

GARFIELD SCHOOL DISTRICT #302

REGULAR BOARD MEETING

Thursday, February 22, 2024

Held in the Garfield School Library

I. OPENING OF MEETING:

The Garfield School Board meeting was called to order at 7:08 p.m. by Board Vice-Chair Justin Honcoop.

A. ATTENDANCE:

Garfield Board: Matt Bofenkamp, Ryan Pfaff and Justin Honcoop

Excused: Sean Neal and John Schaut

Palouse Board: Jessica Smith, Shealyn Holbrook, Tricia Johnson, and Jamie Slocum

Also Present: Garfield Superintendent/Principal Brett Agenbroad via Zoom

Palouse Principal Sandra Krause-Ayers

ESD Business Manager Valerie Wagoner via Zoom

Administrative Assistant Debbie Anderson - Recorder

Secretary Shyra Hallan

Guests: Community members

II. CHANGES TO THE AGENDA:

- 1) Approve up to \$250,000 for February 2024 payroll – added to Item D -Consent Agenda
- 2) We will Table Item B in Old Business – Stipend for the Garfield Food Service Supervisor until next month.

III. CONSENT AGENDA:

A. Accounts Payable:

a. General Fund:

February - \$54,003.76

Warrants: 30211172, 30211174-30211190, 30211192-30211207

February - \$12,258.48

Warrants: 30211169-30211171

February - \$5058.91 (BMO Harris)

Wire Transfer #: 0202100097

b. Capital Projects:

February - \$185,802.63

Warrants: 30211173

February - \$8,501.78

Warrants: 30211168

c. ASB Fund:

February - \$229.53

Warrants: 30211191

February - \$492.34 (BMO Harris)

Wire Transfer #: 0202100097

d. Payroll:

January (Checks) - \$10,046.32

Warrants – 30211146-30211157

January (Benefits) - \$70,628.73

Warrants – 30211158-30211167

Payroll Electronic Transfer (Direct Deposit)

January - \$100,841.93

Payroll Electronic Transfer Fed W/H & SS

January - \$33,151.30

B. Approval of Minutes

a. January 25, 2024

C. The administration is seeking Governing Board approval for payroll payments up to \$250,000 for the month of February 2024.

MOTION: A motion to accept the Consent Agenda was made by Matt Bofenkamp and seconded by Ryan Pfaff. The motion passed with the following roll call vote:

Matt Bofenkamp – Aye

Ryan Pfaff – Aye

Justin Honcoop – Aye

IV. OLD BUSINESS:

A. Board Reorganization:

After discussion, it was decided to go ahead and keep the members as they were in 2023.

Sean Neal: Chair for 2024

Justin Honcoop: Vice Chair for 2024

Matt Bofenkamp: Legislative Representative for 2024

Ryan Pfaff: Union Representative for 2024

John Schaut: WIAA Representative for 2024

MOTION: A motion to maintain board positions as presented was made by Matt Bofenkamp and seconded by Ryan Pfaff. The motion passed with the following roll call vote:

Matt Bofenkamp – Aye

Ryan Pfaff – Aye

Justin Honcoop – Aye

VI. NEW BUSINESS: None.

VII: REPORTS

a) Valerie Wagoner went over a couple of financial items with the board members.

Matt Bofenkamp: Have you noticed any reasonable changes in expenditures so far this year as this is the first year that the school has been running on propane, or as far as facility operations are concerned?

Valerie Wagoner: No, not yet. I know that my projections for expenditures based in total budget and prior activity have been in line, but I haven't dug into see what is in those numbers. My plan is to work on the budget here in the next month to get a draft/starting point so that we are in a better position for getting that done this year, a presentation in June and that way when you get to July you are just voting on it.

b) Superintendent Report

Brett Agenbroad: I have been contacted by Scott Black from the State this week congratulating us on receiving \$500,000 in the Urgent Repair Grant. Again, I have nothing but high accolades for Apollo. This last year we were not able to do the kitchen because of inflationary cost as the grant was awarded two years before the work was done, and so Apollo brought up that we could apply for this Urgent Repair Grant and if we are awarded this it would be \$500,000, and then we would need about \$125,000 more to finish the cafeteria. The \$125,000 will come out of the \$200,000 that we still have unencumbered from the school modernization grant. We will start working with Apollo to put together a work plan for the summer and then we will have the air handler and heating units in the cafeteria taken care of. My appreciation to Apollo pointing us toward another opportunity and we actually were funded.

Scott Lewis from Apollo called about two weeks ago and said that there is \$125,000,000 that has become available to put in lighting on softball fields and baseball fields and wondered if Garfield was interested. I told him to sign us up. They are working with Moscow Lighting and Scott Lewis will come by and get measurements and cost figure and then they are going to apply for that lighting grant for us, so hopefully we will get that in the future.

For a couple of months, we have been talking about a summer food program. Last year we were not able to do it, we talked about it but then tabled it because of all the summer construction. To do the Urgent Repair Grant work on the cafeteria would again mess up the cafeteria, but working with Stevie Pfaff and ESD on how we apply and what is available, they pointed us to a sack lunch program which I think would be more advantageous and we could probably serve more families or students than if we just had a sight program where you have to come up and eat breakfast and lunch. We talked about doing some enrichment activities at the school in the summer between breakfast and lunch and then they can go to the pool. Kasey Kampster and I have talked about doing some games in the summer, she is a big academic gamer. So, our plan right now is to move into the Home Ec Room and use that to assemble these sack lunches, and then possibly deliver these. We will continue to work on this plan.

Schweitzer Engineering came down on Wednesday to do a STEM program with wind turbines with our 4th and 5th graders and they brought in people from the University in Moscow, some chemical engineering students that are going to be graduating this year. Again, this is such an impressive organization and really appreciate Andree Marcus-Rader and Liz McPherson for putting that together.

We had our first STEM program from the Whitman County Library in Garfield with Sarah Anderson. She comes to the school and works with the students on building things out of Legos. This will continue through the springtime and possibly into the summer.

On the athletic front, we are winding down our middle school volleyball program. We had 16 girls turn out. Varsity is 7-3, JV 5-2. We are getting ready to move into spring sports. We will be combining with Oakesdale for MS baseball and MS track like we did last year. We have around 4 to 5 eighth grade girls that will be moving up to play high school softball.

ADJOURN: There being no further business, Ryan Pfaff moved, Matt Bofenkamp seconded to adjourn the meeting at 7:22 p.m.

Board Chairman _____

Superintendent: _____

PALOUSE SCHOOL DISTRICT # 301

PALOUSE BOARD MEETING

Thursday, February 22nd, 2024 at 7:01 p.m.

Held in the Garfield School Library

I. OPENING OF MEETING:

The Palouse School Board meeting was called to order at 7:01 p.m. by Board Chair Jessica Smith.

A. ATTENDANCE:

Palouse Board: Jessica Smith, Shealyn Holbrook, Tricia Johnson, Vanessa Moore & Jamie Slocum.

Garfield Board: Ryan Pfaff, Justin Honcoop & Matt Bofenkamp.

Also Present: Palouse Principal Sandra Krause-Ayers
Administrative Assistant Debbie Anderson
Secretary Shyra Hallan

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None

II. CHANGES TO THE AGENDA: None

III. CONSENT AGENDA:

A. Accounts Payable:

Warrant Numbers: 30112520 - 30112566

1. General Fund:

February - \$42,850.95

2. HS ASB:

February - \$3,753.52

3. Capital Projects:

February - \$81,291.29

4. BMO Payment:

Wire Transfer - 202100065

General Fund: \$12,779.82

ASB: \$9,181.06

5. Payroll:

Warrants - 30112514 – 30112514, 30112567 - 30112573

February (Checks) - \$10,870.44

Warrants - 30112515 – 30112519, 30112574 - 30112588
February (Benefits) - \$86,475.52

Payroll Electronic Transfer (Direct Deposit)
Direct Deposit Numbers - 9000000659 - 9000000700
February - \$124,514.75

Payroll Electronic Transfer Fed W / H & SS
Wire Numbers - 202100064, 202100066
February - \$42,326.52

B. Approval of Minutes:

- 1. Board Meeting:** January 25th, 2024 Board Meeting minutes were approved.

MOTION: A motion to accept the Consent Agenda was made by Shealyn Holbrook and seconded by Tricia Johnson. The motion passed with the following roll call vote:

Jessica Smith - Aye	Shealyn Holbrook - Aye
Vanessa Moore - Aye	Tricia Johnson - Aye
Jamie Slocum - Aye	

IV. OLD BUSINESS: None

V. NEW BUSINESS:

A. Board Training Date(s)

- a. Required Board Trainings: It was decided that the Palouse Board would come in early for a few meetings to work on trainings. Jessica Smith and Mike Jones would come up with dates for these trainings.

B. Principal Report: Current Enrollment: 195 students: 98 High School & 97 Elementary. Deputy Sheriff Randy Zehm began our Whitman County DARE Program with the current 5th grade students. Deputy Zehm utilizes the Keepin' it Real Curriculum where students learn foundational skills that youth need to be safe, healthy and responsible in leading drug-free lives. He will be working with our students for ten weeks and a graduation ceremony will take place in the spring. Two field trips took place this month, our elementary went to a performance of Go Dog Go at the University of Idaho and our High School ASB sponsored an ice skating event. Mr. Parrish kicked off the Kids Heart Challenge on February 16th. This is a fundraiser for the American Heart Association. Our

boys basketball team's season ended with a heartbreaking loss last Saturday. Our girls continue against Pateros on Saturday, February 24th at 6:00 p.m. in Cheney. I would like to recognize coaches Nate Holbrook, Garrett Parrish and Cliff Knauff for their passion in coaching our students and a job well done this season. Shout out to girls basketball players Morgan Lentz, Kyra Brantner and Elena Flansburg for their selection to the SE District's 1B Basketball All Opponent Team by the Washington Interscholastic Athletic Association. We are so proud of all of our student athletes! Congratulations to music teacher Matt Zook for receiving the Outstanding Music Educator Award for our region this year. He will be recognized at the Washington state Music Educators annual conference in February in Yakima. Also, our districts are the recipients of several musical instruments for free from the non-profit Northwest Instruments. We will be honoring Matt and receiving the instruments at an upcoming music assembly in Palouse. Finally, this week has been National FFA Week where we celebrate the heart of our agricultural community. Activities have included a game of bump and Instagram District Six Trivia, Roping Dummies, Cow Tongue Volleyball and will conclude with a staff breakfast and AG Day where our elementary students will be attending a petting zoo and implement fair in our parking lot! The District Six Agricultural Educators have recognized Ryan Burtchett as outstanding advisor and mentor of the year and Mike Jones as outstanding leader this year.

A. Superintendent Report: No report was given as Superintendent Mike Jones was out of town.

ADJOURN: It was moved by Shealyn Holbrook, seconded by Jamie Slocum to adjourn the meeting at 7:07 p.m.

Board Chairman: _____

Superintendent: _____

GARFIELD SCHOOL DISTRICT #302
PALOUSE SCHOOL DISTRICT #301
REGULAR JOINT BOARD MEETING
Thursday, February 22, 2024
Held in the Garfield School Library

I. OPENING OF MEETING:

The Garfield-Palouse Joint Board meeting was called to order at 7:22 p.m. by Garfield Board Vice-Chair Justin Honcoop.

A. ATTENDANCE:

Garfield Board: Justin Honcoop, Ryan Pfaff, and Matt Bofenkamp
Excused: Sean Neal and John Schaut
Palouse Board: Jessica Smith, Shealyn Holbrook, Tricia Johnson and Jamie Slocum
Excused: Vanessa Moore.
Also Present: Garfield Superintendent/Principal Brett Agenbroad via Zoom
Palouse Principal Sandra Krause-Ayers
Administrative Assistant Debbie Anderson - Recorder
Secretary Shyra Hallan
Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None.

II: CHANGES TO THE AGENDA:

Jessica Smith: I would suggest that as neither the safety nor policy committees met this last month that we strike the old business, and we strike A-1 in New Business and just keep on the 4000's.

Justin Honcoop: We will strike Old Business Item A and B, and New Business Item A-1.

III. CONSENT AGENDA:

A. Approval of Minutes: January 25, 2024.

MOTION: A motion to accept the Consent Agenda was made by Jessica Smith and seconded by Ryan Pfaff. The motion passed with the following roll call vote:

Jessica Smith – Aye	Ryan Pfaff – Aye
Shealyn Holbrook – Aye	Matt Bofenkamp – Aye
Tricia Johnson – Aye	Justin Honcoop – Aye
Jamie Slocum – Aye	

IV. OLD BUSINESS:

A and B - Stricken as above.

V. NEW BUSINESS:

A. Policy 5000 Series for 1st reading - Stricken as above.

B. Consider approving the purchase of Two New Buses:

Jason Jahn went over the handout he presented with the board members regarding the purchase of two buses, discussion followed.

MOTION: A motion to approve the purchase of two buses was made by Jessica Smith and seconded by Jamie Slocum. The motion passed with the following roll call vote:

Jessica Smith – Aye	Ryan Pfaff – Aye
Shealyn Holbrook – Aye	Matt Bofenkamp – Aye
Tricia Johnson – Aye	Justin Honcoop – Aye
Jamie Slocum – Aye	

VI: REPORTS:

A) Superintendent Reports:

Brett Agenbroad: We have had no bids on the first two weeks of the buses being in the paper. Jason was talking with a bus company and did anything come of that conversation?

Jason Jahn: I talked with someone today and gave him the information on those two buses and he saw the email where he needed to send the bids to, and he said he was going to do it. So, we will see.

Brett Agenbroad: We will still run the ad another two weeks to get our 30 days in so we will see what comes out of that.

ADJOURN: Shealyn Holbrook moved, Ryan Pfaff seconded to adjourn the Garfield-Palouse Joint Board Meeting at 7:37 p.m.

Garfield Board Chairman: _____

Garfield Superintendent: _____

Palouse Board Chairman: _____

Palouse Superintendent: _____