

**PALOUSE SCHOOL DISTRICT #301
REGULAR BOARD MEETING**

Thursday, January 27, 2022
Held in the Palouse Library

The Palouse School Board meeting was called to order at 7:00 pm
by Palouse Chair, Jessica Smith.

OPEN

Swearing in of new members: Jessica Smith performed the swearing in
ceremony for Jessica Twigg-Harris (at large
position and Shealyn Holbrook (Position 3).

Present: Palouse Board: Andi Edwards, Shealyn Holbrook, and
Jessica Twigg-Harris (on zoom).
Excused: Heidi Evans
Garfield Board: Ryan Pfaff and Paula Adams

ATTENDANCE

Also Present: Palouse Superintendent/Principal Mike Jones
Garfield Superintendent/Principal Zane Wells
Secretary Debbie Anderson

Guests: Many community members in-person and on zoom.

Requests to Address the Board: None.

Changes to the Agenda: None.

AGENDA

Consent Agenda:

CONSENT AGENDA

- A. Accounts Payable:
 - 1. General Fund
 - December – 30110658-30110694 - \$51,806.01
 - January – 30110705-30110735 - \$40,234.63
 - 2. Capital Projects
 - December – 30110695-30110696 - \$32,442.41
 - January – None
- B. Payroll:
 - Payroll-Warrants
 - December – 30110640-30110656 - \$78,515.79
 - January – 30110741-30110759 - \$80,998.24
 - Payroll Electronic Transfer
 - December - \$98,736.37
 - January - \$95,261.36
 - Payroll Electronic Transfer Fed W/H & SS
 - December - \$35,514.87
 - January - \$35,295.82
- C. Approval of Minutes
 - November 23, 2021

MOTION: A motion to accept the Consent Agenda was made by Andi Edwards
and seconded Shealyn Holbrook. The motion passed unanimously.

New Business:

NEW BUSINESS

- A. Superintendent/Principal Report:
 - 1. Start of 2nd Semester (Jan 26)
 - a. Review of Schools/Graduation Requirement: Mr. Jones
reported that they are working on pathways and ensuring that
students are on track for graduation, and reviewing
requirements to meet the 28-credit requirement as well as
aligning with state requirements.

New Business (continued):

- b. Work Toward ASE program (McGregor, ESD, SCC: Mr. Jones reported that they are working with ESD to provide automotive and ASE program, partnering with the McGregor Company, SCC, ESD and local schools to offer certifications in our building and work towards internships.
 - c. Staff work/review of schedules: Mr. Jones reported that the elementary is reviewing schedules for next year.
2. Capital Updates:
- a. Safety Gates/Installation: Upper and lower gates are being instilled to limit fire lane access. Plan to close during school hours, but be open during evenings and weekends. Gates will also provide railing on bus parking lot side.
 - b. Entry Handrails/Installation: Entry rails are complete, looking to install in the next couple of weeks to replace the old rails and bring entry to code.
 - c. New Project(s): No new projects, but moving forward on discussed projects; sprinkler system, fence, kitchen.
2. Rental – West & Co: The school house now has a renter and is contracted with West and Company.
4. No New updates with Apollo: Still waiting on legislative session.
5. Levy Info – Sent this week: Levy flyers will go out this week in the mail.

B. Office Election/Position: MOTION

Chair: Jessica Smith volunteered to remain chair. This was approved by the board. The motion passed unanimously.

Vice Chair: Shealyn Holbrook nominated Andi Edwards for the Vice Chair position. The motion passed unanimously.

Legislative Representative: Jessica Twigg-Harris volunteered to hold this position. The motion passed unanimously.

WIAA Representative: Shealyn volunteered to hold this position. The motion passed unanimously.

C. Board Work Session- date: Delayed.

The Palouse Board was adjourned by Chair Jessica Smith at 7:19 p.m.

ADJOURN

Board Chairman: _____

Superintendent: _____

GARFIELD SCHOOL DISTRICT #302

REGULAR BOARD MEETING

Thursday, January 27, 2022

Held in the Palouse School Library

The Garfield School Board meeting was called to order at 7:19 pm
by Board Member Ryan Pfaff.

OPEN

Swearing in of new members: Zane Wells performed the swearing in
ceremony for Sean Neal, Matt Bofenkamp, and
new appointed member Justin Honcoop.

Present: Garfield Board: Paula Adams, Ryan Pfaff, Matt Bofenkamp,
Justin Honcoop and Sean Neal.
Palouse Board: Lindsay Brown, Jessica Smith, Shealyn Holbrook,
and Jessica Twigg Harris (on zoom).

ATTENDANCE

Also Present: Garfield Superintendent/Principal Zane Wells.
Palouse Superintendent/Principal Mike Jones
Secretary Debbie Anderson

Guests: Many community members in-person and on zoom.

Office Election/Position

Chair: Matt Bofenkamp nominated Sean Neal as Board Chair, the
motion passed unanimously.

Vice Chair: Justin Honcoop nominated Ryan Pfaff as Vice Chair, the
motion passed unanimously.

WIAA Representative: Matt Bofenkamp volunteered to hold this
position, the motion passed unanimously.

Legislative Representative: Paula Adams volunteered to hold this position, the
motion passed unanimously.

Changes to the Agenda: None.

AGENDA

Consent Agenda

CONSENT AGENDA

A. Accounts Payable:

1. General Fund

December – 30209635-30209667 - \$51,070.90

January – 30209670-30209701 - \$35,712.96

2. Capital Projects

December – None.

January – None.

3. Transportation

December – 30209669 - \$241,808.56

January – None.

B. Payroll:

1. Payroll-Warrants

December – 30209618-30209633 - \$74,294.65

January – 30209702-30209718 - \$74,485.83

2. Payroll Electronic Transfer

December - \$107,830.63

January - \$96,151.12

3. Payroll Electronic Transfer Fed W/H & SS

December - \$32,737.48

January - \$29,846.72

C. Approval of Minutes

a. November 23, 2021

MOTION: A motion to accept the Consent Agenda was made by Paula Adams and seconded by Ryan Pfaff. The motion passed unanimously.

At 7:27 p.m. the motion was made to recess until after the joint board meeting.

The meeting was reconvened at 9:05 p.m.

New Business: None.

NEW BUSINESS

There being no further business the Garfield Board meeting was adjourned at 9:05 p.m.

ADJOURN

Board Chairman: _____

Superintendent: _____

**GARFIELD SCHOOL DISTRICT #302
PALOUSE SCHOOL DISTRICT #301
REGULAR JOINT BOARD MEETING**

Thursday, January 27, 2022

Held in the Palouse School Library

The Joint Board meeting was called to order at 7:19 p.m. by Palouse Chair
Jessica Smith.

OPEN

Present: Garfield Board: Paula Adams, Ryan Pfaff, Sean Neal,
Matt Bofenkamp and Justin Honcoop.
Palouse Board: Andra Edwards, Shealyn Holbrook,
and Jessica Twigg-Harris (on zoom)
Excused: Heidi Evans

ATTENDANCE

Also Present: Garfield Superintendent/Principal Zane Wells
Palouse Superintendent/Principal Mike Jones
Secretary Debbie Anderson

Guests: Many community members in-person and on zoom.

Requests to Address the Board: None.

Changes to the Agenda: None.

Consent Agenda:

CONSENT AGENDA

- A. Approval of Minutes
November 23, 2021.
- B. Accounts Payable: MS/HS ASB:
 - a. December: Palouse (HS) warrants – 30110697-30110704 - \$5392.96
 - b. January: Palouse (HS) warrants – 30110736-30110740 - \$1509.89
 - c. December: Garfield (MS) warrants – 30209668 - \$155.59
 - d. January: None

MOTION: A motion to accept the Consent Agenda was made by Paula Adams and seconded by Sean Neal. The motion passed unanimously.

Principal Reports:

PRINCIPAL REPORTS

- A. Test to Stay Protocol:
Mr. Jones reported that the Garfield and Palouse Schools are now using the Test to Stay protocol – trying to keep kids in school. We were able to have enough tests on hand so far. High risk sports were being tested three times per week but with the new guidance we will be only testing on game day. Shai Collier asked whether they would have to test every single game day next week since there are so many games in a row. Mr. Jones said they are working on getting an answer regarding this. Matt Bofenkamp asked about how we procure tests and Mr. Jones stated that we are getting our tests through ESD. Garfield has around 250 and Palouse 500.

New Business:

NEW BUSINESS

- A. Joint Board Discussion Items:
 - a. Board Voting:
Sean Neal requested that the boards go to roll call voting using the “aye” and “no” method so that it is transparent how all members are voting. Discussion followed.
MOTION: Sean moved to approve that all decisions be voted on by a roll-call vote, seconded by Shealyn Holbrook. The motion passed as follows:
Sean Neal – Aye
Ryan Pfaff – Aye
Jessica Smith – Aye
Andi Edwards – Aye

Paula Adams – Aye
Justin Honcoop – Aye
Matt Bofenkamp – Aye

Shealyn Weagraff – Aye
Jessica Twigg-Harris – Aye

b. Public Comment:

Matt Bofenkamp mentioned that we offer public comment at the beginning of the board meeting but felt that the public should be given an opportunity for public comment throughout the meeting. Discussion followed. Matt also felt that if there was a question from the public that it needed to be recorded so there can be follow-up on the question if it was not answered at the time. After further discussion it was decided to add this topic to the work session.

B. Covid 19 Mask Requirements:

a. Event Masking:

Jessica Twigg-Harris brought up concerns over enforcement of masks and mask mandates at events in the school. She felt that there was need for law enforcement to be involved and said that Joel Anderson has offered to enforce mask mandates at events. Matt Bofenkamp brought up the fact that there may be legal ramifications with violations of ADA laws and discrimination. After further discussion it was decided to add this topic to the work session.

b. Students with Masks:

Matt Bofenkamp brought up students wearing masks and stated that our enrollment is down 13-16% costing the district over \$40,000 dollars. He is wondering what the school board can do to prevent further enrollment issues and wants to discuss mask mandates. After further discussion it was decided to add this topic to the work session.

C. Covid 19 Vaccine Mandate:

a. Matt Bofenkamp talked about sending out a vaccine mandate survey to see where parents stand and how a vaccine mandate would affect our enrollment. He had a survey that was given out by the Mead School District in Spokane, WA. There were many questions regarding the legality of the survey, and that seeking counsel on this issue would be appropriate. After further discussion it was decided to add this topic to the work session.

D. Work session date:

After discussion the board decided to hold off on setting a date for the work session as Heidi Evans was not present. They will set this date and announce it on the school website.

E. Further Business:

Jessica Smith asked if there was any further business. Justin Honcoop asked to address the board on a proposed resolution. After further discussion it was decided to add this to the work session.

With there being no further business, the Joint Board was adjourned by Palouse Chair Jessica Smith at 9:05 p.m.

ADJOURN

Board Chairman: _____

Superintendent: _____

Board Chairman: _____

Superintendent: _____