

PALOUSE SCHOOL DISTRICT #301

REGULAR BOARD MEETING

Thursday, February 23, 2023

Held in the Palouse School Library

I. OPENING OF MEETING:

The Palouse School Board meeting was called to order at 7:01 p.m. by Board Chair Jessica Smith.

A. ATTENDANCE:

Palouse Board: Jessica Smith, Shealyn Holbrook, Heidi Evans, and Andra Edwards
and Jamie Slocum

Garfield Board: Paula Adams, Ryan Pfaff, and Justin Honcoop

Also Present: Palouse Superintendent/Principal Mike Jones

Garfield Superintendent/Principal Brett Agenbroad

Administrative Assistant Debbie Anderson

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None.

II. CHANGES TO THE AGENDA: None.

III. CONSENT AGENDA:

A. Accounts Payable:

1. General Fund:

February - \$44,438.10

Warrants – 30111689, 30111691-30111695, 30111698-30111699, 30111701-
30111703, 30111705-30111706, 30111708-30111713, 30111715-
30111716, 30111719-30111722, 30111724-30111726, 30111728-
30111733, 30111735-30111736, 30111739-30111741, 30111743-
30111746, 30111748-30111749

2. Capital Projects:

February – \$319,074.05

Warrants - 30111690, 30111707, 30111714, 30111738

3. Payroll:

February (Checks) – \$11,510.69

Warrants – 30111667-30111673

February (Benefits) - \$79,060.43

Warrants – 30111674-30111687

Payroll Electronic Transfer (Direct Deposit)

February - \$107,351.95

Payroll Electronic Transfer Fed W/H & SS

February - \$38,016.65

B. Approval of Minutes

1. January 26, 2023

MOTION: A motion to accept the Consent Agenda was made by Shealyn Holbrook and seconded by Jamie Slocum. The motion passed with the following roll call vote:

Andra Edwards – Aye

Heidi Evans – Aye

Shealyn Holbrook – Aye

Jessica Smith – Aye

Jamie Slocum - Aye

IV. OLD BUSINESS:

A. Board Reorganization:

Nomination for Chairperson for 2023:

MOTION: Shealyn Holbrook nominated Jessica Smith for Board Chair for the 2023 school year, seconded by Heidi Evans. The motion passed with the following roll call vote:

Shealyn Holbrook – Aye	Heidi Evans - Aye
Jamie Slocum – Aye	Jessica Smith – Aye

Andra Edwards - Aye

Nomination for Vice-Chair for 2023:

MOTION: Shealyn Holbrook nominated Jamie Slocum for Vice-Chair for the 2023 school year, Andra Edwards seconded. The motion passed with the following roll call vote:

Shealyn Holbrook – Aye	Heidi Evans - Aye
Jaime Slocum – Aye	Jessica Smith – Aye

Andra Edwards - Aye

Nomination for WIAA Representative for 2023:

MOTION: Andra Edwards nominated Shealyn Holbrook for WIAA Representative for the 2023 school year, Jamie Slocum seconded. The motion passed with the following roll call vote:

Shealyn Holbrook – Aye	Heidi Evans - Aye
Jamie Slocum – Aye	Jessica Smith – Aye

Andra Edwards - Aye

Nomination for Legislative Representative for 2023:

MOTION: Heidi Evans nominated herself for the Legislative Representative for 2023, implied second. The motion passed with the following roll call vote:

Shealyn Holbrook – Aye	Heidi Evans - Aye
Jamie Slocum – Aye	Jessica Smith – Aye

Andra Edwards - Aye

Nomination for Union Representative for 2023:

MOTION: Jessica Smith nominated Andra Edwards for the Union Representative for 2023, Shealyn Holbrook seconded. The motion passed with the following roll call vote:

Shealyn Holbrook – Aye	Heidi Evans - Aye
Jamie Slocum – Aye	Jessica Smith – Aye

Andra Edwards - Aye

V. NEW BUSINESS:

A. Garfield-Palouse FFA Parli:

Mark Sawyer: Mr. Sawyer explained that they have two minutes to look over the statement that was given out to all the board members. This is our Conduct of Chapter meeting team, used to be called Novice Parli, and then Rituals before that. There is a memorized speech component where they all have a memorized part of the official opening ceremony of FFA, and then what they are going to be going into is that they are given this main motion and then four of them have an assigned motion that they have to perform correctly and they have to debate a minimum of three times, and only some motions are debatable and what is really incredible about these kids, is that the first time they did this was actually just a week ago at a Parli workshop. I have taught the basics of it in class and we couldn't really get everyone together until a week ago and I have to thank Riley Pfaff for jumping in as he had never done this with our group until this morning because one of our team members is not able to be here tonight, so he was going to be our alternate anyway and he is jumping in and doing a great job. So, what they are doing, is they are having to strategize, they have to decide whether they are going

to be pro or against the motion, and the neat thing about this is that it gives them experience in public speaking, the confidence, and also teamwork. If they mess up they should be able to pick up the pieces and try to help each other out, but there is a lot of strategy to this and they have to be creative as well because as they are debating, they are all debating the same motion and you don't know who has what motion, so they are having to determine who has to be for it, who has to be against it, and how we are going to modify it.

Jessica Smith: Are they allowed to talk?

Mark Sawyer: No, right now they cannot communicate with each other. That is the tricky part, it is a team score but they individually have to know what they are doing.

PARLI: Members of the Parli Team were: Ayden Bassler, Preston Olson, Lyman Olson, Riley Pfaff, Drew Montgomery, and Laylah Holbrook. They presented their Conduct of Chapter meeting.

Mark Sawyer: They are going to be competing at our District 6 (which is split in North and South) North sub-districts and four teams will move from North sub-districts onto our District competition, and at the district level, four teams will move onto State. These kids are really motivated and it has been about 4 or 5 years since we have had a team so it has been really neat for them to have upper classmen encouraging and pushing them because they are doing a great job. So, I am really proud of these kids.

B. Superintendent Report:

Mike Jones: Looking at the Annex, we have been in contact with Unlimited. They are starting to order materials and we are looking at some time after spring break for this to begin. Basically, we have to shut the boilers down before they can do that and so once it warms up they are optimistic that they can get started and get things done prior to summer. We are waiting on bids for potential duct work in the gym. There is nothing new to report on Apollo. They just pulled off all of the meters for electrical and so they will review some of that material and give us an update. Summer work schedule is focusing on some of our exterior projects – looking at the playfields, the community garden piece, weight room for awning and ventilation, playground equipment needs to be replaced. We talked with GPAC the other night and will be moving the trailer that is up there, moving it down, and then working on the parking lot over the summer. So, we are starting to set up those timelines.

On the financial side, we are in the early stages of budgeting for next year. We have a work session scheduled with OPMA coming up. I would also like to add on that work session to have Jeremy Loe come to do a short presentation on budgeting at that point. Right now we are concerned with State Legislature Bill 1308 – graduation pathway options – what is going to be required of the high school students there, 1479 – restraint and isolation in public schools, 1504 – ensuring elementary students receive sufficient daily recess (which we are fine with that so it won't have much of an impact there, 1550 – Dealing with transitional kindergarten, 1609 – Library Bill, and then 1658 – public high school students earning elective credit. They are changing work credit experience hours, the number of credits that you can earn over the course of two years, so that is something we will have to look at.

Jessica Smith: How much was the grant for the Community Garden and did we receive that?

Mike Jones: We received the grant, and it was \$35,000. Part of that is for materials and labor.

Lindsay is actually working on that right now, lining up several excavations.

C. Resolutions:

- a. Resolution 254 – Move accounts from Banner to State Bank.

MOTION: A motion to accept Resolution 254 was made by Heidi Evans and seconded by Jamie Slocum. The motion passed with the following roll call vote:

Andra Edwards – Aye	Heidi Evans – Aye
Shealyn Holbrook – Aye	Jessica Smith – Aye
Jamie Slocum – Aye	

Board Comment: None.

Public Comment: None

b. Resolution 255 – Use of P-cards.

Mike Jones: This resolution has to do with moving away from our current credit cards into procurement cards and they do have a kick-back on those.

MOTION: A motion to accept Resolution 255 was made by Heidi Evans and seconded by Shealyn Holbrook. The motion passed with the following roll call vote:

Andra Edwards – Aye	Heidi Evans – Aye
Shealyn Holbrook – Aye	Jessica Smith – Aye
Jamie Slocum – Aye	

Board Comment: None.

Public Comment: None.

c. ICOS (Information (Annex)

Mike Jones: Every year when the upper building was put together, we used state funding to help with that upper building and they require every year that we go through and do a maintenance report on it. Every 6th year we have to do an overall completion and it is a notification to the board that that has been completed and that next year we are going to have to hire somebody to go through it. We can do it for 6 years but then every 6th year we have to hire someone off of their list. This is just informational.

MOTION: A motion to accept ICOS report was made by Shealyn Holbrook and seconded by Jamie Slocum. The motion passed with the following roll call vote:

Andra Edwards – Aye	Heidi Evans – Aye
Shealyn Holbrook – Aye	Jessica Smith – Aye
Jamie Slocum – Aye	

Board Comment: None.

Public Comment: None.

d. Work Session: OPMA

Mike Jones: The OPMA trainings are typically ½ hour to 45 minutes so probably should be around two hours. This is required yearly by law to do OPMA training for the boards.

After discussion, the board members decided on Thursday, March 9, at 6:00 to 8:00.

ADJOURN: There being no further business the meeting was adjourned 7:31 p.m.

Board Chairman: _____

Superintendent: _____

GARFIELD SCHOOL DISTRICT #302

REGULAR BOARD MEETING

Thursday, February 23, 2023

Held in the Palouse School Library

I. OPENING OF MEETING:

The Garfield School Board meeting was called to order at 7:32 p.m. by Board Vice-Chair Justin Honcoop.

A. ATTENDANCE:

Garfield Board: Paula Adams, Ryan Pfaff, and Justin Honcoop

Excused: Sean Neal and Matt Bofenkamp.

Palouse Board: Jessica Smith, Shealyn Holbrook, Heidi Evans, Andra Edwards and Jamie Slocum.

Also Present: Garfield Superintendent/Principal Brett Agenbroad

Palouse Superintendent/Principal Mike Jones

Administrative Assistant Debbie Anderson

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None.

II. CHANGES TO THE AGENDA: Brett Agenbroad stated he would like to add Resolution 238 Under New Business.

III. CONSENT AGENDA:

A. Accounts Payable:

1. General Fund:

February - \$85,693.36

Warrants: 30210471-30210508, 30210510-30210517

2. Capital Projects: None

3. Payroll:

February (Checks) - \$8,339.32

Warrants: 30210453-30210460

February (Benefits) - \$77,684.23

Warrants: 30210461-30210470

Payroll Electronic Transfer (Direct Deposit)

February - \$107,733.89

Payroll Electronic Transfer Fed W/H & SS

February- \$33,226.43

B. Approval of Minutes

1. January 26, 2023

C. Staff Hiring

a. Ratification of Garfield Para-Teacher Hiring – Brandy McCulloch

D. Donations of \$1500.00 from the Palouse Lions Club to support the kids Trap Program.

MOTION: A motion to accept the Consent Agenda was made by Paula Adams and seconded by Ryan Pfaff. The motion passed with the following roll call vote:

Ryan Pfaff – Aye

Paula Adams – Aye

Justin Honcoop - Aye

IV. OLD BUSINESS: None.

V. NEW BUSINESS:

- A. Resolution 238: Resolution to apply for a 2% Rebate card from BMO and terminate our State Bank credit card.

Brett Agenbroad: When I got here, I asked Jeremy Loe why we don't have a credit card that pays dividends as when I was in Alaska we earned about \$250,000 a year on the credit card there and the terminology is P-cards now because we don't need PO orders. Generally speaking, if we have a card that pays us back, we just buy everything on the card so we can get that rebate at the end of the year. So, after some research on Jeremy Loe's part, not only does ESD 101 use BMO card and bank 2%, but the entire Business Managers Association has approved it within the state.

MOTION: A motion to approve Resolution 238 was made by Paula Adams and seconded by Ryan Pfaff. The motion passed with the following roll call vote:

Ryan Pfaff – Aye

Paula Adams – Aye

Justin Honcoop – Aye

Board Discussion: None

Public Discussion: None

VI. REPORTS:

A. Superintendent Report:

Brett Agenbroad: I have requested that Hartford Boiler tell us what they are going to propose to do on our claim and they are continuing to wait for the engineer that they sent to file his final report. They did indicate that they would only going to pay \$4500.00 for the cost of the weld. The electrical engineer told them that it looked like the patch had been done successfully. I had Apollo down when the electrical engineer was here to evaluate a mechanical boiler and the two representatives tried to help him understand the events of the boiler, such as ash build up that continued to overheat the boiler, etc. The electrical engineer did not crawl in the boiler, he just asked me for all my pictures from inside the boiler and all the measurements that I took. So, I sent those all to him and I think his conclusion was that the boiler was sound enough to run and so they are only going to pay for the \$4500.00 weld. In my rebuttal to that would be that they sent an electrical engineer to look at a mechanical problem and not only did your expert not get in and look at the actual damage, he just relied on my photographs. So, we will continue to hash this out over time.

Next item is the summer food program. I debated on whether to hold it to the joint meeting, but I think right now it is just a Garfield issue. One of my interests is running a summer feeding program. I sat in on a zoom meeting today on how it is operated in Washington, and you can serve breakfast and lunch at your school site in the summer as long as it is an hour apart. So, I like that because I think kids get up late in the summer so maybe we have breakfast at 10 and then we have an enrichment program for two hours, games, crafts, etc., and then have lunch after that. So, I will be working on that.

ADJOURN: There being no further business, the meeting was adjourned at 7:41 p.m.

Board Chairman: _____

Superintendent: _____

**GARFIELD SCHOOL DISTRICT #302
PALOUSE SCHOOL DISTRICT #301
REGULAR JOINT BOARD MEETING**
Thursday, February 23, 2023
Held in the Palouse Library

I. OPENING OF MEETING:

The Garfield-Palouse Joint Board meeting was called to order at 7:41 p.m. by Board Chair Jessica Smith.

A. ATTENDANCE:

Garfield Board: Ryan Pfaff, Paula Adams, and Justin Honcoop
Excused: Sean Neal and Matt Bofenkamp
Palouse Board: Jessica Smith, Shealyn Holbrook, and Jamie Slocum,
Andra Edwards, and Heidi Evans
Also Present: Garfield Superintendent/Principal Brett Agenbroad
Palouse Superintendent/Principal Mike Jones
Administrative Assistant Debbie Anderson
Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None.

II. CHANGES TO THE AGENDA: None.

III. CONSENT AGENDA:

- A. Approval of Minutes: January 26, 2023
- B. HS/MS ASB:
 - MS ASB: February- \$766.69
 - Warrant: 30210509
 - HS ASB: February \$10,893.47
 - Warrants: 30111688, 30111696-30111697, 30111700, 30111704, 30111717-30111718,
30111723, 30111727, 30111734, 30111737, 30111742, 30111747
- C. High School Baseball Hire
 - a. Head Coach – Gabe Cocking
 - b. Assistant Coach – CJ Clark

MOTION: A motion to accept the Consent Agenda was made by Paula Adams and seconded by Shealyn Holbrook. The motion passed with the following roll call vote:

Jessica Smith – Aye	Ryan Pfaff – Aye
Shealyn Holbrook – Aye	Paula Adams – Aye
Jamie Slocum – Aye	Justin Honcoop – Aye
Heidi Evans – Aye	
Andra Edwards – Aye	

IV. OLD BUSINESS:

A. 2161P – Special Education

Mike Jones: Policy 2161 Policy is already done, but the Procedure piece was not completed. We asked our Special Ed staff to go through and look at this and make sure that it aligns with what we are doing and also make sure that they are aware of some of the things that they should be doing. This aligns with WAC, it is procedural and informational on how we are implementing 2161.

B. 2125 – Health Education Materials

Brett Agenbroad: At the last joint board we took you through these documents. Brett reported that schools are required to annually report what curriculum they are using. In 2125 – it states that sexual health education must be medically and scientifically accurate and we have asked the nurses, Ariel Merrell and Alicia Pitsilionis, to come so that you all can meet them and if you have any questions for them they are here to answer those. They will be the instructors and they will team teach it in the elementary. After our last meeting, I spoke with Mrs. Dill and reiterated that we are going to use this as a supplemental material and that we are not going for full adoption, and she thought this was a great way to move forward because you can use other tools to teach other parts of the health program. The OSPI expert, that we referred to continually through these documents since 2020, has also been in contact with us and they have no problem with using it as a supplemental. This is the Flash Curriculum and along with Mike, the nurses and I, we have highlighted where the Flash Curriculum covers the State required material in grades 4-6. Brett showed them the documents on what is taught at each grade level.

Justin Honcoop: When is our first day of instruction going to start?

Ariel Merrell: We don't have a date yet because we are waiting to see if this got approved.

Brett Agenbroad: We do have a permission slip.

Ariel Merrell: I rewrote the permission letter to opt-in and opt-out for those who would like to choose. So, you would have to choose one or the other. Either way, parents will have to sign the permission slip.

Heidi Evans: If a student opts out, what do they do while everyone is learning.

Mike Jones: We have to come up with an alternative.

Justin Honcoop: If we go to the 3rd page in, where it says King County at the top, are we currently teaching all of these items though?

Ariel Merrell: Where it says Flash – no. Where it says what is legally required – yes.

Brett Agenbroad: For K-3, no sexual content is required.

Mike Jones: So, this is why we don't want to adopt the complete Flash curriculum, we want to use it as a supplemental so we can identify pieces of what we are actually teaching.

Brett Agenbroad: We will buy the curriculum, we have another school who wants to go in with us, so between the two schools we will buy the curriculum since you cannot have access to it unless you purchase it.

V. NEW BUSINESS:**A. Principal's Report:**

Mike Jones: We are working on class schedules and deciding what we are going to be doing with math and some of the CT opportunities. We should have a tentative schedule in April. Both basketball and wrestling came to an end. We had five all league players in Basketball, 3 girls and 2 boys. We are looking at baseball and softball starting next Monday, track and field will start March 6th and we are combining with Oakesdale again. We have robotics going full swing. They are going to have their first event in another week. We have 14 students with 3-4 students from Oakesdale students. Mr. Lopez is excited to get going with this. I sent you all the link to the KHQ Stem Spotlight that they came out and did on the automotive program which is pretty cool. This should start running here this next month and it will go all month.

Elementary AR ended up with their AR party the other day. Lindsay Brown made a really cool chocolate hummus; it was really good. We did get our Maps testing mid-year reports which we are excited about some of the numbers that we are seeing there and hopefully continuing that trend. We met yesterday for a while and talked for a little bit about some of our end-year testing and starting to set schedules for that in April and May, SBAC testing in 3-5 specifically.

Spring break is coming up 1st week of April which means Prom is the 1st of April. Again, this is at the Colfax Fairgrounds. Spring is always very busy for all the kids. As Mark Sawyer stated, all

the FFA is doing a lot of training and a lot of their activities are going to be starting here at the end of March, and then 1st of May will be the convention. We are a little disappointed in WSU on State Convention right now, but it will be in Tri-Cities again this year.

February 15th we had a half-day, part of our review with social studies materials and Really Great Reading data. I am also looking at some of the intensive pieces – working on how to get kids on a couple different trips, one to the San Juan's and one to Ashland, Oregon. We are piloting an early release schedule this spring for the remainder of the year. It really only impacts high school, as far as letting kids out, and we will end on Wednesdays at 1:45 p.m. and then we are in a lot of professional development on that.

Tomorrow night the Community Mental Health tools with Corey Laughary is at the Garfield Town Library. Corey did some of our mental health nights prior to Christmas here in the Library when we met with parents. He is doing that over in the Garfield Town Library and everyone is invited. Corey does a really nice job with that.

We are hitting the end of our 2nd Trimester on the elementary so mid-March and grades are due by the 17th, and then we will be conferencing as needed at that point.

Brett Agenbroad: We did a lot of data sifting last week on the half day and we are making progress in Maps. After talking with the NWEA people that put the Maps testing out, the Garfield faculty has never had an in-service or professional development opportunity with Map and so I got a hold of someone whom I have worked with in the past and we will be having a training on March 15th. This will include the Garfield faculty and I have invited any of the elementary Palouse faculty that wanted to come over and have that training.

ESD 101 has a program called Career Connected Learning and they are partnered with a group that is called Core Plus. Core Plus is really pushing industrial and residential construction, getting kids out to these real-world construction sites. I took my entire secondary faculty up to one of these Career Connected Learning Seminars they had because they have money to spend, and they want to pilot some curriculum. Unfortunately, this was a little too involved for our school. I mentioned to Nora at ESD that we needed safety glasses for the woodshop, and she goes out and gets safety glasses for our kids. On Monday of next week, there is a gentleman coming down from Spokane to bring us four new shop vacuums that will hook to our power tools since we don't have a good filtration system, so this will be very helpful, and it is really nice that they come down and meet the kids and see what our school is offering. Nora asked me the other day to sit in on a meeting. I came out of this meeting with the incentive to start a Minecraft elective. I have an interest in Minecraft as an elective because it is a huge educational program, and they are working on trying to get young people interested in engineering. Through this meeting there was talk about hiring a teacher at ESD who would travel around to the schools and teach this class, in-person and on zoom.

Last week I had a couple parents show up at the Trap range and I spoke with them about finding some sponsors for the program. The parents were open to helping with that and so I gave them a flyer. I was asked to go to the Lion's Club and so Phil Weagraff, Kyra Brantner (8th grader) and I went to the Lion's Club Meeting. Kyra Brantner got up and presented what she has been learning in Trap. We received from the Lion's Club a check for \$500.00 for students who cannot pay the 100 dollars to do the 9-week period, and we received \$1000.00 for shotgun shells. Within a week we have received \$2650. Chris McCully shows up today and he gives us 10 cases (worth \$1100) of shotgun shells.

B. Policy 3246 – Restraint and Isolation

Jessica Smith: I believe this is 1st read?

Mike Jones: Correct. This policy is not in place.

Brett Agenbroad: Restraint and Isolation may be completely gone away this fall so it may be irrelevant because I believe they voted on that there will be no restraint and no isolation in the State of Washington. I haven't seen this confirmed yet. We do not have this policy ready at this time.

Mike Jones: 3246 specifically regarding restraint and isolation, when you are talking about special services this comes into place. So, 2161 both refers to 3246 and 3246P. So, we will send out the sample piece to you tomorrow. Since it is a first reading it is a viewed, come with questions next month, and we can answer any of those questions.

Brett Agenbroad: Along those lines I would like to mention that over the last two nights the secondary faculty at Garfield has gone through 6 hours of the initial Right Response Training and in a month we will go another 6 hours and it will be a first time that the entire faculty and staff, elementary through secondary, have had Right Response Training over there. Restraint in this State means that if you grab a child by the sleeve that is restraint. If you do have to use restraint, then there is a lot of reporting that needs to take place right away.

C. Executive Session:

The meeting was placed into executive session at 8:18 p.m. to discuss personnel. The board members adjourned to the science room.

The meeting was reconvened at 8:50 p.m.

ADJOURN: There being no further business the Garfield-Palouse Joint Board Meeting was adjourned at 8:50 p.m.

Board Chairman: _____

Superintendent: _____