



**Mayo Demonstration Student & Family Handbook  
2024-25**

**English**

**Mayo Demonstration Elementary  
1127 South Columbia Ave  
Tulsa, OK 74104  
918-925-1500**

<https://www.facebook.com/MayoDemonstrationSchool>

See the TPS student and family success guide link [here](#).

## **Welcome to Mayo!**

At Mayo Demonstration School, we provide the optimal learning environment to nurture the whole child and develop independent, creative thinkers who act with integrity and make a positive contribution to our world.

### **A NON-TRADITIONAL ENVIRONMENT**

We greatly value student engagement at Mayo, and we believe keeping students active is one of the top ways to keep them engaged. Rather than using a traditional row of desks, our classrooms are outfitted with tables, which create a collaborative environment. Teachers offer movement breaks, such as interactive board games or dancing, to get the kids moving for a few minutes each day. These approaches to learning keep our students motivated and focused.

### **EDUCATIONAL OPPORTUNITIES**

Students are selected through a lottery from all four quadrants of Tulsa, creating a diverse population of students. Our students participate in a wide array of hands-on learning experiences that cater to different learning styles to generate a deeper understanding of academic concepts. Students also benefit from creative field study opportunities, including the Greenwood Rising Black Wall Street History Center, Chickasaw Heritage Center, Great Salt Plains, Crystal Bridges Museum, Woody Guthrie Museum, Wolaroc, and the Oklahoma City Memorial.

### **EMPHASIS ON COMMUNITY**

We offer a multi-age social emotional curriculum aimed at teaching kindness to our students. Through this curriculum, students from each grade are placed into "family" groups, which meet three times per week to build relationships and learn about life skills. Younger students form friendships with older peers, and because students are assigned a new "family" each year, they develop a large network of relationships that will last them for years to come!

**For many years at Mayo, staff and students have focused on *Mayo Matters*: a framework and approach to creating safety, inclusive, and effective learning environment.**

# **Mayo MATTERS!**

## **M**utual Respect

We will treat people the way we want to be treated.

## **Attentive Listening**

We will listen with our eyes, ears and heart.

## **Trustworthiness**

We can count on others and they can count on us.

## **Truthfulness**

We will speak from our heart.

## **Encourage/No put downs**

We will appreciate others and use kind words.

## **Right to Pass**

We have the right to pass in certain activities, and we know that the more we participate, the more we gain.

## **Success**

If we use these guidelines, we will be successful.

## Mayo Speak: A Glossary of Useful Mayo Terms

- **Mayo Mingle-** This is when homebase and family teachers are revealed to students.
- **A.C. Nibbler-** The fictitious rabbit who lives in the school air conditioning vents. He sends a letter to the student body every week reporting on students who have been using their LIFESKILLS. The letter is composed and read by the family teacher who is in charge of Celebrations of Learning on Friday.
- **Brain Break-** The time in the afternoon when Einsteins rest their body and brain.
- **Brain Gyms-** Exercises based on brain research which get the brain going.
- **Celebrations of Learning-** Our Friday afternoon assembly where the Mayo Community celebrates what they have been learning during the week. This is a leadership opportunity for students through their Mayo family as hosts.
- **Community Day-** A day when Mayo students stay with their Mayo Family to explore a topic, celebrate a day, learn, play and eat together. Mayo has about four Community Days each year. Example Community Days have been Earth Day, Wacky Wednesday, Peace Day, and Curiosity Day.
- **Cubby-** Found in the Einstein, Earhart, Goodall, and Sequoyah areas and used for holding brain break mats, backpacks, and jackets.
- **Einsteins-** Named after Albert Einstein. These are the Pre-Kindergarten students at Mayo.
- **Sequoyahs-** Named after Sequoyah. These are the second-grade students at Mayo.
- **Family-** A multi-age group of students which meets three times a week. Family time follows a school wide curriculum that incorporates our LIFESKILLS and Community Guidelines.

- **Family Buddies-** A pair (or trio) of students who work together cooperatively during family projects and activities. Buddy pairs include a younger (PK-2) and an older (3-5) student. Buddies will sit together during weekly Celebrations.
- **Family Parties-** Seasonal/Holiday parties take place in family groups. These include Fall Parties, Winter Parties, and Friendship parties organized by a designated family parent. There is also an end of the year party hosted by the family teacher.
- **Family Party Parent(s)-** Designated parent(s) in charge of organizing family parties.
- **Angelous-** Named after Maya Angelou. These are the fourth-grade students at Mayo.
- **Field Study-** A hands on experience which gives students the opportunity to take learning into a real-world setting.
- **"Give Me Five"-** The attention getting signal used during Celebrations and other all-school activities. "Give Me Five" stands for give me you, your ears, your eyes, your heart, and your undivided attention.
- **Goodalls-** Named after Jane Goodall. These are the first-grade students at Mayo.
- **Earharts-** Named after Amelia Earhart. These are the kindergarten students at Mayo.
- **Healthy Lifestyles-** A time of day where students go to exercise and learn about taking care of their bodies. Other schools refer to this time as PE or gym.
- **Instructional Areas-** The name for the place where Earharts, Einsteins, Goodalls, Sequoyahs, da Vincis, Angelous, and Teslas meet to learn.
- **ITI - *Integrated Thematic Instruction*:** This is the template we use to conceptually plan our year-long curriculum.

- **Library/Technology Time-** The part of a child's day where he or she spends time in the school library utilizing computers and web-based tools, and checking out books.
- **Lifeskills-** These are the tools which guide students to an understanding of the personal and social behaviors which will enhance their success. (See the list of Lifeskills included in this handbook.)
- **Lockers-** The Da Vinci, Angelou, and Tesla version of a cubby. These have built-in combination locks.
- **Mayo MATTERS {Community Agreements}-** The foundation for positive valued relationships which makes learning joyous and powerful. The five agreements are trustworthiness, truthfulness, active listening, no put-downs and personal best.
- **Mayo Stroll-** A catchy name for getting students to walk slowly, calmly, and quietly with his or her hands clasped behind their back, at their side or in their pockets.
- **Mayo Way Pledge-** This is an \*optional\* fee requested of parents to donate at the beginning of the school year. This fee goes toward school supplies, healthy snacks, etc.
- **Mayo Message-** The weekly message sent to parents and families to inform them of the goings-on at Mayo in each instructional area and school-wide.
- **Overnight-** Extended version of a field study where students spend the night in the building or off-site and participate in academic experiences with their teachers and parents.
- **Rendezvous-** Our Monday morning instructional area assembly where the Mayo community kicks off the week.

- **Reports of Student Progress-** This is your child's report card. It comes home at the end of each quarter. The report gives parents information on student progress in academic areas.
- **Student-led Conferences-** Twice a year students have the opportunity to bring their grown-up and show off what they have been learning in their instructional area. These usually occur in October and March. We strive for 100% attendance at conferences.
- **Teaching Assistants-** These staff members work with the instructional area team to support students' learning. They help facilitate center learning time and family time.
- **Team (formerly *tribes*)-** A small group of students who work cooperatively on projects in their instructional area.
- **Community Circle-** A Community Circle is a safe discussion space in which students and the teacher sit in a circle so that all members' faces are visible to one another. Community Circles are used to begin family time and to check-in as a class throughout the day (as needed).
- **Da Vincis-** Named after Leonardo do Vinci. These are the third-grade students at Mayo.
- **Teslas-** Named after Nikola Tesla. These are the fifth-grade students at Mayo.

## Life skills:

- **Attentiveness**- concentrating on the person or task before me
- **Availability**- being ready and willing to help
- **Compassion**- helping those who are hurting
- **Conservation**- being a good steward of what I have
- **Courage**- overcoming fear so I can do what is right
- **Creativity**- thinking about a situation, a task, or an idea in a new way
- **Dependability**- doing what I said I would do, even when it is difficult
- **Determination**- overcoming obstacles in order to reach my goal
- **Diligence**- focusing my effort on the work at hand
- **Discretion**- recognizing and avoiding, words, actions, and attitudes that could have undesirable consequences
- **Enthusiasm**- putting my whole heart into what I do
- **Flexibility**- adjusting to change with a good attitude
- **Forgiveness**- letting go of bitterness and revenge
- **Generosity**- being careful with what I have so that I can share
- **Gratefulness**- showing appreciation for what I have
- **Honesty**- being truthful in what I say and do
- **Initiative**- recognizing and doing what needs to be done before I am asked to do it
- **Loyalty**- showing my commitment through difficult times
- **Obedience**- doing my duty with a good attitude
- **Orderliness**- keeping things neat and clean
- **Patience**- waiting without getting upset
- **Punctuality**- showing respect for other people and their time
- **Respect**- treating others with honor and dignity
- **Responsibility**- taking ownership of my thoughts, words, and actions
- **Self-Control**- choosing to do what is right, even when I don't feel like it
- **Sensitivity**- carefully using my senses so I can better respond to the people and situations in my life
- **Thoroughness**- taking care of details and doing my best
- **Tolerance**- showing respect for others who are different from me
- **Wisdom**- applying truth to my daily decisions



## **Communication**

At Mayo, we want to work with you to ensure students love being at Mayo and learn as much as possible. If you ever have concerns or questions, please first contact your student's teacher directly. Our staff cares deeply and works hard; we will listen first, be objective, and work hard to help students succeed.

### **Communication: FIVE Helpful Highlights**

- Please allow 48 hours for an email response, not counting weekends
- In the event you have not received a reply within 48 hours, please reach out to the teacher again. If you do not receive a reply within 24hrs, please contact Mr. Breckenridge in the front office ([breckau@tulsaschools.org](mailto:breckau@tulsaschools.org))
  - If you ever believe a concern is not fully addressed **after** directly communicating with staff, please do not hesitate to contact Ms. Daly-Wright ([wrightma2@tulsaschools.org](mailto:wrightma2@tulsaschools.org))
- Most Mayo staff use Class Dojo as a communication system; please connect directly with teachers. They will help you get fully connected and elaborate on class communication systems!
  - Each Friday, Mr. Breckenridge sends out a Mayo Message with important school-wide information. If you are not receiving the email, please contact him at [breckau@tulsaschools.org](mailto:breckau@tulsaschools.org).

## Staff Directory

<b><u>Office Staff:</u></b>			
DALY-WRIGHT	MARGARET	Principal	<a href="mailto:wrightma2@tulsaschools.org">wrightma2@tulsaschools.org</a>
BAUMGARTEN	ERIN	Counselor	<a href="mailto:baumger@tulsaschools.org">baumger@tulsaschools.org</a>
BRECKENRIDGE	AUSTIN	Principal Secretary	<a href="mailto:breckau@tulsaschools.org">breckau@tulsaschools.org</a>
DUNBAR	GWENDOLYN	Attendance Clerk	<a href="mailto:jeffrgw@tulsaschools.org">jeffrgw@tulsaschools.org</a>
<b><u>Grade: PreK</u></b>			
BOND	JESSICA	PreK	<a href="mailto:bondje@tulsaschools.org">bondje@tulsaschools.org</a>
CALL	SUZANNE	PreK	<a href="mailto:callsu@tulsaschools.org">callsu@tulsaschools.org</a>
PUGH	DEBBIE	PreK	<a href="mailto:pughde@tulsaschools.org">pughde@tulsaschools.org</a>
<b><u>Grade: K</u></b>			
HASLAM	TRACA	Kindergarten	<a href="mailto:haslatr@tulsaschools.org">haslatr@tulsaschools.org</a>
RICH	KARI	Kindergarten	<a href="mailto:richka1@tulsaschools.org">richka1@tulsaschools.org</a>
WEBB	BRITTNI	Kindergarten	<a href="mailto:webbbr@tulsaschools.org">webbbr@tulsaschools.org</a>
<b><u>Grade: 1</u></b>			
MILFORD-ROSALES	ALEXIS	1st Grade	<a href="mailto:milfoal@tulsaschools.org">milfoal@tulsaschools.org</a>
PALMER	ALEXIS (LEXI)	1st Grade	<a href="mailto:palmeal@tulsaschools.org">palmeal@tulsaschools.org</a>
SENATUS	IMMANUELLA	1st Grade	<a href="mailto:senatim@tulsaschools.org">senatim@tulsaschools.org</a>
<b><u>Grade: 2</u></b>			
BUNCH	ELIZABETH	2nd Grade	<a href="mailto:bunchel@tulsaschools.org">bunchel@tulsaschools.org</a>
KLOSOWSKI	LAURA	2nd Grade	<a href="mailto:klosola@tulsaschools.org">klosola@tulsaschools.org</a>
<b><u>Grade: 3</u></b>			
BROWN	AUSTRALIA	3rd Grade	<a href="mailto:brownau@tulsaschools.org">brownau@tulsaschools.org</a>
GARCIA	ROBIN	3rd Grade	<a href="mailto:garciro@tulsaschools.org">garciro@tulsaschools.org</a>
STAMPER	NIKKI	3rd	<a href="mailto:rubeyni@tulsaschools.org">rubeyni@tulsaschools.org</a>
<b><u>Grade: 4</u></b>			
LYLES	KAY	4th Grade	<a href="mailto:lylesar@tulsaschools.org">lylesar@tulsaschools.org</a>
WIER	CASEY	4th Grade	<a href="mailto:wierca@tulsaschools.org">wierca@tulsaschools.org</a>

<b><u>Grade: 5</u></b>			
NAJERA	HUNTER	5th Grade	<a href="mailto:najerhu@tulsaschools.org">najerhu@tulsaschools.org</a>
SMITH	ELYSE	5th Grade	<a href="mailto:embryel@tulsaschools.org">embryel@tulsaschools.org</a>
<b><u>Specials:</u></b>			
ANDERSON	ALLISON	Art	<a href="mailto:anderal@tulsaschools.org">anderal@tulsaschools.org</a>
BOTELHO	SYVLANNA	Librarian	<a href="mailto:botelsy@tulsaschools.org">botelsy@tulsaschools.org</a>
JAMES	JENNIFER	Healthy Lifestyles (PE)	<a href="mailto:jamesje@tulsaschools.org">jamesje@tulsaschools.org</a>
MORENO	JENNIFER	GT	<a href="mailto:morenje@tulsaschools.org">morenje@tulsaschools.org</a>
<b><u>ESS/ELL:</u></b>			
CARTER	ISAAC	ESS	<a href="mailto:cartejo@tulsaschools.org">cartejo@tulsaschools.org</a>
ROCKHOLT	KARA	ELL	<a href="mailto:rockhka@tulsaschools.org">rockhka@tulsaschools.org</a>
<b><u>TA's:</u></b>			
CHENOWITH	MACIE	PreK TA	<a href="mailto:chenoma@tulsaschools.org">chenoma@tulsaschools.org</a>
GREGORY	KRISTEN	PreK TA	<a href="mailto:gregokr@tulsaschools.org">gregokr@tulsaschools.org</a>
HURD	ANNETTE (ANGEL)	TA	<a href="mailto:hurdan@tulsaschools.org">hurdan@tulsaschools.org</a>
LITTLE	HOLLY	TA	<a href="mailto:litlho1@tulsaschools.org">litlho1@tulsaschools.org</a>
MAROTTA	GABY	TA	<a href="mailto:marotga@tulsaschools.org">marotga@tulsaschools.org</a>
MOSS	ASHTON	TA	<a href="mailto:mossas@tulsaschools.org">mossas@tulsaschools.org</a>
PIPKIN	JOCELYN	PreK TA	<a href="mailto:pipkijo@tulsaschools.org">pipkijo@tulsaschools.org</a>
<b><u>Staff:</u></b>			
COLEMAN	NOELLE	Speech Path	<a href="mailto:colemno@tulsaschools.org">colemno@tulsaschools.org</a>
LOGAN	FRANKLIN	Night Custodian	<a href="mailto:loganfr@tulsaschools.org">loganfr@tulsaschools.org</a>
MOORE	KEVIN	Custodian	<a href="mailto:mooreke2@tulsaschools.org">mooreke2@tulsaschools.org</a>
RAMEY	KAYLA	Cafeteria	<a href="mailto:rameyka@tulsaschools.org">rameyka@tulsaschools.org</a>
RUCKER	SHAVONNA	Health Assistant	<a href="mailto:ruckesh@tulsaschools.org">ruckesh@tulsaschools.org</a>
SCOTT	NINA	Cafeteria	<a href="mailto:scottni@tulsaschools.org">scottni@tulsaschools.org</a>

## Looking to get involved?

We always welcome support and believe our community makes Mayo stronger. Endless opportunities for involvement are available. If you are wondering where to start, here are a couple suggestions:

**Volunteer** - have breakfast (7:45-8AM) with your students or assist with Walk to Read (8-8:45AM). Walk to Read support is simple! Connect with Mr. Breckenridge ([breckau@tulsaschools.org](mailto:breckau@tulsaschools.org)) and simply sign up to help throughout the room while the lead teacher works with small groups of students.

**Get plugged in with our incredible Mayo Foundation and/or PTA.** Both of these organizations do exceptional work to help create many memorable learning experiences for not just students, but also staff. Contact the main office or Mr. Breckenridge for specific ways to connect with these organizations.

# Uniform Code 2024-25

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## Mayo Uniforms

All Tulsa Public School students are required to follow a district wide Student Dress Code. The TPS dress code can be found at <https://www.tulsaschools.org/parents-students/back-to-school/uniforms>. Additionally, each school implements its own uniform policy, specific to its school, that is carefully structured to make sure that students are safe, secure and free of distractions during their learning day.

## Expectations

All students are expected to follow the Mayo Uniform Code. Should a student arrive at school out of uniform, the following procedure will be followed:

The student will be reminded (in private) of the dress code. The student should never be corrected in front of others or scolded for not following the dress code. The student will be made aware of what must be corrected for the next day. Parents will be notified and asked to bring a uniform fix if possible. Students will not miss class time. In the event uniform infractions become a pattern, a parent conference will be required and additional consequences may be implemented.

## Mayo Colors

Blue, Red, and White. (See examples below in picture one.) Any shade of blue or red is allowed.

## Mayo Patches are optional and encouraged.

Mayo Patches may be purchased through the Mayo office, through the PTA, or at the uniform shops. Patches on shirts are (See example below in picture two.)

## Uniform Basics

All uniforms should be properly fitted, clean and in good repair.

Undershirts may be worn under polo shirts.

Please make sure your children are dressed comfortably for the weather with consideration of indoor temperatures as well.

No hats or bandanas should be worn inside the building. Headbands, ribbons and/or clips are permitted as long as they are not a distraction.

## Uniform Details

**Pants & Shorts:** Shorts, pants and joggers should be khaki colored. Blue jeans pants, without holes, are allowed each day of the week. Jean shorts, jeans with holes, and jeans other than blue jeans are not allowed. No capri style pants or cargo shorts. Shorts must be appropriate length in accordance with the Tulsa Public Schools dress code. General guidelines are that lengths must be below the fingertips when standing with arms at side and no shorter than three inches above the knee when kneeling. **(See examples below in picture three.)**

**Skirts, Skorts and Jumpers:** Jumpers, pleated or non-pleated skirts and skorts are permitted. Skirts, skorts, or jumpers must be "Mayo plaid" or khaki. "Mayo plaid" jumpers, skirts, and skorts may be purchased at C&J's School Uniforms. Full-length leggings, shorts or tights should be worn under skirts, skorts and jumpers. Khaki dresses are allowed. **(See examples below in picture four.)**

**Shoes and Socks:** No open-toed shoes, boots or plastic shoes. Boots are a safety hazard in the gym and on the stairs. If you send your child to school in boots during the winter, please send a pair of shoes also so they can change once they are at school. Shoes must have closed heels and toes. No flip flops, sandals, jellies, wheelies, boots, or light up shoes. Crocs must have the heel strap over the heel, sometimes referred to as "sport mode."

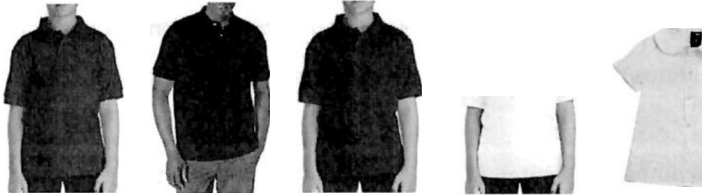
**Shirts & Turtlenecks:** Long or short-sleeved Polo style shirt with collar, two or three button plackets. Long sleeved turtlenecks. Peter Pan blouses may be worn with a plaid jumper or skirt. Shirts should be royal blue, red or white. **(See examples below in picture one.)**

**Outerwear:** Sweaters, jackets, and hoodies may be worn in the classroom if they are the Mayo colors-blue, red or white. Hoods must be down when in the building. A chest logo and brand is okay, but not graphics that cover the whole chest or sleeves. Mayo fleece jackets may also be worn in the classroom and can be purchased from the spirit store.

**Scouts:** Girl Scouts and Boy Scouts may wear Scout tops on Scout meeting days. Bottoms should follow Mayo uniform code.

**Spirit Shirts:** Mayo spirit shirts may be worn on any day of the week. Spirit shirts may be purchased in the Mayo spirit store. We also welcome creative and independent designs: solid red, white, or blue t-shirts with Mayo spirit designs are allowed.

**Uniform Examples**



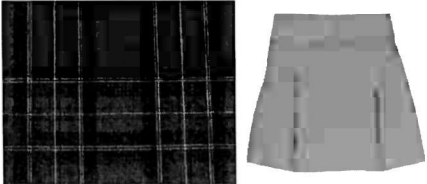
*Picture One*



*Picture Two*



*Picture Three*



*Picture Four*





