

# **BOYD COUNTY MIDDLE SCHOOL**



## **STUDENT GUIDEBOOK**

**2024-2025**

1226 Summit Rd. Ashland, KY 41102  
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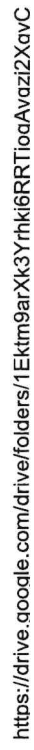


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Monday/Wednesday Schedule						
Time	Pd	Min	6th Grade	7th Grade	8th Grade	Related Arts
8:15-9:00	HR	45	Den Intervention/Study Skills	Den Intervention/Study Skills	Den Intervention/Study Skills	Planning
9:00-9:50	1	50	Core 1	Planning	Core 1	7th Grade 1
9:50-10:40	2	50	Core 2		Core 2	7th Grade 2
10:40-11:30	3	50	Planning	Core 1	Core 3	6th Grade 1
11:30-12:55	4	85	Core Plus 12:00-12:25 Second Lunch Core Plus	11:30-11:55 First Lunch Core Plus	Core Plus 12:30-12:55 Third Lunch	Planning/Lunch
12:55-1:45	5	50	Planning	Core 2	Core 4	6th Grade 2
1:45-2:35	6	50	Core 3	Core 3	Planning	8th Grade 1
2:35-3:25	7	50	Core 4	Core 4		8th Grade 2
3:25-3:30	HR	5	Den	Den	Den	Planning

Tuesday/Thursday Schedule						
Time	Pd	Min	6th Grade	7th Grade	8th Grade	Related Arts
8:15-9:00	HR	45	Den Intervention/Study Skills	Den Intervention/Study Skills	Den Intervention/Study Skills	Planning
9:00-9:50	1	50	Core 4	Planning	Core 4	7th Grade 1
9:50-10:40	2	50	Core 3		Core 3	7th Grade 2
10:40-11:30	3	50	Planning	Core 4	Core 2	6th Grade 1
11:30-12:55	4	85	Core Plus 12:00-12:25 Second Lunch Core Plus	11:30-11:55 First Lunch Core Plus	Core Plus 12:30-12:55 Third Lunch	Planning/Lunch
12:55-1:45	5	50	Planning	Core 3	Core 1	6th Grade 2
1:45-2:35	6	50	Core 2	Core 2	Planning	8th Grade 1
2:35-3:25	7	50	Core 1	Core 1		8th Grade 2
3:25-3:30	HR	5	Den	Den	Den	Planning

Friday Schedule						
Time	Pd	Min	6th Grade	7th Grade	8th Grade	Related Arts
8:15-9:00	HR	45	Den Intervention/Study Skills	Den Intervention/Study Skills	Den Intervention/Study Skills	Planning
9:00-9:50	1	50	Core 1	Planning	Core 1	7th Grade 1
9:50-10:40	2	50	Core 2		Core 2	7th Grade 2
10:40-11:30	3	50	Planning	Core 1	Core 3	6th Grade 1
11:30-12:55	4	85	Core Plus 12:00-12:25 Second Lunch Core Plus	11:30-11:55 First Lunch Core Plus	Core Plus 12:30-12:55 Third Lunch	Planning/Lunch
12:55-1:45	5	50	Planning	Core 2	Core 4	6th Grade 2
1:45-2:35	6	50	Core 3	Core 3	Planning	8th Grade 1
2:35-3:25	7	50	Core 4	Core 4		8th Grade 2
3:25-3:30	HR	5	Den	Den	Den	Planning

## Teachers and Teams

Name	Team	Content Area	Email
<b>Administration</b>			
Shawn Thornbury		Principal	shawn.thornbury@boyd.kyschools.us
Kim Henthorn		Assist. Principal	kim.henthorn@boyd.kyschools.us
Nathan Ryver		Assist. Principal	nathan.ryver@boyd.kyschools.us
Bill Criss		Counselor	bill.criss@boyd.kyschools.us
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Dustin Robinson		Counselor	dustin.robinson@boyd.kyschools.us
<b>6th Grade</b>			
Brandon Barns	Champions	Math	brandon.barns@boyd.kyschools.us
Jinny McKnight	Champions	ELA	virginia.mcknight@boyd.kyschools.us
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Maria Ousley	Superstars	Science	maria.ousley@boyd.kyschools.us
Lora Parsons	Superstars	Social Studies	lora.parsons@boyd.kyschools.us
Shelby Midkiff	Superstars	Math	shelby.midkiff@boyd.kyschools.us
Cara Ryver	Superstars	ELA	cara.ryver@boyd.kyschools.us
Dinah Pennick	Co-Teacher	Special Ed	dinah.penick@boyd.kyschools.us
Teresa O'Brien	Co-Teacher	Special Ed	teresa.obrien@boyd.kyschools.us
<b>7th Grade</b>			
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<b>8th Grade</b>			
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Jamie Webb	All Stars	ELA	jamie.webb@boyd.kyschools.us
Caitlyn Barnett	All Stars	Science	caitlyn.barnett@boyd.kyschools.us
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Tippi Thompson	Voyagers	Math	tippi.thompson@boyd.kyschools.us
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Stacy Hamilton	Voyagers	Science	stacy.hamilton@boyd.kyschools.us
Caitlyn Wasmer	Voyagers	ELA	caitlyn.wasmer@boyd.kyschools.us
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Denee Sizemore	Co-Teacher	Special Ed	denee.sizemore@boyd.kyschools.us



## **Related Arts**

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Becky Lynch	Family Consumer Sci.	<a href="mailto:becky.lynch@boyd.kyschools.us">becky.lynch@boyd.kyschools.us</a>
Guy Molinary	Band	<a href="mailto:guy.molinary@boyd.kyschools.us">guy.molinary@boyd.kyschools.us</a>

## **PASS**

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Ryan Wellman	PASS	<a href="mailto:ryan.wellman@boyd.kyschools.us">ryan.wellman@boyd.kyschools.us</a>
Sharla Peoples	PASS	<a href="mailto:sharla.peoples@boyd.kyschools.us">sharla.peoples@boyd.kyschools.us</a>

## **Lunch Procedures**

- 1.) There will be a bell that will release you from your classes to go to lunch.
- 2.) Walk quietly through the hallway, and enter the cafeteria at the closest entrance.
- 3.) You may go to a table and sit if you brought your own lunch, or you may get into one of the lines on either end of the cafeteria.
- 4.) Please abide by the line que ropes. They are there to effectively direct traffic.
- 5.) Once you have your lunch, proceed to the checkout. **You will need to know your lunch number (Last 5 digits of your student ID number.)**
- 6.) Then proceed to the plastic-ware table to get utensils, then to your table.
- 7.) 6th and 7th Grade Students may not get up again unless granted permission by adult supervisors. This includes the retrieval of plastic-ware, napkins, more food, etc., as well as going to the restroom, and dumping your trays. **Adult Supervisors will tell you when it is time to dump your trays.**
  - a.) 8th Grade has a little more freedom to move around, and may be allowed to eat in the lobby area. However this privilege can be revoked based on student behavior, or cafeteria cleanliness. 8th grade students may dump their tray on their own. **ALL** Students must ask permission to leave the cafeteria, i.e. go to the restroom.
- 8.) When the dismissal bell rings, students will need to exit the cafeteria in an orderly fashion, once their table area is cleaned up.

**\*\*ANY LUNCHES BROUGHT TO STUDENTS DURING THE DAY FROM A RESTAURANT MUST BE TAKEN OUT OF THE RESTAURANT BAGS, AND PLACED IN A NONDESCRIPT LUNCHBOX OR BAG. OUTSIDE FOOD BROUGHT IN FROM A RESTAURANT IS TECHNICALLY A VIOLATION OF THE COMPETITIVE SCHOOL LUNCH LAW, AND MAY BE DENIED.**

## Restroom Procedures

BCMS believes that students learn best when they are in class, engaged with the teacher and others. In order to facilitate the best learning environment, restroom breaks are limited to specific times throughout the day in order to maximize student participation in class. Students are given the opportunity to use the restrooms at multiple times per day. Those include:

- a. Before school
- b. Between classes
- c. During lunch
- d. After school

BCMS also recognized that there are times when emergencies do happen. For those situations, students are given 5 restroom passes at the beginning of each week, to use that week anytime during class for emergencies. After a student uses their 5 passes, and has to use the restroom during class again, it will be recorded as a “card mark”.

BCMS also recognizes that health issues do occur, and offer unlimited restroom passes to students who have a diagnosed issue. Students wishing to use this medical exemption, will need to bring in documentation from their primary physician stating the need for unlimited restroom breaks.

### Things to remember when you are visiting the restroom.

- The restroom is not a hang-out area. Students need to do their business and return to class
- There is never a reason for 2 students to be in the same restroom stall. *If 2 or more students are caught in the same stall, it will be recorded as an “**Out of Area**” violation, along with any other violation that might be occurring at that time, as set forth in the code of conduct.*
- Tampering with school monitoring devices while in the restroom will be recorded as “**Destruction of School Property**” violation along with any other vandalism that might take place.



# Arrival/Departure Procedures for Pick up/Drop Off

**\*\*ALL Student pickups and drop off are to happen in the back of the school by door 13, unless prior authorization has been granted by the Principal. NO EXCEPTIONS. Students who enter/exit doors other than the designated doors will be written up for being out of area.**

## **Arrival.**

**\*\*Students will NOT be allowed into the building until 7:45 AM.**

- 1.) Guardians may pull into the back parking lot. Once past the exit lane, cars may use both lanes going counterclockwise around the loop.
- 2.) Guardians may either stay in the lanes and wait, or they can park in the parking lot and wait until the doors open at 7:45 AM.
- 3.) **Students riding a bus** will remain on the bus until 7:45, in which they will then enter the gym through Entrance 8.
- 3.) Once students enter the school, they will need to either go straight to the cafeteria to eat breakfast, or go to the gym to wait. The Gym/Cafe lobby restrooms will be available for use. Students will NOT be allowed past the cafeteria area until 8:00 AM.
- 4.) At 8:00AM, students will be able to go to their locker, then to their homerooms. Students will NOT be allowed to just walk through the hallways. Once students go to their lockers, and to their homeroom, they will need to ask permission to leave their homerooms.
- 5.) **Homeroom starts at 8:15 AM. Breakfast closes down at 8:15 AM. Any student who comes in after 8:15 may be marked as TARDY.**

## **Dismissal**

- 1.) **School Dismisses at 3:30.** Students who are being picked up, will exit through Door 13 at the back of the school. Guardians can either be waiting in the line, or parked to wait on their students.
- 2.) Students who are bus riders, will go to the gym to wait on their bus run to be called. Students will need to know their bus numbers, and what run that bus leaves in. (1st run, 2nd run). Gym Lobby restrooms will be available for use.

**\*\*Unless students are staying after school for an extracurricular activity, students should have completely vacated the main part of the school by 3:35.**

**\*\*Students who are staying after for an extracurricular activity will need to go immediately to the locker room/classroom they are supposed to be in.**

## **BCMS Counseling Services**

### **School Counseling Services:**

School counselors offer individual counseling, as well as small group counseling. School Counseling services are short-term (6-8 Sessions) and based on counseling techniques that are effective in a school setting to promote academic, career and social/emotional development. The ASCA (American School Counseling Association) Mindsets & Behaviors are used to provide focus in the counseling process. Counseling services may be proactive as well as responsive and support may be provided to a student or small group of students during times of transition, heightened stress, critical change or other situations that impede student success. These services are NOT intended as a substitute for diagnosis or treatment for any mental health disorder. When a student requires long-term counseling to address mental issues or provide long-term support after a crisis, school counselors collaborate with families and other professionals to make referrals to appropriate community resources.

### **Confidentiality:**

Counseling is based on a trusting relationship between the counselor and counselee, to build trust with the student, the school counselor will keep information confidential, with some exceptions. Because these services are provided to a minor in the school setting, the school counselor may share information on a need to know basis with parents/guardians, child's teacher, and/or administration who work with the child, so that they may better assist the child as a team.

School counselors are required by law to share information with parents or others in the event the child is in danger of harm to self or others. The student will be made aware, in an age appropriate manner, of these limits to confidentiality and will inform the child when sharing information with others.

## **BCMS Counseling Process**

To request to speak to a school counselor

- 1.) Please fill out the "Referral for Counseling Services".
  - a.) This form can be found on the Counseling Google classroom under "Quick Links" If you have not joined the google classroom please get the class code from the counseling office. When a counselor is available they will call you to the office.

- 2.) In the event that the student is in crisis please bring the student to the counseling office in person. Or contact a teacher that will call the counseling office to come retrieve the student. **Do not leave a student alone if you are concerned they may harm themselves or others.**



## Using District Transportation

Bus drivers are not able to take anyone home who is not on their normal riding list. However, there are exceptions that can be made.

In order for this to happen, the following must occur:

- 1) The Student needs to bring to the front office **BEFORE 2:00 pm** a note saying that it is OK for the student to ride home on the bus with someone. The note needs to have the following information:
  - a) *Student's name*
  - b) *Student's name who they are going home with.*
  - c) *The date*
  - d) *A signature for the guardian of the student going home with someone else.*
  - e) *A **WORKING** phone number to reach the guardian for **verification**. (This is why it needs to be done before 2:00 pm)*
- 2) The school **MUST verify** that the note is real, and thus will be calling the number that is listed on the note. If contact cannot be made in order to verify the note is real, the student **MAY NOT** be allowed to ride the different bus home, and will need to get on their regular bus.

**\*\* Guardians can call the school and tell the secretary that their student is allowed to ride the bus home with the other student anytime before 2:00 pm.**

# **Absences and Tardies**

School attendance is one of the biggest influences on a student's achievement. Please make every effort to schedule appointments after school, if at all possible. In the cases that it is not, please follow the following guidelines. The official district attendance policy is on the district website.

<https://www.boyd.kyschools.us/fs/resource-manager/view/bef43f3a-16cd-4ab0-bf49-bb723180da12>

- If the student knows that they will be out of school for the next day, please speak to their teacher about work that will be missed.
- If the absence was a surprise (sickness, accident, emergency, etc.) when a student is able to, please log on to their Google Classroom classes to see the work that was missed. Work on what can be worked on.
- When the student returns, they **MUST bring** in an excuse/note to the front office as soon as they get to school. This can either be a **Dr's note (of which they get 5)**, or a **parent note (of which you get 5)**. Students have 5 days to turn in the note/excuse.
- Make up work for **excused** absences is due 3 days after the student returns to school.
- Make up work for unexcused absences will not be allowed.**

**\*\*Students who arrive *after the tardy bell*, or who are *picked up before the dismissal bell*, will be considered **TARDY** for the time missed. **The same guidelines for tardies are in place for absences.****

**\*\*Students who have accrued 6 unexcused absences will be served a FINAL NOTICE. **Students who have accumulated more than 6 unexcused absences and/or tardies shall be referred to the Court System.****

**\*\*Under new legislation, (KRS 159.150) the Director of Pupil Personnel will now be required to notify the County Attorney's office when a student accumulates **15** or more unexcused absences throughout the academic year.**

## **BCMS Athletic Policy Highlights**

**\*\*Please note:** The full athletic policy is on the BCMS website. This document contains basic information on the most frequently asked questions.

### **Participation**

In order for a student-athlete to participate in school-sponsored athletic activities the student-athlete must:

- Have a valid, up-to-date physical form signed by a doctor that was done within 1 calendar year. If the 1 year is up during the season, the student-athlete **MUST** get a new one before the student-athlete can participate. A student-athlete will not be allowed to participate until one is on file. (It is good practice to make a copy in case one gets lost)
- Satisfy all eligibility requirements of the KHSAA, and BCMS Athletic Policy
- Drug, Alcohol, and Tobacco policy signed by both parent/guardians and athlete and on file
- Confirmation of receipt and acceptance of Athletic Handbook.

### **Eligibility**

- Student-athletes must maintain an average of a 2.0.
- Students-athletes may not be failing any classes.
- If a student-athlete falls **below a 2.0 gpa, OR is Failing a class**, they will be placed on a 2-week probation period.
- If there is no improvement (minimum 2.0 gpa / no "F's") at the end of the probationary period, the student will be suspended from play and practice for 2 weeks.
- If there is no improvement (minimum 2.0 gpa / no "F's") at the end of the suspension, the student-athlete will be removed from the sport.

### **Attendance**

- Student-athletes participants may not practice, attend, or compete in a game or activity unless they attend school that particular day. The student-athlete **must be in attendance for at least one-half of the school day. The ½ day absence must be approved by a school administrator.**



## **Sports and activities offered:**

### **Fall Sports**

7th and 8th grade Football (6th still plays JFL)  
Cheerleading  
Girls Basketball  
Golf  
Cross-Country

### **Winter Sports**

Boys Basketball  
7-8 Wrestling (6th is still BC youth wrestling)  
Swimming  
Cheerleading  
Archery

### **Spring Sports**

Girls Volleyball  
Soccer  
Softball  
Baseball  
Track and Field

## **Clubs and Activities**

Academic Team  
Band (class)  
Choir (class)  
Kentucky Youth Assembly (KYA)  
Kentucky United Nations Assembly (KUNA)  
Rachel's Challenge  
Beta Club  
Yearbook  
Student Technology Leadership Program (STLP)

# **Cell Phone/Backpack Policy**

## **Cell Phones**

There are hundreds of studies that have been done over the past few years that have documented the negative effects of cellphones on learning and behavior in the classroom. In order to facilitate an environment that is most conducive to the learning, BCMS enacted the following policy on cell phones in 2021:

Cell phones and other electronic devices, including smart watches, may be used before and after school hours. **During school, all cell phones, smart watches, tablets, airpods/bluetooth speakers or gaming devices should be left in the student's locker.**

**-Students will be in violation when found using electronic devices between tardy and dismissal bells. The use of personal devices, such as cell phones, is a privilege not a right, and that privilege can be revoked for various offenses.**

- First Infraction: The device will be confiscated, sent to the front office, and will be released to the student at the end of the school day, a written warning will be documented in Infinite Campus and sent home.

- Second Infraction: **One day after school detention**, the device will be confiscated, sent to the front office, and will be released to the student at the end of the school day, parent/guardian contact.

- Third Infraction: **Two days after school detention**, the device will be confiscated and will be released to the parent/guardian at the end of the school day.

- Fourth Infraction: **Two days after school detention**, the device will be confiscated, sent to the front office to be released to the parent/guardian at the end of the school day, and students may not be allowed to bring the device back to school.

## **Backpacks**

Backpacks are permitted at BCMS in the doors, but **MUST STAY IN LOCKERS**. Students are **NOT permitted** to carry backpacks to class during the school day.

**\*\*Any exceptions to these policies for health or medical reasons will need to be approved by the BCMS principal, and require medical documentation.**

## Chromebook Use and Misuse

BCMS recognizes that technology is becoming a very important part of a student's learning, and thus is providing Chromebooks for each student when in the classroom. It is of the utmost importance that students take care not to damage any Chromebook, or any other piece of technology that is checked out to them.

In the event that it has been determined that the damage does occur through misuse, it will fall under the "Computers/Electronic Devices Physical Destruction or Vandalism" section in the Student Discipline Code which states:

- First Infraction: One day of after school detention, **restitution**, parent/guardian conference.
- Second Infraction: Loss of computer privileges, One day out-of-school suspension, **Restitution**, parent/guardian conference.

BCMS also recognizes that some damage may occur through accidental means, and the student may not be subject to the student Discipline Code if it is determined to be an accident. Whether the damage that occurred was due to an accident, or not will be determined through an investigation by the school administration.

## **Boyd County Middle School – Dress Code Policy**

Dress Code Violation – The wearing of any attire, cosmetics, presentation of extraordinary personal appearance, or any unsanitary body conditions which in the judgment of BCMS Administration, significantly disrupts school work, interrupts scholastic endeavors, or threatens the health of other pupils is prohibited (09.427)

- No garment with excessive exposure is permitted.
- All shorts, skirts, dresses, and any holes present must not be above mid thigh. This includes the shortest part of the garment.
- All shorts, skirts, skorts, and dresses must cover undergarments and backside during all bodily movements.
- All shirts must cover the belly, sides, back, and undergarments in all situations. All shirts must have a sleeve or strap of some kind.
- Shoes must be worn at all times.
- Face must be seen at all times.
- Clothing that promotes or symbolizes hate, discrimination, illegal activity, profanity, violence, drugs/alcohol or threatens health and safety are not permitted.
- Any other clothing or item worn that causes a distraction can be requested to be removed or changed (Ex: long coats, gloves, etc.) \*\*This dress code will be enforced on all school-related trips and at all school related functions UNLESS a special event dress code is sent home.

### **Consequence**

#### **First Infraction**

- Warning documented on Infinite Campus.
- Change of clothing from home. (or FRYSC)
- Second/Third Infraction – See Level 2 Infractions

#### **Level 2:**

- Second Infraction: One day of lunch detention and contact with parent
- Third Infraction: Two days of after school detention

## **DISCIPLINE CODE**

### **Introduction**

This code shall be mandatory and enforced in a fair and equitable manner without regard for race, gender, or disability at Boyd County Middle School, at all school-related events, and in all phases of pupil transportation to and from school and for school-related trips.

**This code shall be furnished to every Principal, faculty member, and student. It is the responsibility of all students and staff personnel to become familiar with this code.**

### **THE DISCIPLINE PROCESS**

*A. Faculty's Disciplinary Actions; the faculty and staff has the following responsibilities:*

- 1.To stop behavior that interferes with the educational process
- 2.To preserve the rights of others
- 3.To help students improve their self-discipline

*The faculty and staff is responsible for utilizing, as appropriate, the following to maintain discipline:*

- 1.Give a verbal reprimand
- 2.Notify the parent/guardian as necessary
- 3.Require a student-teacher conference
- 4.Submit behavior referral
- 5.Send student to office to see Administrator for appropriate action

*B. Disciplinary Referral Procedure*

- 1.Detention assignments will be made in Infinite Campus by Administration.
- 2.Teachers should address all classroom infractions. Only those problems with students beyond teacher's control are to be sent by the teacher to an administrator's office.
- 3.Students sent to the office will be assigned consequences accordingly.
- 4.All detentions assigned will be served. Any discipline notice not returned the next day results in an additional day of the detention assigned on the first notice. A student is to serve detention on the date it is assigned. Under extenuating circumstances, to be determined by an administrator, a parent/guardian will be allowed one additional day to arrange transportation.

### **LUNCH DETENTION**

Students assigned lunch detention will go to lunch first, before the rest of their grade. Students will get a lunch tray and proceed to lunch detention where they will stay for the entire length of their grade's lunch time. Students will be given time to eat their lunch in an isolated environment. Failure to report to Lunch Detention will result in the student being placed in after school detention.

### **AFTER SCHOOL DETENTION**

After School Detention will be held after school until 4:30 pm in a designated teacher's classroom depending on the day of the week, students and parent/guardian will be notified one-two day(s) before the student is to serve detention. Failure to attend After School Detention will result in additional days of After School Detention. Students are not excused from participation in After School Detention because of school activities.



### **IN-SCHOOL SUSPENSION (IF AVAILABLE)**

Students who violate school or classroom rules may be assigned time in the in school suspension room. Students' time may range from part of a day to full day(s). Instruction will be provided to students during this time so they will not fall behind on their regular classroom work. Students will complete work assigned to them by their teachers, completed work will be counted for full credit; if finished with the assigned work they will begin to copy a packet related to the reason they were assigned in school suspension. Once students enter the room they are not to leave the room to go to their locker, ask teachers questions, etc. If assigned for a portion of the day or class period, they will return to normal schedule after that time has passed.

### **OUT-OF-SCHOOL SUSPENSION**

Students who are suspended out of school will be under the complete jurisdiction of their parent/guardians. ALL missed work is expected to be completed in order to ensure mastery of content.

The Principal or Assistant Principal may suspend a pupil up to Five (5) days per incident. The Superintendent may suspend a pupil up to ten (10) days per incident. Due process procedures will be followed before suspension unless immediate suspension is essential to protect person or property or avoid disruption of the educational process.

The chain of appeal is as follows: Appeals Committee, Site Based Decision Making Council, Superintendent Designee, the Superintendent, and the Board of Education. (The Appeals Committee will consist of three (3) teachers and will not include any teacher that the student currently has as a teacher at the time of the appeal.) A refusal of discipline by a parent/guardian that involves a detention assignment by an administrator will result in an out-of-school suspension. Since the parent/guardian is making a choice of an out-of-school suspension instead of the punishment given, the resulting out-of-school suspension is not subject to an appeal by the parent/guardian.

### **EXPULSION**

The Boyd County Board of Education may expel any pupil for misconduct as defined in subsection (1), KRS 158.150. Action to expel a pupil shall not be taken until the parent/guardian of the pupil has had an opportunity for a hearing before the Board. The Board's decision shall be final. To comply with the existing requirements of the Individuals with Disabilities Act (IDEA) & Section 504 regarding discipline of students with disabilities, the Boyd County Board of Education will modify the expulsion requirements, on a case-by-case basis, for IDEA & Section 504-eligible students. IDEA & Section 504-eligible students may be expelled for behavior unrelated to their disabilities as long as the procedural safeguards required by IDEA & Section 504 and KRS 158.150 are followed.

### **CRIMINAL VIOLATIONS**

Notification of law enforcement may occur upon criminal violation of this code. Students may be charged with criminal violations of local, state, or federal ordinances/statutes/laws if violations of this code fall under the appropriate jurisdiction. Prosecution and adjudication of criminal violations shall occur separately from administration of school procedures.

### **USE OF REASONABLE FORCE BY STAFF**

School personnel may use **REASONABLE** physical force to restrain a student whenever immediate action is essential for self-defense, preservation of order, or protection of other persons or property. (See KRS 161.180 and 503.110).

No student, parent/guardian, faculty, staff or any member of the general public shall be denied equal educational or employment opportunity by the Boyd County Board of Education because of his or her age, color, handicap, parental status, marital status, national origin, race, religion or sex.

Designated Section 504 contact person:

Mrs. Dara'Su Stevens-Williams  
Boyd County Board of Education  
Heritage Center Office  
12307 Midland Trail  
Ashland, KY 41102  
Phone: (606) 928-1160

Designated Title IX contact person:

Matt Spade  
Boyd County Board of Education  
1104 Bob McCullough Drive  
Ashland, KY 41102  
Phone: (606) 928-4141

## BCMS INFRACTIONS/CONSEQUENCES

The following is a list of infractions and the recommended consequences for each infraction. This is not a comprehensive listing. The **Boyd County Board of Education and the administration of Boyd County Middle School shall reserve the right to administer corrective measures for other offenses that might occur. Consequences may also be altered at the discretion of an administrator.**

### General Guidelines

All staff members have the same authority to discipline students in any area of the building, on the campus and at school functions as they would in the classroom. Students are to comply with the requests of the staff as they relate to student conduct, classroom work, and safety. Students will be disciplined in compliance with the Boyd County Middle School Code of Conduct.

### Due Process

A pupil shall not be suspended from school until after at least the following due process procedures have been provided:

- a. The pupil has been given oral and written notice of the charge or charges against him/her which constitute cause for suspension:
- b. The pupil has been given an explanation of the charge or charges if the pupil denies them: and
- c. The pupil has been given an opportunity to present his/her own version of the facts relating to the charge or charges.

These due process procedures shall precede any suspension from the common school unless immediate suspension is essential to protect persons or property or to avoid disruption of the ongoing academic process. In such cases the due process procedures outlined above shall follow the suspension as soon as practicable but no later than three days after the suspension. *Any action under this section related to students with disabilities shall be in compliance with applicable federal law.*

### FERPA

In compliance with the Family Right to Privacy Act, individual disciplinary actions are confidential and student records may be discussed only with a lawful, responsible adult supervisor. In cases involving students with disabilities, the procedures mandated by federal and state law will be followed.

### Search

Although students have the right to freedom from unreasonable search and seizure, school officials have the right, under the law, to search students or their property whenever there is a reasonable suspicion they have something which violates school rules or endangers others. Students may be searched to maintain the ongoing educational process, maintain order, and/or protect people and property. Searches may include the student and his or her locker, desk, automobile, or personal belongings. A personal search includes a search of a student's accessories (purse, wallet, backpack, personal device, notebooks, gym bag, etc.) and/or outer garments (pants/ skirt pockets, shirt/blouse pockets, pant legs, socks, shoes, jacket pockets, waistband, etc.) that would not require disrobing.

### **Behavior Expectations and Procedure**

All resolutions to behavioral events at Boyd County Middle School will be assigned according to school/county policies. The discipline code covers all school functions (on and off school grounds), and traveling to and from school or a school activity, function or event. The following charts outline levels of infractions, definitions of behaviors, and basic administrative responses to common incidences.

### Level 1 Mild Infractions

This is the lowest level. A teacher or staff member in charge handles these behaviors. These behaviors are usually not referred to the office unless they are excessive in terms of damage, loss, disruption, frequency or injury, whereupon they become Level 2 events. **Three card marks of any kind will result in one day of after school detention. Written up in Infinite Campus as 3rd Classroom Disruption (N08C).**

#### Behavior Definitions & Consequences

**Classroom Disruption** - Low intensity, but inappropriate disruption correctable by unobtrusive classroom strategies.

- First Infraction: Warning by classroom teacher.
- Second Infraction: Card mark documented by BCMS staff.
- Third Infraction: See Level 2 Infractions Classroom Disruption.

**Damaging Property** - writing on desks, books, lockers, etc.

- First Infraction: Card mark documented by BCMS staff.
- Second Infraction: See Level 2 Infractions Damaging Property.

**Dress Code Violation** - The wearing of any attire, cosmetics, presentation of extraordinary personal appearance, or any unsanitary body conditions which in the judgment of BCMS Administration, significantly disrupts school work, interrupts scholastic endeavors, or threatens the health of other pupils is prohibited (09.427)

- No garment with excessive exposure is permitted.
- All shorts, skirts, dresses, and any holes present must not be above mid-thigh. This includes the shortest part of the garment.
- All shorts, skirts, skorts, and dresses must cover undergarments and backside during all bodily movements.
- All shirts must cover the belly, sides, back, and undergarments in all situations. All shirts must have a sleeve or strap of some kind.
- Shoes must be worn at all times.
- Face must be seen at all times.
- Clothing that promotes or symbolizes hate, discrimination, illegal activity, profanity, violence, drugs/alcohol or threatens health and safety are not permitted.
- Any other clothing or item worn that causes a distraction can be requested to be removed or changed (Ex: long coats, gloves, etc.)

**\*\*This dress code will be enforced on all school-related trips and at all school-related functions UNLESS a special event dress code is sent home.**

- First Infraction: Warning documented on Infinite Campus. Change of clothing from home (or FRYSC)
- Second Infraction: See Level 2 Infractions Dress Code Violation.

**Homework Concerns** - Failure to turn in assignments complete, if at all. Upon completion students must earn a minimum of 60% score. However, students who accumulate 3 zeros:

- First Infraction: card mark documented by classroom teacher, referral to participate in BCMS Intervention, and parent/guardian contacted by teacher.
- Second Consequence: See Level 2 Infraction Insubordination/Disrespect.

**Litter** - Improperly disposing of materials inside or outside of the school building

- First Infraction: Warning by classroom teacher.
- Second Infraction: Card mark documented by BCMS Staff.

**Non-Direct Profanity** – The use of profanity casually, not directed to any person in particular

- Each Infraction: Card mark documented by team teacher.

#### **Off-Task**

- First Infraction: Warning by classroom teacher.
- Second Infraction: Card mark documented by classroom teacher.
- Third Infraction: See Level 2 Insubordination.

**Physical Contact (Horseplay)** - Non-serious, but unnecessary physical contact; not in anger

- First Infraction: Warning by classroom teacher.
- Second Infraction: Card mark documented by classroom teacher.
- Third Infraction: See Level 2 Inappropriate Contact.

#### **Running in the Halls**

- First Infraction: Warning by BCMS staff.
- Second Infraction: Card mark documented by BCMS staff.
- Third Infraction: See Level 2 Insubordination.

#### **Sleeping**

- First Infraction: Warning by classroom teacher.
- Second Infraction: Card mark documented and contact to parent/guardian by classroom teacher.
- Third Infraction: See Level 2 Sleeping

**Tardy to Class** – A student is late to class without proper documentation. Tardies will be kept by the classroom teacher for each nine-week grading period.

- First Infraction: Warning by classroom teacher on cardmark document.
- All other Infractions: Cardmark documented by classroom teacher.

#### **Throwing objects**

- First Infraction: Warning by classroom teacher.
- Second Infraction: Card mark documented by classroom teacher.
- Third Infraction: See Level 2 Disorderly Conduct/Language

**Unauthorized Sales** – The selling and distribution of any product not sanctioned or endorsed by the school.

- First infraction: Card mark, Confiscation, product returned to parent/guardian
- Second infraction: See Level 2 Unauthorized Sales.



## Level 2 Moderate Infractions

These are moderate behaviors, but nonetheless cannot go unchecked. These behaviors are referred to the office for administrative action. Repeat behaviors will result in increasing penalties and may be handled as Level 3 Infractions. Behaviors that are excessive in terms of damage, loss, disruption or injury become Level 3 events.

### Behavior Definitions & Consequences

**Bus Disruption (N04)**– Any minor disruption for which a student is referred to a Principal with a bus conduct report (consequences will be different from those listed for a major disruption/safety issues reported on a bus conduct report).

- First Infraction: One day of After School detention, parent/guardian contact.
- Second Infraction: Two days of After School detention, parent/guardian contact.
- Third Infraction: Two days bus suspension, parent/ guardian contact.
- Fourth Infraction: See Level 3 infractions Bus Disruption.

**Cheating/ Plagiarism (N01)** – Students claim other's academic work as their own. Whether receiving or knowingly giving information during an examination or on certain assignments, the offense is the same.

- Each Infraction: At discretion of the teacher, a zero on the particular assignment or One day of after school detention and opportunity to complete the assignment.

**Classroom Disruption (N08c)** – Low intensity, but inappropriate disruption correctable by unobtrusive classroom strategies.

- Third Infraction: One day after school detention and contact with parent/guardian.
- Fourth Infraction: One to Three days after school detention and contact with parent/guardian.

**Computer Trespassing (N01A)**– An offense is considered as any violation of the Technology Acceptable Use Policy. (Refer to District Code of Conduct).

- First Infraction: One day of after school detention, Possible loss of computer privileges for a period of time to be determined by the administrator, parent/guardian contact.
- Second Infraction: Two days of after school detention, Possible loss of computer privileges for a period of time to be determined by the administrator, parent/guardian contact.

**Damaging Property (N06)** - writing on desks, books, lockers, etc.

- Second Infraction: One to Three days after school detention and parent/guardian contact.
- Third Infraction: See Level 3 Vandalism/Property Damage.

**Insubordination (N19)** – Any act or behavior in which the student willfully defies the lawful authority or reasonable directive of school personnel.

- First infraction: One day of after school detention, parent/guardian contact or conference.
- Second infraction: One to three day(s) of after school detention, referral to school counselors.
- Third Infraction: One day of out-of-school suspension and parent/guardian contact.

**Disorderly Conduct/Language (N07)** – Conduct and/or behavior which is destructive to the orderly educational procedure of the school; directed verbal/written messages that include swearing, name calling, use of words in an inappropriate way and/or use of obscene gestures.

- First Infraction: One to Three days of lunch detention and parent/guardian contact.
- Second Infraction: Three to Five days of after school detention and parent/guardian contact.
- Third Infraction: One day of out-of-school suspension and parent/guardian contact.

**Dress Code Violation (N10)**- The wearing of any attire, cosmetics, presentation of extraordinary personal appearance, or any unsanitary body conditions which in the judgment of BCMS Administration, significantly disrupts school work, interrupts scholastic endeavors, or threatens the health of other pupils is prohibited (09.427)

- Second Infraction: One day of lunch detention and parent/guardian contact.
- Third Infraction: Two days of after school detention and parent/guardian contact.

**Electronic Devices (N35)** – Cell phones and other electronic devices, including smart watches, may be used before and after school hours. During school, all cell phones, smart watches, tablets, airpods/bluetooth speakers or gaming devices should be left in the student's locker. Students will be in violation when found using electronic devices between tardy and dismissal bells. The use of personal devices, such as cell phones, is a privilege not a right, and that privilege can be revoked for various offenses.

- First Infraction: The device will be confiscated, sent to the front office, and will be released to the student at the end of the school day, a written warning will be documented in Infinite Campus and sent home.
- Second Infraction: One day after school detention, the device will be confiscated, sent to the front office, and will be released to the student at the end of the school day, parent/guardian contact.
- Third Infraction: Two days after school detention, the device will be confiscated and will be released to the parent/guardian at the end of the school day.
- Fourth Infraction: Two days after school detention, the device will be confiscated, sent to the front office to be released to the parent/guardian at the end of the school day, and students may not be allowed to bring the device back to school.

**Inappropriate Contact (N08)** - Any intentional physical contact, be it sexual/non-sexual towards any student.

- First Infraction: One to Three days after school detention, parent/guardian contact.
- Second Infraction: Three to Five days after school detention, parents/guardian contact, counselor referral.
- Third Infraction: One day of out-of-school suspension and parent/guardian contact.

**Public Display of Affection (N36)**– Public display of affection between two or more students to include but not limited to; kissing, hugging, hand holding, etc.

- First Infraction - One day of after school detention and parent/guardian contact.
- Second Infraction - Two days after school detention and parent/guardian contact.

**Sleeping (N09B)**

- Third Infraction: One to Three days lunch detention and referral to counselor.
- Fourth Infraction: One day after school detention and parent/guardian contact.

**Unauthorized Absence/Skipping Class (N27)**– Student leaves class without permission, stays out of class without permission, improper sign-in/sign-out or in an area not authorized by school staff.

- First infraction: One day of after school detention and parent/guardian contact.
- Second Infraction: Two days of after school detention and parent/guardian contact.

**Unauthorized Area (N23)**– The presence of a student in an unauthorized area (e.g., teacher's prep room, maintenance/custodial areas, mechanical rooms, parking lots or any area out of class, etc.) without legitimate reason or permission

- First Infraction: One day lunch detention and parent/guardian contact.
- Second Infraction: One day after school detention and parent/guardian contact.

**Unauthorized Sales (N09)** – The selling and distribution of any product not sanctioned or endorsed by the school.

- Second infraction: Confiscation, One day of after school detention, Parent/guardian contact, product returned to parent/guardian.
- Third infraction: Confiscation, Two days after school detention, Confiscated items become the property of the Boyd County Board of Education

**Other** – Any other minor problem behaviors that do not fall within the above categories.

### Level 3 Severe Infractions

This is the category of serious offenses. It includes dangerous, defiant, and highly disruptive behaviors. Lower level acts that continue regardless of the best efforts of previous interventions are handled as Level 3 events. Repeated behaviors at Level 3 may result in suspension and recommendation to the Superintendent for a pre-expulsion hearing.

**Aggressive Behavior Toward Board Employee (V05)** – Infractions include serious or repeated verbal abuse/harassment/assault/threatening person and/or property (by word or gesture)/sexual harassment (physically).

- First Infraction: Student Threat Assessment Response Team program, three to five days out-of-school suspension (OSS), referral to counselor with Possible Five days additional OSS by request from the Superintendent, Anger management counseling, Possible court referral, Possible expulsion request. (Failure to complete the counseling program will result in additional suspension days and a request for expulsion.)

**Aggressive Behavior/Verbal Threats (H05)**– When a student shows or displays or verbalizes aggressive behavior or promoting self-harm toward another student.

- First Infraction: One to three day(s) after school detention, referral to school counselor, and parent/guardian contact.
- Second Infraction: One day of out-of-school suspension and parent/guardian contact.

**Bus Disruption (N04)** – Any disruption for which a student is referred to a Principal with a bus conduct report

- Fourth Infraction: Five days bus suspension with a parent/guardian conference.
- Fifth Infraction: Suspension of transportation privileges and a parent/guardian conference.

**Combustibles/Noxious Substance Possession (N05)** – Student is in possession of substances/objects readily capable of causing bodily harm and/ or property damage or (e.g., firecrackers, gasoline, lighter fluid, smoke bombs, and irritants, etc.).

- First Infraction: One to three day(s) after school detention and Contact with the Safe Schools Director.
- Second Infraction: One to three day(s) out-of-school suspension and contact with the Safe Schools Director.

**Computers/Electronic Devices Physical Destruction or Vandalism (N33)** – Stealing and/or altering computer parts or accessories; causing a computer or network to “catch” a virus; knowingly and willingly altering a computer configuration and/or authorized files (including both administrative and student files).

- First Infraction: One day of after school detention, restitution, parent/guardian conference.
- Second Infraction: Loss of computer privileges, One day out-of-school suspension, Restitution, parent/guardian conference.

**Hate speech/Communication/Promoting Self-harm (H02)**–Direct and indirect written or disrespectful messages may include negative comments/symbols based on race, religion, gender, age, and/or national origin; sustained or intense verbal, written, electronic attacks based on ethnic origin, disabilities or other personal matters, including encouraging others to harm themselves.

- First Infraction: One day out-of-school suspension, Call home to set up a parent counselor meeting, and students must complete counselor determined programs on tolerance.
- Second Infraction: Three days out-of-school suspension and meeting with a School Resource officer.
- Third Infraction: See Level 3 Harassment 2nd Infraction.

**Fighting/Physical Aggression: Student to other (N13)** – Actions involving serious physical contact where injury may occur (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.). Disciplinary action could vary depending on level of involvement (e.g. Primary aggressor, participant, etc.). If the primary aggressor cannot be determined, all parties involved may receive consequences as the primary aggressor.

Primary Aggressor	Participant
First Infraction: Dismissal from school for the remainder of the school day (unexcused), Two days out-of-school suspension, Contact with the School Resource Officer or Kentucky State Police/Sheriff's Department along with the parent/guardian	First Infraction: Dismissal from school for the remainder of the school day (unexcused), one to two days of after school detention, Contact with the School Resource Officer or Kentucky State Police/Sheriff's Department along with the parent/guardian
Second Infraction: Dismissal from school for the remainder of the school day (unexcused), Three days out-of-school suspension, Possible court referral, Possible expulsion request, Contact with the School Resource Officer or Kentucky State Police/Sheriff's Department along with the parent/guardian	Second Infraction: Dismissal from school for the remainder of the school day (unexcused), two-three days of after school detention, Possible court referral, Contact with the School Resource Officer or Kentucky State Police/Sheriff's Department along with the parent/guardian

**Forgery/Falsifying Documents (N16)** – The act of falsely using the name of another person, or falsifying any documents or correspondence from or to the school.

- First Infraction: One to three days after school detention.
- Second Infraction: One to three days of out-of-school suspension.

**Gambling (N18)** – Participation in games of chance for the express purpose of exchanging money.

- First Infraction: One to three days of after school detention.
- Second Infraction: One to three days of out-of-school suspension.

**Harassment/Hazing/Bullying (H03)** – Harassment is intimidation by threats of actual physical violence.

Conduct including, but not limited to, the use of language, conduct, or symbols in a manner that is commonly understood to convey hatred, contempt, or prejudice, that is sufficiently severe and or persistent and adversely affects a student's education or creates a climate of hostility or intimidation for that student; both from the perspective of an objective educator and from the perspective of the student at whom the harassment/bullying is directed. The civil exchange of opinions or debate does not constitute harassment/bullying. Students may not, however, engage in behavior that interferes with the rights of another student or materially and substantially disrupts the educational process.

See School Board Policies 09.42811 ("Harassment"), 09.426 ("Disrupting the Educational Process"), and 09.422 ("Hazing").

Any accusations that harassment/hazing has occurred at Boyd County Middle School or during Boyd County School activities will be documented in writing by School Administration and/or the Compliance Coordinator. The accused student will be required to participate in an initial conference with a School Administrator and/or Compliance Coordinator, which may be attended by other students involved. The Compliance Coordinator will contact the parent/guardian of all parties involved. Witnesses, if reported, will also be interviewed by the Compliance Coordinator or School Administration. Subsequent to any such conferences or interviews, the Compliance Coordinator will provide a full written report to the School Administration within ten school days of the incident.



**Harassment/Hazing/Bullying (cont.)**

The *minimum* consequences for incidents involving harassment/hazing/bullying are as follows:

- First Infraction - One to three days of out-of-school suspension depending on the severity.
- Second Infraction - Three to five days out-of-school suspension, call home to set up a parent counselor meeting, and students must complete counselor determined programs on tolerance. Possible investigation by School Resource Officer.
- Third Infraction - Five days out-of-school suspension, Possible five additional days of out-of-school suspension, if requested by the Superintendent, for incidents deemed "severe" or for a series of incidents, collectively deemed "severe." call home to set up a parent counselor meeting, and students must complete counselor determined programs on "harassment/bullying". Possible investigation by School Resource Officer. Court referral may be made depending upon the particular circumstances

**Inappropriate Media non-nudity (N34)** - The accessing, possessing, and/or distributing of any inappropriate, non-pornographic media on any device such as a cell phone, camera, video camera, mp3 player, etc. Examples include images of drug paraphernalia, weapons, fights, etc.

- First infraction: One to three day(s) of after school detention.
- Second infraction: One to three day(s) of out-of-school suspension.

**Instigation (N07)**— Encouraging/promoting a situation which leads to disruption of the educational process, (spreading of rumor, encouraging fighting via. filming/texting, fostering conflict, etc.)

- First Infraction: One to three day(s) of after school detention.
- Second Infraction: One to three day(s) out-of-school suspension.

**Over the Counter Medication or prescription Distribution (D01)** – Distributing over the counter medication to other students.

- First Infraction: One to three day(s) of after school detention
- Second Infraction: One to three day(s) of out-of-school suspension.

**Over-the-Counter medication or prescription possession (D02)** – The student's possession and/or use of his/her own prescription or over the counter medications without following proper procedures. The medication will be confiscated and the parent/guardian will be contacted.

- First Infraction: One to three day(s) of after school detention.
- Second Infraction: Three to five days of after school detention.

**Pornography (N36)** – The accessing, possessing, and/or distributing of pornographic material, or images captured on any device.

- First Infraction: One to Five days of after school detention.
- Second Infraction: One to Five days out-of-school suspension.

**Removal of Clothing Without Consent (N25)**– Pulling down another student's pants, skirt, shorts, etc.

- First Infraction: Two to three days after school detention.
- Second Infraction: One to three days out-of-school suspension.

**Search Refusal (N19)** – A student in the public common schools has the constitutional right to be secure in his/her person from all unreasonable searches and seizures. A search of a student by school officials is reasonable if it bears a rational relationship to a legitimate educational interest and is based upon reasonable suspicion. All searches will be conducted by the Principal or his/her designee. All searches will be conducted in the presence of a certified faculty member of the school. Lockers, automobiles, personal belongings and persons may be searched.

- Each Infraction: One to Five days out-of-school suspension, parent/guardian will be notified, contact with the School Resource Officer.

**Sexual Conduct (N36)** – Engagement or simulation of a student in any act of sexual activity while subject to school supervision.

- First Infraction: One to five days out-of-school suspension, Parent/guardian contact, Referral to school counselor.
- Second Infraction: Five days of out-of-school suspension Parent/guardian contact, Referral to school counselor..

**Theft (N30)/Possession of Stolen Property (N24)** – Taking the property of others (students, faculty, staff, visitors) without their consent; or possession of stolen property; or possession of property without the owner's consent; or selling of stolen property

- First Infraction: One to three days out-of-school suspension, Restitution, Contact the School Resource Officer, Possible court referral.
- Second Infraction: Three to five days of out-of-school suspension, Restitution, contact with School Resource Officer, possible court referral.

**Tobacco/Vaping Distribution (T01), Possession (T02), or Use (T03)** - Cigarettes, chewing tobacco/snuff, cigars, electronic delivery of tobacco and/or in possession of or using E –cigarettes/Personal Vaporizers/Electronic Nicotine Delivery System or paraphernalia, etc.

- First infraction: One to Five days of after school detention.
- Second infraction: One to Two days out-of-school suspension.
- Third infraction: Three to Five days out of school suspension.

**Vandalism/Property Damage (N33)** – Students participate in an activity that results in substantial destruction or disfigurement of property.

- 1st degree: (Damage of \$1,000.00 or more): Five days out-of-school suspension. Restitution, Possible court referral
- 2nd degree (\$500.00 - \$999.99): Three days out-of-school suspension, Restitution, Possible court referral
- 3rd degree (damage of \$499.99 or less): One day out-of-school suspension, Restitution, Possible court referral

**Other** – Behavior causing this referral is not listed above. Staff using this definition will specify the problem behavior observed.

#### **Level 4 Illegal Activities/Criminal Infractions**

This is the category of most serious offenses. Level 4 behaviors result in action by law enforcement, referral to Alternative Classroom Setting, charges being filed and/or Ten-day suspension with recommendation to the Superintendent for a pre-expulsion hearing.

#### **Behavior Definitions & Consequences**

##### **Alcohol distribution (A01), Possession (A02), Use or state of being under the influence of alcohol (A03).**

- First Infraction: Five days out-of-school suspension, Possible Five days additional out-of-school suspension by request from the Superintendent, Possible court referral, Possible expulsion request, Contact the School Resource Officer, Refer to Pathways for appointment with alcohol intervention program [The student and/or parent/guardian shall have the option of completing an intervention program. If the student and/or parent/guardian select this option, the out-of-school suspension shall be reduced to three school days. Failure to successfully complete the drug intervention program will result in a reinstatement of the original suspension.]
- Second Infraction: Five days out-of-school suspension with mandatory alcohol intervention program, Possible days additional out-of-school suspension by request from the Superintendent, court referral to file Beyond School Control charges, Possible expulsion request, Contact with School Resource Officer.

##### **Arson (V06) – Student plans and/or participates in malicious burning of property.**

- First Infraction: Five days out-of-school suspension, Student Threat Assessment Response Team program, Possible Five additional days out-of-school suspension by request from the Superintendent, Possible court referral, Possible expulsion request, Contact with the School Resource Officer.

##### **Assault (V01) – Physical attack of one person or a group of persons on another with the intent to injure.**

- First Infraction: Five days out-of-school suspension, Possible five additional days out-of-school suspension by request from the Superintendent, Contact with the School Resource Officer, Possible expulsion request, Possible court referral

##### **Combustibles/Noxious Substances Ignition/Use (V17) – Willful ignition of any incendiary device or the use of any noxious substance on the school grounds, within the school building, or in any school vehicle.**

- First Infraction: Two-Five days out-of-school suspension, Contact with the School Resource Officer, Possible court referral, Possible expulsion request, Conference with parent/guardian

##### **Drug Distribution or Trafficking (D01), “look alike” substance possession (D02), paraphernalia possession (N11), Use or state of being under the influence of drugs (D03) – The distribution of a drug, controlled substance or illegal drug substance represented or believed by the student to be a controlled substance or illegal drug, or of a prescription medication. Use, possession or state of being under the influence of any controlled substance, illegal drug or intoxicant of any kind; or of a substance represented or believed by the student to be a controlled substance or illegal drug (diet pills of any type are also considered to be illegal drugs). Student is in possession of paraphernalia related to the use of a controlled substance, an illegal drug.**

- First Infraction: Five days out-of-school suspension, Possible five additional days by request from the Superintendent, Automatic filing of Beyond School Control charge, Possible court referral, Possible expulsion request, Contact with the School Resource Officer, Refer to Pathways for appointment with drug intervention program [The student and/or parent/guardian shall have the option of completing a drug intervention program. If the student and/or parent/guardian select this option, the out-of-school suspension shall be reduced to three school days. Failure to successfully complete the drug intervention program will result in a reinstatement of the original suspension.

**Drug Distribution or Trafficking, “look alike” substance possession, paraphernalia possession, Use or state of being under the influence of drugs (cont.)**

- Second Infraction: Five days out-of-school suspension with mandatory drug intervention program, Possible days additional out-of-school suspension by request from the Superintendent, court referral to file Beyond School Control charges, Possible expulsion request, Contact with School Resource Officer.

**Emergency Equipment (N09A)** – The act of tampering with emergency equipment so as to falsely alert emergency services, or school, to a non-existent emergency and/or tamper with other emergency equipment.

- First Infraction: Five days out-of-school suspension, Possible Five additional days of OSS by request from the Superintendent, Possible court referral

**Extortion (H05)** – The solicitation of money or something of value from another student, regardless of the amount/value, in return for protection or in connection with a threat to inflict harm.

- First Infraction: One-Five days of out-of-school suspension, Restitution

**Inappropriate Images- Nudity (V14)** – The accessing, possessing or distributing of any image captured by a student, on any type of device, of any individual, including themselves, portraying nudity.

- First Infraction: Three to Five days out-of-school suspension, Contact with Safe Schools Director and School Resource Officer, Referral to counselor.
- Second Infraction: Five days out-of-school suspension, Possible five additional days out-of-school by request of Superintendent, possible expulsion request, referral to school counselor.

**Inappropriate Sexual Conduct (V13)** – Conduct of a sexual nature, whether consensual or nonconsensual directed toward student or adult, including sexual harassment.

- First Infraction: Three to Five days out-of-school suspension, Parent/guardian notified, Contact with the School Resource Officer
- Second Infraction: Five days out-of-school suspension, Possible Five additional days out-of-school suspension by request from the Superintendent, Possible expulsion request, Referral to school counselor

**Sexual Misconduct** – A person is guilty of sexual misconduct when she/he subjects another person to sexual contact without the latter’s consent (KRS 510.130)

- First Infraction: Five days out-of-school suspension, Parent/guardian notified, Contact with the School Resource Officer
- Second Infraction: Five days out-of-school suspension, Possible Five additional days out-of-school suspension by request from the Superintendent, Possible expulsion request, Referral to school counselor

**Terroristic Threatening (V16)**– A student is guilty of terroristic threatening when:

- A.) They threaten to commit any act likely to result in death or serious physical injury to another student, student group, or school personnel
- B.) Threaten to commit any crime likely to result in substantial property damage to another person
- C.) They intentionally make false statements for the persons of causing the evacuation of a building, place of assembly or facility of public transportation.
- First Infraction: Five days out-of-school suspension, Possible Five additional days out-of-school suspension by request from the Superintendent, Possible court referral, Expulsion request, Contact with the School Resource Officer, Student Threat Assessment Response Team program notified, Before the student will be allowed to return to school they must be evaluated by a licensed psychiatrist/psychologist and be cleared to return to the school environment.



**Weapons** – All Boyd County Public Schools are a weapon free area. Weapons are not allowed on campus.

*Boyd County Middle School States:*

For school discipline purposes a weapon can be defined as: Any weapon from which a shot, readily capable of producing death or physical injury may be discharged; Any knife; chains, connecting wallets to belts/pants, choker chains and dog collars, or other large-like chain or rope; Any chemical or spray that might be used aggressively against another student that can cause injury; Any instrument that may be used to cause bodily harm.

*Kentucky state law states:*

The crime of unlawful possession of a weapon on school property is for knowingly carrying, bringing, using or possessing any weapons, destructive devices, or booby trap devices in any school sponsored activity is prohibited. Except for law enforcement officials. BCMS specifically prohibits the carrying of concealed weapons on school property.

**Weapon Possession/Not to Include Firearms (W01)** – The possession of a weapon as defined by Boyd County Board of Education policy 05.48, or the presentation of any item designed to be used or intended for use in causing death or injury to any person, or for the purpose of threatening or intimidating any person.

- First Infraction: Three to five days out-of-school suspension, Student Threat Assessment Team notified, Possible five additional days out-of-school suspension by request from the Superintendent, The weapon shall be confiscated and returned only to the parent/guardian, Contact with the school resource officer, Possible court referral.
- Second Infraction: Five days out-of-school suspension, Student Threat Assessment Team notified, Possible five additional days out-of-school suspension by request from the Superintendent, The weapon shall be confiscated, Contact with the school resource officer, Court referral.

**Weapon Possession/Firearm (W01)** – The possession of a firearm (loaded or unloaded) on the school premises, either in one's immediate possession (e.g., in a book bag) or within one's automobile or locker.

- First Infraction: Five days out-of-school suspension with possible Five additional days out-of-school suspension by request from the Superintendent, Student Threat Assessment Response Team notified, Report will be made to the Superintendent who shall determine if charges for expulsion from the school should be filed under Board of Education policy 09.435, Confiscation, Possible court referral, Request for expulsion if the Superintendent deems necessary, Contact with the School Resource Officer.

**Weapon Use (W03)** – The use of any item used, designed to be used or intended for use in causing death or injury to any person, or for the purpose of threatening or intimidating any person.

- First Infraction: Five days out-of-school suspension with possible five additional days out-of-school suspension by request from the Superintendent, Student Threat Assessment Response Team notified, Report will be made to the Superintendent who shall determine if charges for expulsion from the school should be filed under Board of Education policy 09.435, Confiscation, Possible court referral, Request for expulsion if the Superintendent deems necessary, Contact with the School Resource Officer.

**Other** – Behaviors not listed above, including all potential law violations. Staff using this definition will specify the problem behavior observed.

*For any behavior that is not specifically named in this policy, administrators will exercise their right to review the facts and administer discipline deemed appropriate after consulting the Code of Acceptable Behavior from the Boyd County Board of Education.*



## DEMERIT SYSTEM

**Demerit System:** Points are assigned per behavior consequence.

Lunch Detention—1 demerit

Detention—2 demerits

Out-of-School Suspension—3 demerits

Extra Five (5) days Out-of-School Suspension and/or placement in alternative educational classroom—4 demerits

- After accumulating **6 demerits** a student will be referred to the BCMS Counseling department.
- After accumulating **9 demerits** a student may lose privileges and may be ineligible to participate in student/school activities (school-sponsored trips, talent show, dances, sports, etc.) A student shall be considered habitual after accumulating 9 demerits. A meeting will be scheduled with the student, their parents/guardians and a Behavior Contract will be developed.
- After accumulating **12 demerits** a pre-court conference will be scheduled. The student may lose additional privileges. The student may also be placed in an alternative education classroom, if available.
- After accumulating **15 demerits** the student will be referred to the Court Designated Worker and the district will file Beyond School Control. A student may lose all privileges and may be ineligible to participate in additional student/school activities (school-sponsored trips, talent show, dances, sports, etc.)

### **If student ends previous school year on behavior contract then:**

- After accumulating **3 demerits** a student will be referred to the BCMS Counseling department.
- After accumulating **6 demerits** a student may lose privileges and can be ineligible to participate in student/school activities (school-sponsored trips, talent show, dances, sports, etc.) A student shall be considered habitual after accumulating 9 demerits. A meeting will be scheduled with the student, his/her parent/guardians and a Behavior Contract will be developed.
- After accumulating **9 demerits** a pre-court conference will be scheduled. The student may lose additional privileges. The student may also be placed in an alternative education classroom, if available.
- After accumulating **12 demerits** the student will be referred to the Court Designated Worker and the district will file Beyond School Control. A student may lose all privileges and may be ineligible to participate in additional student/school activities (school-sponsored trips, talent show, dances, sports, etc.)

**CONFIRMATION OF RECEIPT OF BOYD COUNTY MIDDLE SCHOOL STUDENT HANDBOOK**

I have read and understand the Boyd County Middle School Student Handbook and agree to abide by its content.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\*Detach this page and return it immediately to your child's homeroom teacher.

It's a GREAT day to be a Wildcat!

Boyd County Middle School  
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Fax: 606.928.2067