

**GAMS PTO Status Update - March 20th, 2024**  
**No Meeting in March**

**Budget/Finances**

Last month's balance: \$387.27  
 Current Balance \$387.27, no change  
 Debt: None  
 Feb/Mar Monthly transactions: None  
 Stock: None  
 Additional incoming funds: None

**Future Events/Opportunities 2023-2024**

- Always - Warrior Wardrobe
  - <https://www.signupgenius.com/go/8050F48A5AB2CAAF85-gams3>
  - *SUG created, need to advertise - OPEN*
  - [Spring donation requests have been added 3/20](#)
- APR - PSSA Testing Treats [April 23-26 and 29-30](#)
  - Providing packaged snacks
  - April/May need dates - create SUG for donated snacks
  - Allocate up to \$60 for added snacks if not enough donations
- MAY - Teacher Appreciation Week May 6 to 10th
  - [Coord with Student Council, something kind in school \(hearts with compliments/similar\)](#)
  - Gift cards/prizes for games, donations requested below, so far we have 2-\$25 gift cards from Royal Farms, 10 Mr G's coupons, something coming from Adams County Winery

Monday	Tuesday	Wednesday	Thursday	Friday
Hollabaugh donuts	? Need ideas Panera bagels	Lunch Pizza/R&K Pretzel subs...	Student Council support	? Need ideas

**Fundraising 2023-2024**

- [FourScore](#) - fundraiser, they will pay 10% of sales, we can have a table setup on site. It will be 3/20 from 4-8.
- Contact Gettysburg Eddie's for fundraising opportunities - still needs done.
- Panera Bread - need new volunteer, it's online but link is not working for Linsie.
  - Volunteer to sign up at <https://fundraising.panerabread.com/>

**Donation requests**

- We received a partnering opportunity from David Ross Orthodontics: "Visit from our Treat Truck- Free freeze pops and/or ice cream, Photo Booth- We bring our photo booth and team members to assist with the photo booth, Sponsorships- We can sponsor the event, activities, food, etc, Provide prizes, giveaways items, bottles of water, or a raffle/auction gift basket". Sent this to Mr. Schollmeyer to see if the school has anything they would like to use this for - he came back and confirmed Dr Herb was on board with the ice cream truck at the end of PSSAs.

- Ice cream truck scheduled for 5/3, confirmed for 1000, all 700 kids!
- Hollabaugh Bros - Donuts during Teacher Appreciation - approved.
- Giant - Can do multiple during year, do for Conferences (Nov), Christmas (Dec), PSSAs (Apr), and Teacher Appreciation (May).
- Target - Target request memo must be completed:  
[https://corporate.target.com/\\_media/TargetCorp/Sustainability-ESG/PDF/Target\\_GiftCard-Request-Form.pdf](https://corporate.target.com/_media/TargetCorp/Sustainability-ESG/PDF/Target_GiftCard-Request-Form.pdf)
  - *No response back from Target, we need to resubmit this request.*
- Mr G's - Received 25 ice cream cards, provided 15 to Ms. Keefer and kept 10 for TAW
- Weis - Submitted a request for 20 pizzas during Teacher Appreciation Week. Awaiting response.
- Royal Farms - 2-\$25 gifts cards - received
- Adams County Winery - Submitted a donation request and they have approved but awaiting response on what that will be.
- 3/18: Sent gift card donation request forms to Gettysburger, Gettysburg Eddie's, Blue and Gray, Giant, Dobbin House, Upper Crust, Texas Roadhouse.

### Opportunities

- No Activity

### Warrior Wardrobe

- No Activity

**Newsletter Items:** To be included in the school Newsletter. Provide to Lolita when minutes are drafted - due 3/22/24 to Emily Coolbaugh

March events: There's no meeting in March. The sign up list for April/May donation requests is posted at:  
[https://www.signupgenius.com/go/8050F48A5AB2CAAF85-gams3#/#](https://www.signupgenius.com/go/8050F48A5AB2CAAF85-gams3#/)

Join us April 17th @ 7pm at the Gettysburg Panera Bread or on Zoom. We will iron out all details for PSSA snacks and Teacher Appreciation Week at this meeting.

Visit our web page for updated events, meeting minutes, and links:  
<https://www.gettysburg.k12.pa.us/Page/2434> and follow us on Social Media at Gettysburg Area Middle School PTO. All meetings and updates are posted there."

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### Completed Events 2023-2024:

### Fundraising 2023-2024

- Removed - no volunteer: T-shirt sales; need volunteer - This is already school pre-approved as of 1/19. If we are to do t-shirt sales recommended dates are 2/26 to 3/8 to allow for distro before Easter. This will be by paper sales form only, one t-shirt option only, cash/check only. Volunteer will need to create form, collect all orders from front office, reconcile all orders, submit order, distribute orders to homeroom teachers via front office. - no volunteer. We could move dates but still need volunteer. Spirit Wear
    - All items distributed first week of October
    - Lessons learned: Ensure site states "no returns or exchanges, all sales final", next time offer dry-wick material (They are \$2 more).
    - Strickland \$14 per hoodie, charged \$22 = \$8 profit (15 sold)
    - Strickland \$6.75 per t-shirt, charged \$12 = \$5.25 profit (27 sold)
  - **NOV - Conference Grab and Go Fall - Parent Teacher Conferences- 11/8-11/10**
  - Provide snacks for all three days of conferences
  - Monetary and in-kind donations received; \$50 cash, \$50 check, \$80 to PayPal
  - Giant Donated \$50 gift card
  - Expenses \$99: Giant snacks (creamer, fruit, extra snacks) \$48.16,
    - Kennie's 4 coffee jugs, 11/8/23, \$50.84
  - Lessons Learned: 3 break rooms not 2, Need signage in rooms, container to put items in rather than on table, and reminder sent at 11th hour, take pics
- DEC - Christmas -**
- Completed the following for Holiday Cheer:
    - Teachers/Staff – provided 89 treat bags with handwritten notes and 2 Lindt truffles. Front office distributed in mailboxes.
      - Budgeted \$55, spent \$44.50
    - Students - provided 672 Candy canes, no label for kids. Provided to teachers to hand to students.
      - 56 packs or 672, budgeted \$59, spent \$68.09
      - Must purchase earlier next year
    - Bus and van drivers - provided 45 Honeybuns with labels, student council handed them out
      - Budgeted under \$25, spent \$24
- Lessons Learned: some teachers were unaware and did not receive them until the new year. Let's send an email next year. We should also coordinate with Student Council early to allow for bus/van distro.*
- FEB - Valentine Donuts and Coffee (est \$110)**
- Kennie's 8 dozen donuts and juice:
- Donuts - Linsie - \$0 - donation
  - Drinks - Chance - \$- donation
  - Signs - Stacey created and sent to front office for printing. Looked great!
- CLOSED**

Processes or rolling notes that should stay on here:

**Donation requests** which require formal memo: *PTO must draft the memo, then send it to the school for letterhead. The school will return for PTO signature and use. If specific non-profit documents are required (Like Target), the school can provide proper form.*

## Operating Status

No formally signed by-laws, Not registered with EIN or as a non-profit, No updates

ZOOM: Join Zoom Meeting: Set up using PTO login and already set for third Wed at 7pm monthly  
<https://us05web.zoom.us/j/86341545933?pwd=Y4AWjk7KDmyfqFQQFoIGSOTHg7wRRS.1>  
 Meeting ID Meeting ID 863 4154 5933 / Passcode: PTO4GAMS

