BULLYING, HARASSMENT OR INTIMIDATION REPORTING FORM

Directions:

The Bullying, Harassment or Intimidation Reporting form should be used to report alleged incidents of bullying, harassment, or intimidation that occurred during the current school year on school property, at a school-sponsored activity or event off school property, on a school bus, on the way to and/or from school, or through electronic communication on or off school property. School staff will address incidents that occur at school or have a connection or nexus back to the school setting that create a risk of harm to other students while they are at school or interfere with the educational environment.

If you are a student, the parent/guardian or caregiver of a student, a close adult relative or a student, a school staff member, or a bystander and wish to report an incident of alleged bullying, cyberbullying, harassment, or intimidation, please complete this form and return it to the school principal.

You may contact the school for additional information or assistance at any time. (Bullying, cyberbullying, harassment, and intimidation definitions are provided below.)

Definitions:

Bullying* - is unwanted, demeaning behavior among students that involves a real or perceived power imbalance. The behavior is repeated, or is highly likely to be repeated, over time. In order to be considered bullying, the behavior must be intentional and include: 1) *An imbalance of power* (students who bully use their physical, emotional, social, or academic power to control, exclude, or harm others), and 2) *Repetition* (bullying behaviors happen more than once or are highly likely to be repeated based on evidence gathered).

Cyberbullying* - is bullying that takes place over digital devices like cell phones, computers, and tablets. Cyberbullying can occur through texting, apps, or online via social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, false or hurtful content about another student. It can include sharing personal or private information about someone else causing embarrassment or humiliation.

Harassment – includes actual or perceived negative actions that offend, ridicule, or demean another student with regard to race, ethnicity, national origin, immigration status, family/parental or marital status, sex, sexual orientation, gender identity, gender expression, religion, ancestry, physical attributes, socioeconomic status, physical or mental ability, or disability.

Intimidation - is any communication or action directed against another student that threatens or induces a sense of fear and/or inferiority. Retaliation may be considered a form of intimidation.

Bias Behavior – Bias-related behavior broadly encompass actions that may involve the use of images, language, or behavior that directly or indirectly demonstrate hostility or contempt toward a person or group on the basis of actual or perceived identity.

(PLEASE PRINT ALL INFORMATION)

Today's date:		//	l	School:
	Month	Day	Year	School System:
Person Report	ing Incident		Name:	
Telephone:			E-mail: _	
Place an X in th	e appropriat		ent □ Parent/gua ool Staff □Bystand	rdian/caregiver of student $\ \square$ Close adult relative of a student der

1. Alleged Targeted student

Victim	Age	DOB	Gender	School	Student	Nonbinary

2. Alleged Witness(es) (if known)

Witnesses	Age	DOB	Gender	School	Student	Nonbinary

3. Alleged Offender(s) (if known)

Offenders	Age	DOB	Gender	School	Student	Nonbinary

4. On what date(s) did the incident (s) happen?

	/	1	/	/			/	/	
Month	Day	Year	Month	Day	Year	Month	Day	Year	
5. Place a	n X next to	the statement	(s) that best desc	ribes what	happened	I (choose all tha	at apply):		
Actio	ons/commei	nts related to th	e student's race/e	🗆 De	emeaning behavi	ior just to be i	mean		
Actio	ons/commei	nts related to th	e student's nation	al origin	🗆 Ar	n act or threat of	retaliation		
Actio	ons/commei	nts related to th	e student's religio	n	🗆 Ga	ang related/gang	recruitment		
S	pecify type:	(optional)			🗆 Hu	uman trafficking/p	prostitution re	ecruitment	
Actio	ons/comme	nts related to th	e student's sex		🗆 Ar	ny bullying, haras	ssment, or int	imidation that involves	
Actio	ons/commei	nts related to th	e student's immigi	ration status	s physi	ical aggression			
Actio	ons/commei	nts related to th	e student's family/	parental	□ Cy	Cyberbullying (social media, text messages, etc.)			
or marit	al status				🗆 Te	Teasing, name-calling, making critical remarks			
Actio	ons/commei	nts related to th	e student's socio-	economic st	tatus 🗆 Ma	aking rude and/o	r threatening	gestures	
Actio	ons/commei	nts related to th	e student's acade	mic perform	nance 🗆 Ex	cluding or reject	ing the stude	nt	
Actio	□ Actions/comments related to the student's perceived					timidating, extorti	ing, exploiting	g the student	
sexual o	sexual orientation					Getting another person to target or demean the stude			
\Box Actio	\square Actions/comments related to the student's gender expression					eaking hurtful ru	imors or goss	sip	
Actio	□ Actions/comments related to the student's gender identity					acial/ethnic haras	ssment		
\Box Actio	ons/comme	nts related to th	e student's disabil	ity	🗆 Se	exual harassmen	t		

□ Actions/comments related to the student's physical appearance	□ Other: (Please Specify)
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□ Demeaning behavior to impress others

6. Where did the incident happen? (choose all that apply):

On school	property	(please s	specify	/location)
	property	(picace c	poon	rooution	

- □ On the way to/from school*
- $\hfill\square$ On a school bus
- $\hfill\square$ Off school property or at a school-sponsored activity or event
- □ Digital device on school property
- □ Digital device off school property
- □ During virtual learning
- □ Other (please specify)

*Will be collected unless specifically excluded by local board policy

7. Describe the incident(s), including what the alleged offender(s) said or did.

8. Why do you think the bullying, cyberbullying, harassment, and/or intimidation occurred?

9. Did a physica	I injury result from this incident? Place an X next to on	e of the following:
□ No	\Box Yes, but it did not require medical attention	\Box Yes, and it required medical attention
10. If there was	a physical injury, do you think there will be permanent e	effects? 🗆 Yes 🗆 No
	dent victim absent from school as a result of the inciden nany days was the student victim absent from school as a re	
	ological injury result from this incident? Place an X nex Yes, but psychological services have not been sought	•
13. Is there any	additional information you would like to provide?	

Signature:

Date: ____