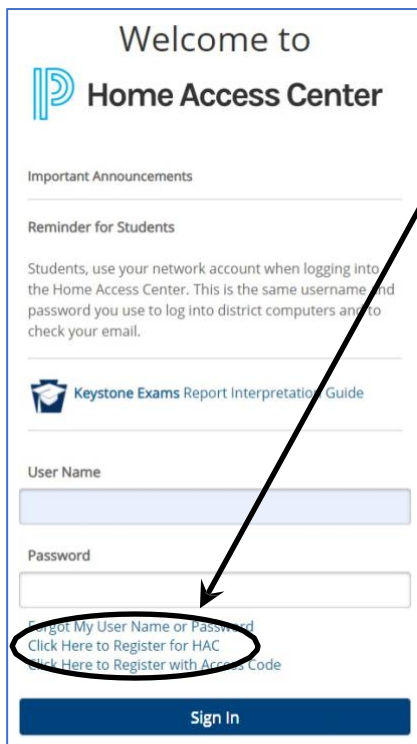


Using the Home Access Center (HAC) to Check Grades and Attendance

The eSchoolPlus Home Access Center is where students and parents can check official grades and attendance at any time. HAC will be the most accurate reflection of grades as opposed to Canvas or Google Classroom because not all grades may appear in Canvas or Classroom.

How do I access the Home Access Center?

You can find the Home Access Center (hac) button at the top of every school web page under the menus Students and Parents menus.



At the Home Access Center login screen, students should use their district user name and password to access HAC. Parents can create their own account using the “Click Here to Register for HAC” option at the bottom of the screen.

Follow the on-screen instruction to create an account. You must be in the school’s system as a parent in order to complete the registration process. After completing registration through an email you will receive, you will have access to view your child’s information and grades.



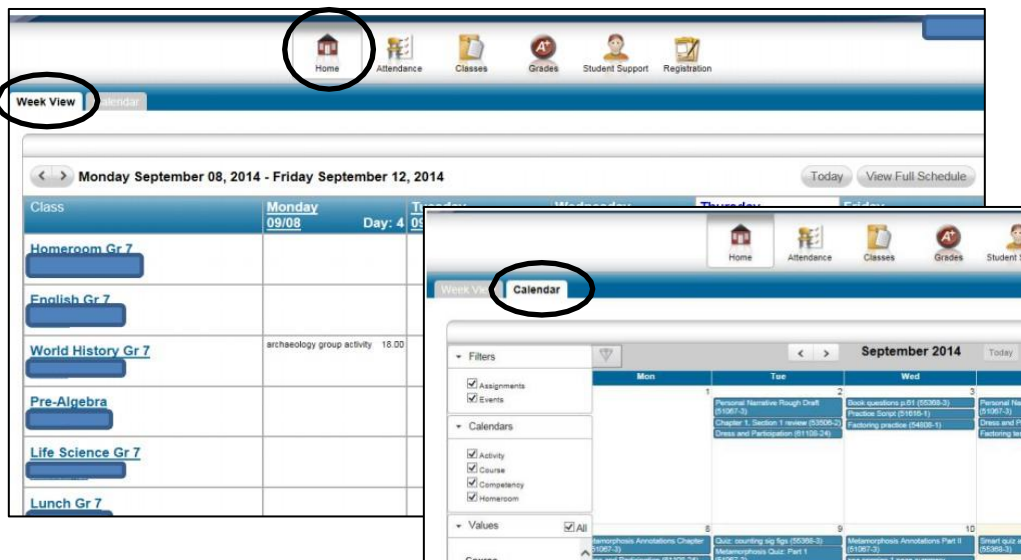
In Home Access Center, you can view important information such as registration information, current classroom grades and assignments, attendance records, report card grades, and standardized test grades. If at any time you find incorrect information, please contact your school building office to make corrections.

Home Tab:



View posted information by week or monthly calendar.

Please note that only assignments posted to TAC will be displayed and many teachers only post the assignments to HAC after the due dates. For a more accurate listing of assignments, refer to your child’s Canvas or Google Classroom courses or contact the teacher.



Attendance Tab:



In the attendance page, you can view all absences for the year and cross-check them to the attendance codes at the bottom.

Checking attendance often is recommended so errors can be corrected immediately.

Month View September 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Color Legend

- A - Absence - Not Official
- AA - Alternative Education Assign
- AE - Activity Educational
- BF - Bereavement Leave Full Day
- BH - Bereavement Leave - half day
- CS - Community Service
- CV - College Visit
- DE - Dismissal Early
- DL - Doctor Letter
- DN - Doctor Note (appointment)- Exc. half day
- DO NOT USE - Absences
- DO NOT USE - Dismissal Early Excused
- DO NOT USE - Excused Parent Notes
- DO NOT USE - Suspension in school
- DO NOT USE - Unofficial Absences
- DO NOT USE - Excused Absences
- DO NOT USE - Excused Tardies
- DO NOT USE - Unexcused Absences
- DO NOT USE - Unexcused Tardies
- DU - Dismissal Unexcused
- DR - Doctor Note - Excused full day
- EA - Excused AM
- EF - Excused Full Day
- ET - Educational Trip - half day
- EP - Excused PM
- EH - Educational Trip
- FT - Field Trip
- HB - Homebound
- HH - Hospital Homebound
- NE - Nurse Exclusion
- NH - Nurse Sent Home
- CE - Official Notice > 17 years old
- OH - Official Notice < 17 years old
- RH - Religious Holiday
- RI - Religious Instruction
- SE - School Exclusion (expelled)
- SH - Suspension Out of School - half day
- SI - Suspension in School

Classes Tab:



The classes page is the most often visited page in the system. This is where you check current grades for all classes. You can even set email alerts to notify you of failing grades (some reports are weekly while others are monthly). Please review the notes below regarding important settings:

Classwork: Review the current grades for all

Schedule: Review the current class schedule

Full View: Show all assignment details and grading

Report Card Run: Make sure the current marking period is selected, hit *Refresh View*

Refresh View: Press this after making any changes to these settings

Assignment dates, descriptions, and grading categories

Score and Total Point. If you use the *Full View* option, you will also see percentages and class averages.

Date Due	Date Assigned	Assignment	Category	Score	Total Points
09/05/2014	09/02/2014	Tagging Writer's Notebook	Home Work		
09/04/2014	09/03/2014	"Where I'm From" Group Poems	Classwork		
09/02/2014	09/02/2014	Poetry Evidence of Thoughtful Reading (ETR)	Classwork		
01010 - 3 Reading 180 Gr 7					
01010 - 4 Reading 180 Gr 7					
02004 - 4 Life Science Gr 7					
09/11/2014	09/09/2014	Shark Wetsuit Video Forum Responses	Classwork		
09/02/2014		SQRRR	Quiz		
03008 - 2 Pre-Algebra					
05002 - 2 World History Gr 7					
09/10/2014	09/09/2014		Home Work		
09/08/2014	09/03/2014		Classwork		

Grades Tab:



On the Grades page, you can access weekly (IPR) progress reports and report card grades. You can even select the option to receive an email when the reports become available. You can also review transcripts, and standardized test scores.

Student Support:



Under Student Support, if your child has any special needs or discipline reports, they can be accessed from this page.

Registration Tab:



The registration page provides you with important information such as student and parent demographics, bus stops, emergency information, and contact information. If at any time you notice incorrect information, please contact your school building to make corrections.