

**Regular Meeting
November 16, 2021**

Opening

Call to Order

At 6:06 p.m. School Board President Michael Marasco called the November 16, 2021, Caesar Rodney School District regular meeting to order.

Roll Call

Members present in addition to President Marasco were Vice President, Ms. Jessica Marelli, Board Members Mr. Dave Failing, Dr. Joyce Denman, Mr. P. Scott Wilson, Base Liaison Lt. Col. Michael Mariotti, and Executive Secretary Dr. Kevin Fitzgerald.

Adoption of Agenda

Ms. Marelli made a motion to adopt the November 16, 2021 meeting agenda as presented. Mr. Failing seconded the motion and after roll call, the motion carried 5-0 (Marelli, Marasco, Failing, Denman, and Wilson).

Approval of the October 19, 2021, Regular Meeting Minutes and November 1, 2021, Work Session Minutes

Ms. Marelli made a motion to approve the October 19, 2021, Regular Meeting Minutes as presented. Mr. Failing seconded the motion and after roll call, the motion carried 5-0 (Marelli, Marasco, Failing, Denman, and Wilson).

Ms. Marelli made a motion to approve the November 1, 2021, Work Session Minutes as presented. Mr. Failing seconded the motion and after roll call, the motion carried 5-0 (Marelli, Marasco, Failing, Denman, and Wilson).

Executive Session

At 6:08 p.m. Ms. Marelli made a motion to go into Executive Session. The purpose of which is to interview for the Assistant Principal at F. Neil Postlethwait Middle School. Mr. Failing seconded the motion and the motion carried 5-0. (Marelli, Marasco, Failing, Denman, and Wilson).

At 7:54 p.m. Ms. Marelli made a motion to come out of Executive Session. Dr. Denman seconded the motion and the motion carried 5-0. (Marelli, Marasco, Failing, Denman, and Wilson).

Presentations

Ms. Kimberly Corbeil, Fred Fifer III Middle School Principal, introduced Fifer's Agriculture Science Program and AgriScience teacher, Sarah Bell, to the Board. Mrs. Bell and her students gave a presentation highlighting the program. They have several collaborators working with their students. She shared some recent experiences they are participating in which are also aligned with the high school program. The John S. Charlton School students are a part of this program. They are utilizing their outdoor classroom,

Communications

Superintendent

- Dr. Fitzgerald wished the Boys Soccer team good luck in tonight's semifinal against Sussex Central and he congratulated the fall athletes for their outstanding effort. He shared the final score of the game as a 4-1 victory as CR will move on.
- Dr. Fitzgerald thanked Mrs. Michelle Sell, Assistant Principal at Postlethwait Middle as she leaves us after 27 years for new challenges, and Dr. Michael Kijowski, Supervisor of Curriculum and Instruction, who is retiring after 30 years of service to the children of Caesar Rodney. He wished both the best of luck!
- Dr. Fitzgerald shared with the Board's approval I would like to move the December 21st School Board meeting up a week to December 14th. Schools are closed on December 21st for winter break.
- Dr. Fitzgerald shared current COVID statistics in the district. He stated we have several bus drivers out for COVID-related absences.
- Dr. Fitzgerald shared that today he met with representatives from ABHA Architects, Mr. Jin Pennewell, Facilities Management Supervisor, and Mr. Kevin Thompson, Director of Student Services, to discuss their proposal to do work in developing a long-range building and development plan for the district. I have asked them to interview with the Board at the December Board meeting.
- Dr. Fitzgerald shared per the governor's announcement last Wednesday. He is extending the mask mandate until February. But there is flexibility that should the numbers continue in a downward trend it could be lifted sooner. Also, they are correcting Regulation 815 and removing the mask mandate from the regulation.
- Dr. Fitzgerald stated a letter is going home to CR families explaining a partnership that the CR district has partnered with Go Guardian. This is a parent mobile app with an added level of security monitoring sites that students are visiting on their school-issued Chromebooks.
- Dr. Fitzgerald shared some upcoming events with the Board.
 - The High School theatre group will be performing "Puffs" this Friday and Saturday at 7 pm.
 - Next Monday and Tuesday are half days for parent conferences. The conferences will be held virtually or by phone. Staff members wishing to do so may hold their conferences either from their classroom or from home.
 - The District will be closed from Nov. 24-26 in observance of Thanksgiving.
 - In speaking with Dr. Kijowski, CR High School Principal, the high school would like to postpone this year's holiday luncheon. Possibly a Mardi Gras-themed luncheon will take its place.
 - Work is still being done in preparation for our winter concerts. More information will follow.
- Dr. Fitzgerald thanked parents for their continued support as we deal with transportation issues.
- He also commended Mr. Paul Rogers with the support the child nutrition team is giving to provide transportation when needed.
- Dr. Fitzgerald wished everyone a Happy Thanksgiving.

Board Members

President Marasco agreed with Dr. Fitzgerald that our parents, transportation, and child nutrition teams have been supportive as we deal with the bus driver shortage.

Mr. Failing stated everyone should cheer on the soccer team as they now go for the state championship.

Public Comment

There was no public comment.

Action Items

Appointment of the F. Neil Postlethwait Middle School Assistant Principal

Ms. Marelli made a motion to appoint Tonya Baker as the Assistant Principal at F. Neil Postlethwait Middle School with a date to be determined. Mr. Failing seconded the motion and the motion carried 5-0 (Marelli, Marasco, Failing, Wilson, and Denman).

District Realignment Plan

Mr. Failing stated we have done a lot of work on this. After receiving many public comments he feels they should table this action item and dedicate a work session to focus on this with time to review all comments and the impact. He stated it deserves a more in-depth discussion.

Discussion took place on holding a work session vs. a special meeting regarding the public comments received.

Mr. Kevin Thompson, Director of Student Services, stated we do have some time but would need to have a decision made before the first of the year.

Dr. Fitzgerald asked for the Board to clarify what they would like to do moving forward on this action item and reminded the Board of hiring staff and school choice timeline concerns.

Ms. Marelli made a motion to table the District Realignment Plan action item until the December 14th meeting and to have a work session on November 29th dedicated to reviewing the public comments. Mr. Failing seconded the motion and the motion carried 5-0 (Marelli, Marasco, Failing, Wilson, and Denman).

Personnel Matters

The Board approved Personnel Matters C1.- C8. as presented on the agenda.

Ms. Marelli made a motion to accept Personnel Matters C1.- C8. as presented on the agenda. Mr. Failing seconded the motion and the motion carried 5-0 (Marelli, Marasco, Failing, Wilson, and Denman).

1. Administrator Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Michael Kijowski	DO	Supervisor of Instruction	Retirement effective 12/01/2021.
Michelle Sell	PMS	Assistant Principal	Resignation effective 11/19/2021.

2. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Pauline Hipsher (Wagner)	DW	Board Certified Behavior Analyst	Temporary appointment effective 11/22/2021- 06/30/2022.
Rebecca Grier	DRE	Art	Temporary appointment effective 11/15/2021- 06/30/2022.
Payton Cluff	JSC	Case Manager	Transfer effective TBD.
Pamela Shockley	MCI	Mental Health Counselor	Temporary appointment effective 10/18/2021- 06/30/2022.
Anne Wearden	MMS	School Nurse	Transfer effective 10/18/2021.
Rachel Robinson	NHS	Elementary	Transfer effective TBD.
Ashley Upp	SHE	Achievement Liaison Teacher	Transfer effective TBD.
Lydia Frasier	SHE	Reading Specialist	Temporary appointment effective 12/2/2021-06/30/2022.
Megan Kelley	WBS	Elementary	Temporary appointment effective 11/01/2021-06/30/2022.
Amber Tomczak	WRB	Reading Specialist	Temporary appointment effective 11/08/2021-06/30/2022.

Nelle Coleman	ABMS	English	Retirement effective 01/01/2022.
Angela Hunter	PMS	Health/PE	Resignation effective 11/18/2021.

3. Paraprofessional Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Paula Kohout	FMS	Attendance Paraprofessional	Transfer effective 11/02/2021.
Melissa Wich	JSC	Paraprofessional	Resignation effective 10/31/2021.
Cynthia Hoffstadt	JSC	Paraprofessional	Retirement effective 07/01/2022.

4. Secretarial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Shannon Cannon	DO	Financial Secretary	Transfer effective 11/01/2021.
Kristen Giordano	DO	Human Resources Specialist	Appointment effective 11/08/2021.
Alicia Tesch	CRHS	Secretary	Transfer effective TBD.
Belinda Baker	CRHS	Secretary	Appointment effective 11/15/2021.
Michelle Christman	NHS	Secretary	Resignation effective 11/5/2021.

5. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
David Coombe	MMS	2 nd Shift Custodian/Fireman	Appointment effective 11/08/2021.

6. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Myrtle Burris	AJE/JSC	5.50hr General Worker/Food Transporter	Appointment effective 10/25/2021.
Tracey Harris	CRHS	3.00hr General Worker	Appointment effective 11/02/2021.
Prestina Crockett	FMS	5.50hr General Worker	Appointment effective 10/11/2021.
Deborah Earley	SHE	Manager	Retirement effective 01/01/2022.
Shacre Bennett	CRHS	3.00hr General Worker	Resignation effective 10/28/2021.
Thurlena Fields	DO	Area Kitchen Manager	Appointment effective 11/08/2021.

7. Other Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Jordan Hunter	DO	Student Data Specialist	Appointment effective 11/08/2021.
Harry Richard Jr.	DW	Master Mechanic I	Appointment effective 11/08/2021.

8. Extra Duty Recommendations/Resignations:

Name	School	Activity	Position	Action
D'Lorah Sutfin	ABMS	Basketball/Girls	Head Coach	Recommendation for Winter Sports SY21-22
Amanda Leone	CRHS	Field Hockey	Assistant Jr Varsity	Recommendation for Fall Sports 2021
Frank Victory	CRHS	Basketball/Boys	Varsity	Recommendation for Winter Sports SY21-22
Rayshaun Ward	CRHS	Basketball/Boys	Assistant Varsity	Recommendation for Winter Sports SY21-22

Mark Hill	CRHS	Basketball/Boys	Jr Varsity Head Coach	Recommendation for Winter Sports SY21-22
Collin Moore	CRHS	Basketball/Boys	Freshman	Recommendation for Winter Sports SY21-22
Tameka Williams	CRHS	Basketball/Girls	Varsity	Recommendation for Winter Sports SY21-22
Brandon Barnes	CRHS	Basketball/Girls	Assistant Varsity	Recommendation for Winter Sports SY21-22
Karen Surdukowski	CRHS	Basketball/Girls	Jr Varsity Head Coach	Recommendation for Winter Sports SY21-22
Kyle Williamson	CRHS	Swimming	Head Coach	Recommendation for Winter Sports SY21-22
Karen Maurer	CRHS	Swimming	Assistant Coach	Recommendation for Winter Sports SY21-22
Noelle Mouhtarim	CRHS	Swimming	Assistant Coach	Recommendation for Winter Sports SY21-22
Skye Boris	CRHS	Unified Basketball	Head Coach	Recommendation for Winter Sports SY21-22
Jackson Levins	CRHS	Unified Basketball	Assistant Coach	Recommendation for Winter Sports SY21-22
Dan Rigby	CRHS	Wrestling	Varsity	Recommendation for Winter Sports SY21-22
Chris Harris	CRHS	Wrestling	Assistant Varsity	Recommendation for Winter Sports SY21-22
Benjamin Mitchell	CRHS	Wrestling	Jr Varsity Head Co-Coach	Recommendation for Winter Sports SY21-22
Steven Bilbrough	CRHS	Wrestling	Jr Varsity Head Co-Coach	Recommendation for Winter Sports SY21-22
Mike Tucci	CRHS	Winter Track	Head Coach	Recommendation for Winter Sports SY21-22
Kevin Lail	CRHS	Winter Track	Assistant Coach	Recommendation for Winter Sports SY21-22
Lorelei Stenseth	CRHS	Service Organizations	Unity Club Sponsor	Recommendation for Year-Round Activities SY21-22
Michaela Estrada	CRHS	Cheerleading	Varsity Assistant. Co-Coach	Recommendation for Year-Round Activities SY21-22
William Victory	CRHS	Basketball	Volunteer	Recommendation for Winter Sports SY21-22
Ken Begor	CRHS	Winter Track	Volunteer	Recommendation for Winter Sports SY21-22
Samir Gabrial	CRHS	Winter Track	Volunteer	Recommendation for Winter Sports SY21-22
Francis McSweeney	CRHS	Winter Track	Volunteer	Recommendation for Winter Sports SY21-22
Christopher Crossen	CRHS	Winter Track	Volunteer	Recommendation for Winter Sports SY21-22
Amanda Purcell	DER	Musical	Band Concert	Recommendation for Year-Round Activities SY21-22
Michael LeNoir	DER	Musical	Chorus	Recommendation for Year-Round Activities SY21-22
Amber Cahall	DER	Service Organizations	Student Council Sponsor	Recommendation for Year-Round Activities SY21-22
Alaina Dunning	DER	Service Organizations	Math League	Recommendation for Year-Round Activities SY21-22
Margaret Mouhtarim	DER	Service Organizations	Math League	Recommendation for Year-Round Activities SY21-22
Chelsea Heinsch	DER	Service Organizations	Odyssey of the Mind	Recommendation for Year-Round Activities SY21-22
Christopher (Sean) Pleasanton	FMS	Wrestling	Head Coach	Recommendation for Winter Sports SY21-22
Donsha Castro	FMS	Basketball/Girls	Head Coach	Recommendation for Winter Sports SY21-22
Nicholas Williams	FMS	Basketball/Girls	Assistant Coach	Recommendation for Winter Sports SY21-22
Anthony Davis	FMS	Basketball/Boys	Head Coach	Recommendation for Winter Sports SY21-22
Daniel Laguerre	FMS	Basketball/Boys	Assistant Coach	Recommendation for Winter Sports SY21-22

Robert Stevenson	FMS	Wrestling	Assistant Coach	Recommendation for Winter Sports SY21-22
Eric Curry	MMS	Basketball/Boys	Head Coach	Recommendation for Winter Sports SY21-22
Kate Huffman	MMS	Basketball/Girls	Head Coach	Recommendation for Winter Sports SY21-22
Aaron Briggs	MMS	Basketball/Boys	Assistant Coach	Recommendation for Winter Sports SY21-22
Michael Wisniewski	MMS	Wrestling	Head Coach	Recommendation for Winter Sports SY21-22
Danielle LeNoir	MMS/Gr6	Musical	Band	Recommendation for Year-Round Activities SY21-22
Anisa Adkins	NHS	Musical	Chorus	Recommendation for Year-Round Activities SY21-22
Alexa Anthony	NHS	Service Organizations	Odyssey of the Mind	Recommendation for Year-Round Activities SY21-22
Amanda Purcell	NHS	Musical	Band	Recommendation for Year-Round Activities SY21-22
Sandra Begor	NHS	Service Organizations	Student Council Advisor	Recommendation for Year-Round Activities SY21-22
Beth Schmidt	NHS	Service Organizations	Student Council Advisor	Recommendation for Year-Round Activities SY21-22
Nicole Pennypacker	NHS/Gr4	Service Organizations	Math League	Recommendation for Year-Round Activities SY21-22
Duane Coverdale	PMS	Basketball/Boys	Head Coach	Recommendation for Winter Sports SY21-22
John Downs	PMS	Wrestling	Head Coach	Recommendation for Winter Sports SY21-22
Mark Zirilli	PMS	Wrestling	Assistant Coach	Recommendation for Winter Sports SY21-22
Logan Olshenske	PMS	Basketball/Boys	Assistant Coach	Recommendation for Winter Sports SY21-22
Andrea Andrews	PMS	Basketball/Girls	Head Coach	Recommendation for Winter Sports SY21-22
Kaysi Anderson	PMS	Basketball/Girls	Assistant Co-Coach	Recommendation for Winter Sports SY21-22
Amanda Purcell	WBS	Musical	Band	Recommendation for Year-Round Activities SY21-22
Windsor Allen	WBS	Musical	Chorus Sponsor (Fall)	Recommendation for Year-Round Activities SY21-22
Windsor Allen	WBS	Musical	Chorus Sponsor (Spring)	Recommendation for Year-Round Activities SY21-22
Jessica Sweet	WBS	Service Organizations	Odyssey of the Mind	Recommendation for Year-Round Activities SY21-22
Jessica Sweet	WBS	Service Organizations	Student Council Sponsor	Recommendation for Year-Round Activities SY21-22

Routine Business

Student Travel

The Board approved Student Travel as presented on the agenda.

Caesar Rodney High Students

Event	Date	Location
Wrestling- Gilman School	Wednesday, 12/29/2021- Thursday, 12/30/2021	Baltimore, MD
Boys Basketball- Wicomico Civic Center	Tuesday, 12/28/21	Salisbury, MD
Boys Basketball- James M Bennett HS	Wednesday, 12/29/21	Salisbury, MD
Boys Basketball- Penncrest HS	Thursday, 12/30/21	Media, PA

Fred Fifer Middle Students

Event	Date	Location
8 th Grade Band and Chorus Students-	Friday, June 3, 2022	Bowie, MD

Ms. Marelli made a motion to approve Student Travel as presented on the agenda. Mr. Failing seconded the motion and the motion carried 5-0 (Marelli, Marasco, Failing, Wilson, and Denman).

The Board approved the following Gifts to Schools as presented on the agenda.

- The District Office received 9 working SBX885 Smartboards, 1 SBM685, 15 Epson Powerlite Projectors 585w model, and 1 Epson Powerlite Projector 685w model from Sussex Technical School District.

Ms. Marelli made a motion to approve Gifts to Schools as presented on the agenda. Mr. Failing seconded the motion and the motion carried 5-0 (Marelli, Marasco, Failing, Wilson, and Denman).

Policy Matters

2021-22 School Choice Recommendations

The Board approved the 2021-22 School Choice as presented on the agenda.

Ms. Marelli made a motion to approve the 2021-22 School Choice as presented on the agenda. Mr. Failing seconded the motion and the motion carried 5-0 (Marelli, Marasco, Failing, Wilson, and Denman).

School Choice Closed at 85%

Dr. Fitzgerald shared there will be a waiting list for schools at capacity. Dr. Denman asked about the rationale for 85%. Dr. Fitzgerald stated this is from the state and allows for those who may move into the attendance area. He reviewed the recent middle school realignment and future growth in the district which has been considered.

The Board closed all schools at 85% capacity except Star Hill Elementary and W.B. Simpson Elementary to School Choice.

Ms. Marelli made a motion to close all schools at 85% capacity except Star Hill Elementary and W.B. Simpson Elementary to School Choice. Mr. Failing seconded the motion and the motion carried 5-0 (Marelli, Marasco, Failing, Wilson, and Denman).

Fiscal Matters

Budget/Fiscal Reports

Mrs. Kimberly Judy explained the Budget/Fiscal Reports.

The Board approved the Budget/ Fiscal Reports as presented.

Ms. Marelli made a motion to approve the Budget/Fiscal Reports as presented on the agenda. Mr. Failing seconded the motion and the motion carried 5-0 (Marelli, Marasco, Failing, Wilson, and Denman).

Facilities Matters

Mr. Jim Pennewell, Facilities Management Supervisor, explained the change order as listed on the agenda.

1. Change Order: Caesar Rodney High School

Change Order #	Contractor	Amount/Increase	Amount/Decrease
#004- Alter door opening at patio area to adjust support beam, which will allow for the previously approved full-size door. This was an unforeseen condition	Amakor	\$21,059.00	

The Board approved Change Order #004 from Amakor for Caesar Rodney High School as presented. Dr. Fitzgerald asked if this was part of the contingency plan. Mr. Pennewell stated it is.

Ms. Marelli made a motion to approve the Change Order #004 from Amakor for Caesar Rodney High School as presented on the agenda. Mr. Failing seconded the motion and the motion carried 5-0 (Marelli, Marasco, Failing, Wilson, and Denman).

Directors' Reports

Directors' reports, which include their Supervisors' reports, were included for the Board's review.

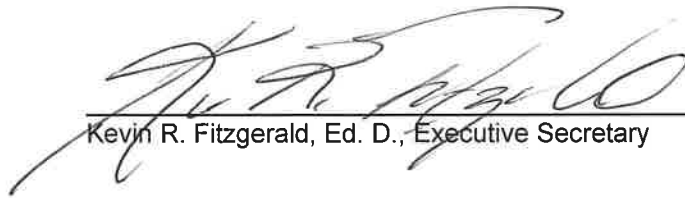
Ms. Marelli asked Mrs. Amy Bonner, Director of Human Resources, about the substitute portal and a problem she was informed about by a district substitute. Mrs. Bonner stated Kelly Services is using a new system and she is currently meeting with them. A new working link will be sent out and in the meantime, substitutes should use the district's Google form on our district website. We will be following the same procedures and be in the same compliance with this form. Those not vaccinated must be tested weekly and provide results. Substitutes can use our district form and use our testing sites to complete this process.

Executive Session

There was no executive session.

Adjournment

At 8:46 p.m. Ms. Marelli made a motion to adjourn. Mr. Failing seconded the motion and the motion carried 5-0 (Marelli, Marasco, Failing, Wilson, and Denman).


Kevin R. Fitzgerald, Ed. D., Executive Secretary
Date 12/14/21