

GARFIELD SCHOOL DISTRICT #302
REGULAR BOARD MEETING

Thursday, June 23, 2022
Held in the Garfield Library

OPENING OF MEETING:

The Garfield School Board meeting was called to order at 7:02 pm by Board Chair Sean Neal.

ATTENDANCE:

Garfield Board: Paula Adams, Ryan Pfaff, Matt Bofenkamp and Sean Neal.

Excused: Justin Honcoop.

Palouse Board: Jessica Smith, Jessie Twigg-Harris, Shealyn Holbrook, Heidi Evans,
and

Andi Edwards

Also Present: Palouse Superintendent/Principal Mike Jones

Secretary Shyra Hallan

Guests: Community members

REQUEST TO ADDRESS THE BOARD: None.

CHANGES TO THE AGENDA: Item H – Long-term Care Refund of \$10.05 –
payroll adjustment

CONSENT AGENDA:

A. Accounts Payable:

1. General Fund

June – 30209958-30210000 - \$96,739.33

2. Capital Projects

June – 30210001 - \$1,212.75

3. Transportation

June- None

B. Payroll:

1. Payroll-Warrants

June – 30210002-30210018 - \$75,076.17

2. Payroll Electronic Transfer

June - \$100,898.52

3. Payroll Electronic Transfer Fed W/H & SS

June - \$30,742.74

C. Approval of Minutes

a. May 26, 2022

D. Hire: Brett Agenbroad – Garfield Superintendent/Principal

E. Hire: Charlie Taylor – MS Social Studies Teacher

F. Hire: Joey Reed – MS Science Teacher

G. Out of endorsement teachers

H. Payroll Adjustment of \$10.05

Warrants: 30210019-30210020

(Long-Term Care Refund) – Payroll adjustment

MOTION: A motion to accept the Consent Agenda was made by Paula Adams and
seconded by Ryan Pfaff. The roll call vote was as follows:

Ryan Pfaff – Aye

Paula Adams – Aye

Matt Bofenkamp – Aye

Sean Neal - Aye

GARFIELD SCHOOL BOARD MEETING – June 23, 2022

Page 2

NEW BUSINESS:

A. Security Information: (3 bids were handed out to board members.)

It was decided to go with Simply Wired out of Spokane for a bid of \$50,000.

Matt Bofenkamp said the bid stated that there would be no yearly fees and that it included a list of what was included for the price. The bid also included a price for them to return if they needed to move equipment or wiring while Apollo was working in the building. That fee would not exceed \$8,000.

MOTION: A motion to accept the Simply Wired bid was made by Matt Bofenkamp and seconded by Paula Adams. The roll call vote was as follows:

Ryan Pfaff – Aye

Paula Adams – Aye

Matt Bofenkamp – Aye

Sean Neal - Aye

There being no further business the board meeting was adjourned at 7:09 p.m.

Board Chairman: _____

Superintendent: _____

**PALOUSE SCHOOL DISTRICT #301
REGULAR BOARD MEETING**

Thursday, June 23, 2022
Held in the Palouse Library

OPEN: The Palouse School Board meeting was called to order at 7:09 p.m. by Palouse Chair Jessica Smith.

ATTENDANCE:

Present: Palouse Board: Shealyn Holbrook, Jessica Smith, Heidi Evans, Andra Edwards, and Jessie Twigg-Harris
Garfield Board: Sean Neal, Matt Bofenkamp, Ryan Pfaff, and Paula Adams.
Excused: Justin Honcoop
Also Present: Palouse Superintendent/Principal Mike Jones
Secretary Shyra Hallan
Guests: Community Members

REQUESTS TO ADDRESS THE BOARD: None.

CHANGES TO THE AGENDA: None.

CONSENT AGENDA:

- A. Accounts Payable:
 - 1. General Fund
June – 30111047-30111089 - \$83,584.95
 - 2. Capital Projects
June - None
- B. Payroll:
 - Payroll-Warrants
June – 30111097-30111113 - \$79,408.24
 - Payroll Electronic Transfer
June - \$105,067.35
 - Payroll Electronic Transfer Fed W/H & SS
June - \$39,251.25
- C. Approval of Minutes
May 26, 2022
- D. Hire: Danny Laughary (summer support/custodial help) June 21-August 26
Tonya Knauff (high school Sped assistant – math emphasis)

MOTION: A motion to accept the Consent Agenda was made by Shealyn Holbrook and seconded by Heidi Evans. The roll call motion passed as follows:

Jessie Twigg-Harris – Aye	Heidi Evans - Aye
Andra Edwards – Aye	Shealyn Holbrook - Aye
Jessica Smith – Aye	

OLD BUSINESS: None.

NEW BUSINESS:

- A. Superintendent/Principal Report:
 - 1) Field – PFF (Pearson, Farm & Fence)
Attended a meeting with guest speaker Sheriff Meyers who spoke about safety in schools. Would like to put this on the next meeting agenda so he can discuss some of the information that was presented.

MOTION: A motion to accept the bid from Pearson, Farm & Fence was made by Shealyn Holbrook and seconded by Heidi Evans. The roll call motion passed as follows:

Jessie Twigg-Harris – Aye	Heidi Evans - Aye
Andra Edwards – Aye	Shealyn Holbrook - Aye
Jessica Smith – Aye	

- 2) Science Room: Start of remodel/upgraded textbooks
- 3) Apollo: Schedule “Kick-off session – June 23, 2022 8:00-9:00 am.
May need to add boiler renovation to the list.
- 4) SynTier Engineering:
Surveying was started and will continue until complete.
- 5) Summer activities:
Basketball camp ended.

- B. Retreat date: October 8th - Primary
October 15th – Backup
Work on goals and where they are with budget, facilities, etc.

ADJOURN: There being no further business the meeting was adjourned at 7:18 p.m.

Board Chairman: _____

Superintendent: _____

**GARFIELD SCHOOL DISTRICT #302
PALOUSE SCHOOL DISTRICT #301
REGULAR JOINT BOARD MEETING**

Thursday, June 23, 2022

Held in the Garfield Library

OPEN: The Joint Board meeting was called to order at 7:18 p.m. by Garfield Chair Sean Neal.

ATTENDANCE:

Garfield Board: Paula Adams, Ryan Pfaff, Sean Neal, Matt Bofenkamp.

Palouse Board: Shealyn Holbrook, Andra Edwards, Jessie Twigg-Harris, Heidi Evans and Jessica Smith

Also Present: Palouse Superintendent/Principal Mike Jones

Secretary Shyra Hallan

Guests: Community Members

REQUESTS TO ADDRESS THE BOARD: None

CHANGES TO THE AGENDA: None

CONSENT AGENDA:

A. Approval of Minutes
May 26, 2022

B. Accounts Payable: MS/HS ASB:

a. June: Palouse (HS) warrants – 30111090-30111096- \$9,664.53

b. June: Garfield (MS) warrants – None.

C. Hire: Genna Bessey – HS Head Volleyball

D. Hire: Cliff Knauff – HS Assistant Football

MOTION: A motion to accept the Consent Agenda was made by Jessica Smith and seconded by Paula Adams. The motion passed by the following roll call votes:

Sean Neal – Aye

Jessica Smith – Aye

Ryan Pfaff – Aye

Andi Edwards – Aye

Paula Adams – Aye

Heidi Evans – Aye

Matt Bofenkamp – Aye

Shealyn Holbrook – Aye

Jessie Twigg-Harris – Aye

OLD BUSINESS: None.

REPORTS TO THE BOARD: Mr. Jones stated that school is out and we are onto the next phase of things for summer.

NEW BUSINESS:

A) Classified Extra Duties: Letter received by board members from Debbie Anderson regarding classified staff not being able to apply for extra positions. (Ex. Coaching, bus driver) Matt Bofenkamp asked if there is a policy in place now that prevents this and if not, could the board come up with a nominal fee or stipend? Mike Jones said that different levels of pay, represented vs non represented, working conditions, etc., have come up in discussion regarding this issue. Heidi Evans said that supplemental work can cause budgeting issues. (Ex. Overtime pay, overnight travel for athletics.) We can be open for legal action and lawsuits/fines down the line. There are WA laws & Federal law that have to be followed. Paula Adams talked about going to a state level advocate for change. Matt Bofenkamp asked if the union was involved? Mike Jones said they are actively researching ways to make this happen but lots of issues have to be addressed first.

B) Co-Op Agreement: Current version of Co-Op Agreement includes items from the old agreement and the lawyer's proposals. Community members received copies upon request.

Sean Neal – Section 2a - does not like the verbiage “joint-district.” Difference between combined vs Co-Op. Matt Bofenkamp would like time to read agreement and then provide additional comments later. Sean Neal – Section 6 – Feels it is too broad. Section 6b “that could have legal ramifications for both Garfield & Palouse” is a concerning sentence.

Matt Bofenkamp asked if we have a single union. Mike Jones indicated that we have a single union with a representative for each building but under 1 contract. Paula Adams asked if we have to send agreement back to the lawyer after revisions are made. Sean Neal said that it can be for legal review but does not have to.

Matt Bofenkamp would like to have a concise, exhaustive list created that clearly states what a co-op matter is. Jessica Smith said that they would then need a procedure for the future to be able to add to the list if an issue arose that was not on it. Andi Edwards said that the lawyer suggested not to have a list of Co-Op matters.

Andi Edwards would like to see Mission and Goals included in the Co-Op agreement. Missions and Goals can be found on the school website under school board section. Discussion occurred on if Goals should be included since they can change.

Discussion occurred on the timeline if Co-Op agreement was terminated by either board. It was decided that March plus a full school year would be the timeline.

Section 6 is posing the most issues to agree upon. Matt Bofenkamp feels it removes authority from an individual board to do things in their physical building. Original Co-Op agreement was about sharing resources, communities and students. Discussion occurred regarding separate districts vs 1 district, operating as a combined school vs 2 separate schools, elected boards authority over their individual school district, wording of section 6, where is the line drawn between physical school vs student, control vs responsibility, joint board taking over decision making for an individual school.

Concern was brought up regarding making sure that there is a Co-Op part to the agreement with so much emphasis right now being about individual boards. Matt Bofenkamp said the Co-Op matters need to be clear and concise and that he will put together a list for review. Andi Edwards said that the reason for a board and not just individual people making decisions is to prevent 1 person from causing issues. Heidi Evens talked about respecting the Co-Op agreement and fellow board members. Ideas can differ but respect must be shown. Both communities are served by the boards especially since our children attend both schools. Consideration must be given for both communities. If not careful trust and faith in the boards will be lost by the community.

Sean Neal said at the end of the day, one of the primary purposes of the co-op is financial. Without sufficient finances, there are fewer programs for kids and ultimately the ability to provide a quality education is inhibited because funds are not available to do so. There are other ancillary benefits of the co-op as well but ensuring solvency of both schools is at the forefront of the conversation. There must be some alignment as a co-op otherwise they can not work together. Jessica Smith said that trust and accountability matter and that is what the Co-Op agreement is about. Work needs to be done and the current document is a starting place. Paula Adams would like to see more of a structural process started so that work will actually get done to the agreement. Jessie Twigg-Harris said that there are constraints but that this is good and important work. Matt Bofenkamp said the board agrees on portions and that they will continue to work on the parts that are causing issues. Jessica Smith said that they are on the path moving forward for the long term. In the short term a list will be started with "Co-Op" items. Jessie Twigg-Harris said that the focus should be on Section 6 and that public input/suggestions should be gotten. Mike Jones said that the other Co-Op Agreement will be in affect until they replace it with the new one. During the time it takes to discuss/review the new agreement, the old one is the one the boards will be operating on.

A notice to community on vision of Co-Op should be distributed. All members agree that community feedback is needed. A community member stated that a town hall would be beneficial. Community members could get together and discuss what they would like to see happen. Another community members said it would be a good idea to let the community know where the boards stand and that they are working on an agreement. It might help cut down on concerns and rumors, give the community some assurance that the Co-Op is still wanted by both boards. Another community member said that she understood that the board members were in a tough position and appreciated them. She stated that the Co-Op needs to be preserved.

Shealyn Holbrook feels it is important to let the community members know that the boards have no interest in splitting and are actively working on a new agreement. It was decided that Sean Neal would draft a letter letting the public know that both boards want to remain a Co-Op, are actively working on the agreement and are looking for community input. It would be emailed to each board member and the Superintendents for comment before being sent to the public.

Discussion occurred regarding voting on the Co-Op agreement to help curtail rumors and show the communities that the boards were committed to the Co-Op but that they were still working on it. There was concern that the current agreement was not working and that the new agreement needed to be actively worked on. There was some difference of opinion on if the current agreement had been broken or not. Discussion occurred regarding a motion on the agreement vs a statement being sent to the public. Was it enough just to make a statement saying that they are working together and have no intention of breaking the Co-Op? Board members agree that they don't want to get rid of the Co-Op. Heidi Evens said that the current agreement is not working and that a No on the motion does not mean that she does not want the Co-Op. Some board members feel that a new agreement must be in place first so that both boards have a mutually agreed upon agreement that can be followed.

A community member said that the community feels that the Co-Op could split and are very concerned. If the motion passed it would send a "good faith" message to the community that this will not happen. Another member of the community said that the board needs to show them that the Co-Op is going to be continued.

The motion failed. However, a statement will be drafted by Sean Neal, sent to board members/Superintendents for comment and then distributed to both communities stating that both boards want to continue the Co-Op and that they are actively working on a new agreement.

Amendment: The old Co-Op agreement will be replaced by the new agreement when it is agreed upon by both sides. The Amendment was agreed upon by all present members.

Sean Neal – Aye	Jessica Smith – Aye
Ryan Pfaff – Aye	Andi Edwards – Aye
Paula Adams – Aye	Heidi Evans – Aye
Matt Bofenkamp – Aye	Shealyn Holbrook – Aye
	Jessie Twigg-Harris – Aye

MOTION: Matt Bofenkamp moved, Ryan Pfaff seconded, to approve the motion that we adopt the March 2021 version of the Cooperative Agreement for the 2022-2023 school year to be replaced by the new version once it is agreed upon by both boards. The motion failed by the following roll call votes:

Sean Neal – Aye	Jessica Smith – No
Ryan Pfaff – Aye	Andi Edwards – Aye
Paula Adams – Aye	Heidi Evans – No
Matt Bofenkamp – Aye	Shealyn Holbrook – Aye
	Jessie Twigg-Harris – No

EXECUTIVE SESSION: The meeting was then moved to executive session at 9:15 p.m. to discuss negotiations.

The meeting was opened up to the public at 9:53 p.m.

MOTION: Ryan Pfaff moved, Shealyn Andi Edwards seconded, to approve the certified negotiations. The motion was agreed up by all present members.

Sean Neal – Aye	Jessica Smith – Aye
Ryan Pfaff – Aye	Andi Edwards – Aye
Paula Adams – Aye	Heidi Evans – Aye
Matt Bofenkamp – Aye	Shealyn Holbrook – Aye
	Jessie Twigg-Harris – Aye

ADJOURN: With there being no further business to discuss, the joint board meeting adjourned at 9:55 p.m.

Board Chairman: _____

Superintendent: _____

Board Chairman: _____

Superintendent: _____