

Stephen Foster Elementary Charter School

Charter Board Meeting Minutes



Date: Tuesday, 11/14/23 **Time:** 6P **Location:** Hybrid - Foster LMC & Zoom

Mission

Stephen Foster Elementary Charter School creates partnerships among students, staff, parents and community members to serve a diverse population of learners comprised of neighborhood and open enrolled students in grades PK-6.

Vision

Stephen Foster Elementary Charter School develops independent learners who: honor diversity; show respect for themselves, others, and the environment; and seek to use their unique strengths to lead efforts to improve the world around them.

Join our Zoom call with the link below:

<https://us02web.zoom.us/j/82871483643?pwd=RnFhdW8yVElObGgvUnpJVWJOUFg0QT09>

Passcode: 290350

To request free childcare during an in person Board meeting, contact FosCharter@gmail.com at least one day in advance.

Linked documents & media -

- [10/17/23 Charter Board Meeting Minutes](#)
- [Charter Council Minutes 9/23](#)
- [Foster Elementary Marketing Proposal 2023_03_09](#)
- [Foster Charter Board Naming of School Facilities Policy 0001 Naming School District Facilities 940](#)
- [Foster Charter Board Important Dates: 2023-2024](#)
- [Charter School volunteer award](#)

Time	Topic / Discussion Item		Facilitator
PM min	In Attendance (Note if virtual after name) 1. Cortney 2. Tami 3. Kraig 4. Susie 5. Kyle 6. Karen	Not In Attendance (Note if excused after name) 1. Jamie (excused)	Susie

	<p>7. Katie Boegh</p> <p>8. Jen Morales</p>	
<p>PM</p> <p>min</p>	<p>Announcements</p> <p>A. <i>Book Vending Machine</i></p> <ul style="list-style-type: none"> - The ribbon cutting ceremony for the new book vending machine, held just before this meeting in the LMC, was a great success! Many families attended (approx 40 RSVPs from families), selected students got to use the new machine for the first time, & FFN provided cookies & juice. Thanks again to Jamie for all the work that went into making this dream a reality for our LMC! <p>B. <i>Important Dates document updated (see above)</i></p> <ul style="list-style-type: none"> - NEW Huddle dates (as discussed during October meeting) have been added. Please update your calendar. - The Monday Morning Meeting Calendar is now linked in the Foster Charter Board Important Dates 2023-2024 document. Please try to attend a meeting soon. <p>C. <i>New School Sign</i></p> <ul style="list-style-type: none"> - The new Foster Falcon metal sign, funded by proceeds of the recent student Penny War & a donation from the Charter Board, is now installed on the East wall of the building near the parking lot entrance to the school! <p>D. Please see Charter School Volunteer Award document linked at top for information from Ebony Grice to Charter Council.</p> <p>E. <i>Executive Committee vacancy</i></p> <ul style="list-style-type: none"> - Secretary resignation; nominees needed! - Heartfelt congratulations, sincere thanks, & best wishes to Ricki on her new job! Ricki's unwavering support & endless patience will be profoundly missed by the Charter Board. <p>F. <i>Classroom Grant Feedback</i></p> <ul style="list-style-type: none"> - Katie Boegh attended the meeting representing 4th grade, a recent Charter Board Classroom Grant recipient. During a field trip to The Community Clothes Closet, students delivered socks collected at school during their "Socktober" event. Fourth graders took a tour of the facility, learning about the professional clothing room (for job interviews, etc.), & the associated St. Joe's Food Pantry. Students also brought back fleece fabric to make blankets for future donation. Katie presented thank yous from students, & thanked the Board for supporting this informative community outreach field trip. 	<p>Susie, Karen, Katie</p>
<p>PM</p> <p>min</p>	<p>Call to Order, Approval of October Minutes (link above)</p> <p><i>Changes/Additions? None</i></p> <p><i>Motion to approve: Cortney</i> <i>Seconded by: Tami</i></p> <p>Approved</p>	
<p>PM</p>	<p>Administrative Report</p> <p>A. <i>Inclusive & Engaging Culture To Support Teaching and Learning</i></p>	<p>Karen,</p>

<p>min</p>	<p>B. <i>Family & Community Partnerships</i> - Sign location update (see Announcements): Original location choice would have been more difficult to see (on South facing bump out wall near parking lot door); installed location (on East facing wall of school near parking lot door) is much more visible from parking lot area, & can even be seen from Foster Ct.</p> <p>C. <i>Resources & Operational Excellence</i> - 2023-2024 areas of focus on Scorecard reviewed (see _____); school report cards became public online on 11/14/23 (see Foster webpage).</p> <p>D. <i>District Updates</i> - Mini Charter Fair - November 13 attended by Karen & Jamie. Charter School Fair to be held at East HS Commons on 12/</p> <p>E. <i>Title 1 Updates</i> - Fall Report</p> <p>F. <i>Charter Council Updates</i> - Updated link to 9/28/23 Charter Council minutes attached (see above). (Many could not access original link.). - 10/26/23 minutes not yet received (no Foster rep attended)</p>	<p>Cortney, Susie</p>
<p>PM min</p>	<p>Business Services Committee A. <i>Treasurer Report</i> B. <i>Vote to affirm change of account assignees on SCRIP account, including update to 10/23 Minutes (signatures added)</i></p>	<p>Kraig</p>
<p>PM min</p>	<p>Programs and Services Committee (+ Family Recruitment & Communication Ad Hoc Committee) A. <i>Report</i> B. <i>How will grade level representatives be encouraged to attend/become involved?</i></p>	<p>Susie</p>
<p>PM min</p>	<p>Policy Review Committee A. <i>Report</i></p>	<p>Kraig</p>
<p>PM min</p>	<p>Old Business A. <i>Foster Elementary Marketing Proposal (Secura)(see above)</i> - Revisit outlined goals & strategies; apply to current school needs B. <i>DRAFT Naming of School Facilities policy proposal</i> - Discussion, including edits - Vote?</p>	<p>Susie</p>
<p>PM min</p>	<p>New Business A.</p>	<p>Susie</p>
<p>PM</p>	<p>Adjournment</p>	<p>?</p>

min	<p>A. <i>Motion to Adjourn:</i> <i>Seconded by:</i></p>	
<p>ITEMS FOR A FUTURE MEETING</p>	<p><i>Presentation of Naming Proposal, Shellie-Ann Braswell “Shine Brighter” Charter School Volunteer Award</i></p>	

NEXT MEETING: Tuesday, November 14th, 2023, 6PM, LMC or Zoom

The Foster Charter Board generally meets on the 2nd Tuesday of each month except July, unless there are conflicts with the school calendar or activities, or when the Board’s work requires additional meetings.