



Pequannock Township High School

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Richard M. Hayzler, Principal

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Dear Pequannock Township High School Faculty, Students and Parents,

As our first day of school quickly approaches, it is important to review some parking lot safety procedures that will promote the safe arrival and departure of our students, staff and visitors. The main entrance of Pequannock Township High School is located on Sunset Road. Extreme caution must be observed as you enter the high school property. There is a large pedestrian presence and a marked crosswalk at the Sunset entrance. ***Always stop for anyone entering the crosswalk.*** No vehicle should exceed 10 mph.

To keep the line of traffic moving, please pull up to the furthest drop-off/pick-up point along the curb area. For everyone's safety, do not drop off students in the middle of the parking lot and have them cut through parked cars. A security guard is posted out front to assist pedestrians. Please follow security instructions. Certain doors are open in the morning to allow easy access from any drop-off point. Encourage your student to exit on the curb side. Be aware of loose clothing or book bags that could potentially get caught while closing doors. Please make sure the student has safely walked away before pulling forward and exit the lot onto Sunset Road.

Those dropping off or picking up in the lot located by the front gym should follow the same safety procedures. Be aware of pedestrians in and around the lot. Drop off and pick up along the curb side closest to the building entrance. Don't honk your horns for any purpose except for safety. Never double park or block crosswalks. Stay alert, don't speed and be courteous.

Students who have their license, and have properly registered their vehicle with the main office, are permitted to park in an assigned space on school grounds. Please talk to your student about safety, respect and following traffic laws and procedures so we can help create safe drivers. Emphasize the following:

1. **Obey** the 10 mph speed limit
2. **Never** text while driving
3. **Do not** blast music in the parking lot.
4. **Be Alert** for pedestrians on and around the property
5. **Never** drive in an unsafe manner, hang out windows, climb on moving vehicles or perform any act that endangers yourself or others

Finally, for those walking to school or walking on the school grounds

1. **Always** use crosswalks
2. **Make** eye contact with drivers so you know they see you as well
3. **Never** text and walk
4. **Do Not** run through the parking lots
5. **Walking** between parked vehicles is dangerous because drivers can't see you. Stay on the sidewalks and use the crosswalks.

Safety is everyone's responsibility. The goal is for you to arrive safely to school so that you can be successful. Get up early. Don't rush and be safe! Have a great year!

Sincerely,

Ron Lucas
Director of Security