



2024 - 2025 PAYROLL SCHEDULE

MONTHLY PAY DATE	PAY PERIOD FOR TIME SHEETS & SUBSTITUTES	DOCS DUE TO PAYROLL BY
FRIDAY - AUGUST 23	6/29 to 7/26	AUGUST 2
WEDNESDAY - SEPTEMBER 25	7/27 to 8/30	SEPTEMBER 6
FRIDAY - OCTOBER 25	8/31 to 9/27	OCTOBER 4
MONDAY - NOVEMBER 25	9/28 to 10/25	NOVEMBER 1
MONDAY - DECEMBER 23	10/26 to 11/22	DECEMBER 5
FRIDAY - JANUARY 24	11/23 to 12/27	JANUARY 10
TUESDAY - FEBRUARY 25	12/28 to 1/31	FEBRUARY 7
TUESDAY - MARCH 25	2/1 to 2/28	MARCH 7
FRIDAY - APRIL 25	3/1 to 3/28	APRIL 4
FRIDAY - MAY 23	3/29 to 5/2	MAY 9
WEDNESDAY - JUNE 25	5/3 to 5/30	JUNE 6
FRIDAY - JULY 25	5/31 to 6/27	JULY 7
MONDAY - AUGUST 25	6/28 to 8/1	AUGUST 8

Per Local Policy, the District will annualize salaries and pay all regular employees over 12 months in equal monthly installments