

Hellgate Elementary Board of Trustees  
Special Meeting July 11, 2024  
11:00 a.m.

### **OPENING**

The Board of Trustees of Hellgate Elementary School District #4 met in special session on Thursday, July 11<sup>th</sup>, 2024. The meeting was held in-person and via Zoom. The meeting was called to order by Board Chairman, Tom McLaughlin. Trustees participating were: Tom McLaughlin, Rich Thornock, Kallie Gatzemeier, Lori Christensen and Tom Cook. Trustees absent were Rod Sharkey and Jacquelyn Ryan. Superintendent Molly Blakely and District Clerk Justine Reese were present for the meeting. District staff participating was Zach Cain (Maintenance Director). There were up to 8 total guests/participants in the meeting, in-person.

### **PUBLIC COMMENT**

There was no public comment at the meeting.

### **CONSIDER FUND TRANSFER:**

A motion was made by Rich Thornock to approve the superintendent's recommendation to transfer \$104,923.00 of remaining funds from the 2023-2024 General Fund into the Building Reserve Fund (sub-fund 611 Transfers for Safety and Security) for the purpose of supporting counselor contracts for the upcoming school year. There was no discussion on the item. The motion was seconded by Kallie Gatzemeier. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, and Kallie Gatzemeier. Voting against the motion were none. The motion carried unanimously.

### **AWARD BID FOR BOILER PROJECT CONSIDERATION:**

A motion was made by Rich Thornock to approve the acceptance and award the contract for the building #3 boiler project to Temp Right Services. The bid process has been completed, and the recommended bidder will be identified based on the evaluation criteria and board approval (see bid documents in board packet). Zach Cain provided an overview of the boiler specifications and justification for the boiler selection. This agenda item was tabled at the 7/08/24 regular board meeting. The motion was seconded by Tom Cook. Voting in favor of the motion were: Tom McLaughlin, Lori Christensen, Rich Thornock, Tom Cook, Jacquelyn Ryan, Kallie Gatzemeier and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

### **NEXT MEETING DATE:**

The next regular meeting of the Board will be August 12, 2024 at 6:00 p.m.

### **PUBLIC COMMENT:**

There was no public comment.

### **ADJOURN**

The meeting adjourned at 11:17 a.m.

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Tom McLaughlin, Board Chair

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Justine Reese, Business Manager/Clerk