

**GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
RE-ORGANIZATIONAL MEETING MINUTES**

July 9, 2024  
HS Library

Board Members Present: Sheila Brown, Cindy Hall, Ashley Conley, Phyllis Frantel, Keri Link, John Foust, Tessah Ciardi and Jessica Wickham

Absent: Scott Lambert

Administrators Present: Dr. Christopher Brown, Christopher Wickham, Sharene Benedict, Karissa Schutt, Kevin Cousin, Jenn Taft, Scott Robinson and Bryan Lamb

Administrators Excused: Paul Lahue, John Hicks, Kayla Osika, Dr. Clay Cole, Erica Hasselstrom, Staci Thibodeau, Eric Pasho and LeeAnn Shipman

Sharene Benedict, District Clerk called the meeting to order at 6:00pm.

**Oath of Office:** District Clerk, Sharene Benedict, administered the Oath of Office to the Board members: **Tessah Ciardi and Jessica Wickham.**

**Elect Board President:** District Clerk, Sharene Benedict, asked for nominations for President of the Board of Education.

Phyllis Frantel nominated **Sheila Brown** for President of the Board of Education, motion was seconded by John Foust.  
Yes 8 No 0 (Absent Scott Lambert) MC

**Elect Board Vice-President:** District Clerk, Sharene Benedict, asked for nominations for Vice-President of the Board of Education.

Phyllis Fantel nominated **Cindy Hall** for Vice President of the Board of Education, motion was seconded by John Foust.

**Oath of Office:** District Clerk, Sharene Benedict administered the Oath of Office to Sheila Brown, Board President, Cindy Hall, Board Vice-President and Superintendent of Schools, Dr. Christopher Brown.

*Oath of Office was administered on July 10 to District Clerk, Sharene Benedict, Internal Claims Auditor Amy Carroll and Tax Collector, Dawn Wright.*

*Oath of Office was administered on July 16 to District Treasurer, Phyllis Moore, Deputy Treasurers Staci O'Quain and Charity Wasielewski.*

Motion by Keri Link, seconded by Cindy Hall to approve the following resolutions.

**CONSENT AGENDA:**

**Annual Appointments:**

Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School does hereby make the following appointments for the 2024-2025 school year:

Position	Name	Stipend
1. District Clerk	Sharene Benedict	
2. District Treasurer	Phyllis Moore	
3. Deputy Treasurer	Staci O'Quain and Charity Wasielewski	
4. Purchasing Agent	Christopher Wickham	

5. Tax Collector	Dawn Wright	\$5500
6. Central Treasurer	Denise Adam	
7. External Auditor	Mengel Metzger Barr & Co. LLP (Ray Wager, CPA, PC)	
8. Claims Auditor	Amy Carroll	
9. School Physician	Western NY Medical Practice	
10. School Attorney	Ferrara Fiorenza PC	
11. Bonding Attorney	Orrick, Herrington & Sutcliffe, L.L.P.	
12. Records Access Officer	Sharene Benedict	
13. Records Management Officer	Sharene Benedict	
14. LEA Designee (Asbestos)	John Hicks	
15. Title IX/section 504/ADA Compliance Officer	Dr. Staci Thibodeau	
16. Title IX Complaint Officers	Dr. Staci Thibodeau and Dr. Clayton Cole	
17. Title IX Coordinator	Christopher Wickham	
18. Title I Compliance Officer (ESSA)	Christopher Wickham	
19. HIPPA Coordinator	Christopher Wickham	
20. Title VII Officer	Christopher Wickham	
21. Attendance Officer	Dr. Christopher Brown	
22. Safety Coordinator	Scott Robinson	
23. Chemical Hygiene Officer	Bryce Daskiewich	
24. Energy Coordinator	John Hicks	
25. Liaison for Homeless Children and Youth	Dr. Clayton Cole	
26. Copyright Officer	Eric Pasho	
27. School Pesticide Officer	John Hicks	
28. Medicaid Compliance Officer	Dr. Staci Thibodeau	
29. Registrar	Dr. Clayton Cole	
30. Civil Service Rights Compliance Officer	Dr. Staci Thibodeau	
31. Dignity Act Coordinator	Kerri DePorter-Middlesex Valley Primary Michael Salotto-Gorham Intermediate Jennifer Twomey-Middle School Michael Gorton-High School SEI Design	
31. Architects		
32. Board Designee to Appoint Impartial Hearing Officer	Board President	
33. Data Protection Officer	Bryan Lamb	
34. Online/Social Media Position	Amy Carroll	\$5000

**Authorizations & Designations:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education hereby gives the following authorizations for the 2024-2025 school year:

1. The Utica Mutual Insurance Company (Ely & Leene/Mead-Maloy Agency) to provide a commercial crime insurance endorsement of \$1,000,000 for the positions of **Superintendent, Business Official, Treasurer and Tax Collector**; and an endorsement of \$100,000 each for all other employees.
2. A petty cash fund in each of the following offices:
  - a. Tax Collection \$100.00 Dawn Wright

- |                            |          |                  |
|----------------------------|----------|------------------|
| b. High School             | \$ 50.00 | Cheryl Field     |
| c. Extra Classroom         | \$100.00 | Denise Adam      |
| d. Valley Elementary       | \$ 50.00 | Tara Grzeskowiak |
| e. Gorham Elementary       | \$ 50.00 | Trina Rowlands   |
| f. High School Cafeteria   | \$200.00 | Carla Woolston   |
| g. Middle School Cafeteria | \$ 50.00 | Zina Eddinger    |
| h. Gorham Cafeteria        | \$ 35.00 | Karen Jensen     |
| i. Valley Cafeteria        | \$ 35.00 | Tammy Voak       |
| j. Athletic Admission      | \$200.00 | Paul Lahue       |
3. Authorize the **Superintendent** to make budget transfers up to \$10,000.
  4. Authorize the **District Treasurer, Deputy Treasurer and Central Treasurer** to use facsimile signature.
  5. Authorize **District Treasurer** according to sections 1604-A and 1723-A of the Education Law and other pertinent regulations to invest School District monies.
  6. Authorize the **President of the Board of Education** of the Gorham-Middlesex Central School District to borrow maximum allowable amounts by law on Tax Anticipation Notes and Revenue Anticipation Notes.
  7. Authorize the **Purchasing Agent** of the District to participate in group bidding with other districts and BOCES.
  8. Authorize the **Purchasing Agent** to pay mileage reimbursements for use of personal vehicles for the performance of approved school business at the Internal Revenue Service rate for the year.
  9. Authorize the **Superintendent** to attend and approve employee attendance at conferences, conventions, seminars and institutes.
  10. Authorize membership in the following organizations: **Rural Schools Program and New York State School Boards Association**.
  11. Authorize the **Superintendent and Board of Education** to approve or deny requests for a leave of absence for employees.
  12. Designate the **JP Morgan Chase Bank, the Five Star Bank, the Canandaigua National Bank and Trust Company, Key Bank, Community Bank, NA and NY Class** as the official banks for deposit, investment or borrowing of funds. Deposits in an individual bank shall not exceed \$25 million.
  13. Designate the **Daily Messenger** and the **Finger Lakes Times** as the Official School Newspapers.
  14. Designate **Superintendent** to certify payroll.
  15. Authorize the **Superintendent** to require that employees be medically or psychologically examined as designated.
  16. Authorize **The OmniGroup** as administrators for the District's 403(b) plans and authorize the Business Official to sign the service agreement.
  17. Authorize the **Superintendent** to sign the participation agreement for the Finger Lakes Area School Health Plan (FLASHP).
  18. Authorize the **Superintendent** to sign Service agreements such as physical therapy, occupational therapy, vision therapy, etc.
  19. Authorize the **Superintendent** to sign parent transportation agreements.
  20. Authorize the **Superintendent and Board of Education President** to sign Health and Welfare contracts.
  21. Authorize the **Superintendent** to apply for Grants in Aid (State and Federal) as appropriate.
  22. Designate the **District Treasurer** and the **Deputy Treasurer** as Official Bank Signatories.
  23. Designate the **Central Treasurer** and the **High School Principal** as Official Bank Signatories for extra classroom accounts.
  24. Authorize the following **WFL BOCES Central Business Office (CBO) positions** to have online banking access and rights: Treasurer, Deputy Treasurer and Payroll Specialist.
  25. Designate the **Superintendent** as Acting Principal for all schools.
  26. Designate the **Purchasing Agent** authority to assign fund balance for a specific purpose.
  27. Designate the **Business Administrator** to approve tax roll changes that are received from the Counties.
  28. Authorize the **Superintendent** to employ staff members pending Board approval at its next regular meeting.
  29. Authorize the **Superintendent** to sign Intermunicipal Cooperation Agreements with Ontario and Yates Counties for services in connection with school districts for provision of school tax bill preparation services.

- 30. Designate **Municipal Solutions** as Financial Advisors.
- 31. Designate **Superintendent** as Chief Financial Officer and Chief Emergency Office Contact.
- 32. Authorize the **Superintendent** to suspend employees without pay.

**Special Education:**

Be it resolved that upon the recommendation of the Superintendent the Board of Education of the Gorham-Middlesex Central School does hereby approve the following for the 2023-24 school year:

**Committee on Special Education and the Committee on 504:**

Chairperson	<b>Dr. Staci Thibodeau</b>
Co-Chairperson(s)	<b>Darian Hurwitz, Alysse Navarra and Emily Carlson</b>
School Psychologists	<b>Payton Clingerman, Alysse Navarra, Darian Hurwitz, Emily Carlson</b>
Physician	<b>Rochester Regional Health</b>
Classroom Teacher	<b>TBD</b>

**Committee on Pre-School Special Education:**

Chairperson	<b>Dr. Staci Thibodeau</b>
Co-Chairperson(s)	<b>Emily Carlson, Alysse Navarra and TBD</b>
School Psychologists	<b>Emily Carlson, Alysse Navarra, Darian Hurwitz</b>
Physician	<b>Rochester Regional Health</b>
Classroom Teacher	<b>TBD</b>

**Amanda Fleig** as Special Education Parent Representative  
**Kyle Cunningham** as Special Education Surrogate Parent.

**Substitute Rates:** Be it resolved that upon the recommendation of the Superintendent, the following rates of pay will be applied for substitute work during the 2024-2025 school year:

Teachers (certified)	\$125.00/day
Teachers (non-certified)	\$110.00 /day
Building Contract Substitute	\$130.00/day
Nurse (RN)	\$25/hr
Nurse (LPN)	\$20/hr
Teacher Aide	\$15.00/hr increase to \$15.50 as of Jan. 1, 2025
Teaching Assistant	\$15.00/hr increase to \$15.50 as of Jan. 1, 2025
Bus Monitor	\$15.00/hr increase to \$15.50 as of Jan. 1, 2025
Cleaner	\$15.00/hr increase to \$15.50 as of Jan. 1, 2025
Food Service Helper	\$15.00/hr increase to \$15.50 as of Jan. 1, 2025
Clerk	\$15.00/hr increase to \$15.50 as of Jan. 1, 2025
Typist	\$15.00/hr increase to \$15.50 as of Jan. 1, 2025
Bus Driver	\$19.50/hr (contractual)

**Non-Resident Tuition Rates:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District hereby establishes the following tuition rates for any nonresident student admitted to the Gorham-Middlesex Central School District by the Superintendent, for the 2023-24 school year.

Pre-Kindergarten-Grade 6	\$7,378 per pupil per year
Grades 7-12	\$13,709 per pupil per year

**Non-District Field Trip Rates:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District hereby establish the following field trip rates for any non-district field trips for the 2024-25 school year:

- \$2.50 per mile
- \$25.00 per hour for bus driver

**Approve Building Use Hourly Rate:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District hereby establish the following Building Use hourly rate at \$28.00 per hour for the 2024-25 school year per policy.

**Free and Reduced Lunch Program:** Be it resolved, that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the Free & Reduced Price Eligibility scales (published by Child Nutrition Program) and authorizes the District to participate in the National School Lunch Program and the School Breakfast Program during the 2024-25 school year; Be it further resolved that the Board of Education of the Gorham-Middlesex Central School District does hereby approve **Christopher Wickham** as Hearing Official, **Carla Woolston** as Reviewing Official and **Carla Woolston** as Verification Official.

**Disposal of Gorham-Middlesex Property:** It is hereby resolved that the Business Administrator, **Christopher Wickham**, and/or his designee, Director of Facilities, **John Hicks**, is authorized to dispose of obsolete and surplus property for the fiscal year 2024-25.

**Legal Indemnification:** It is resolved that the Board does and hereby approves legal indemnification of property loss arising out of any proceeding, claim, demand, suit, tort, arbitration or judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while Board Member, Officer, District Superintendent, School Administrator is acting within the scope of his/her employment or at the discretion of the Board of Education for fiscal year 2024-25.

**Standard Work Days for Elected and Appointed Officials:** Be it resolved, that the Gorham-Middlesex Central School District/Location code 75497 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day	Term
Clerk of the Board	<b>Sharene Benedict</b>	8 hours	7/1/2024-6/30/2025

**Standard Work Day:** Be it resolved that the Gorham-Middlesex Central School District, Location code 75704, hereby establishes a six (6) hour per day standard work day for all its employees with the exception of those listed below. The District will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained.

Title	Standard Work Day Hrs/Day
Teacher Aides (Elementary)	6.5
Occupational Therapists	7.25
Physical Therapists	7.25
Nurses	7.25
Counselor	7.25
Clerks	7.5
Clerk (High School Secretary)	8
Transportation Supervisor	8
Head Bus Driver	8
Mechanics	8
Head Custodians, Custodian, Maintenance, Cleaners	8
Tech AV	7.5
Director of Facilities	8
District Office Support Staff	8
Food Service Director	8
Senior Computer Technical Specialist	8
Computer Technical Specialist	8
Director of Technology	8

Yes 8 No 0 (Absent Scott Lambert) MC

**Gorham-Middlesex Central School District  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

July 9, 2024

HS Library

**Public Access**

No comments.

Motion by Keri Link, seconded by John Foust to approve the following resolution.

**Approval of Agenda**

Yes 8 No 0 (Absent Scott Lambert) MC

**Acceptance of Minutes**

Minutes of the June 4, 2024 Regular Meeting were accepted as submitted.

**Acceptance of Treasurer's Report**

Treasurer's report was accepted as submitted.

**Administrator's Reports**

**Dr. Christopher Brown:** Dr. Brown thanked Scott Robinson for a great start to the summer program and extended school year program. He also thanked John Hicks. John and his staff are working through their summer project list. Dr. Brown welcomed Tessah and Jessica as new board members. The theme for this school year will be "All In". Dr. Brown is excited for what Karissa and Kevin have been working on.

**Karissa Schutt and Kevin Cousin** presented to the Board about wrap around childcare services. Phelps Community Center is partnering with Middlesex Valley to offer childcare services to community and employees. Board members asked a few questions: What about transportation? Children will need to be dropped off by their parent. How will the childcare be set up? Students in UPK/K will be combined, Students in grades 1 and 2 will be combined. It's a first come first serve for childcare services. Will food be provided by the school? Breakfast will be provided Since we are already providing free meals for the students. Snacks when needed will be provided by the school. What about staffing? Phelps Community Center has staff and Middlesex Valley staff are interested in working to provide the childcare services. There will be a Medical Director on site. Childcare services will be offered for the 2024-25 school year.

Motion by Keri Link, seconded by John Foust to approve the following resolutions.

**Consent Agenda:**

The following non certified appointments are pending clearance of NYS fingerprinting requirements.

**Substitute Teachers:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Matthew Bond, Holly Blueye, Hailey Clark, Kara Jones and Beth Mineo** as a Substitute Teachers for the 2024-25 school year.

**Substitute Teaching Assistant:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Fletcher Dickmann** as a Substitute Teaching Assistant for the 2024-25 school year.

**Substitute Cleaner:** Be it resolved upon the recommendation of the Superintendent, the Board of Education of the Marcus Whitman Central School District does hereby approve **Dylan O'Connor and Cameron Robards** Substitute Cleaner for the summer.

**Resignation-LeeAnn Shipman:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, for the purpose of retirement, of **LeeAnn Shipman**, Director of Transportation, effective

November 8, 2024.

**Resignation-Brittany Button:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Brittany Button**, Teacher Aide, effective June 26, 2024.

**Resignation-Stephanie Cole:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Stephanie Cole**, Cook, effective June 18, 2024.

**Resignation-Kathleen Hurlbert:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, for the purpose of retirement of **Kathleen Hurlbert**, Food Service Helper, effective June 21, 2024.

**Resignation-Allen Raner:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, for the purpose of retirement, of **Allen Raner**, Custodian, effective July 30, 2024.

**Resignation-Alaina Dhondt:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Alaina Dhondt**, Teacher Aide, effective June 30, 2024.

**Resignation-Kimberlee Brown:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, for the purpose of retirement, of **Kimberlee Brown**, Bus Monitor, effective August 31, 2024.

**Resignation-Gerald Congdon:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, of **Gerald Congdon**, Custodian, effective July 3, 2024.

**19A Certified Examiner:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Cheryl Jensen** as 19A Certified Examiner for mandated bus driver training and testing for the District at a stipend to be \$6,500 for the 2024-25 school year.

**Amend Extended School Year/Summer Program Teacher Aide/Teaching Assistants Appointments:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby amend the following teacher aides/teaching assistants at their per diem rate for the 2024 Summer Program:

**Griffin Herron, Teacher**

**Marris Eck, Teacher**

**Emily Whipple, Teacher Aide**

**Harlyn Gray, Lifeguard**

**Rescind Extended School Year/Summer Program Appointments:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby rescind the following appointments for the 2023 Extended School Year/Summer Program:

**Michaela Prater, Teacher**

**Brittany Button, Teacher Aide**

**Summer Computer Aides:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve temporary appointment of **Rachel Pugh and Kristy Robinson** as Summer Computer Aides effective July 1, 2024 to August 31, 2024.

**Fall Coach Appointment:** *This item was pulled.*

**Field Trip:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the initial proposal of FFA attending Eastern State Exposition (BigE) September 12-15, 2024.

**Field Trip:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the initial proposal of FFA attending District 8 National FFA Convention October 20-26, 2024.

**Field Trip:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the initial proposal of Eighth Grade Washington, DC May 8-10, 2025.

**College Student Placement:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following for the 2024 fall semester:

SUNY Potsdam  
**Nicholas Bedell** Student Teacher **Corrine DeRue**  
Duration: September 3, 2024 to October 18, 2024

**Donation:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does accept the \$8,000 donation from Ian Hurlburt for MWCS D athletics.

**Donation:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does accept the donation from Gorham Rotary Club \$1,000, MWCS D Elementary PTO \$1,000 and Rushville Lions Club \$500 donations for water fountain installed at Gorham Elementary.

**Appoint NYSSBA Voting Delegate:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Sheila Brown** as the voting delegate to the NYSSBA convention in the fall of 2024.

**Certification of Lead Evaluators:**  
WHEREAS, the following administrators have completed trainings which meet the requirements of 8 NYCRR 30-2.9 and the WFL BOCES Annual Professional Performance Review Plan (APPR) for certification as a Lead Evaluator of teachers:

- Paul Lahue, Director of Athletics, Asst. Principal**
- Jenn Taft, Principal**
- Dr. Clayton Cole, Data Coordinator/Registrar, Asst. Principal**
- Dr. Staci Thibodeau, Director of Student Support Services**
- Eric Pasho, Principal**
- Karissa Schutt, Principal**
- Scott Robinson, Assistant Principal**
- Kayla Osika, Assistant Principal**
- Kevin Cousin, Assistant Principal**

WHEREAS, the following administrators have completed trainings which meet the requirements of 8 NYCRR 30-2.9 and the WFL BOCES Annual Professional Performance Review Plan (APPR) for certification as a Lead Evaluator of Principals:

- Dr. Christopher Brown, Superintendent**
- Independent Evaluator**

**Appointment for Director of Whitman Resource Center-Jason Green:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Jason Green**, Director of the Whitman Resource Center at a stipend of \$6,840 from July 1, 2024 through June 30, 2025.



**Resignation-Heather Donegan:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Heather Donegan**, English Teacher, effective August 31, 2024.

**Long Term Substitute Reading Teacher-Marris Eck:** Be it resolved that the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint **Marris Eck**, as a 1.0FTE long term substitute reading teacher from July 1, 2024 to December 8, 2024, at Step 3, of the current teacher contract.

**Long Term Substitute Reading Teacher -Margaret Davison:** Be it resolved that the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint **Margaret Davison**, as a 1.0FTE long term substitute reading teacher from August 23, 2024 to November 25, 2024, at Step 1, of the current teacher contract.

**Resignation Teacher Aide-Katherine Green:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Katherine Green**, Teacher Aide, effective June 30, 2024.

**Probationary Appointment Teaching Assistant-Katherine Green:** Be it resolved, the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30-1-.8 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint Katherine Green, who holds a Level III Teaching Assistant Certificate, to a Teaching Assistant position in the tenure area of teaching Assistant for a two-year probationary appointment commencing July 1, 2024 to June 30, 2026, salary starting per Teacher Aides, Teaching Assistants and Clerical Employees Association for the 2024-25 school year.

**Probationary Appointment Special Education Teacher-Haley Goodwin:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, does hereby appoint **Haley Goodwin**, who holds an Initial Reissuance Certificate Students with Disabilities Grades 7-12 to a 1.0FTE Special Education Teacher position in the tenure area of Education of Children with Handicapping Conditions-General Special Education, for a four year probationary appointment commencing July 7, 2024 and ending on June 30, 2028, contingent on the teacher receiving a rating of Effective or Highly Effective on three of the four years preceding the tenure recommendation; salary starting at Step 10 of the current MWTA contract.

**Probationary Appointment Elementary Teacher-Madison Dillon:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, does hereby appoint **Madison Dillon**, who holds an Initial Certificate Early Childhood Education Birth-Grade 2, Initial Certificate Students with Disabilities Birth-Grade 2, Initial Certificate Childhood Education Grades 1-6 and Initial Certificate Students with Disabilities Grades 1-6 to a 1.0FTE Elementary Teacher position in the tenure area of Elementary, for a four year probationary appointment commencing July 2, 2024 and ending on July 1, 2028, contingent on the teacher receiving a rating of Effective or Highly Effective on three of the four years preceding the tenure recommendation; salary starting at Step 1 of the current MWTA contract.

**Accept Abolish Position:** Whereas, the Gorham-Middlesex Central School District, has determined that for reasons of economy and efficiency it is necessary to abolish certain position.

Upon the recommendation of the Superintendent, Dr. Christopher Brown, to adopt the following resolution:

Be it resolved, that the Board of Education hereby abolish position as follows:

Section 1. Be it resolved that the Board of Education hereby abolish position in the following tenure area effective June 30, 2024:

**Counselor**

Re-Organizational/Regular Meeting

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Section 2. Be it further resolved, that the Board has determined that the services of the following individuals shall be discontinued effective June 30, 2024 in accordance with Education Law as they are determined to be the least senior counselor in their respective tenure area:

School Counselor tenure area: **Ian Horvath**

Section 3. Be it further resolved, that the individual named in Section 2. above, shall be placed upon a preferred list of eligible's for recall to a position for a period of seven (7) years from the effective date of the layoff pursuant to Education Law Section 3013.

Section 4. Be it further resolved, that the Superintendent is hereby directed to notify, in writing, each individual above of the information contained in this resolution, including placement of their name on a preferred eligible list for re-employment.

**Tenure Approval-Brenda Hartman:** In compliance with the provisions of 3012 of the education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent, **Brenda Hartman**, a probationary Teaching Assistant appointed September 1, 2022, be appointed to tenure to the position of Teaching Assistant in the Teaching Assistant tenure area. It having been shown that **Brenda Hartman**, holds a valid New York State Level I Certification in Teaching Assistant in the aforesaid tenure area; and it further having been shown that the probationary period of **Brenda Hartman** to be a Teaching Assistant in the district expires on August 31, 2024; the Board of Education of the Gorham-Middlesex Central School District does hereby grant tenure to and appoint to tenure **Brenda Hartman** effective August 31, 2024 to the position of Teaching Assistant.

**Tenure Approval-Madison Kosuda:** In compliance with the provisions of 3012 of the education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent, **Madison Kosuda**, a probationary Mathematics Teacher appointed August 28, 2020, be appointed to tenure to the position of Mathematics tenure area. It having been shown that **Madison Kosuda**, holds a valid New York State Initial Certification in Mathematics 7-12 in the aforesaid tenure area; and it further having been shown that the probationary period of **Madison Kosuda** to be a Mathematics Teacher in the district expires on August 27, 2024; the Board of Education of the Gorham-Middlesex Central School District does hereby grant tenure to and appoint to tenure **Madison Kosuda** effective August 27, 2024 to the position of Math Teacher.

**Tenure Approval-Leah Schaffer:** In compliance with the provisions of 3012 of the education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent, **Leah Schaffer**, a probationary Special Education Teacher appointed August 24, 2020, be appointed to tenure to the position of Special Education Teacher in the Education of Children with Handicapping Conditions-General Special Education tenure area. It having been shown that **Leah Schaffer**, holds a valid New York State Professional Certification in Students with Disabilities Grades 1-6 and Students with Disabilities Birth-2 in the aforesaid tenure area; and it further having been shown that the probationary period of **Leah Schaffer** to be a Special Education Teacher in the district expires on August 23, 2024; the Board of Education of the Gorham-Middlesex Central School District does hereby grant tenure to and appoint to tenure **Leah Schaffer** effective August 23, 2024 to the position of Special Education Teacher.

**Approve Stipend-Erica Hasselstrom:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve Erica Hasselstrom, to receive a 2023-24 stipend of \$12,000 to administrate and oversee Federal Grants for the 2023-24 school year.

**Accept Separation Agreement-John Mirras:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept separation agreement.

**G.24. Lunch Prices:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following lunch prices for the 2024-25 school year:

	<b>Adult</b>
<b>Lunch</b>	<b>\$5.20</b>

**Breakfast**      **\$2.50**

**Milk**            **\$0.60**

**Accept Workplace Violence Program:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Marcus Whitman Central School District does accept the **Workplace Violence Program**.

**Accept District Safety Plan:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Marcus Whitman Central School District does accept the **District Safety Plan**. *The board questioned the COVID language. Per training received, it is mandatory that the language remain in the safety plan.*

**Accept Sports Medicine Services Agreement between The Western New York Medical Practice and Gorham-Middlesex CSD Board of Education:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the **sports medicine services agreement** between The Rochester Regional Health and Gorham-Middlesex Central School District Board of Education concerning the athletic training services for our student athletes.

**Approval of Combined Football Team:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Marcus Whitman Central School District does approve a merger with Bloomfield Central School District as a Combined Modified Football Program and Combined Varsity Football Program.

**Accept School Resource Officer Contract:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the contract with Ontario County, for the School Resource Officer Program at the Gorham-Middlesex Central School District for the dates of September 1, 2024 to June 30, 2025.

**Approve Amended & Restated Employment Agreement For Superintendent Of Schools  
Dr. Christopher R. Brown**

**WHEREAS**, the Board and Superintendent have conferred and agree to approve the Employment Agreement (the "Employment Agreement") for a period commencing July 1, 2024 and terminating on June 30, 2029; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the Marcus Whitman Central School District as follows:

1. The Board hereby approves the Amended and Restated Employment Agreement with a term July 1, 2024 – June 30, 2029 of the Superintendent of Schools for the Marcus Whitman Central School District in the form presented to the Board.
2. This resolution shall take effect immediately.

**Approve Tax Certiorari:**

**WHEREAS**, Judy W. Linehan, ("Petitioner") filed a tax certiorari proceeding challenging the assessment on its property located at 4106 Ste Rte 364 and 4104 Torrey Beach Road (tax map parcel no. 127.07-1-22.000 and 127.07-1-36.100) in the Town of Gorham for the 2023 tax year; and

**WHEREAS**, Petitioner has proposed settlement of the proceeding upon the following terms:

- Reduce the 2023 assessment for 4106 Ste Rte 364 (tax map parcel no. 127.07-1-22.000) to \$1,152,021.

**WHEREAS**, the Board of Education is willing to settle the proceedings pursuant to the terms outlined above.

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The Board of Education agrees to settle the tax certiorari proceeding commenced by Judy W. Linehan in accordance with the terms set forth above and in the form approved by Ferrara Fiorenza PC and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.
2. This Resolution shall take effect immediately.

**Accept CSE & CPSE Recommendations:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the CSE/CPSE recommendations as submitted and filed in the minute file.

Yes 8 No 0 (Absent Scott Lambert) MC

**Public Comment**

**Mabel Deal, Stanley:** Mrs. Deal hoped everyone had a good 4<sup>th</sup> of July.

**Karen Shoemaker, Stanley:** She wished everyone a happy summer.

**Board Member Items:**

- Board Committees-
  - *These are the following committees please look over the committee description sheet that was attached to the agenda. Committee appointments will be discussed at the August Meeting. During a roundtable discussion for who would like to change committees:*  
 Buildings/Grounds (Keri, Cindy and John)  
 Policy (Ashley and Jessica)  
 Safety (Scott and Tessah)  
 Audit (Sheila, Cindy and Phyllis)
- Disclosure Statement-*please sign and give the document to Sharene*

*Sheila thanked the board for nominating her for President and Cindy Vice-President. If there's anything that can be done differently to let her or Cindy know. Sheila and Cindy spoke with Dr. Brown so the board is notified of activities going on throughout the year. Sharene will send calendar invite to the Board for New Teacher luncheon and All staff day.*

*John Foust brought up having a retreat. The board agreed that it would be good to have one. Dr. Brown will be reaching out for a facilitator and Sharene will send out some dates to hold the retreat early/middle of fall.*

*The Board had a roundtable discussion about changing April 7 board meeting to April 8. This will be approved at the August meeting.*

Motion by John Foust, seconded by Cindy Hall to approve the following resolution.

**Appointment of Audit Committee:**

**Board Members:** *The Audit Committee Charter states that a member is not eligible if they have worked for the school district in the past three years or if a board member is on the Board for the first year.*

Board Members on the Audit Committee are: **Sheila Brown, Phyllis Frantel and Keri Link.** Audit Committee Community Members are **James Loomis, Shawn Szabo and Cory Clark** as community members for the 2024-25 Audit Committee.

Yes 8 No 0 (Absent Scott Lambert) MC

Motion by Keri Link, seconded by John Foust to approve the following resolution.

**Fall Coach Appointment:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following appointments:

Team	Coach	Base	Longevity	Stipend
Varsity Football Coach	Sean Conley	\$3,601	\$50	\$3,651

Yes 7 Abstain 1 (Ashley Conley) No 0 (Absent Scott Lambert) MC

Motion by Keri Link, seconded by Cindy Hall to adjourn the meeting at 6:56pm.

Respectfully Submitted,



Sharene Benedict, District Clerk