



School Based ACCESS Program Support 2024-2025

Service	Service Description
<i>School Based ACCESS Program Support</i>	<p>This support service is available to assist with functions relating to claiming costs associated with providing health related IEP services as allowable through Pennsylvania's School Based ACCESS Program (SBAP). Program support is offered in a variety of ways to meet specific needs and may consist of:</p> <ul style="list-style-type: none">● Identification of students eligible for Medical Assistance (MA)● Review of IEPs to ensure eligibility for MA claiming● Assistance obtaining SBAP parental consent● Medical Practitioner Authorization of the IEP● Assistance obtaining eligible Service Provider certification information● Data entry of student and staff data in SBAP claiming system● Training LEA staff on electronic entry of Professional Service Logs in the SBAP claiming system● Assistance in completion of Professional Service Logs● Data entry of Professional Service Logs (if providers are not using electronic entry-billed on an hourly basis)● Assistance completing PDE 352 ACCESS Request for Funds form● Required Medicaid fraud background searches of SBAP direct service providers● Maintain SBAP documentation <p>To assist with planning for the cost of contracted support, an average IEP requires approximately 2.5 billable support hours per year, depending on ease of obtaining parental consent, accuracy of IEPs, and data entry of student and staff data in the SBAP claiming system.</p>
<i>School Based ACCESS Program Consultation</i>	<p>This consultative service is available to provide guidance and training on best practices for the administration and support of an LEA's School Based ACCESS Program. Services are available to support the procedural aspects of SBAP claiming and program administration. These supports could include training the LEA's ACCESS Coordinator, Business Manager, or Service Providers to establish the required procedures and record keeping for SBAP claiming and cost reporting.</p>

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