

GARFIELD SCHOOL DISTRICT #302

REGULAR BOARD MEETING

Thursday, September 28, 2023

Held in the Garfield School Library

I. OPENING OF MEETING:

The Garfield School Board meeting was called to order at 7:00 p.m. by Board Chair Sean Neal.

A. ATTENDANCE:

Garfield Board: Sean Neal, Matt Bofenkamp, John Schaut and Ryan Pfaff

Excused: Justin Honcoop

Palouse Board: Jessica Smith, Shealyn Holbrook, Vanessa Moore

Also Present: Garfield Superintendent/Principal Brett Agenbroad

Palouse Principal Sandra Krause-Ayers

Administrative Assistant Debbie Anderson

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: Shai Ann Collier was on the agenda to address the board but this will be moved to the Joint Board Meeting.

II. CHANGES TO THE AGENDA: None.

III. CONSENT AGENDA:

A. Accounts Payable:

1. General Fund:

September - \$178,269.14

Warrants: 30210873-30210874, 30210876-30210903

September - \$3410.12 (BMO Harris)

Wire Transfer #: 0202100082

August - \$1345.40 (BMO Harris)

Wire Transfer #: 0202100079

2. Capital Projects:

September - \$3,113,372.41

Warrants: 30210875

3. ASB Fund: None

4. Payroll:

September (Checks) - \$12,306.26

Warrants: 30210904-30210909

September (Benefits) - \$70,660.81

Warrants: 30210910-30210920

Payroll Electronic Transfer (Direct Deposit)

September - \$105,420.43

Payroll Electronic Transfer Fed W/H & SS

September - \$37,365.07

B. Approval of Minutes

1. August 31, 2023

C. Ratification of Semi-Annual Facilities Mechanical Services

1. Agreement with Apollo Solutions Group

D. Ratification of Occupational Therapy Contract for 2023-2024 school year.

MOTION: A motion to accept the Consent Agenda was made by Matt Bofenkamp and seconded by John Schaut. The motion passed with the following roll call vote:

Matt Bofenkamp – Aye

Ryan Pfaff – Aye

John Schaut – Aye

Sean Neal – Aye

IV. OLD BUSINESS: None

V. NEW BUSINESS: None.

VI. REPORTS:

A. Superintendent Report:

Brett Agenbroad: Apollo is finishing up. They are working on the last air handler that is in the little gym. They fired the boiler two days ago; the first boiler fired up but the second one won't fire up and right now they can't communicate with it. So, Monday they are bringing down a new programmer and they will try and get that second boiler working because these boilers take turns operating. It was really amazing compared to the old boiler as the old boiler sounded like a freight train starting up and passing by compared to the quietness of the new boiler and if you weren't paying attention, you wouldn't have known the new propane boiler fired up. It is like a refrigerator turning on and cycling. So, just an amazing difference. I think they have done a wonderful job. Craig, Eddie, and I did a walk-through this week just to look at all the touch-ups that need to be done, some of the painting, caulking, etc., but they are doing great. I did have them today move all their equipment boxes out of the shop and into the bus barn because we are going to start woodshop on Monday and the yoga/archery class needs to have their shooting lane opened up, and so that is cleaned up.

We were able to get rid of the wrestling mats that have been here for many years in the bus barn. As the local GPAC did not want them anymore, GPAC got a hold of Colfax, and they came and picked them up today. So that opened up some space for our lawn mowers and leaf collectors down into that storage unit that we had the wrestling mats in. So, that is a big plus for us in storage.

I am working with Apollo in trying to get the urgent repair grant to finish the cafeteria, along with the \$200,000 that we are going to have left over. Hopefully this goes through, and we receive that. I do have a big concern with the roof. Parts of the roof on this school have really come to light as being in need of repair or replacement. So, we have had an army of individuals walking on this roof doing all this duct work and moving back and forth from one end of the building to the other and as we have had some moderate rain recently, we had more leaks than I was used to last year. I did talk to the Apollo group at our bi-weekly meeting regarding the duct work in 2025 that has been on everybody's radar, but I also said that I would really like to have somebody evaluate the roof. So, they are going to identify a roofing contractor that will come up here and do a core sample of the roof in places so we kind of understand from an expert on roofs what is bad and what isn't bad. We will pay for that analysis and then generally those preliminary payments so that we can write the grant effectively, that we have an engineer's perspective of the roof and usually you can get that initial investment back once you are funded. Before we apply again for the 2025 modernization grant, I want to understand the roof better and where we are with that. Last week we had the ASB student government elections. The officers were identified on Friday and Wednesday this week they had their first meeting. They have a lot of great ideas that they want to do this year.

I did meet with Kevin McDonald from Divco, somebody that we have been running a maintenance contract with in the past, and I cancelled that contract last year when I got here as it seemed to me that \$22,000.00 for running that soft water system was a lot of money. But they came and met with me, and they assured me that if we needed their help after cancelling the contract they would probably not be able to get to us. So, since we were having an issue with the boiler, I just thought it would be better to go with them. So, this year we will be going with Apollo, but Divco assured me that they would be available and on-call to assist us should we need local assistance. Our middle school playground equipment has arrived – monkey bars, dip station and pull-up bars. I have a local equipment operator that told me that next week he would get started and we will be putting in 8 inches of pea gravel as that is what the insurance company recommended, so we will hopefully have those up in about a week.

We bought all new Exit Signs for the building. All the old Exit Signs are about 15 years old. During our preliminary walk-through, those Exit Signs were identified as something that wasn't going to pass inspection when they do a sign-off on all these projects. So, we ordered some modern-day fluorescent ones – no electricity involved – and they have arrived, and Craig is putting them up as he has time.

ADJOURN: There being no further business Matt Bofenkamp moved, John Schaut seconded to adjourn the meeting at 7:09 p.m.

Board Chairman: _____

Superintendent: _____

PALOUSE SCHOOL DISTRICT #301

REGULAR BOARD MEETING

Thursday, September 28, 2023

Held in the Garfield School Library

I. OPENING OF MEETING:

The Palouse School Board meeting was called to order at 7:09 p.m. by Board Chair Jessica Smith.

A. ATTENDANCE:

Palouse Board: Jessica Smith, Shealyn Holbrook, Andra Edwards and Vanessa Moore.

Excused: Jamie Slocum

Garfield Board: Sean Neal, Matt Bofenkamp, John Schaut, and Ryan Pfaff

Also Present: Palouse Principal Sandra Krause-Ayers

Jeremy Loe, ESD101

Garfield Superintendent/Principal Brett Agenbroad

Administrative Assistant Debbie Anderson

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None.

II. CHANGES TO THE AGENDA: None

III. CONSENT AGENDA:

A. Accounts Payable:

1. General Fund:

September - \$189,454.10

Warrants – 30112179, 30112182, 30112185-30112189, 30112191,
30112194, 30112196-30112204, 30112206-30112210,
30112213, 30112216, 30112220-30112228

September - \$3171.79

Warrant: 30112158

September - \$13,075.62

Warrant: 30112156-30112157

September Wire Transfer – \$5,793.42 (BMO Harris)

Transfer # - 202100054

2. HS ASB:

September - \$2,226.69

Warrants – 30112180-30112181, 30112184, 30112190, 30112193,
30112195, 30112205, 30112211-30112212, 30112215, 30112219

September Wire Transfer - \$3,630.46 (BMO Harris)

Warrants – 202100054

3. Capital Projects:

September – \$757,342.36

Warrant – 30112183, 30112192, 30112205, 30112214, 30112217-30112218,

4. Payroll:

September (Checks) – \$11,093.97

Warrants – 30112159-30112163

September (Benefits) - \$80,854.59

Warrants – 30112164-30112178

Payroll Electronic Transfer (Direct Deposit)

September - \$142,416.63

Payroll Electronic Transfer Fed W/H & SS

September - \$52,293.41

- B. Approval of Minutes
1. August 31, 2023

MOTION: A motion to accept the Consent Agenda was made by Shealyn Holbrook and seconded by Vanessa Moore. The motion passed with the following roll call vote:

Andra Edwards - Aye
Vanessa Moore

Shealyn Holbrook – Aye
Jessica Smith – Aye

IV. OLD BUSINESS:

- A. Confirm dates for Budgetary Work Session.

After discussion, it was decided to have these workshops in October on Thursdays.

Jessica Smith: The other topic for these was that we might want to do a potluck so we can just all eat when we get here and what time?

After discussion, it was decided to have a potluck at these meetings and at 6:00 p.m. and for no more than two hours.

Jessica Smith: Jeremy, do you have a preference of which Thursday you would like to join us?

Jeremy Loe: Whatever works for you. Thursdays are pretty free for me.

Jessica Smith: I will work with Mike on a general agenda and we will bounce that back and forth with you.

Jeremy Loe: For the budgetary part, if you want to throw together some general questions and send them into an email to me then I can prepare a little bit and if I need to get some examples or something like that this would help.

V. NEW BUSINESS:

- A. Final Financial Report for 2022/2023 School Year – Jeremy Loe.

Jeremy Loe went over the ending fund balance for the 2022-2023. The fund balance increase was \$13,009.81. This was a lot better than what we were expecting. The \$884,247.76 is the ending fund balance for the year. One thing that we do want to remember, because we usually have a lot of big bills in September, that we will expect that to drop a little bit in September, but that is nothing out of the ordinary. The next few pages of this report were basically just the other funds. We finished the capital projects fund, ending at about \$515,000.

Jessica Smith: Do we have any incoming on that from grants, construction?

Jeremy Loe: Yes, a lot of that was from grants. We got a donation that I was hoping was going to make it in at the end of last year, but I just got that in the mail today and that is for \$3500.00 that is going into the capital projects fund. I also want to go over the debt service fund with you at the budget meeting. We really don't have a need for this debt service fund and I have been researching ways on how to get rid of that and figure out why there is still a balance left in there from a bond from way back. The last page of the budget status report is where we are ending the ASB fund. Jeremy went over a new graph showing some historical data about where we finished in the prior school years. Since the 2013-2014 school year, we have had a pretty steady increase in fund balance with only one decrease in the 2017-2018 year. The outlook is still really positive for us. Our enrollment numbers are up quite a bit this year and so I even think this year is going to be another year similar to this one.

Jessica Smith: If I am reading this right, this effectively means that we have three months if the State decided to shut down and not pay us.

Jeremy Loe: If the world ended tomorrow, we could survive the end of the world for three months. Compared to other schools around the State of Washington, we are in a very solid financial condition, and I will bring this to our budget work sessions as well.

Jessica Smith: Looking at our ending fund balance, obviously we were not doing good in 2013-2014, but I know that inflation has hit pretty hard, are we seeing actual growth in our ending fund balance or are we just keeping up with inflation?

Jeremy Loe: I think we are seeing actual growth in the fund balance. It is not an awful thing, but we don't ever know what could ever happen so having a little money in reserve never hurts. Now, having \$333,000 like what we had in the 14-15 school year would make me a little worried in today's day and age. A good rule of thumb that I was taught as I was brought up in school finance, is that if you can have anywhere from 15-20% fund balance, and I say that as in if you take your total fund balance and divide it by your total expenditures then if you have anywhere from 15-20% then you are in good shape. One thing I do want to point out, and I wish I would have thrown something together now that I think about it, is if you go back to the first page on the budget status report, in the revenues and other financial source section at the top, all the way over the right hand side, you will see that we brought in 99% of our expected revenues. I have not ever seen that before so that is pretty good right there. That also contributed to that this year. A lot of that money is also made up out of grant funds. We did really well on the grants this year.

B. Principal's Report:

Sandra Krause-Ayers: It is crazy to think that the month of September has surely flown by quite quickly. Current enrollment is 92 students in the elementary and 90 students in the high school, so we have a total of 182 student. I also want to mention that we have five students who are participating in our high school sports teams but are not enrolled in our school for classes.

Our sports program under the direction of Scott Thompson, our Athletic Director, continues to represent well in our community. We are halfway through the season. According to the WIAA guidelines, this Monday will be our 1st grade check and eligibility will be determined by the progress that students are making in their classes. Our teachers are providing interventions to ensure that students are meeting their academic goals so that they can remain eligible athletically.

Our FFA program is also coming into its own as the competition season is starting. We have four students who are heading to Nationals in October with Ms. Dickerson.

At Palouse Days hopefully you saw our robotics team as part of the parade, and I was so impressed with how far along our marching band was in such a short time as they lead in the parade as well.

Our first early release day, with elementary students still in place, took place yesterday. We have our teachers participating in staff committees. There are four teams, Multi-Tiered Support Systems Team, Safety Team, Learning Improvement Team, and a Social Team. The goal here is that we are incorporating teacher voice and capacity to create and sustain the work of our school and meet the needs of our students. We are also working towards sustainable systems which meet both the academic and behavioral needs of our student population, which you know varied.

Our first full week of school we completed three safety drills, secure and teach, fire and lockdown. Our safety committee has reviewed the drill reports and has made recommendations for improvement in those three areas. The secure and teach procedures were actually implemented on Tuesday when we experienced a swatting call that I am sure many of you heard about on the news. Officer Anderson immediately was contacted, and we dealt with the situation promptly. Classes did continue after it was determined that the threat was not plausible, and our building was safe, and so I really want to give a shout out to my staff, as well as officer Anderson for their prompt and quick response and keeping students calm.

Curriculum wise, we have ordered a pilot for our K-5 reading program. Teachers have selected open court from McGraw-Hill for that pilot. Our 2nd grade staff and our 5th grade staff will be working with piloting that.

We have three teachers who are offering College in the High School classes and so many of our students are receiving college credit for taking those classes in high school; science, math and history.

On the renovation front, and this certainly isn't my area of expertise, but our boilers are up and running. In fact, our third-grade classroom was about 85 degrees this morning when we got to school, so we have gone from children in blankets to a tropical zone, but that was quickly taken care of. The locker room and ceiling tile work is also wrapping up. That team from Apollo, as Brett mentioned, is really an outstanding team. You really don't realize that they are there, and they have worked hard to get things moving in the right direction as to not impact student learning.

Finally, we have a group of students from the WSU Interior Design class who toured our building yesterday. They are student interior designers who, as part of their project, are designing spaces in schools and so we are part of their guinea pig project, and it is just for fun but I was like maybe we can steal some of your designs when it is all done. But they are working on creating a new vision for both our office space and that space in the library. One of the things that I really impressed upon them with the library, is not just being a library but a space for community to gather. I see that as a real need in our building and so I thought this would be wonderful if that would come to fruition if they have the most incredible design. Those community connections are important and so I am excited to see what they come up with. Otherwise, things are going well.

Jessica Smith: That is wonderful to hear. Interior design is not my forte so I would be very interested to see what they come up with.

Sandra Krause-Ayers: Yes, and one of the things that they will do is a mock proposal to our school board and then you will be able to see what they come up with.

Jessica Smith: Mike Jones is not here for this meeting, and I don't think the superintendent report got actually attached as there was some last-minute panic trying to get out the door, so we will go without our superintendent report.

ADJOURN: It was moved by Andra Edwards, seconded by Shealyn Holbrook to adjourn the meeting at 7:26 p.m.

Board Chairman: _____

Superintendent: _____

GARFIELD SCHOOL DISTRICT #302
PALOUSE SCHOOL DISTRICT #301
REGULAR JOINT BOARD MEETING
Thursday, September 28, 2023
Held in the Garfield School Library

I. OPENING OF MEETING:

The Garfield-Palouse Joint Board meeting was called to order at 7:27 p.m. by Garfield Board Chair Sean Neal.

A. ATTENDANCE:

Garfield Board: Sean Neal, John Schaut, John Schaut, Ryan Pfaff and Matt Bofenkamp.
Excused: Justin Honcoop.

Palouse Board: Jessica Smith, Shealyn Holbrook, Andra Edwards, and Vanessa Moore.
Excused: Jamie Slocum.

Also Present: Garfield Superintendent/Principal Brett Agenbroad.
Palouse Principal Sandra Krause-Ayers
Administrative Assistant Debbie Anderson

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: Shai Collier requested to address the board.

Shai Collier: I have four children, two have graduated, one is in junior high and one is in high school. My oldest two daughters who have graduated both played up in 8th grade and I feel that it is valuable to our high school team for both of them to play up. My oldest started on varsity in several games. My second daughter only played JV, but just having that high school experience and having more practice in was invaluable. That team ended up going and placing 3rd in State. My request, and why I am here, is I would like our school to follow the WIAA guidelines and I think right now our limit is 9 and WIAA, I believe, is 14. So, that is what I would like to propose.

Brett Agenbroad: It is my understanding that at the high school level we created some kind of ruling outside of WIAA that says we cannot have kids participate because they might take the place of a high school student, if that is my understanding. Nate and I discussed this at length with Mike and the athletic director because we had a student last year that we felt should have been participating at the high school level. I am of the mind, as is Mr. Holbrook in our discussions, that we should just follow WIAA rules which would make it so much simpler across the board than having separate rules at the high school level. So, Nate if you can help me out a little bit on that.

Nate Holbrook: Yes, so they just changed this and I didn't come prepared to give everybody one, but it basically says on the WIAA rules that if your classification count is over 165, which is three grades in the high school, and ours is 63, that if your classification count is over 165 then you can use 8th graders for anything.

Brett Agenbroad: So, they could not only practice at the high school level, they could actually play in the games.

Nate Holbrook: They can play anywhere. So right now our high school has their own policy that basically says that depending on number counts you can only play up to the next level. So, depending on the numbers of your team, if you fall into a certain category they can come up to fill a JV team, or our numbers fall below 9, or whatever that number is, they could come up to the varsity level. The hard part about that is sometimes your numbers are not exactly what they are with injuries and there are some girls that are not ready to play varsity sports. There are some that just want to be there just to be a part of it, but they are not the girls that would really be your varsity type players because that is kind of what that number is looking for; how many varsity players do you have. It doesn't say anything in there as far as that is put in there to protect those girls kind of like you said Brett.

Brett Agenbroad: Protect their position, because I think in the past the argument was that the junior high kids were coming up and taking positions from high school kids and middle school kids will have their four years in high school at some later date.

Nate Holbrook: Yes, I think that is part of it. The big thing that I always push, is that I feel that we need to give our kids opportunities. You are not given a spot; you are given an opportunity. So, I don't think that you automatically get a varsity spot, I think we give you an opportunity. We don't cut anybody, so if you are up there and you want to turn out for the team you are not going to get cut, you can be a JV player or a Varsity player, but that is dependent on the work you put in and how talented you are. But with that being said, I feel like if we have someone that is more competitive, we need not kneecap ourselves. If you go and look at the State Tournament for girls, all the teams that are up there are using 8th graders. This is just one of those things that we need to talk about. We also have something in there for individual sports and that was kind of last year's thing. We can't use them for individual sports and that really doesn't make sense to me because you are not taking somebody's spot; if you are good enough you will make it to State on your time.

Brett Agenbroad: What was the wording about out of season playing time?

Nate Holbrook: They get so many quarters in basketball but when you get into post season the count stops. Our girls are allowed 20 games, but if you make it to district then that count is wiped out. So, for the middle school season, they have to count the quarters that they played and then you get so many at the high school level. So, they could not play a full middle school season plus a full high school season.

Brett Agenbroad: It was my understanding that it was the athletic director's decision and I think Mike was backing that, but do you know that if it was just the athletic director stating that this is what we are doing or was it a policy.

Tricia Johnson: I dug back through the minutes, and it looked like Zane Wells and Mike Jones came up with it back in 2017 with the athletic directors' help, and that the school board agreed to that policy. I dug back in the minutes as much as I could, which was limited, but it looked like on the agenda's and such that Mike and Zane had brought drafts to the boards for a few meetings and then they adopted or decided to accept whatever they had planned on.

Matt Bofenkamp: Do you remember if it was a resolution.

Tricia Johnson: I don't think they ever officially did that, but I am not sure as I didn't dig that deep. It is posted on the middle school athletic site.

Matt Bofenkamp: I guess my question as a board member, at least from the board position, if it is a previously active policy, and that is what you are asking to be changed, then that is absolutely something that we would be responsible for. But if it wasn't formulized by the board and it was just a decision by the superintendents and the athletic director at that time, then if we were going to do something formally then we just kind of need to know that.

Sean Neal: I think in a way we can put forth a resolution to follow the WIAA guidelines as it relates to middle schoolers playing up and that would override anything that was unofficial, especially if it wasn't an official board resolution in the past then that would supersede it.

John Schaut: I would have to agree to that with such small schools between the two of us, and the number of athletes that we actually do have, I have to agree with this.

Shai Collier: Not all the girls will probably play on varsity, but maybe some of the sophomore/Juniors that are not going to see varsity minutes, or a lot of them, that adds some more playing times to have a JV. If we only go with what our numbers are right now at 10, I believe, then that is what we are looking at with the junior high and that limits to two quarters for JV and that is not a lot of playing time, and if those numbers that are following us we are not going to have a full team until probably the freshman girls are seniors in high school – if every girl continues to play. Now, that doesn't include injury, sickness, concussions, or grades, so that really limits us and really puts us in a bad situation. So, if we can use those girls, and they are ready, and the coach seems to

think they are ready to play, then I feel like you put that power into our coaches' hands and leave it up to them whom we have hired and entrusted with our kids.

Nate Holbrook: I want to add, we are talking about girls teams a lot right now and that is just because the numbers right now for boys' basketball are up and even though I could pull 8th graders up, I as a head coach would say that it is not the right decision at this time. I think that is what we want to do is put that decision in the coaches' hands. We have to make these decision before the season even starts and we talk to parents about how they might not get a lot of playing time here and so they need to make that decision as a parent and as a family to what is best for their child, or they may be getting varsity time and is this something that you want to put your kid into and it is an option, it is not something you have to do. I put out a sign-up sheet and we are going to be having two seventh grade boys playing basketball and limited 6th grade boys playing boys basketball. We are going to see a diver here pretty soon on the boy's side of things as well. The numbers this year are going to be super high, and we might have a C Squad, but coming up this will take a huge dip when these kids get into high school, and we are going to have to start talking about it. We use 8th graders just to practice. Our middle school girls right now have 10 girls, and we are going to lose one to grades and this makes it hard to practice. When this happens, you have to have a coach out there practicing with them half the time.

Matt Bofenkamp: So, this only seems to make sense. So, my question is why this has become an issue and why did we do this back in 2017 in the first place. I am asking because all of these boards are pretty new. I don't know if anybody on these boards were here in 2017.

Shai Collier: It was when my oldest daughter Paige played. I don't think the girls' parents had an issue; it was the boys' parents. There was an 8th grader who took some JV playing time away from some other kids, but he should have played varsity as he was that good.

Matt Bofenkamp: But from coaches and AD's, this seems to make perfect sense?

Tricia Johnson: You are always going to have parents who are going to be coming at you.

Matt Bofenkamp: But you are never going to please everybody and what is best for the program makes sense.

Nate Holbrook: You have to do it the right way. The hard part is, that if you bring 8th graders and they may be taking spots of girls then on the other side of that is you scare off a junior or a senior that has been a part of your program. That is one of the concerns and that is where it comes back to we are giving you an opportunity, but you don't get varsity just because you have been there for three years. I think one of my other main points was that a lot of those girls are not ready to play basketball and I can use last year as an example for the girls, at least watching and seeing what was going on. There were some girls that I just don't think were quite ready and sometimes if you are looking at Tekoa-Rosalia's program, you put those girls out there and some of those girls are not ready and that can destroy your program too. So, you just have to be really careful how you are doing this, there has to be a lot of communication and talking to parents, and everyone needs to be on the same page.

Garrett Parrish: One thing that I will say from the coaching side is that one issue it is creating is that I want to be able to build a program and have as many girls a part of the team as possible, boys too when I coached football, but one issue that this is creating is now when someone is not as good when they are in high school, do we want to encourage them to play basketball if they are going to be that number that is going to keep other girls from playing. I want them to, but at the same time this last year I had a girl miss 19 of our 42 practices and if we follow the rule, she should have been on varsity over girls who missed no practices. This puts it in a hard spot because I want girls to play because some girls need the team, whether going home is not a good option after school, or whatever the reason, I want them turning out if that is a place they want to be. But then you have to look at it from the other side for those girls who are committed, then if they don't get to play is that fair to them? In the summer we can't even do tournaments. This year we were going to Montana State and a couple of girls got hurt, I had to go talk with the 8th graders about a week before and as we were in

a bind and we needed them because we just don't get girls to turn out and join us in the summer. They don't have to join us in the summer but at the same time if you are going to be a varsity player that is kind of part of it. Basketball season is November, December, January, February and June. June is the time where you do all your camps and stuff and if we can't get girls to do that then it is not fun for the girls that are committed, and we can't sign up for a tournament that plays ten games in two days. It puts me in a tough spot because I want girls to play, I want them to play at a level that is appropriate for them, and I want as many girls as possible. I would love it if every varsity player was a junior and senior, those are the best teams. But that is just not the reality that we have. If we get three kids out of a class, that is a big class. It is a hard situation and Mike and I have talked about this so many times that I could tell you what his exact response would be right now, and he could tell you what I am going to say. We don't see eye-to-eye, but I think we see each other's points and it is just tough when your numbers get low.

Tasha Gehring: As a middle school coach right now, I am battling the numbers and I am down to nine next week and Nate has been really good about letting me have 5th graders come up. So what I see is like this trickle down effect, like if we don't start taking care of our high school programs they are going to fall apart and it starts down low so if we can start building our programs while those kids are young and giving them the fundamentals and the skills that they need, then I can push them on up to Garrett's. If I can take 5th graders and he can take 8th graders, that just makes your programs stronger and that makes more kids want to turn out and play, it makes kids more successful, it teaches more lessons, and it brings in your community and it gets them excited about the kids sports, it sets up winning programs if you can build and bring everybody in where they need to be. I would like to see it able to happen just because I know right now it is hard for me with nine, and I can't image being a high school coach, doing a high school program, where you do have those pressures to be successful and to win and try and build a program with only nine kids.

Brett Agenbroad: When Nate and I met with Mike and Scott Thompson last year, the consensus was that we will just continue through the rest of the year, and we will talk about it the first of this year. So I think when Mike gets back we should meet again with him and Nate and figure out what is going on and we can report out to the board on the October meeting to see where we are at and argue it out and get some guidance from the board. I agree that you are not going to please everybody, but WIAA allows us to play up, they are doing it across the State, so why would we handicap ourselves. But I think that it is in the rules it is easy to say that it is in the rules. We are just going to follow the rules. Kids earn their spot, or they don't and we need to keep our programs healthy. Instead of having rule upon a rule, I think it would just be simpler just to go with the rules that are established by the WIAA. I will encourage Mike to meet with us all again and we can report out and make recommendations or seek guidance from the board.

Sean Neal: Is there a deadline by which we need to have a decision made, I am assuming by next meeting that will give us plenty of time for basketball season?

Matt Bofenkamp: From a community, is it acceptable to bring it back formally at the October meeting?

Jessica Smith: It gives us a chance to go dig up the WIAA regulations as there is always more in the rules.

Matt Bofenkamp: It seems pretty straightforward, I guess my only caveat would be if Mike was involved with this decision earlier, if he has a case to make, he can make it. We can still vote as we want to as a board, but that seems like a good course of action. Unless there is some overriding need to get this done sooner.

Shai Collier: The only bad thing is, is that we are still in season and if we need to hold our girls for quarters it would be better to know earlier than later.

Brett Agenbroad: We could have a Special Meeting.

Garrett Parrish: Another thing we need to look at, is that the boy's side the seasons align, and it works out great. On the girl's side, it is a mess because we have middle school basketball in the fall,

high school in the winter, and then middle school volleyball starts after January. It is almost like the girls need to decide before the school year which route, they are going to go, otherwise what happens is that volleyball loses those girls, and we don't want this to happen either. I am a little disappointed that they didn't ask coaches at all for their input when they created that policy because it effects the girl's basketball and volleyball, and it is a big deal just because of the way the seasons align and it is awful. So, the girls side is a little messier than the boys.

Tasha Gehring: But it is something that schools are working with. For example, Oakesdale has an 8th grade girl who played against us this week and then is practicing with the high school volleyball team as well, and so she is doing a little bit of both. So, it is not killing the volleyball program and sacrificing one sport for the other.

Brett Agenbroad: So, what would be the optimum time for a decision to be made for coaches and players?

Garrett Parrish: At this point, from the coach's standpoint, it is not as big of a deal, it is more of a parent and middle school player standpoint because they are the ones that kind of get yanked around. Last year it was, "you can play", "you can't play", "we don't know", so I think from their standpoint if they knew by October would be the best.

Tricia Johnson: Like Shai said, there are a couple of middle school girls who are the ones that stand to lose their volleyball season basically if they make a spot playing for the high school. They are not going to stop playing basketball in January because it is their sport and that is what they want to play, but they will lose their volleyball season. So, if they are going to give up their volleyball season it would be nice to know sooner than later so that Tasha can hold those players out to be able to play more quarters in high school ball if they are going to be allowed to play in high school.

Matt Bofenkamp: I guess if there is an urgency or want to get this done, having a Special Meeting with a single item on it is pretty easily doable, I think. I think what I would ask is that in this case we need to get input from Mr. Thompson, the high school AD, and Mike Jones, because six years ago this policy was made with input from both of them and so they need to address us as the board with how they think, but then we still vote on the policy as we have input from the coaches and middle school AD. That sounds reasonable to me.

Jessica Smith: As we have meetings every Thursday through the month of October, can we squeeze this Special Meeting in at the beginning of one of those I would be game. Trying to schedule another day is going to get hairy for us.

Brett Agenbroad: Why don't we shoot for the 12th as I won't be able to meet with Mike until Wednesday of next week?

Ryan Pfaff: Why don't we do it next Thursday, October 5th? We don't have to do it on a Thursday, we could do it any day of the week that works for anybody.

Shai Collier: We have a home game on the 5th so we could make that work.

After further discussion it was decided to have the Special Meeting on October 5th at 6:00 p.m. in the Palouse Library.

Sean Neal: Any other comments related to this particular item? Are there any requests to address the board on any other items?

II. CHANGES TO THE AGENDA: We will be scratching Item A under Old Business - Consideration of second reading for the Model 2000 series until next meeting, and also Item B – Consideration on second reading the adoption of Policy Series 3000. Under New Business, Item A - Consideration/Adoption upon first reading of Policy Series 4000-4500, this will also be moved to the next meeting.

Matt Bofenkamp: I just want to speak on that really quick. So, I informed the committees and asked the board chair to move that to the next meeting. That is my problem, I just have not had the bandwidth in the last two weeks to bring the admin together and get it to the whole board in a reasonable amount of time. I could have sent it to you last night, but I just don't like doing that less than 24 hours before a meeting, I want people to actually have a chance to look at that and talk. Our last 3000 series meeting went really well. It went pretty quickly. There wasn't really any big changes. There will be a couple policy adoptions, but that is really about it, and then I think we are having our 4000 series committee meeting on the 12th, I believe, is when we scheduled that, but since the Palouse Board are having budget meetings on Thursdays then we may need to push that around a little bit, and we can figure that out. So, that is why this is being scratched.

Sean Neal: Are there any other changes to the agenda?

Brett Agenbroad: No.

III. CONSENT AGENDA:

A. Approval of Minutes: August 31, 2023.

MOTION: A motion to accept the Consent Agenda was made by Jessica Smith and seconded by John Schaut. The motion passed with the following roll call vote:

Jessica Smith – Aye	John Schaut – Aye
Shealyn Holbrook – Aye	Sean Neal – Aye
Andra Edwards – Aye	Ryan Pfaff – Aye
Vanessa Moore – Aye	Matt Bofenkamp – Aye

IV. OLD BUSINESS:

V. NEW BUSINESS:

A. Approve Glory Dickerson to teach Out of Endorsement in accordance with WAC 181-82-110.

Sean Neal: Any questions or clarifications needed on this?

Brett Agenbroad: It is the consensus that the FFA high school level that the agricultural degree allows you to teach woodshop, but the certification department could not provide an answer on that and they recommended a professional practice commission who I wrote on that. So, like anything, it takes a long time to get a response from anywhere in the State. So, I just told Glory that we could not wait another month and that I was going to put this before the boards so that the boards can approve it and then she can start teaching woodshop. Just like we did with Mr. Kallaher last year, we have talked about her plan, watching the safety videos, etc, and then if the PPC comes back and says that her agriculture degree is good to teach woodshop then she is doubly covered. My whole issue is just liability, and I can't just go on hearsay, I need someone to tell me that agriculture is good for woodshop, or we need to go this route.

Sean Neal: Any other questions? I would look for a motion to approve Glory Dickerson to teach out of endorsement.

MOTION: Matt Bofenkamp moved to approve Glory Dickerson to teach Out of Endorsement in accordance with WAC 181-82-110, seconded by Jessica Smith.

The motion passed with the following roll call vote:

Jessica Smith – Aye	John Schaut – Aye
Shealyn Holbrook – Aye	Sean Neal – Aye
Andra Edwards – Aye	Ryan Pfaff – Aye
Vanessa Moore – Aye	Matt Bofenkamp – Aye

VI: REPORTS:

A) Superintendent Reports:

a) Board Minutes:

Brett Agenbroad: I do have a couple of questions. Jeremy, I appreciate you being here, and I have a question for you. Last year we inquired a couple of times on how we get reimbursed, or how we split the cost of Debbie doing all the board minutes and the answer seemed to be repeatedly that she is cost shared, but she is not on the cost share.

Jeremy Loe: So, I went and looked at the cost share because I thought that the entirety of the principal activity code was cost shared and I was wrong, it is not the entirety of the principal account code, it is only objects 5-9, which would be supplies, services and capital outlay.

Brett Agenbroad: So, the point is, Debbie's time for last year, just her time typing, transcribing the Palouse and the Joint Meetings is \$2700.00. So, we have essentially typed up and she spent all this time doing the Palouse and the Joint meeting repeatedly for free. So, I talked to Mike Jones about that and asked about adding her to the cost share, or I could send him a bill, or something, and he said that he didn't want to do that, he would just have Shyra Hallan do the Palouse minutes from now on. We kind of agreed that when we have a meeting in Garfield that Debbie would do the Garfield and the Joint, Shyra will do the Palouse minutes. When we are meeting in Palouse Shyra will do the Palouse Minutes and the Joint Minutes. So, the ladies will take turns doing the joint. So, I am probably going to send the Palouse School for \$2700 to cover Debbie's time last year because we were led to believe that it was cost shared when it wasn't and again, I would just like the Garfield School to get paid for the time we spent doing the Palouse Minutes and the Joint Minutes.

Debbie Anderson: That price is more than just last year. I have been doing this for three years now and so we just found out that we weren't cost shared. So, I had not kept time the very first couple of years but then we started talking about whether I was cost shared last year I just decided I was going to keep track of how I do my stuff and so I kept hours. It is not that I don't mind doing this, it doesn't bother me at all because I type it all up, and as you can see sometimes when you look back at the old minutes you can't find anything, and now you can, because it is all typed up.

Brett Agenbroad: It is digitally recorded now but my thing is, is that I know what the workload Debbie has is and I don't want her doing anything she doesn't have to do.

Jessica Smith: I have a question, because previously, and maybe you know why this changed, previously we didn't do the full transcription that you are doing now, we just had somebody keeping basic notes and then typing them up, and I think that was a lot less time consuming. Why did we go to the full transcription.

Ryan Pfaff: There was a change in the Washington Meetings with the Covid stuff.

Jessica Smith: Do you know if that got rolled over because a lot of that has changed.

Ryan Pfaff: I don't know if they changed or not, but it was part of the open meeting. Everything had to be transcribed.

Matt Bofenkamp: I personally like the transcripts because I go back and see what I actually said.

Jessica Smith: We are required to record them now. You doing transcription is great, it is a lot easier just to have the recording of it and have something that whether it is you doing it or Shyra doing it, I am game for you guys doing less busy work.

Matt Bofenkamp: But either way, but correct me if I am wrong, but it sounds like you and Mike had a discussion and worked out what it is going to look like going forward and this is just a minor cost share adjustment for what had been going on.

Andra Edwards: What exactly is the bill covering. Can you break it down for me?

Brett Agenbroad: It is covering the time she took to type the Palouse Minutes and the Joint Minutes for 12 months.

Debbie Anderson: That is half the joint minutes, not the full joint minutes.

Matt Bofenkamp: That is something that we have looked at here over the last couple of years is this cost shared agreement and how it was structured, and we have found a couple of little things along the way, which I think are good to look at and get it right.

Debbie Anderson: And the very first time that I started doing this was when we had those huge meetings and all I had was my phone and I had no transcription machine, no nothing, I had to literally back up my phone and type the whole time to get the town hall meetings and all those long meetings. It was awful. So now I have a transcription module from my medical transcription days and a foot pedal, and it makes things a lot easier.

Jeremy Loe: When you send over the bill could you provide the backup should it get pulled by the auditors. What you used to create that bill. I just want to provide it to SAL because I have a feeling that they are going to pull cost share for audit.

Debbie Anderson: Yes, my timecards.

Matt Bofenkamp: This will be good then, right? Because if we are going to be audited on our cost share then it is good that we are finding these things, right?

Jeremy Loe: I am talking about when they pull like accounts payable for audit, it is just backup for the invoice basically.

b) Safety Committee Report:

Brett Agenbroad: Last safety committee meeting we had we talked about a number of things, tourniquets, special bandages, quick clot powder, and so ESD 101 sent us some emails recently and said they are going to train all the nurses on October 4th on stopping blood. I have a tourniquet, pressure bandage and quick clot powder for our nurses to take and be trained with the equipment. I also asked ESD that since we are talking about school safety and bullets, I want them to be trained on chest wounds and so they said they would add that. On our next half day on the 18th, one of the nurses is going to teach my faculty on the pressure bandages, tourniquets and quick clot materials that we have in our classes so that everyone gets familiar with those. We also just got a new AED machine, and it is a little bit different than the ones we have so we are going to retrain on that. We have that now at the elementary end, so it is right by the playground. We have one in the middle of the building, and both ends of the building for PE and recess.

John Schaut: Are all the staff trained on the AED?

Brett Agenbroad: The nurses have discussed with the staff how to use the AED's. I was able to set up right response training with our insurance company, Clear Risk Solutions. We have some new employees and some employees that have let their Right Response certificate elapse, so they have to take the full 14-1/2-hour training. We have invited the high school and I appreciate that Sandra is going to do this as well. So, any high school teachers that need to do this will be included as well. This will take place over three days. Once this is done, all the staff in Garfield that work with students will be up to speed on Right Response.

ADJOURN: John Schaut moved, Ryan Pfaff seconded to adjourn the Garfield-Palouse Joint Board Meeting at 8:10 p.m.

Garfield Board Chairman: _____

Garfield Superintendent: _____

Palouse Board Chairman: _____

Palouse Superintendent: _____