

**GARFIELD SCHOOL DISTRICT #302**

**REGULAR BOARD MEETING**

Thursday, May 26, 2022

Held in the Palouse Library

**OPENING OF MEETING:**

The Garfield School Board meeting was called to order at 7:13 pm by Board Chair Sean Neal.

**ATTENDANCE:**

Garfield Board: Ryan Pfaff, Matt Bofenkamp, Justin Honcoop, and Sean Neal

Excused: Paula Adams

Palouse Board: Jessica Smith, Jessie Twigg-Harris, Shealyn Holbrook, and Heidi Evans

Also Present: Garfield Superintendent/Principal Zane Wells

Palouse Superintendent/Principal Mike Jones

Secretary Debbie Anderson.

Guests: Community Members.

**REQUEST TO ADDRESS THE BOARD:** None.

**CHANGES TO THE AGENDA:** None.

**CONSENT AGENDA:**

A. Accounts Payable:

1. General Fund

May - 30209899 - 30209936 - \$65,828.61

2. Capital Projects

May - None

3. Transportation

May - None

B. Payroll:

1. Payroll-Warrants

May - 30209937 - 30209954 - \$78,739.64

2. Payroll Electronic Transfer

May - \$103,967.61

3. Payroll Electronic Transfer Fed W/H & SS

May - \$31,946.88

C. Approval of Minutes

a. April 28, 2022

D. Hire: Tasha Gehring - MS Girls Basketball Coach

E. Resignation: Pam Arborgreen - Elementary Parapro

F. Resignation: Tyler Thurman - MS Assistant Girls Basketball

G. Hire: Austin Pronovost - Science Teacher

**MOTION:** A motion to accept the Consent Agenda was made by Justin Honcoop and seconded by Ryan Pfaff. The roll call vote was as follows:

Ryan Pfaff - Aye

Matt Bofenkamp - Aye

Justin Honcoop - Aye

Sean Neal - Aye

**NEW BUSINESS:**

A. Apollo Update:

Mr. Wells reported that Phase I will start summer 2023. He also informed the board that the next grant was completed which will help with the next stage of the project. The grant was submitted on May 26<sup>th</sup>. Sean Neal thanked Zane Wells for all his work on this project.

**B. ALE Update/Information:**

The phone call with ESD was discussed regarding this issue. It was reviewed that this would be a K-12 ALE and that once this is set up in the Garfield School then students who are homeschooled in Palouse can choice in to this program. Discussion followed whether the board should go ahead with opening the position for an ALE Director. There were concerns regarding the fact that there needs to be a superintendent in place first before this should take place.

**MOTION:** Justin Honcoop moved, Matt Bofenkamp seconded to go ahead and open the position for an ALE Director. The motion failed with the following roll call vote:

|                      |                     |
|----------------------|---------------------|
| Ryan Pfaff – No      | Matt Bofenkamp – No |
| Justin Honcoop – Aye | Sean Neal – No      |

There being no further business the board meeting was adjourned at 7:23 p.m.

Board Chairman: \_\_\_\_\_

Superintendent: \_\_\_\_\_

**PALOUSE SCHOOL DISTRICT #301  
REGULAR BOARD MEETING**

Thursday, May 26, 2022

Held in the Palouse Library

**OPEN:** The Palouse School Board meeting was called to order at 7:00 p.m. by Palouse Chair Jessica Smith.

**ATTENDANCE:**

Present: Palouse Board: Shealyn Holbrook, Jessica Smith, Heidi Evans, and Jessie Twigg-Harris. Excused: Andi Edwards

Garfield Board: Sean Neal, Matt Bofenkamp, Justin Honcoop, and Ryan Pfaff

Also Present: Palouse Superintendent/Principal Mike Jones

Garfield Superintendent/Principal Zane Wells

Secretary Debbie Anderson

Guests: Community Members

**REQUESTS TO ADDRESS THE BOARD:** None.

**CHANGES TO THE AGENDA:** None.

**CONSENT AGENDA:**

A. Accounts Payable:

1. General Fund

May - 30110974-30111016 - \$49,537.42

2. Capital Projects

May - 30111017 - \$7,341.18

B. Payroll:

Payroll-Warrants

May - 3011026-30111043 - \$80,665.91

Payroll Electronic Transfer

May - \$102,113.65

Payroll Electronic Transfer Fed W/H & SS

May - \$35,924.08

C. Approval of Minutes

April 28, 2022

D. WIAA Affiliation Signatures

E. 2022/2023 Staff Hires/Moves

a. Hire: PK/TK - Brianna Jones Newman

b. Resignation - BJ Riggs

**MOTION:** A motion to accept the Consent Agenda was made by Heidi Evans and seconded by Shealyn Holbrook. The roll call motion passed as follows:

Jessie Twigg-Harris – Aye

Heidi Evans - Aye

Shealyn Holbrook – Aye

Jessica Smith – Aye

**OLD BUSINESS:** None.

**NEW BUSINESS:**

A. Superintendent/Principal Report:

1) Graduation – June 4, 2022 at 11:00 am

Senior Trip – Leaving Monday for Wallowa Lake

Baccalaureate – June 2<sup>nd</sup>

Sr. Walk/Practice- June 3<sup>rd</sup>

Track and Field: 12 students will be heading to State!

2) HS Start of Intensives (5/23)

Gave the board members a schedule of how it is looking

3) Chris Bofenkamp retirement party – June 3. Starts at 1:00 to 3:30

- 4) Elementary field day in Garfield on 6/8, Park/Pool day 6/9 and awards 6/10
- 5) Syntier Engineering doing ground survey first week of June.
- 6) Apollo:  
Mr. Jones reported that this project will begin next summer, 2023. The new walk-in fridge will take place this summer depending on availability.
- 7) Field – Raindrop - Met with them for site locations
- 8) Mr. Jones thanked Mr. Wells for his years of service.

**ADJOURN:** There being no further business the meeting was adjourned at 7:12 p.m.

Board Chairman: \_\_\_\_\_

Superintendent: \_\_\_\_\_

**GARFIELD SCHOOL DISTRICT #302  
PALOUSE SCHOOL DISTRICT #301  
REGULAR JOINT BOARD MEETING**

Thursday, May 26, 2022  
Held in the Palouse Library

**OPEN:** The Joint Board meeting was called to order at 7:24 p.m. by Palouse Chair Jessica Smith.

**ATTENDANCE:**

Garfield Board: Ryan Pfaff, Sean Neal, Matt Bofenkamp and Justin Honcoop. Excused: Paula Adams  
Palouse Board: Shealyn Holbrook, Jessie Twigg-Harris, Heidi Evans and Jessica Smith.

Excused: Andra Edwards

Also Present: Garfield Superintendent/Principal Zane Wells  
Palouse Superintendent/Principal Mike Jones  
Secretary Debbie Anderson

Guests: Community members in-person and on zoom.

**REQUESTS TO ADDRESS THE BOARD:** Zane Wells requested to address the board. He wanted to thank everyone for being a part of the school boards and for all they do.

**CHANGES TO THE AGENDA:** New Business: Item C – Zoom update

**CONSENT AGENDA:**

A. Approval of Minutes  
April 28, 2022

B. Accounts Payable: MS/HS ASB:

- a. May: Palouse (HS) warrants – 30111018-30111025 - \$9,771.49
- b. May: Garfield (MS) warrants – None

**MOTION:** A motion to accept the Consent Agenda was made by Shealyn Holbrook and seconded by Sean Neal. The motion passed by the following roll call votes:

|                      |                           |
|----------------------|---------------------------|
| Sean Neal – Aye      | Jessica Smith – Aye       |
| Ryan Pfaff – Aye     | Heidi Evans – Aye         |
| Matt Bofenkamp – Aye | Shealyn Holbrook – Aye    |
| Justin Honcoop – Aye | Jessie Twigg-Harris – Aye |

**OLD BUSINESS:**

- A) Cooperative Agreement (Discussion moved to new Business)

**NEW BUSINESS:**

- A) Cooperative Agreement:

The board members went over the new cooperative agreement line-by-line, inputting questions, comments, etc. After the new agreement was gone over, it was then decided to have both Chair members review what they had just gone over and compare with the old agreement and come up with a new draft to go over at next month's meeting.

**MOTION:** Matt Bofenkamp moved, Sean Neal seconded, that both Board Chairs would work together and go over both the old agreement and new agreement and bring back to the board meeting a draft for the board members to go over at the next meeting. The motion passed by the following roll call votes:

|                      |                           |
|----------------------|---------------------------|
| Sean Neal – Aye      | Jessica Smith – Aye       |
| Ryan Pfaff – Aye     | Heidi Evans – Aye         |
| Matt Bofenkamp – Aye | Shealyn Holbrook – Aye    |
| Justin Honcoop – Aye | Jessie Twigg-Harris – Aye |

- B) Joint Operating Procedures:  
This was tabled until the next meeting.

- C) Zoom update:  
Jessica Smith reported that this is the last zoom meeting. From now on the meetings will only be held in-person.

**ADJOURN:** With there being no further business to discuss, Ryan Pfaff moved, seconded by Matt Bofenkamp, to adjourn the meeting at 9:22 p.m.

Board Chairman: \_\_\_\_\_

Superintendent: \_\_\_\_\_

Board Chairman: \_\_\_\_\_

Superintendent: \_\_\_\_\_