

RFP-9889
**Professional Services for 2024 Bond Funded Projects and
Facilities Maintenance Projects**

Addendum 2

Please note the additional questions with responses for the above referenced Request for Proposal. We apologize for any inconvenience this may cause you. Thank you for your cooperation in this matter.

I acknowledge receipt of Addendum No. 2.

Company Name

Signature of Preparer

Name of Preparer (Print)

Phone Number of Preparer

***PLEASE INCLUDE THIS FORM IN YOUR RFP PACKAGE!**

Dr. Edith M. Walker
Superintendent

SCHOOL BOARD

Taft Kleinpeter
President
District 5B

Jared Bercegeay
Vice President
District 6A

Robyn Penn Delaney
District 1

Scott Duplechein
District 2

Julie Blouin
District 3

Marty J. Bourgeois
District 4A

John Murphy
District 4B

John DeFrances
District 5A

Louis Lambert
District 6B

Karen Braud
District 7A

Jake Lambert
District 7B



RFQ-9889
Professional Services for 2024 Bond Funded Projects and
Facilities Maintenance Projects

Addendum 2
Issue Date: 8/13/2024

CLARIFICATIONS:

1. Items 11 and 12 of Standard Form APSB-24, the Respondent shall include Prime Consultant's workload as a Prime Consultant or a Sub-Consultant. Sub-Consultant workload is not required for Items 11 & 12.

QUESTIONS:

1. **QUESTION:** Instructions for Completing Standard Form APSB-24, Items 11 and 12 state the same thing. The Standard Form APSB-24, Items 11 and 12 are each worded differently. Please confirm that the instructions are in error and the form is correct.

RESPONSE: See Item 1 in Procedures of Addendum 1.

2. **QUESTION:** Should the anticipated sub-consultants complete a full Standard Form APSB-24.

RESPONSE: No. Sub-Consultants are not required to complete Standard Form APSB-24.

3. **QUESTION:** Standard Form APSB-24 - If the anticipated sub-consultants are not required to complete an entire form, should they complete item 11, 12 or any other section?

RESPONSE: See Item 1 in Clarifications of this Addendum.

4. **QUESTION:** Clarify if item 12 workload is to be a separate sheet for each (prime respondent and sub-consultants)?

RESPONSE: No. There is a one (1) page maximum limit for Item 12 in Standard Form APSB-24.

5. **QUESTION:** Confirm that item 12 sheet is to be duplicated and included as additional sheets as needed.

RESPONSE: See Question 4 of this Addendum.

6. **QUESTION:** Standard Form APSB-24, Item 12 - Clarify the footnote "Do not include sub-consultant's fees."

RESPONSE: Sub-Consultant fees of Prime Consultant should not be included. The Respondent should only include Prime Consultant fees.

7. **QUESTION:** RFQ-9889-001 Lake Elementary Renovation and Additions - Does the listed AFC of \$36,000,000 include property acquisition costs, or is the listed amount for construction costs only?

RESPONSE: The listed AFC of \$36,000,000 is for construction costs only.

8. **QUESTION:** RFQ-9889-001 Lake Elementary Renovation and Additions - Does the listed square footage of 219,020 sq. ft. include the new modular buildings area and the existing school renovation area?

RESPONSE: No; the listed square footage contains new construction and renovated spaces.

9. **QUESTION:** RFQ-9889-002 Dutchtown High School Renovations and Additions - Does the listed square footage of 55,600 sq. ft. include the new Field House area and the existing building renovation area?

RESPONSE: Yes; the listed square footage contains new construction and renovated spaces.

10. **QUESTION:** RFQ-9889-003 Gonzales Middle Renovations and Upgrades - Clarify the façade scope. The scope description lists “continued facade upgrades” and continues to say, "This does not complete the full facade upgrade, renovations to the interior of the Gymnasium, or parking." Please clarify what extent of exterior scope is included.

RESPONSE: The 2020 Bond project at Gonzales Middle School provided upgrades to façades on buildings for instructional learning. The project did not include façade renovations to the gymnasium, renovations to interior of Gymnasium or parking as it was originally proposed in 2020 Bond project.

11. **QUESTION:** RFQ-9889-004 Central Middle School & St. Amant Middle School (Gyms) - Clarify if the scope includes two (2) new Gymnasium Buildings?

RESPONSE: Yes; the project is intended for two (2) new gymnasium buildings, one (1) at Central Middle School & one (1) St. Amant Middle School.

12. **QUESTION:** RFQ-9889-004 Central Middle School & St. Amant Middle School (Gyms) - Clarify the statement "includes utilizing the current competition gyms as auxiliary spaces." Does this scope include renovation of two existing competition gyms?

RESPONSE: The scope of work for two (2) existing gymnasiums will be determined by the location of new buildings and further coordination with end users.

13. **QUESTION:** RFQ-9889-004 Central Middle School & St. Amant Middle School (Gyms) - Is the listed \$8,000,000 AFC total intended for two (2) new Gymnasium Buildings and renovation of two (2) existing gymnasiums?

RESPONSE: Yes; the AFC listed is intended to address all necessary scope of work.

14. **QUESTION:** RFQ-9889-006 East Ascension High School - Scope description states "interior renovation" to "support spaces", clarify what types of support spaces are included, such as locker rooms, training rooms, concessions, restrooms, classrooms, etc.

RESPONSE: Yes; these are similar support for this project.

15. **QUESTION:** RFQ-9889-006 East Ascension High School - Confirm that the scope is support space only and does not include the gymnasium area, sports flooring, seating etc.

RESPONSE: No; the full program will be vetted with the awarded Design Team.

16. **QUESTION:** RFQ-9889-007 Lowery Elementary School - Professional services lists both Architecture and Engineering for the roof replacement. Clarify the extent of engineering services. Will there be mechanical, electrical or plumbing scope for roof-top equipment coordination or replacement? Will there be any structural engineering scope for roof structure repairs or modifications?

RESPONSE: Engineering services include any services provided by Sub-Consultants for roof replacement. It is in the best interest of the Respondent to list a full team of Sub-Consultants.

17. **QUESTION:** Indefinite Delivery/Indefinite Quantity (IDIQ) Requests for Quotations (RFQs) numbered 9889-010, 9889-11-002, and 9889-11-003 - What is the intended purpose and scope of this candidate pool?

RESPONSE: Indefinite Delivery Contract's purpose is to select professionally licensed firms for providing professional services for miscellaneous projects as determined by APSB's Maintenance and Planning & Construction Departments. The projects associated with Indefinite Delivery Contracts in this RFQ are undetermined at this time.

18. **QUESTION:** Indefinite Delivery/Indefinite Quantity (IDIQ) Requests for Quotations (RFQs) numbered 9889-010, 9889-11-002, and 9889-11-003 - Are the projects associated with these RFQs expected to be of a larger/major scale, or are they anticipated to be smaller/minor undertakings?

RESPONSE: The projects scale with Indefinite Delivery Contracts in this RFQ are undetermined at this time.

19. **QUESTION:** Indefinite Delivery/Indefinite Quantity (IDIQ) Requests for Quotations (RFQs) numbered 9889-010, 9889-11-002, and 9889-11-003 - Is there a specific Construction Cost threshold that these projects would be designed to?

RESPONSE: No; there is no specific Construction Cost threshold that these projects would be designed to.

20. **QUESTION:** Indefinite Delivery/Indefinite Quantity (IDIQ) Requests for Quotations (RFQs) numbered 9889-010, 9889-11-002, and 9889-11-003 - Is there a predetermined limit on the number of candidates that can be included in the pool?

RESPONSE: As stated in Section 1.3 Goals and Objectives in RFQ, for Indefinite Delivery Contracts in this RFQ it is typical for APSB to hire multiple firms for this service.

21. **QUESTION:** On Addendum No. 1, Q6 response, states that page 16 APSB Federal Contract Clauses document is not required for non-IDIQ projects. Does this pertain only to 1.37 1 (1) thru (8),? Are items 2 thru 20 and 22 thru 23 applicable?

RESPONSE: The full list of APSB Federal Contract Clauses, listed under Pg. 16 thru Pg. 21 of RFQ, is not required for RFQ-9889-001, RFQ-9889-002, RFQ-9889-003, RFQ-9889-004, RFQ-9889-005, RFQ-9889-006, RFQ-9889-007, RFQ-9889-008 and RFQ-9889-009. APSB Federal Contract Clauses only apply to projects that receive federal funding or federal grants, which will be utilized for RFQ-9889-010 – Indefinite Deliveries Contract – Architectural Services, RFQ-9889-011 – Indefinite Deliveries Contract – Professional Services and RFQ-9889-012 – Indefinite Deliveries Contract – Furniture Procurement Services.

22. **QUESTION:** Is the Sample Certification on page 21 required with the non-IDIQ projects? Addendum discusses page 16 only.

RESPONSE: See Question 21 of this Addendum.

23. **QUESTION:** In regard to Item No. 9 in the RFQ: please clarify the NOTE in the instructions. How many total pages can be added for resumes? Is there a limit to the number of persons in which we provide a resume?

RESPONSE: See Question 1 of Addendum 1.

24. **QUESTION:** RFQ Item No. 12 - The instructions do not match the RFQ sheet. The instruction Item No. 12 is the same as Item No. 11. Shall we assume this is a typo?

RESPONSE: See Item 1 in Procedures of Addendum 1.

25. **QUESTION:** RFQ Item No. 12 - Can additional pages be added if needed for this item?

RESPONSE: See Question 4 of this Addendum.

26. **QUESTION:** RFQ Item No. 13: please verify a maximum of 3 sheets total for this item?

RESPONSE: A maximum of three (3) pages total can be utilized for this item.

27. **QUESTION:** If a Food Service Consultant is required, shall they be responsible of and part of the Architect's team? Or will they be a consultant hired by APSB and coordinate with the Architect?

RESPONSE: If a Food Service Consultant is required, the Food Service Consultant shall be the responsibility of and part of the Architect's team.

28. **QUESTION:** For Standard Form Item 9 - Is these 3 additional pages, per resume, for listing that personnel's professional licenses? Or is it 3 additional pages to include a maximum of 4 resumes? More plainly, could we include more than 4 team members or are we limited to a maximum of 4 key personnel? Does key personnel only include the prime firm or we can include the resumes of subconsultants?

RESPONSE: See Question 1 of Addendum 1.

29. **QUESTION:** For Standard Form Item 12 - Is the workload of subconsultants required via a separate form? Or is the correction in the addendum meant to state that the workload is only to be answered by the prime firm but that they must identify if they performed the work as a prime or a subconsultant.

RESPONSE: The workload of subconsultants is not required by a separate form. Workload is to be answered by Prime Consultant but that they must identify if they performed the work as a prime or a subconsultant.

30. **QUESTION:** The clarification on the addendum seems to have an error in that it refers to Item 12 but the text identified for replacement is from Item 11. Does this clarification - that subconsultant's workload does NOT need to be listed - apply to both Items 11 and 12?

RESPONSE: See Item 1 in Procedures of Addendum 1.