



Wyoming Primary Schools

Elm • Hilltop • Vermont

August 1, 2024

Dear Primary Families,

Welcome to the 2024-2025 school year! We are so excited to see our Primary students and families and begin the new year!

In this email, you will find the key information needed to help you prepare for the first day of school. Below, you will find your child's classroom assignment, a list of important dates, key contacts, and links to additional resources and information.

Wyoming uses FinalForms to collect important information for your family each year. [Please log in to FinalForms and complete these important forms before the first day of school.](#) This will ensure that we know everything from medical concerns to how your child will get home from school each day. Also, be sure to click the arrival and dismissal links to familiarize yourself with our procedures: [2024-2025 Arrival and Dismissal Procedures](#).

Here in the Primary, we LOVE our volunteers! [Please click the volunteer link for details about the Volunteer Process and Background Check required by our district.](#) I encourage you to go ahead and do this right away, as approval may take up to 72 hours. Please be aware that we are unable to allow volunteers to work within the building or grounds until after their background check has been approved. [Please click here for information from the Parent School Association regarding serving as a room parent or volunteering for lunch and recess duty.](#)

Sometimes, students take daily medications at school or have medications on hand in the clinic for use as needed (this includes everything from EpiPens to ChapStick and cough drops, and even topicals such as sunscreen and other lotions). Parents may drop off any medications and forms at the clinic inside your child's Primary School 8:30 a.m.-3 p.m. Thursday, August 8th, or Friday, August 9th. You may also drop off medications and forms on the first day of school. *Medications must be hand-delivered by a parent/guardian and may not be sent to school in your child's backpack.* Visit the [Health Forms page of our website](#) for forms your doctor must complete for medications to be stored and/or dispensed at school. We must have a physician's signature to accept any medications at school.

Finally, be sure to check out the [2024-2025 WPS Student and Parent Handbook](#). This document is an excellent resource to answer most questions that you may have. I encourage you to read through it and keep it handy to refer to as needed.

Enjoy these last days of summer!

I look forward to a great school year!

Sincerely,
Dr. Gina Kirchner
Principal

(Additional information was shared here personalized to each school and classroom, including class placement and important dates and contact information.)