

**LAMPETER-STRASBURG SCHOOL DISTRICT
SAFETY COMMITTEE MEETING**
Lampeter, Pennsylvania 17537

**Safety Committee Meeting Minutes
May 15, 2024**

I. Meeting called to order at 3:07 PM.

A. **Safety Committee Members Present**

- Melissa Swarr
- Glenn Davis
- Adrian Baker
- Tammy Graybill
- Elizabeth Henry
- Larry Royer
- Tim Wilson
- Melanie Henry
- Amber Zimmerman

II. **Minutes Approval:** Motion to approve the April meeting minutes.

- A. **Motion to approve:** Tim Wilson
- B. **Second to approve:** Adrian Baker
- C. **Vote:** Approved

III. **Review of the Workmen's Compensation Claims**

- A. Employee at MM was putting hot tray under warmer, burned skin, blisters, pain. Was seen for treatment, but back to work immediately with no restrictions.

IV. **Review monthly building inspections:**

A. **High School -**

- 1. Grande Hallway light has been replaced. Scaffold was removed from courtyard and debris in cafe patio and Ag yard was cleaned up.
- 2. Concerns with new door hardware. Tumblers are not working and keys are getting stuck. Some tumblers are missing. One door arm and closure are broken, resulting in a door that cannot be used. It is currently blocked by a trash can.
- 3. Exit sign in the baler room was broken and hanging - a new one was ordered, received, and needs to be installed.

B. **Administration Building -**

- 1. No report.

C. **Martin Meylin -**

- 1. Ceiling tiles replaced as needed.

D. **Lampeter Elementary -**

- 1. No report.

E. **Hans Herr -**

- 1. Merry-go-round had four ropes replaced by installers.
- 2. Sweatshirt was thrown into the zip line and jammed in the box. The cover was removed to remove the sweatshirt.

F. **Maintenance Building -**

- 1. No report.

G. **Grounds** -

1. No report.

H. **Field Houses** -

1. No report.

I. **Playground Inspections** -

1. At LE a small slide has a crack in the bottom of the slide - caution tape used to keep the slide closed.
2. Mulch needed at LE for next year.

V. **Construction Progress Update**

- A. Still on punch list items at many buildings.

VI. **VI. Items from the Committee** -

- A. PE department at MM reached out about signage around campus. They were curious about signage height around the campus - is there a standard height? Contact Brad Heeter at MM for more details..

VII. **VII. Next Meeting** – June 19th, 3:00 PM *Glenn please confirm time with the team since there is no school in session at this time..

VIII. **VIII. Motion to adjourn** - 3:14 PM

- A. **Motion** - Adrian Baker
- B. **Second** - Tammy Graybill
- C. **Vote**- Approved