How to set up your account.

- 1. Start by clicking on "Account"
- 2. Click "Create Account"

(*)	San Mateo Union High School District			
	If you need help setting up your account please use the "help" button If you do not see what you are looking for please use the "Search for an item"			
Mills High School -	Search for an item	×Q		
Categories ❤ • Advanced Placement • Transcripts & Edu Ver	Exams • Mills Spirit Store • PE Uniform fication	n • Robotics	Sign In Create Account	

- 1. Enter your information in all fields
- 2. Once you click on "Sign Up" Go to your email to complete log in.

Enter your information below to create an account			
Are you a student?	⊖ Yes ⊖ No		
First Name *	Password *		
Last Name *	Confirm * Password		
Email *			
	Sign Up		

Now add your Students to your account.

- 1. Click on your name
- 2. Click on "My Family"

Mills High School -	Search for an item	×Q	👤 Katherine 🗸	ter المعالية المحالية محالية المحالية محالية محالية محالية
Categories ❤ • Advanced Placement Exams • Mills Spirit Store • PE Uniform • Robotics • • Transcripts & Edu Verification			Profile My Family Order History Unpaid Items	
Enter your information below to create an accor			Change Password Sign Out	
Are vou a 🛛 🔿	Yes 🔿 No			

## Click on Add Member

Account Information	
Profile	
My Family	There is currently no one in your family.
Order History	Add Member
Unpaid Items	
Change Password	

After you set up your account, you will be able to add your student using their STUDENT ID#, First Name and Last Name.

lills High School 🗸	Add Family Member			
ategories 🗙	Student ID *			
<ul><li>Advanced Placem</li><li>Transcripts &amp; Edu</li></ul>	First Name *			
	Last Name *			
Account Informa				
Profile			Add Cancel	

Please select your school site.

	If you do not see what you a
Mills High School 🗸	Search for an item
Home Mills High School • Transcripts & Edu Verif	Exams • Mills Spirit Store • PE fication

You then select your item from the Featured items, Categories, or use the Search for an item(s).

	If you do not see what y	you are looking for pleas	se use the "Search for a	n item"
Mills High School -	Search for an item	<b>X</b> Q	💄 Katherine 🗸	
Categories	Exams • Mills Spirit Store	PE Uniform Robotics	Thunderbolt Newspaper	

## I'm having trouble buying items

**iPhone Users:** The ASB Store payment processor has an issue when Cross Web Tracking is enabled on iPhone. In order to check out on iPhone you will need to disable it.

- 1. Go to Settings,
- 2. find Safari,
- 3. under Privacy and Security disable Cross Site Tracking.

Our webstore must redirect to our payment processor in order to complete your payment. These settings can be restored once your purchase is complete. Here are some reason why you are receiving a warning box

## Frequently asked questions.

Q. I'm having trouble buying items for my student?

A. Are you in the right school? You can only purchase items in the school your student is enrolled in.

- Q. Can more than one person buy items for a student?
- A. Yes, the student can be added to any accounts.
- Q. Can students buy items for themselves?
- A. Yes, students can set up an account and purchase items.
- Q. If I'm having trouble logging in, who do I call?
- A. Call the school your child is enrolled in. 650-558-2520
- Q. I'm having trouble finding the items on the web store?
- A. You can use the search at the top of the store.