

**Garfield School District #302
Regular Board Meeting
May 31, 2012**

1. OPENING: John Orfe called the Garfield meeting to order at 7:00 p.m.

In Attendance: Garfield Board Members John Orfe, Keith Rawls, Rusty Jamison, Andy Olson, and Paul Hendrickson

Also in Attendance: Superintendent Zane Wells, Business Manager Frankie Swinney, and Reporter Jody Akins

Also in Attendance: Palouse School Board Members Joe Merrill and Chris Cook, and Superintendent Bev Fox

Guests: Jake Dingman, and Gazette Reporter Garth Meyer

2. ORGANIZATION OF NOTEBOOKS

n/a

3. CHANGES IN AGENDA:

Item D under New Business: Karlyn Swinney's leave of absence request

4. CONSENT AGENDA:

a. Accounts Payable

i. General Fund

1. Warrants 30200866 – 30200909 (\$45,630.58)

ii. ASB

1. Warrants 30200910 – 30200913 (\$ 724.97)

iii. Payroll

1. Warrants 30200827 – 30200951 (\$60,536.56)

2. Payroll Electronic Transfer (\$56,151.01)

3. Federal & Social Security Electronic Transfer (\$21,101.96)

iv. Capital Projects

1. N/A

v. Resignation: Genna Palmer: Para-Pro/Pre-School

b. Approval of Minutes dated April 26, 2012

Keith Rawls moved to accept the agenda as presented and Andy Olson seconded the motion. Motion carries.

5. NEW BUSINESS:

a. Financial Report

Business Manager Frankie Swinney read the financial report to the board.

- b. Daycare Update
Superintendent Wells reported that the daycare opening has been set for June 1st.
- c. Summer Project Report:
Superintendent Wells stated the contractors would start the hazardous material abatement of the asbestos removal project on June 18th. The project will take about six weeks, which puts the completion date at the 1st of August. Additionally, there won't be a need to close everything off like they had to when the tile was removed.
- d. Leave of Absence: Karlynn Swinney
Mrs. Swinney is requesting a one-year leave of absence to spend that time with her new baby.

Andy Olson made a motion to grant the requested leave of absence for Mrs. Swinney and Keith Rawls seconded. Motion carries.

RECESS:

John Orfe recessed the meeting at 7:08 p.m.

- 6. Executive Session: Superintendent Evaluation/Contract: (1 hour)
The board went into executive session at 9:10 p.m.
The board came out of executive session at 10:09 p.m.
No action was taken.
With there being no further business the Garfield board was adjourned at 10:15 p.m.

**Palouse School District #301
Regular Board Meeting
May 31, 2012**

- 1. OPENING: Mike Dymkoski called the Palouse meeting to order at 7:17 p.m.

In Attendance: Board Members Mike Dymkoski, Joe Merrill, Chris Cook, and Brenda Brown

Also in Attendance: Superintendent Bev Fox, Business Manager Frankie Swinney, and Reporter Jody Akins

Also in Attendance: Garfield Board Members Paul Hendrickson, John Orfe, Keith Rawls, Andy Olson, Rusty Jamison, and Superintendent Zane Wells

Guests: Jake Dingman and Gazette Reporter Garth Meyer

- 2. CHANGES IN AGENDA:
Added under New Business:

- C. Palouse elementary handbook changes: Action
- D. Report on the new elementary schedule
- E. Resolution 186 canceling warrants 30100938 and 30101123, and Resolution 185 authorizing Superintendent Jake Dingman to sign warrants as of July 1, 2012

3. CONSENT AGENDA:

- c. Accounts Payable
 - i. General Fund
 - 1. Warrants 30101192 – 30101257..... (\$47,050.76)
 - ii. ASB
 - 1. Warrants 30101258 – 30101268..... (\$ 6,369.66)
 - iii. Payroll
 - 1. Warrants 30101110 – 30101150..... (\$88,681.57)
 - 2. Payroll Electronic Transfer..... (\$55,927.13)
 - 3. Federal & Social Security Electronic Transfer (\$25,502.98)
 - vi. Capital Projects
 - 1. N/A
- b. Approval of Minutes dated April 26, 2012
- c. Resignation: Nicole Jones

Joe Merrill moved and Chris Cook seconded to accept the consent agenda. Motion carries.

4. NEW BUSINESS:

- a. Financial Report

Business Manager Frankie Swinney read the financial report to the board. Mrs. Swinney told the board that we are following the trend and building our fund balance. Mr. Dymkoski wanted an update on how the county treasurer’s office is doing on getting us our reports. Mrs. Swinney said that they are improving but not what it was three years ago. The treasurer’s office staff is still hand entering their information.
- b. Little Sprouts: Past Due Accounts

Superintendent Fox asked the board to take action to take care of this piece of business. The lawyer suggested that we close out the remaining past due accounts. The state auditor also suggests that this be closed out. Mr. Dymkoski wanted to know why that was. Mrs. Fox said that in three years this will be audited again and Superintendent Dingman will have a difficult time answering questions on this. Mr. Dymkoski wanted to know the board’s opinion about turning these accounts over to a collection agency. Superintendent Fox said that this was brought to the board. However, the board did not want the accounts pursued through a collection agency. Discussion ensued. Superintendent Fox was asked to find out if these accounts are still collectable through a collection agency.

Brenda Brown made a motion to investigate the potential of using a collection agency to collect these outstanding debts. Chris Cook seconded and the motion passed.

c. Palouse elementary handbook changes:

Superintendent Fox said that the elementary handbook has very few changes this year. Skateboards may not be ridden on school property; breakfast will not be served to walking students after 8:10 a.m.; and wheelie shoes will not be allowed.

Joe Merrill moved to approve the edits to the Palouse elementary handbook. Brenda Brown seconded. Motion carries.

d. Report on the new elementary schedule:

Superintendent Fox said the new schedule is pretty good as far as not needing to be changed. The teachers have reviewed the new schedule several times and are very positive about it.

Teachers covering recess on Tuesdays was kept in the schedule. The teachers go out there to watch the kids and that gives the para-educators time for PLC.

This will be the third year of extended recess on Fridays, so that all the elementary teachers can get together to work on reading and math tiers.

This schedule also added time for Nancy Hegg to teach elementary art.

- d. Resolution 186 canceling warrants 30100938 and 30101123, and Resolution 185 authorizing Superintendent Jake Dingman to sign warrants as of July 1, 2012.

Joe Merrill moved to approve Resolutions 185 and 186. Brenda Brown seconded and motion carried.

RECESS:

Meeting recessed at 7:40 p.m.

**Garfield School District #301
Palouse School District #302
Regular Board Meeting
May 31, 2012**

1. OPENING:

John Orfe opened the Garfield-Palouse joint meeting with the flag salute at 7:41 p.m.

In Attendance: Garfield Board Members Paul Hendrickson, John Orfe, Keith Rawls, Andy Olson, Rusty Jamison, and the Palouse Board Members Mike Dymkoski, Joe Merrill, Chris Cook, and Brenda Brown

Also in Attendance: Superintendent Zane Wells, Superintendent Bev Fox, Business Manager Frankie Swinney, and Reporter Jody Akins

Guests: Jake Dingman and Gazette Reporter Garth Meyer

2. CHANGES IN AGENDA:

Under New Business:

- E. Business Office Discussion
- F. Supplemental Traffic Safety Contract for Dennis Griner
- G. Resignation: Brandy Palmer, Winter Cheer Advisor

3. CONSENT AGENDA:

- A. Approval of Minutes dated April 26, 2012
- B. Resignation: Amy Huesser: MS Head Volleyball
- C. Preliminary Contracts for Certificated Staff
- D. Allow postings before board action for resignation or retirements: June 1-August 21,2012
- E. Resolution #153: WIAA Resolution Delegating Authority to WIAA and Sunday Waiver Agreement
- F. 2012-13 Fee Schedule
- G. Overnight Trip: Palouse Empire Fair
- H. HS Summer Programs: VB, BB, Wt. Lifting

Joe Merrill moved and Andy Olson seconded to accept the consent agenda. Motion carries.

4. REPORTS TO THE BOARDS

- A. Superintendents Wells and Fox read their written reports to the boards.

5. NEW BUSINESS:

- A. HS/MS Handbook Revision
Superintendent Wells said they did a complete revision of the middle school handbook last year and there are no new revisions for this year.

Superintendent Fox went over her written revisions for the high school hand book with the boards.

Brenda Brown moved and Joe Merrill seconded to approve the changes to the HS handbook. Motion carries.

B. HS/MS schedule:

Superintendent Wells said that the MS schedule is the same as last year. Rusty Jamison asked Mr. Wells if eighth grade math is now a high school course. Mr. Wells said that algebra one is going to be taught with the same book that is

being used in the high school. However, the curriculum taught by Mr. Kallaher won't be exactly the same as the high school.

HS schedule:

Superintendent Fox wanted to point-out a couple things to the boards before they approved the high school schedule. In order to work in the support labs, some of the teachers have agreed to work through their prep time. It is a real credit to these teachers because they know it is important. This is a real win for the students and school district. The teachers will be paid with LAP monies instead of it coming out of the schools general fund.

After reviewing next year's high school schedule, Mr. Jamison said that he felt the Palouse board should have brought Mr. Akin's change from three quarter teacher to full-time teacher to the joint boards for approval. Mr. Jamison was concerned that this is a cost shared issue with both boards now that Palouse has hired a new principal, full-time. Mr. Dymkoski said it was not an option that needs board action because Mr. Akin had the right of reversion if they discontinued the administrative portion of his contract. Mr. Merrill also pointed-out that as a tenured teacher, Mr. Akin is automatically defaulted back to the teaching position he had prior to the district making him one-quarter administrator.

Chris Cook moved to approve the middle school and high school schedules. Rusty Jamison seconded and the motion carried.

C. Leave of Absence, Mark Sawyer:

Mr. Sawyer is not able to drive bus the remainder of this year because of a family obligation. It is possible that this situation could change and he would be able to drive bus for the districts again. For that reason, Mr. Sawyer is requesting this leave of absence so that he does not lose his seniority.

Andy Olson moved and Brenda Brown seconded to approve Mr. Sawyer's leave of absence for the remainder of the 2011-12 school year. Motion carries.

D. Graduation report:

Superintendent Fox reported that the graduation preparations were moving along as expected.

E. Business Office Discussion:

Superintendent Wells said there was a new development with the Oakesdale school board's decision on sharing the Gar-Pal business office. The Oakesdale board

decided they did not need to make a change so they will continue using ESD 101 services. The Oakesdale board felt using ESD 101 was more cost-effective and already in place, making it the best option for them. Superintendent Wells thinks this can be revisited in the future.

Mike Dymkoski said he knew this was not set in stone. Mike thought sharing our business manager was going to go, so he is disappointed the Oakesdale board doesn't see the value in it. Oakesdale approached us in sharing Mr. Dingman because they were looking for ways to keep him in the Oakesdale school district.

Rusty Jamison said he would have liked the Oakesdale board to be here so that they could talk about this. Mr. Jamison feels that hiring Mr. Dingman should have been a package deal that included sharing the business office with the Oakesdale school district. Mr. Dingman told the boards that even though we won't be sharing the business manager this next school year, the option could be revisited with the Oakesdale school board for future years.

F Supplemental Traffic Safety Contract for Dennis Griner
Superintendent Fox said the supplemental contract for the traffic safety class is based on how many students passed the course. There were twenty students that completed the class, so now Mr. Griner has submitted his billing.

Brenda Brown moved to approve and Chris Cook seconded the motion. Motion carries.

G. Resignation: Brandy Palmer, Winter Cheer Advisor

Paul Hendrickson moved and Brenda Brown seconded the motion to approve this resignation.

RECESS:

The boards recessed at 8:47 p.m.

6. CLOSED SESSION: NEGOTIATIONS

The joint boards came out of closed session at 9:09 p.m.
No action was taken.

7. No Superintendent Announcements at this time.

The joint boards were called to recess at 9:10 p.m.