

**GARFIELD SCHOOL DISTRICT #302**

**REGULAR BOARD MEETING**

Thursday, April 28, 2022

Held in the Garfield Cafeteria

**OPENING OF MEETING:**

The Garfield School Board meeting was called to order at 7:29 pm by Board Chair Sean Neal. Due to technical difficulties the zoom was available to viewers to see but there was no sound and the board members were not able to respond to those on zoom.

**ATTENDANCE:**

Garfield Board: Paula Adams, Ryan Pfaff, Matt Bofenkamp, Justin Honcoop and Sean Neal  
Palouse Board: Jessica Smith, Jessie Twigg-Harris, Shealyn Holbrook, Heidi Evans, and  
Andi Edwards

Also Present: Palouse Superintendent/Principal Mike Jones  
Secretary Debbie Anderson.

Excused: Garfield Superintendent/Principal Zane Wells

Guests: Community members in-person and on zoom.

**REQUEST TO ADDRESS THE BOARD:** None.

**CHANGES TO THE AGENDA:** None.

**CONSENT AGENDA:**

- A. Accounts Payable:
  - 1. General Fund  
April - 30209833 - 30209879 - \$73,155.32
  - 2. Capital Projects  
April - None
  - 3. Transportation  
April - None
- B. Payroll:
  - 1. Payroll-Warrants  
April - 30209882 - 30209898 - \$75,767.05
  - 2. Payroll Electronic Transfer  
April- \$103,272.56
  - 3. Payroll Electronic Transfer Fed W/H & SS  
April - \$31,334.55
- C. Approval of Minutes
  - a. March 24, 2022
  - b. March 28, 2022
- D. Resignation: Erin Olsen - 4-5 Elementary Teacher
- E. Resignation: Mike Olsen - Garfield School Cook
- F. Resignation: Tim Coles - MS Social Studies Teacher
- G. Resignation: Mike Patrick - MS Science Teacher
- H. Resignation: Nate Holbrook - MS Head Boys Basketball Coach
- I. Resignation: Garrett Parrish - MS Head Girls Basketball Coach
- J. Resignation: Brad Rader - MS Head Volleyball Coach

**MOTION:** A motion to accept the Consent Agenda was made by Justin Honcoop and seconded by Paula Adams. The roll call vote was as follows:

Ryan Pfaff - Aye	Paula Adams - Aye
Justin Honcoop - Aye	Matt Bofenkamp - Aye
Sean Neal - Aye	

**NEW BUSINESS:**

**A.** Resolution 229: This resolution is for the distribution of petty cash, imprest and change funds within the general fund and associated student body fund.

**MOTION:** A motion to accept **Resolution 229** was made by Ryan Pfaff, seconded by Matt Bofenkamp. The roll call vote was as follows:

Ryan Pfaff – Aye	Paula Adams – Aye
Justin Honcoop – Aye	Matt Bofenkamp – Aye
Sean Neal - Aye	

**B.** Camera Information:

Justin Honcoop reported to the board that four companies came to the school for bids. He discussed some of the locations of the cameras. He is still waiting for quotes from the companies but most of them are very busy at this time.

**C.** ALE Update/Information

Josh Hightree reported that he went to several community members with a form to fill out regarding participation in the ALE program should it be started. He received back that that approximately 25 students would be participating in the program from the Garfield area. Discussion followed. During this discussion it was asked by Jessica Smith what the grade levels were. It was reported that the grade levels would be K-12. She then asked if the Palouse Board should not be in on this discussion since it would involve high school and middle school students and so it would be a co-op issue. Matt Bofenkamp stated that this has been brought to both board members before and no one has wanted to look into it and so when the Garfield Board was approached, they decided to check into this. After further discussion it was decided that two members of both the Garfield and Palouse Board would undertake a question-and-answer phone discussion with OSPI to find out more about how this will affect both schools and learn more about what to expect and how to move forward.

**D.** Superintendent Search Update:

Sean Neal reported that he has received four applications so far. The deadline was originally for 4/29/2022 but this has been extended to May 15, 2022. At that time there will be interviews with board members, staff, and community members.

There being no further business the board meeting was recessed at 7:58 p.m. They agreed to go into executive session after the joint executive session.

The Garfield Board went into executive session at 9:46 p.m. Executive session ended at 10:19 p.m.

The Garfield Board meeting was then reopened at 10:19 p.m. There being no further business the meeting was adjourned at 10:19 p.m.

Board Chairman: \_\_\_\_\_

Superintendent: \_\_\_\_\_

**PALOUSE SCHOOL DISTRICT #301  
REGULAR BOARD MEETING**

Thursday, April 28, 2022

Held in the Garfield Cafeteria

**OPEN:** The Palouse School Board meeting was called to order at 7:59 p.m. by Palouse Chair, Jessica Smith. Due to internet difficulty the zoom was live but the board members were not able to correspond with those on the zoom and those on zoom were not able to hear.

**ATTENDANCE:**

Present: Palouse Board: Shealyn Holbrook, Jessica Smith, Heidi Evans, Andra Edwards, and Jessie Twigg-Harris  
Garfield Board: Sean Neal, Matt Bofenkamp, Justin Honcoop, Ryan Pfaff, and Paula Adams.

Also Present: Palouse Superintendent/Principal Mike Jones  
Secretary Debbie Anderson

Guests: Many community members in-person and on zoom.

**REQUESTS TO ADDRESS THE BOARD:** None.

**CHANGES TO THE AGENDA:** None.

**CONSENT AGENDA:**

- A. Accounts Payable:
  - 1. General Fund  
April – 30110915-30110965 - \$76,212.90
  - 2. Capital Projects  
April – 30110966-30110968 - \$5,579.34
- B. Payroll:
  - Payroll-Warrants  
April – 30110898-30110913 - \$79,672.75
  - Payroll Electronic Transfer  
April - \$103,422.77
  - Payroll Electronic Transfer Fed W/H & SS  
April - \$36,071.71
- C. Approval of Minutes  
March 24, 2022
- D. 2022/2023 Staff Hires/Moves
  - a. Emma Burbank (Kindergarten to 1<sup>st</sup> grade)
  - b. Sequoia Ladd (Preschool to Kindergarten)

**MOTION:** A motion to accept the Consent Agenda was made by Andra Edwards and seconded by Heidi Evans. The roll call motion passed as follows:

Jessie Twigg-Harris – Aye	Heidi Evans - Aye
Andra Edwards – Aye	Shealyn Holbrook - Aye
Jessica Smith – Aye	

**OLD BUSINESS:** None.

**NEW BUSINESS:**

- A. Educator Equity Data Collection – OSPI  
Mike Jones reported to the board that this is done every year and is regarding 'out of endorsement' of classroom teachers.

**MOTION:** Shealyn Holbrook moved to approve the Educator Equity Data Collection as presented by OSPI. The motion was seconded by Heidi Evans.

The roll call motion passed as follows:

Jessie Twigg-Harris – Aye	Heidi Evans - Aye
Andra Edwards – Aye	Shealyn Holbrook - Aye
Jessica Smith – Aye	

B. Resolution 251: This is a resolution providing for the distribution of petty cash, imprest and change funds within the general fund and associated student body fund.

**MOTION:** Heidi Evans moved to approve **Resolution 251** and seconded by Shealyn Holbrook. The roll call motion passed as follows:

- |                           |                        |
|---------------------------|------------------------|
| Jessie Twigg-Harris – Aye | Heidi Evans - Aye      |
| Andra Edwards – Aye       | Shealyn Holbrook - Aye |
| Jessica Smith – Aye       |                        |

C. Superintendent Report:

1) Grounds:

- a) WSU Drawing of Gardens: Mike Jones reported on what is taking place on grounds around the Palouse School. He said that the kids were out planting trees today.
- b) Irrigation/Field Work: Mike reported that the irrigation work would start first week of June 2022.

2) Summer Projects:

- a) Science/AG Room: Mike reported that we did not receive the grant money to expand the shop.
- b) Bus Garage/Maintenance: This is another project that we are going to be working on this year.

D. Principal Report:

- 1) Mike reported on the continuation of the SBAC testing – mid May.
- 2) Graduation is set for June 4<sup>th</sup> at 11:00 a.m. Mike asked which board members would be present to hand out the diplomas and Ryan Pfaff and Jessica Smith volunteered to do this.
- 3) Early literacy work is being done by Jenny Marshall – K-2 Work.
- 4) FFA Nationals in Oklahoma for soils; they leave on Sunday. The Forestry is in Olympia now competing. The Ag Mech team missed going to Nationals by 5 points. FFA State Convention is in the Tri-Cities this year and will be taking place in May. Donkey basketball was on April 24<sup>th</sup> and was a big hit. The FFA plant sale is scheduled to be May 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup>.
- 5) ASB elections to be held on May 4<sup>th</sup>.
- 6) Senior Trip – May 31<sup>st</sup> to June 1<sup>st</sup>. Baccalaureate will be held on June 2<sup>nd</sup> at Calvary Chapel in Palouse at 7:00 p.m.
- 7) End of School – There are some Intensive trips scheduled to Seattle, Kamiak and Spokane.
- 8) Staff Appreciation Week – May 2<sup>nd</sup> to May 6<sup>th</sup>.

E. Transitional Kindergarten 2022-2023:

Mike Jones reported that this is a new program that allows 4-year-olds to attend preschool in the morning and then transition to kindergarten in the afternoon. Discussion followed.

**MOTION:** Shealyn Holbrook moved to approve Transitional Kindergarten for 2022-2023, seconded by Jessie Twigg-Harris. The roll call motion passed as follows:

- |                           |                        |
|---------------------------|------------------------|
| Jessie Twigg-Harris – Aye | Heidi Evans - Aye      |
| Andra Edwards – Aye       | Shealyn Holbrook - Aye |
| Jessica Smith – Aye       |                        |

**ADJOURN:** There being no further business the meeting was adjourned at 8:17 p.m.

Board Chairman: \_\_\_\_\_

Superintendent: \_\_\_\_\_

**GARFIELD SCHOOL DISTRICT #302  
PALOUSE SCHOOL DISTRICT #301  
REGULAR JOINT BOARD MEETING**

Thursday, April 28, 2022

Held in the Garfield Cafeteria

**OPEN:** The Joint Board meeting was called to order at 8:17 p.m. by Garfield Chair Sean Neal.

**ATTENDANCE:**

Garfield Board: Paula Adams, Ryan Pfaff, Sean Neal, Matt Bofenkamp and Justin Honcoop.

Palouse Board: Shealyn Holbrook, Andra Edwards, Jessie Twigg-Harris, Heidi Evans and Jessica Smith

Also Present: Excused: Garfield Superintendent/Principal Zane Wells

Palouse Superintendent/Principal Mike Jones

Secretary Debbie Anderson

Guests: Many community members in-person and on zoom.

**REQUESTS TO ADDRESS THE BOARD:** Erin Olsen requested to address the board. She read this statement: "The Garfield-Palouse Education Association would like the opportunity to express to the School Boards our collective thoughts and reactions to the recent events concerning our schools and communities. In light of recent events leading up to, occurring at, and resulting from the school board meeting in February and March, we are deeply concerned with the negative implications brought upon staff, students, and the community as a result of the decisions and actions of the Garfield School Board relating to the mask mandate. Considerations were not made in regards to the implications of such a decision, creating unnecessary confusion and conflict and ultimately resulting in the quick revocation of the decision. Prior to the decision to defy the mask mandate, the Garfield-Palouse Education Association contract was not adequately researched or consulted. As a result, the Garfield-Palouse Education Association found the Garfield School Board's decision to be in breach of the following aspects of the contract:

Article III - Personnel Section 3: Employee Rights

**Rights of Law:** Nothing contained within this Agreement shall be construed to deny or restrict to any employee rights he/she may have under RCW 28A, laws, or other applicable laws and regulations. The rights granted to employees hereunder shall be deemed to be in addition to those provided elsewhere. "

Article IV - Working Conditions Section 2: Health and Safety

"State and federal statutes, rules and regulations regarding health, safety and the environment of learning and working sites shall be used to guide the districts in providing employees with a safe worksite. Each District shall have a safety committee with representation of both management and employees. Representatives shall be appointed by their respective constituencies."

Perhaps the most disconcerting aspect of this decision is the direct undermining of the agreement of the co-op, despite the mission statement and first goal of the school boards as stated on the school board webpage being to preserve the co-op. These are all of our students, regardless of the town where they live. The staff relies on the administration and school boards to lead and manage staff for the best interest of the students and to maintain a safe and healthy working and learning environment. The divisive and non-inclusive mentality displayed by the Garfield School Board impacts all of us and is very disappointing. We are further discouraged that the Garfield School Board decided to immediately open the position of the Superintendent/Principal in the Garfield district without any consideration to the valuable input that could have been sought from staff and community members. Although we are sad to see Mr. Wells leave us, this was an opportunity to re-establish the co-op as directed by the bylaws. The association wonders if a discussion with the Palouse School Board occurred in regards to hiring one Superintendent to oversee both districts so the principals may focus on one very demanding position.

In summary, the Garfield-Palouse Education Association would like to express our disappointment in the lack of effort to work together as a co-op. Furthermore, we are discouraged and frustrated by the lack of consideration for the thoughts and recommendations of our knowledgeable and experienced staff. We look forward to having a system in place where the boards and staff can be on the same team and collaborate to reach common goals concerning the students we serve."

**CHANGES TO THE AGENDA:**

Items added to New Business: E. Avista Utility grants.

**CONSENT AGENDA:**

A. Approval of Minutes

March 24, 2022

B. Accounts Payable: MS/HS ASB:

a. March: Palouse (HS) warrants – 30110968-30110973 - \$2769.03

b. March: Garfield (MS) warrants – 30209880-30209881 - \$431.44

**MOTION:** A motion to accept the Consent Agenda was made by Heidi Evans and seconded by Justin Honcoop. The motion passed by the following roll call votes:

- |                      |                           |
|----------------------|---------------------------|
| Sean Neal – Aye      | Jessica Smith – Aye       |
| Ryan Pfaff – Aye     | Andi Edwards – Aye        |
| Paula Adams – Aye    | Heidi Evans – Aye         |
| Matt Bofenkamp – Aye | Shealyn Holbrook – Aye    |
| Justin Honcoop – Aye | Jessie Twigg-Harris – Aye |

**NEW BUSINESS:**

**A) Teachers Appreciation Week:**

Mike Jones reported to the board that next week is Teachers Appreciation Week and he is going to be cooking on that Friday and invited all board members to attend.

**B) Co-Op Agreement Update:**

Discussion followed regarding changes to the Co-Op Agreement. No action taken.

**C) 2020-2021 Cost Share:**

**MOTION:** Ryan Pfaff moved, Jessica Smith second, to approve the 2020-2021 cost share. This year Garfield School District pays Palouse School District a total of \$2,660.00. The motion passed by the following roll call votes:

- |                      |                           |
|----------------------|---------------------------|
| Sean Neal – Aye      | Jessica Smith – Aye       |
| Ryan Pfaff – Aye     | Andi Edwards – Aye        |
| Paula Adams – Aye    | Heidi Evans – Aye         |
| Matt Bofenkamp – Aye | Shealyn Holbrook – Aye    |
| Justin Honcoop – Aye | Jessie Twigg-Harris – Aye |

**D) Outside Fields/Facilities:**

Justin Honcoop asked what the steps are to make the ground more user friendly for GPAC kids. Mr. Jones reported that 1) There needs to be a Facilities Use Form completed so that the Garfield and Palouse School personnel know who will be using the field/facility. 2) Any questions regarding field/facility problems should be brought up to either the Superintendent/Principal or the custodial supervisor.

**E) AVISTA UTILITY GRANT:** Matt Bofenkamp asked if the administration has heard about the Avista grants for electrical work on high voltage charging stations since there is a push for electric busses. Discussion followed.

**EXECUTIVE SESSION:** The board members went into executive session at 9:06 p.m. to discuss negotiations. Executive session ended at 9:44 p.m.

**ADJOURN:** With there being no further business to discuss, the joint board meeting adjourned at 9:44 p.m.

Board Chairman: \_\_\_\_\_

Superintendent: \_\_\_\_\_

Board Chairman: \_\_\_\_\_

Superintendent: \_\_\_\_\_