

**BUDGET HEARING MINUTES
SPECIAL MEETING MINUTES**

A Business Meeting of the Springfield School District No. 19 Board of Education was held on June 24, 2024.

1. CALL BUDGET HEARING TO ORDER

- A.** Pledge of Allegiance
- B.** Land Acknowledgement
- C.** Public Comment

Board Chair Light
Director Ken Kohl
Chair Light

Board Chair Jonathan Light called the Springfield Board of Education meeting to order at 5:30 p.m. and led the Pledge of Allegiance. Following the Pledge of Allegiance, Director Ken Kohl read the following Land Acknowledgement:

We acknowledge that we are in the traditional homeland of the Kalapuya people, specifically the community that was known as Chifin, the area that we now call Springfield.

Kalapuya people, who have lived in this region since "[Time Immemorial](#)", were illegally dispossessed of their land and forcibly removed to what are now the Grand Ronde and Siletz reservations over several years, but most notably in treaties between 1851 and 1855.

The Kalapuya are now members of the [Confederated Tribes of the Grand Ronde](#) and the [Confederated Tribes of Siletz Indians](#), and members of the Kalapuya still live, work, study, and thrive in this area, and continue to make important contributions here in Springfield, across the land we now refer to as Oregon, and around the globe.

This information is shared out of a responsibility to honor the heritage and the humanity of all people and to promote unity within our school district.

PUBLIC COMMENT

Chair Light shared: This is the portion of our agenda for public comment. The board provides three ways for community members to share public comment: written public comment, in person oral public comment and virtual public comment. Written public comment is received via email. Public comment received via email for this evening has been reviewed by the Board and has also been posted on the District's website. The deadline for submitting a request for oral public comment was today 2:00pm. Those who requested an opportunity to speak this evening were notified by the board secretary about their request.

Time permitting, the board may also hear public comment from individuals who signed up in person at the Administration Office before the meeting.

We encourage groups with a common purpose to designate a spokesperson. If your comments will be covered by a group spokesperson, please indicate so when your name is called. I want to remind those members of the public who have indicated a desire to make comments that our policy provides for a limitation of three (3) minutes per person.

The Board will not hear comments regarding any school personnel. We ask those speaking to refrain from using names and titles of school personnel. Any complaints regarding a particular employee must be processed through the procedure set forth in Board policy KL, which requires that complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues. A compliment involving a staff member should be sent to the superintendent, who will forward it to the employee, their supervisor and the Board.

Speakers are reminded that their public comments will be limited to three (3) minutes.

There were no requests received by the Board to speak publicly.
There were no written statements submitted to the Board for consideration.

2. CLOSING OF BUDGET HEARING

Having concluded all business, Chair Light closed the Budget Hearing at 5:34 p.m.

3. CALL SPECIAL MEETING TO ORDER

Attendance

Board Members attending the meeting included Board Chair Jonathan Light, Board Vice Chair Kelly Mason, Director Ken Kohl, and Director Nicole De Graff.
Excused: Director Emilio Hernandez.

District staff and community members identified included Dustin Reese, Brett Yancey, Martie Steigleder, Brian Richardson, Jeff Michna, Joan Bolls, Moriah Shanahar and Brian Megert.

4. APPROVAL OF THE AGENDA

Chair Light asked for a motion to approve the June 24, 2024 agenda as presented.

MOTION: *Director Kohl* moved, seconded by *Director Mason*, to approve the June 24, 2024 agenda as presented.

Chair Light called for a roll call vote. Chair Light asked each Board member to indicate if they supported the motion in favor of approving the June 24, 2024 agenda as presented: Director Kohl – Yes, Director De Graff– Yes, Director Mason – Yes, and Chair Light – Yes.

Motion passed, 4:0.

5. ACTION ITEMS

A. Approve Consent Agenda

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| 1. June 10, 2024 Board Meeting Minutes | |
| 2. Personnel Report, Resolution #23-24.063 | Dustin Reese |
| 3. Superintendent Evaluation Letter | Vice Chair Mason |
| 4. 2022-23 Integrated Pest Management Report | Brett Yancey |

MOTION: *Director Kohl* moved, *Director De Graff* seconded the motion to approve the Consent Agenda.

Chair Light called for a roll call vote. Chair Light asked each Board member to indicate if they supported the motion in favor of approving the Consent Agenda: Director Light – Yes, Director Kohl – Yes, Director Mason – Yes, and Director De Graff – Yes.

Motion passed, 4:0.

B. Approve Supplemental Budget, Resolution #23-24.064

Brett Yancey

It is recommended that the Board of Directors for Springfield School District No. 19, re-allocate budget appropriations within the 2023-2024 fiscal year in the General Fund and Capital Projects Fund as listed below:

Winter Storm:

100-6000 (Contingency)	(\$650,000)
100-2000 (Support Services)	\$614,000
100-3000 (Community Services)	\$ 36,000

Centennial Elem. Roof:

100-2000 (Support Services)	(\$365,000)
100-4000 (Facilities & Construction)	\$365,000

Loan Proceeds & Turf Field Projects:

401-5100 (Loan Proceeds - Revenue)	\$3,500,000
401-2000 (Support Services)	\$ 23,500
401-4000 (Facilities & Construction)	\$3,476,500

MOTION: *Director De Graff* moved, *Director Mason* seconded the motion to reallocate budget appropriations within the 2023-2024 fiscal year in the General Fund and Capital Projects Fund.

Chair Light asked if there was any discussion.

Board conversation revolved around improving school board efficiency and effectiveness. Speakers discussed strategies such as allocating the budget appropriately, recognizing loan proceeds, and reporting requirements for FEMA funding.

Director Kohl inquired as to whether staff time would be reimbursed under FEMA.

— Yancy replied that 75% of the total amount of staff time would be covered.

Chair Light requested a reminder on the reporting requirements by the United Front Partners, regarding damages from downed trees during the previous winter's ice storm.

— Yancy went over the FEMA requirements, adding that their application had been approved. The District's insurance would be used first, once the \$25,000 deductible was supplied. FEMA would then cover remaining costs, as well as reimburse the District for the insurance deductible.

Chair Light called for a roll call vote. Chair Light asked each Board member to reallocate budget appropriations within the 2023-2024 fiscal year in the General Fund and Capital Projects Fund: Director Light – Yes, Director Kohl – Yes, Director Mason – Yes, and Director De Graff – Yes.

Motion passed, 4:0.

C. Approve 2024-2025 Nutrition Services Fresh Produce, Resolution #23-24.065

It is recommended that the Board of Directors award the fresh produce products contract to Emerald Fruit & Produce of Eugene for an estimated amount of \$323,519.

MOTION: *Director Mason* moved, *Chair Light* seconded the motion to approve the fresh produce products contract to Emerald Fruit & Produce of Eugene for an estimated amount of \$323,519.

Chair Light asked if there was any discussion.
There was none.

Chair Light called for a roll call vote. Chair Light asked each Board member to indicate if they approve the fresh produce products contract to Emerald Fruit & Produce of Eugene for an estimated amount of \$323,519: Director Light – Yes, Director Kohl – Yes, Director Mason – Yes, and Director De Graff – Yes.

Motion passed, 4:0.

D. Suspend Policies BC/BCA and BCB

It is recommended that the Board of Directors Suspend Policies BC/BCA and BCB.

MOTION: *Director Kohl* moved, *Director Mason* seconded the motion to Suspend Policies BC/BCA and BCB.

Chair Light asked if there was any discussion.

Chair Light commented that if they were going to pass this, then at the least, it should be every other year and if there was a resignation and the Board changes over, they would want to allow language that would continue to keep it close to the July timeframe.

— Superintendent Hamilton replied that he had sample language taking that and also the election years into account, and would provide the Board those samples at the August board meeting.

Chair Light called for a roll call vote. Chair Light asked each Board member to indicate if they approve to Suspend Policies BC/BCA and BCB.: Director Light – Yes, Director Kohl – Yes, Director Mason – Yes, and Director De Graff – Yes.

Motion passed, 4:0.

E. Election of Board Officers

Chair Light

Chair Light asked the Board if there were any nominations for **Board Chair**.

MOTION: *Director De Graff* nominated *Vice Chair Kelly Mason* for Board Chair.

Hearing no other nominations for Chair, Chair Light called for a roll call vote. Chair Light asked each Board member to indicate if they supported the nomination of Kelly Mason as Board Chair: Chair Light – Yes, Director De Graff – Yes, Director Mason – Yes, and Director Kohl– Yes.

Motion passed – 4:0.

Chair Light thanked everyone for their support this past year.

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Chair Mason asked the Board if there were any nominations for **Board Vice Chair**.

MOTION: *Director Kohl* nominated *Director Nicole De Graff* for Board Vice Chair. Hearing no additional nominations for Vice Chair, Chair Mason called for a roll call vote. Chair Mason asked each Board member to indicate if they supported the nomination of *Nicole De Graff* as Board Vice Chair: Chair Mason – Yes, Director De Graff – Yes, Director Light – Yes, and Director Kohl– Yes.

Motion passed – 4:0.

6. Work Session

A. OSBA Board Self-Evaluation Survey Results

Vincent Adams

Vince Adams walked the Board, Superintendent Hamilton and staff through the self-assessment survey results. When asked what the board self-assessment meant to them, they agreed that it meant accountability, function, and standards and best practices, all of which contribute to the impact made upon the students. The Board addressed the importance of measuring board performance, incorporating flexibility, and using data to inform decision-making. The dynamics between the school board and superintendent, the need for effective communication, and importance of timely and accurate information were also discussed.

>>>>>>>>>>The Board took a five-minute break at 7:10 p.m.<<<<<<<<<<<<<<

Twelve balance governance standards are used to evaluate a board’s performance. Those standards are based on evidence and are practices approved by school boards that are associated with positive impacts on students.

The Core Mission — To have a positive impact on kids and to prepare them for success

A Commitment —— To continuous improvement and building trust

Communication —— Discuss the difficult topics, address board strengths/weaknesses

Taking Action:

- Set and prioritize clear vision goals for the district
- Build a climate culture in the district and align resources towards that vision
- Hold the system and the district accountable and to monitor progress
- Work collaboratively on goals while monitoring student data
- Be engaged in the community
- Policy and accountability

The conversation continued around data literacy, limited complaint resolution information, executive session confidentiality, and the need for roles and responsibilities training, with a

focus on scenario-based learning. The newly formed Equity Committee was discussed, in addition to cultural diversity, inclusivity, and responsiveness in the decision-making processes.

Next Steps:

- Develop a work plan at the August retreat for agenda planning, superintendent evaluation process and focus on assessment literacy and use of student data. Plan the agenda and logistics for the August retreat and add superintendent goal setting into that agenda (Chair/Vice Chair).
- Map out a typical school year calendar identifying opportunities for ongoing professional learning and integration of strategic goals/priorities.
- Set goals for the superintendent's evaluation in an executive session by October.

7. Next Meeting: August 12, 2024 – Business Meeting at 7:00 p.m.

9. ADJOURNMENT

With no other business, Chair Light adjourned the meeting at 7:56 p.m.

(Minutes recorded by Trenay Ryan, LCOG)