

Metropolitan School District of Wayne Township



Request for Information Fire & Intrusion Alarm Monitoring, Maintenance and Repair

2024

Submittal Deadline:
09/3/2024 at 2pm

Background

The MSD of Wayne Township (“District”) is a large, public school district located on the west side of Indianapolis. The District serves over 16,000 students PK-12 and employs more than 2,500 staff members. The District maintains one preschool, 11 elementary schools, two 7th and 8th grade centers, a 9th grade center, a traditional high school, an early college high school, a preparatory academy, a behavioral intervention facility as well as an operations facility, a transportation facility, Emergency Services campus, and a central office.

Project Description

The MSD of Wayne Township (MSDWT) invites proposals for the Fire and Intrusion Alarm Monitoring, Maintenance, Installation and Repair in accordance with the most recent standards set forth by the National Fire Protection Agency (NFPA 72) and the Wayne Township Fire Department Fire Prevention Standards.

Selection Schedule:

The following is the selection process schedule:

- August 12, 2024 - RFI is released
- August 26, 2024 - Questions due to dave.erickson@wayne.k12.in.us by 2pm
- September 3, 2024 - RFI due to owner by 2pm
- Week of September 16, 2024 - Interviews at Wayne Township Education Center, 1220 S. High School Rd Indianapolis, IN 46241 for selected companies.
- October 7, 2024 - Recommendation to the School Board of Trustees

Submittal of Proposal

Proposers shall submit one electronic copy in PDF format.

- Please limit the size of the proposal to no more than 20 pages.
- Please limit the size of the RFI to no more than twenty pages of information.
- Proposal should include:
 - Statement of qualifications
 - Timeline and plan to take over from current service provider (no more than 60 days)
 - Project pricing for initial upgrades
 - Project pricing for ongoing monitoring services.

Scope of Services Desired

The following scope of services shall be provided by the Security Company:

- Replace keypads at all buildings to ensure uniformity district wide.
- Replace door/window contacts and motion sensors as-needed for a complete and fully functional system.
- Replace headend equipment and dialers on the security system only.
- Provide 24/7 monitoring of our security alarm and fire alarm systems.
- Provide and monitor panic buttons located at the front desk of each location.

- Generate text message notifications for each building. There are different communication trees for each location.
- Provide remote access to the security system for reviewing data such as: card swipes, door position status, alarm status, and timelines for events.

Evaluation Criteria

- Ability of Proposer to carry out and manage the proposed system upgrades and monitoring.
 - Proposer to clarify if monitoring is provided by its own forces, or by a third party service.
- Qualifications and experience.
- Cost

Building List

Location	Description	Key Pads	Panic Buttons
A31	Area 31 Career Center (BDH campus)	1	1
ABE	Adult Education (BDU campus)	2	1
BDHS	Ben Davis High School	5	2
BDU	Ben Davis University	2	2
BPE	Bridgeport Elementary	5	1
CGE	Chapel Glen Elementary	2	1
CHC	Chapel Hill 7th & 8th Grade Center	4	1
CWE	Chapelwood Elementary	4	1
EDC	Education Center	2	1
ESEC - CC	ESEC - Conference Center	2	1
ESEC - CL	ESEC - Classroom	1	1
ESEC - HQ	ESEC - FDHQ	2	1
GCE	Garden City Elementary	2	1
LHC	Lynhurst 7th & 8th Grade Center	5	1
MCE	McClelland Elementary	3	1
MWE	Maplewood Elementary	4	1
NGC	Ninth Grade Center	3	1
NWE	North Wayne Elementary	2	1
OPS	Operations Center	2	1
RHE	Rhoades Elementary	1	1
ROE	Robey Elementary	1	1
SAE	Sanders Elementary	2	1

SFE	Stout Field Elementary	2	1
TPC	Transportation Center (new)	2	1
WLE	Westlake Elementary	2	1
WPA	Wayne Prep Academy	2	1
WTP	Wayne Township Preschool (BDU campus)	2	1