



Santa Paula Unified School District Independent Study Agreement

Name Student: _____ ID #: _____ Grade: ____ Age: ____ Birthdate: ____

Home School: _____ Address: _____

City: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Parent Email: _____

Duration of Agreement Beginning Date: _____ Ending Date: _____

Program Placement - Please circle all that apply: General Ed / Special Ed / IEP / RSP / Speech / 504 / SDC / OT / APE / Intermediate / Elementary

School Responsibilities

- This master agreement is in effect for the academic year for the 2024-2025 school year. Upon completion of this agreement, students are anticipated to obtain 30 credits per semester if they are in grades 9-12.
- The major objective for the duration of this agreement is to enable the student to keep current with Grade studies for the period covered by this agreement.
- Santa Paula Unified School District will provide instructional support services, connectivity devices, instructional materials, and/or other necessary items and resources as specified for each assignment. Santa Paula Unified School District shall also provide essential support for students who are not performing at grade level, or need additional support in other areas, including but not limited to support for English learners and/or students who receive IEP or 504 plan support and services.
- English learners will receive 30 minutes of ELD. Students needing additional support will be provided with specific research-based strategies to support their academic attainment
- The student must obtain a satisfactory level of educational progress. This shall include:
 - Submitting and completing assignments through Google Classroom or a designated online platform such as Edgenuity, or APEX.
 - Receiving progress reports (phone calls, emails, home visits and letters)
 - Teachers will assess accordingly to ensure students are making adequate progress.
 - Materials that will be provided to student are the necessary books, school supplies, or any other materials needed to help complete their assignments.
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- Independent study is a voluntary optional alternative in which no pupil may be required to participate; a classroom option will always be available to the student. In the case of a pupil who is referred or assigned pursuant to *Education Code* Sections 48915 or 48917, an alternative classroom has been offered and is available at all times at the school specified above.

- The student’s work will be evaluated by Santa Paula Unified School District certificated staff following performance expectations set forth by State standards and District criteria. The supervising instructor will report the student's academic progress on a bi-weekly basis. The supervising instructor will also communicate with Parents and/or Guardian regarding the Student's academic progress via email or telephone on a bi-monthly basis.
- The student agrees to meet with or report to the teacher on a daily or weekly basis in accordance with the frequency, date, time, and location based on academic performance data. This meeting is in addition to the required daily/weekly synchronous instruction and live interaction.
- The student, _____, is in _____. Therefore, he/she/they am/are obligated to attend _____ minutes of daily/weekly synchronous instruction that will be provided by a credentialed teacher.

Grade	Synchronous Instruction (Via Google Meets)	Independent Work	ELD Daily (Synchronous)
TK-K	1 hour daily	2 hours daily	30 minutes
1-3	1 hour daily	3 hours daily	30 minutes
4-8	1 hour a week Daily Check-in (30 minutes)	20 hours a week	30 minutes
9-12	1 hour a week	20 hours a week	30 minutes

Student Responsibilities

I understand that:

- Students must attend in person for state-mandated assessments (ELPAC, CAASPP, CAST, and Physical Education)
- Independent study is a form of education that I have voluntarily chosen, and I will continuously have a classroom option available to me should I choose to no longer participate in independent study.
- I am entitled to curriculum resources and supplies, access to a certificated teacher, and all the services and resources received by other children enrolled in my grade. My independent study shall be coordinated, evaluated, and carried out under the general supervision of a certificated employee who consents to the assignment.
- I understand that if my independent study contract is for greater than 15 days, daily synchronous instruction is required for students in grades TK-3, daily live interaction for an hour every day and at least one hour weekly synchronous instruction and daily 30 minute check-ins for students in grades 4-8, and at least weekly synchronous instruction for students in grades 9-12. All outlined synchronous instruction minutes are met through Google Meets.
- I have the same rights as other students in my grade. I am also entitled to necessary support if I am identified as a student who is not performing at grade level, or a student in need of additional support in other areas, including but not limited to support for English learners and/or students who receive IEP or 504 plan support and services.
- I must follow the discipline code and behavior guidelines of the school, in accordance with district policy.
- Attendance is measured by work completion, weekly hours, and attending required teacher/student meetings.

◆ If I do not complete **20 hours a week, attend required meetings, and make adequate progress in my online classes**, I will be evaluated to determine whether it is in my best interest to return to an in-person classroom per Board Policy BP 6158.

I agree to:

- Be supervised by and meet regularly with the assigned independent study teacher and/or approved resource personnel responsible for my educational studies. Meets are held via Google Meets.
- Complete 20 hours a week, attend required meetings and make adequate progress in my online classes.

Student Initial _____

Parent/Guardian/Caregiver Responsibilities

*I understand that independent study is an optional educational alternative for my child that I have voluntarily selected. I have read and agreed to the conditions listed under "Student." I understand that independent study does NOT count towards perfect attendance. **All Synchronous Instruction minutes will be met through Google Meets.***

- Learning objectives are consistent with and evaluated in the same manner that they would be if my child were enrolled in a traditional school program at his/her current school.
- If my child has an individualized educational program (IEP), the IEP must specifically provide for his or her enrollment in independent study. IEP? Yes__ No__
- Unless otherwise indicated, the supervising teacher who signs this agreement will meet with my child on a daily or weekly basis as specified on page 1 of this agreement. The purpose is to direct the child's study and measure progress toward the objectives in this agreement. The supervising instructor will also communicate with me regarding my student's academic progress via email or telephone on a bi-weekly basis. It is my responsibility to promptly reschedule any appointment missed because of any emergency.
- I am responsible for supervising my child while he or she is completing the assigned work and for ensuring the submission of all completed assignments necessary for evaluation by dates due.
- I am liable for the cost of replacement or repair for willfully damaged books, technology, and other school property checked out to my child.
- It is my responsibility to provide any needed transportation for my child's scheduled meetings and any other travel covered by this agreement.
- I have the right to appeal to the school administrator any decision about my child's placement or school program in accordance with the Santa Paula Unified School District's policies and procedures.

Parent Initial _____

AGREEMENT: *I have read and understand this agreement, and attendance information, and hereby agree to all*

the conditions set forth within.

	Signature	Date
Parent/Guardian/Caregiver		
Student		
Administrator		
Other Personal		

