
MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

MONDAY, JUNE 24, 2024

The Millville Area School Board held their regular meeting on Monday, June 24, 2024 in the Millville Jr./Sr. High School Library beginning 7:11 pm. Prior to the meeting, the Board held an Executive Session for a number of personnel matters and for the Superintendent to share the Safety and Security Report for the 2023-2024 school year.

1. ROLL CALL

The following Board members answered roll call: William Berger, Susan Farr, Michael Farrell, Greg Hemsarh, Gena Maize, Heather Mausteller, and Susan Myers.

Also present were Joseph Rasmus, Superintendent; Matthew Mills, Secondary Principal; Dee Davis, Director of Student Services; Dyson Savage, Technology Coordinator; Matthew McWilliams, Supervisor of Buildings and Grounds; and Chelsea Rosenberger, Assistant Board Secretary.

2. GUEST RECOGNITION AND COMMENTS

Guests Klohe Faatz, Wendy Faatz, Emily Bloom, Andrew Hemsarh and Christopher Sassaman all signed the register but did not request to speak.

4. SUPERINTENDENTS REPORT

- Mr. Rasmus began his report by sharing with the public that he gave a Safety and Security Report for the 2023-2024 school year to the Board in an Executive Session as required by the Pennsylvania Commission on Crime and Delinquency (PCCD). He explained that the district has been the recipient of funds related to safety and security. To that end, the district held three All Hazards Drills in the 2023-2024 school year and has continued to update policies and procedures as a result of things gleaned from these drills. Mr. Rasmus added that additional money would be forthcoming that would be used to update the district's All Hazards Plan with the help of the Center for Safe Schools. Additionally, he explained that the district implemented a Threat Assessment Team, which was aligned to the CSTAG model utilized by the state. This team was operationalized to review both suicidal threats and threats of a physical and verbal nature. Along with this, Mr. Rasmus shared that the district was utilizing Positive Action and a Navigate 360 SEL Curriculum as preventative measures.
- Finally, Mr. Rasmus shared that he spent several days with the new Elementary Principal, Mr. Brandon Gordner and was very enthusiastic about the collaboration and their work so far on the Elementary schedule.

5. ADMINISTRATIVE REPORTS

Mr. McWilliams, Mr. Mills, Mrs. Longacre, and Mrs. Davis had previously submitted their reports for the consideration of the Board and no additional questions were asked.

6. REPRESENTATIVE REPORTS

6.1 Monthly Reports

- CMAVTS – Mr. William Berger & Mrs. Susan Farr, Representatives
 - Mr. Berger shared that the CMAVTS JOC Board met on June 18, 2024, and they discussed work on the construction project. He explained that furniture coming in soon was being paid for with a large grant. Mr. Berger added that CMAVTS applied for a DCED grant for some field house repairs and a sewer line repair. However, some of these items did not

meet the requirements for the grant, and therefore, CMAVTS would be reaching out to the sending school districts to garner some additional funding for these projects.

- Mr. Rasmus asked if there was discussion at the meeting about using the fund balance.
- Mr. Berger answered that there was not but that Millville School District's share for this project could potentially be \$8,356 for the project.
- Mrs. Davis explained that previously CMAVTS returned unused funds to the sending districts for projects such as these.
- Mrs. Myers commented that she thought those monies were earmarked for projects like this at CMAVTS at that time.
- CSIU – Mrs. Susan Myers, Representative
 - The written report was submitted previously for the consideration of the Board, and no additional comments were made.

7. APPROVAL OF BOARD MINUTES

7.1 Board Meeting Minutes 6.10.24

A motion by Gena Maize and seconded by Greg Hemsarth that the Millville Area School Board consider and approve the Millville Area School District June 10, 2024 Board meeting minutes.

The motion carried by voice vote. 7 Yea; 0 Nay; 2 Absent

8. BUDGET AND FINANCE

Combined Consent (8.1 and 8.3)

A motion by Greg Hemsarth and seconded by Heather Mausteller that the Millville Area School Board consider and approve the recommended action as presented.

- 8.1 Expenditures
 - A motion is needed to consider and approve the June 24, 2024 general expenditures, in the amount of \$566,685.79, and nutrition expenditures in the amount of \$30,853.61.
- 8.3 Pay Remainder of June/July Expenditures
 - A motion is needed to consider and approve allowing the Business Manager to pay the remaining June expenditures along with the July expenditures with the final approval at the next board meeting.

The combined consent carried by roll call vote. 7 Yes; 0 No; 2 Absent

9. ADMINISTRATIVE ITEMS

9.1: 24-25 MASD Student Handbook Language

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School Board consider and approve the additional language to the 2024-2025 Student Handbook in regards to co-curricular awards and honors contributions from the district as presented. This language is to be included within the Millville Area School District 2024-2025 Student Handbook.

- Ms. Maize asked if this was changed from previous years.
- Mr. Rasmus explained that the language was on the same theme as previous language, but the district wanted to recognize programs outside of athletics. Previously, he explained, it was not very clear for other programs besides athletics. Mr. Rasmus added that this was discussed at the Co-Curricular Committee as a point to recognize the boys' baseball recent district win, and that previously; it was language in a policy number 250, which was overwritten with PSBA policy recommendations some time ago. Mr. Rasmus explained that this language was more appropriate as a procedure or guideline, so that is why this language was being recommended to be included in the student handbook.
- Ms. Maize asked for clarification on if this language was a policy.
- Mr. Rasmus answered that it was previously a policy; however, a policy is typically more legalistic and a more generalized impact on operating procedures. With that being said, this

language, he explained, did need to be codified so that it was clear what the school would give in situations like these.

- Ms. Maize asked if the dollar figures were higher or similar to the previous amounts.
- Mr. Rasmus answered that yes, the figures were generally the same but when reviewing the amounts, the goal was to add in applicable levels for music activities compared with athletics.
- Mr. Berger added that the discussion was to award this money to the highest level of achievement for each team or individual.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Combined Consent (9.2 – 9.5)

A motion by Greg Hemsarth and seconded by Michael Farrell that the Millville Area School Board consider and approve the recommended action as presented.

- 9.2 CMSU Behavioral Health Support Services Agreement 2024-2025
 - A motion is needed to consider and approve the agreement between Millville Area School District and CMSU Behavioral Health to Support Prevention Specialist Services for 2024-2025.
- 9.3 2024-2025 Safety Net Counseling Agreement
 - A motion is needed to consider and approve the agreement between Millville Area School District and Safety Net Counseling for the provision of Intensive Behavioral Health Services in the 2024-2025 school year.
- 9.4 CMSU CASSP Services Agreement
 - A motion is needed to consider and approve the agreement between Millville Area School District and CMSU to provide services for children and adolescents within the guidelines of the Child and Adolescent Services System Program (CASSP) and/or are involved in providing services to adults following the Community Support Program (CSP) principles.
- 9.5 Penn Literacy Professional Development Plan 2024-25
 - Recommended Action: A motion is needed to consider and approve the professional development proposal with the Penn Literacy Network/University of Pennsylvania to provide comprehensive professional development and instructional coaching to the secondary professional staff during the 2024-2025 school year, at a total cost not to exceed \$54,000.

The combined consent carried by roll call vote. 7 Yes; 0 No; 2 Absent

10. BUILDINGS & GROUNDS

10.1 Fire Company Carnival Building Access

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve allowing Mark Mordan, of the Millville Community Fire Company, a FOB that will permit him with access to the Millville Elementary in order to store and access food product for the Fire Company Carnival from June 26, 2024 through July 6, 2024. Mr. Mordan will be the sole individual afforded with access for the duration of the previously approved facility use.

- Ms. Mausteller asked if Mr. Mordan would be the sole individual utilizing the FOB and that it would not be shared with anyone else.
- Mr. Rasmus answered that she was correct and that the only access would be afforded to Mr. Mordan.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Combined Consent (10.2 – 10.3)

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School Board consider and approve the recommended action as presented.

○ 10.2 Heaps Container Service, LLC Refuse Removal

- A motion is needed to approve Heaps Container Service, LLC for refuse removal for the 2024-2025 fiscal year with a bid of \$825 per month during the school year and \$600 per month during the summer. Additional pickups will be \$35. No change from prior year.

○ 10.3 Koppy's Propane, Inc Fuel Provider

- A motion is needed to approve Koppy's Propane, Inc to provide propane fuel for the District, for the 2024-2025 school year, at the rate of \$1.3490 per gallon (up from \$1.25 per gallon in 23-24).

The combined consent carried by roll call vote. 7 Yes; 0 No; 2 Absent

11. PERSONNEL & ACTIVITIES

11.1 Unused Vacation Days

A motion by Susan Myers and seconded by Heather Mausteller that the Millville Area School Board consider and approve allowing JOSEPH RASMUS the option of moving an additional five (5) days of unused vacation from the 2023-2024 school year into a 403B or HSA account.

The motion carried by roll call vote. 6 Yes; 1 No (G. Maize); 2 Absent

11.2 Secondary Math Teacher 24-25

A motion by Michael Farrell and seconded by Gena Maize that the Millville Area School Board consider and approve the employment of VERONICA ISENBERG, as a Secondary Math Teacher, at Bachelor's Step 1, with a commensurate salary, to start the 2024-2025 school year.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

11.3 Secondary Engineering/STEM Teacher 24-25

A motion by Greg Hemsarh and Michael Farrell that the Millville Area School Board consider and approve the employment of MATTHEW MARTONE, as a Secondary Engineering/STEM Teacher, at Bachelor's Step 1, with a commensurate salary, to start the 2024-2025 school year.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

11.4 Administrator Merit-Based Increases

A motion by Susan Myers and seconded by Heather Mausteller that the Millville Area School Board consider and approve merit increases for Act 93 Administrators and the District Business Manager in a manner consistent with 2020-2025 Act 93 Agreement and the evaluation and recommendation of the Superintendent of Schools.

The motion carried by roll call vote. 4 Yes; 3 No (S. Farr, G. Hemsarh, G. Maize); 2 Absent

11.5 Employment Status Change

A motion by Susan Farr and seconded by Gena Maize that the Millville Area School Board consider and approve the employment status change of DYSON SAVAGE from Technology Coordinator to Director of Technology effective July 1, 2024 subject to agreement of term of employment.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

11.6 Mentor Extension Approval

A motion by Susan Myers and seconded by Gena Maize that the Millville Area School Board consider and approve RODNEY FRY as teacher mentor to SAMANTHA STARR, through November 20, 2024.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

11.7 Retirement Benefit

A motion by Heather Mausteller and seconded by Susan Myers that the Millville Area School Board consider and approve paying CHERYL MUSSELMAN the balance of 12.5 vacation days upon her retirement into the 403(b)(7) at a total value of \$2,115 per the Memorandum of Understanding dated 2007. This action is non-precedent setting.

The motion carried by roll call vote. 5 Yes; 2 No (G. Hemsarh, G. Maize); 2 Absent

11.8 FMLA

A motion by Gena Maize and seconded by Heather Mausteller that the Millville Area School Board consider and approve FMLA for employee #714 beginning on or about August 19, 2024 for a maximum period of 12 weeks.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

11.9 Leave of Absence

A motion by Gena Maize and seconded by Susan Myers that the Millville Area School Board consider and approve an unpaid leave of absence for employee #714 beginning at the conclusion of a 12 week FMLA on or about November 13, 2024 through December 2, 2024. Approximately 10.5 unpaid days will be used. The employee will be responsible for the employer and the employee contributions for medical, dental and vision benefits while utilizing unpaid time off.

The motion failed by roll call vote. 0 Yes; 7 No (W. Berger, S. Farr, M. Farrell, G. Hemsarh, G. Maize, H. Mausteller, S. Myers); 2 Absent

11.10 Additional ESY Staff - Summer 2024

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School Board consider and approve the following additional Extended School Year (ESY) staff: KIA PFLEEGOR and SAMANTHA STARR.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

11.11 Support Personnel

A motion by Greg Hemsarh and seconded by Heather Mausteller that the Millville Area School Board consider and approve the support personnel recommendations as presented.

- 11. 11 A - Nichole Mitchell - Appoint as Support Staff at the rate of \$11.40 per hour

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Prioritized Motion #1A: Resignation

A motion by Susan Myers and seconded by Susan Farr that the Millville Area School Board consider and approve the inclusion of a prioritized motion that was not included within the board meeting agenda that has been posted and accessible to district stakeholders.

The motion carried by voice vote. 7 Yea; 0 Nay; 2 Absent

Prioritized Motion #1B: Resignation

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School District consider and approve accepting the notice of resignation from ROSS STERNHAGEN as Groundskeeper, effective June 17, 2024.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Prioritized Motion #1C: Resignation

A motion by Heather Mausteller and seconded by Greg Hemsarth that the Millville Area School Board consider and approve amending the minutes of the June 24, 2024 board meeting to reflect the inclusion of the aforementioned prioritized agenda item.

11. ADJOURNMENT

A motion by Heather Mausteller and seconded by Greg Hemsarth to adjourn the meeting. The meeting adjourned at 7:39 pm.

Chelsea Rosenberger
Assistant Board Secretary