

GARFIELD SCHOOL DISTRICT #302

REGULAR BOARD MEETING

Thursday, April 25, 2024

Held in the Garfield School Library

I. OPENING OF MEETING:

The Garfield School Board meeting was called to order at 7:00 p.m. by Board Chair Sean Neal.

A. ATTENDANCE:

Garfield Board: Matt Bofenkamp, Ryan Pfaff, Justin Honcoop
Sean Neal and John Schaut

Palouse Board: Jessica Smith, Shealyn Holbrook, Tricia Johnson, Jamie Slocum
and Vanessa Moore

Also Present: Garfield Superintendent/Principal Brett Agenbroad
Palouse Superintendent/Principal Mike Jones
Palouse Principal Sandra Krause-Ayers
Administrative Assistant Debbie Anderson – Recorder
Secretary Shyra Hallan

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None

II. CHANGES TO THE AGENDA:

Item B. was added to the agenda, ratifying Kim Kirsch for K/1 teacher 2024-2025 school year.

III. CONSENT AGENDA:

A. Accounts Payable:

a. General Fund:

April - \$55,738.44

Warrants: 30211300-30211339

April - \$6,776.78

Warrants: 30211297-30211298

April - \$1,700.00

Warrants: 30211299

April- \$4,797.48 (BMO Harris)

Wire Transfer #:0202100104

b. Capital Projects: None.

c. ASB Fund:

April - \$464.25 (BMO Harris)

Wire Transfer #:0202100104

d. Payroll: March

April (Checks) - \$8,468.52

Warrants – 30211340-30211348

April (Benefits) - \$69,840.01

Warrants – 30211349-30211359

Payroll Electronic Transfer (Direct Deposit)

April - \$106,279.96

Payroll Electronic Transfer Fed W/H & SS

April - \$34,471.62

April - \$31.53

B. Ratification of Hiring of Kim Kirsch K/1 Teacher 2024-2025 School Year.

C. Approval of Minutes

a. March 28, 2024

MOTION: A motion to accept the Consent Agenda was made by Ryan Pfaff and seconded by Justin Honcoop. The motion passed with the following roll call vote:

Matt Bofenkamp – Aye	Ryan Pfaff – Aye
Justin Honcoop – Aye	John Schaut – Aye
Sean Neal – Aye	

IV. OLD BUSINESS: None.

VI. NEW BUSINESS:

A. Apollo Scope of Work Presentation Modernization Grant Phase II:

Scott Lewis and Mike Fuentes were present to speak to the board members.

Scott Lewis: We are about ready to close out Phase I. This was supposed to be closed in December but with punch list items, etc., we just wanted to make sure that we closed up the project right and not fast. So, we did use the OSPI small rule school modernization grant for funding and the good news is that we are not over budget so that is good.

Phase I: New electrical service, demo the existing boiler, and installed two new propane fired condensing hot water boilers. We have two new single zoned VAV air handling units in the gym, and then two new heat recovery units in the locker rooms. We have a single zone VAV air handling unit for the south gymnasium, and then we also included in this project a temporary boiler setup because when Brett first got here it was a major issue that needed to be addressed and so we kind of switched gears and moved heaven and earth to make sure that we got that in and fortunately we are ready to close this Phase out.

In the meantime, we also applied for an urgent repair grant for the cafeteria air handling unit and so we got \$500,000 for that project and even though it is over that price, since we came in under budget on Phase I, we have enough money in our modernization grant money to cover the remaining cost of that. This project will be moving forward here over the coming months just to make sure that we can get that done.

Brett Agenbroad: I would like to bring up that with that Urgent Repair Grant that we got, we have until June 2025 to spend that money. There has been talk about doing this in the fall, but we will have to see if that is the best time to do it.

Scott Lewis: Phase II: As of March 30, 2024, we submitted what is called a C100 Form. A few years back we submitted for another planning grant to get right back in line and they gave you a planning grant in the form of \$32,500 to use towards the engineering effort to get those guaranteed cost, to get the scope of the work pulled together, and then we submit that to the State Legislature and they either say here is another \$6,000,000 package for the Garfield School District, and here is your priority ranking. Right now, we are currently #31 on the list as far as this phase is concerned. There are over 150 districts that applied for this grant and so being #31 means that we are going to get funded fairly quickly. There is money available in the supplemental budget to start attacking some of those projects ahead of you on the list and so we feel very comfortable that you will be funded in 2025 and then begin construction in 2026.

Mike Fuentes: We will do the design engineering like we did in the first phase, sometime in the fall, procure all the equipment so that it is here waiting for us when the kids get out of school, and then we can get going on all the work. Some of the work will be outside like your chiller, so we can get going on that sooner in the summer.

Brett Agenbroad: When will we be presenting to the board on that chiller because I know the board has some interest in talking about that chiller.

Scott Lewis: We would come back with an investment grade audit at the same time as the Urgent Repair Grant so we can talk about it then.

Matt Bofenkamp: I have a question about our roof here at the school. I know this has been kicked around a little bit and we talked about this Phase II grant which will happen in 2026 so

that is two years away. I see here you have the roof listed in the Phase III grant which wouldn't be for probably for a couple of years even after that if we are funded on that. Just wondering if we may have to move some things around and tackle the roof if it needs to be done sooner rather than later.

Scott Lewis: I think what we need to go back to is the boxes that we select for OSPI is what they let us know what we can do. I need to go back and double check that if I can just to make sure, because if we did select roof, we need to move some things around and we certainly can. Obviously, I know the roof is an issue in some spots for sure.

Mike Fuentes: We may have some good news for you though. The 6 million could become 12 million.

Scott Lewis: Right now, we are going for 6 million but OSPI is saying that they want to get school districts taken care of a lot faster so they are considering bumping up the maximum from 6 million to 12 million, so that means that we would be able to attack that roof a lot sooner.

Justin Honcoop: When do you expect to hear if we are going to get funded?

Scott Lewis: We are hoping to hear back from Scott Black in the next month or two to let us know about capital gains tax and all these other things that they are trying to work on. What we are trying to do with these projects is be realistic with where the market is right now because we learned our lesson the first time that after submitted this and then four years later the project price had tripled by the time we got the funding. We just want to be realistic with the projects that we are putting out there and then if we have any wiggle room, we can do a partial roof or just work on the worst spots on the roof.

Phase III: We just turned this in two days ago, thanks to Brett and his diligence on this. We were able to put in for another 6 million package and hopefully this 6 million gets tacked onto the other one and then within the next two or three months we will know what our priority ranking is. Scott Black at OSPI already said that there are 115 school districts that put in for this, so we are hoping that we still have good priority ranking there. Obviously, a new roof, HVAC upgrades, and any remaining windows within the building, kitchen exhaust, walk-in cooler freezer and then field lighting as well.

Brett Agenbroad: Scott, as I recall, we did another grant for field lighting as well, so this is just like a redundancy in case we don't get that other one?

Scott Lewis: We are trying to maximize your investment. We applied for a community/athletic fund to get both the softball field and the baseball field lighting done all at once, but if we don't get funded for that we will at least have it on the modernization grant.

Justin Honcoop: When will we find out about that.

Scott Lewis: We are supposed to know within the next two weeks.

B. Superintendent Report:

Brett Agenbroad: I am happy to report that I have done all faculty observations and have logged everything from the observation into the software program. By May 10th all the observations for faculty will be finalized so well before the May 15th requirement.

We are going to start testing on our Smarter Balanced Tests (SBAC) in the elementary on 4/29/24 and we will get elementary done and then the Middle School will be the following week.

On May 10th we have a traditional Oakesdale/GarPal Junior High Dance. Last year we went to Oakesdale and this year we are hosting.

May 16th is the last day of preschool and also the elementary concert at 6:30 in the Garfield Gym. Later in May we will have Muffins with Mom and in June we will have Donuts with Dad; working on changing the names of these to fit our students.

May 21, Middle School/High School concert in Palouse at 6:30.

On the sports front, our middle school track and baseball seasons are under way. We have 12 athletes, three of which are homeschoolers. We have 20 baseball athletes which is a mixture of GarPal, Oakesdale, and homeschoolers. Our track team has had two of their five meets already and have competed well. Baseball has two of their ten games and has a 0-2 record so far. We also have four 8th grade girls who are competing with the High School softball team.

Genna Bessey requested an audience with the board members. She apologized for being late to the meeting. She wanted to address the Garfield Board with her concerns over some rumors that she has heard. She has heard that there is a possibility that we may not be rehiring some paras next year and that there is a possibility that these teachers are not going to have a para in the classroom. She stressed her concern regarding the fact that whether or not we have low classroom sizes the teachers still need a para in the classroom to help, because if a student has an issue, she cannot address that students need and teach the whole class. If the teacher has to stop an entire classroom to deal with one student who is having this issue, we are now taking away from everyone in there. It is not fair to that kid, and it is definitely not fair to the rest of the kids that are in that classroom. If you are going to have a combined classroom, the teacher should have an aide. She asked the board to please look at other places to make cuts, but not in the paraeducator department.

Justin Honcoop: You brought up a couple of good issues, as I also have a child in a combined classroom right now, I know what you are dealing with. You offered one fix, just having an aide in the classroom. However, I would argue that that might not even be enough. But from an outsider's perspective it would be great if you wanted to write some offered solutions down, knowing that we are coming into a problem area with some kids, what would be the solution that you would see to make things work better. Just bringing some different avenues to the board members would be helpful.

Genna Bessey: Ideally, if you would look at the classroom, and the makeup of those classrooms, if you have four or five kids that have these behavioral issues you would have a few extra people in that classroom to help.

Justin Honcoop: I don't know that this is necessarily the direct fix, because when you are having an issue over here it is still distracting for everybody. So, just giving us some avenues that we can look at, talk about as a group with the administration would be helpful.

Genna Bessey: I am not sure that without parental support there is anything other that we can do other than work with that child and continue to work with them about how to regulate those emotions. I don't know if it is just a different style of parenting, but some of these kids these days have no concept of "calm myself down", "look for another option", their response to it is to go ballistic, to scream in your face, to spit at you, to throw things. It is just not here, it is everywhere. It is a completely different way of how kids deal with things and without a parent being willing to come in and maybe learn some coping mechanisms, or learn how to deal with stuff like that, I am not sure there is anything else we can do. We can work with them at school, we can give them as much love and as much confidence boost as we can do, but we have them for a school day and then they go home and if they are not getting any of that repeated behavior from their parents at home, it is probably not going to get better.

Justin Honcoop: So, please if there are some ideas that you have and can write those down and meet with the administration and board members that would be great.

Genna Bessey: I will talk with some of the other parents that I have spoken to and maybe we can come up with something. We have these same issues with the kids in the park.

Justin Honcoop: I don't think this can be a top-down fix from what we are talking about. So what I really challenge you parents to do is have these communications between each other, how do we address this at a parent level, because we can't do anything from the top-down to make the parents do anything.

Genna Bessey: I just feel that when they are here with us, it is our job to make sure that they feel safe, that they feel like they are heard, because sometimes I think that with some of those children they are not heard at home and they feel that the only way that they can be heard is to act the way that they act. And as terrible as this is going to sound, and it actually makes me kind of want to cry, I think some of those kids do it because that is the only way they feel loved, that is the only way that they are getting any sort of attention.

Justin Honcoop: So, if just adding an aid in the classroom will help then that is definitely something we need to look into.

Genna Bessey: The only thing we can do is continue to show them compassion and to try and get them to understand that there are better ways to deal with it and unfortunately, we might be the only people that do that.

Brett Agenbroad: We do this every day.

Genna Bessey: I give tons of credit to the teachers down here; everybody has dealt with these kids, and everybody knows which kids have their problems and so you are always kind of watching for it and watching for triggers. Without help from the parents, there is no fix for it.

Matt Bofenkamp: Speaking as a board member, I think it would always be ideal to have paras helping teachers and we will make every effort in our budget to support that. I don't think that is a question. As far as constraints, I don't know what gets talked about or what you hear, as for money going away is something we have dealt with in this current budget season, and we have essentially \$300,000 of Esser money that we have received for a couple of years and now that is just gone. Every school district is dealing with this, and we were in a little bit of a harder position because a lot of our Esser money was being used for staff funding. So, we have made some pretty good progress on our budget, and I hope that when we get to the end of finalizing our budget, we can have the budget to fund paras. I know how important that is, having parents as teachers, and we will try to make that a priority.

Genna Bessey: That is what I am asking, please make this type of staff a priority. Look at other places to cut the budget to make sure that we are doing what is best for the kids.

ADJOURN: There being no further business, Justin Honcoop moved, Matt Bofenkamp seconded to adjourn the meeting at 7:37 p.m.

Board Chairman _____

Superintendent: _____

PALOUSE SCHOOL DISTRICT #301

PALOUSE BOARD MEETING

Thursday, April 25th, 2024 at 7:00 p.m.

Held in the Palouse School Library

I. OPENING OF MEETING:

The Palouse School Board meeting was called to order at 7:37 p.m. by Board Chair Jessica Smith.

A. ATTENDANCE:

Palouse Board: Jessica Smith, Shealyn Holbrook, Tricia Johnson, Vanessa Moore & Jamie Slocum.

Garfield Board: Sean Neal, Ryan Pfaff, Justin Honcoop, John Schaut & Matt Bofenkamp.

Also Present: Palouse Superintendent Mike Jones
Palouse Principal Sandra Krause-Ayers
Garfield Superintendent/Principal Brett Agenbroad
Garfield Administrative Assistant Debbie Anderson
Palouse Secretary Shyra Hallan

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None

II. CHANGES TO THE AGENDA: Added section E - Resignation of Joan Allen at the end of the school year.

III. CONSENT AGENDA:

A. Accounts Payable:

Warrant Numbers: 30112666 - 30112715

1. General Fund:

April - \$63,322.58

2. HS ASB:

April - \$1,557.25

3. Capital Projects:

April - \$49,962.97

4. BMO Payment:

Wire Transfer - 202100072

General Fund: \$7,444.91

ASB: \$2,255.79

5. Payroll:

Warrants - 30112716 - 30112723
April (Checks) - \$9,392.96

Warrants - 30112724 - 30112738
April (Benefits) - \$85,579.51

Payroll Electronic Transfer (Direct Deposit)
Direct Deposit Numbers - 9000000745 - 9000000787
April - \$123,405.55

Payroll Electronic Transfer Fed W / H & SS
Wire Numbers - 202100073
April - \$41,599.78

B. Approval of Minutes:

- 1. Board Meeting:** March 28th, 2024 Board meeting minutes were approved.

C. Resignation:

- 1. Jennifer Raupp:** Resignation of custodian position immediately.

D. New Hire:

- 1. Crystal Coriano:** New hire for custodian position starting immediately.

E. Resignation:

- 1. Joan Allen:** Resignation effective at the end of the school year.

MOTION: A motion to accept the Consent Agenda was made by Jamie Slocum and seconded by Vanessa Moore. The motion passed with the following roll call vote:

Jessica Smith - Aye	Shealyn Holbrook - Aye
Vanessa Moore - Aye	Tricia Johnson - Aye
Jamie Slocum - Aye	

IV. OLD BUSINESS:

- A. Required Trainings for Board members:** Meetings will take place at 5:30 p.m. before Board meetings start. Board members were given WASDA material to go over and bring back to the next Board meeting on May 23rd.

V. NEW BUSINESS:

A. Scott Lewis - Apollo update: Apollo has been working with Garfield and Palouse schools for the last 6 years. Through the State of Washington Energy Program the schools can engage with Apollo, receive a bid from them and then are guaranteed to stay within budget. Wrapping up phase 1 project in Palouse, including electrical service upgrade, broilers, water heater, HVAC, walk in coolers and freezer. Phase 2 - Already built the solar project and L & I has made their final approval and maintenance staff has been trained. The panels were paid for with grant funding and a federal tax credit. We have applied for a planning grant. We were prioritized at number 59 out of 78 on the state's roster. We will receive \$25,000 on July 1st towards an investment grade audit. In the next budget we are looking to obtain funding for the next phase. This would be for roofing, field lighting and classroom HVAC. Mr. Jones submitted a planning grant. This would be tied into phase 4 and could come in as late as 2027. They put in for field lighting, security, windows and doors and paving the parking lot. Hoping they will get \$12 million. Mr. Jones talked about the new Solar panels. We are set up for buy back with Avista. It is a credit system and will offset part of the natural gas piece. Looking to get new doors and get quotes on them. The prioritization of the project may move around. Some discussion was had regarding the credit system and what the percentage of return was.

B. Principal Report: Spring Break was April 1st - 5th. On April 12th, Northwest Instruments presented both districts with a donation of high quality instruments. On April 17th, the Lionel Hampton Band Festival came to our school and put on a performance. Our band and choir students then spent the next two days participating at the festival at the U of I campus. The Whitman County Prom took place on April 13th. Noemie Appel and Hunter Hanson were honored as Prom Queen and King.

Our FFA students continue their competition season and participated in the following events: At the state level, 10th in Ag. Mechanics and 12th in ENR. 3rd in Stevens County and North Central Washington Forestry, 1st in District at Science. Our Parli Pro Team received 3rd in Districts and will head to state next. Riley Pfaff, Kaleb Kelnhofer, Max Mitzimberg, Ayden Bassler and Rowan Edwards participated in the 2024 Regional Envirothon Competition hosted by the Palouse Conservation District. Track and Field is still competing in regular season meets and invitationals. May 15th is the regional meet that should qualify athletes for the state tournament. Softball is finishing up regular season play vs. Colton on Saturday with a double header, and a single next Tuesday. Baseball will finish up with Colton this week. If we win two of the

three games, it would put the team in a league crossover game on May 3rd. State testing has been completed at the following levels: 5th grade Science, as well as ELA and Science in the High School. Earth day was on Monday and Mr. Farrand took a group of elementary and high school students to Hayton-Greene Park to learn about how farmers are stewards of the earth. Art displays made of recycled items by the elementary students are displayed in the library. They will also be participating in a campus clean-up tomorrow. On Wednesday we celebrated the dedication and hard work of our office staff, Shyra Hallan and Tonya Knauff for Administrative Professionals Day. On Tuesday, May 7th at 7:00 p.m. we will be holding our annual Honors Dessert to recognize academic achievement.

C. Superintendent Report: We have completed the solar project. We are waiting on Avista to start looking at the buy back. We got the backstop completed and are working on stripping and residing the candy shack. We are also working on the gym floor that had water damage where the old water fountain was, some cracked pieces and trim in some other areas. This summer we will start some projects including removing and replacing the lockers in the high school hall and doing some seeding. We will need to set up a time for a work session to look at facilities. Esser is done this year. There will also be a reduction in Title funds so we need to plan on that loss. We will be splitting PK and TK into different rooms due to numbers. We will be losing 2 paraeducators at the end of this year. But we are stable overall in staff and do not anticipate at this point that we will be losing any certified positions.

D. Budget Report: Jeremy Loe gave a budget report. The F203 has been submitted. It is what is used to estimate apportionment and other revenue types and for special education. We are waiting on final approval. Jeremy and Superintendent Mike Jones will be going over the budget, staffing and calendars over the next few months. They are getting an early start on it.

ADJOURN: A motion to adjourn the meeting at 8:00 p.m. was made by Shealyn Holbrook and seconded by Jamie Slocum.

Board Chairman: _____

Superintendent: _____

**GARFIELD SCHOOL DISTRICT #302
PALOUSE SCHOOL DISTRICT #301
REGULAR JOINT BOARD MEETING**
Thursday, April 25, 2024
Held in the Garfield School Library

I. OPENING OF MEETING:

The Garfield-Palouse Joint Board meeting was called to order at 8:00 p.m. by Garfield Board Chair Sean Neal.

A. ATTENDANCE:

Garfield Board: Justin Honcoop, Ryan Pfaff, Matt Bofenkamp, Sean Neal and John Schaut
Palouse Board: Jessica Smith, Shealyn Holbrook, Tricia Johnson, Jamie Slocum and Vanessa Moore
Also Present: Garfield Superintendent/Principal Brett Agenbroad
Palouse Superintendent Mike Jones
Palouse Principal Sandra Krause-Ayers
Administrative Assistant Debbie Anderson - Recorder
Secretary Shyra Hallan
Guests: Community members
Kassidy Probert, ESD 101 Assistant Superintendent

B. REQUEST TO ADDRESS THE BOARD: None.

II. CHANGES TO THE AGENDA: None.

III. CONSENT AGENDA:

- A. Approval of Minutes: March 28, 2024
- B. Approve Resignation of Matt Zook.

MOTION: A motion to accept the Consent Agenda was made by Jessica Smith and seconded by John Schaut. The motion passed with the following roll call vote:

Jessica Smith – Aye	Ryan Pfaff – Aye
Shealyn Holbrook – Aye	Matt Bofenkamp – Aye
Tricia Johnson – Aye	Justin Honcoop - Aye
Jamie Slocum – Aye	John Schaut – Aye
Vanessa Moore – Aye	Sean Neal - Aye

IV. OLD BUSINESS: None.

V. NEW BUSINESS: None.

VI. PRESENTATION OF COST SHARE:

Brett Agenbroad: I would like to introduce Kassidy Probert who is the assistant superintendent of ESD 101. I met Kassidy in the fall and asked if he would give a presentation on the cost share in the spring since everyone is new to the boards. Kassidy and I were talking in the hall about what an awesome historical document that we received on the cost share and in looking things over I think there are some things that just need to be changed.

Kassidy Probert went over the cost share presentation. The board members had the most recent cost share report. Here are some of the highlights of this report:

- 1) GarPal has been partnering in some sports since 1979, which is pretty impressive.
- 2) GarPal has been in an academic coop since 1986. You are one of the first one and your district did this done and many districts have followed in your footsteps, which there are many coops in this region now because of the work done by the Garfield and Palouse Communities.

Kassidy Probert: Here are a couple of things that stuck out to me in the agreement that really made me think that when this was being put together, they were thinking that the schools were going to evolve and over time they wanted to give future boards and school districts the opportunity to make changes as they made sense. They recognized the expenditures for the joint programs would need to be evaluated and shared on an equitable basis, so as not to create a burden for either district. The intention of the agreement allows for constant evaluation and revisions when changes occur. I noticed that you signed the cooperative agreement on an annual basis and the cost share comes to you every spring after the financial statements have been completed. There have been revisions over time. Also, important things to consider for the business office is how they are coding and tracking expenditures, consistently in terms of accounting codes. As the first superintendent of the district, Larry Warner quoted, “We need to remember the cooperative is a living, evolving entity, changing to more effectively meet kids’ educational needs.”

This year, what I found in your cost share cooperative agreement is very forward thinking, and it is one of the better ones that I have seen in terms of how it is structured.

Kassidy Probert explaining each cost share item:

- 1) BEA Salary and benefits: This is the sharing of the music teachers between the two schools. This may need to be updated per the teachers FTE in each school. Discussion followed regarding the need to make sure that these are calculated each year and just not carried over from year to year.
- 2) Non-Salary BEA Teaching Costs: This is music, art, CTE, etc. The board asked to spell what the 01 and 31 Programs out which would help make more sense in where the expenditures are. This goes off enrollment.
- 3) K-12 Libraries and Computer Labs: This one takes into account expenditures, salaries and benefits. This report needs clarification on whose salary and benefits are shown and also what the codes 22, 32, and 72 are.
- 4) Special Education Program: This is prorated by students.
- 5) MS/HS Activities: Splitting this 50/50 can be a logical way of doing this. All the expenditures of activity 28 is all extracurricular activities expenditures. This also includes salaries and benefits of coaches, anything associated with extracurricular activities.
- 6) Hot Lunch Program: In 22-23, the lunch programmer, Stevie Pfaff, her salary is cost shared. In 23-24 there will no longer be any cost sharing for the administration part.

Matt Bofenkamp: So, for next year do we expect the expenditures column to be less because we are not cost sharing a person in terms of salary?

Mike Jones: We separated the whole thing, so we are running our kitchen and Garfield is running their kitchen.

Matt Bofenkamp: So, is this going to even be in the cost share next year?

Brett Agenbroad: We are still serving Garfield and Palouse students so why would we not run it off on a percentage basis.

Jessica Smith: I thought we had agreed to do it on a set fixed cost per meal and we worked based on that. I thought that was what the board agreed on.

Mike Jones: I think that was back in June so we can go back and revisit the minutes and look at that piece. But we are really very similar in the number of meals served so in reality if we are paying 8.41 and you serve more meals than we do, in my way of thinking we just split that in half, charge it by the cost and that is how we pay you.

Matt Bofenkamp: My thought, if there is still going to be the change of money, we still should have that documented here.

Mike Jones: Yes, if we do it that way. But if we go back and look at how we termed it that could change.

Kassidy Probert: One recommendation I would have, is that as you make that change, I would note that “we stopped sharing staff, so we are shifting to a new structure” so you still have a little bit of history on this.

Mike Jones: As documented in what Frankie had written, she did a really nice job of lining out some of those changes and I think there were one or two that they changed and then they went back to the change and revisited on that. I think we need to add it to that document and make it a living document.

It was also maybe recommended to change the title to “Food Services” instead of Hot Lunch Program.

7) Principals Office: This is one that is done 50/50. This is one that I had a little bit of wondering on, and this is more of that I think these are kind of separate the way you all are structured, and it doesn’t make sense for the principal’s office to be split 50/50? Or, is each district kind of running their own principals office and there is a road to cross over.

Brett Agenbroad: This is one of the items that I thought we should look at to change and I think we are just running our own separate principal’s office.

Mike Jones: I think it says specifically in there that each district will have its own administration.

Kassidy Probert: This is just supplies, services and travel only, so there are no salaries or benefits in this. So, are there supplies, services and travel that are falling in Palouse versus Garfield that should be cost shared and I don’t know. So, this would be one of those questions where you would ask each other are there expenditures that float from one school to the other.

Brett Agenbroad: This is where it would be nice to see a list of the expenditures for clarity.

Justin Honcoop: Yes, a breakout of what these expenditures are that would fall under that scope.

8) School Board:

Matt Bofenkamp: Again, just as a process improvement for updating this document for next year, having a detailed breakout would help board members just answer those questions ahead of time.

9) MS & HS Supplemental Contract: This is for the CTE program. Kassidy recommended changing the title to CTE Contracts

10) MS Supplemental Contracts: Nothing to report on this.

11) Motor Pool: This is split 50/50. Most of the expenditures are being paid out of Garfield and then being charged to Palouse. These are all the cars and vans.

Justin Honcoop: How do we determine vehicles, and who gets what?

Mike Jones: All three vans were bought at the same time. The explorer and the Durango. We have a teacher driving the Durango back and forth but if Garfield needs a rig, it is run over, so it is pretty fluid. The only ones that don’t go back and forth are the maintenance vehicles, both maintenance pickups.

Matt Bofenkamp: If we buy motor pool vehicles does that come out of the transportation budget?

Mike Jones: No, it comes out of the general fund.

12) Transportation Operations: You have a coop between the two districts and what that really means is that one district (Garfield) is going to count all the ridership for all students whether they are a Garfield enrolled student or Palouse enrolled student. When that funding formula is run at the State level, they look at that as combined in a coop, so all funding goes to Garfield and none of the funding goes to Palouse. They basically ignore Palouse as there is no data that is being reported.

Brett Agenbroad: The confusing part to me was where it says “Note: Palouse revenue is sent directly to Garfield”, and so the question was where is that shown on any financial documents? Once it was explained to me that it is just a ridership issue, Palouse does not claim ridership therefore they don’t get any money, and Garfield claims all the ridership and we get all the money, then it is completely clear. So maybe take out that note and make this clearer.

Kassidy Probert: So, probably a little bit of verbiage on this would help a lot, just explaining that Garfield has the ridership on this fund.

13) Cost Share of Business Office: This is with the shared Business office person and without going through the expenditures to see what other cost are in the business office, this doesn't make sense to still split those 50/50 at the end; whereas under the old model when you had Frankie and Jody, and they were split 50/50. So, this may be able to be left out of the cost share.

Jessica Smith: What I am hearing from a lot of this is that there are not necessarily changes needed, just clarity and why we are doing what we are doing.

Justin Honcoop: I think I would like to see the Frankie document every time we go over the cost share just so that we can review that with all the updated changes and then come into the meeting with more knowledge.

Kassidy Probert: When 23-24 comes around then I would just have a form that says cost share changes...here is the why; and if there is year where nothing changes, you would put "no changes". Keep adding to the Frankie notes.

The board expressed their appreciation for Kassidy Probert coming down to go over the cost share.

VI: REPORTS:

A) Superintendent Reports:

The superintendents already gave their reports in their respective board meeting.

ADJOURN: Justin Honcoop moved, Shealyn Holbrook seconded to adjourn the Garfield-Palouse Joint Board Meeting at 8:44 p.m.

Garfield Board Chairman: _____

Garfield Superintendent: _____

Palouse Board Chairman: _____

Palouse Superintendent: _____