

**GAMS PTO Meeting Agenda, October 18th 2023, 7:30pm**  
**In-person at Panera Bread Gettysburg**

**Meeting schedule:**

- \_\_ Roll Call
- \_\_ Budget/Finances
- \_\_ Future Events/Opportunities
- \_\_ Fundraising/Donation Requests
- \_\_ Warrior Wardrobe
- \_\_ Newsletter Items
- \_\_ Operating Status
- \_\_ Open Discussion

**Budget/Finances**

Last month's balance: \$620.61

Current Balance **\$342.86**

Debt: None

Sep/Oct Monthly transactions:

- + \$411.75 paid to Strickland for Spirit Wear
- + All checks reconciled for purchases

Stock: NONE

Additional incoming funds: None

Paypal is [PTO4GAMSPayments@gmail.com](mailto:PTO4GAMSPayments@gmail.com)

No bank account, no EIN

**Future Events/Opportunities 2023-2024**

- Always - Warrior Wardrobe
  - 1 Volunteer to create SUG, created <https://www.signupgenius.com/go/8050F48A5AB2CAAF85-gams3>
  - *SUG created, need to advertise - OPEN*
- NOV - Conference Grab and Go Fall - Parent Teacher Conferences- 11/8-11/10
  - To provide snacks for all three days of conferences
  - Plan, purchase, create SUG, pickup, drop off (all new donations, no funds)
  - *OPEN - Volunteer: Chance Brown is POC to lead this, donation items on SUG*
  - *One person has signed up so far - We need donations for this!*
- DEC - Christmas - discuss again depending on donations
  - Candy Canes with note for teacher
  - Advertise Staff Sunshine lists
  - Previously did donuts/coffee/honeybuns for bus driver
  - *OPEN - Ask for volunteer in Oct/Nov*

*Decided not to discuss 2024 until closer:*

- FEB - Valentine Donuts and Coffee (est \$110)
  - Kennie's 8 dozen donuts and 4 coffee boxes

- OPEN
- APR - PSSA Teacher Prep - need date
  - Do we want to do anything for this? Maybe a Giant/Kennie's cookie tray
- APR - PSSA Testing Treats April 22th - May 10th
  - Providing packaged snacks
  - 4/25 - 4/29, and 5/9 - 5/13 - create SUG for donated snacks
  - Allocate up to \$60 for added snacks if not enough donations
- MAY - Teacher Appreciation Week May 6 to 10th
  - TBD; Coord with Student Council, Lowes giveaway, something kind in school (hearts with compliments or similar)
    - Gift cards/prizes for games

## Fundraising 2023-2024

- Spirit Wear
  - All items distributed first week of October
  - Lessons learned: Ensure site states "no returns or exchanges, all sales final", next time offer dry-wick material (They are \$2 more).
  - Strickland \$14 per hoodie, charged \$22 = \$8 profit (15 sold)
  - Strickland \$6.75 per t-shirt, charged \$12 = \$5.25 profit (27 sold)
- Any additional fundraisers?

## Donation requests

- Need to discuss this process and status of each
  - Hollabaugh Bros - Donuts during Teacher Appreciation Request - 60 days prior
  - Giant - Can do multiple during year, do for Conferences (Nov), Christmas (Dec), PSSAs (Apr), and Teacher Appreciation (May).
    - Need volunteer to submit each time on school letterhead.
      - *Volunteer: Rose Ladonea*
  - Target - Need volunteer to go to Target on behalf of PTO to request. Target request memo must be completed:
    - [https://corporate.target.com/media/TargetCorp/Sustainability-ESG/PDF/Target\\_Gift\\_Card-Request-Form.pdf](https://corporate.target.com/media/TargetCorp/Sustainability-ESG/PDF/Target_Gift_Card-Request-Form.pdf)
      - *Volunteer: Eric Schollmeyer*
  - Mr G's - Need volunteer to call/contact new owner and ask for ice cream donation cards for teachers? Need #
    - *Volunteer: Linsie Jonas*
- There is one SUG with all items; Warrior Wardrobe, Conferences, Book Club, Staff member of the Week..

## Opportunities

- Staff Sunshine - resent link to Lolita this month -- Update on responses?
- Staff Member of the Week (POC: POC Kati Heefner): Parent donated first 4- \$6 gift cards, and PTO provided 9 Mr. G's coupons. Goal is \$5 per week towards this. Donations are requested on the SUG. Donations are to be sent to the school in an envelope addressed to PTO/Staff Appreciation.

- Social Committee (POC Jonas Sterner) PTO will provide updated Staff Sunshine data. Sarah Pearce to send the data to Mr. Sterner.
- Book Club (POC: Kenne Crockett) Requesting donations for Book Club. Included this as a donation on the SUG. Donations are to be sent to the school in an envelope addressed to PTO/Book Club.

### **Warrior Wardrobe**

- No assigned POCs, Mr. Schollmeyer provided requested items.
- We need Toiletries (shampoo, conditioner, deodorant, toothbrush, toothpaste), sweatshirts, sneakers, white socks, earbuds.
- Front office is accepting Warrior Wardrobe donations.
- All items are on SUG but no one is signing up.

**Newsletter Items:** To be included in the school Newsletter. Provide to Lolita when minutes are drafted - due to Lolita 10/23

“Do you want to contribute but don't have the time? We have several upcoming events and fundraisers which are now included in the same Sign Up Genius:  
<https://www.signupgenius.com/go/8050F48A5AB2CAAF85-gams3#/>.”

Please join us for our next meeting on 11/15/23 at 7pm. All are welcome!

Visit our web page for updated events, meeting minutes, and links:  
<https://www.gettysburg.k12.pa.us/Page/2434> and follow us on Social Media at Gettysburg Area Middle School PTO. “

### **Operating Status**

No formally signed by-laws, Not registered with EIN or as a non-profit, No updates

### **Open Discussion:**

### **Closeout:**

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**Completed Events 2023-2024: None**