



West-MEC Central Programs CTE High Engagement Counselor Grant 2024-2025

West-MEC accepts applications from any Counselors, Career Specialists, or Gear-Up Coaches in Member Districts, Charter, and private schools. Our goal is to enable Grantees to be better prepared to guide students on their pathway toward career literacy.

GRANT REQUIREMENTS:

- Attend **ONE** virtual Pre-conference
- Attend **TWO** West-MEC **CAMPUS** Professional Development Offerings
- Attend **TWO** events from the “**ORANGE OPTIONS**” Menu
- Attend **ONE** West-MEC Open House
- Attend **ONE** Banner Thunderbird Hospital Industry Tour - **11/1/24 or 12/06/24**
- Deliver classroom presentations to **SIX** classes*
- Write a short reflection about your grant experience
- Submit deliverables & attend a post-conference (**by <<Post-Conference Date>>**)
- Signed Consultant form & W-9 (if not already on file with West-MEC)

This is a competitive grant. A stipend of \$600.00 will be awarded based on the top rubric scores.

Stipends are processed after the post-conference is conducted and all deliverables are collected. Stipends may take 6-12 weeks to process after all required paperwork is received.

Grant Application closes: <<App Due Date>>

Virtual Pre-conference dates (choose 1)	Thursday, September 12th (1:30-2:30 pm) Friday, September 13th (9:30-10:30 am)
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Post-conference date: _____ (By <<Post-Conference Date>>)

***NOTE:** *If multiple counselors from the same school participate in the grant, different groups of students must be engaged.*



West-MEC High Engagement Counselor Grant

Professional Development Requirements: Register at: west-mec.org

- Attend **TWO** West-MEC **CAMPUS** Professional Development Offerings
- Attend **TWO** events from the **“ORANGE OPTIONS”** menu
- Attend **ONE** West-MEC Open House - **must sign-in on campus for attendance verification**
- Attend **ONE** Banner Thunderbird Hospital Industry Tour - 11/1 or 12/6 - Google Form will be sent

West-MEC CAMPUS Professional Development <small>(Choose 2)</small>	“Orange Options” <small>(Choose 2)</small>	Open Houses <small>(Choose 1)</small>
Northwest Campus “Beauty & Wellness @ NWC” 9/24/24 @ 7:45-10:00	FOCUS Training (1-2 years) In-Person @WM Corporate 9/27/24 @ 8:00-10:00	Central Campus 11/14/24 @ 5:30-6:30 12/10/24 @ 5:30-6:30
Southwest Campus “The West-MEC Student Experience Beyond the Classroom” 9/26/24 @ 8-10 & 1-3	“A Day in the Life of Project Search” 10/01/24 @ 9:30-11:30 Glendale Renaissance	Northeast Campus 10/16/24 @ 5:30-6:30 11/14/24 @ 5:30-6:30
Central Campus “A Day in the Life of an Aviation Student” 10/01/2024 @ 8:00-10:00	“Fall Update for Charter and Private Schools” 10/18/24 @ 12:00-2:30 START@ West-MEC	Northwest Campus 10/30/24 @ 5:30-6:30 11/20/24 @ 5:30-6:30
Northwest Campus “Post-Secondary Opportunities for West-MEC Students” 10/17/24 @ 1:00-2:30	“Recruitment & Retention of Nontraditional Students” 10/23/24 @ 10:15-11:15 West-MEC START	Southwest Campus 10/29/24 @ 5:30-7:00 12/05/24 @ 5:30-7:00
Partner Programs “Exploring Esports @ PVCC” Paradise Valley CC 11/06/24 @ 1:00-2:30	FOCUS Training - Virtual (3+ years) 11/08/24 @ 9:00-11:00	PARTNER - Aesthetician, Cosmetology, EMT 10/06/24 @ 6:00-7:00 GWCC @ Deer Valley
Northeast Campus “Student Voices in CTE” 11/15/24 @ 8:00-9:00 & 1:30 -2:30	“College & Career Readiness Roadshow” 12/11/24 @ 8:30-10:30 START @ West-MEC	PARTNER - Culinary Arts 10/07/24 @ 6:00-7:00 Regions @ EMCC
Partner Programs “All About Aesthetics @ GWCC-DV” 2/05/25 @ 1:00-2:00	Application Workshop to be completed by 12/13/24	PARTNER - Esports & EMT 11/12/24 @ 6:00-7:00 PVCC Welcome Center
Central Campus “High Opportunity Programs at Central Campus” 02/25/25 @ 8:00-10:00	Van Tour to be completed by 12/13/24	PARTNER - Fire Science 11/13/24 @ 6:00-7:00 GCC Public Safety Training Ctr.



APPLICATION FOR <<Counselor Grant>>
2024-2025

I am looking forward to participating in the <<Counselor Grant>> and learning more about guiding students on their pathway toward career literacy. Below is my commitment to meet and exceed the grant requirements as specified:

Grantee Name: <<First Name>> <<Last Name>>

Office Phone: <<Office Phone Number>> | Cell Phone: <<Cell Phone Number>>

School: <<High School>>

Position at School: <<Job Title>>

GRANT REQUIREMENTS:

- Attend one virtual Pre-conference
- Attend a minimum of **TWO** West-MEC **CAMPUS** Professional Development Offerings
- Complete **TWO** options from the **ORANGE OPTIONS** Menu
- Attend **ONE** West-MEC Open House
- Attend **ONE** Banner Hospital Industry Tour - **11/1/24 or 12/06/24**
- Provide classroom presentations to **SIX** classes
- Write a short reflection about your grant experience
- Submit deliverables & attend a post-conference (**by <<Post-Conference Date>>**)
- Signed Consultant form & W-9 (if not already on file with West-MEC)

West-MEC Grant Mentor: <<WM Mentor>> Email: <<WM Mentor Email>>

Grant Applicant _____ Signature _____ Date _____

Department Chair _____ Signature _____ Date _____

Campus Administrator _____ Signature _____ Date _____

CTE Director _____ Signature _____ Date _____

A. CLASSROOM PRESENTATIONS



“Beauty & Wellness at Northwest Campus”

Tuesday, September 24, 2024 @ 7:45 - 10:00 am

1. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
2. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
3. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____



“The West-MEC Student Experience Beyond the Classroom @ SWC”

Thursday, September 26, 2024 @ 8:00-10:00 am OR 1:00-3:00 pm

1. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
2. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
3. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____



“A Day in the Life of an Aviation Student @ Central Campus”

Tuesday, October 1, 2024 @ 8:00-10:00 am

1. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
2. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
3. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____

“Post-Secondary Opportunities for West-MEC Students @ NWC”

Thursday, October 17, 2024 @ 1:00-2:30 pm

1. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
2. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
3. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____

“Exploring Esports @ Paradise Valley Community College”

Wednesday, November 6, 2024 @ 1:00-2:30 pm

1. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
2. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
3. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____

“Student Voices in CTE @ NEC”

Friday, November 15, 2024 @ 8:00 - 9:00 am OR 1:30 - 2:30 pm

1. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
2. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
3. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____



“All About Aesthetics @ GateWay Community College-Deer Valley”
Wednesday, February 5, 2025 @ 1:00 - 2:00 pm

1. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
2. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
3. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____



“High Opportunity Programs @ Central Campus”
Tuesday, February 25, 2025 @ 8:00 - 10:00 am

1. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
2. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
3. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____

B. I WILL ATTEND TWO WEST-MEC CAMPUS PROFESSIONAL DEVELOPMENT OFFERINGS:

Title of PD: _____ Date: _____

Title of PD: _____ Date: _____

C. I WILL ATTEND THE FOLLOWING WEST-MEC OPEN HOUSE EVENT:

Date & Location: _____

D. I WILL ATTEND TWO “ORANGE OPTIONS” EVENTS:

Event: _____ Date : _____

Event: _____ Date : _____

E. I WILL ATTEND ONE BANNER HOSPITAL INDUSTRY TOUR

- Friday 11/01/24 @ 8:30-10:30
- Friday 12/06/24 @ 1:00-3:00

F. WRITTEN REFLECTION ABOUT YOUR GRANT EXPERIENCE

- Email to your Grant Mentor
- Due by March 28, 2025

G. SIGNED CONSULTANT FORM & W-9 (if not already on file with West-MEC)

Grant applicant signature _____ Date: _____

Note. If an emergency arises and I can't fulfill one or more of the commitments above, I will reach out to my West-MEC Grant Mentor to discuss an alternate plan to complete my grant. If multiple counselors from the same school participate, different groups of students must be engaged.

Rubric for High Engagement Counselor Grant 2024-2025

Applicant Name _____

High School _____

<u>Grant Requirements</u>	<u>Possible Points</u>	<u>Total Points Earned</u>
Deliver (6) Classroom Presentations	120	
Attend (2) West-MEC Campus Professional Development Offerings	20	
Attend (1) West-MEC Open House Event	10	
Attend (2) West-MEC “Orange Options” Offering	20	
Attend (1) Banner Hospital Industry tour	20	
Written Reflection	10	
*Extra Credit (2 pts. for each additional WM event attended)	-	
Total points to be eligible for and receive the \$600 stipend	200	

Deliverables:

- Professional Development Certificates
- Rosters for classroom presentations
 - Number of students
 - Class Title
 - Grade Level(s)
- Roster of Student Tour or Application Workshop
- Open House Electronic Sign-In
- Written Reflection

Additional Requirements:

- W-9 (first-time grant applicants only) - must be mailed, faxed, or hand-delivered
- Signed Consultant Form

To be completed by the Grant Committee:

Grant Amount Awarded: _____

Grant Declined: _____

Signature: _____

Date: _____

**This is a competitive grant. A stipend of \$600 will be awarded based on the top rubric scores.*