

## CRAWFORDSVILLE COMMUNITY SCHOOL CORPORATION

Title of Position/Location:

**Special Education Assistant/Crawfordsville High School**

Effective Date of Posting:

**8/13/24**

Application Instructions:

**Complete online non-certified staff application. Send information to West Central Special Services Cooperative, ATTN: Angela Ludlum or CHS, ATTN: Jay Strickland**

Application Deadline:

**Until filled**

Job Description:

**Assist special education teacher with instruction and supervision of students.**

Job Requirements:

**Special education aides are an integral part of the special education program at Crawfordsville High School. In order to fulfill our goal of providing support and supervision for our students, it is essential that aides are able to do all of the following:**

- **Lift 50 lbs**
- **Standing/walking for an extended amount of time**
- **Be able to stand from sitting on the floor multiple times a day**
- **Monitor students who may want to leave the classroom,, use non-violent restraint to hold children as needed (training provided)**
- **Assist children with eating and drinking**
- **Assist classroom teacher with one-on-one and small group instruction**
- **Assist with the preparation of any classroom materials**
- **Supervise children at all times they are present in the building (classroom, restrooms, cafeteria, playground, busses, etc...)**
- **Diapering or assistance with restroom**
- **Any other assigned duties**

Certification Requirements or Job Qualifications:

**Associate's Degree or higher level of education or Qualifying score on the Praxis ParaPro exam**

Position Start Date:

**ASAP**

Contact Information: (Name, Address, Phone, Fax, Email)

**Angela Ludlum 305 E Chestnut St, Crawfordsville, IN 47933, 765-362-4022 ex 7101, [aludlum@cville.k12.in.us](mailto:aludlum@cville.k12.in.us) or Jay Strickland, One Athenian Drive, Crawfordsville, IN 47933, 765-362-2340 ex 1080, [jstrickland@cville.k12.in.us](mailto:jstrickland@cville.k12.in.us)**

Posting Requested by:

**Angela Ludlum**

Date:

**8/05/24**

Central Office Approval:

**Dr. Brent Bokhart, Assistant Superintendent**

Date:

**8/6/24**

