

**SPECIAL CALLED MEETING  
BOARD OF SCHOOL TRUSTEES  
BROWNSBURG COMMUNITY SCHOOL CORPORATION**

The Board of School Trustees of the Brownsburg Community School Corporation met in a special called meeting on Monday, July 22, 2024, at 6:30 p.m. in the F.L. O'Neal Administration Building, 310 Stadium Drive, Brownsburg, Indiana.

**I. CALL TO ORDER**

Ms. Jessica Heffernan, President of the Board, called the meeting to order at 6:30 p.m. Other Board members in attendance were Dr. Matt Freije, Mr. Eric Hylton, Mr. Mike Wells and Mrs. Katie Dixon. Administrators present were Dr. Kat Jessup, Mr. Shane Hacker, Ms. Kim Lippe, Mrs. Jodi Gordon, and Ms. Vicki Nieman-Murphy. Other administrators present were Mr. Corey Ebert, Mrs. Jennifer Dezarn-Lynch, Dr. Katie Mitchell, Mr. Andrew Repay, Mrs. Amber Schroering, Mrs. Kara Michael, Miss Courtney Wesson, Mrs. Emily Cochran, Mrs. Taryn Walden, Mrs. Jessica Earnest, Mr. Marc Gianfagna, Mrs. Kathy Lengerich, Mr. Chris Renner, Mrs. Susan Wise, Mrs. Megan Thomas, Mrs. Lisa Riley, Mrs. Julie Copeland, Mr. Tim Cooper, Mrs. Anne Lesko, Mr. Nick Meyerrose, Mr. Jason Starkweather, and Chief Scott Dunning.

**II. PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

**III. MOMENT OF REFLECTION**

Ms. Heffernan asked for a moment of silence for reflection.

**IV. SUPERINTENDENT CONTRACT COMMENTS FROM PATRONS**

Ms. Heffernan opened for comments from patrons regarding the Superintendent's contract.

Mr. James Murphy commented the notice of public meeting only included a summary of the contract, not the full superintendent's contract. Mr. Murphy would like to see a limit put on the automatic renewal of the superintendent's contract. Mr. Murphy also shared comments regarding compensation the superintendent receives for doing work not related to school. He read an email he sent to Dr. Jessup about being selected as the superintendent. He was a previous school board member and supports Dr. Jessup.

Mr. Dave Weyant commented on the full contract not being posted as well. He appreciated the opportunity to provide comment on the contract. He also shared support for Dr. Jessup being selected.

Mrs. Christianne Beebe commented as a community member, parent and staff member for the district she is pleased to see Dr. Jessup names superintendent and is proud to have her as an advocate and leader for our district.

Mr. Jonathon Hibbard commented the contract does not mention the superintendent's role in community engagement and response to parents. He would like to see these expectations included. He also commented the performance compensation does not seem to be linked to any school performance outcomes so more definition on what the performance compensation is linked to would be helpful

**V. APPROVAL OF SUPERINTENDENT'S CONTRACT**

Ms. Heffernan presented the Superintendent's contract for approval.

*Dr. Freije moved to approve the Superintendent's contract; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays.*

## VI. COMMENTS FROM PATRONS

Mr. James Murphy wanted to commend Tracy Damone's work for the district for many years. She was instrumental in many things in the district including the operation of the Food Pantry. He commented on the change of status of the BHS principal to the Associate Superintendent. Lastly, he commented on the small print of the construction change orders included in the Board packet which makes it hard to read.

## VII. CONSENT ITEMS

### A. Superintendent's Report

The Superintendent's Report is presented as follows:

#### 1. Termination – Support Staff:

| Name             | Building          | Position               | Effective Date |
|------------------|-------------------|------------------------|----------------|
| a. Erik Schmoyer | Facility Services | Maintenance Technician | July 8, 2024   |

#### 2. Resignations – Certified Staff:

| Name                | Building       | Position                    | Effective Date                 |
|---------------------|----------------|-----------------------------|--------------------------------|
| a. Donovan White    | EMS            | Assistant Principal         | End of the 2023-24 school year |
| b. Katrina Cantrell | Eagle          | Speech Language Pathologist | End of the 2023-24 school year |
| c. Suzanne Rietdorf | Delaware Trail | Art Teacher                 | End of the 2023-24 school year |
| d. Chris Paulson    | BHS            | Band Director               | End of the 2023-24 school year |
| e. Ammie Hultman    | BHS            | Business Teacher            | End of the 2023-24 school year |

#### 3. Resignations – Support Staff:

| Name              | Building          | Position                    | Effective Date                 |
|-------------------|-------------------|-----------------------------|--------------------------------|
| a. Patrick Bowron | White Lick        | ELL Instructional Assistant | End of the 2023-24 school year |
| b. Rusty Lance    | ECC               | Preschool Instructor        | End of the 2023-24 school year |
| c. Jackson Gill   | EMS               | ELL Instructional Assistant | End of the 2023-24 school year |
| d. Jeff Neville   | Facility Services | Custodian                   | July 1, 2024                   |
| e. Stephen Ogden  | Transportation    | Bus Driver                  | End of the 2023-24 school year |

#### 4. New Employment – Certified Staff:

| Name                 | Building | Position                                        | Effective Date                                           | Degree    | Reason for Employment      |
|----------------------|----------|-------------------------------------------------|----------------------------------------------------------|-----------|----------------------------|
| a. Sarah Couch       | BHS      | Special Education Teacher                       | July 29, 2024                                            | Bachelors | Replacing Carol Sinclair   |
| b. Benjamin VanLue   | BHS      | Special Education Teacher                       | July 29, 2024                                            | Bachelors | New position               |
| c. Jennifer Trippeer | Eagle    | Speech Language Pathologist;<br>4 days per week | July 29, 2024                                            | Masters   | Replacing Katrina Cantrell |
| d. Marci Royalty     | BCSC     | Homebound Instructor                            | July 29, 2024<br>thru the end of the 2024-25 school year | Masters   | New position               |
| e. Krystal Coronado  | Brown    | Speech Language Pathologist                     | July 29, 2024                                            | Masters   | Replacing Cindy Winings    |

|                     |            |                                  |                                                    |           |                                                     |
|---------------------|------------|----------------------------------|----------------------------------------------------|-----------|-----------------------------------------------------|
| f. Makinsie Moore   | BHS        | Spanish Teacher                  | July 29, 2024                                      | Bachelors | Replacing Hanna Glise                               |
| g. Madison Ferreira | White Lick | Art Teacher; Temporary contract  | July 29, 2024 thru approximately September 2, 2024 | Bachelors | While Jennifer Wojtkiewicz is on medical leave      |
| h. Deepali Kapoor   | BHS        | Math Teacher; Temporary contract | July 29, 2024 thru approximately October 11, 2024  | Masters   | While Sarah Ishmael is on medical / maternity leave |

#### 5. New Employment – Support Staff

| Name              | Building       | Position                                                        | Effective Date | Hours per Day | Reason for Employment       |
|-------------------|----------------|-----------------------------------------------------------------|----------------|---------------|-----------------------------|
| a. Kelsey Penrod  | CO             | Executive Assistant                                             | July 24, 2024  | --            | Replacing Tracy Damone      |
| b. Chelsea Teter  | Delaware Trail | Special Education Instructional Assistant – ED/Behavior Support | July 29, 2024  | 7             | New position                |
| c. Emily McGill   | BCSC           | BOOST Site Manager                                              | July 22, 2024  | 8             | New position                |
| d. Sherri McAfee  | Transportation | Bus Driver                                                      | July 31, 2024  | Band E        | Replacing Stephen Ogden     |
| e. Mark Esterline | Transportation | Bus Driver                                                      | July 31, 2024  | Band A        | Replacing Katrina Tingle    |
| f. Brandon Trent  | Transportation | Bus Driver                                                      | July 31, 2024  | Band A1       | Replacing Shirley Medjeskey |

#### 6. New Employment – Extra-Curricular:

| Name                 | Building | Position                                   | Effective Date         |
|----------------------|----------|--------------------------------------------|------------------------|
| a. Alexa Knight      | EMS      | Fall Cheerleading Coach                    | For the 2024-25 season |
| b. Andrew Timm       | EMS      | 7 <sup>th</sup> Grade Football Coach       | For the 2024-25 season |
| c. Grace Kirscher    | EMS      | 7 <sup>th</sup> Grade Volleyball Coach     | For the 2024-25 season |
| d. Christina Hickman | EMS      | Assistant Track Coach                      | For the 2024-25 season |
| e. Alexa Knight      | EMS      | Winter Cheerleading Coach                  | For the 2024-25 season |
| f. Kevin Maloney     | BHS      | Assistant Varsity Boys Soccer Coach        | For the 2024-25 season |
| g. Morgan Jones      | BHS      | Assistant Varsity Boys Tennis (Lay) Coach  | For the 2024-25 season |
| h. Caitlin Preda     | BHS      | Assistant Varsity Volleyball Coach         | For the 2024-25 season |
| i. Rachael Byam      | BHS      | Assistant Varsity Volleyball (Lay) Coach   | For the 2024-25 season |
| j. Kiersten White    | BHS      | Assistant Varsity Volleyball (Lay) Coach   | For the 2024-25 season |
| k. Peyton Jackson    | BHS      | Assistant Varsity Baseball (Lay) Coach     | For the 2024-25 season |
| l. Jacob Jackson     | BHS      | Assistant Varsity Baseball Coach           | For the 2024-25 season |
| m. Charlie Rodgers   | BHS      | Assistant Varsity Boys Golf (Lay) Coach    | For the 2024-25 season |
| n. Morgan Jones      | BHS      | Assistant Varsity Girls Tennis (Lay) Coach | For the 2024-25 season |
| o. Pamela Haygood    | BHS      | Assistant Varsity Girls Tennis (Lay) Coach | For the 2024-25 season |
| p. William Brauman   | BHS      | Assistant Varsity Track (Lay) Coach        | For the 2024-25 season |
| q. Craig Beckner     | BHS      | Assistant Varsity Track Coach              | For the 2024-25 season |
| r. Benjamin Edwards  | BHS      | Assistant Unified Track (Lay) Coach        | For the 2024-25 season |
| s. Kyle Keith        | BHS      | Assistant Varsity Boys Basketball Coach    | For the 2024-25 season |

|                      |     |                                            |                        |
|----------------------|-----|--------------------------------------------|------------------------|
| t. Jeff Poisel       | BHS | Assistant Varsity Boys Basketball Coach    | For the 2024-25 season |
| u. Brian Smiley      | BHS | Assistant Varsity Wrestling Coach          | For the 2024-25 season |
| v. Alexander Skipper | BHS | Assistant Varsity Wrestling (Lay) Coach    | For the 2024-25 season |
| w. Drew Kreitzer     | BHS | Assistant Varsity Wrestling (Lay) Coach    | For the 2024-25 season |
| x. Anthony Brown     | WMS | 8 <sup>th</sup> Grade Football (Lay) Coach | For the 2024-25 season |
| y. Stephen Marshall  | WMS | Assistant Football (Lay) Coach             | For the 2024-25 season |
| z. Jacob Jackson     | WMS | Assistant Football Coach                   | For the 2024-25 season |

**7. Leaves of Absence – Certified Staff:**

| Name             | Building   | Position             | Type of Leave       | Dates of Leave                                     |
|------------------|------------|----------------------|---------------------|----------------------------------------------------|
| a. Megan Carroll | Crossroads | High Ability Teacher | Medical / Maternity | Approximately November 4, 2024 thru March 18, 2025 |
| b. Sarah Mahan   | BHS        | Counselor            | Medical / Maternity | Approximately November 18, 2024 thru May 2, 2025   |

**8. Change of Status – Administrative Staff:**

| Name         | Previous Position | New Position             | Effective Date   | Reason for Change                        |
|--------------|-------------------|--------------------------|------------------|------------------------------------------|
| a. Kim Lippe | BHS Principal     | Associate Superintendent | To be determined | Replacing Kat Jessup due to job transfer |

**9. Change of Status – Support Staff:**

| Name                   | Previous Position                        | New Position                          | Effective Date | Reason for Change           |
|------------------------|------------------------------------------|---------------------------------------|----------------|-----------------------------|
| a. Rachel Lefler       | BOOST Site Manager; school-year position | BOOST Site Manager; 12-month position | July 22, 2024  | Change in number of days    |
| b. Kimmie Brown        | BOOST Team Member                        | BOOST Site Manager; Part-time         | July 22, 2024  | Change in position          |
| c. Jennifer England    | Bus Driver; Full-time                    | Bus Driver; 164 days                  | July 31, 2024  | Reduction in days           |
| d. Tammy Robertson     | Bus Aide                                 | Bus Driver; Band A                    | July 31, 2024  | Replacing Zois Tchorbadjski |
| e. Paul McKenzie       | Bus Driver; Band A                       | Bus Driver; Band D                    | July 31, 2024  | Change in route             |
| f. Dannonche Fils-Aime | Bus Driver; Band F                       | Bus Driver; Band A                    | July 31, 2024  | Change in route             |

**10. BOOST Team Member / Student Employment:**

It is recommended the Board approve the following BOOST team member and student workers. All team members are part time.

Ky Vong  
Emmanuel Usani  
Quinci Gumbel  
Ava Leonard  
Isaac Battershell  
Lauren Scott

**11. Clarification – Certified Staff:**

| Name              | Position                          |
|-------------------|-----------------------------------|
| a. Madison Schall | Delaware Trail Elementary Teacher |

**12. Clarification – Support Staff:**

| Name               | Position           | Reason for Change                                                                                          |
|--------------------|--------------------|------------------------------------------------------------------------------------------------------------|
| a. Stacey Scheijer | BOOST Site Manager | Ms. Scheijer was previously approved with a start date of July 22, 2024; she actually started July 8, 2024 |

**13. Approval of Equipment to be Declared Surplus:**

It is recommended the Board approve the Glock Model G21 serial number BBFU125 as a surplus item and be transferred to Chief Ginnie Wing for private ownership upon retirement effective June 10, 2024. Retired Law Enforcement Officer Retention of Service Weapon, Badge, and Identification Care and IC 21-17-5-6 Retirement of Police Officers Benefits.

**FOR YOUR INFORMATION:****14. Approval of Construction Change Orders:**

The Administration has approved the following construction change orders; the projects remain within their established budgets.

| BHS Sr. Academy Additions & Renovations |   |                  |              |                  |           |          |                                                                                                          |
|-----------------------------------------|---|------------------|--------------|------------------|-----------|----------|----------------------------------------------------------------------------------------------------------|
| BP 08 - Indiana Steel Fabricating       | 7 | \$ 5,255,533.00  | \$ 2,236.00  | \$ 5,257,769.00  | 6/13/2024 | 7/8/2024 | CR 5038 - RFI #129 - A203T Exterior Parapet and Steel Conflict                                           |
| BP 09 - Atlas Excavating                | 7 | \$ 17,897,733.00 | \$ -         | \$ 17,897,733.00 | 6/13/2024 | 7/8/2024 | CR 5036 - Misc. BP #09 Allowance Allocations                                                             |
| BP 12 - B&L Sheetmetal & Roofing        | 3 | \$ 6,443,018.00  | \$ 30,022.00 | \$ 6,473,040.00  | 6/13/2024 | 7/8/2024 | CR 5039 - ACM Joint Relocation & CR 5040 - Temp. Roof over Roof Areas 23 & 20                            |
| BP 13 - PCI                             | 5 | \$ 6,184,479.00  | \$ 33,831.00 | \$ 6,218,310.00  | 6/13/2024 | 7/8/2024 | CR 5037 - MR Board for Early Top-out & CR 5038 - RFI #129 - A203T Exterior Parapet wall & Steel Conflict |

**VIII. SUPERINTENDENT COMMENTS**

Dr. Jessup thanked the Board for the opportunity to serve the district. She thanked all of those that attended the meeting and that have shown her support through various messages. She is excited to lead the district where she has spent her entire professional career and work with families in the community.

**IX. BOARD MEMBER COMMENTS**

Mrs. Dixon congratulated Dr. Jessup. We celebrate many things throughout the year and want to take the time to acknowledge this with many leaders and staff members present.

Mr. Wells thanked Dr. Jessup and Mr. Hacker for stepping in to serve as district leaders in January.

Dr. Freije congratulated Dr. Jessup and thanked Mr. Hacker.

Mr. Hylton congratulated Dr. Jessup and thanked Mr. Hacker. He shared after talking with many candidates thru the superintendent search it became clear Dr. Jessup was the right selection. He thanked teachers and support staff for all the hard work they do with our students to continue to be the top district in the State with regards to standardized test scores. Amongst the Board we have 14 children in the district so we are very vested in the district and its success.

Ms. Heffernan commented it has been a hard year. The Board appreciates everyone's patience during the superintendent search. We know we have the right person to lead the district.

**X. ADJOURNMENT**

*Ms. Heffernan called for a motion to adjourn. Dr. Freije moved to adjourn; Mr. Wells seconded the motion. The Board approved the motion by a vote of five (5) ayes; zero (0) nays. The meeting adjourned at 6:47 p.m.*