Service Request Form

UNIVERSITY CHRISTIAN HIGH SCHOOL

To provide a Christ-centered education that inspires each student to achieve excellence in academics, moral character, and servant leadership.

STUDENT NAME _____ DATE _____

TO BE FILLED OUT BY PLACE OF SERVICE

NAME OF _____

NAME OF SUPERVISOR _____ SUPERVISOR EMAIL _____

DESCRIBE DUTIES _____

☐ Mon ☐ Tues ☐ Wed ☐ Thurs ☐ Fri

START TIME _____ END TIME _____

SIGNATURE OF SUPERVISOR _____ PHONE NUMBER _____

TO BE COMPLETED BY PARENTS and STUDENT

REQUIREMENTS FOR INTERNSHIP:

(1) Gap time of 90 minutes or more is to be used for service or an internship.
(2) Community service must be for a non-profit association, church, or UCHS staff.
(3) Student must be able to be on campus for Chapel & Family Groups (Wednesdays 10-10:30am), Community and other required events.
(4) Student must return to school on time for classes.
(5) Student must sign in and out at the school office.
(6) Students must maintain good academic standing (including, but not limited to, keeping current with all course assignments), a good attendance record with no excessive absences or tardies, and a good disciplinary record for the approval of and continuation of interning.
(7) Periodically, UCHS may call the supervisor to check on the student's timeliness, attitude, and work ethic.
(8) By signing below, parents waive all responsibility for personal injury liability during travel to and from, as well as while on the site. Parents & students acknowledge that this experience shall not count as any form of academic course credit.
(9) This form MUST be completed, signed, and turned in BEFORE service starts.

PARENT NAME (PRINTED) _____ PARENT SIGNATURE _____

STUDENT NAME (PRINTED) _____ STUDENT SIGNATURE _____

APPROVED BY: _____ PRINCIPAL SIGNATURE _____ DATE

SECOND SEMESTER CONTINUATION:

☐ Mon ☐ Tues ☐ Wed ☐ Thurs ☐ Fri

START TIME _____ END TIME _____

APPROVED BY: _____ PRINCIPAL'S SIGNATURE _____ DATE