiler Replacement
- Miller Junior High
 - Athletic Field Scoreboard
- District Wide
 - Classroom Painting
 - Gym Floor Resealing
 - Alarm/Ext./Hood Tests
 - Filter Replacement

STEWART FIELD COMPLEX

Turf Replacement Project

Project Start
June 17, 2022

Completed Project
September 15, 2022



New Support Building Project

Project Start
July 16, 2022

Completed Project



Interior Finish



STEVENS ELEMENTARY

Exterior Paint and Structural Repairs



2023 SUMMER WORK LIST

- Administration Building
 - Window Replacement
- District Wide
 - Continue HVAC PM's
 - Building painting
 - Carpeting
 - Gym floor refinish
 - Grass field maintenance

We are currently asking building administrators to provide an essential repairs list for this summer



Scoreboard at Miller JH Athletic Field

Geotech Agreement

Landslide near Tennis Courts

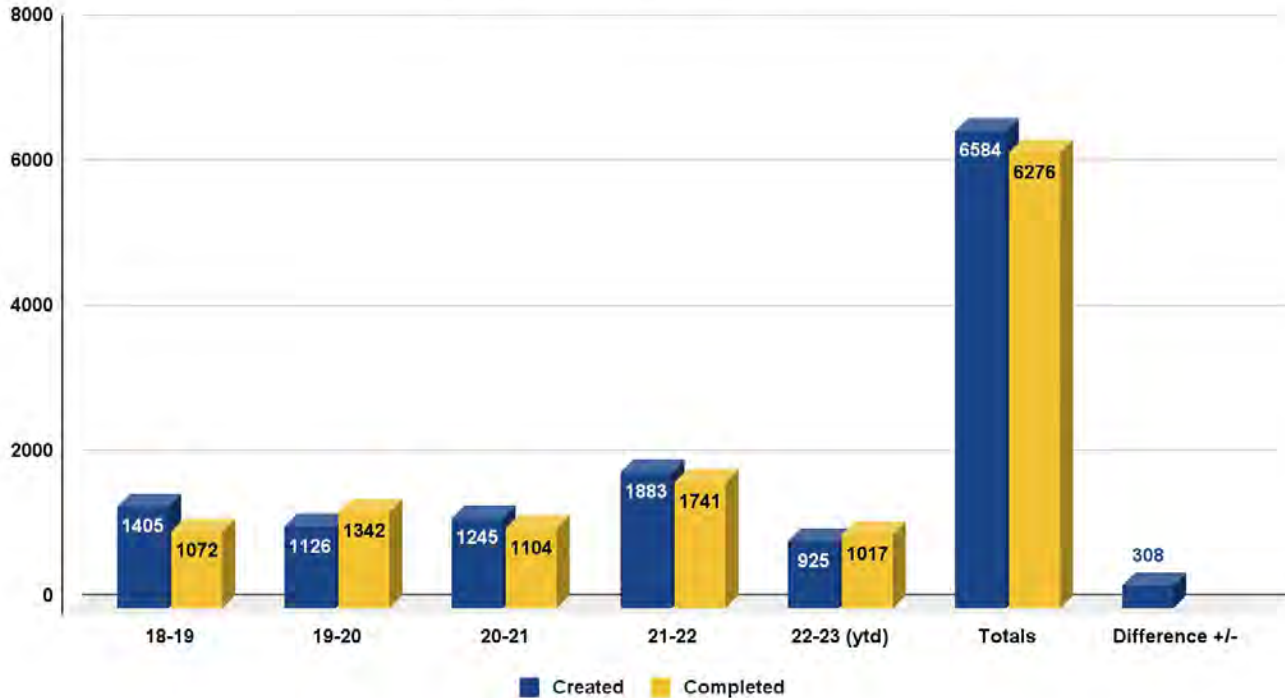


Stewart Field Retaining Wall



Annual Work Order Requests

5 Year Work Order Report



Fun Building Facts

- Central park
 - Built 1956
 - Modernized 1966 & 1993
- Robert Gray
 - Built 2002
- McDermoth
 - Built 1926
 - Modernized 1998
- Stevens
 - Built 1955
 - Modernized 1976
- AJ West
 - Built 1952
 - Modernized 1966 & 1994
- Miller
 - 1979
 - Annex 2019
- Aberdeen High School
 - 2007
- Harbor/Hopkins
 - 1956

Fun Building Facts

- Stewart Bld
 - Built 1950
 - Modernized 2002
 - Roof 2022
- District Office
 - Built 1916
- Maintenance
 - Built 1955
 - Roof 2022
- Stewart Field
 - Acquired 1920s from the Stewart Family
 - Modernized 2010; 17; 22

[Stewart Field Video 1928-29](#)

The average age of all of our buildings is just shy of 58 years old. With the administration building being the oldest at 106 years old.

Our Educational Buildings average age is just shy of 50 years of age. With the newest being the Miller annex at 3 years old.

ROOF CONDITION REPORT

The Garland Company, Inc.

Roof Asset Management Program



Aberdeen School District Roof Reports

Year: 2023					
AJ West Elementary School	Roof Section	Main Roof Section	Restore	\$595,000.00	20 Year(s)
Central Park School	Roof Section	Main Building	Replace	\$895,000.00	30 Year(s)
Harbor High School	Roof Section	Main Roof Section	Replace	\$2,500,000.00	30 Year(s)
Total for 2023:				\$3,990,000.00	
Year: 2024					
Central Park School	Roof Section	Play Shed and Classroom Wing	Restore	\$228,000.00	15 Year(s)
Stevens Elementary	Roof Section	Stevens Elementary Roof - Entire Roof	Restore	\$900,000.00	20 Year(s)
Stewart Field	Roof Section	North & West Bandbox Roof Sections	Restore	\$255,000.00	20 Year(s)
Total for 2024:				\$1,383,000.00	
Year: 2025					
Aberdeen High School	Roof Section	Aberdeen High School Roof	Restore	\$2,575,000.00	20 Year(s)
McDermoth Elementary	Roof Section	McDermoth Elementary Roof	Maintenance	\$20,000.00	5 Year(s)
Miller Junior High School	Roof Section	Miller Junior High Roof	Maintenance	\$40,000.00	10 Year(s)
Total for 2025:				\$2,635,000.00	
Year: 2026					
Robert Gray Elementary	Roof Section	Robert Gray Elementary Roof	Replace	\$587,500.00	30 Year(s)
Total for 2026:				\$587,500.00	

ICOS REPORTING

Information and Condition of Schools

Asset Preservation Program (APP)

To receive state matching funds for school construction projects you must participate in the APP. This requires annual assessment of buildings that have received state matching funds for the construction of the project. Every 6th year a “certified consultant” must perform the assessment.

The 2022 assessment was completed by a certified consultant.

These results need to be presented to the Board annually prior to the 1st of April.

Robert Gray Elementary

Built 2002



20 yrs old



Robert Gray Elementary School - Main Building

Building Details

PROFILE TYPE	Elementary School - Multi-Story
NUMBER OF FLOORS	2
BOARD ACCEPTANCE DATE	9/25/2002
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	District
COMMENTS	Has elevator loacted by adminstration office

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2022-2023	20	85.96	District	Not Reported
2021-2022	19	85.96	Consultant	3/22/2022
2020-2021	18	89.47	District	3/2/2021
2019-2020	17	89.47	District	3/3/2020
2018-2019	16	89.47	District	3/29/2019
2017-2018	15	84.69	Consultant	2/6/2018

The next certified BCA is due: **2028**

Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
2002	Main Bldg Floor 1&2	41,907	41,907	41,907		11/18/2003
2002	covered play	4,908	4,908	2,454		11/18/2003
Building Totals		46,815	46,815	44,361		

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Slabs on Grade	Standard Slabs on Grade	A4010		90.00% Good
Water and Gas Mitigation	Building Subdrainage	A6010		90.00% Good
Superstructure	Floor Construction	B1010		90.00% Good

Aberdeen High School
Built 2007



15 yrs old



J. M. WEATHERWAX HIGH SCHOOL - MAIN BUILDING

Building Details

PROFILE TYPE	High School - Multi-Story
NUMBER OF FLOORS	3
BOARD ACCEPTANCE DATE	8/19/2008
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	District
COMMENTS	Main Building

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2022-2023	14	88.56	District	Not Reported
2021-2022	13	88.56	Consultant	3/22/2022
2020-2021	12	89.85	District	3/2/2021
2019-2020	11	89.85	District	3/3/2020
2018-2019	10	89.99	District	3/29/2019
2017-2018	9	89.85	Consultant	2/6/2018

The next certified BCA is due: **2028**

Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
1964	Sam Benn Gym	27,409	27,409	27,409	9/1/1964	12/15/1964
2007	JM Weatherwax	173,011	173,011	173,011	9/4/2007	8/19/2008
Building Totals		200,420	200,420	200,420		

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Slabs on Grade	Standard Slabs on Grade	A4010		90.00% Good
	Pits and Bases	A4040		90.00% Good

Facilities Report

I want to express my gratitude to our Maintenance and Custodial Staff for their ongoing work with our facilities. We couldn't do this work without them.

We complete the majority of this work with nine (9) maintenance staff and twenty-two (22) custodians

The work they do is essential to the educational process and most of the time the significant work takes place over the summer in-between summer school and before fall athletics start in mid-August.

Thank you for your time!

Facilities Report





J. M. WEATHERWAX HIGH SCHOOL - MAIN BUILDING

Building Details

PROFILE TYPE	High School - Multi-Story
NUMBER OF FLOORS	3
BOARD ACCEPTANCE DATE	8/19/2008
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	District
COMMENTS	Main Building

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2022-2023	14	88.56	District	Not Reported
2021-2022	13	88.56	Consultant	3/22/2022
2020-2021	12	89.85	District	3/2/2021
2019-2020	11	89.85	District	3/3/2020
2018-2019	10	89.99	District	3/29/2019
2017-2018	9	89.85	Consultant	2/6/2018

The next certified BCA is due: **2028**

Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
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2007	JM Weatherwax	173,011	173,011	173,011	9/4/2007	8/19/2008
Building Totals		200,420	200,420	200,420		

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Slabs on Grade	Standard Slabs on Grade	A4010		90.00% Good
	Pits and Bases	A4040		90.00% Good



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
Detailed Condition Assessment by Building
 Reporting Year 2022-2023

ABERDEEN

88.56%

J. M. WEATHERWAX HIGH SCHOOL - MAIN BUILDING

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Water and Gas Mitigation	Building Subdrainage	A6010		90.00% Good
Superstructure	Floor Construction	B1010		90.00% Good
	Roof Construction	B1020		90.00% Good
	Stairs	B1080	Low	62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Other		
	<i>Comments:</i>	tactile strips continue to fail (2022)		
Exterior Vertical Enclosures	Exterior Walls	B2010		90.00% Good
	Exterior Windows	B2020	Medium	62.00% Fair
	<i>Deficiencies:</i>	Deficient Hardware/Operating Parts		
	<i>Causes:</i>	Caulking/Weather Stripping, Frame/Molding Condition		
	<i>Comments:</i>	Condensation visible from exterior on multiple windows (south and west facing faces) possible window failure		
	Exterior Doors and Grilles	B2050		90.00% Good
	Exterior Louvers and Vents	B2070	Medium	62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Material Condition, Other		
	<i>Comments:</i>	rusty soffit vents		
Exterior Horizontal Enclosures	Roofing	B3010		90.00% Good
	Roof Appurtenances	B3020		90.00% Good
	Horizontal Openings	B3060		90.00% Good
	Overhead Exterior Enclosures	B3080		90.00% Good
Interior Construction	Interior Partitions	C1010		90.00% Good
	Interior Windows	C1020		90.00% Good



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
Detailed Condition Assessment by Building
 Reporting Year 2022-2023

ABERDEEN

88.56%

J. M. WEATHERWAX HIGH SCHOOL - MAIN BUILDING

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Interior Construction	Interior Doors	C1030		90.00% Good
	Interior Grilles and Gates	C1040		90.00% Good
	Suspended Ceiling Construction	C1070		90.00% Good
Interior Finishes	Wall Finishes	C2010		90.00% Good
	Interior Fabrications	C2020		90.00% Good
	Flooring	C2030		90.00% Good
	Stair Finishes	C2040		90.00% Good
	Ceiling Finishes	C2050		90.00% Good
Conveying	Vertical Conveying Systems	D1010		90.00% Good
Plumbing	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
	General Service Compressed-Air	D2050		90.00% Good
HVAC	Heating Systems	D3020		90.00% Good
	Cooling Systems	D3030		90.00% Good
	Facility HVAC Distribution Systems	D3050		90.00% Good
	Ventilation	D3060		90.00% Good
Fire Protection	Fire Suppression	D4010		90.00% Good
	Fire Protection Specialties	D4030		90.00% Good
Electrical	Facility Power Generation	D5010		90.00% Good
	Electrical Services and Distribution	D5020		90.00% Good



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
Detailed Condition Assessment by Building
 Reporting Year 2022-2023

ABERDEEN

88.56%

J. M. WEATHERWAX HIGH SCHOOL - MAIN BUILDING

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Electrical	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		90.00% Good
Communications	Data Communications	D6010		90.00% Good
	Voice Communications	D6020		90.00% Good
	Audio-Video Communications	D6030		90.00% Good
	Distributed Communications and Monitoring	D6060		90.00% Good
Electronic Safety and Security	Access Control and Intrusion Detection	D7010		90.00% Good
	Electronic Surveillance	D7030		90.00% Good
	Detection and Alarm	D7050		90.00% Good
Integrated Automation	Integrated Automation Facility Controls	D8010		90.00% Good
Equipment	Commercial Equipment	E1030		90.00% Good
	Institutional Equipment	E1040		90.00% Good
	Entertainment and Recreational Equipment	E1070		90.00% Good
	Other Equipment	E1090		90.00% Good
Furnishings	Fixed Furnishings	E2010		90.00% Good
	Movable Furnishings	E2050		90.00% Good

The Garland Company, Inc.

Roof Asset Management Program



Aberdeen School District Roof Reports

Prepared For
Michael Pauley

October 19, 2022

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Client Data

Client: Aberdeen School District

Client Data

Name	Aberdeen School District		
Address 1	216 North G Street		
City	Aberdeen	State	Washington
ZIP	-	Country	United States

Contact Info

Contact Person	Michael Pauley	Title	Facility Manager
Mobile Phone:	-	Office Phone:	360-310-0368
Email:	mpauley@asd5.org		



Facility Summary

Client: Aberdeen School District

Facility: Aberdeen High School

Facility Data

Address 1	-
City	-
State	-
ZIP	-
Type of Facility	School
Square Footage	135,000
Contact Person	Michael Pauley

Notes

Flat roof with numerous roof sections. Large blisters are evident in the BUR roof on nearly all roof sections. Some blisters appear on or near seams and could become issues with future freeze/thaw cycles. Additionally, there are numerous penetration details that need to be repaired to prevent water intrusion.

Asset Information

Name	Date Installed	Square Footage	Roof Access
Aberdeen High School Roof		135,000	Internal Roof Hatch



Construction Details

Client: Aberdeen School District

Facility: Aberdeen High School

Roof Section: Aberdeen High School Roof

Information

Year Installed	-	Square Footage	135,000
Slope Dimension	1/4"	Eave Height	32'
Roof Access	Internal Roof Hatch	System Type	Built Up Roof (BUR)

Notes

Flat roof with numerous roof sections. Large blisters are evident in the BUR roof on nearly all roof sections. Some blisters appear on or near seams and could become issues with future freeze/thaw cycles. Additionally, there are numerous penetration details that need to be repaired to prevent water intrusion.





Photo Report

Client: Aberdeen School District

Facility: Aberdeen High School

Roof Section: Aberdeen High School Roof

Report Date: 11/02/2021

Title: Aberdeen High School Roof Inspection

BUR roof is showing some signs of aging but the main concern is the blisters. Blisters are not a sign of leaks or failure, but they are areas that can potentially open up as the freeze/thaw cycles take effect and become issues down the road. Some repairs should be done in the near term with all penetrations being touched, and blisters repaired. The roof could then be restored in the next 3-5 years to add another 20 years of warranted life to the system.



Photo 1

Cracked out penetration flashing



Photo 2

Roof section holding water - ideally this areas should have a cricket



Photo 3

Looking out over a dirty cap sheet on the lower roof section



Photo 4

Multiple blisters are found on each roof section



Photo 5

Looking out over one of the upper roof sections



Photo 6

Large blister at a seam



Photo 7

Another abnormally large blister



Photo 8

A large blister/ripple that has developed and is not blocking the flow of water off this roof



Photo 9

Failed base cap sheet at a flashing location - this is wide open currently



Photo 10

Split in the expansion joint - these are often an issue

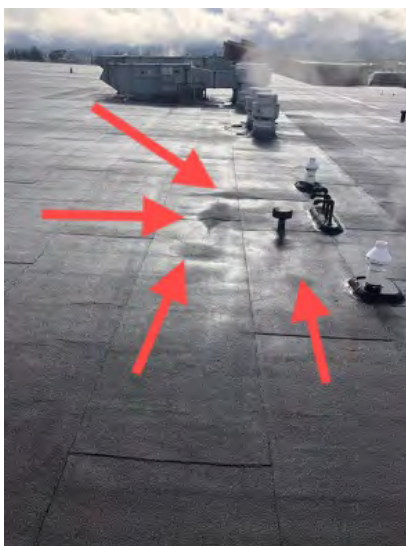


Photo 11

Another roof section littered with blisters



Photo 12

More cracking at penetration




Solution Options

Client: Aberdeen School District

Facility: Aberdeen High School

Roof Section: Aberdeen High School Roof

Restore Options

Solution Option:	Restore 	Action Year:	2025
Square Footage:	135,000	Expected Life (Years):	20
Budget:	\$2,575,000.00		

Restoration Scope of Work:

- Mobilize site including all material and equipment needed to complete scope
- Set up safety for crew
- Power wash the roof surface removing all dirt and debris
- Make specific repairs identified by Garland – including blisters, flashing repairs and details, pitch pockets, etc.
- Three coarse all seams with Liquitec and 6" mesh
- Flood coat entire roof with Liquitec at a rate of 2 gallons per square
- Install second flood coat with liquitec at a rate of 2 gallons per square
- All details to be repaired per Garland standards
- Demobilize site, cleaning site of all debris and equipment.



Facility Summary

Client: Aberdeen School District

Facility: AJ West Elementary School



Facility Data

Address 1	1801 Bay Ave
City	Aberdeen
State	Washington
ZIP	98520
Type of Facility	School
Contact Person	Michael Pauley

Asset Information

Name	Date Installed	Square Footage	Roof Access
Main Roof Section	Unkown	39,000	Ladder Needed



Construction Details

Client: Aberdeen School District

Facility: AJ West Elementary School

Roof Section: Main Roof Section

Information			
Year Installed	Unkown	Square Footage	39,000
Slope Dimension	3/4:12	Eave Height	18ft
Roof Access	Ladder Needed	System Type	Single Ply



Photo Report

Client: Aberdeen School District

Facility: AJ West Elementary School

Report Date: 06/16/2021

Title: Inspection Report

Roof Section: Main Roof Section

The low slope roofing system at AJ West Elementary is in a fair condition. The roof slope is very positive and as a result there is minimal ponding water. The core cut identified two roofs on the building which would indicate the only solution outside a full tear off would be a fluid applied restoration.

Based on the deterioration of the single ply it is recommended that the fluid applied restoration be performed over the next two to three years.

Please refer to the solution section of this report.



Photo 1

Overview of the upper roof section.

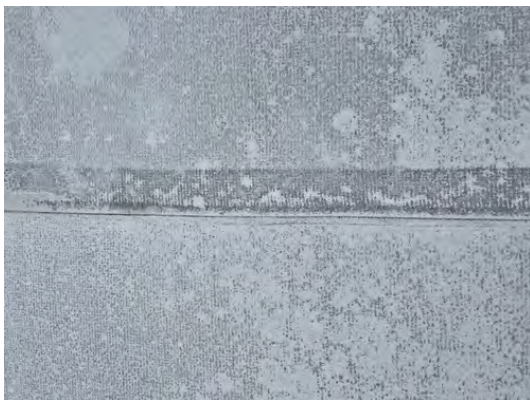


Photo 2

The existing single ply has aged and the outline of the reinforcement is starting show.



Photo 3

The majority of the drainage is from external gutters. Some minor ponding was identified during the inspection.



Photo 4

Overview

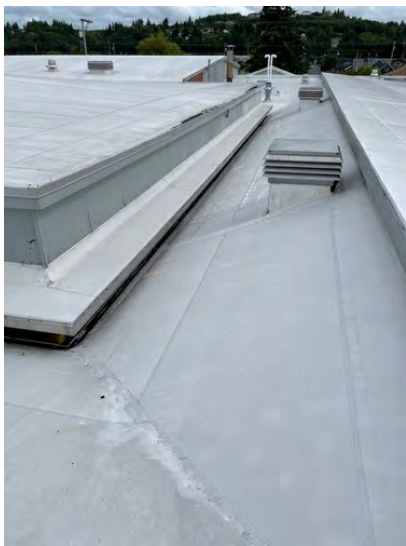


Photo 5

Some areas in the middle of the roof have steeper slope.



Photo 6

An area of siding that has been damaged and a waterproofing concern.



Photo 7

The masonry brick should be sealed at the same time of roofing work.



Photo 8

Overview



Photo 9

The roofing system was cored and two roofs and three inches of insulation were identified above a wood deck.




Solution Options

Client: Aberdeen School District

Facility: AJ West Elementary School

Roof Section: Main Roof Section

Restore Options

Solution Option:	Restore 	Action Year:	2023
Square Footage:	39,000	Expected Life (Years):	20
Budget:	\$595,000.00		

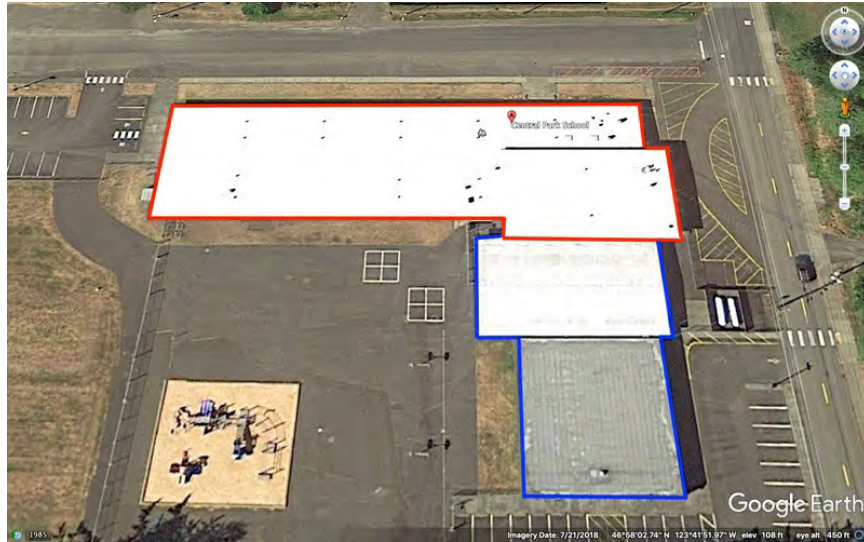
- Mobilize all material and equipment
- Set up safety for contractors
- Perform selective demo if and where required
- Prepare the roof per manufacturer details
- Install Liquitex base coat at 4Gal per 100 sq/ft
- Install polyester over the entire roof
- Install Liquitex top coat at 2Gal per 100 sq/ft
- Garland to provide a 20 year warranty



Facility Summary

Client: Aberdeen School District

Facility: Central Park School



Facility Data

Address 1	601 School Rd
City	Aberdeen
State	Washington
ZIP	98520
Type of Facility	School
Contact Person	Michael Pauley

Asset Information

Name	Date Installed	Square Footage	Roof Access
Main Building	Unknown	24,000	Attached Ladder
Play Shed and Classroom Wing	Unkown	12,000	Ladder Needed



Construction Details

Client: Aberdeen School District

Facility: Central Park School

Roof Section: Main Building

Information			
Year Installed	Unknown	Square Footage	24,000
Slope Dimension	1/2:12	Eave Height	12ft
Roof Access	Attached Ladder	System Type	Single Ply



Photo Report

Client: Aberdeen School District

Facility: Central Park School

Report Date: 06/16/2021

Title: Inspection Report

Roof Section: Main Building

The roofing systems at Central Park Elementary are in a poor condition with some significant concerns. The performance of the roof itself may be adequate to where there are few leaks occurring inside the building, but the primary concern is associated with the assembly. There are three roofs on this building with moisture located within. The maximum allowed by building code is two. With this additional weight along with trapped moisture, the situation becomes a structural concern as much as a waterproofing one.

It is recommended that the District budget for a full tear off roof replacement on the main building. This will trigger new energy code which will ensure a significant energy upgrade at the same time as roofing upgrade.

The play shed and classroom wing may be open to a less invasive, shorter term solution should a full replacement not be preferred.

Please refer to the solution section of this report.



Photo 1

Overview



Photo 2

The perimeter uses an external gutter to remove the water from the roof. The drainage appears to be good in this application primarily due to the positive slope.



Photo 3

Various roof top penetrations have been poorly flashed during the last roof overlay.



Photo 4

Overview



Photo 5

The roof top equipment such as this skylight has a very low flashing height, which would likely cause a water intrusion concern on a snow storm.



Photo 6

The roof was cored to determine the complete assembly. It appears that there is 3 roofs on this building and moisture was present under the most recent as highlighted in this picture.



Photo 7

The core sample on the main building confirmed three roofs over a wood deck with a couple inches of insulation.



Photo 8

Multiple penetrations that should be correctly flashed during the next roof replacement.




Solution Options

Client: Aberdeen School District

Facility: Central Park School

Roof Section: Main Building

Replace Options

Solution Option:	Replace 	Action Year:	2023
Square Footage:	24,000	Expected Life (Years):	30
Budget:	\$895,000.00		

- Mobilize all material and equipment needed to complete the project
- set up safety for contractors
- Demo the existing three roofs down to the deck
- Install two layers of 3.3" polyiso insulation (joints staggered)
- Install 1/2" primed densdeck
- Install new two ply SBS roofing system
- New edge metal to be installed per ANSI SPRI ES-1
- All details to be approved by Garland
- Garland to provide a 30 year NDL warranty



Construction Details

Client: Aberdeen School District

Facility: Central Park School

Roof Section: Play Shed and Classroom Wing

Information			
Year Installed	Unkown	Square Footage	12,000
Slope Dimension	1/2:12	Eave Height	14ft
Roof Access	Ladder Needed	System Type	Other



Photo Report

Client: Aberdeen School District

Facility: Central Park School

Roof Section: Play Shed and Classroom Wing

Report Date: 06/16/2021

Title: Inspection Report



Photo 1

Overview of the covered play shed. The positive slope is helpful and it is believed that a repair and restoration is a possible application in this area.



Photo 2

The classroom wing is the only BUR mineral cap sheet on the School. A repair and restoration option may be a 10 year solution, however if the building is anticipated to be kept by the District then a complete roof replacement should be performed.




Solution Options

Client: Aberdeen School District

Facility: Central Park School

Roof Section: Play Shed and Classroom Wing

Restore Options

Solution Option:	Restore 	Action Year:	2024
Square Footage:	12,000	Expected Life (Years):	15
Budget:	\$228,000.00		

- Mobilize all material and equipment
- Set up safety for contractors
- Perform selective demo if and where required
- Prepare the roof per manufacturer details
- Install Liquitex base coat at 4Gal per 100 sq/ft
- Install polyester along all seam laps
- Install Liquitex top coat at 2Gal per 100 sq/ft
- Garland to provide a 15 year warranty



Facility Summary

Client: Aberdeen School District

Facility: Harbor High School



Facility Data

Address 1	300 N Williams St
City	Aberdeen
State	Washington
ZIP	98520
Type of Facility	School
Contact Person	Michael Pauley

Asset Information

Name	Date Installed	Square Footage	Roof Access
Main Roof Section	Unknown	60,000	Ladder Needed



Construction Details

Client: Aberdeen School District

Facility: Harbor High School

Roof Section: Main Roof Section

Information			
Year Installed	Unknown	Square Footage	60,000
Slope Dimension	1/4:12	Eave Height	14ft
Roof Access	Ladder Needed	System Type	Single Ply



Photo Report

Client: Aberdeen School District

Facility: Harbor High School

Roof Section: Main Roof Section

Report Date: 06/16/2021

Title: Inspection Report

The low slope roof at Harbor High School is in a very poor condition. The assembly has three roofs over a tectum deck which creates a structural concern as well as a waterproofing one.

The drainage at this site is poor and should definitely be modified at the time of replacing the roof.

Due to the nature of this assembly and the on site conditions it is of very high priority.

Please refer to the solution section of this roof report.



Photo 1

Overview showing the existing roof that appears to be been coated and patched in numerous areas.



Photo 2

An aluminized coating has been applied over a single ply.



Photo 3

The drainage on the roof is poor and used internal drains that run through the building soffit.



Photo 4

The small size of the drain, no overflow and lack of protection screen make for a concern.



Photo 5

Overview



Photo 6

Overview



Photo 7

The drainage through the soffit and into a 90 are a worry. It is recommended that external gutters be added at the time of roof replacement.



Photo 8

Overview

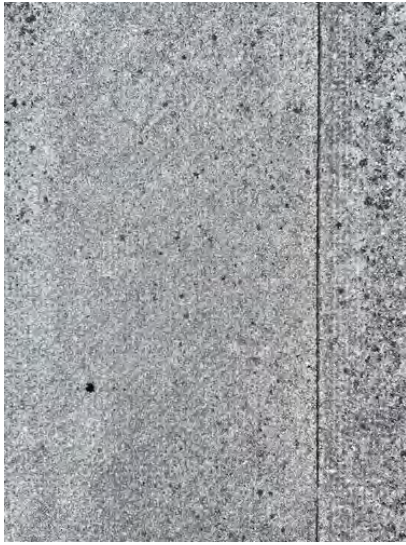


Photo 9

The existing single ply roof is failing due to age.



Photo 10

Significant ponding is found along the perimeter. Replacing the existing drainage system with external gutters will eliminate this.



Photo 11

Low roof top equipment can create a risk of water intrusion. All roof top equipment should be raised 7" at the time of roof replacement.



Photo 12

The Gym siding should be considered to be addressed at the same time as the roof.



Photo 13

Small and frequent water related damage can be found along the Gym siding.



Photo 14

Overview of the wood fascia board.



Photo 15

Overview



Photo 16

The existing roof assembly is comprised of three roofs over a tectum deck.



Photo 17

A core showing the three roofs.



Photo 18

A close up of the Tectum deck.




Solution Options

Client: Aberdeen School District

Facility: Harbor High School

Roof Section: Main Roof Section

Replace Options

Solution Option:	Replace 	Action Year:	2023
Square Footage:	60,000	Expected Life (Years):	30
Budget:	\$2,500,000.00		

- Mobilize all material and equipment needed to complete the project
- set up safety for contractors
- Demo the existing three roofs down to the deck
- Install two layers of 3.3" polyiso insulation (joints staggered)
- Install 1/2" primed densdeck
- Install new two ply SBS roofing system
- New edge metal to be installed per ANSI SPRI ES-1
- All details to be approved by Garland
- Re design the drainage with the installation of external downspouts
- Garland to provide a 30 year NDL warranty



Facility Summary

Client: Aberdeen School District

Facility: McDermoth Elementary

Facility Data

Address 1	409 K St
City	Aberdeen
State	Washington
ZIP	98520
Type of Facility	School
Square Footage	26,500
Contact Person	Michael Pauley

Notes

Large old building in center of town - steep shingle roofs with single ply catwalk down the center of the roof where units are located.

Asset Information

Name	Date Installed	Square Footage	Roof Access
McDermoth Elementary Roof		26,500	Internal Roof Hatch



Construction Details

Client: Aberdeen School District

Facility: McDermoth Elementary

Roof Section: McDermoth Elementary Roof

Information

Year Installed	-	Square Footage	26,500
Slope Dimension	7/12	Eave Height	48'
Roof Access	Internal Roof Hatch	System Type	Shingles

Notes

Large old building in center of town - steep shingle roofs with single ply catwalk down the center of the roof where units are located.





Photo Report

Client: Aberdeen School District

Facility: McDermoth Elementary

Roof Section: McDermoth Elementary Roof

Report Date: 11/02/2021

Title: McDermoth Roof Report

The shingle roof sections are in decent condition and appear to have several years left of usable life. There are some signs of wear and algae growth in a few select areas. A good cleaning in the next few years will extend the roof life. The single ply catwalk also appears to be wearing well and just needs yearly cleaning to extend its useful life.



Photo 1

Single ply catwalk area with units



Photo 2

Looking down steep slope shingle roof sections

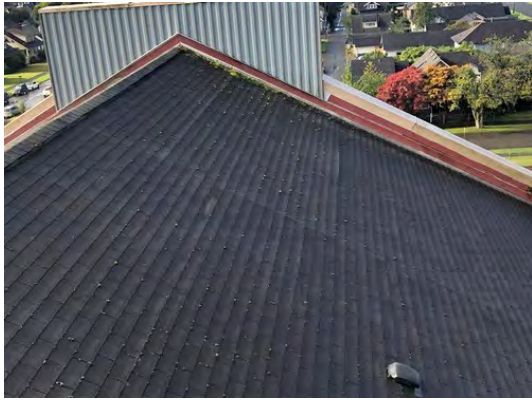


Photo 3

Shingles in good condition - showing minor signs of age and wear



Photo 4

Looking down roof edge from catwalk onto steep slope shingle roof section



Photo 5

Front of school



Photo 6

Looking out over shingle sections



Photo 7

Flat center catwalk section holds some water but in relatively good condition



Photo 8

Looking at roof hatch - notice some algae growth on the shingles in the background



Photo 9

Looking down at a steep slope valley and gutter - very difficult to clean these roof sections and gutters




Solution Options

Client: Aberdeen School District

Facility: McDermoth Elementary

Roof Section: McDermoth Elementary Roof

Maintenance Options

Solution Option:	Maintenance 	Action Year:	2025
Square Footage:	26,500	Expected Life (Years):	5
Budget Range:	\$15,000.00 - \$25,000.00		

Perform simple roof cleaning and repairs as needed. A lift will be required to access all drains and safely access certain portions of the roof. Cleaning should be done yearly on the single ply flat roof sections and every 5-7 years on the steep slope shingle roof sections.



Facility Summary

Client: Aberdeen School District

Facility: Miller Junior High School

Facility Data

Address 1	100 East Lindstrom
City	Aberdeen
State	Washington
ZIP	98520
Type of Facility	School
Square Footage	101,000
Contact Person	Michael Pauley

Notes

Sloped shingle roof with a few sections having insulation above the deck

Asset Information

Name	Date Installed	Square Footage	Roof Access
Miller Junior High Roof		101,000	Ladder Needed



Construction Details

Client: Aberdeen School District

Facility: Miller Junior High School

Roof Section: Miller Junior High Roof

Information

Year Installed	-	Square Footage	101,000
Slope Dimension	3/12	Eave Height	16'
Roof Access	Ladder Needed	System Type	Shingles

Notes

Sloped roof with shingle roof system and exterior gutter and downspouts





Photo Report

Client: Aberdeen School District

Facility: Miller Junior High School

Roof Section: Miller Junior High Roof

Report Date: 11/02/2021

Title: Miller Junior High Roof Inspection

Miller Junior High School roof is a shingle roof system with external gutters. The roof is quite dirty with most shingles holding a layer of dirt and grime, but otherwise the mineral retention seems to be good and the shingles do not seem dried out at this point. There are a few areas where the siding appears to be holding moisture and could become an issue in time. Additionally the gutter has one areas where it needs to be repaired.



Photo 1

Small amount of wood rot on a piece of fascia



Photo 2

Looking out over roof section - most of the shingles have a layer of dirt and grime on them but otherwise appear to be in good condition



Photo 3

Looking at roof section with insulation above the deck



Photo 4

Siding on roof showing signs of wear



Photo 5

Insulated area - all valleys are done with a metal valley detail



Photo 6

Damaged gutter



Photo 7

Shingles in good condition



Photo 8

Shingles near vents have less dirt and grime on them resulting in the color difference



Photo 9




Solution Options

Client: Aberdeen School District

Facility: Miller Junior High School

Roof Section: Miller Junior High Roof

Maintenance Options

Solution Option:	Maintenance 	Action Year:	2025
Square Footage:	101,000	Expected Life (Years):	10
Budget Range:	\$35,000.00 - \$45,000.00		

- Clean the roof to remove layer of dirt and grime
- Repair the damaged gutter section
- Perform repairs at misc. fascia and siding areas with water damage



Facility Summary

Client: Aberdeen School District

Facility: Robert Gray Elementary

Facility Data

Address 1	1516 N B St
City	Aberdeen
State	Washington
ZIP	98520
Type of Facility	School
Square Footage	44,000
Contact Person	Michael Pauley

Notes

Shingle sloped roof - approximately 20 year old shingles.

Asset Information

Name	Date Installed	Square Footage	Roof Access
Robert Gray Elementary Roof	2002	44,000	Internal Roof Hatch



Construction Details

Client: Aberdeen School District

Facility: Robert Gray Elementary

Roof Section: Robert Gray Elementary Roof

Information

Year Installed	2002	Square Footage	44,000
Slope Dimension	3/12	Eave Height	16'
Roof Access	Internal Roof Hatch	System Type	Shingles

Notes

Sloped shingle roof - installed in 2002.





Photo Report

Client: Aberdeen School District

Facility: Robert Gray Elementary

Roof Section: Robert Gray Elementary Roof

Report Date: 11/02/2021

Title: Robert Gray Roof Inspection

Shingle roof in good condition. There are areas of granule loss starting to show, and large amounts of bird activity which always seems to fast forward the wear and tear of a roof. There is also a full fall restraint system already installed on the roof.



Photo 1

Looking down the side of the shingle roof - notice the large flock of birds and bird droppings all over the roof



Photo 2

Small metal detail in roof section transition



Photo 3

Lookin down the ridge of the roof - notice the tie-off system

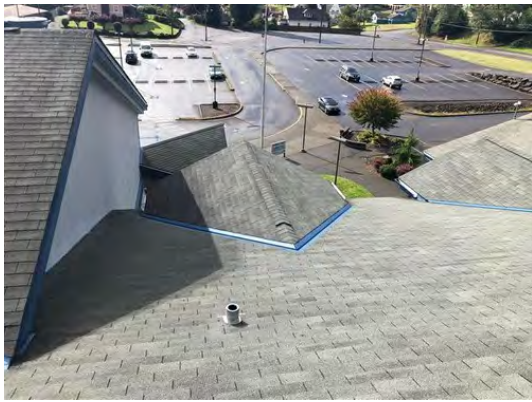


Photo 4

Looking down at metal valleys

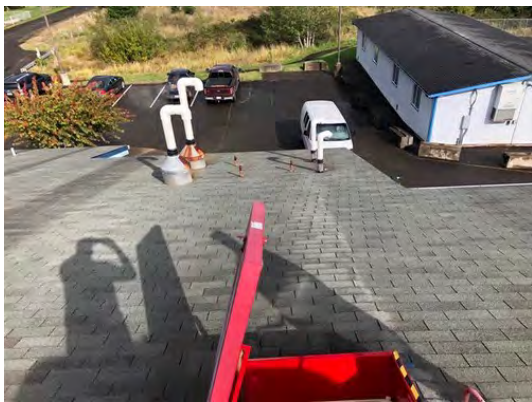


Photo 5

Roof hatch



Photo 6

Shingles are worn differently depending on which way they lay




Solution Options

Client: Aberdeen School District

Facility: Robert Gray Elementary

Roof Section: Robert Gray Elementary Roof

Replace Options

Solution Option:	Replace 	Action Year:	2026
Square Footage:	44,000	Expected Life (Years):	30
Budget:	\$587,500.00		

Shingle Roof Scope:

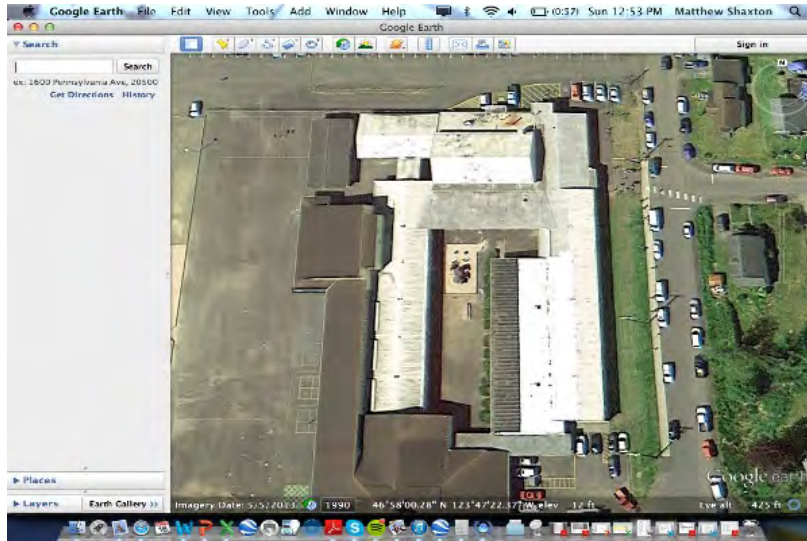
- Tear off existing shingle roof down to deck
- Replace wet or damaged decking at a per sf cost
- Install full ice and water shield over entire roof surface
- Install new metal details and vents at all locations
- Install new shingles over roof per District's choices
- Install new gutters and downspouts



Facility Summary

Client: Aberdeen School District

Facility: Stevens Elementary



Facility Data

Address 1	301 South Farragut Street
City	Aberdeen
State	WA
ZIP	-
Type of Facility	School
Square Footage	38,900
Contact Person	Michael Pauley

Asset Information

Name	Date Installed	Square Footage	Roof Access
Roof 1	Unknown	6,300	Ladder Needed
Roof 2	Unknown	7,600	Ladder Needed
Roof 3	Unknown	13,400	Ladder Needed
Roof 4	Unknown	9,400	Ladder Needed
Stevens Elementary Roof - Entire Roof		64,000	Ladder Needed



Construction Details

Client: Aberdeen School District

Facility: Stevens Elementary

Roof Section: Stevens Elementary Roof - Entire Roof

Information

Year Installed	-	Square Footage	64,000
Slope Dimension	1/2"	Eave Height	14'
Roof Access	Ladder Needed	System Type	APP Modified

Notes

Stevens Elementary Roof is a combination of Shingle Roof sections and smooth BUR roof sections. There have been numerous silver coating layers applied to the roof sections over time and there are various areas in need of repairs. The shingle roofs are worn and will need to be addressed in the near future.





Photo Report

Client: Aberdeen School District

Facility: Stevens Elementary

Report Date: 11/02/2021

Title: Stevens Elementary Roof Inspection

Roof Section: Stevens Elementary Roof - Entire Roof

Stevens Elementary Roof is a combination of Shingle Roof sections and smooth BUR roof sections. There have been numerous silver coating layers applied to the roof sections over time and there are various areas in need of repairs. The shingle roofs are worn and will need to be addressed in the near future.

Additionally, numerous areas of rot were found in the soffit and some decking under overhangs



Photo 1

Looking out over shingle and smooth BUR sections



Photo 2

Looking down shingle section with gutter



Photo 3

Shingle bell tower section



Photo 4

Looking down roof sections



Photo 5

BUR with silver coating and lots algae growth- notice the cleaned areas where repairs have been done



Photo 6

Cracks near drain



Photo 7

Front of the school



Photo 8

Rot in the fascia boards



Photo 9

Rot in the wood decking



Photo 10

Additional rot in the wood decking



Photo 11

Rot on wood under deck



Photo 12

Rot in the fascia boards



Photo 13

Siding with holes and deterioration



Photo 14

Discoloration from the vents on the BUR roof section



Photo 15

Silver coating over smooth BUR roof



Photo 16

Cracking around pipe




Solution Options

Client: Aberdeen School District

Facility: Stevens Elementary

Roof Section: Stevens Elementary Roof - Entire Roof

Restore Options

Solution Option:	Restore 	Action Year:	2024
Square Footage:	64,000	Expected Life (Years):	20
Budget:	\$900,000.00		

Shingle Roof Scope:

- Tear off existing shingle roof down to deck
- Replace wet or damaged decking at a per sf cost
- Install full ice and water shield over entire roof surface
- Install new metal details and vents at all locations
- Install new shingles over roof per District's choices
- Install new gutters and downspouts

Budget - \$200,000 - \$225,000 + tax

BUR Roof Scope

- Pressure wash entire roof
- Test all drains and ensure they work properly
- Make repairs as per Garland recommendations
- Thermal scan roof - make repairs to wet decking and insulation at a per sf cost
- Install a fully reinforced liquid applied roof restoration system over entire roof
- Provide on-site project management and weekly reports to the District

Budget - \$525,000 - \$550,000 + tax



Construction Details

Client: Aberdeen School District

Facility: Stewart Field

Roof Section: North & West Bandbox Roof Sections

Information

Year Installed	-	Square Footage	11,500
Slope Dimension	Multiple	Eave Height	14'
Roof Access	Ladder Needed	System Type	Single Ply

Notes

Shingle front facades with the main roof being a single ply roof that has been aged significantly





Photo Report

Client: Aberdeen School District

Report Date: 11/02/2021

Facility: Stewart Field

Title:

Roof Section: North & West Bandbox Roof Sections

North and West Roof Sections Inspection

Roofs consist of a single ply main roof with shingle facade sections. Shingles are well worn and should be replaced. The single ply roofs need to be cleaned and restored to ensure a longer roof life without a full replacement.



Photo 1

Shingle front façade on both roof sections



Photo 2

Wood slat decking



Photo 3

Looking down over stained and dirty single ply roof section

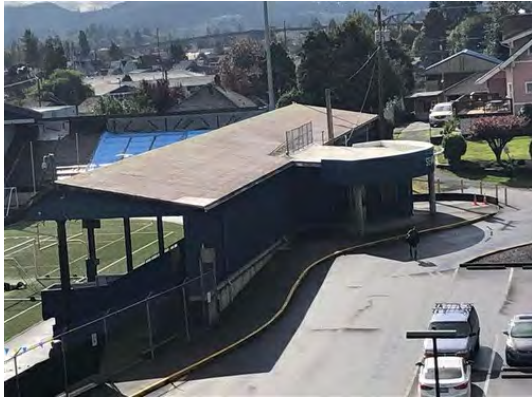


Photo 4

West roof section overview




Solution Options

Client: Aberdeen School District

Facility: Stewart Field

Roof Section: North & West Bandbox Roof Sections

Restore Options

Solution Option:	Restore 	Action Year:	2024
Square Footage:	11,500	Expected Life (Years):	20
Budget:	\$255,000.00		

Shingle Roof Scope:

- Tear off existing shingle roof down to deck
- Replace wet or damaged decking at a per sf cost
- Install full ice and water shield over entire roof surface
- Install new metal details and vents at all locations
- Install new shingles over roof per District's choices
- Install new gutters and downspouts

Budget - \$60,000 - \$75,000 + tax

Single Ply Roof Scope

- Pressure wash entire roof
- Test all drains and ensure they work properly
- Make repairs as per Garland recommendations
- Install a fully reinforced liquid applied roof restoration system over entire roof
- Provide on-site project management and weekly reports to the District

Budget - \$125,000 - \$150,000 + tax



Facility Summary

Client: Aberdeen School District

Facility: Stewart Field

Facility Data

Address 1	216 North G Street
City	Aberdeen
State	WA
ZIP	-
Type of Facility	School
Square Footage	11,200
Contact Person	Michael Pauley

Asset Information

Name	Date Installed	Square Footage	Roof Access
North & West Bandbox Roof Sections		11,500	Ladder Needed
South Stand Roof	Unknown	11,200	Penthouse



Yearly Budget Summary

Client: Aberdeen School District

Facility *	Asset Type	Asset *	Recommendation	Cost	Expected Life

Year: 2023

AJ West Elementary School	Roof Section	Main Roof Section	Restore	\$595,000.00	20 Year(s)
Central Park School	Roof Section	Main Building	Replace	\$895,000.00	30 Year(s)
Harbor High School	Roof Section	Main Roof Section	Replace	\$2,500,000.00	30 Year(s)
Total for 2023:				\$3,990,000.00	

Year: 2024

Central Park School	Roof Section	Play Shed and Classroom Wing	Restore	\$228,000.00	15 Year(s)
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Facility *	Asset Type	Asset *	Recommendation	Cost	Expected Life
Stevens Elementary	Roof Section	Stevens Elementary Roof - Entire Roof	Restore	\$900,000.00	20 Year(s)
Stewart Field	Roof Section	North & West Bandbox Roof Sections	Restore	\$255,000.00	20 Year(s)
Total for 2024:				\$1,383,000.00	

Year: 2025					
Aberdeen High School	Roof Section	Aberdeen High School Roof	Restore	\$2,575,000.00	20 Year(s)
McDermoth Elementary	Roof Section	McDermoth Elementary Roof	Maintenance	\$20,000.00	5 Year(s)
Miller Junior High School	Roof Section	Miller Junior High Roof	Maintenance	\$40,000.00	10 Year(s)
Total for 2025:				\$2,635,000.00	

Year: 2026					
Robert Gray Elementary	Roof Section	Robert Gray Elementary Roof	Replace	\$587,500.00	30 Year(s)
Total for 2026:				\$587,500.00	

****Note:** This report may contain numbers which have been derived as an average from a budget range. Please refer to solution reports to see the full budget range and details.



HALEY & ALDRICH, INC.
2115 S. 56th Street
Suite 405
Tacoma, WA 98409
253.433.7581

9 February 2023
File No. P207858-000

Aberdeen School District No. 5
216 North G Street
Aberdeen, Washington 98520

Attention: Michael Pauley, Maintenance and Facilities Supervisor

Subject: Preliminary Geotechnical Site Evaluations
Aberdeen High School - Tennis Courts and Stewart Field
Aberdeen, Washington

Dear Michael:

Haley & Aldrich, Inc. (Haley & Aldrich) is pleased to submit this proposal for providing preliminary geotechnical engineering services to the Aberdeen School District No. 5 (District) in connection with the evaluation of two slopes near the Aberdeen High School. This proposal presents our proposed scope of services and estimated costs to provide these services.

This proposal is based on:

- our conversations and correspondence with Keith Bloom with Educational Service District No. 112 (ESD 112) Construction Services Group (CSG);
- the Request for Proposal (RFP) for the subject project, titled "Aberdeen School District No. 5 Request for Proposal, Geotechnical Evaluation, Consultation, and Recommendations," received on 01 February 2023; and
- our work on similar projects.

Project Understanding

We understand the District is concerned about two slopes which have experienced or are showing signs of instability, including:

- **Stewart Field:** A residential property located above an "Ecology-block" retaining wall at Stewart Field is experiencing distress. The District is concerned about whether the retaining wall is causing the observed distress. If so, the District would like recommendations regarding stabilization options.

- **Tennis Courts:** A slope failed adjacent to the high school's tennis courts during heavy rains in December 2022. A small Ecology-block retaining wall at the toe of the slope partially toppled. The District would like recommendations regarding slope stabilization options.

Scope of Services

Based on our understanding of the issues at the two locations, we propose to conduct the following scope of services:

1. Review readily available geologic maps, water well logs, and Washington Department of Natural Resources (DNR) reports in the site vicinity, as well as other reports and plans provided by others (if any) for general information regarding subsurface soil and groundwater conditions and geologic hazards.
2. Conduct a geotechnical reconnaissance of the two sites to note features such as exposed soils, seepage, ground cracks or deformation, wall deformations, distressed structures, etc. If the need for future subsurface exploration is anticipated, then we will also mark the sites for utility locators and notify the "One-Call" service for public utility locates.
3. Evaluate the exposed conditions to determine the apparent extent and likely causation(s) of the observed distress and slope instability.
4. Identify conceptual alternatives to stabilize the two areas, including recommendations for additional exploratory work or engineering analysis, if appropriate.
5. Discuss our preliminary research, observations, findings, and recommendations with the District and CSG during a phone call. Document the conversation in a follow-up email to the District and CSG. (Formalized documentation via signed and stamped memoranda or reports will be considered part of a future phase of work, if needed.)
6. Develop a formal scope of work and fee estimate for supplemental geotechnical exploration, analysis and/or reporting, if needed.
7. Provide geotechnical project management and support services, including coordination of Haley & Aldrich staff, invoicing, and consulting with project team members.

This work will be overseen by Dan Trisler, P.E., a principal geotechnical engineer with Haley & Aldrich. Dan is also in charge of our current seismic retrofit work for the nearby North Beach and Ocean Beach School Districts. He will be supported by Lauren Phillips, P.E. a project manager in our Tacoma office. Both Dan and Lauren will visit the two sites to observe exposed conditions, though we will only charge travel time for one staff member (Lauren).

Deliverables

- An email summarizing preliminary findings and recommendations.
- A formal scope and fee estimate for additional work in PDF format, if needed.

Project Fee

We will complete our work on a time-and-expenses basis for a not-to-exceed fee of **\$3,400**. Our approximate fees are outlined on the attached table. Additional work beyond that described above will be completed for an additional cost to be negotiated.

Assumptions

In preparing this scope of services and fee estimate, we have made the following assumptions:

- ESD 112/CSG or the District will coordinate and provide right-of-access to the two sites.
- No subsurface exploration or formal engineering analyses will be performed as part of this preliminary scope of work.
- We will perform our work in general accordance with the standard of care of our profession, which means generally accepted professional practices, in the same or similar localities, related to the nature of the work accomplished, at the time the services are performed.

Terms and Authorization

The scope of work outlined above will be billed on a time and expenses basis per the attached Rate Schedule. Our services will be performed in accordance with the standard of care of our profession. If project requirements change, requiring additional work, we will notify you and seek your approval for an addendum to the lump sum cost. The attached Terms and Conditions and any exhibits or attachments referenced herein are incorporated into our agreement with you, and, by your authorization to proceed, you are agreeing to these Terms and Conditions.

Please acknowledge your acceptance of this work by having this proposal properly signed and return a signed copy to us. Any changes to our agreement must be in writing and mutually agreed to. We suggest that any future work performed for you be completed as an amendment to this proposal.

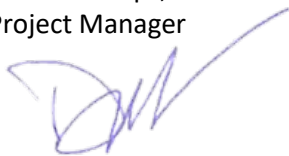
This proposal is valid for a period of 60 days from the date of this letter. If acceptance and authorization to proceed are not received within that period, we reserve the right to renegotiate the estimated fee, schedule for completion, and scope of services.

We appreciate the opportunity to submit this proposal and look forward to our association with you on this project. Please contact the undersigned if you wish to discuss this proposal or any aspect of the project.

Sincerely yours,
HALEY & ALDRICH, INC.



Lauren Phillips, P.E.
Project Manager



Daniel Trisler, P.E.
Principal Geotechnical Engineer

This proposal, and the attached "Standard Terms and Conditions, 2020" and "Standard Fee Schedule, 2023", are understood and accepted:

ABERDEEN SCHOOL DISTRICT NO. 5

By _____
(authorized signature)

By _____
(print or type name)

Title _____

Date _____

Attachments:

- Summary of Hours Fee Estimate
- Standard Terms and Conditions, 2020
- Standard Fee Schedule PNW, 2023

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ATTACHMENTS

SUMMARY OF HOURS AND EXPENSES

ABERDEEN SCHOOL DISTRICT NO. 5 - PRELIMINARY GEOTECHNICAL SITE EVALUATIONS
 ABERDEEN HIGH SCHOOL
 ABERDEEN, WASHINGTON

Aberdeen School District No. 5 - Preliminary Geotechnical Site Evaluations																
Haley & Aldrich Summary of Hours and Expenses																
Task Description	Sr. Principal	Principal / Sr. Technical Expert	Sr. Project Manager / Technical Expert	Project Manager / Senior Technical Specialist	Technical Specialist	Project Professional	Staff Professional 2	Staff Professional 1	Project Controls	Senior Technician	Project Technician	Technician	Project Support	Professional Staff Fees Subtotal	Reimbursables / Expenses	Total
<i>HA PNW Billing Rates (2023)</i>	\$323	\$386	\$249	\$212	\$180	\$175	\$159	\$133	\$148	\$143	\$127	\$117	\$122			
Geologic and Soils Research		0.5					2.0							\$511		\$511
Site Reconnaissance and Evaluation		2.0					5.0							\$1,567	\$300	\$1,867
Data Review, Analysis, and Discussion		2.0					0.5							\$852		\$852
Project Management and Support							1.0							\$159		\$159
														\$0		\$0
														\$0		\$0
TOTAL	0.0	4.5	0.0	0.0	0.0	0.0	8.5	0.0	0.0	0.0	0.0	0.0	0.0	\$3,089	\$300	\$3,389

1. **INTRODUCTION.** These Standard Terms and Conditions, together with the accompanying proposal and any attachments thereto ("Proposal"), constitute the Agreement between Haley & Aldrich, Inc., including its affiliates and subsidiaries ("Haley & Aldrich"), and the entity or person to whom the proposal is addressed ("Client") for the project at the project site ("Site") as may be referenced in the Proposal. Both parties agree that no third-party beneficiaries are intended by this Agreement, which is defined to include these Terms and Conditions and Haley & Aldrich's Proposal.
2. **HEADINGS.** The headings used in these terms and conditions are inserted for the convenience of the parties and shall not define, limit, or describe the scope or the intent of the provisions set forth herein.
3. **PERFORMANCE OF SERVICES.** Client agrees that Haley & Aldrich has been engaged to provide professional services only, and that Haley & Aldrich does not owe a fiduciary responsibility to Client. Haley & Aldrich's services will be performed in accordance with generally accepted practices of engineers and/or scientists providing similar services at the same time, in the same locale, and under like circumstances ("Standard of Care"). No warranty, expressed or implied, is included or intended by this Agreement.
4. **CLIENT RESPONSIBILITIES.** Except as otherwise agreed, Client will secure the approvals, Site access, permits, licenses, and consents necessary for performance of Haley & Aldrich's services under this Agreement. Client shall provide Haley & Aldrich with a plan delineating the boundaries of the Site and all documents, reports, surveys, plans, drawings, information concerning known or suspected Site conditions, above and below ground, information related to hazardous materials or other environmental or geotechnical conditions at the Site, utility information and other information that is reasonably foreseeable to be pertinent to Haley & Aldrich's services under this Agreement. If Client is not the owner of the Site, Client will make all reasonable attempts to obtain these same documents and provide them to Haley & Aldrich. Unless otherwise agreed to in writing by Haley & Aldrich, Haley & Aldrich shall be entitled to rely on documents and information Client provides.
5. **PAYMENT.** Invoices will generally be submitted monthly. Payment will be due within thirty (30) days of invoice date. Interest will be added to accounts in arrears at the rate of one and one-half (1.5) percent per month on the outstanding balance. In the event Haley & Aldrich must engage counsel to enforce overdue payments, Client will reimburse Haley & Aldrich for all attorney's fees and court costs.
6. **INSURANCE.** Haley & Aldrich will maintain: workers' compensation insurance as required under the laws of the state in which the services will be performed; commercial general liability insurance with a combined single limit of \$1,000,000 per occurrence and \$2,000,000 in the aggregate for bodily injury, including death and property damage; automobile liability insurance with a combined single limit of \$1,000,000 per occurrence; professional liability insurance in the amount of \$1,000,000 per claim and in the aggregate; and contractor's pollution liability insurance in the amount of \$1,000,000 per occurrence and in the aggregate.
7. **OWNERSHIP OF DOCUMENTS AND AUTHORIZED USE.** All documents and all processes created, prepared, or furnished under this Agreement by Haley & Aldrich are its instruments of service and all ownership and copyright rights of the same shall remain with Haley & Aldrich. Haley & Aldrich's instruments of service are prepared solely for Client and made available to Client only for the purpose set forth in the Proposal. Client may make and retain copies of Haley & Aldrich's instruments of service, opinions, or reports or otherwise related documents ("Instruments of Services") for the project at the Site. Any (1) reuse or modification of Haley & Aldrich's Instruments of Services without written verification or adaption by Haley & Aldrich for the specific purpose intended and/or (2) unauthorized use of, or reliance upon, Haley & Aldrich's Instruments of Services by any other party, or for any other project or purpose, except and unless Haley & Aldrich provides prior written authorization, shall be at Client's and/or any third party's sole risk and without any liability or legal exposure to Haley & Aldrich. Client shall indemnify, defend, and hold harmless Haley & Aldrich from all claims, damages, losses, and expenses, including attorney's fees, arising out of or resulting therefrom. Client agrees that any such verification or adaptation of Haley & Aldrich's documents and processes shall entitle Haley & Aldrich to just and proper compensation.
8. **CONFIDENTIALITY.** Haley & Aldrich will hold confidential all business and technical information obtained or generated in performing of services under this Agreement. Haley & Aldrich will not disclose such information without Client's consent except to the extent required for: (1) performance of services under this Agreement; (2) compliance with professional standards of conduct for preservation of the public safety, health, and welfare; (3) compliance with any court order, statute, law, or governmental directive; and/or (4) protection of Haley & Aldrich against claims or liabilities arising from the performance of services under this Agreement. Haley & Aldrich's obligations hereunder shall not apply to information in the public domain or lawfully obtained on a non-confidential basis from others.

9. SUSPENSION OF WORK AND TERMINATION. Client may, at any time, suspend further work by Haley & Aldrich or terminate this Agreement. Suspension or termination shall be by written notice effective three (3) business days after receipt by Haley & Aldrich. Client agrees to compensate Haley & Aldrich for all services performed and commitments made prior to the effective date of the suspension or termination, together with reimbursable expenses including those of subcontractors, subconsultants, and vendors. Client acknowledges that its failure to pay all invoices on time and in full, including accrued interest, may result in a suspension of services by Haley & Aldrich. In the event of a suspension of services due to Client's failure to pay all invoices on time and in full, Haley & Aldrich shall have no liability to Client for delay or damage to Client or others because of such suspension of services.

10. FORCE MAJEURE. Except for Client's obligation to pay for services rendered, no liability will attach to either party from delay in performance or nonperformance caused by circumstances or events beyond the reasonable control of the party affected, including, but not limited to, acts of God, fire, flood, unanticipated Site or subsurface conditions, pandemics, explosion, war, terrorism, request or intervention of a governmental authority (foreign or domestic), court order (whether at law or in equity), labor relations, accidents, delays or inability to obtain materials, equipment, fuel or transportation.

11. SUBSURFACE RISKS. Client shall disclose to Haley & Aldrich any known or suspected subsurface conditions, below ground structures, and information related to hazardous materials or other environmental or geotechnical conditions at the Site. Client recognizes that inherent risks occur in the exploration and evaluation of subsurface conditions. Even with the information the Client provides to Haley & Aldrich and a comprehensive sampling, testing and exploration program performed in accordance with the Standard of Care, certain underlying conditions and/or structures may not be identified, and Client agrees to accept this level of risk. Client agrees to indemnify and hold Haley & Aldrich, and each of their subcontractors, consultants, officers, directors, and employees (Haley & Aldrich) harmless against any and all claims, losses, liabilities or damages, direct or consequential, related to interference with subterranean structures, or other such subsurface conditions, substances, or features that are not called to Haley & Aldrich's attention in writing, shown on documents provided by Client, or could not be reasonably detected by exercising the Standard of Care.

12. HAZARDS AND HAZARDOUS MATERIALS.
 - 12.1 Disclosure of Hazards (Right to Know). Haley & Aldrich will take reasonable precautions for the health and safety of Haley & Aldrich's employees while at the Site. Client will obtain from Site owner, and others as applicable, and furnish to Haley & Aldrich, prior to Haley & Aldrich beginning services under this Agreement, all available information concerning Site conditions, including, but not limited to: subsurface conditions, oil, hazardous material, toxic mold and biological conditions, radioactive or asbestos material in, on or near the Site. If such a material or condition is discovered that had not been disclosed to Haley & Aldrich, then, upon notification, Client and Haley & Aldrich shall seek an equitable adjustment to be made to this Agreement. By authorizing Haley & Aldrich to proceed with the services, Client confirms that Haley & Aldrich has not created nor contributed to the presence of any hazardous substances at or near the Site. Client agrees to assume all liability and shall indemnify, defend and hold Haley & Aldrich harmless from any claims, losses, liabilities or damages arising out of (1) personal injury or death resulting from such hazardous material or condition and/or (2) a release of hazardous substances except to the extent the release was caused by Haley & Aldrich's gross negligence or willful misconduct in the performance of the services.

 - 12.2 Hazardous Materials. Before any hazardous or contaminated materials are removed from the Site, Client shall sign manifests naming Client as the Generator of the waste (or, if Client is not the Generator, Client will arrange for the Generator to sign the manifest). Client shall select the treatment or disposal facility to which any waste is taken. Haley & Aldrich shall not be the Generator, Owner, Arranger, Operator, nor will it possess, take title to, or assume any legal liability for any hazardous or contaminated materials at or removed from the Site. Haley & Aldrich shall not have responsibility for or control of the Site or of operations or activities at the Site other than its own. Haley & Aldrich shall not undertake, arrange for or control the handling, treatment, storage, disposal, removal, shipment, transportation or disposal of any hazardous or contaminated materials at or removed from the Site, other than laboratory samples it collects or tests (which shall be returned to Client for disposal). Client agrees to defend, indemnify and hold harmless Haley & Aldrich for any costs or liability incurred by Haley & Aldrich in defense of or in payment for any legal actions in which it is alleged that Haley & Aldrich is the Owner, Operator, Generator, Arranger, Treater, Storer or Disposer of hazardous waste. Capitalized terms used herein shall have the meanings assigned to them in RCRA and CERCLA.

13. DIFFERING SITE CONDITIONS. If, during the course of performance of this Agreement, conditions or circumstances are discovered, which were not contemplated or anticipated by Haley & Aldrich, or otherwise provided to Haley & Aldrich by the Client, at the commencement of this Agreement or which differ materially from those indicated in Haley & Aldrich's Proposal, Haley & Aldrich may notify Client in writing of the newly discovered conditions or circumstances, and Client and

Haley & Aldrich shall renegotiate, in good faith, the scope of work and terms and conditions of this Agreement. If amended terms and conditions cannot be agreed upon within thirty (30) days after notice, Haley & Aldrich may terminate this Agreement.

14. SAMPLES. Samples of soil, rock, water, waste, or other materials collected from the Site may be disposed of sixty (60) days from sampling date unless Client advises otherwise in writing or unless applicable law requires their retention. Haley & Aldrich will dispose of such samples with a qualified waste disposal contractor. Client shall pay all costs associated with the storage, transport, and disposal of samples, and agrees to indemnify, defend and hold Haley & Aldrich harmless for any liability arising therefrom. If samples must be stored by Haley & Aldrich for longer than sixty (60) days from sampling date, Client shall pay all associated storage costs. Client recognizes and agrees that Haley & Aldrich is a bailee and assumes neither title to said waste or samples nor any responsibility as generator of said waste or samples.
15. ENGINEERING/CONSULTING SERVICES DURING CONSTRUCTION. Haley & Aldrich shall not, during construction Site visits, shop drawing review, or as a result of observations of construction work, supervise, direct, or have control over any contractors' means, methods, work sequences or procedures of construction selected by contractors. Haley & Aldrich shall not be liable for any of contractors' work, safety precautions or programs incident to contractors' work. Haley & Aldrich shall not have any liability whatsoever for any failure of contractors to comply with any laws, rules, regulations, ordinances, codes or orders. Haley & Aldrich neither guarantees nor warrants the performance of any contractors' work and does not assume responsibility for any contractors' failure to furnish any labor, materials, equipment or related work in accordance with any agreement or contract documents.
16. ADDITIONAL SERVICES. Haley & Aldrich's compensation hereunder shall be subject to adjustment to recognize any increase in costs due to additional services requested or authorized by Client. Such additional services shall include, but not be limited to, additions in the manner or method of Haley & Aldrich's performance of Services or due to changes in schedule or circumstances not solely caused by or under the control of Haley & Aldrich. These additional services shall be verified in writing by the parties and performed on the basis of mutually agreed rates, or other such basis agreed to by the parties.
17. WAIVER OF CONSEQUENTIAL DAMAGES. Neither party, nor their parent, affiliated or subsidiary companies, nor the officers, directors, agents, employees, or contractors of any of the foregoing, shall be liable to the other in any action or claim for incidental, indirect, special, collateral, punitive, exemplary or consequential damages arising out of or related to the services, whether the action in which recovery of damages is sought is based upon contract, tort (including, to the greatest extent permitted by law, the sole, concurrent or other negligence, whether active or passive, and strict liability of any protected individual or entity), statute or otherwise.
18. WAIVER OF PERSONAL LIABILITY. No officer, director, or employee of Haley & Aldrich shall bear any personal liability to Client for any injuries, claims, demands, losses, expenses or damages, of whatever kind or character, arising out of or in any way related to this Agreement or the performance of services hereunder.
19. LIMITATION OF REMEDIES. To the fullest extent permitted by law, the total aggregate liability of Haley & Aldrich, its officers, directors, and employees to Client, and anyone claiming by, through, or under Client, including all authorized Relying Parties, as applicable, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to Haley & Aldrich's services, from any cause or causes whatsoever, including, but not limited to, negligence, errors, omissions, strict liability or contract, shall be limited to an aggregate amount of \$50,000 or Haley & Aldrich's fee, whichever is greater.

If Client prefers not to limit Haley & Aldrich's liability to this sum, Haley & Aldrich may increase this limitation upon Client's written request, provided that Client agrees to pay an additional fee agreed to by the parties. The additional fee is for the additional risk assumed by Haley & Aldrich and is not a charge for additional liability insurance.
20. DISPUTE RESOLUTION. If a dispute arises out of or relates to this Agreement or the breach thereof, the parties will attempt in good faith to resolve the dispute through negotiation. Except for payment matters, if a dispute is not resolved by these negotiations, the matter will be submitted to non-binding mediation with a mutually agreed upon mediator. The parties agree that they will participate in the mediation in good faith and that they will share equally in its costs. Except for payment matters or to preserve mechanics' lien rights, neither party will commence a civil action until after the completion of an initial mediation session.
21. LEGAL ACTION. All legal actions by either party against the other for any cause or causes, including, but not limited to, breach of this Agreement, negligence, misrepresentations, breach of warranty or failure to perform in accordance with the

Standard of Care, however denominated, shall be barred two (2) years from the day after completion of Haley & Aldrich's Services. Client agrees to compensate Haley & Aldrich for services performed in response to any legal action, subpoena, or court order arising out of or related to Haley & Aldrich's services under this Agreement at Haley & Aldrich's Standard Fee Schedule then in effect.

22. **TAXES.** Unless otherwise provided for in the scope of services, Haley & Aldrich's fee is exclusive of sales, use, or similar tax imposed by taxing jurisdictions on the amount of fees or services. Should such taxes be imposed, Haley & Aldrich will collect and remit any applicable sales taxes. Client's documentation of exemption from sales or use taxes, if any, must be provided to Haley & Aldrich prior to services being performed.
23. **SEVERABILITY.** If any of these Terms and Conditions are finally determined to be invalid or unenforceable in whole or part, the remaining provisions shall remain in full force and effect and be binding upon the parties. The parties agree to reform these Terms and Conditions to replace any such invalid or unenforceable provision with a valid and enforceable provision that comes as close as possible to the intention of the stricken provision.
24. **SURVIVAL.** All Terms and Conditions contained herein shall survive the completion of Haley & Aldrich's services on this project or the termination of services for any cause.
25. **GOVERNING LAW AND JURISDICTION.** This Agreement shall be solely governed, and construed and enforced, in accordance with the laws of the State or Commonwealth where the services are performed, without regard to its conflict of laws rules. Client agrees to submit and consent to the jurisdiction of the courts in that State or Commonwealth in any action brought to enforce (or otherwise arising from or relating to) this Agreement.
26. **ASSIGNMENT.** This Agreement shall not be assigned by either party without the express written consent of the other.
27. **PRECEDENCE.** These Terms and Conditions shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, right of entry, or like document.
28. **ENTIRE AGREEMENT.** **Client and Haley & Aldrich agree that all provisions of these Terms and Conditions were mutually negotiated and agreed upon, and that this Agreement represents the entire Agreement between the parties.** No modification or alteration of any provision of this Agreement shall be binding upon either Client or Haley & Aldrich, unless such modification or alteration is mutually agreed to, is in writing, and is signed by the party against whom such modification or alteration is sought to be enforced.

END OF TERMS AND CONDITIONS

FEES FOR SERVICES

Fees for services will be based on the time worked on the project by staff personnel plus reimbursable expenses. The fee will be computed as follows.

1. Labor related fees will be computed based on personnel billing rates in effect at the time the services are performed. Personnel billing rates are subject to revision on, or about, 1 January and 1 July of each year. The hourly rates are fully inclusive of fringe benefits, burden, and fee. Current rates are provided in the table below.

<i>Classification</i>	<i>Hourly Rate</i>
<i>Project Support</i>	<i>\$122</i>
<i>Technician</i>	<i>\$117</i>
<i>Project Technician</i>	<i>\$127</i>
<i>Senior Technician</i>	<i>\$143</i>
<i>Project Controls</i>	<i>\$148</i>
<i>Staff Professional 1</i>	<i>\$133</i>
<i>Staff Professional 2</i>	<i>\$159</i>
<i>Project Professional</i>	<i>\$175</i>
<i>Technical Specialist / Modeler</i>	<i>\$180</i>
<i>Project Manager / Senior Technical Specialist</i>	<i>\$212</i>
<i>Senior Project Manager / Technical Expert</i>	<i>\$249</i>
<i>Program Manager / Senior Technical Expert / Principal</i>	<i>\$286</i>
<i>Senior Principal</i>	<i>\$323</i>

2. Pre-trial conferences, depositions, and expert testimony will be billed at one and one-half (1.5) times the rates quoted above.
3. Second and Third Shift, Weekend, and Holiday hours will be billed at \$40/hour premium. Second and Third Shifts are those starting between 4 PM and 4 AM.
4. Field visits will be billed at 4-hour minimum; night shifts will be billed at 8-hour minimum. Cancellation of scheduled night shift within 24 hours will be charged the full 8 hours.
5. Direct non-salary expenses will be billed at our cost plus fifteen (15) percent, except for employee vehicle use which will be billed at IRS allowed mileage rates.
6. General project-related expenses such as mobile phone expenses (including mobile app fees); in-house reproduction; printing costs for reports, drawings, and other project records; mail and overnight document delivery; and long-term electronic and paper document storage will be billed as a general communication fee at a rate of four (4) percent of the labor charges.
7. Subcontractors will be billed at our cost plus fifteen (15) percent.
8. Equipment and laboratory testing will be billed at rates listed in the attached Equipment and Laboratory Rate Schedules, as applicable.

EQUIPMENT RATE SCHEDULE

AIR MONITORING EQUIPMENT	Daily	Weekly	Monthly
<i>Drager/Rae Sampling Kit (tubes not included)</i>	\$10	\$40	\$120
<i>Dust Monitor</i>	\$100	\$400	\$1,200
<i>Four-Gas Meter</i>	\$43	\$172	\$516
<i>Photoionization Detector - 10.6 or 11.7 eV</i>	\$70	\$280	\$840
FIELD TESTING	Daily	Weekly	Monthly
<i>Double Ring Infiltrometer</i>	\$250	---	---
<i>Field Supplies</i>	\$28	\$112	\$448
<i>Guelph Permeameter</i>	\$150	---	---
<i>Inclinometer Readings</i>	\$250	---	---
<i>Sand Cone Field Density Kit</i>	\$75	\$225	\$725
<i>pH Meter</i>	\$15	\$60	\$180
<i>Pile Load Testing (per test)</i>	\$1,500	---	---
<i>Plate Load Tester (per day)</i>	\$50	---	---
<i>Pit Box Test (per day)</i>	\$400	---	---
<i>Slug Test Kit (per day)</i>	\$350	---	---
<i>Wood Pile Load Testing (per test)</i>	\$250	---	---
SAMPLING EQUIPMENT	Daily	Weekly	Monthly
<i>Groundwater Sampling Bundle with Bladder Pump</i>	\$315	\$1,000	\$3,000
<i>Groundwater Sampling Bundle with Peristaltic Pump</i>	\$250	\$750	\$2,100
<i>Groundwater Sampling Bundle with Grundfos Pump</i>	\$350	\$1,100	\$3,100
<i>Rotohammer Drill</i>	\$100	\$400	---
<i>Soil Sampling or Tank Pull Equipment Bundle</i>	\$150	\$350	\$1,050
<i>Soil Vapor Sampling Bundle</i>	\$400	\$1,400	\$2,600
<i>Turbidity Meter</i>	\$20	\$80	\$240
<i>YSI Meter with Flow Cell</i>	\$100	\$400	\$1,200
WATER LEVEL METERS AND INTERFACE PROBES	Daily	Weekly	Monthly
<i>Barologger</i>	\$10	\$40	\$120
<i>Levelogger</i>	\$25	\$100	\$300
<i>Oil/Water Interface Probe</i>	\$50	\$200	\$600
<i>Water Level Indicator</i>	\$20	\$80	\$240
GEOTECHNICAL INSTRUMENTATION	Daily	Weekly	Monthly
<i>Cone Penetrometer</i>	\$15	\$60	\$180
<i>Crack Monitors - Electronic Datalogger</i>	---	\$120	\$360
<i>Dynamic Cone Penetrometer</i>	\$150	---	---
<i>Electronic Readout Box</i>	\$25	\$100	\$300
<i>Geokon LC-2 Single Channel Logger</i>	---	\$80	\$240
<i>Geokon - CR 800 Vibrating Wire Datalogger with Modem</i>	---	\$100	\$300
<i>Geokon GK 401 Vibrating Wire Readout Box</i>	\$50	\$100	\$300
<i>In-Place Inclinometer Rental</i>	---	---	\$1,250
<i>Modem</i>	---	---	\$250
<i>Nuclear Density Gauge</i>	\$100	\$300	\$900

EQUIPMENT RATE SCHEDULE (continued)

GEOTECHNICAL INSTRUMENTATION (continued)	Daily	Weekly	Monthly
<i>Power System - Battery</i>	\$5	\$20	\$60
<i>Power System - Solar</i>	\$15	\$60	\$180
<i>Seismograph - Manual</i>	\$75	\$225	\$725
<i>Seismograph - Remote Units</i>	\$100	\$275	\$825
<i>Tiltmeter</i>	---	\$150	\$450
<i>Vibration and Sound Monitoring Station</i>	\$125	\$325	\$925
<i>VDV Web Service</i>	---	---	\$200
MISCELLANEOUS	Daily	Weekly	Monthly
<i>Camera - Digital</i>	\$10		
<i>Decontamination Kit (each)</i>	\$50	---	---
<i>Drone</i>	\$250	\$1,000	---
<i>Field Truck (including fuel)</i>	\$95	\$380	\$1,140
<i>Generator</i>	\$50	\$200	\$600
<i>GeoTech Sample Jars 16 oz. (per box)</i>	\$10	---	---
<i>GPS Unit</i>	\$150	\$600	\$1,800
<i>Harness with Restraint Lanyard</i>	\$40	\$160	\$480
<i>Motorola CP200d Radio (pair)</i>	---	\$35	\$140
<i>Personal Protective Equipment - Level C (per person)</i>	\$45	---	---
<i>R/V Catalyst - 26 Ft Sampling Vessel</i>	\$600	---	---
<i>Research Nets</i>	\$60	---	---
<i>Sampling Tubing (roll)</i>	\$20	---	---
<i>Saximeter II</i>	\$35	\$140	\$420
<i>Sound Level Meter</i>	\$50	\$200	\$600
<i>Tool Trailer</i>	\$300	---	---

LABORATORY RATE SCHEDULE

SOIL CLASSIFICATION AND INDEX TESTS	Unit Price
<i>Atterberg Limits - 1 Point</i>	\$125
<i>Atterberg Limits - 3 Point</i>	\$180
<i>Grain Size - Hydrometer and Sieve Analysis</i>	\$300
<i>Grain Size - 200 Wash</i>	\$100
<i>Grain Size- Sieve Analysis (Standard Sample)</i>	\$125
<i>Grain Size - Sieve Analysis (Bulk Sample)</i>	\$150
<i>Grain Size - Hydrometer</i>	\$175
<i>Water Content</i>	\$25
<i>Organic Content</i>	\$75
<i>Specific Gravity</i>	\$125
<i>Visual Classification</i>	\$15
SOIL MOISTURE-DENSITY TESTS	Unit Price
<i>Bulk Density</i>	\$100
<i>California Bearing Ratio (CBR)</i>	\$650
<i>Proctor - 1 Point</i>	\$120
<i>Proctor - 4 Point</i>	\$250
<i>Proctor - 4 Point (Cohesive Soil)</i>	\$300
SOIL CONSOLIDATION AND STRENGTH TESTS	Unit Price
<i>Consolidation - Constant Rate of Strain (CRS)</i>	\$650
<i>Consolidation - Incremental</i>	\$500
<i>Unconfined Compression</i>	\$100
<i>Direct Simple Shear (DSS)</i>	\$300
<i>Cyclic Direct Simple Shear (CDSS)</i>	\$650
<i>Triaxial Compression - Isotropic Consolidation</i>	\$500
<i>Triaxial Compression - Ko/anisotropic Consolidation</i>	\$800
<i>Triaxial Compression - Unconsolidated</i>	\$300
SURCHARGE RATES	Unit Price
<i>Atterberg Limits Dry Prep</i>	\$15
<i>Atterberg Limits Organic Classification</i>	\$40
<i>Sample Preparation</i>	\$120
<i>Triaxial High Pressure (over 100 psi)</i>	\$100
<i>Tube Cut (per cut)</i>	\$25
<i>Tube Extrusion</i>	\$100

Additional H&A Laboratory analyses, pricing, and rush rates available upon request.

February 22, 2023

Dr. Jeffrey D. Thake, Superintendent
Aberdeen School District
216 North G Street
Aberdeen, WA 98520

Dear Dr. Thake:

The Inter-district Cooperative Agreement for Aberdeen School District is enclosed. District school boards must formally approve the agreement each year. Please include this item in your upcoming board meeting agenda. Once your Board has voted for approval, *please sign the agreement, make a copy, and return it to the Skills Center along with a copy of the meeting's minutes*. This will help ensure we start the new school year in compliance with the state.

We understand a signed agreement does not guarantee you will have students attend New Market for the 2023-2024 school year; however, signing it now will prevent delays in a student's registration process. Applications are currently being accepted and enrollment for non-consortium students will begin May 15, 2023. If you choose not to enter the agreement with New Market, a letter of confirmation to this fact would be appreciated.

New Market's Administrative Council has directed, in accordance with WAC 392-600-030(7), that a \$300.00 per FTE fee be assessed, to our non-consortium districts for our Capital Investment Plan. An invoice will be sent to you in May of each year.

If you have any questions, I may be reached at 360-570-4525. We look forward to serving your district and your students in the 2023-2024 school year.

Sincerely,



Matt Ishler
Executive Director

**AGREEMENT
FOR INTERDISTRICT COOPERATIVE EDUCATIONAL SERVICES
2023-2024 SCHOOL YEAR**

This Agreement is hereby entered into by and between New Market Skills Center, Tumwater School District No. 33, Thurston County No. 34, Washington, collectively referred to as the "**SERVING DISTRICT**," and

Aberdeen School Distict, Grays Harbor County hereinafter referred to as the "**PARTICIPATING DISTRICT**".

The purpose of this Agreement is to utilize interdistrict cooperation, authorized by RCW 28A.335.160, RCW 28A.225.250, and Chapter 392-135 WAC, to provide educational programs not otherwise available to students residing in the Participating District and to avoid duplication of specialized programs and facilities. These objectives will be achieved by the attendance of the Participating District's students in courses offered at New Market Skills Center (NMSC).

This Agreement is for the 2023-2024 school year, and it was approved by each respective Board of Directors on the date indicated below. NMSC anticipates serving an estimated number of between 1-5 students from **PARTICIPATING DISTRICT** for the 2023-2024 school year. It is understood that students attending NMSC from the **PARTICIPATING DISTRICT** will be funded for all NMSC classes up to 1.6 full time equivalents as determined by the Office of the Superintendent of Public Instruction per RCW 28A.245.020.

In addition, as directed by NMSC's Administrative Council and in accordance with WAC 392-600-030(7), it is hereby understood and agreed that for the 2023-2024 school year the **PARTICIPATING DISTRICT**, due to its status as a non-consortium district, will be required to pay a \$300 per FTE student per year fee, with said fee to be placed in the **SERVING DISTRICT'S** Capital Investment Fund. This fee will be reviewed annually by the NMSC's Administrative Council.

This agreement also provides **NMSC** permission to access student address information from the data resource management center of the **PARTICIPATING DISTRICT** to be used for mailing newsletters, program brochures, summer school information, and student information.

PARTICIPATING DISTRICT
Superintendent
Date of School Board Approval _____

Date

Dr. Carole L. Meyer

CHAIR, ADMINISTRATIVE COUNCIL
New Market Skills Center

2/15/23

Date

CONTRACT / AGREEMENT AMENDMENT

Contract Amendment #	6212-IA-01431-A1
Original Contract #	6212-IA-01431

This is a contract amendment form – original contract referenced above.

CAPITAL REGION ESD 113
6005 Tye Drive SW · Tumwater, WA 98512
AND
ABERDEEN SCHOOL DISTRICT
216 North G Street · Aberdeen, WA 98520

In consideration of the promises and conditions contained herein, ESD 113 and Aberdeen SD do mutually agree as follows:

I. PURPOSE

No Changes to the contract.

II. RESPONSIBILITY OF ESD 113

The number of training days will be **up to 11 days** (instead of 3). The number of training hours will be **up to 90 hours** (instead of 10).

III. RESPONSIBILITIES OF ABERDEEN SD

No Changes to the contract.

IV. TERM OF THE CONTRACT

The term of this contract is October 27, 2022, through June 30, 2023.

V. PAYMENT PROVISIONS

Aberdeen SD shall pay **up to \$15,340.90 (Fifteen thousand three hundred forty and 90/100 dollars)**. Invoice total based on actual hours of service.

SIGNATURES

In witness whereof, Capital Region ESD 113 and Aberdeen SD certify that they have read, understand, and executed this entire agreement.

_____ Date _____
Capital Region ESD 113 Authorized Signor

_____ Date _____
Signature

Original copy to be signed, returned to ESD 113 prior to the commencement of services.

CONTRACT / AGREEMENT AMENDMENT

ESD 113 PROGRAM MANAGER Steve Bigelow	PROGRAM ACCOUNT CODE 1660
BILLING RESPONSIBILITY <input type="checkbox"/> PROGRAM (Program will be responsible for notifying Business Office when work is ready to be invoiced.) <input checked="" type="checkbox"/> BUSINESS OFFICE (Contract will be billed exactly as written in section V. PAYMENT PROVISIONS)	
BOARD APPROVAL If contract is over \$50,000, summary sent to Superintendent's Office for Board. <input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	
SUSPENSION & DEBARMENT N/A <input type="checkbox"/> Current Suspension & Debarment Attached (www.sam.gov)	
PAYOR CONTACT NAME: Rick Bates	EMAIL: rbates@asd5.org
AUTHORIZED SIGNOR NAME: Dr. Jeffrey Thake, Superintendent	EMAIL: Jthake@asd5.org

ESD Contracts

Contract #	6212-IA-01431
Title	Aberdeen Behavior Supports

Contract for services provided by Capital Region ESD 113 dated this 21st day of October, 2022 between:

CAPITAL REGION ESD 113 (ESD113)
6005 Tye Drive SW · Tumwater, WA 98512
AND
ABERDEEN SCHOOL DISTRICT (AGENCY)
216 North G Street · Aberdeen, WA 98520

In consideration of the promises and conditions contained herein, ESD113 and Agency do mutually agree as follows:

I. PURPOSE

The purpose of this Agreement is to provide the Agency with Behavior Supports & Strategies.

II. RESPONSIBILITY OF CAPITAL REGION ESD 113 (ESD113)

In accordance with this Agreement, ESD113 shall improve staff understanding and proficiency with behavior supports and interventions for students. This will be conducted by John Pangelinan over 3 days for a total of 10 hours training. The first training will be October 27th, 2022. The remaining dates are TBD.

III. RESPONSIBILITIES OF ABERDEEN SD (Agency)

In accordance with this Contract the Agency shall make all necessary staff available for all training(s). SJB

IV. TERM OF THE CONTRACT

The initial term start of this Contract is October 27, 2022 through December 31, 2022.

Auto-renewing? NO YES *If yes, Contract shall be automatically renewed for _____ years unless either party provides written notice of its election to terminate sixty days prior to the contract end date of the current year. Contract renewals may be subject to a _____ price increases.*

V. PAYMENT PROVISIONS

For satisfactory performance of the work as set forth in the "Responsibilities of Capital Region ESD 113"; the Agency shall pay **\$1,800.00 (One thousand eight hundred and no/100 dollars).**

Capital Region ESD 113 shall submit properly computed invoices to the district upon completion of deliverables.

SIGNATURES

In witness whereof, Capital Region ESD 113 and the Agency certify that they have read, understand, and executed this entire agreement.

Dr. Dana Anderson Date 10/24/2022
Capital Region ESD 113 Authorized Signor

Dr. Jeffrey Thake Date 10/24/2022
Agency's Signature

Original copy to be signed, returned to Capital Region ESD 113, and approved by its designee prior to the commencement of services.

**CAPITAL REGION ESD 113
INTERLOCAL AGREEMENT AR
FORM 6212-IA
Page 2 of 2**

AUTHORITY

This agreement between Capital Region ESD 113 and AGENCY, is entered into in accordance with the authority granted in the Interlocal Cooperation Act, RCW 39.34.030 and provisions that authorize educational service districts and school districts to contract with each other for services, specifically 28A.310.010, 28A.310.180, 28A.310.200, 28A.320.080 and 28A.320.035

The provisions of educational, instructional or specialized services in accordance with this Agreement shall improve student learning or achievement.

A separate legal entity is not being created. Capital Region ESD 113 shall administer the joint undertaking described in the terms of this Agreement.

PAYMENTS

The Agency or its designee determines that the services or goods provided by Capital Region ESD 113 are satisfactory, provided that such determination shall be made within a reasonable time and not be unreasonably withheld.

Interim payments during the contract are allowed as specified. Any date specified herein for payment(s) shall be considered extended as necessary to process and deliver a warrant for the amount(s). Such extension will be not greater than thirty (30) days following completion of the service and receipt of an appropriate invoice, whichever occurs later.

INDEMNIFICATION

The Agency or its designee indemnifies and shall defend and hold Capital Region ESD 113, its employees, agents and representatives, harmless from and against all third-party claims, actions, liens, suits or proceedings asserted against Capital Region ESD 113 that are related to the Agency's obligations or performance under this Contract. The Agency shall timely reimburse Capital Region ESD 113 for all costs, expenses, damages, losses, liabilities or obligations, including reasonable attorney's fees, incurred by Capital Region ESD 113 as a result of such third-party claims, actions, liens, suits or proceedings.

DISPUTES

Notice of potential disputes between the Agency and Capital Region ESD 113 on the interpretation of the content of this contract or any appendices must be served in writing to the other party to this contract. There shall be an attempt to resolve the dispute, but if resolution is not possible, each party shall submit their position and supporting documentation to Capital Region ESD 113 Board of Directors, whose decision shall be final.

TERMINATION

This agreement may be terminated by Capital Region ESD 113 or any designee thereof at any time, with or without reason, upon written notification thereof to the Agency. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered and received by Agency as of midnight of the second day following the date of its posting in the United States mail addressed as first noted herein in the absence of proof of actual delivery to and receipt by Agency by mail or other means at an earlier date and/or time.

In the event of termination by Capital Region ESD 113, Agency shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of termination, and to the reimbursement of expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the agreement.

VERBAL AGREEMENTS

This written agreement constitutes the mutual agreement of Agency and Capital Region ESD 113 in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein, shall be binding unless such amendments have been mutually agreed to in writing.

APPLICABLE LAW


This agreement shall be governed by the laws of the State of Washington. Venue for any legal action shall be proper only in Thurston County, Washington. Agency shall comply, where applicable, with the Agency Work Hours and Safety Standards Act and any other applicable federal and state statutes, rules and regulations.

CONTRACTOR'S SIGNATURE

Agency and/or Agency's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the Agency so identified to the foregoing agreement, and under penalty of perjury certifies the federal identification number or social security number provided is correct.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY

If federal funds are the basis for this agreement, Capital Region ESD 113 certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

ESD 113 PROGRAM MANAGER Steve Bigelow	PROGRAM ACCOUNT CODE 1660
BILLING RESPONSIBILITY	<input type="checkbox"/> PROGRAM (Program will be responsible for notifying Business Office when work is ready to be invoiced.)
	<input checked="" type="checkbox"/> BUSINESS OFFICE (Contract will be billed exactly as written in section V. PAYMENT PROVISIONS)
BOARD NOTIFICATION If contract/consortium is over \$50,000, summary sent to ESD Contracts Office.	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A
AGENCY CONTACT NAME: Rick Bates	EMAIL: RBATES@ASD5.ORG
AUTHORIZED SIGNOR NAME: Dr. Jeffrey Thake, Superintendent	EMAIL: JTHAKE@ASD5.ORG
CONTRACT OFFICE APPROVAL – In accordance with Capital Region ESD 113 Contract Procedure 6212-P	
 Contract Office Approval	



January 5, 2023

Shannon Ramsey, Executive Director of Business & Operations
Aberdeen School District
216 North G Street, Aberdeen, WA 98520

Via Email: ShRamsey@asd5.org

Regarding: UPDATED Proposal to Provide Abatement Oversight Services and Closeout Reporting
Administration Building Window Replacement – Aberdeen School District
216 North G Street, Aberdeen, Washington 98520
PBS Proposal 23247.000, Phase 0003

Dear Mrs. Ramsey:

PBS Engineering and Environmental Inc. (PBS) is pleased to submit this proposal to Aberdeen School District (Client) to provide Abatement Period Oversight Services and Closeout Reporting as part of the Aberdeen School District's Administration Building Window Replacement Project. This proposal outlines our project approach, scope of work, schedule, and budget for PBS services based on our understanding of the project, information provided to us to date, and experience with similar projects.

SCOPE OF WORK

Phase 0003: Construction Period Services and Closeout Reporting

PBS will perform project management level activities for the hazardous building materials abatement portion of the project. These activities will include contractor submittal review, periodic air sampling and analysis, attendance at progress meetings, quality control inspections, and written field observation reports. PBS will conduct final visual inspections of each abatement area and perform any necessary clearance testing. Daily asbestos air monitoring and clearance air monitoring will be performed by a NIOSH 582 trained technician and analyzed using phase contrast microscopy (PCM). Contractor performance, work approach, and scheduling will directly affect testing and the number of visual inspections performed; therefore, the hours and sample quantities for this scope of work should be considered estimates. For the purposes of budgeting, a hazardous materials abatement timeframe of two weeks has been estimated.

Toxicity Characteristic Leachate Procedure (TCLP) for Lead

As necessary, PBS will obtain one Toxicity Characteristic Leachate Procedure (TCLP) sample of building components slated for demolition. TCLP sampling is used to simulate the transfer of lead from the waste stream into groundwater. The TCLP sample will be collected to determine if the demolition waste stream can be disposed of as general construction debris or would require disposal as dangerous waste. The TCLP sample will be submitted to an accredited laboratory for analysis via EPA Method 1311 on a standard turnaround.

Closeout Report

A final closeout report will be created that will include a project summary, air monitoring results, field observation reports, waste disposal manifests and contractor submittals.

LIMITATIONS OF SCOPE

This study will be limited to the tests and/or locations indicated in the previously described scope of work. The site as a whole may have other concerns that will not be characterized by this study. Further study may be recommended. The findings and conclusions of this work are not scientific certainties but probabilities based on professional judgment concerning the significance of the data gathered during the course of this investigation. PBS is not able to represent conditions on the site beyond those detected or observed by PBS.

ASSUMPTIONS

PBS assumes that the Abatement Contractor will complete abatement over an approximate two-week timeframe. PBS assumes that unfettered access will be provided during the abatement phase of the project.

COMPENSATION ESTIMATE

PBS proposes to provide the scope of work on a time and materials basis. The following outlines PBS’ estimated labor costs and anticipated expenses required to complete the work previously described. The fees and terms under which these services are provided will be in accordance with the attached PBS General Terms and Conditions for Professional Services (Rev. 10/2018). The Terms and Conditions and this proposal constitute the entire agreement between the parties and may not be changed without prior written consent of the parties.

Phase 0003: Abatement Oversight, Clearance Air Sampling and Closeout Reporting Services

PBS Labor	\$8,100
Reimbursable Expenses (Project Supplies, Mileage, Lab Fees, Etc.)	\$3,800
Phase 0003 Total Estimated Costs	\$11,900

Labor Rates

Industrial Hygienist/Monitor.....	85.00
Industrial Hygienist/AHERA Inspector I	95.00
Trainer/Safety Specialist	130.00
Project Designer/Planner	120.00
Project Manager (IH)	130.00
Certified Industrial Hygienist.....	175.00
Principal – Industrial Hygiene	210.00
Administration I	95.00
Administration II.....	105.00
Project Administrator III	115.00
CAD/MicroStation Tech I	110.00
Writer/Editor II	125.00

Laboratory Analytical Fee Rates	Standard Rate	Rush Rate
Asbestos (PCM)	\$20	\$30
Asbestos (TEM)	\$275	\$310
Lead (Air, Wipe, Bulk)	\$30	\$50
TCLP (Lead)	\$150	\$300

The pricing and other information contained in this proposal document are proprietary and shall not be duplicated, used, or disclosed, in whole or in part, to other parties without the permission of PBS.

SCHEDULE

PBS is available to begin work on this project upon receipt of a signed copy of this Agreement.

APPROVAL

Please indicate acceptance of this Agreement by returning a signed copy of this Agreement or a purchase order incorporating the terms and conditions of this Agreement.

Please feel free to contact me at 206.510.8038 or joe.lucas@pbsusa.com with any questions or comments.

Sincerely,

Joe Lucas, CIH
Project Manager
PBS Engineering and Environmental Inc.

ACCEPTED BY:
Aberdeen School District

Signature of Authorized Representative

Name (Please Print)

Title

Date

Attachment(s): PBS General Terms and Conditions for Professional Services (Rev. 10/2018)



GENERAL TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

These General Terms and Conditions for Professional Services ("Terms and Conditions") are attached to and made part of the letter proposal and scope of work (collectively, the "SOW") from PBS Engineering and Environmental Inc. ("PBS") to Client (as defined in the letter proposal). The Terms and Conditions and the SOW (collectively, the "Agreement") represent the entire and integrated agreement between Client and PBS. This Agreement supersedes all prior negotiations, representations, or agreements, written or oral. If there are any inconsistencies between the SOW and the Terms and Conditions, the SOW shall control. Any services outside the SOW will be considered an "extra" and billed directly to the Client, outside of the contract amount, on a "Time and Materials" basis in accordance with PBS's currently established bill rates and these Terms and Conditions.

The Agreement memorializes the contractual obligations of PBS and Client with respect to PBS' delivery of professional consulting services to Client as an engineer, consultant, or owner representative.

- 1. PROFESSIONAL LIABILITY AND STANDARD OF CARE:** PBS will perform the professional services described in the SOW in accordance with the standard of care and skill ordinarily recognized under similar circumstances by members of its profession in the state and region at the time the services are performed. PBS makes no other warranty, express or implied, in connection with its performance of its professional services. If PBS' services under this Agreement do not include observation or review of contractor performance during construction phase, PBS services are deemed complete on the date the design is completed or if applicable, the date when the approving authority approves the design. Client assumes all responsibility for the application and interpretation of the construction phase review of design.
- 2. TERM AND TERMINATION:** This Agreement will remain in full force and effect until all work described in the SOW has been completed and Client has paid for the work in full. Client may terminate this Agreement at any time and for any reason by providing written notice to PBS of its decision to terminate. Client is responsible for payment of all fees for any work performed by PBS through the date and time PBS receives the written termination notice. The amount of fees owed will be established by the SOW and PBS' then current rate schedule. PBS may elect to suspend or terminate this Agreement for nonpayment of its fees. If PBS elects to suspend services, PBS will give Client seven days' written notice to cure the nonpayment before suspending services. In the event of a suspension of services, PBS shall have no liability to Client because of the suspension and Client shall indemnify, defend, and hold PBS harmless from and against any claims arising out of or in any way related to such suspension. If Client fails to cure a nonpayment after a suspension that lasts thirty (30) days, PBS may terminate this Agreement and recover its fees as provided in this Agreement and by law.
- 3. INDEPENDENT CONTRACTOR:** Client has retained PBS, including its subconsultants and subcontractors, to perform the services and to prepare any deliverables described in the SOW as an independent contractor. Accordingly, PBS is not responsible for the following: (a) the health and safety of Client's personnel or other persons present on the Property (as defined in paragraph 8 below) at the time PBS performs its field services; (b) the overall status of Client's project; (c) any damage to any real or personal property of Client unless it results from an intentional or negligent act of PBS; (d) the interpretation of any PBS report, design drawings, or results by others; (e) any use of PBS reports, design drawings, or results by Client or others except as specifically set forth herein; or (f) any other matter not encompassed in the SOW.
- 4. INSURANCE AND LIMITATION OF PBS' LIABILITY:** PBS carries the following insurance: Worker's Compensation and/or Employer's Liability as required by law; Commercial General Liability (\$1,000,000 per occurrence/\$2,000,000 aggregate); Employer's Liability (\$1,000,000); Business Automobile Liability (\$1,000,000); and Professional Liability (\$1,000,000), including pollution liability coverage. PBS makes no representations or warranties concerning the effect, applicability, or scope of such insurance. Client acknowledges and agrees that PBS' maximum liability to Client for any breach of this Agreement or for any PBS act or omission affecting client, including negligence, shall not exceed the policy limits for any policy of insurance that applies to the breach, act, or omission. Under no circumstances shall PBS be liable to Client for any indirect, incidental, special, punitive, or consequential damages, including any loss of use, profit or revenue.
- 5. RATE SCHEDULE:** Fees for services are based on the number of hours spent working on Client's project by PBS personnel, including travel, plus all reimbursable expenses. PBS hourly rates will be billed as stated in the SOW or at its current hourly rates as applicable (current rates are available upon request). Invoices will include sales tax when required.
- 6. REIMBURSABLE EXPENSES:**
 - A. Outside Services.** Services performed by any subconsultants or subcontractors will be invoiced at cost plus 15 percent (15%). Examples of services that may be subcontracted include other professional disciplines, soil boring, well installation, heavy and specialty equipment operators, geophysical surveys, commercial data base search providers, and computer programming. Remediation, Abatement, General Construction and Software services will be invoiced as quoted.
 - B. Supplies and Equipment.** Charges for items not ordinarily furnished by PBS such as expendable equipment, rental equipment, subsistence, travel expenses, tolls, special fees, reproduction, permits, licenses, priority mail fees, and deposits will be invoiced at cost plus 10 percent (10%). Certain PBS-owned equipment (for sampling, testing, personal protective equipment, surveying, mapping, vehicle mileage, photocopying, etc.) may be required to complete Client's project. These will be invoiced at PBS standard rates without markup (rates available upon request).
 - C. Laboratory.** PBS utilizes both in-house and outside laboratories for sample analysis. PBS maintains a list of standard rates for sample analyses commonly utilized in conjunction with PBS services (available upon request).
- 7. PAYMENTS TO PBS AND LIEN RIGHTS:** Invoices for services performed will be submitted periodically, but no more frequently than monthly. Invoices will describe the work PBS has performed and hours worked, reimbursable expenses incurred, and the total amount due to PBS in accordance with this Agreement. All invoices are due net thirty (30) days and an account will become delinquent 30 days after the invoice date. Delinquent accounts shall bear interest at the rate of eighteen percent (18%) per annum; provided, however, that if 18% per annum exceeds the maximum rate allowable by law, the maximum rate allowable by law will apply instead. If Client contests an invoice, Client may withhold only that portion contested and must pay the undisputed portion. Client acknowledges and agrees that if PBS may assert a lien against Client's project to secure payment for its services to the extent permitted by law.

- 8. RIGHT OF ENTRY:** Unless otherwise agreed in writing, Client will furnish PBS with a legal right-of-entry to any real property PBS is required to access in order to perform its services (the "Property") and that Client will be responsible for securing appropriate conditions concerning the time, place, and manner of PBS' entry upon the Property to perform its services. PBS will take reasonable precautions to minimize damage to the Property in the performance of its services. Restoration of the Property to its approximate condition prior to performance of PBS' services is not provided unless it is expressly included in the SOW. If the Client desires PBS to restore the Property to its approximate former condition, PBS will accomplish this and add the cost plus 15 percent (15%) to its fee.
- 9. BURIED UTILITIES:** PBS field personnel are trained in the public utility notification process and the risk of subsurface work encountering buried utilities. PBS personnel will avoid observable hazards or utilities at the Property and will take reasonable precautions to avoid damage to subsurface structures and utilities. PBS is not responsible for damage or loss due to undisclosed or unknown surface or subsurface conditions. Client will hold PBS and PBS subcontractors harmless from any loss resulting from inaccuracy of markings, of plans, or lack of plans, relating to the location of utilities. Note: Utility locates typically require two full working days' advance notice.
- 10. RETENTION OF RECORDS AND SAMPLES:** Client may make and retain copies of documents provided to Client for reference with the understanding that such documents may not be relied upon unless signed by PBS or its consultants. PBS has a Records Retention policy (available upon request), and pursuant thereto, client acknowledges that PBS has the right to destroy copies of documents without seeking further approval from Client. Samples retained by PBS and not subject to the recipient laboratory retention policy will be discarded 30 days after submission of PBS' final report unless other arrangements are made.
- 11. EMPLOYEE AND SERVICES SOLICITATION:** Client agrees not to solicit or tender any employment offer of/to any PBS employee, or consulting services offer to any PBS subcontractor assigned to perform work for Client under this Agreement within six (6) months of completion of their part of the work without PBS' prior written approval. Client agrees that any breach of this provision resulting in the Client hiring any PBS employee for employment or any PBS subcontractor for consulting services will cause damage to PBS and obligate the Client to reimburse PBS for recruitment and service fees incurred in connection with the breach upon demand by PBS.
- 12. OWNERSHIP OF INTELLECTUAL PROPERTY:** All concepts, plans, drawings, specifications, designs, models, reports, photographs, computer software, surveys, calculations, construction and other data, documents, and processes produced by PBS pursuant to this Agreement, including all copyright and other intellectual property therein (collectively, the "Instruments of Service"), are and shall at all times remain PBS' property. Any Client use of any Instruments of Service is permitted only if authorized by a written agreement executed by PBS and Client. Any unauthorized use or distribution of any Instruments of Service is a violation of this Agreement, will cause damage to PBS, and shall be at Client and recipient's sole risk. Accordingly, Client agrees to indemnify, defend, and hold PBS, its officers and employees, and its subconsultants and subcontractors harmless from and against any and all claims, damages, costs, losses, and expenses, including but not limited to attorney fees and costs of arbitrations, mediations, trials, proceedings in bankruptcy, or appeals, arising out of or in any way related to Client's unauthorized use, sale, or delivery to any third party of any Instrument of Service.
- 13. TIME FOR COMPLETION:** If, through no fault of PBS, the schedule to provide our services is changed, then the time for completion of PBS' services, and the rates and amounts of PBS' compensation shall be adjusted equitably via contract amendment. PBS shall not be responsible for delays in completing its services that cannot be reasonably foreseen at the time of entering into this agreement, or for delays caused by factors beyond PBS's control.
- 14. MISCELLANEOUS:** Neither party shall hold the other responsible for delay in performance caused by Acts of God, strikes, lockouts, weather, accidents, or other events beyond the control of the other or the other's employees and agents.

Any waiver of any provision, term, or condition, in this Agreement must be in writing and any such waiver will not be construed as a waiver of any subsequent breach of the same provision, term, or condition.

PBS may rely upon the accuracy and completeness of all information furnished by Client and may use such information in performing or furnishing services under this Agreement.

An opinion of construction, remediation, and restoration costs prepared by PBS represents its judgment as a professional. PBS has no control over the cost of labor and material, or over competitive bidding or market conditions.

If the SOW includes the investigation, remediation, or disposal of solid or hazardous wastes or substances, then the following terms shall apply: (a) PBS will assist Client with its legal obligation to make a hazardous waste determination and then act as an arranger with respect to solid and hazardous waste management only. Client acknowledges its full and sole responsibility to otherwise manage its solid and hazardous wastes and its ultimate liability for final disposal of all the solid and hazardous wastes it generates; (b) Should any release of hazardous substances or any other matter requiring notification to governmental authorities arise while PBS performs the services under this Agreement, Client acknowledges its responsibility to make such notification and agrees to do as required by applicable law; and, (c) Client agrees that PBS and its subconsultants and subcontractors are not responsible for any known or unknown pre-existing hazardous substance condition(s) PBS is being asked to investigate at the Property (collectively, "pre-existing conditions"). Accordingly, Client agrees to defend, indemnify, and hold PBS and its subconsultants and subcontractors harmless from liability for injury to person or property or loss arising from any pre-existing conditions, the unintentional exacerbation of any pre-existing conditions by PBS, and the exacerbation of pre-existing conditions by any third parties.

PBS does not provide legal opinions or advice. Client should consult with an attorney for advice on any legal issues related to this Agreement including efforts to minimize legal liability, the reportability of a condition to a public agency, potential cost recovery from responsible parties, and the possibility of protecting PBS' services under the attorney-client and attorney work product privileges.

In the event there is a dispute between PBS and the Client concerning the performance of any provision in this Agreement, the losing party shall pay the prevailing party's reasonable attorney's fees and costs in mediation, arbitration, trial, any proceeding in bankruptcy, and in any appeal or review. In addition, Client agrees to pay PBS for all employee time, costs, and witness costs incurred for collection activity. All disputes between Client and PBS shall be settled by arbitration in accordance with the rules of JAMS Mediators and Arbitrators.

Bid Tabulation
ASD5 E-Rate 2023 RFP

Bidder	Qualifying documents				Price	Cost of Equipment (45)	Integr. w/exisiting Architecture (25)	Technical Specs/ Mgmt. (15)	Customer References /Prior Experience (15)	Total (100)
	Bid Form (Y/N)	Susp/Debar Cert. (Y/N)	E-Rate SPIN Verif. & Billing Acknowl. Form (Y/N)							
Zones, Inc.	N/A	Y	Y	\$110,895.56	45	25	15	15	100	
Ednetics	N/A	N	N	\$151,454	0	0	0	0	0	
									0	
									0	
									0	

Actions:

Bids were opened, read and reviewed at 2:00pm on 2/28/2023 by Matt Mahon & Amber Diel. Two bids were received, only one of which was a qualifying bid and able to be scored.

The recommendation is that the board award the E-Rate bid for Network Switching Equipment & Misc. Support Equipment to Zones, Inc. in the amount of \$110,895.56.

CERTIFICATED

LEAVE OF ABSENCE: We recommend the Board approve the following certificated leave of absence:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Susan Ball	Central Park Elementary	Teacher	03/31/23-06/15/23

Certificated Substitute Hire:

James Thatcher

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Pamela Erickson	Aberdeen High School	Musical: Choreographer	03/06/23
Stephanie Medina	Harbor High School	21 st Century Paraeducator	02/27/23
Paula Raynor	AJ West Elementary	Paraeducator	02/22/23

CHANGE OF ASSIGNMENTS: We recommend the Board approve the following classified change of assignments:

<u>Name</u>	<u>Location</u>	<u>Position To:</u>	<u>From:</u>	<u>Effective Date</u>
Conner Otey	Miller Junior High	MTSS Assistant	Paraeducator	03/06/23
Nicole Jelovich-Stover	Miller Junior High	Asst. School Secretary	Comptroller	TBD
Nicole Johnston	Robert Gray Elementary	MTSS Assistant	Paraeducator	02/27/23
Judith Marti	Robert Gray Elementary	ID Paraeducator	Health Assistant	02/27/23

CHANGE OF ASSIGNMENT: We recommend the Board approve the following classified change of assignment:

<u>Name</u>	<u>Position</u>	<u>Location To:</u>	<u>From:</u>	<u>Effective Date</u>
Terry Kehn	ID Paraeducator	Robert Gray Elementary	Miller Junior High	03/01/23

EXTRA-CURRICULAR HIRES: We recommend the Board approve the following extra-curricular hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Kobie Fall	Aberdeen High School	Assistant Baseball Coach .5 FTE	02/27/23
Ashton Williamson	Aberdeen High School	Assistant Baseball Coach .5 FTE	02/27/23

Classified Substitute Hire:

Liza Glowacki
Krisaundra Rosalez-Ross