

GAMS PTO Meeting Agenda, January 17th 2024, 7:00pm
In-person at Panera Bread Gettysburg

Zoom info (full info below agenda):

Join Zoom Meeting

<https://us06web.zoom.us/j/89754237132?pwd=pzz0a7qVFDQxYhaShCgzaen9fPUxno.1>

Meeting ID: 897 5423 7132

Passcode: 666955

Meeting schedule:

- Role Call
- Budget/Finances
- Future Events/Opportunities
- Fundraising/Donation Requests
- Warrior Wardrobe
- Newsletter Items
- Operating Status
- Open Discussion

Role Call/Attendees:

Budget/Finances

Last month's balance: \$473.86

Current Balance **\$387.27**

Debt: None

Dec Monthly transactions:

+\$25 check

+\$25 Giant gift card

- Truffles - (178 @ \$.25) = \$44.50

- Honeybuns (6 packs, \$4.00) = \$24

- Candycanes (1@1.00 [Dollar General], 40 for \$48.34 [Rite Aid], 15@\$18.75

[Dollar tree] = \$68.09

Stock: NONE

Additional incoming funds: None

Paypal is PTO4GAMSPayments@gmail.com

No bank account, no EIN

Future Events/Opportunities 2023-2024

- Always - Warrior Wardrobe
 - 1 Volunteer to create SUG, created
<https://www.signupgenius.com/go/8050F48A5AB2CAAF85-gams3>

- *SUG created, need to advertise - OPEN*
-
- **DEC - Christmas -**

Completed the following for Holiday Cheer:

Teachers/Staff – provided 89 treat bags with handwritten notes and 2 Lindt truffles. Front office distributed in mailboxes.

- *Budgeted \$55, spent \$44.50*

Students - provided 672 Candy canes, no label for kids. Provided to teachers to hand to students.

- *56 packs or 672, budgeted \$59, spent \$68.09*
- *Must purchase earlier next year*

Bus and van drivers - provided 45 Honeybuns with labels, student council handed them out

- *Budgeted under \$25, spent \$24*

- FEB - Valentine Donuts and Coffee (est \$110)
 - Kennie's 8 dozen donuts and 4 coffee boxes
 - OPEN
 - POC

Future events 2024 - on hold until closer:

- APR - PSSA Teacher Prep - need date
 - Do we want to do anything for this? Maybe a Giant/Kennie's cookie tray
- APR - PSSA Testing Treats April 22th - May 10th
 - Providing packaged snacks
 - 4/25 - 4/29, and 5/9 - 5/13 - create SUG for donated snacks
 - Allocate up to \$60 for added snacks if not enough donations
- MAY - Teacher Appreciation Week May 6 to 10th
 - TBD; Coord with Student Council, Lowes giveaway, something kind in school (hearts with compliments or similar)
 - Gift cards/prizes for games

Fundraising 2023-2024

- Any additional fundraisers? Plan to do one more spirit wear sale in 2024 with dark dry wick t-shirt only, using paper purchases only.

Donation requests

- Hollabaugh Bros - Donuts during Teacher Appreciation Request - 60 days prior
 - On hold until Feb 24
- Giant - Can do multiple during year, do for Conferences (Nov), Christmas (Dec), PSSAs (Apr), and Teacher Appreciation (May).
 - Nov requested, rcvd \$50; Dec memo ready for Giant - drop 12/1
- Target - Target request memo must be completed:
 - https://corporate.target.com/media/TargetCorp/Sustainability-ESG/PDF/Target_GiftCard-Request-Form.pdf

- *Volunteer: Eric Schollmeyer; update as of Oct. The Target memo also required a non-profit official memo. Received from school as of 10/26.*
- *Nov Update:*
- Mr G's - Need volunteer to call/contact new owner and ask for ice cream donation cards for teachers? Need 25
 - *Volunteer: Linsie Jonas; Still need to call Mr Gs on additional.*
- *Need to add Weis on list to contact.*
- There is one SUG with all items; Warrior Wardrobe, Conferences, Book Club, Staff member of the Week..

Opportunities

- Staff Sunshine - Lolita resent link in Oct and Dec. Need to resend before Teach Appreciation Month/Week.
- Staff Member of the Week (POC: POC Kati Heefner): Goal is \$5 per week towards this. Donations are requested on the SUG. Need to discuss future donations here.
- Social Committee (POC Jonas Sterner) PTO/Sarah provided Staff Sunshine link so Mr. Sterner can always access.
- Book Club (POC: Kenne Crockett) Requesting donations for Book Club. Included this as a donation on the SUG. Donations are to be sent to the school in an envelope addressed to PTO/Book Club.

Warrior Wardrobe

- No assigned POCs, Mr. Schollmeyer provided requested items.
- We need Toiletries (shampoo, conditioner, deodorant, toothbrush, toothpaste), sweatshirts, sneakers, white socks, earbuds.
- Front office is accepting Warrior Wardrobe donations.
- *All items are on SUG - some donations have been received.*

Newsletter Items: To be included in the school Newsletter. Provide to Lolita when minutes are drafted - [due to Lolita 1/20](#)

There are no fundraisers upcoming but the Warrior Wardrobe always needs a few items. Sign Up Genius here: <https://www.signupgenius.com/go/8050F48A5AB2CAAF85-gams3#/>.

Thanks for all that attended in January! Join us February 21st @ 7pm at the Gettysburg Panera Bread.

Visit our web page for updated events, meeting minutes, and links: <https://www.gettysburg.k12.pa.us/Page/2434> and follow us on Social Media at Gettysburg Area Middle School PTO. “

Open Discussion:

-

Due Outs:

-

Closeout:

Completed Events 2023-2024:

- **Spirit Wear**
 - All items distributed first week of October
 - Lessons learned: Ensure site states “no returns or exchanges, all sales final”, next time offer dry-wick material (They are \$2 more).
 - Strickland \$14 per hoodie, charged \$22 = \$8 profit (15 sold)
 - Strickland \$6.75 per t-shirt, charged \$12 = \$5.25 profit (27 sold)
- **NOV - Conference Grab and Go Fall - Parent Teacher Conferences- 11/8-11/10**
- Provide snacks for all three days of conferences
- Monetary and in-kind donations received; \$50 cash, \$50 check, \$80 to PayPal
- Giant Donated \$50 gift card
- Expenses \$99: Giant snacks (creamer, fruit, extra snacks) \$48.16,
 - Kennie's 4 coffee jugs, 11/8/23, \$50.84
- Lessons Learned: 3 break rooms not 2, Need signage in rooms, container to put items in rather than on table, and reminder sent at 11th hour, take pics

Processes or rolling notes that should stay on here:

Donation requests which require formal memo: *PTO must draft the memo, then send it to the school for letterhead. The school will return for PTO signature and use. If specific non-profit documents are required (Like Target), the school can provide proper form.*

Operating Status

No formally signed by-laws, Not registered with EIN or as a non-profit, No updates

Stacey Rice is inviting you to a scheduled Zoom meeting.

Topic: GAMS PTO

Time: Nov 15, 2023 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89754237132?pwd=pzz0a7qVFDQxYhaShCgzaen9fPUxno.1>

Meeting ID: 897 5423 7132

Passcode: 666955

One tap mobile

+13017158592,,89754237132#,,,,*666955# US (Washington DC)

+13052241968,,89754237132#,,,,*666955# US

Dial by your location

• +1 301 715 8592 US (Washington DC)

• +1 305 224 1968 US

• +1 309 205 3325 US

• +1 312 626 6799 US (Chicago)

• +1 646 558 8656 US (New York)

• +1 646 931 3860 US

• +1 253 215 8782 US (Tacoma)

• +1 346 248 7799 US (Houston)

• +1 360 209 5623 US

• +1 386 347 5053 US

• +1 507 473 4847 US

• +1 564 217 2000 US

• +1 669 444 9171 US

• +1 689 278 1000 US

• +1 719 359 4580 US

• +1 720 707 2699 US (Denver)

• +1 253 205 0468 US

Meeting ID: 897 5423 7132

Passcode: 666955

Find your local number: <https://us06web.zoom.us/j/89754237132>